

# Memorandum



**Date:** June 23, 2015

**To:** Tara C. Smith, Director  
Internal Services Department

**From:** Miriam Singer, CPPO, Assistant Director  
Internal Services Department

A handwritten signature in black ink, appearing to read "M. Singer", written over the printed name of the sender.

**Subject:** Recommendation for Approval of Legacy Contract Award: Sabre AirCentre Flight Explorer User Agreement

## **RECOMMENDATION**

It is recommended that you approve award of a legacy contract for purchase of licensing, software upgrade, maintenance and support services for the Aviation Department's Sabre AirCentre Flight Explorer System.

**CONTRACT NUMBER:** L9810-2/30

**CONTRACT TITLE:** Sabre AirCentre Flight Explorer User Agreement

**TERM:** Five years with two, five-year options to renew

**METHOD OF AWARD:** Legacy purchase

**PREVIOUS CONTRACT NUMBER, AMOUNT AND TERM:**

CP9810-AV valued at \$108,407 for two years

**CONTRACT AMOUNT:** \$214,500 for the initial five-year term. If the two, five-year options to renew are exercised, then the contract's cumulative value will be \$643,500. The lower allocation under the replacement contract is due to negotiated saving.

## **BACKGROUND**

The Aviation Department is requesting to waive formal competition, pursuant to Section 2-8.1(b)(2) of the County Code, and award a legacy contract to Sabre GLOB, Inc. (Sabre) for continued use of the vendor's proprietary Sabre AirCentre Flight Explorer System. The System was originally purchased in 1999 and is used by the Aviation Department to coordinate daily flight activity, monitoring incoming and outgoing flights. The System also provides global aircraft tracking, airport-specific alerts, dynamic weather overlays and custom reporting. Under the recommended contract, Sabre will provide the Aviation Department continued licensing, maintenance and support services for the System, including software upgrades and access to the customer portal and online training. As Sabre holds the patent/copyright to the System and does not have any authorized resellers of its product, it is the only vendor capable of delivering the needed software upgrade and support services to the Aviation Department. As such, it is in the best interest of the County to award this legacy contract to Sabre to ensure no disruption to the Aviation Department's airside operations.

**USING/MANAGING AGENCY AND FUNDING SOURCE:**

Department	Allocation	Funding Source	Contract Manager
Aviation	\$214,500	Proprietary Funds	Carlos Garcia
<b>Total</b>	<b>\$214,500</b>		

**PERFORMANCE DATA:** There are no performance issues with the recommended firm.

**COMPLIANCE DATA:** There are no compliance issues with the recommended firm.

**VENDOR RECOMMENDED FOR AWARD:**

Awardee	Address	Principal
Sabre GLOBL, Inc.	3150 Sabre Drive Southlake, TX	Thomas Klein

**PERFORMANCE DATA:** There are no performance issues with the recommended firm.

**COMPLIANCE DATA:** There are no compliance issues with the recommended firm.

**CONTRACT MEASURES:** Not applicable as this is a legacy purchase.

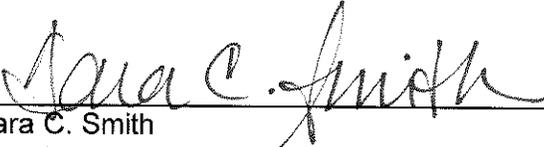
**LIVING WAGE:** Not applicable

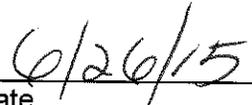
**USER ACCESS PROGRAM:** Not applicable due to the funding source.

**LOCAL PREFERENCE:** Not applicable as this is a legacy purchase.

**PROCUREMENT OFFICER:** Kimberly Craig, CPPB

**Approved**

  
\_\_\_\_\_  
Tara C. Smith  
Director

  
\_\_\_\_\_  
Date