

**ADVERTISEMENT FOR BIDS
MIAMI-DADE COUNTY, FLORIDA
INTERNAL SERVICES DEPARTMENT (ISD)**

Sealed bids for furnishing all labor, materials and equipment for the following project will be received in the Office of the Clerk of the Board of County Commissioners, Stephen P. Clark Center, 111 N.W. 1st Street, 17th Floor, Suite 17-202, Miami, FL **up to 2:00 p.m., local time, on Wednesday, November 20, 2013.** All bids received prior to the stipulated time will then be transferred to the 18th Floor, where envelopes will be publicly opened and prices read aloud shortly after 2:00 PM, local time, at the Stephen P. Clark Center, 111 N.W. 1st Street, 18th Floor, Miami, FL.

PROJECT NAME: **JOSEPH CALEB CENTER NEW PARKING GARAGE**

ISD PROJECT NUMBER: **Z00051-PG GOB ESP**

ISD CONTRACT NUMBER: Z00051-PG

LOCATION: 5400 NW 22nd Avenue, Miami, FL 33142

DESCRIPTION: This project includes a new two-story 324-space parking garage. The new parking garage will replace the existing four-acre surface parking lot on the site and will serve the existing Caleb Center. Also included are a new surface parking area on the NW corner of the property, improvements to the internal entry drive, off-site utility improvements on NW 23rd avenue and NW 56th street and a new left turn lane from NW 54th street into the project site.

The proposed design is sensitive to the adjacent single-family residential neighborhood by maintaining 25-foot setbacks on the West property lines as well as an 84-foot setback to the North side of the property. The existing south and east property line setbacks will not be altered or affected by this project. The highest elevation of all the newly proposed structures will be 40 feet and 10 inches above grade.

Prospective bidders are advised that 1) the County reserves the right to directly purchase materials, equipment, supplies and other items for this project, which are included in the Contractor's Base Bid and/or the Contract, (substantially in accordance with the Contract Documents) and 2) a Recommendation for Contract Award will be conditioned upon the submittal of any and all documents required by the County as part of the bid evaluation process, including but not limited to, the schedule of values and project schedule.

Alternate No.1 - Contractor to provide a total cost to add an additional parking level to match the construction documents second floor, creating a third floor not inclusive of the roof level. Cost to include, materials, labor, services, supervision, tools, equipment, and all other items necessary for the successful completion of the additional level.

BASE ESTIMATE: **\$8,350,177 (*)**

(*) This Base Estimate does not include a dedicated allowance amount of \$500.000 estimated for scope of work related to data, telephone, security, public address and audio/video systems (Division 17). This work will be bid out for construction as a separate package at a later date, either by the County or by the General Contractor selected for this contract. Bidders, however, are instructed to include in their bids the cost of coordinating and managing the subcontractor's work for Division 17, as applicable. This estimate includes 0.25% to account for fees related to the Office of the Inspector General, pursuant to Section 2-1076 of the Code of Miami-Dade County.

RESPONSIBILITY REQUIREMENTS: The County requires that the selected General Contractor must demonstrate experience as prime contractor responsible for the construction of one (1) parking garage facility or one (1) building structure of comparable size and complexity to the referenced project. It is required that bidders fill out and include in their bid submissions a Responsibility Requirements Form (sample attached) in order to provide information about the project(s) being submitted for consideration. In addition, bidders are required to include in their bid submissions general information regarding their companies' management and operations, financial resources, bonding capacity, payment of subcontractors, and a history of commenced and completed projects in order to support said requirements. Any and all documentation submitted to support these requirements will be subject to verification by County staff.

BID DOCUMENTS AVAILABILITY: Commencing on Monday, October 21, 2013, at 10:00 AM, digital copies of the Bid Documents will be available for purchase from Bermello Ajamil & Partners, Inc. (Architect of Record), 2601 South Bayshore Drive, 10th Floor, Miami, Florida, 33133 (305) 859-2050, upon payment of a non-refundable fee of Fifty Dollars (\$50.00) for the first copy and Twenty-Five Dollars (\$25.00) for each copy thereafter. Payment shall be in the form of a company check, cashier's check, or money order payable to the Board of County Commissioners of Miami-Dade County, Florida. Cash or personal checks will not be accepted. Xerographic copies of the documents may be available upon request. In addition to providing the adequate fee per document order, each Contractor will be required to sign a security affidavit upon pick-up. Please contact Bermello Ajamil & Partners, Inc. via e-mail at Caleb-bid@bermelloajamil.com for more details.

PRE-BID CONFERENCE: A Pre-Bid Conference to discuss the general requirements of this project will be held at the Stephen P. Clark Center, 111 N.W. 1st Street, Miami, FL 33128, 18th Floor, **Conference Room 18-4, commencing at 10:00 a.m. on Monday, October 28, 2013**; a site visit may be scheduled upon request. While attendance is not mandatory, bidders are encouraged to attend this pre-bid meeting.

REQUESTS FOR INFORMATION (RFI): Bidders shall submit a Request for Information (RFI) whenever they believe that the specifications or drawings are unclear or present a conflict. All requests must be submitted in writing to Mr. Edgar Lugo, Construction Manager 2, Special Projects Section, ISD, via e-mail at LugoE@miamidade.gov. RFIs must be submitted in a manner that clearly identifies the drawing and/or specification section where clarification or interpretation is being requested; the County may respond in writing.

CONTRACTORS' CERTIFICATION: Prospective Contractors are required to be certified by Miami-Dade County in one of the following categories: General Building, General Engineering, or other certified categories as applicable to Chapter 10 of the Code of Miami-Dade County and/or State of Florida General Contractor's License, or as required to successfully completing the work under contract.

CONTRACT MEASURES: In accordance with County Ordinance Nos. 97-52, 97-158, and 03-1, and Administrative Order Nos. 3-22 and 3-37, a Level 3 Community Small Business Enterprise (CSBE) 100% Set-Aside measure and a Community Workforce Program (CWP) goal of 25.1% have been established for this project. Compliance with these Ordinances and Administrative Orders is required for all contractors submitting a bid for this project; see "Participation Provisions" which are bound herein, and are made part of the Specifications and Contract Documents.

BIDS SUBMITTAL: The contractor will submit one (1) sealed envelope containing the following documents:

- 1) Schedule of Intent Affidavit (SOIA) SBD Form 400;
- 2) Bid Proposal Form, Section 00300, duly signed, sealed, and notarized;
- 3) Prime-Contractor Responsibility Requirements Form, Section 00310;
- 4) Bid Bond Form, Section 00410 (or other form of bid bond as prescribed in the bid documents);
- 5) Listing of Subcontractors and Suppliers Form, Section 00466F
- 6) Vendor Affirmation Affidavit, Section 00480;
- 7) Collusion Affidavit, Section 00481; and
- 8) Construction Contract Form, Section 00500

The sealed envelope or container shall bear on the outside the Bidder's name, his/her address, the title and number of the project for which the bid is submitted, and the date of bid opening. Submission of bids is due at the time and date stated in the advertisement. Bids will not be opened or considered if received after the first bid envelope or container has been opened. The SOIA for the apparent three lowest bidders will be reviewed shortly after bid due date; Bidders may be given forty-eight (48) hours to rectify any correctable errors if an SOIA is defective (see Participation Provisions included in the Bid Documents).

BID BOND/PAYMENT AND PERFORMANCE BOND: The Bid must be accompanied by a certified check or acceptable bid bond in an amount not less than five percent (5%) of the Base Bid proffered. The Bid Bond will guarantee that the Bidder, if awarded the contract, will enter into a written contract with the Board of County Commissioners of Miami-Dade County, Florida within the time stipulated after receiving a formal Notice of Recommendation for Award. At that time, the successful Bidder shall give a Payment Bond and a Performance Bond, both satisfactory to the County, as provided in the terms and conditions of the Contract Documents. Bidders are advised that, if submitting a bid bond through a surety, the Bid Bond Form Section 00410 provided within these bid documents shall be the only acceptable document.

WITHDRAWAL OF BIDS: Bidders may not withdraw their bids for a period of up to one hundred and eighty (180) calendar days after the bid due date.

CONE OF SILENCE: Pursuant to Section 2-11.1(t) of the Miami-Dade County Code, as amended, and County Administrative Order 3-27, a "cone of silence" is imposed upon each RFP, RFQ or Bid after its advertisement and terminates at the time the County Manager issues a written recommendation to the Board on County Commissioners. The Cone of Silence prohibits any communication regarding RFPs, RFQs or bids between, among others:

- a. Potential vendors, service providers, lobbyists or consultants and the County's professional staff including, but not limited to, the County Manager and the County Manager's staff, the Mayor, County Commissioners or their respective staffs;
- b. The Mayor, County Commissioners or their respective staffs and the County's professional staff including, but not limited to, the County Manager the County Manager's staff;
- c. Potential vendors, service providers, bidders, lobbyists or consultants, any member of the County's professional staff, the Mayor, County Commissioners or their respective staffs and any member of the respective Selection Committee.

The provisions do not apply to, among other communications:

- a. Oral communications with the staff of the Vendor Information Center, the responsible Procurement Agent or Contracting Officer, provided the communication is limited strictly to matters of process or procedure already contained in the solicitation document;
- b. Oral communications at the proposal or pre-bid conferences, oral presentations before selection committees, contract negotiation during any duly noticed public meeting, public presentations made to the Board of County Commissioners during any duly noticed public meeting or Board of County Commissioners unless specifically prohibited by the applicable RFP, RFQ or bid documents.

Proposers or Bidders must file a copy of any written communications with the Clerk of the Board, which shall be made available to any person upon request. The County shall respond in writing and file a copy with the Clerk of the Board, which shall be made available to any person upon request. Written communications may be in the form of e-mail, with a copy to the Clerk of the Board at clerkbcc@miamidade.gov.

In addition to any penalties provided by law, a violation of the Cone of Silence by any proposer or bidder shall render any RFP award, RFQ award or bid award voidable. Any person having personal knowledge of the violation of these provisions shall report such violation to the State Attorney's Office and/or may file a complaint with the Commission on Ethics. Proposers or Bidders should refer to Section 2-11.1(t) of the Miami-Dade County Code for further clarification. This language is only a summary of the key provisions of the Cone of Silence. Please review Miami-Dade County Administrative Order 3-27 for a complete and thorough description of the Cone of Silence.

OTHER APPLICABLE LEGISLATION: Legislation applicable to this Contract includes but is not limited to Ordinance No. 91-142, Family Leave Ordinance; Ordinance No. 92-15, Drug-Free Workplace; Ordinance No. 93-129, Contractor Debarment Ordinance; Ordinances Nos. 94-166 and 96-26 on Local Preference applicability; Ordinance Nos. 97-35 and 97-104 Fair Subcontracting Practices; Resolution No. R-702-98 (repeals and supersedes Resolution Nos. R-1206-97 and R-366-97) Welfare to Work Initiative; Ordinance No. 98-30, County Contractors Employment and Procurement Practices; Administrative Order 3-11, Art in Public Places Program Implementation; and Implementing Order 8-8, Sustainable Buildings Program, as referenced for these Contract Documents. It is the responsibility of the Bidders to inform themselves as to any and all legislation applicable to this Contract. In order to request a copy of any ordinance, resolution and/or administrative order cited in this Bid Solicitation, the Bidder must contact the Clerk of the Board at (305) 375-5126.

The County reserves the right to waive any informality in, or to reject any or all bids. Bids from any person, firm or corporation in default upon any agreement with the County will be rejected.

**CARLOS A. GIMENEZ
MAYOR**

**HARVEY RUVIN, CLERK
BOARD OF COUNTY COMMISSIONERS**