



BID No. RTQ-00150
Carpet and Related Flooring Materials

I. Purchasing Instructions:

A. Award Description

This contract is for the purchase of carpet and related flooring materials.

B. Quotation Directives

1. Prequalified vendors will be invited to participate in spot market purchases as required by the County for specific items or service. When spot market purchases are initiated, pre-qualified vendors shall be invited to offer a fixed price for a specific individual purchase/work order, or a specific purchasing period.
2. ALL quotations issued under this pre-qualification contract must utilize the current and active “terms and conditions” in place that includes the latest legislative changes. Please refer the Procurement Management link (<http://www.miamidade.gov/procurement/itb-terms-conditions.asp>) to retrieve that latest version of the current T&Cs.
3. All quotations issued must be provided to the Small Business Development Division (SBD) of the Internal Services Department for placement on the Cone of Silence Report upon advertisement. Once an award recommendation is made, SBD must be notified in order to remove the competition from the report.

C. Quotation Procedures

1. Orders requiring special handling such as Air Freight, next day delivery, etc., may only be approved and placed by ISD Materials Management Supervisor. In those cases, the price quoted by the bidders shall be inclusive of any additional shipping cost.
2. All bidders shall quote prices based on F.O.B. Destination and shall hold title to the goods until such time as they are delivered to, and accepted by, an authorized County representative at various County Departments.

II. Awarded Vendors

Vendor	Prequalified for Group A <i>(Product Manufacturer)</i>	Prequalified for Group B <i>(Authorized distributor; own or lease a warehouse in So. Florida and be properly trained to install the solicited product)</i>
A Affordable Carpet and Maintenance, Inc. (MICRO/SBE, CSBE, DBE)		✓
Commercial Interior Contractors Corp. (CSBE, SBE)		✓
JT Flooring & Carpentry Installation Services, Inc. (MICRO/SBE, CSBE, DBE)		✓
Franklin Flooring, Inc.		✓
J & J Industries, Inc.	✓	
Interface Americas, Inc.	✓	
Mohawk Carpet Distribution, Inc.	✓	
Shaw Industries, Inc.	✓	
Tandus Centiva US, LLC	✓	
Milliken & Company, Inc.	✓	
Bentley Prince Street, Inc.	✓	



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680123645 02	Bentley Mills, Inc.	1461 East Don Julian road City of Industry, CA 91746	Contact: Myra Ramsey Phone: 770-386-7296 E-mail: myra.ramesy@bentleymills.com
650741994 01	Franklin Flooring, Inc.	5275 NW 36 th Avenue Miami, FL 33142	Contact: Rozzie Franklin Phone: 305-638-0014 E-mail: rozzie@franklin-flooring.com
582132517 01	Interface Americas, Inc.	1503 Orchard Hill Road LaGrange, GA 30240	Contact: Sharon Johnson Phone: 706-812-6356 E-mail: Sharon.johnson@interface.com
580677191 02	J & J Industries, Inc.	818 J & J Drive Dalton, GA 30722	Contact: Carrie Percy Phone: 800-241-4585 E-mail: carrie.percy@jiflooringgroup.com
582173403 05	Mohawk Carpet Distribution, Inc.	160 S. Industrial Blvd Calhoun, GA 30701	Contact: Marcus Tate Phone: 404-392-7178 E-mail: marcus_tate@mohawkind.com
35216258201	Shaw Industries, Inc.	616 East Walnut Avenue Dalton, GA 30721	Contact: Inida Pritchett Phone: 954 646-1795 E-mail: india.pritchett@shawinc.com

a. Certified vendors by the Department of Business Development as SBE.

FIN No.	Vendor Name	Vendor Address	Vendor Contact Information
650022442 02	A Affordable Carpet & Maintenance, Inc.	297 NW 23 rd Sthreet Miami, FL 33127	Contact: Ivette Naranjo Phone: 305-525-3292 E-mail: ifnaranjo@dupontflooring.net
592507326 01	Commercial Interior Contractors, Corp.	1799 NW 22 nd Street Miami, FL 33142	Contact: Eloise Gonzalez Phone: 305-636-3700 E-mail: Eloise.gonzalez@cic-corp.com

III. Quotation Award Checklist:

The following is provided as a reminder of some important items that each department should check/ complete/ document prior to making an award.

- Check that vendor meets minimum requirements such as certifications or license requirements.
- If the contract has a Small Business preference, goal or is a set-aside, check that the recommended vendor is on the Small Business Division certification list.
(See www.miamidade.gov/business/reports-certification-list.asp)
- If the contract includes preferences (Local, Locally-Headquartered, Veteran's, and Small Business, as applicable), check that they were applied correctly. Obtain a signed Collusion Affidavit from the recommended vendor.
- In your notice to all participants of the quote results, copy the Clerk of the Board (clerkbcc@miamidade.gov) and include language advising the vendors that the Cone of Silence is lifted. [Sample language: *In accordance with the reference solicitation, and Section 2-8.4 of the Code of Miami-Dade County, you are hereby notified that the (Dept. name) recommends award of this quote to: (Company name). Provision of this notice also serves to confirm the lifting of the Cone of Silence from this procurement action as dictated by Section 2-11.1(t) of the County Code.*]
- **Allow a three (3) business day protest period**, beginning the day after the award recommendation is posted with the Clerk, prior to completing award if applicable with your award value (over \$25K).



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IV. Event Log:

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Date	Description	Officer
May 21, 2015	JT Flooring & Carpentry, Milliken & Company and Tandus US LLC have not met the insurance requirements and are pending approval of insurances.	Sherry Y. Crockett