



Miami-Dade Board of County Commissioners
Office of the Commission Auditor

Health Care and County Operations (HCCO)
Committee Meeting

January 16, 2020
9:30 A.M.
Commission Chambers

Yinka Majekodunmi, CPA
Commission Auditor
Office of the Commission Auditor (OCA)
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Miami, FL 33128
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**HCCO Meeting: January 16, 2020
Research Notes**

**Item No. 3A
File No. 193076**

Researcher: VW Reviewer: TD

RESOLUTION APPROVING AWARD OF A LEASE AGREEMENT WITH GATEWAY AIRPORT CONCESSIONS, INC., FOR THE OPERATION AND MAINTENANCE OF A RESTAURANT AT THE JOSEPH CALEB CENTER, WITH A POSITIVE FISCAL IMPACT TO THE COUNTY OF AT LEAST \$217,819.00 FOR THE TEN YEAR AND SIX MONTH TERM OF THE LEASE, AFTER REIMBURSEMENT OF UP TO \$50,000.00 TO THE TENANT FOR IMPROVEMENTS TO THE PREMISES; AUTHORIZING THE COUNTY MAYOR OR DESIGNEE TO EXECUTE AND TAKE ALL ACTIONS NECESSARY TO EFFECTUATE SAME AND EXERCISE ALL OTHER RIGHTS CONTAINED IN THE LEASE INCLUDING ANY RIGHTS OF TERMINATION; AND DIRECTING THE COUNTY MAYOR OR DESIGNEE TO PROVIDE TO THE PROPERTY APPRAISER'S OFFICE, WITHIN 30 DAYS OF ITS EXECUTION, A COPY OF THE LEASE AGREEMENT

ISSUE/REQUESTED ACTION

Whether the Board should approve a lease agreement between Miami-Dade County and Gateway Airport Concessions, Inc. for the use of County-owned property at the Joseph Caleb Center (5400 NW 22nd Avenue) for a restaurant with a positive fiscal impact to the county of at least \$217,819.

PROCEDURAL HISTORY

Prime Sponsor: Audrey M. Edmonson (District 3)

Department/Requester: Internal Services

ANALYSIS

The proposed resolution approves an assignment and assumption of lease agreement from Miami-Dade County to Gateway Airport Concessions, Inc for operation and maintenance of a restaurant at the Joseph Caleb Center located at 5400 NW 22nd Avenue located in District 3, Vice Chairwoman Audrey M. Edmonson's district. The restaurant space being leased is approximately 2,600 square feet. The rental revenue to the County for the first two years of the lease term is \$24,000 annually to be paid to the County in equal monthly payments of \$2,000. Starting on the first day of the third lease year, and every year thereafter, the rental revenue will be increased by 3 percent. The total rental revenue for the 10 year and six month lease term will be \$217,819 after reimbursement of up to \$50,000 to the tenant for improvements to the premises as follows: \$10,000 upon issuance of the Certificate of Occupancy and \$40,000 to be amortized as a monthly rent credit over the first five years of the 10 year lease. The proposed rent will average out about \$9.23 dollars per square foot for a 2,600 square foot restaurant space.

**Survey of Comparable Rental Values in the Surrounding Area of 1351 NW 12th Street
Pursuant to Resolution No. R-333-15**

Address	Cost Per Square Foot (Annually)
2173 NW 62 nd Street	\$13.00
1092 NW 54 th Street	\$18.00
3500 NW 17 th Avenue	\$13.00

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As outlined in the lease agreement below are the respective responsibilities of the Lessee (Gateway Airport Concessions) and the Lessor (Miami-Dade County):

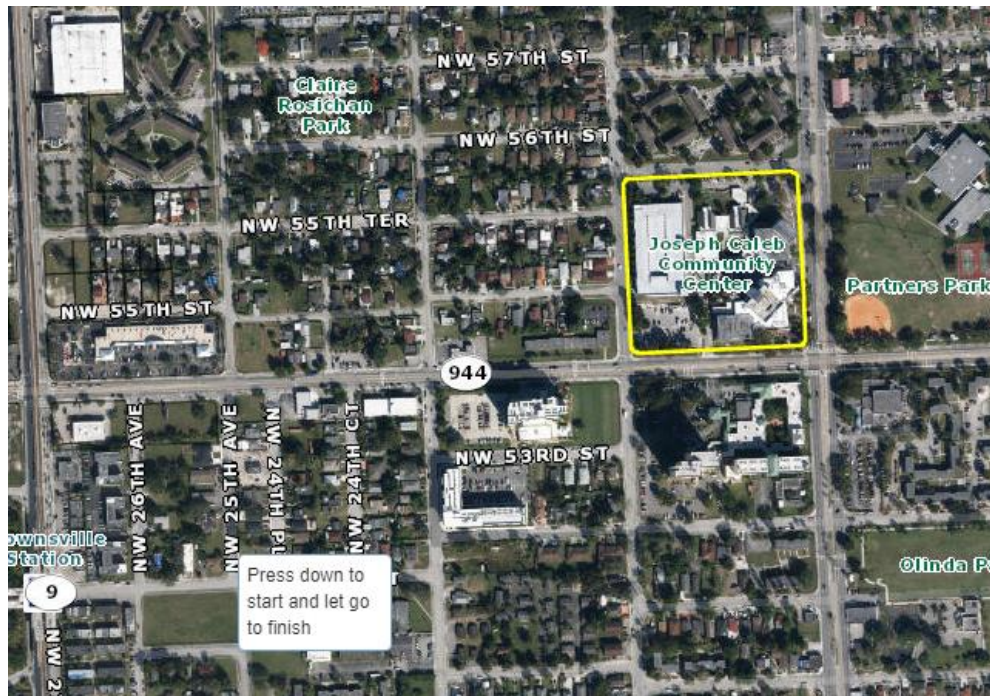
Responsibilities of the Lessee:

- Electrical service and connections
- Water service and connections
- Repairs of defects related to the plumbing infrastructure
- Working grease trap ready for operations
- Building related fire sprinkler system
- Garbage collection service

Responsibilities of the Lessor:

- Janitorial service maintaining the leased premises and equipment clean at all times
- Extermination service for leased premises
- HVAC maintenance and repair
- Electrical services as applicable for maintenance of the leased premises
- Plumbing services as applicable for maintenance of the leased premises
- Fire suppression devices required for operation of leased premises
- Fats, grease, and oil discharge permit required for grease trap operations
- Exhaust system equipment and maintenance required for operation of the leased premises

Map of 5400 NW 22nd Avenue (Joseph Caleb Center) located in Commission District 3:



Source: MDC Property Appraiser's Office

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APPLICABLE LEGISLATION/POLICY

Resolution No. R-333-15, adopted on April 21, 2015, establishes County policy to require disclosure of market value or market rental when authorizing the conveyance or lease of County-owned property.

<http://www.miamidade.gov/cob/library/Registry/Resolutions/Board-of-County-Commissioners/2015/R-333-15.pdf>

Florida Statutes, Section 125.38, governs the sale of County property to United States, or state.

http://www.leg.state.fl.us/statutes/index.cfm?mode=View%20Statutes&SubMenu=1&App_mode=Display_Statute&Search_String=125.38&URL=0100-0199/0125/Sections/0125.38.html

Resolution No. R-791-14, adopted on September 3, 2014, directs the Mayor or Mayor's designee to provide the Miami-Dade County Property Appraiser a copy of all leases and operating agreements involving County-owned property.

<http://www.miamidade.gov/cob/library/Registry/Resolutions/Board-of-County-Commissioners/2014/R-791-14.pdf>

Resolution No. R-333-15, adopted on April 21, 2015, establishing county policy to require disclosure of market value or market rental in legislative items authorizing the conveyance or lease of county-owned property to promote public disclosure and fiscal responsibility.

<http://intra/gia/matter.asp?matter=150446&file=true&yearFolder=Y2015>

Resolution No. R-380-17, adopted on April 4, 2017, establishing Board policy regarding County-owned real property; requiring County Mayor or County Mayor's designee to provide written notification to district Commissioner in which County-owned property lies no less than four weeks prior to 1) any issuance of a request for proposal or expression of interest regarding the sale, lease, or development of such county-owned property or 2) placing any item on the agenda of this Board or any committee of this Board requesting the approval of the sale, lease, or surplus of County-owned property

<http://intra/gia/matter.asp?matter=170414&file=true&yearFolder=Y2017>

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**Item No. 3B
File No. 192777**

Researcher: MF Reviewer: TD

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-01286 IN A TOTAL AMOUNT UP TO \$5,460,000 FOR THE PURCHASE OF DELL HARDWARE, SOFTWARE, CLOUD SOLUTIONS, PROFESSIONAL SERVICES, MAINTENANCE AND SUPPORT FOR THE INFORMATION TECHNOLOGY DEPARTMENT FOR A FIVE-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

ISSUE/REQUESTED ACTION

Whether the Board should authorize the establishment of *Prequalification Pool No. RTQ-01286*, for the purchase of Dell brand hardware, software and professional services, in the amount of \$5,460,000 for a term of five years, for the Information Technology Department.

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Internal Services Department (ISD)

This item was carried over from the Health Care and County Operations Committee meeting of December 12, 2019 due to lack of quorum.

ANALYSIS

The proposed resolution requests Board authorization to establish *Prequalification Pool No. RTQ-01286* in the amount of \$5,460,000 for a five-year term. This replacement pool is for the purchase of Dell brand software, hardware, and cloud solutions as well as professional, maintenance and support services, to support the County's vast information technology infrastructure. The Information Technology Department will manage this pool on behalf of County departments. In order to qualify for the pool, the vendor must submit a letter from Dell documenting that it is part of Dell's Partner Direct Program at the Gold, Platinum or Titanium level. Additionally, the vendor shall provide a business contact who will be responsible for responding to County-issued spot market quotes.

The fiscal impact is \$5,460,000 for the five-year replacement term. The departments supported by this pool plus their associated allocations are as follows:

- ❖ ITD for County departments: \$2,500,000;
- ❖ Library System: \$2,860,000; and
- ❖ Fire Rescue: \$100,000

The current pool (*RTQ-00448*) is valued at \$2,010,000 for a three-year and three-month term and expires March 31, 2020. Note that the current pool's original expiration date was December 31, 2019; the current March 31, 2020 expiration date reflects a three-month administrative extension. The annual allocation under the replacement pool is \$1,092,000 while the annual allocation under the current pool is \$618,462. The mayor's memorandum attributes the replacement pool's higher allocation to estimated usage and the longer term.

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OCA examined the current pool's Blanket Purchase Order (BPO) in the Bid Tracking System (BTS) on December 9, 2019. The BPO shows that of the \$2,009,584 allocation, a total of \$1,284,599 has been released, leaving a balance of \$724,985.

The replacement pool was advertised on September 13, 2019. A total of nine vendors responded, including one "No Bid." Of those nine vendors, five have met the prequalification criteria and are being recommended for inclusion in this pool. Only one of the five recommended vendors has a local address. The recommended vendors are listed below. An asterisk (*) denotes the local vendor.

- Computers at Work!, Inc. dba VTechio
- Insight Public Sector, Inc.
- Softchoice Corporation
- United Data Technologies, Inc.*
- World Wide Technology, LLC

Note that, of the recommended vendors, the sole incumbent is United Data Technologies, Inc.

OCA performed a search for commodity codes 20511 (Central Processing Unit, Microcomputer); 20513 (Central Processing Unit, Minicomputer); and 20554 (Software, Application: Preprogrammed Software) on the Business Management Workforce System's Certified Vendor Directory on December 9, 2019. Listed below are the local SBEs identified:

- International Consulting Group, Inc., dba ICG, Miami, FL SBE-G&S
- Laser Products, Inc., Miami, FL SBE-G&S
- Network & Communication Services, Inc., Miami, FL SBE-G&S

The results from this search do not necessarily indicate that the identified local small business firms can deliver the requested goods and services for this solicitation.

OCA performed due diligence on the vendors being recommended for inclusion in the pool; the findings are shown below.

Awarded Firm(s)	Corporate Registration	Tax Collectors Office	Florida DBPR	Westlaw
Computers at Work!, Inc. dba VTechio	Florida Profit Corporation Active Principal Address: 3033 Winkler Ave., Suite 100 Fort Myers, FL Filed: February 23, 2001	No account on file	No account on file	No relevant cases
Insight Public Sector, Inc.	Foreign Profit Corporation Active	No account on file	Current	No relevant cases

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	Principal Address: 6820 S. Harl Ave. Tempe, AZ 85283 Filed: July 8, 1997		Licensed for: Electrical Business Information	
Softchoice Corporation	Foreign Profit Corporation Active Principal Address: 173 Dufferin St., Suite 200 Toronto, ON Canada Filed: April 22, 1999	No account on file	No account on file	No relevant cases
United Data Technologies, Inc. (Local & Incumbent)	Florida Profit Corporation Active Principal Address: 2900 Monarch Lakes Blvd., Suite 300 Miramar, FL 33027 Filed: March 23, 1995	Business Address: 14042 NW 82 Ave. Hialeah, FL Status: Paid and Current	No account on file	No relevant cases
World Wide Technology, LLC	Foreign Profit Corporation Inactive Principal Address: 1 World Wide Way St. Louis, MO Filed: November 18, 2008	No account on file	No account on file	No relevant cases

APPLICABLE LEGISLATION/POLICY

Section 2-8.1 of the Code of Miami-Dade County (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000.00; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by Implementing Order (I.O.) and approved by the Board.

https://library.municode.com/fl/miami-dade-county/codes/code_of_ordinances?nodeId=PTIIICOR_CH2AD_ARTIINGE_S2-8.1COPUGE

Implementing Order No. 3-38 sets forth the County's processes and procedures for the purchase of goods and services. The I.O. outlines: the roles and responsibilities of the Internal Services Department (ISD); the methods of purchasing goods and services; the authority to award and modify contracts; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

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Resolution No. R-828-19, adopted July 23, 2019, establishes a policy of Miami-Dade County for disclosure of past and present discrimination lawsuits in solicitation submissions.

<http://intra/gia/matter.asp?matter=190936&file=true&yearFolder=Y2019>

Resolution No. R-477-18, adopted May 1, 2018, directs the County Mayor to disclose to the Board the reasons why goods and services are not being procured through local businesses when the recommendation is to award a contract to a non-local vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

Resolution No. R-140-15, adopted February 3, 2015, directs the County Mayor to conduct a full review, prior to re-procurement of replacement contracts for goods and services of the scopes of services of goods requested to ensure such contracts reflect the current needs of the County, to include information in recommendations to the Board, and to consult with the small business development division regarding solicitation and contract language.

<http://intra/gia/matter.asp?matter=150090&file=true&yearFolder=Y2015>

Resolution No. R-716-12, adopted September 4, 2012, requires identification of a firm's Small Business Enterprise (SBE) program certification in any procurement item submitted for Board approval.

<http://intra/gia/matter.asp?matter=121265&file=true&yearFolder=Y2012>

Resolution No. R-395-12, adopted May 1, 2012, requires vendors added to open pool contracts to be subject to bi-annual ratification by the Board of County Commissioners.

<http://www.miamidade.gov/govaction/matter.asp?matter=120561&file=true&yearFolder=Y2012>

Resolution No. R-187-12, adopted February 21, 2012, directs the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://intra/gia/legistarfiles/MinMatters/Y2012/120287min.pdf>

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Item No. 3C

File No. 192803

Researcher: VW Reviewer: PGE

RESOLUTION APPROVING AWARD OF CONTRACT NO. FB-01293 FOR THE PURCHASE OF VEHICLE RENTAL SERVICES TO ROYAL RENT A CAR SYSTEMS OF FLORIDA, INC., AND ENTERPRISE LEASING COMPANY OF FLORIDA, LLC. MULTIPLE DEPARTMENTS WILL UTILIZE THE CONTRACT WITH AN AMOUNT NOT TO EXCEED \$28,314,600.00, FOR A FIVE-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO GIVE NOTICE OF THIS AWARD, ISSUE THE APPROPRIATE PURCHASE ORDERS TO GIVE EFFECT TO SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

ISSUE/REQUESTED ACTION

Whether the Board should approve the award of *Contract No. FB-01293, Vehicle Rental Services*, to Royal Rent A Car Systems of Florida Inc. and Enterprise Leasing Company of Florida LLC in an amount not to exceed \$28,314,600 for a five-year term for use by multiple County Departments.

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Internal Services Department

The item was scheduled for discussion at the December 12, 2019 HCCO meeting; however the meeting was cancelled due to a lack of quorum.

ANALYSIS

The purpose of this item is to gain Board approval of a replacement contract for vehicle rental services to support the operational requirements of multiple County departments. The contract value for the five-year term is \$28,314,600. The contract provides a variety of vehicle classifications to meet the County's rental needs. Vehicle classes include, but are not limited to, economy, compact, intermediate, premium, luxury, cargo van, passenger minivan, standard SUV and standard pickup.

Under the solicitation, the method of award was to multiple responsive and responsible bidders who met the qualification criteria in the aggregate (i.e., daily, weekly, monthly and bi-annual rates) based on the lowest-fixed rental rates per vehicle class. County staff shall issue purchase orders to the awarded bidder with the lowest fixed rate per required vehicle class. If that bidder is unable to meet the purchase order requirements, staff may then order from the next lowest awarded bidder offering the same vehicle class. To be qualified for award, the bidder shall be regularly engaged in the business of providing contracted vehicle rental services to government agencies and/or private corporations. The bidder shall also provide the contact information of a designated representative to furnish the County with information and support concerning rental vehicles.

The fiscal impact is \$28,314,600 for a five-year term, \$254,400 less than the current contract 8809-0/19 which is valued at \$28,569,000 and set to expire on May 28, 2020. The biggest user department under this award is Police, requesting a total of \$16,864,000 for the term, representing more than 50% of the contract value. The allocation under the replacement contract is slightly lower than the cumulative allocation of the current contract based on the departments' projected usage.

The current contract 8809-0/19 was awarded on February 2, 2015 for a five-year, four-month term, set to expire on May 28, 2020. As of December 10, 2019, the contract's Blanket Purchase Order shows that \$20,095,335.06 of the \$28,569,000.00 allocation has already been released, leaving a balance of \$8,473,664.94 with five months left on the contract.

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Researcher: VW Reviewer: PGE

The replacement solicitation was advertised on September 19, 2019. Two vendors responded to the solicitation, and both of those vendors (Royal Rent A Car Systems of Florida Inc. and Enterprise Leasing Company of Florida LLC) are being recommended for award. Note that the recommended vendors are contract incumbents.

OCA performed due diligence on the two awarded firms, Royal Rent A Car Systems of Florida Inc, and Enterprise Leasing Company of Florida LLC, on December 10, 2019. The findings are summarized in the table below:

Awarded Firm(s)	Corporate Registration	Tax Collectors Office	Florida DBPR	Westlaw
Royal Rent A Car Systems of Florida Inc.	Florida Profit Corporation Active Principal Address: 3650 NW S. River Dr Miami, FL 33142 Filed: 08/22/1983	Business Address: 3650 NW S. River Dr Miami, FL 33142 Status: Paid and Current	No account on file	Nothing found
Enterprise Leasing Company of Florida LLC	Foreign Limited Liability Company Active Principal Address: 5105 Johnson Road Coconut Creek, FL 33073	Business Address: 3025 NW 123rd St Miami, FL 33167 Status: Paid and Current	No account on file	<i>Denice Fernandez Plaintiff v. Enterprise Leasing Company of Florida, L.L.C., et al Defendant</i> (Case No. CACE19013046); Filed on 06/20/2019 in the 17th Judicial Circuit, Broward County); Allegation: Defendant discriminated and harassed the plaintiff based on her race, sex and wrongfully terminated plaintiff in retaliation of protected activity; Case status: Case pending defendants' motion to

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Item No. 3C
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Researcher: VW Reviewer: PGE

dismiss plaintiff's
complaint.

A December 10, 2019 Business Management Workforce System search for the solicitation's Commodity Code, 97514 – Rental or Lease of Automobiles and Other Passenger yielded the following certified local small business enterprise:

- Unique Charters Inc.

APPLICABLE LEGISLATION/POLICY

Section 2-8.1 of the County Code (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by I.O. and approved by the Board.

[https://library.municode.com/fl/miami -
dade county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE](https://library.municode.com/fl/miami_-_dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE)

Section 29-124(f) of the Code of Miami-Dade County, (*Citizens' Independent Transportation Trust (CITT)*) Requires CITT review of contracts funded by the People's Transportation Plan or for contracts with a Transit allocation that exceeds \$1 million.

[https://library.municode.com/fl/miami - dade county/codes/code_of_ordinances?nodeId=PTIICOOR_CH29TA
ARTXVIONHAONPECHCOTRSYSASUAUSE212.0551FLST2001_S29-124SPFUCRUSSUPRROCIINTRTR](https://library.municode.com/fl/miami_-_dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH29TA_ARTXVIONHAONPECHCOTRSYSASUAUSE212.0551FLST2001_S29-124SPFUCRUSSUPRROCIINTRTR)

Resolution No. R-1011-15, adopted November 3, 2015, directs the county mayor to require that vendors provide addresses of all local branch offices and headquarters and the number and percentage of local residents such vendors employ; and directing the county mayor to include such information in memorandum to Board pertaining vendor being recommended for contract.

<http://www.miamidade.gov/govaction/matter.asp?matter=152271&file=true&fileAnalysis=false&yearFolder=Y2015>

Resolution No. R-187-12, adopted February 21, 2012, directed the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://www.miamidade.gov/govaction/matter.asp?matter=120287&file=true&fileAnalysis=false&yearFolder=Y2012>

Resolution No. R-716-12, adopted September 4, 2012, requires identification of small business enterprise firms in any procurement item submitted for Board approval.

<http://intra/gia/matter.asp?matter=121265&file=true&yearFolder=Y2012>

Resolution No. R-140-15, adopted February 3, 2015, directs the County Mayor to conduct a full review prior to the reprocurement of replacement contracts for goods and services of the scope of services or goods requested to ensure such contracts reflect the current needs of the County and include such information in recommendations to the Board.

<http://intra/gia/matter.asp?matter=150090&file=true&yearFolder=Y2015>

Resolution R-828-19, adopted in July 23, 2019, establishes a policy of the County for disclosure of past and present discrimination lawsuits in solicitation submissions.

<http://www.miamidade.gov/govaction/legistarfiles/MinMatters/Y2019/190936min.pdf>

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Item No. 3C
File No. 192803

Researcher: VW Reviewer: PGE

Resolution R-101-15, adopted on February 2, 2015, awarded contract 8809-0/19 to Royal Rent-A-Car Systems of Florida, Inc. as primary vendor and Enterprise Leasing Company of Florida, LLC as a secondary vendor in the total amount not to exceed \$23,808,000 for a term of five years and four months.

<http://intra/gia/matter.asp?matter=150254&file=false&yearFolder=Y2015>

Implementing Order 3-38 sets forth the County's policies and procedures for the procurement of goods and services. The I.O. references the obligations and responsibilities of the Internal Services Department; the authority to award; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

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Research Notes**

**Item No. 3D
File No. 192820**

Researcher: IL Reviewer: TD

RESOLUTION APPROVING ADDITIONAL EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO \$15,019,000.00 FOR PREQUALIFICATION POOL NO. RTQ-00299 FOR PURCHASE OF HVAC AND CONTROLS FOR THE INTERNAL SERVICES DEPARTMENT

ISSUE/REQUESTED ACTION

Whether the Board should authorize an additional expenditure authority in an amount up to \$15,019,000 for Contract No. RTQ-00299 for the purchase of Heating, Ventilation, and Air Conditioning (HVAC) and Controls for the Internal Services Department.

PROCEDURAL HISTORY

Department/Requester: Internal Services Department (ISD)

There is no procedural history for this item.

ANALYSIS

The purpose of this item is to approve an additional expenditure authority in an amount up to \$15,019,000 for the purchase of HVAC and Controls for repairing, replacing, supplying, installing, and renting HVAC equipment and related components Countywide.

The fiscal impact to the County is \$15,019,000. Below is a chronology of Contract No. RTQ-0029:

Approval Path	Date	Type	Dollar Amount
Resolution No. R-373-16	May 17, 2016	Establishes the Pool	\$10,328,000
Administrative Modification	June 1, 2016	Additional Expenditure	\$ 250,000
Administrative Modification	July 17, 2017	Additional Expenditure	\$ 490,000
Resolution No. R-1147-18	November 8, 2018	Additional Expenditure	\$ 2,532,000
Total			\$13,600,000
File No. 192820	January 22, 2020	Proposed Additional Expenditure	\$15,019,000
Total			\$28,370,000 ↑ (109%)

OCA conducted a review of this contract on the Bid Tracking System's (BTS) Blanket Purchase Order tab on January 10, 2020. (See Below)

Department	Allocation Amount	Released Amount	Balance	Requested Amount	Justification
Animal Services	\$ 180,000	\$ 73,616	\$ 106,383	\$ 0	N/A
Aviation	\$ 2,940,000	\$ 727,961	\$ 2,212,038	\$ 0	N/A
Community Action and Human Services	\$ 1,376,000	\$ 0	\$ 1,376,000	\$ 0	N/A
Corrections	\$ 1,270,000	\$ 1,164,150	\$ 105,779	\$ 1,325,000	Replacement of 38 Air Handling Units at the Metro-West Detention Center due to corrosion.
Cultural Affairs	\$ 506,000	\$ 87,180	\$ 418,819	\$ 0	N/A
MDFR	\$ 240,000	\$ 121,118	\$ 118,881	\$ 850,000	Inspection, repairs and maintenance of 80 air cleaning devices at 39 fire stations.
PHCD	\$ 1,824,765	\$ 850,138	\$ 974,626	\$ 0	N/A

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**Item No. 3D
File No. 192820**

Researcher: IL Reviewer: TD

Department	Allocation Amount	Released Amount	Balance	Requested Amount	Justification
ISD	\$ 1,500,000	\$ 1,271,554	\$ 228,445	\$11,405,000	Countywide Infrastructure Investment Program
Library	\$ 920,000	\$ 302,671	\$ 617,328	\$ 0	N/A
MDPD	\$ 600,000	\$ 94,773	\$ 505,227	\$ 0	N/A
PROS	\$ 768,000	\$ 221,243	\$ 546,756	\$ 0	N/A
Seaport	\$ 640,000	\$ 453,511	\$ 186,488	\$ 700,000	Port Expansion of two new terminals.
Solid Waste	\$ 20,000	\$ 0	\$ 20,000	\$ 0	N/A
Vizcaya	\$ 35,235	\$ 35,235	\$ 0	\$ 0	N/A
WASD	\$ 530,000	\$ 466,906	\$ 63,093	\$ 739,000	Existing equipment needs to be replaced due to corrosive environment.
Total	\$13,350,000	\$5,648,813	\$7,479,863	\$15,019,000	

OCA analyzed all HVAC related contracts in BTS from 09/01/2000 – 04/25/2019 and determined that \$35,423,836 has been spent on HVAC related services (See table below)

<u>BID #</u>	<u>Title</u>	<u>Effective Date</u>	<u>Expiration Date</u>	<u>Current Value</u>
<u>008-FF06</u>	HVAC, Repair, Replacement, Supply and/or Installation	03/17/2008	05/09/2008	\$150,000
<u>052-JJ06</u>	HVAC & Controls: Repairs/ Replace /Supply/Install	11/01/2009	11/09/2011	\$1,000,000
<u>052-JJ06(A)</u>	HVAC & Controls: Repair/Replacement	01/30/2012	10/31/2012	\$974,000
<u>052-JJ06(B)</u>	HVAC & Controls: Repair/Replacement	11/01/2012	08/09/2013	\$1,462,000
<u>052-JJ06(C)</u>	HVAC & Controls: Repair/Replacement	08/10/2013	08/09/2014	\$1,711,000
<u>056-PP09</u>	HVAC & Controls: Repairs/Replace/Supply/Install	09/17/2014	02/09/2016	\$999,900
<u>1258-2/05</u>	HVAC Testing, Balancing & Adjusting	09/01/2000	08/31/2003	\$473,000
<u>1258-2/05-1</u>	HVAC Testing, Balancing & Adjusting	09/01/2003	08/31/2004	\$154,333
<u>1258-2/05-2</u>	HVAC Testing, Balancing & Adjusting	09/01/2004	08/31/2005	\$154,333
<u>1258-4/11</u>	HVAC Testing, Adjusting & Balancing/Prequalification	05/01/2006	04/30/2007	\$183,899
<u>1258-4/11-1</u>	HVAC Testing, Adjusting & Balancing/Prequalification	05/01/2007	04/30/2008	\$183,899
<u>1258-4/11-2</u>	HVAC Testing, Adjusting & Balancing/Prequalification	05/01/2008	04/30/2009	\$183,899
<u>1258-4/11-3</u>	HVAC Testing, Adjusting & Balancing/Prequalification	05/01/2009	04/30/2010	\$227,800
<u>1258-4/11-4</u>	HVAC Testing, Adjusting & Balancing/Prequalification	05/01/2010	07/31/2011	\$204,800
<u>27-017R</u>	HVAC -R Parts & Supplies	03/19/2007	09/30/2009	\$739,000

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<u>BID #</u>	<u>Title</u>	<u>Effective Date</u>	<u>Expiration Date</u>	<u>Current Value</u>
<u>E7946-0/06</u>	Water Treatment Services for HVAC Systems	09/22/2005	03/21/2006	\$10,000
<u>E7983-0/06</u>	HVAC Chemical Water Treatment	12/05/2005	11/30/2006	\$920,000
<u>E8933-0/12</u>	HVAC Contract Services	04/18/2012	10/17/2012	\$510,750
<u>E9115-LB</u>	HVAC Compressor for Miami Beach Library	07/10/2009	Not provided	\$28,938
<u>FB-00340</u>	Chillers and HVAC Equipment Maintenance For WASD	01/01/1900	Not Provided	\$0.00
<u>FB-00403</u>	Chillers and HVAC Equipment Maintenance For WASD	05/01/2017	04/30/2023	\$1,537,000
<u>R150505</u>	HVAC Equipment, Installation, Service, & Related Products	04/25/2019	09/30/2019	\$60,000
<u>RFP558</u>	Mover HVAC Replace & Rail HVAC Overhaul	12/01/2008	11/30/2010	\$8,901,951
<u>RTQ-00299</u>	HVAC and Controls - RTQ	06/01/2016	05/31/2024	\$13,350,000
<u>RTQ-00299(B)</u>	HVAC and Controls - RTQ (Bridge)	03/01/2016	06/30/2016	\$250,000
<u>SS8451-4/12</u>	Repair and Maintenance of Mcquay HVAC Equipment	03/03/2008	03/02/2009	\$100,000
<u>SS8451-4/12-1</u>	Repair and Maintenance of Mcquay HVAC Equipment	03/03/2009	03/02/2010	\$100,000
<u>SS8451-4/12-2</u>	Repair and Maintenance of Mcquay HVAC Equipment	03/03/2010	06/02/2011	\$125,000
<u>SS9240-3/15</u>	Tour Andover HVAC - Maintenance & Services	04/01/2010	05/31/2011	\$100,000
<u>SS9240-3/15-1</u>	Tour Andover HVAC - Maintenance & Services	06/01/2011	05/31/2012	\$145,000
<u>SS9240-3/15-2</u>	Tour Andover HVAC - Maintenance & Services	06/01/2012	05/31/2013	\$145,000
<u>SS9240-3/15-3</u>	Tour Andover HVAC - Maintenance & Services	06/01/2013	09/30/2014	\$193,333
<u>SS9240-3/15-4</u>	Tour Andover HVAC - Maintenance & Services	10/01/2014	09/30/2015	\$145,000
Total				\$35,423,836
With the approval of this modification, the total historical value increases to				\$50,442,836.

The item is silent as to how many HVAC systems have been replaced, repaired, supplied, installed and rented since it was awarded on May 17, 2016.

Currently, there are 36 prequalified vendors, of which 29 (80%) have a local address, and 13 are certified Small Business Enterprise in compliance with Resolution No. R-477-18 requiring more than 75% of vendors in a pool as local businesses.

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OCA conducted a due diligence analysis of the 36 prequalified vendors in BTS on December 10, 2019:

No.	Vendor Name	Sunbiz	DBPR	Tax Collector	West Law
1	Reliable Contractors Group Inc.	Florida Profit Corporation Principal Address: 14024 SW 140 th Street Date Filed: 09/08/2005	Main Address: 14024 SW 140 th Street, Miami, FL 33186	Business Address: 14024 SW 140 th Street, Miami, FL 33186 Paid/Current	No relevant cases on file
2	Thevenin Enterprises Inc.	Florida Profit Corporation Principal Address: 2384 W 80 th Street, Bay 5, Hialeah, FL 33016 Date Filed: 05/08/2012	Main Address: 2384 W. 80 th Street, Bay 5, Hialeah, Florida 33016	4 Accounts Business Address: 2384 W 80 th Street Bay 5, Hialeah, FL 33016 Paid/Current	No relevant cases on file
3	Honeywell International Inc.	Foreign Profit Corporation Principal Address: 300 South Tryon Street, Charlotte, NC 28202 Date Filed: 01/03/2000	Main Address: 11601 Tara Drive, Plantation, Florida, 33325	Business Address: 9315 NW 112 th Avenue, Miami, FL 33178 Paid/Current	Case Name: Godfrey v. Honeywell International Inc. Case No. 5:19-CV-01560 Allegation: Defendant discriminated against the plaintiff based on race by failing to prevent discrimination, creating a hostile work environment, provide reasonable accommodation, and retaliation in termination of plaintiff under discrimination and other violations. Date Filed: 12/06/2019 Case Name: Shove v. Intelligrated Systems, Inc., et al Case No. 1:19-CV-10205. Allegation: Defendant terminated plaintiff's employment in retaliation for opposing unlawful race and national origin employment discrimination: Disposition: Referral to Mediation Date Filed: 11/04/2019
4	Trane U S Inc.	Foreign Profit Corporation Principal Address: 800-E Beaty Street, Davidson, NC 28036 Date Filed: 12/04/2007	Main Address: 1512 Abberton CT. Melbourne, FL 32934	3 Accounts Trane Doing Business In Dade Co, Miami, FL 33000 Paid/Current	No relevant cases on file
5	Air Balance & Diagnostic Company	Florida Profit Corporation Principal Address: 12625 SW 134 th CT, Suite 202, Miami, FL 33186 Date Filed: 10/25/2007	Main Address: 12625 SW 134 th CT, Suite 202, Miami, FL 33186	Business Address: 12625 SW 134 th CT, Suite 202, Miami, FL 33186 Paid/Current	No relevant cases on file

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No.	Vendor Name	Sunbiz	DBPR	Tax Collector	West Law
6	Alexander Air & Heating, Inc.	Florida Profit Corporation Principal Address: 19532 SW 129 th Court, Miami, FL 33177 Date Filed: 10/28/2007	Main Address: P.O. Box 924568, Homestead, FL 33092	Business Address: 19532 SW 129 th CT, Miami, FL 33177 Paid/Current	No relevant cases on file
7	Clark Contracting Solutions LLC.	Florida Limited Liability Company Principal Address 13701 SW 143 rd Court #101, Miami, FL 33186 Date Filed: 02/01/2008	Main Address: 13015 SW 89 th PL #207, Miami, FL 33176	Business Address: 13701 SW 143 rd CT 101, Miami, FL 33186 Paid/Current	No relevant cases on file
8	CB Sales International Inc.	Florida Profit Corporation Principal Address: 13120 SW 130 th Terr., Miami, FL 33186 Date Filed: 03/13/2018	Main Address: 13120 SW 130 th Terrace, Miami, FL 33186	Business Address: 13134 SW 130 th Ter. Miami, FL 33186 Paid/Current	No relevant cases on file
9	Global Green Rejuvenation, LLC.	Florida Limited Liability Company Principal Address: 3600 Hacienda Blvd, Suite F, Davie, FL 33314 Date Filed: 10/03/2012	Main Address: 3600 Hacienda Blvd, Suite F, Davie, FL 33314	Nothing Found	No relevant cases on file
10	Air.Zone, Inc.	Florida Profit Corporation Principal Address: 27681 SW 139 th Place, Homestead, FL 33032 Date Filed: 11/13/2018	Main Address: 27681 SW 139 th Place, Homestead, FL 33032 Citation issued 07/15/2009 status: Closed as of 08/21/2009	Business Address: 27681 SW 139 th Place, Miami, FL 33032 Paid/Current	No relevant cases on file
11	Johnson Controls Inc.	Foreign Profit Corporation Principal Address: 5757 N. Green Bay Ave, Milwaukee WI 53209 Date Filed: 10/06/2011	Main Address: 4820 Executive Park Court, Suite 109, Jacksonville, FL 32216	Nothing Found	Case Name: Equal Employment Opportunity Commission v. Johnson Controls Inc et al Case No. 5:19-CV-00904 Allegation: Plaintiff seeks an order enjoining defendant from engaging in unlawful employment practices which discriminate based on gender and retaliating against individuals for reporting gender discrimination and harassment. Case Status: Ongoing Date Filed: 09/30/2019

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No.	Vendor Name	Sunbiz	DBPR	Tax Collector	West Law
12	Daikin Applied Americas, Inc.	Foreign Profit Corporation Principal Address: 13600 Industrial Park Blvd. Minneapolis, MN 55441 Date Filed: 10/01/2013	Main Address: 13600 Industrial Park Blvd, Minneapolis, Minnesota 55441	Nothing Found	Case Name: Alain Viergutz v. Daikin Applied Americas, Inc. Case No. 2018-034044-CA-01 Allegation: Defendant breached the warranty agreement by refusing to replace the blower unit causing damages to Plaintiff. Status: Removed to Federal Court. Disposition Date 12/20/2018
13	Air Contracting and Refrigeration Inc.	Florida Profit Corporation Principal Address: 10710 SW 125 th Ave, Miami, FL 33186 Date Filed: 08/31/2011	Nothing Found	Business Address: 10710 SW 125 Avenue, Miami, FL 33186 Paid/Current	No relevant cases on file
14	Vmech, Inc.	Florida Profit Corporation Principal Address: 16841 SW 49 th Court, Miramar, FL 33027 Date Filed: 07/09/2018	Main Address: 16841 SW 49 th Court, Miramar, FL 33027	Business Address: 15925 NW 49 th Avenue, Miami Gardens, FL 33014 Paid/Current	No relevant cases on file
15	Blizzard Air Conditioning LLC.	Florida Limited Liability Company Principal Address: 12201 SW 128 th CT Unit 107, Miami, FL 33186 Date Filed: 05/31/2019	Main Address: 12201 SW 128 th CT Unit 107, Miami, FL 33186	Business Address: 12201 SW 128 th Court, #107, Miami, FL 33186 Paid/Current	No relevant cases on file
16	Integrity Controls and Test & Balance, Inc.	Florida Profit Corporation Principal Address: 1470 NW 107 th Avenue, Unit 15N, Sweetwater, FL 33172 Date Filed: 03/10/2015	Main Address: 1470 NW 107 th Avenue, Unit 15N, Sweetwater, FL 33172	Business Address: 1471 NW 107 th Avenue, Doral, FL 33172 Paid/Current	No relevant cases on file
17	Climax Inc.	Florida Profit Corporation Principal Address: 4253 SW 71 st Avenue, Miami, FL 33155 Date Filed: 11/09/2010	Main Address: 4253 SW 71 st Avenue, Miami, FL 33155	3 Accounts Business Address: 4253 SW 71 st Avenue, Miami, FL 33155 Paid/Current	No relevant cases on file
18	MAM A C & Refrigeration Co.	Florida Profit Corporation Principal Address: 11110 W. Oakland Park Blvd. Suite 343, Sunrise m FL 33351 Date Filed: 02/01/2005	Main Address: 11110 W Oakland Park Blvd, Suite #343, Sunrise, Florida 33351	2 Accounts Business Address: 1600 NW 3 rd Avenue, Suite D18, Miami, FL 33136 Paid/Current	No relevant cases on file
19	Hill York Service Corporation	Florida Limited Liability Company Principal Address: 2125 S Andrews Avenue, FT. Lauderdale, FL 33316 Date Filed: 01/08/2019	Main Address: P.O. Box 22838, Fort Lauderdale, FL 33335	Nothing Found	Case Name: Jordan-Santos v. Hill York Service Corporation Case No. 9:18-CV-80376, Allegation: Defendants subjected Plaintiff employee to adverse employment and hostile work environment and

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					wrongfully terminated her employment on the basis of gender. Status: Closed as of 04/27/2018 Settlement Agreement
No.	Vendor Name	Sunbiz	DBPR	Tax Collector	West Law
20	Thermo Air Inc.	Florida Profit Corporation Principal Address: 2875 N 29 Avenue, Hollywood, FL 33020 Date Filed: 10/05/2006	Main Address: 2875 North 29 th Avenue, Hollywood, FL 33020	Nothing Found	No relevant cases on file
21	Weatherrol Maintenance Corp.	Florida Profit Corporation Principal Address: 7250 NE 4 th Avenue, Miami, FL 33138	Main Address: 7250 NE 4 th Avenue, Miami, FL 33138	Business Address: 7250 NE 4 th Avenue, Miami, FL 33138 Paid/Current	No relevant cases on file
22	Airmax Service Corporation	Florida Profit Corporation Principal Address: 5966 South Dixie Highway, Suite 300, South Miami, FL 33143 Date Filed: 07/12/2006	Main Address: P.O. Box 430210, Miami, FL 33243	2 Accounts Business Address: 5966 South Dixie Highway, Suite 300, South Miami, FL 33143 Paid/Current	No relevant cases on file
23	Temptrol Air Conditioning Inc.	Florida Profit Corporation Principal Address: 7169 SW 42 nd Terrace, Miami, FL 33155 Date Filed: 01/24/1983	Main Address: 6040 SW 118 th Street, Miami, FL 33156	Business Address: 7169 SW 42 nd Terrace, Miami, FL 33155 Paid/Current	No relevant cases on file
24	Thermal Concepts, Inc.	Florida Profit Corporation Principal Address: 2201 College Ave, Davie, FL 33317 Date Filed: 10/12/2017	Main Address: 2201 College Avenue, Davie, FL 33317	Nothing Found	No relevant cases on file
25	South Dade Air Conditioning & Refrigeration, Inc. Dba SDAC	Florida Profit Corporation Principal Address: 14510 SW 284 th Street, Homestead, FL 33033 Date Filed: 07/26/1985	Main Address: 13495 SW 260 th Street, Naranja, Florida 33032	Nothing Found	No relevant cases on file

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No.	Vendor Name	Sunbiz	DBPR	Tax Collector	West Law
26	Loss Control & Recovery Inc, DbA Advanta Clean Commercial Services Group	Florida Profit Corporation Principal Address: 107 Parr Drive, Huntersville, NC 28078 Date Filed: 02/14/1994	Main Address: 1936 Brengle Avenue, Orlando, Florida 32808	Nothing Found	No relevant cases on file
27	Cool Breeze Air Conditioning Corp	Florida Profit Corporation Principal Address: 13120 SW 130 th Terrace, Miami, FL 33186 Date Filed: 09/14/1987	Main Address: 13120 SW 130 th Terrace, Miami, FL 33186	Business Address: 13120 SW 130 th Terrace, Miami, FL 33186	No relevant cases on file
28	Master Mechanical Services, Inc.	Florida Profit Corporation Principal Address: 15181 NW 33 rd Place, Miami, FL 33054 Date Filed: 11/09/1995	Main Address: 15181 NW 33 rd Place, Miami, FL 33054	Business Address: 15181 NW 33 rd Place, Miami, FL 33054	No relevant cases on file
29	Cool Water Air Conditioning Inc.	Florida Profit Corporation Principal Address: 760 South Shore Drive, Miami Beach, FL 33141 Date Filed: 08/03/1994	Main Address: 18956 NW 10 th Street, Pembroke Pines, Florida 33029	Business Address: 760 S Shore Drive, Miami-Beach, FL 33141	Case Name: Jamie Cumming v. Cool Water Air Conditioning Inc., Case No. 2019-012188-CA-01, Allegation: Defendant breached the contract by failing to pay him for all wages due and owing under the terms of agreement upon its termination of the plaintiff. Status: Ongoing, Case Filed: 04/23/2019
30	F X P Corp	Florida Profit Corporation Principal Address: 7400 SW 50 th Terrace, Unit 103, Miami, FL 33155 Date Filed: 08/15/1995	Nothing Found	Nothing Found	No relevant cases on file
31	Comfort Tech Air Conditioning Inc.	Florida Profit Corporation Principal Address: 13117 NW 107 Avenue, Bay 6, Hialeah Gardens, FL 33018 Date Filed: 06/18/1996	Main Address: 13117 NW 107 th Avenue #6, Hialeah Gardens, FL 33018	Business Address: 13117 NW 107 Ave #6, Hialeah Gardens, FL 33018	No relevant cases on file
32	Premier Airconditioning & Refrigeration	Florida Profit Corporation Principal Address: 2165 W. 10 th CT, Hialeah, FL 33010 Date Filed: 07/20/1999	Nothing Found	Nothing Found	No relevant cases on file

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No.	Vendor Name	Sunbiz	DBPR	Tax Collector	West Law
33	Air Logic Services, Inc.	Florida Profit Corporation Principal Address: 13073 SW 133 rd Court, Miami, FL 33186 Date Filed: 07/29/2019	Main Address: 8973 SW 212 th Lane, Miami, FL 33189	Nothing Found	No relevant cases on file
34	D A C Air Conditioning Corp	Florida Profit Corporation Principal Address: 14650 SW 236 th Street, Princeton, FL 33032 Date Filed: 01/16/2009	Main Address: 14650 SW 236 th Street, Princeton, FL 33032	Nothing Found	No relevant cases on file
35	Poole & Kent Company of Florida	Foreign Profit Corporation Principal Address: 1781 N.W. North River Drive, Miami, FL 33125 Date Filed: 07/01/2004	Main Address: 1781 NW North River Drive, Miami, FL 33125	Nothing Found	No relevant cases on file
36	RGEN Enterprises LLC.	Florida Limited Liability Company Principal Address: 5716 NE 4 th Avenue, Miami, FL 33137 Date Filed: 04/23/2018	Main Address: 760 South Shore Drive, Miami-Beach, Florida 33141	Nothing Found	No relevant cases on file

APPLICABLE LEGISLATION/POLICY5

Section 2-8.1 of the Code of Miami-Dade County (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials, and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000.00; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single-vehicle leases; and (4) provides that procurement procedures shall be established by Implementing Order (I.O.) and approved by the Board.

https://library.municode.com/fl/miami_-_dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE

Resolution No. R-716-12, adopted September 4, 2012, requires identification of a firm's Small Business Enterprise (SBE) program certification in any procurement item submitted for Board approval.

<http://intra/gia/matter.asp?matter=121265&file=true&yearFolder=Y2012>

Resolution No. R-395-12, adopted May 1, 2012, requires vendors added to open pool contracts to be subject to bi-annual ratification by the Board of County Commissioners.

<http://www.miamidade.gov/govaction/matter.asp?matter=120561&file=true&yearFolder=Y2012>

Resolution No. R-187-12, adopted February 21, 2012, directs the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://intra/gia/legistarfiles/MinMatters/Y2012/120287min.pdf>

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Researcher: IL Reviewer: TD

Resolution No. R-140-15, adopted February 3, 2015, authorizes replacement contracts for goods or services of the scopes of services or goods requested to ensure such contracts reflect the current needs of the County.

<http://intra/gia/matter.asp?matter=150090&file=true&yearFolder=Y2015>

Resolution No. R-373-16, adopted May 17, 2016, authorizing the establishment of prequalification pool RTQ-00299 in a total amount up to \$10,328,000 for Heating, Ventilating, and Air-Conditioning (HVAC) and Control Services for County Departments.

<http://intra/gia/matter.asp?matter=160575&file=true&yearFolder=Y2016>

Resolution No. R-1147-18, adopted November 8, 2018, authorizing an additional expenditure authority in a total amount up to \$2,532,000 for prequalification pool RTQ-00299 for Heating, Ventilating, and Air-Conditioning and Control Services for County Departments.

<http://intra/gia/matter.asp?matter=182296&file=true&yearFolder=Y2018>

Resolution No. R-477-18, adopted May 1, 2018, directs the County Mayor to disclose to the Board the reasons why goods and services are not being procured through local businesses when the recommendation is to award a contract to a non-local vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

Implementing Order No. 3-38 sets forth the County's processes and procedures for the purchase of goods and services. The I.O. outlines: the roles and responsibilities of the Internal Services Department (ISD); the methods of purchasing goods and services; the authority to award and modify contracts; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

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**Item No. 3E
File No. 193023**

Researcher: IL Reviewer: TD

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$266,803.00 FOR A MODIFIED TOTAL CONTRACT AWARD OF \$1,166,803.00 OF CONTRACT NO. FB-00714 FOR ADOBE SOFTWARE LICENSES AND MAINTENANCE SUPPORT FOR THE INFORMATION TECHNOLOGY DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

ISSUE/REQUESTED ACTION

Whether the Board should authorize additional expenditure approval in the amount up to \$266,803 for Contract No. FB-00714 for Adobe software licenses and maintenance support for the Information Technology department (ITD).

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Internal Services Department (ISD)

There is no procedural history for this item.

ANALYSIS

The purpose of this item is to add an additional amount of \$266,803 to Contract No. FB-00714 for the purchase of for Adobe software licenses and maintenance support.

The fiscal impact to the County is \$266,803. OCA performed a review of existing Contract No. FB-00714 on January 10, 2020. The original allocation for this contract was an amount of \$900,000 with a three-year term set to expire on December 31, 2020. Should this additional expenditure be approved, the pool will have a modified cumulative allocation of \$1,166,803.

OCA conducted a review of this contract on the Bid Tracking System's (BTS) Blanket Purchase Order tab on January 10, 2020.

Department	Allocation Amount	Released Amount	Balance	Requested Amount
ITD	\$ 900,000	\$ 694,802	\$ 205,197	\$ 266,803

OCA conducted a review of the awarded firm on January 10, 2020:

Vendor Name	Sunbiz	DBPR	Tax Collector	West Law
Emergent LLC	Florida Limited Liability Company Principal Address: 10151 University Blvd., Suite #172, Orlando, FL 32817 Date Filed: November 05, 2012	None	None	No relevant cases found

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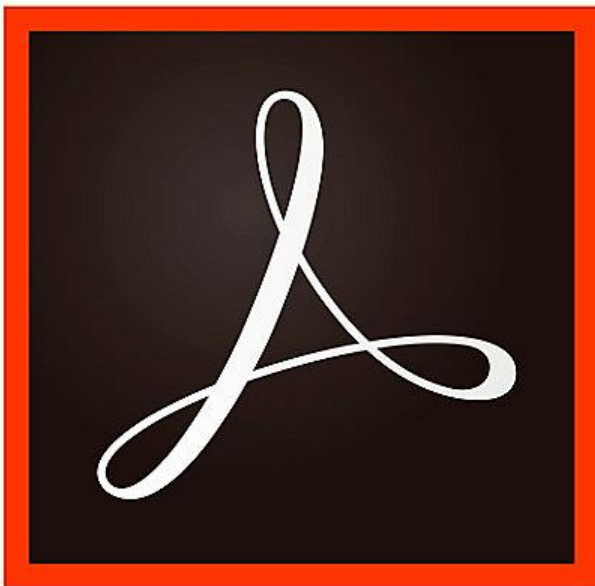
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Researcher: IL Reviewer: TD

On January ,24, 2017 the Board approved Resolution No. R-31-17 authorizing the additional expenditure authority in a total amount up to \$300,000 for Contract No.9504-2/17-2 for Adobe Software Licenses and Maintenance Support for ITD. December 26,2017, the current contract (FB-00714) was set in place. Conducting this procurement every three years allows different vendors the opportunity to do business with the County. This results in avoiding a sole source or legacy contract scenario.

ADDITIONAL INFORMATION

Below is the logo of the Adobe application and an explanation of its uses:



When you purchase a product from Adobe, a license represents your right to use Adobe software and services. Licenses are used to authenticate and activate the products on the end user's computers.

APPLICABLE LEGISLATION/POLICY

Section 2-8.1 of the Code of Miami-Dade County (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000.00; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by Implementing Order (I.O.) and approved by the Board.

[https://library.municode.com/fl/miami -
_dade county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE](https://library.municode.com/fl/miami_-_dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE)

Resolution No. R-187-12, adopted February 21, 2012, directs the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://intra/gia/legistarfiles/MinMatters/Y2012/120287min.pdf>

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File No. 193023

Researcher: IL Reviewer: TD

Resolution No. R-31-17, adopted January 24, 2017, authorizes the additional expenditure authority in a total amount up to \$300,000 for Contract No. 9504-2/17-2 for Adobe Software Licenses and Maintenance Support for the Information Technology Department.

<http://www.miamidade.gov/govaction/matter.asp?matter=162630&file=true&fileAnalysis=false&yearFolder=Y2016>

Resolution No. R-140-15, adopted February 3, 2015, authorizes replacement contracts for goods or services of the scopes of services or goods requested to ensure such contracts reflect the current needs of the county.

<http://intra/gia/matter.asp?matter=150090&file=true&yearFolder=Y2015>

Resolution No. R-477-18, adopted May 1, 2018, directs the County Mayor to disclose to the Board the reasons why goods and services are not being procured through local businesses when the recommendation is to award a contract to a non-local vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

Implementing Order No. 3-38 sets forth the County's processes and procedures for the purchase of goods and services. The I.O. outlines: the roles and responsibilities of the Internal Services Department (ISD); the methods of purchasing goods and services; the authority to award and modify contracts; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

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**Item No. 3F
File No. 193030**

Researcher: JFP Reviewer: TD

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-01137 IN A TOTAL AMOUNT UP TO \$37,400,000.00 FOR THE PURCHASE OF HAULING AND DISPOSAL OF SOLID WASTE FOR THE SOLID WASTE DEPARTMENT FOR A FIVE-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

ISSUE/REQUESTED ACTION

Whether the Board should authorize establishment of *Prequalification Pool No. RTQ-01137, Hauling and Disposal of Solid Waste*, for the Department of Solid Waste Management (DSWM) in the amount of up to \$37,400,000 for a term of five years.

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Internal Services Department

This item has no procedural history.

ANALYSIS

The purpose of this item is to establish a prequalification pool for solid waste hauling and disposal services for use by DSWM on an as needed basis. The total allocation for the five-year term is \$37,400,000. Vendors in the pool will utilize their own tractor trailers to haul solid waste from a County facility to a designated disposal facility and are responsible for all components and costs related to operation and maintenance of the tractors for this purpose. DSWM is in need of these services to preserve the capacity of its landfill and as a backstop in the event of an emergency, e.g., a catastrophic hurricane, or a fire or mechanical event at DSWM's Resources Recovery Facility (RRF). DSWM currently has disposal capacity agreements with landfills out of the County. This pool would provide the missing component needed—contracted vehicles to transport and dispose municipal solid waste to these out of County landfills.

There is no current County contract for these services. DSWM has contracted similar services in the past for hurricane debris cleanup, but not for day-to-day long-hauling and disposal of municipal solid waste.

A Request to Qualify was issued and advertised, with six vendors responding. Of the six respondents, one indicated that it will not be providing an offer and was therefore deemed a "no bid". Three of the respondents are being recommended for inclusion in the pool, all of which are local vendors. Vendors may be added to the pool at any time, and additional outreach is being conducted to encourage participation.

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Research Notes**

**Item No. 3F
File No. 193030**

Researcher: JFP Reviewer: TD

The table below summarizes OCA's due diligence review of the three prequalified vendors.

Awarded Firm	Corporate Registration	Tax Collector's Office	Florida DBPR	Litigation (Westlaw)
All Florida Land Cleaning, Inc.	Florida Profit Corporation Active Principal Address: 3805 NW 132nd St. Opa Locka, FL 33054 Filed: May 3, 1991	Business Address: 3805 NW 132nd St. Opa Locka, FL 33054 Status: Paid and Current	No account on file.	No relevant cases.
G7 Holdings, Inc. dba Garbageman.com	Florida Profit Corporation Active Principal Address: 8600 NW 36th Avenue Miami, FL 33147 Filed: April 27, 2000	Business Address: 8600 NW 36th Avenue Miami, FL 33147 Status: Paid and Current	License Type: Certified General Contractor	No relevant cases.
RAS Investments, Corp. dba RAS Construction	Florida Profit Corporation Active Principal Address: 782 NW 42nd Avenue Suite 429 Miami, FL 33126 Filed: November 12, 1999	Business Address: 782 NW 42nd Avenue Suite 429 Miami, FL 33126 Status: Paid and Current	No account on file.	No relevant cases.

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File No. 193030**

Researcher: JFP Reviewer: TD

A January 10, 2020 search on the Business Management Workforce System for the pool's Commodity Code— 96871 Solid or Liquid Waste Disposal, Including Management Services—yielded the following two certified local Small Business Enterprise firms:

- Pump Outs Unlimited, Inc., dba Pump Outs
- United Medical Industries Corp.

These certified small business firms are not prequalified under this pool.

DEPARTMENTAL INPUT

The Office of the Commission Auditor posed the following questions to the Department of Solid Waste Management. The responses are delineated in bold.

- Has the County ever contracted for these services in the past? **Not to my knowledge. We have done so for hurricane debris cleanup, but not for day-to-day long-hauling and disposal of municipal solid waste (MSW).**
- Why is there a current need for these services? **We will use this pool contract as 'insurance' in case, for example, of a catastrophic hurricane, fire or mechanical event at our Resources Recovery Facility (RRF), where we currently process ~1 million tons of MSW every year. We have disposal capacity agreements in landfills out of the county, but no contractual vehicle to transport and dispose. This pool would provide the missing component.**
- Why does the award value differ from the advertised value of \$36.4 million, as seen in the County's Bid Tracking System? **Response currently pending.**

APPLICABLE LEGISLATION/POLICY

Section 2-8.1 of the County Code (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by I.O. and approved by the Board.

https://library.municode.com/fl/miami_dade_county/codes/code_of_ordinances?nodeId=PTIIICOR_CH2AD_ARTIINGE_S2-8.1COPUGE

Resolution No. R-187-12, adopted February 21, 2012, directed the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://www.miamidade.gov/govaction/matter.asp?matter=120287&file=true&fileAnalysis=false&yearFolder=Y2012>

Resolution No. R-716-12, adopted September 4, 2012, requires identification of small business enterprise firms in any procurement item submitted for Board approval.

<http://intra/gia/matter.asp?matter=121265&file=true&yearFolder=Y2012>

Resolution No. R-140-15, adopted February 3, 2015, directs the County Mayor to conduct a full review prior to the re-procurement of replacement contracts for goods and services of the scope of services or goods requested to ensure such contracts reflect the current needs of the County and include such information in recommendations to the Board.

<http://intra/gia/matter.asp?matter=150090&file=true&yearFolder=Y2015>

**HCCO Committee Meeting:
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**Item No. 3F
File No. 193030**

Researcher: JFP Reviewer: TD

Resolution No. R-718-17, adopted July 6, 2017, directs the Administration to commence planning for re-procurement no later than 18 months prior to the expiration of contracts and prequalification pools for purchases of goods and services.

<http://intra/gia/matter.asp?matter=171632&file=true&yearFolder=Y2017>

Resolution No. R-477-18, adopted May 1, 2018, directed the County Mayor to disclose to the Board the reasons goods and services are not being procured through local businesses when the recommendation is to award a contract to a nonlocal vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

Implementing Order 3-38 sets forth the County's policies and procedures for the procurement of goods and services. The I.O. references the obligations and responsibilities of the Internal Services Department; the authority to award; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

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Research Notes**

Item No. 31
File No. 193061

Researcher: JFP Reviewer: TD

RESOLUTION APPROVING AWARD OF CONTRACT NO. FB-01219 FOR THE PURCHASE OF MEDICAL, INDUSTRIAL GASES AND RELATED ITEMS FOR MULTIPLE DEPARTMENTS FOR A FIVE-YEAR TERM IN AN AMOUNT NOT TO EXCEED \$1,316,950.00; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO GIVE NOTICE OF THIS AWARD, ISSUE THE APPROPRIATE PURCHASE ORDERS TO GIVE EFFECT TO SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

ISSUE/REQUESTED ACTION

Whether the Board should approve the award of *Contract No. FB-01219, Medical, Industrial Gases and Related Items*, for use by multiple County departments, in the amount of up to \$1,316,950 for a term of five years.

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Internal Services Department

This item has no procedural history.

ANALYSIS

The purpose of this item is to establish a replacement contract for the purchase of various gases for multiple County departments. The total allocation for the five-year term is \$1,316,950, with the largest allocations being for Fire Rescue (\$485,000), which utilizes the contract to supply critical medical and industrial gases, e.g., oxygen administered in emergency situations, and Water and Sewer (\$255,950), which utilizes the contract to purchase water treatment and calibration gases, among others. The following departments will utilize the pool to purchase gases to support the operation of analytical instruments: Transportation and Public Works (\$160,000), Parks, Recreation and Open Spaces (\$105,000), Police (\$60,000), Internal Services (\$57,000), Aviation (\$50,000), Medical Examiner (\$50,000), Regulatory and Economic Resources (\$40,000), Solid Waste Management (\$35,000), Animal Services (\$15,000), and Corrections and Rehabilitation (\$4,000). The solicitation included the following groups:

- Group 1: Oxygen, Cylinders & Related Items (Medical Related)
- Group 2: Medical Grade Liquid Oxygen (Medical Related)
- Group 3: Nitrogen, Hydrogen and Argon (Industrial Type)
- Group 4: Helium (Industrial Type)
- Group 5: Air Monitoring and Laboratory Sections for Regulatory and Economic Resources (RER)
- Group 6: Laboratory Section for RER
- Group 7: Helium – Laboratory Section for RER
- Group 8: Monitoring Calibration Gas for Water and Sewer Department (Industrial Type)
- Group 9: Nitrogen, Argon Methane, Air and Argon
- Group 10: Welding Gases (Industrial Type)
- Group 11: Industrial Grade Liquid Oxygen (LOX) by Tank Truck for Water and Sewer Department
- Group 12: Hydro Testing
- Group 13: Oxygen, Aviator's Breathing Cylinder
- Group 14: Medical Grade Liquid Oxygen

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Item No. 3I

File No. 193061

Researcher: JFP Reviewer: TD

The current contract, *FB-00052, Medical, Industrial Gases and Related Items*, established by Resolution No. R-805-14 on September 16, 2014 for a five-year term in the cumulative amount of \$2,093,000, is currently in the last year of its option term. Accounting for modifications, the cumulative value of the pool, including the option term, is currently \$2,302,299, of which \$1,645,240 has been released, leaving a balance of \$657,059 (as of January 14, 2020). The replacement contract's allocation of \$1,316,950 is lower than that of the current contract due to Group 11 not being awarded in the contract.

The current contract expires on April 30, 2020, after approval of a six-month extension. The original expiration date was October 31, 2019. Pursuant to Resolution No. R-718-17, the County is required to commence planning for re-procurement of contracts and prequalified vendor lists that are set to expire no later than 18 months prior to expiration. Given the current pool's original expiration date, the County is required to have commenced planning for re-procurement no later than April 30, 2018.

The solicitation was issued and advertised, with notification to 1,589 vendors and seven vendors responding. Of the seven respondents, two indicated that they will not be providing an offer and were therefore deemed "no bids". Four of the respondents are being recommended for award, all of which have local addresses, and three of which are incumbents (the current contract has four awardees). Given that no proposals were received for Group 11, the County will resolicit or access other agencies' contracts for this procurement.

OCA's due diligence on the awarded firms is detailed below.

Awarded Firm	Awarded Group	Corporate Registration	Tax Collector's Office	Florida DBPR	Litigation (Westlaw)
Airgas, Inc. dba Airgas USA LLC	2	Foreign Limited Liability Company Active Principal Address: 259 North Radnor-Chester Road Suite 100 Radnor, PA 19087-5283 Filed: November 3, 2011	Business Address: 7280 NW 58th St., Miami, FL 33166 Status: Paid and Current	License Types: Medical Gas Wholesale Distributor, Medical Oxygen Retailer Establishment, Medical Gas Manufacturer, Product Registration Permit,	<i>Folmar et al v. L'Air Liquide, SA et al</i> (Case No. 3:18-CV-02125). Filed on September 27, 2018 in the U.S. District Court, Northern District of Florida (Pensacola). Allegation: Defendants failed to ensure the safety of Plaintiff's decedent, despite having knowledge of the dangers associated with the production of nitrous oxide, causing an explosion that resulted in his death. Case Status: Remanded to the Circuit Court in and

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Researcher: JFP Reviewer: TD

					for Escambia County, Florida. Laurence Vinocur v. Airgas, Inc. et al (Case No. CGC-17-562298). Filed on November 3, 2017 in Superior Court, San Francisco County. Allegation: Defendant failed to warn its consumers that its art tool pouches contain DEHP, DINP and lead, toxic chemicals known to cause birth defects. Case Status: Closed (settlement).
Liquid O2 Transfills, Inc.	1, 12, and 14	Florida Profit Corporation Active Principal Address: 1335 NW 98 Ct., Suite 8 Miami, FL 33172 Filed: October 3, 2000	Business Address: 1335 NW 98th Ct., Suite 8 Doral, FL 33172 Miami, FL 33166 Status: \$897.65 (2019) taxes due	License Types: Medical Oxygen Retailer Establishment, Medical Gas Wholesale Distributor, Medical Gas Manufacturer, Product Registration Permit	No relevant cases.
Matheson Tri-Gas, Inc.	3, 4, 5, 10 and 13	Foreign Profit Corporation Active Principal Address: 909 Lake Carolyn Parkway Suite 1300 Irving, TX 75039	Business Address: 7300 NW 58th St., Miami, FL 33166 Status: Paid and Current	License Types: Medical Gas Wholesale Distributor, Non-resident Prescription Drug Manufacturer, Medical Gas Manufacturer, Product	<i>Robinson v. Matheson Tri-Gas, Inc.</i> (Case No. 1:19-CV-21825). Filed on May 6, 2019 in U.S. District Court, Southern District of Florida (Miami). Allegation: Defendant discriminated against Plaintiff employee on the basis of his race by

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Researcher: JFP Reviewer: TD

		Filed: April 29, 1987		Registration Permit	<p>subjecting him to race-based animosity. Case Status: Closed (dismissed with prejudice).</p> <p><i>Flowers v. Matheson Tri-Gas, Inc.</i> (Case No. 1:19-CV-00148). Filed in U.S. District Court, District of New Mexico (Albuquerque). Allegation: Defendant discriminated against Plaintiff on account of her sex, and wrongfully terminated her in retaliation for her efforts to comply with the Pay Equity Initiative law. Case Status: Awaiting Court action.</p> <p><i>Roger Phelps v. Matheson Tri-Gas, Inc. et al</i> (Case No. 8:18-CV-00838). Filed in U.S. District Court, Central District of California (Santa Ana) on May 11, 2018. Allegation: Defendant in violation of FMLA discriminated against Plaintiff on the basis of disability by denying Plaintiff reasonable accommodation and failed to prevent harassment and terminated Plaintiff from employment.</p>
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Researcher: JFP Reviewer: TD

					Case Status: Closed (dismissed with prejudice).
NexAir, LLC	6, 7, 8, and 9	Foreign Limited Liability Company Active Principal Address: 1350 Concourse Avenue Suite 103 Memphis, TN 38104 Filed: July 6, 1999	Business Address: 8555 NW 64th St., Miami, FL 33166 Status: Paid and Current	License Types: Medical Gas Manufacturer, Non-resident Prescription Drug Manufacturer, Medical Gas Wholesale Distributor,	No relevant cases.

A January 15, 2020 search on the Business Management Workforce System for the contract's Commodity Code—43092 (Welding and Industrial Gases: Acetylene, Argon, Carbon Dioxide, Oxygen, etc.)—yielded no local certified Small Business Enterprise firms.

APPLICABLE LEGISLATION/POLICY

Section 2-8.1 of the County Code (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by I.O. and approved by the Board.

https://library.municode.com/fl/miami-dade-county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE

Resolution No. R-805-14, adopted September 16, 2014, approved *Contract No. FB-00052, Medical, Industrial Gases and Related Items*, in the amount of \$2,093,000, for the purchase of various types of gases for various County departments.

<http://intra/gia/matter.asp?matter=141772&file=true&yearFolder=Y2014>

Resolution No. R-187-12, adopted February 21, 2012, directed the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://www.miamidade.gov/govaction/matter.asp?matter=120287&file=true&fileAnalysis=false&yearFolder=Y2012>

Resolution No. R-716-12, adopted September 4, 2012, requires identification of small business enterprise firms in any procurement item submitted for Board approval.

<http://intra/gia/matter.asp?matter=121265&file=true&yearFolder=Y2012>

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Researcher: JFP Reviewer: TD

Resolution No. R-140-15, adopted February 3, 2015, directed the County Mayor to conduct a full review prior to the re-procurement of replacement contracts for goods and services of the scope of services or goods requested to ensure such contracts reflect the current needs of the County and include such information in recommendations to the Board.
<http://intra/gia/matter.asp?matter=150090&file=true&yearFolder=Y2015>

Resolution No. R-718-17, adopted July 6, 2017, directed the Administration to commence planning for re-procurement no later than 18 months prior to the expiration of contracts and prequalification pools for purchases of goods and services.
<http://intra/gia/matter.asp?matter=171632&file=true&yearFolder=Y2017>

Resolution No. R-477-18, adopted May 1, 2018, directed the County Mayor to disclose to the Board the reasons goods and services are not being procured through local businesses when the recommendation is to award a contract to a nonlocal vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.
<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

Implementing Order 3-38 sets forth the County's policies and procedures for the procurement of goods and services. The I.O. references the obligations and responsibilities of the Internal Services Department; the authority to award; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.
<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>