



OFFICE OF THE COMMISSION AUDITOR

COMMISSION AUDITOR'S INFORMATIONAL RESEARCH

BOARD OF COUNTY COMMISSIONERS MEETING

September 1, 2022

9:30 A.M.

Commission Chambers

Yinka Majekodunmi, CPA
Commission Auditor

Office of the Commission Auditor (OCA)
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Miami, FL 33128
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Pursuant to Resolution No. R-229-09, the Office of the Commission Auditor (OCA) monitors the Miami-Dade Board of County Commissioners’ agenda to provide legislative analysis of agenda items that include research findings and additional value-added information, if available, or at the request of a Commissioner.

**BCC Meeting:
September 1, 2022
Research Notes**

**Item No. 3A1
File No. 221825**

Research: JVJ / Reviewer: SC

RESOLUTION APPROVING THE CITY OF OPA-LOCKA'S CODESIGNATION OF THAT PORTION OF CURTISS DRIVE FROM SULTAN AVENUE TO HAREM AVENUE AS "COMMISSIONER ALVIN BURKE DRIVE"

Prime Sponsor: Vice-Chair Oliver G. Gilbert, III

Requester: None

Committee Action Date: None

RESEARCH FINDINGS

OCA completed the required background check on "Commissioner Alvin Burke" and noted no adverse findings. OCA determined that there is no prior Board of County Commissioners (BCC) codesignation for "Commissioner Alvin Burke." As also required by Rule 9.02(f)(1), OCA verified that "Commissioner Alvin Burke" is deceased. OCA is providing this report as a Supplement to BCC Agenda File Item No. 221825.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:
 - [Section 2-1](#) Rule 9.02(f) of the Code requires OCA to conduct background research on any person, organization, place, or thing that is the subject of a naming, renaming or codesignation item or an item approving the codesignation of state or municipal roads and prepare a report detailing the findings of said research prior to the Commission meeting during which the item is scheduled to be considered.
2. In order to vet applicants for County Boards, Trusts, naming, renaming, or codesignation, OCA receives each applicant's full name, including middle name and date of birth. Once that information is received from the entity forwarding the background research request, OCA investigates the following:
 - Conducts a Westlaw public records search to check for additional risk factors; these factors include any criminal record or financial judgment that does not have an associated release or acquittal.
 - Checks the Miami-Dade Clerk of the Courts website for judgments. Judgments include federal tax liens and criminal court proceedings. Where the tax lien has an associated certificate of release, such information is not considered a finding unless specifically requested by the Board.

**BCC Meeting:
September 1, 2022
Research Notes**

**Item No. 3A2
File No. 221725**

Research: JVJ / Reviewer: SC

RESOLUTION APPROVING THE CITY OF MIAMI'S CODESIGNATION OF THAT PORTION OF SOUTHWEST 2ND STREET FROM SW 27TH AVENUE TO SOUTHWEST 31ST COURT AS "CALLE DR. DIEGO MEDINA"

Prime Sponsor: Commissioner Eileen Higgins

Requester: None

Committee Action Date: None

RESEARCH FINDINGS

OCA completed the required background check on "Dr. Diego Medina" and noted no adverse findings. OCA determined that there is no prior Board of County Commissioners (BCC) codesignation for "Dr. Diego Medina." As also required by Rule 9.02(f)(1), OCA verified that "Dr. Diego Medina" is deceased. OCA is providing this report as a Supplement to BCC Agenda File Item No. 221725.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:
 - [Section 2-1](#) Rule 9.02(f) of the Code requires OCA to conduct background research on any person, organization, place, or thing that is the subject of a naming, renaming or codesignation item or an item approving the codesignation of state or municipal roads and prepare a report detailing the findings of said research prior to the Commission meeting during which the item is scheduled to be considered.
2. In order to vet applicants for County Boards, Trusts, naming, renaming, or codesignation, OCA receives each applicant's full name, including middle name and date of birth. Once that information is received from the entity forwarding the background research request, OCA investigates the following:
 - Conducts a Westlaw public records search to check for additional risk factors; these factors include any criminal record or financial judgment that does not have an associated release or acquittal.
 - Checks the Miami-Dade Clerk of the Courts website for judgments. Judgments include federal tax liens and criminal court proceedings. Where the tax lien has an associated certificate of release, such information is not considered a finding unless specifically requested by the Board.

**BCC Meeting:
September 1, 2022
Research Notes**

**Item No. 3A3
File No. 221849**

Research: JVJ / Reviewer: SC

RESOLUTION APPROVING THE CITY OF MIAMI CODESIGNATION OF SOUTHWEST 29TH AVENUE FROM WEST FLAGLER STREET TO SOUTHWEST 4TH STREET AS “EDDY CALDERÓN” STREET

Prime Sponsor: Commissioner Eileen Higgins

Requester: None

Committee Action Date: None

RESEARCH FINDINGS

OCA completed the required background check on “Eddy Calderón” and noted no adverse findings. The Board of County Commissioners (BCC) adopted Resolution No. R-380-22 which approved the City of Miami’s codesignation of Southwest 2nd Street from Southwest 27th Avenue to Southwest 30th Avenue as “Eddy Calderón Street.” After the action taken by the BCC, the City of Miami rescinded its earlier codesignation and approved a new codesignation bearing Calderón’s name along Southwest 29th Avenue from West Flagler Street to Southwest 4th Street. As also required by Rule 9.02(f)(1), OCA verified that “Eddy Calderón” is deceased. OCA provides this report as a Supplement to BCC Agenda File Item No. 221849.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:
 - [Section 2-1](#) Rule 9.02(f) of the Code requires OCA to conduct background research on any person, organization, place, or thing that is the subject of a naming, renaming or codesignation item or an item approving the codesignation of state or municipal roads and prepare a report detailing the findings of said research prior to the Commission meeting during which the item is scheduled to be considered.
2. In order to vet applicants for County Boards, Trusts, naming, renaming, or codesignation, OCA receives each applicant’s full name, including middle name and date of birth. Once that information is received from the entity forwarding the background research request, OCA investigates the following:
 - Conducts a Westlaw public records search to check for additional risk factors; these factors include any criminal record or financial judgment that does not have an associated release or acquittal.
 - Checks the Miami-Dade Clerk of the Courts website for judgments. Judgments include federal tax liens and criminal court proceedings. Where the tax lien has an associated certificate of release, such information is not considered a finding unless specifically requested by the Board.

**BCC Meeting:
September 1, 2022
Research Notes**

**Item No. 3A14
File No. 221913**

Research: JVJ / Reviewer: SC

RESOLUTION APPROVING THE CITY OF CORAL GABLES' RENAMING OF THE STREETS WITHIN THE PINE BAY ESTATES SPECIAL TAXING DISTRICT

Prime Sponsor: Commissioner Raquel A. Regalado

Requester: None

Committee Action Date: None

RESEARCH FINDINGS

OCA completed the required background research and determined that there are no prior Board of County Commissioners (BCC) codesignation for Jasmine Lane, Las Palmas Drive, Magnolia Lane, Olivos Drive, Pine Bay Court, Pine Bay Drive, Road Borja Avenue, and Jacaranda Place. OCA is providing this report as a Supplement to BCC Agenda File Item No. 221913.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:
 - [Resolution No. R-636-14](#), adopted on July 1, 2014, requires OCA to conduct background research on applicants being considered to serve on County Boards and Trusts that require nominations or appointments by the BCC.
2. In order to vet applicants for County Boards, Trusts, naming, renaming, or codesignation, OCA receives each applicant's full name, including middle name and date of birth. Once that information is received from the entity forwarding the background research request, OCA investigates the following:
 - Conducts a Westlaw public records search to check for additional risk factors; these factors include any criminal record or financial judgment that does not have an associated release or acquittal.
 - Checks the Miami-Dade Clerk of the Courts website for judgments. Judgments include federal tax liens and criminal court proceedings. Where the tax lien has an associated certificate of release, such information is not considered a finding unless specifically requested by the Board.

**BCC Meeting:
September 1, 2022
Research Notes**

**Item No. 5B
File No. 221721**

Research: JVJ / Reviewer: SC

RESOLUTION NAMING THE FUTURE NEIGHBORHOOD PARK LOCATED AT 12821 SW 232ND STREET “JOE AND COLLEEN GRIFFIN PARK”

Prime Sponsor: Commissioner Danielle Cohen Higgins

Requester: None

Committee Action Date: None

RESEARCH FINDINGS

OCA completed the required background check on both “Joe and Colleen Griffin” and noted no adverse findings. OCA determined that there is no prior Board of County Commissioners (BCC) codesignation for both “Joe and Colleen Griffin.” As also required by Rule 9.02(f)(1), OCA verified that both “Joe and Colleen Griffin” are deceased. OCA is providing this report as a Supplement to BCC Agenda File Item No. 221721.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:
 - [Section 2-1](#) Rule 9.02(f) of the Code requires OCA to conduct background research on any person, organization, place, or thing that is the subject of a naming, renaming or codesignation item or an item approving the codesignation of state or municipal roads and prepare a report detailing the findings of said research prior to the Commission meeting during which the item is scheduled to be considered.
2. In order to vet applicants for County Boards, Trusts, naming, renaming, or codesignation, OCA receives each applicant’s full name, including middle name and date of birth. Once that information is received from the entity forwarding the background research request, OCA investigates the following:
 - Conducts a Westlaw public records search to check for additional risk factors; these factors include any criminal record or financial judgment that does not have an associated release or acquittal.
 - Checks the Miami-Dade Clerk of the Courts website for judgments. Judgments include federal tax liens and criminal court proceedings. Where the tax lien has an associated certificate of release, such information is not considered a finding unless specifically requested by the Board.

**BCC Meeting:
September 1, 2022
Research Notes**

**Item No. 5N
File No. 221332**

Research: JVJ / Reviewer: SC

ORDINANCE CREATING THE SEDONA POINT COMMUNITY DEVELOPMENT DISTRICT

Prime Sponsor: None

Requester: Parks, Recreation and Open Spaces (PROS)

Committee Action Date: None

RESEARCH FINDINGS

OCA completed the required background research regarding the appointment of Maria Carolina Herrera, Vanessa Perez, Raisa Krause, Teresa Amaris Baluja and Yadira Monzon to the Sedona Point Community Development District. The research yielded no adverse informational findings for these appointees. This report is being provided as a Supplement to BCC Agenda File Item Number 221332.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:
 - [Resolution No. R-636-14](#), adopted on July 1, 2014, requires OCA to conduct background research on applicants being considered to serve on County Boards and Trusts that require nominations or appointments by the BCC.
2. In order to vet applicants for County Boards, Trusts, naming, renaming, or codesignation, OCA receives each applicant's full name, including middle name and date of birth. Once that information is received from the entity forwarding the background research request, OCA investigates the following:
 - Conducts a Westlaw public records search to check for additional risk factors; these factors include any criminal record or financial judgment that does not have an associated release or acquittal.
 - Checks the Miami-Dade Clerk of the Courts website for judgments. Judgments include federal tax liens and criminal court proceedings. Where the tax lien has an associated certificate of release, such information is not considered a finding unless specifically requested by the Board.

**BCC Meeting:
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Research Notes**

**Item No. 5P
File No. 221541**

Research: JVJ / Reviewer: SC

ORDINANCE CREATING THE ANTILLIA COMMUNITY DEVELOPMENT DISTRICT

Prime Sponsor: None

Requester: Parks, Recreation, and Open Spaces (PROS)

Committee Action Date: None

RESEARCH FINDINGS

OCA completed the required background research regarding the appointment of Greg Meath, Michael Caputo, Candice Smith, Jon Seifel, and Timothy Smith to the Antillia Community Development District Board of Supervisors. The research yielded no adverse informational findings for the appointees. This report is being provided as a supplement to BCC Agenda File Number 221541.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:
 - [Resolution No. R-636-14](#), adopted on July 1, 2014, requires OCA to conduct background research on applicants being considered to serve on County Boards and Trusts that require nominations or appointments by the BCC.
2. In order to vet applicants for County Boards, Trusts, naming, renaming, or codesignation, OCA receives each applicant's full name, including middle name and date of birth. Once that information is received from the entity forwarding the background research request, OCA investigates the following:
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Research Notes**

**Item No. 500
File No. 221860**

Research: JVJ / Reviewer: SC

RESOLUTION CODESIGNATING THE SOUTHWEST 152ND BLOCK OF SOUTHWEST 308 STREET AS “KAREEM ANGEL GREEN STREET”

Prime Sponsor: Commissioner Danielle Cohen Higgins

Requester: None

Committee Action Date: None

RESEARCH FINDINGS

OCA completed the required background check on “Kareem Angel Green” and noted no adverse findings. OCA determined that there is no prior Board of County Commissioners (BCC) codesignation for “Kareem Angel Green.” As also required by Rule 9.02(f)(1), OCA verified that “Kareem Angel Green” is deceased. OCA is providing this report as a Supplement to BCC Agenda File Item No. 221860.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:

- [Section 2-1](#) Rule 9.02(f) of the Code requires OCA to conduct background research on any person, organization, place, or thing that is the subject of a naming, renaming or codesignation item or an item approving the codesignation of state or municipal roads and prepare a report detailing the findings of said research prior to the Commission meeting during which the item is scheduled to be considered.

2. In order to vet applicants for County Boards, Trusts, naming, renaming, or codesignation, OCA receives each applicant’s full name, including middle name and date of birth. Once that information is received from the entity forwarding the background research request, OCA investigates the following:

- Conducts a Westlaw public records search to check for additional risk factors; these factors include any criminal record or financial judgment that does not have an associated release or acquittal.
- Checks the Miami-Dade Clerk of the Courts website for judgments. Judgments include federal tax liens and criminal court proceedings. Where the tax lien has an associated certificate of release, such information is not considered a finding unless specifically requested by the Board.

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Research Notes**

**Item No. 5PP
File No. 221863**

Research: JVJ / Reviewer: SC

RESOLUTION RENAMING THE WEST PERRINE HEALTH CENTER AT 18255 HOMESTEAD AVENUE AS THE “OFFICER RONNIE E. TOOKES WEST PERRINE HEALTH CENTER” BY A THREE-FIFTHS VOTE OF BOARD MEMBERS PRESENT

Prime Sponsor: Commissioner Kionne L. McGhee

Requester: None

Committee Action Date: None

RESEARCH FINDINGS

OCA completed the required background check on “Officer Ronnie E. Tookes” and noted no adverse findings. OCA determined that there is no prior Board of County Commissioners (BCC) codesignation for “Officer Ronnie E. Tookes.” As also required by Rule 9.02(f)(1), OCA verified that “Officer Ronnie E. Tookes” is living. OCA is providing this report as a Supplement to BCC Agenda File Item No. 221863.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:
 - [Section 2-1](#) Rule 9.02(f) of the Code requires OCA to conduct background research on any person, organization, place, or thing that is the subject of a naming, renaming or codesignation item or an item approving the codesignation of state or municipal roads and prepare a report detailing the findings of said research prior to the Commission meeting during which the item is scheduled to be considered.
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Research Notes**

**Item No. Multiple
File No. Multiple**

Research: VW, LC, GS & DP / Reviewer: SC & SS

Item No. 8A1, File No. [221827](#): Aviation Planning and Master Planning Consultant Services PSA Amendment No.1
Item No. 8L5, File No. [221386](#): Environmental Cleanup to AECOM
Item No. 8L6, File No. [221389](#): Environmental Cleanup to Stearns Conrad and Schmidt
Item No. 8L7, File No. [221390](#): Environmental Cleanup to Cherokee
Item No. 8L8, File No. [221391](#): Environmental Cleanup to NOVA
Item No. 8L9, File No. [221392](#): Environmental Cleanup to EBS Engineering
Item No. 8L10, File No. [221393](#): Environmental Cleanup to Wood Environment
Item No. 8N6, File No. [221445](#): General Engineering Services PSAs
Item No. 8N11, File No. [221590](#): Engineering Services for Rail Vehicles PSA Supplemental Agreement No. 4

Prime Sponsor: None

Requesters: Miami-Dade Aviation Department (MDAD), Department of Regulatory and Economic Resources (RER),
Department of Transportation and Public Works (DTPW)

Committee Action: July 12, 2022 - Forwarded to the BCC with a favorable recommendation at PortMiami and
Environmental Resilience Committee and Transportation, Mobility and Planning Committee

RESEARCH FINDINGS

OCA's review of the item yielded the finding enumerated below. Refer to the Contextual Information and Additional Information sections for more historical and background information on the item.

1. **Resolution No. R-1204-05:** Pursuant to [R-1204-05](#), the Administration should evaluate in-house capabilities before contracting the services of outside consultants. See Exhibit 1 for OCA's compilation of *Miami-Dade County-Wide Professional Job Categories By Department Under The Mayor's Purview* from the Peoplesoft database.

CONTEXTUAL INFORMATION

On August 18, 2022, OCA reached out to the Department of Transportation and Public Works (DTPW), Department of Regulatory and Economic Resources (RER), and Miami-Dade Aviation Department (MDAD) concerning whether the noted PSAs would replace expiring contracts or services previously conducted in-house. Department plans to transition the services provided by the PSA to in-house staff, and the enhancement of engineering positions within the FY2022-23 Proposed Budget. The responses are bulleted below:

DTPW Response:

- The *PSAs for General Engineering Services* (File No. [221445](#)) do not replace expiring contracts. The PSAs are needed in order to acquire outside consultants with the requisite expertise to backfill the work that DTPW cannot perform in-house due to insufficient staffing and quantity of workload.
 - In the FY2022-23 Proposed Budget, DTPW's Traffic Engineering Division is requesting (6) Traffic Engineer positions: (1) Traffic Engineer 2 and (1) Traffic Engineer 3 to support traffic operations studies, and (3) Traffic Engineer 1 and (1) Traffic Engineer /Professional Engineer positions to perform traffic analysis and complete studies for approximately 250 - 300 monthly service requests received from citizens and municipalities. The qualification required for the Traffic Engineer positions is a bachelor's degree in engineering.
 - *Transitioning to In-House Staff:* The services will be performed by consultants working with County staff. The additional Traffic Engineer positions will assist DTPW to meet the target deadline of 90 days to complete service requests. Currently, requests take 6-12 months to complete. The positions will also

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Research Notes**

**Item No. Multiple
File No. Multiple**

Research: VW, LC, GS & DP / Reviewer: SC & SS

allow DTPW to have a 21-business day review deadline. Due to lack of staff, the current review time extends to 45-60 business days.

- The *PSA for Engineering Services for Rail Vehicles*, Contract No. TA02-MR26, was awarded in 2003 pursuant to Resolution No. [R-931-03](#). Supplemental Agreement No. 4 (File No. [221590](#)) extends the contract by an additional five years, through September 30, 2027, and increases its value by \$15,007,840.
 - Engineer positions related to this PSA were not added within the FY2022-23 Proposed Budget.
 - *Transitioning to In-House Staff*: The Department is developing a phased approach for which strategies will be developed. The initial phase is the identification of project transition elements. The strategy for these elements is to train DTPW personnel to minimize the risk of not having qualified personnel by gradually transitioning responsibility from Shimmick to DTPW personnel. DTPW will assess the training elements and timeline needed for project close-out or continuance and develop staff to assume those duties no later than the 2nd quarter of calendar year 2024. Prior to the conclusion of Contract No. TA02-MR26, the transition of paper and electronic files would take place and training would be provided regarding retrieval of this contract data. The schedule for this effort will be in the 4–5-year time frame.

RER Response:

- The *PSAs for Environmental Cleanup Services* (File Nos. [221386](#), [221389](#), [221390](#), [221391](#), [221392](#), and [221393](#)) will not transition to in-house County staff due to the following:
 1. The scope of work (SOW) related to these PSA involves the ownership, maintenance, training, and operation costs of the construction and remediation equipment required to perform the SOW, which includes heavy construction equipment (e.g., excavators, dozers, dump trucks, etc.) and specialized drilling and remediation equipment (e.g., direct push technology, sonic drilling, vacuum extraction systems, etc.).
 2. During the construction, these projects generate non-hazardous waste, which requires transport on County roads to County Landfills, or hazardous waste, and transport out of state.
 3. The associated liability and insurance requirements to self-perform the SOW.
- No Engineer positions were added for the Environmental Monitoring and Restoration Division within the FY2022-23 Proposed Budget.

MDAD Response:

- The *PSA for Aviation Planning and Master Planning Consultant Services*, Project No. E16-MDAD-04, was awarded in 2017 pursuant to Resolution No. [R-339-17](#). Amendment No. 1 (File No. [221827](#)) increased the agreement by \$500,000.
 - Aviation planning and master planning requires highly specialized aviation planning knowledge and services, which is not available through in-house staff.
 - The Aviation Planning Division has not added any new engineering positions within the FY2022-23 Proposed Budget.

Table 1 summarizes the relevant PSA items by item description, requesting department, and department feedback regarding licensure requirements.

Table 1

License Requirements			
File No.	Item Description	Department	Licensure Requirements
221445	General Engineering Services PSAs	DTPW	A Professional Engineer license is required to sign and seal plans, and some traffic studies.

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Research Notes**

Item No. Multiple **Research: VW, LC, GS & DP / Reviewer: SC & SS**
File No. Multiple

221590	Engineering Services for Rail Vehicles PSA Supplemental Agreement No 4	DTPW	These services do not require a specific license; however, they require staff engineers.
221391	Environmental Cleanup to NOVA	RER	Professional Engineer and Professional Geologist licensure.
221386	Environmental Cleanup to AECOM		
221389	Environmental Cleanup to Stearns Conrad and Schmidt		
221390	Environmental Cleanup to Cherokee		
221392	Environmental Cleanup to EBS Engineering		
221393	Environmental Cleanup to Wood Environment		
221827	Aviation Planning and Master Planning Consultant Services PSA Amendment No.1	MDAD	The Aviation Planning Professional Services Agreement does not require any specific professional engineering license. See attached Technical Category 25.00 Aviation Planning Consultant Services. However, some of the consultant staff hold various types of professional licenses, such as engineering or architecture, and hold professional affiliations.

ADDITIONAL INFORMATION

During the Transportation, Mobility and Planning Committee meeting on July 12, 2022, File No. [221400](#), Supplemental Agreement No. 2 to a Professional Services Agreement between AECOM Technical Services, Inc. and Miami-Dade County for Engineering Services, was deferred to the September 13, 2022 Committee meeting.

EXHIBIT 1

MIAMI-DADE COUNTY-WIDE PROFESSIONAL JOB CATEGORIES BY DEPARTMENT UNDER THE MAYOR'S PURVIEW

DEPARTMENT NAME	ACCOUNTING & FINANCE	ARCHITECT	AUDITOR	CONSTRUCTION	ENGINEER	INFORMATION TECHNOLOGY	LEGAL	PLANNER	PROJECT MANAGER	SPECIAL PROJECTS ADMINISTRATOR	Grand Total
Animal Services	5									2	7
Audit & Management Services			35								35
Aviation	35	13		29	15	45	1	3	2	21	164
Communications Department	2					18				4	24
Community Action & Human Svc	24			4			9			11	48
Corrections & Rehabilitation	3			3			2			6	14
Cultural Affairs	8								19		27
Elections	3					8				1	12
Finance	114					10	1			7	132
Fire Rescue	19	1		6	1	26	1	9		5	68
Human Resources	5					18					23
Information Technology Dept	12					638				3	653
Internal Services	25	3		5	1	7			18	10	69
Juvenile Services	2					1	2				5
Libraries	3			2							5
Management & Budget	50					20				12	82
Medical Examiner	2					3					5
Parks, Recreation, and OS	29	8		48	7	5		10		24	131
Police	27			4		1	12			5	49
Public Housing & Community Dev	27			10	1			5	13	8	64
Regulatory & Economic Resource	20			6	126	3	3	24		13	195
Seaport	15	8		18	14					9	64
Solid Waste Management	18			3	5	1				12	39
Transportation and Public Works	35		1	139	133	5		12		30	355
Water and Sewer	91	3		37	98	16	1	9		19	274
Grand Total	574	36	36	314	401	825	32	72	52	202	2,544

Source: OCA data compilation via Peoplesoft HR 9.1 PeopleBook: Manage Positions application as of May 31, 2022. Note: The listed job categories are based on specific educational and skill requirements attributed to selected position classifications under mayoral purview. This report does not include every position in Miami-Dade County.

**BCC Meeting:
September 1, 2022
Research Notes**

**Item No. 8F10
File No. 221470**

Research: PAR / Reviewer: SC

RESOLUTION APPROVING ADDITIONAL EXPENDITURE AUTHORITY UP TO \$4,529,000.00 FOR A TOTAL MODIFIED PREQUALIFICATION POOL AMOUNT OF \$26,106,000.00 FOR PREQUALIFICATION POOL NO. 5038-1/23-1 FOR PURCHASE OF PUBLIC SAFETY VEHICLE ACCESSORIES FOR MULTIPLE COUNTY DEPARTMENTS

Prime Sponsor: None

Requester: Internal Services Division (ISD)

Committee Action: July 14, 2022 – Forwarded to the BCC with a favorable recommendation at the County Infrastructure, Operations and Innovations Committee

RESEARCH FINDINGS

OCA's review of the item yielded the finding enumerated below. Refer to the Additional Information section.

1. The State of Florida and three other states show the corporate registration status of a pre-qualified vendor under Pool No. 5038-1/23-1 as inactive.

ADDITIONAL INFORMATION

OCA conducted a due diligence review of the mayoral memorandum dated July 14, 2022, and observed one vendor on the list of pre-qualified vendors, Chief Supply Corporation, with an inactive corporate status with the state of Florida and three other states where the vendor was once registered. In response, OCA inquired with ISD on August 18, 2022, regarding the procedures conducted to verify that vendors listed on mayoral memoranda meet the County's vendor registration requirements and the process to remove awarded vendors who fail to comply with the County's vendor requirements throughout the term of the prequalification pool.

ISD's response, dated August 28, 2022, noted that staff added an inactive vendor to the agenda item in error and indicated that ISD has removed the vendor from the INFORMS system due to non-compliance.

**BCC Meeting:
September 1, 2022
Research Notes**

**Item No. 8F14
File No. 221493**

Research: VW / Reviewer: SC

RESOLUTION AUTHORIZING DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; APPROVING SUPPLEMENTAL AGREEMENT NO. 1 EXTENDING TERM OF CONTRACT THREE YEARS AND INCREASING EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$5,332,866.00, FOR A MODIFIED TOTAL CONTRACT AWARD TO CA, INC. OF \$10,137,252.00 FOR CONTRACT NO. L8255-0/22 FOR THE PURCHASE OF CA MASTER SOFTWARE LICENSING AND MAINTENANCE SUPPORT SERVICES FOR THE INFORMATION TECHNOLOGY DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY RENEWAL, EXTENSION OR CANCELLATIONS PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

Prime Sponsor: None

Requester: Internal Services Department (ISD)

Committee Action: July 14, 2022 - Forwarded to the BCC with a favorable recommendation at County Infrastructure, Operations and Innovations Committee

RESEARCH FINDINGS

OCA's review of the item yielded the findings enumerated below. Refer to the Contextual Information and Additional Information sections for further information.

CONTEXTUAL INFORMATION

On August 18, 2022, OCA inquired with the Information and Technology Department (ITD) regarding: (1) the applications that have been modernized, (2) the name and function of the legacy software for the departments listed in the mayoral memorandum, (3) justification for the annual price increases, and (4) explaining the increase in the Authorized Use Limitations MIPS and what other contractual changes were negotiated under the recommended designated purchase. The responses are bulleted below:

- The main contractual change is to the licensing model which moves from a use-basis model to a subscription service model.
- The responses to questions (1) and (2) are summarized in the chart provided by ITD within Appendix 1 to this item.

ADDITIONAL INFORMATION

Bulleted below is additional research relevant to this item:

- **Payment History:** OCA examined the financial payment history of the subject vendor. Table 1 below provides a synopsis of the cumulative payments made to the subject vendor for the years 2015-2021 as of August 2022. Note: The payments reflected may not be inclusive of all payments made to date and are not exclusive of payments under *Contract No. L8255-0/22*.

Table 1

Vendor Payment History with County (VPI Application/INFORMS)		
Vendor	Date Range	Total Payments
CA, Inc.	January 2015 – September 2021	\$12,529,335

**BCC Meeting:
September 1, 2022
Research Notes**

**Item No. 8F14
File No. 221493**

Research: VW / Reviewer: SC

- **Contract History:** Table 2 below provides a summary of all previous resolutions in chronological order related to CA IDMS Software Licensing and Maintenance Support Services, including all relevant modifications.

Table 2

Contract No. L8255-0/22 Resolution Summary		
Resolution	Background Summary	Fiscal Impact
Resolution No. R- 684-07	Approving Contract No. BW8255-2/12 CA IDMS Software Licensing and Maintenance Support Services for \$7,000,000 for a three-year term with one-year option-to-renew.	\$7,000,000 for 3 years
Resolution No. R- 611-10	Modifying Contract No. BW8255-2/12 CA IDMS Software Licensing and Maintenance Support Services for additional time and spending authority.	\$2,900,000 for 3 years
Resolution No. R- 122-12	Modifying Contract No. BW8255-2/12 CA IDMS Software Licensing and Maintenance Support Services for additional time and spending authority.	\$4,800,000 for 3 years
Resolution No. R- 473-16	Requesting a Legacy Purchase under Contract No. BW8255-2/12, CA IDMS Software Licensing and Maintenance Support Services for three additional years and increase expenditure authority by \$4.8 million.	\$4,800,000 for 3 years
Resolution No. R- 818-19	Requesting a Legacy Contract under Contract No. L8255-0/22, CA, Inc. Master Software, Services and Maintenance Support Agreement replacing Contract No. BW8255-2/12 for a three-year term in an amount not to exceed \$4,804,386.	\$4,804,386 for 3 years.

APPENDIX 1

Modernization of Legacy Software				
IDMS Application	User Department / Description	Planned Action/s	Replacement System	Implementation date for Planned Action
AOC	Administrative Office of the Courts	Retire	Tyler Technologies, Civil Odyssey System	2022
ATA	Auto Tag	Add to IDMS modernization project	TBD	TBA
BNZ	Building and Zoning	Application modernization in progress	In-house: Gold Key, Code Compliance and Enforcement, Vendor app: Energov	TBA
BOS	Bus Operator System	Retire	Trapeze	2022
CCS	Credit and Collection System	Application modernization in progress	Vendor cloud app called CSS Impact	2023
CDS	Child Development Services	Retire	In-house development	2022
CEF	Code Enforcement	Application modernization in progress	Vendor cloud app called Infor Public Sector	2023
CFS	Clerk's Financial System	Application modernization in progress	New in-house development	2025
CJS	Criminal Justice System	Application modernization in progress	Pioneer Technology Group, Benchmark Court Case Management System	2025
CPB	Civil Process Bureau	Retire	Teleosoft, Inc., County Suite Sherriff System	2022
CRS	Central Registration System	Add to IDMS modernization project	TBD	TBA
CTT	Convention and Tourism Tax	Retire	Rolled into an existing County system	2022
EMS	Equipment Management System	Retire	Hexagon EAMS	2022
ESD	Elderly Services Division	Retire	ServTracker by Accessible Solutions	2022
FAS	Fixed Assets System	Retire	INFORMS	2022
IPS	Inmate Profile System	Add to IDMS modernization project	TBD	TBA
MLG	Millage System	Migrate IDMS to another platform	CAMA	2023
OEA	Office of Emergency Assistance	Retire	NewGen BY Shah Software (NewGen)	2022
ORS	Office of Rehabilitative Services	Retire	AWARDS by Foothold Technology	2022
PAY	Payroll Time & Leave	Application modernization in progress	INFORMS	2024

Modernization of Legacy Software				
IDMS Application	User Department / Description	Planned Action/s	Replacement System	Implementation date for Planned Action
PCS	Payment Collection System	Migrate IDMS to another platform	In-house development	2022
PPX	Personal Property Tax Assessment	Migrate IDMS to another platform	CAMA	2023
PRS	Probation and Restitution	Application modernization in progress	Pioneer Technology Group, Benchmark Court Case Management System	2025
PTX	Property Tax Assessment	Application modernization in progress	In-house: Gold Key, Code Compliance and Enforcement, Vendor app: Energov	TBA
PVS	Parking Violation System	Add to IDMS modernization project	TBD	TBA
SEA	Seaport	Retire	In-house development	2022
TEA	Transit Equipment Administration	Application modernization in progress	Hexagon EAMS	2022
TRF	Traffic Information System	Add to IDMS modernization project	TBD	TBA
TRI	Transit/Rail Inventory	Retire	Hexagon EAMS	2022
TXC	Tax Collection	Retire	Vendor hosted app called TaxSys	2022
VAJ	Value Adjustment Board	Migrate IDMS to another platform	Pioneer Technology Group, Axia System	2025
WCS	Waste Collection System	Retire	In-house development	2025

Source: Table provided by ITD and analyzed by OCA

**BCC Meeting:
September 1, 2022
Research Notes**

**Item No. 11A3
File No. 221317**

Research: JVJ / Reviewer: SC

RESOLUTION REAPPOINTING JUDGE STEVEN LEIFMAN TO THE MIAMI-DADE COUNTY HOMELESS TRUST BOARD; WAIVING BY A TWO-THIRDS VOTE OF ITS FULL MEMBERSHIP THE TERM LIMIT RESTRICTIONS OF SECTION 2-752(c) OF THE CODE OF MIAMI-DADE COUNTY

Prime Sponsor: Commissioner Sally A. Heyman, District 4

Requester: None

Committee Action Date: July 14, 2022 - Forwarded to the BCC with a favorable recommendation at Public Housing and Community Services Committee

RESEARCH FINDINGS

OCA completed the required background research regarding the reappointment of Judge Steven Leifman to the Miami Dade County Homeless Trust Board. The research yielded no adverse informational findings for the appointee. This report is being provided as a Supplement to BCC Agenda File Item Number 221317.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:
 - [Resolution No. R-636-14](#), adopted on July 1, 2014, requires OCA to conduct background research on applicants being considered to serve on County Boards and Trusts that require nominations or appointments by the BCC.
2. In order to vet applicants for County Boards, Trusts, naming, renaming, or codesignation, OCA receives each applicant's full name, including middle name and date of birth. Once that information is received from the entity forwarding the background research request, OCA investigates the following:
 - Conducts a Westlaw public records search to check for additional risk factors; these factors include any criminal record or financial judgment that does not have an associated release or acquittal.
 - Checks the Miami-Dade Clerk of the Courts website for judgments. Judgments include federal tax liens and criminal court proceedings. Where the tax lien has an associated certificate of release, such information is not considered a finding unless specifically requested by the Board.

**BCC Meeting:
September 1, 2022
Research Notes**

**Item No. 15C1
File No. 221800**

Research: JVJ / Reviewer: SC

REAPPOINTMENT OF MR. ANTHONY R. GOMEZ TO SERVE AS A MEMBER OF THE SMALL BUSINESS ENTERPRISE CONSTRUCTION (SBE-C) ADVISORY BOARD

Prime Sponsor: None

Requester: Clerk of the Board

Committee Action Date: None

RESEARCH FINDINGS

OCA completed the required background research regarding the reappointment of Anthony R. Gomez to the Small Business Enterprise Construction (SBE-C) Advisory Board. The research yielded no adverse informational findings for the appointee. This report is being provided as a supplement to BCC Agenda File Number 221800.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:
 - [Resolution No. R-636-14](#), adopted on July 1, 2014, requires OCA to conduct background research on applicants being considered to serve on County Boards and Trusts that require nominations or appointments by the BCC.
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**BCC Meeting:
September 1, 2022
Research Notes**

**Item No. 15C2
File No. 221802**

Research: JVJ / Reviewer: SC

REAPPOINTMENT OF DR. ROSE MARY STIFFIN TO SERVE AS A MEMBER OF THE ENVIRONMENTAL QUALITY CONTROL BOARD (EQCB)

Prime Sponsor: None

Requester: Clerk of the Board

Committee Action Date: None

RESEARCH FINDINGS

OCA completed the required background research regarding the reappointment of Dr. Rose Mary Stiffin to serve as a member of the Environmental Quality Control Board (EQCB). The research yielded no adverse informational findings for this appointee. This report is being provided as a supplement to BCC Agenda File Number 221802.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:
 - [Resolution No. R-636-14](#), adopted on July 1, 2014, requires OCA to conduct background research on applicants being considered to serve on County Boards and Trusts that require nominations or appointments by the BCC.
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 - Conducts a Westlaw public records search to check for additional risk factors; these factors include any criminal record or financial judgment that does not have an associated release or acquittal.
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**BCC Meeting:
September 1, 2022
Research Notes**

**Item No. 15C3
File No. 221804**

Research: JVJ / Reviewer: SC

**REAPPOINTEMENT OF MEMBERS TO SERVE ON THE KENDALE LAKES LANDSCAPE MAINTENANCE
SPECIAL TAXING DISTRICT ADVISORY BOARD**

Prime Sponsor: None

Requester: Clerk of the Board

Committee Action Date: None

RESEARCH FINDINGS

OCA completed the required background research regarding the reappointment of Marc Gauthier, Harvey Weisberg, Teresita Fernandez, Yvonne Von Der Osten to the Kendale Lakes Landscape Maintenance Special Taxing District Advisory Board. The research yielded no adverse informational findings for the appointees. This report is being provided as a Supplement to BCC Agenda File Item Number 221804.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:
 - [Resolution No. R-636-14](#), adopted on July 1, 2014, requires OCA to conduct background research on applicants being considered to serve on County Boards and Trusts that require nominations or appointments by the BCC.
2. In order to vet applicants for County Boards, Trusts, naming, renaming, or codesignation, OCA receives each applicant's full name, including middle name and date of birth. Once that information is received from the entity forwarding the background research request, OCA investigates the following:
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**BCC Meeting:
September 1, 2022
Research Notes**

**Item No. 15D1 SUBSTITUTE
File No. 220231**

Research: JVJ / Reviewer: SC

RECOMMENDATIONS FOR GUBERNATORIAL APPOINTMENTS TO CHILDREN'S TRUST

Prime Sponsor: Commissioner Oliver G. Gilbert, III
Requester: Clerk of the Board
Committee Action Date: None

RESEARCH FINDINGS

OCA completed the required background research regarding the appointment of Jason Abreu, Stacey E. Blau, Kim Cameron, Nerissa Cannon, Constance A. Collins, Frances Marine Davis, Dr. Aymin Delgado-Borrego, Larry G. Fields, II, Marta Garcia, Norman S. Gerstein, Lourdes P. Gimenez, Nicole Gomez, Anna Gorayeb, Fran Gordon, Rebecca Greenfield, Alina Arias Johnson, Michael Joseph, Tiombe Bisa Kendrick-Dunn, Dennis Patrick Lindsay, Steven Los, Rose Martin, Michael Nozile, Sr., Dr. Clara Lora Ospina, Antonio Prado, Dr. Maria Ramon-Coton, Lilian Moreira Santini, Shane Anthony Sasso, Justin Trieger, and La-Shandra West to serve as members of The Children's Trust and found the following:

- *Jason Abreu - New Movers Record located in Greenville, South Carolina; reported as of July 8, 2022.*

Other than the information noted above, OCA's background research did not yield any other adverse informational findings regarding the appointees. This report is being provided as a Supplement to BCC Agenda File Item Number 220231.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:

- [Resolution No. R-636-14](#), adopted on July 1, 2014, requires OCA to conduct background research on applicants being considered to serve on County Boards and Trusts that require nominations or appointments by the BCC.

2. In order to vet applicants for County Boards, Trusts, naming, renaming, or codesignation, OCA receives each applicant's full name, including middle name and date of birth. Once that information is received from the entity forwarding the background research request, OCA investigates the following:

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REFERENCES

^aMiami-Dade County, Vendor Payment Inquiry Application (VPI Application), https://w85exp.miamidade.gov/VInvoice/1_0a_vendor_login.jsp

^bMiami-Dade County, Integrated Financial Resources Management System (INFORMS), the new Enterprise Resource Planning system launched to modernize and streamline budget, procurement, human resources, and financial operations (Rollout 1 launch date April 2021 and Rollout 2 launch date June 2022), <https://informs.miamidade.gov/>

^cMiami-Dade County, e-Procurement (also known as the Bid Tracking System), <https://s0145200.miamidade.gov/eProcurement/Login.aspx>

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The Office of the Commission Auditor, Miami-Dade Board of County Commissioners

The Office of the Commission Auditor (OCA) was established in September 2002 by Ordinance 03-2 to provide support and professional analysis of the policy, service, budgetary and operational issues before the Miami-Dade Board of County Commissioners. The Commission Auditor's duties include reporting to the Board of County Commissioners on the fiscal operations of County departments, as well as whether the fiscal and legislative policy directions of the Commission are being efficiently and effectively implemented.

These research notes, prepared in collaboration with the Miami Dade County departments as subject matter experts, is substantially less detailed in scope than an audit in accordance with the Generally Accepted Auditing Standards (GAAS). The OCA plans and performs the review to obtain sufficient, appropriate evidence to provide a reasonable basis for its findings and conclusions based on its objectives; accordingly, the OCA does not express an opinion on the data gathered by the subject matter expert(s).