



Miami-Dade Board of County Commissioners
Office of the Commission Auditor

Infrastructure and Utilities Committee (IUC) Meeting

October 17, 2018
9:30 A.M.
Commission Chambers

Thomas B. Davis, Esq.
Director, Policy and Legislation
Office of the Commission Auditor (OCA)
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Miami, FL 33128
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**Item No. 1G1
File No. 181898**

Researcher: LE Reviewer: TD

ORDINANCE RELATING TO MINIMUM SPACE REQUIREMENTS FOR STORAGE AND COLLECTION OF RECYCLABLE MATERIALS; AMENDING SECTION 15-4 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA; REQUIRING THAT BUILDING PLANS FOR COMMERCIAL ESTABLISHMENTS, MULTI-FAMILY RESIDENTIAL ESTABLISHMENTS, AND RESIDENTIAL UNITS IN THE UNINCORPORATED AREA INCLUDE SUFFICIENT SPACE FOR STORAGE AND COLLECTION OF RECYCLABLE MATERIALS AS A PREDICATE FOR ISSUANCE OF BUILDING PERMITS AND CERTIFICATES OF OCCUPANCY; REQUESTING THAT MUNICIPALITIES IMPOSE THE SAME REQUIREMENTS; AMENDING SECTIONS 33-202.3, 33-202.10, 33-203.1, 33-203.7, 33-207.2.1, 33-207.4, 33-208.1, 33-217.1, 33-223.5.1, 33-223.11, 33-245.2, 33-253.9, 33-256.8, 33-284.38, AND 33-470; REQUIRING SITE PLANS TO INCLUDE SUFFICIENT SPACE FOR STORAGE AND COLLECTION OF SOLID WASTE AND RECYCLABLE MATERIALS IN THE UNINCORPORATED AREA; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

ISSUE/REQUESTED ACTION

Whether the Board should amend the County Code to require that building plans for commercial establishments, multi-family residential establishments, and residential units in the unincorporated area include sufficient space for storage and collection of recyclable materials.

APPLICABLE LEGISLATION/POLICY

Section 15-2.2 of the Miami-Dade County Code requires every multi-family residential establishment to provide for a recycling program which shall be serviced by a permitted hauler or appropriate governmental agency.

[https://library.municode.com/fl/miami_-](https://library.municode.com/fl/miami_-dade_county/codes/code_of_ordinances?nodeId=PTIIICOR_CH15SOWAMA_S15-2.2REPRREMUMIREES)

[dade_county/codes/code_of_ordinances?nodeId=PTIIICOR_CH15SOWAMA_S15-2.2REPRREMUMIREES](https://library.municode.com/fl/miami_-dade_county/codes/code_of_ordinances?nodeId=PTIIICOR_CH15SOWAMA_S15-2.2REPRREMUMIREES)

Section 15-4 of the Miami-Dade County Code requires prior to the issuance of building permits for commercial or multi-family residential establishments, the Director must approve plans for storage and collection of solid waste pertaining to the location, accessibility, number or adequacy.

[https://library.municode.com/fl/miami_-](https://library.municode.com/fl/miami_-dade_county/codes/code_of_ordinances?nodeId=PTIIICOR_CH15SOWAMA_S15-4REPRREMUMIREES)

[dade_county/codes/code_of_ordinances?nodeId=PTIIICOR_CH15SOWAMA_S15-4REPRREMUMIREES](https://library.municode.com/fl/miami_-dade_county/codes/code_of_ordinances?nodeId=PTIIICOR_CH15SOWAMA_S15-4REPRREMUMIREES)

PROCEDURAL HISTORY

Prime Sponsor: Commissioner Daniella Levine Cava, District 8

Requester/Department: None

The proposed ordinance was adopted on first reading at the Board meeting on September 5, 2018 and is set for public hearing before the Infrastructure and Utilities Committee meeting on October 17, 2018.

ANALYSIS

The proposed ordinance amends Section 15-4, Sections 33-202.3, 33-202.10, 33-203.1, 33-203.7, 33-207.2.1, 33-207.4, 33-208.1, 33-217.1, 33-223.5.1, 33-223.11, 33-245.2, 33-253.9, 33-256.8, 33-284.38 and 33-470 of the County Code to require that building plans for commercial establishments, multi-family residential establishments, and residential units in the unincorporated area include sufficient space for storage and collection of recyclable materials; and require site plans to include sufficient space for storage and collection of solid waste and recyclable materials in the unincorporated area.

The implementation of this ordinance will not have a fiscal impact to Miami-Dade County.

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A number of constituents who reside mostly in small condominiums or townhouses expressed the lack of recycling at their respective properties. Through the approval of this ordinance, building plans in the unincorporated area that are not considered multi-family residential units and commercial properties will have a requirement to include space for storage and collection of recyclable materials. Currently, small condominiums and townhouses are not subject to the requirements of Section 15-2.2 and 15-4 of the Code. The proposed amendments are intended to encourage recycling in the community and will not require recycling under penalty.

The table below shows the original Section 15-4 of the Code of Miami-Dade County and the proposed changes. Words stricken through and/or [[double bracketed]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed.

Section 15-4 of the County Code	Proposed changes to Section 15-4 of the County Code
<p>Sec. 15-4. Plans for solid waste storage and collection for commercial and multi-family residential establishments to be approved before issuance of building permit.</p> <p>Before building permits may be issued for construction of commercial or multi-family residential establishments, in areas not served by municipal collection agencies, plans for storage and collection of solid waste must be approved by the Director as to location, accessibility, number or adequacy. No certificate of occupancy shall be issued for said premises until plans are approved by the Director for compliance with the terms of this <i>section</i>.</p>	<p>Sec. 15-4. >>Requirements for certain building<< [[Plans]] >>plans relating to space for solid waste and recyclable materials storage and collection.<< [[for solid waste storage and collection for commercial and multi-family residential establishments to be approved before issuance of building permit.]]</p> <p>>>(1)<< Before building permits may be issued for construction of commercial or multi-family residential establishments, in areas not served by municipal collection agencies, plans for storage and collection of solid waste must be approved by the Director as to location, accessibility, number or adequacy. No certificate of occupancy shall be issued for said premises until plans are approved by the Director for compliance with the terms of this <i>section</i>.</p> <p>>>(2)(a) <u>Before building permits may be issued for construction of commercial establishments, multi-family residential establishments, and residential units located in the unincorporated area, building plans for storage and collection recyclable materials must be approved by the Director as to location, accessibility, number or adequacy. No certificate of occupancy shall be issued for said premises until plans are approved by the Director for compliance with the terms of this section.</u></p> <p><u>(b) For properties in incorporated areas, municipalities are requested to require that building plans for commercial establishments, multi-family residential establishments, and residential units be prepared so as to include sufficient space for storage and collection of recyclable materials, but not to prohibit curbside collection of recyclable materials where otherwise permitted in residential districts.<<</u></p>

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The table below shows the original Section 33-202.3 of the Code of Miami-Dade County and the proposed changes. Words stricken through and/or [[double bracketed]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed.

Section 33-202.3 of the County Code	Proposed changes to Section 33-202.3 of the County Code
<p>Sec. 33-202.3. - Uses permitted.</p> <p>No land, body of water or structure shall be used or permitted to be used, and no structure shall be hereafter erected, constructed, moved, or reconstructed, structurally altered or maintained for any purpose in a townhouse district (RU-TH) which is designed, arranged or intended to be used or occupied for any reason or purpose, except for one (1) of the following uses:</p> <p style="text-align: center;">* * *</p> <p>(2) Townhouses, subject to the following restrictions:</p> <p>(a) <i>Densities</i>. The maximum number of units per net acre shall not exceed eight and one-half (8.5).</p> <p style="text-align: center;">* * *</p> <p>(r) <i>Site plan review</i>. The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and thereby insure the congruity of the proposed development and its compatibility with the surrounding area. All plans submitted to the Department shall be reviewed and approved or denied by the Department within fifteen (15) days from the date of submission. The applicant shall have the right to extend the fifteen-day period by an additional fifteen (15) days upon timely request made in writing to the Department. The Department shall have the right to extend the fifteen-day period by written notice to the applicant that additional information is needed to process the site plan. Denials should be in writing and shall specifically set forth the grounds for denial. If the plan is disapproved the applicant may appeal to the appropriate Community Zoning Appeals Board in</p>	<p>Sec. 33-202.3. - Uses permitted.</p> <p>No land, body of water or structure shall be used or permitted to be used, and no structure shall be hereafter erected, constructed, moved, or reconstructed, structurally altered or maintained for any purpose in a townhouse district (RU-TH) which is designed, arranged or intended to be used or occupied for any reason or purpose, except for one (1) of the following uses:</p> <p style="text-align: center;">* * *</p> <p>(2) Townhouses, subject to the following restrictions:</p> <p>(a) <i>Densities</i>. The maximum number of units per net acre shall not exceed eight and one-half (8.5).</p> <p style="text-align: center;">* * *</p> <p>(r) <i>Site plan review</i>. The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and thereby insure the congruity of the proposed development and its compatibility with the surrounding area. All plans submitted to the Department shall be reviewed and approved or denied by the Department within fifteen (15) days from the date of submission. The applicant shall have the right to extend the fifteen-day period by an additional fifteen (15) days upon timely request made in writing to the Department. The Department shall have the right to extend the fifteen-day period by written notice to the applicant that additional information is needed to process the site plan. Denials should be in writing and shall specifically set forth the grounds for denial. If the plan is disapproved the applicant may appeal to the appropriate Community Zoning Appeals Board in</p>

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<p>accordance with procedure established for appeals of administrative decision.</p> <p><i>Procedure.</i> Exhibits prepared by design professionals such as architects and landscape architects shall be submitted to the Department of Planning and Zoning and shall include, but not be limited to the following:</p> <p>1. Site plan including the following information:</p> <p>a. Lot lines and setbacks.</p> <p style="text-align: center;">* * *</p> <p>d. Location of all parking spaces and waste collection area(s).</p> <p>e. Indication of exterior graphics, as required.</p> <p>f. Indication of any site design methods used to conserve energy.</p> <p>g. Common open space areas and common use amenities.</p> <p style="text-align: center;">* * *</p>	<p>accordance with procedure established for appeals of administrative decision.</p> <p><i>Procedure.</i> Exhibits prepared by design professionals such as architects and landscape architects shall be submitted to the Department of Planning and Zoning and shall include, but not be limited to the following:</p> <p>1. Site plan including the following information:</p> <p>a. Lot lines and setbacks.</p> <p style="text-align: center;">* * *</p> <p>d. Location of all parking spaces >>.<< and [waste collection area(s)-] >><u>space for storage and collection of solid waste and recyclable materials.</u><<</p> <p>e. Indication of exterior graphics, as required.</p> <p>f. Indication of any site design methods used to conserve energy.</p> <p>g. Common open space areas and common use amenities.</p> <p style="text-align: center;">* * *</p>
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The table below shows the original Section 33-202.10 of the Code of Miami-Dade County and the proposed changes. Words stricken through and/or [[double bracketed]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed.

Section 33-202.10 of the County Code	Proposed changes to Section 33-202.10 of the County Code
<p>Sec. 33-202.10. – Site plan review.</p> <p>The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. Requirements shall include conformance with the standards contained in regulations, herein. Substantial conformance with the Urban Design Guidelines and Policies of the Comprehensive Development Master Plan shall be incorporated. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and thereby insure the congruity of</p>	<p>Sec. 33-202.10. – Site plan review.</p> <p>The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. Requirements shall include conformance with the standards contained in regulations, herein. Substantial conformance with the Urban Design Guidelines and Policies of the Comprehensive Development Master Plan shall be incorporated. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and thereby insure the congruity of</p>

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<p>the proposed development and its compatibility with the surrounding area. All plans submitted to the Department shall be reviewed and approved or denied by the Department within twenty-one (21) days from the date of submission. The applicant shall have the right to extend the twenty-one (21) day period by an additional twenty-one (21) days upon timely request made in writing to the Department. The Department shall have the right to extend the twenty-one (21) day period by written notice to the applicant that additional information is needed to process the site plan. Denials shall be in writing and shall specifically set forth the grounds for denial. If the plan is disapproved the applicant may appeal to the appropriate Community Zoning Appeals Board in accordance with procedure established for appeals of administrative decisions.</p> <p>(1) <i>Exhibits</i> Exhibits prepared by design professionals such as architects and landscape architects shall be submitted to the Department of Planning and Zoning and shall include, but not be limited to the following:</p> <p>(a) Site plan(s) and architectural drawings at a scale of not less than one (1) inch equals one hundred (100) feet shall contain the following information:</p> <p>(1) Location, shape, size and height of existing and proposed buildings, green(s) and open spaces, fencing and walls;</p> <p style="text-align: center;">* * *</p> <p>(5) Development phase lines.</p> <p style="text-align: center;">* * *</p>	<p>the proposed development and its compatibility with the surrounding area. All plans submitted to the Department shall be reviewed and approved or denied by the Department within twenty-one (21) days from the date of submission. The applicant shall have the right to extend the twenty-one (21) day period by an additional twenty-one (21) days upon timely request made in writing to the Department. The Department shall have the right to extend the twenty-one (21) day period by written notice to the applicant that additional information is needed to process the site plan. Denials shall be in writing and shall specifically set forth the grounds for denial. If the plan is disapproved the applicant may appeal to the appropriate Community Zoning Appeals Board in accordance with procedure established for appeals of administrative decisions.</p> <p>(1) <i>Exhibits</i> Exhibits prepared by design professionals such as architects and landscape architects shall be submitted to the Department of Planning and Zoning and shall include, but not be limited to the following:</p> <p>(a) Site plan(s) and architectural drawings at a scale of not less than one (1) inch equals one hundred (100) feet shall contain the following information:</p> <p>(1) Location, shape, size and height of existing and proposed buildings, green(s) and open spaces, fencing and walls;</p> <p style="text-align: center;">* * *</p> <p>>>(5) <u>Location of space for storage and collection of solid waste and recyclable materials.</u><<</p> <p>[[(5)]] >>(6)<< Development phase lines.</p> <p style="text-align: center;">* * *</p>
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The table below shows the original Section 33-203.1 of the Code of Miami-Dade County and the proposed changes. Words stricken through and/or [[double bracketed]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed.

Section 33-203.1 of the County Code	Proposed changes to Section 33-203.1 of the County Code
Sec. 33-203.1. – Site plan review.	Sec. 33-203.1. – Site plan review.

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Multi-family housing developments, as permitted by *Section 33-203(6.1)* of this Code, shall be subject to administrative site plan review as specified herein. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and thereby ensure the congruity of the proposed development and its compatibility with the surrounding area. The Department shall review proposed plans for compliance with zoning regulations and for compliance with the site plan review criteria. All plans submitted to the Department shall be reviewed and approved or denied within 30 days from the date of submission. The applicant shall have the right to extend the 30 day period by an additional 30 days upon timely request made in writing to the Department. The Department shall have the right to extend the 30 day period by written notice to the applicant that additional information is needed to process the site plan. Denials shall be in writing and shall specifically set forth the grounds for denial. Decisions of the Director may be appealed to the appropriate Community Zoning Appeals Board in accordance with procedure established for appeals of administrative decisions.

Procedure. Exhibits prepared by design professionals such as architects and landscape architects shall be submitted to the Department and shall include, but not be limited to, the following:

(I) Site plan including the following information:

(a) Lot lines and setbacks.

* * *

(d) Location of off-street parking and loading facilities and waste collection areas.

(e) Indication of exterior graphics, as required.

(f) Indication of any site design methods used to conserve energy.

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Multi-family housing developments, as permitted by *Section 33-203(6.1)* of this Code, shall be subject to administrative site plan review as specified herein. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and thereby ensure the congruity of the proposed development and its compatibility with the surrounding area. The Department shall review proposed plans for compliance with zoning regulations and for compliance with the site plan review criteria. All plans submitted to the Department shall be reviewed and approved or denied within 30 days from the date of submission. The applicant shall have the right to extend the 30 day period by an additional 30 days upon timely request made in writing to the Department. The Department shall have the right to extend the 30 day period by written notice to the applicant that additional information is needed to process the site plan. Denials shall be in writing and shall specifically set forth the grounds for denial. Decisions of the Director may be appealed to the appropriate Community Zoning Appeals Board in accordance with procedure established for appeals of administrative decisions.

Procedure. Exhibits prepared by design professionals such as architects and landscape architects shall be submitted to the Department and shall include, but not be limited to, the following:

(I) Site plan including the following information:

(a) Lot lines and setbacks.

* * *

(d) Location of off-street parking >>_<< ~~[[and]]~~ loading facilities >>_<< and >>space for storage and collection of solid waste and recyclable materials<< ~~[[waste collection areas]]~~.

(e) Indication of exterior graphics, as required.

(f) Indication of any site design methods used to conserve energy.

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The table below shows the original Section 33-203.7 of the Code of Miami-Dade County and the proposed changes. Words stricken through and/or [[double bracketed]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed.

Section 33-203.7 of the County Code	Proposed changes to Section 33-203.7 of the County Code
<p>Sec. 33-203.7. – Site plan review.</p> <p>The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and thereby ensure the congruity of the proposed development and its compatibility with the surrounding area. All plans submitted to the Department shall be reviewed and approved or denied within fifteen (15) days from the date of submission. The applicant shall have the right to extend the fifteen-day period by an additional fifteen (15) days upon timely request made in writing to Department. The Departments shall have the right to extend the fifteen-day period by written notice to the applicant that additional information is needed to process the site plan. Denials shall be in writing and shall specifically set forth the grounds for denial. If the plan is disapproved the applicant may appeal to the appropriate Community Zoning Appeals Board in accordance with procedure established for appeals of administrative decision.</p> <p><i>Procedure.</i> Exhibits prepared by design professionals such as architects and landscape architects shall be submitted to the Department and shall include, but not be limited to the following:</p> <p>(1) Site plan including the following information:</p> <p>(a) Lot lines and setbacks.</p> <p style="text-align: center;">* * *</p> <p>(d) Location of off-street parking and loading facilities and waste collection areas.</p> <p>(e) Indication of exterior graphics, as required.</p>	<p>Sec. 33-203.7. – Site plan review.</p> <p>The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and thereby ensure the congruity of the proposed development and its compatibility with the surrounding area. All plans submitted to the Department shall be reviewed and approved or denied within fifteen (15) days from the date of submission. The applicant shall have the right to extend the fifteen-day period by an additional fifteen (15) days upon timely request made in writing to Department. The Departments shall have the right to extend the fifteen-day period by written notice to the applicant that additional information is needed to process the site plan. Denials shall be in writing and shall specifically set forth the grounds for denial. If the plan is disapproved the applicant may appeal to the appropriate Community Zoning Appeals Board in accordance with procedure established for appeals of administrative decision.</p> <p><i>Procedure.</i> Exhibits prepared by design professionals such as architects and landscape architects shall be submitted to the Department and shall include, but not be limited to the following:</p> <p>(1) Site plan including the following information:</p> <p>(a) Lot lines and setbacks.</p> <p style="text-align: center;">* * *</p> <p>(d) Location of off-street parking >>1<< [[and]] loading facilities >>1<< and >>space for storage and collection of solid waste and recyclable materials<< [[waste collection areas]].</p>

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(f) Indication of any site design methods used to conserve energy.

* * *

(e) Indication of exterior graphics, as required.

(f) Indication of any site design methods used to conserve energy.

* * *

The table below shows the original Section 33-207.2.1 of the Code of Miami-Dade County and the proposed changes. Words stricken through and/or [[double bracketed]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed.

Section 33-207.2.1 of the County Code	Proposed changes to Section 33-207.2.1 of the County Code
<p>Sec. 33-207.2.1. – Site plan review.</p> <p>The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and thereby ensure the congruity of the proposed development and its compatibility with the surrounding area. All plans submitted to the Department shall be reviewed and approved or denied within fifteen (15) days from the date of submission. The applicant shall have the right to extend the fifteen-day period by an additional fifteen (15) days upon timely request made in writing to the Department. The Department shall have the right to extend the fifteen-day period by written notice to the applicant that additional information is needed to process the site plan. Denials shall be in writing and shall specifically set forth the grounds for denial. If the plan is disapproved the applicant may appeal to the appropriate Community Zoning Appeals Board in accordance with procedure established for appeals of administrative decision.</p> <p><i>Procedure.</i> Exhibits prepared by design professionals such as architects and landscape architects shall be submitted to the Department and shall include, but not be limited to the following:</p> <p>(1) Site plan including the following information:</p>	<p>Sec. 33-207.2.1. – Site plan review.</p> <p>The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and thereby ensure the congruity of the proposed development and its compatibility with the surrounding area. All plans submitted to the Department shall be reviewed and approved or denied within fifteen (15) days from the date of submission. The applicant shall have the right to extend the fifteen-day period by an additional fifteen (15) days upon timely request made in writing to the Department. The Department shall have the right to extend the fifteen-day period by written notice to the applicant that additional information is needed to process the site plan. Denials shall be in writing and shall specifically set forth the grounds for denial. If the plan is disapproved the applicant may appeal to the appropriate Community Zoning Appeals Board in accordance with procedure established for appeals of administrative decision.</p> <p><i>Procedure.</i> Exhibits prepared by design professionals such as architects and landscape architects shall be submitted to the Department and shall include, but not be limited to the following:</p> <p>(1) Site plan including the following information:</p>

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<p>(a) Lot lines and setbacks.</p> <p style="text-align: center;">* * *</p> <p>(d) Location of off-street parking and loading facilities and waste collection areas.</p> <p>(e) Indication of exterior graphics, as required.</p> <p>(f) Indication of any site design methods used to conserve energy.</p> <p style="text-align: center;">* * *</p>	<p>(a) Lot lines and setbacks.</p> <p style="text-align: center;">* * *</p> <p>(d) Location of off-street parking >>₁<< [[and]] loading facilities >>₁<< and >><u>space for storage and collection of solid waste and recyclable materials</u><< [[waste collection areas]].</p> <p>(e) Indication of exterior graphics, as required.</p> <p>(f) Indication of any site design methods used to conserve energy.</p> <p style="text-align: center;">* * *</p>
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The table below shows the original Section 33-207.4 of the Code of Miami-Dade County and the proposed changes. Words stricken through and/or ~~[[double bracketed]]~~ shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed.

Section 33-207.4 of the County Code	Proposed changes to Section 33-207.4 of the County Code
<p>Sec. 33-207.4. – Site plan review.</p> <p>The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and thereby ensure the congruity of the proposed development and its compatibility with the surrounding area. All plans submitted to the Department shall be reviewed and approved or denied within fifteen (15) days from the date of submission. The applicant shall have the right to extend the fifteen-day period by an additional fifteen (15) days upon timely request made in writing to the Department. The Departments shall have the right to extend the fifteen-day period by written notice to the applicant that additional information is needed to process the site plan. Denials shall be in writing and shall specifically set forth the grounds for denial. If the plan is disapproved, the applicant may appeal to the appropriate Community Zoning Appeals Board in accordance with procedure established for appeals of administrative decision.</p>	<p>Sec. 33-207.4. – Site plan review.</p> <p>The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and thereby ensure the congruity of the proposed development and its compatibility with the surrounding area. All plans submitted to the Department shall be reviewed and approved or denied within fifteen (15) days from the date of submission. The applicant shall have the right to extend the fifteen-day period by an additional fifteen (15) days upon timely request made in writing to the Department. The Departments shall have the right to extend the fifteen-day period by written notice to the applicant that additional information is needed to process the site plan. Denials shall be in writing and shall specifically set forth the grounds for denial. If the plan is disapproved, the applicant may appeal to the appropriate Community Zoning Appeals Board in accordance with procedure established for appeals of administrative decision.</p>

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<p><i>Procedure.</i> Exhibits prepared by design professionals such as architects and landscape architects shall be submitted to the Department and shall include but not be limited to the following:</p> <p>(1) Site plan including the following information:</p> <p>(a) Lot lines and setbacks.</p> <p style="text-align: center;">* * *</p> <p>(d) Location of off-street parking and loading facilities and waste collection areas.</p> <p>(e) Indication of exterior graphics, as required.</p> <p>(f) Indication of any site design methods used to conserve energy.</p> <p style="text-align: center;">* * *</p>	<p><i>Procedure.</i> Exhibits prepared by design professionals such as architects and landscape architects shall be submitted to the Department and shall include but not be limited to the following:</p> <p>(1) Site plan including the following information:</p> <p>(a) Lot lines and setbacks.</p> <p style="text-align: center;">* * *</p> <p>(d) Location of off-street parking >>_<< [[and]] loading facilities >>_<< and >><u>space for storage and collection of solid waste and recyclable materials</u><< [[waste collection areas]].</p> <p>(e) Indication of exterior graphics, as required.</p> <p>(f) Indication of any site design methods used to conserve energy.</p> <p style="text-align: center;">* * *</p>
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The table below shows the original Section 33-208.1 of the Code of Miami-Dade County and the proposed changes. Words stricken through and/or ~~[[double bracketed]]~~ shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed.

Section 33-208.1 of the County Code	Proposed changes to Section 33-208.1 of the County Code
<p>Sec. 33-208.1. - Site plan review—Generally.</p> <p>The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and thereby ensure the congruity of the proposed development and its compatibility with the surrounding area. All plans submitted to the Department shall be reviewed and approved or denied within fifteen (15) days from the date of submission. The applicant shall have the right to extend the fifteen-day period by an additional fifteen (15) days upon timely request made in writing to the Department. The Department shall have the right to extend the fifteen-day period by written notice to the applicant that additional information is needed to process the site plan. Denials shall be in writing and</p>	<p>Sec. 33-208.1. - Site plan review—Generally.</p> <p>The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and thereby ensure the congruity of the proposed development and its compatibility with the surrounding area. All plans submitted to the Department shall be reviewed and approved or denied within fifteen (15) days from the date of submission. The applicant shall have the right to extend the fifteen-day period by an additional fifteen (15) days upon timely request made in writing to the Department. The Department shall have the right to extend the fifteen-day period by written notice to the applicant that additional information is needed to process the site plan. Denials shall be in writing and</p>

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<p>shall specifically set forth the grounds for denial. If the plan is disapproved, the applicant may appeal to the appropriate Community Zoning Appeals Board in accordance with procedure established for appeals of administrative decisions.</p> <p><i>Procedure.</i> Exhibits prepared by design professionals such as architects and landscape architects shall be submitted to the Department and shall include, but not be limited to the following:</p> <p>(1) Site plan including the following information:</p> <p>(a) Lot lines and setbacks.</p> <p style="text-align: center;">* * *</p> <p>(d) Location of off-street parking and loading facilities and waste collection areas.</p> <p>(e) Indication of exterior graphics, as required.</p> <p>(f) Indication of any site design methods used to conserve energy.</p> <p style="text-align: center;">* * *</p>	<p>shall specifically set forth the grounds for denial. If the plan is disapproved, the applicant may appeal to the appropriate Community Zoning Appeals Board in accordance with procedure established for appeals of administrative decisions.</p> <p><i>Procedure.</i> Exhibits prepared by design professionals such as architects and landscape architects shall be submitted to the Department and shall include, but not be limited to the following:</p> <p>(1) Site plan including the following information:</p> <p>(a) Lot lines and setbacks.</p> <p style="text-align: center;">* * *</p> <p>(d) Location of off-street parking >>_<< [[and]] loading facilities >>_<< and >><u>space for storage and collection of solid waste and recyclable materials</u><< [[waste collection areas]].</p> <p>(e) Indication of exterior graphics, as required.</p> <p>(f) Indication of any site design methods used to conserve energy.</p> <p style="text-align: center;">* * *</p>
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The table below shows the original Section 33-217.1 of the Code of Miami-Dade County and the proposed changes. Words stricken through and/or [[double bracketed]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed.

Section 33-217.1 of the County Code	Proposed changes to Section 33-217.1 of the County Code
<p>Sec. 33-217.1. - Site plan review—Generally.</p> <p>The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and thereby ensure the congruity of the proposed development and its compatibility with the surrounding area. All plans submitted to the Department shall be reviewed and approved or denied within fifteen (15) days from the</p>	<p>Sec. 33-217.1. - Site plan review—Generally.</p> <p>The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and thereby ensure the congruity of the proposed development and its compatibility with the surrounding area. All plans submitted to the Department shall be reviewed and approved or denied within fifteen (15) days from the</p>

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<p>date of submission. The applicant shall have the right to extend the fifteen-day period by an additional fifteen (15) days upon timely request made in writing to the Department. The Department shall have the right to extend the fifteen-day period by written notice to the applicant that additional information is needed to process the site plan. Denials shall be in writing and shall specifically set forth the grounds for denial. If the plan is disapproved the applicant may appeal to the appropriate Community Zoning Appeals Board in accordance with procedure established for appeals of administrative decision.</p> <p><i>Procedure.</i> Exhibits prepared by design professionals such as architects and landscape architects shall be submitted to the Department and shall include, but not be limited to the following:</p> <p>(1) Site plan including the following information:</p> <p>(a) Lot lines and setbacks.</p> <p style="text-align: center;">* * *</p> <p>(d) Location of off-street parking and loading facilities and waste collection areas.</p> <p>(e) Indication of exterior graphics, as required.</p> <p>(f) Indication of any site design methods used to conserve energy.</p> <p style="text-align: center;">* * *</p>	<p>date of submission. The applicant shall have the right to extend the fifteen-day period by an additional fifteen (15) days upon timely request made in writing to the Department. The Department shall have the right to extend the fifteen-day period by written notice to the applicant that additional information is needed to process the site plan. Denials shall be in writing and shall specifically set forth the grounds for denial. If the plan is disapproved the applicant may appeal to the appropriate Community Zoning Appeals Board in accordance with procedure established for appeals of administrative decision.</p> <p><i>Procedure.</i> Exhibits prepared by design professionals such as architects and landscape architects shall be submitted to the Department and shall include, but not be limited to the following:</p> <p>(1) Site plan including the following information:</p> <p>(a) Lot lines and setbacks.</p> <p style="text-align: center;">* * *</p> <p>(d) Location of off-street parking >>₁<< [[and]] loading facilities >>₁<< and >><u>space for storage and collection of solid waste and recyclable materials</u><< [[waste collection areas]].</p> <p>(e) Indication of exterior graphics, as required.</p> <p>(f) Indication of any site design methods used to conserve energy.</p> <p style="text-align: center;">* * *</p>
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The table below shows the original Section 33-223.5.1 of the Code of Miami-Dade County and the proposed changes. Words stricken through and/or ~~[[double bracketed]]~~ shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed.

Section 33-223.5.1 of the County Code	Proposed changes to Section 33-223.5.1 of the County Code
<p>Sec. 33-223.5.1. - Site plan review.</p> <p>(a) Required; purpose. The Department shall, prior to issuance of any permits, review plans for compliance with zoning regulations and for compliance with the</p>	<p>Sec. 33-223.5.1. - Site plan review.</p> <p>(a) Required; purpose. The Department shall, prior to issuance of any permits, review plans for compliance with zoning regulations and for compliance with the</p>

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<p>site plan review criteria. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and ensure the congruity of the proposed development and its compatibility with the surrounding area. If requested approval is denied, proposed project may be appealed to the appropriate Community Zoning Appeals Board, in accordance with regulations as provided in Chapter 33 of the Code of Miami-Dade County governing appeals from administrative decisions.</p> <p>(b) Required exhibits. The following exhibits shall be prepared by design professionals such as architects and landscape architects and submitted to the Department:</p> <p>(1) Site plan, including the following information:</p> <p>a. Lot lines and setbacks.</p> <p style="text-align: center;">* * *</p> <p>d. Location of off-street parking and loading facilities and waste collection areas.</p> <p>e. Indication of exterior graphics.</p> <p>f. Indication of any design methods used to conserve energy.</p> <p style="text-align: center;">* * *</p>	<p>site plan review criteria. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and ensure the congruity of the proposed development and its compatibility with the surrounding area. If requested approval is denied, proposed project may be appealed to the appropriate Community Zoning Appeals Board, in accordance with regulations as provided in Chapter 33 of the Code of Miami-Dade County governing appeals from administrative decisions.</p> <p>(b) Required exhibits. The following exhibits shall be prepared by design professionals such as architects and landscape architects and submitted to the Department:</p> <p>(1) Site plan, including the following information:</p> <p>a. Lot lines and setbacks.</p> <p style="text-align: center;">* * *</p> <p>d. Location of off-street parking >>_<< [[and]] loading facilities >>_<< and >><u>space for storage and collection of solid waste and recyclable materials</u><< [[waste collection areas]].</p> <p>e. Indication of exterior graphics.</p> <p>f. Indication of any design methods used to conserve energy.</p> <p style="text-align: center;">* * *</p>
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The table below shows the original Section 33-223.11 of the Code of Miami-Dade County and the proposed changes. Words stricken through and/or [[double bracketed]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed.

Section 33-223.11 of the County Code	Proposed changes to Section 33-223.11 of the County Code
<p>Sec. 33-223.11. - Site plan review.</p> <p>(A) [Required; purpose.] The Department shall, prior to issuance of any permits, review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and ensure the</p>	<p>Sec. 33-223.11. - Site plan review.</p> <p>(A) [Required; purpose.] The Department shall, prior to issuance of any permits, review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and ensure the</p>

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<p>congruity of the proposed development and its compatibility with the surrounding area. If requested approval is denied, the proposed project may be appealed to the appropriate Community Zoning Appeals Board, in accordance with regulations as provided in Chapter 33 governing appeals from administrative decisions contained in the Code of Miami-Dade County.</p> <p>(B) Required exhibits. The following exhibits shall be prepared by design professionals such as architects and landscape architects and submitted to the Department of Planning and Zoning:</p> <p>(1) Site plan, including the following information:</p> <p>(a) Lot lines and setbacks.</p> <p style="text-align: center;">* * *</p> <p>(d) Location of off-street parking and loading facilities and waste collection areas.</p> <p>(e) Indication of exterior graphics.</p> <p>(f) Indication of any design methods used to conserve energy.</p> <p style="text-align: center;">* * *</p>	<p>congruity of the proposed development and its compatibility with the surrounding area. If requested approval is denied, the proposed project may be appealed to the appropriate Community Zoning Appeals Board, in accordance with regulations as provided in Chapter 33 governing appeals from administrative decisions contained in the Code of Miami-Dade County.</p> <p>(B) Required exhibits. The following exhibits shall be prepared by design professionals such as architects and landscape architects and submitted to the Department of Planning and Zoning:</p> <p>(1) Site plan, including the following information:</p> <p>(a) Lot lines and setbacks.</p> <p style="text-align: center;">* * *</p> <p>(d) Location of off-street parking >>₁<< [[and]] loading facilities >>₁<< and >><u>space for storage and collection of solid waste and recyclable materials</u><< [[waste collection areas]].</p> <p>(e) Indication of exterior graphics.</p> <p>(f) Indication of any design methods used to conserve energy.</p> <p style="text-align: center;">* * *</p>
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The table below shows the original Section 33-245.2 of the Code of Miami-Dade County and the proposed changes. Words stricken through and/or [[double bracketed]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed.

Section 33-245.2 of the County Code	Proposed changes to Section 33-245.2 of the County Code
<p>Sec. 33-245.2. - Plan review standards.</p> <p>(A) The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The decision of the Department in relation to the site plan review criteria may be appealed by the party(ies) which filed the application for the project to the appropriate Community Zoning Appeals Board within thirty (30)</p>	<p>Sec. 33-245.2. - Plan review standards.</p> <p>(A) The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The decision of the Department in relation to the site plan review criteria may be appealed by the party(ies) which filed the application for the project to the appropriate Community Zoning Appeals Board within thirty (30)</p>

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<p>days of the date the project was denied approval in writing. Appeals will be heard as expeditiously as possible. The purpose of the site plan review is to encourage logic, imagination and variety in the design process and thereby insure the congruity of the proposed development and its compatibility with the surrounding area. All final plans submitted for building permits shall be substantially in compliance with plans approved under the plan review procedure herein established.</p> <p>(B) Exhibits which the applicant shall submit to the Department of Planning and Zoning shall include, but not be limited to the following:</p> <p>(1) Schematic site plans at a scale of not less than one (1) inch equals one hundred (100) feet containing the following information:</p> <p>(a) Proposed commercial floor area.</p> <p style="text-align: center;">* * *</p> <p>(f) Landscaping and trees shall be provided in accordance with Chapter 18A of this Code.</p> <p style="text-align: center;">* * *</p>	<p>days of the date the project was denied approval in writing. Appeals will be heard as expeditiously as possible. The purpose of the site plan review is to encourage logic, imagination and variety in the design process and thereby insure the congruity of the proposed development and its compatibility with the surrounding area. All final plans submitted for building permits shall be substantially in compliance with plans approved under the plan review procedure herein established.</p> <p>(B) Exhibits which the applicant shall submit to the Department of Planning and Zoning shall include, but not be limited to the following:</p> <p>(1) Schematic site plans at a scale of not less than one (1) inch equals one hundred (100) feet containing the following information:</p> <p>(a) Proposed commercial floor area.</p> <p style="text-align: center;">* * *</p> <p>(f) Landscaping and trees shall be provided in accordance with Chapter 18A of this Code.</p> <p style="text-align: center;">>>(g) <u>Location of spaces for storage and collection of solid waste and recyclable materials.</u><<</p> <p style="text-align: center;">* * *</p>
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The table below shows the original Section 33-253.9 of the Code of Miami-Dade County and the proposed changes. Words stricken through and/or [[double bracketed]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed.

Section 33-253.9 of the County Code	Proposed changes to Section 33-253.9 of the County Code
<p>Sec. 33-253.9. - Plan review standards.</p> <p>(A) The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The decision of the Department in relation to the site plan review criteria may be appealed by the party(ies) which filed the application for the project to the appropriate Community Zoning Appeals Board within thirty (30) days of the date the project was denied approval in</p>	<p>Sec. 33-253.9. - Plan review standards.</p> <p>(A) The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The decision of the Department in relation to the site plan review criteria may be appealed by the party(ies) which filed the application for the project to the appropriate Community Zoning Appeals Board within thirty (30) days of the date the project was denied approval in</p>

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<p>writing. Appeals will be heard as expeditiously as possible. The purpose of the site plan review is to encourage logic, imagination and variety in the design process and thereby insure the congruity of the proposed development and its compatibility with the surrounding area. All final plans submitted for building permits shall be substantially in compliance with plans approved under the plan review procedure herein established.</p> <p>(B) Exhibits which the applicant shall submit to the Department of Planning and Zoning shall include, but not be limited to the following:</p> <p>(1) Schematic site plans at a scale of not less than one (1) inch equals one hundred (100) feet containing the following information:</p> <p>(a) Proposed commercial floor area.</p> <p style="text-align: center;">* * *</p> <p>(f) Landscaping and trees shall be provided in accordance with Chapter 18A of this Code.</p> <p style="text-align: center;">* * *</p>	<p>writing. Appeals will be heard as expeditiously as possible. The purpose of the site plan review is to encourage logic, imagination and variety in the design process and thereby insure the congruity of the proposed development and its compatibility with the surrounding area. All final plans submitted for building permits shall be substantially in compliance with plans approved under the plan review procedure herein established.</p> <p>(B) Exhibits which the applicant shall submit to the Department of Planning and Zoning shall include, but not be limited to the following:</p> <p>(1) Schematic site plans at a scale of not less than one (1) inch equals one hundred (100) feet containing the following information:</p> <p>(a) Proposed commercial floor area.</p> <p style="text-align: center;">* * *</p> <p>(f) Landscaping and trees shall be provided in accordance with Chapter 18A of this Code.</p> <p style="text-align: center;">>>(g) Location of spaces for storage and collection of solid waste and recyclable materials.<<</p> <p style="text-align: center;">* * *</p>
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The table below shows the original Section 33-256.8 of the Code of Miami-Dade County and the proposed changes. Words stricken through and/or [[double bracketed]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed.

Section 33-256.8 of the County Code	Proposed changes to Section 33-256.8 of the County Code
<p>Sec. 33-256.8. - Plan review standards.</p> <p>(A) The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The decisions of the Department in relation to the site plan review criteria may be appealed by the party(ies) which filed the application for the project to the appropriate Community Zoning Appeals Board within thirty (30) days of the date the project was denied approval in writing. Appeals will be heard as expeditiously as</p>	<p>Sec. 33-256.8. - Plan review standards.</p> <p>(A) The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The decisions of the Department in relation to the site plan review criteria may be appealed by the party(ies) which filed the application for the project to the appropriate Community Zoning Appeals Board within thirty (30) days of the date the project was denied approval in writing. Appeals will be heard as expeditiously as</p>

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<p>possible. The purpose of the site plan review is to encourage logic, imagination and variety in the design process and thereby insure the congruity of the proposed developments and its compatibility with the surrounding area. All final plans submitted for building permits shall be substantially in compliance with plans approved under the plan review procedure herein established.</p> <p>(B) Exhibits which the applicant shall submit to the Department shall include, but not be limited to the following:</p> <p>(1) Schematic site plan at a scale of not less than one (1) inch equals one hundred (100) feet containing the following information:</p> <p>(a) Proposed commercial floor area.</p> <p style="text-align: center;">* * *</p> <p>(f) Landscaping and trees shall be provided in accordance with Chapter 18A of this Code.</p> <p style="text-align: center;">* * *</p>	<p>possible. The purpose of the site plan review is to encourage logic, imagination and variety in the design process and thereby insure the congruity of the proposed developments and its compatibility with the surrounding area. All final plans submitted for building permits shall be substantially in compliance with plans approved under the plan review procedure herein established.</p> <p>(B) Exhibits which the applicant shall submit to the Department shall include, but not be limited to the following:</p> <p>(1) Schematic site plan at a scale of not less than one (1) inch equals one hundred (100) feet containing the following information:</p> <p>(a) Proposed commercial floor area.</p> <p style="text-align: center;">* * *</p> <p>(f) Landscaping and trees shall be provided in accordance with Chapter 18A of this Code.</p> <p>>>(g) Location of spaces for storage and collection of solid waste and recyclable materials.<<</p> <p style="text-align: center;">* * *</p>
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The table below shows the original Section 33-284.38 of the Code of Miami-Dade County and the proposed changes. Words stricken through and/or [[double bracketed]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed.

Section 33-284.38 of the County Code	Proposed changes to Section 33-284.38 of the County Code
<p>Sec. 33-284.38. - Site plan review.</p> <p>(A) [Generally.] The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and ensure the congruity of the proposed development and its compatibility with the surrounding area. If plan(s) are denied, the applicant may appeal to</p>	<p>Sec. 33-284.38. - Site plan review.</p> <p>(A) [[+ Generally.+]]The Department shall review plans for compliance with zoning regulations and for compliance with the site plan review criteria. The purpose of the site plan review is to encourage logic, imagination, innovation and variety in the design process and ensure the congruity of the proposed development and its compatibility with the surrounding area. If plan(s) are denied, the applicant may appeal to</p>

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<p>the appropriate Community Zoning Appeals Board for action.</p> <p>(B) Required exhibits. The following exhibits shall be prepared by design professionals such as architects and landscape architects and submitted to the Department of Planning and Zoning:</p> <p>(1) The overall site plan shall indicate existing zoning on the site and adjacent areas.</p> <p style="text-align: center;">* * *</p> <p>(9) Parking layouts and drives.</p> <p>(10) Figures indicating the following:</p> <p style="text-align: center;">* * *</p>	<p>the appropriate Community Zoning Appeals Board for action.</p> <p>(B) Required exhibits. The following exhibits shall be prepared by design professionals such as architects and landscape architects and submitted to the Department of Planning and Zoning:</p> <p>(1) The overall site plan shall indicate existing zoning on the site and adjacent areas.</p> <p style="text-align: center;">* * *</p> <p>(9) Parking layouts and drives.</p> <p>>>(10) Location of spaces for storage and collection of solid waste and recyclable materials.<<</p> <p>[[(10)]] >>(11)<< Figures indicating the following:</p> <p style="text-align: center;">* * *</p>
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The table below shows the original Section 33-470 of the Code of Miami-Dade County and the proposed changes. Words stricken through and/or [[double bracketed]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed.

Section 33-470 of the County Code	Proposed changes to Section 33-470 of the County Code
<p>Sec. 33-470. - Review and Approval Procedures.</p> <p>The <i>review procedure</i> for a CD is divided into two steps: (A) Initial development plan <i>review</i> (including public hearing <i>approval</i> for the rezoning to CD) and (B) Final plan <i>review</i>/Administrative Site Plan Review (ASPR). It is provided, however, that where a publicly-accessible Recreational Trail Segment is owned or operated by Miami-Dade County, development of that segment may instead be <i>approved</i> in accordance with the governmental facilities <i>procedures</i> set forth in section 33-303.</p> <p>(A) Initial Development Plan <i>Review</i>.</p> <p style="text-align: center;">* * *</p>	<p>Sec. 33-470. - Review and Approval Procedures.</p> <p>The <i>review procedure</i> for a CD is divided into two steps: (A) Initial development plan <i>review</i> (including public hearing <i>approval</i> for the rezoning to CD) and (B) Final plan <i>review</i>/Administrative Site Plan Review (ASPR). It is provided, however, that where a publicly-accessible Recreational Trail Segment is owned or operated by Miami-Dade County, development of that segment may instead be <i>approved</i> in accordance with the governmental facilities <i>procedures</i> set forth in section 33-303.</p> <p>(A) Initial Development Plan <i>Review</i>.</p> <p style="text-align: center;">* * *</p>

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<p>(B) Final Development Plan <i>Review</i> for Development Areas. After a property has been rezoned to CD in accordance with subsection (A) above, development plans shall be subject to administrative <i>review</i> as provided herein.</p> <p>(1) Administrative Site Plan <i>Review</i> (ASPR).</p> <p>(a) Application <i>Review</i>. Upon submittal of an ASPR application, the Department shall <i>review</i> plans, including the exhibits listed below, for completeness <i>and</i> compliance with the provisions of this article <i>and</i> the design <i>and</i> site plan <i>review</i> criteria provided herein. Additionally, all applications shall be <i>reviewed</i> by the following County departments <i>and</i> other public entities for potential impacts on infrastructure <i>and</i> other services resulting from the application: Department of Transportation <i>and</i> Public Works, Department of Waste Management, Department of Regulatory <i>and</i> Economic Resources - Division of Environmental Resources Management, Water <i>and</i> Sewer Department, Miami-Dade Fire Rescue Department, <i>and</i> the Miami-Dade County School Board. In the event the application indicates impacts on services <i>and</i> infrastructure provided by any of the foregoing, the applicant shall meet with the affected department or entity to discuss potential mitigation of the impacts <i>and</i> shall submit evidence to the Department of such discussion.</p> <p>(b) Required Exhibits. The documents <i>and</i> site plan(s) to be <i>reviewed and approved</i> administratively during ASPR shall comply with the following:</p> <p>(1) A plan indicating existing zoning on site <i>and</i> adjacent areas.</p> <p style="text-align: center;">* * *</p> <p>(4) Site plan at no less than 1"=100' feet, which shall include the following information:</p> <p style="text-align: center;">* * *</p> <p>(vii) Location and size of additional open spaces;</p> <p>(viii) Location of on-street and off-street parking including type of permeable materials if uses on</p>	<p>(B) Final Development Plan <i>Review</i> for Development Areas. After a property has been rezoned to CD in accordance with subsection (A) above, development plans shall be subject to administrative <i>review</i> as provided herein.</p> <p>(1) Administrative Site Plan <i>Review</i> (ASPR).</p> <p>(a) Application <i>Review</i>. Upon submittal of an ASPR application, the Department shall <i>review</i> plans, including the exhibits listed below, for completeness <i>and</i> compliance with the provisions of this article <i>and</i> the design <i>and</i> site plan <i>review</i> criteria provided herein. Additionally, all applications shall be <i>reviewed</i> by the following County departments <i>and</i> other public entities for potential impacts on infrastructure <i>and</i> other services resulting from the application: Department of Transportation <i>and</i> Public Works, Department of Waste Management, Department of Regulatory <i>and</i> Economic Resources - Division of Environmental Resources Management, Water <i>and</i> Sewer Department, Miami-Dade Fire Rescue Department, <i>and</i> the Miami-Dade County School Board. In the event the application indicates impacts on services <i>and</i> infrastructure provided by any of the foregoing, the applicant shall meet with the affected department or entity to discuss potential mitigation of the impacts <i>and</i> shall submit evidence to the Department of such discussion.</p> <p>(b) Required Exhibits. The documents <i>and</i> site plan(s) to be <i>reviewed and approved</i> administratively during ASPR shall comply with the following:</p> <p>(1) A plan indicating existing zoning on site <i>and</i> adjacent areas.</p> <p style="text-align: center;">* * *</p> <p>(4) Site plan at no less than 1"=100' feet, which shall include the following information:</p> <p style="text-align: center;">* * *</p> <p>(vii) Location and size of additional open spaces;</p> <p>(viii) Location of on-street and off-street parking including type of permeable materials if uses on</p>
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parking lots, loading facilities and waste collection areas;

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parking lots, loading facilities and waste collection areas >>, and for commercial establishments, multi-family residential establishments, and residential units, as defined in Chapter 15 of the Code, location of space for storage and collection of recyclable materials<<;

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**Item No. 1G2
File No. 181998**

Researcher: MF Reviewer: PGE

ORDINANCE RELATING TO THE BUILDING BETTER COMMUNITIES CITIZENS' ADVISORY COMMITTEE; AMENDING SECTION 2-1802 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA; REMOVING REQUIREMENT THAT THE COMMITTEE HOLD REGULAR MEETINGS NO LESS THAN FOUR TIMES A YEAR; PROVIDING FOR SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

ISSUE/REQUESTED ACTION

Whether the Board should amend Section 2-1802 of the Code of Miami-Dade County (Advisory Committee) to remove the requirement that the Building Better Communities Citizens' Advisory Committee hold regular meetings no less than four times a year.

APPLICABLE LEGISLATION/POLICY

Miami-Dade County Code Section 2-1802 sets forth the requirements for advisory committees, including membership, qualifications, term and organization. The Advisory Committee shall hold regular meetings no less than four times a year and such other meetings as it deems necessary.

[https://library.municode.com/fl/miami -
dade-county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTCXIXBUBECOCIADCO_S2-1802ADCO](https://library.municode.com/fl/miami-dade-county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTCXIXBUBECOCIADCO_S2-1802ADCO)

Ordinance 05-70, adopted by the Board on April 5, 2005, established the Building Better Communities Citizens' Advisory Committee for the purpose of advising the Mayor, the Board of County Commissioners and the County Manager on the Building Better Communities General Obligation Bond Program.

<http://www.miamidade.gov/govaction/matter.asp?matter=050586&file=true&yearFolder=Y2005>

PROCEDURAL HISTORY

Prime Sponsor: Daniella Levine Cava, District 8

Department/Requester: None

The proposed ordinance was considered at the September 5, 2018 BCC meeting. It was adopted on first reading and scheduled for a public hearing before the Infrastructure and Utilities Committee on October 17, 2018.

ANALYSIS

On November 2, 2004, the voters of Miami-Dade County approved the \$2.9 billion Building Better Communities Bond Program, which allows the County to issue long-term bonds to fund more than 300 neighborhood and regional capital projects to be completed over the next 15 years. The 21-member Citizens' Advisory Committee (CAC) was created in 2005 by the BCC to provide the residents of Miami-Dade a means to participate in the implementation of the Building Better Communities Bond program.

The duties of the CAC include the following, among others:

- To review and monitor the performance and program achievements related to the BBC Bond program;
- To periodically advise the Mayor and the County Commission, and assist in informing the community regarding the BBC General Obligation Bond (GOB) program's accomplishments;
- To assist in the preparation of quarterly reports to the Mayor and the County Commission, and annual written reports to the community describing the progress of the BBC-GOB program. The CAC may also periodically provide advice,

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by either a written resolution or oral presentation, as may be requested by the County Commission, at regularly scheduled Commission meetings;

- To advise on the use of any surplus bond project funds or unspent allocations; and
- To participate, along with County staff, in citizen outreach efforts related to the BBC Bond program.

The CAC members have expressed the view that it is not always necessary for them to meet at least four times a year as mandated by Section 2-1802 of the Code of Miami-Dade County. Therefore, the proposed ordinance requests the Board to amend Section 2-1802 of the Code of Miami-Dade County to remove the requirement that the Building Better Communities Citizens' Advisory Committee hold regular meetings no less than four times a year. The proposed language reads as follows: "The Advisory Committee shall hold meetings as it deems necessary."

The implementation of the proposed ordinance will not have a fiscal impact on Miami-Dade County as it will neither change staffing needs nor incur future operational costs.

According to the Social Equity Statement, the proposed ordinance is not anticipated to have any measurable social equity benefit or burden. The purpose of the committee remains to provide the residents of Miami-Dade a means to participate in the implementation of the Building Better Communities Bond Program and advise officials on the implementation of the \$2.9 billion bond program.

The table below shows the original Section 2-1802 of the Code of Miami-Dade County and the proposed changes to this section of the Code. Words [[double bracketed]] shall be deleted. Words underscored and >>double arrowed<< constitute the amendment proposed.

Section 2-1802 (current language)	Section 2-1802 (proposed changes)
(1) Membership and Appointment. The Advisory Committee shall be comprised of twenty-one (21) members. The Mayor shall appoint three (3) members, each Commissioner shall appoint one member and the remaining five (5) at-large members shall be selected by the County Manager.	(1) Membership and Appointment. The Advisory Committee shall be comprised of twenty-one (21) members. The Mayor shall appoint three (3) members, each Commissioner shall appoint one member and the remaining five (5) at-large members shall be selected by the County Manager.
(2) Qualifications. Each member shall be a resident of Miami-Dade County; shall possess an outstanding reputation for civic pride, integrity, responsibility and business or professional ability; and shall have no financial interest, direct or indirect, in any of the programs or projects that are part of the Bond Program. The membership of the Advisory Committee should generally reflect the geographic, ethnic, racial and gender make-up of the County.	(2) Qualifications. Each member shall be a resident of Miami-Dade County; shall possess an outstanding reputation for civic pride, integrity, responsibility and business or professional ability; and shall have no financial interest, direct or indirect, in any of the programs or projects that are part of the Bond Program. The membership of the Advisory Committee should generally reflect the geographic, ethnic, racial and gender make-up of the County.
(3) Term. Mayoral appointed and District members of the Advisory Committee shall serve until the respective appointing authority, Mayor or Commissioner, leaves office, or until resignation, whichever occurs first. All such members may be reappointed or may continue to serve until resignation or their successors have been appointed.	(3) Term. Mayoral appointed and District members of the Advisory Committee shall serve until the respective appointing authority, Mayor or Commissioner, leaves office, or until resignation, whichever occurs first. All such members may be reappointed or may continue to serve until resignation or their successors have been appointed.

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<p>The five (5) at-large members selected by the County Manager shall hold office for a term of five (5) years, or until resignation, whichever comes first and may be re-appointed for up to two (2) additional five (5) year terms.</p>	<p>The five (5) at-large members selected by the County Manager shall hold office for a term of five (5) years, or until resignation, whichever comes first and may be re-appointed for up to two (2) additional five (5) year terms.</p>
<p>(4) Vacancies. The Mayor and each Commissioner shall appoint or re-appoint a member within forty-five (45) days of taking office or in the event of their appointee's resignation. All at-large member vacancies shall be filled by the County Manager within forty-five (45) days of the resignation of the member.</p>	<p>(4) Vacancies. The Mayor and each Commissioner shall appoint or re-appoint a member within forty-five (45) days of taking office or in the event of their appointee's resignation. All at-large member vacancies shall be filled by the County Manager within forty-five (45) days of the resignation of the member.</p>
<p>(5) Modified applicability of Conflict of Interest and Code of Ethics Ordinance. The Miami-Dade County Conflict of Interest and Code of Ethics Ordinance (the "Conflict of Interest Ordinance"), Section 2-11.1 of the Code of Miami-Dade County, Florida, shall be applicable to the members of the Advisory Committee only in the manner and to the extent provided in the next sentence. It is declared to be the intent of the Commission, as expressed in this subsection, to provide that the Conflict of Interest Ordinance shall not operate to preclude individuals from serving as Advisory Committee members on the basis of interests relating to Miami-Dade County when such interests do not conflict, directly or indirectly, with the Bond Program.</p>	<p>(5) Modified applicability of Conflict of Interest and Code of Ethics Ordinance. The Miami-Dade County Conflict of Interest and Code of Ethics Ordinance (the "Conflict of Interest Ordinance"), Section 2-11.1 of the Code of Miami-Dade County, Florida, shall be applicable to the members of the Advisory Committee only in the manner and to the extent provided in the next sentence. It is declared to be the intent of the Commission, as expressed in this subsection, to provide that the Conflict of Interest Ordinance shall not operate to preclude individuals from serving as Advisory Committee members on the basis of interests relating to Miami-Dade County when such interests do not conflict, directly or indirectly, with the Bond Program.</p>
<p>(6) Organization and Procedure. The members shall elect a chairperson and a vice-chairperson and both shall serve a term of two (2) years. The members shall also elect other officers as the members determine to be necessary and such officers shall also serve a term of two (2) years.</p> <p>The Advisory Committee shall hold regular meetings no less than four (4) times a year and such other meetings, as it deems necessary. A majority of the members of the board of directors shall constitute a quorum. All meetings of the Advisory Committee shall be public and the Advisory Committee shall maintain written minutes of all proceedings that shall be promptly prepared and recorded. Copies of all minutes and resolutions of the Advisory Committee shall be forwarded to the Clerk of the Board of County Commissioners no later than thirty (30) days subsequent to any meeting of the Advisory Committee.</p>	<p>(6) Organization and Procedure. The members shall elect a chairperson and a vice-chairperson and both shall serve a term of two (2) years. The members shall also elect other officers as the members determine to be necessary and such officers shall also serve a term of two (2) years.</p> <p>The Advisory Committee shall hold [[regular]] meetings [[no less than four (4) times a year and such other meetings,]] as it deems necessary. A majority of the members of the board of directors shall constitute a quorum. All meetings of the Advisory Committee shall be public and the Advisory Committee shall maintain written minutes of all proceedings that shall be promptly prepared and recorded. Copies of all minutes and resolutions of the Advisory Committee shall be forwarded to the Clerk of the Board of County Commissioners no later than thirty (30) days subsequent to any meeting of the Advisory Committee.</p>
<p>(7) Compensation. Members of the Advisory Board shall serve without compensation.</p>	<p>(7) Compensation. Members of the Advisory Board shall serve without compensation.</p>

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**Item No. 3A
File No. 182293**

Researcher: IL Reviewer: TD

RESOLUTION RATIFYING INTERLOCAL AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE CITY OF SOUTH MIAMI FOR INFORMATION TECHNOLOGY MAINTENANCE AND SUPPORT SERVICES FOR A FIVE YEAR TERM FOR PAYMENT TO THE COUNTY OF \$1,388,610.00; AND AUTHORIZING THE MAYOR OR MAYOR'S DESIGNEE TO EXERCISE ANY TERMINATION PROVISIONS AND ANY OTHER CONTRACTUAL RIGHTS CONTAINED THEREIN

ISSUE/REQUESTED ACTION

Whether the Board should approve an Interlocal Agreement between the City of South Miami and Miami-Dade County for Information Technology maintenance and support services provided by the Miami-Dade County Information Technology Department for a term of five years and for a payment to the County in the amount of \$1,388,610.00.

APPLICABLE LEGISLATION/POLICY

Section 2-9 of the Code of Miami-Dade County, (Contracts with Municipalities or governmental units for services-Authority of Manager), authorizes the County Manager/Mayor to enter into contracts in behalf of this County with municipalities and other governmental units for joint performance with the County or performance by any municipality or other governmental unit in behalf of the County or any function or service which the County is authorized or directed to perform under Section 11, Article VIII of the Florida Constitution, the Home Rule Charter, or any ordinance adopted by the Board.

[https://library.municode.com/fl/miami -
dade county/codes/code of ordinances?nodeId=PTIIICOR_CH2AD_ARTIINGE_S2-9COMUGOUNSEUTMA](https://library.municode.com/fl/miami_-_dade_county/codes/code_of_ordinances?nodeId=PTIIICOR_CH2AD_ARTIINGE_S2-9COMUGOUNSEUTMA)

Section 2-10 of the Code of Miami-Dade County, (Same-Ratification of Board; duration; filing), all contracts authorized by Section 2-9 shall be entered into subject to ratification by the County Commission and no such contract shall extend for a period longer than one (1) year without the express authorization of the Commission. All such contracts shall be filed with the Clerk of the Commission and the Clerk of the other governmental unit involved and shall be open to public inspection.

[https://library.municode.com/fl/miami -
dade county/codes/code of ordinances?nodeId=PTIIICOR_CH2AD_ARTIINGE_S2-10SAATBODUFI](https://library.municode.com/fl/miami_-_dade_county/codes/code_of_ordinances?nodeId=PTIIICOR_CH2AD_ARTIINGE_S2-10SAATBODUFI)

PROCEDURAL HISTORY

Prime Sponsor:

Department/Requester: Information Technology Department

There is no procedural history at this time.

ANALYSIS

This item seeks ratification of an Interlocal Agreement between the City of South Miami (City) and Miami-Dade County (County) for information technology maintenance and support services provided by the Miami-Dade County Information Technology Department for a term of five (5) years and for a payment to the County in the amount of \$1,388,610.00.

In September 2013, the City issued a Request for Proposal (RFP) for information technology maintenance and support services because they were advised by their Information Technology contractor that the contractor would not renew the annual contract with the City. After reviewing the submitted proposals, the City determined that the respondents did not possess significant municipal and governmental experience to provide the needed on-site information technology services. Subsequently, the

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County's Information Technology Department was contacted by the City for an analysis and proposal for the provision of information technology services.

Pursuant to a review and approval of the Information Technology Department's proposal, the City approved an Interlocal Agreement for information technology maintenance and support services. The County has been the sole provider of the City's information technology maintenance and support services since April 2014. The County has provided significant enhancements and security improvements to the network and the City is very satisfied with the County's services. The Interlocal Agreement is set to expire on September 30, 2018 and the City voted for a five-year agreement at its Board meeting on August 07, 2018, with an effective date of October 1, 2018.

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**Item No. 3B
File No. 182294**

Researcher: IL Reviewer: TD

RESOLUTION AUTHORIZING DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; AUTHORIZING AWARD OF ADDITIONAL TIME OF UP TO FIVE YEARS AND ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$3,909,000.00 FOR CONTRACT NO. SS8667-1/18-1 FOR THE PURCHASE OF INFOR ENTERPRISE ASSET MANAGEMENT FOR THE INFORMATION TECHNOLOGY DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

ISSUE/REQUESTED ACTION

Whether the Board should authorize a designated purchase pursuant to section 2-8.1(B)(3) of the County Code by a two-thirds vote of the Board members present; authorizing award of additional time of up to five (5) years and additional expenditure authority in an amount up to \$3,909,000.00 for Contract No. SS-8667-1/18-1 for the purchase of Infor Enterprise Asset Management for the Information Technology Department.

APPLICABLE LEGISLATION/POLICY

Section 2-8.1 of the County Code (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000.00; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by I.O. and approved by the Board.

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[dade_county/codes/code_of_ordinances?nodeId=PTIIICOR_CH2AD_ARTIINGE_S2-8.1COPUGE](https://library.municode.com/fl/miami_-dade_county/codes/code_of_ordinances?nodeId=PTIIICOR_CH2AD_ARTIINGE_S2-8.1COPUGE)

Section 2-8.1(B)(3) of the Code of Miami-Dade County, provides for *Procedures for purchases when competitive procedures are not practicable*. Notwithstanding the requirements of section 2-8.1(b)(1), formal sealed bids for purchase of goods or services shall not be required where such formal sealed bids would not be practicable as set forth herein. Designated Purchase shall mean a purchase within the scope of this section when the purchase through the use of formal sealed bids is not practicable, including, but not limited to: (i) sole source purchases, (ii) services where no competition exists such as public utility services, (iii) where purchases or rates are fixed by law or ordinance, (iv) unique professional or artistic services not governed by the Consultants' Competitive Negotiations Act, section 287.055, Florida Statutes, (v) purchases of goods and services necessary to address an emergency, or where additional formal competition would not be practicable, and (vi) solicitations where only a single proposer has responded to a competitive solicitation but such response contains material defects and the County still desires to enter into a contract with such proposer. Any recommendation by the Mayor for the award of a Designated Purchase shall at a minimum: (i) provide a written explanation of why the purchase through formal sealed bids would not be practicable under the circumstances and is in the best interest of the County, (ii) provide a written explanation of the process followed resulting in the recommendation for a Designated Purchase, and (iii) provide a written description of any informal competition conducted and any and all efforts to obtain a valuation of the recommended purchase. The Board of County Commissioners shall adopt any resolution authorizing a Designated Purchase by a two-thirds vote of the members present.

[https://library.municode.com/fl/miami_-](https://library.municode.com/fl/miami_-dade_county/codes/code_of_ordinances?nodeId=PTIIICOR_CH2AD_ARTIINGE_S2-8.1COPUGE)

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Resolution No. R-187-12, adopted by the Board on February 21, 2012, directs the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://intra/gia/legistarfiles/MinMatters/Y2012/120287min.pdf>

Resolution No. R-477-18, adopted by the Board on May 1, 2018, directs the County Mayor to disclose to the Board the reasons goods and services are not being procured through local businesses when the recommendation is to award a contract to a non-local vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

Resolution No. R-140-15, adopted by the Board on February 3, 2015, directs the County Mayor to conduct a full review, prior to re-procurement of replacement contracts for goods or services of the scopes of services or goods requested to ensure such contracts reflect the current needs of the County, to include information in recommendations to the board, and to consult with the Small Business Development Division regarding solicitation and contract language.

<http://intra/gia/matter.asp?matter=150090&file=true&yearFolder=Y2015>

Resolution No. R-652-08, adopted by the Board on June 3, 2008, waives formal bid procedures for the purchase of goods and services.

<http://intra/gia/matter.asp?matter=081302&file=true&yearFolder=Y2008>

Implementing Order No. 3-38 sets forth the County's processes and procedures for the purchase of goods and services. The I.O. outlines: the roles and responsibilities of the Internal Services Department; the methods of purchasing goods and services; the authority to award and modify contracts; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Internal Services Department

There is no procedural history at this time.

ANALYSIS

This item is requesting Board authorization for a designated purchase award of additional time of up to five (5) years and additional expenditure authority in an amount up to \$3,909,000.00 for Contract No. SS-8667-1/18-1 for the purchase of Infor Enterprise Asset Management for the Information Technology Department. The current contract is set to expire on December 31, 2018.

The Fiscal Impact of this contract has a current cumulative allocation of \$8,719,000.00. If this request is approved, the contract will have a modified cumulative value of \$12,628,000.00 and will expire on December 31, 2023.

Additional expenditure authority and time is needed to provide continuous service and to prepare for the ERP implementation. As part of the ERP implementation, assessment of the need for ongoing EAM usage will be defined. The County conducted market research, which revealed that the market has vendors offering enterprise asset solutions. A comprehensive questionnaire was submitted to various prospective providers of an EAM system, which included over 250 functionality questions. The survey confirmed that there are vendors capable of providing enterprise systems; however, the investment in time, money and internal resources for the Infor EAM System is substantial. If this System is replaced, the County will incur significant implementation costs. It was determined that it is not practicable at this time to replace the Infor EAM System due to the estimated cost of \$88 million to transition to a new system. Accordingly, it is in the County's best interest to authorize

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this designated purchase to allow Information Technology to continue purchasing the necessary software licenses, maintenance and support services for this critical technology.

Department	Existing Cumulative Allocation	Released Amount	Balance
Enterprise Technology Services Department (ITD)	\$4,903,500.00	\$4,304,737.33	\$598,762.67
Miami-Dade Water and Sewer	\$30,000.00	\$0.00	\$30,000.00
Total :	\$4,933,500.00	\$4,304,737.33	\$628,762.67

The initial contract (SS8667-1/18) was effective on June 3, 2008 in the amount of \$2,500,000.00, and was scheduled to expire on June 23, 2013. Two monetary modifications occurred to the initial contract, the first was in the amount of \$500,000.00 and the second modification was in the amount of \$785,000.00. It was presented as sole source contract with an option to renew and was approved by the Board. The option-to-renew was executed (SS8667-1/18-1) on June 24, 2013 in the amount of \$4,933,500.00 and is scheduled to expire on November 30, 2018. The yearly allocation under the current option is \$493,350 and the yearly allocation under the recommended contract is also \$781,800.00.

The timeline below illustrates the contract life of the previous agreement with Miami-Dade County:

Timeline

Contract No.	Effective Date	Expiration Date	Value
SS8667 -1/18	06/24/2018	06/23/2013	\$ 3,785,000.00
SS8667 – 1/18-1	06/24/2013	12/31/2018	\$ 4,933,500.00
		Total	\$ 8,718,500.00

Under the contract, West Publishing Corporation will provide access to the following but not limited to: to critical investigative information such as license plate recognition data, utility data, real-time incarceration and arrest records, information originating from all three major credit bureaus, cellular phone data, information from social networking sites, and more. This data is beneficial to law enforcement when attempting to locate people and assets, verifying identities, pinpointing businesses and business affiliations, and uncovering other useful information for investigations.

OCA performed a search for commodity code 92045: (Software Maintenance and Support Services) on the Business Management Workforce System's Certified Vendor Directory on October 10, 2018. Seven (7) local SBE-G&S certified firms were found on the Business Management Workforce System under the aforementioned codes.

AMIRITECH GROUP LLC	Miami, FL	SBE-G&S
COMPUTER BASED ASSOCIATES, INC.	Miami, FL	SBE-G&S
Insinet Group LLC	Doral, FL	SBE-G&S
MERIDIAN PARTNERS, LLC	MIAMI BEACH, FL	SBE-G&S
THE ASHVINS GROUP, INCORPORATED	Miami, FL	SBE-G&S
TRUST TECHNOLOGY SOLUTIONS, INC.	Miami Lakes, FL	SBE-G&S

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VISUAL DATA SOLUTIONS, INC.

MIAMI, FL

SBE-G&S

ADDITIONAL INFORMATION.

Per Market Research, Infor's website states that it is designed for the public sector, particularly for utilities, transit & transportation, public safety, health and human services amongst other areas.

<https://www.infor.com/industries/public-sector>

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**Item No. 3C
File No. 182310**

Researcher: JFP Reviewer: PGE

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-00894 IN A TOTAL AMOUNT UP TO \$50,000,000.00 FOR THE PURCHASE OF INFORMATION TECHNOLOGY CONSULTING SERVICES FOR INFORMATION TECHNOLOGY DEPARTMENT FOR A TERM OF FIVE YEARS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

ISSUE/REQUESTED ACTION

Whether the Board should authorize establishment of a prequalification pool for the purchase of information technology consulting services for the Information Technology Department in a total amount of up to \$50,000,000 for a term of five years.

APPLICABLE LEGISLATION/POLICY

Section 2-8.1 of the County Code (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by I.O. and approved by the Board.

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Resolution No. R-716-12, adopted by the Board on September 4, 2012, requires identification of a firm's small business enterprise program certification in any procurement item submitted for Board approval.

<http://intra/gia/matter.asp?matter=121265&file=true&yearFolder=Y2012>

Resolution No. R-395-12, adopted by the Board on May 1, 2012, requires vendors added to open pool contracts to be subject to biannual Board ratification.

<http://intra/gia/matter.asp?matter=120561&file=true&yearFolder=Y2012>

Resolution No. R-187-12, adopted by the Board on February 21, 2012, directs the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://intra/gia/legistarfiles/MinMatters/Y2012/120287min.pdf>

Resolution No. R-140-15, adopted by the Board on February 3, 2015, directs the County Mayor to conduct a full review, prior to re-procurement of replacement contracts for goods or services of the scope of services or goods requested to ensure such contracts reflect the current needs of the County and to include such information in award recommendations to the Board.

<http://intra/gia/matter.asp?matter=150090&file=true&yearFolder=Y2015>

Resolution No. R-477-18, adopted by the Board on May 1, 2018, directs the County Mayor to disclose to the Board the reasons goods and services are not being procured through local businesses when the recommendation is to award a contract to a non-local vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

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Implementing Order No. 3-38 sets forth the County's processes and procedures for the purchase of goods and services. The I.O. outlines: the roles and responsibilities of the Internal Services Department; the methods of purchasing goods and services; the authority to award and modify contracts; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Internal Services Department

This item has no procedural history.

ANALYSIS

This item is requesting Board approval to establish a replacement prequalification pool, RTQ-00894, for the purchase of information technology consulting services for the Information Technology Department in a total amount of up to \$50,000,000 for a term of five years. Consulting services under the pool, intended to provide information technology consultant services to augment or support County staff when in-house resources are not available, include:

- project management,
- system design,
- multi-platform systems integration,
- software programming,
- development and customization,
- web development,
- data and media management,
- network security,
- engineering, and
- technical support.

The fiscal impact for the five-year term is \$50,000,000, with the anticipated usage during the first year estimated at \$10,000,000. The current pool, established initially in 2010 for a five-year term, has a cumulative value of \$59,298,260. The current OTR is valued at \$12,246,800 initially for a 12-month term, but extended administratively so that it now expires on December 31, 2018. The current OTR's Blanket Purchase Order shows a released amount of \$10,511,011.82, with \$1,735,748.18 remaining (as of October 16, 2018).

54 vendors responded to the Request to Qualify. Of these, 33 vendors, of which 14 are local and five are certified Small Business Enterprises, are being recommended for inclusion in the pool. The vendors that are not being recommended for inclusion in the pool either did not submit required documents to satisfy the prequalification criteria, or are pending County registration. Upon remedying these factors, the vendors may be added to the pool. Of the 33 vendors, the following 13 are incumbents of the pool:

- 300 Engineering Group (SBE)
- Ascendo Resources, LLC
- Ashvins Group, Inc. (SBE)
- BLM Technologies of FL, LLC dba Evolvtec
- Focused HR Solutions
- Informatica El Corte Ingles
- Millennium Consulting, LLC

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- Momentum Consulting Corp.
- Optiv Security, Inc.
- Think Forward (SBE)
- TRG, Inc.
- Vitaver & Associates, Inc.
- Woolpert, Inc.

42% of the vendors recommended for inclusion of the pool are local, which is lower than the 75% threshold prescribed by Resolution No. R-477-18. The department's outreach efforts consisted of notifying the 601 vendors listed on the Tax Collector's website about the replacement solicitation as well as contacting all 59 vendors in the current pool to encourage participation in the replacement pool. ISD intends to conduct local outreach events quarterly to encourage local participation in the pool, as well as continue to advertise on the ISD Strategic Procurement website.

OCA searched the Certified Vendor Directory in the Business Management Workforce System on October 16, 2018, and identified the following 44 additional SBEs under commodity codes 91828 - Computer Hardware Consulting, 91829 - Computer Software Consulting, and 91895 - Telecommunications Consulting:

- Advanced Total Systems, Inc.
- AFL International Consulting Staff & Services Inc.
- Amiritech Group LLC
- Automated Port Solutions, Inc.
- Azimuth 360 Consulting Group, Inc.
- BND Engineers, Inc.
- Civil Works, Inc.
- EB Tech Consulting, Inc.
- E.R. Brownell & Associates, Inc.
- Epic Consultants, Inc.
- Galactic Technology Group, LLC
- Glass Land Acquisition Service Specialists, Inc.
- Hammond & Associates, Inc.
- HCS Engineers, LLC
- I&C Consulting Engineers, Corp
- Imaas Consolidated, Inc., dba Konvergence
- Infrastructure Solutions Company LLC, dba Infrasol
- Insinet Group LLC
- Invizio, LLC
- J&J Logistics Solution Consulting
- Johnstek, Inc.
- JRD & Associates, Inc.
- L. Jackson & Company, P.A.
- M. Gill & Associates, Inc., dba Minority Business Enterprise Center
- MDT Technologies, Inc.
- Meridian Partners, LLC
- Milian, Swain & Associates, Inc.
- MossCorp Corporation, dba Pchelp365
- Oracle Consulting Group, LLC

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- Outlook International, Inc.
- PC Solutions & Integration, Inc.
- Program Controls, Inc.
- Safco Systems, Inc.
- SDM Consulting Engineers, Inc.
- Southern Data Systems, Inc. dba Nettogo
- St. Martin Consulting LLC
- Statewide Electrical Services, Inc.
- Sun Wiring Inc.
- Sytec-USA, Inc.
- TNR Accounting Services Inc.
- Transamerica Training Management, Inc.
- Trust Technology Solutions, Inc.
- Visual Data Solutions, Inc.
- Youssef Hachem Consulting Engineering, Inc., dba YHCE, Inc.

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**Item No. 3D
File No. 182259**

Researcher: MF Reviewer: PGE

RESOLUTION ACCEPTING "ASSIGNMENT OF OPTION TO PURCHASE" APPROXIMATELY 5 ACRES OF SOUTH DADE WETLANDS PROJECT WITHIN THE ENVIRONMENTALLY ENDANGERED LANDS PROGRAM ACQUISITION SITE WITH THE NATURE CONSERVANCY AS ASSIGNOR, MIAMI-DADE COUNTY AS ASSIGNEE, AND IRA S. SILVER, INDIVIDUALLY AND AS TRUSTEE, AS SELLER, FOR A PURCHASE PRICE OF \$25,000.00 USING BUILDING BETTER COMMUNITIES GENERAL OBLIGATION BOND PROGRAM FUNDS; AUTHORIZING USE OF ENVIRONMENTALLY ENDANGERED LANDS ACQUISITION TRUST FUND FOR THIS PURCHASE IN THE EVENT BUILDING BETTER COMMUNITIES GENERAL OBLIGATION BOND PROGRAM FUNDS ARE NOT AVAILABLE; AUTHORIZING THE MAYOR OR MAYOR'S DESIGNEE TO EXECUTE THE ASSIGNMENT OF OPTION TO PURCHASE AND TO EXERCISE THE PROVISIONS CONTAINED THEREIN; AND TO PERFORM ALL ACTS NECESSARY TO EFFECTUATE SUCH TRANSACTIONS; AND DIRECTING THE MAYOR OR MAYOR'S DESIGNEE TO RECORD IN THE PUBLIC RECORDS OF MIAMI-DADE COUNTY THE INSTRUMENT OF CONVEYANCE AS REQUIRED BY RESOLUTION NO. R-974-09

ISSUE/REQUESTED ACTION

Whether the Board should accept an "Assignment of Option to Purchase" for five acres of wetlands from the Nature Conservancy, as assignor, Miami-Dade County, as assignee, and Ira S. Silver, individually and as trustee, as seller, for a purchase price of \$25,000.00, using Building Better Communities General Obligation Bond Program funds, for the Environmentally Endangered Lands Program.

APPLICABLE LEGISLATION/POLICY

Miami-Dade County Code, Section 2-8.6.5, governs the purchase, sale and lease of real property.

[https://library.municode.com/fl/miami - dade county/codes/code of ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.6.5PUSALEREPR](https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.6.5PUSALEREPR)

Miami-Dade County Code, Chapter 24, Division 3, defines nuisance, sanitary nuisances; and provides enforcement, remedies and penalties. Section 24-28 defines nuisances injurious to health, including (e) air pollution which is harmful to human beings, animal life, or plant life; (f) water pollution which is harmful to human beings, animal life, or plant life; and (g) ground pollution which is harmful to human beings, animal life, or plant life.

[https://library.municode.com/fl/miami - dade county/codes/code of ordinances?nodeId=PTIICOOR_CH24ENPRBIBAENDEAQPACOARBIBAENENTRFUENENLAPR_ARTIINGE_DIV3EN](https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIICOOR_CH24ENPRBIBAENDEAQPACOARBIBAENENTRFUENENLAPR_ARTIINGE_DIV3EN)

Miami-Dade County Code, Section 24-50.3, established the Environmentally Endangered Lands Program "to acquire, preserve, enhance, restore, conserve, and maintain threatened natural forest and wetland communities located in Miami-Dade County, for the benefit of present and future generations.

[https://library.municode.com/fl/miami - dade county/codes/code of ordinances?nodeId=PTIICOOR_CH24ENPRBIBAENDEAQPACOARBIBAENENTRFUENENLAPR_ARTIVNABIENREPEPRREDRSYSTMA_DIV3ENENLAPR_S24-50.3ENENLAPRES](https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIICOOR_CH24ENPRBIBAENDEAQPACOARBIBAENENTRFUENENLAPR_ARTIVNABIENREPEPRREDRSYSTMA_DIV3ENENLAPR_S24-50.3ENENLAPRES)

Miami-Dade County Code, Section 24-50.5, created the Environmentally Endangered Lands Acquisition Trust Fund.

[https://library.municode.com/fl/miami - dade county/codes/code of ordinances?nodeId=PTIICOOR_CH24ENPRBIBAENDEAQPACOARBIBAENENTRFUENENLAPR_ARTIVNABIENREPEPRREDRSYSTMA_DIV3ENENLAPR_S24-50.5ENENLATRFU](https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIICOOR_CH24ENPRBIBAENDEAQPACOARBIBAENENTRFUENENLAPR_ARTIVNABIENREPEPRREDRSYSTMA_DIV3ENENLAPR_S24-50.5ENENLATRFU)

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Resolution No. R-974-09, adopted by the Board on July 21, 2009, directs that any resolution authorizing the execution of instruments creating a County interest in real property shall require such instruments to be recorded in the public records of Miami-Dade County and attached by the Clerk of the Board to the authorizing resolution.

<http://intra/gia/matter.asp?matter=091900&file=true&yearFolder=Y2009>

PROCEDURAL HISTORY

Prime Sponsor: Commissioner Dennis C. Moss, District 9

Department/Requester: Regulatory and Economic Resources

The proposed resolution has no procedural history.

ANALYSIS

Concerned about continuing loss of pinelands and other natural areas, Miami-Dade County voters approved a property tax that was collected between 1990 and 1992 to fund the acquisition, protection and maintenance of environmentally endangered lands. The Miami-Dade County's Environmentally Endangered Lands (EEL) Program identifies and secures these lands for preservation. The EEL Program and its partners purchased approximately 22,268 acres of environmentally endangered lands into public ownership since 1990.

The proposed resolution seeks the Board's approval of the Assignment of Option to Purchase as negotiated by the Nature Conservancy for the Environmentally Endangered Lands (EEL) Program. According to the Fiscal Impact Statement, the appraised value of the 5-acre parcel is \$30,000 and the negotiated purchase price is \$25,000. Building Better Communities General Obligation Bond (BBC-GOB) Program funding under Project No. 2, Site No. 70230, will be used for this purchase.

The parcels proposed for acquisition are located within the South Dade Wetlands EEL Project. The Project acquires land in this area because of its strategic location between the Everglades National Park and Biscayne National Park, and within the watersheds of Florida Bay, Biscayne Bay, and Card and Barnes Sounds. The parcel is located south of SW 392nd Street, north of SW 408th Street, west of SW 137th Avenue, and east of SE 147th Avenue. (Please see attached South Dade Wetlands Project map).

As of July 31, 2018, the remaining balance under the BBC-GOB Program for allocations towards EEL acquisitions is \$10,718,072. In the event that BBC-GOB Program funds are not available, the EEL Acquisition Trust Fund may be used for this acquisition. As of July 31, 2018, the balance of the EEL Trust Fund is \$32,882,393.02, of which \$21,406,930.93 is reserved for acquisition and \$11,475,462.09 is reserved for management.

ADDITIONAL INFORMATION

Founded in 1951, the Nature Conservancy is one of the world's leading conservation organizations. Its mission is to conserve the lands and waters on which all life depends.

<https://www.nature.org/about-us/vision-mission/history/index.htm?intc=nature.tnav.about>

On November 2, 2004, the voters of Miami-Dade County approved the \$2.9 billion Building Better Communities Bond Program which allows the County to issue long-term bonds to fund more than 300 neighborhood and regional capital projects to be completed over the next 15 years.

<https://www.miamidade.gov/bondprogram/building-better-communities.asp>

Noting the mounting evidence supporting the overwhelming scientific consensus that climate change is real and in fact already accelerating sea level rise, the Miami-Dade County Commissioners created the Miami-Dade County Sea Level Rise Task Force in July 2013 by unanimously passing Resolution No. R-599-13, as a focused next step to better gauge and plan for what lies ahead. One of the Task Force's recommendations pertained to the County's Environmentally Endangered Lands (EEL)

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Program. It reads as follows: “The Sea Level Rise Task Force recommends that Miami-Dade County’s resiliency efforts must incorporate support for Everglades restoration, including making restoration a top priority for County lobbying efforts, and must strategically utilize and fully fund both acquisition and management needs for the EEL Program.” For more on the Task Force’s recommendations, please click on the link below.

<http://www.miamidade.gov/planning/library/reports/sea-level-rise-final-report.pdf>

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Item No. 3E

File No. 182198

Researcher: JFP Reviewer: PGE

RESOLUTION APPROVING AN INTERLOCAL AGREEMENT FOR STORMWATER MANAGEMENT BETWEEN THE CITY OF SOUTH MIAMI AND THE MIAMI-DADE COUNTY STORMWATER UTILITY FOR A TERM OF THREE (3) YEARS WITH THE OPTION TO RENEW FOR TWO (2) ADDITIONAL YEARS AND PROVIDING THAT THE CITY OF SOUTH MIAMI SHALL REIMBURSE THE MIAMI-DADE COUNTY STORMWATER UTILITY IN AN AMOUNT UP TO \$476,499.00; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE SAME AND EXERCISE ANY RENEWAL AND TERMINATION PROVISIONS AND ALL OTHER RIGHTS CONTAINED THEREIN

ISSUE/REQUESTED ACTION

Whether the Board should approve an Interlocal Agreement for Stormwater Management between the City of South Miami and the Miami-Dade County Stormwater Utility, allowing the County to be reimbursed for stormwater maintenance work to be performed on County canals and a flood control structure that serves South Miami in an amount up to \$476,499, for a term of three years with the option to renew for two additional years.

APPLICABLE LEGISLATION/POLICY

Section 24-51 – 24-51.5 of the Code of Miami-Dade County governs the County's stormwater utility and its fees.

[https://library.municode.com/fl/miami - dade county/codes/code of ordinances?nodeId=PTIICOOR_CH24ENPRBIBAENDEAQPACOARBIBAENENTRFUENENLAPR_ARTVSTUT_S24-51SHTI](https://library.municode.com/fl/miami_-_dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH24ENPRBIBAENDEAQPACOARBIBAENENTRFUENENLAPR_ARTVSTUT_S24-51SHTI)

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Regulatory and Economic Resources

This item has no procedural history.

ANALYSIS

This item is requesting Board approval of an Interlocal Agreement for Stormwater Management between the City of South Miami and the Miami-Dade County Stormwater Utility, allowing the County to be reimbursed for stormwater maintenance work to be performed on County canals and a flood control structure that serves South Miami in an amount up to \$476,499, for a term of three years with the option to renew for two additional years. Pursuant to the agreement, the reimbursement is for the County's provision of canal maintenance services for the Ludlam Glades Canal (57% share), from SW 52nd Street to SW 80th Street, in District 7, represented by Commissioner Xavier L. Suarez.

The Agreement is slated to retroactively commence on March 1, 2018 and end on September 30, 2020. South Miami will reimburse the County up to \$285,899 of an estimated County cost of \$442,320 for this period. If South Miami renews the agreement for an additional two years, from October 1, 2020 to September 30, 2022, South Miami will reimburse the County up to \$190,600 of an estimated County cost of \$294,880.

South Miami passed and adopted City Resolution No. 121-18-15154 approving a new Interlocal Agreement with the County on June 19, 2018. The Resolution limits the annual costs for routine canal maintenance for the Ludlam Glades and Broad Canals to \$95,300 annually.

South Miami and the County previously had a stormwater management Interlocal Agreement in place from Fiscal Year 2002 to Fiscal Year 2014 for the cost sharing of the maintenance of the Ludlam Glades Canal, but South Miami did not renew that

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agreement when it expired on September 30, 2014. Without the proposed agreement, the County could be responsible for all costs. It is unclear from the item if the County has been providing canal maintenance without a cost-sharing agreement in place with the City since 2014.

The purpose of the agreement is to provide a mechanism for the County and the City to share and allocate the cost of maintaining and repairing shared stormwater drainage systems. Pursuant to the agreement, the County Stormwater Utility's key responsibility is to maintain, repair, and enhance shared stormwater management systems located within the limits of the drainage service areas in accordance with the Agreement.

Bulleted below are the key responsibilities of the City under the agreement.

- The City shall maintain and repair shared stormwater systems located within the limits of the drainage service areas in accordance with the Agreement and the City's stormwater management plan.
- The City shall be responsible for maintaining aesthetic conditions only on canals and other water bodies within the City's boundary by providing for litter and minor debris removal as needed, and at no cost to the County.
- Payments by the City are to be made within 30 days after the bill presentation.