



miamidade.gov

December 18, 2014

All Responding Vendors (See Distribution List)

SUBJECT: RTQ-00109; Concession Services and Related Activities

Dear Vendors:

Evaluation of bids tendered in response to the above cited solicitation has been completed. The County Mayor or designee has recommended award as shown in the attached document.

This notice is provided in accordance with Section 1.12 of the solicitation and Section 2-8.4 of the Code of Miami-Dade County. Our provision of this notice also serves to confirm the lifting of the Cone of Silence from this procurement action as dictated by Section 2-11.1(t) of the County Code.

We appreciate the participation of all vendors who responded to the subject action. If you have any questions please contact me at 305-375-5375, email: mdperez@miamidade.gov.

Sincerely,

MIAMI-DADE COUNTY, FLORIDA

Martha Perez-Garviso

Martha Perez-Garviso
Procurement Contracting Officer

- Distribution List: Tennis Advantage of Miami, Inc.
- Andres Barbosa, Inc.
- The Jane Forman Tennis Academy, Inc.
- M.A.R.S. Marketing Development Group, LLC
- Adler Tennis Corp.
- Barbosa Tennis, Inc.

Attachment: County Mayor Award Recommendation

cc: Clerk of the Board
Bid File

PROCUREMENT MANAGEMENT

111 NW 1ST Street • Suite 1300

Miami, Florida 33128 - 1974

Telephone: 305-375-5289

Fax: (305) 375-4407 or (305) 372-6128

CLERK OF THE BOARD

2014 DEC 18 PM 3:37

CLERK, CIRCUIT & COUNTY CLERK
MIAMI-DADE COUNTY, FLA.
#1

Delivering Excellence Every Day

Memorandum



Date:

To: Honorable Chairman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Recommendation for Approval to Establish a Pre-Qualification Pool:
Concession Services and Related Activities

Recommendation

It is recommended that the Board of County Commissioners (Board) approve establishment of a pre-qualification pool, *Contract No. RTQ-00109*, to purchase concession services and related activities, as needed for the Parks, Recreation and Open Spaces Department (PROS). The services and activities to be provided include, but are not limited to, sports, fitness, arts, mobile vending carts, concession stands, environmental activities and the operation of recreational facilities.

The pre-qualified vendors shall be invited to participate in future spot market competitions. The awarded bidder shall perform the solicited services at a park or facility operated by PROS. All services will be offered to the public for a fee, which will generate revenue to the County.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

This estimated revenue to the County is \$2,400,000 for the eight-year term. The contract amount is based on PROS' projected revenue from the anticipated services and activities.

Department	Allocation	Funding Source	Contract Manager
Parks, Recreation and Open Spaces	\$2,400,000	Revenue Generating	Bill Solomon
Total	\$2,400,000		

Track Record/Monitor

Martha Perez-Garviso, CPPB, of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the contract term, subject to bi-annual ratification by the Board. The County Mayor or the County Mayor's designee will also have the authority to exercise, at their discretion, any cancellation and renewal provisions in accordance with the terms and conditions of the pool contract.

Vendor(s) Pre-Qualified for Pool:

A Request to Qualify (RTQ) was issued under full and open competition on August 1, 2014. The method of award was to pre-qualify all responsive and responsible vendors that met the minimum requirements as specified in the RTQ for participation in future spot market competitions. Additional qualified vendors may be added to the pool at any time during the contract term. The vendors listed in the table below met the pre-qualification criteria.

Vendor	Address	Principal
Tennis Advantage of Miami, Inc. (Micro/SBE)	21130 SW 87 Avenue, Unit 302 Cutler Bay, FL	Niurka Sodupe
Andres Barbosa, Inc.	14201 SW 102 Street Miami, FL	Andres Barbosa
The Jane Forman Tennis Academy, Inc.	12305 SW 90 Avenue Miami, FL	Jane Forman
M.A.R.S. Marketing Development Group, LLC	14500 NW 12 Avenue Miami, FL	Myya Passmore
Adler Tennis Corp.	10001 SW 82 Avenue Miami, FL	Paul Adler
Barbosa Tennis, Inc.	8480 SW 143 Street Palmetto Bay, FL	JD Barbosa

Vendor(s) Not Pre-Qualified for Pool:

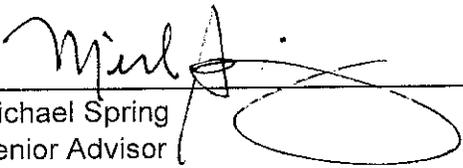
None

Due Diligence

Pursuant to Resolution R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision does not apply.
- The Small Business Enterprise (SBE) Bid Preference and Local Preference Ordinances will be applied at the time of spot market competition. A SBE set-aside also applies for spot market competitions valued up to \$100,000 when there are three (3) or more certified SBE firms available.
- The Living Wage Ordinance does not apply.



Michael Spring
Senior Advisor