Miami-Dade County Goodwill Ambassador Request Form

Please fill out one form for each event request. If you have a flyer/invite about the event, please submit also**.** Return the completed form to Yvans Morisseau at **Yvans.Morisseau@miamidade.gov,** with a copy to **Laura.Morilla@miamidade.gov**. **Submit this form at least one month before the event. Approval is not guaranteed and the number of volunteers approved may be less than requested.**

Organization Name: _____ **Website:** _____

Contact Person: _____ **Phone:** _____

Email address: _____

Number of Goodwill Ambassadors approved depends on event size, type, and scope:

Small events (under 500 attendees): 2-4 GWAs Medium events (500 – 5,000 attendees): 6 -12 GWAs Large events (5,000+ attendees): 14-24 GWAs

Total # of GWA volunteers requested: _____ **If multi-day event, how many per day?** _____

Number of people anticipated/expected at the event? _____

First time requesting Goodwill Ambassadors: Yes☐ No☐

Name of event: _____

Is there an admission fee for the event? Yes☐ No☐ **Is so, how much?** _____

Type of Event/Project: Parade☐ Protest/Rally:☐ Memorial Day/Spring Break ☐
Community event☐ Food Drive ☐ Music Festival ☐ Other _____

County Commission District of event? _____ **Has the District County Commissioner been advised of the event?** Yes☐ No☐

Specific duties to be performed by Goodwill Ambassadors: _____

_____

_____

Date/time of event (start and end times): _____

Location/Address of event: _____

Can your organization provide parking for volunteers? Yes☐ No☐
If yes, please describe: _____

FOR INTERNAL USE: This request must be signed off by both the Mayor and Chairman of the Board of County Commissioners	
APPROVED BY MIAMI-DADE COUNTY MAYOR Daniella Levine Cava	**APPROVED BY CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS** Anthony Rodriguez
Signature: _____	Signature: _____