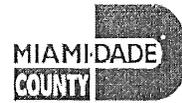


CLERK OF THE **Memorandum**



Date: August 10, 2015
To: Carlos A. Gimenez
Mayor

2015 AUG 20 PM 2:42

CLERK, CIRCUIT & COUNTY CTS
MIAMI-DADE COUNTY, FLA.
#1

From: 
Tara C. Smith
Director, Internal Services

Subject: Recommendation for Approval to Establish a Pre-Qualification Pool: Community Redevelopment Consulting Services

RECOMMENDATION

It is recommended that the County Mayor approve the establishment of a pre-qualification pool, RTQ-00212, for community redevelopment consulting services for the Miami-Dade Office of Management and Budget.

CONTRACT NUMBER: RTQ-00212

CONTRACT TITLE: Community Redevelopment Consulting Services Pre-qualification Pool

TERM: Eight (8) years

METHOD OF AWARD: To all responsible and responsive bidders who meet the pre-qualification requirements as specified in the solicitation for participation in future spot market competitions. Additional qualified vendors may be added to the pool at any time during the pool term.

PREVIOUS CONTRACT NUMBER, AMOUNT AND TERM: RFQ-710 valued at \$800,000 for 62 months

CONTRACT AMOUNT: \$800,000; the allocation is based on the anticipated usage over the eight-year term.

BACKGROUND:

This Request to Qualify (RTQ) will establish a pool of pre-qualified bidders capable of delivering community redevelopment consulting services for the Office of Management and Budget on an as needed basis. Fourteen vendors responded to the solicitation, of which four (4) satisfied the pre-qualification criteria for inclusion in the pool. Community redevelopment agencies are a mechanism for financing community rebuilding activities and initiatives in areas classified as having conditions of slum and blight.

The Office of Management and Budget anticipates that community redevelopment consulting services will be required as projects are identified in various areas throughout the County. Consultants qualified under this pool may be required to prepare finding of necessity studies and community revitalization plans to address and correct slum and blight conditions countywide.

The previous contract, *RFQ-710*, was competitively awarded as a Request for Qualifications (RFQ). The RFQ was a closed pool and did not provide the flexibility to add new vendors that may have more specific experience in a target specific geographic neighborhood or area. Based on the nature of the work that will be required, the replacement solicitation was established as an open pre-qualification pool to allow for vendors to be added during the term of the pool.

USING/MANAGING AGENCY AND FUNDING SOURCE:

Department	Allocation	Funding Source	Contract Manager
Management and Budget	\$800,000	Tax Increment Financing	Jason Rodriguez
Total:	\$800,000		

VENDORS PRE-QUALIFIED FOR POOL:

Awardee	Address	Principal
CMA Enterprise, Inc.	207 Laurel Oak Lane, Suite B Davie, FL	Gail Birks
Keith and Schnars, P.A.	6500 North Andrews Avenue Fort Lauderdale, FL	Errol Kalayci
PMG Associates, Inc.	3880 NW 2 Court Deerfield Beach, FL	Kathleen Gonot
Redevelopment Management Associates, LLC	3109 E Atlantic Boulevard, Suite B Pompano Beach, FL	Christopher Brown

VENDORS NOT PRE-QUALIFIED FOR POOL:

Vendor	Reason for Not Recommending
Chen Moore and Associates, Inc.	Vendor did not satisfy the pre-qualification requirements. The vendor may be added to the pool upon satisfaction of the pre-qualification requirements.
E.L. Waters and Company, LLC	
Aramark Correctional Services	No Bid
Baljet Environmental, Inc.	
Integrated Lighting Technologies Pvt. Ltd.	
Milian, Swain, & Associates, Inc.	
PMA Consultants, LLC	
SBLM Architects	
T/TAS, Western Kentucky University Research Foundation, Inc.	
TOA Design Group, LLC	

*A "No Bid" means the vendor responded indicating it will not be providing an offer.

PERFORMANCE DATA: There are no performance issues with the recommended vendors.

COMPLIANCE DATA: There are no compliance issues with the recommended vendors.

CONTRACT MEASURES: The Small Business Enterprise (SBE) Bid Preference will be applied at the time of spot market competition. A SBE set-aside applies for spot market competition up to \$100,000 when there are three (3) or more SBE-certified firms available.

LIVING WAGE: The Living Wage Ordinance does not apply.

Carlos A. Gimenez, Mayor
Recommendation for Approval to Establish a Pre-Qualification Pool: Community Redevelopment
Consulting Services
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USER ACCESS PROGRAM: The two (2) percent User Access Program provision applies and will be collected on all purchases.

LOCAL PREFERENCE: The Local Preference Ordinance will be applied at the time of spot market competition.

PROCUREMENT OFFICER: Brad Skinner

Approved



Carlos A. Gimenez
Mayor

8/18/15

Date

c: Miriam Singer, CPPO, Assistant Director, Internal Services Department