



Miami-Dade Board of County Commissioners
Office of the Commission Auditor

Board of County Commissioners Meeting

December 4, 2018
9:30 A.M.
Commission Chambers

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BCC Meeting: December 4, 2018
Research Notes

Item No. 3B1
File No. 182681

Researcher: MF Reviewer: TD

RESOLUTION RATIFYING THE ACCEPTANCE AND EXECUTION OF JOINT PARTICIPATION AGREEMENT NO. 435379-1-94-01 WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$1,459,600.00 FOR TAXIWAY REHABILITATION AT MIAMI EXECUTIVE AIRPORT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS CONTAINED THEREIN, INCLUDING THE TERMINATION PROVISIONS

ISSUE/REQUESTED ACTION

Whether the Board should ratify the Execution and Acceptance of the Florida Department of Transportation Joint Participation Agreement No. 435379-1-94-01 in the amount of \$1,459,600.00 for taxiway rehabilitation and Miami Executive Airport.

APPLICABLE LEGISLATION/POLICY

Florida Statutes, Section 332.006 provides the duties and responsibilities of the Department of Transportation with regard to coordination and assistance for the development of a viable aviation system in the State.

http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&Search

Miami-Dade County Code, Section 2-285 (6), states that "[s]ubject to ratification of the Board, the County Manager may execute all standard form federal grant documents or State joint participation agreements, including acceptance of grant or joint participation commitments required to be imposed by federal or State law as a condition to the County's receiving grant or joint participation benefits.

http://miamidade.fl.elaws.us/code/coor_ptiii_ch2_artxxxii_sec2-285

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Miami-Dade Aviation Department

The proposed resolution has no procedural history.

ANALYSIS

The proposed resolution is requesting the Board to ratify the Execution and Acceptance of the Florida Department of Transportation (FDOT) Joint Participation Agreement No. 435379-1-94-01 in the amount of \$1,459,600.00 for taxiway rehabilitation and Miami Executive Airport.

The Joint Participation Agreement was entered into on September 10, 2018 by the State of Florida Department of Transportation and Miami-Dade Aviation Department. According to Section 332.006 of the Florida Statutes, the FDOT will provide coordination and assistance for the development of a viable aviation system in the State of Florida. Such assistance may include providing State moneys on a matching basis to airport sponsors for capital improvements, including fixed-base operation facilities, parking areas, industrial park utility systems, and road and rail transportation systems which are on airport property.

The taxiway and ramp rehabilitation program at the Miami Executive Airport consists of the removal of approximately 27,263 square yards of flexible pavement and the addition of approximately 40,340 square yards of new flexible pavement, five new drainage inlets, 2,200 feet of drainage pipe, sodding and new taxiway edge lights, airfield signs, lighting conduit and cable. The area behind the threshold of Runway 31 will be relocated approximately 200 feet to be converted into a blast pad. The Notice to Proceed was provided in February 2018 and completion is scheduled for March 2019.

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According to the Fiscal Impact Statement, the entire taxiway and ramp rehabilitation program at the Miami Executive Airport is estimated to cost \$14,200,000. The proposed resolution deals only with one segment of the program (which FDOT refers to as the “Miami Executive Airport Taxiway Rehabilitation”) that is estimated to cost \$1,824,500.

For the cost of this segment, FDOT will contribute \$1,459,600 representing 80 percent of the cost, and the Reserve Maintenance Fund of the Aviation Department will contribute \$364,900 representing the balance of twenty percent of the cost. The other segments of Miami Executive Airport’s taxiway and ramp area rehabilitation program will be completed over the next three fiscal years using federal funds (rather than FDOT funds). Federal funds have not yet been received. They are programmed in the Aviation Department’s FY 2019-2021 Capital Improvement Program.

ADDITIONAL INFORMATION

Miami Executive Airport (TMB) is one of the busiest general aviation airports in Florida, serving corporate, recreational, flight training, and governmental agency activities. Miami Executive Airport is just 15 minutes from the business centers of South Miami-Dade County. As a reliever to Miami International Airport, its location also provides fast and easy access to the Florida Turnpike, Ocean Reef, the Florida Keys as well as the recreational and business activities in Miami and Miami Beach. The airport provides modern, efficient and professionally staffed FBO facilities serving the expanding corporate and business interests of South Florida.

http://www.miami-airport.com/kendall_tamiami.asp

DEPARTMENT INPUT

The Office of the Commission Auditor posed the following questions to the Miami-Dade Aviation Department, and received the following answers:

- When was the Joint Participation Agreement executed? **The JPA was signed on September 10, 2018, by the Aviation Deputy Director, as MDAD has that authority subject to ratification by the Board.**
- Has the work already begun, and when is it scheduled to be completed? **The Notice to Proceed was provided in February 2018 and completion is scheduled for March 2019.**
- The Mayor’s memo states that the remainder of the work will be completed using federal funds. Have these funds already been obtained from the federal government? **Federal funds have not yet been received. They are programmed for FY 2019-2021.**

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**Item No. 3B2
File No. 182746**

Researcher: LE Reviewer: PGE

RESOLUTION APPROVING TERMS OF AND AUTHORIZING COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE A PUBLIC TRANSPORTATION GRANT AGREEMENT WITH THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FOR \$500,000.00 IN SERVICE DEVELOPMENT PROGRAM FUNDS OPERATING ASSISTANCE FOR THE NORTHWEST MIAMI-DADE EXPRESS BUS SERVICE (I-75 EXPRESS BUS SERVICE); AUTHORIZING THE RECEIPT AND EXPENDITURE OF FUNDS AS SPECIFIED IN THE AGREEMENT; AND AUTHORIZING RECEIPT AND EXPENDITURE OF ANY ADDITIONAL FUNDS AS SPECIFIED IN THE AGREEMENT SHOULD THEY BECOME AVAILABLE

ISSUE/REQUESTED ACTION

Whether the Board should approve the Public Transportation Grant Agreement between the County and the Florida Department of Transportation (FDOT) to provide \$500,000 for State Fiscal Year (SFY) 2019 Service Development Grant Program funding for the new I-75 Express Bus Service.

APPLICABLE LEGISLATION/POLICY

Section 341.051 of the Florida Statutes delineates the administration and financing of public transit and intercity bus service programs and projects.

http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&Search_String=&URL=0300-0399/0341/Sections/0341.051.html

PROCEDURAL HISTORY

Prime Sponsor: None

Requester/Department: Transportation and Public Works

There is no procedural history for this item.

ANALYSIS

The proposed resolution sets forth a Public Transportation Grant Agreement with the Florida Department of Transportation (FDOT) to provide \$500,000 in Service Development Program funds as operating assistance for the new Northwest Miami-Dade I-75 Express bus service.

Under the agreement, the County will receive \$500,000 in State funding, which will cover approximately six months of service. The estimated annual operating cost for the DTPW I-75 Express Bus Service is \$965,430. Of the \$500,000, \$365,000 will go towards salaries and \$135,000 will be used for fringe benefits. FDOT has included additional funding in the Five-Year Work Program (2019-2023) to cover future costs of the service. The agreement must be fully executed by FDOT on or before June 30, 2019.

The I-75/Miami Gardens Drive park-and-ride lot is currently under construction by FDOT and is expected to be completed in December 2018. The I-75 Express Bus Service will link the Palmetto Metrorail Station and the new I-75/Miami Gardens Drive park-and-ride lot. The service is anticipated to be implemented in January 2019, offering a 10 minute headway during weekday peak hours.

The terms of the Public Transportation Grant Agreement state that the agreement will continue through December 31, 2019 and if the Agency does not complete the project within the time period, the agreement will expire and the project will be terminated, unless an extension is requested by the Agency and granted prior to the expiration of the agreement.

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Additionally, Semi-Annual Progress Reports on monthly ridership data must be submitted and DTPW must submit a proposed timeline for Service Development Activities prior to the commencement of the project.

ADDITIONAL INFORMATION

The Public Transit Service Development Program was enacted by the Florida Legislature to provide initial funding for special projects as authorized in Chapter 341 of the Florida Statutes. Funding can be used towards projects including new technologies, services, routes, vehicle frequencies, purchase of special transportation services, and other related methods to improve public transit systems.

<http://www.fdot.gov/transit/Documents/TransitResourceGuide.pdf>

See link below to FDOT Office of Work Program and Budget Five Year Work Program.

<https://fdotewp1.dot.state.fl.us/FMSupportApps/WorkProgram/Support/Download.aspx>

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Research Notes

Item No. 3B3

File No. 182725

Researcher: LE Reviewer: PGE

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO APPLY FOR, RECEIVE AND EXPEND APPROXIMATELY \$103,562.00 IN GRANT FUNDS FROM THE FLORIDA DEPARTMENT OF HEALTH TO IMPROVE AND EXPAND PRE-HOSPITAL EMERGENCY MEDICAL SERVICES; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE THE ENCLOSED LETTER OF UNDERSTANDING/ AGREEMENT; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO APPLY FOR, RECEIVE AND EXPEND ADDITIONAL FUNDS SHOULD THEY BECOME AVAILABLE UNDER THIS GRANT PROGRAM AND TO ENFORCE ANY OF THE TERMS CONTAINED THEREIN

ISSUE/REQUESTED ACTION

Whether the Board should approve the County Mayor applying for, receiving, and expending approximately \$103,562 in grant funds from the Florida Department of Health to improve and expand pre-hospital emergency medical services and execute the associated letter of understanding/agreement.

APPLICABLE LEGISLATION/POLICY

Chapter 401, Part II of the Florida Statutes authorizes distribution of grant funds by the Florida Department of Health's Office of Emergency Medical Services. The department is authorized to make grants to local agencies, emergency medical services organizations, and youth athletic organizations. The grants shall be designed to assist local agencies and emergency medical services organizations in providing emergency medical services and assist youth athletic organizations that work in conjunction with the local emergency medical services organizations.

http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&Search_String=&URL=0400-0499/0401/Sections/0401.111.html

PROCEDURAL HISTORY

Prime Sponsor: None

Requester/Department: Miami-Dade Fire Rescue Department

There is no procedural history for this item.

ANALYSIS

The proposed resolution approves the County Mayor or County Mayor's designee applying for, receiving, and expending grant funds from the Florida Department of Health in the amount of \$103,562 for improving and expanding pre-hospital emergency medical services. The grant will provide countywide fire rescue services. Of the \$103,562 in grant funds for FY 2018-19 slated for Miami-Dade County, the Miami-Dade Fire Rescue Department (MDFR) is expected to receive \$63,340; the remaining funds are to be distributed to municipal fire departments that are part of the agreement. The grant does not require matching local or in-kind funds.

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The chart below shows the grant funds distribution to each fire department for emergency medical services.

Fire Department	Amount
Miami-Dade County Fire Rescue Department	\$63,340
City of Miami Fire Rescue Department	\$25,722
City of Miami Beach Fire Rescue Department	\$4,509
City of Hialeah Fire Rescue Department	\$8,037
City of Coral Gables Fire Rescue Department	\$1,641
Village of Key Biscayne Fire Rescue Department	\$312
Total payment expected from the State of Florida:	\$103,562

*Total sum has been rounded to the nearest dollar.

The State grant application deadline is December 14, 2018. The grant application requires approval of this resolution from the Board. The municipalities must apply for the grants through their respective county government or county fire department. The funds to each participating fire rescue department is determined on the percentage of combined total emergency medical services incidents responded to during the calendar year 2017.

The Letter of Understanding/Agreement states that the Florida Department of Health's purpose in disbursing county grants is to improve and expand pre-hospital emergency medical services. Once the grants are awarded to the boards of county commissioners, they may subsequently be distributed to the municipalities, agencies, or organizations involved in the provision of EMS pre-hospital care. Disbursements are only made to the participating organizations in the approved grant work plan upon receipt of the new grant funds from the Florida Department of Health and submission of the Letter of Agreement to the County. Expenditure and Activity Reports must be provided to the Miami-Dade County Fire Rescue Grants Management Bureau.

ADDITIONAL INFORMATION

See link below to the anticipated statewide disbursement list for County Grant Funds for Fiscal Year 2018-19 from the Florida Department of Health.

<http://www.floridahealth.gov/provider-and-partner-resources/ems-grants/documents/county-amounts-2018.pdf>

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**Item No. 3B4
File No. 182743**

Researcher: LE Reviewer: PGE

RESOLUTION RATIFYING THE SUBMITTAL OF A HAZARD MITIGATION GRANT PROGRAM APPLICATION TO THE STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT WITH A REQUEST OF \$3,184,313.00 AND MATCHING FUNDS OF \$1,061,437.00 TO FUND MATHESON HAMMOCK PARK'S MARINA SEAWALL IMPROVEMENTS PROJECT; AND FURTHER AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO RECEIVE AND EXPEND FUNDS AND EXECUTE CONTRACTS, AMENDMENTS, AND OTHER DOCUMENTS AS REQUIRED BY THE GRANT

ISSUE/REQUESTED ACTION

Whether the Board should ratify the submittal of a Hazard Mitigation Grant Program application to the State of Florida Division of Emergency Management requesting \$3,184,313 and matching funds of \$1,061,437 to fund Matheson Hammock Park's Marina Seawall Improvements Project.

APPLICABLE LEGISLATION/POLICY

Section 404 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act provides that the President may contribute up to 75 percent of the cost of hazard mitigation measures which the President has determined are cost-effective and which substantially reduce the risk of future damage, hardship, loss, or suffering in any area affected by a major disaster.

<https://www.fema.gov/media-library-data/1519395888776-af5f95a1a9237302af7e3fd5b0d07d71/StaffordAct.pdf>

44 CFR Parts 201 and 206 address State mitigation planning, identifies new local mitigation planning requirements, authorizes Hazard Mitigation Grant Program (HMGP) funds for planning activities, and increases the amount of HMGP funds available to States that develop a comprehensive, enhanced mitigation plan.

<https://www.fema.gov/pdf/help/fr02-4321.pdf>

Chapter 27P-22 of the Florida Administrative Code sets forth the Hazard Mitigation Grant Program, describing the processes for application, project selection and distribution of funds under the program.

<https://www.flrules.org/gateway/ChapterHome.asp?Chapter=27P-22>

PROCEDURAL HISTORY

Prime Sponsor: None

Requester/Department: Parks, Recreation and Open Spaces

There is no procedural history for this item.

ANALYSIS

The proposed resolution ratifies the Miami-Dade Parks, Recreation and Open Spaces Department's (PROS) submission of a Hazard Mitigation Grant Program application for \$3,184,313 in grant funds from the Florida Division of Emergency Management through Federal Emergency Management Agency (FEMA) funding towards Matheson Hammock Park's Marina Seawall Improvements Project.

The grant requires a 25 percent match. A proposed match of \$1,061,437 from the Pay-As-You-Go Capital Improvement Fund (CIF) will be made. The CIF is a fund comprised of appropriations provided for same-year selected or emergency construction projects, major equipment purchases, and debt service payments for General Fund supported departments.

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The total cost of the project is estimated to be \$4,245,750. The project funds will be used for design and construction services.

The chart below showcases the budget and costs of the project:

	Cost
Materials	
Project construction sign	\$1,500
Labor	
Design consultant services	\$345,750
Construction contractor services	\$3,010,000
County design and construction services	\$333,500
Contingency and dedicated Allowances	\$445,000
Fees Paid	
Permit Fees	\$110,000
Total Estimated Project Cost: \$4,245,750	

The proposed project is a proactive measure to protect Matheson Hammock Park against flooding that is caused by seasonal king tides, rising sea levels, and natural disasters through elevating and improving conditions of the east section of the marina seawall from approximately 3.2 feet to 4.5 feet. It will provide protection for the dockmaster building and the dockmaster building parking lot. Throughout the park, there are many areas that are located within low elevations that leave them vulnerable to water retainage that is caused by natural disasters and occurrences, which leads to poor drainage of water. The United States Army Corps of Engineers projects that the proposed elevation increase would mitigate flooding for over 40 years and if no action is taken towards the location, the area will become fully inaccessible within 22 years.

The project will be completed in two phases. Phase I is the competitive selection of an architectural and engineering consultant to create the design for construction plans to elevate the seawall. Phase II is the competitive selection of the construction contractor to construct the cantilevered steel sheet pile wall, approximately 760 linear feet in length. The new seawall will begin at the marina's pier H and proceed southeast towards the entrance of the marina basin, which is in front of the existing seawall; the existing seawall will be abandoned.

PROS submitted the Hazard Mitigation Grant application on August 6, 2018 prior to Board approval due to time sensitivities for review and external coordination efforts. The potential projects for the submission to the funding source were coordinated and prioritized through the Local Mitigation Strategy (LMS) Steering Committee. The additional funds that were available by the State for Miami-Dade County were reduced and the prioritized project list needed to be re-reviewed.

An alternative project would be to build an approximately 3.2 foot above ground concrete retaining wall approximately 6 feet landward of the existing sea wall location. Although the project would have been more cost efficient, there would be a loss of upland area. This project was not selected due to how it would significantly change the landscape of the location and create loss of visibility to the ocean and marina docks. Access to the dockmaster building parking lot to piers H and I would have been limited which would lead to a redesign for accessibility, contributing to greater costs later.

The chart below outlines the budget and costs of the alternative project:

Materials	\$841,200
Labor	\$344,800
Fees	\$110,000
Total Estimated Project Cost:	\$1,296,000

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ADDITIONAL INFORMATION

The Hazard Mitigation Grant Program is authorized by Section 404 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act. It is a partnership that is designed to assist states, local governments, private non-profit organizations and Indian Tribes in implementing long-term hazard mitigation measures following a major disaster declaration. Although the grant program is federally funded, the program is administered by the Florida Division of Emergency Management. The process of selecting eligible mitigation projects to be submitted for funding consideration has been delegated to each county's Local Mitigation Strategy Working Group.

<https://www.floridadisaster.org/dem/mitigation/hazard-mitigation-grant-program/>

See link below to Miami Herald article on fighting flooding at Matheson Hammock Park.

<https://www.miamiherald.com/news/local/community/miami-dade/article215765470.html>

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Item No. 3B5
File No. 182744

Researcher: LE Reviewer: PGE

RESOLUTION RETROACTIVELY APPROVING TWO GRANT AGREEMENTS, CONTRACT NOS. 1914-7600 FOR \$938,791.00 AND 1916-7602 FOR \$416,533.00 BETWEEN MIAMI-DADE COUNTY AND THE CHILDREN'S TRUST IN THE TOTAL AMOUNT OF \$1,355,324.00 IN YOUTH DEVELOPMENT GRANT FUNDS FROM THE CHILDREN'S TRUST, AND FURTHER AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO RECEIVE AND EXPEND ANY ADDITIONAL AVAILABLE GRANT FUNDS FOR A MAXIMUM OF FIVE ANNUAL RENEWAL PERIODS AND EXECUTE AGREEMENTS, AMENDMENTS, EXTENSIONS, RENEWALS AND OTHER DOCUMENTS AS REQUIRED BY THE CHILDREN'S TRUST

ISSUE/REQUESTED ACTION

Whether the Board should retroactively approve two grant agreements between Miami-Dade County and the Children's Trust in the total amount of \$1,355,324 in youth development grant funds from the Children's Trust for the grant period August 1, 2018 through July 31, 2019 and a contract renewal term not to exceed five years.

APPLICABLE LEGISLATION/POLICY

Chapter 402 of the Florida Statutes establishes statewide minimum standards for the care and protection of children in childcare facilities.

http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=0400-0499/0402/0402ContentsIndex.html

Section 1012.465 of the Florida Statutes sets forth background screening requirements for certain non-instructional school district employees and contractors.

http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=1000-1099/1012/1012.html

PROCEDURAL HISTORY

Prime Sponsor: None

Requester/Department: Parks, Recreation and Open Spaces

There is no procedural history for this item.

ANALYSIS

The proposed resolution retroactively approves Contract No. 1914-7600 for \$938,791 and Contract No. 1916-7602 for \$416,533 between Miami-Dade County and the Children's Trust. The cumulative grant amount is \$1,355,324 and the effective term is from August 1, 2018 to July 31, 2019. The contracts may be renewed up to five terms subject to authorization by the Children's Trust, for a potential amount of \$6,776,620 in total grant funds to the County.

This is a cost reimbursement method of payment contract and does not require matching funds. The grant funds cover the cost of the youth participants, including costs for snacks, supplies and transportation. The grant also covers the salary of the grants administrator.

The agreements were received in August and October, thus requiring the Board's retroactive approval. This funding may not be used as a substitute for existing resources or for resources that would otherwise be available for children's services, or to replace funding previously provided by, and currently available from, local and state funding sources for the same purpose.

The grant agreements require all program staff and volunteers to pass Level 2 background screening completed through the Florida Department of Law Enforcement Volunteer and Employee Criminal History System.

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The scope of services under Contract No. 1914-7600 for \$938,791 is to fund Miami-Dade County Parks, Recreation and Open Spaces (PROS) Youth Development After School Programs, which provides inclusive youth development services and after-school programming for 330 children in grades K-5 and summer camp programming for 465 children countywide. The programs are offered at the following municipal parks: Arcola, Dr. Martin Luther King Jr., Gwen Cherry, Oak Grove, Live Like Bella, Naranja and Goulds. Program areas include: Group Literacy, Homework Support, Social-Emotional Learning, Physical Activity, Healthy Eating and Nutrition and Family Engagement.

The scope of services under Contract No. 1916-7602 for \$416,533 is to fund the administration of PROS' Youth Development Programs for grades 6-12. The programs offer 105 slots during the school year and 220 slots during the summer. Programming is offered at seven municipal parks: Gwen Cherry, Oak Grove, Live Like Bella, Naranja, Goulds, Tamiami and Westwind Lakes. The programming offered consists of sports, academic support, art and social-emotional learning.

ADDITIONAL INFORMATION

The Children's Trust is a dedicated source of revenue established by voter referendum to improve the lives of children and families in Miami-Dade County by making strategic investments in their future. The Children's Trust emphasizes collaboration and partnership in order to provide the programs and services needed by children and families and to effect community-wide change.

<https://www.miamidadearts.org/education/childrens-trust>

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Item No. 5A

File No. 182775 (182606)

Researcher: MF Reviewer: TD

RESOLUTION REVISING THE INVENTORY LIST OF REAL PROPERTY, AFTER A PUBLIC HEARING, TO INCLUDE ON SUCH LIST ONE COUNTY-OWNED PROPERTY LOCATED AT 276 N.E. 78TH STREET, MIAMI, FLORIDA IN ACCORDANCE WITH SECTION 125.379(1), FLORIDA STATUTES; AUTHORIZING CONVEYANCE, PURSUANT TO SECTION 125.379(2), FLORIDA STATUTES, OF SUCH PROPERTY TO HOUSING PROGRAMS, INC., A FLORIDA NOT-FOR-PROFIT CORPORATION, AT A PRICE OF \$10.00, FOR THE PURPOSE OF REHABILITATING AN EXISTING HOUSE LOCATED ON THE PROPERTY AND SELLING SUCH HOUSE TO A VERY LOW, LOW- OR MODERATE INCOME HOUSEHOLD, SUBJECT TO CERTAIN RESTRICTIONS; AUTHORIZING THE CHAIRPERSON OR VICE-CHAIRPERSON OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE A COUNTY DEED; AND AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO TAKE ALL ACTIONS NECESSARY TO ENFORCE THE PROVISIONS SET FORTH IN SUCH COUNTY DEED, TO ENSURE PLACEMENT OF APPROPRIATE SIGNAGE, AND RELEASE OR SATISFY COUNTY LIEN(S) [SEE ORIGINAL ITEM UNDER FILE NO. 182606]

ISSUE/REQUESTED ACTION

Whether the Board should revise the Inventory List of real property, after a public hearing, to include one County-owned property located at 276 N.E. 78th Street; and whether the Board should authorize conveyance of such property to Housing Programs, Inc., a Florida not-for-profit corporation, at a price of \$10.00, for the purpose of rehabilitating an existing house located on the property and then selling the house to a very low, low or moderate income household, subject to certain restrictions.

APPLICABLE LEGISLATION/POLICY

Miami-Dade County Administrative Order No. 8-4 states that the authority to sell, lease or otherwise dispose of County-owned real property lies solely with the Board of County Commissioners. Before action is taken on any proposed sale or lease of County-owned real property, unless expressly excluded herein, a recommendation will be requested from the Planning Advisory Board, to indicate whether such proposal is in the public interest and also recommending proper land use classification, if applicable.”

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/AO8-4.pdf>

Section 125.379(1) Florida Statutes requires each County to prepare an inventory list at least every three years of all real County properties that are appropriate for use as affordable housing and further allows the governing body of the County to revise the inventory list upon conclusion of a public hearing held before the governing body.

http://www.leg.state.fl.us/statutes/index.cfm?mode=View%20Statutes&SubMenu=1&App_mode=Display_Statute&Search_String=125.379&URL=0100-0199/0125/Sections/0125.379.html

Section 125.379(2) Florida Statutes prescribes the County's authority as to the County properties identified as affordable housing.

http://www.leg.state.fl.us/statutes/index.cfm?mode=View%20Statutes&SubMenu=1&App_mode=Display_Statute&Search_String=125.379&URL=0100-0199/0125/Sections/0125.379.html

Section 125.38 of the Florida Statutes states that “[i]f the United States, or any department or agency thereof, the State or any political subdivision or agency thereof, or any municipality of this State, or corporation or other organization not for profit which may be organized for the purposes of promoting community interest and welfare, should desire any real or personal property that may be owned by any County of this State or by its board of county commissioners, for public community interest and welfare, then the United States, or any department or agency thereof, State or such political subdivision, agency, municipality, corporation or organization may apply to the board of county commissioners for a conveyance or lease of such property.

http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&URL=0100-0199/0125/Sections/0125.38.html

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Section 125.411 Florida Statutes relates to deeds of conveyance of lands

http://www.leg.state.fl.us/statutes/index.cfm?mode=View%20Statutes&SubMenu=1&Appmode=Display_Statute&Search_String=125.411&URL=0100-0199/0125/Sections/0125.411.html

Miami-Dade County Code, Section 2-8.6.5 governs the purchase, sale and lease of real property.

https://library.municode.com/fl/miami_-_dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.6.5PUSALEREPR

Resolution No. R-376-11, adopted on May 3, 2011, directs that any resolution authorizing the rehabilitation, improvement or conveyance of County-owned real property appropriate for or to be used as affordable housing shall include detailed information on the property and the County's investment and future control.

<https://www.miamidade.gov/cob/library/Registry/Resolutions/Board-of-County-Commissioners/2011/R-376-11.pdf>

Resolution No. R-333-15, adopted April 21, 2015, establishes County policy to require disclosure of market value or market rental in legislative items authorizing the conveyance or lease of County-owned property to promote public disclosure and fiscal responsibility.

<https://www.miamidade.gov/cob/library/Registry/Resolutions/Board-of-County-Commissioners/2015/R-333-15.pdf>

Resolution No. R-979-17, adopted on November 7, 2017, declared the County properties at issue in the proposed resolution surplus and added such properties to the County's inventory list of affordable housing sites.

<https://www.miamidade.gov/cob/library/Registry/Resolutions/Board-of-County-Commissioners/2017/R-979-17.pdf>

Resolution No. R-974-09, adopted on July 21, 2009, directs that any resolution authorizing the execution of instruments creating a County interest in real property shall require such instruments to be recorded in the public records of Miami-Dade County.

<https://www.miamidade.gov/cob/library/Registry/Resolutions/Board-of-County-Commissioners/2009/R-974-09.pdf>

Resolution No. R-380-17, adopted by the Board on April 4, 2017, established the policy requiring the County Mayor to provide written notification to the District Commissioner in which the County-owned property lies no less than four weeks prior to placing any item on the agenda requesting approval of the sale, lease or surplus of County-owned property.

<http://intra/gia/matter.asp?matter=170414&file=true&yearFolder=Y2017>

Resolution No. R-997-14, adopted by the Board on November 5, 2014, authorized the conveyance of three County-owned properties to Housing Programs, Inc., a not-for-profit 501 (C)(3) corporation, at a price of ten dollars pursuant to Section 125.38 of the Florida Statutes.

<http://intra/gia/matter.asp?matter=142166&file=true&yearFolder=Y2014>

PROCEDURAL HISTORY

Prime Sponsor: Commissioner Audrey M. Edmonson, District 3

Department/Requester: None

The proposed resolution was considered at the November 19, 2018 Housing and Social Services Committee meeting.

Assistant County Attorney Terrence Smith read the following amendment into the record: The last Whereas Clause on handwritten page 4 should be amended to strike the words "County Commissioner of District 3" and insert the words "Miami-Dade Public Housing and Community Development".

The proposed resolution was forwarded to the BCC with a favorable recommendation, as amended.

BCC Meeting: December 4, 2018
Research Notes

ANALYSIS

On July 25, 2014, Housing Programs, Inc., a not-for-profit corporation, submitted an application to the Board requesting that it be conveyed three parcels of land for the purpose of developing the properties with affordable housing to be offered to Section 8 and other low income families. Section 8 is a common name for the Housing Choice Voucher Program, funded by the U.S. Department of Housing and Urban Development. Housing Programs also proposed to develop a program to assist these families to become homeowners.

Resolution No. R-997-14 authorized the conveyance of the three County-owned properties to Housing Programs, Inc., a not-for-profit 501 (C)(3) corporation, at a price of \$10.00 pursuant to Section 125.38 of the Florida Statutes. On May 4, 2015, the properties were conveyed to Housing Programs by a County Deed containing an automatic reverter and certain restrictions, including that the project should be completed within two years of the conveyance.

Subsequent to the conveyance of the properties, Housing Programs notified the County that it was no longer financially feasible to develop the properties with the project. At the expiration of two years, two of the properties automatically reverted to the County. However, Housing Programs sent a letter dated May 30, 2018, to the Public Housing and Community Development Department with a new plan to develop one of the reverted properties, located at 276 N.E. 78th Street. Housing Programs indicated that according to information obtained from Miami-Dade County records the existing home, which was originally built in 1925, and is located on a 6,200 sq. ft. lot, has four bedrooms and three baths. Housing Programs plans to replace kitchen cabinets, bathroom cabinets, all plumbing fixtures, and all electrical fixtures. It will also re-paint and replace the flooring. If necessary it will re-roof the existing house bringing it to code. After the rehabilitation of the existing home, it plans to sell it to a qualified low-income homebuyer through the Miami-Dade first-time homebuyer program for no more than \$205,000.00.

Section 125.379, Florida Statutes, provides that “the properties identified as appropriate for use as affordable housing on the inventory list adopted by the County may be offered for sale ... or may be donated to a non-profit housing organization for the construction of permanent affordable housing”.

The proposed resolution seeks the Board’s authorization to revise the Inventory List of real property, after a public hearing, to include the County-owned property located at 276 N.E. 78th Street, Miami, in accordance with Section 125.379(1) of the Florida Statutes. Further, the proposed resolution seeks the Board’s authorization to convey, pursuant to Section 125.379(2) of the Florida Statutes, the property to Housing Programs at a price of \$10.00, for the purpose of rehabilitating an existing house located on the property and selling such house to a very low, low or moderate income household, subject to the following conditions:

1. Housing Programs shall rehabilitate the existing house within two years from the conveyance of the Reverted Property, unless extended by this Board;
2. Housing Programs shall rehabilitate the existing house subject to guidelines established by the County, which may include the guidelines adopted by this Board for the Infill Housing Initiative Program, where applicable;
3. Housing Programs shall sell the house to a qualified homebuyer, who has participated in a County approved first-time homebuyers program and whose income range is up to 140 percent of the Area Median Income, as determined by the United States Department of Housing and Urban Development for Miami-Dade County;
4. Housing Programs shall require the homebuyer to execute and record in the Public Records of Miami-Dade County a 20-year restrictive covenant in favor of the County, in a form approved by the County Mayor or his designee.

In the event the conditions set forth above are not met, then the property will again revert to the County, at its sole option. Any extensions beyond the two years to complete the rehabilitation of the house on the property will be subject to the Board’s approval.

The proposed conveyance will save the County from monitoring the property. In addition, it will save the County lawn maintenance costs of approximately \$270.00 annually. Also, the newly-renovated home will generate higher real estate taxes for the County.

BCC Meeting: December 4, 2018
Research Notes

Below is an aerial view of the property located at 276 N.E. 78th Street, Miami :



ADDITIONAL INFORMATION

Area Median Income (AMI): Each year, the Department of Housing and Urban Development (HUD) calculates the median income for every metropolitan region in the country. HUD uses the five-year estimates of the American Community Survey – a national survey similar to the United States Census – to measure household income. HUD distinguishes between three types of households: households earning less than 80 percent of the AMI are considered low-income; very low-income households earn less than 50 percent of the AMI; and extremely low-income households earn less than 30 percent of the AMI.

According to the Florida Department of State Division of Corporations website (Sunbiz.org), Housing Programs, Inc., has an active status as a Florida Not-for-Profit Corporation and first filed and registered on 10/14/2011. The principal address is registered as 16499 NE 19th Ave., Suite 212, North Miami, FL 33162. Its registered agent is Simhon, Isaac, 16499 NE 19th Ave., Suite 212, North Miami, FL 33162.

<http://search.sunbiz.org/Inquiry/CorporationSearch/ByName>

DEPARTMENT INPUT

The Office of the Commission Auditor posed the following questions to the Public Housing and Community Development Department, and received the following responses:

- Please provide more information regarding how Housing Programs plans to rehabilitate the house? Specifically, how many bedrooms and baths will the house have? And what will be its sale price? **Housing Programs sent a letter to PHCD explaining that it was not financially feasible to develop affordable multi-family rental units on the property.**

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Research Notes

It indicated that according to information obtained from Miami-Dade records the existing home has four bedrooms and three baths. Housing Programs plans to replace kitchen cabinets, bathroom cabinets, all plumbing fixtures, and all electrical fixtures. It will also re-paint and replace the flooring. In necessary it will re-roof the existing house and bring it up to code. After the rehabilitation of the existing home, it plans to sell it to a qualified low-income homebuyer through the Miami-Dade First-time homebuyer program.

BCC Meeting: December 4, 2018**Research Notes****Item No. 5C****File No. 182776 (182642)****Researcher: MF Reviewer: TD**

RESOLUTION APPROVING, AFTER A PUBLIC HEARING, SIGNIFICANT MODIFICATIONS OF BUILDING BETTER COMMUNITIES GENERAL OBLIGATION BOND PROGRAM PROJECTS NO. 358 - "SW 144TH AVENUE LINEAR GREENWAY" TO REDUCE ITS ALLOCATION BY \$230,000.00 AND NO. 119 - "UNINCORPORATED MUNICIPAL SERVICE AREA – LOCAL PARK IMPROVEMENTS" TO INCREASE ITS ALLOCATION BY \$230,000.00, ALL AS IDENTIFIED IN APPENDIX A TO RESOLUTION NO. R-913-04; WAIVING THE PROVISIONS OF IMPLEMENTING ORDER 3-47 REGARDING THE USE OF SURPLUS FUNDS TO FUND BUDGET SHORTFALLS; DIRECTING THE COUNTY MAYOR OR MAYOR'S DESIGNEE TO USE \$230,000.00 OF PROJECT NO. 119 FUNDS FOR RENOVATIONS AND IMPROVEMENTS TO KENDALE LAKES PARK [SEE ORIGINAL ITEM UNDER FILE NO. 182642]

ISSUE/REQUESTED ACTION

Whether the Board should approve, after a public hearing, significant modification of Building Better Communities – General Obligation Bond Program Project No. 358 – “WS 144th Avenue Linear Greenway” to reduce its allocation by \$230,000.00 and Project No. 119 – “Unincorporated Municipal Service Area – Local Park Improvements” to increase its allocation by \$230,000.00 for a new total project allocation of \$2,395,000.00.

APPLICABLE LEGISLATION/POLICY

Resolution No. R-913-04, adopted by the Board on July 20, 2001, provided for holding of General Obligation Bond Special Election in Miami-Dade County on November 2, 2004 with respect to authorization of not exceeding \$680,258,000 General Obligation Bonds of County to construct and improve park and recreational facilities.

<http://intra/gia/matter.asp?matter=042285&file=false&yearFolder=Y2004>

Resolution No. R-959-14, adopted by the Board on November 5, 2014, approved a significant modification of Building Better Communities – General Obligation Bond Program Project No. 119 – “Unincorporated Municipal Service area – Local Park Improvements” – to reduce the allocation by \$835,000.00 and add Project No. 119.1 – “SW 117th Avenue Linear Greenway” with an allocation of \$835,000.00 of surplus funds from Project No. 119.

<http://intra/gia/matter.asp?matter=142165&file=true&yearFolder=Y2014>

Resolution No. R-97-16, adopted by the Board on February 2, 2016, approved a significant modification of Building Better Communities – General Obligation Bond Program Project No. 119 – “Unincorporated Municipal Service Area – Local Park Improvements” to reduce the allocation of \$2,665,000.00 by \$500,000.00, and add Project No. 358 – “SW 144th Avenue Linear Greenway” with an allocation of \$500,000.00 of surplus funds from Project No. 119.

<http://intra/gia/matter.asp?matter=152986&file=true&yearFolder=Y2015>

Implementing Order 3-47 governs the process for allocation of surplus and other funds from Building Better Communities – General Obligation Bond Program.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-47.pdf>

PROCEDURAL HISTORY

Prime Sponsor: Commissioner Joe A. Martinez, District 11

Department/Requester: None

The proposed resolution was considered at the November 14, 2018 Infrastructure and Utilities Committee meeting.

BCC Meeting: December 4, 2018**Research Notes**

Assistant County Attorney Michael Mastrucci read into the record a proposed amendment to correct a scrivener's error, as follows: On the last Whereas Clause on handwritten page 5, the date should be changed to July 25, 2018.

The proposed resolution was forwarded to the BCC with a favorable recommendation, as amended.

ANALYSIS

The proposed resolution is re-allocating \$230,000.00 for renovations and improvements to Kendale Lakes Park, located at 7850 SW 142nd Ave. The impacted Commission District is District 11, represented by Commissioner Joe A. Martinez.

Resolution No. R-913-04, adopted by the Board on July 20, 2001, provided for holding of General Obligation Bond Special Election in Miami-Dade County on November 2, 2004 with respect to authorization of not exceeding \$680,258,000 General Obligation Bonds of County to construct and improve park and recreational facilities. One of the projects approved in this resolution was Project No. 119 – “Unincorporated Municipal Service area – Local Park Improvements,” which had an original allocation of \$3,500,000.00. Below are the projects that have been completed using GOB Project 119 funds:

Park	Amount	Scope
Hammocks Community Park	\$160,000	Playground replacement; Recreation Center renovation; new shelter, site furniture, and water fountain
International Gardens Park	\$14,000	Water fountain
Lago Mar Park	\$108,000	Playground replacement
SW 157 th Avenue Linear Park	\$826,300	Linear park development
Olympic Park	\$263,600	Walkway lighting; water fountain, park and swale improvements
Sun Lakes Park	\$14,900	Water fountain
Tamiami Lakes Park	\$15,100	Water fountain
Westbrook Park	\$388,500	Playground with shade canopy; walkways, grading and drainage
Westwind Lakes Park	\$797,200	Splash pad; soccer field lighting; La Plaza Columbia; signage and landscaping; ADA door for Recreation Center
Total:	\$2,589,100	

*Data provided by PROS on November 9, 2018.

Resolution No. R-959-14, adopted by the Board on November 5, 2014, approved a significant modification of Building Better Communities – General Obligation Bond Program Project No. 119 to reduce the allocation by \$835,000.00 and add Project No. 119.1 – “SW 117th Avenue Linear Greenway” with an allocation of \$835,000.00 of surplus funds from Project No. 119. Project No. 119.1 was intended to fulfill the need for developed and improved greenways to be used for passive park purposes in District 11, including a greenway along SW 157th Avenue between Bird Road/SW42nd Street and SW 59th Terrace.

Resolution No. R-97-16, adopted by the Board on February 2, 2016, approved a significant modification of Building Better Communities – General Obligation Bond Program Project No. 119 – “Unincorporated Municipal Service Area – Local Park Improvements” to reduce the allocation of \$2,665,000.00 by \$500,000.00, and add Project No. 358 – “SW 144th Avenue Linear Greenway” with an allocation of \$500,000.00 of surplus funds from Project No. 119. Resolution No. R-97-16 was sponsored by then District 11 commissioner Juan Zapata, in furtherance of Commissioner Zapata’s West End Connectivity Master Plan. Project 358 was intended to install a 10’ shared-use path along the west side of the SW 144 Avenue canal from SW 42 Street to SW 9 Terrace. This project includes construction of bicycle/pedestrian ramps at SW 42nd Street, SW 26th Street and SW 9th Street and installation of pedestrian crossing control devices at SW 26th Street. This path will run parallel to a local low speed street with a

BCC Meeting: December 4, 2018
Research Notes

canal running along the east side, close to Tree Island Park & Preserve and G. Holmes Braddock High School. Segment length: approximately 2 miles.

To date, the funds allocated to Project 358 have not been spent. The proposed resolution seeks the Board's approval of a significant modification of Project No. 358 to reduce its allocation by \$230,000.00 for a new total allocation of \$270,000.00; and to approve a significant modification of Project No. 119 to increase its allocation by \$230,000.00 for a new total allocation of \$2,395,000.00. It further directs the County Mayor to use \$230,000.00 of Project No. 119 funds for renovations and improvements to Kendale Lakes Park, located at 7850 SW 142nd Ave.



ADDITIONAL INFORMATION

On November 2, 2004, the voters of Miami-Dade County approved the \$2.9 billion Building Better Communities Bond Program which allows the County to issue long-term bonds to fund more than 300 neighborhood and regional capital projects to be completed over the next 15 years.

<https://www.miamidade.gov/bondprogram/building-better-communities.asp>

DEPARTMENT INPUT

The Office of the Commission Auditor posed the following question to the Parks, Recreation and Open Spaces Department, and received the following answer:

- Please explain the reasons the funds allocated to Project 358 have not been spent, to-date. **At the February 2, 2016 Board of County Commissioners meeting, Resolution No. R-97-16, was approved, sponsored by District 11 commissioner Juan Zapata. R-97-16 moved \$500,000 of funds from GOB Project 119 to project 358, in furtherance of Commissioner Zapata's West End Connectivity Master Plan. A previous cost estimate was prepared for project 358, SW 144 Avenue Linear Greenway, in the amount of \$734,000. Install a 10' shared use path along the west side of the SW 144 Avenue canal from SW 42 Street to SW 9 Terrance. This project includes construction of bicycle/pedestrian ramps at SW 42nd Street, SW 26th Street and SW 9th Street and installation of pedestrian crossing control devices at SW 26th Street. This path will run parallel to a local low speed street with a canal running along the east side, close to Tree Island Park & Preserve and G. Holmes Braddock High School. Segment length: approximately 2 miles. Project 358 has \$500,000 of available funding.**

BCC Meeting: December 4, 2018
Research Notes

Item No. 5D
File No. 182498

Researcher: MF Reviewer: TD

RESOLUTION DECLARING SURPLUS ONE COUNTY-OWNED PROPERTY (FOLIO NO. 16-7824-014-0450) LOCATED IN FLORIDA CITY, FLORIDA AND REVISING THE INVENTORY LIST OF REAL PROPERTY, AFTER A PUBLIC HEARING, TO INCLUDE SUCH PROPERTY IN ACCORDANCE WITH SECTION 125.379(1), FLORIDA STATUTES; AUTHORIZING CONVEYANCE, PURSUANT TO SECTION 125.379(2), FLORIDA STATUTES, OF SUCH PROPERTY TO THE FLORIDA CITY COMMUNITY REDEVELOPMENT AGENCY, AT A PRICE OF \$10.00, FOR THE PURPOSE OF DEVELOPING SUCH PROPERTY WITH AFFORDABLE MULTI-FAMILY RENTAL HOUSING OR AN AFFORDABLE SINGLE FAMILY HOME TO BE RENTED OR SOLD, RESPECTIVELY, TO VERY LOW- LOW- OR MODERATE INCOME HOUSEHOLDS; AUTHORIZING THE CHAIRPERSON OR VICE-CHAIRPERSON OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE A COUNTY DEED; AND AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO TAKE ALL ACTION NECESSARY TO ENFORCE THE PROVISIONS SET FORTH IN SUCH COUNTY DEED AND TO ENSURE PLACEMENT OF APPROPRIATE SIGNAGE

ISSUE/REQUESTED ACTION

Whether the Board should authorize conveyance of property located at 988 NW 12th Street, Florida City to the Florida City Redevelopment Agency, at a price of \$10.00, for the purpose of developing such property with affordable multi-family rental housing or an affordable single-family home to be rented or sold, respectively, to very low, low or moderate income households.

APPLICABLE LEGISLATION/POLICY

Section 17-121 of the Miami-Dade County Code relates to the Infill Housing Initiative Program, whose purpose is to increase the availability of affordable homes for very low, low and moderate income persons, maintain a stock of affordable housing, redevelop urban neighborhoods by eliminating the blight of vacant lots and dilapidated or abandoned properties, to equitably distribute homeownership opportunities within the Infill Target Areas, and generate payment of ad valorem taxes.

https://library.municode.com/fl/miami_dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH17HO_ARTVIINHAIN_S17-121TIPU

Implementing Order No. 3-44 establishes the process for the implementation and management of the Infill Housing Initiative Program (Infill Program) for Miami-Dade County, whereby the procedures are established to carry out the goals of the Infill Program.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-44.pdf>

Miami-Dade County Administrative Order No. 8-4 states that the authority to sell, lease or otherwise dispose of County-owned real property lies solely with the Board of County Commissioners. Before action is taken on any proposed sale or lease of County-owned real property, unless expressly excluded herein, a recommendation will be requested from the Planning Advisory Board, to indicate whether such proposal is in the public interest and also recommending proper land use classification, if applicable.”

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/AO8-4.pdf>

Section 125.379(1) Florida Statutes requires each County to prepare an inventory list at least every three years of all real County properties that are appropriate for use as affordable housing and further allows the governing body of the County to revise the inventory list upon conclusion of a public hearing held before the governing body.

http://www.leg.state.fl.us/statutes/index.cfm?mode=View%20Statutes&SubMenu=1&App_mode=Display_Statute&Search_String=125.379&URL=0100-0199/0125/Sections/0125.379.html

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Research Notes

Section 125.379(2) Florida Statutes prescribes the County's authority as to the County properties identified as affordable housing.

http://www.leg.state.fl.us/statutes/index.cfm?mode=View%20Statutes&SubMenu=1&App_mode=Display_Statute&Search_String=125.379&URL=0100-0199/0125/Sections/0125.379.html

Section 125.38 of the Florida Statutes states that "[i]f the United States, or any department or agency thereof, the State or any political subdivision or agency thereof, or any municipality of this State, or corporation or other organization not for profit which may be organized for the purposes of promoting community interest and welfare, should desire any real or personal property that may be owned by any County of this State or by its board of county commissioners, for public community interest and welfare, then the United States, or any department or agency thereof, State or such political subdivision, agency, municipality, corporation or organization may apply to the board of county commissioners for a conveyance or lease of such property.

http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&URL=0100-0199/0125/Sections/0125.38.html

Section 125.411 Florida Statutes relates to deeds of conveyance of lands

http://www.leg.state.fl.us/statutes/index.cfm?mode=View%20Statutes&SubMenu=1&App_mode=Display_Statute&Search_String=125.411&URL=0100-0199/0125/Sections/0125.411.html

Miami-Dade County Code, Section 2-8.6.5 governs the purchase, sale and lease of real property.

https://library.municode.com/fl/miami_dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.6.5PUSALEREPR

Resolution No. R-376-11, adopted on May 3, 2011, directs that any resolution authorizing the rehabilitation, improvement or conveyance of County-owned real property appropriate for or to be used as affordable housing shall include detailed information on the property and the County's investment and future control.

<https://www.miamidade.gov/cob/library/Registry/Resolutions/Board-of-County-Commissioners/2011/R-376-11.pdf>

Resolution No. R-333-15, adopted April 21, 2015, establishes County policy to require disclosure of market value or market rental in legislative items authorizing the conveyance or lease of County-owned property to promote public disclosure and fiscal responsibility.

<https://www.miamidade.gov/cob/library/Registry/Resolutions/Board-of-County-Commissioners/2015/R-333-15.pdf>

Resolution No. R-979-17, adopted on November 7, 2017, declared the County properties at issue in the proposed resolution surplus and added such properties to the County's inventory list of affordable housing sites.

<https://www.miamidade.gov/cob/library/Registry/Resolutions/Board-of-County-Commissioners/2017/R-979-17.pdf>

Resolution No. R-974-09, adopted on July 21, 2009, directs that any resolution authorizing the execution of instruments creating a County interest in real property shall require such instruments to be recorded in the public records of Miami-Dade County.

<https://www.miamidade.gov/cob/library/Registry/Resolutions/Board-of-County-Commissioners/2009/R-974-09.pdf>

Resolution No. R-380-17, adopted by the Board on April 4, 2017, established the policy requiring the County Mayor to provide written notification to the District Commissioner in which the County-owned property lies no less than four weeks prior to placing any item on the agenda requesting approval of the sale, lease or surplus of County-owned property.

<http://intra/gia/matter.asp?matter=170414&file=true&yearFolder=Y2017>

The Public Housing and Community Development Department oversees the Infill Housing Initiative Program and has developed guidelines for the administration of the program. The guidelines summarize the infill development process and requirements to be followed by developers.

<http://www.miamidade.gov/housing/library/guidelines/infill/infill-housing.pdf>

BCC Meeting: December 4, 2018
Research Notes

PROCEDURAL HISTORY

Prime Sponsor: Commissioner Dennis C. Moss, District 9

Department/Requester: None

The proposed resolution was considered at the November 19 Housing and Social Services Committee meeting. It was forwarded to the BCC with a favorable recommendation.

ANALYSIS

On March 23, 2018, the Florida City Community Redevelopment Agency (CRA) submitted an application to the County Commissioner of District 9 requesting that it be conveyed one County-owned vacant property for the purpose of having the property developed with affordable multi-family rental housing or an affordable single-family home housing by a developer competitively selected by the CRA.

According to the letter received from the CRA, the property is located at 988 N.W. 12th Street in Florida City. A four-unit apartment building on this property was demolished by the City through the County's Unsafe Structure Board process. The property is currently zoned for multi-family housing and the CRA would prefer to secure a developer to build affordable multi-family housing there. The property size would support a duplex or triplex. The CRA also desires to have the option of conveying the property to a developer/builder for a single-family house should that opportunity arise. In the event that the property is to be developed with multi-family housing, the CRA requests to be given three years to complete the projects. However, if the property is to be developed with a single family home, the CRA requests to be given two years to complete the project, as required by the Miami-Dade Infill Housing Initiative Program.

The property has not yet been declared surplus and has not been included on the County's inventory list of affordable housing sites as required by Section 125.379(1) of the Florida Statutes.

The proposed resolution seeks the Board's authorization to declare surplus one County-owned property located in Florida City, and revise the Inventory List of Real Property, after a public hearing, to include such property in accordance with Section 125.379(1) of the Florida Statutes. Further, the proposed resolution seeks the Board's authorization to convey, pursuant to Section 125.379(2) of the Florida Statutes, of such property to the Florida City Redevelopment Agency, at a price of \$10.00, for the purpose of developing such property with affordable multi-family rental housing or an affordable single-family home to be rented or sold, respectively, to very low, low or moderate income households. Such conveyance of the property to the CRA would further the purpose of making affordable housing available to needy households in accordance with the Infill Program.

The purpose of the Infill Housing Program is to increase affordable homes for very low, low, and moderate income persons and households; maintain a stock of affordable housing; redevelop urban neighborhoods by eliminating the blight of vacant, dilapidated or abandoned properties; equitably distribute homeownership opportunities within the Infill Target Areas, and generate payment of ad valorem taxes. Between January 1, 2017 and December 12, 2017, 27 homes were sold under the Infill Housing Program.

<https://www.miamidade.gov/housing/library/guidelines/infill/infill-housing.pdf>

BCC Meeting: December 4, 2018
Research Notes

Below is an aerial view of the property located at 988 NW 12th Street, Florida City on a 8.092 sq. ft. lot:



The proposed conveyance will save the County from monitoring the property. In addition, it will save the County lawn maintenance costs of approximately \$353.00 annually. Also, the newly-renovated home will generate higher real estate taxes for the County.

ADDITIONAL INFORMATION

Infill Housing Homebuyer Requirements can be found at the below link:

<http://www.miamidade.gov/housing/infill-housing-homebuyers.asp>

The Florida City Community Redevelopment Agency was created jointly by the City of Florida City and Miami-Dade County in 1995. The purpose was to assist the City in the redevelopment of a defined Community Redevelopment Area. This area has been modified once in 2009. The CRA provides needed infrastructure to businesses desiring to locate with the Community Redevelopment Area. Projects in the past have funded water and sewer lines, street upgrades, sidewalks and handicap access, deceleration lanes, and landscaping. The CRA will sunset in 2024.

<http://www.floridacityfl.gov/cra/>

BCC Meeting: December 4, 2018
Research Notes

DEPARTMENT INPUT

The Office of the Commission Auditor posed the following question to the Public Housing and Community Development Department, and received the following answer:

- Please provide information on the success of the Infill Program. How many units has the program completed? How many are in construction? How many families are housed thanks to this program? **Between January 1, 2017 and December 12, 2017, 27 homes were sold under the Infill Housing Program.**

BCC Meeting: December 4, 2018

Research Notes

Item No. 7A
File No. 182481

Researcher: JFP Reviewer: TD

ORDINANCE RELATING TO PARKING VIOLATION FINES AND COSTS; DELETING SECTION 30-388.21 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA; AMENDING SECTIONS 30-388.32 AND 30-450 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA; INCREASING CERTAIN FINES AND COSTS ASSOCIATED WITH PARKING VIOLATIONS; AND MAKING TECHNICAL CHANGES; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

ISSUE/REQUESTED ACTION

Whether the Board should amend the Code of Miami-Dade County to increase certain fines and costs associated with parking violations.

APPLICABLE LEGISLATION/POLICY

Section 30-388.21 of the Code of Miami-Dade County establishes a penalty for violation of Sections 30-388.9 to 30-388.10 related to: unattended vehicles; stopping engine, setting brakes, parking on hill; and obstruction of traffic by parking.

https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIIICOR_CH30TRMOVE_ARTIINGE_S30-388.21PEVISE30-388.930-388.10

Section 30-388.32 of the Code of Miami-Dade County specifies penalties for particular parking violations.

https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIIICOR_CH30TRMOVE_ARTIINGE_S30-388.32PEVIAR

Section 30-450 of the Code of Miami-Dade County specifies the penalty for misuse of specially marked parking spaces.

https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIIICOR_CH30TRMOVE_ARTIAPASPPETRYOCHST_S30-450PEMISPMAPASP

PROCEDURAL HISTORY

Prime Sponsor: Commissioner Sally A. Heyman, District 4

Department/Requester: None

This item was deferred at the request of the item sponsor at the November 8, 2018 BCC meeting.

Prior to traveling to Board for consideration, the item was heard at the October 18, 2018 Public Safety and Health Committee meeting, where its substitute received a favorable recommendation to move forward to the BCC. The Substitute removes provisions setting aside a portion of costs for a Parking System Trust Fund and for the Clerk's Service Enhancement Trust Fund and makes a technical change.

ANALYSIS

The proposed ordinance amends the Code of Miami-Dade County to increase certain fines and costs associated with parking violations. Based on the current levels of citations issued, overall revenues to the municipalities and Clerk's Office are expected to increase between \$4.4 million to \$8 million. The current fine structure has been in place for at least the last 30 years, and is at the lowest levels in the entire state. Even with these increases, the Miami-Dade County fine structure will still be among the lowest in the state. All penalties are civil in nature and never criminal.

BCC Meeting: December 4, 2018

Research Notes

The item proposes deleting Sec. 30-388.21 of the County Code, which establishes a penalty for violation of Sections 30-388.9 to 30-388.10, related to unattended vehicles, and obstruction of traffic by parking, respectively. The language proposed for removal reads as follows:

All violations of Sections 30-388.9 to and including 30-388.10 [sic] shall be punishable by a fine not to exceed two hundred fifty dollars (\$250.00) or imprisonment not to exceed thirty (30) days in the County Jail, or both, in the discretion of the County Judge.

The below underlined language will be added to the Code Section, while language with strikethroughs will be deleted.

Section 30-388.32 of the County Code					Proposed changes to Section 30-388.32 of the County Code				
(a) Violations of this article shall be punishable by the fine indicated below:					(a) Violations of this article shall be punishable by the fine indicated below:				
Schedule of Parking Fines and Costs					Schedule of Parking Fines and Costs				
Section No.	Initial Fine	Fine After 30 Days	Costs After 30 Days	Offense Charged	Section No.	Initial Fine	Fine After 30 Days	Costs After 30 Days	Offense Charged
30-367	\$33.00	\$43.00	\$14.00	Parking without valid license plate	30-367	<u>\$47.00</u>	<u>\$57.00</u>	<u>\$16.00</u>	Parking without valid license plate
30-378	18.00	31.00	14.00	Parking after violation shows on meter	30-378(a)	<u>\$32.00</u>	<u>\$42.00</u>	<u>\$16.00</u>	Parking after violation shows on meter
30-378	18.00	31.00	14.00	Parking continuously in excess of maximum time permitted on meter	30-378(b)	<u>\$32.00</u>	<u>\$42.00</u>	<u>\$16.00</u>	Parking continuously in excess of maximum time permitted on meter
30-378	18.00	31.00	14.00	Parking for a period longer than designated on meter giving notice thereof	30-378(c)	<u>\$32.00</u>	<u>\$42.00</u>	<u>\$16.00</u>	Parking for a period longer than designated on meter giving notice thereof
30-378	18.00	31.00	14.00	Parking improperly by not parking wholly within meter parking space	30-378(d)	<u>\$25.00</u>	<u>\$38.00</u>	<u>\$16.00</u>	Parking improperly by not parking wholly within meter parking space
30-379	23.00	28.00	14.00	Parking improperly by not having front of vehicle next to meter or by making	30-379	<u>\$25.00</u>	<u>\$38.00</u>	<u>\$16.00</u>	Parking improperly by not having front of vehicle next to meter or by making meter not visible from street

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				meter not visible from street						
30-388.3	28.00	33.00	14.00	Prohibited at all times in certain places	30-388.3	\$42.00	\$52.00	\$16.00	Prohibited at all times in certain places	
30-388.4	28.00	33.00	14.00	Prohibited at all times on certain streets	30-388.4	\$42.00	\$52.00	\$16.00	Prohibited at all times on certain streets	
30-388.5	28.00	33.00	14.00	Prohibited during certain hours on certain streets	30-388.5	\$42.00	\$52.00	\$16.00	Prohibited during certain hours on certain streets	
30-388.6	23.00	28.00	14.00	Parking longer than time designated on signs on certain streets	30-388.6	\$42.00	\$52.00	\$16.00	Parking longer than time designated on signs on certain streets	
30-388.7	23.00	28.00	14.00	Parking in other than parallel position on two-way roadway	30-388.7	\$42.00	\$52.00	\$16.00	Parking in other than parallel position on two-way roadway	
30-388.7	23.00	28.00	14.00	Parking vehicle more than 12 inches from curb or edge of roadway	30-388.7	\$42.00	\$52.00	\$16.00	Parking vehicle more than 12 inches from curb or edge of roadway	
30-388.7	23.00	28.00	14.00	Parking vehicle in direction opposite to authorized traffic movement	30-388.7	\$42.00	\$52.00	\$16.00	Parking vehicle in direction opposite to authorized traffic movement	
30-388.8	23.00	28.00	14.00	Moving other person's parked vehicle without authority	30-388.8	\$42.00	\$52.00	\$16.00	Moving other person's parked vehicle without authority	
30-388.9	28.00	33.00	14.00	Leaving vehicle, except delivery vehicle, for 5 minutes unattended without stopping engine and removing ignition key	30-388.9	\$42.00	\$52.00	\$16.00	Leaving vehicle, except delivery vehicle, for 5 minutes unattended without stopping engine and removing ignition key	
30-388.9	28.00	33.00	14.00	Leaving unattended vehicle improperly on grade	30-388.9	28.00	33.00	14.00	Leaving unattended vehicle improperly on grade	
					30-388.10	\$120.00	\$150.00	\$16.00	Parking so as to obstruct traffic on street	

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<u>30-388.10</u>	28.00	33.00	14.00	Parking so as to obstruct traffic on street	<u>30-388.11</u>	<u>\$120.00</u>	<u>\$150.00</u>	<u>\$16.00</u>	Hazardous parking on street or highway outside municipality
<u>30-388.11</u>	28.00	33.00	14.00	Hazardous parking on street or highway outside municipality	<u>30-388.12</u>	33.00	43.00	14.00	Willfully obstructing street by impeding traffic or endangering movement of vehicles or pedestrians
<u>30-388.12</u>	33.00	43.00	14.00	Willfully obstructing street by impeding traffic or endangering movement of vehicles or pedestrians	<u>30-388.13</u>	<u>\$120.00</u>	<u>\$150.00</u>	<u>\$16.00</u>	Unlawful parking or obstructing traffic in alley
<u>30-388.13</u>	28.00	33.00	14.00	Unlawful parking or obstructing traffic in alley	<u>30-388.14</u>	<u>\$42.00</u>	<u>\$52.00</u>	<u>\$16.00</u>	Parking more than half-hour during night hours prohibited by sign
<u>30-388.14</u>	28.00	33.00	14.00	Parking more than half-hour during night hours prohibited by sign	<u>30-388.16</u>	<u>\$42.00</u>	<u>\$52.00</u>	<u>\$16.00</u>	Parking adjacent to school when prohibited by sign
<u>30-388.16</u>	28.00	33.00	14.00	Parking adjacent to school when prohibited by sign	<u>30-388.17</u>	<u>\$42.00</u>	<u>\$52.00</u>	<u>\$16.00</u>	Parking on narrow street when prohibited by sign
<u>30-388.17</u>	28.00	33.00	14.00	Parking on narrow street when prohibited by sign	<u>30-388.18</u>	<u>\$42.00</u>	<u>\$52.00</u>	<u>\$16.00</u>	Parking on left hand side of one-way street when prohibited by sign
<u>30-388.18</u>	28.00	33.00	14.00	Parking on left hand side of one-way street when prohibited by sign	<u>30-388.19</u>	<u>\$42.00</u>	<u>\$52.00</u>	<u>\$16.00</u>	Parking on left hand side of one-way roadway of street with 2 or more roadways
<u>30-388.19</u>	28.00	33.00	14.00	Parking on left hand side of one-way roadway of street with 2 or more roadways	<u>30-388.20</u>	<u>\$120.00</u>	<u>\$150.00</u>	<u>\$16.00</u>	Parking near hazardous or congested places
<u>30-388.20</u>	28.00	33.00	14.00	Parking near hazardous or congested places	<u>30-388.23</u>	<u>\$42.00</u>	<u>\$52.00</u>	<u>\$16.00</u>	Parking in passenger curb loading zone
<u>30-388.23</u>	23.00	28.00	14.00	Parking in passenger curb loading zone	<u>30-388.23</u>	<u>\$42.00</u>	<u>\$52.00</u>	<u>\$16.00</u>	Using passenger curb loading zone for more than 5 minutes to load or unload passengers

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30-388.23	23.00	28.00	14.00	Using passenger curb loading zone for more than 5 minutes to load or unload passengers
30-388.24	23.00	28.00	14.00	Parking in freight curb loading zone
30-388.24	23.00	28.00	14.00	Using freight curb loading zone for more than 30 minutes
30-388.25	23.00	28.00	14.00	Parking in restricted parking zone
30-388.26	23.00	28.00	14.00	Bus or taxicab parked in business district other than at bus stop or taxicab stand, respectively
30-388.27	23.00	28.00	14.00	Parking in bus stop or taxicab stand
30-388.29	23.00	28.00	14.00	Improper angle parking
30-388.30	23.00	28.00	14.00	Loading or unloading at angle to curb without required permit
30-388.31	23.00	28.00	14.00	Parking truck of 1 ton or more in residential area for more than 1 hour

(b) Reduced fine schedule for persons pleading guilty by mail: Upon a finding that it will further the interests of justice and promote judicial economy, the Chief Judge may, by administrative order, reduce the fines prescribed in subsection (a) of this section.

(c) Except as set forth in subsection (a), above, Section 30-447, and Section 30-292, all violations of ordinances and statutes regulating, prohibiting or otherwise controlling the parking of motor vehicles shall be punished by a fine not to exceed thirty dollars (\$30.00), plus the surcharge provided in subsection (g) and, after

30-388.24	<u>\$75.00</u>	<u>\$100.00</u>	<u>\$16.00</u>	Parking in freight curb loading zone
30-388.24	<u>\$75.00</u>	<u>\$100.00</u>	<u>\$16.00</u>	Using freight curb loading zone for more than 30 minutes
30-388.25	<u>\$32.00</u>	<u>\$42.00</u>	<u>\$16.00</u>	Parking in restricted parking zone
30-388.26	<u>\$42.00</u>	<u>\$52.00</u>	<u>\$16.00</u>	Bus or taxicab parked in business district other than at bus stop or taxicab stand, respectively
30-388.27	<u>\$42.00</u>	<u>\$52.00</u>	<u>\$16.00</u>	Parking in bus stop or taxicab stand
30-388.29	<u>\$42.00</u>	<u>\$52.00</u>	<u>\$16.00</u>	Improper angle parking
30-388.30	<u>\$42.00</u>	<u>\$52.00</u>	<u>\$16.00</u>	Loading or unloading at angle to curb without required permit
30-388.31	<u>\$42.00</u>	<u>\$52.00</u>	<u>\$16.00</u>	Parking truck of 1 ton or more in residential area for more than 1 hour

(b) Reduced fine schedule for persons pleading guilty by mail: Upon a finding that it will further the interests of justice and promote judicial economy, the Chief Judge may, by administrative order, reduce the fines prescribed in subsection (a) of this section.

(c) Except as set forth in subsection (a), above, Section 30-447, and Section 30-292(1)(a)(12), all violations of ordinances and statutes regulating, prohibiting or otherwise controlling the parking of motor vehicles shall be punished by a fine not to exceed ~~thirty dollars (\$30.00)~~ \$42.00, plus the surcharge provided in subsection (g) and, after thirty (30) days, the imposition of late penalties in the amount of ~~twenty three dollars (\$23.00)~~ \$10.00 plus costs in the amount of \$16.00. All fines and costs collected pursuant to this chapter are to be distributed in accordance with this chapter, unless otherwise provided by ~~ordinance, state statute, including for the provision of the Clerk of the Court's services at the district/satellite courts or administrative order of the Chief Judge.~~

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thirty (30) days, the imposition of late penalties in the amount of twenty-three dollars (\$23.00) to be distributed in accordance with this chapter, unless otherwise provided by ordinance, statute, or administrative order of the Chief Judge.

(d) In addition to the fines and costs referred to in subsection (a), upon a finding of guilty after trial, the Court shall assess court costs against the guilty party.

(e) The Chief Judge may, by administrative, order, designate and specially set aside five dollars (\$5.00) for each assessment of costs referred to in subsection (a) for the establishment of a Parking System Trust Fund and a Court Facility Trust Fund. Three dollars (\$3.00) shall be placed in the Parking System Trust Fund and the remaining two dollars (\$2.00) shall be placed in the Court Facility Trust Fund. The Chief Judge and the Clerk of the Court may authorize expenditure to these funds for maintenance and enhancement of the Parking Violations Bureau and court facilities.

(f) The Clerk of the Courts may designate and specially set aside four dollars (\$4.00) for each assessment of costs referred to in subsection (a) for the establishment of the Clerk's Service Enhancement Trust Fund which shall be used for the maintenance and enhancement of the functions of the Clerk.

(g) A surcharge of four dollars (\$4.00) is imposed on parking fines and monies collected shall be placed in the School Crossing Guard Trust Fund as authorized by Section 316.660(4)(c), Florida Statutes.

(d) In addition to the fines and costs referred to in subsection (a), upon a finding of guilty after trial, the Court shall assess court costs against the guilty party.

~~(e) The Chief Judge may, by administrative, order, designate and specially set aside five dollars (\$5.00) for each assessment of costs referred to in subsection (a) for the establishment of a Parking System Trust Fund and a Court Facility Trust Fund. Three dollars (\$3.00) shall be placed in the Parking System Trust Fund and the remaining two dollars (\$2.00) shall be placed in the Court Facility Trust Fund. The Chief Judge and the Clerk of the Court may authorize expenditure to these funds for maintenance and enhancement of the Parking Violations Bureau and court facilities.~~

~~(f) The Clerk of the Courts may designate and specially set aside four dollars (\$4.00) for each assessment of costs referred to in subsection (a) for the establishment of the Clerk's Service Enhancement Trust Fund which shall be used for the maintenance and enhancement of the functions of the Clerk.~~

~~(g)~~ (e) In addition to the fines and costs referred to in subsection (a), a ~~A~~ surcharge of four dollars (\$4.00) is imposed on parking fines for the purpose of funding school crossing guard programs. The ~~and~~ monies collected shall be placed in the School Crossing Guard Trust Fund as authorized by Section 316.660(4)(c), Florida Statutes.

Section 30-450 of the County Code

Sec. 30-450. - Penalty for misuse of specially marked parking spaces.

It is unlawful for any person to stop, stand, or park a vehicle within any parking space designated for persons transporting young children and strollers, unless such vehicle displays a parking permit decal issued pursuant to administrative order, and such vehicle is transporting

Proposed changes to Section 30-450 of the County Code

Sec. 30-450. - Penalty for misuse of specially marked parking spaces.

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a child aged two (2) years or less; provided, however, physically handicapped and/or disabled persons displaying a valid handicapped parking permit shall be permitted to utilize parking spaces designated for persons transporting young children and strollers. Whenever a law enforcement officer or a parking enforcement specialist finds a vehicle in violation of this section, that officer or enforcement specialist shall:

- (1) Have the vehicle in violation removed to any lawful parking space or facility or require the operator or other person in charge of the vehicle immediately to remove the unauthorized vehicle from the parking space. Whenever any vehicle is removed by a law enforcement officer, parking enforcement specialist, or agency to a storage lot, garage, or other safe parking space, the cost of such removal and parking shall be a lien against the vehicle, or

- (2) Charge the motor vehicle owner in violation with a noncriminal traffic infraction.

(a) Whenever evidence shall be presented in any court of the fact that any automobile, truck, or other vehicle was found to be parked in a specially designated parking space in violation of this section, it shall be prima facie evidence that the vehicle was parked and left in the space by the person, firm, or corporation in whose name the vehicle is registered and licensed according to the records of the Division of Motor Vehicles.

(b) Violators of this article shall be punished by the maximum fine for a non-moving violation pursuant to Chapter 318, Florida Statutes.

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- (2) Charge the motor vehicle owner in violation with a noncriminal traffic infraction.

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(b) Violators of this article shall be punished by ~~the maximum a fine for a non-moving violation pursuant to Chapter 318, Florida Statutes~~ of \$48.00.

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Item No. 8F1

File No. 182797 (182542)

Researcher: MF Reviewer: TD

RESOLUTION APPROVING A CONTRACT FOR SALE AND PURCHASE IN THE AMOUNT OF \$1,315,000.00 BETWEEN EARL M. FOSTER AND NANCY R. FOSTER, AS SELLERS, AND MIAMI-DADE COUNTY, AS BUYERS, FOR APPROXIMATELY 12,900 SQUARE FEET OF DEVELOPED LAND CONTAINING AN OFFICE BUILDING OF 5,792 SQUARE FEET LOCATED AT 7241 SW 168 STREET, PALMETTO BAY, FLORIDA, AND AUTHORIZING THE EXPENDITURE OF UP TO \$20,000.00 FOR CLOSING COSTS TO BE FUNDED FROM BUILDING BETTER COMMUNITIES GENERAL OBLIGATION BOND PROGRAM PROJECT NO. 28- "CHARLES DEERING ESTATE"; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE THE CONTRACT FOR SALE AND PURCHASE, EXERCISE ALL RIGHTS CONFERRED THEREIN, TAKE ALL OTHER ACTIONS NECESSARY TO EFFECTUATE SAID PURCHASE; AND ACCEPTING CONVEYANCE OF PROPERTY BY WARRANTY DEED; AND DIRECTING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO RECORD SUCH DEED [SEE ORIGINAL ITEM UNDER FILE NO. 182542]

ISSUE/REQUESTED ACTION

Whether the Board should approve a contract for sale and purchase in the amount of \$1,315,000.00 plus closing costs of \$20,000 between Earl M. Foster and Nancy R. Foster, as sellers, and Miami-Dade County, as buyers, for approximately 12,900 square feet of developed land containing an office building of 5,792 square feet located at 7241 SW 168th Street, Palmetto Bay.

APPLICABLE LEGISLATION/POLICY

Miami-Dade County Code, Section 2-8.6.5, governs the purchase, sale and lease of real property.

<https://library.municode.com/fl/miami> -

[dade county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.6.5PUSALEREPR](https://library.municode.com/fl/miami-dade-county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.6.5PUSALEREPR)

Resolution No. R-913-04, adopted by the Board on July 20, 2004, provided for holding of General Obligation Bond Special Election in Miami-Dade County, on November 2, 2004, with respect to authorization of not to exceed \$680,258,000 General Obligation Bonds of the County to construct and improve park and recreational facilities.

<http://intra/gia/matter.asp?matter=042285&file=false&yearFolder=Y2004>

Resolution No. R-974-09, adopted by the Board on July 21, 2009, directs that any resolution authorizing the execution of instruments creating a County interest in real property shall require such instruments to be recorded in the public records of Miami-Dade County and attached by the Clerk of the Board to the authorizing resolution.

<http://intra/gia/matter.asp?matter=091900&file=true&yearFolder=Y2009>

Resolution No. R-963-18, adopted by the Board on October 2, 2018, approved a significant modification to Building Better Communities – General Obligation Bond Program Project No. 28 – “Charles Deering Estate” as identified in Appendix to Resolution No. R-913-04, after a public hearing.

<http://intra/gia/matter.asp?matter=181983&file=true&yearFolder=Y2018>

Resolution No. R-953-12, adopted by the Board on November 8, 2012, directs the County Mayor to consider and analyze whether a vacant parcel of land that is for sale and is adjacent to a park should be purchased by the County to expand such park and, if so, to attempt to acquire the parcel.

<http://intra/gia/matter.asp?matter=122011&file=true&yearFolder=Y2012>

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PROCEDURAL HISTORY

Prime Sponsor: Daniella Levine Cava, District 8

Department/Requester: Internal Services

The proposed resolution was considered at the November 14, 2018 Infrastructure and Utilities Committee meeting.

Assistant County Attorney Michael Mastrucci read the following proposed amendments into the record: (1) to delete language in the Mayor's memorandum and resolution requiring a two-thirds vote of the Board members present, pursuant to Florida Statutes, Section 125.355, since that Statute is no longer applicable; and (2) to add a sentence to the Fiscal Impact Statement to reflect the two updated appraisals, dated November 3, 2018 and November 8, 2018, appraising the property at \$1,335,000.00 and 1,320,000.00; and (3) to attach the updated appraisals to the Mayor's memorandum.

Assistant County Attorney Mastrucci explained that when the proposed resolution was initially brought forward the appraisals that had been conducted triggered the applicability of Florida Statutes, Section 125.355; however, because of the updated appraisals that lowered the value of the property, the Statute was no longer applicable.

Responding to Commissioner Martinez' question regarding the appraised value of the property, Ms. Tara Smith, Director, Internal Services Department, noted one appraisal, dated March 23, 2017, valued the property at \$1,210,000.00 and the other, also dated March 23, 2017, valued the property at \$1,315,000.00.

Assistant County Attorney Mastrucci clarified that according to Florida Statutes, Section 125.355, if the sale price is more than the average of two appraisals, it has to be approved by a two-thirds vote of the Board members present.

The proposed resolution was forwarded to the BCC with a favorable recommendation, as amended.

ANALYSIS

The proposed resolution seeks the Board's authorization of a Contract for Sale and Purchase between the County, as Buyer, and Earl and Nancy Foster, as Sellers, for approximately 12,900 square feet of developed land containing an office building of 5,792 square feet located at 7241 SW 168 Street, Palmetto Bay, Florida, in the amount of \$1,315,000 plus \$20,000 in closing costs. The office building will be utilized by Parks, Recreation and Open Spaces for the use of administrative offices, which will increase space within the historic structure and visitor's center.

The item was amended at the November 14, 2018 Infrastructure and Utilities Committee meeting to (1) delete language in the Mayor's memorandum and resolution requiring a two-thirds vote of the Board members present, pursuant to Florida Statute 125.355; and (2) provide two updated appraisals, dated November 3, 2018 and November 8, 2018, appraising the property at \$1,335,000.00 and 1,320,000.00.

Resolution No. R-913-04, adopted by the Board on July 20, 2018, approved the holding of a special election to authorize the issuance of General Obligation Bonds of the County in an amount not to exceed \$680,258,000. Proceeds from the Bonds were to be used for various, unfunded capital projects, including Project No. 28, "Charles Deering Estate". On November 2, 2004, voters approved the referendum to fund more than 300 capital improvement projects over the next 15 to 20 years throughout the County.

The Charles Deering Estate is a 454-acre metropolitan and heritage park located within Commission District 8. The estate receives approximately 75,000 visitors per year. The original project comprised area-wide improvements including rehydration; south addition improvements, fencing, vehicular and pedestrian circulation; and landscaping.

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Resolution No. R-963-18, adopted by the Board on October 2, 2018, approved a significant modification to the project authorizing the use of Bond Program funding to acquire a 12,900 sq. ft. property adjacent to the park that includes a 5,792 sq. ft. building and on-site parking.

Deering Estate Administrative and staff offices are currently located in historic buildings (Richmond Cottage - special events staff; Carriage House - learning program and naturalist staff; Stone House - the director of the Deering Estate and administrative staff). The intent is to relocate the staff located in the historic buildings as well as program staff currently located in the environmental welcome center to:

- open up additional interpretive space for exhibits and visitor programming;
- reduce wear and tear on the historic structures from higher than normal use;
- provide an opportunity to re-use the welcome center offices for an onsite gift shop to generate additional revenue;
- make room for additional staff and volunteers - the staffing levels have increased as the Estate's programming has grown fourfold since reopening post Hurricane Andrew; and
- create greater street exposure to Old Cutler Road, drawing more visitors in to the property.



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According to the Fiscal Impact Statement, the estimated total cost of the acquisition is \$1,335,000.00, which includes \$1,315,000.00 for the acquisition, and approximately \$20,000 for closing costs. The funding source for the acquisition for the Charles Deering Estate expansion is the Building Better Communities – General Obligation Bond Program Project No. 28. The estimated annual maintenance and operations cost is \$61,000.00. The funding source for the maintenance will derive from the General Fund. Since the building is already configured as an office building, only minor modifications will be needed to convert it into administrative offices. The main remodeling cost will be for restroom modifications – approximately \$50,000, for compliance with the American with Disabilities Act.

In accordance with the requirements of Florida Statutes, Section 125.355, two independent appraisals were conducted by the Internal Services Department. One appraisal, dated March 23, 2017, valued the property at \$1,210,000.00 and the other, also dated March 23, 2017, valued the property at \$1,315,000.00. The appraisals were updated on November 3, 2018, for updated values of \$1,335,000.00 and \$1,320,000.00 respectively.

ADDITIONAL INFORMATION

On November 2, 2004, the voters of Miami-Dade County approved the \$2.9 billion Building Better Communities Bond Program which allows the County to issue long-term bonds to fund more than 300 neighborhood and regional capital projects to be completed over the next 15 years.

<https://www.miamidade.gov/bondprogram/building-better-communities.asp>

The Deering Estate preserves the 1920s era Miami estate of Charles Deering a Chicago industrialist, early preservationist, environmentalist, art collector and philanthropist. It is a cultural asset and historic site listed on the National Register of Historic Places. The estate is a 21st Century museum destination for tourists and local residents, signature events, programs and preservation of the county's history. It is part of the Miami-Dade County Parks, Recreation and Open Spaces Department, which manages the property on behalf of the State of Florida.

<http://www.deeringestate.org/>

DEPARTMENT INPUT

The Office of the Commission Auditor posed the following questions to the Parks, Recreation and Open Spaces Department, and received the following answers:

- How many visitors does the Deering Estate receive every year? **The attendance is approximately 75,700 per year.**
- What is the estate's existing acreage and what will be the new acreage if the parcels are acquired? **The existing acreage is 454 acres and the new parcel is 12,900 square feet, about 1/3 of an acre. Of the 12,900 square feet, this includes a building of 5,800 square feet. The building will be used to relocate the staff at the Deering Estate, which is currently using the historic buildings as offices.**
- How much is it expected to cost to renovate the building to convert it into an administrative building? **Since the building is already configured as an office building, only minor modifications will be needed to convert it into administrative offices. The main remodeling cost will be for restroom modifications – approximately \$50,000, for compliance with the American with Disabilities Act.**
- How will this expansion of the park improve the existing estate? **Deering Estate Administrative and staff offices are currently located in historic buildings (Richmond Cottage - special events staff; Carriage House - learning program and naturalist staff; Stone House - the director of the Deering Estate and administrative staff). The intent is to relocate the staff located in the historic buildings as well as program staff currently located in the environmental welcome center to:**

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- 1. open up additional interpretive space for exhibits and visitor programming;**
- 2. reduce wear and tear on the historic structures from higher than normal use;**
- 3. provide an opportunity to re-use the welcome center offices for an onsite gift shop to generate additional revenue;**
- 4. make room for additional staff and volunteers - the staffing levels have increased as the Estate's programming has grown fourfold since reopening post Hurricane Andrew.**
- 5. create greater street exposure to Old Cutler Road, drawing more visitors in to the property.**

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Item No. 8F2
File No. 182665

Researcher: IL Reviewer: TD

RESOLUTION APPROVING AWARD OF CONTRACT NO. RFP-00422 CHECKPOINT QUEUE WAIT TIME ANALYZER TO SITA INFORMATION NETWORKING COMPUTING USA, INC. IN A TOTAL AMOUNT NOT TO EXCEED \$3,683,000.00 FOR THE INITIAL FIVE-YEAR TERM AND FIVE, ONE-YEAR OPTIONS TO RENEW; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION, RENEWAL AND EXTENSION PROVISIONS PURSUANT TO SECTION 2-8.1 OF THE CODE AND IMPLEMENTING ORDER 3-38

ISSUE/REQUESTED ACTION

Whether the Board should approve a contract award to Sita Information Networking Computing USA, Inc., in an amount of \$3,683,000.00 for an initial term of five years and five, one year options-to –renew, for the checkpoint queue wait time analyzer (“System”) for the Aviation department (MDAD).

APPLICABLE LEGISLATION/POLICY

Section 5.03(D) of the Home Rule Charter states that contracts for public improvements and purchases of supplies, materials, and services other than professional shall be made whenever practicable on the basis of specifications and competitive bids. The Chairperson of the Board of County Commissioners and not the Mayor shall have all authority provided by this Charter or Board to solicit, evaluate, award or recommend the award of such contract including, but not limited to, the authority to recommend a bid waiver in writing.

<http://www.miamidade.gov/charter/library/charter.pdf>

Section 2-8.1 of the County Code outlines *procedures for purchases when competitive procedures are not practicable*, such as purchases of goods and services necessary to address an emergency, or where additional formal competition would not be practicable.

https://library.municode.com/fl/miami_-_dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE

Resolution No. R-187-12, adopted by the Board on February 21 2012, directed the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://www.miamidade.gov/govaction/matter.asp?matter=120287&file=true&fileAnalysis=false&yearFolder=Y2012>

Resolution No. R-1011-15, adopted by the Board on November 3, 2015, directed the County Mayor to require that vendors provide addresses of all local branch offices and headquarters and the number and percentage of local residents such vendors employ in memoranda to the Board pertaining to vendors being recommended for contract award.

<http://intra/gia/matter.asp?matter=152271&file=true&yearFolder=Y2015>

Resolution No. R150-13, adopted by the Board on February 14, 2013, authorizing award of Miami-Dade County project no. I113C agreement for the common use terminal equipment/common use passenger processing system operations and maintenance agreement for the Miami-Dade Aviation department, in the amount of \$33,790,455.58 for a term of seven (7) years to Sita Information Networking Computing Usa, Inc.,

<http://www.miamidade.gov/govaction/matter.asp?matter=130288&file=true&fileAnalysis=false&yearFolder=Y2013>

Resolution No. R-208-15, adopted by the Board on March 3, 2015, approving award of contract RFP 00118 for automated passport control kiosks in the total amount, including renewal period, not to exceed \$16,483,000.00 for the Miami-Dade Aviation department.

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Research Notes

<http://www.miamidade.gov/govaction/matter.asp?matter=150214&file=true&fileAnalysis=false&yearFolder=Y2015>

Implementing Order 3-38 sets forth the County's policy and procedures for the procurement of goods and services. The I.O. references the obligations and responsibilities of the Internal Services Department; the authority to award; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources. The Policy section of the I.O. explicitly states that "County legislation authorizes the execution of purchases on a bid waiver, sole source or emergency basis." An emergency purchase is an unforeseen or unanticipated urgent and immediate need for goods or services where the protection of life, health, safety or welfare of the community or the preservation of public properties would not be possible using any of the other purchasing methods described in the Implementing Order.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Internal Services Department

There is no procedural history on this item at this time.

ANALYSIS

This item is requesting that the Board approve a contract award to Sita Information Networking Computing USA, Inc., in an amount of \$3,683,000.00 for an initial term of five years and five, one year options-to-renew for checkpoint queue wait time for the Aviation department. The system is expected to improve customer service, reduce queue wait times, increase non-aeronautical revenue, and make informed decisions to improve overall airport operations. The system also intends on providing statistical checkpoint performance data analytics for MDAD.

Per the mayoral memorandum, the fiscal impact of this contract is \$2,920,000 for the initial five-year term. If the additional five, one-year options-to-renew are exercised, than the estimated cumulative value will be \$3,683,000.00 for a total of ten years.

Miami-Dade Aviation Department (MDAD) is responsible for overseeing the daily operations of Miami International Airport (MIA). In an effort to fulfill MDAD's operational duties, MDAD is soliciting proposals for the purchase of a web based Checkpoint Queue Wait Time Analyzer System to provide end-to-end situational awareness, as well as measurement and data analytics for all checkpoints at MIA.

The primary purpose for this contract is to measure passenger wait times in the passenger lanes at Miami-International Airport (MIA). The system monitors and predicts queue-times at key airport chokepoints, allowing airport operators to proactively allocate resources and staff to improve operational efficiency and the passenger experience. Combining historical and real-time data with powerful algorithms, Queue Analyzer delivers highly accurate wait-time predictions. It provides automated metrics for performance, trending, and service level reporting. It also supports the integration of cameras and Wi-Fi sensors for passenger throughput figures and input into wait-time algorithms. The results can be displayed in real-time to passengers on screens, websites, and mobile applications. There is no existing or prior County contract for these services.

A Request for Proposals was issued under full and open competition. Six proposals were received in response to the solicitation, including one "No Bid."

The awardee is SITA Information Networking Computing USA Inc., with principal address 3100 Cumberland Boulevard SE, Suite 900 Atlanta, Georgia 30339. The awardee does not have a local address, however the vendor is registered in Sunbiz, the Florida Division of corporations, the awardee has an active status.

List of airports that have implemented the Checkpoint Queue Wait Time Analyzer by SITA:

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Research Notes

- 2013 – Present Austin International Airport: Provide real-time wait times for security checkpoints across all checkpoints 1,2, and 3.
- 2015 – Present Orlando International Airport: Provide real-time wait times for security checkpoints across all checkpoints including East and West.
- 2015 – Present Denver International Airport: Provide real-time wait times for security checkpoints across all checkpoints including South, North, and A Bridge.
- 2015 – Present Phoenix International Airport: Provide real-time wait times for security checkpoints across all checkpoints including T2, T3, T4A, T4B, T4C, T4D.
- 2016 – Present Bangkok International Airport: Pilot for Bangkok International security checkpoint currently running.
- 2016 – Present San Diego International Airport: Pilot for San Diego security checkpoint currently running.

The Living Wage does not apply.

OCA performed a search for commodity codes 20554, (Microcomputers, Handheld, Laptop, and Notebook, Environmentally Certified Products), on the Business Management Workforce System's Certified Vendor Directory on November 28, 2018. The following three SBEs were identified:

LASER PRODUCTS, INC.	Miami, FL	SBE-G&S
Network & Communication Services, Inc.	Miami, FL	SBE-G&S
VISUAL DATA SOLUTIONS, INC.	MIAMI, FL	SBE-G&S

ADDITIONAL INFORMATION

Below is an illustration of the System's dashboard with different statistical categories:



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Research Notes

Item No. 8F3

File No. 182540

Researcher: IL Reviewer: TD

RESOLUTION APPROVING AWARD OF CONTRACT NO. RFP-MDAD-11-16 TO SP PLUS CORPORATION FOR THE PURCHASE OF NON-EXCLUSIVE MANAGEMENT AGREEMENT FOR MIAMI INTERNATIONAL AIRPORT REMOTE PARKING LOT SHUTTLE BUS SERVICE FOR THE MIAMI-DADE AVIATION DEPARTMENT IN A TOTAL AMOUNT NOT TO EXCEED \$5,262,000.00 OVER THE INITIAL FIVE-YEAR TERM AND FIVE-YEAR OPTION TO RENEW TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE SAME FOR AND ON BEHALF OF MIAMI-DADE COUNTY AND TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION, RENEWAL AND EXTENSION PROVISIONS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

ISSUE/REQUESTED ACTION

Whether the Board should authorize the award of a contract to SP Plus Corporation, for the purchase of Non-Exclusive management agreement for Miami International Airport remote parking lot shuttle bus service for an initial five-year term and one, five year option to renew in an amount not to exceed \$10,524,000.00 (inclusive of the option to renew) for the Miami-Dade Aviation Department (MDAD).

APPLICABLE LEGISLATION/POLICY

Section 2-8.1 of the County Code (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by Implementing Order (I.O.) and approved by the Board.

<https://library.municode.com/fl/miami> -

[dade county/codes/code of ordinances?nodeId=PTIIICOR CH2AD ARTIINGE S2-8.1COPUGE](https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIIICOR_CH2AD_ARTIINGE_S2-8.1COPUGE)

Resolution No. R-187-12, adopted by the Board on February 21, 2012, directs the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://intra/gia/legistarfiles/MinMatters/Y2012/120287min.pdf>

Resolution No. R-477-18, adopted by the Board on May 1, 2018, directs the County Mayor to disclose to the Board the reasons goods and services are not being procured through local businesses when the recommendation is to award a contract to a non-local vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

Resolution No. R-1011-15, adopted by the Board on November 3, 2015, directs the County Mayor to require that vendors provide addresses of all local branch offices and headquarters and the number and percentage of local residents such vendors employ in memoranda to the Board pertaining to vendors being recommended for contract award.

<http://intra/gia/matter.asp?matter=152271&file=true&yearFolder=Y2015>

Resolution No. R-140-15, adopted by the Board on February 3, 2015, directs the County Mayor to conduct a full review, prior to re-procurement of replacement contracts for goods or services of the scopes of services or goods requested to ensure such contracts reflect the current needs of the County, to include information in recommendations to the board, and to consult with the Small Business Development division regarding solicitation and contract language.

<http://intra/gia/matter.asp?matter=150090&file=true&yearFolder=Y2015>

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Research Notes

Resolution No. R-1162-07, adopted on October 16, 2007, awarded a non-exclusive management agreement for employee and public remote parking lot shuttle service at Miami-International Airport to First Transit Inc., for a term of five years with five, one year options to renew in an amount of \$22,226,945.00

Resolution No. R-327-18, adopted on April 10, 2018, authorizes the award of additional time of up to one year and additional expenditure authority in an amount up to \$470,000.00, for the purchase of employee and public remote parking lot shuttle bus service for the MDAD.

<http://www.miamidade.gov/govaction/matter.asp?matter=180430&file=true&fileAnalysis=true&yearFolder=Y2018>

Resolution No. R-391-17, adopted on February 28 2017, directs the County Mayor to conduct competitive selections whenever feasible instead of expanding the term or services under existing contracts, to include in any recommendation to this board for the expansion of term or services under existing contracts a written justification of why a competitive process is not feasible, to include to the maximum extent possible in any such proposed expansion of term or services.

<http://www.miamidade.gov/govaction/matter.asp?matter=170534&file=true&fileAnalysis=false&yearFolder=Y2017>

Implementing Order No. 3-38 sets forth the County's processes and procedures for the purchase of goods and services. The I.O. outlines: the roles and responsibilities of the Internal Services Department; the methods of purchasing goods and services; the authority to award and modify contracts; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Internal Services Department (ISD)

There is no procedural history on this item.

ANALYSIS

This item is requesting Board authorization for award of a contract to SP Plus Corporation., a non-local vendor with a principal address of 200 E. Randolph ST, Suite 7700, Chicago, IL 60601, (please note that the mayoral memo states that SP Plus Corporation has a local address located at 1395 Brickell Avenue, but this address did not appear on sunbiz) for the purchase of Non-Exclusive management agreement for Miami International Airport remote parking lot shuttle bus service for an initial five-year term and one, five-year option to renew in an amount not to exceed \$5,262,000.00.

The purpose of this purchase is for the selected vendor to manage, operate and maintain the buses in a first-class manner and condition and to provide first class service to all Airport employees and the public required or requested as well as to provide additional drivers and service as required or requested and to comply with all local, State and Federal laws. The Shuttle Bus Service is operated twenty-four (24) hours per day, seven (7) days a week. This service is provided for employees of the County, airlines and various companies conducting business at the Airport. The 2015/2016 operating schedule is comprised of forty three (43) employee shuttle shifts each day. To support these various transportation systems, the Operator shall maintain thirty (30) County owned buses dedicated to the employee parking lot, two (2) van/mini-buses for the Building 5A shuttle and Government Parking, and five (5) buses used by MDAD Airside personnel to provide airline transportation service for passengers on the airside portion of the airport.

The fiscal impact to County is for the initial five-year term and one, five-year options to renew in an amount not to exceed \$5,262,000.

BCC Meeting: December 4, 2018**Research Notes**

The current contract (RFP-MDAD-06-06) was effective on November 2, 2016 and was valued at \$5,431,000.00 as an option to renew for one year term, scheduled to expire on May 1, 2019. The annual allocation under the current contract is \$2,172,400.00 and under the proposed contract it is \$1,052,400.00 (a decrease of \$1,120,000.00). Additionally, MDAD will reimburse SP Plus Corporation through this management agreement on an annual basis an estimated \$7,128,042. The reimbursement is intended to cover SP Plus Corporation's direct costs, variable and fixed expenses and this will be funded by MDAD's budget.

The research for this procurement pursuant to R-1162-07 indicates that the initial contract was awarded to First Transit, Inc., on October 16, 2007, to provide remote parking lot shuttle bus service for a term of five years with five, one year options to renew. Local preference was considered, but did not affect the outcome as no firm was within 5% of the highest ranked.

SP Plus Corporation was not on the current contract. SP Plus Corporation has an active status on Sunbiz, which is the Florida Division of Corporation's website.

Summary of the scores are presented below:

Vendor	Technical Score (max. 450)	Selection Factor Score (max. 45)	Price Score (max. 50)	Total Combined Score (max. 545)	Monthly Management Fee Submitted
SP Plus Transportation	411	0	41	452	\$46,350.00
First Transit, Inc.	378	0	47	425	\$39,869.00
National Express Transit Corporation	355	0	50	405	\$37,793.00

Below is a list of the airports that SP Plus Corporation provides services for:

- Cleveland Hopkins International Airport
- Bradley International Airport
- Tri-Cities Regional Airport
- Baton Rouge Metro Airport
- Billings Logan International Airport
- Austin Straubel International Airport
- Sioux Falls Regional Airport
- MBS International Airport
- Capital City Airport
- Hector International Airport
- Akron-Canton Airport
- Fanning Field Municipal Airport
- La Crosse Municipal Airport
- Roanoke Regional Airport
- El Paso International Airport
- T.F. Green State Airport
- Dallas/Ft. Worth Airport
- Asheville Regional Airport
- Denver International Airport
- Richmond International Airport
- Fresno Yosemite International Airport
- Hartsfield-Jackson Atlanta International Airport
- Shreveport Regional Airport
- Roberts Field-Redmond Municipal Airport
- Washington Dulles International Airport
- Ronald Reagan Washington National Airport

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Research Notes

- | | |
|--|---|
| • Wilkes-Barre Scranton International | • Memphis International Airport |
| • Portland International Jetport | • Bob Hope Burbank Airport |
| • Westchester County Airport | • Jacksonville International Airport |
| • Glacier Park International Airport | • Dayton International Airport |
| • Long Island MacArthur | • Detroit Metropolitan Wayne County Airport |
| • Lincoln Municipal Airport | • General Mitchell International Airport |
| • Mobile Regional Airport | • George Bush Intercontinental Airport |
| • O'Hare International Airport | • Harrisburg International Airport |
| • Kalamazoo/Battle Creek International | • Louis Armstrong New Orleans International Airport |
| • Southwest Florida International Airport | • Manchester – Boston Regional Airport |
| • Chicago Midway International | • Miami International Airport |
| • Bellingham International Airport | • San Francisco International Airport |
| • Buffalo Niagara International Airport | • Salt Lake City International Airport |
| • Niagara Falls International Airport | • William P. Hobby Airport |
| • Springfield/Branson National Airport | • Ft. Lauderdale/Hollywood International Airport |
| • Cleveland Hopkins International Airport | • Piedmont Triad Airport |
| • Kansas City International Airport | • Wilmington International Airport |
| • Bishop International Airport | • Key West International Airport |
| • Gerald R. Ford International Airport | • Rouge Valley International – Medford Airport |
| • Albuquerque International Airport | • Austin-Bergstrom International Airport |
| • Cherry Capital Airport | • Kona International Airport |
| • Outagamie County Regional | • John Glenn Columbus |
| • Cincinnati/Northern Kentucky International Airport | |
| • Portland International Airport | |

OCA performed a search for Commodity Code is 96216 (961-13) {Bus Transportation Services, School}, 96217 (961-13), {Bus and Taxi Services, Limousines and Vans (including operations, Management, and terminal services)} on the Business Management Workforce System on November 28, 2018. Four local SBE-G&S certified firms were found on the Business Management Workforce System under the aforementioned code.

UNIQUE CHARTERS, INC.,
 DBA UNIQUE TRANSPORTATION

MIAMI, FL

[SBE-G&S](#)

LCN GROUP, INC.

MIAMI, FL

[SBE-G&S](#)

PROFESSIONAL MEDICAL TRANSPORTATION CORP.

Hialeah, FL

[SBE-G&S](#)

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Research Notes

Tomlin Transportation Consulting, Inc.

MIAMI, FL

[SBE-G&S](#)

BCC Meeting: December 4, 2018
Research Notes

Item No. 8F4
File No. 182519

Researcher: IL Reviewer: TD

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-00922 IN A TOTAL AMOUNT UP TO \$11,624,000.00 FOR THE PURCHASE OF AIRFIELD GUIDANCE SIGNS AND REPLACEMENT PARTS FOR MIAMI-DADE AVIATION DEPARTMENT FOR A TERM OF EIGHT YEARS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

ISSUE/REQUESTED ACTION

Whether the Board should authorize the establishment of Prequalification Pool No. RTQ-00922, for the purchase of airfield guidance signs and replacement parts, in the amount of \$11,624,000.00 for a term of eight years, for various County departments.

APPLICABLE LEGISLATION/POLICY

Section 2-8.1 of the Code of Miami-Dade County (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000.00; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by Implementing Order (I.O.) and approved by the Board.

[https://library.municode.com/fl/miami -
dade county/codes/code of ordinances?nodeId=PTIICOOR CH2AD ARTIINGE S2-8.1COPUGE](https://library.municode.com/fl/miami-dade-county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE)

Resolution No. R-841-06, adopted by the Board on July 6, 2006, Directs the Mayor to seek approval for award of successor contracts or extensions 30 days prior to contract expiration.

<http://www.miamidade.gov/govaction/matter.asp?matter=061720&file=true&yearFolder=Y2006>

Resolution No. R-716-12, adopted by the Board on September 4, 2012, requires identification of a firm's Small Business Enterprise (SBE) program certification in any procurement item submitted for Board approval.

<http://intra/gia/matter.asp?matter=121265&file=true&yearFolder=Y2012>

Resolution No. R-395-12, adopted by the Board on May 1, 2012, Requires vendors added to open pool contracts to be subject to bi-annual ratification by the Board of County Commissioners.

<http://www.miamidade.gov/govaction/matter.asp?matter=120561&file=true&yearFolder=Y2012>

Resolution No. R-187-12, adopted by the Board on February 21, 2012, directs the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://intra/gia/legistarfiles/MinMatters/Y2012/120287min.pdf>

Resolution No. R-718-17, adopted by the Board on July 6, 2017, Directs the Mayor to commence planning for re-procurement no later than 18 months PRIOR to the expiration of contracts and Lists of Prequalified Vendors for the purchase of goods and/or services; and directs the Mayor or their designee, on a quarterly basis to identify in writing to the Office of Commission Auditor those contracts and prequalified vendor lists that are set to expire no later than 18 months prior to expiration.

<http://intra/gia/matter.asp?matter=171632&file=true&yearFolder=Y2017>

BCC Meeting: December 4, 2018
Research Notes

Resolution No. R-477-18, adopted by the Board on May 1, 2018, directs the County Mayor to disclose to the Board the reasons why goods and services are not being procured through local businesses when the recommendation is to award a contract to a non-local vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

Implementing Order No. 3-38 sets forth the County's processes and procedures for the purchase of goods and services. The I.O. outlines: the roles and responsibilities of the Internal Services Department (ISD); the methods of purchasing goods and services; the authority to award and modify contracts; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Internal Services Department

The proposed resolution was forwarded to the BCC with a favorable recommendation by the Government Operations Committee at its October 17, 2018 meeting.

ANALYSIS

The proposed resolution requests Board authorization to establish Prequalification Pool No. RTQ-00922, for the purchase of airfield guidance signs and replacement parts, in the amount of \$11,624,000.00 for a term of eight years for various County departments.

The equipment to be purchased may include, but is not limited to, airfield guidance signs, lighting systems and replacement parts that comply with all applicable federal, state, and local regulations. All parts must be compatible with the ADB Safegate Systems and components installed at all five general aviation airports in Miami-Dade County. These products are essential to the airport operations and safety. Ensuring Miami-Dade County airports are maintained in accordance to specifications is crucial to protecting the County's investment and to maintaining Federal Aviation Administration certifications.

The user department is MDAD and is requesting an allocation of \$11,624,000. The fiscal impact is \$11,624,000.00 for an eight-year term. The current contract (8027-0/17) was for a six year and four month term in an amount of \$6,037,000.00. The current contract is scheduled to expire on December 31, 2018.

A Request for Qualifications was issued under full and open competition. Two vendors responded to the solicitation and both are being recommended for inclusion in the pool as set forth in the table below. The County will continue to advertise this open pool on its website and conduct outreach to further encourage local vendor participation and increase competition.

Two vendors are recommended for inclusion in the pool. Neither of the two vendors are incumbents. The two vendors are depicted in the table below:

Vendor	Principal Address	Local Address	Sunbiz
Allen Enterprises, Inc.	5659 Commerce Drive, Suite 100, Orlando, Florida	None	Active (as of November 27, 2018)
Torres Electrical Supply Company, Inc.	3190 SE Dominica Terrace, Stuart, Florida	None	Active (as of November 27, 2018)

Both firms were cross-referenced on November 27, 2018, in the sunbiz website, the official website of the Division of Corporations for the State of Florida, and reflects an active status.

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Research Notes

OCA performed a search for commodity code 80194 (Signs, Runway and Taxiway); on the Business Management Workforce System's Certified Vendor Directory on November 26, 2018. No local SBEs were identified:

The living wage will only apply when the spot market quotes are over \$100,000.00, and an SBE set-aside shall be applied where there are three or more certified firms available.

Departmental Input:

OCA asked the questions below to the Internal Services Department. The department's answers have been italicized and bolded:

- Why is this coming forward just weeks before the contract expires?
The item was submitted timely, however, there were additional reviews required that held the item from being assigned to the October Committee cycle.
- Do these firms have local offices in South Florida?
No.
- If the answer to the previous question is no, then how are these firms going to provide the services if they are not locally here?
The majority of the work is purchase of goods.

ADDITIONAL INFORMATION

Information found on the ADB Safegate website shows this equipment has been used in 2,500 airports in North America, including Atlanta, Chicago, Calgary and New Orleans.

<https://adbsafegate.com/about/customer-successes/>

Information found on Allen Enterprises Inc.'s website shows the vendor focuses on providing ADB Safegate technology.

<http://www.airportlights.com/Default.aspx>

BCC Meeting: December 4, 2018
Research Notes

Item No. 8G1
File No. 182489

Researcher: JFP Reviewer: PGE

RESOLUTION APPROVING THE BUDGET TOTALING \$4,463,605.00 FOR FISCAL YEAR 2018-19 FOR THE NARANJA LAKES COMMUNITY REDEVELOPMENT AGENCY AND THE NARANJA LAKES COMMUNITY REDEVELOPMENT AREA

ISSUE/REQUESTED ACTION

The proposed resolution approves the budget for Fiscal Year 2018-19 for the Naranja Lakes Community Redevelopment Agency and the Naranja Lakes Community Redevelopment Area, totaling \$4,463,605.00.

APPLICABLE LEGISLATION/POLICY

Section 163.356, Florida Statutes governs the creation of community redevelopment agencies.

http://www.leg.state.fl.us/statutes/index.cfm?mode=View%20Statutes&SubMenu=1&App_mode=Display_Statute&Search_String=163.356&URL=0100-0199/0163/Sections/0163.356.html

Section 163.387, Florida Statutes governs redevelopment trust funds. A redevelopment trust fund may be established for each community redevelopment agency after approval of a community redevelopment plan. Funds in the trust shall be used by the agency to finance or refinance any community redevelopment in accordance with the approved community redevelopment plan.

http://www.leg.state.fl.us/statutes/index.cfm?mode=View%20Statutes&SubMenu=1&App_mode=Display_Statute&Search_String=163.387&URL=0100-0199/0163/Sections/0163.387.html

Section 2-1461 of the Code of Miami-Dade County creates the Naranja Lakes Community Redevelopment Agency.

https://library.municode.com/fl/miami-dade-county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTCNALACOREAG_S2-1461COREAGCR

Resolution No. R-847-98, adopted by the Board on July 21, 1998, declares a geographical area in South Miami-Dade County as “slum and blight”. (No online record available for this resolution.)

Ordinance No. 02-216, adopted by the Board on October 22, 2002, created the Naranja Lakes Community Redevelopment Agency, appointing the Agency’s board members, and delegating the power to the Agency to prepare a Redevelopment Plan.

<http://intra/gia/matter.asp?matter=023109&file=false&yearFolder=Y2002>

Resolution No. R-418-03, adopted by the Board on May 6, 2003, approves the Community Redevelopment Plan, and funds the Plan by adopting Ordinance No. 03-106, which created the Trust Fund.

<http://intra/gia/matter.asp?matter=031197&file=false&yearFolder=Y2003>

Resolution No. R-418-03, adopted by the Board on July 22, 2003, approves the Interlocal Agreement granting the Agency certain redevelopment powers.

<http://intra/gia/matter.asp?matter=030969&file=true&yearFolder=Y2003>

Resolution No. R-599-15, adopted by the Board on June 30, 2015, allows for designee to be appointed to CRA.

<http://intra/gia/matter.asp?matter=151301&file=true&yearFolder=Y2015>

Resolution No. R-187-16, adopted by the Board on March 8, 2016, accepts the Finding of Necessity declaring an additional area of 3,060 acres as slum and blight.

<http://intra/gia/matter.asp?matter=161152&file=false&yearFolder=Y2016>

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Resolution No. R-13-18, adopted by the Board on January 23, 2018, amends the Naranja Lakes Redevelopment Plan, expanding the Area and defining general redevelopment strategies for the new and existing Area, and the First Amendment to the Interlocal Agreement, which includes a provision that requires the Agency to set aside a portion of funding from the expanded area for Strategic Miami Rapid Transit (SMART) projects in the Area.

<http://intra/gia/matter.asp?matter=180277&file=false&yearFolder=Y2018>

PROCEDURAL HISTORY

Prime Sponsor: Commissioner Dennis C. Moss, District 9

Department/Requester: Office of Management and Budget

This item was forwarded to the BCC with a favorable recommendation by the Housing and Social Services Committee at its November 19, 2018 meeting.

ANALYSIS

The proposed resolution approves the budget for Fiscal Year 2018-19 for the Naranja Lakes Community Redevelopment Agency and the Naranja Lakes Community Redevelopment Area (CRA), totaling \$4,463,605.00. The Naranja Lakes Community Redevelopment Agency is an urban initiative to stimulate and guide the redevelopment of the Naranja Lakes area, creating better neighborhoods and a better environment to live, work and play. Naranja Lakes is a traditional neighborhood development in Commission Districts 8 and 9, represented by Commissioner Cava and Commissioner Moss, respectively, with 1,567 residential units, retail shops, commercial buildings, public squares and greens, a Village Center with an outdoor public amphitheater, and a childcare facility.

The CRA adopted the FY 2018-19 budget of \$4,463,605 on August 29, 2018, basing numbers on projections of TIF revenues and cash balances at the end of FY 2017-18, including \$2,410,269 in carryover funds and \$40,000 in projected interest earnings, in addition to the TIF revenue, as specified below:

Payment into the Homestead Community Redevelopment Agency's Trust Fund by Source

	UMSA	Countywide	Total
Original Area	\$1,089,584	\$1,389,726	\$1,685,752
Expansion Area	\$95,779	\$231,805	\$327,584
Total	\$588,658	\$1,424,678	\$2,013,336

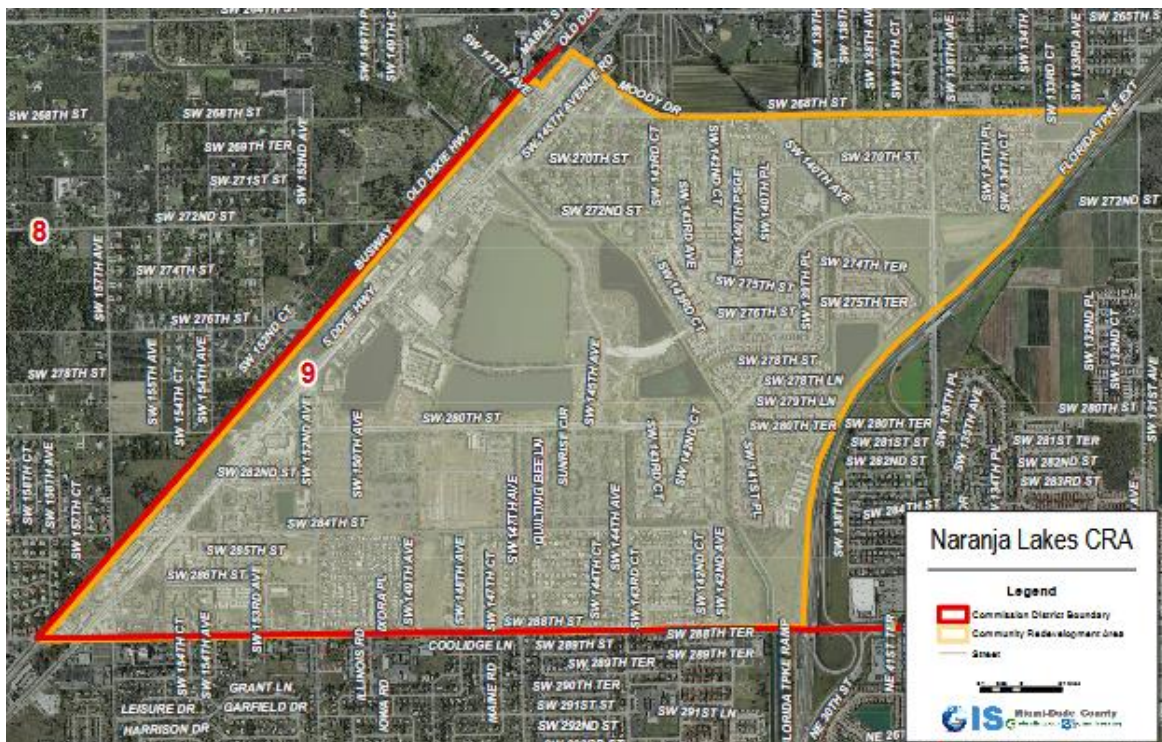
The CRA's budget line items include:

- \$118,550 – Administrative Expenses (excluding the 1.5 percent County administrative charge of \$30,200); at 6% of TIF revenues, satisfies the 20% cap of administrative expenditures required by the Interlocal Agreement.
- \$30,200 – County Administrative Charge
- \$1,770,371 – Operating Expenses
 - \$1,420 – Membership and State Fee
 - \$125,000 – Contractual Services
 - \$50,000 – Legal Services
 - \$400,000 – Community Policing and Security
 - \$300,000 – Infrastructure Improvements
 - \$100,000 – Landscape Enhancements
 - \$50,000 – Marketing Contingency
 - \$100,000 – Residential Improvement Grants
 - \$100,000 – Redevelopment Grants Commercial Programs

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- \$20,000 – Grant Coordinator
- \$70,000 – Community Center Building Property Maintenance
- \$20,000 – Insurance
- \$376,000 – Debt Service Payments
- \$57,951 – SMART Plan Projects Reserve
 - In the Agency’s First Amendment to the Interlocal Cooperation Agreement with the County, the Agency is required set aside twenty-five percent reserve from the tax increment generated annually within the expansion area for projects related to the SMART Plan, to be used for SMART Plan Projects within the CRA Area.
- \$2,544,484 – Reserves

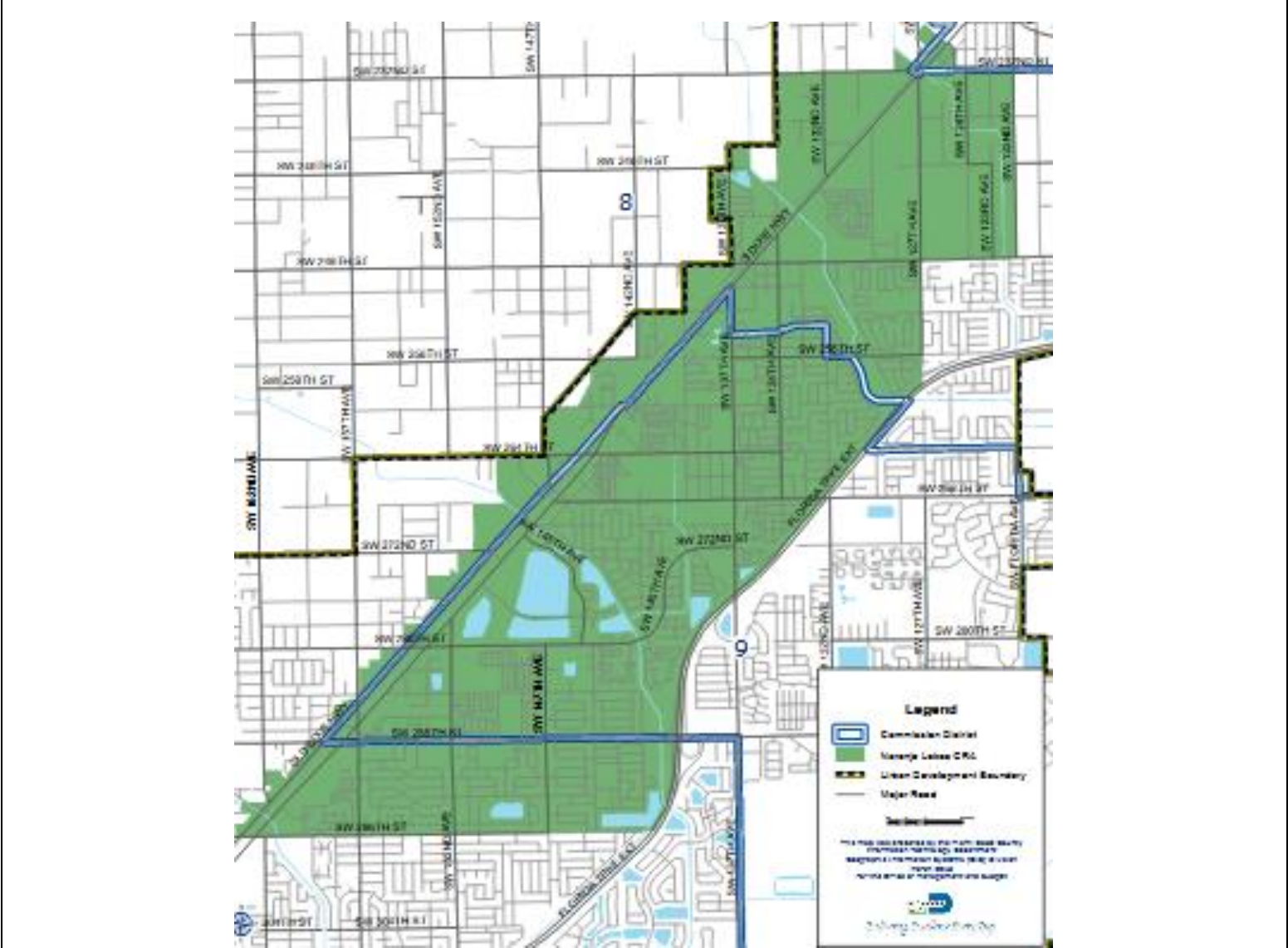
A map of the Naranja Lakes' geographic boundaries is depicted below.



On January 23, 2018, the Board amended the Naranja Lakes Redevelopment Plan to expand the area to include 3,060 additional acres of additional area declared slum and blight.

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Below are the 2018 Naranja Lakes expanded boundaries:



ADDITIONAL INFORMATION

Miami-Dade County Office of Management and Budget Naranja Lakes CRA Website

Naranja Lakes is poised for new growth that may well be precedent-setting model for future neighborhoods in Miami-Dade County. The first step in this process is the new community of Mandarin Lakes under development on 212-acres of vacant property that is part of the Naranja Lakes Community Redevelopment Area.

<https://www8.miamidade.gov/global/government/boards/naranja-lakes-cra.page>

Florida Redevelopment Association

Founded in 1974, FRA is a not-for-profit organization dedicated to assisting Florida professionals and volunteers in community revitalization efforts. With its mission of “transforming spaces, revitalizing places,” FRA is committed to providing a forum for its more than 300 members to share knowledge and common experiences regarding revitalization opportunities and issues

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throughout Florida. FRA encourages adoption of legal and financial tools and programs favorable to community growth and serves as a statewide clearinghouse for redevelopment information.

<http://redevelopment.net/>

RMA 2018 Redevelopment Plan for Naranja Lakes CRA Approved by Miami-Dade County Commissioners

<https://www.thewashingtoninsider.com/rma-2018-redevelopment-plan-for-naranja-lakes-cra-approved-by-miami-dade-county-commissioners/>

INPUT FROM OFFICE OF MANAGEMENT AND BUDGET

1. Are CRA Board members required to take the County's ethics course? *If so, how often must they take it? The Commission on Ethics gives a presentation to all new board members. There is no requirement on how often they take it.*
2. Does this CRA have any planned capital projects? If so, what's the procurement process followed for those projects? *The CRA was just expanded to include an additional area. They are in the process of putting together an action plan that will include capital projects.*
3. What accounts for the delay in this item traveling to the Board, considering the Aug. 2018 approval by the CRA? *While the Board approved the item in August, no action is taken until the BCC approves the final budget. The item is processed and placed on an agenda.*
4. What was the budget for FY 2017-18; of that amount, what was expended; what are some of the completed and pending projects for FY 2017-18 and the projects for FY 2018-19? *Budget \$3,285,902 expended \$851,218 of which debt service community policing were the major expenses.*

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Item No. 8G2
File No. 182509

Researcher: IL Reviewer: TD

RESOLUTION APPROVING THE FISCAL YEAR 2015-16 INTERLOCAL AGREEMENT PROVIDING FOR PAYMENT OF \$343,960.00 TO THE MIAMI-DADE COUNTY SCHOOL BOARD FOR THE PROVISION OF DRIVER'S EDUCATION SERVICES RENDERED IN FISCAL YEAR 2015-16; AND AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO EXECUTE AND AMEND SUCH AGREEMENT AND EXERCISE ANY AND ALL OTHER PROVISIONS IN THE AGREEMENT, INCLUDING, BUT NOT LIMITED TO, TERMINATION AND MODIFICATION PROVISIONS

ISSUE/REQUESTED ACTION

Whether the Board should approve the Interlocal Agreement between the County and the Miami-Dade County School Board for payment of \$343,960.00 from the Driver's Education Safety Trust Fund to the School Board for driver's education services rendered in Fiscal Year 2015-16 for the Office of Management and Budget (OMB).

APPLICABLE LEGISLATION/POLICY

Section 318.1215 of the Florida Statutes (Dori Slosberg Driver Education Safety Act) governs the procedure allowing a Board of County Commissioners via ordinance to enable the Clerk of the Court to collect an additional \$5.00 dollars with each civil traffic penalty, which shall be used to fund driver education programs in public and non-public schools. The ordinance shall provide for the Board of County Commissioners to administer the funds, which shall be used for enhancement, and not replacement, of driver education program funds. Each driver education program receiving funds shall require that a minimum of 30 percent of a student's time in the program be behind-the-wheel training.

http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&Search_String=&URL=0300-0399/0318/Sections/0318.1215.html

Section 11-10 of the Code of Miami-Dade County (Drivers Education Safety Trust Fund) governs the collection of an additional \$3.00 dollars with each civil traffic penalty. Funds collected by the clerk pursuant to this section shall be forwarded to the County to financially assist driver education programs in public and non-public schools.

https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIICOOR_CH11CO_ARTIINGE_S11-10DREDSATRFU

Section 2-9 of the Code of Miami-Dade County (Contracts with Municipalities or Governmental Units for Services) authorizes the County Mayor to enter into contracts on behalf of this County with municipalities and other governmental units for joint performance with the County or performance by any municipality or other governmental unit in behalf of the County or any function or service which the County is authorized or directed to perform under Section 11, Article VIII of the Florida Constitution, the Home Rule Charter, or any ordinance adopted by the Board.

https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-9COMUGOUNSEUTMA

Section 2-10 of the Code of Miami-Dade County (Same-Ratification of Board; duration; filing) all contracts authorized by Section 2-9 shall be entered into subject to ratification by the County Commission and no such contract shall extend for a period longer than one (1) year without the express authorization of the Commission. All such contracts shall be filed with the Clerk of the Commission and the clerk of the other governmental unit involved and shall be open to public inspection.

https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-10SAATBODUFI

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Ordinance No. 02-167, adopted by the Board on September 24, 2002, creating the “Drivers Education Safety Act”, providing an additional \$3.00 penalty for civil traffic violations to fund drivers education programs.

<http://www.miamidade.gov/govaction/matter.asp?matter=022354&file=false&fileAnalysis=false&yearFolder=Y2002>

Resolution No. R-618-03, adopted by the Board on June 3, 2003, adopts procedures for the selection of drivers education programs as grant recipients of funds collected pursuant to the Drivers Education Safety Trust Fund.

<http://www.miamidade.gov/govaction/matter.asp?matter=031345&file=true&fileAnalysis=false&yearFolder=Y2003>

Resolution No. R-864-04, adopted by the Board on July 13, 2004, approving the recommendation for grant award to the Miami-Dade Public Schools from the Drivers Education Safety Trust Fund estimated to be approximately \$1.1 million.

<http://www.miamidade.gov/govaction/matter.asp?matter=041667&file=true&fileAnalysis=false&yearFolder=Y2004>

Resolution No. R-885-16, adopted by the Board on, October 5, 2016, provided for payment of \$2,439,579.68 to MDCSB for the provision of Driver’s Educations Services rendered in Fiscal Year 2013-2014.

<http://www.miamidade.gov/govaction/matter.asp?matter=161866&file=true&fileAnalysis=false&yearFolder=Y2016>

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Office of Management and Budget

This item was forwarded to the BCC with a favorable recommendation at the HSSC Committee meeting on November 9, 2018.

ANALYSIS

The proposed resolution requests approval of the FY 2015-16 Interlocal Agreement between Miami-Dade County (County) and the Miami-Dade County School Board (School Board) for the provision of Drivers’ Education by the School Board in the amount of \$343,960.00 for a 12-month term (article 5 of the Drivers Education Interlocal Agreement).

This amount will be paid from the Driver’s Education Safety Trust Fund (Trust Fund) providing payment in arrears for services rendered from October 1, 2015 to September 30, 2016.

- There is a fiscal impact in the amount of \$343,960.00 to the County’s Driver Education Safety Trust Fund with the approval of this item. There is no impact to the County’s General Fund. The program costs approximately \$359.00 per student. (See breakdown below)

Pursuant to the Dori Slosberg Driver Education Safety Act; 318.1215, Florida Statutes, effective October 1, 2002, the BCC approved Ordinance No. 02-167, creating the Driver’s Education Safety Trust Fund. The Ordinance also required the Clerk of the Court to collect an additional \$3.00 with each civil traffic penalty to be used to fund traffic education programs, and directed the Administration to develop selection procedures for adoption by the BCC for the award of grants to Driver Education Programs. These funds may only be used to provide financial assistance to driver education programs in public and non-public schools by paying direct educational expenses. According to the mayoral memo, the School Board is the only recipient of the grant fund because that institution was the only eligible organization responding to the notice of availability of grant funds.

The adopted criteria for eligibility is below:

1. Grant funds support driver’s education programs offered by a public school system or a non-profit private school;
2. Private driving schools established principally for the purpose of driver education are not eligible;
3. Curriculum must include behind-the-wheel experience;
4. Drivers education must be offered to private as well as public school students in Miami-Dade County;
5. Grantee must agree to provide appropriate accountability and reporting procedures; and

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6. Funds may not be used for administrative/overhead expenses.

The scope of services is as follow:

- Drivers Education course is offered as an elective and behind the wheel training is embedded in the course
- The classes are offered each semester and have a value of half a credit.
- Students outside the public school system are welcome to register for any Miami-Dade County Public Schools driver education course.
- The courses are offered at three High Schools (John A. Ferguson, Senior High School (415 Students took the course in FY2015-16), Hialeah Miami-Lakes, Senior High School (128 Students took the course in FY2015-16) and North Miami Beach, Senior High School (416 Students took the course in FY2015-16).
- 30% of student time must be training behind-the-wheel.
- A grand total of 959 students took the Drivers Education Course offered in Fiscal Year 2015-2016 or roughly \$359.00 per student.

The following table illustrates the itemized cost of the program for FY 2015-2016.

Line Items		Amount Allocated to County Funding
Position	Teachers	\$255,440.00
Position	Temporary Instructors	\$ 1,332.00
Fringe Benefits	Rate/Cost	-
Retirement	7.49%/cost per employee	\$ 19,127.00
Social Security	6.2% of Salary	\$ 15,553.00
Medicare	1.45% of Salary	\$ 3,637.00
Medical Insurance	\$10,479/cost per employee	\$ 31,437.00
Workers Comp/Liability Insurance	3.01% per employee	\$ 7,692.00
Vista (Vision)	.34% per employee	\$ 874.00
Operating Expenses (Non-Personnel)		
Gasoline		\$ 653.00
Repair Parts		\$ 8,215.00
Total Award		\$343,960.00

DEPARTMENTAL INPUT:

OCA asked the following questions to the department, the department's responses are in bold below.

- Why is this being executed during FY 2018-19

The execution of this agreement usually occurs one year in arrears but since the School Board was reviewing its performance against the Dori Slosberg statute, there was a longer delay in processing the contract. In prior years, over 30 schools participated in the program, but after further clarification of the Dori Slosberg statute, the School Board found that going forward only three schools would fully comply with the statute. This prompted lengthy dialogue between OMB and the School Board during contract negotiations.

- How much money is currently in the fund

In FY 2015-16, \$1,017,683 was available in the Driver's Safety Education Trust fund but the County is paying the actual amount incurred in eligible expenses during the period, which was \$343,969. The costs were lower in the

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period since only three schools participated and no capital purchase of vehicles was done. At present, \$1,200,725.51 is available in the fund, which includes the \$466,503.47 unspent from FY 2015-16 and collections of \$754,222.04 from FY 2017-18.

- Could you provide a list of respondents with their qualifications and/or the factors that made them ineligible?

The only other respondent to the FY 2015-16 solicitation was Shepherd of God Christian Academy. The respondent was not eligible for the funding because they did not have an active driver's education program during the period being contract (October 1, 2015 to September 30, 2016).

ADDITIONAL INFORMATION:

This article from NBC news explains the importance of driver's education in Miami-Dade County and the impact it can have in curtailing accidents.

http://www.nbcnews.com/id/34483262/ns/us_news-education/t/some-schools-drop-drivers-ed-cut-costs/

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Item No. 8G3
File No. 182499

Researcher: IL Reviewer: TD

RESOLUTION RETROACTIVELY AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE'S ACTION IN APPLYING FOR, RECEIVING, AND EXECUTING A GRANT AGREEMENT WITH THE UNITED STATES DEPARTMENT OF JUSTICE FOR THE OPIOID AFFECTED YOUTH INITIATIVE PROJECT IN THE AMOUNT OF \$1,000,999.00; AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO EXPEND THE GRANT AWARD, TO EXECUTE AMENDMENTS TO THE GRANT AGREEMENT, AND TO EXECUTE SUCH CONTRACTS, AGREEMENTS, AND MEMORANDA OF AGREEMENTS AS MAY BE REQUIRED BY PROGRAM GUIDELINES, AND TO EXERCISE TERMINATION AND MODIFICATION PROVISIONS CONTAINED THEREIN; AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO APPLY FOR AND RECEIVE ADDITIONAL FUTURE FUNDS THAT MAY BECOME AVAILABLE FOR THIS PROJECT AND TO EXECUTE ANY CONTRACTS, AGREEMENTS, OR MEMORANDA OF AGREEMENTS THAT MAY BE NECESSARY FOR THE RECEIPT OF SUCH FUTURE AVAILABLE FUNDS; AND WAIVING RESOLUTION NO. R-130-06

ISSUE/REQUESTED ACTION

Whether the Board should authorize (1) Administration's action in applying for grant funds to the United States Department of Justice (DOJ), Office of Juvenile Justice and Delinquency Prevention Opioid Affected Youth Initiative Project in the amount of \$1,000,999.00; and (2) the Administration's action in accepting the grant award and executing the grant agreement with the DOJ, retroactively effective on September 25, 2018.

APPLICABLE LEGISLATION/POLICY

Title 34 United States Code 11171, (Grants and Projects), governs the role of the administrator to make grants and contracts with states, units of general local government, Indian tribal governments, public and private agencies, organizations, and individuals, or combinations thereof, to carry out projects for the development, testing, and demonstration of promising initiatives and programs for the prevention, control, or reduction of juvenile delinquency.

<http://uscode.house.gov/view.xhtml?path=/prelim@title34/subtitle1/chapter111&edition=prelim>

Title 34 United States Code 11172, (Grants for technical assistance), governs the role of the administrator to discretionarily make grants and contracts with public and private agencies, organizations, and individuals to provide technical assistance to States, units of general local government, Indian tribal governments, local private entities or agencies, or any combination thereof, to carry out the projects for grants are under section 11171 of this title.

<http://uscode.house.gov/view.xhtml?path=/prelim@title34/subtitle1/chapter111&edition=prelim>

Comprehensive Opioid Abuse Reduction Act of 2016, passed House amended on May 12, 2016, (Sec. 2) This bill amends the Omnibus Crime Control and Safe Streets Act of 1968 to authorize the Department of Justice (DOJ) to award grants to state, local, and tribal governments to provide opioid abuse services, including: 1) enhancing collaboration between criminal justice and substance abuse agencies; 2) developing, implementing, or expanding programs to prevent, treat, or respond to opioid abuse; 3) training first responders to administer opioid overdose reversal drugs; and 4) investigating unlawful opioid distribution activities.

<https://www.congress.gov/bill/114th-congress/house-bill/5046>

Resolution No. R-130-06, adopted by the Board on January 24, 2006, clarifies that proposed agenda items seeking approval of a contract or conveyance and authority to execute, shall not be placed on any committee or commission agenda unless the underlying contract or conveyance is completely negotiated, in final form and execute by non-county parties.

<http://www.miamidade.gov/govaction/matter.asp?matter=060239&file=false&fileAnalysis=false&yearFolder=Y2006>

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Resolution No. R-936-17, adopted by the Board on October 17, 2017, urging the Florida Board of Medicine to implement a mandatory continuing education course on opioid abuse; and urging the Florida Department of Health to implement regulations promoting safe prescribing and dispensing methods for controlled substances.

<http://www.miamidade.gov/govaction/matter.asp?matter=172261&file=true&fileAnalysis=false&yearFolder=Y2017>

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Office of Management and Budget

The Public Safety and Health Committee waived the Boards Rules of Procedure and forwarded the item to the BCC on November 19, 2018.

ANALYSIS

The proposed resolution is requesting that the Board authorize (1) Administration's action in applying for grant funds to the United States Department of Justice (DOJ), Office of Juvenile Justice and Delinquency Prevention Opioid Affected Youth Initiative Project in the amount of \$1,000,999.00; and (2) the Administration's action in accepting the grant award and executing the grant agreement with the DOJ, retroactively effective on September 25, 2018.

The Fiscal Impact, is the receipt grant funds in the amount of \$1,000,999.00. The OMB-GC will provide a total in-kind General Fund salary match of up to \$207,184.00 over a three year project period.

Additionally, OJP's Office of Juvenile Justice and Delinquency Prevention (OJJDP) will be awarding more than \$7 million under the *Opioid Affected Youth Initiative*, including just over \$1 million to a training and technical assistance provider. This program will provide assistance to states, local governments, and tribal jurisdictions in developing data-driven responses to opioid abuse. The FY 2018 awardees are: **Opioid Affected Youth Initiative**

Awardee State:	Awardee:	Amount Awarded:
California	Alameda County Probation Department	\$1,000,999
Florida	Miami-Dade County	\$1,000,999
Georgia	Criminal Justice Coordinating Council	\$1,000,999
Massachusetts	Franklin County Sheriff's Office	\$1,000,999
Oregon	Clackamas County	\$1,000,999

This resolution attempts to curtail the opioid epidemic impacting the youth in Miami-Dade County. According to the Mayoral Memo, that due to the short turnaround time imposed by the DOJ application deadline, OMB did not have sufficient time for processing its submission to the Board prior to the submission of the grant application and receipt of the grant award. This is a new national initiative being offered by the DOJ. Following the passage by Congress of the "Comprehensive Opioid Abuse Reduction Act of 2016," the program was created in the spring of 2018. The program's success will be measured by the Project Researcher and project outcomes resulting from the implementation of activities, initiatives and services that will address public safety concerns, intervention, prevention, and diversion services for children, youth, and families directly impacted by opioid abuse.

The obligations of the partners under the grant agreements are as follows:

- Required training for Point of Contact (POC) and all financial Points of Contact (FPOCs) for this award must have successfully completed and Office of Justice Program (OJP) financial management and grant administration training by 1120 days after the date of the recipients acceptance of the award.
- All sub-awards (sub-grants) must have specific federal authorization
- Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$150,000.00.

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- Compliance with applicable rules regarding approval, planning and reporting of conferences, meetings, trainings, and other events.
- Requirement for data on performance and effectiveness under the award.
- The recipient agrees to submit a final report at the end of the award documenting all relevant project activities during the entire period of support under this award.
- The recipient will submit quarterly financial status reports to OJP.
- The recipient will submit semiannual progress reports.

DEPARTMENTAL INPUT:

OCA asked the following questions to the user department, their responses are in bold below.

Question: What's the project period? **The Department of Justice (DOJ) project period is three years, from October 1, 2018 to September 30, 2021.**

Question: Why is the grant effective date prior to the project period? **The grant effective date is the project start date, October 1, 2018. The effective date cannot be prior to the start date listed in the Grant Award Notice (see attached).**

Question: How are funds to be expended and is there an expenditure deadline? **The three-year grant award is \$1,000,999. The project will include a required one-year Planning phase and a two-year Implementation phase. Approximately \$450,000 will be used for research, planning, program and grants management for three years, with approximately \$551,000 for implementation. The expenditure deadline is the project end date, September 30, 2021.**

Question: Is there a dollar value attached to particular tasks? **No, not by the DOJ.**

Question: Are there any project milestones and metrics? **Yes. During the *Planning Phase*, and led by the Research Partner, the project will:**

- **Develop data-sharing agreements to collect and analyze data across stakeholders;**
- **Use the data to examine trends, public safety needs, and gaps in service delivery and coordination;**
- **Identify baseline, short-term, and long-term outcome indicators and metrics;**
- **Develop a strategy that identifies safety, services, and program needs; and**
- **Develop a required Strategic Plan for how service needs will be addressed and implemented for children and youth, following approval by the DOJ.**

Question: Is this a pilot program; if not, how successful has the program been; how is program success measured? **No, the Opioid initiative is not a pilot program. Program success will be measured by the Project Researcher and project outcomes resulting from the implementation of activities, initiatives and services that will address public safety concerns, intervention, prevention, and diversion services for children, youth, and families directly impacted by opioid abuse.**

Question: What is the participant eligibility criteria? **The target population and eligible participants will include children and youth in middle and senior high schools who are at risk for using opioids and/or becoming the victims of crimes (criminal neglect, theft, exploitation, sexual abuse/assault, human trafficking, or child abuse) as a result of the opioid epidemic.**

Additional Information

What is the U.S. Opioid Epidemic?

<https://www.hhs.gov/opioids/about-the-epidemic/index.html>

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THE OPIOID EPIDEMIC BY THE NUMBERS

2016 and 2017 Data



130+

People died every day from opioid-related drug overdoses³ (estimated)



11.4 m

People misused prescription opioids¹



42,249

People died from overdosing on opioids²



2 million

People misused prescription opioids for the first time¹



2.1 million

People had an opioid use disorder¹



17,087

Deaths attributed to overdosing on commonly prescribed opioids²



886,000

People used heroin¹



19,413

Deaths attributed to overdosing on synthetic opioids other than methadone²



81,000

People used heroin for the first time¹



15,469

Deaths attributed to overdosing on heroin²

SOURCES

1. 2017 National Survey on Drug Use and Health, Mortality in the United States, 2016
2. NCHS Data Brief No. 293, December 2017
3. NCHS, National Vital Statistics System. Estimates for 2017 and 2018 are based on provisional data.

Updated September 2018. For more information, visit: <http://www.hhs.gov/opioids/>



Sources: 2016 National Survey on Drug Use and Health; Mortality in the United States, 2016 NCHS Data Brief No. 293, December 2017; CEA Report: The underestimated cost of the opioid crisis, 2017

Mayor Carlos A. Gimenez in partnership with the State Attorney Katherine Fernandez-Rundle, the Department of Children and Families, the Florida Department of Health and Miami-Dade County's Board of County Commissioners Chairman Bovo, founded the Opioid Addiction Task Force--charged with developing an effective action plan that addresses the reduction of opioid and heroin addiction, prevents overdose deaths and improves the quality of life in our community

<https://www.miamidade.gov/mayor/opioid-addiction-task-force-group.asp>

America's Opioid Crisis, The unseen impact on Florida children, gives statistical information on the impact Opioids are having on the children in Florida

https://www.aap.org/en-us/advocacy-and-policy/federal-advocacy/Documents/Opioid-StateFactsheets/opioid_fs_florida.pdf

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**Item No. 8I1
File No. 182545**

Researcher: MF Reviewer: TD

RESOLUTION RETROACTIVELY AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE'S ACTION TO APPLY FOR, RECEIVE, AND EXPEND GRANT FUNDS IN THE AMOUNT OF \$465,949.00 FROM THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM FISCAL YEAR 2018 LOCAL SOLICITATION FROM THE UNITED STATES DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, BUREAU OF JUSTICE ASSISTANCE; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE AMENDMENTS TO THE GRANT APPLICATION; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO APPLY FOR, RECEIVE, AND EXPEND ANY ADDITIONAL GRANT FUNDS THAT MAY BECOME AVAILABLE UNDER THIS PROGRAM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE SUCH CONTRACTS, AGREEMENTS, MEMORANDA OF AGREEMENT, AND AMENDMENTS AS MAY BE REQUIRED BY PROGRAM GUIDELINES, AND TO EXERCISE ANY TERMINATION AND MODIFICATION CLAUSES CONTAINED THEREIN

ISSUE/REQUESTED ACTION

Whether the Board should retroactively authorize the County Mayor to apply for, receive, and expend grant funds in the amount of \$465,949.00 from the Fiscal Year 2018 Edward Byrne Memorial Justice Assistance Grant Program from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, to support the Miami-Dade Police Department.

APPLICABLE LEGISLATION/POLICY

42 U.S.C., Section 3751 (a) provides that "from amounts made available to carry out this part, the Attorney General may, in accordance with the formula established under Section 3755 of this title, make grants to States and units of local government, for use by the State or unit of local government to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice, including for any one or more of the following programs:

- A. Law enforcement programs;
- B. Prosecution and court programs;
- C. Prevention and education programs;
- D. Corrections and community corrections programs;
- E. Drug treatment and enforcement programs;
- F. Planning, evaluation, and technology improvement programs; and
- G. Crime victim and witness programs.

<https://codes.findlaw.com/us/title-42-the-public-health-and-welfare/42-usc-sect-3751.html>

PROCEDURAL HISTORY

**Prime Sponsor: Commissioner Sally A. Heyman, District 4
Department/Requester: Miami-Dade Police Department**

The proposed resolution was considered at the November 19, 2018 Public Safety and Health Committee meeting. It was forwarded to the BCC with a favorable recommendation

Chairwoman Heyman announced that the proposed resolution would be waived to the BCC meeting scheduled for December 4, 2018.

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ANALYSIS

The proposed resolution requests the Board to retroactively authorize the County Mayor to apply for, receive, and expend grant funds in the amount of \$465,949.00 from the Fiscal Year 2018 Edward Byrne Memorial Justice Assistance Grant Program from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, to support the Miami-Dade Police Department. The grant period will be effective from October 1, 2017 to September 30, 2021.

Due to the requirements of the grant for a public hearing, the department did not have sufficient time to submit the proposed resolution to the Board prior to submitting the application to the Department of Justice. For this reason, the proposed resolution requests the Board's retroactive authorization to receive funds allocated by the Edward Byrne Program to the MDPD in the amount of \$465,949.00.

MDPD plans to use the Byrne JAG Program funds to support a law enforcement program, 2018 Technology-led Policing: Enhancing Public Safety and Security through Continuity of Operations, Real-Time Data, and National Incident-Based Reporting System (NIBRS) Compliance. The Department is keen to continue developing new technology-led policing strategies which will improve public and officer safety, use limited resources effectively and efficiently, and leverage results from previous Byrne JAG Program investments.

A portion of grant funds will be used to comply with the NIBRS. MDPD is not currently certified by the State of Florida as NIBRS-compliant. The Byrne JAG Program funds from the grant will be used to hire a contracted software developer to assist in-house staff with the transition to NIBRS.

The Byrne JAG Program funds will be used to advance policing operations via significant technology investments to combat crime coupled with the reality of resource challenges and the need to secure certain equipment for the department which remain unfunded. As the 21st century unfolds, it is clear that technology drives and defines much of society's innovations. The same is true for innovations and changes in law enforcement. The Byrne JAG Program funds will provide support for essential continuity of operations, intelligence gathering, and moving towards NIBRS compliance, which would otherwise not be supported due to the lack of local funds.

MDPD has received a number of grants under the Edward Byrne Memorial Justice Assistance Grant Program in the past, including the following:

Award Title	Award Number	Award Amount	Solicitation Title	Fiscal Year
FY 2009 Justice Assistance Grant Program	2009-DJ-BX-1327	\$922,029.00	BJA FY 09 Edward Byrne Memorial Justice Assistance Grant Program	2009
MDPD Effective Policing Strategies Project	2012-DJ-BX-0047	\$529,706.00	BJA FY 12 Edward Byrne Memorial Justice Assistance Grant Program	2012
Miami-Dade Police Enhanced Community Policing Strategies	2013-DJ-BX-0292	\$490,539.00	BJA FY 13 Edward Byrne Memorial Justice Assistance Grant Program	2013
MDPD Enhanced Police Operations	2014-DJ-BX-0134	\$503,265.00	BJA FY 14 Edward Byrne Memorial Justice Assistance Grant Program	2014

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2015 MDPD Mission Critical Equipment	2015-DJ-BX-0933	\$435,243.00	BJA FY 15 Edward Byrne Memorial Justice Assistance Grant Program	2015
Intelligence-led Policing Project	2016-DJ-BX-0578	\$481,347.00	Edward Byrne Memorial Justice Assistance Grant Program	2016
Smart Policing Objective: Officer Safety and Wellness Project	2017-DJ-BX-0721	\$455,880.00	BJA FY 17 Edward Byrne Memorial Justice Assistance Grant Program	2017
Technology-led Policing: Enhancing Public Safety through Continuity of Operations	2018-DJ-BX-0677	\$465,949.00	BJA FY 18 Edward Byrne Memorial Justice Assistance Grant Program	2018

The Byrne JAG grant will provide \$465,949.00 in federal funds to implement the proposed project. The grant does not require any matching or in-kind funds. The funding source is the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance.

ADDITIONAL INFORMATION

The Edward Byrne Memorial Justice Assistance Grant Program, authorized under 42 U.S.C., Section 3751 (a), is the leading source of federal justice funding to State and local jurisdictions. The JAG Program provides States, tribes, and local governments with critical funding necessary to support a range of program areas including law enforcement, prosecution, indigent defense, courts, crime prevention and education, corrections and community corrections, drug treatment and enforcement, planning, evaluation, technology improvement, and crime victim and witness initiatives and mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.

<https://www.bja.gov/jag/>

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Research Notes

Item No. 8I2

File No. 182466

Researcher: IL Reviewer: TD

RESOLUTION RETROACTIVELY APPROVING THE REQUEST OF THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXPEND \$1,197,000.00 FROM THE MIAMI-DADE POLICE DEPARTMENT LAW ENFORCEMENT TRUST FUND; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO USE SUCH FUNDS FOR EXPENDITURES AS DESCRIBED HEREIN

ISSUE/REQUESTED ACTION

Whether the Board should approve this resolution approving the County Mayor or County Mayor's designee request to expend \$1,197,000.00 from the Miami-Dade County Police Departments (MDPD) Law Enforcement Trust Fund (LETf), retroactively commencing on October 1, 2018.

APPLICABLE LEGISLATION/POLICY

Sections 932.701-932.706 of the Florida Statutes governs the provisions supplemental to criminal procedure law.

http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&Search_String=&URL=0900-0999/0932/Sections/0932.701.html

Section 932.7055(5) (b) of the Florida Statutes governs the procedure by which the Sheriff or Police department may expend the funds deriving from disposition of liens and forfeited property.

http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&URL=0900-0999/0932/Sections/0932.7055.html

Resolution R-1633-80 adopted December 2, 1980 established the LETf. The resolution is available upon request.

Resolution R-445-18, adopted on May 1, 2018, approved the County Mayor or county Mayor's designee's request to expend \$3,060,500.00 from the Miami-Dade Police Department Law enforcement Trust Fund.

<http://intra/gia/matter.asp?matter=180831&file=true&yearFolder=Y2018>

PROCEDURAL HISTORY

Prime Sponsor: Sally A. Heyman, District 4

Department/Requester: Miami-Dade County Police Department

The Public Safety and Health Committee waived the Boards Rules of Procedure and forwarded the item to the BCC on November 19, 2018.

ANALYSIS

If this item receives Board approval then the County Mayor will be authorized to expend \$1,197,000 from the MDPD LETf in accordance with the Report of Proposed Expenditures from the Law Enforcement Trust Fund. Use of the funds is retroactive, beginning on October 1, 2018.

The LETf is regulated by Section 932.7055 of the Florida Statutes (See applicable legislation/policy section). The legislative intent behind the creation and use of the trust fund is to utilize forfeited proceeds and personal or real property. The fund's use is limited to specific purposes and special non-budgeted law enforcement needs, not normal operating expenses of the Police Department.

There is no negative fiscal impact to Miami-Dade County as the County will not incur any costs. LETf monies to MDPD are awarded from forfeiture litigation in state court and participation in federal asset sharing programs.

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Per exhibit "A" attached to the mayoral memo, revenues and expenditures are documented in the County budget ordinance, the federal equitable sharing and certification report, and an annual audit to the County's Finance Department. Furthermore it states that the LETF project requests are reviewed by the MDPD LETF Committee. After approval it will be sent to the Fiscal Administration Bureau to ensure compliance with LETF requirements. The Police Legal Bureau reviews the request for legal sufficiency and prepares the Report of Proposed Expenditures from the Law Enforcement Trust Fund.

The LETF is comprised of three funding sources:

- State civil forfeitures
- U.S Department of Justice Asset Sharing Program
- U.S. Treasury Asset Sharing Program

The following projects will be funded as follows with these funds:

Project Name	Allocation	Fund
Robbery and Reduction Initiative	\$150,000.00	Treasury
Targeted Crimes Initiative	\$450,000.00	Justice
Special Investigations Initiative	\$450,000.00	State Complex Investigations
Specialized Recruitment Strategies	\$100,000.00	State Other Operating
Crime Prevention Initiatives	\$ 47,000.00	State Crime Prevention
Total	\$1,197,000.00	

Past initiatives (March 6 2018) supported by the Trust Fund:

- Driving Under the Influence (DUI) enforcement (\$100,000.00)
- Boating Under the Influence (BUI) Task Force (\$110,000.00)
- Rapid Deployment Force (\$150,000.00)
- Special Investigations Initiatives (\$500,000.00)
- Gun Violence Task Force (\$400,000.00)
- Robbery Reduction Initiative (\$100,000.00)
- Secure Special Evidence (\$100,000.00)
- Specialized Equipment (\$1,525,500.00)
- Crime Prevention Initiatives (\$75,000.00)

Total \$3,060,500.00

Departmental Input:

OCA asked the questions below, the department's answers are in bold:

- How much money is in the trust fund? **Available fund as of October 31, 2018 is \$700,273**
- Is there a timeframe for expenditure of the subject funds? **No**
- Who monitors spending to ensure compliance? **Miami Dade Police Department's Fiscal Administration Bureau.**
- Who is on the committee and how often does it meet?

Members of the committee:

- **Director, committee chairperson and voting member**
- **Assistant Director, MDPD Departmental Services, committee vice chairperson and voting member**
- **Investigative Services Assistant Director, voting member**
- **Police Services Assistant Director, voting member**
- **Fiscal Administration Bureau Executive Senior Bureau Commander, nonvoting member.**

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- **Police Legal Bureau, Senior Bureau Commander, nonvoting member**
- **LETf accountant, nonvoting member**

The LETf committee meets quarterly, or according to funding availability.

Memorandum



Date: September 21, 2018

To: Carlos A. Gimenez, Mayor
Miami-Dade County

Attn: Maurice L. Kemp
Deputy Mayor

From: Juan J. Perez, Director
Miami-Dade Police Department *W*

Subject: Report of Proposed Expenditures from the Law Enforcement Trust Fund

The Law Enforcement Trust Fund (LETF) for Miami-Dade County was established by the Board of County Commissioners and must be used for law enforcement purposes which are not budgeted. Allowable purposes may include: to defray costs of protracted or complex investigations; to provide additional technical equipment or expertise; to provide matching funds to obtain federal grants; or for other law enforcement purposes. The funds are administered in compliance with Miami-Dade Police Department (MDPD) policies, statutory requirements, and federal guidelines.

The LETF is comprised of three different funding sources: the state civil forfeitures, governed by Florida Statutes Sections 932.701 through 932.706; U.S. Department of Justice Asset Sharing Program; and U.S. Treasury Asset Sharing Program. LETF monies awarded to the MDPD are a result of forfeiture litigation in State court and federal asset sharing programs.

LETF project requests are reviewed by the MDPD's Law Enforcement Trust Fund Committee. The Committee approved requests are reviewed by personnel in the Fiscal Administration Bureau to ensure compliance with LETF requirements. The Police Legal Bureau reviews the requests for legal sufficiency and prepares the Report of Proposed Expenditures from the Law Enforcement Trust Fund. The revenues and expenditures are documented in the County budget ordinance, the federal equitable sharing and certification report, and an annual audit to the County's Finance Department. The package is certified by this writer prior to the Report being presented to the Board for approval per Florida Statutes Section 932.7055 (5)(b).

The proposed expenditures will be retroactive to October 1, 2018, through completion of the initiatives. This start date allows for combating targeted crimes in response to identified community needs, especially at this time of year.

FINANCIAL SUMMARY

PROPOSED STATE ASSET SHARING EXPENDITURES	\$ 597,000.00
PROPOSED JUSTICE ASSET SHARING EXPENDITURES	\$ 450,000.00
PROPOSED TREASURY ASSET SHARING EXPENDITURES	\$ 150,000.00
Total Recommended Amount	\$ 1,197,000.00

As the Director of the Miami-Dade Police Department, I do hereby certify that the aforementioned request for expenditures from the Law Enforcement Trust Fund complies with the provision of Florida Statutes Section 932.7055 and applicable guidelines related to equitable sharing of federal assets.

Juan J. Perez

Juan J. Perez
Director

10/3/18

Date

Attachment



Miami-Dade Police Department

Report of Proposed Expenditures from the Law Enforcement Trust Fund (Project Detail)

Project Number	Project Name	Allocation	Fund Category	Trust Funds will support a robbery reduction initiative.
1	Robbery Reduction Initiative	\$150,000	Treasury	
2	Special Investigations Initiatives	\$450,000	Justice	Trust Funds will support initiatives aimed at combating violent crimes and other special investigations. The initiatives will enhance complex protracted investigations by providing the resources to allocate and deploy personnel based on crime data and other intelligence. Funds will also enhance investigative support and related investigative expenses.
3	Targeted Crimes Initiative	\$450,000	State Complex Investigations	Trust Funds will support combating targeted crimes, particularly in our neighborhoods, and also retail/entertainment centers and other similar crime areas during the holiday season. Personnel will be deployed using a data driven process based on crime analysis, crime trends, intelligence, and other factors. The project will provide the resources to allocate and deploy personnel and support related investigative expenses.
4	Specialized Recruitment Strategies	\$100,000	State Other Operating	Trust Funds will support specialized recruitment strategies including advertising, job fairs, recruitment venues, promotional items, and related activities to continue proactive recruitment strategies for diverse and professional applicants seeking a career in law enforcement.
5	Crime Prevention Initiatives	\$47,000	State Crime Prevention	Trust Funds will support community crime prevention initiatives, such as Florida Sheriff's Youth Ranches, Big Brothers Big Sisters, Miami-Dade County Teen Court, Do The Right Thing, Parks Foundation, Miami-Dade Juvenile Services Department, Florida Crime Prevention Association.
Total Recommended Amount:		\$1,197,000		
State Asset Sharing		\$597,000		
Justice Asset Sharing		\$450,000		
Treasury Asset Sharing		\$150,000		

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Research Notes

Item No. 8K1
File No. 182541

Researcher: IL Reviewer: TD

RESOLUTION REAFFIRMING RESOLUTION NO. R-106-18 AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO SUBMIT ON BEHALF OF THE COUNTY A DISPOSITION APPLICATION TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR DEVELOPMENT OF THE FORMER MEDVIN APARTMENTS PUBLIC HOUSING DEVELOPMENT SITE; AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE, IN ACCORDANCE WITH SECTION 125.38, FLORIDA STATUTE, TO EXECUTE AFTER APPROVAL BY THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, A 99-YEAR GROUND LEASE WITH AN ANNUAL RENT OF \$1.00, A PROJECT WORK LETTER AND SUBLEASE AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA FOR THE DEVELOPMENT OF A PROJECT COMMONLY REFERRED TO AS BRICKELL SOLUTIONS ON THE MEDVIN PUBLIC HOUSING DEVELOPMENT SITE IN ORDER TO AMPLIFY EDUCATION CAPACITY IN THE BRICKELL AREA GENERALLY SOUTH OF THE MIAMI RIVER, AND TO FACILITATE DEVELOPMENT OF AFFORDABLE AND/OR WORKFORCE HOUSING, TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE LEASE, PROJECT WORK LETTER AND SUBLEASE, AND TO EXERCISE ANY AND ALL RIGHTS SET FORTH THEREIN, AND TO EXECUTE AMENDMENTS TO ANNUAL CONTRIBUTION CONTRACTS, AGREEMENTS, A RELEASE OF THE DECLARATION OF TRUST, AND OTHER RELATED DOCUMENTS; AND AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO EXPEND DOCUMENTARY STAMP SURTAX AND/OR STATE HOUSING INITIATIVE PARTNERSHIP FUNDS IN AN AMOUNT NOT TO EXCEED \$2,500,000.00 TO COVER PROJECT COSTS ASSOCIATED ONLY WITH THE DESIGN AND CONSTRUCTION OF THE AFFORDABLE AND/OR WORKFORCE HOUSING UNITS

ISSUE/REQUESTED ACTION

Whether the Board should authorize (1) reaffirmation of Resolution No. R-106-18 approving submission of a disposition application to the United States Department of Housing and Urban Development (HUD) for the development of the former Medvin Apartments Public Housing development site; (2) a 99-year ground lease with annual rent of \$1.00, (3) a project work letter and sublease agreement between Miami-Dade County (MDC) and the School Board of Miami-Dade County (MDCSB) for the development of a project commonly referred to as Brickell Solutions on the Medvin public housing development site in order to amplify education capacity in the Brickell area and to facilitate development of affordable and/or workforce housing; and (4) expending documentary stamp surtax and/or State Housing Initiative Partnership (SHIP) funds in an amount not to exceed \$2,500,000.00 to cover project costs associated with the design and construction of the affordable and/or workforce housing units.

APPLICABLE LEGISLATION/POLICY

Section 1. Title 40, of the United States Code, (The Davis-Bacon Act, as amended) governs contracts over \$2,000 to which the United States or the District of Columbia is a party for the construction, alteration, or repair of public buildings or public works shall contain a clause setting forth the minimum wages to be paid to various classes of laborers and mechanics employed under the contract.

<https://www.dol.gov/whd/regs/statutes/dbra.htm>

Section 125.38 of the Florida Statutes, (Sale of County property to United States, or state), governs the conveyance or lease of property to the United States or any state or any political subdivision.

http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&URL=0100-0199/0125/Sections/0125.38.html

Section 29-7 of the Code of Miami-Dade County, governs the documentary surtax program, intended to fund the construction and rehabilitation of housing for low and moderate income families through the provision of section mortgages, construction loans, and other programs.

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https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIIICOR_CH29TA_ARTIINGE_S29-7DOST

Section 17-103 of the County Code, governing the Administration and implementation of Miami-Dade County's Local Housing Assistance Program. The Housing Finance Authority of Miami-Dade County, Office of Community and Economic Development ("OCED"), Miami-Dade Housing Agency ("MDHA") shall be responsible for implementation and administration of the Local Housing Assistance Program. At a minimum, the Housing Finance Authority of Miami-Dade County, OCED, or Miami-Dade Housing Agency shall be responsible for Overseeing the receipt and expenditure of SHIP Program and other housing program funds assigned by the County Manager in accordance with applicable guidelines including the State Housing Initiatives Partnership Act and the Miami-Dade County Affordable Housing Program Guidelines; The cost of administering Miami-Dade County's Local Housing Assistance Program with SHIP Program funds shall not exceed ten (10) percent of the local housing distribution of SHIP Program funds deposited into the Local Housing Assistance Trust Fund.

https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIIICOR_CH17HO_ARTVILOHOASPR_S17-103ADIMMIDECOLOHOASPR

Resolution No. R-974-09, adopted by the Board on July 21, 2009, requires that any resolution authorizing the acceptance or execution of a deed, easement, covenant, riveter, or mortgage creating or reserving a real property interest in favor of the County contain language requiring such instrument, after proper execution, to be recorded in the public records of the county within which the real property is located.

<http://intra/gia/matter.asp?matter=091900&file=true&yearFolder=Y2009>

Resolution No. R-106-18, adopted by the Board on February 6, 2018, authorizes the County Mayor or designee to submit a demolition and/or disposition application to HUD for the Medvin apartments public housing site located at 945 SW 3rd avenue, Miami, Florida, for the purpose of demolishing one building, and authorizing the County Mayor or designee subject to HUD's approval the ability to execute amendments to annual contribution contract agreements, releases of the declaration of trust, and other related-documents.

<http://intra/gia/matter.asp?matter=180325&file=false&yearFolder=Y2018>

PROCEDURAL HISTORY

Prime Sponsor: Commissioner Eileen Higgins, District 5

Department/Requester: Public Housing and Community Development

This item was forwarded to the BCC with a favorable recommendation at the HSSC Committee meeting on November 9, 2018.

ANALYSIS

This item proposes that the Board authorize (1) the reaffirmation of Resolution No. R-106-18 which approved the submission of a disposition application to the United States Department of Housing and Urban Development (HUD) for the development of the former Medvin Apartments Public Housing development site; (2) a 99-year old ground lease with annual rent of \$1.00, (3) a project work letter and sublease agreement between Miami-Dade County (MDC) and the School Board of Miami-Dade County (MDCSB) for the development of a project commonly referred to as Brickell Solutions on the Medvin public housing development site in order to amplify education capacity in the Brickell area and to facilitate development of affordable and/or workforce housing; and (4) expending documentary Stamp Surtax and/or State Housing Initiative Partnership (SHIP) funds in an amount not to exceed \$2,500,000.00 to cover project costs associated with the design and construction of the affordable and/or workforce housing units.. The property is a 0.344-acre site located at 929 and 945 SW 3rd Avenue in Commission District 5, Commissioner Eileen Higgins.

Regarding the development of the land via the construction of a facility, the fiscal impact/ funding sources will be comprised primarily of Surtax and/or SHIP funding for the design and construction of the affordable and/or workforce housing units. The

BCC Meeting: December 4, 2018

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forecasted cost of the project for the design and construction solely is estimated to be \$2,500,000.00. Hence, this item seeks approval of \$2,500,000.00 in Surtax and/or Ship Funding for this project.

The purpose of this resolution is to approve the submission of the disposition application to HUD and a 99 year old ground lease to the MDCSB for the development of a project commonly referred to as Brickell Solutions on the Medvin Public Housing Development site in order to amplify education capacity in the Brickell area and to facilitate development of affordable and/or workforce housing.

The fiscal impact for the 99 year ground lease is a rental income of \$1.00 to be paid to MDC from MDCSB. The cost of the project to the County is \$2,500,000.00, which will be applied to the project cost. The cost of the project to be paid by the School Board is \$240,000.00, which will be applied to impact fees funding the design and construction of the educational facility.

MDC submitted an application pursuant to R-106-18 to HUD on March 12, 2018. HUD reviewed the County's application for the proposed demolition of one building containing 18 dwelling units located at site 280, FL005000840, as described in the application. The application was approved by HUD on March 14, 2018.

The School Board will construct and own the improvements in the property (including the interior improvements to the residential improvements) a multi-story, mixed-use development, which will include approximately 10 affordable and/or workforce housing units for School Board teacher and other employees and an educational facility consisting of approximately 700 permanent student stations. The lease also allows the School Board to sublet the property. Once the project is completed, the County, through PHCD, will operate and maintain the housing units. The County also assured the School Board that a priority will be given to eligible School Board teachers and employees to rent the units.

The major terms of the ground lease between MDC and MDCSB are listed below. Please note that these are not all the terms in the agreement. The "Project Work Letter" details each obligations. Additionally, this item requires that the County Mayor ensure that proper signage is place on the property identifying the County's name (Miami-Dade County) and the name of the corresponding district commissioner (Eileen Higgins).

School Board Obligations:

Pursuant to and subject to the terms and conditions set forth in the Project Work Letter, MDCSB shall be responsible for the administration of but not limited to:

- the design, development and construction of the Project on the Land;
- the cost of which shall be paid for as provided in the Project Work Letter;
- School Board covenants and agrees that the School Facility will be designed and constructed (a) in compliance with all governing rules and criteria for public school educational facilities in Miami-Dade County, Florida;
- (b) in accordance with School Board's design criteria, plan review and inspection process for public educational facilities;
- (c) in compliance with all applicable Governmental Requirements. Similarly, pursuant to and subject to the terms and conditions of the Project Work Letter and Sublease;
- the Residential Component will be designed and constructed (i) in compliance with all governing rules and criteria for similar Affordable and/or Workforce Housing in Miami-Dade County, Florida, and (ii) in compliance with all applicable Governmental Requirements, including any applicable HUD requirements;

County Obligation:

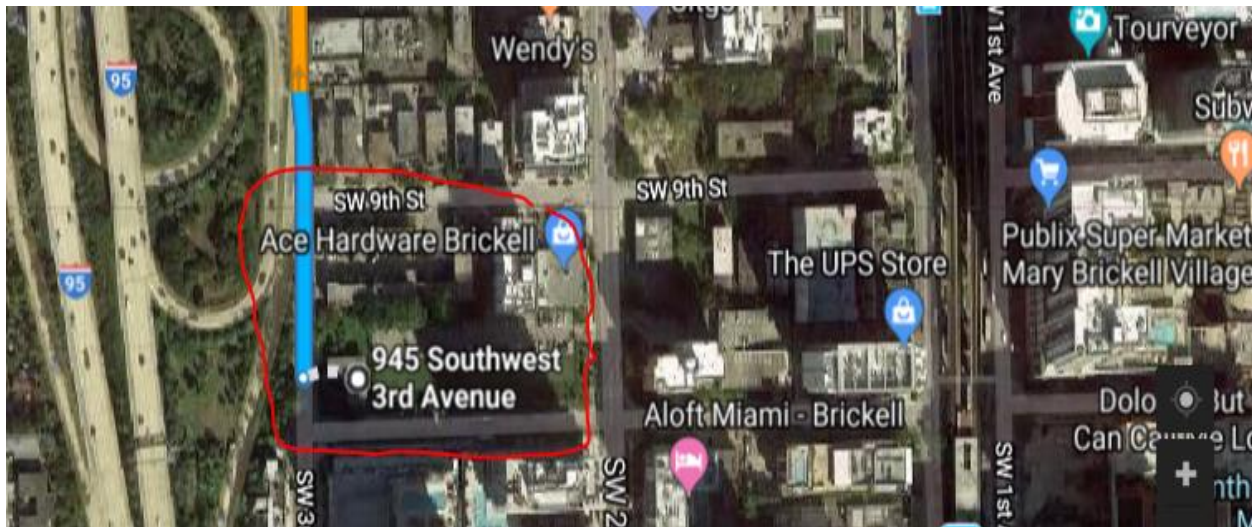
Pursuant to and subject to the terms and conditions set forth in the Project Work Letter, MDC shall be responsible for the administration of but not limited to

- The County, at its sole cost and expense shall be responsible for the demolition of all on-site improvements, and for any environmental remediation, if required.

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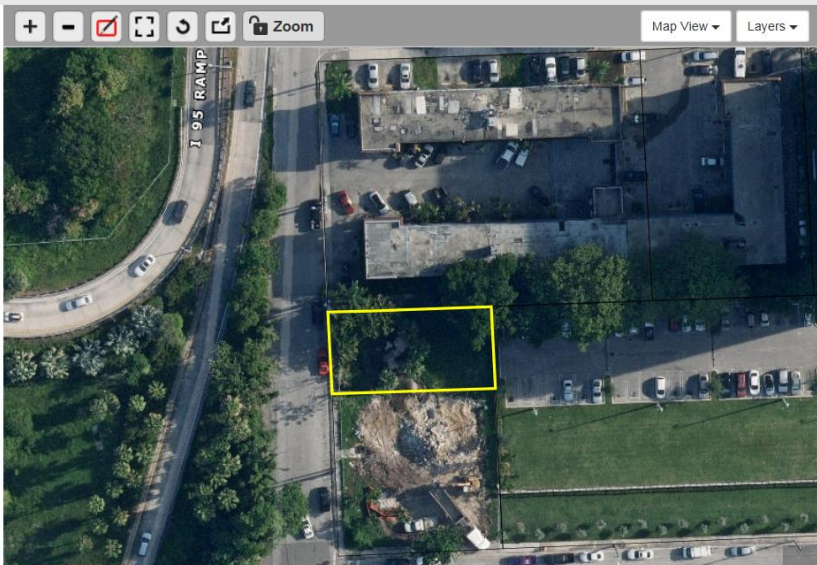
- The County will fund subject to board approval, the construction of the affordable and/or workforce housing units, which PHCD anticipates will be \$2,500,000.00.
- The County has agreed to operate and maintain the affordable housing and/or workforce housing units via the PHCD upon completion of the project.

The pictures below are of the site locations of 929 SW 3rd Avenue and 945 SW 3rd Avenue.

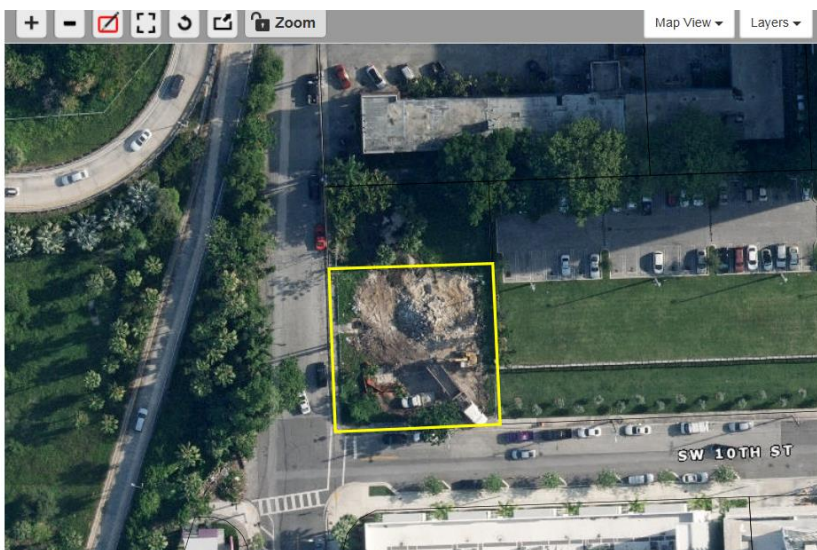


BCC Meeting: December 4, 2018 Research Notes

PROPERTY INFORMATION ⓘ	
Folio:	01-0206-090-1100
Sub-Division:	CITY OF MIAMI SOUTH BLK 69 PB B-41
Property Address	929 SW 3 AVE Miami, FL 33130-3546
Owner	MIAMI-DADE COUNTY MIAMI DADE HOUSING AGENCY
Mailing Address	701 NW 1 CT 16TH FLOOR MIAMI, FL 33136
PA Primary Zone	6402 MIX USE-BORDERS CBD
Primary Land Use	1066 VACANT LAND - COMMERCIAL : EXTRA FEA OTHER THAN PARKING
Beds / Baths / Half	0 / 0 / 0
Floors	0
Living Units	0



PROPERTY INFORMATION ⓘ	
Folio:	01-0206-090-1090
Sub-Division:	CITY OF MIAMI SOUTH BLK 69 PB B-41
Property Address	945 SW 3 AVE Miami, FL 33130-3567
Owner	MIAMI-DADE COUNTY MIAMI-DADE HOUSING AGENCY
Mailing Address	701 NW 1 CT 16TH FLOOR MIAMI, FL 33136
PA Primary Zone	6402 MIX USE-BORDERS CBD
Primary Land Use	1066 VACANT LAND - COMMERCIAL : EXTRA FEA OTHER THAN PARKING
Beds / Baths / Half	0 / 0 / 0
Floors	0



DEPARTMENTAL INPUT:

OCA asked following questions to the department, the department's responses are in bold, subsequent questions were asked and are still pending a response at the time of publication of these notes:

- What's the timeline for this project, from commencement to completion; **The School Board is responsible for the design and construction of the entire facility as indicated in the Memorandum/Background. They will provide a schedule for design and construction of the facility once available. They are currently negotiating with the Architect for his/her services.**
- Will competitive solicitations be issued for the design and construction of this project; if so, when; **The School Board issued a competitive selection for architectural services.**
- What will the rental rate be for workforce housing participants vs. the general public; **The rental rate will be determined in accordance with HUD guidelines for the required AMI requirements for the housing units.**

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School Board personnel will have priority to occupy the housing units as indicated in Memorandum/Background.

- What type of educational facility is being developed; **This will be a middle school of approximately 700 student stations. and**
- What happened to the residents of Medvin? **Medvin's 15 residents elected to move to the new Joe Moretti, directly adjacent to Medvin, after its completion in March 2014.**
- Does any other community do this type of partnership (that PHCD is aware of) with the School Board and is this a common practice or are we the first jurisdiction doing this style of partnership.....**This is not common practice. We are not aware of other jurisdictions where this has been specifically done.**
- If there are other jurisdictions that have similar style partnership please list which ones?**See previous response.**
- Has the County done this type of partnership with the School Board in the past?.....**No**
- What will the rental value be for the unit(s)? **This will be determined in accordance with AMI standards applicable at the time in which the units are completed and become available for rental.**
- Will all the units be available for low income or will some be rented a regular market value? **PHCD, in coordination with the School Board, has recommended up to 100% AMI for all units.**
- Could you also expand on the number of units designated for income levels (example 100 units for low low income, 50 units for low income, 150 units for regular market value etc.. and perhaps put in a chart if possible)? **There are ten units all of which would be at the same AMI limit, as noted in previous response.**
- If the answer is yes to the prior question, what will difference in rental price be from low income to market value (what is the spread of rental values)?” **See previous response.**

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Research Notes

Item No. 8K2
File No. 182551

Researcher: JFP Reviewer: PGE

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO SUBMIT RENTAL ASSISTANCE DEMONSTRATION APPLICATIONS AND ANY OTHER NECESSARY DOCUMENTS TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE CONVERSION OF CERTAIN PUBLIC HOUSING PROJECTS THROUGH THE RENTAL ASSISTANCE DEMONSTRATION PROGRAM

ISSUE/REQUESTED ACTION

Whether the Board should authorize the County Mayor or his designee to submit Rental Assistance Demonstration Applications (RAD Applications) to the United States Department of Housing and Urban Development (HUD)'s Rental Assistance Demonstration Program for the conversion of certain public housing projects to Section 8 Project-Based Housing.

APPLICABLE LEGISLATION/POLICY

Resolution No. R-710-18, adopted by the Board on July 10, 2018, approved the FY 2018-2019 Public Housing Agency Plan (PHA Plan) for submission to HUD.

<http://intra/gia/matter.asp?matter=181332&file=true&yearFolder=Y2018>

Resolution No. R-394-18, adopted by the Board on May 1, 2018, ratified the action by the County Mayor with respect to adding vendors to open pool contracts during the period of July 1, 2017 through December 31, 2017.

<http://intra/gia/matter.asp?matter=180565&file=true&yearFolder=Y2018>

PROCEDURAL HISTORY

Prime Sponsor: Housing and Social Services Committee

Department/Requester: Public Housing and Community Development (PHCD)

This item was forwarded to the BCC with a favorable recommendation by the Housing and Social Services Committee at its November 19, 2018 meeting. Prior to passage, there were a number of questions from members of the public regarding Agenda Item 3E, specifically whether the item would eliminate public housing and displace African American communities.

PHCD Director, Mr. Liu, explained that the item is not removing or eliminating public housing; the Rental Assistance Demonstration Program was intended to replace the current funding source for public housing, which has seen a steady decline over the last few years, with project-based financing. He assured the members of the public that tenant protections would be maintained under the new program, e.g., no more than 30 percent of income can be charged for rent.

Commissioner Levine Cava pointed out that currently the department did not receive County funding or federal funding to help maintain public housing.

Mr. Liu explained that the new source of funding would help bridge that gap, helping the department to rehabilitate and preserve public housing units. RAD is the only tool the federal government has provided to fill this gap as the County receives insufficient dollars for maintenance of its rapidly deteriorating public housing stock.

Deputy Mayor Kemp clarified that this item solely authorizes the County's submission of the RAD application.

Agenda Item 3E was forwarded to the BCC with a favorable recommendation, with a Scrivener's Error correction in the title.

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Research Notes

ANALYSIS

The proposed resolution authorizes the County Mayor or his designee to submit Rental Assistance Demonstration Applications (RAD Applications) to the United States Department of Housing and Urban Development (HUD)'s Rental Assistance Demonstration (RAD) Program for the conversion of certain public housing projects to Section 8 Project-Based Housing. The RAD Program is a HUD program authorized in the FY 2012 Congressional Appropriations Bill that allows for the voluntary, permanent conversion of public housing to the Section 8 project-based housing program, in so doing providing Public Housing Agencies (PHAs) with access to more stable funding to make needed improvements to properties. Congress has not provided enough funding for PHAs to adequately address the \$26 billion in nationwide public housing capital needs. RAD provides a means by which to rehabilitate or repair units without needing to depend on Congress for additional moneys. The submission of RAD Applications produces no fiscal impact to the County. Among other financial benefits, the RAD Program provides for a 20-year funding contract with annual cost of living adjustments and access to equity through low income housing tax credits, as well as attraction of private construction lenders who understand RAD and are willing to provide construction and permanent financing. In RAD, units move to a Section 8 platform with a long-term contract that, by law, must be renewed, ensuring that the units remain permanently affordable to low-income households.

2,400 units of County public housing have been redeveloped or are in the process thereof. Yet, if the County were to participate in the RAD Program, it is anticipated that approximately 6,426 additional public housing units will benefit from redevelopment. In the absence of an adequate source of capital improvement funding, the average age of public housing in Miami-Dade County with little to no capital investment is over 40 years old, with some sites entering as much as their eighth decade of development life. The County's total public housing capital needs are over \$2 billion, 60% of which could potentially be generated through the use of RAD.

The County sought proposals from vendors in the Management Consulting Services Pool to assist PHCD with RAD analysis and the implementation of the County's proposed RAD Program. A contract in the amount of \$400,000 was executed on April 2, 2017 between the County and Tag Associates of Florida, LLC (TAG Associates), a nationally known firm with over 25 years of experience in assisting public and subsidized housing providers develop strategies and programs to assist in the creation and maintenance of high quality affordable housing. TAG Associates will assist PHCD with the following:

- Analysis of its public housing portfolio
- A plan for redeveloping its public housing using the RAD program
- Preparation and submission of the RAD Applications and other related documentation
- Obtaining HUD approvals
- Implementing a redevelopment plan using the RAD Program

The County submitted a letter of interest to HUD on August 30, 2018 requesting to reserve 6,426 units through the RAD Program, with a supplemental letter of support from the State Attorney. While the County's letter of interest does not obligate the County to convert its units to RAD, it does allow the County to be proactive in a housing climate where there is a high demand to participate in RAD. This item presents the first Board action in the RAD process; additional Board approval will be required to implement rehabilitation and redevelopment under RAD.

ADDITIONAL INFORMATION

Rental Assistance Demonstration (RAD) Program

RAD was created in order to give public housing authorities (PHAs) a powerful tool to preserve and improve public housing properties and address the \$26 billion dollar nationwide backlog of deferred maintenance. RAD also gives owners of three HUD "legacy" program (Rent Supplement, Rental Assistance Payment, and Section 8 Moderate Rehabilitation) the opportunity to enter into long-term contracts that facilitate the financing of improvements.

<https://www.hud.gov/rad>

<https://www.hud.gov/sites/documents/TOOLKIT1WHYRAD.PDF>

BCC Meeting: December 4, 2018

Research Notes

Item No. 8L1

File No. 182527

Researcher: MF Reviewer: TD

RESOLUTION APPROVING THE CONTRACT FOR PROFESSIONAL SERVICES WITH ARCADIS U.S. INC. IN AN AMOUNT NOT TO EXCEED \$594,000.00 TO PROVIDE PLANNING, ENGINEERING, ECONOMIC ANALYSIS AND PUBLIC OUTREACH ASSOCIATED WITH EVALUATING ALTERNATIVE ADAPTATION STRATEGIES TO RESPOND TO SEA LEVEL RISE; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE THE AGREEMENT; AND AUTHORIZING THE USE OF COUNTY FUNDS FOR SUCH PURPOSES

ISSUE/REQUESTED ACTION

Whether the Board should approve the contract for professional services with Arcadis U.S. Inc., in an amount not to exceed \$594,000.00 to provide planning, engineering, economic analysis and public outreach associated with evaluating alternative adaptation strategies to respond to sea level rise.

APPLICABLE LEGISLATION/POLICY

Florida Statutes, Section 287.055, sets forth the Consultants' Competitive Negotiation Act, governing the processes for the acquisition of professional architectural, engineering, landscape architectural or surveying and mapping services.

http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=0200-0299/0287/0287.html

Miami-Dade County Code, Section 2-10.4, governs the County's acquisition of professional architectural, engineering, landscape architectural or land surveying and mapping services.

[https://library.municode.com/fl/miami_-](https://library.municode.com/fl/miami_-dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-10.4ACPRARENLAARLASUMASE)

[dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-10.4ACPRARENLAARLASUMASE](https://library.municode.com/fl/miami_-dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-10.4ACPRARENLAARLASUMASE)

Miami-Dade County Code, Section 2-10.4.01, sets forth the County's Small Business Enterprise Architecture and Engineering Program.

[https://library.municode.com/fl/miami_-](https://library.municode.com/fl/miami_-dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-10.4.01SMBUENARENPR)

[dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-10.4.01SMBUENARENPR](https://library.municode.com/fl/miami_-dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-10.4.01SMBUENARENPR)

Resolution No. R-1388-09, adopted by the Board on December 1, 2009, established the Southeast Florida Regional Climate Change Compact; committed to developing joint policy positions and legislative policy statements with Broward, Palm Beach and Monroe Counties with respect to climate change issues; committed to developing a Southeast Florida Regional Climate Change Action Plan with Broward, Palm Beach and Monroe Counties; and committed to participating in a Regional Climate Team and in the Second South Florida Regional Climate Change Summit.

<http://intra/gia/matter.asp?matter=102773&file=false&yearFolder=Y2010>

Resolution No. R-240-13, adopted by the Board on April 2, 2013, accepted the Southeast Florida Regional Climate Action Plan which included actionable recommendations for regionally coordinated climate change mitigation, adaptation strategies, and efforts in building community resilience.

<http://intra/gia/matter.asp?matter=122459&file=true&yearFolder=Y2012>

Administrative Order No. 3-39 establishes the County's policies and procedures for user departments for the construction of capital improvements, acquisition of professional services, construction contracting, change orders and reporting.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/AO3-39.pdf>

Implementing Order No. 3-32 sets forth the County's procedures for the Community Business Enterprise Program for the purchase of professional architectural, landscape architectural, engineering or surveying and mapping services.

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Research Notes

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-32.pdf>

Resolution No. R-240-13, adopted by the Board on April 2, 2013, accepted the Southeast Florida Regional Climate Action Plan, which includes actionable recommendations for regionally coordinated climate change mitigation, adaptation strategies, and efforts in building community resilience.

<http://intra/gia/matter.asp?matter=122459&file=true&yearFolder=Y2012>

Resolution No. R-599-13, adopted by the Board on July 2, 2013, created the Miami-Dade Sea Level Rise Task Force; provided for membership, organization and procedures; set forth purpose, function, responsibility, and Sunset provision.

<http://intra/gia/matter.asp?matter=131459&file=false&yearFolder=Y2013>

Resolution No. R-46-15, adopted by the Board on January 21, 2015, directed the Mayor to prepare an Action Plan and report to accelerate the climate change adaptation planning process by evaluating the engineering and other relevant expertise needed to develop an enhanced capital plan that includes but is not limited to flood protection, salinity structures, pump stations, and road and bridge designs, and to determine the costs of retaining the experts needed.

<http://intra/gia/matter.asp?matter=150051&file=true&yearFolder=Y2015>

PROCEDURAL HISTORY

Prime Sponsor: N/A

Department/Requester: Regulatory and Economic Resources

The proposed resolution does not have a procedural history.

ANALYSIS

Florida is considered one of the most vulnerable areas in the country with respect to the consequences of climate change. Southeast Florida is on the frontline to experience the impacts of climate change, especially sea level rise, due to its low-lying topography, porous soil, and extensive coastal infrastructure.

The Miami-Dade County Comprehensive Development Master Plan (CDMP) was amended to address sea level rise and climate change, through policies which call for the consideration of sea level rise and climate change as an integral component of all planning processes.

The County is a member of the Southeast Florida Regional Climate Compact, which is a collaboration of four counties – Monroe, Miami-Dade, Broward and Palm Beach – working together as a region on climate change policy, mitigation and adaptation. In 2012, through Resolution No. R-240-13, the Board accepted the Regional Climate Action Plan, with recommendations for regionally coordinated climate change mitigation, adaptation strategies, and efforts in building community resilience.

In July 2013, the Board created the Miami-Dade Sea Level Rise Task Force through the adoption of Resolution No. R-599-13 to review the relevant data and prior studies, assessments, reports, and evaluations of the potential impact of sea level rise on vital public services and facilities, real estate, water and other ecological resources, water front property, and infrastructure.

On July 1, 2014, the Sea Level Rise Task Force issued a report with their findings that included an assessment of the likely and potential impacts of sea level rise and storm surge over time. It also put forth a set of six recommendations relative to amendments to the CDMP, capital facilities planning, budgetary priorities and other County programs as necessary to ensure that the County is taking appropriate actions to reduce its contributions to climate-induced sea level rise and to ensure its resiliency to the increase in sea level rise, storm surge and related impacts which are expected to occur.

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The Sea Level Rise Task Force made the overarching recommendation that the Board pass legislation to accelerate the adaptation planning process by seeking and formally selecting the engineering and other relevant expertise needed to develop a robust capital plan.

Resolution No. R-46-15, adopted by the Board on January 21, 2015, directed the Mayor to prepare an Action Plan and report to accelerate the climate change adaptation planning process by evaluating the engineering and other relevant expertise needed to develop an enhanced capital plan that includes but is not limited to flood protection, salinity structures, pump stations, and road and bridge designs, and to determine the costs of retaining the experts needed.

The proposed resolution seeks the Board's approval of the contract for professional services with Arcadis U.S. Inc., in an amount not to exceed \$594,000.00 to provide planning, engineering, economic analysis and public outreach associated with evaluating alternative adaptation strategies to respond to sea level rise.

Eight proposals were received for this Professional Services Agreement. Arcadis U.S. Inc. was recommended for award. The company met the Miami-Dade County requirements for local preference because it has a local business address, local business tax receipt, and a local business tax account.

The Review Committee met on January 24, 2017, and signed off on the same day. The PSA is for a total of \$594,000.00, of which no more than \$300,000.00 is to be paid by the General Fund and the remainder will be paid from Regulatory and Environmental Resources proprietary funds.

ADDITIONAL INFORMATION

A Climate Central analysis states that "Florida is in the crosshairs of climate change. Rising seas, a population crowded along the coast, porous bedrock, and the relatively common occurrence of tropical storms put more real estate and people at risk from storm surges aggravated by sea level rise in Florida, than any other state by far."

<http://sealevel.climatecentral.org/news/florida-and-the-rising-sea>

When it comes to tackling climate change to prevent the impacts it causes in the different systems of the planet, two types of measures can be applied: mitigation and adaptation. Mitigation measures are those actions that are taken to reduce and curb greenhouse gas emissions, while adaptation measures are based on reducing vulnerability to the effects of climate change.

<https://www.activesustainability.com/climate-change/mitigation-adaptation-climate-change/>

The Broward County Climate Change Task Force completed work on and approved the "Broward Climate Change Action Plan – Addressing our Climate Change" at their March 18, 2010 meeting. The Action Plan was developed in fulfillment of the Broward County Board of County Commissioners' charge to the Task Force to develop recommendations for a countywide climate program designed to mitigate the causes of and adapt to the consequences of climate change. The Board approved the Action Plan on May 4, 2010.

<http://www.broward.org/Intergovernmental/Pages/ClimateChangeTaskForce.aspx>

According to the Florida Department of State Division of Corporations website (Sunbiz.org), Arcadis U.S. Inc., has an active status as a Foreign Profit Corporation and first filed and registered on 2/26/1998. The principal address is registered as 630 Plaza Drive, Highlands Ranch, CO 80129. Its registered agent is C.T. Corporation System, 1200 South Pine Island Road, Plantation, FL 33324.

<http://search.sunbiz.org/Inquiry/CorporationSearch/ByName>

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Research Notes**

**Item No. 8N1
File No. 182464**

Researcher: JFP Reviewer: PGE

RESOLUTION AUTHORIZING THE CONVEYANCE OF A PERPETUAL EASEMENT PURSUANT TO FLORIDA STATUTE SECTION 125.38, TO THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FOR NO MONETARY CONSIDERATION FOR THE CONSTRUCTION AND MAINTENANCE OF AN INTELLIGENT TRANSPORTATION SYSTEM ON HIALEAH GARDENS BOULEVARD/NW 92 AVENUE BETWEEN WEST 80 STREET AND WEST 84 STREET/NW 138 STREET, ALSO KNOWN AS PARCEL 800, IN SECTION 28, TOWNSHIP 52 SOUTH, RANGE 40 EAST AND DIRECTING COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE SAME

ISSUE/REQUESTED ACTION

Whether the Board should authorize the conveyance of a perpetual easement to the State of Florida Department of Transportation for the construction and maintenance of an Intelligent Transportation System on Hialeah Gardens Boulevard/NW 92 Avenue between West 80 Street and West 84 Street/NW 138 Street (Parcel 800) in District 12.

APPLICABLE LEGISLATION/POLICY

Section 125.38, Florida Statutes governs the sale of County property to the United States, or state.

http://www.leg.state.fl.us/statutes/index.cfm?mode=View%20Statutes&SubMenu=1&App_mode=Display_Statute&Search_String=125.38&URL=0100-0199/0125/Sections/0125.38.html

Resolution No. 974-09, adopted by the Board on July 21, 2009, directs that any resolution authorizing the execution of instruments creating a County interest in real property shall require such instruments to be recorded in the public records of Miami-Dade County and attached by the Clerk of the Board to the authorizing resolution.

<http://intra/gia/matter.asp?matter=091900&file=true&yearFolder=Y2009>

PROCEDURAL HISTORY

Prime Sponsor: Commissioner Jose "Pepe" Diaz, District 12

Department/Requester: Transportation and Public Works

This item was forwarded to the BCC with a favorable recommendation by the Transportation and Public Works committee at its November 16, 2018 meeting.

ANALYSIS

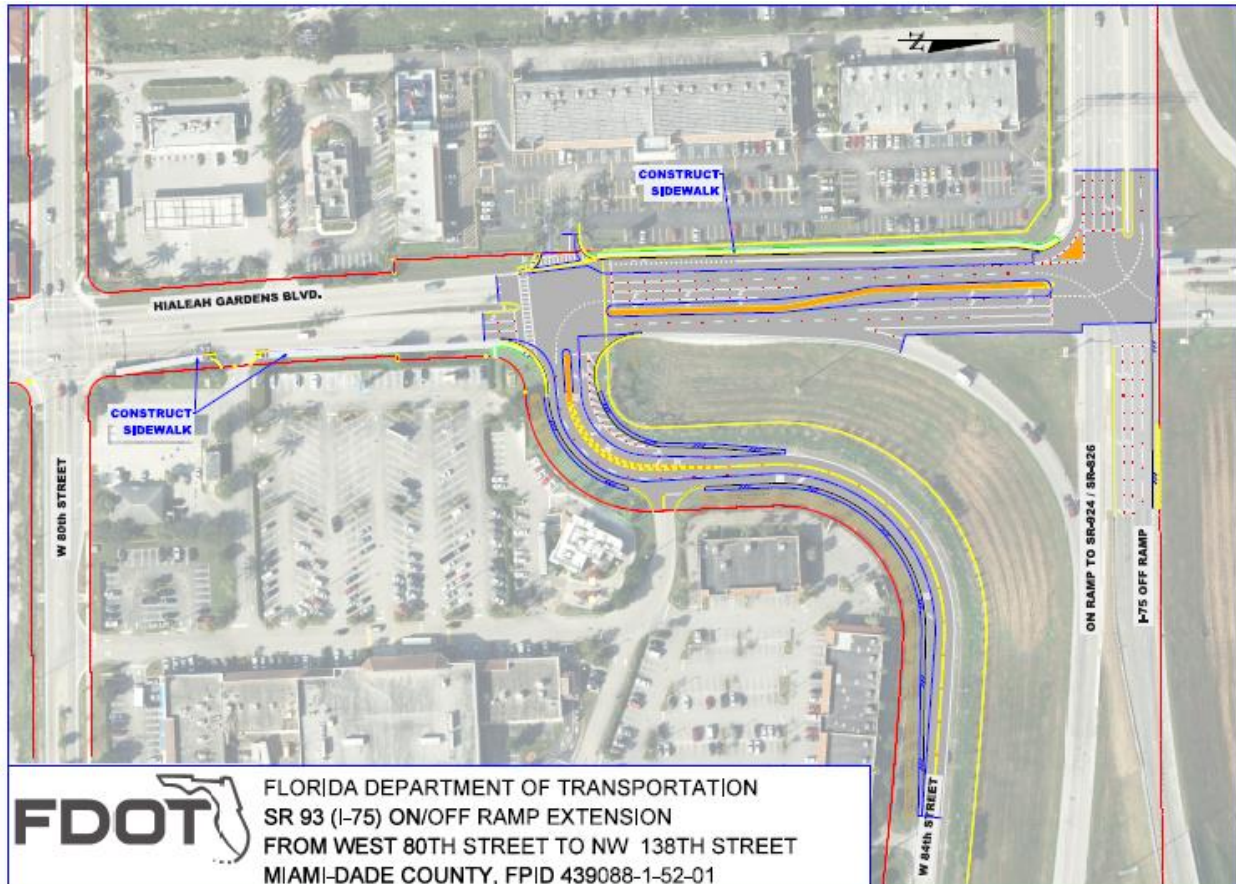
The proposed resolution authorizes the conveyance of a perpetual easement—a right to use someone else's land for a specified purpose—to the State of Florida Department of Transportation, for consideration of \$1 for a 5,778 square foot parcel on NW 92 Avenue as part of a larger transportation project programmed by FDOT to improve portions of the I-75 off-ramp connecting with NW 138 Street and NW 92 Avenue. The planned improvements include the following:

- Repaving and restriping the roadway;
- Reconstructing a portion of the I-75 off-ramp connecting with westbound NW 138 Street;
- Providing dual southbound left turn lanes to W 84 Street;
- Adding sidewalk connectivity along Hialeah Gardens Boulevard;
- Providing dual northbound left turn lanes to NW 138 Street and adding a right turn lane on W 84 Street;
- Adding a bicycle lane at southbound Hialeah Gardens Boulevard between West 84 street and NW 138 Street;
- Upgrading pavement markings and signage; and

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- Adding an Intelligent Transportation System consisting of an Arterial Dynamic Message Signs with Closed Circuit Television.

The easement is solely for the purpose of constructing and maintaining the Arterial Dynamic Message Sign and Closed Circuit Television where the County holds ownership. The total estimated project cost is \$1.5 million with funds sourced from FDOT District 6, Project Number 439088-1. The subject property is located within District 12, represented by Commissioner Jose “Pepe” Diaz. A diagram of the overall project is depicted below.



Work is expected to begin in October 2019 with project construction anticipated to last one year. The project will be completed in phases to reduce the effects of construction on the community. FDOT held a public meeting on the project on March 14, 2017.

ADDITIONAL INFORMATION

FDOT Intelligent Transportation Systems (ITS) Program

The Intelligent Transportation Systems (ITS) Program endeavors to provide a safe transportation system that ensures the mobility of people and goods, enhances economic prosperity, and preserves the quality of our environment and communities.

<http://www.fdot.gov/traffic/its/TSMO.shtml>

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INPUT FROM DTPW

The following questions were asked of the Department of Transportation and Public Works; included below in bold and italics is the department's response.

- 1) What is the overall project timeline? What are the phases and when will construction take place on each?
This project is still under design, with a scheduled letting date of 07/31/2019. Construction should start in late 2019, and it's expected to last 260 days.

- 2) What accommodations are being made for displacement during construction? Besides the March 2017 meeting, have other efforts been made to notify the public?
This is mainly a project with some widening to accommodate turning movements, milling and resurfacing within project limits and construction of a new portion of sidewalk. Access to all properties is expected to be maintained at all times. Besides the "drive-thru" public meeting held in early 2017, we have not conducted any other Public Information meetings.

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Research Notes**

**Item No. 8N2
File No. 182497**

Researcher: JFP Reviewer: PGE

RESOLUTION AUTHORIZING THE CONVEYANCE OF A NON-EXCLUSIVE PERPETUAL EASEMENT, PURSUANT TO FLORIDA STATUTE SECTION 125.38, TO THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION, FOR TRANSPORTATION PURPOSES ACROSS COUNTY OWNED PROPERTY OPERATED BY THE COUNTY'S DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS, KNOWN AS THE METRORAIL SOUTH CORRIDOR, WHICH IS ADJACENT TO AND WEST OF STATE ROAD 5 (US-1/SOUTH DIXIE HIGHWAY) IN THE VICINITY OF SW 40 STREET (BIRD ROAD); AND AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO EXERCISE ANY AND ALL RIGHTS CONFERRED THEREIN

ISSUE/REQUESTED ACTION

Whether the Board should authorize the conveyance of a non-exclusive perpetual easement to the State of Florida Department of Transportation for County-owned property known as the Metrorail South Corridor, adjacent to and west of State Road 5 (US-1/South Dixie Highway) in the vicinity of SW 40 Street (Bird Road) in District 7.

APPLICABLE LEGISLATION/POLICY

Section 125.38, Florida Statutes governs the sale of County property to the United States, or state.
http://www.leg.state.fl.us/statutes/index.cfm?mode=View%20Statutes&SubMenu=1&App_mode=Display_Statute&Search_String=125.38&URL=0100-0199/0125/Sections/0125.38.html

PROCEDURAL HISTORY

Prime Sponsor: Commissioner Xavier L. Suarez, District 7
Department/Requester: Transportation and Public Works

This item was forwarded to the BCC with a favorable recommendation by the Transportation and Public Works Committee at its November 16, 2018 meeting.

ANALYSIS

The proposed resolution authorizes the conveyance of a non-exclusive perpetual easement—a right to use someone else's land for a specified purpose—to the State of Florida Department of Transportation (FDOT) for County-owned property known as the Metrorail South Corridor, adjacent to and west of State Road 5 (US-1/South Dixie Highway) in the vicinity of SW 40 Street (Bird Road) in District 7. The County will convey the 1,646 square foot easement property, appraised at approximately \$2,475. FDOT provides no compensation as is customary when these easements become public necessities.

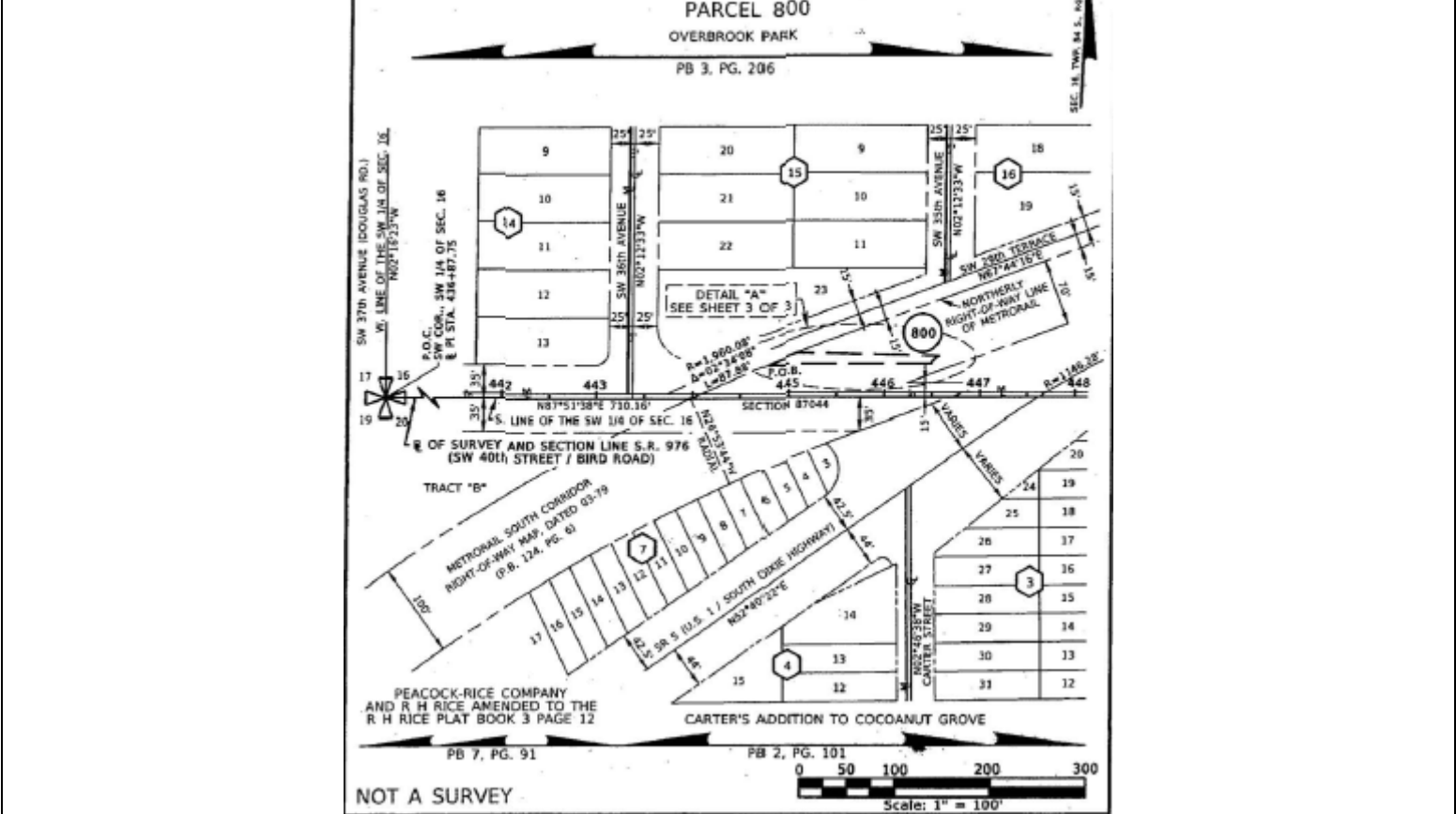
The purpose of the easement is for construction and maintenance of a concrete sidewalk and related incidental appurtenances. FDOT will be responsible for the construction, operation, and maintenance of the improvements for the life of the easement. FDOT shall not obstruct the County right-of-way located immediately above and underneath the easement area.

This project is one of several state road safety improvement projects planned under FDOT's current Five Year Work Program, involving construction of a sidewalk and pertinent fixtures on the north side of Bird Road connecting the pedestrian path to the nearest roadway located at 37th Court. In the event that transportation use is permanently discontinued or abandoned, FDOT's easement will terminate, and title to the easement will immediately revert back to the County.

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Research Notes

Below is a sketch of the subject property:

EXHIBIT "A"
SKETCH TO ACCOMPANY LEGAL DESCRIPTION



ADDITIONAL INFORMATION

Florida Department of Transportation's Five Year Work Program

<https://fdotewp1.dot.state.fl.us/fmsupportapps/WorkProgram/WorkProgram.aspx>

INPUT FROM DTPW

The following questions were asked of the Department of Transportation and Public Works. The department's response is included below in bold and italics.

- 1) What is the project timeline, i.e., construction start and completion dates?

The project is currently under construction but is waiting on the approval to add the sidewalk. The project is slated for completion on March 28, 2019.

- 2) What are the possible effects to traffic during construction?

The construction of the sidewalk will not interfere with traffic flow. However, this project consists mostly of milling and resurfacing which is done at nighttime hours when traffic flow is low.

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Research Notes

Item No. 8N3
File No. 182431

Researcher: MF Reviewer: TD

RESOLUTION APPROVING THE TERMS AND AUTHORIZING THE EXECUTION OF A TRANSPORTATION DISADVANTAGED LOCAL PROGRAM ADMINISTRATIVE SUPPORT GRANT AGREEMENT WITH THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED IN AN AMOUNT UP TO \$77,290.00; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO FURNISH THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED WITH ADDITIONAL INFORMATION WHICH MAY BE REQUIRED; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE AN INTERLOCAL AGREEMENT WITH THE MIAMI-DADE TRANSPORTATION PLANNING ORGANIZATION AS REQUIRED TO CARRY OUT THE PROJECT

ISSUE/REQUESTED ACTION

Whether the Board should authorize (1) the execution of the Transportation Disadvantaged Local Program Administrative Support Grant Agreement for Fiscal Year 2018-19 with the State of Florida, Commission for the Transportation Disadvantaged (FCTD) for \$77,290.00, for the provision of administrative services in support of the Transportation Disadvantaged Program of Miami-Dade County; and (2) the execution of an Interlocal Agreement between the County and the Miami-Dade Transportation Planning Organization to provide the services.

APPLICABLE LEGISLATION/POLICY

Florida Statutes, Chapter 427.013 governs the Commission for the Transportation Disadvantaged; purposes and responsibilities. "The purpose of the Commission is to accomplish the coordination of transportation services provided to the transportation disadvantaged. The goal of this coordination is to assure the cost-effective provision of transportation by qualified community transportation coordinators or transportation operators for the transportation disadvantaged without any bias or presumption in favor of multi-operator systems or not-for-profit transportation operators over single operator systems or for-profit transportation operators.

<https://www.flsenate.gov/Laws/Statutes/2017/Chapter427/All>

Florida Statutes, Chapter 215.97 governs the Florida Single Audit Act. The purpose of the section are to:

- (a) Establish uniform State audit requirements for State financial assistance provided by State agencies to non-State entities to carry out State projects.
- (b) Promote sound financial management, including effective internal controls, with respect to State financial assistance administered by non-State entities.
- (c) Promote audit economy and efficiency by relying to the extent possible on already required audits of federal financial assistance provided to non-State entities.
- (d) Provide for identification of State financial assistance transactions in the State accounting records and recipient organization records.
- (e) Promote improved coordination and cooperation within and between affected State agencies providing State financial assistance and non-State entities receiving State assistance.
- (f) Ensure, to the maximum extent possible, that State agencies monitor, use, and follow up on audits of State financial assistance provided to non-State entities.

http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=0200-0299/0215/Sections/0215.97.html

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Research Notes

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Transportation and Public Works

The proposed resolution was considered at the November 16, 2018 Transportation and Public Works Committee meeting. It was forwarded to the BCC with a favorable recommendation.

ANALYSIS

The proposed resolution seeks the Board's authorization for (1) the execution of the Transportation Disadvantaged Local Program Administrative Support Grant Agreement for Fiscal Year 2018-19 with the State of Florida, Commission for the Transportation Disadvantaged (FCTD) for \$77,290.00, for the provision of administrative services in support of the Transportation Disadvantaged Program of Miami-Dade County; and (2) the execution of an Interlocal Agreement between the County and the Miami-Dade Transportation Planning Organization (TPO). The purpose of the agreement is to provide financial assistance to accomplish local program administrative support duties and responsibilities. This grant agreement is effective from the execution date to June 30, 2019.

The Miami-Dade Transit Transportation Disadvantaged Program is a State-funded program that provides free transportation passes to qualifying non-profit agencies/programs for use by their County resident clients who qualify as "Transportation Disadvantaged".

The "Transportation Disadvantaged" are defined as the disabled, the poor (income level at or below 150 percent of the Federal Poverty Guidelines), homeless, adults and children at risk and unemployed needing job training in Miami-Dade County. The qualifying non-profit agencies/programs fulfill the following requirements:

- Be a 501C or IRS exempted non-profit organization/agency
- Be physically located in Miami-Dade County and in good standing
- Serve Miami-Dade County residents whose documented household income does not exceed 150 percent of Federal Poverty Guidelines
- Submit new agency/program applications between January 1st and April 30th annually

The Transportation Disadvantaged Program's agencies are responsible for determining their client's eligibility; however, they are subject to random audits by the Office of the Transportation Disadvantaged Program. Agencies receiving passes must submit a completed Monthly Allocation Report each month.

The following are the types of passes available:

1-Month Pass – valid for unlimited rides for the entire calendar month.

7-Day Pass – valid for unlimited rides for a week (7 consecutive days).

1-Day Pass – valid for unlimited rides for one calendar day until 2 a.m. of the next day.

1-Trip Pass – valid for one trip ride on Metrorail or Metrobus.

Annual TD Easy Card – valid for up to one year. This Easy Card is made available by a limited grant program, on a first-come, first-serve basis until grant funds are exhausted. Applicants' annual income cannot exceed \$18,090.

For the year ending June 30, 2018, 18,541 Bus Passes of varying time periods were issued through the State Transportation Disadvantaged grant award. Easy Cards are issued annually but billed monthly. For the year ending June 30, 2018, there were 38,046 Easy Cards issued through the State Transportation Disadvantaged grant award equating to approximately 3,171 Easy

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Cards billed monthly. Based on the grant award amount for the current fiscal year, DTPW anticipates the number of bus passes and Easy Cards to remain at about the same level.

In order to fund the twenty-nine Designated Official Planning Agencies throughout the State that work within the coordinated transportation system, the State directed the FCTD to have each Community Transportation Coordinator pay the planning agency within its service area from the newly-created grant called the Local Program Administrative Support Grant. For Miami-Dade County, DTPW is the Community Transportation Coordinator and the Designated Official Planning Agency is the TPO.

For the planning agency to receive payment it will invoice DTPW and then DTPW invoices the FCTD. The Florida Department of Financial Services will pay DTPW, for its payment to the TPO for its administrative support services. Furthermore, the TPO will invoice on a quarterly basis unless there is an agreement between the local parties to invoice on a semi-annual or annual schedule.

The State Transportation Disadvantaged Trust Fund has allocated up to \$77,290 in State funding to Miami-Dade County for Fiscal Year 2018-19 for Local Program Administrative Support. No local match is required. The table below provides a summary description of each task under this project, the percent distribution of total work assigned to the task and the cost of the task.

Tasks	Percentage Distribution	Cost of Task
Task 1: Jointly develop and annually update the Transportation Disadvantage Service Plan	17 percent	\$13,139.30
Task 2: Organize and provide staff support and related resources for at least four Local Coordinating Board (LCB) meetings per year – one meeting each quarter	48 percent	\$37,099.20
Task 3: Provide at least one public workshop annually by each LCB, and assist the Commission in co-sponsoring public workshops	5 percent	\$3,864.50
Task 4: Develop and annually update by-laws for LCB approval	5 percent	\$3,864.50
Task 5: Develop, annually update, and implement LCB grievance procedures in accordance with the Commission's most recent LCB Guidelines	5 percent	\$3,864.50
Task 6: Review and comment on the Annual Operating Report for submittal to the LCB, and forward comments to the Commission	5 percent	\$3,864.50
Task 7: Research and complete the Actual Expenditures Report for direct federal and local government transportation funds to the Commission no later than September 15 th	5 percent	\$3,864.50
Task 8: Complete quarterly progress reports addressing local program administrative support accomplishments for the TD program	5 percent	\$3,864.50
Task 9: Planning Agency staff will attend at least one Commission-sponsored training, including the Commission's regional meetings	5 percent	\$3,864.50
Total:	100 percent	\$77,290.00

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DEPARTMENT INPUT

The Office of the Commission Auditor posed the following question to the Department of Transportation and Public Works, and received the following answers:

- How many Easy Cards and passes were provided during the preceding period? **18,541 Bus Passes of varying time periods were issued for the year ending June 30, 2018 through the state transportation disadvantaged grant award. Easy Cards are issued annually but billed monthly. For the year ending June 30, 2018, there were 38,046 Easy Cards issued through the state transportation disadvantaged grant award equating to approximately 3,171 Easy Cards billed monthly.**
- How many will be provided for this grant term? **Based on the grant award amount for the current fiscal year, we anticipate the number of bus passes and Easy Cards to remain at about the same level.**

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**Item No. 8N4
File No. 182434**

Researcher: IL Reviewer: TD

RESOLUTION APPROVING AN OFF-SYSTEM CONSTRUCTION AND MAINTENANCE AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE CONSTRUCTION OF IMPROVEMENTS ALONG SW 24 STREET FROM APPROXIMATELY 500 FEET WEST TO APPROXIMATELY 400 FEET EAST OF THE INTERSECTION WITH SR 973/SW 87 AVENUE; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE THE SAME AND EXERCISE THE PROVISIONS CONTAINED THEREIN

ISSUE/REQUESTED ACTION

Whether the Board should approve the execution of an Off-System Construction and Maintenance Agreement between the County and the Florida Department of Transportation (FDOT) for the construction of improvements along SW 24 Street from approximately 500 feet west to approximately 400 feet east of the intersection with SR 973/SW 87 Avenue at a cost of \$305,278.00 funded by FDOT.

APPLICABLE LEGISLATION/POLICY

Section 339.135 of the Florida Statutes relates to transportation work programs and FDOT's budgeted fiscal year expenditures. http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&Search_String=&URL=0300-0399/0339/Sections/0339.135.html

PROCEDURAL HISTORY

Prime Sponsor: N/A

Department/Requester: Department of Transportation and Public Works

There is no procedural history at this time.

ANALYSIS

This item seeks Board approval of an Off-System Construction and Maintenance Agreement between the County and the Florida Department of Transportation (FDOT) for the construction of improvements along SW 24 Street (a road not on the State Highway system) from approximately 500 feet west to approximately 400 feet east of the intersection with SR 973/SW 87 avenue, for the Department of Transportation and Public Works. The work shall include but is not limited to:

- milling and resurfacing,
- extending the eastbound left turn lane by approximately 100 feet, and modifying the westbound inside lanes,
- installing new signal mast arms and mast arm mounted sign panels,
- installing fluorescent yellow-green pedestrian warning signs,
- providing high emphasis crosswalks, upgrading signing and pavement markings,
- Upgrading the ADA curb ramps and providing advance street name signs on the eastbound and westbound approaches (the "Local Roadway improvements").

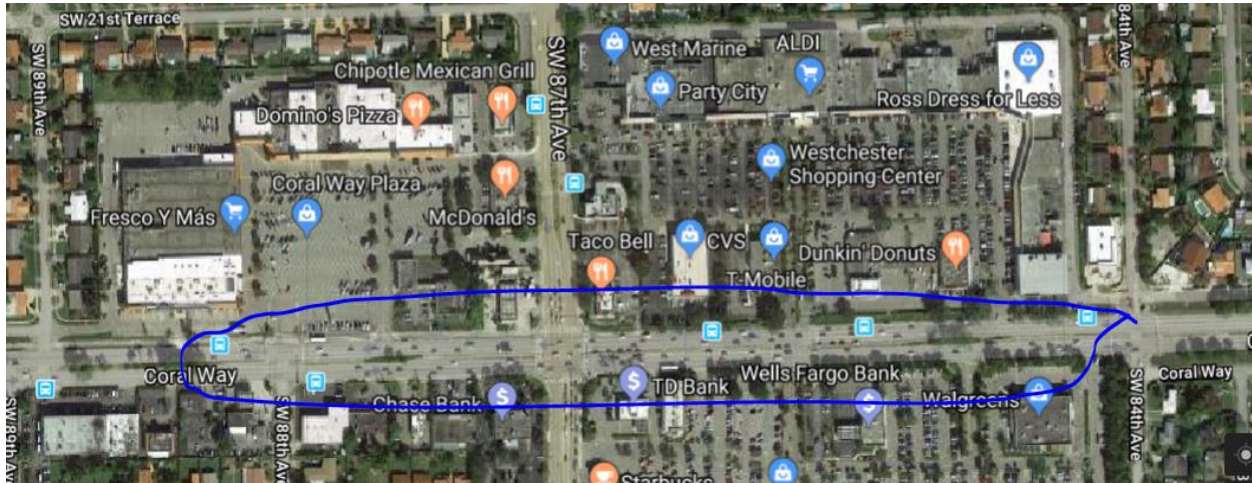
FDOT will design and construct the Project will all applicable federal and state laws and regulations and in accordance with Department design and construction standards as set forth in the Department's guidelines, standards, and procedures (FM#439924-1-52-01, page2).

The purpose of this resolution is to improve traffic on the subject corridor. In the event that the Project requires the acquisition of additional right-of-way, FDOT shall acquire such right-of-way in order to complete the Project at no cost to the County.

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The project is located in District 10, which is represented by commissioner Javier D. Souto.

The fiscal impact is estimated to cost \$305,278.00 and will be funded and built by FDOT. The County is required to provide maintenance and operations upon completion of the project.



Departmental Input:

OCA asked the questions below, the department's answers are in bold:

- Why is the department seeking BCC approval now if the project commences in February 2021?
The Construction of the project might be advanced due to an earlier right of way acquisition for the new mast arms.
- What is the current state of the roads within the project limits and what is the current state of traffic along the roads; When is the project scheduled to commence and be completed;
The roadway pavements for SR 973/SW 87th Avenue and Coral Way (SW 24th Street) are in fair condition. The AADT on SR 973/SW 87th Avenue is 26,500 vpd and 50,000 vpd on Coral Way (SW 24th Street). The intersection experiences the typical traffic congestions during the peak am and pm hours and was identified on the 2014 high crash locations list. This project therefore aims at addressing the safety issues at the intersection. Construction is scheduled to begin February 2021 and completed September 2021.
- How will the project impact traffic mobility in the area and is there a MOT plan to mitigate disruption;
We anticipate minor interruption of traffic flow during roadway widening, repaving and restriping operations. Pedestrian facilities will be temporarily closed while they are being upgraded. Access and egress to and from the adjacent businesses will be maintained during construction. An MOT plan has been developed to minimize potential impacts to motorists, pedestrians and businesses. The phasing involves temporary lane closures during non-peak hours.
- Was a traffic study done requiring the construction of improvements and what comparable projects are nearby, both planned and in-progress; and
A safety study was conducted and completed in August 2016. This project is based on the recommendations of the safety study. Comparable projects nearby include:

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436310-1 - SR 973/SW 87 AVENUE FROM SW 14 STREET TO N. OF SW 4 STREET – Under Construction

442541-1 - SR 973/SW 87 AVENUE AT SW 28TH STREET (TRAFFIC SIGNAL) – Currently in Design

- Were the residents and business owners in the surrounding area informed of the project?
Residents and businesses were informed through a Public Hearing conducted in September 11, 2018. Project Flyers were also distributed to residents and businesses within the project limits.

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**Item No. 9A1
File No. 182418**

Researcher: JFP Reviewer: PGE

RESOLUTION APPROVING THE FIVE-YEAR STRATEGIC PLAN FOR THE MIAMI-DADE PUBLIC LIBRARY SYSTEM (2018-2022)

ISSUE/REQUESTED ACTION

Whether the Board should approve the Five-Year Strategic Plan (2018-2022) for the Miami-Dade Public Library System.

APPLICABLE LEGISLATION/POLICY

Florida Statutes Chapter 257 governing public libraries and state archives.

http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&URL=0200-0299/0257/0257ContentsIndex.html

Florida Administrative Code, Chapter 1B-2.011 (Library Grants Program) provides procedures for library grant programs administered by the Division of Library and Information Services (Division). Each program shall be governed by guidelines which contain information on eligibility requirements, application review procedures, evaluation and funding criteria, grant administration procedures, if applicable, and application forms. All grant awards shall be subject to final approval by the Secretary of State.

<https://www.flrules.org/gateway/ruleno.asp?id=1B-2.011&Section=0>

PROCEDURAL HISTORY

Prime Sponsor: Commissioner Javier D. Souto, District 10

Department/Requester: Library Department

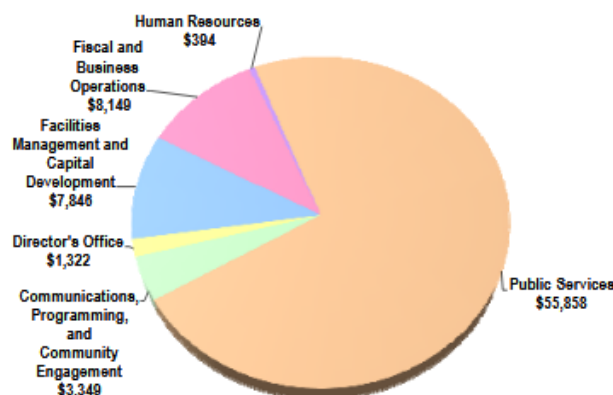
The proposed resolution was forwarded to the BCC with a favorable recommendation by the Parks and Cultural Affairs Committee at its November 19, 2018 meeting.

ANALYSIS

The proposed resolution approves the Five-Year Strategic Plan for the Miami-Dade Public Library System for the time period 2018-2022. This multi-year strategic plan is aligned with the FY 2018-19 Adopted Budget and Multi-Year Capital Plan, budgeting \$82,562,000 for the year's library services—\$81,362,000 of which are sourced from proprietary fees and bond funds while \$1,200,000 are from State funds. In FY 2017-18, the Library Director's Office completed the development of a new five-year strategic plan for its 50 branches (and two bookmobiles) that will focus on addressing challenges in the areas of meeting customer needs, increasing awareness of library services and programs, building stronger partnerships and customer engagement strategies, and increasing staff development opportunities. The following budget was produced in furtherance of implementing this plan:

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**Expenditures by Activity
(dollars in thousands)**



The following are notable fee adjustments to the FY 2018-19 budget, in accordance with the intent to establish MDPLS as a “fine-free” library to reduce barriers to library access, improve relations between staff and the public, and encourage use of library facilities and services:

Fee Adjustments	FY 2017-18 Fee	FY 2018-19 Fee	Dollar Impact for FY 2018-19
Elimination of overdue fines on adult materials	\$0.20	\$0.00	\$108,000
Reduction of Non-Resident Card Fee	\$100	\$65	\$-1,225

The strategic plan, facilitated by the strategic planning consultants, Lord Cultural Resources, is the result of analyses of trends in libraries throughout the country, internal and external surveys, community and staff input forums, meetings with nonprofit and institutional partners, and stakeholder interviews. Key challenges identified were then presented to MDPLS senior management, resulting in the development of a series of five strategic goals and corresponding objectives and tasks that will serve as the basis for a continuously evolving Implementation Plan.

The following are the strategic goals developed in response to the ascertained challenges:

Key Challenges Facing MDPLS	Strategic Goals in Response to Challenges
<ul style="list-style-type: none"> Meeting and exceeding the expectations of the Library customer in facilities, services, collections, and technology. 	<ul style="list-style-type: none"> Provide extraordinary services and customer experiences with great spaces, collections that exceed expectations, technology that is convenient and intuitive, and programs and events that are easily accessible and desired by the public.
<ul style="list-style-type: none"> Increasing awareness of Library services and programs to ensure that the public continues to appreciate the importance and benefits of the Library to our community and is well informed about the Library's offerings. 	<ul style="list-style-type: none"> Increase communications, marketing, and awareness efforts with respect to the Library's services and programs and significance of the Library in our community.

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<ul style="list-style-type: none">• Building sustainable and impactful partnerships with public and private sector organizations and institutions.	<ul style="list-style-type: none">• Explore and develop new and greater partnership opportunities with educational, cultural, and social services organizations as well as private sector individuals, corporations, and foundations to support, enhance, and expand the library's programs, services, and spaces, bridge gaps in services, and maximize the potential for reaching new audiences.
<ul style="list-style-type: none">• Building stronger community engagement strategies with supporters, donors, and volunteers to advance the mission of the Library.	<ul style="list-style-type: none">• Increase advocacy efforts through direct interaction with Library users, community groups, advocacy partners, donors and elected and appointed officials to ensure the ongoing success and vitality of the Library in our community.
<ul style="list-style-type: none">• Developing structured and relevant staff training and leadership development opportunities throughout the organization	<ul style="list-style-type: none">• Become the national model for libraries by creating and conducting ongoing staff and leadership development programs that strengthen the organization at all levels to better serve the public and prepare our workforce for future growth.

The MDPLS team developed a series of action items for each Strategic Goal, serving as actionable steps which the MDPLS team will further formulate into specific tasks and objectives that will constitute the Implementation Plan. The Implementation Plan will include timelines, resources required, performance measures, and will task owners responsible for ensuring progress, and ultimate completion of each task.

The adoption of a Strategic Plan by the Board is a requirement for MDPLS to be eligible for State Aid to Libraries grant funding. MDPLS applies for State Aid to Libraries every year, which is dependent on a formula that includes the statewide amount appropriated by the State Legislative during the State Legislative Session and our local expenditures on library services. In FY 2017-18, MDPLS was awarded grant funding totaling \$235,000 by the State of Florida through the Library Services and Technology Act Grant process for the MDPLS Digitization Project. In FY 2018-19, MDPLS will continue to receive grant funding for Year 2 of the Digitization Project (\$100,000) and to establish a third YOUmedia Miami location at the Lemon City Branch Library (\$210,000). MDPLS will continue to receive funding from State Aid to Libraries (\$1.2 million in FY 2018-19).

The Miami-Dade County Library District (MDLD) provides library service for the entire county except for the cities of Bal Harbour, Hialeah, Miami Shores, North Miami, North Miami Beach, and Surfside.

ADDITIONAL INFORMATION

FY 2018-19 Adopted Budget and Multi-Year Capital Plan – Library

The proposed multi-year strategic plan is aligned with the FY 2018-19 Adopted Budget and Multi-Year Capital Plan.

<https://www.miamidade.gov/budget/library/fy2018-19/proposed/library.pdf>

State Aid to Libraries

<https://dos.myflorida.com/library-archives/services-for-libraries/grants/state-aid/>

INPUT FROM THE LIBRARY DEPARTMENT

OCA posed the following questions to the Library Department. The department's responses are included below in bold and italics.

- 1) When was the last strategic plan approved by the Board (resolution #)? ***R-619-11***
- 2) In addition to Lord Cultural Resources, was S.R. Kent LLC also a strategic planning consultant? What was the cost of the consultants? Please provide a copy of the consultants' findings, particularly a copy of the benchmarking findings. ***The***

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consulting team was selected through a Request for Proposal Process (EPP RFP-00371) and consisted of Lord Cultural Resources with Susan Kent and Carson Block as sub-consultants. The contract award was \$160,000.

- 3) Are the services provided by MDPLS comparable to that provided by equally large government entities? **Yes. MDPLS is one of the largest public library systems in the United States. The level of and types of services we provide, as well as the role we play in setting new trends and innovations in the delivery of library services compares very favorably to other large urban systems throughout the country.**
- 4) How much grant money was received in State Aid to Libraries grant funding last Fiscal Year? Did the County submit a grant application for FY 2018-19? **We received \$1.5 million in State Aid grant funding in 2018. We apply for State Aid to Libraries every year, which is dependent on a formula that includes the statewide amount appropriated by the State Legislative during the State Legislative Session and our local expenditures on library services. We have budgeted to receive \$1.2 million in FY 2018-19.**

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Item No. 10A1
File No. 182503

Researcher: JFP Reviewer: PGE

RESOLUTION RATIFYING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE'S ACTION IN APPLYING FOR FUNDS TOTALING UP TO APPROXIMATELY \$34,092,164.00 FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR HOMELESS CONTINUUM OF CARE HOUSING AND SERVICES; RATIFYING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE'S ACTION IN ISSUING A REQUEST FOR APPLICATIONS TO SELECT NON-PROFIT SERVICE PROVIDER SUB-GRANTEES; APPROVING SUB-GRANTEES SELECTED; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO RECEIVE AND EXPEND FEDERAL FUNDS, ENTER INTO GRANT AND SUB-GRANT AGREEMENTS, TO AMEND THE COUNTY'S FEDERAL APPLICATION AND AGREEMENTS AND SUB-AGREEMENTS, AND TO EXERCISE AMENDMENT, RENEWAL, TERMINATION, CANCELLATION, AND MODIFICATION CLAUSES OF ANY AGREEMENT ENTERED INTO PURSUANT TO THIS RESOLUTION

ISSUE/REQUESTED ACTION

The proposed resolution ratifies the County Mayor's action in applying for funds totaling up to approximately \$34,092,164 from the United States Department of Housing and Urban Development for homeless Continuum of Care (CoC) housing and services as well as his action in issuing a Request for Applications to select non-profit service provider sub-grantees, approving sub-grantees selected.

APPLICABLE LEGISLATION/POLICY

Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act, signed into law on May 20, 2009, amends and reauthorizes the McKinney-Vento Homeless Assistance Act with substantial changes, including:

- A consolidation of HUD's competitive grant programs
- The creation of a Rural Housing Stability Assistance Program
- A change in HUD's definition of homelessness and chronic homelessness
- A simplified match requirement
- An increase in prevention resources
- An increase in emphasis on performance

<https://www.hudexchange.info/homelessness-assistance/hearth-act/>

24 CFR 578 governs the Continuum of Care Program.

<https://www.gpo.gov/fdsys/pkg/CFR-2013-title24-vol3/pdf/CFR-2013-title24-vol3-part578.pdf>

Resolution No. R-32-15 ratifying the action of the County Mayor or his designee in (1) applying for funds in an amount not to exceed \$33,761,265.00 from the United States Department of Housing and Urban Development for Homeless Continuum of Care Housing and Services, and (2) issuing a Request for Applications to select non-profit service provider sub-grantees; approving sub-grantees selected pursuant to the request for applications; authorizing the County Mayor or his designee to receive and expend federal funds awarded, execute and file any necessary amendments to the County's federal funds application, execute grant and sub-grant agreements, and exercise modification, renewal, termination and other provisions contained therein.

<http://intra/gia/matter.asp?matter=142628&file=true&yearFolder=Y2014>

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PROCEDURAL HISTORY

Prime Sponsor: Housing and Social Services Committee

Department/Requester: Miami-Dade Homeless Trust

This item was forwarded to the BCC with a favorable recommendation by the Housing and Social Services Committee at its November 19, 2018 meeting.

ANALYSIS

The proposed resolution is for Board ratification of the County Mayor's action in applying for funds totaling up to approximately \$34,092,164 from the United States Department of Housing and Urban Development (USHUD) for homeless Continuum of Care (CoC) housing and services as well as his action in issuing a Request for Applications to select non-profit service provider sub-grantees, approving sub-grantees selected.

Miami-Dade County, through the Homeless Trust, serves as the coordinating agency and the collaborative applicant for the community's homeless CoC application to USHUD's Notice of Funding Availability (NOFA), which provides funding to local communities for the continuation and development of housing and supportive services to serve homeless individuals. HUD requires match funding of its grantees, which is primarily provided by the non-profit providers selected competitively and funded through this USHUD application. It is also anticipated that the County, through the Homeless Trust, will provide Food and Beverage Tax match funding in an amount up to \$800,000 per year to qualifying programs serving the chronic homeless.

The Homeless Trust, as the USHUD-recognized local CoC lead agency, has a CoC Subcommittee composed of representatives from organizations representing the different homeless sub-populations, advocacy groups, homeless persons, representatives from the other entitlement jurisdictions, and technical assistance providers, among others that meets annually to develop the local gaps, needs, and funding priorities for the County. The recommended funding priorities are approved by the Homeless Trust Board on an annual basis.

The internal process for sub-grantee selection included an advertised RFA with workshops held for interested applicants and an appointed selection committee. The selection committee approved 71 projects, naming the applicants as sub-grantees, and rejected seven. The total amount anticipated to be received competitively for FY 2018-19 is approximately \$34,092,164. The 2018 NOFA was a tiered application delineated in the following manner:

- Tier 1 included 94 percent of the Annual Renewal Demand—the sum of the annual renewal amounts of all projects eligible to apply for renewal in that fiscal year's competition, before any adjustments to rental assistance, leasing, and operating line items based on Fair Market Rent changes—plus new projects.
- Tier 2 included the balance of the Annual Renewal Demand (6 percent), additional funding for three new bonus projects, including a Domestic Violence bonus project, three new projects realized through reallocation of existing funding, and one Planning Grant, adding approximately \$6.1 million in new and reallocated resources.

ADDITIONAL INFORMATION

Continuum of Care (CoC) Program:

The Continuum of Care (CoC) Program is designed to promote communitywide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers, and State and local governments to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effect utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness.

<https://www.hudexchange.info/programs/coc/>

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See the link below to the USHUD Community Planning and Development Notice of Funding Availability for Fiscal Year 2018 Continuum of Care Program Competition.

<https://www.hudexchange.info/resources/documents/FY-2018-CoC-Program-Competition-NOFA.pdf>

Miami-Dade County Homeless Trust

<http://www.homelesstrust.org/board-members.asp>

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Item No. 11A3
File No. 182463

Researcher: JFP Reviewer: PGE

RESOLUTION AMENDING RESOLUTION NO. R-909-16 TO INCREASE ALLOCATION FROM BUILDING BETTER COMMUNITIES GENERAL OBLIGATION BOND PROGRAM PROJECT NUMBER 220 - "ACQUIRE OR CONSTRUCT MULTI-PURPOSE FACILITIES" FROM \$800,000.00 TO \$1,000,000.00 TO FUND DEVELOPMENT OF MULTIPURPOSE FACILITY BY CITY OF MIAMI SPRINGS IN COUNTY COMMISSION DISTRICT 6

ISSUE/REQUESTED ACTION

Whether the Board should amend Resolution No. R-909-16 to increase the allocation from the Building Better Communities General Obligation Bond Program for project number 220 – “Acquire or Construct Multi-Purpose Facilities” from \$800,000 to \$1,000,000 to fund the development of a multipurpose facility by the City of Miami Springs in District 6.

APPLICABLE LEGISLATION/POLICY

Resolution No. R-917-04, adopted by the Board on July 20, 2004, approves a special election for the Building Better Communities Bond Program - To Construct and Improve Public Services Outreach and Facilities - with respect to authorization of not exceeding \$255,070,000 General Obligation Bonds.

<http://intra/gia/matter.asp?matter=042289&file=false&yearFolder=Y2004>

Resolution No. R-909-16, adopted by the Board on October 5, 2016, approves an allocation of \$800,000 from the Building Better Communities General Obligation Bond Program Project Number 220 - "Acquire or Construct Multi-Purpose Facilities" to fund development of a multi-purpose facility by the City of Miami Springs.

<http://intra/gia/matter.asp?matter=161854&file=true&yearFolder=Y2016>

PROCEDURAL HISTORY

Prime Sponsor: Commissioner Rebeca Sosa, District 6

Department/Requester: None

This item was forwarded to the BCC with a favorable recommendation by the Infrastructure and Utilities Committee at its November 14, 2018 meeting.

ANALYSIS

The proposed resolution amends Resolution No. R-909-16 to increase the allocation from the Building Better Communities General Obligation Bond Program for Project Number 220 – “Acquire or Construct Multi-Purpose Facilities” by \$200,000, from \$800,000 to \$1,000,000, to fund the development of a multipurpose facility by the City of Miami Springs in District 6, represented by Commissioner Rebeca Sosa.

Bond Program Project No. 220 was one of the projects listed in Resolution No. R-917-04, approving a special election for the Building Better Communities Bond Program, with a total allocation of \$15,000,000 for the Miami Springs project. Miami-Dade County voters approved the \$2.9 billion Building Better Communities Bond Program on November 2, 2004, allowing the County to issue long-term bonds to fund more than 300 neighborhood and regional capital projects to be completed over the next 15 years. Board Resolution No. R-909-16, adopted on October 5, 2016, approved an allocation of \$800,000 from Project No. 220 to fund the City of Miami Springs’ development of a 10,000-15,000 square foot multi-purpose facility that would include the following:

- an adult day care center,
- meeting rooms,
- multi-purpose community and activity rooms,

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- summer camp child care, and
- community services including
 - drivers' license renewals,
 - computer classes,
 - blood pressure screenings,
 - hurricane preparedness workshops, and
 - income tax return preparation assistance and counseling.

All facilities and services provided therein are to be constructed, operated, and maintained by the City of Miami Springs.

ADDITIONAL INFORMATION

General Obligation Bonds (GOB)

General Obligation Bonds (GOB) are a way to finance government capital improvement projects such as those included in the Building Better Communities Bond Program. On November 2, 2004, the voters of Miami-Dade County approved the \$2.9 billion bond program which allows the County to issue long-term bonds to fund more than 300 neighborhood and regional capital projects to be completed over the next 15 years.

The General Obligation Bonds are legally backed by the full faith and credit of the County which has committed future taxes over the next 40 years to repay the bonds. General Obligation bonds typically are the least expensive type of debt available to government.

<https://www.miamidade.gov/bondprogram/>

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**Item No. 11A7
File No. 182767**

Researcher: IL Reviewer: TD

RESOLUTION APPROVING THE RENEWAL FOR AN ADDITIONAL 36 MONTHS OF A VEHICLE LEASE AGREEMENT BETWEEN THE COUNTY, AS LESSOR, AND COMMUNITY HEALTH OF SOUTH FLORIDA, INC. ("CHI"), A FLORIDA NON-PROFIT CORPORATION, AS LESSEE, OF A FLEET MOTOR POOL VEHICLE TO BE USED BY ANY LICENSED STAFF MEMBER OF CHI, AND DIRECTING THE COUNTY MAYOR OR MAYOR'S DESIGNEE TO EXECUTE ANY NECESSARY AGREEMENTS, AFTER REVIEW BY THE COUNTY ATTORNEY'S OFFICE, IN ORDER TO EFFECTUATE SAID RENEWAL

ISSUE/REQUESTED ACTION

Whether the Board should approve the renewal for an additional 36 months at a monetary rate of \$1.00 per year vehicle lease agreement between the County as the lessor and Community Health of South Florida, Inc. (CHI) as lessee.

APPLICABLE LEGISLATION/POLICY

Section 2-8.1 of the Code of Miami-Dade County (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000.00; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by Implementing Order (I.O.) and approved by the Board.

https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIIICOR_CH2AD_ARTIINGE_S2-8.1COPUGE

Resolution No. R-137-15, was adopted by the Board on February 3, 2015, directing the county mayor or mayor's designee to, within 30 days of the effective date of this resolution, make available, at a cost of \$1.00 per year, one vehicle from the county's fleet motor pool to be used by any licensed staff member of the eleventh judicial circuit criminal mental health project, and undertake any necessary steps, including but not limited to executing any necessary agreements, after review by the county attorney's office, in order to effectuate the foregoing.

<http://www.miamidade.gov/govaction/matter.asp?matter=150168&file=true&fileAnalysis=false&yearFolder=Y2015>

Resolution No. R-1139-17, was adopted by the Board on November 21, 2017, approved the assignment of a vehicle lease agreement between the County, as lessor, and the South Florida Behavioral Health Network Inc. ("sfbhn"), a Florida non-profit corporation, as lessee, of a fleet motor pool vehicle to Community Health of South Florida, Inc. ("chi"), a Florida non-profit corporation, to be used by any licensed staff member of chi.

<http://intra/gia/matter.asp?matter=172527&file=true&yearFolder=Y2017>

PROCEDURAL HISTORY

Prime Sponsor: Commissioner Sally Heyman, Commission District 4

Department/Requester: None

There is no procedural history on this item.

ANALYSIS

This item is requesting Board approval of additional 36 months with annual rental rate of one –dollar a year for a total of three dollars. The vehicles would be used by any licensed staff member of the Eleventh Judicial Circuit Criminal Mental Health Project (CMHP), for the provision of services relating to the diversion of non-violent misdemeanor defendants with serious mental illness from the criminal justice system into community-based treatment and support services.

BCC Meeting: December 4, 2018
Research Notes

The fiscal impact for this agreement is three dollars to be paid to the County over the 36 month additional term plus the wear and tear to the County vehicle that is not excessive.

The CMHP was established over 10 years ago to divert nonviolent misdemeanor defendants with serious mental illnesses from the criminal justice system into community-based treatment and support services. Since its inception, the program has expanded to serve defendants that have been arrested for less serious felonies and other charges.

The CMHP operates in two components:

1. Pre-booking diversion consisting of crisis intervention team training for law enforcement officers; and
2. Post-booking diversion serving individuals booked into the jail and awaiting adjudication.

The CMHP provides an effective, cost-efficient solution to a community problem and works by eliminating gaps in services, and by forging productive and innovative relationships among all stakeholders who have an interest in the welfare and safety of one of our community's most vulnerable populations.

Elements of the agreement are listed below:

Lessor Obligations:

- Provide a vehicle to the lessee from the County's motor pool
- Unlimited miles

Lessee Obligations:

- Lessee has to pay one dollar a year (for a total of three dollars at the end of the 36 month term);
- Lessee must possess insurance coverage of no less than \$1,000,000.00 for bodily injury and property damage, comprehensive fire and theft insurance with a deductible of \$250.00, and collision insurance with a deductible of \$250.00;
- Lessee agrees to co-operate with the lessor and the insurance company in pursuing or defending any claim or action resulting from the use of the vehicle;
- Lessee is responsible for excessive wear tear such as, cracked damaged, or tinted glass, dented or damaged body panels, fenders, lights, or paint; missing equipment or accessories that were provide d with the vehicle, including but not limited to wheel covers, jack, wheel wrench, and spare tire or regular tires;
- Mechanical damage that affects the safe, proper, or lawful operation of the vehicle.

The vehicles in the motor pool are currently owned by the County through the Internal Services Department (ISD).

The market price to rent a sedan in this area ranges from \$9.00 to \$55.00 depending on the sedan (economy, compact, intermediate, standard, full size or SUV) source used Kayak.com.