



Miami-Dade Board of County Commissioners
Office of the Commission Auditor

Government Operations Committee (GOC) Meeting

December 11, 2018
1:30 P.M.
Commission Chambers

Thomas B. Davis, Esq.
Director, Policy and Legislation
Office of the Commission Auditor (OCA)
111 N.W. First Street, Suite 1030
Miami, FL 33128
(305) 375-2524

THIS PAGE INTENTIONALLY LEFT BLANK

**GOC Meeting: Dec. 11, 2018
Research Notes**

**Item No. 1G1, 1G1 Substitute
File No. 182278 (182659)**

Researcher: LE Reviewer: TD

ORDINANCE RELATING TO ZONING REGULATION OF SIGNS; AMENDING SECTION 33-82 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA; AUTHORIZING THE CITY OF MIAMI TO OPT OUT OF CERTAIN MIAMI-DADE COUNTY SIGN REGULATIONS IN THE CITY OF MIAMI URBAN CORE; AMENDING SECTION 33-84 OF THE CODE; EXPANDING THE AREA DEFINED AS THE CITY OF MIAMI URBAN CORE; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE [SEE ORIGINAL ITEM UNDER FILE NO. 182278]

ISSUE/REQUESTED ACTION

Whether the Board should amend Section 33-82 of the Miami-Dade County Code to opt out of certain Miami-Dade County sign regulations in the City of Miami Urban Core; amend Section 33-84 of the Code to expand the City of Miami Urban Core.

APPLICABLE LEGISLATION/POLICY

Section 33-82 of the Miami-Dade County Code currently provides that the Sign Code of Miami-Dade County shall be applicable in the incorporated and unincorporated areas of Miami-Dade County.

[https://library.municode.com/fl/miami -
dade county/codes/code of ordinances?nodeId=PTIIICOR_CH33ZO_ARTVISI_DIV1TIAPPUDE_S33-82SHTIAP](https://library.municode.com/fl/miami-dade-county/codes/code_of_ordinances?nodeId=PTIIICOR_CH33ZO_ARTVISI_DIV1TIAPPUDE_S33-82SHTIAP)

Section 33-84 of the Miami-Dade County Code provides definitions and the City of Miami Urban Core geographic area metes-and-bounds description.

[https://library.municode.com/fl/miami -
dade county/codes/code of ordinances?nodeId=PTIIICOR_CH33ZO_ARTVISI_DIV1TIAPPUDE_S33-84SHTIAP](https://library.municode.com/fl/miami-dade-county/codes/code_of_ordinances?nodeId=PTIIICOR_CH33ZO_ARTVISI_DIV1TIAPPUDE_S33-84SHTIAP)

PROCEDURAL HISTORY

Prime Sponsor: Commissioner Audrey Edmonson, District 3

Department/Requester: None

This item was adopted on first reading at the October 2, 2018 BCC meeting.

ANALYSIS

The proposed ordinance amends Section 33-82 of the Miami-Dade County Code to opt out of certain Miami-Dade County sign regulations in the City of Miami Urban Core provided that the City of Miami has established its own regulation of signs. Section 33-84 is proposed to be amended to expand the City of Miami Urban Core.

There is no fiscal impact for this item.

Allowing the City of Miami to be able to opt of out certain regulations in the Sign Code and expand their boundaries will provide them opportunity and flexibility to advance aesthetic and commercial growth within the Urban Core because of the area's unique blend of commercial and residential uses. In order to ensure public safety and preserve community aesthetics, regulations governing the illumination of signs and murals will remain applicable in the Urban Core. The City of Miami will be able to opt of out the Sign Code of Miami-Dade County as long as the City has established their own regulation of signs and their exemption does not include regulations governing illumination of signs and murals.

GOC Meeting: Dec. 11, 2018
Research Notes

The table below shows the original Section 33-82 of the Code of Miami-Dade County and the proposed changes. Words stricken through and/or [[double bracketed]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed.

Section 33-82 of the County Code	Proposed changes to Section 33-82 of the County Code
<p>Sec. 33-82. – Short title and applicability</p> <p>(a) This article shall be known as the "Sign Code of Miami-Dade County, Florida" and shall be applicable in the unincorporated areas of Miami-Dade County, and specifically in the incorporated areas of Miami-Dade County. When the provisions of this article are applicable to a municipality, the municipality shall be responsible for enforcement.</p> <p>(b) If property in the unincorporated area fronting a street right-of-way forms a common boundary with a municipality, and if the zoning classifications on both sides of the boundary are comparable, the property in the unincorporated area shall comply with the provisions of the municipal ordinance, provided the municipality has a sign ordinance with stricter standards than this article. In such event Miami-Dade County shall apply and enforce the provisions of the municipal ordinance in the unincorporated areas of the County. No variance from this <i>section</i> shall be permitted without the prior express consent of the affected municipality.</p>	<p>Sec. 33-82. – Short title and applicability</p> <p>(a) This article shall be known as the "Sign Code of Miami-Dade County, Florida" and shall be applicable in the unincorporated areas of Miami-Dade County, and specifically in the incorporated areas of Miami-Dade County. When the provisions of this article are applicable to a municipality, the municipality shall be responsible for enforcement.</p> <p>(b) If property in the unincorporated area fronting a street right-of-way forms a common boundary with a municipality, and if the zoning classifications on both sides of the boundary are comparable, the property in the unincorporated area shall comply with the provisions of the municipal ordinance, provided the municipality has a sign ordinance with stricter standards than this article. In such event Miami-Dade County shall apply and enforce the provisions of the municipal ordinance in the unincorporated areas of the County. No variance from this <i>section</i> shall be permitted without the prior express consent of the affected municipality.</p> <p>>>(c) <u>Notwithstanding the foregoing, this article shall not apply in the City of Miami Urban Core, as defined in this article, so long as the City of Miami has, by ordinance, opted out of this article as to that area and has established its own regulations of signs, provided, however, that any portion of the City of Miami Urban Core as to which the City of Miami has opted out of this article shall nevertheless remain subject to the regulations in this article governing illumination and murals, including, but not limited to, sections 33-84, 33-86, 33-94, 33-95, 33-96, 33-96.1, and 33-107. A copy of any municipal ordinance opting out of this article as to the City of Miami Urban Core, or establishing regulations differing from this article as to the City of Miami Urban Core, shall be filed with the Director within 15 days after adoption by the City of Miami.</u><<</p>

GOC Meeting: Dec. 11, 2018
Research Notes

The table below shows the original Section 33-84 of the Code of Miami-Dade County and the proposed changes. Words stricken through and/or [[double bracketed]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed.

Section 33-84 of the County Code	Proposed changes to Section 33-84 of the County Code
<p>Sec. 33-84. – Definitions</p> <p>For the purposes of this article the following words and phrases are hereby defined as provided in this section, unless the context clearly indicates otherwise. Where there is a question as to the correct classification or definition of a sign, the Director shall place said sign in the strictest category and/or classification.</p> <p style="text-align: center;">* * *</p> <p>(31) <i>City of Miami Urban Core</i>: The geographic area commencing at Biscayne Bay and the North side of NE 18th Street; thence West along the North side of NE 18th Street to the East side of NE 2nd Avenue; thence North along the East side of NE 2nd Avenue to the South side of NE 36th Street; thence East along the South side of NE 36 Street to the West side of Biscayne Boulevard; thence North along the west side of Biscayne Boulevard to the North side of I-195; thence West along the North side of I-195 to the East side of N. Federal Highway; thence North along the East side of N. Federal Highway to the North side of NE 39th Street; thence West along the North side of NE 39th Street to East side of NE 2nd Avenue; thence North along the East side of NE 2nd Avenue to North side of NE 40th Street; thence West along the North side of NE 40th Street to West side of N. Miami Avenue; thence South along West side of N. Miami Avenue to the North side of NW 25th Street; thence West along the North side of NW 25th Street to the East side of the theoretical extension thereto of NW 1st Court; thence North along the East side of the theoretical extension of NW 1st Court to the North side of NW 27th Street; thence West along the North side of NW 27th Street to the West side of NW 2nd Avenue; thence South along the West side of NW 2nd Avenue to</p>	<p>Sec. 33-84. – Definitions</p> <p>For the purposes of this article the following words and phrases are hereby defined as provided in this section, unless the context clearly indicates otherwise. Where there is a question as to the correct classification or definition of a sign, the Director shall place said sign in the strictest category and/or classification.</p> <p style="text-align: center;">* * *</p> <p>(31) <i>City of Miami Urban Core</i>: The geographic area commencing at Biscayne Bay and the North side of NE 18th Street; thence West along the North side of NE 18th Street to the East side of NE 2nd Avenue; thence North along the East side of NE 2nd Avenue to the South side of NE 36th Street; thence East along the South side of NE 36 Street to the West side of Biscayne Boulevard; thence North along the west side of Biscayne Boulevard to the North side of I-195; thence West along the North side of I-195 to the East side of N. Federal Highway; thence North along the East side of N. Federal Highway to the North side of NE 39th Street; thence West along the North side of NE 39th Street to East side of NE 2nd Avenue; thence North along the East side of NE 2nd Avenue to North side of NE 40th Street; thence West along the North side of NE 40th Street to West side of N. Miami Avenue; >><u>thence South along the West side of N. Miami Avenue to its intersection with the South limited access right-of-way line of the I-195 Eastbound exit ramp; thence West along said South limited access right-of-way line to the intersection with the South side of NW 37th Street; thence West along the South side of NW 37th Street to the East side of NW 1st Avenue; thence South along the East side of NW 1st Avenue to the North side of NW 36th Street; thence East along the North side of NW 36th Street to the West side of N. Miami</u></p>

GOC Meeting: Dec. 11, 2018
Research Notes

the South side of NW 19th Street; thence East along the South side of NW 19th Street to the West side of NW 1st Avenue; thence South along the West side of NW 1st Avenue to the North side of NW 16th Street; thence West along the North side of NW 16th Street to the West side of NW 3rd Avenue; thence South along the West side of NW 3rd Avenue to the North Side of the Dolphin Expressway; thence West along the North side of the Dolphin Expressway to the East side of I-95; thence North along the East side of I-95 to North side of NW 20th Street; thence West along the North side of NW 20th Street to the West side of NW 14th Avenue; thence South along the West side of NW 14th Avenue to the South side of the Dolphin Expressway; thence East along the South side of the Dolphin Expressway to the East bank of the Wagner Creek Canal; thence South 300 feet along the East bank of the Wagner Creek Canal; thence East running parallel 300 feet to the South of the Dolphin Expressway to the West side of NW 7th Avenue; thence North along the West side of NW 7th Avenue to the South side of the Dolphin Expressway; thence East along the South side of the Dolphin Expressway to the West side of I-95; thence South along the West side I-95 to the South side of SW 8th Street; thence East along the South side of SW 8th Street to the East side of S. Miami Avenue; thence North along the East side of S. Miami Avenue to the South side of the Miami River; thence East along the South side of the Miami River to the East side of Brickell Avenue; thence North along the East side of Brickell Avenue to the North side of the Miami River; thence East along the North side of the Miami River to Biscayne Bay; thence North along the Biscayne Bay shoreline to the point of beginning, as shown on the City of Miami Urban Core map shown below.

Avenue;<< thence South along West side of N. Miami Avenue to the North side of NW [[25th]] >>29th<<Street; thence West along the North side of NW [[25th]] >>29th<< Street to the East side of [[the theoretical extension thereto of NW 1st Court]] >>NW 6th Avenue<<; [[thence North along the East side of the theoretical extension of NW 1st Court; to the North side of NW 27th Street; thence West along the North side of NW 27th Street to the West side of NW 2nd Avenue;]] thence South along the [[West]] >>East<< side of NW [[2nd]] >>6th<< Avenue to the South side of NW [[19th]] >>22nd<< Street; thence East along the South side of NW [[19th]] >>22nd<< to the West side of NW [[1st]] >>5th<< Avenue; thence South along the West side of NW [[1st]] >>5th<< Avenue to the North side of NW [[16th]] >>22nd<< Street; thence [[West]] >>East<< along the North side of NW [[16th]] >>22nd<< Street to the West side of NW 3rd Avenue; thence South along the West side of NW 3rd Avenue to the North Side of the Dolphin Expressway; thence West along the North side of the Dolphin Expressway to the East side of I-95; thence North along the East side of I-95 to North side of NW 20th Street; thence West along the North side of NW 20th Street to the West side of NW 14th Avenue; thence South along the West side of NW 14th Avenue to the South side of the Dolphin Expressway; thence East along the South side of the Dolphin Expressway to the East bank of the Wagner Creek Canal; thence South 300 feet along the East bank of the Wagner Creek Canal; thence East running parallel 300 feet to the South of the Dolphin Expressway to the West side of NW 7th Avenue; thence North along the West side of NW 7th Avenue to the South side of the Dolphin Expressway; thence East along the South side of the Dolphin Expressway to the West side of I-95; >>thence South along the West side of I-95 to the North side of NW 5th Street; thence West along the North side of NW 5th Street to the West side of NW 6th Avenue; thence South on the West side of NW 6th Avenue to the West side of NW North River Drive; thence South along the West side of NW North River Drive to the north side of West Flagler Street; thence East along the north side of West Flagler Street to the West side of I-95;<< thence South along the West side I-95 to the South side of SW 8th Street; thence East along the South side of

GOC Meeting: Dec. 11, 2018
Research Notes

SW 8th Street to the East side of S. Miami Avenue; thence North along the East side of S. Miami Avenue to the South side of the Miami River; thence East along the South side of the Miami River to the East side of Brickell Avenue; thence North along the East side of Brickell Avenue to the North side of the Miami River; thence East along the North side of the Miami River to Biscayne Bay; thence North along the Biscayne Bay shoreline to the point of beginning, as shown on the City of Miami Urban Core map shown below.

**GOC Meeting: Dec. 11, 2018
Research Notes**

**Item No. 2B
File No. 182808**

Researcher: LE Reviewer: TD

RESOLUTION DECLARING SURPLUS COUNTY-OWNED REAL PROPERTY LOCATED AT 787 NE 85TH STREET, MIAMI (FOLIO NO. 01-3207-003-0730); AUTHORIZING THE PRIVATE SALE OF SAID PROPERTY TO AN ADJACENT PROPERTY OWNER FOR NO LESS THAN A MINIMUM BID OF \$2,500.00, PURSUANT TO FLORIDA STATUTES SECTION 125.35(2); WAIVING ADMINISTRATIVE ORDER NO. 8-4 AS IT RELATES TO REVIEW BY THE PLANNING ADVISORY BOARD; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO TAKE ALL ACTIONS NECESSARY TO ACCOMPLISH THE SALE OF SAID PROPERTY; AND AUTHORIZING THE CHAIRPERSON OR VICE-CHAIRPERSON OF THE BOARD TO EXECUTE A COUNTY DEED FOR SUCH PURPOSE

ISSUE/REQUESTED ACTION

Whether the Board should declare surplus a Miami-Dade County-owned real property located at 787 NE 85th Street, Miami; authorize the private sale to an adjacent property owner for no less than \$2,500.00; and waive Administrative Order No. 8-4.

APPLICABLE LEGISLATION/POLICY

Florida Statutes Section 125.35(2) states that the Board of County Commissioners may sell a parcel of real property after sending notice of the sale to owners of adjacent property if the parcel is of insufficient size and shape to be issued a building permit for any type of development to be constructed on the property, if the value of the parcel is \$15,000 or less, or if it is determined that the parcel is of use only to one or more adjacent property owners. If two or more owners of adjacent property inform the board of their interest to purchase the parcel, the board shall sell the parcel to the highest bidder or reject all offers.

http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=0100-0199/0125/Sections/0125.35.html

Administrative Order 8-4 provides that the authority to sell, lease or otherwise dispose of County-owned real property lies solely with the Board of County Commissioners. Before action is taken on any proposed sale or lease of County-owned real property, unless expressly excluded in the policy, a recommendation will be requested from the Planning Advisory Board, to indicate whether such proposal is in the public interest and also recommending proper land use classification, if applicable.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/AO8-4.pdf>

Miami 21 Code is a form-based code to provide definitions, regulating plan, atlas, building form standards, and public space/street standards.

http://www.miami21.org/PDFs/Amended_Codes/Miami_21_Volume_I.pdf

Florida Statutes Section 197.592 provides that lands acquired by any County of the State for delinquent taxes in accordance with law which have not been previously sold or dedicated by the Board of County Commissioners may, at its discretion, be conveyed to the record fee simple owner of such lands as of the date the County obtained title to the lands.

http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&Search_String=&URL=0100-0199/0197/Sections/0197.592.html

Florida Statutes Section 197.502, entitled "Application for obtaining tax deed by holder of tax sale certificate; fees".

http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&URL=0100-0199/0197/Sections/0197.502.html

Miami-Dade County Code, Section 2-10.4.2, entitled "Appraisers required for purchases, sales and leases.

http://miamidade.fl.elaws.us/code/coor_ptiii_ch2_arti_sec2-10.4.2

GOC Meeting: Dec. 11, 2018
Research Notes

Resolution R-333-15, adopted on April 21, 2015, entitled “Resolution establishing County policy to require disclosure of market value of market rental in legislative items authorizing the conveyance or lease of County-owned property to promote disclosure and fiscal responsibility”.

<http://intra/gia/matter.asp?matter=150446&file=true&yearFolder=Y2015>

Resolution No. R-380-17, adopted on April 4, 2017, requires that the County Mayor or County Mayor’s designee provide written notification to District Commissioners in which County-owned property lies no less than four weeks prior to (1) any issuance of a request for proposal or expression of interest regarding the sale, lease, or development of such property or (2) placing any item on the agenda of the Board or any committee of the Board requesting the approval, sale, lease, or surplus of County-owned property.

<http://intra/gia/matter.asp?matter=170414&file=true&yearFolder=Y2017>

The Planning Advisory Board is the County’s Local Planning Agency which serves as the main advisory board to the BCC on matters related to planning, annexations, and incorporations.

<http://www.miamidade.gov/planning/planning-advisory-board.asp>

PROCEDURAL HISTORY

Prime Sponsor: Audrey Edmonson, District 3

Department/Requester: None

There is no procedural history for this item.

ANALYSIS

The Miami-Dade County Internal Services Department (ISD) determined that the Property, located at 787 NE 85th Street, Miami (Folio No. 01-3207-003-0730), is non-buildable for any type of development due to the property not meeting the minimum lot size requirement of 5,000 square feet per the Miami 21 Zoning Code.

The proposed resolution has a positive fiscal impact on the County, in that the purchaser will pay the County a minimum bid amount of \$2,500 or sold to the highest bid. The Property has been owned and maintained by the County since 2004 and currently, the annual cost to maintain the property is \$177.43.

On April 7, 2017, the Property was circulated to all County departments and the City of Miami for possible use and it was determined that there is no need for the Property and it was then declared surplus. Due to the property measurement restrictions, a building permit for any type of development cannot be issued and it would only be of use to one of the adjacent property owners.

The property is a vacant lot measuring 4,070 Sq. ft. with an assessed value of \$122,528.00 from 2018. The Board has determined that it is in the County’s best interests to sell the Property to an adjacent property owner to encourage property disposition and development, at a minimum bid amount of \$2,500.00. If there are multiple interested parties, it will be sold to the highest bidder. The sale of the Property would place the Property back on the tax rolls resulting in the payment of \$2,566.40 in annual taxes and the County would no longer be required to pay for property maintenance.

The proposed resolution provides that Administrative Order No. 8-4 be waived as it relates to review by the County’s Planning Advisory Board. The Planning Advisory Board is the County’s Local Planning Agency which serves as the main advisory board to the BCC on matters related to planning, annexations, and incorporations.

GOC Meeting: Dec. 11, 2018 Research Notes

The image below showcases the Property located at 787 NE 85th Street, Miami (Folio No. 01-3207-003-0730).

Address

Owner Name

Subdivision Name

Folio

SEARCH:

01-3207-003-0730

Q

PROPERTY INFORMATION ⓘ

Folio: 01-3207-003-0730

Sub-Division:
BISCAYNE HGTS PB 2-78

Property Address
787 NE 85 ST
Miami, FL 33138-3862

Owner
MIAMI-DADE COUNTY
GSA R/E MGMT

Mailing Address
111 NW 1 ST STE 2480
MIAMI, FL 33128-1929

PA Primary Zone
4800 MULTI-FAMILY - 5 STORY &

Primary Land Use
8047 VACANT GOVERNMENTAL : DADE COUNTY

Beds / Baths / Half

0 / 0 / 0

Floors

0

Living Units

0

Actual Area

0

Living Area

0

Adjusted Area

0

Lot Size

4,070 Sq Ft

Year Built

0

+

-

↶

↷

↺

↻

🔍 Zoom

Map View ▾ Layers ▾

2018 Aerial Photography 60ft

**GOC Meeting: Dec. 11, 2018
Research Notes**

**Item No. 3A
File No. 182730**

Researcher: IL Reviewer: TD

RESOLUTION DECLARING SURPLUS ONE PARCEL OF VACANT COUNTY-OWNED PROPERTY LOCATED AT THE NORTHWEST CORNER OF 35401 SW 179 AVENUE, HOMESTEAD, FLORIDA (FOLIO NO. 30-7825-000-0225); AUTHORIZING THE PRIVATE SALE OF SAID PROPERTY TO GATEWAY WEST CONDOMINIUM ASSOCIATION, THE SOLE ADJACENT PROPERTY OWNER, IN ACCORDANCE WITH SECTION 125.35(2) OF THE FLORIDA STATUTES, FOR ITS MARKET VALUE OF \$14,725.00 AS DETERMINED BY THE OFFICE OF THE PROPERTY APPRAISER; WAIVING ADMINISTRATIVE ORDER NO. 8-4 AS IT RELATES TO REVIEW BY THE PLANNING ADVISORY BOARD; AUTHORIZING THE CHAIRPERSON OR VICE-CHAIRPERSON OF THE BOARD TO EXECUTE A COUNTY DEED FOR SUCH PURPOSES; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO TAKE ALL ACTIONS NECESSARY TO ACCOMPLISH THE SALE OF SAID PROPERTY

ISSUE/REQUESTED ACTION

Whether the Board should declare surplus one parcel of vacant County-owned property located at the northwest corner of 35401 SW 179 Avenue, Homestead, FL (Folio No. 30-7825-000-0225) authorizing its private sale to Gateway West Condominium Association, the sole adjacent property for its market value of \$14,725.00 as determined by the office of the property appraiser, (2) waiving the planning advisory board review.

APPLICABLE LEGISLATION/POLICY

Section 125.35(2) of the Florida Statutes County authorized to sell real and personal property and to lease real property. The board of county commissioners is expressly authorized to sell and convey any real or personal property, and to lease real property belonging to the county, whenever the board determines that it is to the best interest of the county to do so, to the highest and best bidder for the particular use the board deems to be the highest and best, for such length of term and such conditions as the governing body may in its discretion determine. When the board of county commissioners finds that a parcel of real property is of insufficient size and shape to be issued a building permit for any type of development to be constructed on the property or when the board of county commissioners finds that the value of a parcel of real property is \$15,000 or less, as determined by a fee appraiser designated by the board or as determined by the county property appraiser, and when, due to the size, shape, location, and value of the parcel, it is determined by the board that the parcel is of use only to one or more adjacent property owners, the board may effect a private sale of the parcel.

http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&URL=0100-0199/0193/Sections/0193.501.html

Administrative Order No. 8-4, governs the authority to sell, lease or otherwise dispose of County-owned real property lies solely with the Board of County Commissioners. Before action is taken on any proposed sale or lease of County-owned real property, unless expressly excluded herein, a recommendation will be requested from the Planning Advisory Board, to indicate whether such proposal is in the public interest and also recommending proper land use classification if applicable.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/AO8-4.pdf>

Resolution No. R-974-09 adopted on July 21, 2009, directs that any resolution authorizing the execution of instruments creating a County interest in real property shall require such instruments to be recorded in the public records of Miami-Dade County and attached by the Clerk of the Board to the authorizing resolution

<http://intra/gia/matter.asp?matter=091900&file=true&yearFolder=Y2009>

**GOC Meeting: Dec. 11, 2018
Research Notes**

PROCEDURAL HISTORY

Prime Sponsor: Commissioner Dennis C. Moss, District 9

Department/Requester: Internal Services Department

There is no procedural history on this item at this time.

ANALYSIS

This item proposes that the Board declare surplus one parcel of vacant County-owned property located at the northwest corner of 35401 SW 179 Avenue, Homestead, FL (Folio No. 30-7825-000-0225) authorizing its private sale to Gateway West Condominium Association (Gateway), the sole adjacent property for its market value of \$14,725.00 as determined by the office of the property appraiser, (2) waiving the planning advisory board review.

The fiscal impact of this item eliminates the County's financial obligation to maintain the property which is approximately \$590.00 per year and place the property on the tax roll, generating approximately \$257.00 in annual ad valorem taxes.

The County owned vacant parcel of land through the Miami-Dade Water and Sewer Department (WASD) adjacent to Pump Station No. 172 which is also managed by WASD. Gateway sent a formal request to WASD inquiring about the possible purchase of the vacant land. Gateway's residents will use the gravel lot to park trucks, cars, motorcycles, watercrafts, trailers and recreational vehicles. The property's market value according to the mayoral memo is \$14,725.00. The proposed deed has a reverter clause which underscores that the use of the property shall be only for the residents of Gateway West Condominium Association for the purposes of parking the aforementioned vehicles. Should Gateway cease to use this property for the purposes previously mentioned, then the title of the property shall revert to Miami-Dade County upon ten (10) days written notice and Gateway would have to deed the property back to Miami-Dade County. County would then have the right to immediate possession with any and all improvements thereon.

The image below is a screenshot of the vacant lot located in Commission District 9.

Folio: 30-7825-000-0225
Sub-Division:
Property Address
Owner MIAMI DADE COUNTY WATER AND SEWER DEPT
Mailing Address 3071 SW 38 AVE MIAMI, FL 33146
PA Primary Zone 9000 AGRICULTURE
Primary Land Use 8080 VACANT GOVERNMENTAL : VACANT LAND - GOVERNMENTAL



**GOC Meeting: Dec. 11, 2018
Research Notes**

**Item No. 3B
File No. 182500**

Researcher: IL Reviewer: TD

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-00959 IN A TOTAL AMOUNT UP TO \$3,361,000.00 FOR THE PURCHASE OF MARINE PATROL BOATS AND WATERCRAFT VESSELS FOR MULTIPLE DEPARTMENTS FOR A FIVE-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

ISSUE/REQUESTED ACTION

Whether the Board should authorize the establishment of Prequalification Pool No. RTQ-00959, for the purchase of marine patrol boats and watercraft vessels, in the amount of \$3,361,000.00 for a term of five years, for various County departments.

APPLICABLE LEGISLATION/POLICY

Section 2-8.1 of the Code of Miami-Dade County (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000.00; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by Implementing Order (I.O.) and approved by the Board.

<https://library.municode.com/fl/miami> -

[dade county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE](https://library.municode.com/fl/miami-dade-county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE)

Resolution No. R-716-12, adopted by the Board on September 4, 2012, requires identification of a firm's Small Business Enterprise (SBE) program certification in any procurement item submitted for Board approval.

<http://intra/gia/matter.asp?matter=121265&file=true&yearFolder=Y2012>

Resolution No. R-395-12, adopted by the Board on May 1, 2012, Requires vendors added to open pool contracts to be subject to bi-annual ratification by the Board of County Commissioners.

<http://www.miamidade.gov/govaction/matter.asp?matter=120561&file=true&yearFolder=Y2012>

Resolution No. R-187-12, adopted by the Board on February 21, 2012, directs the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://intra/gia/legistarfiles/MinMatters/Y2012/120287min.pdf>

Resolution No. R-477-18, adopted by the Board on May 1, 2018, directs the County Mayor to disclose to the Board the reasons why goods and services are not being procured through local businesses when the recommendation is to award a contract to a non-local vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

GOC Meeting: Dec. 11, 2018
Research Notes

Resolution No. R-140-15, adopted by the Board on February 3, 2015, Directs the Mayor to conduct a full review of the scope, prior to the re-procurement of replacement contracts for goods or services to ensure such contracts reflect the current needs of the County, to include information in recommendations to the Board, and to consult with the Small Business Development Division regarding solicitation contract language.

<http://www.miamidade.gov/govaction/matter.asp?matter=150090&file=true&fileAnalysis=false&yearFolder=Y2015>

Implementing Order No. 3-38 sets forth the County's processes and procedures for the purchase of goods and services. The I.O. outlines: the roles and responsibilities of the Internal Services Department (ISD); the methods of purchasing goods and services; the authority to award and modify contracts; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdf/files/IO3-38.pdf>

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Internal Services Department

There is no procedural history on this item at this time.

ANALYSIS

The proposed resolution is requesting Board authorization to establish a prequalification pool in the amount of \$3,361,000.00 for a five-year term to purchase of marine patrol boats and watercraft vessels for various County departments. This pool provides pre-qualified vendors to compete in future spot market competitions. The marine patrol boats and watercraft vessels provide public safety and rescue efforts.

The fiscal impact is \$3,361,000.00 for a five-year term. There is no prior contract or pool. The County has historically purchased boats and other types of watercraft through one-time purchases or by accessing competitively established contracts from other governmental entities as needed.

Department	Allocation	Funding Source	Contract Manager
Fire Rescue	\$1,000,000	Fire District / Federal Funds	Marianela Betancourt
Police	2,000,000	General Fund / State Funds / Federal Funds	Laura Romano
Regulatory and Economic Resources	361,000	Proprietary Funds	John Lariosa
Total:	\$3,361,000		

A Request for Qualifications was issued under full and open competition. Six vendors responded to the solicitation and all are being recommended for inclusion in the pool, as set forth in the table below:

GOC Meeting: Dec. 11, 2018
Research Notes

Vendor	Principal Address	Local Address	Sunbiz	Tax Collector
Brunswick Commercial and Government Products, Inc.	420 Megan Z Avenue Edgewater, FL	None	Active	None
Eric's Outboard Marine Service, Inc.	8755 SW 129 Street Miami, FL	Local	Active	None
Gravois Aluminum Boats, LLC dba Metal Shark	6814 E. Admiral Doyle Drive Jeanerette, LA	None	Not on Sunbiz	None
Inventech Marine Solutions, LLC	5626 Imperial Way SW Bremerton, WA	None	Not on Sunbiz	None
Lake Assault Boats, LLC	1 Clough Avenue Superior, WI	None	Not on Sunbiz	None
SAFE Boats International, LLC	8800 SW Barney White Road Bremerton, WA	None	Active	None

Pursuant to Resolution No. R.-477-18, the department must disclose reasons why fewer than 75 percent of vendors recommended are local. An SBE set-aside applies for spot market competition up to \$100,000 where permitted by the funding source when there are three or more SBE-certified firms available.

OCA performed a search for commodity code 12090(Trailers, Boat); on the Business Management Workforce System's Certified Vendor Directory on November 26, 2018. The search yielded no local SBEs:

ADDITIONAL INFORMATION

Information found on Brunswick Commercial and Government Products, Inc.'s website shows the vendor designs Boston Whalers for search and rescue and law enforcement applications.

<http://brunswickcgp.com/about-us/>

Information found on Eric's Outboard Marine Service, Inc.'s website shows sales Yamaha outboard motors and has a service shop with positive reviews.

<https://www.ericsoutboard.com/testimonial>

Information found on Gravois Aluminum Boats, LLC dba Metal Shark Boats website shows the vendor designs different boat models for law enforcement and fire rescue in the United States and Internationally.

<http://www.metalsharkboats.com/law-enforcement/>

GOC Meeting: Dec. 11, 2018
Research Notes



Based on information found on Lake Assault Boats, LLC's, website, this company specializes in making search and rescue and law enforcement boats.

<http://www.lakeassault.com/styles/fireboats/>



**GOC Meeting: Dec. 11, 2018
Research Notes**

**Item No. 3C
File No. 182512**

Researcher: IL Reviewer: TD

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO \$90,000.00 FOR PREQUALIFICATION POOL NO. RTQ-00234 FOR BADGES, INSIGNIAS, NAME PLATES AND AWARDS FOR MULTIPLE DEPARTMENTS

ISSUE/REQUESTED ACTION

Whether the Board should authorize additional expenditure authority to Prequalification Pool No. RTQ-00234, for badges, insignias, name plates and awards in the amount of \$90,000.00, for multiple departments.

APPLICABLE LEGISLATION/POLICY

Section 2-8.1 of the Code of Miami-Dade County (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000.00; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by Implementing Order (I.O.) and approved by the Board.

https://library.municode.com/fl/miami-dade-county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE

Resolution No. R-716-12, adopted by the Board on September 4, 2012, requires identification of a firm's Small Business Enterprise (SBE) program certification in any procurement item submitted for Board approval.

<http://intra/gia/matter.asp?matter=121265&file=true&yearFolder=Y2012>

Resolution No. R-187-12, adopted by the Board on February 21, 2012, directs the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://intra/gia/legistarfiles/MinMatters/Y2012/120287min.pdf>

Resolution No. R-395-12, adopted by the Board on May 1, 2012, Requires vendors added to open pool contracts to be subject to bi-annual ratification by the Board of County Commissioners.

<http://intra/gia/matter.asp?matter=120561&file=true&yearFolder=Y2012>

Resolution No. R-373-16, adopted by the Board on May 17, 2016, authorizes the establishment of prequalification pool RTQ-00299 in a total amount up to \$10,328,000.00 for heating, ventilating and air-conditioning (HVAC) and control services for County Departments.

<http://intra/gia/matter.asp?matter=160575&file=true&yearFolder=Y2016>

Resolution No. R-477-18, adopted by the Board on May 1, 2018, directs the County Mayor to disclose to the Board the reasons goods and services are not being procured through local businesses when the recommendation is to award a contract to a non-local vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

GOC Meeting: Dec. 11, 2018
Research Notes

Implementing Order No. 3-38 provides the County's processes and procedures for the purchase of goods and services. The I.O. outlines: the roles and responsibilities of the Internal Services Department; the methods of purchasing goods and services; the authority to award and modify contracts; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Internal Services Department

There is no procedural history on this item at this time.

ANALYSIS

The proposed resolution is requesting Board authorization to increase expenditure authority to Prequalification Pool No. RTQ-00234 for badges, insignias, name plates and awards in the amount up to \$90,000.00 for multiple County departments. The County established the current pool in March 2016 for a four year term. The function of this pool is for departments to acquire award pins for employee recognition programs, identification name plates, as well as badges for police, correctional officers and fire rescue personnel.

The Division of Policy and Legislation's review of the Bid Tracking System (BTS) shows that the pool currently has 14 vendors, of which 7 are local (50%), which is below the 75% threshold required by Resolution No. R-477-18. Ten of the 14 vendors have an active standing on Sunbiz (the official website of the FL Division of Corporations).

The pool term expires on March 31, 2020 and has a current cumulative allocation of \$1,000,000.00. If this request is approved, the pool will have a modified cumulative allocation of \$1,090,000.00. The requested increase in expenditure is based upon anticipated expenditures. Per information seen in BTS on December 5, 2018, a total of \$999,993.00 was allocated to the pool's Blanket Purchase Order; of that sum, \$720,095.22 has been released, leaving a balance of \$279,897.78.

The justification per user department for the requested additional expenditure is as follows:

1) Miami Dade Aviation Department (MDAD) had an original allocation of \$10,000.00, of which \$7,917.07 has been released leaving a balance of \$2,082.93. The department requests \$5,000.00 to purchase employee identification badges and name plates to replace damaged or expired badges, as well as for issuance of badges and name plates to new employees during the remaining term of the pool.

2) Corrections and Rehabilitation had an original allocation of \$58,000.00, of which \$45,117.08 has been released leaving a balance of \$13,682.92. The department requests \$15,000.00 to purchase insignia and badges for approximately 120 new employees they are hiring.

3) Miami-Dade Fire Rescue had an allocation of \$109,000, of which \$95,516.85 has been released leaving a balance of \$13,483.15. The department requests \$70,000.00, based on the department's forecast of the need of 417 badges, for various Divisions, including Ocean Rescue, Fire Prevention, Junior Cadets and the International Association of Firefighters.

On December 5, 2018 Policy and Legislation performed a search for commodity code 08078 (Trophies, Plaques, Awards, Etc.), 080 (Badges, Awards, Emblems, Name Tags and Plates, Jewelry, etc.), 0800 (Badges, Awards, Emblems, Name Tags

GOC Meeting: Dec. 11, 2018
Research Notes

and Plates, Jewelry), 08010 (Badges, Buttons, Emblems, and ID Cards, Celluloid and Plastic; Student, Faculty, Membership, Employee), 08015 (Badges and Emblems, Metal: cap, Game Wardens'), 08050 (Nameplates, Metal, Adhesive Back), 08053 (Nameplates, Metal, Non-adhesive), 08055 (Nameplates, Plastic), 08056 (Nameplates, Specialty Including Clocks, Logos, Pen/Pencil Sets,) 08065 (Service Awards, Specialty Type), and 08078 (Trophies, Plaques, Awards, Certificates) on the Business Management Workforce System's Certified Vendor Directory and found 24 local SBE G&S firms listed below.

Vendor	Location	SBE Type
Awards, LLC. dba Trophy World	Miami, FL	SBE-G&S
Blue Digital Corp	Miami, FL	SBE-G&S
Carily of Miami Uniforms Inc.	Miami, FL	SBE-G&S
CMS International Group, Corp.	Miami Gardens, FL	SBE-G&S
Flagrant International Solutions, Inc.	Miami Gardens, FL	SBE-G&S
Gail's Party Line, Inc.	North Miami Beach, FL	SBE-G&S
Gateways Unlimited, Inc.	Miami, FL	SBE-G&S
Holsen, Inc.	Miami, FL	SBE-G&S
I P A Corp.	Cutler Bay, FL	SBE-G&S
Innovative Incentives, Inc.	Miami, FL	SBE-G&S
Jasma Graphics Inc.	Miami, FL	SBE-G&S
Lithografikos LLC, dba Minuteman Press	Miami, FL	SBE-G&S
Miami Partners, LLC., dba Cowen & Associates, Inc.	Miami Shores, FL	SBE-G&S
Nationwide Printing & More, LLC.	Miami, FL	SBE-G&S
Palmetto Uniforms Inc.	Miami, FL	SBE-G&S
Paragon Uniform Group, Inc	Miami Beach, FL	SBE-G&S
Plan B Concepts, Inc.	South Miami, FL	SBE-G&S
Ire, Inc., dba Lee Ryder Lamination	Miami, FL	SBE-G&S
Proud T-shirts Company, LLC.	Miami, FL	SBE-G&S
Schedule 10 Specialists, Inc.	North Miami, FL	SBE-G&S
Superior Office Services, LLC.	Opa-Locka, FL	SBE-G&S
The tools Man, Inc., dba the Tools Man Industry supply	Miami, FL	SBE-G&S
Total Connection Inc.	Miami, FL	SBE-G&S
Vision Concepts Ink, Inc.	Doral, FL	SBE-G&S

**GOC Meeting: Dec. 11, 2018
Research Notes**

**Item No. 3D
File No. 182517**

Researcher: PGE Reviewer: TD

RESOLUTION APPROVING AWARD OF CONTRACT NO. FB-00980 FOR PURCHASE OF PORTABLE CHEMICAL TOILETS FOR MULTIPLE DEPARTMENTS IN A TOTAL AMOUNT NOT TO EXCEED \$2,670,000.00 FOR A FIVE-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE SAME FOR AND ON BEHALF OF MIAMI-DADE COUNTY AND TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION, RENEWAL AND EXTENSION PROVISIONS PURSUANT TO SECTION 2-8.1 OF THE CODE AND IMPLEMENTING ORDER 3-38

ISSUE/REQUESTED ACTION

Whether the Board should approve a contract award to AES Portable Sanitation, Inc., for *Contract No. FB-00980, Portable Chemical Toilets*, for a five-year term for an amount of up to \$2,670,000 for multiple County departments.

APPLICABLE LEGISLATION/POLICY

Section 2-8.1 of the County Code (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by I.O. and approved by the Board.

https://library.municode.com/fl/miami-dade-county/codes/code_of_ordinances?nodeId=PTIIICOR_CH2AD_ARTIINGE_S2-8.1COPUGE

Resolution No. R-716-12, adopted by the Board on September 4, 2012, requires identification of a firm's small business enterprise program certification in any procurement item submitted for Board approval.

<http://intra/gia/matter.asp?matter=121265&file=true&yearFolder=Y2012>

Resolution No. R-187-12, adopted by the Board on February 21, 2012, directs the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://intra/gia/legistarfiles/MinMatters/Y2012/120287min.pdf>

Resolution No. R-1011-15, adopted by the Board on November 3, 2015, directs the County Mayor to require that vendors provide addresses of all local branch offices and headquarters and the number and percentage of local residents such vendors employ in memoranda to the Board pertaining to vendors being recommended for contract award.

<http://intra/gia/matter.asp?matter=152271&file=true&yearFolder=Y2015>

Resolution No. R-477-18, adopted by the Board on May 1, 2018, directs the County Mayor to disclose to the Board the reasons goods and services are not being procured through local businesses when the recommendation is to award a contract to a non-local vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

Resolution No. R-140-15, adopted by the Board on February 3, 2015, directs the County Mayor to conduct a full review, prior to the re-procurement of replacement contracts for goods or services of the scopes of services or goods requested to ensure such contracts reflect the current needs of the County and to include such information in recommendations to the Board.

GOC Meeting: Dec. 11, 2018
Research Notes

<http://intra/gia/matter.asp?matter=150090&file=true&yearFolder=Y2015>

Resolution No. R-841-17, adopted by the Board on October 3, 2017, authorized additional expenditure totaling \$651,000 to *Contract No. EPP6118-0/18, Rental of Portable Chemical Toilets*, for multiple County departments.

<http://intra/gia/matter.asp?matter=171581&file=true&yearFolder=Y2017>

Implementing Order No. 3-38 sets forth the County's processes and procedures for the purchase of goods and services. The I.O. outlines: the roles and responsibilities of the Internal Services Department; the methods of purchasing goods and services; the authority to award and modify contracts; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

PROCEDURAL HISTORY

Prime Sponsor: N/A

Department/Requester: Internal Services

ANALYSIS

This item is requesting approval to award *Contract No. FB-00980, Portable Chemical Toilets*, to AES Portable Sanitation, Inc., for a five-year term in an amount of up to \$2,670,000 for multiple County departments. The recommended awardee is a local vendor, holding an active status as a Florida for-profit corporation on sunbiz.org, the website of the State of Florida Division of Corporations. Note, however, that data found on the County's Tax Collector website shows that the address provided in the mayoral memorandum (11050 NW 36 Avenue, Miami) was closed on July 5, 2017.

The purpose of the solicitation is to establish a contract for the rental of portable chemical toilets, sinks, sanitation trailers, maintenance and pump-out services for the County. The solicitation has two groups: (1) Non-Federal Funding and (2) Federal Funding. For both groups, the method of award was to the lowest-priced, responsive and responsible bidder in the aggregate who met the solicitation's qualification criteria (e.g., submittal of current Certificate of Competency issued by the County).

Market research conducted by the Administration concludes that "there is an active and competitive market that would respond to a solicitation." Accordingly, the solicitation was advertised on August 13, 2018, and two vendors responded to it.

The current contract (*EPP6118-0/18*) is valued at \$1,741,549.98 for a five-year term, expiring on January 31, 2019. The replacement contract is valued at \$2,670,000 for five years; this increase is attributable to additional services being added. Prices proffered shall remain fixed and firm for no less than 24 months from the contract's effective date. Note that the recommended awardee, AES Portable Sanitation, Inc., is an incumbent.

The commodity codes for this procurement are 15570 (Portable Toilets), 93484 (Toilets, Portable, Maintenance and Repair), and 97773 (Toilets and Showers, Portable, Rental or Lease). A search for local certified small business firms under those codes yielded only one result – A 2nd Chance Party Rental, Inc. (97773).

**GOC Meeting: Dec. 11, 2018
Research Notes**

**Item No. 3E
File No. 182651**

Researcher: PGE Reviewer: TD

RESOLUTION AUTHORIZING ADDITIONAL TIME OF ONE YEAR AND EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO \$16,517,860.00 FOR PREQUALIFICATION POOL NO. RTQ-00439 FOR PURCHASE OF FURNITURE OFFICE AND NON-OFFICE FOR VARIOUS COUNTY DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

ISSUE/REQUESTED ACTION

Whether the Board should approve increased expenditure authority of \$16,517,860 and additional time of one year to *Pool No. RTQ-00439, Furniture Office and Non Office*, for multiple County Departments.

APPLICABLE LEGISLATION/POLICY

Section 2-8.1 of the County Code (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by I.O. and approved by the Board.

https://library.municode.com/fl/miami-dade-county/codes/code_of_ordinances?nodeId=PTIIICOR_CH2AD_ARTIINGE_S2-8.1COPUGE

Resolution No. R-716-12, adopted by the Board on September 4, 2012, requires identification of a firm's small business enterprise program certification in any procurement item submitted for Board approval.

<http://intra/gia/matter.asp?matter=121265&file=true&yearFolder=Y2012>

Resolution No. R-187-12, adopted by the Board on February 21, 2012, directs the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://intra/gia/legistarfiles/MinMatters/Y2012/120287min.pdf>

Resolution No. R-477-18, adopted by the Board on May 1, 2018, directs the County Mayor to disclose to the Board the reasons goods and services are not being procured through local businesses when the recommendation is to award a contract to a non-local vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

Resolution No. R-95-18, adopted by the Board on February 6, 2018, established *Pool No. RTQ-00439* in a total amount up to \$15,185,000 for office and non office furniture for multiple County departments for a term of one year.

<http://intra/gia/matter.asp?matter=182327&file=false&yearFolder=Y2018>

Implementing Order No. 3-38 sets forth the County's processes and procedures for the purchase of goods and services. The I.O. outlines: the roles and responsibilities of the Internal Services Department; the methods of purchasing goods and services; the authority to award and modify contracts; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

**GOC Meeting: Dec. 11, 2018
Research Notes**

PROCEDURAL HISTORY

Prime Sponsor: N/A

Department/Requester: Internal Services

ANALYSIS

This item is requesting Board authorization for increased spending of \$16,517,860 and additional time of one-year for the County's prequalification pool for the purchase of office furniture and non office furniture for various County departments. This request reflects Board adopted departmental budgets for Fiscal Year 2018-19. The departments requesting the largest allocations are: Aviation (\$3,113,000), Internal Services (\$4,350,000), and Library System (\$3,985,000). Continuation of this pool for future fiscal years based on adopted departmental budgets will be presented for Board approval.

This pool was approved by the Board on February 6, 2018 for a term of one-year with a value of \$15,185,000, reflecting departmental budgets for Fiscal Year 2017-18.

This pool provides for the purchase and installation of furniture, including replacement parts, upholstery and associated products and services. There are currently 46 prequalified vendors, of which 10 are local and five are SBEs. Additional vendors and manufacturer product lines may be added throughout the pool's term.

The commodity code for this procurement is 42594 (Work Stations, Modular, Systems Furniture). A search for local certified SBEs under the code on the Business Management Workforce System on December 10, 2018 yielded the following results:

- Apricot Office Interiors, Inc.
- Creative Office Solutions & More, Inc.
- Office Dimensions, Inc.
- Woodwork Studio Center, Inc.

Note that Apricot Office Interiors and Office Dimensions are prequalified vendors under this pool.

**GOC Meeting: Dec. 11, 2018
Research Notes**

**Item No. 3F
File No. 182754**

Researcher: PGE Reviewer: TD

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-00915 IN A TOTAL AMOUNT UP TO \$9,764,000.00 FOR THE PURCHASE OF PORTABLE GENERATORS FOR MULTIPLE DEPARTMENTS FOR AN EIGHT-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

ISSUE/REQUESTED ACTION

Whether the Board should authorize establishment of prequalification pool RTQ-00915 for the purchase of portable generators for multiple County departments in a total amount of up to \$9,764,000 for an eight-year term.

APPLICABLE LEGISLATION/POLICY

Section 2-8.1 of the County Code (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by I.O. and approved by the Board.

https://library.municode.com/fl/miami_-_dade_county/codes/code_of_ordinances?nodeId=PTIIICOR_CH2AD_ARTIINGE_S2-8.1COPUGE

Resolution No. R-716-12, adopted by the Board on September 4, 2012, requires identification of a firm's small business enterprise program certification in any procurement item submitted for Board approval.

<http://intra/gia/matter.asp?matter=121265&file=true&yearFolder=Y2012>

Resolution No. R-187-12, adopted by the Board on February 21, 2012, directs the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://intra/gia/legistarfiles/MinMatters/Y2012/120287min.pdf>

Resolution No. R-477-18, adopted by the Board on May 1, 2018, directs the County Mayor to disclose to the Board the reasons goods and services are not being procured through local businesses when the recommendation is to award a contract to a non-local vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

Resolution No. R-140-15, adopted by the Board on February 3, 2015, directs the County Mayor to conduct a full review, prior to the re-procurement of replacement contracts for goods or services of the scopes of services or goods requested to ensure such contracts reflect the current needs of the County and to include such information in recommendations to the Board.

<http://intra/gia/matter.asp?matter=150090&file=true&yearFolder=Y2015>

GOC Meeting: Dec. 11, 2018
Research Notes

Implementing Order No. 3-38 sets forth the County's processes and procedures for the purchase of goods and services. The I.O. outlines: the roles and responsibilities of the Internal Services Department; the methods of purchasing goods and services; the authority to award and modify contracts; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

PROCEDURAL HISTORY

Prime Sponsor: N/A

Department/Requester: Internal Services

ANALYSIS

This item is requesting Board authorization to establish a prequalification pool, RTQ-00915, *Portable Generators*, for multiple County departments for an eight-year term in an amount of up to \$9,764,000. The purpose of the Request to Qualify (RTQ) is to establish a list of prequalified vendors that will be accessed to solicit the purchase of generators as well as repair and maintenance services for generators.

The RTQ has two groups: (1) Purchase of Portable Generators and Parts and (2) Repair and Maintenance Services. To qualify for Group 1, the vendor shall submit written evidence of being a manufacturer, authorized distributor or reseller of the brands set forth in the solicitation. Approved manufacturers include: ASCO, Baylor, Cummins, Honda, Kohler, Onan and Westinghouse.

The RTQ was advertised on May 2, 2018. A total of 10 vendors responded to the solicitation, of which six are being recommended for inclusion in the pool. Five of the recommended vendors have local addresses and two are certified SBEs. Of the recommended vendors, the following are incumbents: 360 Energy Solutions LLC, Condo Electric Motor Repair Corp, and WW Grainger Inc.

The current pool – 4227-5/18 – is valued at \$21,265,117.33 for a term of 10 years and two months, expiring February 28, 2019. Per the Market Research, the current pool has 18 prequalified vendors, of which 16 have their principal offices in Miami-Dade County.

The commodity code for this solicitation is 28537 (Generators, Portable, Engine Driven, Including Fog and Mist Types). A search for local small certified SBEs on the Business Management Workforce System on December 10, 2018 yielded the following vendors:

- A & B Hardware, Inc.
- Electropower Utility Sales Company
- Generating Systems, Inc.
- Joe Blair Garden Supply, Inc.
- Mastercraft Tools Florida, Inc.
- Ready Components, Inc.
- Technical Trading Corp.

**GOC Meeting: Dec. 11, 2018
Research Notes**

**Item No. 3G
File No. 182756**

Researcher: JFP Reviewer: TD

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-00947 IN A TOTAL AMOUNT UP TO \$10,874,000.00 FOR THE PURCHASE OF LAWN EQUIPMENT PURCHASE, RENTAL, LEASE, PARTS, AND REPAIR SERVICES FOR MULTIPLE DEPARTMENTS FOR AN EIGHT-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

ISSUE/REQUESTED ACTION

Whether the Board should authorize establishment of *Prequalification Pool RTQ-00947, Lawn Equipment: Purchase, Rental, Lease, Parts, and Repair Services*, for various County departments for a term of eight years, in a total amount up to \$10,874,000.

APPLICABLE LEGISLATION/POLICY

Section 2-8.1 of the County Code (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by I.O. and approved by the Board.

https://library.municode.com/fl/miami_-_dade_county/codes/code_of_ordinances?nodeId=PTIIICOR_CH2AD_ARTIINGE_S2-8.1COPUGE

Resolution No. R-716-12, adopted by the Board on September 4, 2012, requires identification of a firm's small business enterprise program certification in any procurement item submitted for Board approval.

<http://intra/gia/matter.asp?matter=121265&file=true&yearFolder=Y2012>

Resolution No. R-187-12, adopted by the Board on February 21, 2012, directs the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://intra/gia/legistarfiles/MinMatters/Y2012/120287min.pdf>

Resolution No. R-947-13, adopted by the Board on November 19, 2013, establishes prequalification pool Contract 6879-0/18 for the purchase of lawn equipment, original equipment manufacturer replacement parts and repair services in a total amount up to \$6,422,000.

<http://www.miamidade.gov/govaction/matter.asp?matter=132155&file=true&fileAnalysis=false&yearFolder=Y2013>

Resolution No. R-140-15, adopted by the Board on February 3, 2015, directs the County Mayor to conduct a full review, prior to re-procurement of replacement contracts for goods or services of the scope of services or goods requested to ensure such contracts reflect the current needs of the County and to include such information in award recommendations to the Board.

<http://intra/gia/matter.asp?matter=150090&file=true&yearFolder=Y2015>

GOC Meeting: Dec. 11, 2018
Research Notes

Resolution No. R-477-18, adopted by the Board on May 1, 2018, directs the County Mayor to disclose to the Board the reasons goods and services are not being procured through local businesses when the recommendation is to award a contract to a non-local vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

Implementing Order No. 3-38 sets forth the County's processes and procedures for the purchase of goods and services. The I.O. outlines: the roles and responsibilities of the Internal Services Department; the methods of purchasing goods and services; the authority to award and modify contracts; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Internal Services Department

The proposed resolution has no procedural history.

ANALYSIS

The proposed resolution authorizes establishment of Prequalification Pool RTQ-00947, in a total amount up to \$10,874,000, for the purchase, rental and lease of lawn equipment, parts, and repair services for various County departments for a term of eight years. Parks, Recreation, and Open Spaces, as the department responsible for maintenance services of 42 athletic fields, three regional parks, six golf courses, and 118 Special Assessment Districts throughout Miami-Dade County, as well as trimming a tree inventory of 77,412 trees and performing safety-related tree trimming services to eliminate hazardous tree conditions identified throughout approximately 3,300 miles of County-owned roadway, is the primary user of this pool with an anticipated \$8,317,000 allocation.

The current pool's cumulative value is \$7,373,100 (for five years and three months) and expires on February 28, 2019. Of that amount, \$6,006,063.60 has been released (as of December 10, 2018), leaving a balance of \$1,367,036.40.

Seven vendors responded to a Request to Qualify issued under full and open competition. Of these, six are being recommended for inclusion in the pool. All vendors (listed below) have a local address and three are certified Small Business Enterprise Firms. This pool will have three groups:

- Group 1 – Purchase
 - Sub-Group A – Purchase of Lawn Equipment
 - Sub-Group B – Purchase of Replacement Parts, Consumables, Accessories, and Trailers
- Group 2 – Repair Services
 - Sub-Group A – In-Shop Repair Services
 - Sub-Group B – Mobile Repair Services
- Group 3 – Rental/Lease of Lawn Equipment and Trailers

Vendor	Principal Address	Local Address	Group(s)
Al's Lawnmower Sales and Service, Inc. (SBE)	18131 SW 98 Avenue Road, Palmetto Bay, FL	Same	1A, 1B, and 2A
Blanchard Machinery, Inc.	1890 NE 150 Street, North Miami, FL	Same	1A, 1B, and 2A

GOC Meeting: Dec. 11, 2018
Research Notes

Equipment Sales of South Florida, LLC	12821 SW 134 Court, Miami, FL	Same	1A, 1B, 2A, 2B, and 3
Joe Blair Garden Supply, Inc. (SBE)	320 NE 79 Street, Miami, FL	Same	1A, 1B, 2A, and 2B
Richards Tractors & Implements, Inc.	1995 NE 8 Street, Homestead, FL	Same	1A, 1B, 2A, and 2B
SDDJ Corporation (SBE)	3109 NW 64 Street, Miami, FL	Same	2B

**GOC Meeting: Dec. 11, 2018
Research Notes**

**Item No. 3H
File No. 182778**

Researcher: JFP Reviewer: TD

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-01000 IN A TOTAL AMOUNT UP TO \$1,698,000.00 FOR THE PURCHASE OF BOAT AND VESSEL PARTS, REPAIRS AND SERVICE FOR MULTIPLE DEPARTMENTS FOR A FIVE-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

ISSUE/REQUESTED ACTION

Whether the Board should authorize establishment of *Prequalification Pool RTQ-01000, Boat and Vessel Parts, Repairs and Service*, for various County departments for a term of five years, in a total amount up to \$1,698,000.

APPLICABLE LEGISLATION/POLICY

Section 2-8.1 of the County Code (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by I.O. and approved by the Board.

https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE

Resolution No. R-716-12, adopted by the Board on September 4, 2012, requires identification of a firm's small business enterprise program certification in any procurement item submitted for Board approval.

<http://intra/gia/matter.asp?matter=121265&file=true&yearFolder=Y2012>

Resolution No. R-187-12, adopted by the Board on February 21, 2012, directs the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://intra/gia/legistarfiles/MinMatters/Y2012/120287min.pdf>

Resolution No. R-947-13, adopted by the Board on November 19, 2013, establishes prequalification pool Contract 6879-0/18 for the purchase of lawn equipment, original equipment manufacturer replacement parts and repair services in a total amount up to \$6,422,000.

<http://www.miamidade.gov/govaction/legistarfiles/Matters/Y2018/182778.pdf>

Resolution No. R-140-15, adopted by the Board on February 3, 2015, directs the County Mayor to conduct a full review, prior to re-procurement of replacement contracts for goods or services of the scope of services or goods requested to ensure such contracts reflect the current needs of the County and to include such information in award recommendations to the Board.

<http://intra/gia/matter.asp?matter=150090&file=true&yearFolder=Y2015>

**GOC Meeting: Dec. 11, 2018
Research Notes**

Resolution No. R-477-18, adopted by the Board on May 1, 2018, directs the County Mayor to disclose to the Board the reasons goods and services are not being procured through local businesses when the recommendation is to award a contract to a non-local vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

Implementing Order No. 3-38 sets forth the County's processes and procedures for the purchase of goods and services. The I.O. outlines: the roles and responsibilities of the Internal Services Department; the methods of purchasing goods and services; the authority to award and modify contracts; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Internal Services Department

The proposed resolution has no procedural history.

ANALYSIS

The proposed resolution authorizes establishment of Prequalification Pool RTQ-01000, in a total amount up to \$1,698,000, for the purchase of boat and vessel parts, repairs and service for various County departments for a term of five years, allowing the County to maintain the fleet of boats and vessels, including those utilized for law enforcements, fire and rescue operations, as well as other County operations.

The current pool's cumulative value is \$498,000 (for fifteen months) and expires on February 28, 2019. Of that amount, \$270,162.76 has been released (as of December 10, 2018), leaving a balance of \$227,837.24.

Five vendors responded to a Request to Qualify issued under full and open competition. All five vendors (listed below) are being recommended for inclusion in the pool. Three vendors (60%) have a local address, which is lower than the 75% local vendor threshold prescribed by Resolution No. R-477-18.

This pool will have two groups:

- Group 1 – Diagnostic and Service Repairs
- Group 2 – Purchase of Accessories, Equipment, and Parts.

Vendor	Principal Address	Local Address	Group(s)
Eric's Outboard Marine Service, Inc.	8755 SW 129 Street, Miami, FL	Same	1 & 2
FastBoats.com Sales Company, LLC	1490 N Federal Highway, Pompano Beach, FL	None	1 & 2
Johnstons Marine Services, LLC	1809 S Powerline Road 111, Deerfield Beach, FL	None	1
Sea Power, Inc.	13610 SW 142 Avenue, Miami, FL	Same	1 & 2
Wiborg Marine, Inc.	12565 NW 7 Avenue, Miami, FL	Same	1 & 2

GOC Meeting: Dec. 11, 2018
Research Notes

Item No. 3I
File No. 182784

Researcher: JFP Reviewer: TD

RESOLUTION WAIVING COMPETITIVE BID PROCEDURES PURSUANT TO SECTION 5.03(D) OF THE HOME RULE CHARTER AND SECTION 2-8.1 OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS; AUTHORIZING INCLUSION OF AN ADDITIONAL FACILITY, ADDITIONAL EXPENDITURE AUTHORITY AND INCREASE IN CONTRACT VALUE IN AN AMOUNT NOT TO EXCEED \$730,000.00, AND EXERCISE OF THE REMAINING TWO, TWO-YEAR OPTION TO RENEW PERIODS FOR CONTRACT NO. L9837-3/2, DELTA CONTROLS BUILDING MANAGEMENT SYSTEMS MAINTENANCE SERVICES; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

ISSUE/REQUESTED ACTION

Whether the Board should waive competitive bid procedures by a two-thirds vote of the Board members present and authorize the inclusion of a new facility for the Miami-Dade Library System, additional expenditure authority and increase in contract value in an amount not to exceed \$730,000, as well as the exercise of the remaining two, two-year option to renew terms under Legacy Contract No. L9837-3/2.

APPLICABLE LEGISLATION/POLICY

Section 2-8.1 of the County Code (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by I.O. and approved by the Board.

https://library.municode.com/fl/miami-dade-county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE

Resolution No. R-98-12, adopted by the Board on January 26, 2012, directs the County Mayor or his designee to negotiate better prices on all awarded contracts for the purchase of goods and services and prior to the exercise of any options-to-renew and delegates authority to the County Mayor or designee to amend contracts to provide better prices for the County.

<http://intra/gia/matter.asp?matter=112444&file=true&yearFolder=Y2011>

Resolution No. R-716-12, adopted by the Board on September 4, 2012, requires identification of a firm's small business enterprise program certification in any procurement item submitted for Board approval.

<http://intra/gia/matter.asp?matter=121265&file=true&yearFolder=Y2012>

Resolution No. R-187-12, adopted by the Board on February 21, 2012, directs the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://intra/gia/legistarfiles/MinMatters/Y2012/120287min.pdf>

Resolution No. R-947-13, adopted by the Board on November 19, 2013, establishes prequalification pool Contract 6879-0/18 for the purchase of lawn equipment, original equipment manufacturer replacement parts and repair services in a total amount up to \$6,422,000.

<http://www.miamidade.gov/govaction/matter.asp?matter=132155&file=true&fileAnalysis=false&yearFolder=Y2013>

GOC Meeting: Dec. 11, 2018
Research Notes

Resolution No. R-140-15, adopted by the Board on February 3, 2015, directs the County Mayor to conduct a full review, prior to re-procurement of replacement contracts for goods or services of the scope of services or goods requested to ensure such contracts reflect the current needs of the County and to include such information in award recommendations to the Board.

<http://intra/gia/matter.asp?matter=150090&file=true&yearFolder=Y2015>

Resolution No. R-1005-17, adopted by the Board on November 7, 2017, authorizes Legacy Contract No. L9837-3/23, Delta Controls BMS Maintenance Services, for the Internal Services Department, and authorizes the County Mayor or his designee to exercise a one-year option to renew term for this legacy contract for the Internal Services Department in a total amount not to exceed \$88,000.00.

<http://intra/gia/matter.asp?matter=172466&file=true&yearFolder=Y2017>

Resolution No. R-477-18, adopted by the Board on May 1, 2018, directs the County Mayor to disclose to the Board the reasons goods and services are not being procured through local businesses when the recommendation is to award a contract to a non-local vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

Implementing Order No. 3-38 sets forth the County's processes and procedures for the purchase of goods and services. The I.O. outlines: the roles and responsibilities of the Internal Services Department; the methods of purchasing goods and services; the authority to award and modify contracts; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Internal Services Department

The proposed resolution has no procedural history.

ANALYSIS

Whether the Board should waive competitive bid procedures by a two-thirds vote of the Board members present and authorize the inclusion of a new facility for the Miami-Dade Library System, additional expenditure authority and increase in contract value in an amount not to exceed \$730,000, as well as the exercise of the remaining two, two-year option to renew terms under Legacy Contract No. L9837-3/23. The contract is currently utilized to maintain the Delta Controls Building Management System at the West Lot Building and Hialeah Courthouse. The proposed resolution expands the scope of the contract to include 17 locations of the Miami-Dade Public Library System with a \$378,000 allocation to the Library System. The equipment covered under this contract controls a variety of tasks, such as managing controls for air handling units, lighting, chilled water and smoke evacuation systems used for life safety during a fire alarm.

The contract is in its first option to renew term, which expires on February 28, 2019 and has a cumulative allocation of \$293,000. While the contract was initially awarded to South Florida Controls, Inc. in August 2015 for two years with three, two-year option to renew terms under the County Mayor's delegated authority, the Board ultimately approved only the first option to renew term for only a one-year period on November 7, 2017. If all remaining option to renew terms are exercised, the contract will have a modified cumulative allocation of \$1,023,000 and will expire on February 28, 2023.

The department conducted market research to assess competitive factors such as pricing, available competitors, product quality, and current operational functionality for these services and issued a Request for Information on October 13, 2017,

GOC Meeting: Dec. 11, 2018
Research Notes

to which no vendors responded, thus deeming South Florida Controls, Inc. to be the only company capable of performing the required services at this time.