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**MIAMI-DADE COUNTY, FLORIDA
NOTICE TO PROFESSIONAL CONSULTANTS (NTPC)
PUBLIC WORKS AND WASTE MANAGEMENT DEPARTMENT
CONTINUING SERVICE CONTRACT FOR ENGINEERING AND DESIGN RELATED
PROFESSIONAL SERVICES UNDER THE FLORIDA DEPARTMENT OF
TRANSPORTATION SAFE ROUTES TO SCHOOL
LOCAL AGENCY PROGRAM FOR THE PUBLIC WORKS AND WASTE
MANAGEMENT DEPARTMENT
ISD PROJECT NO. E15-PWWM-06**

The County Mayor, Miami-Dade County (County), pursuant to Section 287.055, Florida Statutes, Sections 2-8.1 and 2-10.4 of the County Code, Implementing Order 3-34, 23 CFR 172, the Federal Brooks Act (40 USC 1101-1104), and Administrative Order (A.O.) 3-39 announces that a continuing service contract for Engineering and Design related professional services under the Florida Department of Transportation (FDOT) Safe Routes to Schools (SRTS) Local Agency Program (LAP) for the Public Works and Waste Management Department (PWWM) will be required.

The selected consultant for this PSA under ISD Project No. E15-PWWM-06 will be precluded from being considered for award of any construction, CEI, LAP Compliance, or Laboratory testing service contracts related to the design of the service work order.

PWWM has the need to establish six (6) non-exclusive Professional Services Agreements (PSA) to be assigned on an as-needed basis to provide engineering, design and post-design services in the preparation of design documents for construction of FDOT Safe Route to School LAP contracts. The continuing contract will be restricted in use to task work orders for which construction costs do not exceed \$2,000,000 and specified FDOT work types.

The task work orders will be assigned to each Consultant according to rankings determined by PWWM. PWWM will rank each consulting firm from one (1) to six (6) according to an evaluation of the firm qualifications submitted during the selection process. The task work orders will be assigned in sequential order beginning with rank number one (1) and will continue in a circular succession until the contract term is reached. All six (6) selected consultants will have the same opportunity to submit their qualifications and experience during the selection process.

The general objective is for the selected consultant to prepare a set of contract documents including plans, specifications, supporting engineering analysis, calculations and other technical documents in accordance with County and FDOT policy, procedures and requirements. These contract documents will be used by the contractor to build the project and will be used by the County or its Construction Engineering Inspection (CEI) representatives for inspection and final acceptance of the project. The selected consultant will be responsible for coordinating with regulatory and permitting agencies to secure all permits and shall ensure that all required project components are included in

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the development of the contract documents and the project can be built as designed and to specifications. The selected consultant will report directly to the PWWM Engineer.

The selected consultant will not be eligible for award of any Construction, CEI, LAP Compliance, or Laboratory testing service contracts related to the design of the service work order.

Six (6) non-exclusive Professional Services Agreements (PSA) to be assigned on an as-needed basis. Each non-exclusive PSA will have an effective maximum term of five (5) years (1825 Calendar Days) inclusive of post design services during and after construction, and an estimated compensation of \$250,000. No minimum amount of work or compensation will be guaranteed. Funding for these services will be provided by the FDOT on a project-by-project basis and in accordance with negotiated fees and tasks described in each individual service work order. Any Task Work Order shall remain in full force and effect for up to five (5) years after its date of execution or until completion of all project phases, whichever occurs last, unless otherwise approved by the appropriate federal agency, or terminated by mutual consent of the parties hereto.

Experience and Qualifications:

A. Prime Consultant, through full time-personnel, must demonstrate a minimum of five (5) years of experience as the prime consultant on similar projects with project scopes that are comparable to the Project Scope of Services for this project. A minimum of three (3) of these projects must have been completed within the last ten (10) years. Prime Consultant must include a detailed description of the projects that meet the above requirements:

- 1) List and describe those projects performed for government clients and/or similar size private entities, or any work performed for the County.
- 2) Identify for each project:
 - a. Name of the client/owner,
 - b. Client/Owner contact person and phone number for reference,
 - c. Description of work, Total dollar value and duration of the contract,
 - d. Statement or notation of whether respondent is/was the prime contractor or subcontractor,
 - e. and Results of the project.

TECHNICAL CERTIFICATION REQUIREMENTS

<u>Type</u>	<u>MDC Code</u>	<u>Description</u>
Prime	3.02	HIGHWAY SYSTEMS – HIGHWAY DESIGN
Prime	3.11	HIGHWAY SYSTEMS – SIGNALIZATION

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<u>Type</u>	<u>FDOT Code</u>	<u>Description</u>
Prime	3.1	MINOR HIGHWAY DESIGN
Sub	7.1	SIGNING, PAVEMENT MARKINGS, AND CHANNELIZATION
Sub	7.2	LIGHTING
Sub	7.3	SIGNALIZATION
Sub	8.1	CONTROL SURVEYING
Sub	8.2	DESIGN, RIGHT OF WAY, AND CONSTRUCTION SURVEYING
Sub	8.4	RIGHT OF WAY MAPPING
Sub	9.1	SOIL EXPLORATION
Sub	9.2	GEOTECHNICAL CLASSIFICATION LAB TESTING

A copy of the Notice to Professional Consultants (NTPC), forms, and accompanying participation provisions (as applicable) may be obtained at the Internal Services Department's Architectural & Engineering Unit located at 111 NW 1st Street, 13th Floor, Miami, FL 33128. The phone and fax numbers, respectively, for the unit are (305) 375-2307 and (305) 375-4407. A solicitation notification will be forwarded electronically to all consultants who are pre-qualified with Miami-Dade County and have included an e-mail address in their vendor registration form. It will also be e-mailed to those who have vendor enrolled on-line. The NTPC and accompanying documents may be obtained on line at <http://www.miamidade.gov/procurement/solicitations.asp>, at the following link "Solicitations On-Line."

The Consultant Coordinator for this project is Curt L.A. Williams, who may be contacted via e-mail at willic@miamidade.gov, fax: (305) 375-4407 or phone: (305) 375-1100.

CONTRACT MEASURE REQUIREMENTS

Six (6) Non Exclusive Professional Service Agreements - Each at 9.91% DBE (Disadvantaged Business Enterprise) Goal