

Solicitation RTQ-00004

UPS Systems Purchase, Maintenance, & Repair Services

Bid designation: Public



Miami-Dade County

Bid RTQ-00004

UPS Systems Purchase, Maintenance, & Repair Services

Bid Number **RTQ-00004**
 Bid Title **UPS Systems Purchase, Maintenance, & Repair Services**

Bid Start Date **In Held**
 Bid End Date **Mar 21, 2014 6:00:00 PM EDT**
 Question & Answer End Date **Mar 17, 2014 5:00:00 PM EDT**

Bid Contact **Lluis Gorgoy**
Procurement Contracting Officer 1
Internal Services
305-375-1075
gorgoyl@miamidade.gov

Contract Duration **60 months**
 Contract Renewal **Not Applicable**
 Prices Good for **Not Applicable**

Bid Comments **This Request to Qualify (RTQ) will establish a pool of pre-qualified vendors capable of delivering/providing Uninterruptible Power Supply (UPS) Systems, maintenance services, repair services, parts, components, and accessories on an as needed basis for various Miami-Dade County Departments. Entry into the pre-qualification pool is not a contract between the County and any member of the pool, but rather is an acknowledgement that the pool member satisfies the pre-qualification criteria set forth below for membership in the pool. Pre-qualified vendors will be invited to participate in future spot market competitions. The pool shall remain open for the term of the RTQ, enabling vendors to qualify at any time after the initial RTQ opening date. Bidders may be pre-qualified in one or all of the following Groups:**

- Group 1 – UPS Systems Purchase and Turnkey Solutions
- Group 2 – Maintenance and Repair Services

Item Response Form

Item **RTQ-00004--01-01 - UPS Systems Purchase, Maintenance, & Repair Services**

Quantity **2 each**

Prices are not requested for this item.

Delivery Location **Miami-Dade County**

No Location Specified

Miami-Dade County

generic location

Miami FL 33128

Qty 1

Qty 1

Description

N/A

SOLICITATION NO.: RTQ-00004

OPENING: 6:00 P.M.

UPS Systems Purchase, Maintenance, & Repair
Services

Mar 21, 2014



MIAMI-DADE COUNTY, FLORIDA

R E Q U E S T T O Q U A L I F Y

TITLE:

UPS Systems Purchase, Maintenance, & Repair Services

BIDS WILL BE ACCEPTED UNTIL 6:00:00 PM EDT

ON Mar 21, 2014

FOR INFORMATION CONTACT:

Lluis Gorgoy, 305-375-1075, gorgoyl@miamidade.gov

IMPORTANT NOTICE TO BIDDERS/PROPOSERS:

- **READ THE ENTIRE SOLICITATION DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **THE SOLICITATION SUBMITTAL FORM CONTAINS IMPORTANT INFORMATION THAT REQUIRES REVIEW AND COMPLETION BY ANY BIDDER/PROPOSER RESPONDING TO THIS SOLICITATION.**
- **FAILURE TO COMPLETE AND SIGN THE SOLICITATION SUBMITTAL FORM WILL RENDER YOUR PROPOSAL NON-RESPONSIVE.**



SECTION 1

GENERAL TERMS AND CONDITIONS:

All general terms and conditions of Miami-Dade County Procurement Contracts are posted online. Bidders/Proposers that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r14-1.pdf>

NOTICE TO ALL BIDDERS/PROPOSERS:

Electronic bids are to be submitted through a secure mailbox at BidSync (www.bidsync.com) until the date and time as indicated in this Solicitation document. It is the sole responsibility of the Bidder/Proposer to ensure their proposal reaches BidSync before the Solicitation closing date and time. There is no cost to the Bidder/Proposer to submit a proposal in response to a Miami-Dade County solicitation via BidSync. Electronic proposal submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as separate files.

For information concerning technical specifications please utilize the question/answer feature provided by BidSync at www.bidsync.com within the solicitation. Questions of a material nature must be received prior to the cut-off date specified in the solicitation. Material changes, if any, to the solicitation terms, scope of services, or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync site).

Please allow sufficient time to complete the online forms and upload of all proposal documents. Bidders/Proposers should not wait until the last minute to submit a proposal. The deadline for submitting information and documents will end at the closing time indicated in the solicitation. All information and documents must be fully entered, uploaded, acknowledged (Confirm) and recorded into BidSync before the closing time or the system will stop the process and the response will be considered late and will not be accepted.

PLEASE NOTE THE FOLLOWING:

No part of your proposal can be submitted via HARDCOPY, EMAIL, OR FAX. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a proposal will be considered evidence that the Bidder/Proposer has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire proposal response must be submitted in accordance with all specifications contained in the solicitation electronically.

SECTION 2 – SPECIAL TERMS AND CONDITIONS**2.1 PURPOSE**

This Request to Qualify (RTQ) will establish a pool of pre-qualified vendors capable of delivering/providing Uninterruptible Power Supply (UPS) Systems, maintenance services, repair services, parts, components, and accessories on an as needed basis for various Miami-Dade County Departments. Entry into the pre-qualification pool is not a contract between MDC and any member of the pool, but rather is an acknowledgement that the pool member satisfies the pre-qualification criteria set forth below for membership in the pool. Pre-qualified vendors will be invited to participate in future spot market competitions. The pool shall remain open for the term of the RTQ, enabling vendors to qualify at any time after the initial RTQ opening date.

2.2 TERM

The pre-qualification pool will begin on the first calendar day of the month succeeding approval by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Internal Services Department, Procurement Management Services Division, and contingent upon the completion and submittal of all required RFQ documents. The pre-qualification pool shall expire on the last day of the last month of the sixty month period.

2.3 OPTION TO RENEW

Miami-Dade County shall have the option to renew this contract for one additional five (5) year term. Continuation of the contract beyond the initial period is a County prerogative, and not a right of the vendor(s). This prerogative may be exercised only when such continuation is clearly in the best interest of the County. Should the vendor(s) decline the County's right to exercise the option period, the County will consider the vendor in default which shall affect that vendor's eligibility for future contracts

2.4 QUALIFICATION CRITERIA

Vendors shall submit all of the qualifying documents with their submittal form. However, the County may, at its sole discretion and in its best interests, allow vendors to supplement submitted documents in order to satisfy the prequalification criteria. It shall be the sole prerogative of the County to determine the number of vendors who will be included under the pre-qualification pool. During the term of the RTQ, the County reserves the right to add and/or delete pre-qualified vendors.

2.5 MINIMUM QUALIFICATION REQUIREMENTS

Pre-qualification under this solicitation will be made to all responsive, responsible vendors who meet the following minimum qualifications:

Vendors shall provide contact information to include: Name of contact, email address, website information, phone number, and fax number for Primary (Required) and Secondary (Optional) staff within their company who will be responsible for providing a response to spot market quotes issued by the County. These services shall typically be required Monday through Friday within the business hours of 8:00 a.m. and 5:00 p.m. (Eastern Standard Time).

Bidders are to provide three references for which similar work has been conducted to confirm that the firm has successfully provided traffic poles and mast arms for other entities. The following information shall be provided: Reference Name, Telephone number, e-mail address, and work performed.

GROUP 1 – UPS SYSTEM PURCHASE AND TURN-KEY SOLUTIONS

This group allows County departments to purchase UPS Systems and turnkey Solutions. The equipment included in this group should be turnkey products based on the information and requirements contained in future Request for Quotes (RFQ) as a result of this solicitation and should include all costs associated with implementation. The solutions obtained should also include installation and disposal of any replaced components (if applicable). This group allows County departments to obtain any parts and components pertaining to UPS Systems. This equipment is complex and contains a number of components that have a limited useful life and deteriorate with age and use. Bidders shall be Original Equipment Manufacturers (OEM's), authorized resellers, or authorized distributors of UPS Systems

GROUP 2 - MAINTENANCE AND REPAIR SERVICES

This group provides maintenance and repair services for County UPS systems. Due to the sensitivity of this equipment, it is necessary to have regular maintenance performed on these systems to ensure that they are performing properly and that the components that are known to deteriorate with age and use are monitored. For instance, it is possible to monitor the life of a battery by performing a periodic controlled battery discharge.

Bidders capable of meeting the above qualification requirements shall then be deemed to be pre-qualified to participate in subsequent spot market purchases as required by the County on either an as-needed or on a periodic basis.

During the term of this contract, the County reserves the right to add or delete vendors as it deems necessary in its best interests. If the County elects to add vendors, they must meet the same minimum qualifications established for the original competition.

2.6 PRICES SHALL BE ESTABLISHED IN ACCORDANCE WITH TECHNICAL SPECIFICATIONS

If the vendor is awarded a contract under this solicitation, the prices offered by the vendor shall be accepted in accordance with the provisions established in Section 3 of this solicitation entitled "Technical Specifications".

2.7 INDEMNIFICATION AND INSURANCE

Additional or revised insurance requirements may be necessary when performing work in certain County facilities that limit or restrict access. Any change or addition in insurance requirements will be detailed in the RFQ.

2.8 WORK ACCEPTANCE

Projects to be performed under this contract will be inspected by an authorized representative of the County. This inspection shall be performed to determine acceptance of work, appropriate invoicing, and warranty conditions.

2.9 CLEAN-UP

All unusable materials and debris shall be removed from the premises at the end of each workday, and disposed of in an appropriate manner. Upon final completion, the bidder shall thoroughly clean up all areas where work has been involved as mutually agreed with the associated user department's project manager.

2.10 TRADE-IN ALLOWANCES

It is hereby understood that the County may wish to trade in existing equipment in exchange for the new equipment specified in future RFQ's as a result of this solicitation. For this reason, a trade-in allowance may be quoted by the bidder in order to be considered for award.

Should a trade-in allowance be requested by the County, the following information will be provided to the bidders:

- Manufacturer Name
- Model Number
- Serial Number
- Quantity

The equipment may be inspected by contacting the requesting user department for an appointment. The trade-in equipment shall be removed from the County's premises at no cost to the County.

2.11 HOURLY RATE

The hourly rate quoted in any RFQ's as a result of this solicitation shall be deemed to provide full compensation to the bidder for labor, equipment use, travel time, and any other element of cost or price. This rate is assumed to be at straight-time for all labor, except as otherwise noted. The bidder shall comply with minimum wage standards, and/or any other wage standards specifically set forth in this solicitation and resultant contract, and any other applicable laws of the State of Florida. If overtime is allowable under this contract, it will be covered under a separate item in the special clauses.

2.12 WARRANTY REQUIREMENTS

Warranty may apply if so specified in the Request for Quotations.

SECTION 3 – TECHNICAL SPECIFICATIONS**3.1 SCOPE OF SERVICE**

It is the intent of Miami-Dade County to obtain Uninterruptible Power Supply (UPS) Systems, maintenance, repair services, parts, and accessories on an as needed basis to support County operations. UPS Systems are critical to the sustainability of County operations in the event of an extended power outage. The services and equipment purchased and maintained through this contract is intended to provide redundant power protection to critical County systems and/or entire facilities.

3.2 GOODS / SERVICES TO BE PROVIDED

The following is a list of the UPS equipment that is currently in use by the County:

Brand	Model	Quantity
APC	DP3120E - SL120KG	1
APC	DP330E - SL30KF	1
APC	DP360E - SL60KG	1
APC	DP40E - SL40KF	1
APC	SMART UPS 3000XL	1
APC	SUVTPF20KB4F	1
APC	SMART UPS RT 2200	2
APC	DP340E - SL40KF	3
APC	DPE340E - SL40KF	5
APC	DP320E - SL20KF	14
APC	DP330E - SL30KG	16
APC	Matrix UPS 5000 MX5000EU	1
APC	Matrix UPS 5000 Mx5000PE	1
APC	Symmetra PX 100	1
BEST	FD4-3K11438	1
BEST	FERRUPS FE SERIES 10 KVA	1
BEST	FERRUPS FE SERIES 1KVA	1
Comet	50 - 150 Kva	1
Comet	MGE Comet 80KVA	1
Deltec	7056-1	1
Eaton	Powerware 9125 6kVA	1
Eaton	Powerware 9170 (Axxium Pro) S36516, 12 LAB2079 Modules, 18kVA	1
Eaton	Powerware 9170 (Axxium Pro) S36517, 12 LAB2079 Modules, 18kVA	1
Eaton	Powerware 9170+	1
Eaton	Powerware 9355	1
Eaton	9390-80	2
Eaton	Powerware 9355 15 kVA	2

SOLICITATION TITLE: UPS SYSTEMS PURCHASE, MAINTENANCE, AND REPAIR SERVICES

SOLICITATION NO.

Eaton	Powerware 9390-80 kVA	2
Eaton	Powerware 9170	3
Eaton	Eaton Powerware 9170+	5
Eaton	Powerware 5115	16
Eaton	Powerware 9125 2kVA	7
Exide	6000PW	1
Liebert	37-3227	1
Liebert	37BP040XPJ1BNL 40 KVA	1
Liebert	AP600T	1
Liebert	M10C300030	1
Liebert	NPower	1
Liebert	NPower 65 KVA UPS	1
Liebert	PPA150C UPS	1
Liebert	S 600 T-450	1
Liebert	SRS 610 250-450	1
Liebert	300KVA AP600	2
Liebert	S 500 500-750	2
Liebert	S 600 SCC-2500	2
Liebert	NB12S0612600	4
Liebert	AP346	6
Matrix	Matrix UPS 5000 Composed of: Mod: Mx5000PE Mod: MX5000EU, Smart Cell XR battery Mod: SMARTCELL-XR	1
MGE - Comet	MGE Ups systems – Comet 50 kVA	1
MGE UPS Systems	72-160502-42 50KVA 480-208	1
MGE UPS Systems	23/060-01	2
MGE UPS Systems	EPS6000 375 KVA	2
MGE UPS Systems	MGE EPS 6000	10
Para Systems	Minuteman	1
Powerware	FerrUPS FD	1
Powerware	UPS 7000	1
Powerware	UPS Unity	1
Powerware	UPS 9170+	2
Powerware	UPS 9170	10
Tripp-Lite	SMART T500RT1U	3
Total:	159	

3.3 GROUP 1 – UPS SYSTEM PURCHASES AND TURN-KEY SOLUTIONS

This group allows County departments to purchase entire UPS Systems and turnkey solutions. The equipment included in this group should be turnkey products based on the information and requirements

contained in future Request for Quotes (RFQ) as a result of this solicitation and should include all costs associated with implementation. The solutions obtained should also include installation and disposal of any replaced components (if applicable).

This group includes, but is not limited to the following:

- Professional services
 - o Planning
 - o Engineering
 - o Consulting
 - o Implementation
 - o Equipment Disposal
- Equipment
 - o Standby generators
 - o Generator controllers
 - o Generator starting modules
 - o Switchgear
 - o Power distribution units
 - o Flywheel UPS
 - o Battery Banks
- Batteries
 - o Lithium, Logic Memory Backup
 - o Lead-Acid Wet-Cell
 - o Valve-Regulated Lead-Acid
- Fans
- Direct Current (DC) Capacitors
- Alternating Current (AC) Capacitors
- Circuit Boards
- Air Filters

3.4 GROUP 2 – MAINTENANCE AND REPAIR SERVICES

This group provides maintenance and repair services for County UPS Systems. Due to the sensitivity of this equipment, it is necessary to have regular maintenance performed on these Systems to ensure that they are performing properly and that the components that are known to deteriorate with age and use are monitored. For instance, it is possible to monitor the life of a battery by performing a periodic controlled battery discharge.

The equipment that requires support includes but is not limited to the following brands:

- APC
- Best UPS
- Comet
- Deltec
- Eaton

- Exide
- Liebert
- MGE UPS Systems
- Para Systems
- Powerware
- Tripp-Lite

County departments may conduct spot market solicitations on an as needed basis to purchase UPS related services. Maintenance services shall include all labor, parts (including batteries and air filters) and materials required for preventive and remedial service calls for the equipment listed in Section 3.2. Other brands and models may be added during the term of this contract.

Spot market quotes issued by client departments may include quarterly, semi-annual, and/or annual preventive maintenance visits as deemed necessary. This service shall be provided by the awarded bidder at the convenience of the user departments.

All UPS batteries must be maintained in accordance to their respective maintenance standards: Institute of Electrical & Electronics Engineers (IEEE), International Organization for Standardization (ISO), or the American National Standards Institute (ANSI). For instance, UPS systems that utilize valve-regulated lead-acid (VRLA) batteries must be maintained in accordance to IEEE standard 1188-2005 (or most recent). This recommended practice is limited to maintenance, test schedules and testing procedures that can be used to optimize the life and performance of VRLA batteries for stationary applications. It also provides guidance to determine when batteries should be replaced.

If a full system shutdown is required during maintenance, the bidder shall notify the department in advance at the department's convenience based on the recommendations of the bidder.

Preventive maintenance may include, but not be limited to the following minimum services as defined in the request for quotes.

- A. Perform battery diagnostics and operational test of system with customer loads.
- B. Inspect battery wiring, mechanical/electrical connections, harnesses, contacts and controls.
- C. Inspect capacitors for swelling or leaking.
- D. Visually inspect all batteries and battery cabinets and racks for cracks, discoloration, leaks and corrosion. Visual inspection shall include checking for: grease or oil on all connections, proper fluid levels, corrosion, and overall physical cleanliness of the surrounding battery area.
- E. Measure and record battery float voltage, and current meter readings

- F. Routine service shall include lubrication, adjustment and replacement of expendable parts as may be required to ensure operating integrity of the particular equipment. Replaced parts shall be of similar or better quality than parts removed, and as required by the OEM manual for the UPS equipment being serviced.
- G. Check all unit wiring and connections, including nuts, bolts, screws, fuses and connectors for fitness and heat discoloration
- H. Visually inspect internal sub-assemblies and major components, including the fan, for foreign material.
- I. Check, measure and record all low-voltage power supply levels, output voltage and currents and input voltage and currents.
- J. Check and verify system parameters, and calibrate to manufacturer's specifications.
- K. Verify charger operation and perform system operational test with operating loads.
- L. Address all concerns and questions related to system maintenance findings and schedule immediate follow-up service and/or repairs.
- M. If faulty batteries are found; the bidder shall notify the user department and temporarily rearrange the batteries on the respective UPS, placing all faulty batteries on the same string. This will limit faulty batteries to only one string of the UPS battery array.

3.5 **SYSTEM INSPECTION**

Service inspections entail complete visual and mechanical inspection of all sub-assemblies, wiring harnesses, cables and all major components, tension of mechanical connections, static check of all fuses, removal of foreign material and dust from internal components, calibration of system to meet factory specifications, and return of unit to operational status with normal load. The bidder then shall check and calibrate the power output readings, with a complete report submitted to the department. These reports shall outline any and all corrective measures recommended or required for the proper and safe operation of the equipment. A list of parts used during remedial or scheduled maintenance of the equipment shall also be provided to the department.

Instructions to Bidders: Please review and complete the below information to be considered for pre-qualification.

4.1 PRE-QUALIFICATION CRITERIA AFFIRMATION:

-

Please place a check mark (✓) next to the group you wish to be pre-qualified under.

Group 1 – UPS System Purchases and Turn-key Solutions

Group 2 – Maintenance and Repair Services

4.2 CONTACT INFORMATION: *As per the Section 2, Paragraph 2.3.1 (1) Bidders are to provide the following information to be pre-qualified under this contract.*

Provide contact information for Primary (Required) and Secondary (Optional) staff within your Company who will be responsible for providing a response to Requests for Quotations (RFQ) issued by Miami-Dade County. These services shall typically be required Monday through Friday within the business hours of 8:00 AM and 5 PM.	
PRIMARY CONTACT (REQUIRED)	
Name:	<input type="text"/>
Title and/or Job Function:	<input type="text"/>
Business Address:	<input type="text"/>
Local or Toll Free Telephone Number:	<input type="text"/>
Local or Toll Free Fax Number:	<input type="text"/>
Mobile Telephone Number:	<input type="text"/>

E-mail Address:	<input type="text"/>
SECONDARY CONTACT (OPTIONAL)	
Name:	<input type="text"/>
Title and/or Job Function:	<input type="text"/>
Business Address:	<input type="text"/>
Local or Toll Free Telephone Number:	<input type="text"/>
Local or Toll Free Fax Number:	<input type="text"/>
Mobile Telephone Number:	<input type="text"/>
E-mail Address:	<input type="text"/>

4.3 CUSTOMER REFERENCES

Reference Section	Summarized Requirements: Vendors must be able to demonstrate that they have a minimum of three (3) years of experience in providing UPS Systems Maintenance and repair for other entities to at least three (3) client references.
Section 2, Paragraph 2.4	Client Reference Letter #1
Company Name:	<input type="text"/>
Contact Name:	<input type="text"/>
Contact Title:	<input type="text"/>
Contact Address:	<input type="text"/>
Contact Telephone Number:	<input type="text"/>
	<input type="text"/>

Contact E-mail Address:	<input type="text"/>
Type of Equipment Repaired/Group:	<input type="text"/> 5 <input type="text"/> 6
Section 2, Paragraph 2.4	Client Reference Letter #2
Company Name:	<input type="text"/>
Contact Name:	<input type="text"/>
Contact Title:	<input type="text"/>
Contact Address:	<input type="text"/> 5 <input type="text"/> 6
Contact Telephone Number:	<input type="text"/>
Contact E-mail Address:	<input type="text"/>
Type of Equipment Repaired/Group:	<input type="text"/> 5 <input type="text"/> 6
Section 2, Paragraph 2.4	Client Reference Letter #3
Company Name:	<input type="text"/>
Contact Name:	<input type="text"/>
Contact Title:	<input type="text"/>
Contact Address:	<input type="text"/> 5 <input type="text"/> 6
Contact Telephone Number:	<input type="text"/>
Contact E-mail Address:	<input type="text"/>
Type of Equipment Repaired/Group:	<input type="text"/> 5 <input type="text"/> 6



**Miami-Dade County
Procurement Management Services
Solicitation Submittal Form**

111 NW 1st Street, Suite 1300, Miami, FL 33128

Solicitation No. RTQ-00004		Solicitation Title: UPS Systems Purchase, Maintenance, & Repair Services		
Legal Company Name (include d/b/a if applicable): <input style="width:95%;" type="text"/>		Federal Tax Identification Number: <input style="width:95%;" type="text"/>		
If Corporation - Date Incorporated/Organized: <input style="width:95%;" type="text"/>		State Incorporated/Organized: <input style="width:95%;" type="text"/>		
Company Operating Address: <input style="width:95%;" type="text"/>		City <input style="width:95%;" type="text"/>	State <input style="width:95%;" type="text"/>	Zip Code <input style="width:95%;" type="text"/>
Remittance Address (if different from ordering address): <input style="width:95%;" type="text"/>		City <input style="width:95%;" type="text"/>	State <input style="width:95%;" type="text"/>	Zip Code <input style="width:95%;" type="text"/>
Company Contact Person: <input style="width:95%;" type="text"/>		Email Address: <input style="width:95%;" type="text"/>		
Phone Number (include area code): <input style="width:95%;" type="text"/>	Fax Number (include area code): <input style="width:95%;" type="text"/>	Company's Internet Web Address: <input style="width:95%;" type="text"/>		
<p>Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information prior to entering into a contract with or receiving funding from the County.</p> <p><input type="checkbox"/> Place a check mark here only if Bidder/Proposer has such conviction to disclose to comply with this requirement.</p>				
<p>LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that has a valid Local Business Tax Receipt, issued by Miami-Dade County; has a physical business address located within the limits of Miami-Dade County from which business is performed; and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.</p> <p><input type="checkbox"/> Place a check mark here only if affirming Bidder/Proposer meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.</p>				
<p>LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County.</p> <p><input type="checkbox"/> Place a check mark here only if affirming Bidder/Proposer meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box) may render the vendor ineligible for the LHP. LHP is not applicable to qualitative solicitations issued, including but not limited to, Requests for Proposals and Request for Qualifications.</p> <p>The address of the Locally-headquartered office is: <input style="width:95%;" type="text"/></p>				
<p>LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.</p> <p><input type="checkbox"/> Place a check mark here only if affirming Bidder/Proposer is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.</p>				
<p><u>SMALL BUSINESS ENTERPRISE CONTRACT MEASURES (If Applicable)</u></p> <p>An SBE/Micro Business Enterprise must be certified by Small Business Development for the type of goods and/or services the Bidder/Proposer provides</p>				

in accordance with the applicable Commodity Code(s) for this Solicitation. For certification information contact Small Business Development at (305) 375-2378 or access <http://www.miamidade.gov/business/business-certification-programs.asp>. The SBE/Micro Business Enterprise must be certified by proposal submission deadline, at contract award, and for the duration of the contract to remain eligible for the preference. Firms that graduate from the SBE program during the contract may remain on the contract.

Is your firm a Miami-Dade County Certified Small Business Enterprise? Yes No

If yes, please provide your Certification Number:

SCRUTINIZED COMPANIES WITH ACTIVITIES IN SUDAN LIST OR THE SCRUTINIZED COMPANIES WITH ACTIVITIES IN THE IRAN PETROLEUM ENERGY SECTOR LIST:

By executing this bid through a duly authorized representative, the Bidder/Proposer certifies that the Bidder/Proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the Bidder/Proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the Bidder/Proposer shall execute the proposal through a duly authorized representative and shall also initial this space: . In such event, the Bidder/Proposer shall furnish together with its bid response a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The Bidder/Proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the Bidder/Proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

IT IS HEREBY CERTIFIED AND AFFIRMED THAT THE BIDDER/PROPOSER SHALL ACCEPT ANY AWARDS MADE AS A RESULT OF THIS SOLICITATION. BIDDER FURTHER AGREES THAT PRICES QUOTED WILL REMAIN FIXED FOR A PERIOD OF ONE HUNDRED AND EIGHTY (180) DAYS FROM DATE SOLICITATION IS DUE.

Bidder/Proposer's Authorized Representative's Signature:

Date

Type or Print Name:

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF BIDDER/PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER/PROPOSER TO THE TERMS OF ITS OFFER.



FAIR SUBCONTRACTING PRACTICES

In compliance with Miami-Dade County Code Section 2-8.8, the Bidder/Proposer shall submit with the proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors.

NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT

Signature

Date



SOLICITATION TITLE: UPS Systems Purchase, Maintenance, & Repair Services

SOLICITATION NO.: RTQ-00004

COLLUSION AFFIDAVIT

(Code of Miami-Dade County Section 2-8.1.1 and 10-33.1) (Ordinance No. 08-113)

BEFORE ME, A NOTARY PUBLIC, personally appeared who being duly sworn states:
(insert name of affiant)

I am over 18 years of age, have personal knowledge of the facts stated in this affidavit and I am an owner, officer, director, principal shareholder and/or I am otherwise authorized to bind the bidder of this contract.

I state that the bidder of this contract:

is not related to any of the other parties bidding in the competitive solicitation, and that the contractor's proposal is genuine and not sham or collusive or made in the interest or on behalf of any person not therein named, and that the contractor has not, directly or indirectly, induced or solicited any other proposer to put in a sham proposal, or any other person, firm, or corporation to refrain from proposing, and that the proposer has not in any manner sought by collusion to secure to the proposer an advantage over any other proposer.

OR

is related to the following parties who bid in the solicitation which are identified and listed below:

Note: Any person or entity that fails to submit this executed affidavit shall be ineligible for contract award. In the event a recommended contractor identifies related parties in the competitive solicitation its bid shall be presumed to be collusive and the recommended contractor shall be ineligible for award unless that presumption is rebutted by presentation of evidence as to the extent of ownership, control and management of such related parties in the preparation and submittal of such bids or proposals. Related parties shall mean bidders or proposers or the principals, corporate officers, and managers thereof which have a direct or indirect ownership interest in another bidder or proposer for the same agreement or in which a parent company or the principals thereof of one (1) bidder or proposer have a direct or indirect ownership interest in another bidder or proposer for the same agreement. Bids or proposals found to be collusive shall be rejected.

By:
Signature of Affiant

20
Date

Printed Name of Affiant and Title

Federal Employer Identification Number

Printed Name of Firm

Address of Firm

SUBSCRIBED AND SWORN TO (or affirmed) before me this day of , 20

He/She is personally known to me or has presented as identification.

Type of identification

Signature of Notary

Serial Number

Print or Stamp Name of Notary

Expiration Date

Notary Public – State of

Notary Seal

Question and Answers for Bid #RTQ-00004 - UPS Systems Purchase, Maintenance, & Repair Services

OVERALL BID QUESTIONS

There are no questions associated with this bid. If you would like to submit a question, please click on the "Create New Question" button below.