



**OFFICE OF THE COMMISSION AUDITOR
MIAMI-DADE BOARD OF COUNTY COMMISSIONERS**

**COMMISSION AUDITOR'S
INFORMATIONAL RESEARCH**

**COMMUNITY SAFETY AND SECURITY COMMITTEE
February 11, 2021
12:00 P.M.
Commission Chambers**

Yinka Majekodunmi, CPA
Commission Auditor

Office of the Commission Auditor (OCA)
111 N.W. First Street, Suite 1030
Miami, FL 33128
(305) 375-2524

TABLE OF CONTENTS

DEPARTMENT

INTERNAL SERVICES

3C (202544): Ratifying Emergence Purchase for Laundry Services	3
3E (210115): Additional Expenditure Authority for Electronic Monitoring Offender Services.....	5

**CSSC Meeting:
February 11, 2021
Research Notes**

**Item No. 3C
File No. 202544**

Research: TA / Reviewer: PGE

RESOLUTION AUTHORIZING A DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; RATIFYING AN EMERGENCY PURCHASE FOR THE MIAMI-DADE CORRECTIONS AND REHABILITATION DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$554,000.00 FOR LAUNDRY SERVICES, EMERGENCY CONTRACT NO. E-10022-0/20 FOR A ONE-YEAR AND ELEVEN MONTH TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

Prime Sponsor: None

Requester: Internal Services Department

Committee Action Date: N/A

RESEARCH FINDINGS

OCA's review of the item found no substantive legislative, procedural or administrative noncompliance.

The following was noted:

1. This emergency contract ratification should have come to the Board within 120 days of the emergency being declared or the reason for the delay must be set forth in the ratification item as required by Board resolution. (See the Additional Information section.)

FINANCIAL ANALYSIS

The fiscal impact for this emergency contract ratification is \$554,000 for one year and 11 months. The allocation of approximately \$24,087/month is comparable to the department's historical allocation under the previous contract (\$25,111/month). The forecasted needs for these services can vary due to fluctuations in the inmate population; thus, this is one reason for modifications to the contract allocation being made over time.

The previous contract was awarded and modified as follows:

- January 2014: Contract No. 8443-0/19 *Laundry Services* was established under the Mayor's delegated authority in the amount of \$932,400, for a six-year period, with an expiration of April 30, 2020 for the Department of Corrections and Rehabilitation (MDCR).
- June 19, 2014: Modification of \$31,000 was approved administratively.
- January 27, 2017: Modification of \$217,000 was approved administratively.
- September 6, 2014 and May 2, 2017: The contract was further modified by the Board via [Resolution No. R-806-14](#) by \$122,600 and [R-500-17](#) by \$658,000, bringing the cumulative modification to \$1,961,000 (including \$153,000 for the Juvenile Services Department).

It should be noted that while MDCR had an allocation of \$1,808,000, it only expended \$1,416,659, leaving \$391,341 of spending authority under the previous contract. While the current item does not disclose when exactly the vendor ceased to fulfill its contractual obligations, an emergency was declared by MDCR in June 2019. Therefore, there should have been less than a year of allocation remaining (equating to approximately \$251,110 for a 10-month period).

**CSSC Meeting:
February 11, 2021
Research Notes**

**Item No. 3C
File No. 202544**

Research: TA / Reviewer: PGE

ADDITIONAL INFORMATION

MDCR does not have the capacity to address its laundry requirements and has been contracting externally for the past 14 years. Per the mayoral memo, services under the previous Contract No. 8443-0/19 were impacted by the closing of a vendor's laundry processing plant, necessitating the establishment of an emergency contract on June 5, 2019 to provide for continuity of laundry services. According to the Bid Tracking System (BTS), an emergency contract was originally established in the amount of \$250,000 on April 3, 2019 with Global One Sourcing, LLC, within the Mayor's delegated authority pursuant to [Section 2-8.1 of the Code](#) and [Implementing Order 3-38](#). However, due to Global One Sourcing, LLC not being able to provide the required services, the contract was terminated, and another emergency was declared on June 5, 2019, which awarded the contract to Cy's Linen Services, Inc., in the amount of \$250,000 for a one year period.

According to BTS, there were a total of three vendors awarded under the previous contract: AlSCO, Inc., Cy's Linen Services, Inc., Logical Linen & Laundry Solutions, Inc. It is not clear what the reasons were for their inability to continue performing the required services under the competitive contract that did not expire until April 2020, resulting in the need for an emergency contract to be established in April 2019. In particular, Cy's Linen Services was a vendor under the competitive contract but was then awarded the emergency contract in June 2019.

As the competitive solicitation for the replacement contract in November 2019 failed to result in a recommendation to award to a responsive, responsible bidder (a rejection of all bids item is also on this agenda as [Legistar No. 210016](#)) after a prolonged bid evaluation period (in part, due to the inability to conduct site visits during the peak period of the COVID-19 pandemic), the ratification of the emergency contract award includes an extension of the term by 11 months with an additional \$304,000 allocation. The emergency contract will then be in place until May4, 2021 to allow a competitive solicitation to be established. Per [Resolution No. R-454-13](#), the ratification of this emergency contract should have been brought to the Board within 120 days of such emergency; in the event that the Mayor is unable to bring the ratification to the Board within the time frame, the Mayor shall explain in writing the reason for the delay in bringing the ratification item to the Board. Thus, since the emergency contract modification occurred in June 2020, the ratification should have been considered by the Board no later than October 2020.

No Small Business Enterprise (SBE) measures were set for this contract due to it being an emergency. The previous contract included a SBE bid preference. According to the Business Management Workforce System (BMWS), there is currently no certified SBE firm associated with the required NIGP Commodity Code 95405 *Laundry and Linen Service*.

**CSSC Meeting:
February 11, 2021
Research Notes**

**Item No. 3E
File No. 210115**

Research: JNF / Reviewer: PGE

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY FOR THE ACCESSED, COMPETITIVELY AWARDED STATE OF WASHINGTON CONTRACT NO. 00212-2 WITH SENTINEL OFFENDER SERVICES, LLC FOR THE MIAMI-DADE CORRECTIONS AND REHABILITATION DEPARTMENT IN THE AMOUNT OF \$1,318,000.00 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$10,109,666.00 FOR THE PURCHASE OF ELECTRONIC MONITORING OFFENDER SERVICES; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY RENEWALS, EXTENSIONS OR CANCELLATION, PURSUANT TO SECTION 2-8-1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

Prime Sponsor: None
Requester: Internal Services Department
Committee Action Date: N/A

RESEARCH FINDINGS

OCA's review of the item found no substantive legislative, procedural or administrative noncompliance.

The following was noted:

1. Resolution No. [R-718-17](#) directs the Administration to commence planning for repurchase no later than 18 months prior to the expiration of contracts and prequalification pools for purchases of goods and services. The contract was slated to expire on December 31, 2016 before being extended via subsequent contract amendments by the State of Washington to December 31, 2021. From a review of the Bid Tracking System, it is unknown what market research has been conducted regarding this contract, if the contract is producing cost savings relative to other potential contracts, and what repurchase plans exist, including the status of such repurchase activity. (See the Additional Information section.)

FINANCIAL ANALYSIS

The cumulative value of this accessed contract is \$8,791,666, reflecting one 12-month proration approved on October 8, 2020 in the amount of \$1,122,333. With approval of the present request, the contract will have a modified cumulative allocation of \$10,109,666.

There are two user departments under this contract—Corrections and Rehabilitation and Juvenile Services. The Department of Corrections and Rehabilitation has exhausted its allocation of \$2,214,666 with 11 months remaining before contract expiration. The Department of Juvenile Services has \$28,000 remaining for the duration of the contract.

ADDITIONAL INFORMATION

This State of Washington contract, initially accessed in March 2014 via Resolution No. [R-212-14](#) for a term of 34 months, is for the purchase of electronic monitoring technologies to track offenders on monitored release. The awarded vendor, [Sentinel Offender Services, LLC](#), a nonlocal vendor without a local address, offers location monitoring, home monitoring, remote alcohol monitoring, radio frequency monitoring, and passive/active GPS tracking integrated into its offender management platform to facilitate the [Miami-Dade County Corrections Monitored Release Program's](#) monitoring of both pre-trial and sentenced offenders on house arrest as well as the electronic monitoring needs of the Juvenile Services Department. The 51% increase in offenders monitored daily (December 2020 compared to March 2020) necessitates this request for additional expenditure authority.

**CSSC Meeting:
February 11, 2021
Research Notes**

**Item No. 3E
File No. 210115**

Research: JNF / Reviewer: PGE

The allocation approved by the Board when this contract was initially accessed in 2014 was \$3,180,000 for a 34-month term. The State of Washington has executed four amendments, extending the contract with Sentinel Offender Services through December 31, 2021. The County's access of the contract has been extended in parallel under delegated authority, exercising a prorated allocation per year of up to \$1,122,353. Given that the allocation presently needed is greater than the amount permitted for a proration, the request is before the Board for approval.

The four contract amendments stipulated the following:

- First amendment, dated January 15, 2016, extended contract an additional three years effective January 1, 2017 through December 31, 2019.
- Second amendment, dated February 16, 2016, added a hybrid product, Back Trak, to Category 3 Tracking, Multi-Piece Electronic Monitoring.
- Third amendment, dated January 2, 2020, extended the contract with the vendor for an additional 12 months effective January 1, 2020 through December 31, 2020.
- Fourth amendment, dated April 6, 2020, extended the contract with the vendor for an additional 12 months effective January 1, 2021 through December 31, 2021 or until a new contract is in place.

CONTRIBUTORS

Phillip G. Edwards, Esq., Research Manager
Tracie Auguste, M.P.A., Research Analyst
Jacqueline N. Fernandez, J.D., Research Analyst

The Office of the Commission Auditor, Miami-Dade Board of County Commissioners

The Office of the Commission Auditor (OCA) was established in September 2002 by Ordinance 03-2 to provide support and professional analysis of the policy, service, budgetary and operational issues before the Miami-Dade Board of County Commissioners. The Commission Auditor's duties include reporting to the Board of County Commissioners on the fiscal operations of County departments, as well as whether the fiscal and legislative policy directions of the Commission are being efficiently and effectively implemented

These research notes, prepared in collaboration with the Miami Dade County departments as subject matter experts, is substantially less detailed in scope than an audit in accordance with the Generally Accepted Auditing Standards (GAAS). The OCA plans and performs the review to obtain sufficient, appropriate evidence to provide a reasonable basis for its findings and conclusions based on its objectives; accordingly, the OCA does not express an opinion on the data gathered by the subject matter expert(s).