



**BOARD OF COUNTY COMMISSIONERS  
OFFICE OF THE COMMISSION AUDITOR**

**M E M O R A N D U M**

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**FROM:** Charles Anderson  
Commission Auditor

A handwritten signature in black ink, appearing to read "Charles Anderson", is written over the printed name and title.

**DATE:** March 7, 2011

**SUBJECT:** FY 2009-10 End-of-Year Supplemental Budget Report

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In accordance with Resolution No. 195-05, we have reviewed the County Manager's FY 2009-10 End-Year Supplemental Budget report. In anticipation of the March 8, 2011, Internal Management and Fiscal Responsibility (IMFR) Committee, agenda item 1E8, we offer for your consideration, general comments as well as observations on specific items.

**Office of Grants Coordination**

The Mom and Pop Small Business Grant Program requires a supplemental budget of \$338,000 in Fund GF 030, Subfund 041 to authorize expenditures from unexpended prior year allocations and from additional funding allocated in FY 2009-10. The expenditures are funded through corresponding prior year carryover funds and from additional BCC allocations for the program.

Observation: The Mom and Pop Small Business Grant Program is mentioned in FY 09-10 Adopted Budget, Volume 2, page 528, "As a result of the economic downturn, the FY 2009-10 Adopted Budget reduced funding to the Mom and Pop Business Grants Program by \$498,000 to \$1.160 million from \$1.658 million in FY 2008-09". With this Supplemental Budget, and now in the FY 2010-11 Budget, the Mom and Pop Program is included as part of the Adopted Budget Vol. 1 of the Adopted Budget Ordinance Appropriation Schedules. Attached is a breakdown of the funds from the Office of Strategic Business Management (OSBM).

**2001 Sunshine State Loan**

Fund 360, Subfund 100 requires a supplemental budget to reflect the transfer of \$4,000 to the COR to fund debt service payments and allow the reduction of the general fund subsidy to COR as contemplated as part of the implementation of the mid-year savings plan. This transfer is funded from higher than anticipated interest earnings.

Observation: The FY 09-10 Adopted Budget authorized \$20,000 for "Legally Eligible Closeout Costs for Network Connections" which is transferred, along with the additional \$4,000, to "... Capital Outlay Reserve Debt Service" in the Supplement.

### **Miami-Dade Library System**

The Library Department requires a supplemental budget of \$1.571 million in Fund SL 090 Subfund 095 to cover higher than anticipated expenses associated with the completion of the Miami Springs and Shenandoah branch renovations. The department also requires a supplemental budget of \$587,000 in Fund CO 310 Subfund 311 to cover increased expenses associated with the completion of the New Hispanic Library Branch project which was completed in FY 2009-10. Construction for this project was scheduled for completion in FY 2008-09. However, due to unforeseen delays the project was actually completed in FY 2009-10. Funding for both will be provided from Library Taxing District prior year carryover.

Observation: The FY 09-10 Adopted Budget Ordinance for the Library Fund 090, Subfund 095 has several issues to correct:

- The current ordinance and the new supplement ordinance have a difference of \$3,600,000 (\$22,122,000 vs. \$18,522,000) in the future years column. OSBM informed OCA this is a scrivener's error due to the Miami Lakes Library project expenditures showing \$4,000,000 instead of \$400,000 affecting the balance which is corrected by this Supplement.
- The Miami Springs Branch renovation project needed additional expenditure authority due to the contractor walking off the job, and although a new contractor was hired, and a performance bond cashed, it incurred additional expenses. OCA is awaiting a response from the Administration on the actual expenditures versus budget, and expects to have an answer prior to this item being approved by the Board.
- The Shenandoah Branch project was completed and has not exceeded its budget; however expenditure authority is required for FY 2009-10 due to the timing of project expenditures.

### **Capital Asset Acquisition Bond Series 2007**

The Capital Asset Acquisition Bond Series 2007A (Fund CB 360, Subfund 015) and the Capital Asset Acquisition Bond Series 2010 require a technical adjustment. As authorized by Resolution No. R-698-10 on July 8, 2010 amending Resolution No. R-342-07, adjustments are needed to add the acquisition of the Overtown II building (Project #116910) to the project list of the Capital Asset Acquisition Bond Series 2007 in order to utilize funds that were not necessary for the Hope VI-Scott Carver project (Project #8061811). Furthermore, Resolution No. R-698-10 includes Hope VI-Scott Carver in the project list for the Capital Asset Acquisition Bond Series 2010.

Observation: In the County Manager's memorandum of September 13, 2010 "Information for the First Budget Hearing – FY 2010-11 Proposed Budget, the need for adjustments to the aforementioned capital projects were explained. These

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adjustments were previously authorized by the Board July 8, 2010, under Resolution R-698-10, and this Supplement updates the FY 2009-10 Adopted Budget Ordinance. Essentially this transfers \$13,640,000 of Series 2007 funds from the Hope VI project to the Overtown II project.

**Capital Asset Acquisition Bond (Series 2010)**

The Capital Asset Acquisition Bond Series 2010 (Fund 362, Subfunds 06,07,08) requires a supplemental budget for expenditures that were programmed in FY 2010-11 but incurred in FY 2009-10 for Causeway Toll System Upgrade (\$946,000) and Venetian Bridge Rehabilitation (\$672,000) in the amount of \$1.618 million.

Observation: The \$85,135,000, shown in the ordinance (handwritten page 16) as Previously Approved Revenues for FY 2009-10, was approved by the Board as part of Resolution R-698-10 which authorized the sale of Capital Asset Acquisition Special Obligation Bonds not to exceed \$107 million. Additionally, the FY 2009-10 ordinance budgets Hope VI Scott Carver Phase II at \$13,640,000. This is the same amount transferred to Overtown II Fit-Up and Completion as shown in the schedule for changes to the Capital Asset Acquisition Bond (Series 2007A), Future Years.

Special thanks to OSBM and the Finance Department for all their cooperation and assistance.

Attachment

C: Honorable Carlos Alvarez, Mayor  
George M. Burgess, County Manager  
R. A. Cuevas, Jr., County Attorney  
Jennifer Glazer-Moon, Special Assistant/OSBM Director  
Carter Hammer, Director, Finance Department  
Diane Collins, Division Chief, Clerk of the Board Division

FY 2009-10 Mom and Pop Small Business Grant Program

Commission District	Beginning Cash Balance as of 10/1/2009	Vouchers Payable as of 10/1/2009	Beginning Fund Balance as of 10/1/2009		FY 2009-10 Allocations	Additional Allocations	Amount Paid	Ending Fund Balance as of 9/30/2010
1	81,571.80	(35,036.89)	46,534.91		89,250.00		96,230.80	39,554.11
2	65,322.93	(18,369.34)	46,953.59		89,250.00		94,081.65	42,121.94
3	118,779.17	(11,514.79)	107,264.38		89,250.00		167,795.06	28,719.32
4	130,590.68	(13,232.65)	117,358.03		89,250.00		140,215.81	66,392.22
5	105,982.57	(38,937.07)	67,045.50		89,250.00		118,639.57	37,655.93
6	76,299.53	(25,542.40)	50,757.13		89,250.00	86,017.00	159,513.59	66,510.54
7	80,818.74	(20,001.65)	60,817.09		89,250.00		110,877.67	39,189.42
8	69,085.46	(32,800.14)	36,285.32		89,250.00	10,750.00	111,323.97	24,961.35
9	85,420.65	(37,456.34)	47,964.31		89,250.00		95,234.34	41,979.97
10	85,086.91	(31,913.42)	53,173.49		89,250.00		123,345.19	19,078.30
11	103,266.95	(36,904.62)	66,362.33		89,250.00		109,087.95	46,524.38
12	35,265.72	(8,367.00)	26,898.72		89,250.00		81,074.41	35,074.31
13	23,262.16	(13,094.92)	10,167.24		89,250.00		90,215.23	9,202.01
<b>Totals</b>	1,060,753.27	(323,171.23)	737,582.04		1,160,250.00	96,767.00	<b>1,497,635.24</b>	496,963.80

**337,385.24**

<u>Detail (rounded):</u>	
Expenditures- rounded	1,498,000
FY 2009-10 Adopted Budget	(1,160,250)
	<u><b>337,750</b></u>

