



Miami-Dade County Board of County Commissioners

Office of the Commission Auditor

**Strategic Planning & Government
Operations Committee Meeting**

December 13, 2016
9:30 A.M.
Commission Chamber

Research Division

Office of the Commission Auditor
111 NW First Street, Suite 1030
Miami, Florida 33128
305-375-4354

Strategic Planning and Government Operations Committee
December 13, 2016 Meeting
Research Notes

Item No.	Research Notes																																								
3A 162628	RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO \$2,565,000.00 FOR PREQUALIFICATION POOL NO. 8279-5/18-1 FOR PURCHASE AND INSTALLATION OF AUDIO VISUAL EQUIPMENT AND SUPPLIES FOR COUNTY DEPARTMENTS																																								
Notes	<p>The proposed resolution authorizes increased expenditure authority of \$2,565,000 to Prequalification Pool No. 8279-5/18-1, Audio Visual Equipment and Supplies, for various County departments to purchase audio visual equipment, video and audio surveillance systems, microfilm cameras and accessories.</p> <p><u>Fiscal Impact/Funding Source</u></p> <p>The pool is currently in the option term, which expires on July 31, 2018. The existing cumulative allocation for the entire 10-year term of the pool is \$20,376,000. If this modification for additional expenditure authority of \$2,565,000 is approved, the cumulative allocation will be \$22,941,000.</p> <table><tr><th>Department/Agency/ Trust</th><th>Existing Allocation</th><th>Additional Allocation Requested</th><th>Modified Allocation</th><th>Funding Source</th></tr><tr><td>Aviation</td><td>\$2,052,000</td><td>\$0</td><td>\$2,052,000</td><td>Revenue Generating</td></tr><tr><td>Citizens Independent Transportation Trust</td><td>\$20,000</td><td>\$0</td><td>\$20,000</td><td>Proprietary Funds</td></tr><tr><td>Clerk of Courts</td><td>\$336,000</td><td>\$130,000 <i>To cover the cost of audio visual equipment maintenance for the Value Adjustment Board, Clerk of the Board and other miscellaneous audio visual products needed to support operations in the Clerk of Courts' various locations.</i></td><td>\$466,000</td><td>Clerk's Revenues</td></tr><tr><td>Communications</td><td>\$1,762,000</td><td>\$170,000 <i>To cover the cost of updating computers in the control room on the 25th floor of the Stephen P. Clark Center.</i></td><td>\$1,932,000</td><td>General Fund</td></tr><tr><td>Community Acton and Human Services</td><td>\$75,000</td><td>\$0</td><td>\$75,000</td><td>General Fund/Federal Funds</td></tr><tr><td>Corrections and Rehabilitation</td><td>\$2,196,000</td><td>\$650,000 <i>To cover the cost of purchasing security cameras and other related audio visual equipment.</i></td><td>\$2,846,000</td><td>General Fund</td></tr><tr><td>Cultural Affairs</td><td>\$148,000</td><td>\$950,000 <i>To replace existing equipment that is currently unreliable,</i></td><td>\$1,098,000</td><td>Proprietary Funds</td></tr></table>	Department/Agency/ Trust	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Aviation	\$2,052,000	\$0	\$2,052,000	Revenue Generating	Citizens Independent Transportation Trust	\$20,000	\$0	\$20,000	Proprietary Funds	Clerk of Courts	\$336,000	\$130,000 <i>To cover the cost of audio visual equipment maintenance for the Value Adjustment Board, Clerk of the Board and other miscellaneous audio visual products needed to support operations in the Clerk of Courts' various locations.</i>	\$466,000	Clerk's Revenues	Communications	\$1,762,000	\$170,000 <i>To cover the cost of updating computers in the control room on the 25th floor of the Stephen P. Clark Center.</i>	\$1,932,000	General Fund	Community Acton and Human Services	\$75,000	\$0	\$75,000	General Fund/Federal Funds	Corrections and Rehabilitation	\$2,196,000	\$650,000 <i>To cover the cost of purchasing security cameras and other related audio visual equipment.</i>	\$2,846,000	General Fund	Cultural Affairs	\$148,000	\$950,000 <i>To replace existing equipment that is currently unreliable,</i>	\$1,098,000	Proprietary Funds
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			<i>outdated, or obsolete, as well as to purchase new audio visual and surveillance equipment and systems.</i>		
	Economic Advocacy Trust	\$6,000	\$0	\$6,000	General Fund/Proprietary Funds
	Fire Rescue	\$2,669,000	\$0	\$2,669,000	Fire District
	Industrial Development Authority	\$17,000	\$0	\$17,000	General Fund
	Information Technology	\$1,535,000	\$0	\$1,535,000	Internal Service Funds
	Inspector General	\$40,000	\$0	\$40,000	General Fund/Proprietary Funds
	Internal Services	\$232,000	\$75,000 <i>To accommodate the purchase of projectors, screens, speakers, cables to connect audio/visual equipment, white-noise reduction services and for the installation and repair of existing systems at facilities maintained by the department.</i>	\$307,000	Internal Service Funds
	Library System	\$487,000	\$0	\$487,000	Library District
	Management and Budget	\$9,000	\$0	\$9,000	General Fund/Federal Funds
	Medical Examiner	\$210,000	\$0	\$210,000	General Fund
	Parks, Recreation and Open Spaces	\$291,000	\$205,000 <i>To cover the cost of purchase and repair of audio visual equipment and surveillance cameras for various facilities within Parks, Recreation and Open Spaces.</i>	\$496,000	General Fund
	Police	\$1,871,000	\$385,000 <i>To cover the cost of purchasing a video management system, cameras and microphones and video surveillance for the</i>	\$2,256,000	Capital Fund/General Fund/Grant Funds

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			<i>Special Victims Bureau.</i>		
	PortMiami	\$600,000	\$0	\$600,000	Proprietary Funds
	Property Appraiser	\$55,000	\$0	\$55,000	General Fund
	Public Housing and Community Development	\$546,000	\$0	\$546,000	Federal Funds
	Regulatory and Economic Resources	\$161,000	\$0	\$161,000	General Fund/Proprietary Funds
	Solid Waste Management	\$224,000	\$0	\$224,000	General Fund
	Transportation and Public Works	\$4,693,000	\$0	\$4,693,000	DTPW Operating
	Vizcaya Museum and Gardens	\$50,000	\$0	\$50,000	Proprietary Funds
	Water and Sewer	\$88,000	\$0	\$88,000	Proprietary Funds
	Unallocated	\$3,000	\$0	\$3,000	
	Total	\$20,376,000	\$2,565,000	\$22,941,000	

Prequalified Vendors

There are 40 prequalified vendors of which **14 are local**.

Additional Information

On March 4, 2008, the BCC, through Resolution No. R-228-08, approved award of Contract No. 8279-5/18 for various Miami-Dade County departments to purchase and/or install audio visual equipment and supplies in the amount of \$2,991,692. The pool was approved for a five-year initial term plus five (5), one-year options to renew. The five (5) one-year option to renew terms were subsequently combined for administrative efficiency.

- *The original pool for Contract No. 8279-5/18 consisted of six (6) firms of which four (4) were local firms.*

On January 21, 2010, the BCC, through Resolution No. R-33-10, modified Contract No. 8279-5/18 for additional spending authority and approved the use Transit Operating funds to allow the Miami-Dade Transit Department to purchase security and infrastructure upgrades. The additional amount requested was \$2,873,000.

On February 1, 2011, the BCC, through Resolution No. R-75-11, modified Contract No. 8279-5/18 for additional spending authority to allow the Building and Neighborhood Compliance Department access, and provide additional spending authority to the Miami-Dade Public Library System to continue to purchase audio visual equipment and supplies. The additional amount requested was \$380,000.

Contract No. 8279-5/18	
Original Contract 8279-5/18 R-228-08 8/1/2008-7/31/2013	\$2,991,692
Modification 4/10/2009	\$42,918
Modification 5/18/2009	\$500,264
Modification 9/30/2009	\$55,300
Modification R-33-10 1/21/2010	\$2,873,000

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	Modification <i>3/2/2010</i>	\$1,292,000
	Modification R-75-11 <i>2/1/2010</i>	\$380,000
	Modification <i>4/26/2011</i>	\$114,000
	Modification <i>6/29/2011</i>	\$100,000
	Modification <i>7/20/2012</i>	\$280,000
	Modification <i>10/3/2012</i>	\$55,000
	Modification <i>1/22/2013</i>	\$486,000
	Modification <i>1/22/2013</i>	\$1,826
	Modification <i>3/6/2013</i>	\$290,000
	Modification <i>4/30/2013</i>	\$300,208.80
	Total Amount of Original Contract Term	\$9,762,208.80
	Option to Renew 8279-5/18-1 <i>8/1/2013-7/31/2018</i>	\$9,762,208.80
	Modification <i>5/23/2016</i>	\$850,000
	Total Amount for Option to Renew Period	\$10,612,208.80
Current Contract Total <i>According to the Bid Tracking System</i>	\$20,374,417.60	
3B 162630	RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO \$300,000.00 FOR CONTRACT NO. 9504-2/17-2 FOR ADOBE SOFTWARE LICENSES AND MAINTENANCE SUPPORT FOR THE INFORMATION TECHNOLOGY DEPARTMENT	
Notes	<p>The proposed resolution authorizes increased expenditure authority of \$300,000 to Contract No. 9504-2/17-2, Adobe Software Licenses and Maintenance Support, for the Information Technology Department. The additional funds will be used for the department to continue purchasing Adobe software licenses, maintenance support and subscription renewal services.</p> <p>This contract was established in June 2011 under delegated authority for a two-year term, with two (2), two- year option to renew terms. The Information Technology Department manages this contract on behalf of all County departments, resulting in administrative control and enhanced tracking and reporting.</p> <p>The additional funds are specifically needed to purchase Adobe Creative Cloud software licenses for the North Dade and South Dade Regional Libraries and to cover additional purchases through the remaining contract term. The software licenses provide access to design applications, including Photoshop, Illustrator, and InDesign as well as access to millions of royalty-free photos, graphics, templates and videos.</p> <p><u>Fiscal Impact/Funding Source</u> The contract is currently in its final, two-year option to renew term, which expires on June 30, 2017 and has an existing allocation of \$1,000,000. If this request is approved, the cumulative contract value would be \$1,300,000 for a total of six (6) years.</p>	

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	<p>Awarded Vendor Carahsoft Technology Corp., 1860 Michael Faraday Drive Suite 100, Reston, VA</p> <table border="1" data-bbox="581 327 1177 884"> <thead> <tr> <th colspan="2">Additional Information on Contract No. 9504-2/17</th></tr> </thead> <tbody> <tr> <td>Original Contract 9504-2/17 6/8/2011-6/30/2013</td><td>\$300,000</td></tr> <tr> <td>First Option to Renew 9504-2/17-1 7/1/2013-6/30/2015</td><td>\$350,000</td></tr> <tr> <td>Modification 4/14/2015</td><td>\$25,000</td></tr> <tr> <td>Second Option to Renew 9504-2/17-2 7/1/2015-6/30/2017</td><td>\$300,000</td></tr> <tr> <td>Modification 9/1/2016</td><td>\$24,500</td></tr> <tr> <td>Current Contract Total <i>According to the Bid Tracking System</i></td><td>\$999,500</td></tr> </tbody> </table>	Additional Information on Contract No. 9504-2/17		Original Contract 9504-2/17 6/8/2011-6/30/2013	\$300,000	First Option to Renew 9504-2/17-1 7/1/2013-6/30/2015	\$350,000	Modification 4/14/2015	\$25,000	Second Option to Renew 9504-2/17-2 7/1/2015-6/30/2017	\$300,000	Modification 9/1/2016	\$24,500	Current Contract Total <i>According to the Bid Tracking System</i>	\$999,500
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<p>3C 162637</p>	<p>RESOLUTION AUTHORIZING DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; AUTHORIZING AWARD OF ADDITIONAL TIME UP TO 12 MONTHS AND ADDITIONAL EXPENDITURE AUTHORITY IN A TOTAL AMOUNT OF UP TO \$6,267,000.00 FOR CONTRACT NO. 1070-5/14-5 FOR PURCHASE OF AUTOMOTIVE AND TRUCK REPLACEMENT PARTS AND SPECIALIZED REPAIR SERVICES FOR COUNTY DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38</p>														
<p>Notes</p>	<p>The proposed resolution approves a designated purchase, pursuant to Section 2-8.1(b)(3) of the County Code, to authorize the extension of Contract No. 1070-5/14-5, Automotive and Truck Replacement Parts and Specialized Repair Services, by 12 months and increase expenditure authority by \$6,267,000 to ensure continuity of services while the replacement contract is finalized.</p> <p>In May 2009, this contract was approved by the BCC through Resolution No. R-504-09 in the amount of \$7,033,000 for a one-year term, with five (5) one-year option to renew terms. This contract is currently in its final option to renew term and is used by multiple County departments to purchase automotive and truck replacement parts, such as alternators, batteries, radios, compressors, pumps, belts, chemicals and valves, and specialized repair services, such as exhaust, charging, starting and air-conditioning systems, bumper, window tinting, and alarms.</p> <p>The current term was extended administratively by six (6) months under the Mayor's delegated authority to afford the time needed to develop a comprehensive consolidated replacement solicitation with Contract No. 5380-6/14-6, Mobile Equipment Manufacturer Replacement Parts and Services.</p> <ul style="list-style-type: none"> • When was the replacement solicitation issued? <p>This item is presented for BCC approval as a designated purchase because the Administration has exhausted its authority to further extend the contract and competition is not practicable at this time since a consolidated replacement solicitation, to consolidate this contract with the replacement solicitation for Contract No. 5380-6/14-6, Mobile Equipment Manufacturer Replacement Parts and Services, is currently underway. A designated purchase requesting additional time under Contract No. 5380-6/14-6 is also being presented to the BCC as a separate item. The consolidated replacement solicitation was advertised and the results are under evaluation.</p> <ul style="list-style-type: none"> • What is the status of the item requesting additional time under Contract No. 5380-6/14-6? <p><u>Fiscal Impact/Funding Source</u></p>														

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	This contract is currently in its fifth and final option to renew term, which expires on November 30, 2016 and has an existing allocation of \$15,550,000. If this request for an additional allocation of \$6,267,000 is approved, the cumulative contract value would be \$57,108,000 for a total of eight (8) years and six (6) months.																																																															
	<table><tr><th>Department</th><th>Existing Cumulative Allocation</th><th>Additional Allocation Requested</th><th>Modified Allocation</th><th>Funding Source</th></tr><tr><td>Aviation</td><td>\$1,357,000</td><td>\$156,000</td><td>\$1,513,000</td><td>Proprietary Funds</td></tr><tr><td>Fire Rescue</td><td>\$3,330,000</td><td>\$325,000</td><td>\$3,655,000</td><td>Fire District</td></tr><tr><td>Internal Services</td><td>\$33,189,000</td><td>\$4,300,000</td><td>\$37,489,000</td><td>Internal Service Funds</td></tr><tr><td>Parks, Recreation and Open Spaces</td><td>\$1,964,000</td><td>\$238,000</td><td>\$2,202,000</td><td>General Fund</td></tr><tr><td>Police</td><td>\$56,000</td><td>\$6,000</td><td>\$62,000</td><td>General Fund</td></tr><tr><td>PortMiami</td><td>\$68,000</td><td>\$0</td><td>\$68,000</td><td>Proprietary Fund</td></tr><tr><td>Solid Waste Management</td><td>\$384,000</td><td>\$80,000</td><td>\$464,000</td><td>Proprietary Funds</td></tr><tr><td>Transportation and Public Works</td><td>\$5,026,000</td><td>\$610,000</td><td>\$4,636,000</td><td>DTPW Operating</td></tr><tr><td>Water and Sewer</td><td>\$5,330,000</td><td>\$552,000</td><td>\$5882,000</td><td>Proprietary Funds</td></tr><tr><td>Unallocated</td><td>\$137,000</td><td>\$0</td><td>\$137,000</td><td></td></tr><tr><td>Total</td><td>\$50,841,000</td><td>\$6,267,000</td><td>\$57,108,000</td><td></td></tr></table>	Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Aviation	\$1,357,000	\$156,000	\$1,513,000	Proprietary Funds	Fire Rescue	\$3,330,000	\$325,000	\$3,655,000	Fire District	Internal Services	\$33,189,000	\$4,300,000	\$37,489,000	Internal Service Funds	Parks, Recreation and Open Spaces	\$1,964,000	\$238,000	\$2,202,000	General Fund	Police	\$56,000	\$6,000	\$62,000	General Fund	PortMiami	\$68,000	\$0	\$68,000	Proprietary Fund	Solid Waste Management	\$384,000	\$80,000	\$464,000	Proprietary Funds	Transportation and Public Works	\$5,026,000	\$610,000	\$4,636,000	DTPW Operating	Water and Sewer	\$5,330,000	\$552,000	\$5882,000	Proprietary Funds	Unallocated	\$137,000	\$0	\$137,000		Total	\$50,841,000	\$6,267,000	\$57,108,000				
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	Awarded Vendors <ul style="list-style-type: none">• Arrow Muffler Co., Inc.<ul style="list-style-type: none">○ 14545 NW 7 Avenue, Miami, FL• Bennett Auto Supply, Inc.<ul style="list-style-type: none">○ 3141 SW 10 Street, Pompano Beach, FL• Cold Air Distributors Warehouse of Florida, Inc.<ul style="list-style-type: none">○ 3053 Industrial 31 Street, Fort Pierce, FL○ 7311-13 NW 44 Street, Miami, FL• D & L Auto and Marine Supplies, Inc.<ul style="list-style-type: none">○ 5601 NW 79 Avenue, Miami, FL• Electric Sales and Service, Inc.<ul style="list-style-type: none">○ 340 NE 75 Street, Miami, FL• Genuine Parts Company d/b/a Napa Auto Parts<ul style="list-style-type: none">○ 2999 Wildwood Parkway, Atlanta, GA○ 9250 NW 58 Street, Doral, FL• J D Distributors Automotive Supplies, Inc. (SBE/LDB)<ul style="list-style-type: none">○ 7301 NW 32 Avenue, Miami, FL• Palm Truck Centers, Inc.<ul style="list-style-type: none">○ 2441 South State Road 7, Fort Lauderdale, FL• Truckmax, Inc. d/b/a Truckmax<ul style="list-style-type: none">○ 6000 NW 77 Court, Miami, FL• Uni-Select USA, Inc. d/b/a Auto-Plus<ul style="list-style-type: none">○ 115 West Washington Street, Suite 700, South Indianapolis, IN																																																															