



**OFFICE OF THE COMMISSION AUDITOR
MIAMI-DADE BOARD OF COUNTY COMMISSIONERS**

**COMMISSION AUDITOR'S
INFORMATIONAL RESEARCH**

**PUBLIC SAFETY AND REHABILITATION
COMMITTEE MEETING**

**July 13, 2020
9:30 A.M.
Virtual Meeting**

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Commission Auditor

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**Item No. 3E
File No. 201258**

Researcher: JFP Reviewer: PGE

RESOLUTION AUTHORIZING DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; AUTHORIZING AWARD OF CONTRACT NO L-10088 FOR PURCHASE OF PRISONER PROCESSING ARREST FORM AUTOMATION SOLUTION TO KOLOGIK, LLC IN AN AMOUNT NOT TO EXCEED \$1,000,000.00 FOR THE FIVE-YEAR TERM FOR THE INFORMATION TECHNOLOGY DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY INCLUDING ANY CANCELLATION OR EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

ISSUE/REQUESTED ACTION

Whether the Board should authorize, by a two-thirds vote of the members present, a designated purchase for the award of *Contract No. L-10088, Prisoner Processing Arrest Form Automation Solution*, to Kologik, LLC for the Information Technology Department in the amount of up to \$1,000,000 for a five-year term.

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Internal Services Department

This item has no procedural history.

ANALYSIS

The purpose of this designated purchase is to award Kologik, LLC (Kologik) a contract valued at \$1,000,000, for a term of five years, for the Information Technology Department (ITD)'s continued receipt of maintenance and support services for the proprietary Electronic Arrest Form (A-Form) Solution. The A-Form Solution, originally procured by the County in 2011, automated the once manual collection and sharing of arrest forms used for processing all arrests completed within the County. Previously, paper arrest forms were used for this process, resulting in operational inefficiencies in the County's criminal justice system. When an officer completes an Electronic A-Form, the A-Form enters the arrest workflow. A-Forms are processed and routed to users configured in the workflow, allowing them to take action on the record. The A-Form Solution sought to expedite the booking process and facilitate data sharing and reporting across agencies, local municipalities, and justice partners that utilize the A-Form Solution. Implementation of the Electronic A-Form has almost eliminated the paper-based process, making the information immediately available to the Miami-Dade Corrections and Rehabilitation Department, the Juvenile Services Department, and criminal justice agencies.

The A-Form Solution was originally procured through a competitive solicitation process under delegated authority pursuant to the County's Economic Stimulus Ordinance on August 15, 2011, and subsequently ratified by the Board on January 24, 2012 via Resolution No. R-28-12, with Thinkstream, Inc. as the awardee and provider of the proprietary A-Form Solution. The contract was for an initial two-year term with five, two-year options to renew at a value of \$1,600,000 for the initial term and \$400,000 for each of the option terms. During its first option term, Thinkstream Inc. underwent involuntary Chapter 11 bankruptcy and was acquired by Thinkstream Acquisition, LLC, dba Kologik. The assignment agreement was approved by the Board on April 4, 2016 (Resolution No. R-270-16) during the contract's second option term. The Board's action at this time also modified the term of the contract to two years with two, one-year options to renew, at a value of \$252,000 for the initial two-year term and \$200,000 for each of the option terms. After this term modification, the contract was slated to expire on May 1, 2020. Two, three-month prorations have

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extended the expiration date to November 1, 2020. The contract's current cumulative value after all modifications is \$3,440,700.

It should be noted that the \$252,000 authorized by the Board via Resolution No. R-270-16 for a two-year period on April 2016 was allocated for a period of just eight months (September 1, 2017 – May 2, 2018).

#	BID #	Title	ITB#	Req#	Eff.Date	Exp.Date	Cur.Value
1	RFP748	PRISONER PROCESSING ARREST FORM AUTOMATION	1100068	PM1100029	08/25/2011	08/31/2013	\$1,600,000.00
2	RFP748-1(5)	PRISONER PROCESSING ARREST FORM AUTOMATION	1100068	PM1100029	09/01/2013	08/31/2015	\$476,000.00
3	RFP748-2(5)	PRISONER PROCESSING ARREST FORM AUTOMATION	1100068	PM1100029	09/01/2015	08/31/2017	\$476,000.00
4	RFP748-3(5)	PRISONER PROCESSING ARREST FORM AUTOMATION	1100068	PM1100029	09/01/2017	05/02/2018	\$252,200.00
5	RFP748-4(5)	PRISONER PROCESSING ARREST FORM AUTOMATION	1100068	PM1100029	05/02/2018	05/01/2019	\$284,000.00
6	RFP748-5(5)	PRISONER PROCESSING ARREST FORM AUTOMATION	1100068	PM1100029	05/02/2019	11/01/2020	\$352,500.00

The contract's current OTR period has a current cumulative value of \$352,500 after prorations and modifications. The Blanket Purchase Order for the current OTR shows an allocation of \$293,750, of which \$293,750 has been released, leaving a balance of \$0. Per the Bid Tracking System, \$58,750 from the proration authorized on May 26, 2020 remains to be allocated to the department and released. The prorations issued during the current contract are congruent with the contract's monthly value.

Pursuant to the proposed contract, Kologik is to furnish to the County all application software replacements, substitutions, upgrades, enhancements from other Kologik customers, new releases or new versions, and associated documentation at no additional cost to the County unless they contain functions that are wholly outside of the A-Form Solution. ITD has determined that \$25,000 in enhancements will be needed annually to fulfill enhancement requests from customers and municipalities during the life of the contract. Additionally, Kologik is to provide third-party maintenance, telephone and email support according to its service response plan including after-hours support for critical and urgent matters, and issue a project manager as the County's primary point-of-contact who will facilitate weekly or as-needed conference calls with County staff to review and resolve any open issues and will be authorized to bring in appropriate staff to resolve all open issues.

The price schedule of the proposed contract is as follows:

Year	Term	Maintenance and Support Annual Fee	Cost of Enhancements	Annual Total
Year 1	11/1/2020-10/31/2021	\$175,000	\$25,000	\$200,000
Year 2	11/1/2021-10/31/2022	\$175,000	\$25,000	\$200,000
Year 3	11/1/2022-10/31/2023	\$175,000	\$25,000	\$200,000
Year 4	11/1/2023-10/31/2024	\$175,000	\$25,000	\$200,000
Year 5	11/1/2024-10/31/2025	\$175,000	\$25,000	\$200,000
Five-Year Total		\$875,000	\$125,000	\$1,000,000

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The department's justification for the designated purchase is the A-Form Solution's proprietary nature making competition impracticable, as there is currently no vendor in the market that could provide maintenance and support for the A-Form solution and none have implemented a similar solution in a jurisdiction the size of Miami-Dade County, as per market research. A Request for Information was issued to obtain information on the availability of Commercial Off-the-Shelf software and custom-developed solutions similar to the A-Form Solution. Of the 6,629 vendors who were sent the RFI, Kologik and Begus Online LLC were the only two respondents. Begus Online noted that the cost of its system would be \$120 per form.

The Florida Legislature passed HB 7125 on October 1, 2019, mandating that all Florida law enforcement agencies provide the State with criminal offense arrest data in a uniform manner. As such, the Florida Department of Law Enforcement is developing the Uniform Arrest Affidavit with implementation scheduled for November 30, 2020 at no cost to user entities. Kologik has agreed to develop the interface into the Uniform Arrest Affidavit system at no cost to the County and will continue to provide the County with additional capabilities not provided by the Uniform Arrest Affidavit system.

The below table summarizes OCA's due diligence review of Kologik, LLC.

Awarded Firms	Corporate Registration	Tax Collector's Office	Florida DBPR	Westlaw
Kologik, LLC	Foreign Limited Liability Company Inactive in the State of Florida Actively registered in the State of Louisiana Principal Address: 2638 S. Sherwood Forest Blvd, Suite 222 Baton Rouge, LA 70816 Filed: December 8, 2015	No account on file.	No account on file.	No relevant cases.

A July 9, 2020 search on the Business Management Workforce System for the pool's Commodity Code, 20554 yielded the following two certified local Small Business Enterprise firms:

- Laser Products, Inc.
- Network & Communication Services, Inc.

It is unknown whether these firms are capable of performing the scope of services required.

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ADDITIONAL INFORMATION

The U.S. Department of Labor sued Thinkstream and Thinkstream CEO for mismanagement of funds and a federal judge in 2014 ordered the company and its owner to repay roughly \$127,000 to the retirement plan from which the Thinkstream CEO had removed money starting more than 10 years earlier. Thinkstream declared bankruptcy in July 2015. The company was sold at auction in 2016 to a limited liability corporation called Thinkstream Acquisition LLC, which includes the company's largest debtor and other investors. The new company was then rebranded as Kologik.
https://www.theadvocate.com/baton_rouge/news/business/article_aad92412-20a9-11e8-b61d-33926f96267c.html

Thinkstream Acquisition LLC includes Thinkstream's largest debtor, TSB Ventures of Folsom, BIG Networks founder J. Smith Thomas and Matt Teague, the former president of First Call Network, a public safety software company. TSB owns 60 percent of the acquisition company. Thomas and Teague each own 10 percent. Teague will serve as CEO of Thinkstream Acquisition.

https://www.theadvocate.com/baton_rouge/news/business/article_c2f9df90-a797-551f-8e6d-5cd1a7dba355.html

APPLICABLE LEGISLATION/POLICY

Section 2-8.1 of the County Code (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by I.O. and approved by the Board.

https://library.municode.com/fl/miami_dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE

Section 2-8.1(b)(3) of the County Code prescribes that formal sealed bids for purchase of goods or services shall not be required where such formal sealed bids would not be practicable.

https://library.municode.com/fl/miami_dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE

Resolution No. R-28-12, adopted January 4, 2012, ratified the County Mayor's award of an agreement to Thinkstream, Inc. in the amount of \$1,600,000 to purchase a Prisoner Processing Arrest Form Automation Solution for the Miami-Dade Information Technology Department.

<http://intra/gia/matter.asp?matter=112691&file=true&yearFolder=Y2011>

Resolution No. R-270-16, adopted April 5, 2016, approved the assignment of *Contract No. RFP 748* to Thinkstream Acquisition, LLC and modified the contract to an initial two-year term with two, one-year option to renew terms.

<http://intra/gia/matter.asp?matter=160612&file=true&yearFolder=Y2016>

Resolution No. R-187-12, adopted February 21, 2012, directed the County Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://www.miamidade.gov/govaction/matter.asp?matter=120287&file=true&fileAnalysis=false&yearFolder=Y2012>

Resolution No. R-716-12, adopted September 4, 2012, requires identification of small business enterprise firms in any procurement item submitted for Board approval.

<http://intra/gia/matter.asp?matter=121265&file=true&yearFolder=Y2012>

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Resolution No. 98-12, adopted January 26, 2012, directed the County Mayor to negotiate better prices on all awarded contracts for the purchase of goods and services and prior to the exercise of any options-to-renew, and delegated authority to the County Mayor to amend contracts to provide better prices for the County.

<http://intra/gia/matter.asp?matter=112444&file=true&yearFolder=Y2011>

Resolution No. R-477-18, adopted May 1, 2018, directed the County Mayor to disclose to the Board the reasons goods and services are not being procured through local businesses when the recommendation is to award a contract to a nonlocal vendor or to establish a prequalification pool where less than 75 percent of the pool members are local businesses.

<http://intra/gia/matter.asp?matter=180822&file=true&yearFolder=Y2018>

Implementing Order 3-38 sets forth the County's policies and procedures for the procurement of goods and services. The I.O. references the obligations and responsibilities of the Internal Services Department; the authority to award; and the requirements for access contracts, emergency purchases, bid waivers, confirmation purchases and sole sources.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-38.pdf>

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Researcher: IL Reviewer: PGE

RESOLUTION APPROVING THE PROFESSIONAL SERVICES AGREEMENT BETWEEN MIAMI-DADE COUNTY AND ALLEGUEZ ARCHITECTURE, PROJECT NO. A18-MDFR-02, FOR ARCHITECTURAL AND ENGINEERING DESIGN SERVICES AND CONSTRUCTION ADMINISTRATION OF MIAMI-DADE FIRE RESCUE STATIONS 20 AND 21 IN AN AMOUNT NOT TO EXCEED \$1,081,800.00, INCLUSIVE OF A CONTINGENCY ALLOWANCE OF \$93,800.00; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE PROVISIONS CONTAINED THEREIN

ISSUE/REQUESTED ACTION

Whether the Board should approve the award and execution of a Non-Exclusive Professional Services Agreement (PSA) with Alleguez Architecture, Inc., Project No. A18-MDFR-02, to provide Architectural and Engineering Design Services and Construction administration of Miami-Dade Fire Rescue Stations 20 and 21 in an amount not to exceed \$1,081,800 inclusive of a \$93,800 contingency allowance for a contract period of five-years, plus a one-year warranty period, for the Miami-Dade Fire Rescue Department (MDFR).

PROCEDURAL HISTORY

Prime Sponsor: None

Department/Requester: Miami-Dade Fire Rescue (MDFR)

There is no procedural history for this item.

ANALYSIS

The purpose of this item is to request that the Board approve a PSA with Alleguez Architecture, Inc., (Alleguez) engineering, and design and construction services. This item is similar to three award recommendations via R-94-20, R-95-20 and R-96-20 for the same type of services that came before the Board on February 4, 2020. Table 1 has a breakdown of the past resolutions approved by the Board.

Table 1 Similar Resolutions approved earlier in 2020

Resolution No.	Fire Station No.	Commission District	Awarded Firm	Value and Term
R-94-20	Fire Station No. 6 and 17	District 8 District 1	Landera Associates, P.A.	Value- \$891,845 Term - five (5) years including a one-year warranty period
R-95-20	Fire Station No. 4,5 and 63	District 8 District 11	Alleguez Architecture, Inc.	Value - \$1,470,900 Term - five (5) years including a one-year warranty period
R-96-20	Fire Station No. 9 and 19	District 10 District 2	Silva Architects, LLC	Value - \$891,500 Term - five (5) years including a one-year warranty period

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MDFR requires the construction of station 20 and 21 because they have been deemed obsolete facilities in their current state. MDFR intends to have Alleguez design new fire stations, including a lobby, office area, work room, EMS Storage, exercise room, day room, kitchen, dorms, bathrooms, study room, parking area, and all related spaces to be constructed on County-owned property.

More specifically, under the PSA, the consultant agrees to provide complete professional architectural and engineering services for the five-phase project, including all civil and structural engineering, interior design, mechanical and plumbing, electrical, landscape and LEED design and certification. The Project Phases are: (1) Site Investigation, Programming and Schematic Design; (2) Design Development; (3) Construction Documents Development; (4) Bidding and Award of Contract; and (5) Administration of the Construction Contract. A list of key services provided as stipulated in the Scope of Services are:

- ❖ Alleguez, Full Architectural and Engineering Services necessary to prepare the Architectural Program, Construction Plans and Specifications, and Bid Documents as well as to provide for Construction Supervision Services for the Miami-Dade Fire Rescue Department Various Stations.
- ❖ Alleguez, Construction documents illustrating space layouts, including all fixed cabinetry; casework; coordination of FF&E with electrical, HVAC, plumbing, and structural supports for all required equipment;
- ❖ Alleguez., Providing Interior Design Services necessary to detail and specify all finished surfaces and assemblies, including color schemes for the Owner's review and approval, and building presentation renderings and providing contract administration and warranty administration Services.

The Fiscal Impact to the County is \$1,081,800 for a five-year term. The project location is 13000 N.E. 16th Avenue, North Miami, Florida 33161, Station 20, located in Commission District 2, represented by Commissioner Jean Monestime and at 10500 Collins Avenue, Bal Harbour, Florida 33154, Station 21, located in Commission District 4, which is represented by Commissioner Sally A. Heyman. The funding source for this project is the "Capital Budget page 48 and 57 FY 2018-19. These stations will replace obsolete facilities.

Article 5 of the PSA explains the basis of compensation. This PSA can be paid in three different ways, 1. Lumpsum i.e., the consultant agrees to perform services for an agreed fixed dollar amount, 2. Multiple of Direct Salary using a multiplier of 2.85 with an hour rate for office personnel not exceeding \$160 and an hourly rate for Principal(s) not exceeding \$180. The aggregate sum for all payments to the consultant for basic services is limited to \$448,000 for Station 20, and \$490,000 for Station 21.

Table 2 depicts the PSA's cost breakdown, including design of stations, reimbursable expenses, and the contingency allowance.

Fire Station No.	Contract Amount	Contingency Amount (10% of the Base Contract Amount)	Dedicated Allowance
20 (District 2)	\$448,000	\$44,800	\$25,000
21 (District 4)	\$490,000	\$49,000	\$25,000
SUBTOTAL	\$938,000	\$93,800	\$50,000
		GRAND TOTAL	\$1,081,800

A Request to advertise was filed with the Clerk of the Board on March 7, 2019, under full and open competition. On April 19, 2019, the Clerk of the Board received seven proposals in response to the solicitation. R.E. Chisholm Architects was deemed Non-Compliant due to a failure to submit the Utilization Plan via the County's web-based system within the time frame specified by SBD and rendered the proposer non-compliant

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The first tier meeting was held on June 11, 2019; seven firms were evaluated, and the Competitive Selection Committee (CSC) voted by majority, to short-list the top 3 firms and proceed to the second-tier meeting scheduled for July 2, 2019 and August 14, 2019.

Below is the list of respondents for the advertised project and their final ranking after the first-tier meeting was held on June 11, 2019.

Firm	Principal Address per Sunbiz	Final Ranking
Alleguez Architecture, Inc.	7294 S.W. 48 Street, Miami, FL 33155	1
Silva Architects, LLC.	135 San Lorenzo Ave, Suite 880, Coral Gables, FL 33146	2
Ferguson Glasgow Schuster Soto, Inc.	901 Ponce De Leon Blvd, Suite 304, Coral Gables, FL 33134	3
R E Chisholm Architects, Inc.	75 Aviation Avenue, Suite 1050, Coral Gables, FL 33134	4
Rodriguez Architects Inc.	2780 S.W. Douglas Road, Suite 302, Miami, FL 33133	5
Perez Associates	Not Local	6
Sol Arch, Inc.	5200 Blue Lagoon Drive, Suite 700, Miami, FL 33126	7

Below is the short-list of the top 3 firms and their rankings after the second-tier meeting was held on July 2, 2019 and August 14, 2019

Firm	Principal Address per Sunbiz	Final Ranking
Alleguez Architecture, Inc.	7294 S.W. 48 Street, Miami, FL 33155	1
Ferguson Glasgow Schuster Soto, Inc.	901 Ponce De Leon Blvd, Suite 304, Coral Gables, FL 33134	2
Silva Architects, LLC.	135 San Lorenzo Ave, Suite 880, Coral Gables, FL 33146	3

The CSC recommended Alleguez Architecture, Inc., for negotiation and award. Negotiations concluded on February 13, 2020.

The Small Business Development Division recommended a 100 % SBE-A&E and SBE-G&S goal. The firm Alleguez Architecture, Inc., appears as a verified, certified SBE firm in the Business Management Workforce System (BMWS).

OCA conducted a review of the technical certifications 9.02 (Soils, Foundations and Materials Testing-Geotechnical and Materials Engineering Services); 10.01 (Environmental Engineering-Stormwater Drainage Design Engineering Services); 15.01 (Surveying and Mapping-Land Surveying); and 15.03 (Underground Utility Location) on the Business Management Workforce System (BMWS) on July 8, 2020. There were 62 local firms with at least one of the required technical certifications listed. Note that the awarded firm is not listed amongst the 62 local firms. However, two of the seven sub-consultants (SRS Engineering Inc and J Bonfill & Associates Inc., were listed as certified SBE's.

OCA conducted a review of the awarded firm on July 8, 2020. The table below summarizes OCA's review of the selected firm.

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Awarded Firm	Corporate Registration	Tax Collectors Office	Florida DBPR	Westlaw
Alleguez Architecture Inc.	Florida Profit Corporation Active Principal Address: 7294 SW 48 St. Miami, FL Filed: January 22, 2002	Business Address: 7294 SW 48 St. Miami, FL Status: Paid and Current	Status: Active Licensed for: Architect Business; Interior Design Business	No cases on file

Awarded Subconsultants	Corporate Registration	Tax Collectors Office	Florida DBPR	Westlaw
Botas Engineering Inc.	Florida Profit Corporation Principal Address: 8935 NW 35 th Lane., #202 Doral, FL 33172 Date Filed: August 28, 2003	License type: Registry Main Address: 8935 NW 35 th Lane., #202 Doral, FL 33172 No Complaints on File	Business Address: 8935 NW 35 th Lane., #202 Doral, FL 33172 Status: Paid and Current	No relevant cases
Laura Llerena & Associates, Inc.	Florida Profit Corporation Active Principal Address: 13170 SW 128 St., #207 Miami, FL Filed: April 22, 1980	Business Address: 13170 SW 128 St., #207 Miami, FL Status: Paid and Current	Status: Active Licensed for: Landscape Architect Business	No relevant cases

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Awarded Subconsultants	Corporate Registration	Tax Collectors Office	Florida DBPR	Westlaw
SDM Consulting Engineers, Inc.	Florida Profit Corporation Active Principal Address: 135 Almeria Ave. Coral Gables, FL Filed: May 24, 1982	Business Address: 135 Almeria Ave. Coral Gables, FL Status: Paid and Current	Status: Active Licensed for: Registry	No relevant cases
SRS Engineering, Inc.	Florida Profit Corporation Active Principal Address: 5001 SW 74 Ct. Miami, FL Filed: September 14, 1995	Business Address: 5001 SW 74 Ct. Miami, FL Status: Paid and Current	Status: Active Licensed for: Registry	No relevant cases

Pursuant to Resolution No. R-421-16, a Performance Record verification was conducted by OCA in the Capital Improvements Information System (CIIS) on July 8, 2020. The CIIS system is down at the time the verification was done. The last verification done on January 7, 2020, revealed nine performance evaluations in the Capital Improvements Information Systems Database for Alleguez Architecture, Inc., yielding an average evaluation rating of 3.5 out of 4.0.

ADDITIONAL INFORMATION:

Alleguez Architecture, Inc., has performed multiple projects within Miami-Dade County particularly for Miami-Dade County Public Schools and Miami-Dade Fire Rescue. Below is an illustration of a Miami-Dade County Fire Station done by Alleguez.

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<http://www.alleguezarchitecture.com/portfolio>

Miami-Dade Counties Firehouse #20 located in the heart of North Miami-Dade County at 10300 Northeast 16 Avenue.

http://battalion13.webstarts.com/station_9.html

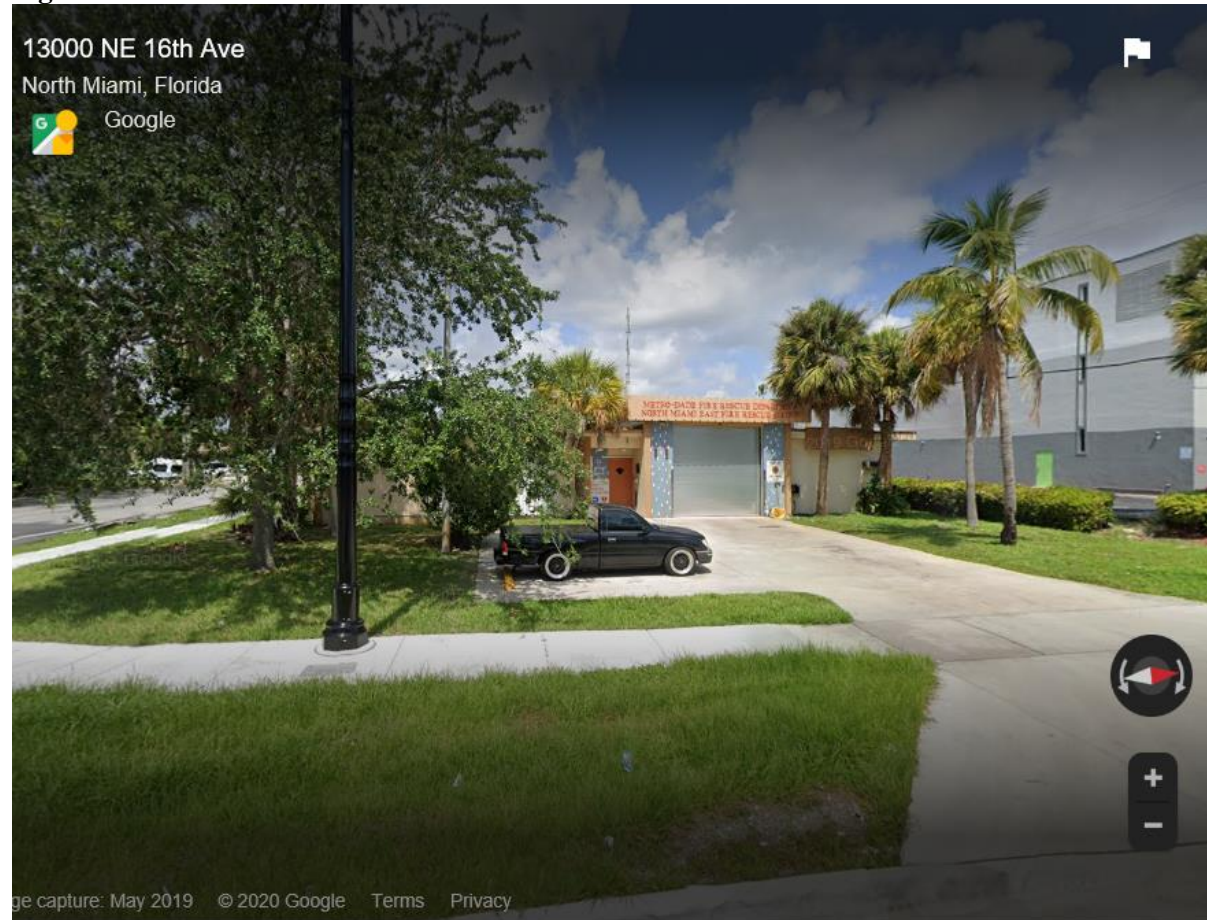
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Below is an image on Figure 1 of Station 20 as it appears today and its geographic location on Figure 2.

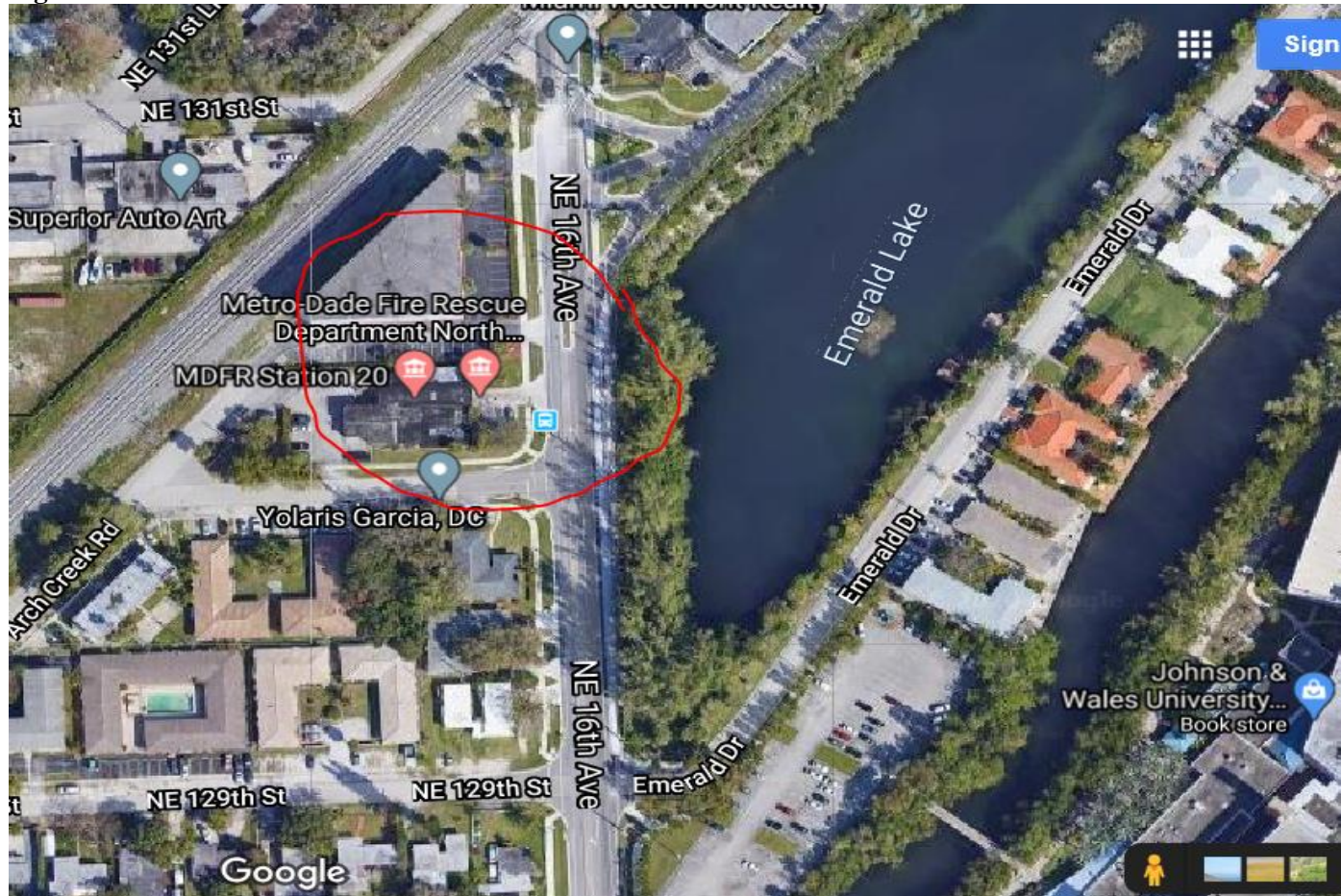
Figure 1



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Figure 2

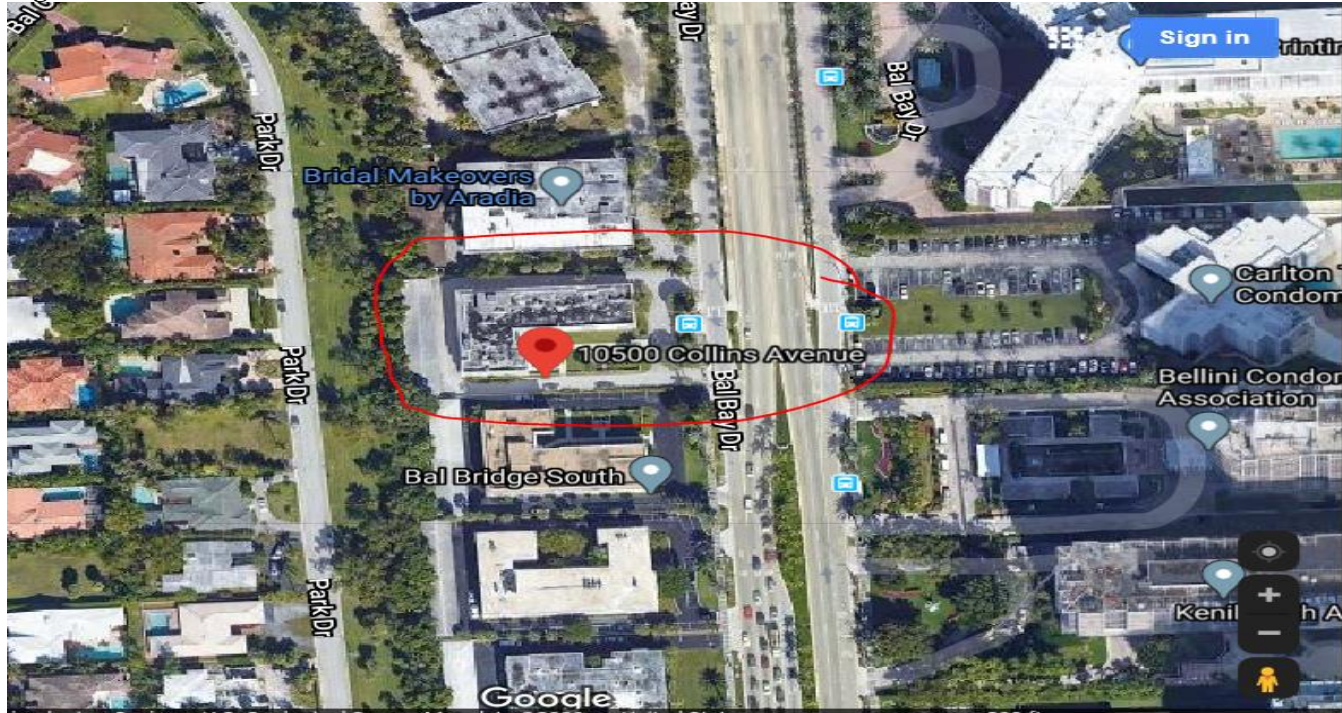


Below is the geographic location of Station 21 on Figure 3

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Figure 3



APPLICABLE LEGISLATION/POLICY

Chapter 287 of the Florida Statutes, Acquisition of professional architectural, engineering, landscape architectural, or surveying and mapping services; definitions; procedures; contingent fees prohibited; penalties, will govern how each agency shall publicly announce, in a uniform and consistent manner, each occasion when professional services must be purchased for a project the basic construction cost of which is estimated by the agency to exceed the threshold amount provided in s. 287.017 for CATEGORY FIVE or for a planning or study activity when the fee for professional services exceeds the threshold amount provided in s. 287.017 for CATEGORY TWO, except in cases of valid public emergencies certified by the agency head. The public notice must include a general description of the project and must indicate how interested consultants may apply for consideration.

http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=0200-0299/0287/Sections/0287.055.html

Section 2-8.1 of the Miami-Dade County Code (Contracts and Purchases Generally) applies to all contracts for public improvements and purchases of all supplies, materials, and services other than professional services and (1) requires formal sealed bids for purchases over \$250,000; (2) describes the circumstances under which non-competitive purchases may be approved; (3) establishes requirements for legacy purchases, designated purchases, and single vehicle leases; and (4) provides that procurement procedures shall be established by I.O. and approved by the Board.

https://library.municode.com/fl/miami-dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-8.1COPUGE

Section 2-11.1 of the Miami-Dade County Code creates a minimum standard of ethical conduct and behavior for all County officials, officers, and employees.

https://library.municode.com/fl/miami-dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-11.1COINCOETOR

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Section 2-10.4 of the Miami-Dade County Code provides, the rules and regulations associated with the procurement of professional, architectural, engineering, landscape architectural or land surveying and mapping services. Requires a public announcement, submission of qualifications, certification committee, competitive selection committee, and competitive negotiations.

https://library.municode.com/fl/miami_dade_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH2AD_ARTIINGE_S2-10.4ACPRARENLAARLASUMASE

Ordinance 00-65 adopted May 23, 2000 (involving the expenditures of more than \$500,000.00) any contract for the construction of public improvements and any professional service agreement involving the expenditure of more than \$500,000, an item shall be added to the advertisement recommendation memorandum presented by the County Manager to the Board of County Commissioners identifying (1) each proposed dedicated allowance, contingency allowance and additional services allowance including the specific purpose for each and the dollar amount that shall be available for each, and (2) the corresponding percentage of each proposed dedicated allowance, contingency allowance and additional services allowance in relation to the estimated contract price.

<http://intra/gia/matter.asp?matter=001521&file=false&yearFolder=Y2000>

Implementing Order (I.O.) 3-41, (SBE Program), establishes procedures related to the Miami-Dade County Small Business Enterprise Program.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-41.pdf>

Implementing Order (I.O.) 3-34 (Formation and Performance of Selection Committees) Notwithstanding any contrary provision of any other Administrative Order or Implementing Order, this Implementing Order establishes procedures for the formation and performance of selection committees in the competitive procurement process of Miami-Dade County, including competitive selection committees utilized in the acquisition of architectural and engineering (A&E) professional services under Section 287.055 of the Florida Statutes.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO3-34.pdf>

Implementing Order (I.O.) 8.8 (Sustainable Building Program) the primary mechanism for determining compliance with the Ordinance shall be the U.S. Green Building Council's LEED Rating System. All construction projects for which a design team was selected subsequent to the effective date of this Implementing Order shall be required to meet the standards delineated herein. Compliance shall be determined by completing a formal certification process with the U.S. Green Building Council, or as otherwise directed by the Sustainability Manager.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/IO8-8.pdf>

Resolution No. R-187-12, adopted February 21, 2012, Directs the Mayor to include due diligence information in memoranda recommending certain contract awards.

<http://www.miamidade.gov/govaction/matter.asp?matter=120287&file=true&yearFolder=Y2012>

Resolution No. R-421-16, adopted May 17, 2016, requires the County Mayor to attach a list of all County Contracts awarded in the previous 3 years to the recommended contractor and summary of evaluations for Design and/or Construction Contract Awards of \$1,000,000.00 or greater.

<http://intra/gia/matter.asp?matter=160124&file=true&yearFolder=Y2016>

**PSR Meeting:
July 13, 2020
Research Notes**

Item No. 3G
File No. 201072

Researcher: IL Reviewer: PGE

Resolution No. R-94-20, adopted February 4, 2020, approving the professional services agreement between Miami-Dade County and Landera Associates, P.A., Project No. A18-MDFR-01-B, for architectural and engineering design services and construction administration of Miami-Dade Fire Rescue Stations 6 and 17 in an amount not to exceed \$891,845.40, inclusive of a contingency allowance of \$76,531.40.

<http://intra/gia/matter.asp?matter=192982&file=true&yearFolder=Y2019>

Resolution No. R-95-20, adopted February 4, 2020, approving the professional services agreement between Miami-Dade County and Alleguez Architecture, Project No. A18-MDFR-01-A, for architectural and engineering design services and construction administration of Miami-Dade Fire Rescue Stations 4, 5 and 63 in an amount not to exceed \$1,470,900.00, inclusive of a contingency allowance of \$126,900.00.

<http://intra/gia/matter.asp?matter=192986&file=true&yearFolder=Y2019>

Resolution No. R-96-20, adopted February 4, 2020, approving the professional services agreement between Miami-Dade County and Silva Architects, LLC., Project No. A18-MDFR-01-C, for architectural and engineering design services and construction administration of Miami-Dade Fire Rescue Stations 9 and 19 in an amount not to exceed \$1,470,900.00, inclusive of a contingency allowance of \$126,900.00.

<http://intra/gia/matter.asp?matter=192988&file=true&yearFolder=Y2019>

Administrative Order 3-26, effective August 4, 2000, projects with construction cost estimates below the Five Million Dollar threshold, are not mandated to have a formal Value Analysis/Engineering nor a feasibility study of alternative concepts.

<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/AO3-26.pdf>

CONTRIBUTORS

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The Office of the Commission Auditor, Miami-Dade Board of County Commissioners

The Office of the Commission Auditor (OCA) was established in September 2002 by Ordinance 03-2 to provide support and professional analysis of the policy, service, budgetary and operational issues before the Miami-Dade Board of County Commissioners. The Commission Auditor's duties include reporting to the Board of County Commissioners on the fiscal operations of County departments, as well as whether the fiscal and legislative policy directions of the Commission are being efficiently and effectively implemented

These research notes, prepared in collaboration with the Miami Dade County departments as subject matter experts, is substantially less detailed in scope than an audit in accordance with the Generally Accepted Auditing Standards (GAAS). The OCA plans and performs the review to obtain sufficient, appropriate evidence to provide a reasonable basis for its findings and conclusions based on its objectives; accordingly, the OCA does not express an opinion on the data gathered by the subject matter expert(s).