



Miami-Dade Board of County Commissioners  
Office of the Commission Auditor

**Board of County Commissioners Meeting**

June 19, 2018  
9:30 A.M.  
Commission Chambers

Thomas B. Davis, Esq.  
Director, Policy and Legislation  
Office of the Commission Auditor (OCA)  
111 N.W. First Street, Suite 1030  
Miami, FL 33128  
(305) 375-2524

THIS PAGE INTENTIONALLY LEFT BLANK

**BCC Meeting: June 19, 2018  
Research Notes**

**Item No. 3B1  
File No. 181401**

**Researcher: LE Reviewer: TD**

RESOLUTION APPROVING AGREEMENT NO. LP13029 BETWEEN THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION AND MIAMI-DADE COUNTY FOR THE SOUTH MIAMI-DADE CARD SOUND ROAD SALT INTRUSION BARRIER PROJECT WHICH PROVIDES UP TO \$600,000.00 TO MIAMI-DADE COUNTY; RATIFYING THE EXECUTION OF SAID GRANT AGREEMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL RIGHTS CONTAINED THEREIN.

**ISSUE/REQUESTED ACTION**

Whether the Board should ratify the execution of Grant Agreement No. LP13029 with the Florida Department of Environmental Protection (FDEP) which provides up to \$600,000 for the South Miami-Dade Card Sound Road Salt Intrusion Barrier Project in the Card Sound Road Canal.

**APPLICABLE LEGISLATION/POLICY**

Florida Senate Senate Bill 2500: Appropriations; appropriates the \$600,000 grant for the South Miami-Dade Salt Intrusion Barrier Project.

<http://flsenate.gov/Session/Bill/2017/2500/BillText/er/PDF>

Florida Statutes, Section 255.0991 (Contracts for Construction Services; Prohibited Local Government Preferences), provides that for a competitive solicitation for construction services in which 50 percent or more of the cost will be paid from state-appropriated funds which have been appropriated at the time of the competitive solicitation, a state college, county, municipality, school district, or other political subdivision of the state may not use a local ordinance or regulation that provides a preference based upon: (a) the contractor's maintaining an office or place of business within a particular local jurisdiction; (b) the contractor's hiring employees or subcontractors from within a particular local jurisdiction; or (c) the contractor's prior payment of local taxes, assessments or duties within a particular local jurisdiction.

[http://www.leg.state.fl.us/statutes/index.cfm?App\\_mode=Display\\_Statute&Search\\_String=&URL=0200-0299/0255/Sections/0255.0991.html](http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&Search_String=&URL=0200-0299/0255/Sections/0255.0991.html)

**PROCEDURAL HISTORY**

**Prime Sponsor: None**

**Department/Requester: Regulatory and Economic Resources**

**FISCAL IMPACT**

According to the Fiscal Impact Statement, there is no fiscal impact to the County as FDEP will reimburse the County up to \$600,000 for all covered activities under the agreement. Matching funds are not required of the County. Eligibility for reimbursement is limited to the following categories: (1) salaries/wages; (2) fringe benefits and (3) contractual (subcontractors). The reimbursement period for the agreement begins July 1, 2017 and ends at the expiration of the agreement, June 30, 2020.

The County anticipates that the funding under the agreement will not result in a fully completed project, so this agreement will only cover the construction of the sheet pile barriers, which is Phase 1 of the project.

**BCC Meeting: June 19, 2018  
Research Notes**

**Project Timeline & Budget Detail for Tasks and Deliverables**

Task No.	Task Title	Budget Category	Budget Amount	Task Start Date	Task End Date
1	Design and Permitting	Salary/Wages	\$100,000	7/1/2017	12/31/2019
2	Construction	Contractual Services	\$500,000	6/30/2018	12/31/2019
Total:			\$600,000		

**ANALYSIS**

This item is requesting Board ratification of a grant agreement between FDEP and the County wherein FDEP shall provide the County up to \$600,000 on a cost reimbursement basis to support the design and construction of sheet pile barriers in the Card Sound Road Canal. The County Mayor executed the grant agreement on November 17, 2017. The project is located in the Card Sound Road Canal in southern Miami-Dade County in District 9, which is represented by Commissioner Moss. However, the impending project's completion impacts Miami-Dade County and Monroe County.

The purpose of the grant is to fund Phase 1 of the South Miami-Dade Card Sound Road Salt Intrusion Barrier Project in the Card Sound Road Canal. The Card Sound Road Canal unintentionally allows salt water to intrude inland and contaminate the groundwater in the Biscayne Aquifer, which serves as the drinking water source for Miami-Dade County and Monroe County. Moreover, the saltwater intrusion and over-drainage affects the wetlands owned by Miami-Dade County's Environmentally Endangered Lands (EEL) Program.

The grant project period is July 1, 2017 through June 30, 2020. Design and Permitting is expected to start July 1, 2017 through December 31, 2019, and the Construction is expected to start June 30, 2018 through December 31, 2019.

The project contains multiple phases. The funds from the grant agreement will be used in Phase 1, the design and construction of the southernmost sheet pile barriers in order to protect water management, restore wetlands, and reduce salt water intrusion.

**Tasks and Deliverables for Phase 1**

Task	Task Description	Deliverables
<b>1. Design and Permitting</b>	Prior to the execution of the agreement, the County procured surveying services and will use them to prepare, sign, and seal design plans; the County will obtain all necessary permits for project construction; and submit design and permit documentation.	An electronic, or as requested, paper copy of the final design, and a list of all required permits with issue dates and issuing authorities to be submitted to the FDEP.

**BCC Meeting: June 19, 2018  
Research Notes**

<p><b>2. Construction</b></p>	<p>In accordance with the construction contract, the County will construct sheet pile barriers (Phase 1) in the Card Sound Road Canal.</p>	<p>Construction completion by December 31, 2019 with evidence by the following: (1) dated colored photographs of on-going work to represent time period and progress; (2) signed acceptance and brief description of completed work to date by the County; (3) applicable written verification that the County has received record drawings and any required final inspection reports for the project; (4) signed statement from a Florida Licensed Professional Engineer indicating construction is completed in accordance with the construction contract documents.</p>
-------------------------------	--	--

**ADDITIONAL INFORMATION**

The freshwater aquifer is not completely isolated from the brackish water at the coastal margins because the County's underlying geology is highly permeable. According to the research titled, "Report on Flooding and Salt Water Intrusion," the South Florida Water Management District has identified sea level rise as a contributing factor to the potentially increasing vulnerability of salt water intrusion to the region's drinking water. The South Florida Water Management District has been mapping the underground saltwater front every five years, the latest mapping completed in 2014. It is also recommended that local governments incorporate saltwater mapping into their water supply plans, move their wellfields, seeking alternative water supplies, and uphold water conservation to reduce the risk of salt water intrusion.

<https://www.miamidade.gov/green/library/sea-level-rise-flooding-saltwater-intrusion.pdf>

Miami-Dade County's Environmentally Endangered Lands Program identifies, secures, protects, and conserve endangered lands in the County. Since 1990, over 20,700 acres of environmentally endangered lands have been brought into public ownership, with a total of more than 23,500 acres being protected.

<http://www.miamidade.gov/environment/endangered-lands.asp>

Florida Department of Environmental Protection is the state's lead agency for environmental management and protection of our air, water, and land.

<https://floridadep.gov/water-topics>

**BCC Meeting: June 19, 2018  
Research Notes**

**DEPARMENTAL INPUT**

On June 15, 2018, OCA posed the following questions/requests to the Department of Regulatory and Economic Resources. The department's responses have been bolded.

- (1) The mayoral memorandum implies that this project is part of a regional initiative; expound on that, including total project scope and identifying the partners involved.

**Please see Attachment 3 on pgs. 22 & 23 of the item.**

- (2) Will the project be completed by RER staff or competitively solicited;

**Construction will be contracted, via existing County ISD, MCC contracts. Design and construction management to be handled by RER DERM staff. Please see Attachment 2, Sections 4- p.20 & 8.b.- p. 21 of the item.**

- (3) The item indicates that the grant's funds will not support completing all aspects of the project; what project phases will be left incomplete and what is the associated cost of those phases;

**The grant will cover the Phase I of the project, at the southern most end of the canal segment identified for improvements. Subsequent phases are to be completed continuing along the same canal segment identified for improvements and immediately to the north of Phase I, at a future time, utilizing County's Wetland Trust funding or other future grants. The design and construction is planned to be modular (by phases), where each phase is fully functional. There are no cost estimates for future phases at this time.**

- (4) What impact will the project have to the residents, commuters, traffic, and the environment;

**During construction, the project may have minor impacts on traffic that commutes on Card Sound Road, because the roadway is only two lanes, and there may be trucks and other equipment entering and exiting the construction site at various times. After completion, the project will have no negative impact on commuters or traffic. This project will enhance the environment by re-hydrating wetlands, and providing natural habitat for wildlife. Residents will benefit from these restored areas, and also the protection of the drinking water supply from salt water intrusion.**

- (5) Clarify the date when the County executed the grant agreement as the mayoral memorandum indicates November 11 and the resolution indicates November 17.

**The Agreement was signed on November 17, 2017, see p. 6 of the item. The date stated in the memo 11/11/2017 is a typo.**

**BCC Meeting: June 19, 2018  
Research Notes**

**Item No. 5F**

**File No. 181257**

**Researcher: MF Reviewer: TD**

RESOLUTION APPROVING AS A GOVERNMENTAL FACILITY THE DEVELOPMENT PLAN FOR THE LARCENIA J. BULLARD PLAZA LOCATED AT 14518 AND 14508 LINCOLN BOULEVARD, IN COMPLIANCE WITH SECTION 33-303 OF THE CODE OF MIAMI-DADE COUNTY

**ISSUE/REQUESTED ACTION**

Whether the Board should approve the plan for the Larcenia J. Bullard Plaza as a Governmental Facility.

**APPLICABLE LEGISLATION/POLICY**

Miami-Dade County Code, Section 33-303, provides that, prior to the construction or operation of a governmental facility in the unincorporated areas of Miami-Dade County, a public hearing before the Board is required. "At the public hearing the Board of County Commissioners shall consider, among other factors, they type of function involved, the public need therefor, the existing l and use pattern in the area, alternative locations for the facility and the nature or the impact of the facility on surrounding properties."

[http://miamidade.fl.elaws.us/code/coor\\_ptiii\\_ch33\\_artxxxvi\\_sec33-303](http://miamidade.fl.elaws.us/code/coor_ptiii_ch33_artxxxvi_sec33-303)

Resolution No. R-487-14, adopted by the Board on June 3, 2014, renames the Richmond Heights Shopping Center located on Lincoln Boulevard and Carver Drive in Miami-Dade, as the Larcenia J. Bullard Plaza.

<http://intra/gia/matter.asp?matter=141078&file=true&yearFolder=Y2014>

Resolution No. R-451-14, adopted by the Board on May 6, 2014, directed the County Mayor or designee to require all County infrastructure projects to consider potential impacts of sea level rise during all project phases including, but not limited to planning, design, and construction.

<http://intra/gia/matter.asp?matter=140804&file=true&yearFolder=Y2014>

Ordinance No. 14-79, adopted by the Board on September 3, 2014, amended Section 2-1 of the Code of Miami-Dade County to require that in all agenda items related to planning, design and construction of County infrastructure a statement be included that the impact of sea level rise has been considered.

<http://intra/gia/matter.asp?matter=141211&file=true&yearFolder=Y2014>

Miami-Dade County Code, Chapter 28, governs the recording of plats and provides exceptions.

[http://miamidade.fl.elaws.us/code/coor\\_ptiii\\_ch28](http://miamidade.fl.elaws.us/code/coor_ptiii_ch28)

**PROCEDURAL HISTORY**

**Prime Sponsor: Dennis C. Moss, District 9**

**Department/Requester: Regulatory and Economic Resources Department**

The proposed resolution has no procedural history.

**FISCAL IMPACT**

According to the Fiscal Impact Statement, approval of the plan to develop the Larcenia J. Bullard Plaza as a Governmental facility will have no fiscal impact for the County.

**BCC Meeting: June 19, 2018  
Research Notes**

**ANALYSIS**

In 1993, the Moss Plan, a re-development plan for the South area sponsored in the aftermath of Hurricane Andrew by Commissioner Moss, identified a section of the Richmond Heights neighborhood bounded by Lincoln Boulevard, SW 146<sup>th</sup> Street, Bethune Drive and Carver Drive, as a slum and blighted area. Neighborhood residents, spearheaded by the Richmond Heights Homeowners Association (RHHA) and the Richmond Heights Community Development Corporation (RHCD), requested that Miami-Dade County fund a program to alleviate these slum and blighted conditions in their neighborhood through the acquisition of certain parcels.

The County sought the opinion of the voters regarding the funding of the redevelopment of this area, and the voters agreed to fund such development when they voted in favor of GOB Program Project No. 321 – Redevelopment-Richmond Heights Shopping Center. The County purchased one of the parcels for the development of the shopping center, and subsequently purchased two additional parcels.

Resolution No. R-487-14, adopted by the Board on June 3, 2014, renamed the Richmond Heights Shopping Center as the Larcenia J. Bullard Plaza. Senator Bullard was the first woman to be elected to District 118 in the Florida House of Representatives. Some of her major career highlights include her role in helping to rebuild South Miami-Dade County in the aftermath of Hurricane Andrew. She spent most of her adulthood and all of her service in elected office living one block from the location of the shopping center. It was therefore fitting that the shopping center be renamed after her.

The proposed resolution seeks the Board's approval of the development plan for the Larcenia J. Bullard Plaza, subject to the conditions set forth in the Site Review Committee recommendation. The Miami-Dade Site Review Committee's task is to review projects subject to Section 33-303 of the Code of Miami-Dade County with regard to the public need for the facility, and its impact upon the surrounding community.

The proposed Larcenia J. Bullard Plaza is located at 14518 and 14508 Lincoln Boulevard, in Commission District 9, on approximately 1 acre (43,483 sq. ft.). Once development is completed, the Plaza will consist of a two-story building. The first floor will be dedicated to a South Miami-Dade black history area, gallery/exhibit space, retail/dry goods space, and support space, including restrooms, and storage space. The second floor will have offices to house the Richmond Heights Community Development Corporation, the designated manager for the Plaza.

The Miami-Dade Site Review Committee reviewed the application on January 31, 2018, and recommended approval, subject to certain conditions set forth below.

In order to comply with Resolution No. R-451-14 and Ordinance No. 14-79 all County infrastructure projects that come before the Board must consider sea level rise in their planning, design and construction. The location of the site is on relatively high ground and sea level rise is not anticipated to impact the site or immediate adjacent areas in the coming decades. However, as with the remainder of the County, the risks of flooding due to a tropical storm, and exceptional rainy season, or changes in water management infrastructure can still impact properties that are outside of the FEMA-designated flood plain. It is, therefore, always prudent for architects and engineers to include a sufficient safety margin in all project designs and use appropriate flood-proof materials where feasible.

The Larcenia J. Bullard Plaza site plan shall be submitted to the Director of the Department of Regulatory and Economic Resources (RER) upon the submittal of an application for a building permit. The site plan considered shall be in accordance with that submitted for the hearing on the Richmond Heights Shopping Center. The



**BCC Meeting: June 19, 2018**  
**Research Notes**

applicant should also submit to the RER Department for its review and approval a landscaping plan which indicates the type of plant material and size, prior to the issuance of a building permit.

This land requires platting in accordance with Chapter 28 of the Miami-Dade County Code. Any right-of-way dedications and/or improvements required will be accomplished through the recording of a plat. Connection of the proposed development to the public water supply system and sanitary sewer system will be required. Any proposed development shall comply with County and federal flood criteria requirements.

**ADDITIONAL INFORMATION**

Below are aerial views of the parcels bought by the County for the shopping center:



**BCC Meeting: June 19, 2018**  
**Research Notes**



**BCC Meeting: June 19, 2018**  
**Research Notes**





**BCC Meeting: June 19, 2018  
Research Notes**

**Item No. 8F1**

**File No. 181051**

**Researcher: PGE Reviewer: TD**

RESOLUTION APPROVING AWARD OF CONTRACT NO. RFP-00200, ENTERPRISE RESOURCE PLANNING SOLUTION IMPLEMENTATION, INTEGRATION, AND RELATED SERVICES TO ACCENTURE, LLP WITH AN ESTIMATED COST TO THE COUNTY IN A TOTAL AMOUNT UP TO \$48,283,000.00 FOR THE TERM OF THE AGREEMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION, RENEWAL AND EXTENSION PROVISIONS PURSUANT TO SECTION 2-8.1 OF THE CODE AND IMPLEMENTING ORDER 3-38

**ISSUE/REQUESTED ACTION**

Whether the Board should approve Contract No. RFP-00200, *ERP Implementation, Integration and Related Services*, with Accenture LLP for the Information Technology Department in the amount of \$48,283,000 for a projected term of four years and three months.

**APPLICABLE LEGISLATION/POLICY**

Section 2-8.1 of the County Code (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by I.O. and approved by the Board.

<https://library.municode.com/fl/miami> -

[dade county/codes/code of ordinances?nodeId=PTIICOOR\\_CH2AD\\_ARTIINGE\\_S2-8.1COPUGE](https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE)

Resolution No. R-716-12, adopted by the Board on September 4, 2012, requires identification of a firm's small business enterprise program certification in any procurement item submitted for Board approval.

<http://intra/gia/matter.asp?matter=121265&file=true&yearFolder=Y2012>

Resolution No. R-187-12, adopted by the Board on February 21, 2012, directs the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://intra/gia/legistarfiles/MinMatters/Y2012/120287min.pdf>

Resolution No. R-1011-15, adopted by the Board on November 3, 2015, directs the County Mayor to require that vendors provide addresses of all local branch offices and headquarters and the number and percentage of local residents such vendors employ in memoranda to the Board pertaining to vendors being recommended for contract award.

<http://intra/gia/matter.asp?matter=152271&file=true&yearFolder=Y2015>

Resolution No. R-477-18, adopted by the Board on May 1, 2018, directs the County Mayor to disclose to the Board the reasons goods and services are not being procured through local businesses when the recommendation is to award a contract to a non-local vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

Implementing Order No. 3-38 sets forth the County's processes and procedures for the purchase of goods and services. The I.O. outlines: the roles and responsibilities of the Internal Services Department; the methods of

**BCC Meeting: June 19, 2018  
Research Notes**

purchasing goods and services; the authority to award and modify contracts; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/103-38.pdf>

**PROCEDURAL HISTORY**

**Prime Sponsor: N/A**

**Department/Requester: Internal Services**

This item was forwarded to the Board with a favorable recommendation by the Government Operations Committee at its June 12, 2018 meeting. At the meeting, it was requested by Brian May of Floridian Partners, a lobbyist representing Accenture, that the item be waived onto the June 19, 2018 Board meeting in order to expedite the implementation process for the Enterprise Resource Planning Solution. A summary of the discussion at committee is bulleted below.

- A lobbyist, Brian May of Floridian Partners, representing Accenture voiced that this procurement for the implementation of Oracle and PeopleSoft software systems to replace the existing legacy mainframe systems and associated legacy maintenance contracts is long overdue as the legacy systems are antiquated and in need of updating;
- Commissioner Moss inquired how long it will take to implement the system and whether the system will be obsolete once it has been fully engaged; he also asked where Accenture has implemented the solution for other public entities; the Administration through the ITD Director replied, stating that the timeframe for implementation is 42 months; Accenture, through David Andrews from its Raleigh, North Carolina office, shared that the company has worked on ERP solutions for the public sector since 1985 and has recently implemented PeopleSoft ERP for the City of Boston, State of California, State of Connecticut, State of Delaware, State of Georgia, State of Kansas, State of Massachusetts, State of Minnesota, State of New York, State of Montana, New York City, New York MTA, State of Ohio, City and County of San Francisco, City of Seattle, State of Texas, Commonwealth of Virginia, State of Washington, and State of Wisconsin;
- Commissioner Sosa asked the Administration if the system is proprietary, and if so, whether that will limit competition in the future; the ITD Director responded that future competition will not be hindered;
- Commissioner Suarez requested clarification on whether the County was procuring hardware or software; he stated that he was not prepared to vote for the item as he does not understand much of the terminology used in the mayoral memorandum, such as “application architecting and self-service functionality;” he requested a meeting with Accenture to gain a better understanding of the item; the ITD Director addressed Suarez’s comments, clarifying that this procurement is about software and the previous mention by Mr. May to hardware was regarding the current legacy systems; the ITD Director further communicated that this solution represents the County’s exit strategy from the existing platform in order to modernize countywide applications; the current systems, for example, the financial and procurement systems, are old and have been re-sold to different companies; there are only a few clients left using the old platform; similarly, the HR and payroll components are systems that have been written in-house by County staff and the technology used to support those systems is no longer available; additionally, the County staff that support those systems are slated for retirement; thus the runway to modernize that suite of applications is getting narrower; this solution will result in a single comprehensive system rather than use of multiple systems to support operations; and
- Commissioner Monestime also inquired as to the implementation timeline; the ITD Director responded that the product is already installed at WASD and MDAD for procurement and financials; the ITD Director further explained that this is a phased project so benefits will be realized before the anticipated project deadline of 42 months and that the first phase will be the solution’s core – financial and procurement; once

**BCC Meeting: June 19, 2018  
Research Notes**

the core is complete, the focus will be on the HR and payroll applications and then the budgeting and analytics applications.

**FISCAL IMPACT**

The fiscal impact for the projected four-year and three-month term is \$48,283,000; this amount includes a 15 percent contingency to address any unforeseen work that may be required during project implementation. The contract will be funded with Financing Proceeds and includes a work-driven payment schedule.

**ANALYSIS**

This item is requesting approval to award a contract to Accenture, LLP for the implementation of an ERP Solution for an anticipated term of four years and three months in an amount of \$48,283,000 for the Information Technology Department. Accenture is a limited liability partnership organized and existing under the laws of the State of Illinois, having its principal office at 161 North Clark Street, Chicago, Illinois.

The Request for Proposals for the ERP Solution was advertised on July 7, 2015. Five proposals were received in response to the solicitation. The purpose of the solicitation was to contract with a vendor capable of delivering implementation and integration services for a countywide ERP tool for the Oracle PeopleSoft ERP, Hyperion Budgeting and Oracle Analytics applications. The new ERP solution is geared to become the standardized operating system that manages administrative processes as well as being the official system of record for Human Resources, procurement, finance, budgeting and reporting processes for the County. The ERP Solution will be implemented in five phases.

The County has contracted with Accenture to procure a new ERP Solution in order to enhance its enterprise capabilities using 21<sup>st</sup> century state-of-the-art technology and to embrace modern business practices suited for an expanding, diverse technological environment. The County's current financial and administrative systems, FAMIS and ADPICS, have reached the end of their useful life. The County has acquired various Oracle and ERP software products that it intends to leverage through implementation of this contract to promote more efficient business processes. The implementation will evaluate current business processes, implement Oracle products with minor customizations and enable workflows to satisfy the County's business and technical requirements.

Some of the County's goals for the ERP implementation include the following:

- Leverage the County's investment in its Oracle products;
- Migrate County Financial (FAMIS), Procurement (ADPICS), Human Resources, Time & Leave and Payroll systems to the PeopleSoft platform, including related data conversion;
- Implement the solution through the appropriate business process reviews, testing, documentation, training, knowledge transfer, change control, change management and communications;
- Streamline business processes by deploying best practices of the latest application release functionality through system integration and capabilities;
- Review the existing County Chart of Accounts structure/reporting levels and County data requirements in order to provide guidance and coordination for migration of the County to a chart of accounts structure that better meets the financial information needs of the County and is in compliance with the State of Florida Uniform Chart of Accounts;
- Improve departmental integration by reducing paper-based processes, redundancy of data input and retention and providing unified and integrated access to information for business decisions;

**BCC Meeting: June 19, 2018**  
**Research Notes**

Train technical and functional support staff to support the new environment and document appropriately the solution/configuration maintenance areas; and

- Improve the County's preparedness for a disaster by having the ability to remote access to the ERP System to complete all critical business transactions on off-site back-ups and to facilitate disaster recovery by having applications and data in one integrated system.

Under the contract, Accenture shall deliver the solution in five rollouts, with each rollout allotted a period of post go-live support. The rollouts are as follows: (1) PeopleSoft Finance/Procurement; (2) PeopleSoft HCM/Payroll; (3) Hyperion Planning and Budgeting/Scorecard; (4) OBIA Finance/Procurement/Budget; and (5) OBIA HCM/Payroll. Each rollout phase includes the following milestones:

- Plan
- Analyze
- Design
- Build
- Test
- Deploy
- Post Implementation Support

The contract includes an Internal Services Department Small Business Development Division SBE/GS goal of 15 percent. The assigned commodity code for the solicitation is 92045. A search of the Small Business Enterprise Goods and Services Certified Firms by Trade Code List dated June 11, 2018 found the following firms:

- Amiritech Group LLC
- ATS Com Inc.
- Computer Based Associated Inc.
- Geek USA LLC
- Giganetworks Inc.
- Insinet Group LLC
- Meridian Partners LLC
- RPR Empire Corp
- The Ashvins Group
- Trust Technology Solutions
- Visual Data Solutions Inc

**ADDITIONAL INFORMATION**

The U.S. Department of the Navy awarded Accenture five task orders under an indefinite-delivery, indefinite-quantity contract to provide information technology support and training for the Navy Enterprise Resource Planning system.

<https://newsroom.accenture.com/industries/health-public-service/accenture-awarded-19-million-contract-to-enhance-navy-enterprise-resource-planning-system.htm>

An ERP solution is a suite of applications that manages core business processes, such as sales, purchasing, accounting, Human Resources, customer support, CRM and inventory. It is an integrated system as opposed to individual software designed specific to a business process. Using a centralized database, ERP helps businesses

**BCC Meeting: June 19, 2018**  
**Research Notes**

collect, store, manage and interpret data from various business units. Likewise, ERP is used to automate back-office tasks and streamline

cross-departmental workflows. When optimized, the solution can drive efficiency, lower costs and increase profitability. See the link to FinancesOnline, an independent review platform for B2B, SaaS and financial solutions.  
<https://financesonline.com/erp-software-analysis-features-types-benefits-pricing/>

See the link below to PCMag reviews of various ERP software.  
<https://www.pcmag.com/roundup/346016/the-best-erp-software>



**BCC Meeting: June 19, 2018  
Research Notes**

**Item No. 8G1  
File No. 181188**

**Researcher: JFP Reviewer: TD**

RESOLUTION APPROVING FOURTH AMENDMENT BETWEEN MIAMI-DADE COUNTY, CITY OF MIAMI BEACH, AND MIAMI BEACH REDEVELOPMENT AGENCY TO INTERLOCAL COOPERATION AGREEMENT DATED NOVEMBER 16, 1993; AND AUTHORIZING COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE THE FOURTH AMENDMENT

**ISSUE/REQUESTED ACTION**

The proposed resolution approves the Fourth Amendment to the 1993 Interlocal Cooperation Agreement (Interlocal) among Miami-Dade County, City of Miami Beach, and the Miami Beach Redevelopment Agency addressing funding for the City Center/Historic Convention Center Village Redevelopment and Revitalization Area (Area).

**APPLICABLE LEGISLATION/POLICY**

Section 163.387, Florida Statutes governs redevelopment trust funds. A redevelopment trust fund may be established for each community redevelopment agency after approval of a community redevelopment plan. Funds in the trust shall be used by the agency to finance or refinance any community redevelopment in accordance with the approved community redevelopment plan. Authorizes and governs the Community Redevelopment Agency's use of tax increment financing, which is generated through incremental growth of ad valorem revenues beyond an established base year.

[http://www.leg.state.fl.us/statutes/index.cfm?mode=View%20Statutes&SubMenu=1&App\\_mode=Display\\_Statute&Search\\_String=163.387&URL=0100-0199/0163/Sections/0163.387.html](http://www.leg.state.fl.us/statutes/index.cfm?mode=View%20Statutes&SubMenu=1&App_mode=Display_Statute&Search_String=163.387&URL=0100-0199/0163/Sections/0163.387.html)

Part III of Chapter 163 of Florida Statutes defines the meaning of a "blighted area" to constitute a serious and growing menace, injurious to the public health, safety, morals, and welfare of the residents of the state; that the existence of such areas contributes substantially and increasingly to the spread of disease and crime, constitutes an economic and social liability imposing onerous burdens which decrease the tax base and reduce tax revenues, substantially impairs or arrests sound growth, retards the provision of housing accommodations, aggravates traffic problems, and substantially hampers the elimination of traffic hazards and the improvement of traffic facilities.

[http://www.leg.state.fl.us/Statutes/index.cfm?App\\_mode=Display\\_Statute&URL=0100-0199/0163/0163.html](http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=0100-0199/0163/0163.html)

Section 163.410 of Florida Statutes states that the exercise of powers in counties with home rule charters does not affect any Community Redevelopment Agency created by a municipality prior to the adoption of a county home rule charter.

[http://www.leg.state.fl.us/Statutes/index.cfm?App\\_mode=Display\\_Statute&URL=0100-0199/0163/0163.html](http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=0100-0199/0163/0163.html)

R-499-16, adopted by the Board June 7, 2016, establishes guidelines for county commission approvals related to new and existing community redevelopment agencies and directs the County Mayor or the County Mayor's designee to deny certain requests from community redevelopment agencies that are deemed approved by law, if not approved within the allowed timeframe

<http://intra/gia/matter.asp?matter=161526&file=false&yearFolder=Y2016>

Resolution No. R-958-04, adopted by the Board on July 27, 2004, approves term and execution of the Interlocal Agreement, which allowed the Agency to refund certain bonds and provided for an administrative fee.

<http://www.miamidade.gov/govaction/matter.asp?matter=042067&file=true&fileAnalysis=false&yearFolder=Y2004>

**BCC Meeting: June 19, 2018**  
**Research Notes**

Resolution No. R-1110-14, adopted by the Board on December 16, 2014, approves an amendment to the Agency's Redevelopment Plan to extend the life of the Agency until 2044, and approves the Third Amendment to the Interlocal Cooperation Agreement. The Third Amendment, among other things (i) allows the Agency to issue \$430 million in bonds to refund existing debt and partially fund the Miami Beach Convention Center renovations, and (ii) delineates the annual administrative and operating expenditures for the Agency, and any remaining funding to be used to extinguish debt early.

<http://www.miamidade.gov/govaction/matter.asp?matter=142765&file=false&fileAnalysis=false&yearFolder=Y2014>

Ordinance No. 14-133, adopted by the Board on December 16, 2014, obligates the County to fund the Trust Fund until March 31, 2044, or until all debt service for the Convention Center has been retired.

<http://intra/gia/matter.asp?matter=142262&file=true&yearFolder=Y2014>

**PROCEDURAL HISTORY**

**Prime Sponsor: Commissioner Sally A. Heyman, District 4**

**Department/Requester: Office of Management and Budget**

The proposed resolution was forwarded to the BCC with a favorable recommendation by the Housing and Social Services Committee at its June 11, 2018 meeting. Prior to passage, the following discussion transpired:

- Commissioner Levine Cava asked whether the Interlocal takes into account the CRA guidelines passed by the Board in 2016 via R-499-16.
- Budget Director Jennifer Moon outlined the 13 guidelines and confirmed that each one was addressed in the Third Amendment to the Interlocal, with some being non applicable.

**FISCAL IMPACT**

The proposed resolution will result in the City receiving a \$6,914,221 million reimbursement from the Miami Beach Redevelopment Agency for unnecessary additional expenses related to Convention Center construction and renovation as a result of storm damage.

Beginning in the current year, the County will receive a \$5.4 million refund, based on the County's proportionate share of the Agency's operating expenses in the previous year. This funding was originally scheduled to begin in FY 2023-24 and end when the Agency sunsets. The additional refund to the County will generate approximately \$34.8 million over the six years.

The City will receive a \$6.6 million refund this fiscal year, based on the City's proportionate share of the Agency's operating expenses in the previous year. The City will receive this funding until FY 2022-23. The additional refund to the City will generate approximately \$42.5 million over the six years.

From this funding, the County and City will each set aside \$1.5 million (combined \$3 million per year, \$18 million over six years) from FY 2017-18 until FY 2022-23 for beach renourishment projects in and adjacent to the City.

The previous amendment to the Interlocal Agreement allowed the Agency to fund a portion of the infrastructure improvements on Lincoln Road. This Fourth Amendment will allow for up to an additional \$20 million in Agency funding for this purpose

**BCC Meeting: June 19, 2018  
Research Notes**

The CRA's main revenue source is tax increment financing (TIF), which earmarks a specific portion of property tax dollars collected by the County and the City of Miami Beach. The FY 2017-18 TIF payment into the Trust Fund for 2017-18 total \$22.423 million and \$27.498 million, respectively.

The Agency and Area sunset on March 31, 2044.

**ANALYSIS**

The Fourth Amendment to the 1993 Interlocal among Miami-Dade County, City of Miami Beach, and the Miami Beach Redevelopment Agency addresses funding for the Area. First, a heavy rain storm in August 2017 followed by Hurricane Irma caused significant delays in the construction related to the Miami Beach Convention Center Renovation and Expansion Project, which in turn caused additional expenses as a result of the Convention Center being prepared for Art Basel and it requiring substantial rework. The total unanticipated expenses amounted to \$6,914,221 which were funded by the City. The Interlocal must be amended to allow for reimbursement from the Agency's Trust Fund, as the Interlocal's Third Amendment only allows for certain expenses to be paid out of the Trust Fund.

Additionally, the tax roll in the Area has grown in excess of the original 2014 estimates—at a nine percent average over the last five years—which resulted in a reserve of over \$34 million. The County and City agreed to allow the Agency to reimburse a portion of the County and City contribution to the Trust Fund with the following specifications:

- beginning in the current year, the County will receive a \$5.4 million refund, and the City will receive a \$6.6 million refund this fiscal year based on each entity's proportionate share of the Agency's operating expenses in the previous year
- a total of \$3 million per year (\$1.5 million from the County and \$1.5 million from the City) for a period of six years (\$18 million) will be set aside for beach nourishment projects

The Fourth Amendment will also allow the Agency to allocate additional funding for Lincoln Road improvements. The Third Amendment to the Interlocal allowed for \$36 million in funding for ancillary projects, with one of the approved allocations being \$20 million for Lincoln Road improvements. An additional \$20 million is required and authorized by the Fourth Amendment.

The Agency and City adopted the Fourth Amendment to the Interlocal on April 25, 2018. In summary, the Fourth Amendment for the Board's consideration proposes to:

- 1) add the expenses delineated in Exhibit A of Attachment A to the authorized expenses of the Agency;
- 2) allow the Agency to reimburse the City \$6,914,221.00 for those expenses;
- 3) include additional funding for the Lincoln Road project;
- 4) distribute to the County and the City a reimbursement based on their proportionate share of the Agency's expenses for Administration, Community Policing, and Capital Project Maintenance; and
- 5) require that the County and City each set aside \$1.5 million per year for beach renourishment.

The below map depicts the Miami Beach Community Redevelopment Area's geographic boundaries. The Area's boundary is generally defined as the area bounded on the North by 24th Street, South by 14<sup>th</sup> Lane, East by the Atlantic Ocean and West by West Avenue.

BCC Meeting: June 19, 2018  
Research Notes



**ADDITIONAL INFORMATION**

Miami Beach City Center District CRA

<https://www.miamidade.gov/redevelopment/miami-beach.asp>

**BCC Meeting: June 19, 2018  
Research Notes**

**Item No. 8H1  
File No. 181291**

**Researcher: JFP Reviewer: TD**

RESOLUTION APPROVING A SETTLEMENT AGREEMENT AND MUTUAL RELEASE BETWEEN MIAMI-DADE COUNTY AND MIX'D GREENS, INC. FOR RFQ 04 04 2017, TO ALLOW THE COUNTY TO RETAIN \$51,531.00 AS A PRICE ADJUSTMENT AND FOR THE COUNTY TO PAY \$212,799.00 TO MIX'D GREENS, INC.; AND AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO EXECUTE AND ACCEPT SAME AND EXERCISE ALL RIGHTS THEREUNDER

**ISSUE/REQUESTED ACTION**

The proposed resolution approves a Settlement Agreement and Mutual Release between Miami-Dade County and Mix'd Greens, Inc. for RFQ 04 04 2017 to allow the County to retain \$51,531 as a price adjustment and for the County to pay \$212,799 to Mix'd Greens, Inc.

**APPLICABLE LEGISLATION/POLICY**

N/A

**PROCEDURAL HISTORY**

**Prime Sponsor: Commissioner Javier D. Souto, District 10  
Department/Requester: Parks, Recreation, and Open Spaces**

The proposed resolution has no procedural history.

**FISCAL IMPACT**

The Settlement Agreement and Mutual Release that is the subject of the proposed resolution provides a price adjustment of \$51,531 in the County's favor to remediate for deficient goods. The County will pay a reduced payment to Mix'd Greens for landscape materials provided and services rendered in the amount of \$212,799—a 19.5 percent reduction from the remaining balance of \$264,330.

**ANALYSIS**

The proposed resolution approves a Settlement Agreement and Mutual Release to provide a remedy in the amount of \$51,531 for the County's receipt of deficient trees from Mix'd Greens, Inc.

Through RFP No. 04 04 2017, the County recommended Mix'd Greens for award for the delivery and installation of various trees, palms and shrubs as part of a roadway improvement project along SW 157<sup>th</sup> Avenue between SW 184<sup>th</sup> and 152<sup>nd</sup> Street.

Mix'd Greens completed the installation and requested an inspection from the Parks, Recreation and Open Spaces Department's Right of Way Aesthetic and Assets Management (RAAM) on August 28, 2017. The inspection revealed that, while 201 of the 211 Live Oak trees delivered and installed met or exceeded contract requirements for quality and that all of the Live Oak trees met or exceeded the height and spread parameters, 201 of the Live Oak trees were deficient in trunk diameter, measuring in diameter from 3.75" to 4.5" when a 5" minimum diameter was contractually specified. RAAM rejected an additional 10 trees at the time of inspection after they were found to have significant deficiencies, namely foliage dieback characterized by the death of branches or shoots from the tips inward to the trunk or stem.

**BCC Meeting: June 19, 2018**  
**Research Notes**

In furtherance of determining the appropriate remedy, the County performed due diligence to determine the accuracy of Mix'd Greens account that Live Oak trees at the specified trunk diameter (5") were not available in the quantity and/or at the quality specified at the time of the project award. The County concluded that the trees were not available at the time of delivery and thus prepared the Settlement Agreement accepting 198 of the Live Oak trees at a 19.5 percent price reduction to accommodate for the deficiency, making the County's payment to Mix'd Greens \$212,799, reduced from \$264,330.

**ADDITIONAL INFORMATION**

According to the Florida Department of State Division of Corporations website (Sunbiz.org), Mix'd Greens, Inc. has an active status as a Florida Profit Corporation and first filed and registered on 5/11/1989. The principal address is 28905 SW 162<sup>nd</sup> Avenue, Homestead, FL 33033-2202. Its registered agent is Michael J. Gnaegy, registered with the same principal address.

<http://search.sunbiz.org/Inquiry/CorporationSearch/SearchResultDetail?inquirytype=EntityName&directionType=Initial&searchNameOrder=MIXDGREENS%20K873720&aggregateId=domp-k87372-687a98b4-1c2e-4248-a961-0953272af0dc&searchTerm=mix'd%20greens&listNameOrder=MIXDGREENS%20F659590>



**BCC Meeting: June 19, 2018  
Research Notes**

**Item No. 9A1**

**File No. 181372**

**Researcher: LE Reviewer: TD**

RESOLUTION RELATING TO GRANT FUNDING FOR THE TOGETHER FOR CHILDREN PROGRAM; AUTHORIZING A GRANT TO THE FOUNDATION FOR NEW EDUCATION INITIATIVES, INC., A DIRECT SUPPORT ORGANIZATION TO MIAMI-DADE COUNTY PUBLIC SCHOOLS, IN THE AMOUNT OF \$1,047,898.00, INCLUSIVE OF \$880,000.00 PREVIOUSLY RECEIVED FROM THE CHILDREN'S TRUST AND \$167,898.00 IN COUNTY FUNDING FOR THE TOGETHER FOR CHILDREN PROGRAM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE GRANT AGREEMENT

**ISSUE/REQUESTED ACTION**

Whether the Board should authorize (1) grant funding of up to \$1,047,898.00 to the Foundation for New Education Initiatives, Inc. for the Together for Children Program for a 12-month period commencing August 1, 2018, and (2) the associated grant agreement between the County, the Foundation for New Education Initiatives, Inc., and the School Board of Miami-Dade County (MDCPS).

**APPLICABLE LEGISLATION/POLICY**

Resolution No. R-159-18, adopted by the Board on February 6, 2018, authorized the County Mayor or County Mayor's designee to receive \$1,320,000.00 in grant funds from the Children's Trust for the Together for Children Program; it also authorized a \$523,949.00 grant, inclusive of \$440,000.00 from The Children's Trust and \$83,949.00 in County funding for the Together for Children Program, to the Foundation for New Education Initiatives, Inc.

<http://intra/gia/matter.asp?matter=180261&file=true&yearFolder=Y2018>

Resolution No. R-130-06, adopted by the Board on January 26, 2006, amends Resolution No. R-1198-05 to clarify that proposed agenda items seeking approval of a contract or conveyance and authority to execute, require contracts with non-governmental entities to be completely negotiated in final form and signed by all non-county parties in order to be placed on any committee or commission agenda. The County Mayor may make only those changes necessary to correct, non-substantive, scrivener's errors, and provide exceptions.

<http://intra/gia/matter.asp?matter=060239&file=false&yearFolder=Y2006>

Resolution No. R-300-17, adopted by the Board on March 21, 2017, relates to grant funding for the Together for Children Program, and authorized the County Mayor to receive \$515,642.00 in grants funds from the Children's Trust for the Together for Children Program; the resolution also authorized a grant to the Foundation for New Education Initiatives, Inc., a direct support organization to MDCPS, of \$683,540.00, inclusive of the \$515,642.00 from the Children's Trust and \$167,898.00 from the County for the Program.

<http://intra/gia/matter.asp?matter=170597&file=true&yearFolder=Y2017>

**PROCEDURAL HISTORY**

**Prime Sponsor: Commissioner Audrey M. Edmonson, District 3**

**Department/Requester: Juvenile Services Department**

The proposed resolution was considered at the June 7, 2018 Building Safer Neighborhoods Subcommittee meeting and was forwarded to the BCC with a favorable recommendation.

**BCC Meeting: June 19, 2018  
Research Notes**

**FISCAL IMPACT**

The grant amount of \$1,047,898.00 is inclusive of \$880,000.00 previously received from The Children's Trust and \$167,898.00 from the County from the General Fund. The funding from the County and The Trust will last through July 2019. Any remaining unspent and/or uncommitted funds in the program after July 31, 2019, will be returned to the County.

County funding will be used to fund the One Stop Educational and Community Service Center, which provides transitional services that assist adjudicated students in their transition back to an appropriate educational setting and ensure their success. The remaining County funds, inclusive of funding from The Children's Trust, will be used to support the iAttend Truancy Prevention initiative, a Together for Children initiative, which will serve approximately 18,700 children across three geographic regions (north, central, and south) throughout Miami-Dade County.

**ANALYSIS**

This item is requesting Board authorization of a County grant to the Foundation for New Education Initiatives, Inc., a direct support organization to MDCPS, of \$1,047,898.00, inclusive of the \$880,000.00 in funding the County previously received from the Children's Trust and \$167,898.00 in County funding, for the Together for Children Program. The item is also requesting Board authorization for the County Mayor to execute an associated cooperative agreement between the County, MDCPS and the Foundation for New Education Initiatives, Inc. The agreement's effective term shall be August 1, 2018 through July 31, 2019, regardless of the date of execution. The agreement represents the parties' intent to continue to collaborate to establish a network between government, education, business, law enforcement, and criminal justice agencies, along with community-based organizations, and other supporting institutions, individual community members and investment partners in support of the Together for Children Program. The mission of the Program is to leverage resources, experiences and ideas to create data-driven, neighborhood action plans to prevent youth violence.

To facilitate and promote the success of the Program, MDCPS will continue to implement the iAttend Truancy Prevention initiative, which is a countywide systematic approach to reducing youth violence by identifying children most at risk and providing them with the necessary prevention and intervention services to increase school attendance with the goal of serving approximately 18,700 children across three geographical regions (north, central and south) throughout the County, according to the Scope of Services. The Renewed Cooperative Agreement between Miami-Dade County, the School Board of Miami-Dade County, and Foundation for New Education Initiatives, Inc. states that they have a goal of serving approximately 6,233 children through the iAttend Truancy Prevention initiative.

From May 1, 2017 through December 22, 2017, 5,320 elementary students were identified and given direct intervention services by iAttend. iAttend conducted 542 home visits, 117 Truancy Child Study Team Meetings, and held services across 33 schools in zip codes where youth are most at-risk. The increased funding will aid in the program expansion to six additional elementary schools. At the end of the school year, attendance records are compared with the previous year's to determine attendance improvement to ensure student's improve school attendance, grades, and reduced school disciplinary measures.

The Middle School Aged Program allows MDCPS to identify middle school-aged students who have demonstrated at least four early warning indicators such as chronic school absences, behavioral problems, and failing core courses. The students are referred to Miami-Dade County Juvenile Services Department (JSD) to the Prevention Program for services such as intervention. Participation in the Prevention Program is voluntary pending families' approval of the referral. MDCPS also refers students with early warning indicators from another initiative, Creating Community Change: Youth Engagement Program (CCC:YEP), to JSD services for optimal utilization. Moreover, JSD and



**BCC Meeting: June 19, 2018**  
**Research Notes**

MDCPS are developing a program to provide schools the opportunity to identify students who may benefit in JSD's Prevention Program and services, who may not necessarily demonstrate early warning indicators.

The One Stop Educational and Community Service Center is a partnership between the Juvenile Justice System, Juvenile Services Department, MDCPS, and other community-based organizations that coordinates academic, social, emotional, health, personal, and career needs of at risk students and their families. County funding will be used to fund the One Stop Educational and Community Service Center, which provides transitional services that assist adjudicated students in their transition back to an appropriate educational setting and ensure their success. There are currently 3 One Stop Locations across Miami-Dade County:

Location	School	Address	City	Zip Code
Location 1	Jan Mann Opportunity Center Campus	16101 NW 44 <sup>th</sup> Court	Miami Gardens	33054
Location 2	500 Role Model Campus	6300 NW 27 <sup>th</sup> Avenue	Miami	33147
Location 3	Miami MacArthur South Campus	13990 SW 264 <sup>th</sup> Street	Naranja	33032

According to the Florida Department of Law Enforcement, Juvenile Arrests by Gender and Offense Excel sheet, the amount of general arrests made for juvenile has fluctuated, but mainly decreased over the years, particularly after 2012. In 2015, 4,323 arrests were made; 2016, 3,574 arrests; 2017, 3,528 arrests.

<http://www.fdle.state.fl.us/FSAC/County-Profiles/Miami-Dade.aspx>

The Together for Children Social Work Internship Program allows social workers who meet the criteria to be field educators, to supervise social work interns who provide specialized interventions to at risk youth and their families in order to address specified challenges.

#### **ADDITIONAL INFORMATION**

The Foundation for New Education Initiatives, Inc. serves to enhance student achievement and community engagement by directly supporting educational initiatives of Miami-Dade County Public schools through providing referrals, monetary supplies, and other types of aid to students and families in need.

<http://www.giveourstudentstheworld.org/about-us/>

The Together for Children Program is a program under the Foundation of New Education Initiatives, Inc. The programs' intentions are to address, reduce, and prevent youth violence through neighborhood action plans in collaboration with government, education, business, law enforcement, and community members and organizations in Miami-Dade County. Services include outreach, community planning meetings, workgroup sessions, and referrals to effective programs such as therapy.

<http://togetherforchildren.dadeschools.net/faqs.asp>

The iAttend Truancy Prevention initiative is a countywide systematic approach to reducing youth violence by identifying at risk youth and providing them necessary intervention and prevention to increase school attendance.

<http://www.thechildrenstrust.org/content/1721-7600>

Since Mayor Carlos Gimenez took office in 2011, he and his administration have initiated over more than 100 programs to prioritize youth and community safety related to gun violence. The Together for Children program, iAttend Truancy Program and the One Stop Educational and Community Service Center and its expansion centers have all been created under Mayor Gimenez's term. Recent events, particularly the Marjory Stoneman Douglas High School event of violence, have prompted Mayor Gimenez's office, Miami-Dade County Public Schools, Miami-

**BCC Meeting: June 19, 2018**  
**Research Notes**

Dade County School Board, and the Miami-Dade County Board of Commissioners to send a statement to the Florida State Legislature requesting additional support in combatting gun violence in Miami-Dade County.

<https://www.miamidade.gov/mayor/library/memos-and-reports/2018/03/03.08.18-Update-on-Youth-and-Community-Safety-Initiatives.pdf>

**BCC Meeting: June 19, 2018  
Research Notes**

**Item No. 10A1  
File No. 181429**

**Researcher: BM Reviewer: TD**

RESOLUTION APPROVING ISSUANCE OF MIAMI-DADE COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY INDUSTRIAL DEVELOPMENT REVENUE BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$11,900,000.00 AND IN ONE OR MORE SERIES TO (I) FINANCE OR REFINANCE ALL OR A PART OF THE COSTS OF CERTAIN EDUCATIONAL FACILITIES AND THE SITE THEREFOR AND (II) PAY CERTAIN COSTS OF ISSUANCE RELATING TO THE BONDS, ALL BENEFITTING BEACON COLLEGE PREP, INC., A FLORIDA NOT-FOR-PROFIT CORPORATION, FOR PURPOSES OF AND PURSUANT TO SECTION 147(F) OF INTERNAL REVENUE CODE OF 1986, AS AMENDED

**ISSUE/REQUESTED ACTION**

Whether the Board should authorize issuance of Industrial Development Authority (IDA) Revenue Bonds for the Beacon College Prep, Inc., in the principal amount not to exceed \$11,900,000.

**APPLICABLE LEGISLATION/POLICY**

Tax Equity and Fiscal Responsibility Act of 1982 (TEFRA), relates to public hearing for the purpose of considering the issuance of public debt.

<https://www.congress.gov/bill/97th-congress/house-bill/4961>

Section 147(f) of the Internal Revenue Code of 1986, requires a public hearing following a reasonable public notice as it relates to private activity bonds.

<https://www.gpo.gov/fdsys/pkg/USCODE-2011-title26/pdf/USCODE-2011-title26-subtitleA-chap1-subchapB-partIV-subpartA-sec147.pdf>

Section 2-215, of the County Code of Miami-Dade County, relates to the determination of need for Industrial Development Authority to function.

[https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIIICOR\\_CH2AD\\_ARTXXIVINDEAU](https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIIICOR_CH2AD_ARTXXIVINDEAU)

**PROCEDURAL HISTORY**

**Prime Sponsor: NONE**

**Requester/Department: Industrial Development Authority**

**FISCAL IMPACT**

Neither the IDA nor the County has any liability with respect to the repayment of the bonds.

**ANALYSIS**

This item authorizes the issuance of an Industrial Development Revenue Bond, by the IDA, to Beacon College Prep, Inc., a Florida not-for-profit, for the purchase of a property, located in District 2 and represented by Commissioner Jean Monestime, for the purpose of acquisition and renovation of the property.

**Industrial Development Revenue Bonds**

Industrial Development Revenue Bonds (qualified small issue bonds or IDBs) are securities issued by a local government agency for the purpose of acquiring or constructing capital facilities for use by private business and industry. Customarily, the facilities are then sold by the agency to qualifying industries for the installment purchase

**BCC Meeting: June 19, 2018**  
**Research Notes**

payments necessary to retire the bonds. The debt service on the bonds is paid solely from the revenues or payments received from the company, and there is no undertaking on the part of the local agency, county or any other governmental unit to make such payments other than from the installment payments received.

In the case of IDBs, the local issuing agency (Industrial Development Authority) serves as a conduit. The loan is made to the Authority; the Authority relends the bonds (bond proceeds) to the private company to pay the cost of the capital project. For IRS purposes, the action of passing the loan through the Authority results the loan being treated as a special obligation of a local governmental agency.

**Industrial Development Authority**

The primary role of the Industrial Development Authority is implementation and management of federally legislated bond financing programs serving as fixed asset investment incentives for private sector industry expansion and location. Programs implemented will be consistent with the Authority's legal status and compatible with the economic development goals established by the Board of County Commissioners and other economic development organizations operating in Miami-Dade County. The tax-exempt industrial development revenue bond program is the principal program provided by the Authority and is considered an effective tool to attract new industry and assist existing industry to expand. The Authority has issued in excess of \$2.5 billion in bonds for local projects.

The Miami-Dade County Industrial Development Authority provides below market interest rate financing for fixed asset projects. For qualified manufacturers, loans ranging from \$2 million to \$10 million for terms up to 20 years can be made available at interest rates approximating 75% of the prevailing New York prime rate.

<http://www.mdcida.org/home.html>

The IDA conducted a public hearing to consider the issuance of the Debt by the IDA in conformity with the requirements of the Tax Equity and Fiscal Responsibility Act of 1982 (TEFRA) and Section 147(f) of the Internal Revenue Code of 1986, as amended, and such public hearing disclosed no reason why the Debt should not be issued.

**Beacon College Prep, Inc.**

Beacon College Prep, Inc., is registered as a 501(c)(3) not-for-profit corporation. Corporations registered as 501(c)(3) are still eligible for financing with tax-exempt IDA Bonds. Their mission is to lead students to superior academic achievement, cultivates their talents and interests, and fosters admirable character traits to build strong foundations that empower their success to-and-through college. The 100% of the student body is minority background of which more than 97% are considered low-income. The school is unable to meet current demand as evidenced by a 250 student waiting list.

<http://beaconpride.org/>

**Proposed Project**

The project is located in District 2, represented by Commissioner Jean Monestime, at 13400 NW 28<sup>th</sup> Avenue, Opa Locka, FL. The property is currently leased by Beacon College Prep. According to the Miami-Dade County Property Appraisers Office, its assessed value is \$3,281,877. The property is currently owned by The Archdiocese of Miami and is approximately 46,000 sq. ft. (See image below).

Beacon College Prep, currently serves students K-5, enrolls approximately 400 students and employs approximately 40 teachers and staff. The proposed improvements will increase the enrollment capacity to approximately 760 students and increase employment to approximately 70 persons. Additionally Beacon College Prep was recently approved for a charter contract to serve additional student population of grades sixth through eighth.

**BCC Meeting: June 19, 2018  
Research Notes**

The table below summarized the elements of the proposed project:

<b>Project Element</b>	<b>Estimated Cost</b>
<b>Acquisition of Land and Educational Facility:</b>	
Land – approximately 6 acres:	\$2,700,000
Facility – approximately 46,000 sq. ft.	\$5,700,000
<b>Subtotal:</b>	<b>\$8,400,000</b>
<b>Facility and Infrastructure Improvements:</b>	
New classrooms and offices:	\$600,000
Building Upgrades:	\$350,000
Site Work:	\$550,000
Athletic fields:	\$380,000
Development and associated fees:	\$520,000
<b>Subtotal:</b>	<b>\$2,400,000</b>
<b>Proposed Project Total:</b>	<b>\$11,900,000</b>



**BCC Meeting: June 19, 2018  
Research Notes**

The image below provides an illustration of the property mentioned in the item, located at 13400 NW 28<sup>th</sup> Avenue:



**ADDITIONAL INFORMATION**

According to the Florida Department of State Division of Corporations website (Sunbiz.org), Beacon College Prep, Inc., has an active status as a Florida not-for-profit corporation and first filed and registered on 07/16/12. The principal address is 125 E San Marino Drive Miami Beach, FL 33139.

<http://search.sunbiz.org/Inquiry/CorporationSearch/SearchResultDetail?inquirytype=EntityName&directionType=Initial&searchNameOrder=BEACONCOLLEGEPREP%20N120000068942&aggregateId=domnp-n12000006894-c1abaacf-6deb-40e7-bd0f-5d778a9ba147&searchTerm=beacon%20college%20prep&listNameOrder=BEACONCOLLEGEPREP%20N120000068942>

**BCC Meeting: June 19, 2018  
Research Notes**

**Item No. 11A3  
File No. 172602**

**Researcher: MF Reviewer: TD**

RESOLUTION DECLARING SURPLUS COUNTY-OWNED PROPERTY LOCATED AT 400 NE 8TH STREET, MIAMI, FL (COMMONLY KNOWN AS PARCEL B), APPROVING MEMORANDUM OF UNDERSTANDING ("MOU") BETWEEN MIAMI-DADE COUNTY AND CUBAN EXILE HISTORY MUSEUM, INC. ("CEHM"), A FLORIDA NOT-FOR-PROFIT CORPORATION, SETTING FORTH MILESTONES FOR THE DEVELOPMENT OF A CUBAN EXILE HISTORY MUSEUM ("MUSEUM") ON PARCEL B, AND APPROVING PURSUANT TO FLORIDA STATUTES SECTION 125.38, TERMS OF THE LEASE AGREEMENT BETWEEN THE COUNTY AND CEHM, FOR A 55-YEAR TERM, PLUS ONE 20-YEAR OPTION TO RENEW, FOR THE PURPOSE OF CONSTRUCTING AND OPERATING THE MUSEUM ON PARCEL B AT AN ANNUAL RENT OF \$1.00; AUTHORIZING THE COUNTY MAYOR OR MAYOR'S DESIGNEE TO EXECUTE THE MOU, AND, SUBJECT TO THE SATISFACTION OF THE MILESTONES AND TERMS IN THE MOU, TO EXECUTE THE LEASE AGREEMENT AND TO EXERCISE ANY AND ALL RIGHTS CONFERRED THEREIN; DIRECTING THE COUNTY MAYOR OR MAYOR'S DESIGNEE TO PROVIDE AN EXECUTED COPY OF THE LEASE AGREEMENT TO THE PROPERTY APPRAISER'S OFFICE WITHIN 30 DAYS OF ITS EXECUTION AND TO REPORT TO THE BOARD ON SAME

**ISSUE/REQUESTED ACTION**

Whether the Board should declare as surplus the County-Owned property located at 400 NE 8<sup>th</sup> Street, known as "Parcel B;" and approve a Memorandum of Understanding between Miami-Dade County and the Cuban Exile History Museum (CEHM), Inc.; and approve the terms of the lease agreement between the County and the CEHM, for a 55-year, plus one 20-year option to renew, for the purpose of constructing and operating the museum on Parcel B at an annual rent of \$1.00.

**APPLICABLE LEGISLATION/POLICY**

**Florida Statutes, Section 125.38** governs the sale of county property to the United States, or State. It provides that "[i]f the United States, or any department or agency thereof, the State or any political subdivision or agency thereof, or any municipality of this State, or corporation or other organization not for profit which may be organized for the purposes of promoting community interest and welfare, should desire any real or personal property that may be owned by and County of the State or by its board of county commissioners, for public or community interest and welfare, then the United States, or any department or agency thereof, State or such political subdivision, agency., municipality, corporation or organization may apply to the board of county commissioners for a conveyance or lease of such property.

[http://www.leg.state.fl.us/Statutes/index.cfm?App\\_mode=Display\\_Statute&Search\\_String=&URL=0100-0199/0125/Sections/0125.38.html](http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&Search_String=&URL=0100-0199/0125/Sections/0125.38.html)

**Miami-Dade County, Section 2-8.6.5**, entitled "Purchase, sale, lease of real property," provides that "Prior to the County's entering into any contract, agreement or lease relating to the purchase, sale or leasing of real property by, to or from the County, all individuals, corporations, partnerships, joint ventures or other legal entities having any interest of any kind in the property to be purchased, sold or leased, shall file with the County a document identifying the extent of its ownership interest in the subject real property".

[http://miamidade.fl.elaws.us/code/coor\\_ptiii\\_ch2\\_arti\\_sec2-8.6.5](http://miamidade.fl.elaws.us/code/coor_ptiii_ch2_arti_sec2-8.6.5)

**BCC Meeting: June 19, 2018  
Research Notes**

**Resolution No. R-1118-03**, adopted by the Board on October 7, 2003, approved a Second Amendment to the Tri-Party Agreement by and among the County, the City of Miami, and Bayside Center Limited Partnership; and approved Composite Amendment Seven to the American Airlines Arena Agreements among the County, Miami Heat, Ltd., and Basketball Properties, Ltd.

<http://intra/gia/matter.asp?matter=032877&file=false&yearFolder=Y2003>

**Resolution No. R-1446-03**, adopted by the Board on December 16, 2003, approved Composite Amendment Eight to the American Airlines Agreement among the County, Miami Heat, Ltd., and Basketball Properties, LTD.

<http://intra/gia/matter.asp?matter=033472&file=true&yearFolder=Y2003>

**Resolution No. R-922-13**, adopted by the Board on November 5, 2013, directed the County Mayor or designee to update the conceptual study analyzing the development of the Cuban Exile History Museum at Parcel B of FEC property and to expand such study to include other potential sites for such project in the surrounding area.

<http://intra/gia/matter.asp?matter=131610&file=false&yearFolder=Y2013>

**Resolution No. R-687-14**, adopted by the Board on July 17, 2014, directed the County Mayor or designee to negotiate with the Cuban Exile History Museum, Inc. regarding the possible development of a Cuban Exile History Museum on Parcel B of FEC property in consultation with the operator of the American Airlines Arena, subject to subsequent Board consideration and approval.

<http://intra/gia/matter.asp?matter=141898&file=false&yearFolder=Y2014>

**Resolution No. R-380-17**, adopted on April 4, 2017, requires that the County Mayor or County Mayor's designee provide written notification to District Commissioners in which County-owned property lies no less than four weeks prior to (1) any issuance of a request for proposal or expression of interest regarding the sale, lease, or development of such property or (2) placing any item on the agenda of the Board or any committee of the Board requesting the approval, sale, lease, or surplus of County-owned property.

<http://intra/gia/matter.asp?matter=170414&file=true&yearFolder=Y2017>

**Resolution No. R-333-15**, adopted by the Board on April 21, 2015, established a County policy to require disclosure of market-value or market rental in legislative items authorizing conveyance or lease of County-owned property to promote public disclosure and fiscal responsibility.

<http://intra/gia/matter.asp?matter=150446&file=true&yearFolder=Y2015>

**Ordinance No. 14-65**, adopted by the Board on July 1, 2014, amended Section 2-1 of the County Code to require that reports prepared at the request of the Board be presented to the Board and reports prepared at the request of a committee be presented to that committee.

<http://intra/gia/matter.asp?matter=141471&file=true&yearFolder=Y2014>

### **PROCEDURAL HISTORY**

**Prime Sponsor: Esteban L. Bovo Jr., District 13**

At the March 6, 2018 Board meeting, Chairman Bovo, the prime sponsor of the proposed resolution, deferred the item to no date certain.



**BCC Meeting: June 19, 2018  
Research Notes**

**FISCAL IMPACT**

Below is a table that demonstrates the amount of money that the Cuban Exile history Museum, Inc., will pay to the County, in its initial term, and during the option to renew, if approved:

Amount of Years, Terms in Lease Agreement	Lease Rate	Total
55-year term	\$1 per year paid to the County	\$55.00
20-year, option to renew		\$20.00
Total (With option to Renew Term)		\$75.00

The construction of the museum project is estimated to cost a total of \$77,000,000. CEHM will be entirely responsible to secure all of the funding necessary for the construction of the museum.

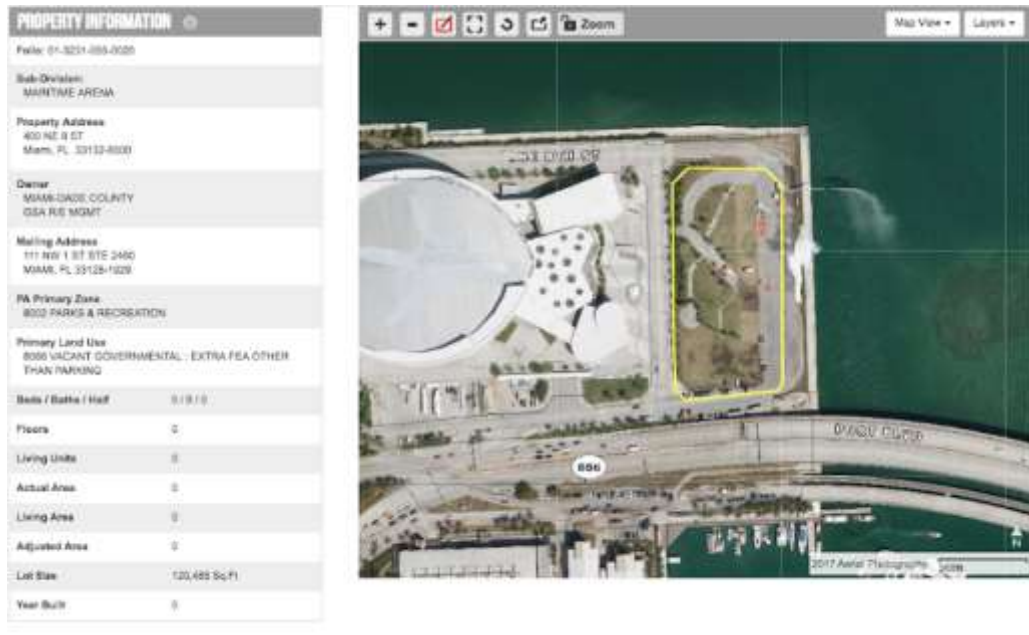
**ANALYSIS**

The Cuban Exile history Museum, Inc. seeks to construct and operate a museum on the County-owned property known as “Parcel B”. This item seeks Board approval to declare “Parcel B” as surplus, approve a Memorandum of Understanding (MOU) between the County and Cuban Exile History Museum, Inc., and approve a lease agreement of the property.

Initially, the County and CEHM would be entering into a non-binding MOU, which would set forth certain milestones that would need to be met by CEHM in order for it to lease Parcel B from the County. CEHM would need to secure all of the funding necessary for the construction of the museum and complete all of the designs within 48 months of the execution of the MOU before the County would lease Parcel B to CEHM. If CEHM satisfies all of the requirements of the MOU in a timely manner, then the County and CEHM would execute the Lease Agreement for a term of 55 years with one 20-year option to renew, at an annual rent of \$1.00.

The property is a vacant parcel of land, commonly known as “Parcel B,” located at 400 N.E. 8<sup>th</sup> street, Miami, Florida, adjacent to the American Airlines Arena. The land is 120,485 Sq. Ft. (2.77 acres) in size, and has a market value of \$12,076,299.00 as of 2017, according to the Property Appraiser’s website. An appraisal in 2014 set the approximate fair market annual rent of Parcel B as \$720,000.

**BCC Meeting: June 19, 2018  
Research Notes**



Link to Property Appraiser's "Property Search" Website: <http://www.miamidade.gov/propertysearch/#/>

In 1998, the County purchased the FEC Property located on NE 8<sup>th</sup> Street between Biscayne Boulevard and the Bay from the City of Miami to develop the basketball arena now known as the American Airlines Arena. The County then entered into a series of agreements with Basketball Properties Ltd. and with Miami Heat Limited Partnership providing, among other things, for the development, management and operation of a professional sports facility including an Arena on the FEC Property. An undeveloped portion of the FEC Property located at 400 NE 8<sup>th</sup> Street between Biscayne Bay and the Arena is commonly referred to as "Parcel B". Resolution Nos. R-1118-03 and R-1446-03 authorized amendments to the County's agreements with Basketball Properties and Miami Heat Limited Partnership to return the right to develop Parcel B to the County.

In 2007, the Board directed the County Manager to prepare a conceptual study analyzing development of the "Bay of Pigs Museum and Library" at Parcel B based upon a preliminary design of the Project prepared by Chisholm Architects. The conceptual study was to include at a minimum a section addressing the following: the feasibility of underground parking; the provision of public open space; development of a baywalk; and options to mitigate any material impact to operation of the Arena arising from development of Parcel B. The conceptual study prepared by the County Manager was presented to the Board at the May 6, 2008 BCC meeting.

Since this time, Parcel B still remains undeveloped, but during those years (since the 2008 Conceptual Study), many of the Project's original proponents have gradually evolved its scope and content, in a series of "substantive, detailed and prolonged discussions" with Miami-Dade County and other officials, to a much broader, more inclusive and sustainable "Cuban Exile History Museum".

In 2013, the Board approved Resolution No. R-922-13, which directed the Mayor or designee to update a conceptual study analyzing the development of a Cuban Exile History Museum at Parcel B. This study that was conducted also assessed whether the development of a Cuban exile History Museum at Parcel B would materially impact the operation of the American Airlines Arena.

**BCC Meeting: June 19, 2018**  
**Research Notes**

If the Board approves the proposed resolution, the Cuban Exile History Museum will be built next to the American Airlines Arena in downtown Miami. Once built the 2.7 acre property will include approximately 80,000 square feet of total building space with approximately 50,000 square feet of exhibit space. The main plaza level will include the main entry/foyer, gift shop, and a 200-seat eating space overlooking the main plaza and bay. The second level will encompass the main exhibit areas and will embrace old world Cuba and modern day Miami and a state of the art 300-seat theatre. The museum will begin on the third level taking advantage of the prime views of the Miami waterway. The third level will house an historical interactive research library, conference center, boardroom and multi-purpose area opening to a rooftop garden overlooking the bay, and an intimate art gallery will showcase exile artists.

<http://cehmuseum.com/information/>



**ADDITIONAL INFORMATION**

According to the Florida Department of State Division of Corporations website (Sunbiz.org), Cuban Exile History Museum, Inc., has an active status as a Florida Not For Profit Corporation and first filed and registered on 3/28/2011. The principal address is registered as 1528 Palermo Avenue, Coral Gables, FL 33134. Its registered agent is Nicolas Gutierrez, 1528 Palermo Avenue, Coral Gables, FL 33134.

<http://search.sunbiz.org/Inquiry/CorporationSearch/ByName>

The architect contracted by the museum is R.E. Chisholm Architects, Inc. According to the Florida Department of State Division of Corporations website (Sunbiz.org), R.E. Chisholm Architects, Inc., has an active status as a Florida Profit Corporation and first filed and registered on 4/28/1989. The principal address is registered as 782 NW 42<sup>nd</sup> Avenue, Suite 650, Miami, FL 33126. Its registered agent is Robert Chisholm,, 782 NW 42<sup>nd</sup> Avenue, Suite 650, Miami, FL 33126.

<http://search.sunbiz.org/Inquiry/CorporationSearch/ByName>

## WAIVED ITEMS

**BCC Meeting: June 5, 2018  
Research Notes**

**File No. 181256**

**Researcher: BM Reviewer: TD**

RESOLUTION APPROVING AWARD OF CONTRACT NO. FB-00642 FOR PURCHASE OF BALLOT ON DEMAND PRINTER RENTALS FOR MIAMI-DADE ELECTIONS DEPARTMENT IN A TOTAL AMOUNT NOT TO EXCEED \$5,910,000.00 FOR AN INITIAL TERM OF FOUR YEARS AND ONE, FOUR-YEAR OPTION TO RENEW TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO GIVE NOTICE OF THIS AWARD, ISSUE THE APPROPRIATE PURCHASE ORDER TO GIVE EFFECT TO SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE CODE AND IMPLEMENTING ORDER 3-38

**ISSUE/REQUESTED ACTION**

Whether the Board should approve this Resolution approving award of Contract No. FB-00642, Ballot on Demand Printer Rentals, for the Elections Department (Elections), from Elections Systems & Software, Inc., (ES&S) in a total amounts not to exceed \$2,955,000 over the initial four-year term and \$2,955,000 for one, four-year option to renew term.

**APPLICABLE LEGISLATION/POLICY**

Florida Statutes, 101.294, Purchase Sale Voting Equipment, relates to the voting equipment used by governing bodies and the required certification of such equipment.

[http://www.leg.state.fl.us/statutes/index.cfm?mode=View%20Statutes&SubMenu=1&App\\_mode=Display\\_Statute&Search\\_String=voting+equipment&URL=0100-0199/0101/Sections/0101.294.html](http://www.leg.state.fl.us/statutes/index.cfm?mode=View%20Statutes&SubMenu=1&App_mode=Display_Statute&Search_String=voting+equipment&URL=0100-0199/0101/Sections/0101.294.html)

Section 2-8.1 of the County Code requires formal sealed bids for purchases over \$250,000; describes the circumstances under which non-competitive purchases may be approved; establishes requirements for legacy purchases, designated purchases, and single vehicle leases; provides that procurement procedures shall be established by I.O. and approved by the Board.

[https://library.municode.com/fl/miami-dade\\_county/codes/code\\_of\\_ordinances?nodeId=PTIICOOR\\_CH2AD\\_ARTIINGE\\_S2-8.1COPUGE](https://library.municode.com/fl/miami-dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE)

Implementing Order 3-38 governs the County's processes and procedures for the purchase of goods and services including professional services. It establishes the roles and responsibilities of the Internal Services Department, methods of purchasing goods and services, and the authority to award contracts. Contains requirements for access contracts, emergency purchases, bid waivers, confirmation purchases, and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

Resolution No. R-1011-15, adopted on November 3, 2015, directs the County Mayor or County Mayor's designee to require that vendors provide addresses of all local branch offices and headquarters and the number and percentage of local residents such vendors employ; and directed the County Mayor or County Mayor's designee to include such information in a memorandum to the Board pertaining to a vendor being recommended for contract award.

<http://intra/gia/matter.asp?matter=152271&file=true&yearFolder=Y2015>

Resolution No. R-187-12, adopted by the Board on February 21, 2012, is a Resolution directing the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://www.miamidade.gov/govaction/legistarfiles/Matters/Y2012/120287.pdf>

**BCC Meeting: June 5, 2018  
Research Notes**

**PROCEDURAL HISTORY**

**Prime Sponsor: None**

**Requester/Department: Internal Services**

06/12/18: Forwarded to BCC with a favorable recommendation by GOC; Passed 4 – 0.

Commissioner Dennis C. Moss, Chairman of the GOC, requested placement of this item on the June 19, 2018 BCC agenda. Placement of this item on the Board meeting agenda is necessary because the Elections Department will use this contract to deploy Ballot on Demand printers in Early Voting sites throughout the County. The printers will expedite the voting process, allowing the printing of hundreds of ballots on demand while voters wait in line.

**FISCAL IMPACT**

If approved, the fiscal impact to the County from this item is an estimated cumulative value of \$5,910,000 for total of eight years. Total value is comprised of one, four-year initial term at a value of \$2,955,000 and one, four-year term, option to renew at a value of \$2,955,000. The option to renew is at the County's sole discretion.

**ANALYSIS**

This item will approve a competitive contract award for Elections. Contract No. FB-00642, Ballot on Demand Printer Rentals, will be used to deploy Ballot on Demand printers to Early Voting sites throughout the County. This rental contract will be utilized for the short-term rental of units in elections where the number of Early Voting sites increases and/or ballot length requires additional printers to expedite the voting process. This is a mission critical service to the Department as it will provide for the ability to print and audit accurate, highly legible ballots for the growing needs of the Department. These printers allow the Department to print hundreds of ballot on demand while voters wait in line.

The Elections Department is responsible for ensuring that elections are free, fair, accurate, convenient, transparent, and accessible to voters throughout Miami-Dade County. In accordance with Florida Statutes, the department administers, prepares, conducts and tabulates in a correct, uniform and impartial manner all federal, state, county, and municipal elections.

The recommended vendor, ES&S, will be responsible for providing a complete, integrated solution that automates ballot printing, duplication, tracking and reporting for all facets of the County's early voting. Below is a summary of the required vendor responsibilities:

- Delivery of the printers
- Installation of all hardware and software
- Configuration, implementation, and maintenance
- Training and support services

**BCC Meeting: June 5, 2018**  
**Research Notes**

The image below, available at the company's website, illustrates the service areas covered by ES&S.



Some of the municipalities in which ES&S provides its services are listed below:

- Jefferson County, CO
- Jasper County, IA
- Johnson County, MO
- Wilson, County, TN
- Marion County, IN
- Kenosha County, WI

**Results of Open Competition:**

The County issued an invitation to bid in order to identify potential proposers and relevant price information. Approximately 500 vendors were notified. Only two responses were received, one of which was a "No Bid". It was determined by the department that due to the requirements set by state law, limited vendors are able capable of providing the unique and specialized equipment.

Pursuant, to Resolution No. R-1011-15, the recommended, ES&S, is not a local vendor and does not currently employ any Miami-Dade residents.

On June 11, 2018 the OCA performed a vendor search by commodity code 98587 - Rental Or Lease Of Voting Machines resulting in no Certified Small Business Enterprises listed.

ES&S, with a principle address in Omaha, Nebraska, is the vendor recommended. **This vendor does not have a local address or local Miami-Dade County employees hired.**

**BCC Meeting: June 5, 2018**  
**Research Notes**

**ADDITIONAL INFORMATION**

Election Systems & Software, LLC, with a principle address in Omaha, Nebraska, is the vendor recommended. This vendor does not have a local address or local Miami-Dade County employees hired.

A June 11, 2018 search on sunbiz.org (Florida Department of State, Division of Corporations website) for Election Systems & Software, LLC listed the vendor as an active foreign Limited Liability Company with a principal address of 11208 John Galt Blvd, Omaha, NE, 68137.

<http://search.sunbiz.org/Inquiry/CorporationSearch/SearchResultDetail?inquirytype=EntityName&directionType=Initial&searchNameOrder=ELECTIONSYSTEMSSOFTWARE%20M120000017360&aggregateId=forl-m12000001736-c541d21a-c443-48af-8b50-99d18149770e&searchTerm=elections%20systems%20%26%20software&listNameOrder=ELECTIONSYSTEMSSOFTWARE%20F940000047721>

The information was available on the vendor's website:

As the world's largest elections-only company, Election Systems & Software has provided election equipment, software and services that are used by U.S. municipalities and counties to help run fair and accurate elections for nearly 40 years. We hold ourselves to a higher standard, knowing that our products and services help maintain democracy in the jurisdictions we service. With ever-evolving technology and systems, designed to fit multiple voter and election law needs, we work to ensure accurate and fair elections for all citizens, an incredible responsibility that we take seriously.

<https://www.essvote.com/>