



Miami-Dade Board of County Commissioners
Office of the Commission Auditor

Public Safety and Rehabilitation (PSR)
Committee Meeting

January 15, 2020
11:00 A.M.
Commission Chambers

Yinka Majekodunmi, CPA
Commission Auditor
Office of the Commission Auditor (OCA)
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**PSR Committee Meeting:
January 15, 2020
Research Notes**

**Item No. 3B
File No. 193024**

Researcher: IL Reviewer: TD

RESOLUTION APPROVING ADDITIONAL EXPENDITURE AUTHORITY OF UP TO \$450,000.00 FOR A TOTAL AMOUNT OF UP TO \$1,445,000.00 FOR PREQUALIFICATION POOL NO. 00115 FOR PURCHASE OF LENEL ONGUARD SOFTWARE, SUPPORT AND MAINTENANCE FOR THE MIAMI-DADE POLICE DEPARTMENT

ISSUE/REQUESTED ACTION

Whether the Board should authorize an additional expenditure authority in an amount up to \$450,000 for Prequalification Pool No. 00115 for the purchase of Lenel Onguard Software, Support, and Maintenance for the Miami-Dade Police Department.

PROCEDURAL HISTORY

Department/Requester: Internal Services Department (ISD)

There is no procedural history for this item.

ANALYSIS

The purpose of this item is to approve an additional expenditure authority in an amount up to \$450,000 for the purchase of Lenel Onguard Software, Support, and Maintenance. This system is a keyless card entry security system providing employees with access to secured areas. An expansion of the existing system is needed at Northwest, South, Kendall, and Miami-Dade Police Headquarters. Additionally, the Intracoastal District and the Professional Compliance Bureau Building are in need of the keyless card entry security system as well.

The fiscal impact to the County is \$450,000 having a cumulative total of \$1,445,000. Below is a chronology of Prequalification Pool No. 00115:

Approval Path	Date	Type	Dollar Amount
Administrative Approval	October 29, 2015	Establishes the Pool	\$ 995,000
File No. 193024	Proposed	Additional Expenditure	\$ 450,000
Total			\$ 1,445,000 ↑ (68%)

OCA conducted a review of this contract on the Bid Tracking System's (BTS) Blanket Purchase Order tab on January 9, 2020. (See Below)

Department	Allocation Amount	Released Amount	Balance	Requested Amount	Justification
Police Department	\$ 337,830	\$ 337,472	\$ 357.93	\$ 450,000	N/A
Seaport	\$ 657,170	\$ 149,740	\$ 507,430	\$ 0	N/A
Total	\$ 995,000	\$ 487,212	\$ 507,787	\$ 450,000	

The item is silent as to how many Keyless Card entry security systems have been replaced, repaired, supplied, and installed since the initial award on October 29, 2015.

Currently, there are three prequalified vendors, of which all have a local address, and three are certified Small Business Enterprise in compliance with Resolution No. R-477-18 requiring more than 75% of vendors in a pool as local businesses.

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OCA conducted a due diligence analysis of the three prequalified vendors in BTS on January 9, 2020:

No.	Vendor Name	Sunbiz	DBPR	Tax Collector	West Law
1	ATCI Communications, Inc.	Florida Profit Corporation Principal Address: 5100 Town Center Tower II, Suite 350, Boca Raton, FL 33486 Date Filed: 06/21/2012	License Type: Electrical Contractor Main Address: 5410 S.W. 90 th Terrace, Cooper City, Florida 33328	Business Address: 1270 N.W. 165 th Street, Miami, FL 33169 Paid/Current	No relevant cases on file
2	AVI Integrators Inc	Florida Profit Corporation Principal Address: 1520 N. Powerline Road, Pompano Beach, FL 33069 Date Filed: 10/30/2006	License Type: Electrical Contractor Main Address: 1520 N. Powerline Road, Pompano Beach, Florida 33069	2400 W 84 th St Unit 15, Hialeah, FL 33016	No relevant cases on file
3	Integrated Fire & Security Solutions Inc	Florida Profit Corporation Principal Address: 1970 Dana Dr. Suite, Fort Myers, FL 33907 Date Filed: 02/14/2019	License Type: Electrical Contractor Main Address: 1970 Dana Dr. Suite, Fort Myers, FL 33907	Business Address: 13250 N.W. 7 th Avenue, Miami, FL 33168 Paid/Current	No relevant cases on file

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APPLICABLE LEGISLATION/POLICY5

Section 2-8.1 of the Code of Miami-Dade County (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials, and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000.00; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single-vehicle leases; and (4) provides that procurement procedures shall be established by Implementing Order (I.O.) and approved by the Board.

https://library.municode.com/fl/miami-dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE

Resolution No. R-395-12, adopted May 1, 2012, requires vendors added to open pool contracts to be subject to bi-annual ratification by the Board of County Commissioners.

<http://www.miamidade.gov/govaction/matter.asp?matter=120561&file=true&yearFolder=Y2012>

Resolution No. R-187-12, adopted February 21, 2012, directs the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://intra/gia/legistarfiles/MinMatters/Y2012/120287min.pdf>

Resolution No. R-477-18, adopted May 1, 2018, directs the County Mayor to disclose to the Board the reasons why goods and services are not being procured through local businesses when the recommendation is to award a contract to a non-local vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

Implementing Order No. 3-38 sets forth the County's processes and procedures for the purchase of goods and services. The I.O. outlines: the roles and responsibilities of the Internal Services Department (ISD); the methods of purchasing goods and services; the authority to award and modify contracts; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

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Research Notes**

**Item No. 3D
File No. 192982**

Researcher: VW Reviewer: TD

RESOLUTION APPROVING THE PROFESSIONAL SERVICES AGREEMENT BETWEEN MIAMI-DADE COUNTY AND LANDERA ASSOCIATES, P.A., PROJECT NO. A18-MDFR-01-B, FOR ARCHITECTURAL AND ENGINEERING DESIGN SERVICES AND CONSTRUCTION ADMINISTRATION OF MIAMI-DADE FIRE RESCUE STATIONS 6 AND 17 IN AN AMOUNT NOT TO EXCEED \$891,845.40, INCLUSIVE OF A CONTINGENCY ALLOWANCE OF \$76,531.40; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE PROVISIONS CONTAINED THEREIN

ISSUE/REQUESTED ACTION

Whether the Board should approve a professional services agreement (PSA) between the County and with Landera Associates, P.A for *Project No. A18-MDFR-01-B*, totaling \$891,845 for Architectural and Engineering Design Services and Construction Administration of three Miami-Dade Fire Rescue stations.

PROCEDURAL HISTORY

Prime Sponsor: N/A

Department/Requester: Miami-Dade Fire Rescue Department (MDFR)

There is no procedural history for this item.

ANALYSIS

The purpose of this item is for the Board to authorize a professional services contract for a maximum of \$891,845 between the County and Landera Associates, P.A. for engineering design services and construction administration for the following two fire stations: No. 6, located in Commission District 8 represented by Commissioner Daniella Levine Cava and No. 17, located in Commission District 12 represented by Commissioner Jose "Pepe" Diaz. The award for is for a five-year term with a one-year warranty period.

The fiscal impact is \$891,845 which includes a contingency allowance totaling \$76,531. The scope of work consists of designing the new fire stations, which will have a lobby, office area, work room, EMS storage, exercise room, dayroom, kitchen, dorms, bathrooms, study room, parking areas and related spaces. The awarded firm (Landera Associates, P.A) is responsible for architecture and engineering design services, including preparation of construction plans, permitting and construction management services for the design of the three new fire stations.

This item is one of three award recommendations for the same type of services. The other two award recommendations (*Project No. A-18-MDFR-01-A* and *Project No. A18-MDFR-01-C*) are on today's agenda as companion Item Nos. 3E {Legistar No. 192986} and 3F (Legistar No. 192988), respectively.

Table 1 below provides a summary of the base contract stipulating the allocated amounts and contingency allowances for the proposed fire stations under this contract, *Project No. A18-MDFR-01-B*.

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Researcher: VW Reviewer: TD

Table 1

Fire Station No.	Contract Amount	Contingency Amount	LEED/Environmental
6 (District 8)	\$380,000	\$38,000	\$25,000
17 (District 12)	\$385,314	\$38,531	\$25,000
SUBTOTAL	\$765,314	\$76,531	\$50,000

According to the requestor Department, there were 11 vendor proposals received. The County Mayor's designee approved the negotiation committee on July 8, 2019 and negotiations were completed on October 24, 2019. Table 2 provides the ranking of the top firms and their total qualitative points.

Table 2

Ranking	Firms	Points
1	Alleguez Architecture, Inc.	274
2	Landera Associates, P.A.	270
3	Silva Architects, Inc.	265

Figures 1 and 2 below show the location of the two proposed fire stations, which have an asset life expectancy of 50 years.

Figure 1

Fire Station No. 6 is located at 15890 SW 288th St, Miami, FL in District 8.



Source: MDC Property Appraiser's Office

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Figure 2

Fire Station No. 17 is located at 7050 NW 36th St, Miami, FL in District 8.



Source: MDC Property Appraiser's Office

OCA reviewed the Capital Improvements Information System (CIIS) on January 13, 2020 and found eight contracts were previously awarded to Landera Associates, P.A. totaling \$556,652. The CIIS system shows twelve evaluations for the firm with an average rating of 4.0 out of 4.0. According to the mayor's memo, Landera Associates, P.A., as the prime consultant, holds the following certifications: Architecture; Architectural Construction Management; and ADA Tile II Consultant.

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OCA conducted due diligence on January 13, 2020 pertaining Landera Associates, P.A., the firm being recommended for award, and the six subconsultants; the results are shown below. The contract has a 32% SBE goal. The firms marked with an asterisk (*) are listed as SBEs in BMWS.

Awarded Firm	Corporate Registration	Tax Collectors Office	Florida DBPR	Westlaw
Landera Associates, P.A.	Florida Profit Corporation Active Principal Address: 7294 SW 48 St. Miami, FL Filed: January 22, 2002	Business Address: 7294 SW 48 St. Miami, FL Status: Paid and Current	Status: Active Licensed for: Architect Business	No cases on file

Awarded Subconsultants	Corporate Registration	Tax Collectors Office	Florida DBPR	Westlaw
Gartek Engineering Corporation	Florida Profit Corporation Active Principal Address: 7210 SW 39 th Terrace. Miami, FL Filed: October 16 th , 1980	Business Address: 7210 SW 39 th Terrace. Miami, FL Status: Paid and Current	Status: Active Licensed for: Registry	No cases on file
Langan Engineering and Environmental	Foreign Profit Corporation Active Principal Address: 360 West 31st St., 8th Floor New York, NY Filed: March 4 th , 2015	Business Address: 15150 NW 79 Ct Ste 200 Miami Lakes, FL Status: Paid and Current	Status: Active Licensed for: Asbestos Business, Geology Business	No cases on file
Ingelmo Associates PA.	Florida Profit Corporation Active	Business Address: 250 Catalonia Avenue Suite 301 Coral Gables, FL	Status: Active Licensed for: Registry	No cases on file

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	Principal Address: 250 Catalonia Avenue Suite 301 Coral Gables, FL Filed: February 1 st , 2006	Status: Paid and Current		
Manuel G. Vera & Associates, Inc.	Florida Profit Corporation Active Principal Address: 13960 SW 47 th Street Miami, FL Filed: April 27 th , 1977	Business Address: 13960 SW 47 th Street Miami, FL Status: Paid and Current	Status: Active Licensed for: Registry	No cases on file
Landscape De, LLC	Florida Limited Liability Company Active Principal Address: 4248 SW 62 nd Ave. South Miami, FL Filed: April 4 th , 2012	Business Address: 937 Sunset Road Coral Gables, FL Status: Paid and Current	Status: Active Licensed for: Landscape Architect Business	No cases on file
Spinnaker Group LLC	Florida Limited Liability Company Active Principal Address: 1409 Georgia Ave. West Palm Beach, FL Filed: October 22 nd , 2018	Nothing Found	Nothing Found	No cases on file

OCA performed a search for commodity codes 9.02 (Soils, Foundations and Materials Testing-Geotechnical and Materials Engineering Services); 10.01 (Environmental Engineering-Stormwater Drainage Design Engineering Services); 15.01 (Surveying and Mapping-Land Surveying); and 15.03 (Underground Utility Location) on the Business Management Workforce System (BMWS) on January 13, 2020. There were 63 local firms with at least one of the required technical certifications listed.

Note: Not all commodity codes listed in the mayor's memo were available for viewing via BMWS.

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ADDITIONAL INFORMATION

OCA performed an Internet search regarding Landera Associates, P.A. on January 13, 2020. According to the website, the firm has twenty-five years of experience in architectural and roofing related services for public and private clients. The firm provides both architecture and planning services such as programming and consulting, preliminary design, design and construction documents, construction administration, and roof consulting services.

<http://www.landeraassociates.com/index.html>

APPLICABLE LEGISLATION/POLICY

Section 2-10.4 of the County Code sets forth the acquisition of professional architectural, engineering, landscape or land surveying mapping services.

https://library.municode.com/fl/miami-dade-county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-10.4ACPRARENLAARLASUMASE

Resolution No. R-187-12, adopted February 21, 2012, directs the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://intra/gia/matter.asp?matter=120287&file=true&yearFolder=Y2012>

Resolution No. R-828-19, adopted July 23, 2019, established a policy of Miami-Dade County for disclosure of past and present discrimination lawsuits in solicitation submissions.

<http://www.miamidade.gov/govaction/matter.asp?matter=190936&file=true&fileAnalysis=false&yearFolder=Y2019>

Ordinance 14-79, adopted September 23, 2014, set forth the requirement that in all agenda items related to planning, design and construction of county infrastructure a statement be included that the impact of sea level rise has been considered.

<http://www.miamidade.gov/govaction/matter.asp?matter=141211&file=true&fileAnalysis=false&yearFolder=Y2014>

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Research Notes**

**Item No. 3E
File No. 192986**

Researcher: MF Reviewer: TD

RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT BETWEEN MIAMI-DADE COUNTY AND ALLEGUEZ ARCHITECTURE, PROJECT NO. A18-MDFR-01-A, FOR ARCHITECTURAL AND ENGINEERING DESIGN SERVICES AND CONSTRUCTION ADMINISTRATION OF MIAMI-DADE FIRE RESCUE STATIONS 4, 5 AND 63 IN AN AMOUNT NOT TO EXCEED \$1,470,900, INCLUSIVE OF A CONTINGENCY ALLOWANCE OF \$126,900; AUTHORIZING THE COUNTY OR COUNTY MAYOR'S DESIGNEE TO EXECUTE PROVISIONS CONTAINED THEREIN

ISSUE/REQUESTED ACTION

Whether the Board should approve a professional services agreement (PSA) between the County and Alleguez Architecture, Inc. for *Project No. A18-MDFR-01-A*, totaling \$1,470,900 for Architectural and Engineering Design Services and Construction Administration of three Miami-Dade Fire Rescue stations.

PROCEDURAL HISTORY

Prime Sponsor: N/A

Department/Requester: Miami-Dade Fire Rescue Department (MDFR)

There is no procedural history for this item currently.

ANALYSIS

The purpose of this item is for the Board to authorize a professional services contract for a maximum of \$1,470,900 between the County and Alleguez Architecture, Inc. for engineering design services and construction administration for the following three fire stations: Nos. 4 and 5, located in Commission District 8, and represented by Commissioner Daniella Levine Cava; No. 63, located in Commission District 1, and represented by Commissioner Barbara J. Jordan. The award for is for a five-year term with a one-year warranty period.

The fiscal impact is \$1,470,900 and inclusive of a contingency allowance totaling \$126,900. The scope of work consists of designing the new fire stations, which will have a lobby, office area, work room, EMS storage, exercise room, dayroom, kitchen, dorms, bathrooms, study room, parking areas and related spaces. The awarded firm (Alleguez Architecture, Inc.) is responsible for architecture and engineering design services, including preparation of construction plans, permitting and construction management services for the design of the three new fire stations.

This item is one of three award recommendations for the same type of services. The other two award recommendations (*Project No. A-18-MDFR-01-B* and *Project No. A18-MDFR-01-C*) are on today's agenda as companion Item Nos. 3D {Legistar No. 192982} and 3F (Legistar No. 192988), respectively.

Table 1 below provides a summary of the base contract stipulating the allocated amounts and contingency allowances for the proposed fire stations under this contract, *Project No. A18-MDFR-01-A*.

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File No. 192986**

Researcher: MF Reviewer: TD

Table 1

Fire Station No.	Contract Amount	Contingency Amount	LEED/Environmental
4 (District 8)	\$390,000	\$126,900 (10% of \$1,269,000 subtotal)	\$25,000
5 (District 8)	\$390,000	--	\$25,000
63 (District 1)	\$489,000	--	\$25,000
SUBTOTAL	\$1,269,900	TOTAL	\$1,470,900

According to the requestor Department, there were 11 vendor proposals received. The County Mayor's designee approved the negotiation committee on July 8, 2019 and negotiations were completed on October 24, 2019. Table 2 provides the ranking of the top firms and their total qualitative points.

Table 2

Ranking	Firms	Points
1	Alleguez Architecture, Inc.	274
2	Landera Associates, P.A.	270
3	Silva Architects, Inc.	265

Figures 1, 2 and 3 below show the location of the three proposed fire stations, which have an asset life expectancy of 50 years.

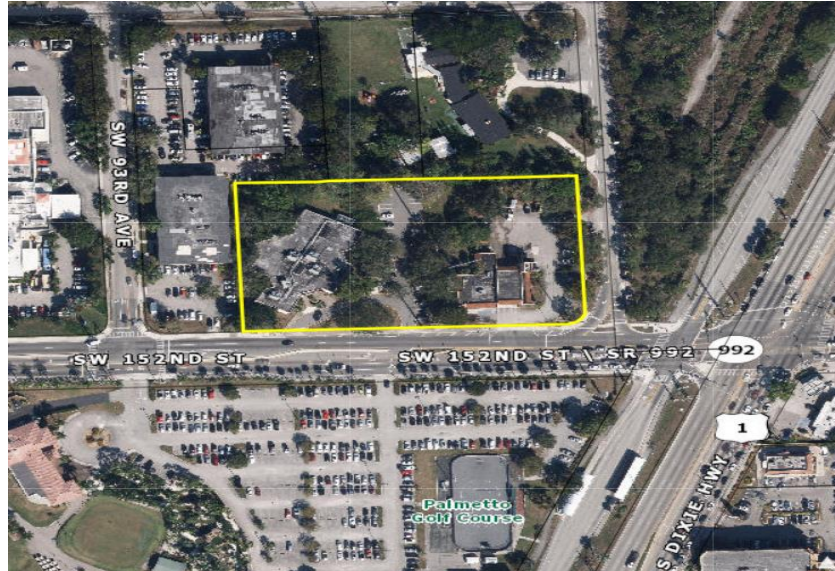
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Researcher: MF Reviewer: TD

Figure 1

Fire Station No. 4 is located at 9201 SW 152 St., Miami, FL in District 8.



Source: MDC Property Appraiser's Office

Figure 2

Fire Station No. 5 is located at 13150 SW 238 St., Miami, FL in District 8.



Source: MDC Property Appraiser's Office

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File No. 192986**

Researcher: MF Reviewer: TD

Figure 3

Fire Station No. 63 is located at 1655 NE 205 St., Miami, FL in District 1.



Source: MDC Property Appraiser's Office

OCA reviewed the Capital Improvements Information System (CIIS) on January 7, 2020 and found five contracts were previously awarded to Alleguez Architecture, Inc. totaling \$1,213,419. The CIIS system shows nine evaluations for the firm with an average rating of 3.5 out of 4.0. According to the mayor's memo, Alleguez Architecture Inc., as the prime consultant, holds the following certifications: Architecture; Architectural Construction Management; and ADA Tile II Consultant.

OCA conducted due diligence on January 7, 2020 pertaining Alleguez Architecture, the firm being recommended for award, and the six subconsultants; the results are shown below. The contract has a 32% SBE goal. The firms marked with an asterisk (*) are listed as SBEs in BMWS.

Awarded Firm	Corporate Registration	Tax Collectors Office	Florida DBPR	Westlaw
Alleguez Architecture Inc.	Florida Profit Corporation Active Principal Address: 7294 SW 48 St. Miami, FL Filed: January 22, 2002	Business Address: 7294 SW 48 St. Miami, FL Status: Paid and Current	Status: Active Licensed for: Architect Business; Interior Design Business	No cases on file

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Awarded Subconsultants	Corporate Registration	Tax Collectors Office	Florida DBPR	Westlaw
SRS Engineering, Inc.*	Florida Profit Corporation Active Principal Address: 5001 SW 74 Ct. Miami, FL Filed: September 14, 1995	Business Address: 5001 SW 74 Ct. Miami, FL Status: Paid and Current	Status: Active Licensed for: Registry	No relevant cases
Bliss & Nyitray, Inc.	Florida Profit Corporation Active Principal Address: 5835 Blue Lagoon Drive, #400 Miami, FL Filed: March 1, 1968	Business Address: 5835 Blue Lagoon Dr. #400 Miami, FL Status: Paid and Current	Status: Inactive	No relevant cases
SDM Consulting Engineers, Inc.	Florida Profit Corporation Active Principal Address: 135 Almeria Ave. Coral Gables, FL Filed: May 24, 1982	Business Address: 135 Almeria Ave. Coral Gables, FL Status: Paid and Current	Status: Active Licensed for: Registry	No relevant cases
Laura Llerena & Associates, Inc.	Florida Profit Corporation Active Principal Address: 13170 SW 128 St., #207 Miami, FL Filed: April 22, 1980	Business Address: 13170 SW 128 St., #207 Miami, FL Status: Paid and Current	Status: Active Licensed for: Landscape Architect Business	No relevant cases
J. Bonfill & Associates, Inc.*	Florida Profit Corporation	Business Address: 7100 SW 99 Ave.	Status: Active	No relevant cases

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	Active Principal Address: 7100 SW 99 Ave. #104 Miami, FL Filed: July 14, 1989	#104 Miami, FL Status: Paid and Current	Licensed for: Architect Business; Registry	
Nutting Engineers of Florida, Inc.	Florida Profit Corporation Active Principal Address: 1310 Neptune Dr. Boynton Beach, FL Filed: February 16, 1967	Business Address: 2051 NW 112 Ave. #126 Miami, FL Status: Paid and Current	Status: Active Licensed for: Registry	No relevant cases

OCA performed a search for commodity codes 9.02 (Soils, Foundations and Materials Testing-Geotechnical and Materials Engineering Services); 10.01 (Environmental Engineering-Stormwater Drainage Design Engineering Services); 15.01 (Surveying and Mapping-Land Surveying); and 15.03 (Underground Utility Location) on the Business Management Workforce System (BMWS) on January 8, 2020. There were 63 local firms with at least one of the required technical certifications listed.

Note: Not all commodity codes listed in the mayor's memo were available for viewing via BMWS.

ADDITIONAL INFORMATION

OCA performed an Internet search regarding Alleguez Architecture Inc. on January 7, 2020. According to the website, the firm has architecture and engineering experience in the areas of education, institution, residential, retail and historic preservation. The firm is a member of the American Institute of Architects and the U.S. Green Building Council, and had been awarded several awards including: The South Florida Associated Builders and Contract's Award (2008); Miami-Dade College Hall of Fame for Outstanding Achievement in Architecture (2007); and Midnight Affairs Interior Design Awards (2004).

<https://www.alleguezarchitecture.com/>

DEPARTMENTAL INPUT

OCA sent an inquiry to MDRF on January 7, 2020; MDRF responded on January 8, 2020 and the response is shown in bold.

- Please indicate whether the requested architecture and engineering services can be performed in-house and the number of architects and engineers MDRF has on staff. If so, why is a consultant being hired to perform the work? **Miami-Dade Fire Rescue currently has two architects on staff. One is the Facilities Maintenance and Construction Division Manager who will be retiring in July. We will attempt to fill the position with someone who is a registered architect or professional engineer, but it has not been a historical job requirement. MDRF used in house staff to design station 62, recently opened and**

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Researcher: MF Reviewer: TD

completed in Palmetto Bay, and also designed Station 29 in Sweetwater, a rebuild of an existing station that will be complete later this year. Additional projects slated for in-house design this year include Station 18 in North Miami, Station 71 on Eureka Drive in south Miami-Dade and Station 72 in Florida City. With those three new station projects being done in house, MDFR will not have the capacity to concentrate on the fire station rebuilds and therefor is seeking the services of private sector Architectural and Engineering firms to complete the work. Each firm selected has previously completed fire station designs for MDFR. Alleguez Architecture previously designed Station 64 in Miami Lakes and MDFR's first solar powered fire station, station 68, that is about to be put out for construction bids. There are two more A/E PSAs with other firms to design 4 additional rebuilds that should be accompanying this one.

APPLICABLE LEGISLATION/POLICY

Section 2-10.4 of the County Code sets forth the acquisition of professional architectural, engineering, landscape or land surveying mapping services.

https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-10.4ACPRARENLAARLASUMASE

Resolution No. R-187-12, adopted February 21, 2012, directs the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://intra/gia/matter.asp?matter=120287&file=true&yearFolder=Y2012>

Resolution No. R-828-19, adopted July 23, 2019, established a policy of Miami-Dade County for disclosure of past and present discrimination lawsuits in solicitation submissions.

<http://www.miamidade.gov/govaction/matter.asp?matter=190936&file=true&fileAnalysis=false&yearFolder=Y2019>

Ordinance 14-79, adopted September 23, 2014, set forth the requirement that in all agenda items related to planning, design and construction of county infrastructure a statement be included that the impact of sea level rise has been considered.

<http://www.miamidade.gov/govaction/matter.asp?matter=141211&file=true&fileAnalysis=false&yearFolder=Y2014>

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Research Notes**

**Item No. 3F
File No. 192988**

Researcher: IL Reviewer: TD

RESOLUTION APPROVING THE PROFESSIONAL SERVICES AGREEMENT BETWEEN MIAMI-DADE COUNTY AND SILVA ARCHITECTS, LLC, PROJECT NO. A18-MDFR-01-C, FOR ARCHITECTURAL AND ENGINEERING DESIGN SERVICES AND CONSTRUCTION ADMINISTRATION OF MIAMI-DADE FIRE RESCUE STATIONS 9 AND 19 IN AN AMOUNT NOT TO EXCEED \$891,500.00, INCLUSIVE OF A CONTINGENCY ALLOWANCE OF \$76,500.00; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE PROVISIONS CONTAINED THEREIN

ISSUE/REQUESTED ACTION

Whether the Board should approve the award and execution of a Non-Exclusive Professional Services Agreement (PSA) with Silva Architects, LLC., Project No. A18-MDFR-01-C, to provide Architectural and Engineering Design Services and Construction administration of Miami-Dade Fire Rescue Stations 9 and 19 in an amount not to exceed \$891,500 for a contract period of 1825 days for the Miami-Dade Fire Rescue Department (MDA).

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Aviation Department (MDAD)

There is no procedural history for this item.

ANALYSIS

The purpose of this item is to request that the Board approve a PSA with Silva Architects, LLC., (Silva) engineering, and design and construction services. This item is one of three award recommendations for the same type of services. The other two award recommendations (*Project No. A-18-MDFR-01-B* and *Project No. A18-MDFR-01-C*) are on today's agenda as companion Item Nos. 3D (Legistar No. 192982) and 3E (Legistar No. 192986).

MDFR requires the construction of station 9 and 19 because they have been deemed obsolete facilities in their current state. MDFR intends to have Silva design new fire stations, including a lobby, office area, work room, EMS Storage, exercise room, day room, kitchen, dorms, bathrooms, study room, parking area, and all related spaces to be constructed on County-owned property.

The Fiscal Impact to the County is \$891,500 for a term of 1825 days. The project will take place at 7777 S.W. 117th Avenue, Miami, Florida 33183, Station 9, located in Commission District 10, which is represented by Commissioner Javier Souto and at 650 N.W. 131st Street, North Miami, Florida 33168, Station 19, located in Commission District 2, which is represented by Commissioner Jean Monestime. The funding source for this project is sourced from the "Capital Budget page 48 and 57 FY 2018-19.

A list of some of the main principles for the scope of services are:

A. Silva Architects, LLC., Full Architectural and Engineering Services necessary to prepare the Architectural Program, Construction Plans and Specifications, and Bid Documents as well as to provide for Construction Supervision Services for the Miami-Dade Fire Rescue Department Various Stations.

B. Silva Architects, LLC., develop technical specification and construction documents.

C. Silva Architects, LLC., shall provide design services during construction including, but not limited to, reviewing and responding to all contractor submittals, review and respond to all contractor claims, Change Orders, review and respond

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to Request for Information, start-up and testing service and review of final certification documents provided by the contractor.

A Request to advertise was filed with the Clerk of the Board on March 7, 2019, under full and open competition. On April 19, 2019, the Clerk of the Board received eleven proposals in response to the solicitation.

The first tier meeting was held on June 11, 2019; eleven firms were evaluated, and the Competitive Selection Committee (CSC) voted by majority, not to hold a Second-Tier meeting and recommended Alleguez Architecture, Inc., Landera Associates, P.A., and Silva Architects, Inc for Groups A, B, and C for negotiation and award. Negotiations concluded on October 24, 2019.

Below is the list of respondents for the advertised project and their final ranking after the first tier meeting.

Firm	Principal Address per Sunbiz	Final Ranking
Alleguez Architecture, Inc.	7294 S.W. 48 Street, Miami, FL 33155	1
Landra Associates, PA.	8800 S.W. 85 Terrace, Miami, FL 33173	2
Silva Architects, LLC.	135 San Lorenzo Ave, Suite 880, Coral Gables, FL 33146	3
Ferguson Glasgow Schuster Soto, Inc.	901 Ponce De Leon Blvd, Suite 304, Coral Gables, FL 33134	4
M C Harry & Associates, Inc.	2780 S.W. Douglas Road, Suite 302, Miami, FL 33133	5
Wolfberg Alvarez & Partners, Inc.	75 Aviation Avenue, Suite 1050, Coral Gables, FL 33134	6
Leo A Daly Company	5200 Blue Lagoon Drive, Suite 700, Miami, FL 33126	7
Perez Associates	Not Local	8
R E Chisholm Architects, Inc.	782 N.W. 42 nd Avenue, Suite #650, Miami, FL 33126	Not Ranked
Jorge A. Gutierrez Architect, LLC.	14400 N.W. 77 th Court, Suite 104, Miami Lakes, FL 33016	Not Ranked
BEA Architects, Inc.	3075 N.W. South River Drive, Miami, FL 33142	Not Ranked

The Small Business Development Division recommended a 32 % SBE-A&E goal. The SBE- A&E goal will be met by Silva Architects, LLC. The firm Silva Architects, LLC., does not appear as a verified, certified SBE firm in the Business Management Workforce System (BMWS). However, the Mayor's memo stipulated that this firm is a certified SBE (See SBE Compliance memo)

OCA conducted a review of the technical certifications associated with the project on the Business Management Workforce System (BMWS) on January 9, 2020: (See the table below)

Prime/Other	Code	Description	Amount of SBE A/E firms identified in BMWS
Prime	14.00	Architecture	None
Prime	18.00	Architectural Construction Management	None

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Prime	22.00	Ada Title II Consultant	None
Other	8.00	Telecommunication Systems	None
Other	9.02	Soils, Foundations and Materials Testing – Geotechnical Materials Engineering Services	Nine SBE firms identified
Other	10.01	Environmental Engineering - Stormwater Drainage Design Engineering Services	Forty-Six SBE firms identified
Other	11.00	General Structural Engineering	None
Other	12.00	General Mechanical Engineering	None
Other	13.00	General Electrical Engineering	None
Other	15.01	Surveying and Mapping – Land Surveying	Seventeen SBE firms identified
Other	15.03	Underground Utility Location	Eight SBE firms identified
Other	16.00	General Civil Engineering	None
Other	20.00	Landscape Architecture	None

OCA conducted a review of the three awarded firms on January 9, 2020. The table below summarizes OCA's review of the selected firm.

Firm Name	Sunbiz	DBPR	West Law	Tax Collector
Alleguez Architecture, Inc.	Florida Profit Corporation Principal Address: 7294 S.W. 48 Street, Miami, FL 33155. Date Filed: 08/06/2002	License type: Architect Business Main Address: 7294 S.W. 48 Street, Miami, FL 33155. Active, no complaints on file.	No cases	Three accounts on file. Current Principal Address: 7294 S.W. 48 th Street, Miami, FL 33155
Landra Associates, PA.	Florida Profit Corporation Principal Address: 8800 S.W. 85 Terrace, Miami, FL 33173 Date Filed: 03/20/2001	License type: Architect Business Main Address: 8800 S.W. 85 th Terrace, Miami, FL 33173 Active: No Complaints on file.	No cases	One account on file. Current Principal Address: 8800 S.W. 85 th Terrace, Miami, FL 33173

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Silva Architects, LLC.	Florida Limited Liability Company Principal Address: 135 San Lorenzo Ave, Suite 880, Coral Gables, FL 33146 Date Filed: 01/03/2006	License type: Architect Business Main Address: 135 San Lorenzo Avenue, Coral Gables, FL 33146 Active: No Complaints	No cases	Three accounts on file. Current Principal Address: 135 San Lorenzo Ave, Suite 880, Coral Gables, FL 33146
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OCA conducted a review of the awarded firm's sub-consultants on January 9, 2020. The table below summarizes OCA's review of the selected firm. Firms with asterisk are certified SBE's pursuant to the BMWS System.

Awarded Subconsultants	Sunbiz	Florida DBPR	Tax Collectors Office	Westlaw
Fraga Engineers, LLC.	Florida Limited Liability Company Principal Address: 5001 SW 74 Ct. Miami, FL Date Filed: January 3, 2006	License type: Architect Business Main Address: 135 San Lorenzo Avenue, Suite 890, Coral Gables, Florida 33146 No Complaints on File	Business Address: 135 San Lorenzo Avenue, Suite 890, Coral Gables, Florida 33146 Status: Paid and Current	No relevant cases
American Testing Materials Engineering, LLC.*	Florida Limited Liability Company Principal Address: 1950 West 84 th Street, Hialeah, FL 33014 Date Filed: November 08, 2016	License type: Registry Main Address: 1950 W 84 th Street, Hialeah, Florida 33014 No Complaints on File	Business Address: 1950 West 84 th Street, Hialeah, FL 33014 Status: Paid and Current	No relevant cases

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Awarded Subconsultants	Sunbiz	Florida DBPR	Tax Collectors Office	Westlaw
Ambro Inc.*	Florida Profit Corporation Principal Address: 13335 S.W. 124 th Street, #111 Miami, FL 33186 Date Filed: June 24, 1991	License type: Registry Main Address: 13335 S.W. 124 th Street, #111 Miami, FL 33186 No Complaints on File	Business Address: 13335 S.W. 124 th Street, #111 Miami, FL 33186 Status: Paid and Current	No relevant cases
Botas Engineering Inc.	Florida Profit Corporation Principal Address: 8935 NW 35 th Lane., #202 Doral, FL 33172 Date Filed: August 28, 2003	License type: Registry Main Address: 8935 NW 35 th Lane., #202 Doral, FL 33172 No Complaints on File	Business Address: 8935 NW 35 th Lane., #202 Doral, FL 33172 Status: Paid and Current	No relevant cases
J. Bonfill & Associates, Inc.*	Florida Profit Corporation Principal Address: 7100 SW 99 Ave. #104 Miami, FL 33173 Date Filed: September 11, 2015	License type: Architect Business Main Address: 7100 SW 99 Ave. #104 Miami, FL 33173 No Complaints on File	Business Address: 7100 SW 99 Ave. #104 Miami, FL Status: Paid and Current	No relevant cases
Curtis & Rogers Design Studio, Inc.	Florida Profit Corporation Principal Address: 7520 S. Red Road, Suite M., South Miami, FL 33143 Date Filed: October 05, 1992	No record on file	Business Address: 7520 S. Red Road, Suite M., South Miami, FL 33143 Status: Paid and Current	No relevant cases

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Pursuant to Resolution No. R-421-16, a Performance Record verification was conducted by OCA in the Capital Improvements Information System (CIIS) on January 9, 2020. The verification revealed three performance evaluations in the Capital Improvements Information Systems Database for Silva Architects, LLC., yielding an average evaluation rating of 3.7 out of 4.0.

ADDITIONAL INFORMATION:

Silva Architects, LLC., has performed multiple projects at within Miami-Dade County particularly for Miami-Dade County Public Schools

<https://www.silvaarc.com/work> (Work)

Miami-Dade Counties Firehouse #9 located in the heart of Kendall at 7777 South West 117 Avenue. The current facility was built in 1984, replacing the building serving since the mid 1900's. The original structure was an old hospital building famous for its wood and dirt floors. The Engine and Rescue rigs housed here run first due to a wide variety of occupancies. No other territory in the south contains the number of Large national chain bars, local mom and pop pubs, and 24 eateries as we do. All types of single story and low-rise structures imaginable call Kendall home.

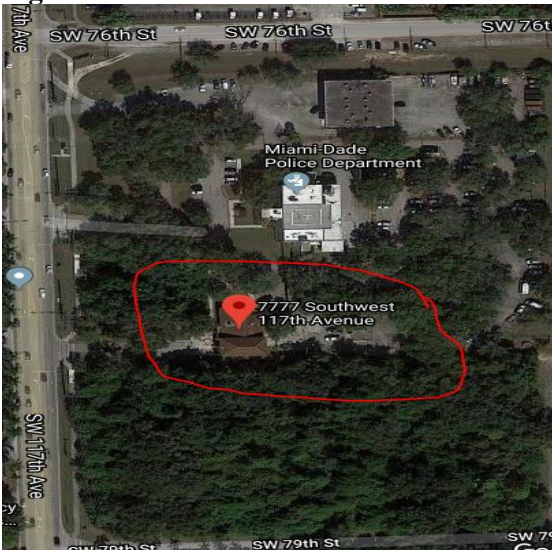
http://battalion13.webstarts.com/station_9.html

Below is an image on Figure of Station 9 and its geographic location on Figure 2.

Figure 1



Figure 2



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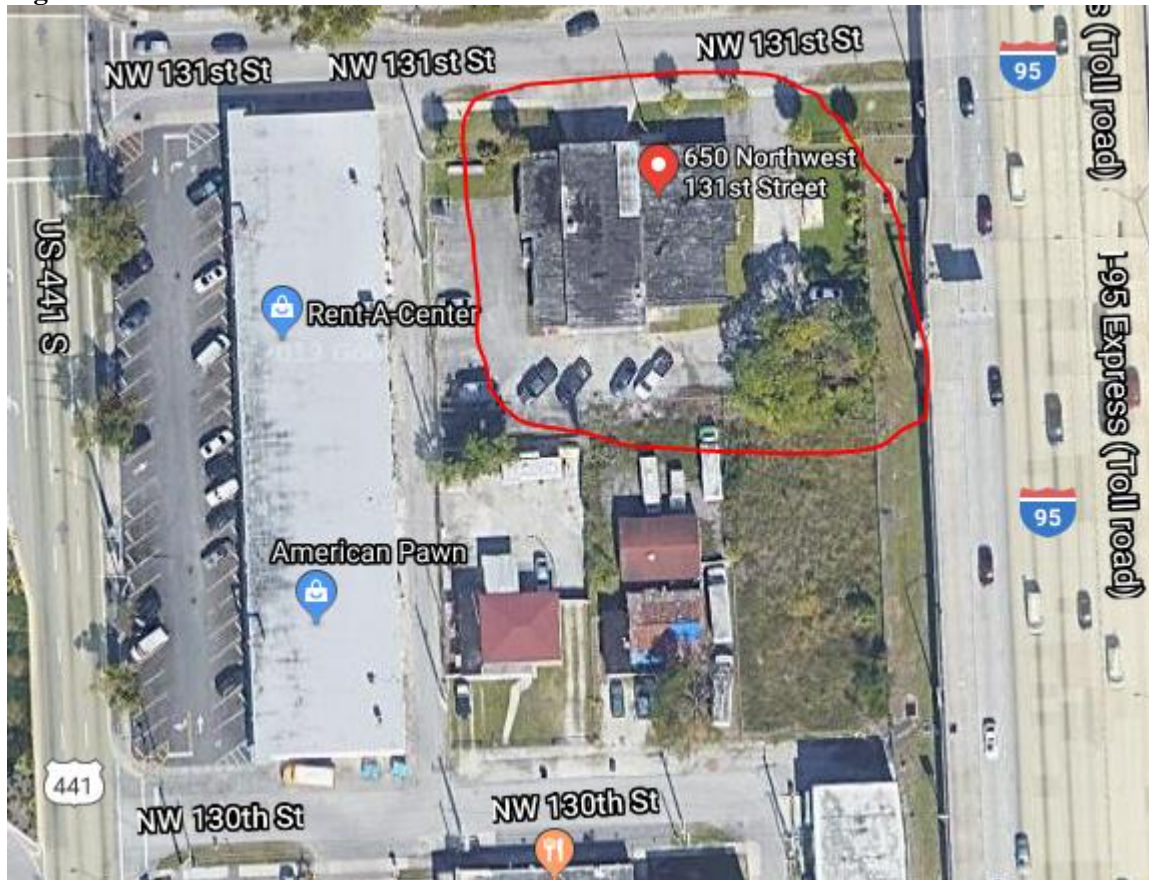
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Below is an image of Station 19 on Figure 3 and its geographic location on Figure 4:

Figure 3



Figure 4



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APPLICABLE LEGISLATION/POLICY

Chapter 287 of the Florida Statutes, Acquisition of professional architectural, engineering, landscape architectural, or surveying and mapping services; definitions; procedures; contingent fees prohibited; penalties, will govern how each agency shall publicly announce, in a uniform and consistent manner, each occasion when professional services must be purchased for a project the basic construction cost of which is estimated by the agency to exceed the threshold amount provided in s. 287.017 for CATEGORY FIVE or for a planning or study activity when the fee for professional services exceeds the threshold amount provided in s. 287.017 for CATEGORY TWO, except in cases of valid public emergencies certified by the agency head. The public notice must include a general description of the project and must indicate how interested consultants may apply for consideration.

http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=0200-0299/0287/Sections/0287.055.html

Section 2-8.1 of the Miami-Dade County Code (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials, and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by I.O. and approved by the Board.

https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE

Section 2-11.1 of the Miami-Dade County Code creates a minimum standard of ethical conduct and behavior for all County officials, officers, and employees.

https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-11.1COINCOETOR

Section 2-10.4 of the Miami-Dade County Code provides, the rules and regulations associated with the procurement of professional, architectural, engineering, landscape architectural or land surveying and mapping services. Requires a public announcement, submission of qualifications, certification committee, competitive selection committee, and competitive negotiations.

https://library.municode.com/fl/miami-dade-county/codes/code-of-ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-10.4ACPRARENLAARLASUMASE

Ordinance 00-65 adopted May 23, 2000 (involving the expenditures of more than \$500,000.00) any contract for the construction of public improvements and any professional service agreement involving the expenditure of more than \$500,000, an item shall be added to the advertisement recommendation memorandum presented by the County Manager to the Board of County Commissioners identifying (1) each proposed dedicated allowance, contingency allowance and additional services allowance including the specific purpose for each and the dollar amount that shall be available for each, and (2) the corresponding percentage of each proposed dedicated allowance, contingency allowance and additional services allowance in relation to the estimated contract price.

<http://intra/gia/matter.asp?matter=001521&file=false&yearFolder=Y2000>

Implementation Order (I.O.) 3-41, (SBE Program), establishes procedures related to the Miami-Dade County Small Business Enterprise Program.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-41.pdf>

Implementing Order (I.O.) 3-34 (Formation and Performance of Selection Committees) Notwithstanding any contrary provision of any other Administrative Order or Implementing Order, this Implementing Order establishes procedures for the formation and

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performance of selection committees in the competitive procurement process of Miami-Dade County, including competitive selection committees utilized in the acquisition of architectural and engineering (A&E) professional services under Section 287.055 of the Florida Statutes.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-34.pdf>

Resolution No. R-187-12, adopted February 21, 2012, Directs the Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://www.miamidade.gov/govaction/matter.asp?matter=120287&file=true&yearFolder=Y2012>

Resolution No. R-421-16, adopted May 17, 2016, requires the County Mayor to attach a list of all County Contracts awarded in the previous 3 years to the recommended contractor and summary of evaluations for Design and/or Construction Contract Awards of \$1,000,000.00 or greater.

<http://intra/gia/matter.asp?matter=160124&file=true&yearFolder=Y2016>