



**OFFICE OF THE COMMISSION AUDITOR
MIAMI-DADE BOARD OF COUNTY COMMISSIONERS**

**COMMISSION AUDITOR'S
INFORMATIONAL RESEARCH**

BOARD OF COUNTY COMMISSIONERS MEETING

July 20, 2021

9:30 A.M.

Commission Chambers

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Commission Auditor

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Research Notes**

**Item No. 5B
File No. 211716**

Research: CB / Reviewer: PGE

RESOLUTION CODESIGNATING THAT PORTION OF SW 103RD AVENUE FROM SW 132ND STREET TO SW 134TH STREET AS “CAPTAIN GUSTAVO ‘GUS’ DUARTE WAY”

Co-Prime Sponsors: Chairman Jose “Pepe” Diaz, District 12 and Commissioner Danielle Cohen Higgins, District 8
Requester: None
Committee Action Date: N/A

RESEARCH FINDINGS

OCA completed the required background research on “Captain Gustavo ‘Gus’ Duarte” and noted a Civil Judgement filed on February 5, 2020 in the amount of \$19,418 owed to American Express National Bank. From a search of publicly available data, no information evidencing a satisfaction of that debt was found. Pursuant to Ordinance No. 18-79, OCA determined that there is no prior Board of County Commissioners (BCC) codesignation for “Captain Gustavo ‘Gus’ Duarte.” Pursuant to Ordinance No. 19-11, OCA verified that “Captain Gustavo ‘Gus’ Duarte” is deceased. In accordance with the cited ordinances, OCA is providing this report as a Supplement to BCC Agenda File Item No. 211716.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

Bulleted below is the relevant legislation relating to the background research process:

- [Ordinance No. 13-29](#), adopted on April 2, 2013, requires OCA to conduct background research on any person, organization, place or thing that is the subject of a naming, renaming or codesignation item or an item approving the codesignation of state or municipal roads and prepare a report detailing the findings of said research prior to the Commission meeting during which the item is scheduled to be considered.
- [Ordinance No. 18-79](#), adopted on July 24, 2018, relates to any item codesignating any Miami-Dade County road, facility, or property, or approving any state or municipal road codesignation, and requires that OCA prepare a report detailing: (1) whether the subject road, facility, or property has been the subject of any prior codesignation and, if so, the location or the end points of each; and (2) whether there are any other roads, facilities, or properties located in Miami-Dade County that already bear the same name as the proposed new codesignation and, if so, the location or end points of each.
- [Ordinance No. 19-11](#), adopted on February 5, 2019, relates to codesignation items, requiring OCA’s report to indicate whether the person to be honored is living or deceased.

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Research Notes**

**Item No. 8F1
File No. 210973**

Research: JNF / Reviewer: PGE

RESOLUTION APPROVING AWARD OF CONTRACT NO. RFP-01154 TO GALLS, LLC FOR THE PURCHASE OF QUARTERMASTER SERVICES FOR THE MIAMI-DADE FIRE RESCUE AND MIAMI-DADE POLICE DEPARTMENT IN A TOTAL AMOUNT NOT TO EXCEED \$46,750,000.00 OVER THE INITIAL FIVE-YEAR TERM AND TWO, THREE-YEAR OPTION TO RENEW TERMS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE SAME FOR AND ON BEHALF OF MIAMI-DADE COUNTY AND TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION, RENEWAL AND EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

Prime Sponsor: N/A

Requester: Internal Services (ISD)

Committee Action Date: 5/13/21 - Community Safety and Security Committee; Deferred at 6/2/21 and 7/8/21 BCC meetings

RESEARCH FINDINGS

OCA's review of the item found no substantive legislative, procedural, or administrative noncompliance. See the Additional Information section for historical and other background information on the item.

FINANCIAL ANALYSIS

Contract No. RFP-01154, of which this item approves award, is for a total amount of up to \$46,750,000, inclusive of \$21,250,000 for the initial five-year term (\$15,000,000 for MDPD and \$6,250,000 for MDFR), and \$12,750,000 for each of two, three-year option terms. Credits in the amount of \$380,199 for MDFR and \$1,799,532 for MDPD will be issued for existing on-hand inventory.

On May 19, 2021, OCA requested the following fiscal and budgetary information from ISD:

Has the expenditure or revenue (as applicable) been budgeted for?					
If yes:			If no:	If applicable:	
Provide the budget line item where this expenditure or revenue can be identified. Include the Budget Book Page number, if applicable.	Provide the funding or revenue source(s).	Provide the Financial index or account code.	Explain why this expenditure or revenue was not budgeted for, including how the expenditure will be addressed, or what the revenue will be utilized for.	Provide the actual expenditures/revenues in FY19-20.	Provide the projected expenditures/revenues in FY20-21.
MDPD: page 102 (Narrative - Financial Summary)	MDPD: General Fund	PD03090100 - 5493100000, 5493110000, 5496500000 (numerous line items)	N/A	\$1,169,938.00	\$2,070,000.00
MDFR: No reference in adopted book	MDFR: Fire District/General Fund/Proprietary	FRELOG012009 49310 & 49650	N/A	\$957,372 - Amount includes uniform items only	\$1,000,000

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Research: JNF / Reviewer: PGE

ADDITIONAL INFORMATION

On May 25, 2021, OCA requested for ISD to specify which contracts will no longer be utilized and provide forecasted utilization by MDPD and MDFR for those contracts, if this award of *Contract No. RFP-01154* is approved by the Board. The department's response is pending as of the date of publication of this note.

The vendor being recommended for award for this contract for comprehensive provision of uniforms and accessories for MDPD and MDFR (Galls, LLC) has a total of two Occupational Safety and Health Administration (OSHA) [violations](#) from June 17, 2014, both deemed serious, resulting in \$6,800 in cumulative penalties.

The Broward Sheriff's Office has contracted with Galls, LLC for uniform services since August 17, 2015 via *Contract No. 14036AG*, with the last of five automatic renewals expiring on August 16, 2023. The City of Delray Beach has also utilized this contract since 2018, and the City of Fort Lauderdale began accessing the contract in 2020.

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Research Notes**

Item No. 8F2
File No. 211655

Researcher: VW Reviewer: PGE

RESOLUTION REJECTING ALL PROPOSALS RECEIVED IN RESPONSE TO REQUEST FOR PROPOSAL NO. RFP-01501 FOR THE PURCHASE OF BATTERY-ELECTRIC ARTICULATED BUSES AND CHARGING SYSTEM FOR THE DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS

Prime Sponsor: None

Requester: Internal Services (ISD)

Committee Action Date: N/A (This item was waived out of the 7/13/21 Transportation, Mobility and Planning Committee due to cancellation of the meeting.)

RESEARCH FINDINGS

OCA's review of the item found no substantive legislative, procedural or administrative noncompliance. See the Additional Information section for historical and other background information on the item.

FINANCIAL ANALYSIS

There is no fiscal impact to the County with the rejection of all bids. The advertised value of the contract per BTS is \$162,555,000. Had the contract been awarded to the lowest bidder (per the BTS tally sheet), BYD, then the contract value would have been \$153,887,098.

The table below compares the cumulative allocation, funding source, and bus cost for this RFP, whose rejection is currently under consideration, to a related electric bus procurement awarded to Proterra which was approved by the Board on October 3, 2019 pursuant to Resolution No. [R-1014-19](#).

Contract Name	Cumulative Cost	Funding Source	Vendor	Number of Buses	Cost per Bus
RFP-00456	\$72,176,322	FTA/PTP Surtax Funds	Proterra	75 40-foot buses	\$898,000
RFP-01501	\$153,887,098 (BYD) \$181,071,156 (New Flyer)	PTP Surtax Funds	BYD and New Flyer	100 60-foot buses	\$1,455,048 (BYD) 1,648,475 (New Flyer)

Source: Bid Tracking System (BTS)

ADDITIONAL INFORMATION

An award for the purchase of up to 75, 40-foot battery-electric buses (BEBs) and the installation of associated depot chargers at a total cost not to exceed \$72,176,322 was approved by the BCC on October 3, 2019, through Resolution No. [R-1041-19](#). The contract award to Proterra, Inc. for a five-year term included the installation of depot chargers at DTPW's three maintenance garages. The cost of the construction and installation of the charging systems at three County maintenance facilities was \$4,089,715, supporting the County's initial electric fleet consisting of 33 BEBs at a unit price of \$898,000 per bus. The three charging stations were forecasted to each provide simultaneous electric charging to a minimum of 11 BEBs, yielding an operating range, at full charge, of at least 175 miles. Proterra, a third-party, and Florida Power and Light (FPL) agreed to work with DTPW to design and build the necessary charging grid. At the time of the

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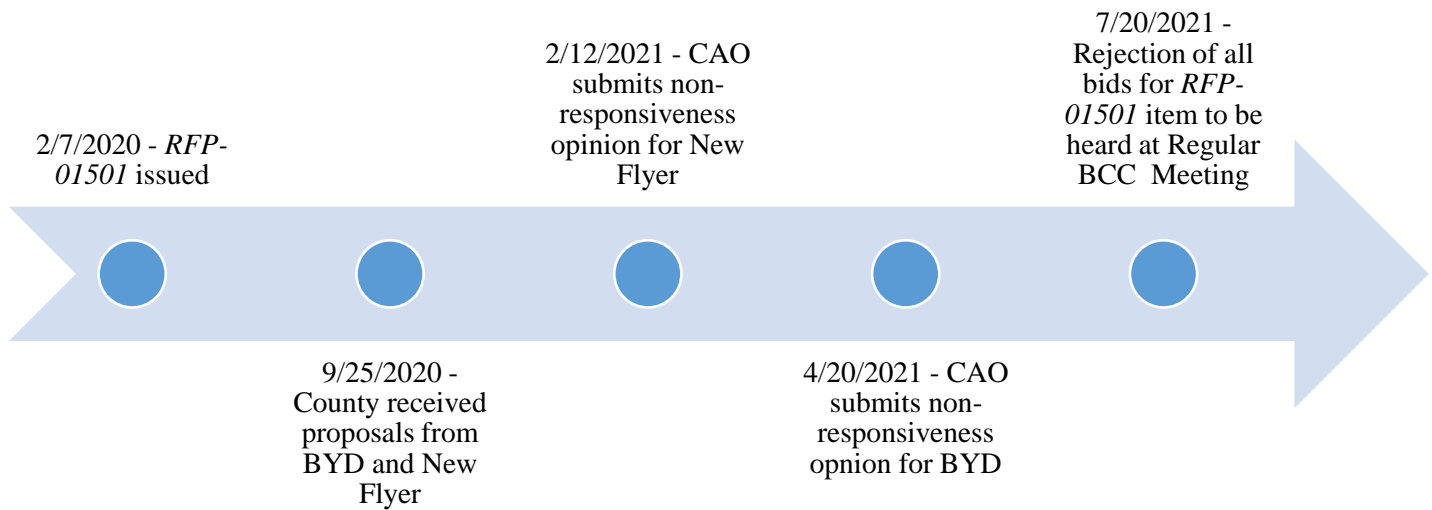
**Item No. 8F2
File No. 211655**

Researcher: VW Reviewer: PGE

contract award, the electrical infrastructure for the bus fleet was expected to take between two and two-and-a-half years to complete.

The Request for Proposals *RFP-01501, Battery-Electric Articulated Buses and Charging System*, which is the subject of this item was to be used to procure 100 additional BEBs with an advertised value of \$162,555,000. *RFP-01501* was issued on February 7, 2020 and two vendors, BYD and New Flyer, responded to the solicitation on September 25, 2020. However, both vendors were found to be non-responsive by the County Attorney's Office (CAO). The CAO found New Flyer non-responsive on February 12, 2021, for failure to sign the Small Business Development (SBD) Certificate of Assurance (COA) to meet all approved SBE goals and set asides. The CAO found BYD non-responsive on April 20, 2021 for BYD's failure to comply with the RFP's delivery and construction schedule which would require all buses and charging systems to be fully operational and final construction accepted by no later than February 28, 2022, 14 months after the given Notice to Proceed of a date no later than January 1, 2021.

Below is a timeline of *RFP-01501*'s procurement history:



According to the Project Timeline documentation retrieved from BTS, the original proposal due date was changed from April 24, 2020, to September 25, 2020, due to extensive changes made by DTPW and additional requests made by the proposers. Consequently, the date for the CAO to begin reviewing proposals for responsiveness was pushed back from April 27, 2020, to September 28, 2020.

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Research Notes**

**Item No. 10A7 and 10A7 Substitute
File Nos. 211173 and 211772 Substitute**

**Research: MF / Reviewer: PGE
Financial: JL / Reviewer: PC & ES**

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXPEND LOCAL OPTION ONE PERCENT FOOD AND BEVERAGE TAX FUNDS IN AN AMOUNT UP TO \$8,907,431.78; EXPEND ADDITIONAL FUNDS SHOULD THEY BECOME AVAILABLE; ENTER INTO RENEWAL GRANT AGREEMENTS; AND TO EXERCISE AMENDMENT PROVISIONS PROVIDED SUCH AMENDMENT DOES NOT DEVIATE FROM THE PURPOSES SET FORTH HEREIN, AND TO EXERCISE RENEWAL, TERMINATION, CANCELLATION AND MODIFICATION CLAUSES CONTAINED IN ANY AGREEMENT ENTERED INTO PURSUANT TO THIS RESOLUTION [PERTAINING ORIGINAL FILE LEGISTAR NO. 211173]

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXPEND LOCAL OPTION ONE PERCENT FOOD AND BEVERAGE TAX FUNDS IN AN AMOUNT UP TO \$8,907,431.78 >>\$9,783,743.13<<; EXPEND ADDITIONAL FUNDS SHOULD THEY BECOME AVAILABLE; ENTER INTO RENEWAL GRANT AGREEMENTS; AND TO EXERCISE AMENDMENT PROVISIONS PROVIDED SUCH AMENDMENT DOES NOT DEVIATE FROM THE PURPOSES SET FORTH HEREIN, AND TO EXERCISE RENEWAL, TERMINATION, CANCELLATION AND MODIFICATION CLAUSES CONTAINED IN ANY AGREEMENT ENTERED INTO PURSUANT TO THIS RESOLUTION [PERTAINING LEGISTAR NO. 211772]

Sponsor: Public Housing and Community Services Committee (PHCSC)

Requester: Miami-Dade Homeless Trust

Committee Action Date: 7/15/21 - Public Housing and Community Services (canceled) and item waived to the 7/20/21 BCC meeting per [Ordinance No. 20-38](#); 6/10/21 – PHCSC (deferred)

RESEARCH FINDINGS

OCA's review of the item yielded no significant findings.

FINANCIAL ANALYSIS

OCA used the County's financial system of record to review the Local Option One Percent Food and Beverage Revenue that funds the various Home Trust Programs under this item.¹ The review was limited to the last five Fiscal Years (FYs) and found for FYs 2016-17, 2017-18, and 2018-19 a steady increase in revenues and for FY 2019-20 a decrease in revenue. Table 1 details the findings.

¹Miami-Dade County Finance Department System, Hotel and Restaurant Taxes, [Hotel and Restaurant Taxes \(miamidade.gov\)](https://www.miamidade.gov)

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**Item No. 10A7 and 10A7 Substitute
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**Research: MF / Reviewer: PGE
Financial: JL / Reviewer: PC & ES**

Table 1*

1% FOOD AND BEVERAGE REVENUES						
Tax - Generated Period	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Actual	% change over prior year
September	\$ 2,034,043	\$ 1,812,916	\$ 2,158,743	\$ 2,352,433	\$ 1,483,124	-36.95%
October	\$ 1,824,548	\$ 2,031,448	\$ 2,186,273	\$ 2,221,703	\$ 1,745,279	-21.44%
November	\$ 2,067,409	\$ 2,202,226	\$ 2,244,458	\$ 2,419,747	\$ 1,923,938	-20.49%
December	\$ 2,319,345	\$ 2,506,826	\$ 2,794,139	\$ 3,076,642	\$ 1,863,573	-39.43%
January	\$ 2,137,368	\$ 2,386,374	\$ 2,439,857	\$ 2,462,893	\$ 2,602,378	5.66%
February	\$ 2,106,437	\$ 2,384,913	\$ 2,583,928	\$ 2,336,402	\$ 2,340,501	0.18%
March	\$ 2,357,025	\$ 2,442,603	\$ 2,801,581	\$ 1,216,791	\$ 2,646,172	117.47%
April	\$ 2,287,074	\$ 2,648,301	\$ 2,570,125	\$ 953,436	\$ 2,903,331	204.51%
May	\$ 2,187,669	\$ 2,252,513	\$ 2,411,752	\$ 963,018	\$ 3,115,558	223.52%
June	\$ 2,128,225	\$ 2,218,645	\$ 2,443,018	\$ 1,365,560		
July	\$ 2,191,779	\$ 2,427,253	\$ 2,379,848	\$ 1,158,351		
August	\$ 1,860,924	\$ 2,290,351	\$ 2,341,480	\$ 1,234,110		
Total	\$ 25,501,846	\$ 27,604,369	\$ 29,355,203	\$ 21,761,086	\$ 20,623,855	

If the Trust collects funds from the Food and Beverage Tax at the same rate as in June 2021 for the remaining three months of the FY, it appears that the agency could be closer to its target of \$29.3 million for FY 2020-21.² *Note that, according to information relayed by the Homeless Trust, reductions to the Food and Beverage Tax have led to some services not being fully restored for FY 2021-22. As such, the agency is predicting an increase in homelessness as the CDC eviction moratorium expires on July 31, 2021.

ADDITIONAL INFORMATION

Scope of Services

This item requests an extension for existing contracted providers for one year; the current contracts expire September 30, 2021. Services include outreach, emergency shelter, permanent housing, homeless prevention, and homeless support services (i.e., indoor meal programming). The Trust intends to issue a new competitive solicitation during FY 2021-22. The resulting new term aligns with the start of FY 2022-23.

The Trust shared with OCA that a total of 17,811 unduplicated persons have been served under these agreements since 10/1/2018. Under the service delivery model, the same individual/family can participate in multiple programs with the goal of getting all clients permanently housed. Some permanent housing programs have a higher level of service depending on the severity of needs. The proposed item depicts specialized outreach contact(s) to a minimum of 600 persons, identification assessments for 600 persons, 584 emergency shelter beds, permanent housing and/or support services for more than 308 households, 1,500 indoor meals per month, and homeless prevention assistance for 105 households. Table 2 below shows the total participant population served during the last five year per organization. Note that the numbers reflect repeat participants across various programs. A grand total of 41,485 persons were served among all the listed organizations.³ OCA inquired how the Homeless Trust measures

²FY 2020-21 Adopted Budget Vol. 1, page 354, [Adopted Budget and 5-Year Financial Outlook](#)

³Email correspondence from Miami-Dade Homeless Trust received July 19, 2021.

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**Research: MF / Reviewer: PGE
Financial: JL / Reviewer: PC & ES**

performance per program type across the contracted organizations; it is unclear how success is measured (i.e., methodology utilized) across all organizations. It is also unclear regarding the correlation between participant numbers and the allocated funding.

Table 2

NUMBER OF PERSONS SERVED						
Organization Name	2016	2017	2018	2019	2020	Total
Advocate Program Veterans Supportive Services	-	34	55	67	75	231
Camillus House Bethesda	44	49	42	50	48	233
Camillus House Emergency Shelter Program	341	343	347	290	286	1,607
Camillus House Homeless Prevention	412	465	445	866	436	2,624
Camillus House Lazarus	292	238	334	251	171	1,286
Camillus House St. John's	-	-	-	-	25	25
Camillus House Verde Gardens Permanent Supportive Housing	166	155	184	179	174	858
Camillus House Veterans Supportive Services	-	25	37	43	56	161
Chapman Partnership Care RRH	-	-	26	924	648	1,598
Chapman Partnership Hotel/Motel Case Management	1,430	1,074	1,006	841	592	4,943
Citrus Health Kolapi II	43	53	51	53	47	247
City of Miami - Street Outreach/HMIS Support/ID Assistance	3,026	3,102	3,345	3,020	2,359	14,852
City of Miami Beach - HMIS Support/ID Assistance	858	599	673	659	640	3,429
City of Miami Discharge Planning	458	473	195	80	36	1,242
Miami Rescue Mission Hands Up	314	257	210	265	235	1,281
Salvation Army Emergency Housing	743	526	326	256	259	2,110
Sundari Foundation Lotus Emergency House ALL	593	723	940	1,192	1,310	4,758
Total	8,720	8,116	8,216	9,036	7,397	41,485

Encampment Concerns

At its June 10, 2021 meeting, the members of the PHCSC voiced concerns pertaining to homeless encampments surrounding the organizations. In terms of ensuring that organizations maintain their facilities and right of ways around them in a satisfactory manner, the Trust has engaged the County Attorney's Office to develop contractual language to that end. Moreover, to further address the encampment issue, the Trust has added three new specialized outreach teams using CARES Act Emergency Solutions Grant Funding. These teams complement existing specialized outreach teams focused on serving the severely mentally ill.

OCA asked the Homeless Trust to explain the interplay between service providers, police, and code compliance in response to encampments but did not receive a detailed clarification. The Trust informed OCA that it regularly engages with police, parks, code compliance, constituents, and government and community leaders to respond to concerns about persons experiencing homelessness and offer a menu of options to individuals without criminalizing homelessness. The Trust states that it has also supported projects and grant opportunities spearheaded by police to assist homeless persons who are among the hardest to serve.

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Research Notes**

**Item No. 11A10
File No. 211751**

Research: MF / JF Reviewer: PGE

RESOLUTION AMENDING RESOLUTION NO. R-332-20 RELATING TO FINANCIAL RELIEF PLANS AT THE AIRPORTS DUE TO THE EFFECTS OF CORONAVIRUS DISEASE 2019 (COVID-19); EXTENDING THE TERM OF RELIEF FOR CERTAIN BUSINESS PARTNERS AT MIAMI INTERNATIONAL AIRPORT ON A MONTH-TO-MONTH BASIS FROM AUGUST 1, 2021 TO NO LATER THAN SEPTEMBER 30, 2021 FOR A TOTAL AMOUNT OF \$14,998,328.00, SUBJECT TO TERMINATION UPON A FINDING OF A CHANGE IN CIRCUMSTANCES; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE AMENDMENTS TO AGREEMENTS WITH CERTAIN AIRPORT BUSINESS PARTNERS AND TO EXECUTE ANY SUBSEQUENT AGREEMENTS NECESSARY TO EFFECTUATE THE EXTENSION OF THE FINANCIAL RELIEF PLAN AND EXERCISE ALL PROVISIONS CONTAINED THEREIN, INCLUDING TERMINATION, PROVIDED THAT ANY RELIEF EXTENDED SHALL BE SUBJECT TO APPROVAL BY THE FEDERAL AVIATION ADMINISTRATION AND COMPLIANCE WITH THE AIRPORT AMENDED AND RESTATED TRUST AGREEMENT AND BOND COVENANTS [SEE ORIGINAL ITEM UNDER FILE NO. 211663]

Prime Sponsor: Commissioner Keon Hardemon, District 3

Requester: None

Committee Action Date: 7/13/21 – Airports and Economic Development (Waived to the 7/20/21 BCC Meeting)

RESEARCH FINDINGS

OCA conducted a benchmark analysis of the top 10 international airports across the United States – including Miami International Airport (MIA) based on the highest annual passenger volume – to quantify various metrics pertaining to concessionaires and the federal assistance received under the Coronavirus Aid, Relief and Economic Security (CARES) Act, the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSA), and the American Rescue Plan Act (ARPA). Of the 10 airports surveyed, eight responded to OCA's inquiry. As of publication of this research, responses are pending from Atlanta and Los Angeles.

Table 1 attached depicts the results of the benchmarking analysis regarding the following data points obtained from the surveyed international airports: 1) airports' passenger volume in calendar year 2019; 2) current total number of concessionaires; 3) current total number of concessionaires obtaining rent relief or contract extensions; 4) total rent relief provided to concessionaires and source of relief; and 5) whether the concessionaires received contract extensions.

In addition to MIA, of the eight international airports that responded and are depicted in Table 1, seven have thus far provided federal aid assistance via one of the aforementioned programs (CARES, CRRSA and ARPA). Additionally, MDAD officials informed OCA that MAG waivers had indeed been granted as a form of relief, but no federal allocations have been distributed to MIA concessionaires as of yet – pending a certification review of the vendors (as notated in Table 1).

Officials with Seattle-Tacoma International Airport indicated staff is reviewing certification documents provided by tenants prior to a determination of the allocation of funds – so no money has been distributed.

ADDITIONAL INFORMATION

OCA consulted the [Federal Aviation Administration](#) (FAA) website to assess the actual cumulative allocation amounts from the federal government to airports nationally. Table 2 below reflects the top 10 U.S. Airports – as well as MIA which ranks at No. 15 – for domestic and international passengers, as depicted in the trade publication [Forecast](#)

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Research: MF / JF Reviewer: PGE

[International's Aerospace Portal](#). The Table 2 figures reflect the amount of funding provided by the FAA's CARES Act, signed into law on March 27, 2020, and the ARPA Act, signed into law on March 11, 2021. CARES provided \$10 billion in funding, while ARPA provided for \$8 billion in relief. Additionally, the CRRSA was signed into law December 27, 2020, and provided for \$900 billion in federal aid, of which \$14 billion was earmarked for the transit industry.¹ Under the CRRSA, the FAA established the Coronavirus Response Grant Program as an avenue to afford grants to all airports in the United States, including commercial and reliever airports. The grant's provisions allow for the following:²

- Primary commercial service airports (considered those with more than 10,000 annual passenger boardings) will share \$1.75 billion based on the number of annual boardings.
- Primary commercial service airports will share an additional \$200 million based on the number of annual boardings; the funds will subsequently be available for these airports to provide relief from rent and minimum annual guarantees to on-airport car rental, on-airport parking, and in-terminal airport concessions.
- Non-primary commercial service and general aviation airports will share \$45 million based on their airport categories – National, Regional, Local, and Basic.

The allocation totals listed in Table 2 below reflect data obtained from the [FAA database](#), specifically regarding apportionments from the CARES Act and the American Rescue Plan as of June 30, 2021.

Table 2

Ranking by Departing Passenger Volume³	Airport Name & Location	CARES Act Funding Allocation⁴	ARPA⁵	Estimated FAA Allocation Total⁶
15	Miami International Airport (Miami, FL)	\$206,949,557	\$24,451,031	\$231,400,588
1	Hartsfield-Jackson Atlanta International (Atlanta, GA)	\$338,535,265	\$56,535,795	\$395,071,060

¹Federal Transit Administration, Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) of 2021. <https://www.transit.dot.gov/funding/grants/coronavirus-response-and-relief-supplemental-appropriations-act-2021>

²Federal Aviation Administration, Airport Coronavirus Response Grant Program, <https://www.faa.gov/airports/crrsaa/>

³Top 100 U.S. Airports in 2019, Forecast International's Aerospace Portal, [Top-100 U.S. Airports in 2019 | By Passengers and Air Cargo \(fi-aeroweb.com\)](#)

⁴Federal Aviation Administration, CARES Funding by Monetary Amount, [Map of CARES Funding \(faa.gov\)](#)

⁵Federal Aviation Administration, Airport Rescue Grants Allocation, Updated June 16, 2021 https://www.faa.gov/airports/airport_rescue_grants/media/20210622_ARP_Allocations.pdf

⁶Estimated totals are based on information listed on the FAA's databases as notated in SUPRA notes 3 and 4.

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Research: MF / JF Reviewer: PGE

2	Los Angeles International (Los Angeles, CA)	\$323,636,269	\$45,969,104	\$369,605,373
3	Chicago O'Hare International (Chicago, IL)	\$294,441,928	\$43,901,223	\$338,343,151
4	Dallas-Fort Worth International Airport (Dallas/Fort Worth, TX)	\$299,199,046	\$38,808,573	\$338,007,619
5	Denver International (Denver, CO)	\$269,073,999	\$36,622,945	\$305,696,944
6	John F. Kennedy International (New York, NY)	\$193,389,105	\$34,066,655	\$227,455,760
7	San Francisco International (San Francisco, CA)	\$254,780,449	\$30,809,230	\$285,589,679
8	Seattle-Tacoma International (Seattle, WA)	\$192,133,300	\$28,031,762	\$220,165,062
9	Orlando International (Orlando, FL)	\$170,702,779	\$27,592,271	\$198,295,050
10	McCarran International (Las Vegas, NV)	\$195,485,334	\$27,758,361	\$223,243,695

A	B	C	D	E	F	
Airport Name	No. of Passengers in 2019	Current Total No. of Concessionaires	Total No. of Concessionaires Receiving Relief (e.g., rent relief, MAG waivers, contract extensions) as of April 30, 2021	Total Rent Relief Provided to Concessionaires by Source (e.g., CARES, CRRSA, American Rescue Plan Act (ARPA), Airport Coronavirus Response Grant (ACRGP) through April 30, 2021 \$	Contract Extensions Granted? YES or NO IF YES:	
					No. of Concessionaires receiving contract extensions (through April 30, 2021)	Minimum and Maximum Length of Contract Term Extensions
Chicago O'Hare International Airport ¹	84,600,000±	44	44	\$58,179,680± (MAG and CRRSA)	33	3 years (from March 2020 – March 2023)
Dallas-Fort Worth International Airport ²	73,199,402	197	230	\$61,126,000	Most of the 230 with select exceptions	2-year minimum
Denver International Airport ³	69,015,703	138	138	CRRSA = \$8,617,852	117	3 years

¹Email correspondence from Chicago O'Hare International Airport received on July 14, 2021, and July 15, 2021.

²Email correspondence from Dallas-Fort Worth International Airport received on July 13, 2021.

³Email correspondence from Denver International Airport received on July 7, 2021.

John F. Kennedy International Airport⁴	62,551,072	121	MAG = 51 CRRSA and ARPA = 121	\$67.6m± – MAG waived by the Port Authority; \$6,514,298 – reimbursed through CRRSA; \$26,588,973 – to be reimbursed through ARPA	Per Airport, info. not available.	Per Airport, info. not available.
McCarran International Airport⁵	Enplanements FY 2019: 25,223,715 FY 2020: 19,038,069	43	43	\$31,408,442	43	1 to 5 years
Miami International Airport⁶	45,924,466	50	48	Refer to Footnote ⁷	None	N/A
Orlando International Airport⁸	43,456,243	66	66	CRRSA = \$2,016,000 Airport Assistance through Local Legislation Passed in 2020 & 2021 = \$50,515,427	No	N/A
San Francisco International Airport⁹	28,665,071	118	113	CARES Act = \$21.8M ACRGP = \$5.9M	No	N/A

⁴Email correspondence from the Port Authority of New York and New Jersey on July 15, 2021.

⁵Email correspondence from Clark County Department of Aviation received on July 15, 2021.

⁶Email correspondence from Miami-Dade Aviation Department received on July 8, 2021.

⁷Per MDAD officials, CRRSA earmarked \$4,587,827 to concessionaires, parking, and car companies; ARPA earmarked \$18,351,308 to concessionaires. Both distributions are pending certification from companies as of April 30, 2021.

⁸Email correspondence from Orlando International Airport received on July 14, 2021.

⁹Email correspondence from San Francisco International Airport received on July 12, 2021.

Seattle-Tacoma International Airport¹⁰	51,829,239	42	40	Refer to Footnote ¹¹	40	1 year to 3 years
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¹⁰Email correspondence from Seattle-Tacoma International Airport received on July 9, 2021.

¹¹Per Seattle-Tacoma Int'l officials, the airport is receiving certification documents from tenants to identify and finalize distribution of funds.

**BCC Meeting:
July 20, 2021
Research Notes**

**Item No. 14A3
File No. 211631**

Research: CB / Reviewer: PGE

BALLOT APPOINTMENT OF MEMBERS TO THE MIAMI-DADE COUNTY PUBLIC LIBRARY ADVISORY BOARD

Prime Sponsor: Vice Chairman Oliver G. Gilbert, III , District 1

Requester: None

BCC/Committee Action Date: N/A (This item was waived out of the 7/15/21 County Infrastructure Operations & Innovations Committee due to cancellation of the meeting.)

RESEARCH FINDINGS

OCA completed the required background research regarding the reappointment of John Alexander Ramirez to the Small Business Advisory Board. The research yielded no adverse informational findings for the appointee. This report is being provided as a Supplement to BCC Agenda File Item Number 211631.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

Bulleated below is the relevant legislation relating to the background research process:

- [Resolution No. R-636-14](#), adopted on July 1, 2014, requires OCA to complete background research on applicants being considered to serve on County Boards and Trusts that require nominations or appointments by the BCC.

**BCC Meeting:
July 20, 2021
Research Notes**

**Item No. 14A12
File No. 211619**

Research: TA / Reviewer: PGE

RESOLUTION AUTHORIZING DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; AUTHORIZING AWARD OF CONTRACT NO. BW733-2/25 FOR PURCHASE OF DOCUMENTUM SOFTWARE LICENSES, TECHNICAL SUPPORT AND MAINTENANCE SERVICES TO OPENTEXT, INC. IN AN AMOUNT NOT TO EXCEED \$5,049,520.00 FOR A FIVE-YEAR TERM FOR THE INFORMATION TECHNOLOGY DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION OR EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

Prime Sponsor: None

Requester: Internal Services Department

Committee Action Date: N/A (This item was waived out of the 7/15/21 County Infrastructure Operations & Innovations Committee due to cancellation of the meeting.)

RESEARCH FINDINGS

OCA's review of the item found no substantive legislative, procedural or administrative noncompliance. See the Additional Information section for historical and other background information on the item.

FISCAL IMPACT ANALYSIS

The fiscal impact of this contract award is \$5,049,520 for a five-year term. There are no available options-to-renew, but the Mayor or Mayor's designee has the authority to extend and pro-rate the contract up to six months or modify the contract value up to 20% of the total contract value without the Board's approval, pursuant to Master Procurement [Implementing Order 3-38](#). In comparison to the current contract (which only covers maintenance and support), the proposed contract allocation for the replacement contract is approximately 48% higher to account for the purchase of additional products and services.

To the extent that the number of licenses purchased can be aligned with actual usage, possibly through an audit, the County may be able to reduce licensing costs. In addition, optimizing the use of concurrent licenses (which is based on the number of simultaneous users accessing the program) could result in savings to the County.

ADDITIONAL INFORMATION

The original contract for the purchase of Optimum software licenses, maintenance and technical services, and related professional services was the result of a Request for Proposals process (RFP No. 733). It was awarded to EMC Corporation, who has since been acquired by Dell and then OpenText, who is the proprietary owner and developer of the Documentum enterprise content management platform and software used by the County. The contract was awarded by the BCC on November 15, 2011 via [Resolution No. R-967-11](#) for two years with three two-year options-to-renew (OTRs). It was then administratively extended and pro-rated to May 31, 2020, for a cumulative value of \$6,652,423. The contract modifications are summarized as follows:

(see next page)

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**Item No. 14A12
File No. 211619**

Research: TA / Reviewer: PGE

Contract Term	Contract Value
Initial Term (12/1/11 to 11/30/13)	\$2,275,000
Initial Term – Administrative modification	+\$455,000
1 st OTR (12/1/13 to 11/30/15)	\$430,000
1 st OTR – BCC modification via Resolution R-508-14	+1,835,000
2 nd OTR (12/1/15 to 11/30/17)	\$430,000
3 rd OTR (12/1/17 to 11/30/19)	\$430,000
3 rd OTR – Administrative modification	+\$566,423
Proration for Six Months (12/1/19 to 5/30/2020)	+\$231,000
Total Allocation	\$6,652,423

Red font indicates allocations beyond the original contract value.

Pursuant to [Resolution No. R-515-19](#), adopted on May 7, 2019, whenever prior BCC approval is required for award of a successor contract or extension of an existing contract, in order to assure no hiatus in the provision of goods or services to the County, the County Mayor is directed to request placement of an agenda item requesting such approval on an appropriate agenda of the Board or a Committee of the Board with sufficient time for the Board to consider such request no later than 60 days before the existing contract expires or needs to be extended. ISD Procurement indicates that an attempt to establish a replacement contract was initiated prior to expiration of the original contract on May 31, 2020, but the vendor indicated that it did not enter into individual agreements with entities, rather it utilized its standard form agreement. In the interim, the County has been accessing a federal General Services Administration (GSA) contract to maintain continuity of services. This contract was established for the period May 19, 2020 to November 30, 2020, but was subsequently administratively pro-rated and extended until October 31, 2021.

OCA was unable to determine how the terms under the GSA contract compare to the proposed contract as of this note's publication. A replacement contract was eventually negotiated with OpenText, Inc. (Open Text), but the Bid Tracking System (BTS) contained no documentation regarding the timeline for the negotiations, or the reason for the delay in the contract being scheduled for the BCC's consideration, as the contract was executed by the vendor on May 18, 2021. BTS indicates that the County's standard indemnification clause was revised and is not as comprehensive as the County's standard language; however, OpenText will indemnify the County against any third-party claim arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners, principals, or subcontractors (page 4 of the contract, or page 9 of the agenda item).

The software provided by the awarded vendor, OpenText, is considered a content services platform (CSP). OpenText, referred to as a global leader in information management by [Nasdaq.com](#) and others, describes CSPs as delivering functionalities for enterprise information management, such as document management, records management, workflow management, business process automation, data capture and indexing, data classification and categorization, governance, analytics, data archiving and disposal. The CSP thus simplifies integration with enterprise applications by making content available directly within the user interface, instead of requiring the accessing of separate systems to work with the content.

**BCC Meeting:
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File No. 211619**

Research: TA / Reviewer: PGE

ISD's justification for this non-competitive contract was primarily based on the County's substantial investment in the implementation, customization, upgrades, maintenance and support of the Documentum technology with this vendor since 2011. With over 133 million official County records stored and over 30 interfaces with various County departments, including integration into the County's Enterprise Resource Planning (ERP) system, INFORMS (which uses the Documentum technology to store and retrieve all documents), it is estimated that transition to a new solution may take four or more years. In addition, as disclosed in the mayoral memo, the cost for a replacement solution could exceed \$8 million plus implementation costs, which have been estimated at \$4 to \$5 million. It should be noted that it is a common practice for software vendors to provide no or low-cost conversions to their platform, in order for them to establish a long-term licensing agreement with entities. It is not clear if ISD solicited interest or proposals from other market players.

According to market research conducted by ISD in May 2021, at least four vendors were identified that were capable of providing the required services. It was further noted that the CSP market has undergone major changes, including market leader acquisitions of competitors and segmentation in the past few years, which is anticipated to continue over the next three to five years. For example, in 2016, Dell purchased EMC (which according to [Forbes](#), was a leader in the data storage market) in a cash and stock deal worth \$67 billion, the largest purely technology deal in history according to an [article](#) published in March 2020. In 2017, OpenText [announced](#) that it acquired Dell EMC's Enterprise Content Division, a suite of leading Enterprise Content Management Solutions, including the Documentum™, LEAP™, and InfoArchive™ product families. On [January 31, 2019](#), it was announced that OpenText acquired Catalyst Repository Systems, Inc., a leading provider of eDiscovery solutions for corporate legal departments and top law firms. In [July 2019](#), Red Hat - a major competitor of OpenText – was acquired by IBM. Thus, ISD Procurement recommended a five-year contract term to allow the market to stabilize and allow time to determine if a competitive solicitation with potential migration to a different solution will be necessary.

**BCC Meeting:
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Research Notes**

**Item No. 14A13
File No. 211621**

Research: VW / Reviewer: PGE

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-01778 IN A TOTAL AMOUNT UP TO \$11,000,000.00 FOR THE PURCHASE OF ELDERLY MEAL SERVICES FOR THE COMMUNITY ACTION AND HUMAN SERVICES DEPARTMENT FOR A FIVE-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

Prime Sponsor: None

Requester: Internal Services Department

Committee Action Date: N/A (This item was waived out of the 7/15/21 Public Housing and Community Services Committee due to cancellation of the meeting.)

RESEARCH FINDINGS

OCA's review of the item yielded the following research findings:

1. There is an open/pending commercial evictions case pertaining to one of the prequalified vendors in the pool, Nutrispa, Inc.: *Milan Airport Center Ltd. v. Nutrispa, Inc.*, Case No. 2020-012894-CC-05, filed June 10, 2020, in the 11th Judicial Circuit of Miami-Dade County.
2. Greater Miami Caterers, Inc. was a defendant in a civil lawsuit filed last year regarding labor and employment violations. The complaint (*Rodriguez v. Greater Miami Caterers, Inc. et al*) was filed January 17, 2019 in the U.S. District Court, Southern District of Florida (Miami) (Case No. 1:19-CV-20254). The suit alleged the defendants failed to pay the plaintiff and other similarly situated employees their overtime compensation. According to the docket, as of June 5, 2019, the case was dismissed with prejudice after a settlement was reached between all the parties.
3. According to the State of Florida's Department of Business and Professional Regulation (DBPR), one of the prequalified vendors Greater Miami Caterers, Inc. was found guilty of food safety violations on July 14, 2021, and requires a follow-up inspection.
4. Resolution [No. R-718-17](#) requires that the administration to commence planning for re-procurement no later than 18 months prior to the expiration of contracts and prequalification pools. Given the original pool expiration date of March 31, 2021, reprocurement activity should have commenced no later than September 30, 2019 to have prevented the need for the Administration to extend the pool by six months through September 30, 2021. The item is travelling to Board a little over three months before the contract's expiration.

FINANCIAL ANALYSIS

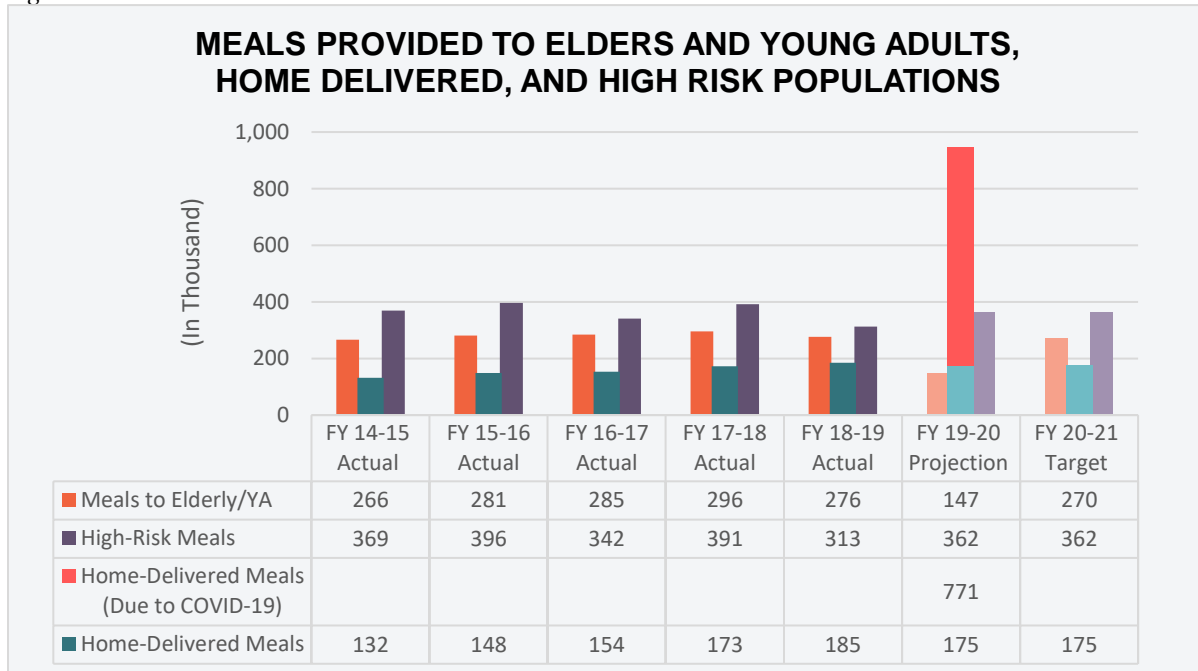
The fiscal impact for the five-year term is \$11,000,000. The current pool, RTQ-00280, is valued at \$11,000,000 for a five-year and six-month term and expires on September 30, 2021. The Mayoral Memo mentions the funding source as Federal Funds but does not specify what type of federal funding.

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Research Notes**

**Item No. 14A13
File No. 211621**

Research: VW / Reviewer: PGE

Figure 1



Source: Miami-Dade County Scorecard (OBI)

The figure above, taken from OCA's [2020 Performance Measures Report](#), shows the actual and projected number of meals to the elderly, meals to high-risk individuals, and home-delivered meals provided by CAHSD from FY 2015 to FY 2021. Due to the closing of the 21 County-affiliated senior centers due to the COVID-19 pandemic, the number of home-delivered meals to the elderly was projected to skyrocket from 185,000 at the end of FY 2019 to over 771,000 by the end of FY 2020 at the time of the report's publication.

ADDITIONAL INFORMATION

The item seeks to establish a long-term replacement pool for the Community Action and Human Services Department to provide ready-made meals for the department's elderly clients. According to the [Meals for the Elderly](#) page of the CAHSD website, CAHSD currently provides free meals to qualified elderly participants through the "Meals on Wheels" program and the "Meals at Senior Centers" program. To qualify for the "Meals on Wheels" program participants must be a resident of Miami-Dade County, at least 60 years of age with a disability or homebound, and not receiving duplicate services from another provider. To participate in the "Meals at Senior Centers" program individuals should be residents of Miami-Dade County, at least 60 years of age, and not receiving duplicate services from another provider.

Resolution No. R-718-17 requires that the administration commence planning for re-procurement no later than 18 months prior to the expiration of contracts and prequalification pools. Given the original pool expiration date of March 31, 2021, reprocurement activity should have commenced no later than September 30, 2019 to have prevented the need for the Administration to extend the pool by six months through September 30, 2021. The item is travelling to Board a little over three months before the contract's expiration.

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Research Notes**

**Item No. 14A13
File No. 211621**

Research: VW / Reviewer: PGE

OCA's review of the item examined the vendor's litigation history on the Westlaw search engine and licensure and complaint information on the Florida Department of Business & Professional Regulation (DPBR) and found the following issues related to two of the pool's vendors, Nutrispa, Inc. and Greater Miami Caterers, Inc.

1. One of the prequalified vendors, Nutrispa, Inc. has an open/pending commercial evictions case for non-payment of rent. As of May 31, 2021, the case is pending; records indicate there has been no docket activity since October 9, 2020. According to the vendor's lease agreement with Milam Airport Center, Ltd., the lease was for a monthly amount of \$10,801.31 plus an additional \$3,544.45 for a three-year term with one, three-year option to renew, spanning March 1, 2019, through February 28, 2022.
2. Nutrispa, Inc. was a defendant in a civil lawsuit filed last year regarding a breach of contract. The complaint (*Penske Truck Leasing Co. Limited Partnership v. Nutrispa Inc.*) was filed August 11, 2020 in the 11th Judicial Circuit of Miami-Dade County (Case No. 2020-017116-CA-01). The suit alleged that the defendant owed the plaintiff \$37,210.58 plus interest and costs. According to the docket, there was a mediator's report filed on May 25, 2021, indicating that an agreement was reached.
3. Greater Miami Caterers, Inc. was a defendant in a civil lawsuit filed last year regarding labor and employment violations. The complaint (*Rodriguez v. Greater Miami Caterers, Inc. et al*) was filed January 17, 2019 in the U.S. District Court, Southern District of Florida (Miami) (Case No. 1:19-CV-20254). The suit alleged the defendants failed to pay the plaintiff and other similarly situated employees their overtime compensation. According to the docket, as of June 5, 2019, the case was dismissed with prejudice after a settlement was reached between all the parties.

To be considered for placement in the pool) and for participation in future competitions the vendor(s) must meet the following qualification requirements:

1. Vendor(s) shall be regularly engaged in the business of providing catering services for 100 or more people on a daily basis for a period of six months.
2. Vendor(s) shall provide proof of their most recent satisfactory sanitation inspection from the Florida Department of Health dated within the last two years.
3. Vendor(s) shall provide proof of the following requirements:
 - a. Valid Florida Department of Business and Professional Regulations Food Caterer License
 - b. Valid Food Manager Certificate, issued by a Florida Department of Health approved testing provider, for the individual responsible for the food establishment and/or has direct authority, control or supervision over employees who engage in the storage, preparation, display, or service of foods.
 - c. Valid registration with the State of Florida's Department of Elder Affairs, Food and Nutrition Management Program.

Table 1 below depicts a synopsis of the inspection history of every prequalified vendor in the pool – noting the inspection where issues were found – as recorded by the state's [DPBR website](#).

**BCC Meeting:
July 20, 2021
Research Notes**

**Item No. 14A13
File No. 211621**

Research: VW / Reviewer: PGE

Table 1

Vendor	Most Recent Inspection Date	Inspection Result
Annabella Café Corp.	04/13/2021	Met Inspection Standards
G&J Grill, LLC d.b.a G&J Catering N' Grill Events	02/11/2021	Met Inspection Standards
Greater Miami Caterers, Inc.	07/14/2021	Follow-up Inspection Required: High Priority Violation – On 07/14/2021 an inspector observed a container of commercially processed hummus which expired on 06/22/2021. A Stop Sale was issued due to food not being in a wholesome, sound condition. The violation was corrected on site after the operator discarded the expired food item. A follow-up inspection is required.
Half Moon Empanadas, LLC	07/02/2021	Met Inspection Standards
Juanita's Kitchen, LLC d.b.a Shuckin and Jivin 2	01/07/2021	Met Inspection Standards
Metz Culinary Management, Inc.	06/11/2021	Met Inspection Standards
Nutrispa, Inc.	04/12/2021	Met Inspection Standards
Sergio's Restaurant	07/13/2021	Met Inspection Standards

**BCC Meeting:
July 20, 2021
Research Notes**

**Item No. 14A16
File No. 211395**

Research: CB / Reviewer: PGE

RESOLUTION APPOINTING MARIA C. GONZALEZ, ARTURO LOPEZ, AND MARTIN MOTES TO THE AGRICULTURAL PRACTICES ADVISORY BOARD

Prime Sponsor: None

Requester: Regulatory and Economic Resources

BCC/Committee Action Date: N/A (This item was waived out of the 7/15/21 County Infrastructure Operations & Innovations Committee due to cancellation of the meeting.)

RESEARCH FINDINGS

OCA completed the required background research regarding the appointment of Maria C. Gonzalez, Arturo Lopez, and Martin Motes to the Agricultural Practices Advisory Board. The research yielded no adverse informational findings for the appointees. This report is being provided as a Supplement to BCC Agenda File Item Number 211395.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

Bulleted below is the relevant legislation relating to the background research process:

- [Resolution No. R-636-14](#), adopted on July 1, 2014, requires OCA to complete background research on applicants being considered to serve on County Boards and Trusts that require nominations or appointments by the BCC.

**BCC Meeting:
July 20, 2021
Research Notes**

**Item No. 15C1
File No. 211712**

Research: CB / Reviewer: PGE

REAPPOINTMENT AND APPOINTMENT OF MEMBERS TO THE KENDALE LAKES LANDSCAPE MAINTENANCE SPECIAL TAXING DISTRICT ADVISORY BOARD

Prime Sponsor: None

Requester: Clerk of the Board

BCC/Committee Action Date: N/A

RESEARCH FINDINGS

OCA completed the required background research regarding the nominees to the Kendale Lakes Landscape Maintenance Special Taxing District Advisory Board – Nemrod Saldanas, Yvonne Campbell, and Kenneth A. Houpp. The research yielded no adverse informational findings for the nominees. This report is being provided as a Supplement to BCC Agenda File Item Number 211712.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

Bulleted below is the relevant legislation relating to the background research process:

- [Resolution No. R-636-14](#), adopted on July 1, 2014, requires OCA to complete background research on applicants being considered to serve on County Boards and Trusts that require nominations or appointments by the BCC.

**BCC Meeting:
July 20, 2021
Research Notes**

**Item No. 15D1
File No. 211724**

Research: CB / Reviewer: PGE

BALLOT APPOINTMENT OF MEMBERS TO THE MIAMI-DADE COUNTY PUBLIC LIBRARY ADVISORY BOARD

Prime Sponsor: None
Requester: Clerk of the Board
BCC/Committee Action Date: N/A

RESEARCH FINDINGS

OCA completed the required background research regarding the nominees to the Library Advisory Board – Roger C. Cuevas, Paul S. George, Andrew Gordon, Christine A. Gudaitis, Jorge R. Gutierrez, Barbara S. Herskowitz, Elizabeth K. Martinez, and Robert W. McGee. The research yielded no adverse informational findings for the nominees. This report is being provided as a Supplement to BCC Agenda File Item Number 211724.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

Bulleted below is the relevant legislation relating to the background research process:

- [Resolution No. R-636-14](#), adopted on July 1, 2014, requires OCA to complete background research on applicants being considered to serve on County Boards and Trusts that require nominations or appointments by the BCC.

CONTRIBUTORS

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Johnson Louis, MSF, Financial Analyst I
Cedric J. Brazle, Jr., Executive Secretary

The Office of the Commission Auditor, Miami-Dade Board of County Commissioners

The Office of the Commission Auditor (OCA) was established in September 2002 by Ordinance 03-2 to provide support and professional analysis of the policy, service, budgetary and operational issues before the Miami-Dade Board of County Commissioners. The Commission Auditor's duties include reporting to the Board of County Commissioners on the fiscal operations of County departments, as well as whether the fiscal and legislative policy directions of the Commission are being efficiently and effectively implemented.

These research notes, prepared in collaboration with the Miami Dade County departments as subject matter experts, is substantially less detailed in scope than an audit in accordance with the Generally Accepted Auditing Standards (GAAS). The OCA plans and performs the review to obtain sufficient, appropriate evidence to provide a reasonable basis for its findings and conclusions based on its objectives; accordingly, the OCA does not express an opinion on the data gathered by the subject matter expert(s).