



Miami-Dade Board of County Commissioners  
Office of the Commission Auditor

**Health Care and County Operations (HCCO)**  
**Committee Meeting**

November 15, 2019  
9:30 A.M.  
Commission Chambers

Yinka Majekodunmi, CPA  
Commission Auditor  
Office of the Commission Auditor (OCA)  
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**HCCO Committee Meeting:  
November 15, 2019  
Research Notes**

**Item No. 3B  
File No. 192577**

**Researcher: JFP Reviewer: TD**

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-01299 IN A TOTAL AMOUNT UP TO \$2,379,000.00 FOR THE PURCHASE OF HOSES, CONNECTORS, FITTINGS, CLAMPS AND RELATED ITEMS FOR MULTIPLE DEPARTMENTS FOR A FIVE-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

**ISSUE/REQUESTED ACTION**

Whether the Board should authorize establishment of *Prequalification Pool No. RTQ-01299, Purchase of Hose, Connectors, Fittings, Clamps and Related Items*, for use by multiple County departments, in the amount of up to \$2,379,000 for a term of five years.

**PROCEDURAL HISTORY**

**Prime Sponsor: None**

**Department/Requester: Internal Services Department**

This item has no procedural history.

**ANALYSIS**

The purpose of this item is to establish a replacement pool for the purchase of hoses, connectors, fittings, clamps, and related items by multiple County departments on an as needed basis. The total allocation for the five-year term is \$2,379,000, with the largest allocation being for Water and Sewer (\$1,417,000) which utilizes the pool to replace hydraulic houses and fittings used to transport chemicals. The following departments will utilize the pool to perform in-house repairs to support landscaping, fire suppression, housekeeping, and general maintenance projects (respective allocations in parenthesis): Fire Rescue (\$600,000), Aviation (\$275,000), Solid Waste Management (\$47,000), Transportation and Public Works (\$25,000), and PortMiami (\$15,000).

The current pool, 4627-1/19-1, established by Resolution No. R-225-10 on March 2, 2010 for a five-year term with one, five-year option to renew in the cumulative amount of \$2,114,000, is currently in the last year of its option term. Accounting for modifications, the cumulative value of the pool, including the option term, is currently \$3,033,000. The pool's Blanket Purchase Order shows a current value for the option term of \$1,776,000, of which \$1,472,980 has been released, leaving a balance of \$302,520 (as of November 14, 2019). The replacement pool's allocation of \$2,379,000 is higher on an annual basis than that of the current pool due to the replacement pool's expanded scope, including new items that may be purchased that were not included in the current pool, and increased estimated usage by the departments.

The current pool expires on April 30, 2020. Pursuant to Resolution No. R-718-17, the County is required to commence planning for re-procurement of contracts and prequalified vendor lists that are set to expire no later than 18 months prior to expiration. Given the current pool's expiration date, the County is required to have commenced planning for re-procurement no later than October 30, 2018.

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A Request to Qualify was issued and advertised, with 79 vendors viewing the solicitation and nine vendors responding. Of the nice respondents, three indicated that they will not be providing an offer and were therefore deemed “no bids”. Three of the respondents are being recommended for inclusion of the pool, two of which are local vendors (66.7%), which is lower than the 75% local vendor threshold prescribed by Resolution No. R-477-18. Vendors may be added to the pool at any time, and additional outreach is being conducted to encourage participation.

The current pool has 22 prequalified vendors, 11 of which are local and three are certified Small Business Enterprise firms. Only one prequalified vendor under the replacement pool is an incumbent vendor.

The table below summarizes OCA’s due diligence review of the three prequalified vendors.

<b>Awarded Firm</b>	<b>Corporate Registration</b>	<b>Tax Collector’s Office</b>	<b>Florida DBPR</b>	<b>Litigation (Westlaw)</b>
Best Plumbing Specialties, Inc.	Foreign Profit Corporation  Active  Non-local  Principal Address: 3039 Ventrice Court Myersville, MD 21773  Filed: June 1, 1999	No account on file.	No account on file.	No relevant cases.
Jobbers’ Equipment Warehouse, Inc.	Florida Profit Corporation  Active  Local  Principal Address: 5440 NW 78th Avenue Miami, FL 33166  Filed: June 29, 1962	Business Address: 5440 NW 78th Avenue Miami, FL 33166  Status: Paid and Current	License Type: Certified Pollutant Storage System Contractor	No relevant cases.
Nova Water and Sewer Supplies LLC (Incumbent Vendor)	Florida Limited Liability Company  Active	Business Address: 4680 NW 74th Avenue Miami, FL 33166	No account on file.	No relevant cases.

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	Local  Principal Address: 4680 NW 74th Avenue Miami, FL 33166  Filed: July 20, 2018	Status: Paid and Current		
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A November 14, 2019 search on the Business Management Workforce System for the pool's Commodity Codes—65933 (Couplings), 460 (Hose, Accessories, and Supplies: Industrial, Commercial, and Garden), and 460-10 (Air Hoses and Fittings)—yielded the following 17 certified local Small Business Enterprise firms:

- A & B Hardware, Inc., dba A & B Hardware - Lumber, Inc.
- A & B Pipe and Supply, Inc
- Ametrade, Inc., dba Amepower
- B & R Electronics Supply, Inc.
- Bax International, Corp., dba Bravo Plumbing and Mechanical Supply
- Corcel Corp.
- Electropower Utility Sales Company
- Generating Systems, Inc.
- Javan Lumber, Inc.
- Lehman Pipe and Plumbing Supply Inc.
- Paramount Electric and Lighting, Inc.
- Pro-Grounds Products, Inc.
- Rock International Distributors, Inc.
- Safety Source International, Inc.
- Stein Paint Company
- The Tool Place Corp.
- Total Connection Inc.

These certified small business firms are not prequalified under this pool.

**APPLICABLE LEGISLATION/POLICY**

**Section 2-8.1 of the County Code** (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by I.O. and approved by the Board.

[https://library.municode.com/fl/miami-dade-county/codes/code\\_of\\_ordinances?nodeId=PTIIICOR\\_CH2AD\\_ARTIINGE\\_S2-8.1COPUGE](https://library.municode.com/fl/miami-dade-county/codes/code_of_ordinances?nodeId=PTIIICOR_CH2AD_ARTIINGE_S2-8.1COPUGE)

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**Resolution No. R-225-10**, adopted March 2, 2010, established a prequalification pool for the purchase of hoses, nozzles, couplings and related items for various County departments in the amount of \$1,057,000 for the initial five-year term and at a cumulative value of \$2,114,000 if the County chooses to exercise the one, five-year option to renew term.

<http://intra/gia/matter.asp?matter=100654&file=false&yearFolder=Y2010>

**Resolution No. R-187-12**, adopted February 21, 2012, directed the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://www.miamidade.gov/govaction/matter.asp?matter=120287&file=true&fileAnalysis=false&yearFolder=Y2012>

**Resolution No. R-716-12**, adopted September 4, 2012, requires identification of small business enterprise firms in any procurement item submitted for Board approval.

<http://intra/gia/matter.asp?matter=121265&file=true&yearFolder=Y2012>

**Resolution No. R-140-15**, adopted February 3, 2015, directs the County Mayor to conduct a full review prior to the re-procurement of replacement contracts for goods and services of the scope of services or goods requested to ensure such contracts reflect the current needs of the County and include such information in recommendations to the Board.

<http://intra/gia/matter.asp?matter=150090&file=true&yearFolder=Y2015>

**Resolution No. R-718-17**, adopted July 6, 2017, directs the Administration to commence planning for re-procurement no later than 18 months prior to the expiration of contracts and prequalification pools for purchases of goods and services.

<http://intra/gia/matter.asp?matter=171632&file=true&yearFolder=Y2017>

**Resolution No. R-477-18**, adopted May 1, 2018, directed the County Mayor to disclose to the Board the reasons goods and services are not being procured through local businesses when the recommendation is to award a contract to a nonlocal vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

**Implementing Order 3-38** sets forth the County's policies and procedures for the procurement of goods and services. The I.O. references the obligations and responsibilities of the Internal Services Department; the authority to award; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>