



BID NO.: IB9724-2/24

**OPENING: 2:00 P.M.
FRIDAY
January 25, 2013**

MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

**TITLE:
Under Vehicle Surveillance Systems**

**FOR INFORMATION CONTACT:
KIMBERLY CRAIG, 305-375-1443, KCRAIG@miamidade.gov**

IMPORTANT NOTICE TO BIDDERS:

- **READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**



MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number: IB9724-2/24

Bid Title: UNDER VEHICLE SURVEILLANCE SYSTEMS

Procurement Officer: KIMBERLY CRAIG

BIDS WILL BE ACCEPTED UNTIL 2:00 P.M. ON FRIDAY, JANUARY 25, 2013

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions:

- The ISD/PM Vendor Assistance Unit business hours are 8:00am to 5:00pm, Monday through Friday. Additionally, the Unit is closed on holidays observed by the County.
- Each Bid submitted shall have the following information clearly marked on the face of the envelope:
 - The Bidder's name
 - The Bidder's return address
 - The Bid number
 - The Bid opening date
 - The title of the Bid
- All Sealed Informal Bids received time and date stamped by the Internal Services Department, Procurement Management Division (ISD/PM) prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by ISD/PM after the bid submittal deadline will be evaluated by ISD/PM, in consultation with the County Attorney's Office, to determine whether the bid will be accepted as timely.
- Included in the sealed envelope or container, submit an original and two copies of the Bid Submittal, the required Affidavits, plus attachments if applicable.
- The Bidder may, at Bidder's option, also provide the Excel file containing the information on the Vendor Pricing document on CD or Diskette. The file to be provided is to be downloaded at [HTTP://SERVICES.MIAMIDADE.GOV/DPM/SOLICITATIONLIST.ASPX](http://services.miamidade.gov/dpm/solicitationlist.aspx).

Failure to comply with the submittal instructions may result in your Bid not being considered for award.

NOTICE TO ALL BIDDERS:

- **FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.**
- **THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**

SECTION 1
GENERAL TERMS AND CONDITIONS

UNDER VEHICLE SURVEILLANCE SYSTEMS

All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/itb-terms-conditions.asp>

SECTION 2
SPECIAL CONDITIONS

UNDER VEHICLE SURVEILLANCE SYSTEMS

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for the Port of Miami (POM) for Under Vehicle Surveillance Systems (Systems). The selected Bidder will be responsible for providing the County with complete, turn-key Systems including hardware, software, installation, configuration, implementation, testing, training, licenses, and maintenance and support services at six (6) separate gated locations throughout POM.

2.2 PRE BID CONFERENCE / SITE VISIT (HIGHLY RECOMMENDED)

A pre-bid conference and site visit will be held on Monday, January 14, 2013 from 10:30 am to 1:00 pm at:

Miami-Dade Port of Miami
1007 N. America Way, 3rd Floor, Suite 303
POM Capital Development Room
Miami, FL 33132

The pre-bid conference will discuss the special conditions and specifications included within this solicitation. It is highly recommended that a representative(s) of the Bidder's firm attend this pre-bid conference and site visit as the "Cone of Silence" will be lifted and informal communication can take place during this time. Bidders are requested to bring this solicitation document to the conference, as additional copies may not be available.

"Multiple members of individual community councils may be present."

2.3 TERM OF CONTRACT: FIVE (5) YEARS

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Internal Services Department, Procurement Management Services Division, and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the last month of the contract term.

2.4 OPTION TO RENEW: TWO (2) ADDITIONAL THREE (3) YEAR PERIODS

The initial contract prices resulting from this solicitation shall prevail for a five (5) year period from this contract's initial effective date. Prior to or upon completion of that initial term, the County shall have the option to renew this contract for two (2) additional three (3) year periods for maintenance and support services. Continuation of the contract beyond the initial period, and any option subsequently exercised, is a County prerogative, and not a right of the Bidder. This prerogative may be exercised only when such continuation is clearly in the best interest of the County.

The County reserves the right to negotiate lower pricing for the additional term based on market research information or other factors that influence price. The County reserves the right to apply any reduction in pricing for the additional term based on the downward movement of the applicable index.

Should the Bidder decline the County's right to exercise the option period, the County will

SECTION 2
SPECIAL CONDITIONS

UNDER VEHICLE SURVEILLANCE SYSTEMS

consider the Bidder in default which decision shall affect that Bidder's eligibility for future contracts.

2.5 METHOD OF AWARD: TO A SINGLE LOWEST PRICED BIDDER IN THE AGGREGATE

Award of this contract will be made to the responsive, responsible Bidder who submits an offer on all items listed in the solicitation and whose offer represents the lowest price when all items are added in the aggregate. If a Bidder fails to submit an offer on all items, its overall offer may be rejected. The County will award the total contract to a single Bidder.

2.6 PRICES

If the Bidder is awarded a contract under this solicitation, the prices proposed by the Bidder shall remain fixed and firm during the term of contract.

2.7 METHOD OF PAYMENT: INVOICES FOR DELIVERY OF ITEMS AND PROVISION OF SERVICES

Invoices shall be submitted in accordance with Section 1, Paragraph 1.34. Initial invoice shall be for the delivery and installation of the new Systems. Annual maintenance and support services shall be billed annually.

2.8 DELIVERY AND ACCEPTANCE OF THE NEW SYSTEMS BY THE COUNTY

- A. Bidder agrees to install and configure the Under Vehicle Surveillance Systems at the applicable sites set forth in the Contract. Bidder agrees to commence installation and configuration as soon after delivery as possible, but in no event later than five (5) days after delivery, or unless a different time for installation is otherwise mutually agreed upon by the parties hereto.
1. Bidder agrees to do all things necessary for proper installation and configuration, and to perform its obligations hereunder in an orderly, skillful and expeditious manner. Bidder shall provide all materials necessary for proper installation and configuration. Bidder agrees that all installation work will be performed neatly and at all times Bidder shall keep the site free from waste materials and rubbish resulting from the services being performed by Bidder.
 2. Unless otherwise agreed to by the County, the Bidder agrees as part of the installation process, to perform installation services including, but not limited to, the following:
 - (a) Receipt and inventorying of materials
 - (b) Unloading and uncrating of all equipment and deliverables
 - (c) Running of cables
 - (d) Software and hardware installation and testing
 - (e) Fastening the inspection ramps to the ground to withstand high winds and adverse weather conditions.
 - (f) Any additional services necessary to ensure Bidder's compliance.

SECTION 2
SPECIAL CONDITIONS

UNDER VEHICLE SURVEILLANCE SYSTEMS

- B. Installation testing shall demonstrate the complete operability of all Under Vehicle Surveillance Systems in conformance with the requirements of the Contract. In the event of any outstanding deficiencies at the conclusion of installation testing as determined by the County, Bidder shall be responsible for instituting necessary corrective measures, and for subsequently satisfactorily demonstrating and/or re-demonstrating system performance.

2.9 WARRANTY SHALL BE ONE YEAR FROM DATE OF ACCEPTANCE

- A. Type of Warranty Coverage Required

In addition to all other warranties that may be supplied by the Bidder, the Bidder shall warrant its products and/or service against faulty labor and/or defective material, for a minimum period of one (1) year after the date of acceptance of the labor, materials and/or equipment by the County. This warranty requirement shall remain in force for the full one (1) year period; regardless of whether the Bidder is under contract with the County at the time of defect. Any payment by the County on behalf of the goods or services received from the Bidder does not constitute a waiver of these warranty provisions.

- B. Correcting Defects Covered Under Warranty

The Bidder shall be responsible for promptly correcting any deficiency, at no cost to the County, within five (5) calendar days after the County notifies the Bidder of such deficiency in writing. If the Bidder fails to honor the warranty and/or fails to correct or replace the defective work or items within the period specified, the County may, at its discretion, notify the Bidder, in writing, that the Bidder may be debarred as a County vendor and/or subject to contractual default if the corrections or replacements are not completed to the satisfaction of the County within ten (10) calendar days of receipt of the notice. If the bidder fails to satisfy the warranty within the period specified in the notice, the County may (a) place the bidder in default of its contract, and/or (b) procure the products or services from another vendor and charge the bidder for any additional costs that are incurred by the County for this work or items; either through a credit memorandum or through invoicing.

2.10 CONTACT PERSON

For any additional information or questions regarding the terms and conditions of this solicitation and resultant contract, please contact: Kimberly Craig, Procurement Contracting Officer, via email at kcraig@miamidade.gov with a copy to the Clerk of the Board at clerkBCC@miamidade.gov. Administrative Order 3-27, Cone of Silence, prohibits oral communication regarding a bid during the period the Cone is in effect.

2.11 EXEMPTION FROM CERTAIN CLAUSES

The contract to be awarded under this solicitation may be accessed by County departments that are federally funded or which are using funds provided under a federally funded grant or program. Any federally funded agency or department using this contract to purchase Under Vehicle Surveillance Systems may not be subject to the following clauses, as applicable:

Section 1.10 (Local Preference); Section 1.26 (Office of the Inspector General); Section 1.34 (County User Access Program UAP) Section 1.42. (Small Business Enterprises SBE Measures); and 1.43 Local Certified Service-Disabled Veteran's Business Enterprise Preference

SECTION 2
SPECIAL CONDITIONS

UNDER VEHICLE SURVEILLANCE SYSTEMS

2.12 PURCHASE OF OTHER ITEMS NOT LISTED WITHIN THIS SOLICITATION BASED ON PRICE QUOTES

Although this solicitation and resultant contract states a specific number of Under Vehicle Surveillance Systems will be purchased, it is understood and agreed that the County may require additional equipment, including system accessories and add-ons. Under these circumstances, a County representative will contact the awarded Bidder to obtain a price quote for similar items. The County reserves the right to award these similar items to the awarded Bidder or to acquire the items through a separate solicitation.

2.13 INFORMATION SHEETS SHOULD BE SUBMITTED FOR EACH ITEM OFFERED

The Bidder's offer should be accompanied with two (2) complete sets of factory information sheets (specifications, brochures, etc.) for each item offered by the Bidder. Failure to meet this requirement may result in rejection of the offer. The County's decision as to quality of the product based on submission of the information sheets shall be final.

2.14 FURNISH AND INSTALL REQUIREMENTS

The specifications and/or statement of work contained within this solicitation describe the various functions and classes of work required as necessary for the completion of the project. Any omissions of inherent technical functions or classes of work within the specifications and/or statement of work shall not relieve the Bidder from furnishing, installing or performing such work where required to the satisfactory completion of the project.

2.15 WORK ACCEPTANCE

This project will be inspected by an authorized representative of the County. This inspection shall be performed to determine acceptance of work, appropriate invoicing, and warranty conditions.

SECTION 3
TECHNICAL SPECIFICATIONS

UNDER VEHICLE SURVEILLANCE SYSTEMS

3.1 OBJECTIVE

The objective of this solicitation is to purchase Under Vehicle Surveillance Systems (Systems) for the Port of Miami (POM). The selected Bidder will be responsible for providing the County with complete, turn-key Systems including hardware, software, installation, configuration, implementation, testing, training, licenses, and maintenance and support services at six (6) separate gated locations throughout POM.

3.2 BACKGROUND

POM currently detects under vehicle threats at each of its six (6) vehicle gates using a manual process. Security officers pass mirrors under vehicles and rely on visual inspections of undercarriages to detect threats. Automated Under Vehicle Surveillance Systems are required at the six (6) gates to provide enhanced detection capabilities, reduce risk for security personnel, improve scanning accuracy, and expedite the screening process.

3.3 MINIMUM REQUIREMENTS OF THE UNDER VEHICLE SURVEILLANCE SYSTEMS

The specifications below are the minimum requirements for the required Under Vehicle Surveillance Systems (Systems) at the Port of Miami (POM). The Systems must satisfy all minimum technical requirements as identified below:

a) General Capabilities

1. The Systems must be turn-key and must provide all the necessary components to deliver full functionality at each of the six (6) gated locations. Necessary components of each System include but are not limited to the following: monitor, keyboard, control unit, cables, connectors, camera housings, lighting, cameras, application, system and database software, and all applicable licenses.
2. The Systems must be expandable to allow for possible integration with the POM network at a future time as determined.
3. The Systems must be expandable to allow for the ability to save template information onto one (1) centralized server for all six (6) gate locations at a future time as determined.

b) Under Vehicle Surveillance System Software

1. The software must provide built-in security features using password entry for log-in and for information and retrieval purposes.
2. The software must provide vehicle recognition via license plate recognition (LPR) or radio frequency identification (RFID) tagging from the front and back of the vehicle (cars and trucks).
3. The software must provide for the ability to scan and capture high resolution color images of the complete vehicle undercarriage in real-time.
4. The software must adapt itself to screen the undercarriages of vehicles of varied lengths and widths (from small cars to long trucks with trailers).
5. The software must provide for the ability to compensate for speed when scanning images to prevent distortion and stretching.

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TECHNICAL SPECIFICATIONS

UNDER VEHICLE SURVEILLANCE SYSTEMS

6. The software must ensure a clear view of the undercarriage of vehicles in varied lighting and in adverse weather conditions such as heavy rain, high humidity, bright sunlight, high salinity, and high winds.
7. The software must adjust for day/night operation.
8. The software must provide for adjustable viewing speed, pause, playback and image zooming capability.
9. The software must contain a bi-directional, detailed, researchable database with a minimum capacity of 25,000 vehicles.
10. Vehicle Images must be able to be retrieved and displayed from within the application.
11. The software must provide built-in search features that allow quick and easy access to the database.
12. The software must allow visual comparison of the current image to historical images.
13. The software must provide the ability to present both the scanned and stored images on the computer display.
14. The software must provide print on-demand capability (for printing the undercarriage image).
15. The software must have the capability to generate reports based on the license plate requested as well as a time date stamp of vehicles that enter the facility. This information must be able to be exported onto a flash drive or printed directly from the PC control unit.
16. The software must provide a daily database backup process.
17. The software must provide a database restore process.

c) Under Vehicle Surveillance System Control Units

1. The System Control Units must each be equipped with a 19 inch LCD monitor (minimum) and a keyboard and/or touchpad.
2. The System Control Units must each be equipped with a 250 GB or greater hard drive in a rack mountable desktop computer.
3. One (1) System Control Unit, pre-loaded with Under Vehicle Surveillance System Software must be installed at each of the six (6) gated locations and fully integrated with one (1) corresponding System Ramp Assembly.

d) Under Vehicle Surveillance System Ramps, Cameras and Cables

1. The Ramps must be portable and be able to be relocated if needed.
2. The Bidder must securely fasten the Ramps to the ground to withstand high winds and adverse weather conditions. (Port of Miami personnel will unfasten for relocation if needed.)
3. The Ramps must be able to withstand 50,000 lbs. of weight per axle.
4. The Systems must provide for a means to minimize the accumulation of water and moisture on the Ramps / Cameras in order to maximize picture quality and System effectiveness.
5. The Systems must feature rugged yet high resolution, fixed color Cameras for use in inspecting the vehicles.
6. The Cameras must be mounted into the Ramp Assembly and must be pointed directly at the areas of the vehicle to be inspected.
7. The Cameras must be able to capture images for high and low vehicles, trucks and cars.
8. The Cameras must automatically adjust to lighting conditions to provide the best possible inspection image.

SECTION 3
TECHNICAL SPECIFICATIONS

UNDER VEHICLE SURVEILLANCE SYSTEMS

9. There must be no use of a mirror or reflective system in the device to minimize distortion due to weather conditions.

3.4 ON-SITE INSTALLATION, INTEGRATION, CONFIGURATION AND TESTING

The Bidder shall be required to install, integrate, configure, and test the new Under Vehicle Surveillance Systems at six (6) gates located at the Port of Miami (POM). The Systems installation, integration, configuration, and testing shall be completed within fifteen (15) calendar days after all deliverables are received or upon mutual agreement by the Bidder and the Port of Miami.

3.5 MINIMUM INVENTORY

The Bidder must keep a field repair kit on-site to enable Port of Miami (POM) employees to complete emergency equipment replacement when necessary.

3.6 TRAINING AND TRAINING MANUALS

The selected Bidder is required to provide one day of on-site training for the End-User, Administrators and First Responders (Hardware Support Technicians). Training should include but not be limited to how to operate all hardware and software components, how to connect and disconnect the portable devices in times of extreme weather, how to conduct diagnostics and troubleshoot hardware and software issues, how to clean, service and maintain all installed equipment, how to perform emergency equipment replacement, and how to properly maintain all hardware and software components.

The selected Bidder shall also supply the County with a minimum of **six (6)** comprehensive training manuals which describe the appropriate use of the equipment purchased by the County in conjunction with this bid solicitation. The manuals shall be supplied prior to or upon delivery of the equipment. Final payment shall be withheld until such time as these manuals are received by the County.

3.7 ONGOING LICENSES, MAINTENANCE, AND SUPPORT SERVICES

The selected Bidder shall provide ongoing licenses, maintenance and support services for the Systems beyond the initial one year warranty period. Bidders are required to provide the pricing for licenses, maintenance and support services in their bid response for the initial term and any optional years to renew.

The proposed licenses, maintenance and support services shall include, but not be limited to, the following:

- a. Hardware maintenance and support
- b. Application, system, and database support
- c. Application, system and database licenses
- d. Corrections of any substantial defects
- e. Fixes of any minor bugs
- f. Software upgrades and/or patches
- g. Unlimited e-mail and/or telephone support

SECTION 4
BID SUBMITTAL FORM

Submit Bid To:
Procurement Management
Vendor Assistance Section
Stephen P. Clark Center
111 NW 1st Street, 13th Floor
Miami, Florida 33128-1983

OPENING: 2:00 P.M.
FRIDAY
JANUARY 25 , 2013



**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: **Kimberly Craig** ISD/PM Date Issued: **12/31/12** This Bid Submittal Consists of Pages **8** through **14**, and Appendix Pages **1** through **3**

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

Title:
UNDER VEHICLE SURVEILLANCE SYSTEMS

A Bid Deposit in the amount of **N/A** the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of **N/A** the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

DO NOT WRITE IN THIS SPACE

ACCEPTED _____ HIGHER THAN LOW _____
NON-RESPONSIVE _____ NON-RESPONSIBLE _____

DATE B.C.C. _____ NO BID _____

ITEM NOS. ACCEPTED _____

COMMODITY CODE: **68087, 99080, 92045, 91828**

Procurement Contracting Officer: **Kimberly Craig**

FIRM NAME _____

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

**SECTION 4
BID SUBMITTAL FOR:**

UNDER VEHICLE SURVEILLANCE SYSTEMS

FIRM NAME: _____

4.1 PROJECT REFERENCES

Please provide two (2) references in support of your company's experience in installing and maintaining Under Vehicle Surveillance Systems. Failure to provide this information may render your bid non-responsive.

REFERENCE #1			
Company Name:			
Address:			
Contact Name:			
Telephone:		Years doing business with your firm:	
Project Description(s):			

REFERENCE #2			
Company Name:			
Address:			
Contact Name:			
Telephone:		Years doing business with your firm:	
Project Description(s):			

**SECTION 4
BID SUBMITTAL FOR:**

UNDER VEHICLE SURVEILLANCE SYSTEMS

FIRM NAME: _____

4.2 PRODUCT INFORMATION SHEETS

As per Section 2.13, please provide two (2) complete sets of product information sheets (specifications, brochures, etc.) for the Under Vehicle Surveillance Systems being proposed. Failure to meet this requirement may render your bid non-responsive.

Two (2) complete sets of factory information sheets are included with this bid submittal.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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4.3 PRICING

Please complete the Pricing Table below for all items. Pricing provided will be evaluated as per Section 2.5. Pricing must be for portable, turn-key, Under Vehicle Surveillance Systems inclusive of hardware, software, installation, configuration, implementation, testing, training, licenses and maintenance and support services required for full functionality in accordance with Section 3, "Technical Specifications". Failure to offer pricing for all line items below may render your bid non-responsive.

Items Required		QTY Required	Unit Cost / Price Each
4.3.1	Under Vehicle Surveillance System inclusive of all required hardware and software. (Section 3.3 a – 3.3 d)	6	\$
4.3.2	On-site installation, integration, configuration and testing of each System. (Section 3.4)	6	\$
4.3.3	Minimum Inventory / Field Repair Kit. (Section 3.5)	1	\$
4.3.4	One day of on-site training inclusive of all manuals and documentation for a minimum of six (6) County personnel. (Section 3.6)	1	\$
4.3.5	Annual System Licenses, Maintenance and Support Services – Initial Year. (Section 3.7)	1	No Cost
4.3.6	Annual System Licenses, Maintenance and Support Services – Year 2. (Section 3.7)	1	\$
4.3.7	Annual System Licenses, Maintenance and Support Services – Year 3. (Section 3.7)	1	\$
4.3.8	Annual System Licenses, Maintenance and Support Services – Year 4. (Section 3.7)	1	\$
4.3.9	Annual System Licenses, Maintenance and Support Services – Year 5. (Section 3.7)	1	\$

**SECTION 4
BID SUBMITTAL FOR:**

UNDER VEHICLE SURVEILLANCE SYSTEMS

FIRM NAME: _____

4.4 PRICING FOR OPTIONAL YEARS TO RENEW

Please complete the Pricing Table below for all items. Pricing is for ongoing annual licenses, maintenance and support services should the County exercise the available options-to-renew. Pricing provided will not be included as part of the evaluation of bids received.

Items Required		QTY Required	Unit Cost / Price Per Year
First Option to Renew:			
4.4.1	Annual System Licenses, Maintenance and Support Services – Year 6. (Section 3.7)	1	\$
4.4.2	Annual System Licenses, Maintenance and Support Services – Year 7. (Section 3.7)	1	\$
4.4.3	Annual System Licenses, Maintenance and Support Services – Year 8. (Section 3.7)	1	\$
Second Option to Renew:			
4.4.4	Annual System Licenses, Maintenance and Support Services – Year 9. (Section 3.7)	1	\$
4.4.5	Annual System Licenses, Maintenance and Support Services – Year 10. (Section 3.7)	1	\$
4.4.6	Annual System Licenses, Maintenance and Support Services – Year 11. (Section 3.7)	1	\$

SECTION 4
BID SUBMITTAL FOR:
UNDER VEHICLE SURVEILLANCE SYSTEMS

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____

DATE: _____

TITLE OF OFFICER: _____

**Bid Title:** Under Vehicle Surveillance Systems

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying **regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder.** Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.



Firm Name: _____

Street Address: _____

Mailing Address (if different): _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ FEIN No. __/__/__-__/__/__/__/__/__

Prompt Payment Terms: ____% ____ days net ____ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____ (Signature of authorized agent)

*****By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.*****

Print Name: _____ Title: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



APPENDIX

AFFIDAVITS FORMAL BIDS



Miami-Dade County
Internal Services Department
Procurement Management Division
Affirmation of Vendor Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No. : _____ Federal Employer Identification Number (FEIN): _____

Contract Title: _____

Affidavits and Legislation/ Governing Body

Table with 2 columns and 10 rows listing various Miami-Dade County ordinances and sections, such as Ownership Disclosure, Employment Disclosure, Drug-free Workplace Certification, Disability Non-Discrimination, Debarment Disclosure, Vendor Obligation to County, Business Ethics, Family Leave, Living Wage, and Domestic Leave and Reporting.

Printed Name of Affiant, Printed Title of Affiant, Signature of Affiant, Name of Firm, Date, Address of Firm, State, Zip Code

Notary Public Information

Notary Public - State of _____ County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of, _____ 20 _____

by _____ He or she is personally known to me [] or has produced identification []

Type of identification produced _____

Signature of Notary Public, Serial Number

Print or Stamp of Notary Public, Expiration Date, Notary Public Seal

SUBCONTRACTOR/SUPPLIER LISTING
 (Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

Firm Name of Prime Contractor/Respondent _____ FEIN # _____
 Project/Contract Number _____

In accordance with Sections 2-8.1, 2-8.8 and 10.34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all bidders/respondents on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all bidders/respondents on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. The bidder/respondent who is awarded this bid/contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The bidder/respondent should enter the word "NONE" under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors/suppliers. In the event that the successful bidder demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the successful bidder shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract.
 (Please duplicate this form if additional space is needed.)

Business Name and Address of First Tier Subcontractor/ Subconsultant	Principal Owner	Scope of Work to be Performed by Subcontractor/ Subconsultant	Principal Owner (Enter the number of male and female owners by race/ethnicity)							Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)							
			Gender		Race/Ethnicity					Gender		Race/Ethnicity					
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan
Business Name and Address of First Tier Direct Supplier	Principal Owner	Supplies/Materials/ Services to be Provided by Supplier	Principal Owner (Enter the number of male and female owners by race/ethnicity)							Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)							
			Gender		Race/Ethnicity					Gender		Race/Ethnicity					
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan

Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to Contracting/User department or on-line to the Small Business Development Division of the Regulatory and Economic Resources Department at <http://new.miamidade.gov/business/business-development.asp>.

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

Signature of Bidder/Respondent _____ Print Name _____ Print Title _____ Date _____