



**OFFICE OF THE COMMISSION AUDITOR
MIAMI-DADE BOARD OF COUNTY COMMISSIONERS**

**COMMISSION AUDITOR'S
INFORMATIONAL RESEARCH**

COMMUNITY SAFETY AND SECURITY COMMITTEE

April 15, 2021

6:00 P.M.

Commission Chambers

Yinka Majekodunmi, CPA
Commission Auditor

Office of the Commission Auditor (OCA)
111 N.W. First Street, Suite 1030
Miami, FL 33128
(305) 375-2524

TABLE OF CONTENTS

DEPARTMENTAL ITEMS

INTERNAL SERVICES

3B (210582): Additional Expenditure Authority for Medicaid Managed Care Consulting Services.....	3
3C (210596): Additional Expenditure Authority for Purchase of Rental Trailers, Trucks, and Vans.....	5

**CSSC Meeting:
April 15, 2021
Research Notes**

**Item No. 3B
File No. 210582**

Research: MF / Reviewer: PGE

RESOLUTION RETROACTIVELY AUTHORIZING A DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY FOR CONTRACT NO. BW 10006-0/21 IN AN AMOUNT UP TO \$276,780.00 FOR THE PURCHASE OF MEDICAID MANAGED CARE CONSULTING SERVICES FOR THE MIAMI-DADE FIRE RESCUE DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION OR EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

Prime Sponsor: None
Requester: Internal Services Department
Committee Action Date: N/A

RESEARCH FINDINGS

OCA's review of item yielded the following findings:

1. According to the mayoral memo, the Fire Department did not have adequate time to competitively bid for additional consulting services while simultaneously submitting a federally required application prior to the department's deadline for the Center for Medicare and Medicaid Services program. No reason was given for said delay. Thus, the item does not comply with Resolution No. [R-718-17](#), which requires that commencing planning for re-procurement be conducted no later than 18 months prior to the expiration of contracts.
2. The item does not comply with Resolution No. [R-515-19](#), which requires that approval for award of successor contracts or extensions occur 60 days prior to contract expiration. The existing contract under this item is set to expire May 31, 2021; the item is slated to go before the BCC on May 4, 2021.

FINANCIAL ANALYSIS

According to e-Procurement, additional monies are needed to cover the cost incurred for the ET3 services, FY 2016 audit support, and FY 19 and FY 20 Public Emergency Medical Transportation cost reports in the amount of \$276,780.

The table below shows the current contract's initial allocation amount, released amount, and balance as of the date of this review via the Bid Tracking System (BTS) on April 10, 2021; in addition, the table depicts the contract's value and percentage increase from the initial designated purchase amount to the current additional expenditure request pertaining to this item.

**CSSC Meeting:
April 15, 2021
Research Notes**

**Item No. 3B
File No. 210582**

Research: MF / Reviewer: PGE

**CONTRACT NO. BW 10006-0/21
Vendor: Public Consulting Group**

Initial Allocation Amount	Released Amount	Balance
\$300,000	\$240,000	\$60,000

Additional Expenditure Request under this Item: \$276,780

Total Contract Value with Additional Expenditure Request: \$576,780

The additional contract expenditure of \$276,780 signifies an increase of 92% in the contract's value.



**CSSC Meeting:
April 15, 2021
Research Notes**

**Item No. 3C
File No. 210596**

Research: JNF / Reviewer: PGE

RESOLUTION APPROVING ADDITIONAL EXPENDITURE AUTHORITY UP TO \$1,372,800.00 FOR A TOTAL MODIFIED PREQUALIFICATION POOL AMOUNT OF \$3,386,800.00 FOR PREQUALIFICATION POOL NO. RTQ-00674 FOR PURCHASE OF RENTAL TRAILERS, TRUCKS AND VANS FOR THE MIAMI-DADE CORRECTIONS AND REHABILITATION AND ELECTIONS DEPARTMENTS

Prime Sponsor: None
Requester: Internal Services
Committee Action Date: N/A

RESEARCH FINDINGS

OCA's review of the item found no substantive legislative, procedural or administrative noncompliance. See the Additional Information section for historical and other background information on the item.

FINANCIAL ANALYSIS

The current cumulative value of *Prequalification Pool No. RTQ-00674* is \$2,014,000, reflecting a \$100,000 modification approved on December 5, 2018. With approval of the present request for additional expenditure authority in the amount of \$1,372,800, an increase of 68%, the pool will have a modified cumulative allocation of \$3,386,800.

There are eight user departments under this pool. The two departments requesting additional expenditure authority are Corrections and Rehabilitation (\$172,800) and Elections (\$1,200,000). Corrections and Rehabilitation has nearly exhausted its \$94,000 allocation and the Department of Elections has utilized \$1,042,565 of its original \$1,374,000 allocation, leaving \$331,435 remaining two years and 10 months into the 10-year contract.

ADDITIONAL INFORMATION

This pool replaced *Prequalification Pool No. 5800-5/17* with approval of Resolution No. [R-391-18](#) on May 1, 2018. The previous pool was valued at \$7,202,000 for a ten-year, six-month term and expired on June 30, 2018. The item before the Board in 2018 stated that the allocation for the replacement pool was significantly lower than the former pool's allocation due to prior usage and forecasted demand. However, two user departments—Corrections and Rehabilitation and the Police Department—have nearly exhausted their allocations two years and 10 months into the 10-year contract. The Police Department is not requesting additional expenditure authority at this time.

The Elections Department primarily utilizes the rental services of this pool during municipal, county, gubernatorial, primary, and presidential election cycles. The Department of Corrections and Rehabilitation will be using the additional allocation to supplement its fleet while the department is pivoting toward its long-term vehicle procurement plan. The other user departments (Animal Services, Fire Rescue, Medical Examiner, Police, Solid Waste Management, and Transportation and Public Works) utilize the pool to transport constituents, personnel, and equipment during unforeseen emergencies.

CONTRIBUTORS

Phillip G. Edwards, Esq., Research Manager
Jacqueline N. Fernandez, J.D., Research Analyst
Mireidy Fernandez, Ph.D., Research Analyst

The Office of the Commission Auditor, Miami-Dade Board of County Commissioners

The Office of the Commission Auditor (OCA) was established in September 2002 by Ordinance 03-2 to provide support and professional analysis of the policy, service, budgetary and operational issues before the Miami-Dade Board of County Commissioners. The Commission Auditor's duties include reporting to the Board of County Commissioners on the fiscal operations of County departments, as well as whether the fiscal and legislative policy directions of the Commission are being efficiently and effectively implemented

These research notes, prepared in collaboration with the Miami Dade County departments as subject matter experts, is substantially less detailed in scope than an audit in accordance with the Generally Accepted Auditing Standards (GAAS). The OCA plans and performs the review to obtain sufficient, appropriate evidence to provide a reasonable basis for its findings and conclusions based on its objectives; accordingly, the OCA does not express an opinion on the data gathered by the subject matter expert(s).