

Date: April 22, 2015

To: Lester Sola, Director
Internal Services Department

Thru: Miriam Singer, CPPO, Assistant Director
Internal Services Department *M. Singer*

From: Beth Goldsmith, CPPB, Procurement Contracting Manager
Co-Chairperson, Evaluation/Selection Committee *B. Goldsmith*

Subject: Report of Evaluation/Selection Committee for RFP No. 00172: Disaster Debris Removal Monitoring Services

The Evaluation/Selection Committee has completed the evaluation of proposals submitted in response to the referenced Request for Proposals (RFP) following the guidelines published in the solicitation as summarized below.

Committee meeting dates:

January 29, 2015 (Kick-Off Meeting)
February 11, 2015 (Technical Discussion and Evaluation Meeting)
March 12, 2015 (Oral Presentations, Evaluation Meeting, and Final Scoring)

Verification of compliance with contract measures:

Not applicable as no contract measures were assigned to this solicitation.

Local Certified Service-Disabled Veteran Business Enterprise Preference:

Not applicable due to funding source.

Evaluation Results/ Summary of Scores:

The Evaluation/Selection Committee was tasked with evaluating, scoring, and ranking the seven responsive proposals submitted. An initial technical discussion and evaluation meeting was held to discuss each responsive proposal. A review of the technical merits of each proposal in addition to the prices offered were evaluated based on the criteria outlined within the RFP. After completion of the technical review of the proposals received, the Evaluation/Selection Committee conducted preliminary scoring and determined a shortlist of vendors to be invited to complete oral presentations.

Preliminary Scores are as follows:

Pre-Oral Presentations

Proposer	Technical Score (Max 400 points)	Price Score (Max 100 points)	Total Combined Score (Max 500 points)	Estimated Price / Cost Submitted Per Event
1. Tetra Tech, Inc.	372	82	454	\$2,922,200
2. True North Emergency Management, LLC	352	82	434	\$3,258,600
3. Rostan Solutions, LLC	349	80	429	\$3,615,400
4. CB&I Environmental & Infrastructure, Inc.	357	62	419	\$5,059,000
5. Witt O'Brien's, LLC	333	79	412	\$3,060,000
6. CDR Maguire Inc.	325	63	388	\$4,271,500
7. Metric Engineering Inc.	294	65	359	\$4,819,000

The Evaluation/Selection Committee elected to hold oral presentations with the five top ranked vendors: Tetra Tech, Inc., True North Emergency Management, LLC, Rostan Solutions, LLC, CB&I Environmental

& Infrastructure, Inc., and Witt O'Brien's, LLC. Oral presentations were conducted on March 12, 2015. One vendor, CB&I Environmental & Infrastructure, Inc., declined to participate in the oral presentations, and therefore, was rescored based solely on the proposal received without any clarification that may have been received during oral presentations. Immediately following the oral presentations, a final evaluation meeting was held. Proposals were rescored and reranked for those firms remaining in consideration.

The final scores are as follows:

Post Oral Presentations

Proposer	Technical Score <i>(Max 400 points)</i>	Price Score <i>(Max 100 points)</i>	Total Combined Score <i>(Max 500 points)</i>	Estimated Price / Cost Submitted Per Event
1. Tetra Tech, Inc.	370	93	463	\$2,922,200
2. Witt O'Brien's, LLC	359	87	446	\$3,060,000
3. Rostan Solutions, LLC	315	77	392	\$3,615,400
4. True North Emergency Management, LLC	306	79	385	\$3,258,600
5. CB&I Environmental & Infrastructure, Inc.	315	47	362	\$5,059,000

Local Preference:

Not applicable due to the funding source assigned to this solicitation.

Negotiations:

The Evaluation/Selection Committee recommends that the County enter into negotiations with the two highest ranked proposers as provided for in the solicitation, Tetra Tech, Inc. and Witt O'Brien's, LLC. The following individuals will participate in the negotiations:

- Beth Goldsmith, Procurement Contracting Manager, Internal Services Department
- Bill Solomon, Chief, Procurement Division, Parks, Recreation and Open Spaces Department
- Armando Gonzalez, Accountant IV, Parks, Recreation and Open Spaces Department
- Michael Fernandez, Assistant Director, Public Works and Waste Management
- Olga Espinosa-Anderson, Division Director 3, Public Works and Waste Management

Justification for Recommendation:

The Evaluation/Selection Committee recommends that the County proceed to negotiations with the two highest ranked proposers, Tetra Tech, Inc. and Witt O'Brien's, LLC for the provision of disaster debris removal monitoring services to support the oversight and management of debris recovery contractors for clean-up efforts following disaster events. The management of debris recovery contractors includes field monitoring of debris removal and reduction, truck certification, damage assessment, training, emergency planning as well as facilitating communication with the Federal Emergency Management Agency (FEMA), the State of Florida and other federal agencies and coordination with state's FEMA liaison in order to receive federal reimbursement.

In addition to submitting favorable proposed pricing, both Tetra Tech, Inc. and Witt O'Brien's, LLC ranked highest in past performance including reimbursement rates, the qualifications of key personnel and the proposed approach to providing the services requested in this Solicitation. Both firms have highly trained staff with substantial, large-project experience in urban environments and key personnel that have extensive experience in working with FEMA. Tetra Tech, Inc. and Witt O'Brien's, LLC both use Automated Debris Management System (ADMS) technology which allows for real-time truck locations, reporting, progress tracking, and paperless receipts. ADMS enhances invoice reconciliation, payment to haulers, and ultimately provides for accurate records to support FEMA reimbursement.

Copies of the score sheets are attached for each Evaluation/Selection Committee member, as well as a composite score sheet. The current contract expires October 31, 2015. Your approval of the Evaluation/Selection Committee's recommendation is requested.

Approved


Lester Sola, Director
Internal Services Department

5/1/15
Date

**RFP 00172
Disaster Debris Removal Monitoring Services
EVALUATION OF PROPOSALS**

Initial Composite

SELECTION	PROPOSERS CRITERIA		CB&I Environmental & Infrastructure Inc.	CDR Maguire Inc.	Metric Engineering Inc.	Rostan Solutions LLC	Tetra Tech Inc.	True North Emergency Management LLC	Witt O'Brien's LLC
	Maximum Points	Maximum Total Points (5 Members)							
Proposer's relevant experience, qualifications, and past performance.	40	200	178	154	142	175	185	171	158
Relevant experience and qualifications of key personnel, including key personnel of subcontractors, that will be assigned to this project, and experience and qualifications of subcontractors.	25	125	113	107	96	111	116	111	109
Proposer's approach to providing the services requested in this Solicitation.	15	75	66	64	56	63	71	70	66
Total Technical Points	80	400	357	325	294	349	372	352	333
Total Price Points	20	100	62	63	65	80	82	82	79
TOTAL POINTS	100	500	419	388	359	429	454	434	412
Ranking									
Signature: Chairperson	<i>Debra Yodanis</i>							Date: 4/22/15	
Reviewed By	<i>J. Lee</i>								

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EVALUATION OF PROPOSALS
Olga Espinosa-Anderson

SELECTION	PROPOSERS CRITERIA							
	Maximum Points	CB&I Environmental & Infrastructure Inc.	CDR Maguire Inc.	Metric Engineering Inc.	Rostan Solutions LLC	Tetra Tech Inc.	True North Emergency Management LLC	Witt O'Brien's LLC
Proposer's relevant experience, qualifications, and past performance.	40	38	28	35	39	36	35	29
Relevant experience and qualifications of key personnel, including key personnel of subcontractors, that will be assigned to this project, and experience and qualifications of subcontractors.	25	23	20	22	24	24	21	23
Proposer's approach to providing the services requested in this Solicitation.	15	14	14	10	15	15	15	15
Total Technical Points	80	75	62	67	78	75	71	67
Total Price Points	20	12	15	14	19	19	18	18
TOTAL POINTS	100	87	77	81	97	94	89	85

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 EVALUATION OF PROPOSALS
 Michael Fernandez

SELECTION	PROPOSERS CRITERIA	Maximum Points	CB&I Environmental & Infrastructure Inc.	CDR Maguire Inc.	Metric Engineering Inc.	Rostan Solutions LLC	Tetra Tech Inc.	True North Emergency Management LLC	Witt O'Brien's LLC
	Proposer's relevant experience, qualifications, and past performance.	40	40	27	28	36	36	36	30
	Relevant experience and qualifications of key personnel, including key personnel of subcontractors, that will be assigned to this project, and experience and qualifications of subcontractors.	25	25	22	17	22	17	22	23
	Proposer's approach to providing the services requested in this Solicitation.	15	15	13	14	14	14	14	14
	Total Technical Points	80	80	62	59	72	67	72	67
	Total Price Points	20	18	10	14	18	18	18	17
	TOTAL POINTS	100	98	72	73	90	85	90	84

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EVALUATION OF PROPOSALS

David Cardenas

SELECTION	PROPOSERS CRITERIA	Maximum Points	CB&I Environmental & Infrastructure Inc.	CDR Maguire Inc.	Metric Engineering Inc.	Rostan Solutions LLC	Tetra Tech Inc.	True North Emergency Management LLC	Witt O'Brien's LLC
	Proposer's relevant experience, qualifications, and past performance.	40	32	32	20	32	40	32	32
	Relevant experience and qualifications of key personnel, including key personnel of subcontractors, that will be assigned to this project, and experience and qualifications of subcontractors.	25	20	20	15	20	25	20	18
	Proposer's approach to providing the services requested in this Solicitation.	15	10	10	10	10	15	12	10
	Total Technical Points	80	62	62	45	62	80	64	60
	Total Price Points	20	10	10	10	13	12	15	11
	TOTAL POINTS	100	72	72	55	75	92	79	71

RFP 00172
EVALUATION OF PROPOSALS

Steve Duncan

SELECTION	PROPOSERS CRITERIA	Maximum Points	CB&I Environmental & Infrastructure Inc.	CDR Maguire Inc.	Metric Engineering Inc.	Rostan Solutions LLC	Tetra Tech Inc.	True North Emergency Management LLC	Witt O'Brien's LLC
	Proposer's relevant experience, qualifications, and past performance.	40	28	27	24	30	35	30	29
	Relevant experience and qualifications of key personnel, including key personnel of subcontractors, that will be assigned to this project, and experience and qualifications of subcontractors.	25	20	20	17	20	25	23	20
	Proposer's approach to providing the services requested in this Solicitation.	15	12	12	10	12	15	14	12
	Total Technical Points	80	60	59	51	62	75	67	61
	Total Price Points	20	12	14	15	14	13	15	13
	TOTAL POINTS	100	72	73	66	76	88	82	74

RFP 00172
 EVALUATION OF PROPOSALS
 Dr. Wieland Uchdorf

SELECTION	PROPOSERS CRITERIA							
	Maximum Points	CB&I Environmental & Infrastructure Inc.	CDR Maguire Inc.	Metric Engineering Inc.	Rostan Solutions LLC	Tetra Tech Inc.	True North Emergency Management LLC	Witt O'Brien's LLC
Proposer's relevant experience, qualifications, and past performance.	40	40	40	35	38	38	38	38
Relevant experience and qualifications of key personnel, including key personnel of subcontractors, that will be assigned to this project, and experience and qualifications of subcontractors.	25	25	25	25	25	25	25	25
Proposer's approach to providing the services requested in this Solicitation.	15	15	15	12	12	12	15	15
Total Technical Points	80	80	80	72	75	75	78	78
Total Price Points	20	10	14	12	16	20	16	20
TOTAL POINTS	100	90	94	84	91	95	94	98

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Disaster Debris Removal Monitoring Services
EVALUATION OF PROPOSALS

Final Composite

SELECTION / PROPOSERS CRITERIA	Maximum Points	Maximum Total Points (5 Members)	CB&I Environmental & Infrastructure Inc.	Rostan Solutions LLC	Tetra Tech Inc.	True North Emergency Management LLC	Witt O'Brien's LLC
Proposer's relevant experience, qualifications, and past performance.	40	200	161	163	189	156	179
Relevant experience and qualifications of key personnel, including key personnel of subcontractors, that will be assigned to this project, and experience and qualifications of subcontractors.	25	125	93	96	109	90	109
Proposer's approach to providing the services requested in this Solicitation.	15	75	61	56	72	60	71
Total Technical Points	80	400	315	315	370	306	359
Total Price Points	20	100	47	77	93	79	87
TOTAL POINTS	100	500	362	392	463	385	446
Ranking			5	3	1	4	2

Signature: *Beth Goldsmith*
Chairperson
[Signature]
Reviewed By: 4/22/15

Date: 4/22/15
4/22/15

RFP 00172

FINAL EVALUATION OF PROPOSALS

David Cardenas

SELECTION	PROPOSERS CRITERIA	Maximum Points	CB&I Environmental & Infrastructure Inc.	Rostan Solutions LLC	Tetra Tech Inc.	True North Emergency Management LLC	Witt O'Brien's LLC
	Proposer's relevant experience, qualifications, and past performance.	40	30	30	35	25	35
	Relevant experience and qualifications of key personnel, including key personnel of subcontractors, that will be assigned to this project, and experience and qualifications of subcontractors.	25	15	15	20	15	20
	Proposer's approach to providing the services requested in this Solicitation.	15	10	10	15	10	13
Total Technical Points		80	55	55	70	50	68
Total Price Points		20	10	13	18	15	15
TOTAL POINTS		100	65	68	88	65	83

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FINAL EVALUATION OF PROPOSALS

Steve Duncan

SELECTION	PROPOSERS CRITERIA	Maximum Points	CB&I Environmental & Infrastructure Inc.	Rostan Solutions LLC	Tetra Tech Inc.	True North Emergency Management LLC	Witt O'Brien's LLC
	Proposer's relevant experience, qualifications, and past performance.	40	28	30	35	33	35
	Relevant experience and qualifications of key personnel, including key personnel of subcontractors, that will be assigned to this project, and experience and qualifications of subcontractors.	25	20	17	20	18	20
	Proposer's approach to providing the services requested in this Solicitation.	15	12	10	12	10	13
Total Technical Points		80	60	57	67	61	68
Total Price Points		20	10	14	15	15	15
TOTAL POINTS		100	70	71	82	76	83

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FINAL EVALUATION OF PROPOSALS

Dr. Wieland Uchdorf

SELECTION	PROPOSERS CRITERIA					
	Maximum Points	CB&I Environmental & Infrastructure Inc.	Rostan Solutions LLC	Tetra Tech Inc.	True North Emergency Management LLC	Witt O'Brien's LLC
Proposer's relevant experience, qualifications, and past performance.	40	40	38	40	38	38
Relevant experience and qualifications of key personnel, including key personnel of subcontractors, that will be assigned to this project, and experience and qualifications of subcontractors.	25	25	25	25	25	25
Proposer's approach to providing the services requested in this Solicitation.	15	15	12	15	15	15
Total Technical Points	80	80	75	80	78	78
Total Price Points	20	10	16	20	15	18
TOTAL POINTS	100	90	91	100	93	96

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FINAL EVALUATION OF PROPOSALS

Olga Espinosa-Anderson

SELECTION	PROPOSERS CRITERIA	Maximum Points	CB&I Environmental & Infrastructure Inc.	Rostan Solutions LLC	Tetra Tech Inc.	True North Emergency Management LLC	Witt O'Brien's LLC
	Proposer's relevant experience, qualifications, and past performance.	40	38	35	39	35	36
	Relevant experience and qualifications of key personnel, including key personnel of subcontractors, that will be assigned to this project, and experience and qualifications of subcontractors.	25	23	24	24	22	24
	Proposer's approach to providing the services requested in this Solicitation.	15	14	14	15	15	15
Total Technical Points		80	75	73	78	72	75
Total Price Points		20	12	19	20	19	19
TOTAL POINTS		100	87	92	98	91	94

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FINAL EVALUATION OF PROPOSALS

Michael Fernandez

SELECTION	PROPOSERS CRITERIA					
	Maximum Points	CB&I Environmental & Infrastructure Inc.	Rostan Solutions LLC	Tetra Tech Inc.	True North Emergency Management LLC	Witt O'Brien's LLC
Proposer's relevant experience, qualifications, and past performance.	40	25	30	40	25	35
Relevant experience and qualifications of key personnel, including key personnel of subcontractors, that will be assigned to this project, and experience and qualifications of subcontractors.	25	10	15	20	10	20
Proposer's approach to providing the services requested in this Solicitation.	15	10	10	15	10	15
Total Technical Points	80	45	55	75	45	70
Total Price Points	20	5	15	20	15	20
TOTAL POINTS	100	50	70	95	60	90