

Memorandum



Date: October 2, 2014
To: Lester Sola, Director
Internal Services Department
From: Miriam Singer, CPPO, Assistant Director
Internal Services Department
Subject: Recommendation for Approval to Establish a Pre-Qualification Pool: Support for Urgent Needs (SUN) Program Shelter Pets

Approval of this pre-qualification pool contract award, which is within your delegated signature authority, is requested. The awarded vendors, contract amount and term are set forth below. A Request to Qualify (RTQ) was issued to pre-qualify all responsive and responsible vendors that met the minimum requirements as specified in the solicitation for participation in future rescue assignments of at-risk shelter pets. Three vendors responded to the solicitation. Additional vendors may be added to the pool during the term of the RTQ.

The goal of the Support for Urgent Needs (SUN) Program is to further the Animal Services Department's "No Kill" initiative by shielding difficult to adopt shelter pets from euthanasia due to space limitations at the shelter. The RTQ has five funding categories based on certain pet characteristics: (1) dog size; (2) dog age; (3) cat age; (4) shelter pets with medical conditions; and (5) special cases. In addition to \$180,000 from the General Fund, the Animal Services Department (ASD) received \$10,000 in grant funds from the American Society for the Prevention of Cruelty to Animals to support this program. ASD will advise all pool members of an available rescue pet, and assignment of the pet to a Service Provider will be on a first-come, first-serve basis. Under the pool contract, the Service Provider receives payment based on the pet's qualifying fund category, if the provider places the rescued pet (i.e., the pet is adopted).

Contract Number: RTQ-00114
Contract Title: Support for Urgent Needs (SUN) Program Shelter Pets Pre-Qualification Pool
Contract Amount, Term and Cumulative Value: \$190,000 for eight years
Prior Contract Number, Amount and Term: None
UAP Applies: Yes, where allowed by the funding source
Local Preference Applies: There is no price competition under this pool contract as award is made to the first vendor accepting the pet rescue assignment. As such, the Local Preference cannot be applied.
Measures: No measure due to insufficient availability

User Department / Allocation / Funding Source:

Department	Allocation	Funding Source
Animal Services	\$190,000	General and Grant Funds
Total	\$190,000	

Lester Sola

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Program Shelter Pets

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Vendors Recommended for Inclusion in the Pool:

Vendor	Address
Coastal Boxer Rescue of Florida, Inc.	4043 Snowy Egret Drive Melbourne, FL
Golden Rescue South Florida, Inc.	1540 SW 55 Avenue Plantation, FL
Shepherd Help and Rescue Effort, Inc.	5207 NW 116 Avenue Coral Springs, FL

Vendor(s) Not Recommended for Inclusion in the Pool: None

Procurement Officer: Maria Carballeira, CPPB



Lester Sola on behalf of Mayor Carlos A. Gimenez
Approved

10/2/18
Date