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MIAMI-DADE COUNTY, FLA.
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Memorandum



Date: September 3, 2013

To: Carlos A. Gimenez
Mayor

From: Lester Sola, Director
Internal Services Department

Subject: Recommendation for Award: Automated Biometric Time and Attendance Data Capture Solution

RECOMMENDATION

It is recommended that the County Mayor approve award of a contract to Kaba Benzing America, Inc. (Kaba) for a turnkey automated biometric time and attendance data capture solution to be used for recording and tracking time and attendance for County staff located at numerous County sites.

CONTRACT NUMBER: RFP819

CONTRACT TITLE: Automated Biometric Time and Attendance Data Capture Solution

TERM: Five years with two, three-year options to renew

METHOD OF AWARD: Award is to the highest ranked responsive, responsible vendor based on evaluation criteria established in the Request for Proposals.

PREVIOUS CONTRACT AMOUNT: None

CONTRACT AMOUNT: \$423,400 for the initial five-year term; if all options to renew are exercised, the cumulative value of the contract will be \$590,000 (\$81,900 for the first option to renew, and \$84,700 for the second).

BACKGROUND

A Request for Proposals was issued under full and open competition to award a contract for an automated biometric time and attendance data capture solution. The proposed solution includes a web-based, County-hosted software component, as well as integrated devices that employ biometric technology, and other alternative technologies to capture and record staff sign-in and sign-out times. The Miami-Dade County Information Technology Department will oversee the project on behalf of the County's Parks, Recreation and Open Spaces, Port of Miami, and Public Works and Waste Management Departments. Eight proposals were received in response to the solicitation. Three proposals were deemed non-responsive by the County Attorney's Office (copy of opinion is attached). Oral presentations were held with the top three ranked firms. Kaba, the highest ranked firm is recommended for award.

USING/MANAGING AGENCIES AND FUNDING SOURCES:

Department	Allocation	Funding Source	Contract Manager
Information Technology	\$ 423,400	Internal Service Funds	Ed Beltran
Total	\$ 423,400		

VENDORS RECOMMENDED FOR AWARD:

Awardees	Address	Principal
Kaba Benzing America, Inc. d/b/a Kaba Workforce Solutions	3015 N Commerce Parkway Miramar, FL	Richard Souders

PERFORMANCE DATA: There are no performance issues with the recommended firms.

COMPLIANCE DATA: There are no compliance issues with the recommended firms.

VENDORS NOT RECOMMENDED FOR AWARD:

Proposers	Reason for Not Recommending
Andrews Technology	Evaluation Scores/Ranking
DL Control & Engineering, Inc.	
SMX Services & Consulting, Inc.	
TimeLink	
Kronos Incorporated	Deemed non-responsive by the CAO for taking exception to the RFP's fixed price requirement. See attached CAO opinion.
Novatime Technology	Deemed non-responsive by the CAO for marking the proposal as confidential. See attached CAO opinion.
Workforce Software	

CONTRACT MEASURES: The Small Business Enterprise (SBE) Selection Factor applies.

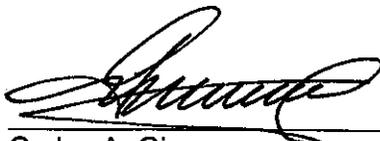
LIVING WAGE: The Living Wage Ordinance does not apply.

USER ACCESS PROGRAM: The User Access Program provision will apply. The 2% program discount will be collected on all purchases.

LOCAL PREFERENCE: The Local Preference Ordinance applies.

PROCUREMENT OFFICER: Melissa Adames

Approved



 Carlos A. Gimenez
 Mayor

9/17/13

 Date

c: Miriam Singer, CPPO, Assistant Director, Internal Services Department