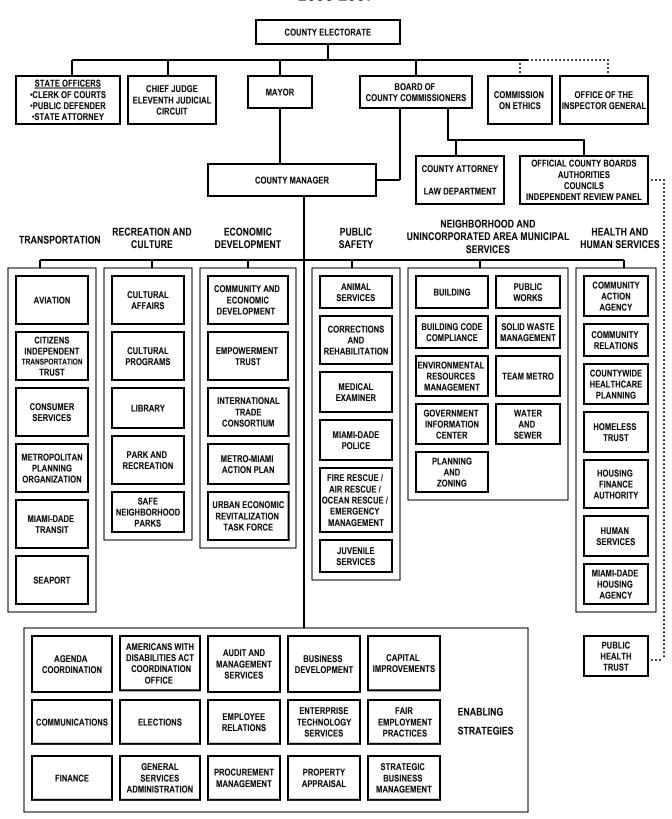
## **MIAMI-DADE COUNTY**

# TABLE OF ORGANIZATION 2006-2007



# Volume 1

Volume 1 includes the County Manager's Budget Message and presents a reader's guide on the Strategic and Business Planning process; Results-Oriented Government; the County financial fund structure and policies, budgeting concepts, and the process; and a brief description on Countywide and Unincorporated Municipal Service Area (UMSA) allocations and proprietary revenues. It also details the five-year financial condition of the County's property tax-supported jurisdictions and certain proprietary operations and includes the adopted budget ordinances for FY 2006-07.

# Volume 2

Volume 2 reflects the relationship between the strategic plan, business plan, and the adopted budget allocations. It also details the functions of each department through a summary functional table of organization, a detail of revenues and operating and non-operating expenditures, allocations by strategic area for all departmental programs with approved positions, strategic planning priorities and budget highlights for both operating and capital highlights with the desired outcome from the County's Strategic Plan, and specific information about line item expenditures.

# Volume 3

Volume 3 contains detailed information regarding funded and unfunded multi-year capital projects, as well as County debt.

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# Miami Dade County Table of Organization

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# Policy Formulation

**County Mission:** 

Delivering excellent public services that address our community's needs and enhance our quality of life

# Office of the Mayor

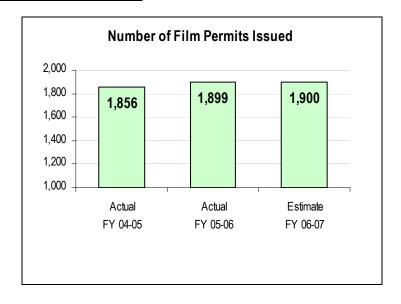


## **SUMMARY**

The Mayor serves as the elected head of County government. In this role, the Mayor develops policy and provides direction to meet the needs of constituents by providing effective public services and government. The Mayor provides leadership that enhances and improves the quality of life for the people who live in Miami-Dade County.

The Mayor has, within ten days of final adoption by the Board of County Commissioners (BCC), veto authority over any legislative, quasi-judicial, zoning, and master plan or land use decision of the BCC, including the budget or any particular component, and the right to appoint the County Manager, subject to the approval within 14 days of a majority of the Commissioners then in office. The Mayor prepares and delivers a report on the State of the County to the citizens of Miami-Dade County between November 1 and January 31 annually; prepares and delivers a budgetary address annually to the people of the County in March, after consulting with the County Manager and Budget Director; and sets forth the Mayor's funding priorities for the County. Because of the importance of the County's tourism industry, the Office of the Mayor provides leadership to support the County's convention and visitor's program. In addition, the Office of the Mayor serves as the central focal point for developing the film and entertainment industry in Miami-Dade County.

The Mayor works with the Chairman and Members of the BCC, the public and private sectors, business leaders, elected officials, and the residents of Miami-Dade County in order to determine policy direction to meet community needs.



#### OFFICE OF THE MAYOR

 Serves as the elected head of County Government, promotes effective government, and determines policy direction to meet community needs

## **CHIEF OF STAFF**

 Advises and directs all policy, legislative, operational, and community relations matters in the Office of the Mayor

# OFFICE OF POLICY ANALYSIS AND LEGISLATIVE AFFAIRS

 Provides policy and legislative analysis oversight and guidance to the Office of the Mayor

#### COMMUNICATIONS

 Coordinates and manages media relations for the Office of the Mayor

## SENIOR ADVISORS

 Operates in an advisory capacity to the Mayor in the analysis and execution of policy directives

# OFFICE OF FILM AND ENTERTAINMENT

 Serves as the central focal point for developing the film and entertainment industry in Miami-Dade County

# OFFICE OF PUBLIC AFFAIRS AND COMMUNITY OUTREACH

 Provides community outreach throughout the County for the Office of the Mayor

## FINANCIAL SUMMARY

(Dollars in Thousands)		Actual	Budget	Budget
(2010.0111100001100)		FY 04-05	FY 05-06	FY 06-07
Revenue Summary				
General Fund Countywide		1,812	2,083	2,671
General Fund UMSA		597	981	839
Interagency Transfers		550	550	550
Miscellaneous Revenues		122	125	75
	Total Revenues	3,081	3,739	4,135
Operating Expenditures Su	mmary			
Salary		2,101	2,449	2,796
Fringe Benefits		516	715	866
Other Operating		445	573	463
Capital		19	2	10
Total Opera	ting Expenditures	3,081	3,739	4,135

	Total F	unding	Total Pos	sitions
Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Policy Formulation	n			
Film and Entertainment	715	807	7	7
Office of the Mayor	2,474	2,778	25	26
Public Affairs	550	550	7	7
Total Operating Expenditures	3,739	4,135	39	40

# ADDITIONAL COMMENTS AND HIGHLIGHTS

- Streamlining the permitting system to make Miami-Dade County government more efficient and customer-friendly is a
  top priority for Mayor Carlos A. Alvarez; a working group of professionals from the private and public sectors has
  convened over the past year to formulate recommendations on improving the building permitting process and Mayor
  Alvarez has met with the industry to solicit feedback; with the support of numerous County departments, citizens, and
  industry experts, a number of changes have occurred and over two dozen improvements in Miami-Dade County's
  permitting system will be implemented in 2006
- To promote wellness and fitness in the community, Mayor Alvarez partnered with the Alliance for Aging and the Miami-Dade County Health Department's Consortium for a Healthier Miami-Dade to coordinate with non-profit community organizations and corporate sponsors to launch the "Mayor's Initiative on Aging: To Life," a year-round awareness campaign that offers a series of educational programs and activities specifically geared to the 55 years and older population; the initiative is linked to an array of community service providers that offer free health screenings, low impact fitness activities, wellness and safety information, geriatric healthcare and service provider symposiums, and information on disease, injury, and elder abuse/exploitation prevention as well as information on services and programs available at the federal, state, and local level
- A Miami-Dade County Grand Jury report released in 2004 detailed the critical need to re-evaluate the treatment of
  mentally ill inmates in the criminal justice system; the Mayor's Mental Health Task Force, created to propose a
  timeline for the implementation of recommendations from the Grand Jury report and to initiate better interagency
  communication and agreements with regard to coordination of discharge procedures, has been meeting and
  anticipates presenting a final plan by October 2006
- Mayor Alvarez launched the 2006 Earned Income Tax Credit (EITC) Community Outreach Campaign, implemented
  to reach low-income residents, and urge them to take advantage of the County's free tax-filing assistance program
  and apply for federal tax refunds; together with the Internal Revenue Service, and key partners such as the Human
  Services Coalition and the Children's Trust, last year's efforts brought over \$578 million in EITC into the County's
  economy

- The Mayor's Office of Film and Entertainment had another successful year in 2005, with the filming of such blockbuster movies as Michael Mann's "Miami Vice," and Wes Craven's "Red Eye," television shows "CSI: Miami," "South Beach," and the "MTV Video Music Awards," hundreds of television commercials and thousands of still photo shoots all featuring Miami-Dade County locations; last year also saw the successful launch of the "One-Stop Film Permit" program, which incorporates the cities of Miami and Miami Beach into Miami-Dade's filming permit and offers our production clients a simplified, on-line permit application and approval process; Spanish language telenovela business also increased substantially during the year, with eight of these long-form television programs filmed and produced in 2005; spending a record \$28 million in our local economy; in all, the film and entertainment industry spent more than \$170 million on some 2000 location shoots in Miami-Dade County last year
- The FY 2006-07 Adopted Budget for the Office of the Mayor is \$4.135 million; funding is provided for the Executive Office of the Mayor (\$2.778 million), the Public Affairs Office (\$550,000), and the Office of Film and Entertainment (\$732,000) in addition to \$50,000 of in-kind services provided by the Greater Miami Convention and Visitors Bureau
- The FY 2006-07 Adopted Budget includes funding for the Mayor's Discretionary Reserve (\$300,000), to be distributed in the same manner as the Commission District Discretionary Reserve
- The FY 2006-07 Adopted Budget includes interagency transfers from the Seaport Department (\$264,000) and Miami-Dade Aviation Department (Aviation) (\$286,000)
- The FY 2006-07 Adopted Budget includes one position transferred from the Aviation Department and reflects the annualization of all positions within the Office of the Mayor table of organization

# **Board of County Commissioners**

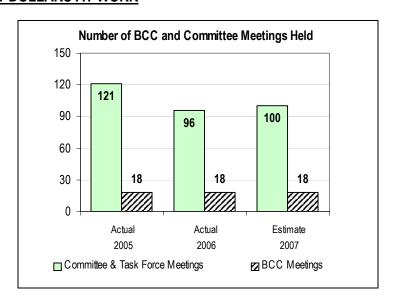


#### SUMMARY

The Miami-Dade County Board of County Commissioners (BCC or the Board) is the legislative and governing body of Miami-Dade County. One County Commissioner is elected from each of Miami-Dade County's 13 districts to serve a four-year term. Registered voters from the district in which the Commission candidate resides choose Commissioners in non-partisan elections. The Commissioners elect a Chairperson who appoints the members, Chairperson, and Vice-Chairperson of all standing committees. Each Commissioner's salary is set by County Charter at \$6,000 per year. District elections are held every four years, with the most recent election of Commissioners from odd-numbered districts held in 2004. Elections of Commissioners from even-numbered districts will be held in 2006.

The BCC reviews and adopts comprehensive development land use plans for the County; licenses and regulates taxis, jitneys, limousines, and rental cars; sets tolls and policy regarding public transportation systems; regulates utilities; adopts and enforces building codes; establishes zoning controls; and establishes policy relating public health, safety services and facilities, cultural facilities, housing programs, and other services. The BCC sets the property tax millage rates and approves the County's budget, which determines the expenditures and revenue necessary to operate all County services, and enacts the County's strategic plan on an annual basis. All meetings are public and the Commission can take no action unless a majority of Commissioners currently serving in office are present. The Commission may override a Mayoral veto at its next regularly scheduled meeting by a two-thirds vote of those present.

The BCC performs policy-making functions and advocates for Miami-Dade County citizens at all levels of government.



# MEDIA, PROTOCOL, AND EMPLOYEE RECOGNITION

- Produces quarterly Commission newspaper
- Produces, coordinates, and schedules radio and TV programs
- Prepares media kits and informational/ educational materials
- Conducts necessary research for the Office of the Chairman and members of the Board of County Commissioners (BCC)
- Coordinates and assists with events for all 13 Commissioners
- Coordinates all protocol and employee recognition functions for the Office of the Chairman and Members of the BCC
- Coordinates/liases Commission protocol, dignitary visits, Consular Corps, and Intergovernmental Visits and promotes the Sister Cities program

#### **OFFICE OF THE CHAIRMAN**

- Serves as chief presiding officer of the legislative and governing body of County government
- Establishes Committee System
- Appoints members to all Commission Committees and Subcommittees
- Provides guidance/leadership to Commission Committees on legislative issues of countywide significance
- Oversees the efficient and productive assignment and scheduling of legislation
- Oversees process to appoint members to advisory boards, authorities, trusts, and committees
- Coordinates Commission and Committee calendars
- Presides over all Board of County Commissioners meetings
- Oversees Commission Sergeant-at-Arms, Support, Employee Recognition, and Protocol staffs
- Liaises and coordinates workplan with the Office of Intergovernmental Affairs
- Liaises and coordinates workplan with the Office of Commission Auditor

#### SUPPORT STAFF SERVICES

- Provides support staff to the Chairman and BCC
- Coordinates with Sergeantsat-Arms to maintain decorum at meetings and security for Commissioners

# OFFICE OF COMMISSION AUDITOR AND LEGISLATIVE ANALYSIS

- Provides independent budgetary, audit, management, revenue forecasting, and fiscal analysis of Board policies, County services, and contracts
- Provides objective and critical analysis of proposed legislation for Board consideration
- Conducts research and policy analysis and assists in formulating and developing legislation

#### **COUNTY COMMISSION**

- Comprised of 13 single-member districts that reflect the diversity and unique demographics of one of the nation's largest metropolitan areas
- Establishes regulations, laws, and fiscal policies that best serve the interests of our community and visitors
- Oversees essential public services, including planning and zoning and fiscal administration and ensures citizen participation and interaction at every level of local government
- Develops framework for promulgating legislative and policy priorities to ensure accountability, transparency, and efficiency

#### OFFICE OF INTERGOVERNMENTAL AFFAIRS

 Coordinates the County's intergovernmental relations at the local, state, and federal levels

#### FINANCIAL SUMMARY

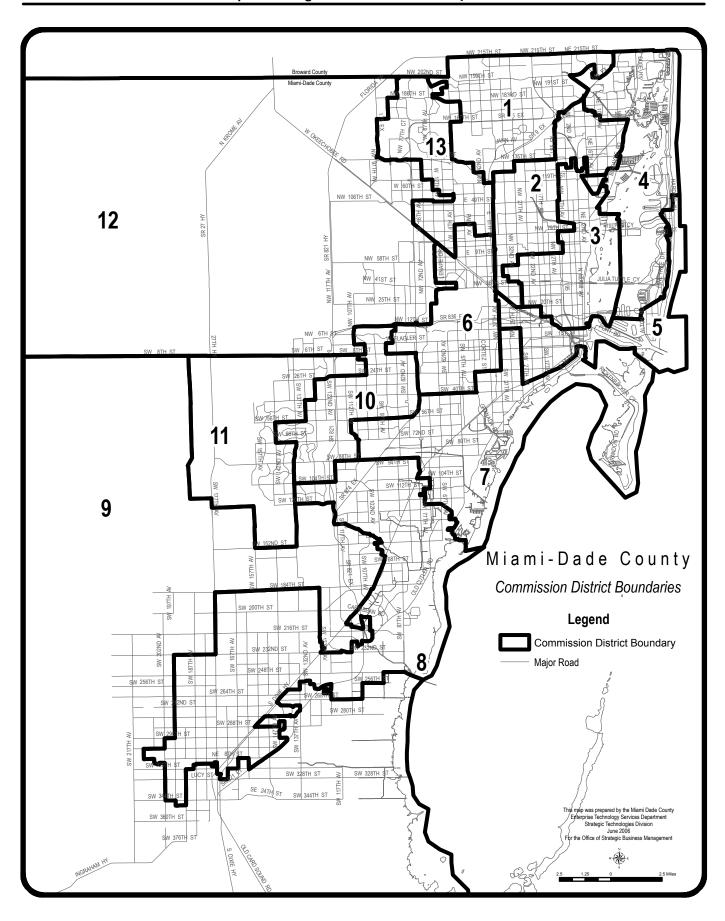
(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary				
General Fund Countywide		10,057	13,113	12,336
General Fund UMSA		4,652	6,075	5,286
Interagency Transfers		1,214	1,379	1,349
	Total Revenues	15,923	20,567	18,971
Operating Expenditures Sun	nmary			
Salary	•	9,202	12,228	10,913
Fringe Benefits		2,497	3,681	3,412
Other Operating		4,053	4,501	4,485
Capital		70	157	161
Total Operati	ng Expenditures	15,822	20,567	18,971

	Total Funding		<b>Total Positions</b>	
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Policy Formulation	on			
Board of County	14,756	12,548	119	128
Commissioners				
Intergovernmental Affairs	994	1,133	7	7
Office of Commission Auditor	1,773	1,945	19	19
Office of the Chair	1,403	1,505	15	15
Support Staff	1,641	1,840	17	17
Total Operating Expenditures	20,567	18,971	177	186

# ADDITIONAL COMMENTS AND HIGHLIGHTS

- The FY 2006-07 Adopted Budget includes \$12.548 million for the BCC, which represents full funding of the district offices; \$965,230 for each district
- In accordance with the Board-approved satellite office policy, estimated satellite district office space costs are included in the FY 2006-07 Adopted Budget within each individual BCC Office budget
- The Miami-Dade County Task Force on Governmental Structure continues its review of County procurement polices and local government structures; a report will be presented during FY 2006-07 for BCC consideration outlining the task force's findings
- During FY 2005-06, the Board adopted a resolution urging the legislature to defeat bills that preempt Miami-Dade County's local incorporation policy
- The FY 2006-07 Adopted Budget includes the permanent placement of a Federal Coordinator from the Office of Intergovernmental Affairs (OIA) in Washington DC; as the eighth largest county in the United States, the County now has a voice on issues that directly impact the community and enhanced contact with Congress, organizations, and other counties to promote shared interests and concerns; during the third annual Washington Fly-In, the Board worked closely with the Office of Emergency Management and the Homestead Air Reserve Base to permanently locate a FEMA logistics area on County-owned land adjacent to the Homestead Air Force Reserve Base, successfully lobbied for the County's inclusion in a "hurricane affected county" bill that provides relief in agricultural areas for damages caused by Hurricanes Wilma and Katrina, and led efforts that improved the County's ability to increase federal funding on transit requests for new projects like the Southwest Rail Corridor
- During FY 2005-06, the Board participated in the first Tallahassee Fly-In which resulted in spirited discussions with many State of Florida representatives regarding tax relief-related legislation, such as portability, doubling the homestead exemption for low-income seniors, and senior tax deferral; among its many initiatives, the Board worked with the County's legislative delegation to successfully secure millions of dollars in appropriations for County programs; helped defeat the Cable Franchise bill; supported the passage of a comprehensive Affordable Housing bill that includes \$30 million in funding for extremely low-income residents, teachers, police, and firefighters; worked to pass legislation that streamlines the regulatory process faced by the Seaport Department; initiated legislation to promote funding for the 311 Answer Center; and secured funding for the Miami River Dredging Project
- Through the Building Better Communities Bond Program, the County now has the opportunity to promote the
  Development Rights Program, which allows for the acquisition of residential development rights associated with a
  parcel of property; benefits of the program include maintaining the rural character of Miami-Dade County's
  agricultural area, sustaining a diversified economic base, protecting an aquifer recharge area, and improving quality
  of life

- The Board, in its efforts to balance the need for reasonable growth against the need for viable development in Miami-Dade County, created the Urban Development Taskforce to study the impact of future development beyond the Urban Development Boundary
- The Board continues to address economic disparity in Miami-Dade County by adopting legislation that directs the Miami-Dade Empowerment Trust, the Beacon Council, and the Office of Community and Economic Development to create an incentive program that encourages out-of-state manufacturing and technological firms to establish offices and/or factories in urban areas of the County
- In response to the demands presented during the 2005 Hurricane season, the Board developed programs aimed at assisting Miami-Dade County residents by encouraging pre-storm preparation, expanding assistance to seniors through the Hurricane Shutter program, and providing trailer park assistance; in addition, the Board worked to promote effective communications among state and federal colleagues, improve local pre- and post-storm needs, and adopt legislation requiring local gas stations and retail stores to install generators to ensure a continuous supply of fuel and food
- The Board continues to encourage and promote the enhancement of the County's General Fund Reserve balances, in addition to the augmentation of the Emergency Contingency Reserve in the Countywide General Fund, and to increase reserve balances within the UMSA General Fund and other taxing jurisdictions
- The Board continues to make every effort to retain federal funding levels for grant funded programs, including the Community Development Block Grant (CDBG) and the Ryan White Title I Care Act grant which assists person with HIV/AIDS
- During FY 2005-06, the Board established the Community Awareness Task Force, whose mission is to analyze the
  conditions that give rise to illegal dumping and develop strategic recommendations, based on best practices, to
  significantly reduce its incidence in Miami-Dade County; during FY 2006-07, the task force will continue to focus on
  illegal dumping education, removal, prevention, and enforcement
- The Board has approved a total of \$5.8 million over the last five years to fund the Mom and Pop Program, which
  infuses small businesses with much-needed capital; \$1.950 million is included as part of the FY 2006-07 Adopted
  Budget
- The FY 2006-07 Adopted Budget includes funding from the following County departments to support functions within the Office Intergovernmental Affairs, the Office of Commission Auditor and Legislative Analysis, and the Support Staff Sergeant-At-Arms: Miami-Aviation (\$81,000), Building Code Compliance (\$77,000), Building (\$70,000), Capital Improvements (\$31,000), Community and Economic Development (\$4,000), Consumer Services (\$11,000), Empowerment Trust (\$10,000), Environmental Resources Management (\$132,000), Finance (\$16,000), Housing Agency (\$11,000), Planning and Zoning (\$17,000), Police (\$450,000), Seaport (\$209,000), Solid Waste Management (\$98,000), and Water and Sewer (\$132,000)
- To ensure that Miami-Dade County residents have easy access to all County services, the Board supported the
  expedited opening of the 311 Answer Center; the 311 Answer Center became fully operational in September 2005
  with working hours of Monday through Friday 8:00 am to 8:00 pm and with the phasing-in of Saturdays and Sundays
  from 8:00 am to 5:00 pm during FY 2005-06
- The placement of a permanent Board of County Commissioners' Office of Intergovernmental Affairs in Washington, DC has clearly strengthened Miami-Dade County's ability to closely monitor and promote those initiatives that affect and/or benefit the Miami-Dade County community; the placement of a permanent Board of County Commissioners' Office of Intergovernmental Affairs in Tallahassee has been as effective at increasing the County's presence during the last two sessions; in an effort to eliminate our reliance on our contract lobbyists for office space and to promote transparency, the FY 2006-07 Adopted Budget also includes funding for independent office space in Tallahassee



# **County Attorney's Office**

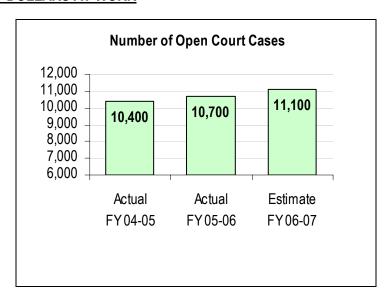


#### SUMMARY

The County Attorney's Office (CAO) is established in the Miami-Dade County Home Rule Charter to "serve as legal counsel to the Board of County Commissioners (BCC), County Manager's Office (CMO), and all County departments, offices, and agencies, and perform such other legal duties as may be assigned." The County Attorney is appointed by and is directly responsible to the BCC. The CAO represents the BCC, the Mayor's Office, the CMO, and County departments in all civil legal matters arising in the discharge of official duties.

As part of the Policy Formulation strategic area, the CAO is responsible for the prosecution and the defense of all lawsuits brought by or against the County, legal advice to the BCC and its committees and subcommittees, the representation of the County at administrative hearings, the drafting and review of ordinances and resolutions, approval of all contracts, bonds or written instruments as to form and legal sufficiency, and the rendering of legal opinions.

The CAO provides legal representation to the BCC, the Mayor's Office, the Public Health Trust, the various County boards, the CMO, the Community Councils, and all County departments and agencies.



## **BOARD OF COUNTY COMMISSIONERS**

#### OFFICE OF THE COUNTY ATTORNEY

 Provides legal representation to the BCC, Mayor's Office, Public Health Trust, various County boards, County Manager's Office, Community Councils, and all County departments and agencies

## **FINANCIAL SUMMARY**

(Dollars in Thousands)	Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary			
General Fund Countywide	8,509	9,216	13,078
General Fund UMSA	5,024	4,800	7,459
Reimbursements from Departments	8,421	8,712	4,550
Reimbursements from Outside Agencies	125	125	250
Total Revenues	22,079	22,853	25,337
Operating Expenditures Summary			
Salary	18,397	19,006	20,730
Fringe Benefits	2,876	2,946	3,462
Other Operating	712	797	979
Capital	94	104	166
Total Operating Expenditures	22,079	22,853	25,337

	Total F	unding	Total Positions	
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Policy Formulation	on			
Advising Departments	7,313	5,547	47	32
Community Councils Support	457	504	3	3
County Boards Support	685	632	4	3
County Commission Support	2,057	2,521	13	15
County Manager's Office	1,372	1,008	9	6
Support				
Litigation	10,969	15,125	71	88
Total Operating Expenditures	22,853	25,337	147	147

## SELECTED ITEM HIGHLIGHTS AND DETAILS

		(Dolla	rs in Thousa	ands)	
Line Item Highlight	Actual	Actual	Budget	Actual	Budget
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07
Travel Costs	52	56	74	57	56

# **ADDITIONAL COMMENTS AND HIGHLIGHTS**

- In the FY 2006-07 Adopted Budget, reimbursements from most County departments for legal services have been
  absorbed by the General Fund; reimbursements for legal services provided in excess of typical requirements will be
  received from Finance Department bond administration funds (\$450,000), General Services Administration selfinsurance trust funds (\$4.1 million), Children's Trust (\$150,000), and South Florida Workforce (\$100,000)
- To comply with new requirements of the Federal Court System, the County Attorney's Office is implementing a new Case Management System (\$250,000 total project cost)

# **County Manager's Office**

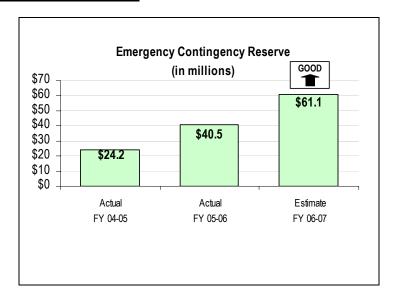


## **SUMMARY**

The County Manager is the Chief Executive of the administrative branch of the County government, responsible for the day-to-day operation of one of the largest County governments in the United States with a \$6.885 billion budget, approximately 30,000 employees, and 63 departments serving a population of more than 2.3 million residents.

The County Manager is also responsible for the administration of all units of the County government and for the implementation of Mayoral and Board of County Commissioners' (BCC) policies; the County Manager or his designee executes contracts and other instruments and signs bonds and other evidences of indebtedness; the County Manager also appoints all administrative department heads under his jurisdiction. The County Manager is also responsible for overseeing the County's strategic plan and the implementation of results-oriented government to ensure that departmental goals are aligned with the County's strategic plan in an effort to streamline government and improve County services.

The County Manager's Office (CMO) coordinates its activities with the Mayor's Office, the BCC, the Clerk of the Board, the County Attorney's Office, federal and state agencies, County departments, and other organizations within the community.



#### OFFICE OF THE COUNTY MANAGER

- Implements Mayoral and Board of County Commissioners' policies and oversees and manages department activities
- Provides strategic management and administrative policy guidance for and oversight of County government

#### **ADMINISTRATIVE SUPPORT**

 Provides operational and administrative support to the County Executive Office, including personnel, procurement, information technology, records management, and budgeting

#### **EXECUTIVE POLICY SUPPORT**

- Provides executive policy and legislative support to the County Manager and senior staff
- Provides overall direction and coordination of activities relating to the oversight
  and monitoring of: maintenance and improvements of major gateways and
  transportation terminals, litter, illegal dumping, graffiti, and landscaping issues;
  public education and community outreach of child welfare and health care
  issues; agricultural issues relating to planning and zoning, land acquisition, and
  disease and exotic pest control; and elderly issues and services relating to
  transportation, meal programs, housing, and referrals to agencies that provide
  assistance to senior citizens
- Advocates, participates, and serves as a point of contact between County government and municipalities, state and federal agencies, community-based organizations, and public and private entities

## FINANCIAL SUMMARY

(Dollars in Thousands)		Actual	Budget	Budget
(2011010111100001100)		FY 04-05	FY 05-06	FY 06-07
Revenue Summary				
General Fund Countywide		4.080	4.776	5.691
General Fund UMSA		1.782	1.925	2.011
Interagency Transfers		280	264	0
State Grants		0	132	0
	Total Revenues	6,142	7,097	7,702
Operating Expenditures Sur	mmary			
Salary		4,655	5,303	5,695
Fringe Benefits		963	1,086	1,293
Other Operating		534	672	668
Capital		36	36	46
Total Operat	ing Expenditures	6,188	7,097	7,702

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Policy Formulation	on			
Administration	900	1,002	4	4
Executive	5,115	5,677	32	32
Executive Policy Support	1,082	1,023	6	6
Total Operating Expenditures	7,097	7,702	42	42

## ADDITIONAL COMMENTS AND HIGHLIGHTS

- The CMO continues to provide staff support to the Board of County Commissioners (BCC) and a variety of advisory boards and task forces
- The FY 2006-07 Adopted Budget reserves 0.105 mills in the Countywide General Fund to make the fourth payment to the countywide Emergency Contingency Reserve; the reserve was established in FY 2003-04 and had, as of October 1, 2005, a balance of \$24.19 million; the balance increased to \$40.5 million on September 30, 2006 and is projected to total over \$60 million by September 30, 2007; in FY 2005-06 a \$1 million Unincorporated Municipal Service Area (UMSA) Emergency Contingency Reserve was established; the UMSA reserve is projected to be \$2 million by September 30, 2007
- As part of the continuing emphasis on results-oriented government, the County Manager initiated "Strategic Meeting Days," which occur once a month and provide the opportunity for departments to meet and discuss strategic goals; the first of such meetings was held January 27, 2006; in addition, Assistant County Managers hold quarterly business plan reviews with their departments to discuss County department performance results and issues
- The CMO continues to closely monitor and coordinate, as appropriate, several significant countywide projects, including the construction of the Performing Arts Center, economic development projects, the proposed baseball stadium, Miami International Airport's terminal development projects, affordable housing, and Super Bowl XLI
- Since the voter approval of the Building Better Communities (BBC) Bond Program, a total of \$139.7 million in contracts are either in progress or completed, including \$96.3 million for County departments, \$40.7 million for municipalities, and \$2.7 million for not-for-profit organizations
- The CMO continues to work closely with the Public Health Trust to eliminate operating deficits and improve their cash flow reserves
- As part of the Enterprise Resource Planning (ERP) system, the County hired a consultant to produce a road map for countywide implementation of all major reporting suites, including human resources, procurement, budgeting, and financial processing; the Miami-Dade Aviation Department is currently implementing the human resources, budget, and financial suites; and the Miami-Dade Water and Sewer Department is implementing the human resources and financial suites
- An automated performance management system was implemented during spring 2005 to help evaluate and improve services throughout County government; the new system has revamped the County's business planning process by enhancing the County's tracking and reporting of countywide performance results

- The County is now distributing its second annual Progress Report to the Community; the performance report is an
  important step in communicating performance results to the community; the data contained in the report, which can
  be found at www.miamidade.gov/results, will serve as a valuable tool to prioritize the allocation of County resources
  to meet community needs
- The CMO continues to coordinate and supervise the Management Trainee program which mentors future County administrators
- As part of the County Manager's strategic plan goal to improve services through information technology, BCC meetings held in the Commission Chambers may, as of January 2006, be viewed via web casts on-line
- The County Manager initiated, as an immediate response in the wake of Hurricane Wilma, the "Help Us Help You" campaign to serve as a central recovery point for connecting Miami-Dade County residents in need of housing and related support services; in addition, the CMO established the public/private "Partnership for Recovery" organization to fund the relocation and utility costs of eligible families displaced as a result of Hurricane Wilma; Partnership funds were also used to support elders and individuals with disabilities by providing access to medication, special equipment and other basic needs; the CMO initiated the "No Blue Roofs" project to repair roofs prior to the start of the 2006 Hurricane Season
- During FY 2005-06, the County Manager initiated a pilot "Employee Eyes and Ears" program to use the power of the County's workforce to identify community appearance issues by calling the 311 Answer Center
- In an effort to find ways to operate more efficiently, a general office support contract with the CMO was eliminated and converted to a full-time County position in FY 2005-06
- During FY 2005-06, the Community Image Manager, working with the Community Image Advisory Board (CIAB), conducted an anti-litter poster contest for elementary, middle, and high school students whereby the posters were used as a traveling display to launch an anti-litter campaign in Miami-Dade County; to restore Miami-Dade County's tree canopy, the Community Image Manager will continue to work with other County departments to develop the countywide Street Tree Master Plan to provide a "greenprint" for the appropriate planning, implementation, and management of our existing and planned tree resources
- In FY 2005-06, the Community Image Manager, in coordination with the CIAB, Roots in the City, Inc., Hands on Miami, and the City of Miami, planted tropical trees and shrubs to enhance the appearance of I-95 south of I-395, and to improve the skyline vista of downtown Miami for the thousands of residents and visitors that travel the gateway; the Public Works Department will continue to provide the Community Image Manager with a full-time Landscape Maintenance Inspector to inspect the priority corridors and gateways for maintenance issues and report those issues to the appropriate jurisdiction for resolution; in FY 2006-07, the Community Image Manager will provide continued support to the CIAB and focus on improving those areas which are vital to the image of Miami-Dade County; in FY 2006-07, the CIAB will receive \$500,000 in additional funding to support green infrastructure development
- During FY 2006-07, the Child Advocate will continue to work closely with key child welfare and healthcare agencies
  in the community to improve the quality of life for the children in Miami-Dade County; the Child Advocate,
  coordinating with community partners, will continue to raise public awareness of the need to prevent child abuse and
  neglect and to reduce juvenile crime; launch a new campaign on "Child Obesity" and the need to reduce it; host
  various events such as "The Day of the Child" in January 2007; and plan for legislative summits to help increase
  children's services in Miami-Dade County
- As part of the County Manager's outreach efforts to improve and enhance the quality of life for senior citizens in Miami-Dade County, a Senior Advocate was hired in May 2005; the Senior Advocate will be responsible for identifying and advocating for elderly services such as transportation, meal programs, housing, and referrals to agencies that provide assistance and outreach to senior citizens; in addition, the Senior Advocate will pursue legislative initiatives at both the state and federal levels and work with various County departments and community agencies to improve the quality of life of senior citizens

- As part of the Building Better Communities (BBC) Bond Program, the Agricultural Manager in FY 2006-07 will administer the Purchase of Development Rights (PDR) Program to purchase development rights of property suitable for agricultural use (\$30 million); the County will use the PDR Program to purchase conservation easements to limit the density (i.e., the residential development opportunity) of agricultural or undeveloped property; the purchase of these rights ensures that the property will remain undeveloped and available for agricultural uses to maintain the rural character of the agricultural area, create a more diversified economic base, ensure aquifer recharge, and improve quality of life
- During FY 2005-06, the Agricultural Manager lobbied for state and federal aid to assist victims of Hurricanes Katrina and Wilma and worked with the United States Department of Agriculture (USDA) to establish the value of agricultural losses resulting from the hurricanes
- The Agricultural Manager continues to coordinate all countywide agricultural-related issues by working closely with advocates for Miami-Dade County's agricultural interests at all levels of government; the Agricultural Manager also: conducts meetings with residents, farmers, and various County departments to address their concerns; works with the Miami-Dade Fire Rescue Department Office of Emergency Management and the Department of Solid Waste Management to create and establish an emergency plan of action for the agricultural areas of Miami-Dade County; and works with the Tropical Research and Education Center and the Cooperative Extension Office to identify possible new commodities and marketing programs for growers in Miami-Dade's agricultural area
- On September 22, 2006, the County Manager appointed a Special Assistant for Management and Performance to examine County functions and operations and ensure optimal organizational performance; this special assistant will first review services in the County departments of Transit, Solid Waste Management, Water and Sewer, Community and Economic Development and the Empowerment Zone

# STRATEGIC AREA PUBLIC SAFETY

#### Mission:

To provide a safe and secure community through coordinated efficient and effective professional, courteous public safety services

#### **GOALS**

- Effectively provide the necessary and appropriate technology, buildings, equipment, and people for delivery of quality services now and in the future
- Provide comprehensive and humane programs for crime prevention, treatment, and rehabilitation
- Improve the quality of service delivery through commitment to ongoing employee training
- Strengthen the bond between the public safety departments and the community
- Improve public safety through the use of community planning and the enforcement of quality of life issues

# **Priority Key Outcomes**

- Public safety facilities and resources built and maintained to meet needs
- · Reduced response time
- Reduction in property loss and destruction
- Improved Homeland Security Preparedness
- Strengthened Juvenile Assessment Center
- Increased community awareness of information resources and involvement opportunities

# **Animal Services**



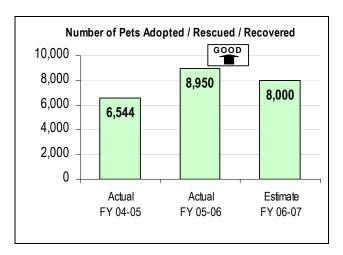
# **SUMMARY**

The Miami-Dade County Animal Services Department (ASD) is the only public animal shelter in Miami-Dade County. The department is responsible for upholding and enforcing the provisions in Chapter 5 of the Code of Miami-Dade County as well as Chapter 828 of the Florida Statutes. Key responsibilities under these rules are licensing and enforcing vaccination requirements for both dogs and cats, protecting the public from stray and dangerous dogs, promoting animal adoption and public education, and investigating animal cruelty cases.

ASD falls under the Public Safety strategic area and provides animal care and shelter operations, outreach, education and marketing, code enforcement, and licensing. The department provides animal shelter and clinic services seven days a week, including vaccinations and free spaying and neutering services.

ASD operates a main animal shelter and rabies clinic in Medley seven days a week, a satellite office located in South Miami-Dade five days a week, and a Mobile Animal Clinic (MAC) two days a week; the department's services are available to all Miami-Dade County residents.

	Actual	Actual	Estimate
	FY 04-05	FY 05-06	FY 06-07
<ul> <li>Free spay and neuters performed</li> <li>Number of licenses issued (dogs are cats)</li> </ul>	7,616	7,473	9,00
	nd 166,796	136,235	190,00
<ul><li>Number of rabies vaccinations</li><li>Shelter intake</li></ul>	17,437	33,239	20,00
	28,898	30,691	33,00



#### **DIRECTOR'S OFFICE**

- Oversees all departmental activities, including veterinary services, code enforcement, marketing, outreach, and personnel
- Responsible for creating, developing, and implementing programs and services relating to animal services throughout Miami-Dade County

# PERSONNEL AND CUSTOMER SERVICE SECTION

- Responsible for all personnel and customer service functions
- Responsible for building upkeep and maintenance

## ENFORCEMENT AND COLLECTIONS SECTION

- Ensures that all law enforcement aspects of Chapter 5 of the County Code as well as F.S. 828 are followed
- Coordinates regulatory and enforcement activities
- Responsible for field operations and dispatching, the issuance of rabies tags, the issuance of uniform civil citations, and investigations

# BUDGET AND FINANCE SECTION

 Performs budget development, purchasing, accounts payable/receivables, and overall fiscal management

## **VETERINARY SECTION**

 Oversees all aspects of the shelter and kennel operation to include surgery, rabies vaccinations, treatment and euthanasia of shelter animals, impoundment activities, and adoptions

# **FINANCIAL SUMMARY**

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Davianua Cummani		110100	1 1 00 00	1 1 00 01
Revenue Summary		4.000	4 400	4.500
Animal Service Fees		4,862	4,482	4,586
Breeder Permit Fees		44	36	24
Carryover		342	638	719
Code Violation Fines		1,290	1,325	1,600
General Fund Countywide		1,900	1,900	2,141
Interest Income		0	0	9
Lien Research Fee		64	84	63
Mobile Animal Services		9	9	7
		-	0	3
Other		5	U	•
	Total Revenues	8,516	8,474	9,152
Operating Expenditures Su	ımmary			
Salary	•	4,486	5,101	5,493
Fringe Benefits		1.323	1.706	1.954
Other Operating		1,212	1.667	1.701
Capital		37	0,007	4
•	ting Evnanditures		•	•
rotai Opera	ting Expenditures	7,058	8,474	9,152

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Public Safety				
Animal Care and Control	8,474	9,152	77	120
Total Operating Expenditures	8,474	9,152	77	120

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

# Enabling Strategies And Neighborhood and Unincorporated Area Municipal Services And Public Safety

	<u> </u>	· · · · · · · · · · · · · · · · · · ·
<b>Desired Outcome</b>	Highlights	Performance Impact
ES1-4: Satisfied customers	Add six positions including one veterinarian, two animal services representatives and three veterinarian technicians with General Fund support (\$241,000)	Enhance animal-related services and improve customer service delivery
ES8-2: Planned necessary resources to meet current and future operating and capital needs	Reduce flawed uniform civil citations issued by animal control officers and investigators through training and adherence to newly established procedures	Reduce the number of uncollectible civil citations due to technical and/or legal flaws
NU2-3: Well-trained, customer- friendly County government workforce (priority outcome)	Continue implementation of the recommendations from the Humane Society of the United States (HSUS) report to effectively and comprehensively improve standard operating procedures (SOP) and protocols for animal shelters; ASD continues to train its employees, reassess current operations, and establish new business processes	Continue implementing new SOPs and protocols, including more frequent cleaning, implementing disease control methods to reduce shelter-related illnesses and fatalities, and improving quality of service

PS1-1: Public safety facilities and resources built and maintained to meet needs (priority outcome)	Proceed with the plan and design of a new animal shelter facility with Building Better Communities (BBC) Bond Program proceeds (\$7 million), including reprogrammed funds from repairs to the existing animal shelter (\$2 million); additional resources may be required to fund the new facility and will be identified in the future	Provide a safer environment for staff and animals
PS1-2: Reduced response time (priority outcome)	Reduce response time regarding stray and dead animal pick-up using technology and reassignment of work schedules	Reduce service request response time from four to two days
PS5-2: Eradication of unwanted animals from public streets	Continue community outreach campaigns utilizing various media such as television, radio, newspapers, and brochures	Increase public awareness of adoption and education of pet overpopulation, vaccination and licensing requirements, and the importance of pet spay/neuter

# CAPITAL BUDGET SUMMARY

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Building Better Communities GOB Program	600	1,400	600	1,200	2,050	1,150	0	0	7,000
Total:	600	1,400	600	1,200	2,050	1,150	0	0	7,000
Expenditures									
Strategic Area: Public Safety									
Animal Services Facilities	600	1,400	600	1,200	2,050	1,150	0	0	7,000
Total:	600	1,400	600	1,200	2,050	1,150	0	0	7,000

# SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)						
Line Item Highlight	Actual	Actual	Budget	Actual	Budget		
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07		
Animal License Tags	9	6	10	20	12		
Educational Materials for Outreach	1	0	35	7	35		
Surgical Supplies	44	13	80	48	60		
Travel Costs	3	6	5	11	15		
Security Service	0	0	0	71	72		

# **ADDITIONAL COMMENTS AND HIGHLIGHTS**

- ASD became a department on October 1, 2004, after being under the jurisdiction and management of the Miami-Dade Police Department for the previous four years
- In FY 2005-06, the department converted 34 part-time positions to full-time for increased staff support, thereby allowing the department to continue to implement all recommendations provided by HSUS
- In FY 2005-06, the department replaced half of its vehicle fleet from trucks to retrofitted vans with funding from the
  Fleet Replacement Trust Plan and from higher than anticipated departmental carryover; the other half will be
  replaced in FY 2006-07; these new vehicles will reduce work-related injuries and animal fatalities
- In FY 2005-06, four positions including one clinical supervisor, one volunteer adoption liaison and two investigators were approved for operational and administrative support; these positions will be funded from higher than anticipated departmental carryover
- The 311 Answer Center will continue to take an average of 12,500 calls per month for ASD, making ASD-related services the most frequently requested among customers calling the 311 Answer Center
- The FY 2006-07 Adopted Budget includes the transfer of a maintenance mechanic position to General Service Administration to centralize the facility maintenance functions

## **Corrections and Rehabilitation**



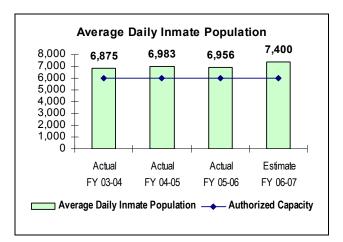
## **SUMMARY**

The mission of the Miami-Dade Corrections and Rehabilitation Department (MDCR) is to provide for the care, custody, and control of individuals who are arrested in Miami-Dade County, to support judicial functions for criminal prosecution, and to offer rehabilitative programs for inmates.

As part of the Public Safety strategic area, the department operates six detention centers and one community corrections facility, with a system-wide average of approximately 7,000 inmates per day, and provides for the booking and classification of approximately 110,000 inmates annually, court services, pre-trial release, monitored release and work release programs, and transportation to court and state facilities. Additional services include operating alternative programs to incarceration and managing inmate rehabilitation programs.

The department works closely with other law enforcement agencies such as the Miami-Dade Police Department, municipal police departments, judges and judicial staff, and the legal community including the State Attorney's Office, Public Defender's Office, private attorneys, and bail bondsmen.

	Actual FY 04-05	Actual FY 05-06	Estimat FY 06-0
Annual inmate meals served (in thousands)	8,579	8,572	9,12
Average cost per inmate meal	\$1.09	\$1.18	\$1.2
<ul> <li>Average length of stay per inmate</li> </ul>	24 days	23.4 days	24 da
<ul> <li>Inmates participating in vocational/technical programs</li> </ul>	1,225	1,272	1,3
<ul> <li>Monthly bookings</li> </ul>	8,600	9,198	9,2



#### **OFFICE OF THE DIRECTOR**

- Formulates all departmental policy and provides overall direction and coordination of activities relating to the booking, classification, and incarceration of individuals arrested in Miami-Dade County
- Oversees the Professional Compliance Division (Security and Internal Affairs) and addresses Equal Employment Opportunity concerns

#### **JAIL OPERATIONS**

- Operates six detention centers including the Pre-Trial Detention Center (PTDC), Women's Detention Center (WDC), Training and Treatment Center (TTC), Turner Guilford Knight Correctional Center (TGK), Metro-West Detention Center (MWDC), and Boot Camp facility, including Jail Industries
- Oversees special services including court services, inmate transportation, and reception and diagnostics (inmate processing)

#### **ADMINISTRATION AND FINANCE**

- Supports all administrative requirements of the department including personnel
  management, training and staff development, labor relations, information systems,
  facilities maintenance, purchasing, fiscal management, inmate accounting, grant
  management, and all accounting and budgeting activities
- Oversees institutional services, including commissary, food services, and property management

## **PLANNING AND PROGRAM SERVICES**

- Administers the monitored release and work release programs at the North Dade Community Corrections Center and pretrial services, religious and inmate rehabilitative programs; provides correctional planning, research, and accreditation
- Oversees the Inspections and Medical Compliance units
- Disseminates information to the public and the media

#### FINANCIAL SUMMARY

		Actual	Budget	Budget
(Dollars in Thousands)		FY 04-05	FY 05-06	FY 06-07
Revenue Summary				
Carryover		1,138	888	1,468
Federal Grants		268	230	308
General Fund Countywide		228,889	251,909	289,658
Interagency Transfers		801	0	525
Other Revenues		3,311	3,032	2,718
	Total Revenues	234,407	256,059	294,677
Operating Expenditures Su	mmary			
Salary		145,365	156,213	174,356
Fringe Benefits		51,685	58,761	71,288
Other Operating		35,252	40,597	46,419
Capital		411	488	2,614
Total Opera	ting Expenditures	232,713	256,059	294,677

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Public Safety				
Administration	17,174	21,166	131	160
Community Control	7,427	8,559	92	100
Court Services	11,839	14,032	146	146
Employee Services	7,235	9,688	81	79
Food Services	12,519	14,994	60	71
Inmate Custody and Control	164,448	186,233	1,715	1,774
Inmate Intake & Classification	16,246	18,079	216	216
Inmate Programs	7,467	9,295	71	77
Inmate Transportation Services	6,677	7,551	70	70
Medical Services	5,027	5,080	1	2
Total Operating Expenditures	256,059	294,677	2,583	2,695

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

Public Safety		
Desired Outcome	Highlights	Performance Impact
PS1-1: Public safety facilities and resources built and maintained to meet needs (priority outcome)	Hire 70 certified correctional officers and 140 non-certified correctional officer trainees; train non-certified correctional officer trainees by offering classes in November 2006, and February, May, and August 2007; fund additional training advisors through overtime	Provide adequate staffing for jail operations and reduce dependency on overtime-funded resources
PS1-1: Public safety facilities and resources built and maintained to meet needs (priority outcome)	Continue planning and begin the renovation of the Pre-Trial Detention Center (PTDC) to comply with the 40-year recertification requirement using Building Better Communities (BBC) Bond Program proceeds	Allow the facility to remain operational with required capital improvements
PS1-1: Public safety facilities and resources built and maintained to meet needs (priority outcome)	Enhance security services by staffing additional security posts initiated in FY 2005-06, as well as those recommended in year one of the department's three-year funding plan; staff positions using overtime in FY 2006-07 pending hiring and training of new full-time personnel	Reduce the possibility of security breaches and ensure the safety of officers and inmates
PS1-1: Public safety facilities and resources built and maintained to meet needs (priority outcome)	Continue on-site environmental mitigation and planning for a new detention facility at Krome Detention Center with funding from the BBC Bond Program (\$90 million multi- year funding)	Alleviate jail overcrowding; upgrade medical facility; and provide a more efficient food service system and additional space for rehabilitative programs
PS1-1: Public safety facilities and resources built and maintained to meet needs (priority outcome)	Increase maintenance staff as proposed in the first year of the department's three-year funding plan, to include 24 positions for weekend response, staffing of a second shift, maintenance of fire alarm and peripheral systems, and providing additional staff for the day shift	Improve safety and security for MDCR staff, inmates, and visitors, and compliance with building codes and environmental regulations
PS1-1: Public safety facilities and resources built and maintained to meet needs (priority outcome)	Allocate more resources for the Correctional Facilities Fire Protection System (\$7.1 million); the increase is due to revised estimates on the scope of work required to meet requirements from the Unsafe Structures Board	Improve safety and security for MDCR staff, inmates, and visitors, and compliance with building codes and environmental regulations

PS1-1: Public safety facilities and resources built and maintained to meet needs (priority outcome)	Fund various safety and security-related projects through Capital Outlay Reserve (COR) funding including the following improvements to Turner Guilford Knight (TGK): replacing the kitchen flooring (\$330,000), replacing the generator transfer switch controller (\$250,000), improvements to the recreational yard security (\$400,000), security enhancements and re-keying locks (\$300,000); replacement of mainframe terminals (\$250,000); replacing fence and razor wire at the Training and Treatment Center (\$600,000); implementation of the Radio Frequency Identification (RFID) pilot project at the Women's Detention Center (\$500,000); improvements to Metro West Detention Center include: upgrading the security systems (\$300,000), improving the smoke evacuation system (\$500,000); installing a video surveillance system at the Pre-Trial Detention Center (PTDC) \$250,000); remove and replace retherm units (\$1.1 million); implement various communication infrastructure and automation projects \$800,000); implement video visitation pilot project (\$200,000); improve security fencing at various facilities (\$600,000); refurbish the freezer and cooler at PTDC and TGK (\$500,000); and reserve funding for design of future projects (\$100,000)	Provide COR funding (\$7.480 million) to improve safety for staff, inmates, visitors, and the public by improving working conditions and communications; maintaining availability of beds and food health standards; securing the facilities by enhancing perimeter containment; and reducing contraband and public traffic within the facilities
PS1-4: Reduction in property loss and destruction (priority outcome)	Use the objective jail classification system to identify and classify the different types of inmates being detained in correctional facilities	Classify 92 percent of new inmates within 72 hours to ensure placement of inmates in the appropriate settings
PS2-2: Reduced number of people revolving through the court system/recidivism	Continue Boot Camp and other rehabilitative services in an ongoing effort to reduce recidivism	Maintain Boot Camp recidivism rate below 22 percent and ensure that at least 660 inmates participate in vocational and educational programs each quarter
PS3-1: Professional and ethical public safety staff. Minimal occurrence of public safety corruption incidents	Continue employee training for accreditation; add clerical personnel for accreditation documentation, planning, and record keeping	Provide accreditation training to 25 employees per month in order to maintain accreditation of the Women's Detention Center, Boot Camp and MDCR Central Office

PS3-1: Professional and ethical public safety staff. Minimal occurrence of public safety corruption incidents	Continue emphasis on aggressive recruitment and hiring of ethnically diverse and qualified applicants; provide additional funding for recruitment and advertising and staffing to maintain personnel records	Provide adequate staffing to jail operations to reduce dependency on overtime
PS3-1: Professional and ethical public safety staff. Minimal occurrence of public safety corruption incidents	Improve training through additional supervisory classes; return to classroom-based mandatory officer training and classes for newly-hired certified officers; add training specialists and clerical support for curriculum development, training documentation, and classroom support	Ensure that sworn personnel receive effective and beneficial training to enhance required skills
PS4-1: Increased community awareness of information resources and involvement opportunities (priority outcome)	Continue the "Jail is Hell" and "Fingerprinting for Kids" programs and facility tours	Increase the number of annual correctional facility tours to 250 in FY 2006-07 from 196 actual tours in FY 2005-06

# CAPITAL BUDGET SUMMARY

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Building Better Communities GOB Program	14,750	21,500	33,000	31,000	23,000	13,750	0	0	137,000
Capital Outlay Reserve	1,925	7,480	12,580	1,600	1,100	700	0	0	25,385
Financing Proceeds	21,400	7,400	0	0	0	0	0	0	28,800
Total:	38,075	36,380	45,580	32,600	24,100	14,450	0	0	191,185
Expenditures									
Strategic Area: Public Safety									
Departmental Information Technology	0	950	0	0	0	0	0	0	950
Projects									
Jail Facility Improvements	17,225	21,030	15,080	10,100	12,100	11,700	11,000	2,000	100,235
New Jail Facilities	0	2,430	2,480	2,430	5,659	22,000	22,000	33,001	90,000
Total:	17,225	24,410	17,560	12,530	17,759	33,700	33,000	35,001	191,185

# SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)					
Line Item Highlight	Actual	Actual	Budget	Actual	Budget	
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07	
Contract Temporary Employee Costs	90	35	83	64	54	
Rent	750	253	2,393	873	2,920	
Employee Overtime Costs	10,065	14,430	21,700	26,600	22,792	
Electrical Service	2,373	2,161	2,400	3,095	3,158	
Fire Systems Maintenance	90	16	500	114	400	
Transfers and Reimbursements						
Public Health Trust - Inmate Medical Services	4,900	4,900	4,900	4,900	4,900	

## ADDITIONAL COMMENTS AND HIGHLIGHTS

- In accordance with the Memorandum of Understanding detailing the gainsharing program for the Food Service Bureau employees, the FY 2005-06 cost per meal target is \$1.183 (after year end adjustments); this target will be adjusted for inflation in the current fiscal year
- The department's non-General Fund revenues total \$4.494 million, which consist of inmate subsistence fees (\$900,000), carryover (\$1.468 million), commissary proceeds (\$620,000), inmate and boot camp industries fees (\$570,000), monitored release fees (\$360,000), second dollar funds (\$130,000), catering fees (\$118,000), social security reimbursements (\$230,000), and other fees (\$98,000)
- The FY 2006-07 Adopted Budget includes an overtime allocation of \$22.792 million (including fringe benefits), covering vacancies (\$6.941 million), as well as continuation of additional training enhancements (\$1.968 million), staffing of additional courtrooms (\$952,500) and security measures added in FY 2005-06 (\$5.280 million), compliance with the Jessica Lunsford Act (\$429,800), implementation of an inmate transportation program to assist Miami-Dade Police Department in returning officers to patrol duties in lieu of awaiting booking of inmates (\$447,000), and staffing of additional security and training functions as recommended in the first year of the department's three-year funding plan (\$6.774 million)
- MDCR will continue aggressive recruitment of non-certified civilians and state certified correctional officers in order to
  fill vacant, budgeted positions; actual sworn vacancies without additional security positions are projected to be filled
  by July 2007 and operational vacancies filled by certified graduates by December 2007; additional security positions
  are funded with overtime savings and will be added as overages when hiring permits
- During FY 2005-06, MDCR received a total of 35 additional positions to accelerate recruitment and hiring (13 positions); support the Food Services Bureau (11 positions); comply with changes in Florida Statute 112.532 which now requires completion of investigations within 180 days from notice of allegations against an officer (eight positions); and plan for the construction of the Krome Detention Facility (three positions)
- In FY 2005-06, a comprehensive linen, inmate uniform, laundry, and mattress distribution system was developed and implemented to address linen accountability, contraband control, facility security, and officer safety; the FY 2006-07 Adopted Budget includes funding for the continued implementation of this project, outsourcing of laundry services, and additional warehouse space
- The inmate transportation pilot project, implemented from February to March of 2006 to pick up arrestees at police stations, streamlined the inmate booking process while increasing the number of police officers available to respond to calls in Miami-Dade County neighborhoods; MDCR will continue the program for the Miami-Dade Police Department (MDPD), funded by a transfer from MDPD (\$525,000)
- In FY 2006-07, the department will finalize a staffing analysis to determine the appropriate staffing level needed to include a recommended shift relief factor for sworn personnel
- As a part of the department's three year funding plan to address operational needs, the FY 2006-07 Adopted Budget includes \$13.330 million and 78 positions for the following: safety and security initiatives (\$7.181 million) to include shakedown teams, warehouse storage space to improve inventory control, and internal affairs contraband detection; infrastructure maintenance (\$1.882 million) to include increased maintenance staff, paint supplies, and an emergency generator for the Metro West Detention Center; staffing and support (\$1.264 million) for the property room, legal unit, planning and research, and other functions; training (\$1.546 million) to include the expansion of the Facility Based Training Program and training advisors; and automation (\$1.457 million) to include phased-in replacement of 2,200 hand-held radios and to support the communications infrastructure
- The Correctional Facilities Fire Protection System Improvements project funding was increased by an additional \$7.1 million funded with financing proceeds for a total project cost of \$27 million.

# **Fire Rescue**



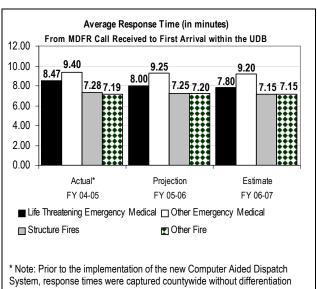
#### SUMMARY

The Miami-Dade Fire Rescue Department (MDFR) protects people, property, and the environment by providing rapid, professional, and humanitarian emergency fire, medical, and other services that are essential to public health, safety, and well-being. MDFR also lessens the impact of disasters by meeting the needs of the community through the planning for hazards and emergencies and coordination of information and resources in response to disasters, whether natural or man made.

MDFR's commitment to protecting people, property, and the environment aligns with goals of the Public Safety strategic area. MDFR also provides emergency air transport service within Miami-Dade County to state-approved trauma centers. Additional specialty units are dedicated to airport and seaport response, hazardous materials emergencies, ocean rescue, marine services, response to snake bites, urban search and rescue, and complex extrications. MDFR also inspects buildings for fire hazards and reviews plans for compliance with the Fire Code and supports the Office of Emergency Management.

MDFR is the seventh largest fire department in the United States, serving residents, businesses, and visitors 24 hours per day, 365 days per year. MDFR has 59 fire-rescue stations serving unincorporated Miami-Dade County and 30 municipalities. The department works closely with the Miami-Dade Police Department, among other partners, to ensure that Miami-Dade County is prepared in the event of an emergency.

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Air Rescue helicopter missions completed	1,915	1,790	2,20
Fire plans reviewed	11,196	14,600	12,00
Ground medical transports	51,638	57,800	54,10
Life safety permit inspections performed	32,769	39,600	38,35
Total medical and Fire Rescue calls dispatched	213,632	215,000	226,00



<sup>\*</sup> Note: Prior to the implementation of the new Computer Aided Dispatch System, response times were captured countywide without differentiation between those occurring inside and outside the Urban Development Boundary (UDB); the data are being captured with this differentiation starting in FY 2005-06

#### OFFICE OF THE FIRE CHIEF

- Provides leadership and direction
- Formulates department policy

#### **SUPPORTIVE SERVICES**

- Oversees management information and computer systems
- Dispatches emergency and non-emergency calls for service and coordinates radio frequency allocations
- Responsible for maintenance and repair of departmental heavy equipment fleet (Shop 2)
- Responsible for facilities maintenance and construction

#### **TECHNICAL SERVICES**

- Provides state and federally mandated minimum standard, career development, and advanced firefighting training, as well as advanced emergency medical services training, certification maintenance, hospital liaison, and new program development
- Provides fire prevention and public education programs
- Directs fire prevention and building and alarm inspections, warehouse and supply, motor pool, and research and development activities

#### OFFICE OF EMERGENCY MANAGEMENT

- Plans, coordinates, and implements preparedness and response programs
- Provides for terrorism response planning; weapons of mass destruction readiness; vulnerability assessment; program support; and emergency management services coordination
- Manages recovery and mitigation, Community Emergency Response Team (CERT), intergovernmental coordination, and community preparedness and outreach

#### **ADMINISTRATION**

- Manages fiscal operations including capital and grants management; directs human resources activities; maintains medical records; functions as liaison with elected officials and County administrative offices; oversees policy and procedures development; maintains departmental records; oversees public affairs
- Directs strategic and organizational planning projects
- Oversees capital project development
- Develops recruitment programs
- Oversees procurement management
- Administers off-duty services

#### **SUPPRESSION AND RESCUE**

- Provides fire suppression services, ground and air rescue transport, and medical services to the public; performs specialized protection services such as hazardous materials, water rescue, marine firefighting, and technical rescue (TRT)
- Performs building inspections, safety surveys, and firefighting and rescue demonstrations
- Oversees Airport and Seaport fire and rescue services and employee training activities
- Provides Fire Department personnel and equipment support for special events
- Maintains Antivenin Bank and Department Anti-venom program
- Oversees ocean rescue services
- Directs activities of motorcycle emergency response team (MERT)

# FINANCIAL SUMMARY

	Actual	Budget	Budget
(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Aviation Transfer	0	16,294	17,232
Carryover	83	2,843	12,309
Emergency Plan Review Fees	31	24	24
Federal Grants	1,429	1,106	747
Fees for Services	24,914	26,664	26,128
Fire Ad Valorem District Tax	223,351	264,142	318,790
Florida Power and Light	291	289	289
General Fund Countywide	13,062	15,879	18,923
Interest Earnings	828	700	1,800
Miscellaneous	156	451	538
Public Health Trust	900	900	900
Rental of Office Space	445	425	200
State Grants	522	1,405	1,326
Urban Area Security Initiative (UASI) Grant	6,255	3,809	0
Total Revenues	272,267	334,931	399,206
Operating Expenditures Summary			
Salary	166,857	196,445	226,707
Fringe Benefits	55,155	65,436	71,488
Other Operating	35,538	51,549	64,808
Capital	1,636	5,235	17,588
Total Operating Expenditures	259,186	318,665	380,591
Non-Operating Expenditures Summary			
Debt Service	1,880	4,657	6,756
Reserve	0	7,800	4,744
Transfers	7,523	3,809	7,115
Total Non-Operating Expenditures	9,403	16,266	18,615

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Public Safety				
Administration	17,882	18,711	104	119
Communications	7,959	10,236	71	95
Emergency Management	2,988	3,165	24	25
Fire Prevention	12,530	15,802	124	151
Support Services	36,059	43,156	133	155
Suppression and Rescue	236,819	285,071	1,828	1,966
Training	4,428	4,450	31	30
Total Operating Expenditures	318,665	380,591	2,315	2,541

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

# **Public Safety**

<b>Desired Outcome</b>	Highlights	Performance Impact
PS1-1: Public safety facilities and resources built and maintained to meet needs (priority outcome)	Upgrade of the avionics for the 1998 and 2001 Air Rescue helicopters was completed in the fourth quarter of FY 2005-06 (\$1.76 million); two new Bell 412 helicopters were purchased and placed into service in FY 2005-06; oldest Bell 412 was sold in fourth quarter of FY 2005-06 for \$3.5 million; provide \$100,000 (COR) for Air Rescue helicopter modifications	Provide two Air Rescue helicopters to serve Miami-Dade County residents 365 days per year

PS1-1: Public safety facilities and resources built and maintained to meet needs (priority outcome)	Complete construction of Port of Miami (\$2.1 million), Highland Oaks (Phase 1) (\$660,000), Village of Homestead (\$2.95 million), East Homestead (\$2.393 million), Trail (\$2.303 million), and East Kendall fire stations (\$8.127 million) in FY 2006-07; commence construction of the Training Complex (\$26.9 million) and Dolphin (\$3.8 million), Palmetto Bay (\$2.544 million), and Arcola fire stations (\$2 million); commence reconstruction of Model Cities fire station (\$2.3 million); and begin various station renovations (\$7.505 million) scheduled for completion in FY 2007-08; purchase land in City of North Miami to build a future fire rescue station (\$2.5 million)	Purchase additional land and increase available apparatus bays to provide additional future fire suppression and rescue services; improve training and station infrastructure to enhance future service capability
PS1-1: Public safety facilities and resources built and maintained to meet needs (priority outcome)	Provide funding to upgrade communications system using microwave backbone to transmit voice and data (\$4.2 million)	Improve communications by providing a more reliable transmission platform and creating a redundant communications system
PS1-2: Reduced response time (priority outcome)	Provide funding for advanced life support (ALS) Rescue Services at Doral fire station in March 2007 (\$750,000, 13 positions); provide funding for ALS Rescue Services at the Arcola fire station in March 2007 (\$750,000, 13 positions); and funding also includes \$520,000 from impact fees for vehicle purchases	Improve response time for Doral and Arcola fire stations territory: first paramedic to arrive on scene within seven minutes 90 percent of the time
PS1-2: Reduced response time (priority outcome)	Provide funding for ALS services at the Village of Homestead fire station in March 2007 (\$1 million, 18 positions)	Improve response time for Village of Homestead fire station territory: a 50 second decrease in overall average response of building assignments; arrival time of first paramedic within seven minutes in area south of the new station will improve to 40 percent from 30 percent
PS1-2: Reduced response time (priority outcome)	Receive 50-foot aluminum fire and rescue boat with specialized equipment (\$1.41 million), staff the fire boat operation (\$2.413, 18 positions) and establish a Marine Operations Bureau to implement the Waterway Protection Plan, and support, maintain, and train on all MDFR marine resources (\$755,000, four positions); begin acquisition of two additional 36 foot fire rescue boats to improve services in North and South Miami-Dade County (\$1.3 million)	Expand fire and rescue services with a fire suppression boat capable of pumping 6,000 gallons of water per minute and supporting dive rescue operations

Provide funding for suppression services at the Aventura fire station in July 2007 (\$500,000, 18 positions)	Improve response time for the Aventura fire station area: first paramedic to arrive within seven minutes, 90 percent of the time; and complete building assignments within eleven minutes, 90 percent of the time
Provide funding for ALS services at the East Kendall fire station in March 2007 (\$1 million, 18 positions)	Improve response time for the East Kendall fire station area: first paramedic to arrive southeast of station within seven minutes, 90 percent of the time from less than 50 percent of the time; and complete building assignments within eleven minutes, 80 percent of the time from 60 percent of the time
Provide funding for suppression services at the West Kendall fire station in July 2007 (\$500,000, 18 positions)	Improve response time for the West Kendall fire station area: first paramedic to arrive within seven minutes, 90 percent of the time from 70 percent of the time; improve response to house fires within eleven minutes, 90 percent of the time; and complete building assignments within eleven minutes, 80 percent of the time
Increase the number of representatives of County departments and other agencies assigned to the Emergency Operations Center (EOC) and trained in activation procedures	Provide training to 100 representatives for a total of 500 trained in EOC procedures
Improve the ability of the residents of Miami-Dade County to respond to emergencies (\$50,000)	Provide Community Emergency Response Training (CERT) for 1,500 residents of Miami-Dade County
Expand the inventory of facilities for general population emergency shelters	Increase the number of emergency shelter spaces to 75,000 from 73,625
Continue to decrease processing time in reviewing life safety plans	Process 90 percent of plans within a nine day period as presented by ordinance
	at the Aventura fire station in July 2007 (\$500,000, 18 positions)  Provide funding for ALS services at the East Kendall fire station in March 2007 (\$1 million, 18 positions)  Provide funding for suppression services at the West Kendall fire station in July 2007 (\$500,000, 18 positions)  Increase the number of representatives of County departments and other agencies assigned to the Emergency Operations Center (EOC) and trained in activation procedures  Improve the ability of the residents of Miami-Dade County to respond to emergencies (\$50,000)  Expand the inventory of facilities for general population emergency shelters  Continue to decrease processing time in

### **CAPITAL BUDGET SUMMARY**

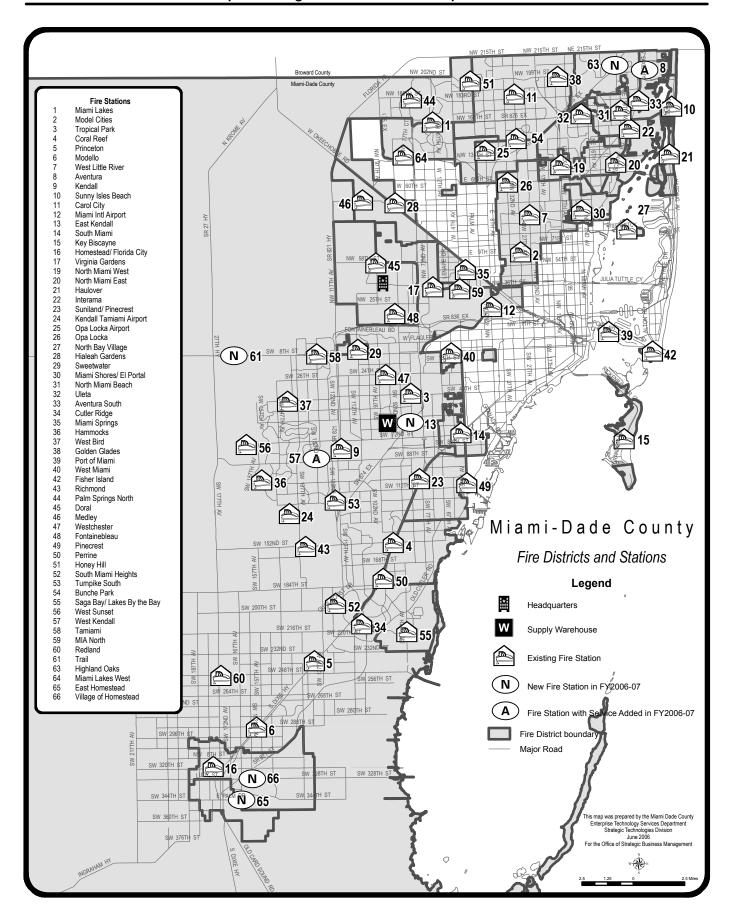
(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
1994 Fire District Bond Interest	1,582	0	0	0	0	0	0	0	1,582
1994 Fire Rescue District Bonds	5,133	0	0	0	0	0	0	0	5,133
2002 Capital Asset Acquisition Bonds	4,050	0	0	0	0	0	0	0	4,050
2002 Fire District Bond Interest	1,023	0	0	0	0	0	0	0	1,023
2002 Fire Rescue District Bonds	17,795	0	0	0	0	0	0	0	17,79
2006 Capital Improvement Bonds	22,600	0	0	0	0	0	0	0	22,600
Assistance to Firefighters Grant	750	0	0	0	0	0	0	0	750
Building Better Communities GOB Program	1,500	0	0	0	0	0	0	0	1,500
Capital Asset Acquisition Bond 2004B Proceeds	17,560	0	0	0	0	0	0	0	17,560
Capital Outlay Reserve	0	1,000	0	0	0	0	0	0	1,00
Court Settlement	500	0	0	0	0	0	0	0	50
Developer Fees/Donations	112	0	0	0	0	0	0	0	11:
Fire Impact Fees	15,035	9,140	3,123	5,104	6,273	4,125	4,610	2,500	49,91
Fire Rescue Capital Outlay	0	11,260	0	0	0	0	0	0	11,26
Fire Rescue Taxing District	1,250	1,250	0	0	0	0	0	0	2,50
Total:	88,890	22,650	3,123	5,104	6,273	4,125	4,610	2,500	137,27
xpenditures									
Strategic Area: Public Safety	•	450	•	•	•	•	•	•	
Air Rescue Facilities	0	450	0	0	0	0	0	0	45
Capacity-Improving Projects	0	0	0	1,300	1,300	4,000	4,000	2,500	13,10
Equipment Acquisition	3,200	3,530	0	0	0	0	0	0	6,73
Fire Station Renovation	2,710	1,060	3,850	700	1,000	0	0	0	9,32
Fire Station Replacement	65	2,135	1,385	2,185	1,780	0	0	0	7,55
Future Capital Projects	0	0	0	750	0	0	0	0	75
New Fire Stations	10,245	14,728	6,279	4,731	3,180	4,078	2,424	0	45,66
Ocean Rescue Facilities	250	1,800	0	0	0	0	0	0	2,050
Other	0	3,000	0	0	0	0	0	0	3,00
Support Facilities	13,943	21,280	13,437	0	0	0	0	0	48,660
Total:	30,413	47,983	24,951	9,666	7,260	8,078	6,424	2,500	137,275

# SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)						
Line Item Highlight	Actual	Actual	Budget	Actual	Budget		
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07		
Administrative Reimbursement	4,038	5,664	7,049	7,049	7,608		
Contract Temporary Employee Costs	936	556	309	543	433		
Employee Overtime Costs	16,433	16,639	14,157	17,505	16,402		
Travel Costs	389	266	306	192	255		
Transfers and Reimbursements							
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	85	85	85	85	85		

- In FY 2005-06, a new Advance Life Support (ALS) suppression unit was added for the new Trail fire station and a new ALS rescue unit for the new Naranja fire station; the 40-hour peak unit at Key Biscayne was upgraded to a 24-hour ALS suppression unit
- In FY 2005-06, the department transferred \$7.2 million to the Fire Rescue District emergency contingency reserve and will transfer \$3.962 million in FY 2006-07; an additional \$8.711 million will be available as a service reserve to be carried forward into FY 2007-08 when additional stations open and units are deployed; in addition, a construction and land acquisition reserve has been established (\$5.5 million)
- During FY 2005-06, the department re-established three long-term positions previously eliminated including one EMD Quality Assurance Specialist, one Accountant 2, and one Office Support Specialist 2; additionally, 49 overage positions were added for critical operational and support services positions throughout the department, including 18 positions for the Fire Prevention Division for new and existing construction plans review and permitting functions, seven positions for the Central Staffing Office, two positions for the Facilities and Construction Division to implement the new capital replacement and renovation program (\$22.6 million), 20 Fire Dispatchers for the Communications Division to help mitigate overtime, staff turnover, and to provide dispatch service coverage on additional frequencies, two positions for the Ocean Lifeguard Rescue Division to begin repair and replacement of lifeguard towers; one Public Information Officer position for Emergency Management, and two positions for administrative support
- Acquisition of Self-Contained Breathing Apparatus (SCBA) will be completed in FY 2006-07; this is a two-year project with \$2.5 million from Fire District revenues and \$750,000 from the Firefighters Assistance Grant; funding is also provided for the purchase of a spare rescue unit (\$260,000)
- The Motorcycle Emergency Response Team (MERT) program acquired 12 new motorcycles on lease from Harley Davidson; the program is fully funded (\$1.134 million); additional storage space for the motorcycles was constructed at Fire Rescue headquarters and new radios and helmets were purchased for trained MERT personnel
- The FY 2006-07 Adopted Budget includes 51 additional non-uniformed positions to enhance facilities maintenance, improve administration of employee benefits, expand distribution of medical supplies to stations, increase internal capabilities to perform program and staff review, and better coordinate budgeting, purchasing, and grants management functions; funding is provided to accelerate the implementation of the 14th Battalion (\$675,000) and \$650,000 has been allocated to establish an Internal Affairs Unit
- The FY 2006-07 Adopted Budget includes General Fund support for Ocean Rescue at Haulover Beach and Crandon Park beaches (\$3.511 million); repair and replacement of lifeguard towers is ongoing with funding provided from Federal Emergency Management Agency (FEMA) and Capital Outlay Reserve (COR) (\$150,000); acquisition of Ocean Rescue Modular units with Capital Outlay Reserve (COR) funds (\$400,000)
- The FY 2006-07 Adopted Budget includes funding from the General Fund (\$9.889 million), the Public Health Trust
  (\$900,000), and available carryover (\$1.026 million) for air rescue services; the department will continue the Federal
  Aviation Administration (FAA) Part 135 certification process which will allow the department to charge for air rescue
  services; the proposed Air Rescue Transport Fee will be included in MDFR fee schedule upon FAA approval
- The administrative reimbursement to the General Fund from the Fire District will be offset by a credit of \$1.5 million for providing administrative support for Air Rescue, the Office of Emergency Management (OEM), Ocean Rescue, the Antivenin Bank, and the Anti-Venom Unit; the net administrative reimbursement to the General Fund is \$7.608 million in FY 2006-07
- The Anti-Venom Unit will work with the Park and Recreation Department to install an air conditioning system at the A. D. Barnes Park Nature Center with funding from COR; the facility is being utilized as a snake exhibit room
- MDFR will enter into a Service Level Agreement (SLA) with the Enterprise Technology Services Department to integrate MDFR field inspections into the Building Department's public access system

- The FY 2006-07 Adopted Budget includes funding from the General Fund (\$2.098 million) for the operations of emergency management; during FY 2005-06, the Office of Emergency Management was merged into the Miami-Dade Fire Rescue Department; a Public Information Officer was added to enhance the development and coordination of homeland security and emergency preparedness public information programs
- In FY 2005-06, the Program and Staff Review Division completed the Sterling Challenge and a review of the Corrections and Rehabilitation Department operations; the division will review the Special Events Bureau and Fire Prevention Division in FY 2006-07
- In FY 2006-07, funding for the Antivenin Bank and the Anti-Venom Unit will continue with fees generated from serum reimbursements and hospital participations (\$150,000) and General Fund support (\$417,000)
- The FY 2006-07 Adopted Budget includes 24-hour staffing of four member crews for the fire rescue boat located at the Dante B. Fascell Port of Miami-Dade County (Port of Miami) (\$2.413 million from the Countywide General Fund)
- The Office of Strategic Business Management completed the Land Use and Permitting in Miami-Dade County Study with recommended process improvements; MDFR, as a member of the County's Building and Permitting Consortium, is working to implement the recommendations of this study; the cost of the permit improvement initiatives, including the Concurrent Plan Review system, will be shared among the six departments at a rate commensurate with the number of plans processed by each department
- The FY 2006-07 Adopted Budget includes funding from COR to replace the roof at the Kendall-Tamiami Air Rescue Facility (\$350,000)
- MDFR will finalize the Memorandum of Understanding (MOU) agreement with the Seaport to establish methods of reimbursing staff and operating cost for fire services at the Port of Miami and will continue the MOU agreement with the Miami International Airport (MIA) and Opa-Locka Airport which includes funding for 129 positions (\$17.2 million)
- The MDFR Grant Management Bureau will absorb OEM grant responsibilities and will continue coordinating the
  Urban Area Security Initiative (UASI) program pass-through grant funds of \$6.360 million available in FY 2006-07 for
  homeland security training and equipment for six County departments and five municipalities, and will continue
  coordinating the shuttering mitigation program pass-through grant funds to the University of Miami and Miami
  Children's Hospital initiated in FY 2005-06
- Grant funds of \$46,000 to continue the Community Emergency Response Team (CERT) program into FY 2006-07 have been awarded to train 125 team members; a CERT trust fund will be created to accept private donations and settlement agreements for program continuation(\$200,000 from the Value Jet airplane accident settlement), and \$50,000 from the Countywide General Fund for a vehicle and supplies
- The FY 2006-07 Adopted Budget includes a joint venture between MDFR and Miami-Dade County Public Schools to create an apprentice program that will educate, train, and prepare high school students to become Firefighters and Emergency Medical Technicians beginning in the 2007 school year (\$500,000)
- The department is in the process of reviewing and revising its impact fee schedule to reflect current building and construction costs; a recommendation of the revisions will be presented to the Board of County Commissioners for approval
- MDFR will implement an on-duty paramedic training program to increase the number of ALS units that can be
  deployed; funding will be provided from the Fire District operating budget and \$470,000 bequeathed to the Fire
  Department from a grateful county resident; the FY 2006-07 Adopted Budget also includes \$1.373 million to fund the
  addition of two fire fighter classes (one certified and one non-certified) in order to meet additional staffing needs
- MDFR will replace the uniform background investigative personnel with civilian employees, improving operational
  efficiency by reducing backfill overtime expenses and increasing the number of available trained personnel for
  suppression and rescue units



### **Independent Review Panel**



#### SUMMARY

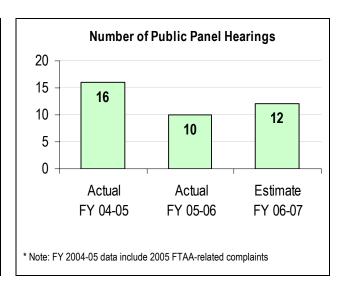
The Independent Review Panel (IRP) provides civilian oversight of law enforcement for Miami-Dade County and addresses complaints filed by residents against any County employee or department. The IRP is mandated to perform external community fact-finding and dispute resolution.

As part of the Public Safety strategic area, the IRP functions as the County's ombudsman, with an independent professional staff skilled in conflict resolution that serves a volunteer panel of residents who conduct public hearings. The IRP provides a mechanism for residents to impact public safety, accountability, and police/community relations efforts, provides an external review of internal affairs investigations, and gives feedback that supports excellence in public service.

In carrying out its mission, the IRP impacts a number of important groups, including residents, police organizations, civil rights agencies, and the legal community. The panel serves in an advisory role to the Mayor's Office, Board of County Commissioners, County Manager's Office, and County departments.

#### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Number of conflict resolution workshops to strengthen constructive relations between the County and the public, particularly between law enforcement and the community	48	42	40
Number of group presentations to increase community awareness	77	60	50
Note: FY 2004-05 data include 2005 Free Tr	ade Area of the	Δmericas (F	ΓΔΔ) rolat



#### **TABLE OF ORGANIZATION**

#### INDEPENDENT REVIEW PANEL

- Reviews complaints dealing with substantial and specific damage to public health, safety, or welfare or information alleging gross mismanagement, malfeasance, or gross negligence of duty
- Reviews complaints and departmental responses; provides face-to-face mediation and dispute resolution employing constructive conflict resolution strategies; and holds public hearings to address residents' complaints
- Conducts fact-finding investigations, including independent community inquiry and independent studies of grievances, and conducts a Community Grievance Conference
- Recommends corrective actions, employee disciplinary actions, and revisions to policies and procedures
- Forwards recommendations to departments, the County Manager's Office, the Board of County Commissioners, the Mayor's Office, or appropriate municipal parties
- Reviews retaliation complaints dealing with the Whistle-Blower Protection Ordinance
- Performs community education and outreach through conflict resolution workshops and conducts informational presentations

#### FINANCIAL SUMMARY

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary				
General Fund Countywide		510	548	588
	Total Revenues	510	548	588
Operating Expenditures Su	mmary			
Salary		388	411	433
Fringe Benefits		87	100	114
Other Operating		34	36	40
Capital		1	1	1
Total Opera	ting Expenditures	510	548	588

	Total F	unding	<b>Total Positions</b>		
(Dollars in Thousands)	Budget	Budget	Budget	Budget	
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07	
Strategic Area: Public Safety					
Administration	548	588	5	5	
Total Operating Expenditures	548	588	5	5	

#### STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

# Public Safety

Desired Outcome	Highlights	Performance Impact
PS3-1: Professional and ethical public safety staff. Minimal occurrence of public safety corruption incidents	Operate a credible public complaint review mechanism	Organize 12 public hearings to process citizens' complaints
PS4-1: Increased community awareness of information resources and involvement opportunities (priority outcome)	Increase community awareness of IRP through presentations and workshops	Conduct 50 community presentations and 40 half-day conflict resolution workshops

#### SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)						
Line Item Highlight	Actual	Actual	Budget	Actual	Budget		
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07		
Contract Temporary Employee Costs	14	0	1	0	1		
Travel Costs	3	7	8	7	8		

- In FY 2005-06, the Board of County Commissioners approved an amendment to Section 2-11.51 of the Code of Miami-Dade County that changes the method of appointment and rate of remuneration of the IRP Executive Director
- IRP co-hosted the 2005 National Association for Civilian Oversight of Law Enforcement (NACOLE) Conference in December 2005; over 200 participants attended from the United States, Canada and other countries
- IRP and the Community Relations Board held a community forum in October 2005 to discuss the "Miami-Dade Police Department Racial Profiling Study" conducted by the Alpert Group

#### **Judicial Administration**



#### **SUMMARY**

The Judicial Administration function includes the County-funded activities of the State Attorney, Public Defender, and the Administrative Office of the Courts. Eleventh Judicial Circuit.

As part of the Public Safety strategic area, the various entities of the court system strive to attain justice for all residents of Miami-Dade County through the rule of law as an independent branch of government constitutionally entrusted with the fair and just resolution of disputes. In doing so, the Circuit provides equal access to a fair and effective system of justice for all without excess cost, inconvenience, or delay, and with sensitivity to an increasingly diverse society. While preserving the constitutional right to trial by an impartial judge or jury, the Circuit also offers efficient methods of dispute resolution such as mediation. The State Attorney is responsible for prosecuting or defending on behalf of the state all suits, applications, or motions in which the state is a party. The Public Defender represents people charged with crimes or who are in jeopardy of losing their liberty and cannot afford to hire a private attorney, as well as individuals facing involuntary civil commitment because of mental illness or mental retardation. The Administrative Office of the Courts (AOC), which provides support services to the judiciary, includes the following areas: case management, courtroom assignments, court reporting, court technology, interpreter operations, human resources, fiscal and procurement management, and facilities planning. The entities of the court system interact with the Clerk of Courts, other justice agencies, community-based organizations, and the general public.

With the implementation of Revision 7 to Article V of the Florida Constitution, the many components of the Eleventh Judicial Circuit have worked ardently to effectively transition certain elements from County funding to state funding. Under Revision 7 to Article V, the State of Florida is required to provide funds to pay for salaries, costs, and expenses of the state court system. This constitutional provision mandates that the State is responsible for funding the following elements on behalf of the State Attorney, Public Defender, and Judiciary: Judges and Judicial Assistants, Law Clerks and legal research services, Masters and Hearing Officers, State Attorneys, Assistant State Attorneys and staff, Public Defenders, Assistant Public Defenders and staff, alternative dispute resolution/mediation, case management, foreign and sign language interpreter services, court reporting, expert witnesses, mental health professionals, court administration, and transportation and travel expenses. The State legislation provides that counties pay reasonable and necessary salaries, costs, and expenses of the State court system to meet local requirements and may fund State Attorney and Public Defender efforts toward the prosecution and defense of violations of local ordinances. Pursuant to Florida Statute 29.008, the responsibility rests with the Chief Judge, in conjunction with the State Attorney and the Public Defender, to identify all local requirements within the Circuit. Counties are obligated to fund communications services, existing multi-agency criminal justice information systems, and the construction, maintenance, utilities, and security costs associated with court facilities.

#### **TABLE OF ORGANIZATION**

#### **ELECTORATE**

#### **CHIEF JUDGE**

Administers, supervises, and directs the Eleventh Judicial Circuit; maintains liaison in all judicial administrative matters with
the Chief Justice of the Florida Supreme Court; develops an administrative plan for the efficient and proper administration of
all courts within the Circuit; assigns judges, general masters, special masters, and hearing officers to courts and divisions;
and regulates the planning for and use of court facilities

#### **COURT ADMINISTRATOR**

 Administers programs and services of the Courts and acts as liaison among the Courts, the legal community, and the citizens of Miami-Dade County as well as local, state, and federal government agencies

#### **ADMINISTRATIVE SERVICES**

 Administers the Court's budget, both County and state; oversees fiscal operations of the courts; and oversees the Procurement Division in the purchase of goods and services for the Judiciary and the Administrative Office of the Courts

#### **COURT TECHNOLOGY (CITeS)**

 Directs all research and systems analyses, supports all PC and mainframe users circuit-wide to ensure that the Court's current and future information and technological needs are met, and supports telecommunications services

#### **HUMAN RESOURCES**

 Oversees the Circuit's personnel related activities including employee relations, recruiting, employee benefits, payroll, and training and education

#### **COURT OPERATIONS**

Directs and coordinates the effective and efficient operation and case flow management of every division of the Circuit and County Courts and associated court services programs through division directors; and coordinates facilities and court activities with the Judiciary, Clerk of Courts, State Attorney, Public Defender, and other justice agencies

#### STATE ATTORNEY'S OFFICE

 Responsible for prosecuting or defending on behalf of the State, all suits, applications, or mediations

#### **PUBLIC DEFENDER'S OFFICE**

 Represents any indigent defendant charged with a felony or misdemeanor punishable by imprisonment

# FINANCIAL SUMMARY

(Dellars in Theoreman)	Actual	Budget	Budget
(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Carryover	105	765	823
Court Fees	797	6,585	6,325
Court Standby Revenue	173	259	255
General Fund Countywide	8,705	7,147	9,529
Interagency Transfers	150	155	175
Process Server Fees	70	94	71
Program Income	0	786	1,054
Recording Fee for Court Technology	6,386	5,085	4,684
Transfer from Non Court-Related Clerk	14,294	10,244	10,922
Fees			
Total Revenues	30,680	31,120	33,838
Operating Expenditures Summary			
Salary	9,728	10,876	11,647
Fringe Benefits	3,527	4,152	4,569
Other Operating	13,415	16,092	17,622
Capital	0	0	0
Total Operating Expenditures	26,670	31,120	33,838

	Total F	unding	Total Pos	sitions
(Dollars in Thousands) Expenditure By Program	Budget FY 05-06	Budget FY 06-07	Budget FY 05-06	Budget FY 06-07
Strategic Area: Public Safety				
Administrative Office of the	23,608	25,192	238	245
Courts				
Public Defender	2,905	3,105	0	0
State Attorney	4,607	5,541	12	23
Total Operating Expenditures	31,120	33,838	250	268

# CAPITAL BUDGET SUMMARY

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Building Better Communities GOB Program	16,900	5,500	3,000	0	0	50	0	86,650	112,100
Capital Outlay Reserve	855	4,609	3,495	623	0	0	0	0	9,582
Civil Filing Fee Revenue	4,835	0	0	0	0	0	0	0	4,835
Criminal Justice Bond Interest	260	0	0	0	0	0	0	0	260
Criminal Justice Bond Proceeds	10,685	0	0	0	0	0	0	0	10,685
Financing Proceeds	88,174	0	0	30,000	39,046	0	0	0	157,220
Total:	121,709	10,109	6,495	30,623	39,046	50	0	86,650	294,682
Expenditures									
Strategic Area: Public Safety									
Court Facilities	8,075	29,002	26,269	85,661	55,623	50	0	86,650	291,330
Departmental Information Technology	0	240	0	0	0	0	0	0	240
Projects									
Law Library Projects	0	36	0	0	0	0	0	0	36
Public Defender Facilities	0	500	500	623	0	0	0	0	1,623
State Attorney Facilities	620	833	0	0	0	0	0	0	1,453
Total:	8,695	30,611	26,769	86,284	55,623	50	0	86,650	294,682

- Revision 7 to Article V of the Florida Constitution, effective July, 1, 2004, eliminated General Fund support for courtrelated functions; certain obligations (such as the maintenance of facilities, security, telecommunications, and
  existing multi-agency criminal justice information systems) remain with the County; the FY 2006-07 Adopted Budget
  includes funding of \$20 million for these County obligations
- The FY 2006-07 Adopted Budget also includes \$5.7 million for local requirements and options, including but not limited to, the County Court Mental Health Project, Dependency Drug Court Program, Domestic Violence Fatality Review Team, and Regional Landlord/Tenant and Small Claims Mediation; the County will also compensate the Administrative Office of the Courts for executive direction of County funded activities in the Court and a continuation of the current intergovernmental agreement between the County and the Circuit will be executed administratively subject to the appropriation of funds by the Board of County Commissioners (BCC)
- The FY 2006-07 Adopted Budget includes additional funding for AOC to provide support in the following activities: one additional position for the Unified Family Court (\$67,000), four additional bailiffs for the four new judges approved by the State Legislature (\$175,000), two additional positions for the Dependency Drug Court (\$94,000), two additional positions for the Adult Drug Court (\$150,000), and additional funding for the County Criminal Mental Health Project (\$57,000)
- The FY 2006-07 Adopted Budget includes the elimination of two long-term vacant positions in AOC in the Administrative Services Division
- Driving While License Suspended Program includes funding of \$839,000, consisting of program fees of \$430,000 and carryover of \$409,000 for eight positions; the program is fully supported by fees; the Self-Help Program is funded at \$960,000, and includes carryover of \$336,000 and program income of \$624,000 for 13 positions
- The FY 2006-07 Adopted Budget includes \$28,000 for the Public Defender's Office (PDO) and \$139,000 for the State Attorney's Office (SAO) to defend and prosecute local ordinance violations, and \$1 million for the Early Representation Unit, administered by the PDO, which assists in obtaining the release of defendants from jail, thereby reducing the County's cost for housing prisoners; it is recommended that separate agreements be executed administratively between the County and the PDO and the SAO subject to appropriation of funds by the BCC; as the County remains responsible for courier functions of the PDO and SAO, the County will continue to provide the vehicles required for this activity
- The FY 2006-07 Adopted Budget includes funding at the FY 2005-06 level (\$300,000) for the Children and Special Needs Center, which is administered by the SAO who coordinates multi-jurisdictional interviewing and assessment of children and the mentally impaired who are victims of sexual abuse; in addition, the FY 2006-07 Adopted Budget recommends the continued support of the operation of this center and a continuation of the current intergovernmental agreement between the County and the State of Florida to be executed subject to the appropriation of funds by the BCC
- The FY 2006-07 Adopted Budget includes funding of \$470,000 provided from the Miami-Dade Police Department (MDPD) (\$175,000), the Miami-Dade Chiefs Association (\$255,000), and carryover (\$40,000) for the support of eleven positions in the SAO to operate the County Court Standby Program, which coordinates witness appearances in court through subpoena management; this program has reduced police overtime in various police departments, including MDPD, and improved case scheduling in the court system
- The FY 2006-07 Adopted Budget provides \$241,000 and four additional positions to SAO for phase one of the
  expansion of the Mobile Operations Victim Emergency Services (MOVES), which provides victims of domestic
  violence support and guidance after the crime to help them regain control of their lives and improves the probability of
  successful prosecution of domestic violence cases

- The FY 2006-07 Adopted Budget includes \$375,000 and seven additional positions to support the SAO for the Misdemeanor Domestic Violence Early Intervention Program that will allow SAO to adequately research prior records of defendants, meet with victims and witness, and address the needs of the victims of domestic violence; in addition, it will allow SAO to determine if the defendant poses a threat to the victim and the community and provide the defendant with treatment at the earliest stage of the criminal proceeding, resulting in an increased number of defendants placed into the Misdemeanor Domestic Violence Pre-Trial Diversion Program at the Bonding Hearing
- The FY 2006-07 Adopted Budget provides \$200,000 to PDO for contracting timely service of PDO civilian subpoenas; this service will reduce delays of court cases and thereby County expenditures associated with the incarceration of defendants pending case disposition
- The Law Library is considered an independent operation and funding is provided through a portion of court costs for certain criminal offenses (\$331,000), the Countywide General Fund (\$425,000), and other fees and charges (\$220,000)
- Funding for the Legal Aid program for FY 2006-07 is \$3.403 million and is comprised of Civil Pro Bono program revenue (\$423,000), community-based organization contributions (\$65,000), a Victims of Crime Act grant (\$80,000), Miami Beach Domestic Violence grant (\$92,000), Countywide General Fund (\$2.007 million), court costs (\$425,000), carryover (\$29,000), and miscellaneous revenue (\$282,000)
- Funding of \$2.028 million for the Guardianship Program is included in the non-departmental General Fund section of the FY 2006-07 Adopted Budget
- The FY 2006-07 Adopted Budget and Multi-Year Capital Plan includes funding from the Capital Outlay Reserve for AOC projects to expand the Coral Gables Courthouse (\$500,000), provide for facility repairs and renovations (\$1.5 million), renovate part of the Courtrooms at the Joseph Caleb Justice Center (\$2.73 million total project cost in future years), and convert part of the second floor of the Richard E. Gerstein Building (\$1 million)
- The FY 2006-07 Adopted Budget and Multi-Year Capital Plan includes funding from the Building Better Communities (BBC) Bond Program to purchase and rehabilitate a New Mental Health Facility (\$22.1 million)
- The FY 2006-07 Adopted Budget and Multi-Year Capital Plan includes \$173 million for construction of a new Children's Courthouse, to be built at Northwest 2 Avenue and Northwest 2 Street; funding is comprised of financing proceeds (\$157.220 million); Criminal Justice Bond Program proceeds and interest earnings (\$10.945 million); and civil filing fee revenue (\$4.835 million); completion of the facility is expected in FY 2009-10
- The FY 2006-07 Adopted Budget and Multi-Year Capital Plan includes funding from the Capital Outlay Reserve for the Law Library to convert the existing catalogue of information into an electronic database (\$36,000)
- The FY 2006-07 Adopted Budget and Multi-Year Capital Plan includes funding from the Capital Outlay Reserve for SAO to purchase an Electronic Document Management System (EDMS) to reduce record storage costs (\$240,000), renovate SAO space in the Joseph Caleb Center for community outreach services (\$95,000), reconfigure office space at the State Attorney's Office Building (\$118,000), and provide annual funding for SAO records storage (\$620,000)
- The FY 2006-07 Adopted Budget and Multi-Year Capital Plan includes funding from the Capital Outlay Reserve for PDO to rewire the Public Defender's Building (\$1.623 million total project cost)
- The development of the FY 2006-07 Adopted Budget has been very demanding; due to the collaborative efforts of Chief Judge Joseph P. Farina, the Administrative Office of the Courts, Katherine Fernandez-Rundle, State Attorney, and Bennett Brummer, Public Defender, as well as our legislators and County Commissioners, we optimistically look forward to continued success

#### **Juvenile Services**



#### SUMMARY

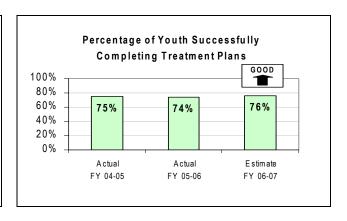
The Juvenile Services Department (JSD) provides services to arrested juveniles and juveniles at risk of being arrested. JSD provides a safe and secure environment to process and identify individual issues of juvenile arrestees and juveniles at risk of being arrested for the purpose of minimizing further delinquent activity and contributing to the development of future productive citizens. Additionally, the department provides support to the Guardian Ad Litem (GAL) program that is responsible for protecting the rights of children involved in court proceedings and advocating for their best interest.

As part of the Public Safety strategic area, the department serves as the single point of contact for arrested children and troubled children and their families.

JSD partners with representatives from law enforcement and social services, working together under one roof to provide a complete range of services at the initial stages of the juvenile's involvement in crime. These partners include state agencies, elements of the criminal justice system, Miami-Dade County Public Schools, Miami-Dade Police Department (MDPD), and municipal police departments.

#### COMMUNITY BUDGET DOLLARS AT WORK

Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
2,353	2,226	2,480
2,888	3,007	2,750
11,553*	10,829	10,204*
75%	100%	100%
	FY 04-05  2,353  2,888  11,553*	FY 04-05 FY 05-06  2,353 2,226  2,888 3,007  11,553* 10,829



#### **TABLE OF ORGANIZATION**

#### OFFICE OF THE DIRECTOR

- Provides direction for operations and administration of the department to achieve efficient and effective service to arrested and at-risk juveniles and their families
- Establishes policy and provides long-term vision for the Juvenile Services Department (JSD)
- Provides direction for the JSD partnership with representatives from national, statewide, and local juvenile justice agencies
- Plays an integral role in the development and implementation of national, statewide, and local juvenile justice policy
- Disseminates information to the media and public
- Provides staff support for legislative initiatives at the local, state, and federal levels
- Provides support to the Guardian Ad Litem Program
- Provides quality assurance for tracking and ensuring compliance with various grant and service requirements

#### **OPERATIONS**

- Provides centralized booking services, shift command, and security for operation of the 24-hour / 7 day per week secured
  facility
- Ensures compliance with state statutes and other requirements for the processing of arrested juveniles
- Manages confidential juvenile arrest records and serves as records custodian for the department in accordance with state statutes
- Provides intake, assessment, and case management services for the continuum of diversion programs for minor to serious
  offenders
- Provides delinquency prevention services to serve at-risk juveniles
- Provides operations services to Juvenile Assessment Center partners, including Florida Department of Juvenile Justice,
   State Attorney's Office, Miami-Dade County Public Schools, and various County departments
- Ensures safety of children, visitors, and staff and safeguards rights of arrested juveniles

#### **ADMINISTRATION**

- Provides personnel, budget, grants, procurement, information technology, communications, records management, facility, training, and inventory control support
- Provides contract management and administrative support for research projects

# **FINANCIAL SUMMARY**

	Actual	Budget	Budget
(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Collection Fees and Charges	348	600	425
Federal Grants	688	416	819
General Fund Countywide	7,314	8,263	9,882
Interagency Transfers	85	117	0
State Grants	1,859	1,872	1,900
Total Revenues	10,294	11,268	13,026
Operating Expenditures Summary			
Salary	5,256	6,035	6,293
Fringe Benefits	1,616	1,794	1,994
Other Operating	3,222	3,356	4,634
Capital	200	83	105
Total Operating Expenditures	10,294	11,268	13,026
Non-Operating Expenditures Summary			
Reserve	0	0	0
Total Non-Operating Expenditures	0	0	0

	Total F	unding	Total Pos	sitions
Dollars in Thousands) Expenditure By Program	Budget FY 05-06	Budget FY 06-07	Budget FY 05-06	Budget FY 06-07
Strategic Area: Public Safety				
Administration and Public	417	916	5	6
Information				
Analyze Data	207	309	3	4
Guardian Ad Litem	700	884	9	9
Manage the Process	9,944	10,917	103	101
Total Operating Expenditures	11,268	13,026	120	120

### STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

### **Public Safety**

Desired Outcome	Highlights	Performance Impact
PS2-1: Strengthened Juvenile Assessment Center (priority outcome)	Ensure strict compliance with mandates to maintain a safe and secure environment for all arrested juveniles	Incur no compliance incidents that lead to County liability
PS2-2: Reduced number of people revolving through the court system/recidivism	Improve coordination and number of contacts with Miami-Dade Public Schools and recreational centers to educate youth on self-worth and the consequences of negative behavior	Reduce the number of juveniles going through the arrest process
PS2-2: Reduced number of people revolving through the court system/recidivism	Continue the National Demonstration Project with the United States Department of Justice, a nationally recognized project using proven research methods	Reform juvenile justice systems and reduce arrests by four percent

#### SELECTED ITEM HIGHLIGHTS AND DETAILS

			rs in Thousa	ands)	
Line Item Highlight	Actual FY 03-04	Actual FY 04-05	Budget FY 05-06	Actual FY 05-06	Budget FY 06-07
Security Contract	1,201	1,300	1,300	1,327	1,420
Rent	493	493	576	487	661
Travel Costs	7	10	10	20	12
Transfers and Reimbursements					
<ul> <li>Corrections and Rehabilitation Department - Food Services</li> </ul>	54	37	40	39	40

- JSD will continue to provide programs and services targeted to reduce recidivism and to work with Miami-Dade
  County law enforcement and juvenile justice stakeholders to reorganize and re-invent the way the community serves
  at risk juveniles and their families; programs offered by the department include Post Arrest Diversion, Juvenile
  Alternative Service Project, Juvenile Alternative Sanctions System, Intention Delinquency Diversion Service, and
  Treatment Alternative for Safer Communities
- JSD will continue to provide resources and data to the County, state, and federal policy makers for policy direction, funding, and legislation
- JSD, in coordination with the Miami-Dade County School Board, the State Attorney's Office and municipal police departments, will pilot a Civil Citation Program in FY 2006-07 that will provide early intervention to at risk students
- JSD established a Revenue Maximization Unit in FY 2005-06 to research and secure new funding sources to support the development of services that will address the needs of at risk youth
- The Miami-Dade Police Department (MDPD) and the Miami-Dade Corrections and Rehabilitation Department (Corrections) will continue to provide six shift commander positions to supervise contracted security and the booking unit; four positions will be provided by MDPD and two from Corrections
- JSD will continue to receive funding in FY 2006-07 from the Florida Department of Juvenile Justice (\$1.515 million), Florida Department of Children and Families (\$385,000), the United States Department of Justice Byrne Grant (\$321,000), and the Office of Juvenile Justice Delinquency Prevention (\$498,000)
- In FY 2005-06, JSD in cooperation with the Florida Department of Juvenile Justice and the United States Office of Juvenile Justice Delinquency Prevention, developed a new research-based protocol to serve young offenders (under 12 years old)
- JSD partnered with the National Demonstration Project research team and the Miami-Dade Youth Crime Task Force
  in FY 2005-06 to provide necessary resources for the Stop Now and Plan (SNAP) Program, which helps young
  children under 12 years old who display antisocial behavior, and the Younger Sibling of Serious Offender Program,
  which provides intensive family services to protect younger siblings who are at risk
- The department will continue to provide staff support to the GAL program, which protects the rights and advocates for abused and neglected children involved in court proceedings
- The FY 2006-07 Adopted Budget includes additional General Fund support of \$117,000 for the Role Model Program
  that was previously funded by Community Development Block Grant
- The FY 2006-07 Adopted Budget includes an additional \$79,000 for the GAL program to support office operations

#### **Medical Examiner**



#### **SUMMARY**

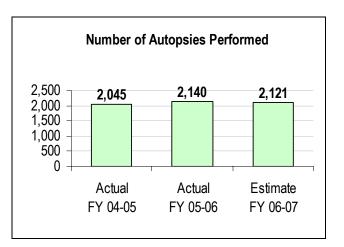
The Medical Examiner Department provides accurate, timely, dignified, compassionate, and professional death investigation services for the residents of Miami-Dade County, together with education, consultation, and research for local and national medical, legal, academic, and law enforcement communities.

As part of the Public Safety strategic area, the Medical Examiner provides pathology, toxicology, records/transcription, morgue, photography, investigations and public interment services; investigates and processes approximately 11,500 cases annually, which includes cremation approvals, autopsies, toxicology and pathology consult cases, and bone and tissue cases. The department focuses on what is generally called "forensic pathology," which combines the efforts of legal and police investigations with those of medicine and science to ascertain the facts surrounding deaths, particularly the cause and manner of deaths. The Medical Examiner also hosts annual seminars on death investigation, forensic imaging, anthropology, and odontology.

The department interacts with the public, as well as the Federal Bureau of Investigation, the State Attorney and Public Defender, police departments, hospitals, the National Transportation Safety Board, funeral homes, and the media. In the event of a mass fatality incident, the department is prepared to serve the residents of Miami-Dade County.

#### COMMUNITY BUDGET DOLLARS AT WORK

(in days)  • Public interment burials and cremations	1 1 6 768	
cremations	s 768	
	5 100	77
<ul> <li>Total deaths certified</li> <li>2,71</li> </ul>	8 2,434	2,8
• Toxicology tests performed 39,30	0 40,924	41,00



#### **TABLE OF ORGANIZATION**

#### OFFICE OF THE CHIEF MEDICAL EXAMINER

 Formulates departmental policies and provides overall direction and coordination to all divisions

#### **FORENSIC PATHOLOGY**

- Conducts examinations and autopsies
- Coordinates case investigations with law enforcement and other involved agencies and individuals
- Provides fact and witness testimony for courts
- Selects, supervises, and establishes the curriculum for pathology residents

#### **ADMINISTRATIVE SERVICES**

- Provides internal administrative support such as personnel administration, budget control, accounts payable and receivable, purchasing support functions, and computer services
- Maintains and tracks inventory
- Transcribes autopsy protocols; provides medical transcription services; provides secretarial services; and schedules appointments, court appearances, depositions, and speaking engagements
- Maintains all department case files; tabulates information and prepares statistics and quarterly reports for use by professional staff and interested agencies; and forwards reports to requesting individuals, companies, and/or agencies
- Provides revenue-generating educational training programs

#### **OPERATIONS**

- Assists pathologists with examinations and autopsies; processes deceased remains and valuables
- Provides and coordinates investigative services to medical examiners and maintains individual case files
- Coordinates efforts of police, family, and funeral homes; receives and releases bodies; and provides professional assistance during autopsy including x-ray, fingerprinting, and photography
- Provides photography services; performs copy work, slide duplication, computer graphics, high speed photography, and audio visual services; conducts preceptorship programs in the field; produces photographic training and educational workshops; and provides technical support for mini- and microcomputer users through application development
- Supervises the indigent burial and cremation program; ensures maintenance of cemeteries; schedules burials; and coordinates with funeral homes

#### **FORENSIC TOXICOLOGY**

- Provides laboratory service by performing chemical analyses on specimens; issues reports of findings and provides interpretation of same; and testifies in court
- Provides special technical equipment and personnel for proprietary and in-house toxicology laboratory services
- Administers the DUI laboratory contract

# **FINANCIAL SUMMARY**

(Dollars in Thousands)		Actual	Budget	Budget
(Dollars III Triousarius)		FY 04-05	FY 05-06	FY 06-07
Revenue Summary				
Carryover		172	114	27
Cremation Approval Fees		283	270	280
Forensic Imaging		37	40	45
General Fund Countywide		6,163	7,371	8,359
Other Revenues		149	135	97
Photographic Sales		17	12	15
Special Service Fees		57	80	55
Toxicology Testing		176	143	68
	Total Revenues	7,054	8,165	8,946
Operating Expenditures Su	mmary			
Salary	-	4,516	4,795	5,216
Fringe Benefits		1,066	1,601	1,900
Other Operating		1,206	1,661	1,684
Capital		-55	108	146
Total Opera	ting Expenditures	6,733	8,165	8,946

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Public Safety				
Administration	1,419	1,835	11	11
Death Investigation	6,274	6,708	57	57
Public Interment Program	358	376	2	2
Special Services	114	27	0	0
Total Operating Expenditures	8,165	8,946	70	70

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

# **Enabling Strategies And Public Safety**

<b>.</b>	•	
Desired Outcome	Highlights	Performance Impact
ES1-2: Conveniently accessed and easy-to-use services	Complete the conversion from conventional to digital imaging technology in FY 2006-07	Reduce time for doctors and photographers to access photographs by 50 percent
ES5-2: Retention of excellent employees	Provide additional General Fund support to increase compensation for four forensic pathology fellows (\$178,000)	Attract and retain excellent employees
PS1-1: Public safety facilities and resources built and maintained to meet needs (priority outcome)	Renovate facility and purchase specialized equipment including a gas chromatograph, caliper life sciences rapid solid phase extraction system, turbolab LV, audio visual upgrade, and digital video editing controller (\$500,000 from Capital Outlay Reserve)	Provide accurate and timely professional death investigation services and proper facility maintenance
PS3-1: Professional and ethical public safety staff. Minimal occurrence of public safety corruption incidents	Continue to be accredited by the National Association of Medical Examiners (NAME); provide GIS training; update staff on Mass Casualty Preparedness; and provide support for various specialized training including toxicology and morgue training (\$41,000)	Ensure that all staff maintain the required accreditations and certifications

PS3-1: Professional and ethical public safety staff. Minimal occurrence of public safety corruption incidents	Provide approval for all cremations countywide after review of the death certificate	Timely and accurate review of over 6,400 death certificates prior to providing approval for cremations
PS4-1: Increased community awareness of information resources and involvement opportunities (priority outcome)	Determine, develop, and evaluate the type of information that is desired by the public; enhance existing sources of information available to the public, including web access	Increase availability of information to the public

# **CAPITAL BUDGET SUMMARY**

(Dollars in Thousands)		PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue Capital Outlay Reserve		0	500	0	0	0	0	0	0	500
Capital Outlay Reserve		U		U	U	U	U	U	U	
	Total:	0	500	0	0	0	0	0	0	500
Expenditures										
Strategic Area: Public Safety										
Equipment Acquisition		0	500	0	0	0	0	0	0	500
•	Total:	0	500	0	0	0	0	0	0	500

# SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)						
Line Item Highlight	Actual	Actual	Budget	Actual	Budget		
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07		
Outside Maintenance	93	122	154	122	175		
Travel Costs	30	35	66	45	66		
Indigent Burials	187	213	204	208	219		

- Implementation of the Coroner and Medical Examiner (CME) database, a web enabled tool that enables 24-hour access to Medical Examiner information for law enforcement, criminal justice, and legal communities, will be completed in FY 2006-07
- In FY 2005-06, the department purchased and is currently developing the Laboratory Information Management System (LIMS) database that will provide toxicology data to law enforcement, criminal justice, and legal communities; and, in FY 2006-07, will seek certification by the American Board of Forensic Toxicologists, a nationally recognized body that inspects and accredits laboratories that demonstrate acceptable levels of competency and proficiency
- During FY 2005-06, the Medical Examiner was re-accredited by the American Council for Graduate Medical Education for the department's Forensic Pathology Fellowship Program
- The department provided toxicology testing services in FY 2005-06 for various counties (\$105,000)
- In FY 2005-06, the department moved the closing time of its facility from 4:00 p.m. to 8:00 p.m., thereby increasing the availability of the facility to funeral homes and families to receive the deceased
- The department will continue administration of various training workshops (\$94,000) which provide educational opportunities to local and national medical, legal, academic, and law enforcement professionals
- The FY 2006-07 Adopted Budget includes funding for the continued lease purchase of the mini-laboratory and chromatograph instrument (\$108,000)
- In FY 2006-07, the funding for the Driving Under the Influence (DUI) toxicology services contract (\$683,000) with the
  University of Miami will be reflected in the Countywide General Fund Non-Departmental budget; funding will be
  provided from the Countywide General Fund (\$413,000), Miami-Dade Police Department (\$20,000) and the State
  Attorney's Office (\$250,000)

### Office of the Clerk



#### **SUMMARY**

The Clerk is a constitutional officer whose duties are derived directly from the Florida Constitution. The Clerk's core function is to provide comprehensive clerical support to the Eleventh Judicial Circuit (Civil, Criminal, Juvenile, Probate, Family, and Traffic Courts).

The Office of the Clerk of Courts (COC) serves as County Recorder, Clerk of the Board of County Commissioners, Custodian of Public Funds, and co-appoints with the County Manager, the County Internal Auditor and Finance Director; operates the parking violations bureau, central depository, marriage license, archives, and records management functions; assists the Value Adjustment Board; and supports the code enforcement special masters process.

In fulfilling its purposes, the primary focus of the COC is providing customer service and access to public records. Emerging information technologies have been utilized in achieving award-winning innovations, and bringing about massive savings and efficiencies.

The COC interfaces with a range of local, state, and national agencies, and collects and disburses hundreds of millions of dollars annually.

### **TABLE OF ORGANIZATION**

#### **OFFICE OF THE CLERK**

 Performs the constitutional and statutory responsibilities of the Circuit and County Court Clerk; ex-officio County Clerk, County Auditor, County Recorder, and Custodian of County funds and records

#### **COURT OPERATIONS**

 Executes the plans and policies of the Clerk; directs and coordinates civil, circuit, criminal, juvenile, and family court operations through division chiefs; and coordinates court activities with the Administrative Office of the Courts and Judiciary, State Attorney, Public Defender, and other justice agencies

#### **INTERGOVERNMENTAL SERVICES**

 Provides overall direction, coordination, and management to the Clerk's ex-officio duties as they pertain to the administration of the Value Adjustment Board, Code Enforcement, the County's Record Center, and the Parking Violation Bureau

#### COURTS/RECORDING/SPIRIT PROJECT

Manages and directs the Traffic Courts, County Court
misdemeanors and District Courts Division, the County
Recorder, and SPIRIT project; coordinates court
activities with the Administrative Office of the Courts and
Judiciary, State Attorney, Public Defender, and other
justice and government agencies

#### **COMPTROLLER**

 Accounts for financial activities; prepares and monitors the budget; performs operational and compliance audits with established procedures and internal controls; and maintains the Central Depository and Child Support/ Alimony disbursements

#### **CLERK OF THE BOARD**

 Manages the official files of action taken by the BCC including contracts, members of advisory boards, indices of resolutions, and ordinances; manages lobbyist registrations; serves as the keeper of the County seal; supports the bid protest hearing process; and produces minutes of the BCC

#### **CHIEF INFORMATION OFFICER**

 Designs, implements, and maintains the office network infrastructure and information systems in cooperation with the Administrative Office of the Courts, the Judiciary, and County and state agencies; coordinates telecommunication services; and provides user support, marketing research, and implementation

# OFFICE OF HUMAN RESOURCES AND ADMINISTRATIVE SERVICES

 Administers all procurement and personnel-related matters and provides guidance on the training and development of employees

#### FINANCIAL SUMMARY

Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
927	605	554
32,202	27,347	31,005
33,129	27,952	31,559
9,121	9,227	10,308
2,664	2,978	3,389
6,500	5,417	6,737
41	86	203
18,326	17,708	20,637
14,803	10,244	10,922
14,803	10,244	10,922
	927 32,202 33,129 9,121 2,664 6,500 41 18,326	927 605 32,202 27,347 33,129 27,952 9,121 9,227 2,664 2,978 6,500 5,417 41 86 18,326 17,708

	Total F	unding	Total Pos	sitions
Dollars in Thousands) Expenditure By Program	Budget FY 05-06	Budget FY 06-07	Budget FY 05-06	Budget FY 06-07
Strategic Area: Public Safety				
Administration	2,995	3,295	14	16
Clerk of the Board	2,109	2,199	23	24
County Clerk	3,496	3,829	44	45
County Recorder	6,655	9,007	93	115
Records Center	2.453	2.307	30	29
Total Operating Expenditures	17,708	20.637	204	229

#### CAPITAL BUDGET SUMMARY

(Dollars in Thousands)		PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue										
Capital Outlay Reserve		892	638	0	0	0	0	0	0	1,530
	Total:	892	638	0	0	0	0	0	0	1,530
Expenditures										
Strategic Area: Public Safety										
Facility Improvements		0	1,530	0	0	0	0	0	0	1,530
• •	Total:	0	1,530	0	0	0	0	0	0	1,530

- All instruments recorded in the Official Records shall always be open to the public, under the supervision of the Clerk (FS 119.01); new legislation (SB 2366), requires that all the Clerk's Offices in the state complete the redaction of all social security numbers, bank accounts, and debit and credit card numbers contained within their documents, before making them available to the public; to comply with this law, 55 million records must be redacted by December 2007 at a cost of approximately \$2.142 million over a two-year period beginning in FY 2005-06
- The FY 2006-07 Adopted Budget includes \$29.252 million of revenues generated by the COC from non court-related operations and \$2.307 million of service fee charges to departments related to records management; only \$20.637 million of these revenues will be retained by the COC to fund its operations and the balance (\$10.922 million) will be used to support court-related County obligations; the COC's allocation has also been adjusted by \$806,000 to account for the administrative services provided by the County to the Clerk's court-related functions
- The FY 2006-07 Adopted Budget includes the following new positions for the COC to provide increased customer service: 21 positions in the County Recorder to support the Deed Fraud Unit, satellite office expansions, and Redaction activities, one position to support the Marriage License functions of the COC, and three positions to support the accounting activities of the COC; these positions will be funded by the Clerk's non-County Budget (85 percent) and the County-related Budget (15 percent)
- The FY 2006-07 Adopted Budget and Multi-Year Capital Plan includes funding from the Capital Outlay Reserve to remodel the traffic section at the Richard E. Gerstein Justice Building (\$1.330 million total project cost), upgrade the chamber voting machine (\$143,000), and reconfigure the Clerk of the Board's space in the Stephen P. Clark Center Building (\$57,000)
- The development of the FY 2006-07 Adopted Budget has been very challenging for the COC; we are appreciative of Clerk Harvey Ruvin and his staff's cooperation

#### **Police**



#### **SUMMARY**

The Miami-Dade Police Department (MDPD) is the largest local law enforcement department in the southeastern United States, serving an ethnically and racially diverse community of over 2.4 million residents. The department is committed to providing professional law enforcement and investigative services to the community.

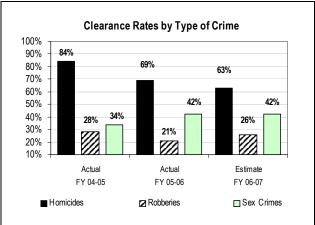
As part of the Public Safety strategic area, MDPD serves the community with three distinct yet interrelated functions. The department provides basic police services to the Unincorporated Municipal Service Area (UMSA) of Miami-Dade County and contracted municipalities, specialized support services to UMSA and various municipalities, and sheriff services to all Miami-Dade County residents. MDPD is an internationally accredited law enforcement agency, receiving accreditation by the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) since 1993 and by the Commission for Florida Law Enforcement Accreditation (CFA) in 2004.

MDPD works closely with municipal police departments, other County agencies including Corrections and Rehabilitation, Fire Rescue, the State Attorney's Office, judges, state and federal law enforcement agencies including the Florida Department of Law Enforcement and the Federal Bureau of Investigation, and community-based organizations (CBOs) such as Citizens Crime Watch.

#### COMMUNITY BUDGET DOLLARS AT WORK

	Actual	Actual	Estimate
	FY 04-05	FY 05-06	FY 06-07
Emergency response time (in minutes)*	5.33	8.62	8.00
<ul> <li>Number of warrant arrests of individuals with violent criminal histories</li> </ul>	3,363	5,767	4,713
Participation in Child Identification     Programs	5,480	11,485	8,000

<sup>\*</sup> Note: The implementation of the Computer Aided Dispatch (CAD) system incorporates an automated methodology for the collection and calculation of response time, resulting in increased values



<sup>\*</sup> Note: The national average clearance rate for homicides, robberies, and sex crimes is 62, 25.7, and 44.5 percent respectively

#### **TABLE OF ORGANIZATION**

#### OFFICE OF THE DIRECTOR

- Provides management direction and control of the operations and administration of the department to achieve efficient and effective police service for the citizens of Miami-Dade County
- Investigates complaints about departmental employees, and public corruption
- Provides legal counsel
- Disseminates information to the media and the public
- Provides homeland security activities

#### SUPPORT SERVICES

 Provides communications (police radio and E-911 telephone), fleet management, grants and legislative coordination, information systems, budgeting and planning, municipal, resource and personnel management, training support, and environmental investigations, underwater recovery, and mounted patrol

#### **POLICE SERVICES**

- Provides uniformed patrol services to respond to calls for service and prevent criminal activities; investigates offenses; and apprehends offenders
- Provides decentralized general investigative services

#### **INVESTIGATIVE SERVICES**

- Provides centralized criminal investigation of robberies, homicides, sexual, domestic, and economic crimes
- Conducts strategic and specialized investigations

#### **DEPARTMENTAL SERVICES**

- Provides investigative support in the processing and preservation of evidence and crime scenes, crime laboratory services, processing and securing criminal warrants, court security, criminal records, and community affairs services
- Furnishes specialized police functions such as crowd control; hostage negotiation; canine response; bomb disposal; motorcycle, and marine patrol; and critical incident

# **FINANCIAL SUMMARY**

(Dollars in Thousands)	Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
<u> </u>	FT 04-03	F1 05-00	F1 00-07
Revenue Summary			
911 Fees	11,903	11,422	13,620
Carryover	5,213	3,531	3,076
Contract Service	43,612	46,464	54,601
Federal Grants	1,082	1,240	722
General Fund Countywide	113,080	132,508	147,842
General Fund UMSA	294,979	316,542	329,415
Interagency Transfers	12,422	12,771	13,100
Interest Income	376	54	91
Miscellaneous	1.332	1.410	1.239
Parking Violation Surcharge	1,851	1.804	1,800
Total Revenues	485,850	527,746	565,506
Operating Expenditures Summary			
Salary	300,155	314,768	339,896
Fringe Benefits	101,720	115,215	124,907
Other Operating	71,420	86,747	89,079
Capital	4,377	6,116	7,074
Total Operating Expenditures	477,672	522,846	560,956
Non-Operating Expenditures Summary			
Reserve	0	1,180	739
Transfers	3,909	3,720	3,811
Total Non-Operating Expenditures	3,909	4,900	4,550

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Public Safety				
Administration	20,070	21,407	204	206
Emergency 911	8,715	10,562	65	75
Environmental Crimes	3,191	3,553	29	29
Illegal Dumping	1,260	1,587	11	11
Investigative Services	83,629	89,091	775	779
Municipalities	46,464	54,601	333	405
Operational Support	85,525	93,296	435	435
Police Services	150,407	157,120	1,500	1,538
School Crossing Guard	6,294	6,735	12	13
Sheriff Services	21,917	23,723	241	241
Specialized Police Services	39,426	41,310	362	362
Technical Services	55,948	57,971	432	447
Total Operating Expenditures	522,846	560,956	4,399	4,541

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

# **Public Safety**

Desired Outcome	Highlights	Performance Impact
PS1-2: Reduced response time (priority outcome)	Continue to deploy Mobile Computing Units (MCUs) in patrol cars and meet emergency response time goals in FY 2006-07 (\$2.286 million)	Deploy a total of 1,691 MCUs in FY 2006-07, including the replacement of 950 MCUs currently in service in patrol vehicles for uniformed officers and investigative district personnel in an effort to meet the eight minute response time goal and increase police presence in the community
PS1-2: Reduced response time (priority outcome)	Hire 15 additional 911 complaint officers and ten dispatchers	Reduce amount of mandatory overtime to improve employee morale and employee retention
PS1-2: Reduced response time (priority outcome)	Recruit and train personnel to increase staffing levels by 44	Recruit for and conduct six basic law enforcement classes (BLE) and graduate an average of 34 officers per class (\$1.049 million)
PS1-2: Reduced response time (priority outcome)	Recruit and train Public Service Aide (PSA) personnel (32 positions, \$991,000)	Recruit for and conduct two classes of PSAs; police officer availability will be increased as PSAs handle traffic accidents, traffic details, burglaries, auto thefts, and larceny crimes

PS1-5: Improved Homeland Security Preparedness (priority outcome)	Provide funding for Community Policing initiatives in Miami-Dade neighborhoods that include community outreach to residences and businesses, bike patrols, partnerships with community groups, and crime watches, among other community focused activities (\$2 million)	Provide 35,752 police hours to respond to community concerns within the various police districts; conduct public safety and service events such as burglary prevention and child and senior identification operations
PS3-2: Reduction in the use of lethal technology where appropriate	Increase the number of sworn officers trained for and utilizing less-lethal weapons to 1,809 in FY 2006-07 from 1,166 in FY 2005-06; purchase an additional 600 less-lethal weapons in FY 2006-07 (\$600,000); ensure all uniform sworn officers are trained in dealing with the mentally ill; due to mandatory National Incident Command Training and an active hurricane season, the training of less-lethal weapons was delayed in FY 2005-06	Reduce the number of incidents of police using lethal force by increasing the number of sworn officers trained for and utilizing less-lethal weapons
PS4-1: Increased community awareness of information resources and involvement opportunities (priority outcome)	Provide funding and staffing for the Sexual Predator Offender Section to comply with the Jessica Lunsford Act and to increase community awareness (six positions, \$307,000)	Conduct proactive investigations, surveillance, and sweeps to verify, locate, and monitor sexual predators
PS4-3: Resident and visitor safety awareness and preparedness for all segments of the community	Continue to fund CBOs and departmental crime prevention programs; provide funding for the Citizens Crime Watch (\$200,000), Victims Services Center (\$450,000), Drug Abuse Resistance Education, Gang Resistance Education and Training, and Police Athletic League programs (\$2.693 million)	Provide community awareness and educational programs throughout the county at local schools and community meetings; provide assistance to victims of domestic violence through community-based organizations
PS5-1: Safer communities through planning, design, maintenance and enforcement	Continue Enhanced Enforcement Initiatives (EEI) through overtime for the Robbery Intervention Detail, Tactical Narcotics Team, Crime Suppression Teams, Tourist Robbery Abatement Program, warrant sweeps, and other pro- active crime-fighting activities; EEI overtime funding increased to \$15.117 million including \$500,000 of additional funding to provide an increased level of EEI activities; non-EEI overtime is funded at \$32.815 million, for a total overtime budget of \$47.932 million	Increase the number of felony arrests made by EEI associated activity by two percent annually
PS5-1: Safer communities through planning, design, maintenance and enforcement	Hire 30 additional part-time school crossing guards	Fully staff 450 posts at 112 elementary schools

PS5-1: Safer communities through planning, design, maintenance and enforcement	Purchase two vessels for marine patrol services with Port Security Grant funds (\$500,000)	Provide continual marine patrol presence along the Miami River
PS5-1: Safer communities through planning, design, maintenance and enforcement	Update DNA testing capabilities through the use of automation and robotics; DNA samples processed will continue at 3,000 in FY 2006-07	Continuous reduction of incidents of Part 1 Crimes and meet or exceed the National Clearance Rate through DNA testing

# CAPITAL BUDGET SUMMARY

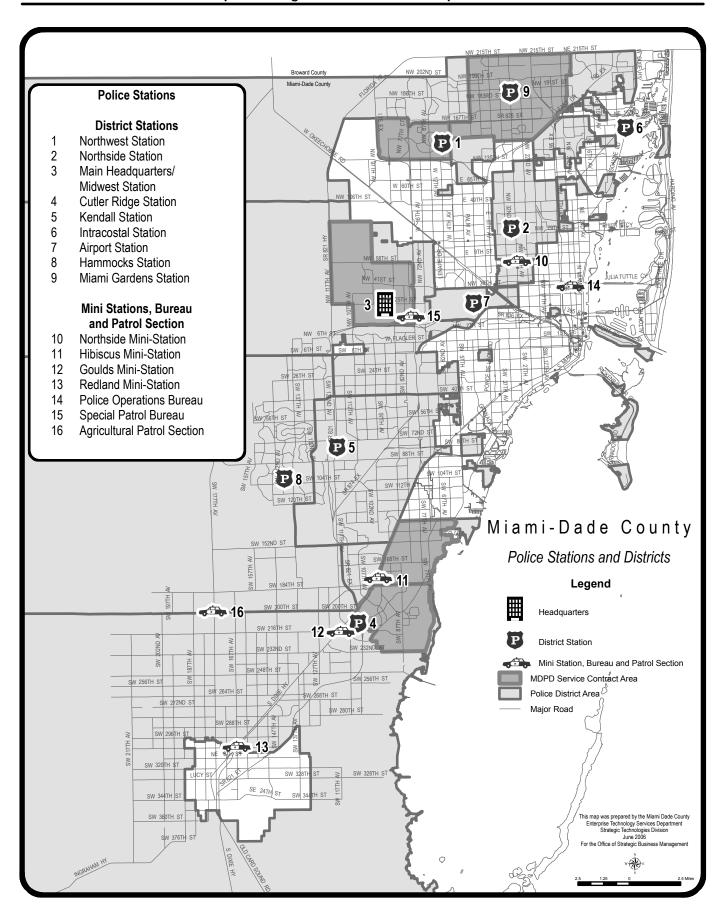
(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Building Better Communities GOB Program	1,265	860	2,000	3,000	4,000	2,500	250	2,265	16,140
Capital Outlay Reserve	1,100	2,350	44	0	0	0	0	0	3,494
General Fund Contribution	200	0	0	0	0	0	0	0	200
Operating Revenue	500	0	0	0	0	0	0	0	500
Police Impact Fees	0	1,000	0	0	0	0	0	0	1,000
Total:	3,065	4,210	2,044	3,000	4,000	2,500	250	2,265	21,334
Expenditures									
Strategic Area: Public Safety									
Capacity-Improving Projects	0	1,000	0	0	0	0	0	0	1,000
Equipment Acquisition	1,860	730	0	0	0	0	0	865	3,455
Facility Expansion	200	1,250	44	0	0	0	0	0	1,494
New Police Facilities	500	500	500	2,360	775	0	0	500	5,135
Police Facility Renovation	0	0	0	3,325	3,225	2,450	350	900	10,250
, Total:	2,560	3,480	544	5,685	4,000	2,450	350	2,265	21,334

#### **SELECTED ITEM HIGHLIGHTS AND DETAILS**

	(Dollars in Thousands)							
Line Item Highlight	Actual	Actual	Budget	Actual	Budget			
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07			
Citizens Crime Watch	150	150	200	200	200			
Contract Temporary Employee Costs	122	42	156	33	156			
Travel Costs	537	533	534	749	717			
Victims Services Center	150	350	450	450	450			
Transfers and Reimbursements								
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	85	85	85	85	85			

- Six Basic Law Enforcement classes are planned for November 2006, February 2007, April 2007, June 2007, July 2007, and September 2007; an average of 34 officers are expected to graduate each class
- The FY 2006-07 Adopted Budget includes funding for four sergeants-at-arms for the Board of County Commissioners (\$450,000), three Lieutenants serving as shift commanders at the Juvenile Services Department (\$451,000), the Judicial Administration Court Standby Program (\$175,000), and 50 percent support of a Broadcast Engineer position in the Communications Department (\$47,000); the department is also adding 37 positions for municipal-related activities
- The FY 2006-07 Adopted Budget includes funding for environmental enforcement, including sweeps and illegal dumping enforcement, at a total cost of \$4.940 million; part of this cost will be funded by the County departments of Environmental Resources Management (\$340,000) and Solid Waste Management (\$1.178 million); reimbursements are budgeted from Jackson Memorial Hospital for police services (\$1 million) and the Seaport Department for police services (\$4.130 million) and for enhanced security activities (\$3.680 million)
- The Town of Miami Lakes will continue to receive local police services (\$5.916 million), specialized services including homicide, robbery, sexual crimes, and narcotics (\$197,000), and optional police services (\$82,000); a mitigation payment of approximately \$1.685 million will be paid to the County to maintain police and other services in the neighboring areas of Miami Lakes
- The Village of Palmetto Bay will continue to receive local police services (\$5.394 million), specialized services including homicide, robbery, sexual crimes, and narcotics (\$220,000), and optional police services (\$64,000); a mitigation payment of \$1.556 million will be paid to the County to maintain police and other services in the neighboring areas of Palmetto Bay
- The City of Doral will continue to receive local police services (\$11.836 million) and optional police services (\$106,000) the City of Doral receives specialized services including homicide, robbery, sexual crimes, and narcotics at no additional charge; a mitigation payment of \$8.052 million will be paid to the County to maintain police and other services in the neighboring areas of Doral
- The City of Miami Gardens will continue to receive local police services (\$19.887 million) and specialized services including homicide, robbery, sexual crimes, and narcotics (\$5.618 million)

- The newly incorporated City of Cutler Bay will receive local police services (\$4.545 million) and specialized services including homicide, robbery, sexual crimes, and narcotics (\$737,000); 40 positions were transferred from police services to municipal services to support the contract with Cutler Bay; an additional \$128,000 will be available for EEI in the remaining unincorporated area
- The FY 2006-07 Adopted Budget includes mitigation payments of \$274,000 from the City of Medley and \$15,000 from the City of Hialeah Gardens as a result of annexation agreements
- The department continues to work with the Miami-Dade Fire Rescue Department's Office of Emergency Management to purchase equipment (\$1.255 million) with funds awarded through the Urban Areas Security Initiative (UASI) for homeland security purposes
- The FY 2006-07 Adopted Budget includes funding from Building Better Communities (BBC) Bond proceeds for the following projects: the new Northside Police Station (\$10 million), homeland security equipment (\$860,000), homeland security tactical equipment (\$865,000), bomb disposal range (\$500,000), driving range (\$2.32 million), equipment (\$1.315 million), and emergency generators (\$890,000)
- The initial phase of the Computer Aided Dispatch system (CAD) was completed in August 2005; it is anticipated that
  the department will begin the implementation phase of the records management system in FY 2006-07
- The FY 2006-07 Adopted Budget includes funding for the relocation of the Homeland Security Bureau (\$313,000) and funding from the Capital Outlay Reserve (COR) for the expansion of the headquarters building (\$900,000), and for the property and evidence storage facility (\$500,000 in FY 2006-07, \$1 million total project cost)
- The FY 2006-07 Adopted Budget includes \$3.022 million to reduce the payments made by the contract cities for specialized police services; this is the first year of a three year plan to eliminate the contract cities' payments for specialized police
- The FY 2006-07 Adopted Budget includes funding for an armored vehicle capable of entering into areas under gunfire of high powered weapons (\$200,000)
- The FY 2006-07 Adopted Budget includes funding from COR (\$350,000) for the design and construction of a steelframed classroom structure that can accommodate up to seven classrooms and bathroom facilities



# STRATEGIC AREA TRANSPORTATION

#### Mission:

To provide a seamless, efficient, intermodal transportation system that enhances mobility throughout our neighborhoods and region, and expedites domestic and international commerce

#### **GOALS**

- Encourage and promote innovative solutions to transportation challenges, including incentive plans
- Maximize the use and efficiency of the existing transportation system on a neighborhood, county, and regional basis
- Improve mass transit along major corridors and between major origin and destination locations
- Enhance the ease of movement of people and goods to, from, and through the airport, the seaport, and other centers through new and improved intermodal linkages
- Educate the community regarding transportation issues and opportunities
- Promote improved mobility of people and commerce to capitalize on South Florida's advantages

#### **Priority Key Outcomes**

- More integrated land-use development to decrease dependence on automobiles
- Improved level-of-service on major roadway corridors
- Successful implementation of the People's Transportation Plan, including
  - Minimum wait time for transit passengers
  - Convenient, clean transit passenger facilities and vehicles
  - Improved accessibility to transit facilities and bus stops
  - Safe and reliable transit facilities and vehicles
  - Dramatic improvement in the level of bus service
  - Expanded rapid transit service along all major corridors
  - Effective management and oversight of dedicated transit funds
- Seamless movement of people, baggage, and cargo between Seaport and Airport
- Adequate capacity to meet existing and future demand levels for passengers and cargo at the ports
- Enhanced customer service, convenience, and security at every level of contact with the ports

### **Aviation**



### **SUMMARY**

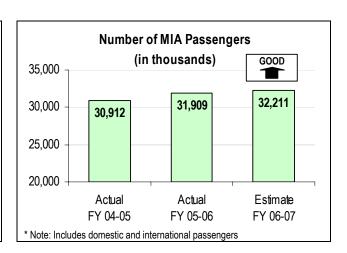
The Miami-Dade Aviation Department (MDAD) operates a system of airports that provides for the safe and profitable movement of people and goods while being responsive to the needs of customers and safeguarding the environment.

As part of the Transportation strategic area, MDAD operates Miami International Airport (MIA) and five general aviation airports with policy guidance from the Mayor's Office, the Board of County Commissioners, and the County Manager's Office. MDAD operates the airport system as a financially self-sufficient entity without property tax support from the County. MIA is considered the primary economic engine for Miami-Dade County, as well as South Florida, and is the major trans-shipment point between the Americas, the Caribbean, and Europe. Servicing 96 airlines with routes to 142 cities on four continents, MIA ranks number one in the USA for international freight and third for international passenger traffic. The department is engaged in a \$5.386 billion capital improvement program to make the airport a more desirable and efficient transportation center. The key elements of the program are a new North Terminal, expansion of the South Terminal, improvements to the Central Terminal, construction of an elevated automated people mover system known as the "MIA Mover", roadway and facilities improvements, major security modifications, and replacement of business systems.

MDAD interrelates with a diverse group of constituents, including cargo and passenger airlines and their customers, the support industries that form the air travel base, the Federal Aviation Administration, Transportation Security Administration, United States Customs and Border Protection, business leaders, and the media.

### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
MIA cargo tonnage (in millions)	1.954	1.953	1.98
<ul> <li>MIA cost per enplaned passenger*</li> </ul>	\$14.26	\$18.50	\$17.0
<ul> <li>Public parking revenue (in millions)</li> </ul>	\$34.321	\$36.200	\$41.50



### **TABLE OF ORGANIZATION**

#### OFFICE OF THE DIRECTOR

 Establishes departmental policy; directs overall management; provides long-term vision and logistics; and implements legislative policy and directives from the County Manager's Office

### **EXECUTIVE GROUP**

- Provides legal advice; coordinates agenda items for Board of County Commissioners; administers professional standards and compliance functions; and plans and coordinates the department's minority affairs and cultural programs
- Provides day-to-day management through the Deputy Directors

### **COMMUNICATION AND SECURITY**

- Provides investigative police and uniform services; issues security access IDs; ensures Federal Aviation Administration (FAA) compliance; coordinates with the FAA & Transportation Security Administration (TSA)
- Develops public relations strategies; plans and implements promotional programs; and manages relationships with local, state, and federal agencies

### **BUSINESS DEVELOPMENT AND RETENTION**

- Plans and coordinates route developments and route maintenance; develops, administers, and monitors lease agreements; and develops of revenues for MIA and the General Aviation Airport (GAA)
- Plans and recommends future business and economic development

### **FACILITIES DEVELOPMENT**

Manages the design, bid, award, and construction of the Capital Improvement Program (CIP); manages interior design projects; provides short and long range planning for the department's airports; manages the environmental systems and infrastructure; and supports the environmental, civil, and aviation fuel needs for the department

#### **OPERATIONS**

- Manages airfield, terminal, and landside areas of MIA and the GAA
- Oversees noise abatement, janitorial services, and firefighting services

### CHIEF FINANCIAL OFFICER

 Manages accounting and financial services; develops and monitors the operating and capital budgets; obtains, coordinates, and administers the federal and state grant-in-aid programs; and develops and monitors the business plan for the department

#### **ADMINISTRATION**

- Manages the department's support service functions
- Provides training and staff development
- Provides signage and Geographic Information System (GIS) services for internal and external use
- Coordinates and manages centralized purchasing process with the Department of Procurement Management and Aviation warehouses

#### **FACILITIES MANAGEMENT**

- Manages existing facilities, including operational readiness, testing, commissions acceptance and turnover of all new facilities
- Coordinates the CIP with current maintenance requirements
- Plans, develops, and implements the security infrastructure at County airports
- Assures all airports' facilities, systems, and equipment are kept operationally reliable at all times and plans the acquisition and deployment of integrated infrastructure to meet demands of business partners, growth, and technology.

## **FINANCIAL SUMMARY**

(Dallars in Theoreman)	Actual	Budget	Budget
(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Aviation Fees and Charges	214,494	258,333	247,298
Carryover	57,357	45,537	45,703
Commercial Operations	146,562	144,229	162,151
Non-Operating Revenue	56,163	35,295	56,000
Other Revenues	24,924	19,731	11,683
Rentals	89,425	90,564	97,764
Total Revenues	588,925	593,689	620,599
Operating Expenditures Summary			
Salary	109,357	96,713	99,495
Fringe Benefits	32,322	30,358	30,678
Other Operating	184,373	227,144	238,617
Capital	2,962	584	805
Total Operating Expenditures	329,014	354,799	369,595
Non-Operating Expenditures Summary			
Transfers	207,959	238,890	251,004
Total Non-Operating Expenditures	207,959	238,890	251,004
·			

	Total Funding		<b>Total Positions</b>	
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Transportation				
Business Administration	41,973	44,538	243	232
Capital Improvement Program	13,634	11,916	65	60
Commercial Operations	67,894	70,422	0	0
Executive	11,381	10,595	54	52
Financial	6,136	6,657	68	67
Non-Departmental	68,577	73,514	0	0
Operations	145,204	151,953	1,212	1,182
Total Operating Expenditures	354,799	369,595	1,642	1,593

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

<b>Economic Developm</b>	ent And Fnabling	Strategies An	d Transportation
FCOHOHIL DEAGIODH	CIIL AIIU LIIADIIII	i Olialegies Aii	u manaponation

<b>Desired Outcome</b>	Highlights	Performance Impact
ED2-2: Proactive involvement of communities in economic development efforts (priority outcome)	Conduct small business/community outreach meetings to maximize awareness of contracting opportunities in the area of construction, concessions, professional services, and procurement	Maintain the number of outreach meetings at 29 in FY 2006-07
ES8-1: Sound asset management and financial investment strategies	Implement cost control measures for operating expenses	Achieve an operational program that stays within the prescribed cost of \$19.78 per enplaned passenger; the goal for next year is expected to be \$17.01 per enplaned passenger
ES8-1: Sound asset management and financial investment strategies	Continue management of the North Terminal capital improvement project to enhance workforce efficiency and complete construction prior to December 2010 within acceptable budgetary restraints (\$413.9 million)	Ensure completion of the North Terminal capital improvement project within scheduled completion time and costs
TP6-1: Seamless movement of people, baggage and cargo between Seaport and Airport (priority outcome)	Design and construct the MIA Mover, an automated people mover system, in coordination with the Florida Department of Transportation (FDOT), including the new rental car facility east of LeJeune Road (\$4.157 million)	Improve service ratings by five percent to 55 percent in FY 2006-07 from 50 percent in FY 2005-06

TP6-2: Enhanced customer service, convenience, and security at every level of contact with the ports (priority outcome)	Increase number of international routes to 72 in FY 2006-07 from 70 in FY 2005-06 and cargo carriers to 24 from 23 during the same time period; increase the number of low fare carriers to five in FY 2006-07 from four in FY 2005-06	Enhance revenue and improve national customer satisfaction ranking for MIA
TP6-2: Enhanced customer service, convenience, and security at every level of contact with the ports (priority outcome)	Complete construction of the South Terminal - Phase I, including a new concourse with additional international and domestic gates, and renovate portions of existing Concourse H to support international flights	Enhance revenue for the airport; and comply with new federal security guidelines

## **CAPITAL BUDGET SUMMARY**

(Dollars in Thousands)		PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue										
Aviation Passenger Facility Charge		176,236	0	0	0	0	0	0	0	176,236
Aviation Revenue Bonds Sold		2,878,636	0	0	0	0	0	0	0	2,878,636
FDOT Funds		147,826	47,892	25,309	22,938	17,728	11,808	12,225	1,046	286,772
Federal Aviation Administration		158,995	26,211	17,014	16,802	14,835	16,007	7,567	5,533	262,964
Future Aviation Revenue Bonds		0	579,817	597,937	330,498	66,742	0	0	0	1,574,994
Operating Revenue		0	0	250	250	250	250	0	0	1,000
Reserve Maintenance		0	0	0	900	0	0	0	0	900
Retainage Sub-Account		490	5,578	17,977	16,249	5,000	5,000	5,000	25,000	80,294
Tenant Financing		30,000	10,000	10,000	10,000	10,000	10,000	10,000	15,000	105,000
Transportation Security Administration		18,000	2,000	0	0	0	0	0	0	20,000
Funds										
	Total:	3,410,183	671,498	668,487	397,637	114,555	43,065	34,792	46,579	5,386,796
Expenditures										
Strategic Area: Transportation										
Airside Improvements		279,757	8,925	8,000	6,475	11,235	8,540	0	0	322,932
Cargo Facilities Improvements		107,027	0	0	0	0	0	0	105	107,132
General Aviation Airports		53,397	5,420	6,959	13,660	75	75	75	177	79,838
Landside Improvements		156,998	10,544	78,920	129,773	56,319	1,079	40	1,774	435,447
Support Facilities		636,043	71,040	85,972	61,644	36,803	25,500	24,488	64,422	1,005,912
Terminal Improvements		2,054,444	558,446	475,458	193,709	19,527	83,996	28,501	21,454	3,435,535
	Total:	3,287,666	654,375	655,309	405,261	123,959	119,190	53,104	87,932	5,386,796

# SELECTED ITEM HIGHLIGHTS AND DETAILS

		(Dolla	rs in Thousa	ands)					
Line Item Highlight	Actual FY 03-04	Actual FY 04-05	Budget FY 05-06	Actual FY 05-06	Budget FY 06-07				
Administrative Reimbursement	8,842	9,587	8,896	9,699	6,519				
Travel Costs	525	255	448	263	301				
Transfers and Reimbursements									
<ul> <li>Communications Department - Promotional Spots Programs</li> </ul>	10	50	50	50	50				
<ul> <li>County Attorney's Office - Legal Services</li> </ul>	650	650	670	0	670				

# ADOPTED FEE ADJUSTMENTS FOR SERVICES

Fee Ad	justments	Current Fee FY 05-06	Adopted Fee FY 06-07	Dollar Impact FY 06-07
•	Operations-Increase the monthly charge for magnetic cards	75	100	59,600
•	Operations-Increase daily long term parking rate from \$12 to \$15 daily	12	15	3,959,175
•	Operations-Increase the annual rate of contractor parking cards from \$100 to \$200	100	200	3,000
•	Operations-Increase towed vehicle charges	25	50	7,200
•	Operations-Increase remote parking rate from \$8 to a range of \$8 to \$12 daily	8	10	3,520
•	Operations-Increase valet parking rate from \$20 to a range of \$25 to \$36 daily	20	25-36	741,000
•	Operations-Increase short term parking rate from \$25 to \$30 daily	25	30	120,000

### ADDITIONAL COMMENTS AND HIGHLIGHTS

- Consistent with past practice, the MDAD landing fee, calculated semi-annually, was revised in August 2006 and is
  reflected in the FY 2006-07 Adopted Budget; the Miami Airport Affairs Committee (MAAC), comprised of the majorityin-interest carriers at MIA, reviews and approves the department's budget and proposed landing fees; MDAD,
  working with the MAAC, implements new fees and revises many of its existing fees and fee structures
- The FY 2006-07 Adopted Budget includes the addition of a clerical position, two administrative positions erroneously
  deleted when the MDAD and Miami-Dade Fire Rescue Memorandum of Understanding (MOU) was issued in FY
  2004-05, and the reduction of 51 long-term vacant positions; MDAD, with the help of an independent consultant,
  evaluated the possibility of future staff reductions as part of efficiency measures to be recommended for the FY 200708 Proposed Resource Allocation Plan
- MDAD and various County departments substantially responded to a United States Department of Transportation (U.S. DOT) audit which questioned the application of \$38.7 million in aviation revenues; a corrective action plan, including a repayment schedule, has been implemented
- MDAD's general administrative reimbursement for FY 2006-07 is estimated at \$6.519 million based on the MAXIMUS, Inc. study and preliminary directives from U.S. DOT
- MDAD's promotional funds total \$209,000 and will be used for activities that promote the airport system; major programs include the U.S. Africa Air Transportation Summit (\$75,000), Miami-Dade TV Promotional Spots Program (\$50,000), promotion of general aviation airports (\$20,000), Capital Improvement Program events (\$17,000), airport councils (\$15,000), and other varied activities (\$32,000)
- The updated Capital Improvement Program budget plan increases expenditure authorization to \$5.386 billion from \$5.326 billion in FY 2006-07; MDAD continues to negotiate and settle outstanding claims arising from the failed American Airlines' management of the North Terminal development project; the first two \$15 million installments of American Airlines' contribution for the North Terminal development project (\$105 million payable over ten years) was received in FY 2005-06
- MDAD and the Department of Environmental Resources Management significantly expanded the scope of services in the Memorandum of Understanding (MOU), first issued in FY 2002-03, to jointly address environmental issues at MIA and general aviation airports

## **Citizens' Independent Transportation Trust**



### **SUMMARY**

The Office of the Citizens' Independent Transportation Trust (OCITT) provides all necessary resources and support staff to the Citizens' Independent Transportation Trust (CITT or Trust) to perform oversight mandated by Ordinance 02-117, including use of the Charter County Transit System Surtax (Surtax) and the implementation of the People's Transportation Plan (PTP).

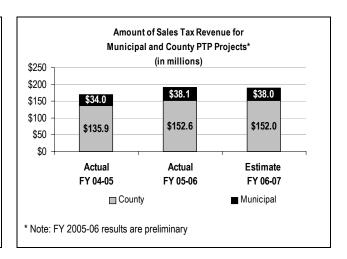
As part of the Transportation strategic area, the OCITT provides staff support to the CITT and its subcommittees, reviews municipal transportation plans, conducts public outreach programs and workshops, and provides financial controls for the allocation and transferring of Surtax revenues to municipalities.

The OCITT works closely with the CITT, Miami-Dade Transit (MDT), the Public Works Department (PWD), the Metropolitan Planning Organization for the Miami Urbanized Area (MPO), municipalities, and other organizations related to transportation services in Miami-Dade County.

### **COMMUNITY BUDGET DOLLARS AT WORK**

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Number of meetings of CITT     Committees conducted*	34	20	30
Number of meetings of the full Trust conducted	11	11	11

<sup>\*</sup> Note: The Finance and the Project Review Committees were merged in FY 2005-06, thus reducing the total number of committee meetings



### **TABLE OF ORGANIZATION**

### **EXECUTIVE DIRECTOR'S OFFICE**

 Responsible for overall planning, policy development, and administrative oversight of the office; serves as office spokesperson and liaison to other governmental entities; coordinates all CITTrelated meetings and activities, and ensures compliance with applicable requirements; and prepares budget, accounting, and financial reports

### **COMMUNITY OUTREACH**

 Responsible for coordinating a comprehensive public education/ community outreach program for the PTP; supports and monitors municipalities to ensure compliance with ordinances and state statutes; monitors Disadvantaged and Community Small Business Enterprise compliance for surtaxfunded projects

### PROJECT and FINANCIAL REVIEW

 Provides financial monitoring and analysis of PTP amendments and contracts, including oversight and coordination of audit activities and bond financing of capital projects; serves as project manager for the CITT's financial consultant; and monitors the implementation of surtax-funded transportation improvements

### STRATEGIC PLANNING, AGENDA COORDINATION AND PERSONNEL ADMINISTRATION

 Responsible for and provides the department's strategic planning and business plan coordination; oversees and coordinates the BCC and CITT agenda process; and provides internal services for department personnel administration

## **FINANCIAL SUMMARY**

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary PTP Sales Tax Revenue	Total Revenues	1,961 1,961	2,727 2,727	2,427 2,427
Operating Expenditures Su	ımmary			
Salary	•	1,149	1,124	920
Fringe Benefits		220	261	213
Other Operating		592	1,342	1,294
Capital		0	0	0
Total Opera	ting Expenditures	1,961	2,727	2,427

	Total F	Total Funding		Total Positions	
(Dollars in Thousands)	Budget	Budget	Budget	Budget	
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07	
Strategic Area: Transportation					
Citizens Independent	2,727	2,427	13	10	
Transportation Trust	0 -0-	0.40=	40	40	
Total Operating Expenditures	2,727	2,427	13	10	

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

Transportation		
Desired Outcome	Highlights	Performance Impact
TP5-3: Effective management and oversight of dedicated transit funds (priority outcome)	Provide staff support to the CITT	Administer CITT committee and full Trust meetings; process PTP amendments within 45 days of submission to the CITT and contract awards within 45 days of approval by the Board of County Commissioners; and prepare twelve monthly and four quarterly financial reports
TP5-3: Effective management and oversight of dedicated transit funds (priority outcome)	Review transportation plans submitted by municipalities for PTP funding	Evaluate 100 percent of municipal transportation plans submitted, conduct at least four audits of eligible municipalities per year, and conduct site visits to all eligible municipalities
TP5-3: Effective management and oversight of dedicated transit funds (priority outcome)	Serve as project manager to the CITT financial consultant in its review of the annual PTP Pro Forma and its review of MDT and PWD operating and capital plans in the Adopted Resource Allocation Plan as compared to the annual PTP Pro Forma	Participate in the development of assumptions used in the annual PTP Pro Forma update together with other County staff; work through CITT financial consultant to review results and recommend adjustments
TP5-3: Effective management and oversight of dedicated transit funds (priority outcome)	Ensure distribution of PTP funds in compliance with financial policies and procedures	Review and respond to MDT and PWD reimbursement requests within five business days from presentation to CITT Project and Financial Review Committee

TP2-1: Increased public knowledge and understanding of public transportation alternatives and benefits

Provide public information services concerning the PTP

Continue to distribute information to the public by organizing and conducting an annual Transportation and Municipal Conference; achieve an overall 5.0 rating (scale of 1 - 5) for conference participant satisfaction

### **SELECTED ITEM HIGHLIGHTS AND DETAILS**

	(Dollars in Thousands)						
Line Item Highlight	Actual FY 03-04	Actual FY 04-05	Budget FY 05-06	Actual FY 05-06	Budget FY 06-07		
Contract Temporary Employee Costs	19	32	20	0	10		
Financial Consultant	0	129	240	164	380		
Advertising Costs	342	205	435	95	381		
Transfers and Reimbursements							
<ul> <li>Audit and Management Services - Auditing Services</li> </ul>	0	0	100	0	100		

### ADDITIONAL COMMENTS AND HIGHLIGHTS

- The total funding requirement will be reduced from the FY 2005-06 level of \$2.727 million to \$2.427 million in FY 2006-07, an 11 percent reduction, primarily due to the elimination of three vacant positions and reducing other minor personnel expenses (\$252,000) and reducing miscellaneous other operating expenses (\$48,000)
- MDT has budgeted \$3.797 million in FY 2006-07 to meet the revised repayment schedule provided to the Board of County Commissioners in December 2005 for the use of Surtax funds to cover the cost of existing services through 2009
- Eligible municipalities are projected to receive \$38 million in FY 2006-07 from PTP Surtax revenue for municipal transportation projects
- The first series of bonds issued for the PTP in April 2006 received ratings of A1 by Moody's Investor Services, AA- by Standard & Poor's Ratings Services, and A+ by Fitch Ratings, all with a "Stable Outlook"; Standard and Poor's Ratings Services upgraded its rating from AA- to AA in late September 2006 for this issuance

### **Consumer Services**



### SUMMARY

The Consumer Services Department (CSD) protects, educates, and represents consumers in a challenging and everchanging economy.

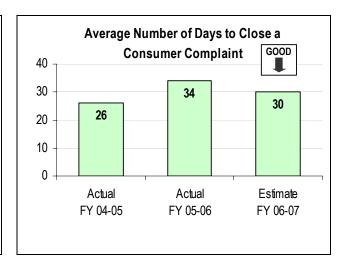
As part of the Economic Development and Transportation strategic areas, CSD enforces consumer laws and licensing requirements that protect purchasers of goods and services; provides a stable economic climate for the business community by ensuring compliance with laws; provides outreach and education to consumers and businesses; investigates and mediates consumer complaints; and advocates on behalf of consumers working with our business community and other agencies to develop and implement creative solutions to consumer problems. CSD conducts educational programs for consumers and homeowners on a variety of topics including identity theft, utilizing small claims court, credit, home horticulture, and nutrition, and operates the 4-H youth development program. Educational programs directed to businesses include mandatory for-hire chauffeur training, as well as programs directed to commercial agricultural producers, commercial horticulture and landscapers, and the marine industries. CSD licenses and regulates private for-hire transportation, public and private ambulance providers, motor vehicle repair shops and mechanics, local movers, locksmith individuals and businesses, towing companies, vehicle immobilization individuals and businesses, title loan lenders, water re-metering, cable television companies, and telecommunications companies.

CSD's stakeholders and partners are Miami-Dade County's businesses and consumers, as it educates and provides assistance to consumers and the business community at large.

### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimat FY 06-0
Consumer refunds obtained     Number of wheelchair accessible taxicab licenses issued and placed into service	\$660,000 37	\$643,000 54	\$450,00
<ul> <li>Percent of chauffeur applicants appointed to training class within 30 days of application</li> </ul>	100	95	(
<ul> <li>Satisfaction rating for customer service from consumers who file complaints*</li> </ul>	N/A	4.3	4

<sup>\*</sup> Note: On a scale of one to five; five being the best



### **TABLE OF ORGANIZATION**

#### OFFICE OF THE DIRECTOR

- Provides overall leadership, direction, administration, and coordination of departmental operations including personnel, finance, information technology systems, purchasing, public information, and policy formulation
- Performs advocacy functions via pursuit of fraud cases, consumer education, litigation, intercession in public interest
  matters, and regulation development

### **CONSUMER PROTECTION**

- Licenses and regulates locksmith, towing, motor vehicle, moving, vehicle immobilization, motor vehicle title loan, and water re-metering industries
- Assures compliance with code requirements pertaining to general business practices, including kosher foods, gasoline
  price signs, misleading advertising, misrepresentation, pricing, non-consent towing rates, visitor information maps, car
  rental laws, check cashing signs, nondiscrimination in tipping, self service tobacco sales, diaper changing stations, price
  gouging, alcohol sign postings, shopping cart signage, and other consumer laws
- Records and mediates consumer complaints using State of Florida Supreme Court Certified mediators; obtains consumer reimbursements
- Provides administration, oversight, and regulation of cable TV companies; monitors and evaluates cable company
  performance; reviews and makes recommendations on applications for renewals and transfers; monitors legal, technical,
  and regulatory developments; and oversees contract for the administration of community cable programming
- Registers telecommunications providers

### PASSENGER TRANSPORTATION REGULATION

- Regulates the for-hire industry and private/public ambulance providers; assures compliance with code requirements relating to ambulance service, nonemergency medical transportation, taxicabs, limousines, passenger motor carriers including jitneys, and Special Transportation Services (STS) carriers; and performs vehicle inspections including private school buses
- Investigates consumer complaints; performs field inspections; issues citations; seizes and impounds illegal vehicles; prepares cases for suspension/ revocation actions; processes applications; and issues licenses, certifications, registrations and permits
- Regulates for-hire chauffeurs and conducts mandatory chauffeur training programs

### **COOPERATIVE EXTENSION**

- Provides education in commercial agriculture, home gardening, marine science, food and nutrition, consumer and family science, resource management, family health, entrepreneurship, and 4-H youth opportunities
- Performs weather monitoring service for commercial agriculture during cold weather events and provides post-disaster agricultural damage assessments

## **FINANCIAL SUMMARY**

(Dollars in Thousands)	Actual	Budget	Budget
(Bollate III Triodealide)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Capital Contribution – Cable Providers	43	219	195
Carryover	1,428	811	1,735
Code Fines / Lien Collections	915	645	756
Fees and Charges	6,008	5,774	6,365
General Fund Countywide	1,504	2,156	2,507
Occupational License Fees	471	471	471
Transfer From Other Funds	103	160	160
Total Revenues	10,472	10,236	12,189
Operating Expenditures Summary			
Salary	5,753	6,093	6,614
Fringe Benefits	1,524	1,688	2,014
Other Operating	1,673	2,397	3,509
Capital	21	58	52
Total Operating Expenditures	8,971	10,236	12,189

	Total I	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Transportation				
Administration	655	796	6	7
Passenger Transportation	4,357	5,319	52	52
Regulatory Division				
Strategic Area: Economic Develo	opment			
Administration	710	774	7	7
Consumer Protection - Cable	675	689	0	0
TV Access Programming				
Consumer Protection Division -	1,057	1,245	14	16
General				
Consumer Protection Division -	1,738	2,213	19	21
Regulatory				
Cooperative Extension Division	1,044	1,153	23	23
Total Operating Expenditures	10,236	12,189	121	126

## STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

# **Economic Development And Enabling Strategies And Health and Human Services**

<u> </u>		
Desired Outcome	Highlights	Performance Impact
ED2-3: Better informed clients served by various assistance programs	Continue to offer monthly Small Claims Court Clinics and expand the audience by offering quarterly clinics in Spanish	Publicize and market clinics to increase attendance at 17 clinics conducted annually
ED2-3: Better informed clients served by various assistance programs	Maintain a Speakers Bureau to educate consumers of their rights regarding consumer issues by reaching out to schools, homeowner associations, organizations, and community development corporations	Extend availability of consumer information to various organizations and groups by increasing activities from two to three per month
ED3-1: Organizations empowered with the technical and management capacity to succeed (priority outcome)	Continue to offer educational programs to marine clients, plus nursery, fruit, and vegetable growers	Continue to improve client skills and provide for adoption of good management practices, as reflected in client ratings increasing to four or higher on a scale of one to five
ED3-1: Organizations empowered with the technical and management capacity to succeed (priority outcome)	Acquire a Mid-Size 4X4 Wheel Drive Extended Cab Pickup (\$27,000) with funding from the Capital Outlay Reserve (COR)	Conduct agricultural field trials and demonstrations; and conduct agricultural damage evaluations within 24 hours of an emergency event

ED4-2: Customer-friendly environment for regulated businesses and entities doing business with Miami-Dade County (priority outcome)	Add one Motor Vehicle Repair Enforcement Officer position to increase capabilities to monitor and perform code compliance of motor vehicle repair ordinances and reduce number of repeat violations (\$54,000)	Increase the number of code compliance inspections to 525 per month in FY 2006-07 from 420 per month in FY 2005-06
ED4-2: Customer-friendly environment for regulated businesses and entities doing business with Miami-Dade County (priority outcome)	Enhance the Consumer Services website to include on-line complaint and application forms, links to code provisions, lists of for-hire companies, training schedules, and other enhancements	Enable consumers to retrieve consumer information and file complaints on-line; enable regulated businesses to download applications and obtain information relating to licensing obligations, thereby increasing number of website hits to 65,000 in FY 2006-07 from 60,000 in FY 2005-06
ED4-2: Customer-friendly environment for regulated businesses and entities doing business with Miami-Dade County (priority outcome)	Continue to reduce waiting time at the for- hire vehicle inspection station by reviewing staffing and station hours	Reduce average wait time in FY 2006-07 to 40 minutes from 60 minutes in FY 2005-06
ES1-1: Clearly-defined performance expectations and standards (priority outcome)	Increase staff support with the addition of a Budget Coordinator position (\$80,000)	Improve departmental efficiencies and ensure effective budgeting by developing helpful forecasting reports
ES1-1: Clearly-defined performance expectations and standards (priority outcome)	Increase monitoring compliance of consumer protection codes by adding two Consumer Protection Enforcement Officers (\$144,000)	Increase code compliance inspections to 1,250 per month in FY 2006-07 from 750 per month in FY 2005-06
HH4-2: Increased access to full continuum of support services for people with disabilities	Continue wheelchair accessible taxicabs	Issue 11 medallions in FY 2006-07 for a total of 65 to achieve mandated goal to have three percent of Miami-Dade County's taxicab fleet wheelchair accessible

# CAPITAL BUDGET SUMMARY

(Dollars in Thousands)		PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue										
Capital Outlay Reserve		0	27	0	0	0	0	0	0	27
	Total:	0	27	0	0	0	0	0	0	27
Expenditures										
Strategic Area: Economic Dev	elopment									
Equipment Acquisition	·	0	27	0	0	0	0	0	0	27
	Total:	0	27	0	0	0	0	0	0	27

# SELECTED ITEM HIGHLIGHTS AND DETAILS

(Dollars in Thousands)					
Line Item Highlight	Actual	Actual	Budget	Actual	Budget
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07
Contract Temporary Employee Costs	34	12	0	0	0
Cable TAP Contract	552	496	490	427	689
Rent	233	235	235	235	231
Travel Costs	11	14	12	12	16
Transfers and Reimbursements					
<ul> <li>Board of County Commissioners - Office of Commission Auditor</li> </ul>	11	11	11	11	11
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	40	40	40	40	40
<ul> <li>Capital Outlay Reserve -Reserve for MDTV capital purchases</li> </ul>	397	397	408	325	210

### **ADDITIONAL COMMENTS AND HIGHLIGHTS**

- Federal legislation has been filed that could preempt local regulatory authority and eliminate local cable franchising, negatively impacting capital contributions and cable in-kind services (\$8.2 million)
- Capital contributions provided by cable operators in FY 2006-07 are estimated at \$405,000 for transfer to Capital Outlay Reserve (\$210,000) and Miami Dade College (\$195,000)
- The Department of Solid Waste Management will contribute \$18,000 to the Florida Yards and Neighborhoods Program and the Department of Environmental Resources Management will contribute \$92,000 to the Florida Yards and Neighborhoods Program and to environmental education services
- The Seaport Department will pay the Passenger Transportation Regulatory Division (PTRD) \$50,000 to cover expenses incurred ensuring taxi code compliance, responding to service complaints, and enforcing for-hire taxicab regulations at the Dante B. Fascell Port of Miami-Dade County
- Consumer Services will continue to enhance its customer-friendly environment for regulated businesses by achieving
  a customer satisfaction rating from these businesses of four or above on a scale from one to five, with five being the
  highest achievable rating; satisfaction rating is measured by implementing pre- and post test surveys with regulated
  businesses during training and outreach sessions
- An overage Licensing Clerk position was approved in FY 2005-06 which eliminated a backlog in application processing and reduced overtime costs
- FY 2006-07 will be the final year of the PTRD taxi lottery unless the Code of Miami-Dade County is amended; this
  could result in \$800,000 of lost revenue beginning in FY 2007-08
- The FY 2006-07 Adopted Budget includes a reserve for future Consumer Protection operational expenditures (\$384,000)

### **Consumer Services**



### SUMMARY

The Consumer Services Department (CSD) protects, educates, and represents consumers in a challenging and everchanging economy.

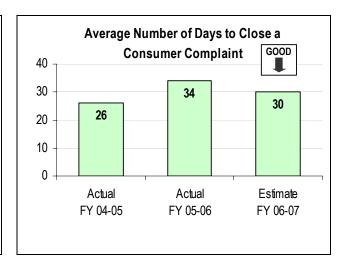
As part of the Economic Development and Transportation strategic areas, CSD enforces consumer laws and licensing requirements that protect purchasers of goods and services; provides a stable economic climate for the business community by ensuring compliance with laws; provides outreach and education to consumers and businesses; investigates and mediates consumer complaints; and advocates on behalf of consumers working with our business community and other agencies to develop and implement creative solutions to consumer problems. CSD conducts educational programs for consumers and homeowners on a variety of topics including identity theft, utilizing small claims court, credit, home horticulture, and nutrition, and operates the 4-H youth development program. Educational programs directed to businesses include mandatory for-hire chauffeur training, as well as programs directed to commercial agricultural producers, commercial horticulture and landscapers, and the marine industries. CSD licenses and regulates private for-hire transportation, public and private ambulance providers, motor vehicle repair shops and mechanics, local movers, locksmith individuals and businesses, towing companies, vehicle immobilization individuals and businesses, title loan lenders, water re-metering, cable television companies, and telecommunications companies.

CSD's stakeholders and partners are Miami-Dade County's businesses and consumers, as it educates and provides assistance to consumers and the business community at large.

### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimat FY 06-0
Consumer refunds obtained     Number of wheelchair accessible taxicab licenses issued and placed into service	\$660,000 37	\$643,000 54	\$450,00
<ul> <li>Percent of chauffeur applicants appointed to training class within 30 days of application</li> </ul>	100	95	(
<ul> <li>Satisfaction rating for customer service from consumers who file complaints*</li> </ul>	N/A	4.3	4

<sup>\*</sup> Note: On a scale of one to five; five being the best



### **TABLE OF ORGANIZATION**

#### OFFICE OF THE DIRECTOR

- Provides overall leadership, direction, administration, and coordination of departmental operations including personnel, finance, information technology systems, purchasing, public information, and policy formulation
- Performs advocacy functions via pursuit of fraud cases, consumer education, litigation, intercession in public interest
  matters, and regulation development

### **CONSUMER PROTECTION**

- Licenses and regulates locksmith, towing, motor vehicle, moving, vehicle immobilization, motor vehicle title loan, and water re-metering industries
- Assures compliance with code requirements pertaining to general business practices, including kosher foods, gasoline
  price signs, misleading advertising, misrepresentation, pricing, non-consent towing rates, visitor information maps, car
  rental laws, check cashing signs, nondiscrimination in tipping, self service tobacco sales, diaper changing stations, price
  gouging, alcohol sign postings, shopping cart signage, and other consumer laws
- Records and mediates consumer complaints using State of Florida Supreme Court Certified mediators; obtains consumer reimbursements
- Provides administration, oversight, and regulation of cable TV companies; monitors and evaluates cable company
  performance; reviews and makes recommendations on applications for renewals and transfers; monitors legal, technical,
  and regulatory developments; and oversees contract for the administration of community cable programming
- Registers telecommunications providers

### PASSENGER TRANSPORTATION REGULATION

- Regulates the for-hire industry and private/public ambulance providers; assures compliance with code requirements relating to ambulance service, nonemergency medical transportation, taxicabs, limousines, passenger motor carriers including jitneys, and Special Transportation Services (STS) carriers; and performs vehicle inspections including private school buses
- Investigates consumer complaints; performs field inspections; issues citations; seizes and impounds illegal vehicles; prepares cases for suspension/ revocation actions; processes applications; and issues licenses, certifications, registrations and permits
- Regulates for-hire chauffeurs and conducts mandatory chauffeur training programs

### **COOPERATIVE EXTENSION**

- Provides education in commercial agriculture, home gardening, marine science, food and nutrition, consumer and family science, resource management, family health, entrepreneurship, and 4-H youth opportunities
- Performs weather monitoring service for commercial agriculture during cold weather events and provides post-disaster agricultural damage assessments

## **FINANCIAL SUMMARY**

(Dollars in Thousands)	Actual	Budget	Budget
(Bollate III Triodealide)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Capital Contribution – Cable Providers	43	219	195
Carryover	1,428	811	1,735
Code Fines / Lien Collections	915	645	756
Fees and Charges	6,008	5,774	6,365
General Fund Countywide	1,504	2,156	2,507
Occupational License Fees	471	471	471
Transfer From Other Funds	103	160	160
Total Revenues	10,472	10,236	12,189
Operating Expenditures Summary			
Salary	5,753	6,093	6,614
Fringe Benefits	1,524	1,688	2,014
Other Operating	1,673	2,397	3,509
Capital	21	58	52
Total Operating Expenditures	8,971	10,236	12,189

	Total I	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Transportation				
Administration	655	796	6	7
Passenger Transportation	4,357	5,319	52	52
Regulatory Division				
Strategic Area: Economic Develo	opment			
Administration	710	774	7	7
Consumer Protection - Cable	675	689	0	0
TV Access Programming				
Consumer Protection Division -	1,057	1,245	14	16
General				
Consumer Protection Division -	1,738	2,213	19	21
Regulatory				
Cooperative Extension Division	1,044	1,153	23	23
Total Operating Expenditures	10,236	12,189	121	126

## STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

# **Economic Development And Enabling Strategies And Health and Human Services**

<u> </u>		
Desired Outcome	Highlights	Performance Impact
ED2-3: Better informed clients served by various assistance programs	Continue to offer monthly Small Claims Court Clinics and expand the audience by offering quarterly clinics in Spanish	Publicize and market clinics to increase attendance at 17 clinics conducted annually
ED2-3: Better informed clients served by various assistance programs	Maintain a Speakers Bureau to educate consumers of their rights regarding consumer issues by reaching out to schools, homeowner associations, organizations, and community development corporations	Extend availability of consumer information to various organizations and groups by increasing activities from two to three per month
ED3-1: Organizations empowered with the technical and management capacity to succeed (priority outcome)	Continue to offer educational programs to marine clients, plus nursery, fruit, and vegetable growers	Continue to improve client skills and provide for adoption of good management practices, as reflected in client ratings increasing to four or higher on a scale of one to five
ED3-1: Organizations empowered with the technical and management capacity to succeed (priority outcome)	Acquire a Mid-Size 4X4 Wheel Drive Extended Cab Pickup (\$27,000) with funding from the Capital Outlay Reserve (COR)	Conduct agricultural field trials and demonstrations; and conduct agricultural damage evaluations within 24 hours of an emergency event

ED4-2: Customer-friendly environment for regulated businesses and entities doing business with Miami-Dade County (priority outcome)	Add one Motor Vehicle Repair Enforcement Officer position to increase capabilities to monitor and perform code compliance of motor vehicle repair ordinances and reduce number of repeat violations (\$54,000)	Increase the number of code compliance inspections to 525 per month in FY 2006-07 from 420 per month in FY 2005-06
ED4-2: Customer-friendly environment for regulated businesses and entities doing business with Miami-Dade County (priority outcome)	Enhance the Consumer Services website to include on-line complaint and application forms, links to code provisions, lists of for-hire companies, training schedules, and other enhancements	Enable consumers to retrieve consumer information and file complaints on-line; enable regulated businesses to download applications and obtain information relating to licensing obligations, thereby increasing number of website hits to 65,000 in FY 2006-07 from 60,000 in FY 2005-06
ED4-2: Customer-friendly environment for regulated businesses and entities doing business with Miami-Dade County (priority outcome)	Continue to reduce waiting time at the for- hire vehicle inspection station by reviewing staffing and station hours	Reduce average wait time in FY 2006-07 to 40 minutes from 60 minutes in FY 2005-06
ES1-1: Clearly-defined performance expectations and standards (priority outcome)	Increase staff support with the addition of a Budget Coordinator position (\$80,000)	Improve departmental efficiencies and ensure effective budgeting by developing helpful forecasting reports
ES1-1: Clearly-defined performance expectations and standards (priority outcome)	Increase monitoring compliance of consumer protection codes by adding two Consumer Protection Enforcement Officers (\$144,000)	Increase code compliance inspections to 1,250 per month in FY 2006-07 from 750 per month in FY 2005-06
HH4-2: Increased access to full continuum of support services for people with disabilities	Continue wheelchair accessible taxicabs	Issue 11 medallions in FY 2006-07 for a total of 65 to achieve mandated goal to have three percent of Miami-Dade County's taxicab fleet wheelchair accessible

# CAPITAL BUDGET SUMMARY

(Dollars in Thousands)		PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue										
Capital Outlay Reserve		0	27	0	0	0	0	0	0	27
	Total:	0	27	0	0	0	0	0	0	27
Expenditures										
Strategic Area: Economic Dev	elopment									
Equipment Acquisition	·	0	27	0	0	0	0	0	0	27
	Total:	0	27	0	0	0	0	0	0	27

# SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)				
Line Item Highlight	Actual	Actual	Budget	Actual	Budget
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07
Contract Temporary Employee Costs	34	12	0	0	0
Cable TAP Contract	552	496	490	427	689
Rent	233	235	235	235	231
Travel Costs	11	14	12	12	16
Transfers and Reimbursements					
<ul> <li>Board of County Commissioners - Office of Commission Auditor</li> </ul>	11	11	11	11	11
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	40	40	40	40	40
<ul> <li>Capital Outlay Reserve -Reserve for MDTV capital purchases</li> </ul>	397	397	408	325	210

### **ADDITIONAL COMMENTS AND HIGHLIGHTS**

- Federal legislation has been filed that could preempt local regulatory authority and eliminate local cable franchising, negatively impacting capital contributions and cable in-kind services (\$8.2 million)
- Capital contributions provided by cable operators in FY 2006-07 are estimated at \$405,000 for transfer to Capital Outlay Reserve (\$210,000) and Miami Dade College (\$195,000)
- The Department of Solid Waste Management will contribute \$18,000 to the Florida Yards and Neighborhoods Program and the Department of Environmental Resources Management will contribute \$92,000 to the Florida Yards and Neighborhoods Program and to environmental education services
- The Seaport Department will pay the Passenger Transportation Regulatory Division (PTRD) \$50,000 to cover expenses incurred ensuring taxi code compliance, responding to service complaints, and enforcing for-hire taxicab regulations at the Dante B. Fascell Port of Miami-Dade County
- Consumer Services will continue to enhance its customer-friendly environment for regulated businesses by achieving
  a customer satisfaction rating from these businesses of four or above on a scale from one to five, with five being the
  highest achievable rating; satisfaction rating is measured by implementing pre- and post test surveys with regulated
  businesses during training and outreach sessions
- An overage Licensing Clerk position was approved in FY 2005-06 which eliminated a backlog in application processing and reduced overtime costs
- FY 2006-07 will be the final year of the PTRD taxi lottery unless the Code of Miami-Dade County is amended; this
  could result in \$800,000 of lost revenue beginning in FY 2007-08
- The FY 2006-07 Adopted Budget includes a reserve for future Consumer Protection operational expenditures (\$384,000)

## **Metropolitan Planning Organization**



### **SUMMARY**

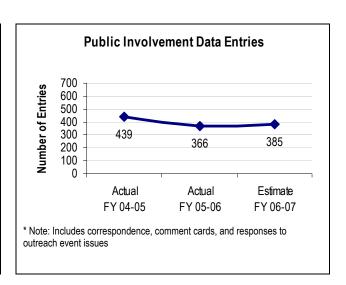
The Metropolitan Planning Organization for the Miami Urbanized Area (MPO) was created, as required by federal law, under the provisions of the Florida Statutes and established by an Interlocal Agreement among Miami-Dade County, the Florida Department of Transportation (FDOT), and the Miami-Dade County Public School Board. The MPO is responsible for the transportation planning process in Miami-Dade County. One of its major roles is to ensure conformance with federal and state laws and regulations, which require that highways, mass transit, and other transportation facilities and services be properly deployed and developed in relation to the overall plan of urban development.

As part of the Transportation strategic area, MPO staff provides support to the MPO Governing Board and other transportation advisory committees and prepares the 20-Year Long Range Transportation Plan, the Five-Year Transportation Improvement Program, and a Unified Planning Work Program for Transportation, which outlines the transportation efforts to help alleviate traffic congestion. The MPO also maintains a community involvement program.

The MPO works closely with numerous transportation entities, including Miami-Dade Transit, the Public Works Department, FDOT, the Miami-Dade Expressway Authority, the South Florida Regional Transportation Authority, and various municipalities in Miami-Dade County.

### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
MPO annual newsletters distributed	661,500	694,575	730,00
<ul> <li>MPO website hits</li> </ul>	920,796	1,686,257	1,770,00
<ul> <li>Number of vanpools</li> </ul>	106	160	17



### **TABLE OF ORGANIZATION**

### **OFFICE OF THE DIRECTOR**

 Responsible for the overall direction of the Department and for administration and coordination of the MPO program

### TRANSPORTATION PLANNING/ PROGRAM DEVELOPMENT

- Responsible for technical work needed for the development of transportation proposals, plans, and programs detailing new highway and transit projects
- Performs planning studies and prepares the County's 20-year Transportation Plan and the Five-Year Transportation Improvement Program in cooperation with appropriate municipal, County, and state agencies
- Responsible for the coordination and implementation of the Miami-Dade County Congestion Management Program
- Maintains a Comprehensive Bicycle Plan to integrate bicycling as a formal transportation mode

### ADMINISTRATION/BOARD SUPPORT/PUBLIC OUTREACH

- Responsible for developing MPO Governing Board, Transportation Planning Council, and technical committee monthly agendas
- Administers the annual Unified Planning Work Program for transportation and management of federal, state, and local program funds
- Evaluates impacts of legislative proposals on the transportation planning process
- Responsible for maintaining official municipal involvement in the countywide transportation planning process
- Facilitates public involvement at all levels of the MPO process through the MPO Board, Transportation Planning Council (TPC), Transportation Planning Technical Advisory Committee (TPTAC), Citizens Transportation Advisory Committee (CTAC), Bicycle Pedestrian Advisory Committee (BPAC), Transportation Aesthetics Review Committee (TARC), and the Freight Transportation Advisory Committee (FTAC)

## **FINANCIAL SUMMARY**

(Dollars in Thousands)	Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary			
Carryover	36	0	81
Federal Grants	3.784	4.916	4.411
PTP Sales Tax Revenue	0	0	435
Secondary Gas Tax	675	675	768
State Grants	677	174	200
Transfer From Other Funds	100	100	100
Total Revenues	5,272	5,865	5,995
Operating Expenditures Summary			
Salary	1,488	1,672	1,647
Fringe Benefits	327	388	379
Other Operating	3,386	3,777	3,952
Capital	3	28	17
Total Operating Expenditures	5,204	5,865	5,995

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Transportation				
Metropolitan Planning Organization	5,865	5,995	17	17
Total Operating Expenditures	5,865	5,995	17	17

## STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

Transportation		
Desired Outcome	Highlights	Performance Impact
TP4-2: Improved level-of-service on major roadway corridors (priority outcome)	Provide funding for expansion of carpool and vanpool programs	Increase the number of vanpools to 170 in FY 2006-07 from 161 in FY 2005-06
TP4-2: Improved level-of-service on major roadway corridors (priority outcome)	Develop and implement new and innovative incentive plans to reduce automobile usage	Produce the Unified Planning Work Program for Transportation and conduct the Satellite Work (Tech Centers) Feasibility Study
TP4-2: Improved level-of-service on major roadway corridors (priority outcome)	Review planned roadway improvements for conformity with bicycle facilities plan	Respond to all Advance Notification requests within five working days
TP4-2: Improved level-of-service on major roadway corridors (priority outcome)	Develop and implement bicycle and pedestrian safety programs	Reduce the number of bicycle and pedestrian injuries and fatalities by two percent a year to 1,916 in FY 2006-07 from 2,017 in FY 2005-06
TP5-2: Expanded rapid transit service along all major corridors (priority outcome)	Develop the Five-Year Transportation Improvement Program (TIP), 20-Year Long Range Transportation Plan (LRTP), and related studies	Continue to adopt projects within the LRTP framework to complement the People's Transportation Plan (PTP) and the TIP; perform the Kendall Corridor Alternatives Analysis

TP2-1: Increased public knowledge and understanding of public transportation alternatives and benefits	Provide staff support to the MPO Board, Transportation Planning Council (TPC), Transportation Planning Technical Advisory Committee (TPTAC), Citizens Transportation Advisory Committee (CTAC), Bicycle Pedestrian Advisory Committee (BPAC), Transportation Aesthetics Review Committee (TARC), and the Freight Transportation Advisory Committee (FTAC)	Conduct annually eleven MPO Board meetings, eleven TPC meetings, six TPTAC meetings, eleven CTAC meetings, eleven BPAC meetings, ten TARC meetings, and nine FTAC meetings, as quorums allow
TP2-1: Increased public knowledge and understanding of public transportation alternatives and benefits	Continue public involvement activities through meetings, the Internet, public service announcements, and Maps-by-mail	Conduct 24 outreach events per year, produce three Public Service Announcements with the Communications Department, update website monthly, and distribute approximately 730,000 annual newsletters and three quarterly newsletters (6,000 per quarter per newsletter)
TP3-1: Improved transportation connectivity for inter-county movements	Perform studies to improve the mobility of people and commerce	Provide necessary data for improved mobility by completing the Arterial Grid Network Analysis, InteracTIP, Miami Springs Traffic Congestion Study, and Visioning the Future Study

# SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)						
Line Item Highlight	Actual	Actual	Budget	Actual	Budget		
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07		
Contract Temporary Employee Costs	2	4	2	0	2		
Travel Costs	20	15	20	11	20		
Indirect Costs	202	271	215	237	245		
Transfers and Reimbursements							
<ul> <li>Transit Department - Transportation Planning Support</li> </ul>	109	118	145	145	165		
<ul> <li>Office of Strategic Business Management - TIP Concurrency</li> </ul>	50	50	50	50	50		
<ul> <li>Department of Planning and Zoning - Transportation Planning Support</li> </ul>	200	161	200	147	265		
<ul> <li>Public Works Department - Transportation Planning Support</li> </ul>	91	99	120	115	120		
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	30	30	30	30	30		
<ul> <li>Finance Department - Accounting Support Services</li> </ul>	38	38	38	38	38		

## **ADDITIONAL COMMENTS AND HIGHLIGHTS**

- Revenues generated from bicycle lockers will be used to fund production of Bicycle Suitability Maps (\$35,000)
- Matching funds for MPO federal and state grants will be provided through Secondary Gas Tax Revenues (\$768,000)
- MPO study results will be used to initiate new transit services such as the use of expressway shoulders by transit buses and the establishment of Bus Rapid (Express) Transit along Biscayne Boulevard, Flagler Street, and Kendall Drive

## **Seaport**



### **SUMMARY**

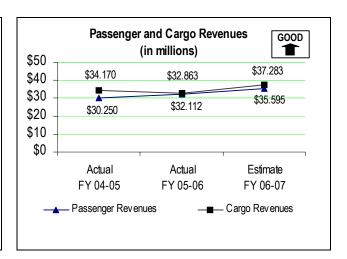
The Seaport Department (Seaport) manages the Dante B. Fascell Port of Miami-Dade County (POM). The POM is the busiest passenger cruise home port in the world and the 12th busiest cargo container port in the United States.

As part of the Transportation and Economic Development strategic areas, the Seaport is responsible for meeting the infrastructure needs of the cruise and cargo industries, ensuring the POM is managed efficiently and effectively, and expanding, renovating, and maintaining the Port's facilities to meet industry growth for both cargo and cruise operations. The Seaport promotes cruise and cargo growth through infrastructure enhancements and throughput capacity improvements combined with an aggressive foreign and domestic marketing program.

As one of the largest economic engines in Miami-Dade County, the Seaport works with the maritime, cruise, and cargo industries, truckers, freight forwarders, various federal agencies, the Miami-Dade Police and Fire Rescue Departments, as well as all the ancillary services that support these customers.

### COMMUNITY BUDGET DOLLARS AT WORK

<ul> <li>Cargo tons (in thousands)</li> <li>Passengers (in thousands)</li> <li>Twenty-foot equivalent units (TEUs)</li> <li>(in thousands)</li> </ul>	<ul> <li>Passengers (in thousands)</li> <li>Twenty-foot equivalent units (TEUs)</li> <li>1,054</li> <li>977</li> <li>1,0</li> </ul>		Actual FY 04-05	Actual FY 05-06	Estima FY 06-0
		<ul><li>Passengers (in thousands)</li></ul>	3,605	3,731	3,8
			•		



### **TABLE OF ORGANIZATION**

#### OFFICE OF THE DIRECTOR

- Formulates departmental policies and procedures and provides overall direction and coordination for all divisions
- Manages intergovernmental relations, budget coordination, regulations, revenues, information technology, and special studies that
  affect the Seaport
- Coordinates the Seaport's outside communications and public information, media, and public relations
- Develops and implements long range plans for the Port of Miami-Dade County's (POM) continued growth and development
- Responsible for development of resolutions for Board of County Commissioner agendas
- Acts as intergovernmental liaison with state, federal, and local government agencies

# MARKETING, BUSINESS DEVELOPMENT, AND CUSTOMER SERVICES

- Responsible for public relations, advertising, and media contact
- Conducts special studies which impact the POM and prepares POM regulations
- Responsible for POM contract administration
- Responsible for POM trade development, advertising, promotions, marketing, customer services, traffic research, tariffs and permitting

#### **SECURITY ENFORCEMENT**

- Responsible for the overall security enforcement of the POM at the federal, state and local levels
- Supervises all public safety and seaport security efforts including protection of all Seaport buildings, terminals, and general POM property, and work with private operators and vessels in security matters

#### FINANCE AND ADMINISTRATIVE SERVICES

- Responsible for human resources, procurement, and grant activities
- Prepares, coordinates, and administers the Seaport's budget activities
- Responsible for all accounting activities, including cost accounting, reconciliation, accounts payable, financial statements, credit/collection, and billing
- Manages the accounting operations for the gantry cranes
- Responsible for all property management functions
- Manages the switchboard and mail center operations

### **SEAPORT OPERATIONS**

- Responsible for POM cargo and cruise ship operations and associated berthing and terminal management functions
- Coordinates POM engineering and construction management activities
- Provides all Seaport facilities maintenance
- Coordinates environmental issues with various local, state, and federal agencies

## **FINANCIAL SUMMARY**

(Dollars in Thousands)	Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
,	1 1 04-03	1 1 03-00	1 1 00-07
Revenue Summary	00.005	07.040	07.005
Carryover	30,305	27,842	27,605
Facilities Maintenance and Improvements	0	0	5,000
Fee			
Interest Income	102	13	13
Other Revenues	1,362	2,590	1,684
Proprietary Fees	65,966	70,763	78,554
Rentals	17,678	18,642	19,452
Security Fees	0	3,710	0
Transfer From Other Funds	9,564	4,055	1,244
Total Revenues	124,977	127,615	133,552
Operating Expenditures Summary			
Salary	16,434	17,596	20,312
Fringe Benefits	4,533	5,620	6,719
Other Operating	37,656	40,428	41,644
Capital	530	934	2,038
Total Operating Expenditures	59,153	64,578	70,713
Non-Operating Expenditures Summary			
Debt Service	27,435	29,614	32,406
Reserve	32,382	29,737	27,752
Transfers	3,873	2,195	1,245
Other Non-Operating Adjustments	2,630	1,491	1,436
Total Non-Operating Expenditures	66,320	63,037	62,839

	Total Funding		<b>Total Positions</b>				
(Dollars in Thousands)	Budget	Budget	Budget	Budget			
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07			
Strategic Area: Transportation							
Administration	18,667	21,683	72	71			
Cargo and Gantry Cranes	13,071	13,285	26	26			
Cruise and Housekeeping	4,451	4,835	67	67			
Maintenance and Engineering	10,749	12,342	96	97			
Security	15,970	16,731	108	112			
Strategic Area: Economic Develo	pment						
Marketing	1,670	1,837	15	14			
Total Operating Expenditures	64,578	70,713	384	387			

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

# **Economic Development And Transportation**

	<u> </u>	
Desired Outcome	Highlights	Performance Impact
ED1-1: Increased number of businesses and employment opportunities in higher-paying, targeted industries (priority outcome)	Increase cruise and cargo business efforts at the POM through marketing campaign	Increase international cargo by 20 percent over four years (FY 2005-06 through FY 2008-09)
TP6-1: Seamless movement of people, baggage and cargo between Seaport and Airport (priority outcome)	Complete expansion of cargo gateway from five to ten lanes in the first quarter of FY 2006-07 (\$11 million)	Improve the Seaport terminals operations by facilitating easy access and egress to the POM
TP6-1: Seamless movement of people, baggage and cargo between Seaport and Airport (priority outcome)	Investigate the feasibility of a joint agreement between Miami-Dade County and the Florida Department of Transportation to fund, construct, and operate the Port of Miami Tunnel and Access Improvement Project, to be opened to traffic FY 2012-13	Improve access to the POM, ensuring its ability to handle projected growth in cruise and cargo operations; improve traffic safety in downtown Miami by removing POM traffic, trucks, and buses

TP6-2: Enhanced customer service, convenience, and security at every level of contact with the ports (priority outcome)	Revise design and construction of cruise parking garage and cruise surface parking lot to delete proposed surface parking lot (\$1.5 million) in lieu of Parking Garage Terminal D (\$15 million), that would add 750 parking spaces; the garage, extending Terminal Seven by adding a Finger Pier (\$2 million), and Terminal Seven improvements (\$2 million) will be funded with financing proceeds; and complete roadway improvements along Eastern Port Boulevard, partially funded by a State of Florida grant (\$1.55 million of \$3.91 million total cost)	Ensure facilities meet customer needs and are user friendly by pursuing the implementation of the Seaport Master Development Program	
TP6-2: Enhanced customer service, convenience, and security at every level of contact with the ports (priority outcome)	Complete design and installation of perimeter security cameras in FY 2006-07 (\$1 million); completed construction in FY 2005-06 of the Seaport Fire Station (\$2.375 million)	Ensure compliance to security mandate and safety requirements	
TP6-3: Meet existing and future demand levels for passengers and cargo at the ports	Complete passenger area improvements and commence operation of Terminals D (\$43.275 million) and E (\$43.203 million) by March 2007	Ensure facilities meet customer needs and are user friendly by pursuing the implementation of the Seaport Master Development Program	
TP6-3: Meet existing and future demand levels for passengers and cargo at the ports	Implement plan for vacated properties to ensure timely occupancy	Increase rental property occupancy rates from 95 percent in FY 2005-06 to 99 percent in FY 2006-07	
TP6-3: Meet existing and future demand levels for passengers and cargo at the ports	Complete electrification project in FY 2006-07 for remaining container gantry cranes (\$15.472 million); maintain crane availability at 99.0 percent in FY 2006-07	Increase the Seaport's ability to remain competitive by improving crane operations and enhancing crane availability	

## **CAPITAL BUDGET SUMMARY**

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Army Corps of Engineers	0	0	1,931	5,793	5,957	11,200	11,200	23,900	59,981
Building Better Communities GOB Program	0	0	0	0	0	0	0	100,000	100,000
FDOT Funds	3,480	6,043	657	0	0	0	0	0	10,180
FDOT-County Incentive Grant Program	0	1,550	0	0	0	0	0	0	1,550
Federal GSA	0	1,000	0	0	0	0	0	0	1,000
Florida Ports Trust Bond Program	4,625	0	1,458	652	0	0	0	0	6,735
Lease Financing - Operations	91	0	0	0	0	0	0	0	91
Other - Non County Sources	7,350	7,200	0	0	0	0	0	0	14,550
Seaport Bonds/Loans	86,961	36,197	26,136	34,137	40,270	30,650	21,800	39,100	315,251
Seaport Revenues	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	16,000
Tenant Financing	0	0	0	0	7,500	7,500	0	0	15,000
Transportation Security Administration	1,178	1,218	619	0	0	0	0	0	3,015
Funds									
US Department of Homeland Security	473	3,657	699	0	0	0	0	0	4,829
Total:	106,158	58,865	33,500	42,582	55,727	51,350	35,000	165,000	548,182
Expenditures									
Strategic Area: Transportation									
Cargo Facilities Improvements	14,372	6,961	8,416	8,054	37,552	19,000	4,000	0	98,355
Equipment Acquisition	9,132	0	5,000	9,000	0	0	0	0	23,132
New Passenger Facilities	77,455	14,353	1,748	0	0	0	0	0	93,556
Passenger Facilities Improvements	0	4,000	6,073	5,678	300	0	0	0	16,051
Port Facility Improvements	2,815	18,832	14,114	4,500	2,000	2,000	2,000	105,000	151,261
Seaport Dredging	743	750	5,250	15,350	15,875	30,350	29,000	60,000	157,318
Security Improvements	1,641	4,969	1,899	0	0	0	0	0	8,509
Total:	106,158	49,865	42,500	42,582	55,727	51,350	35,000	165,000	548,182

## SELECTED ITEM HIGHLIGHTS AND DETAILS

		(Dolla	rs in Thousa	ands)	FY 06-07			
Line Item Highlight	Actual	Actual	Budget	Actual	Budget			
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07			
Travel Costs	237	151	181	74	215			
Outside Maintenance	542	706	1,198	661	1,255			
Contract Temporary Employee Costs	9	74	170	129	102			
Administrative Reimbursement	1,099	1,356	1,558	1,558	1,800			
Transfers and Reimbursements								
<ul> <li>County Attorney's Office - Legal Services</li> </ul>	250	250	250	250	0			
<ul> <li>Audit and Management Services - Audit Services</li> </ul>	100	110	110	110	110			
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	85	85	85	85	85			
<ul> <li>Consumer Services Department - Taxi Cab Inspections</li> </ul>	50	0	50	57	50			
<ul> <li>Board of County Commissioners - Office of Commission Auditor</li> </ul>	0	32	32	32	32			
<ul> <li>Communications Department - Community Periodical Program</li> </ul>	0	35	35	35	35			

### ADOPTED FEE ADJUSTMENTS FOR SERVICES

Fee Adjustments	Current Fee	Adopted Fee	Dollar Impact
	FY 05-06	FY 06-07	FY 06-07
Cruise Passenger Wharfage - Multi day cruises per passenger embarking and debarking	8.00	8.25	666,800
Dockage per gross registry ton	0.24	0.25	695,675
Cargo Vessel Wharfage per short ton	2.00	2.05	477,515
Gantry Crane Rentals per hour	540.00	560.00	423,981
Property Rentals - Office Space	Various	Various	71,100
Reefer Fee per day or any portion thereof	39.00	45.00	541,246
Water-use per ton	1.20	1.25	57,270
Parking Fees per day - long-term	12.00	15.00	750,000
Ground transportation fees	Various	25% Increase	150,000
<ul> <li>Facilities Maintenance and Improvement Fee per full TEU - cargo</li> </ul>	0	3.57	2,500,000
<ul> <li>Facilities Maintenance and Improvement Fee per passenger - cruise</li> </ul>	0	0.64	2,500,000
Scale Fee per truck using scale	5.00	7.50	195,000

### ADDITIONAL COMMENTS AND HIGHLIGHTS

- The Port of Miami-Dade County (POM) received the Dream World Cruise Destinations 2005 Award for Best Turnaround Port Operations and Most Efficient Terminal Operator from Dream World Cruise Destinations Magazine; the publication is renowned for recognizing ports and tourism partners who have delivered their product or service in a commendable way
- The FY 2006-07 Adopted Budget includes the addition of four Security Supervisor positions in anticipation of finalizing an outside security contract, an Assistant Director of Engineering and Secretary positions to oversee capital projects; and the elimination of a Clerk in Marketing, a Secretary in the Director's office, and an Engineer II long-term vacant position for a net increase of three positions
- Capital improvement projects completed in FY 2005-06 include a new maintenance facility (\$5.2 million), two passenger loading bridges (\$6.2 million), acquisition and erection of container cranes 11 and 12 (\$11 million), electricification of the container wharf (\$13.9 million), and various cargo yard improvements (\$8.1 million)
- Security at POM continues to be a high priority as the department responds to the many federal, state, and local
  mandates; projects within the Seaport's Capital Improvement Plan (CIP) for FY 2006-07, initiated to improve the
  physical and technological security infrastructure, include the communications and command control center (\$4.187
  million), security access gates (\$130,000), and waterside surveillance system (\$652,000); it is expected that \$3.5
  million in savings will be achieved by implementing a revised security plan with the Miami-Dade Police Department
- The Seaport received \$21.25 million of a \$22.5 million settlement from dredging litigations with Safeco/Dutra in February 2006; \$6.7 million of the settlement was used for debt servicing in FY 2005-06; the remaining \$1.25 million will be received over the next two years
- The FY 2006-07 Adopted Budget incorporates a new Facilities Maintenance and Improvements Fee for facilities servicing cruise and cargo activities assessed at \$0.64 per embarked and disembarked passenger (\$2.5 million) and \$3.57 per imported and exported twenty-foot equivalent container (excluding empties) (\$2.5 million) for a one year period, commencing October 1, 2006 and sunsetting September 30, 2007

- The Seaport's budget for FY 2006-07 includes several increases to tariffs; dockage (\$0.25 per ton from \$0.24 per ton), crane rental (\$560 per hour from \$540 per hour), cruise passenger wharfage (\$8.25 per passenger from \$8.00 per passenger), cargo vessel wharfage (\$2.05 per ton from \$2.00 per ton), parking fees (\$15.00 per day from \$12.00 per day), ground transportation fees at various rates will increase by 25 percent, water in 250 gallons units (\$1.25 per ton from \$1.20 per ton), scale fee per truck using the scales (\$7.50 per truck from \$5.00 per truck), reefer fee for electrical plug ins (\$45.00 per day from \$39.00 per day,) and an increase of various property rental rates by \$1.00
- The Seaport Promotional Fund is budgeted at \$1.245 million and will be used for activities pursuant to County policy and Administrative Order 7-32; these funds are not proposed as competitive grant funding but rather allocations for limited programs that promote Seaport maritime activities; funding is provided for the Office of the Mayor (\$264,000), the Office of the Chair Protocol Section (\$131,000), and annual support to the International Trade Consortium (\$295,000); funding is also provided for the following activities: Greater Miami Convention and Visitors Bureau (\$150,000), Seaport promotional/inaugural events (\$35,000), the Latin Chamber of Commerce of the United States (CAMACOL) (\$125,000), InterAmerican Mayor's Conference (\$65,000), Sea Trade Cruise Shipping Convention (\$95,000), Caribbean Latin American Action (\$5,000), World Trade Center Miami/SeaCargo Americas Trade Show and Congress (\$75,000), and Dade Days Washington, DC (\$5,000)

### **Transit**



### SUMMARY

Miami-Dade Transit (MDT), the 12th largest public transit system in the country based on passenger trips and the largest transit agency in Florida, is responsible for planning, marketing, and providing public transportation services in Miami-Dade County. MDT is also responsible for implementing all of the County's transit-related projects in the People's Transportation Plan (PTP), including the expansion of the Metrorail and Metrobus systems.

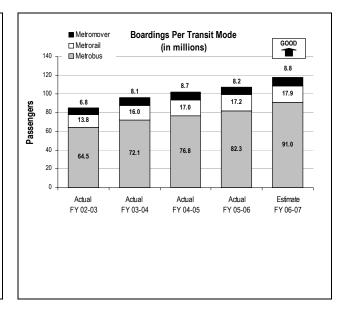
As part of the Transportation strategic area, MDT provides 38 million miles of Metrobus revenue service along 106 routes with a fleet of 843 full-sized buses and 187 minibuses, four contracted routes, a 22.6-mile elevated Metrorail system, and a 4.4-mile elevated people mover system. MDT also provides Medicaid transportation and Special Transportation Services (STS) to eligible participants. MDT works closely with the Federal Transit Administration (FTA), Florida Department of Transportation (FDOT), the Metropolitan Planning Organization of the Miami Urbanized Area (MPO), the Citizens' Independent Transportation Trust (CITT), the South Florida Regional Transportation Authority (SFRTA), the Public Works Department, citizens' advocacy groups, and other transportation stakeholders.

### **COMMUNITY BUDGET DOLLARS AT WORK**

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Number of annual Bus service miles (in millions)*	34.2	36.8	38.0
<ul> <li>Number of Bus average daily boardings (in thousands)</li> </ul>	239	256	268
<ul> <li>Number of Metromover average daily boardings (in thousands)</li> </ul>	29	28	29
<ul> <li>Number of Rail average daily boardings (in thousands)</li> </ul>	58	60	66
Percent Bus on-time performance**	76%	66%	85%
Percent Rail on-time performance	95%	93%	98%

<sup>\*</sup> Note: Bus service miles represent miles operated by transit vehicles available for passenger service;

<sup>\*\*</sup>Note: Data collection method changed in FY 2005-06 to a more accurate, automated system



### TABLE OF ORGANIZATION

#### OFFICE OF THE DIRECTOR

- Implements the People's Transportation Plan (PTP); develops operating policies for Metrobus, Metrorail, Metromover, Paratransit, and related support services; represents the Department before outside entities, the County Manager, the Board of County Commissioners (BCC), and the Citizens' Independent Transportation Trust (CITT)
- Implements County policy and establishes direction for all aspects of the organization
- Ensures quality policy is implemented and maintained

#### **ADVERTISING / MEDIA RELATIONS**

 Manages advertising, promotions, and sales; controls graphic design; and coordinates media relations, community outreach, and market analysis

#### **QUALITY ASSURANCE**

 Produces quality control criteria for project management; manages systems compliance and ensures compliance with FTA, state and local guidelines

### **OPERATIONS**

- Directs operation and maintenance of the Metrorail and Metromover systems
- Performs all transit structural inspection and engineering analysis of Metrorail and Metromover guideways and station facilities
- Implements policies and procedures to enhance the efficiency and effectiveness of Metrobus operations and maintenance activities
- Coordinates community outreach
- Manages customer services and market analysis
- Provides route scheduling, service planning, and ridership analysis
- Directs all Satellite Transit Information Centers activities
- Administers Paratransit Operations Division, Special Transportation Services (STS), and Medicaid Paratransit
- Responsible for traction power, communications, signals, and fare collection design and installation

### **CIVIL RIGHTS AND LABOR RELATIONS**

 Directs labor relations and ensures compliance with Equal Employment Opportunity, Affirmative Action, Americans with Disabilities Act, and other federal, state, and local laws and regulations

### SAFETY AND SECURITY

 Develops and implements policy for comprehensive, integrated, and coordinated transit safety and security programs

#### PLANNING AND DEVELOPMENT

- Produces quality assurance and control criteria for project management and system development
- Manages systems compliance
- Responsible for testing and acceptance of new systems and installations
- Responsible for project scheduling and cost control; capital construction contract administration; consultant selection and negotiation support; and project configuration management and document control
- Responsible for design and engineering and analysis of bridge inspection results
- Directs guideway, systems, station, rehabilitation, and fixed facility construction management and directs roadway improvements
- Responsible for right-of-way acquisition, utilities relocation, and survey and right-ofway administration; negotiates transit developments; and manages joint development
- Manages long-term system planning and station area development

#### **ADMINISTRATION**

- Manages accounting and personnel functions; responsible for the preparation, solicitation, negotiation, and compliance of Requests For Proposals, Requests For Qualifications, and Invitations To Bid; and manages bus and rail maintenance controls and materials management
- Develops budgets and National Transit Database reports; responsible for performance and financial auditing; identifies, applies for, processes and monitors federal and state grants; manages the audit and review of internal controls, contractors, vendors, operations, maintenance functions, and contracts; provides statistical reporting; manages capital programming; and develops models and provides forecasting activities in support of short- and long-term financial planning
- Develops and implements Information Technology policy and projects

### **FINANCIAL SUMMARY**

	Actual	Budget	Budget
(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Federal Grants	0	0	2,250
General Fund Countywide	128,047	132,425	138,814
Other Revenues	8,422	5,440	9,372
State Grants	17,903	16,432	18,472
State Operating Assistance	18,254	16,664	16,525
Transfer from PTP Sales Surtax	102,983	100,742	148,104
Transit Fares and Fees	75,419	99,871	91,893
Total Revenues	351,028	371,574	425,430
Operating Expenditures Summary			
Salary	195,516	204,089	208,728
Fringe Benefits	56,582	61,174	64,418
Other Operating	80,424	84,846	118,911
Capital	0	0	0
Total Operating Expenditures	332,522	350,109	392,057
Non-Operating Expenditures Summary			
Debt Service	18,506	21,465	33,373
Total Non-Operating Expenditures	18,506	21,465	33,373

	Total F	unding	<b>Total Positions</b>		
(Dollars in Thousands)	Budget	Budget	Budget	Budget	
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07	
Strategic Area: Transportation					
Administration	921	1,138	9	9	
Customer Services	6,326	4,082	97	57	
Engineering	11,613	12,799	192	184	
Metrobus	143,257	153,877	2,580	2,456	
Metromover	8,393	8,466	100	101	
Metrorail	41,239	44,581	503	491	
Operating Grants	13,087	18,613	0	0	
Operational Support	88,304	98,956	529	530	
Paratransit	30,178	38,878	49	48	
PTP Loan Repayment	1,848	3,797	0	0	
South Florida Regional	4,943	6,870	0	0	
Transportation Authority					
Total Operating Expenditures	350,109	392,057	4,059	3,876	

### STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

Transportation		
Desired Outcome	Highlights	Performance Impact
TP1-1: Minimum wait time for transit passengers (priority outcome)	Ensure the reliability of the transit system by adhering to the Metrorail and Metrobus route and time schedules	Achieve on-time performance for Metrorail and Metrobus at 98 percent and 85 percent, respectively, in FY 2006-07
TP1-2: Convenient, clean transit passenger facilities and vehicles (priority outcome)	Commence the first phase (original downtown outer and inner loops) of replacing 12 Metromover cars in service since 1986 with the first 3 vehicle deliveries scheduled for June 2008 (\$33 million); commence overhaul of the existing 136 Metrorail car fleet over a five-year period (\$318.6 million)	Improve the appearance, guarantee fewer failures, and require less maintenance of Metromover and Metrorail vehicles
TP1-2: Convenient, clean transit passenger facilities and vehicles (priority outcome)	The FY 2006-07 Adopted Budget incorporates the addition of \$1.39 million in the current year of surtax-backed bond proceeds to the Metromover Station Canopies and Escalator Replacement Project to fund replacement of oil/water separators at the Metromover Stations; the total project cost is revised to \$8.395 million	Ensure safe and convenient accessibility to Metromover stations
TP1-3: Improved accessibility to transit facilities and bus stops (priority outcome)	Protect MDT patrons by installing solar powered bus stop shelters throughout the Unincorporated Municipal Service Area (UMSA) and within new municipalities	Install 300 new bus stop shelters in FY 2006-07 for a total of 1,500 new shelters installed since FY 2003-04

TP1-3: Improved accessibility to transit facilities and bus stops (priority outcome)	Accomplish the following in FY 2006-07: extend the existing ground level parking lot beneath the Metrorail guideway at the Dadeland South Station, adding 100 parking spaces (\$600,000); reconstruct the Park and Ride at SW 200 Street/Busway, providing 350 spaces (\$2.2 million) and at SW 296 Street/Busway, providing 141 spaces (\$496,000); acquire land at SW 344 Street/Busway for a future 260 space Park and Ride (\$2.7 million); and begin design for two new Park and Ride facilities at Miami Gardens Drive and NW 73 Avenue (\$1.8 million) and at Kendall Drive and SW 127 Avenue (\$1.5 million)	Ensure safe and convenient accessibility to Metrorail stations and Metrobus stops
TP1-4: Safe and reliable transit facilities and transit vehicles (priority outcome)	Continue to provide preventative maintenance to ensure the reliability of the bus fleet	Increase the number of service miles between breakdowns to 6,000 in FY 2006-07 and maintain the standard downtime of vehicles in need of parts at two percent in FY 2006-07
TP1-4: Safe and reliable transit facilities and transit vehicles (priority outcome)	Ensure the availability of transit fleet vehicles to meet peak hour service demands	Maintain the number of buses available to provide peak hour services at 100 percent in FY 2006-07
TP2-2: Improved customer access to transit trip planning information	Integrate the customer call center function of MDT by transferring 37 positions to the Government Information Center (311)	Reduce significantly the number of dropped customer calls and improve the customer call answer rate in FY 2006-07
TP2-3: Clear and informative transit and transportation signage	Replaced 6,458 bus stop signs throughout Miami-Dade County in FY 2005-06 and will complete the installation of an additional 3,000 bus stop signs in FY 2006-07	Provide up-to-date information on all routes serving a particular bus stop including points of interest and bus frequencies through the newly designed bus stop signs in English, Spanish and Creole
TP5-1: Dramatic improvement in the level of bus service (priority outcome)  Opened the first segment of Phase II of the South Dade Busway in April 2005 from SW 200 Street to SW 264 Street (5 miles); construction on the second segment from SW 264 Street to SW 344 Street (6.5 miles) began in October 2005 and will be completed by August 2007		Expand transit services to more residents in the South Dade area by extending the South Dade Busway (\$106.652 million)

TP5-2: Expanded rapid transit service along all major corridors (priority outcome)

Continue final design to be completed December 2006, right-of-way acquisition, utility relocation engineering and commence construction of the 2.6 mile Miami-Intermodal Center (MIC)-Earlington Heights Connector, expected to be completed in FY 2009-10 (\$340 million); continue preliminary engineering and planning efforts to achieve the current draft schedule completion date of January 2013 on the 9.5 mile North Corridor (\$914.7 million) and January 2014 on the 10.1 mile East-West Corridor (\$1.38 billion); all three project cost estimates will be updated with the release of the December 2006 Pro Forma

Continue the planning and development of rapid transit corridors to expand the current 22.6 mile rail system as approved in the People's Transportation Plan (PTP)

TP5-3: Effective management and oversight of dedicated transit funds (priority outcome)

Schedule Metrobus route structure based on fare and ridership performance; implement service standards guided by a targeted set of productivity measures to ensure that the most cost effective and efficient Metrobus and Metrorail service is provided within the resources available to fund the system; continue implementation of Universal Fare Collection Equipment project funded with a combination of PTP and federal Section 5309 funding (\$80 million)

Maintain Metrobus service at approximately 38 million miles; routes will be adjusted and service miles reallocated as necessary to meet service standards that improve ridership, strengthen fare recovery with technology, and provide for cost effective service

### **CAPITAL BUDGET SUMMARY**

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Capital Impr. Local Option Gas Tax	17,065	16,455	17,055	17,804	17,731	17,633	17,909	341	121,993
Charter County Transit System Surtax	1,711	783	897	530	530	606	330	16,180	21,567
FDOT Funds	65,240	45,924	69,147	103,914	115,650	134,721	110,229	86,248	731,073
FDOT-County Incentive Grant Program	3,407	0	0	0	0	0	0	0	3,407
Federal Highway Administration	600	1,858	2,458	3,862	0	0	0	0	8,778
FTA Section 5307/5309 Formula Grant	55,215	56,838	59,256	61,029	64,894	67,484	68,403	1,000	434,119
FTA Section 5309 Discretionary Grant	107,797	22,791	92,187	192,616	222,951	294,770	245,642	202,423	1,381,177
Lease Financing - County Bonds/Debt	0	23,997	22,087	11,165	0	36,099	24,946	0	118,294
People's Transportation Plan Bond Program	333,675	0	455,146	0	344,612	0	137,919	25,906	1,297,258
Sunshine State Financing	20,182	0	0	0	0	0	0	0	20,182
Third Party Financing	0	0	1,825	0	0	0	0	0	1,825
Total:	604,892	168,646	720,058	390,920	766,368	551,313	605,378	332,098	4,139,673
Expenditures									
Strategic Area: Transportation									
ADA Accessibility Improvements	100	670	1,410	870	250	250	300	0	3,850
Bus System Projects	3,090	41,174	50,091	20,097	6,240	43,391	30,346	0	194,429
Departmental Information Technology	280	200	400	400	450	450	550	0	2,730
Projects									
Equipment Acquisition	1,701	3,222	51,175	29,056	1,708	1,763	1,870	0	90,495
Facility Improvements	9,004	5,325	4,937	3,886	4,206	1,639	1,808	6,763	37,568
Mass Transit Projects	163,750	86,081	74,586	77,339	78,031	80,138	81,892	1,000	642,817
Metromover Projects	13,702	10,347	11,839	2,470	1,690	0	0	0	40,048
Metrorail Projects	90,193	163,993	285,762	558,176	555,505	583,554	463,593	333,903	3,034,679
New Passenger Facilities	614	13,580	18,205	11,929	2,131	4,200	7,716	12,744	71,119
Passenger Facilities Improvements	0	3,208	4,958	8,022	0	0	0	0	16,188
Security Improvements	1,175	850	1,235	1,500	790	100	100	0	5,750
Total:	283,609	328,650	504,598	713,745	651,001	715,485	588,175	354,410	4,139,673

# SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)						
Line Item Highlight	Actual	Actual	Budget	Actual	Budget		
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07		
Security Services	13,593	12,129	16,217	13,327	17,123		
Metrorail Excess Liability Insurance Premium	1,101	1,026	1,000	1,279	1,076		
South Florida Regional Transportation Authority	4,870	4,876	4,943	4,943	6,870		
Diesel Fuel	11,029	17,150	16,191	27,567	24,177		
Contract Special Transportation Services	30,764	29,453	33,690	37,007	42,800		
Electricity Charges	6,103	7,699	7,988	10,492	10,384		
Travel Costs	104	79	90	176	120		
Transfers and Reimbursements							
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	85	85	85	85	85		
<ul> <li>Communications Department - Community Periodical Program</li> </ul>	0	65	65	65	65		
<ul> <li>Procurement Management Department - Additional Purchasing Support</li> </ul>	181	187	355	334	367		
<ul> <li>Employee Relations Department - Testing and Validation Services</li> </ul>	176	203	176	176	176		
<ul> <li>Public Works Department - Litter Pick-up and Mowing Along the Metrorail Right-of-Way, at Metromover Stations, and Along the Busway</li> </ul>	908	921	1,022	918	1,082		

### **ADDITIONAL COMMENTS AND HIGHLIGHTS**

- Preliminary, unaudited FY 2005-06 year end financial results indicate that MDT net operating expenditures (\$346.647 million) were incurred within available revenues (346.78 million) which include proprietary fares and fees (\$86.388 million), Countywide General Fund support (\$132.425 million), Charter County Transit Surtax (\$97.007 million), FY 2005-06 proceeds from the surtax loan for existing services (\$5.585 million), state operating assistance (\$16.269 million) and miscellaneous non-operating revenues (\$9.106 million); as disclosed during the committee budget review process in FY 2005-06, MDT will require a year-end supplemental budget for the operating fund as expenditures exceed the FY 2005-06 operating budget appropriation by \$9.625 million, primarily due to excess overtime, fuel, and electrical expenditures; the non-capital grant fund will also require a supplemental budget for FY 2005-06; non-capital grants received by MDT exceeded budgeted grants by \$5.931 million; these excess non-capital grants funded transportation disadvantaged passes (\$685,000), Medicaid trips (\$914,000), and eligible MDT operating expenses under two federal grants: Job Access and Reverse Commute (\$2.799 million) and New Freedom (\$1.533 million)
- In FY 2006-07, the Countywide General Fund Maintenance of Effort (MOE) will be \$131.944 million, a 3.5 percent increase above the FY 2005-06 MOE of \$127.482 million as adopted in the People's Transportation Plan (PTP) amendment in FY 2004-05
- The FY 2006-07 Adopted Budget includes Countywide General Fund support of \$4.2 million for the South Florida Regional Transportation Authority (SFRTA) for operating needs based on the SFRTA's April 2006 request, an increase of \$1.927 million from the FY 2005-06 operating support of \$2.273 million; Countywide General Fund support for SFRTA capital needs for FY 2006-07 will meet the statutory requirement of \$2.67 million (Section 343.58 (1) Florida Statutes)
- In FY 2006-07, the Countywide General Fund support to MDT includes \$3.797 million to meet the revised reinvestment schedule provided to the Board of County Commissioners in December 2005 for the use of surtax funds through FY 2008-09 to supplement the cost of operating the system
- In FY 2006-07, surtax for MDT operations is programmed at \$114.731 million and includes \$63.9 million for new bus services, \$14.632 million for new rail services, \$9.231 million for Golden Passport support, \$700,000 to offset lost Metromover faregate revenue, \$10.189 million for Special Transportation Services (STS) support, \$960,000 for personnel services support, \$138,000 for procurement support, \$1.407 million for technology support, \$2.2 million for facility rent, and surtax support for existing services in the system of \$11.374 million; the surtax also funds \$9.194 million of existing debt service for buses and equipment in the system as well as \$24.179 million of new debt service for MDT projects including construction of rail corridors, miscellaneous MDT capital projects amended into the PTP, and Public Works Department capital projects funded with surtax-backed bond proceeds
- Transit proprietary revenues are forecast at \$91.893 million based on a lower ridership forecast as compared to the
  December 2005 pro forma, which results from holding revenue miles of service constant at 38 million in FY 2006-07;
  fares and fees include \$56.009 million from bus fareboxes, \$7.861 million from rail faregates, \$16.04 million from
  Metropass sales, \$1.445 million from daily rail parking and monthly rail parking permits, \$4.068 million from STS
  revenues, \$5.804 million in token sales, and \$666,000 is programmed from SFRTA for bus feeder service
- In FY 2006-07, non-operating revenues of \$9.372 million include \$4.8 million from all forms of advertising, \$1.472 million from joint development leases, \$1 million from permits and leases, \$900,000 from South Florida Workforce for training support, and \$1.2 million of miscellaneous revenue, for example, from the sale of surplus equipment
- As a result of the County's MOE, state operating support for MDT is assumed at \$16.525 million in FY 2006-07, which is consistent with the Florida Department of Transportation (FDOT) Five Year Work Plan; other state support includes Medicaid funding (\$8.723 million), Transportation Disadvantaged funding (\$7.549 million), and Urban Corridor funding (\$2.2 million); new federal grants include Job Access and Reverse Commute (\$1.35 million) and New Freedom (\$900,000); MDT will utilize \$41.64 million of federal Section 5307 Formula grant funds, \$13.05 million of federal Section 5309 Fixed Guideway Modernization grant funds, and \$15.61 million of Capital Improvement Local Option Gas Tax to support the capitalization of major preventive maintenance expenses in the operating budget

- The FY 2006-07 Adopted Budget totals \$392.057 million consisting of expenditures in the operating fund (\$373.444 million) and non-capital grant fund operating expenditures (\$18.613 million); the plan funds the current levels of service in Metrobus (approximately 38 million miles), Metrorail and Metromover, continues funding the Golden Passport and Patriot Passport Programs through the PTP as well as Paratransit services including STS and Medicaid; the plan balances programmed expenditures to available revenues by reducing costs including eliminating 158 vacant positions (\$9.302 million), achieving efficiencies in overtime use (\$2.07 million), continuing efficiencies in service contract use (\$1.212 million), STS (\$400,000), and fuel and capacity savings (\$404,000), trimming at least 90,000 inefficient service miles (\$496,000), and relying on additional surtax fuel support (\$1.46 million), which is offset by the surtax share of expenditure savings (\$1.663 million) for a net reduction of surtax support of \$203,000
- The FY 2006-07 Adopted Budget programs \$248,000 to fund function-specific audits to be performed by the Audit
  and Management Services Department at MDT, and also includes two additional superintendent positions approved
  as overages in FY 2005-06 (\$160,000) and 10 new positions for operations support at the Medley Garage to offset
  overtime use (\$252,000)
- The 2007 National Meeting and Training Conference of the Conference of Minority Transportation Officials (COMTO) is scheduled to be held in Miami from June 22, 2007 to June 27, 2007; MDT will administer funding support for this conference allocated in the FY 2006-07 Adopted Budget (\$200,000 Non-Departmental General Fund appropriation); MDT will also provide \$110,000 of in-kind support

# STRATEGIC AREA RECREATION AND CULTURE

#### Mission:

To develop, promote and preserve outstanding cultural, recreational, library, and natural experiences and opportunities for residents and visitors of this and future generations

#### **GOALS**

- Establish easily accessible, diverse, and enjoyable programs, services, places, and facilities to meet our community's unique and growing needs
- Secure and invest additional public and private resources to improve and expand programs, services, and facilities
- Increase participation in and awareness of programs, services, and facilities
- Develop lifelong learning and professional development opportunities through education, outreach, and training partnerships

### **Priority Key Outcomes**

- Well-maintained, attractive, and safe parks, libraries, museums, facilities, and public artwork
- Available and high quality green space throughout the County
- More cultural, recreational, and library programs and services available to address varied community interests and educational needs
- Coordination of existing cultural, recreational, and library programs and services and comprehensive development of new experiences and opportunities
- Quality customer service at all recreational, cultural, and library facilities
- Cultural, recreational, and library places and facilities located where needed throughout the County
- Reduction in unmet recreational, cultural, and library needs
- Expanded awareness of and access to cultural, recreational, and library programs and services

### **Cultural Affairs**



### **SUMMARY**

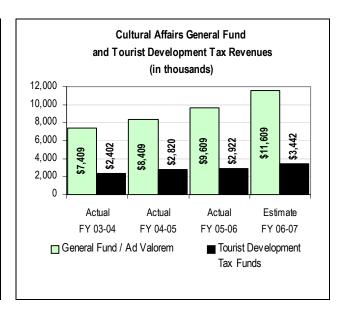
The Department of Cultural Affairs (DoCA) and its advisory board, the Cultural Affairs Council (CAC), play a leadership role in cultural services for Miami-Dade County, creating and promoting opportunities for artists and cultural organizations to grow and improve, and providing information and cultural resources for residents and visitors.

As part of the Recreation and Culture strategic area, the department focuses on securing more public and private resources to invest in and promote cultural diversity and artistic excellence, developing better cultural facilities in neighborhoods throughout Miami-Dade County, and making cultural activities more accessible for residents and visitors. Through its various competitive grants programs, the department provides direct support for cultural organizations' development and activities, individual artists' professional growth, cultural facilities improvements, and technical assistance that addresses the non-profit cultural sector. Additionally, the department manages and develops construction, operations, and improvement plans for new and existing neighborhood cultural facilities. The department also creates, publishes, promotes, and disseminates information about the cultural excellence of and artistic offerings throughout Miami-Dade County in order to increase accessibility and attendance, and develops and coordinates arts education and outreach programs.

The department's stakeholders include artists, cultural organizations, and Miami-Dade County residents and visitors who are their audiences and supporters. In order to implement and deliver its curriculum-based arts in education programs, the department has developed partnership initiatives and cooperative efforts between and among the Miami-Dade County Public School system, cultural organizations, individual artists, and community and statewide organizations.

#### **COMMUNITY BUDGET DOLLARS AT WORK**

		Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
(	Number of \$5 discounted tickets to cultural activities purchased by students through the Culture Shock Miami Program	1,589	1,824	2,500
•	Number of existing and new neighborhood cultural facilities capital projects being managed	31	32	32
• i	Number of grant contracts administered that provide support to cultural organizations and artists	636	573	560



### **TABLE OF ORGANIZATION**

#### OFFICE OF THE DIRECTOR

- Develops countywide cultural policies and plans in coordination with the Cultural Affairs Council, including setting cultural need priorities and effective growth strategies
- Formulates and manages all departmental programmatic initiatives
- Directs and coordinates all departmental internal operations (e.g., liaison with all other departments and agencies) and
  external functions (e.g., planning, advocacy, strategic partnerships, cultural development, new resource initiatives, etc.)

#### **CULTURAL DEVELOPMENT**

- Provides direct support to local artists through fellowships and professional development grants, workshops, and exhibition opportunities
- Supports non-profit cultural groups and their organizational development through nine competitive grant programs; supports project specific programs and individual artists through seven competitive grant programs
- Advances professional skills of cultural organizations through technical assistance involving individual consultations, trilingual grants services, writing skills, specialized workshops and conferences, collaboration with outside private and public organizations, and professional development seminars

# CULTURAL FACILITIES IMPROVEMENT AND MANAGEMENT

- Develops and manages construction and operational plans for the new South Miami-Dade Cultural Arts Center in Cutler Bay
- Coordinates capital improvements and operational upgrades to existing facilities to ensure their optimal function as neighborhood cultural centers
- Provides direct support through competitive grants to cultural facilities for capital improvements (e.g., renovations, purchases, and equipment) and to cultural organizations for property acquisition and non-traditional audience development / programming initiatives, and assesses and develops plans for operational and programming needs of neighborhood facilities
- Oversees County's investment and assists cultural organizations utilizing Building Better Communities Bond revenues for capital projects

# EDUCATION AND OUTREACH SERVICES

- Designs and implements curriculum-based arts in education and after-school arts programs and creates arts education partnerships with community and statewide organizations
- Manages all cultural information services (e.g., publications, www.miamidadearts.org, joint advertising, and research) and provides direct support through competitive grants to tourismenhancing projects
- Develops and sustains arts partnerships among cultural groups and non-arts organizations for research, resource development, and programming; increases accessibility of arts activities for audiences of all means, generations and backgrounds; and stimulates new initiatives that use the arts to accomplish social change

### **FINANCIAL SUMMARY**

(5.11)	Actual	Budget	Budget
(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Carryover	1,292	2,232	4,255
CDT Proceeds as per PAC bond schedule	1,000	1,000	1,000
CDT Proceeds South Miami Dade Cultural	770	770	770
Arts Center			
Donations	75	0	0
Federal Grants	22	0	0
General Fund Countywide	8,409	9,609	11,609
Interest Earnings	18	0	0
Other Revenues	199	161	1,160
State Grants	23	30	30
Tourist Development Tax	3,042	2,922	3,442
Total Revenues	14,850	16,724	22,266
Operating Expenditures Summary			
Salary	1,345	1,492	1,845
Fringe Benefits	292	336	496
Other Operating	10,011	12,553	17,006
Capital	18	33	33
Total Operating Expenditures	11,666	14,414	19,380
Non-Operating Expenditures Summary			
Reserve	0	2,310	2,886
Transfers	0	0	0
Other Non-Operating Adjustments	0	0	0
Total Non-Operating Expenditures	0	2,310	2,886

	Total F	unding	<b>Total Positions</b>		
Dollars in Thousands)	Budget	Budget	Budget	Budget	
xpenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07	
Strategic Area: Recreation and C	ulture				
Administration	2,436	2,867	22	25	
Operations	11,978	16,513	0	0	
Total Operating Expenditures	14.414	19,380	22	25	

### STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

### **Recreation and Culture**

Desired Outcome	Highlights	Performance Impact
RC1-3: More cultural, recreational and library programs and services available to address varied community interests (priority outcome)	Support artists and cultural organizations by investing County funds through 16 competitive grant programs in a manner that promotes financial stability and encourages the growth of new cultural groups	Process over 960 grant fund applications; execute and monitor more than 570 grant contracts
RC1-3: More cultural, recreational and library programs and services available to address varied community interests (priority outcome)	Strengthen support for cultural development and the drive toward establishing new grants programs to complete the County's comprehensive investment strategy for the arts with an increase in General Fund support of \$2 million to \$11.609 million in FY 2006-07 from \$9.609 million in FY 2005-06	Achieve the CAC adopted 2007 target of enhancing its prioritized annual budget for cultural programs by \$1.5 million, progressing toward an overall goal to increase General Fund support by \$7.5 million over the next five years; the current, baseline General Fund allocation represents an increase of \$6.2 million between FY 2002-03 and FY 2006-07

RC3-1: Expanded awareness of and access to cultural, recreational and library programs and services (priority outcome)

Manage the construction and development of the 70,000 square-foot South Miami-Dade Cultural Arts Center (SMDCAC); prepare an operational pro forma and financing plan, and develop governance and management systems for the new Center; improve existing and develop new cultural facilities in neighborhoods throughout the County

Construct a one-of-a-kind venue for the South Miami-Dade community, scheduled to be completed in spring 2008 and opened by summer 2008; activate and program the Center and its educational spaces, once opened; guide the remaining six of the original eighteen "Existing and Neighborhood Cultural Facilities" projects toward completion; begin implementing the cultural facilities projects that are in the Building Better Communities Bond Program, as each project satisfactorily demonstrates readiness to proceed

RC3-1: Expanded awareness of and access to cultural, recreational and library programs and services (priority outcome)

Create and implement new arts education and outreach programs that make the arts more accessible for children and families, with the support of a grant from the Children's Trust (\$1 million); sell \$5 tickets to 2,500 students, ages 14 to 22 through the "Culture Shock" program; and publish and distribute 30,000 Golden Ticket Arts Guides, available in English, Spanish, and Braille, through the "Golden Ticket" program which promotes free admission for senior citizens over the age of 62 to hundreds of cultural events and activities

Increase public participation in cultural activities; attract audiences of all backgrounds and means to become event-goers; and promote cultural program opportunities available locally to the community at-large

RC3-1: Expanded awareness of and access to cultural, recreational and library programs and services (priority outcome) Continue to publish informational material and creatively market opportunities available locally through various cultural programs Increase public participation in cultural activities and publish and distribute marketing materials such as the Miami for Kids Family Guide, the "Greater Miami and the Beaches Calendar of Events," the "On Stage South Florida" Guide, and "Mlist" television programs

### CAPITAL BUDGET SUMMARY

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Building Better Communities GOB Program	23,000	19,350	10,500	6,000	7,000	8,900	9,600	21,150	105,500
Florida Division of Cultural Affairs	1,000	500	0	0	0	0	0	0	1,500
Interest Earnings	10,147	0	0	0	0	0	0	0	10,147
Other - County Bonds/Debt	19,751	0	0	0	0	0	0	0	19,751
PAC Bond Proceeds	23,149	0	0	0	0	0	0	0	23,149
Safe Neigh. Parks (SNP) Proceeds	247	0	0	0	0	0	0	0	247
Total:	77,294	19,850	10,500	6,000	7,000	8,900	9,600	21,150	160,294
Expenditures									
Strategic Area: Recreation And Culture									
Cultural Facilities - New	18,678	16,336	10,500	0	0	0	0	0	45,514
Facility Expansion	3,900	441	0	0	0	0	0	0	4,341
Facility Improvements	10,154	4,785	0	0	0	0	0	0	14,939
Other	23,000	9,350	10,500	6,000	7,000	8,900	9,600	21,150	95,500
Total:	55,732	30,912	21,000	6,000	7,000	8,900	9,600	21,150	160,294

#### SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)							
Line Item Highlight	Actual	Actual	Budget	Actual	Budget			
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07			
Rent	145	145	136	136	136			
Travel Costs	18	21	22	22	24			
General Fund Support for Cultural Programs	7,409	8,409	9,609	9,609	11,609			

### ADDITIONAL COMMENTS AND HIGHLIGHTS

- The FY 2006-07 Adopted Budget includes three additional positions to staff the SMDCAC, scheduled for completion
  in spring 2008; and continues the strategy of incorporating the interest earnings accruing in specific, cultural facilities
  projects under the department's purview and prioritizing those revenues for allocation toward the construction and
  operational requirements of the South Miami-Dade Cultural Arts Center
- DoCA is functioning as the County's contract manager for specific Building Better Communities Bond Program projects including Carver Theater (\$5 million), Coconut Grove Playhouse (\$15 million), Cuban Museum (\$10 million), Fairchild Tropical Botanic Garden (\$15 million), Florida Grand Opera Theater (\$5 million), Hialeah High School Performing Arts Center (\$10 million), Lyric Theater (\$10 million), Miami Art Museum (\$100 million), Miami Museum of Science and Planetarium/Historical Museum of Southern Florida (\$175 million), South Miami-Dade Cultural Arts Center (\$10 million), Virginia Key Beach Park (\$15 million), Vizcaya Museum and Gardens (\$50 million), and Wolfsonian-FIU (\$10 million)
- The department's "Culture Shock Miami" program (www.cultureshockmiami.com), a low-price (\$5) ticket initiative for students ages 14 to 22, received special Sterling Council awards in FY 2004-05 and FY 2005-06
- DoCA continues to oversee the allocation of \$37 million in County funds invested in upgrading existing cultural facilities countywide and actively monitors and advances the projects' progress; to date, the County's share of the investments in the following existing cultural facilities projects has been completed: Actor's Playhouse/Miracle Theater (Coral Gables, \$240,000); African Heritage Cultural Arts Center (Liberty City, \$1.065 million); Colony Theater (Miami Beach, \$775,000); Florida Memorial University Lou Rawls Performing Arts Center (Northwest Miami-Dade, \$4.637 million); Goodlet Auditorium (Hialeah, \$787,000); Gusman Center for the Performing Arts (Downtown Miami, \$3.893 million); Hialeah High School Auditorium (Hialeah, \$3.5 million); Lyric Theater (Overtown, \$4.97 million); Manuel Artime Performing Arts Center (Little Havana, \$145,000); Miami Children's Museum (Miami, \$5 million); and the Shores Performing Arts Center (Miami Shores, \$222,000); other renovation projects currently underway include the Civil Rights Museum/Virginia Key Beach Park (Miami, \$5 million); Coconut Grove Playhouse (Coconut Grove, \$5 million); Joseph Caleb Auditorium (Liberty City, \$485,000); Dade County Auditorium (Miami, \$945,000); Milander Auditorium (Hialeah, \$300,000), and the Caribbean Marketplace/Little Haiti Cultural Center (Miami, \$355,000)
- The FY 2006-07 Adopted Budget includes additional general fund support (\$500,000 for a total of \$1 million annually) for the department's Capital Acquisition Grant program which assists cultural organizations gain access in adquiring adequate performing facilities

### **Cultural Programs**



#### SUMMARY

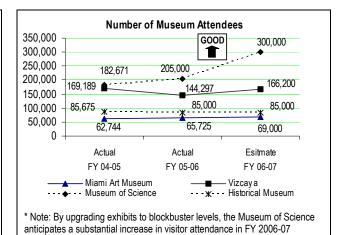
The Cultural Programs group includes seven agencies that enrich the quality of life of Miami-Dade residents and visitors by providing artistic opportunities, education, and historical preservation. In addition, these programs promote Miami-Dade County as a cultural and cosmopolitan community.

The organizations within Cultural Programs are Art in Public Places (APP) which improves the visual quality of life in the community by commissioning and installing works of art in new and improved buildings in Miami-Dade County; the Office of Historic Preservation (OHP) which safeguards and revitalizes historic sites; the Miami Art Museum (MAM) which showcases fine visual arts; the Historical Association of Southern Florida (HASF) which educates visitors about South Florida and caribbean history and folklore; the Miami Museum of Science and Planetarium (Museum of Science) which promotes learning about science, scientific exploration, mathematics, and technology; and the Vizcaya Museum and Gardens (Vizcaya), a National Historic Landmark that preserves the Miami estate of agricultural industrialist James Deering to engage our community and its visitors in learning through the arts, history, and the environment. When completed, the Carnival Center for the Performing Arts, under the management of the Performing Arts Center Trust (PACT), will promote and present world-class artistic performances featuring resident and visiting companies. These agencies, under the umbrella of Cultural Programs, are within the Recreation and Culture strategic area.

Cultural Programs stakeholders include Miami-Dade County residents, visitors, artists, educators, researchers, and historians.

#### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Number of Community Development Block Grant reviews processed by OHP	279	108	10
<ul> <li>Number of participants attending summer camp at the HASF</li> </ul>	286	210	21
<ul> <li>Number of participants attending summer camp at the Museum of Science</li> </ul>	1,300	1,400	1,40
<ul> <li>Number of public art projects completed by APP</li> </ul>	4	8	



### **TABLE OF ORGANIZATION**

#### **ART IN PUBLIC PLACES**

Supports the Art in Public Places Trust; commissions artists to create works of art for County buildings: monitors contract management; coordinates County and statewide arts organizations and communities; supervises arts projects; monitors dealings between artists, architects, and construction personnel; documents projects and writes departmental catalogues. guides, and press releases; monitors financial activity; develops and maintains partnerships with schools and universities; develops curriculum packets and tours of Art in Public Places collections; oversees artists' depository; inventories, monitors, and performs routine maintenance of Art in Public Places Trust's art collection; provides liaison with special conservators; and supervises routine care of art by other County departments

#### MIAMI MUSEUM OF SCIENCE AND PLANETARIUM

Promotes science in an exciting and enjoyable learning environment through interactive programs and activities; provides rehabilitation to South Florida wildlife, educational programs, and outreach to schools and other organizations through personal visits with animals; serves as a regional and international resource for public interest and understanding of science, mathematics, and technology; provides professional development for both new and experienced math and science teachers; and produces a national television program called Stargazer, a five-minute guide to current events in the night sky

#### OFFICE OF HISTORIC PRESERVATION

Coordinates countywide historic preservation activities and carries out requirements of Miami-Dade County's Historic Preservation ordinance; designates historic and archaeological sites; reviews proposed alterations, tax abatement, and other financial incentive applications for designated properties; maintains updated historic sites survey database; and conducts archaeological monitoring and environmental assessments

#### HISTORICAL ASSOCIATION OF SOUTHERN FLORIDA

Showcases permanent and temporary exhibitions; provides educational programs to visitors and residents of all ages; conducts a community outreach program; collects artifactual, archival and iconographic materials related to South Florida and the Caribbean; provides a noncirculating public research center including over two million photographic images, architectural, anthropological and cultural information through a collection of books, manuscripts, maps, and oral histories; and produces a variety of annual community events

#### **VIZCAYA MUSEUM & GARDENS**

Preserves in its historical context the legacy of a romantic Italian villa on Biscayne Bay; through scholarly research and educational programs, Vizcaya fosters a deep appreciation of its architectural and artistic achievements and inspires the residents and visitors of Miami-Dade County to participate in the preservation of our heritage

#### MIAMI ART MUSEUM

Exhibits, collects, preserves, and interprets international art with focus on the art of the western hemisphere from the 20th and 21st Centuries; advances public knowledge and appreciation of art, architecture, and design and enhances the cultural experience of residents and visitors to South Florida; promotes artistic expression and the exchange of ideas reflecting the diversity of Miami-Dade County and its pivotal geographical location at the cross-roads of the Americas; interprets museum collections and exhibitions through publications and other materials; and engages the community to exchange ideas and conveys the excitement of the creative process

# PERFORMING ARTS CENTER / PERFORMING ARTS CENTER TRUST

Designs, constructs, and operates a state-of-the-art multi-hall complex to serve as the home of four resident companies, visiting companies, and community-based performing arts and arts education organizations

### FINANCIAL SUMMARY - Art in Public Places

(Dellars in Thousands)	Actual		U
(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Carryover	4,552	2,660	2,395
Miscellaneous Revenues	6,534	7,738	1,290
Total Revenues	11,086	10,398	3,685
Operating Expenditures Summary			
Salary	392	410	468
Fringe Benefits	84	95	115
Other Operating	148	138	136
Capital	3	3	3
Total Operating Expenditures	627	646	722
Non-Operating Expenditures Summary			
Reserve	0	486	1,144
Other Non-Operating Adjustments	5,317	9,266	1,819
Total Non-Operating Expenditures	5,317	9,752	2,963

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Recreation and C	ulture			
Art in Public Places	646	722	6	6
Total Operating Expenditures	646	722	6	6

# FINANCIAL SUMMARY - Historic Preservation

(Dollars in Thousand	ds)	Actual	Budget FY 05-06	U
(2011010111110000111	40)	FY 04-05	FY 05-06	FY 00-07
<b>Revenue Summary</b>				
General Fund Cou	ntywide	158	213	247
Interagency Transf	ers	137	179	179
	Total Revenues	295	392	426
Operating Expendit	ures Summary			
Salary	-	191	273	297
Fringe Benefits		60	83	94
Other Operating		44	36	35
Capital		0	0	0
•	Total Operating Expenditures	295	392	426

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Recreation and C	Culture			
Office of Historic Preservation	392	426	4	4
Total Operating Expenditures	392	426	4	4

### FINANCIAL SUMMARY - Historical Museum of Southern Florida

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	U
Revenue Summary				
Convention Developme	nt Tax	917	917	917
General Fund UMSA		302	302	0
Tourist Development Ta	ax	0	0	552
	Total Revenues	1,219	1,219	1,469
Operating Expenditures	Summary			
Salary		0	0	0
Fringe Benefits		0	0	0
Other Operating		1,219	1,219	1,469
Capital		0	0	0
То	al Operating Expenditures	1,219	1,219	1,469

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Recreation and C	ulture			
Historical Museum	1,219	1,469	0	0
Total Operating Expenditures	1,219	1,469	0	0

### FINANCIAL SUMMARY - Miami Art Museum

(Dollars in Thousands)	Actual FY 04-05	Budget FY 05-06	U
Revenue Summary			
Convention Development Tax	1,351	1,351	1,351
General Fund Countywide	391	391	0
Tourist Development Tax	0	0	641
Total Reve	enues 1,742	1,742	1,992
Operating Expenditures Summary			
Salary	0	0	0
Fringe Benefits	0	0	0
Other Operating	1,742	1,742	1,992
Capital	0	0	0
Total Operating Expend	itures 1,742	1,742	1,992

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Recreation and C	ulture			
Miami Art Museum	1,742	1,992	0	0
Total Operating Expenditures	1,742	1,992	0	0

### FINANCIAL SUMMARY - Museum of Science and Planetarium

Actual	Budget	Budget
FY 04-05	FY 05-06	U
110100	1 1 00 00	1 1 00 01
707	707	707
707	707	707
277	277	0
0	0	527
984	984	1,234
0	0	0
0	0	0
984	984	1,234
0	0	0
	0 0	0 0 0

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Recreation and C	Culture			
Museum of Science	984	1,234	0	0
Total Operating Expenditures	984	1,234	0	0

### FINANCIAL SUMMARY - Carnival Center for the Performing Arts

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	U
Revenue Summary				
Bond Transaction Fees		949	821	173
	Total Revenues	949	821	173
Operating Expenditures	Summary			
Salary	-	642	532	113
Fringe Benefits		152	122	29
Other Operating		154	162	31
Capital		1	5	0
Tota	al Operating Expenditures	949	821	173

	Total F	unding	<b>Total Positions</b>		
(Dollars in Thousands)	Budget	Budget	Budget	Budget	
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07	
Strategic Area: Recreation and C	Culture				
Performing Arts Center	821	173	5	3	
Total Operating Expenditures	821	173	5	3	

### FINANCIAL SUMMARY - Performing Arts Center Trust

(Dollars in Thousands	s)		Actual FY 04-05	Budget FY 05-06	U
Revenue Summary Convention Develop	ment Tax		1.850	5.344	3.754
20110naon 2010lop		Total Revenues	1,850	5,344	3,754
Operating Expenditu	res Summa	ary			
Salary		•	0	0	0
Fringe Benefits			0	0	0
Other Operating			1,850	5,344	3,754
Capital			0	0	0
·	Total Opera	ating Expenditures	1,850	5,344	3,754

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Recreation and C	ulture			
Performing Arts Center Trust	5,344	3,754	0	0
Total Operating Expenditures	5,344	3,754	0	0

### FINANCIAL SUMMARY - Vizcaya Museum and Gardens

	Actual	Budget	Budget
(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Carryover	344	0	31
Convention Development Tax	739	856	856
Donations	84	157	156
Fees and Charges	3,008	3,025	3,158
General Fund Countywide	0	250	0
Interagency Transfers	0	150	150
Interest Income	4	0	0
Miscellaneous Revenues	2	40	100
Tourist Development Tax	0	0	800
Total Revenues	4,181	4,478	5,251
Operating Expenditures Summary			
Salary	1,891	2,393	2,676
Fringe Benefits	612	807	901
Other Operating	1,306	1,239	1,635
Capital	355	39	39
Total Operating Expenditures	4,164	4,478	5,251

	Total F	unding	<b>Total Positions</b>		
(Dollars in Thousands)	Budget	Budget	Budget	Budget	
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07	
Strategic Area: Recreation and C	ulture				
Vizcaya Museum and Gardens	4,478	5,251	46	49	
Total Operating Expenditures	4,478	5,251	46	49	

### STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

Economic Development And R  Desired Outcome	Highlights	Performance Impact
ED1-1: Increased number of businesses and employment opportunities in higher-paying, targeted industries (priority outcome)	Provide additional support of \$1.3 million from the Tourist Development Tax to fund HASF (\$250,000), MAM (\$250,000), Museum of Science (\$250,000), and Vizcaya (\$550,000) for various operating expenses, including three additional positions at Vizcaya comprised of a facility manager (\$125,000), a security officer (\$31,000), and the conversion of a part-time custodial worker to full-time	Enhance cultural services including increased facility oversight, security services, permanent and temporary exhibitions, thereby increasing visitor attendance and public awareness of the Museum and its programs
RC1-1: Well-maintained, attractive and safe parks, libraries, museums, facilities, and public artwork (priority outcome)	The FY 2006-07 Adopted Budget and Multi-Year Capital Plan includes funding of \$575,000 from the Capital Outlay Reserve for Vizcaya (\$125,000) and Museum of Science (\$450,000) for facility improvements	Maintain a safe, clean, and aesthetically pleasing facility for visitors
RC1-1: Well-maintained, attractive and safe parks, libraries, museums, facilities, and public artwork (priority outcome)	Fund various Vizcaya projects using Building Better Communities (BBC) Bond proceeds (\$50 million multi-year funding), including emergency repairs to the Main House; survey assessments and design development and planning, including East and West Gate lodges and ticket booth; and partially fund with BBC Bond proceeds the repairs and renovations of the Vizcaya Cafe and Shop (\$1.7 million)	Maintain a safe, clean, and aesthetically pleasing facility for visitors
RC1-1: Well-maintained, attractive and safe parks, libraries, museums, facilities, and public artwork (priority outcome)	Vizcaya will continue to work with support groups, contractors, and consultants to repair and rehabilitate Vizcaya Museum and Gardens' Main House, Gardens, and Village Buildings	Continue emergency hurricane repairs to architectural elements and the Main House and Village scheduled for completion in January 2007; repair and renovation to the Café and Shop, scheduled for completion in December 2007; and repair and renovation to the Gate Lodges, scheduled for completion is September 2008

RC1-1: Well-maintained, attractive and safe parks, libraries, museums, facilities, and public artwork (priority outcome)	Continue to expand our portfolio of programs to advance Vizcaya's mission of engaging our community in learning through the arts, history, and the environment	Continue to implement "Family Artmaking," "Storytelling," "Talks and Tours," "Moonlight Garden Tours," and "Free Sundays" the last Sunday of July, August, and September for Miami-Dade County residents; introduce performing arts and contemporary arts projects, featuring two visiting artist installations this year
RC1-1: Well-maintained, attractive and safe parks, libraries, museums, facilities, and public artwork (priority outcome)	Continue enhancement and care of Vizcaya's unique historic collections and support	Continue customizing the collections database and entering data on 1,000 objects, scheduled for completion in July 2007; create a housekeeping manual for decorative rooms, scheduled for completion in January 2007
RC1-1: Well-maintained, attractive and safe parks, libraries, museums, facilities, and public artwork (priority outcome)	The OHP will operate a program that saves Miami-Dade County properties eligible for designation as historic sites and provides them protection	Complete rehabilitation of three historic buildings through the Building Better Communities (BBC) Bond Program
RC1-3: More cultural, recreational and library programs and services available to address varied community interests (priority outcome)	Ensure APP enhances the community's artistic environment by managing on going public art at various County facilities	Complete a total of nine public art projects including two at the Miami International Airport; two at the Dante B. Fascell Port of Miami-Dade County; one at each of the Golden Glades, Kendale Lakes, and International Mall branch libraries; one at the South Miami-Dade Cultural Arts Center; and one at a Park and Recreation facility
RC1-3: More cultural, recreational and library programs and services available to address varied community interests (priority outcome)	In FY 2006-07, HASF lobby exhibitions will include "Iris Photo Collective: Haitian Community Arts," based on one year of documentary photos in the Greater Miami Haitian community; "Miami Beach: America's Tropical Resort," showing through January 2007, which will examine leisure tourism recreation in this world-class resort from 1910 to the present; "Port Royal, Jamaica," which will open in February 2007, in collaboration with the Institute of Jamaica, to examine the transformation of Port Royal, Jamaica, from a 17th Century city to a major British naval base to a 20th Century heritage site	Enhance cultural programs and services to address varied community interests and educational needs
RC1-3: More cultural, recreational and library programs and services available to address varied community interests (priority outcome)	Continue to use e-calendars, digitization, and the website to disseminate information and resources available at HASF	Improve public access to the intellectual and physical assets of the museum's collections, on-line exhibitions, and educational resources

RC1-3: More cultural, recreational and library programs and services available to address varied community interests (priority outcome)	The HASF will continue to participate in Museum Magnet and History Mystery program with Miami-Dade County Public Schools; conduct an intergenerational exploration of the people and places that make up Liberty City with Liberty City Elementary; explore women's issues and history for girls from Little Havana who participate in the Cuban American National Council's DIAL program	Improve writing, literary, and critical thinking skills to improve FCAT scores and community awareness
RC1-3: More cultural, recreational and library programs and services available to address varied community interests (priority outcome)	The Museum of Science will continue a portfolio of mathematics, science, and technology projects for youths from underserved communities	Continue to serve at least 100 youths from the target group in the after school Upward Bound program at the Miami Museum of Science and Planetarium
RC1-3: More cultural, recreational and library programs and services available to address varied community interests (priority outcome)	Continue to provide high quality exhibitions to attract greater visitor numbers and expand the visitor base to the Miami Museum of Science and Planetarium	Obtain funding necessary to lease high quality exhibitions, which will attract more first-time museum visitors, and expand the reach of the museum to wider audiences
RC1-3: More cultural, recreational and library programs and services available to address varied community interests (priority outcome)	The Museum of Science opened "Titanic: The Artifact Exhibition" on March 24, 2006, which ran through October 2006; the next exhibit is "The Science of Aliens" from November 2006 through May 2007; the museum showed their newly constructed exhibit, "Amazon Voyage - Vicious Fishes and Other Riches," for six months from October 2005 to February 2006; the exhibit was also showcased in Washington, DC, Philadelphia, North Carolina, and the Florida Museum of Natural History	Enhance permanent and temporary exhibitions; increase visitor attendance and public awareness of the Museum of Science and its programs
RC1-3: More cultural, recreational and library programs and services available to address varied community interests (priority outcome)	Maintain a portfolio of programs at MAM that engage our community in learning through the visual arts, history, and environment	Continue to implement low cost and free of charge programs like "Free Sundays at MAM," "Second Saturdays are Free For Families at MAM," "MAM & Schools," "Art Caravan," and "MAM in the Neighborhood"

### **CAPITAL BUDGET SUMMARY - Art in Public Places**

(Dollars in Thousands)		PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue										
Operating Revenue		0	1,819	0	0	0	0	0	0	1,819
	Grand Total:	0	1,819	0	0	0	0	0	0	1,819
Expenditures Strategic Area: Recreation A Art in Public Places Projects		0	1,819	0	0	0	0	0	0	1,819
	Total:	0	1,819	0	0	0	0	0	0	1,819

### **CAPITAL BUDGET SUMMARY - Historic Preservation**

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Building Better Communities GOB Program	2,825	825	2,000	4,100	250	0	0	0	10,000
Grand Total:	2,825	825	2,000	4,100	250	0	0	0	10,000
Expenditures Strategic Area: Recreation And Culture Other	2,825	825	2,000	4,100	250	0	0	0	10,000
Total:	2,825	825	2,000	4,100	250	0	0	0	10,000

### **CAPITAL BUDGET SUMMARY - Miami Art Museum**

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Building Better Communities GOB Program	0	0	215	810	3,000	8,600	19,500	67,875	100,000
Grand Total:	0	0	215	810	3,000	8,600	19,500	67,875	100,000
Expenditures Strategic Area: Recreation And Culture Cultural Facilities - New	0	0	215	810	3,000	8,600	19,500	67,875	100,000
Total:	0	0	215	810	3,000	8,600	19,500	67,875	100,000

### **CAPITAL BUDGET SUMMARY - Museum of Science and Planetarium**

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Building Better Communities GOB Program Capital Outlay Reserve	0	0 450	3,300 0	3,300 0	11,300 0	32,500 0	33,000 0	91,600 0	175,000 450
Grand Total:	0	450	3,300	3,300	11,300	32,500	33,000	91,600	175,450
Expenditures Strategic Area: Recreation And Culture Cultural Facilities - New Museum of Science Facility Improvements	0	0 450	3,300	3,300	11,300 0	32,500 0	33,000	91,600 0	175,000 450
Total:	0	450	3,300	3,300	11,300	32,500	33,000	91,600	175,450

### **CAPITAL BUDGET SUMMARY - Performing Arts Center**

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Cash Donations - Non County Sources	48,653	0	0	0	0	0	0	0	48,653
Convention Development Tax	10,950	0	0	0	0	0	0	0	10,950
FDOT Funds	413	0	0	0	0	0	0	0	413
Florida Department of State	1,500	0	0	0	0	0	0	0	1,500
Florida Div. Hist. Preservation Grant	425	0	0	0	0	0	0	0	425
Florida Division of Cultural Affairs	2,000	0	0	0	0	0	0	0	2,000
Florida Office of Tourism and Econ. Dev.	300	0	0	0	0	0	0	0	300
Interest Earnings	53,981	214	0	0	0	0	0	0	54,195
Miscellaneous - Other County Sources	919	0	0	0	0	0	0	0	919
Municipal Contribution	5,900	0	0	0	0	0	0	0	5,900
PAC Bond Proceeds	295,405	0	0	0	0	0	0	0	295,405
Safe Neigh. Parks (SNP) Interest Earnings	800	0	0	0	0	0	0	0	800
Save America's Treasures Grant	123	0	0	0	0	0	0	0	123
Sunshine State Financing	38,590	0	0	0	0	0	0	0	38,590
US HUD	298	0	0	0	0	0	0	0	298
Grand Total:	460,257	214	0	0	0	0	0	0	460,471
xpenditures									
Strategic Area: Recreation And Culture									
Performing Arts Center Facility - New	443,642	16,829	0	0	0	0	0	0	460,471
Total:	443,642	16,829	0	0	0	0	0	0	460,471

### **CAPITAL BUDGET SUMMARY - Vizcaya Museum and Gardens**

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Building Better Communities GOB Program Capital Outlay Reserve	1,700 125	6,000 125	3,000 0	6,360 0	5,400 0	6,500 0	5,920 0	15,120 0	50,000 250
Grand Total:	1,825	6,125	3,000	6,360	5,400	6,500	5,920	15,120	50,250
Expenditures Strategic Area: Recreation And Culture Vizcaya Facility Improvements	125	6,825	4,000	6,360	5,400	6,500	5,920	15,120	50,250
Total:	125	6,825	4,000	6,360	5,400	6,500	5,920	15,120	50,250

# SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)							
Line Item Highlight	Actual	Actual	Budget	Actual	Budget			
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07			
Administrative Reimbursement - Vizcaya	102	113	132	92	0			
Administrative Reimbursement - Art in Public Places	15	16	20	20	22			
Contract Temporary Employee Costs - Office of Historic Preservation	0	10	0	15	0			
Contract Temporary Employee Costs - Art in Public Places	0	20	0	0	0			
Contract Temporary Employee Costs - Vizcaya	0	21	0	3	3			
Travel Costs - Art in Public Places	1	2	2	1	2			
Travel Costs - Office of Historic Preservation	4	3	3	3	4			
Travel Costs - Performing Arts Center	8	2	4	2	0			
Travel Costs - Vizcaya	16	9	16	13	16			
Rent - Historical Association of Southern Florida	187	187	187	187	187			
Rent - Miami Art Museum	192	192	192	192	192			
Rent - Performing Arts Center	175	37	0	0	0			
Transfers and Reimbursements								
<ul> <li>Communications Department - Promotional Spots Program - Vizcaya</li> </ul>	10	10	10	10	10			

# ADOPTED FEE ADJUSTMENTS FOR SERVICES - Vizcaya Museum and Gardens

Fee Adjustments	Current Fee FY 05-06	Adopted Fee FY 06-07	Dollar Impact FY 06-07
Commercial Filming Fee between 8:30am and 5:30pm	5,000	10,000	0
Commercial Film Fee each hour before 8:30am and from 5:30pm-6:30pm	50	1,000	950
<ul> <li>Commercial Still Photography Fee between 8:30am and 5:30pm</li> </ul>	1,500	2,000	27,900
<ul> <li>Commercial Still Photography Fee each hour before 8:30am and from 5:30pm-6:30pm</li> </ul>	50	200	2,000
<ul> <li>Garden Ceremony Fee for first 25 guests</li> </ul>	500	750	2,500
<ul> <li>Main House Facility Rental, base rate Friday, Saturday, and Sunday evenings</li> </ul>	10,000	12,500	127,500
<ul> <li>Facility Rental Fee for each guest over 125 guests</li> </ul>	15	25	0
<ul> <li>Facility Rental Fee for each three hour interval of early setup beginning at 12:00pm</li> </ul>	0	5,000	5,000
<ul> <li>Facility Rental Fee for Police Officers, when required (four hour minimum)</li> </ul>	50	100	1,000
<ul> <li>Tent Rental 33 by 113 feet</li> </ul>	2,127	2,200	2,000
<ul> <li>Tent Rental 33 by 180 feet</li> </ul>	3,380	3,400	0
<ul> <li>West Parking Lot Rental (daily)</li> </ul>	500	1,000	500
<ul> <li>Black &amp; White Photocopies</li> </ul>	0	.25	10
<ul> <li>Color Photocopies</li> </ul>	0	1	10
<ul> <li>Fax per page for transmission of photos and other reproductions</li> </ul>	0	1	20
<ul> <li>Rush postage and handling fee for photos and reproductions</li> </ul>	0	50	25
<ul> <li>Non-Profit use of images for publication or display</li> </ul>	0	50	50
<ul> <li>Commercial use of images or publication (10,000 copies or fewer)</li> </ul>	0	100	100
<ul> <li>Commercial use of images or publication (more than 10,000 copies)</li> </ul>	0	200	200
<ul> <li>Print, slide, negative, or digital reproduction from an existing image</li> </ul>	0	20	200
New Photography per image	0	100	300
<ul> <li>Facility Rental Additional Fee for each hour from 11:00pm- 1:00am</li> </ul>	600	750	8,000

### **ADDITIONAL COMMENTS AND HIGHLIGHTS**

- OHP, in conjunction with the Park and Recreation Department, successfully relocated and completed rehabilitation of the historic Dice House, the oldest building in the Kendall area, to Continental Park in FY 2004-05 and will complete rehabilitation in FY 2006-07
- The BBC Bond Program includes funding for the new Miami Museum of Science and Planetarium (\$175 million) and a new Miami Art Museum facility (\$100 million); planning for these facilities will continue in FY 2006-07
- In FY 2005-06, MAM presented nine exhibitions, including the critically acclaimed James Rosenquist and MAMorganized "Vik Muniz: Reflex" touring exhibition; this exhibition will be seen by museum-goers in Tampa, Seattle, San Diego, and Montreal, Canada in 2006 and upcoming years
- The FY 2006-07 Adopted Budget includes an additional \$300,000 from the Tourist Development Tax (TDT) funding for capital and operational enhancements at Vizcaya Museum and Gardens
- The Carnival Center for the Performing Arts project cost is currently estimated at \$460.47 million, an increase of \$41.81 million from the prior estimate of \$418.66 million; additional funding includes private sector contributions of \$5.41 million for construction per the July 27, 2004 Restructuring Plan (\$5 million) and for the installation of wooden floors in the Concert Hall (\$410,000); financing proceeds of \$34.3 million for the project's acceleration and recovery efforts; transfers of \$1.186 million from the system and finishes fund (\$625,000) for the completion of a telecommunication system and from Art in Public Places (\$561,000) for art-related projects; and contributions of \$913,000 from the Florida Department of Transportation (\$413,000) and the Florida Division of Cultural Affairs Grant (\$500,000) for drainage improvements
- The Board of County Commissioners approved Resolution R-590-05 on May 17, 2005 and Ordinance 05-135 on July 7, 2005, relating to Sunshine State Financing of \$10.5 million for furniture, fixtures, and equipment (FF&E) and system finishes for the Carnival Center for the Performing Arts; over the past year the Performing Arts Center Trust (PACT) has been working with the Carnival Center for the Performing Arts Management Office to purchase FF&E; to date, \$5.811 million has been expended
- The FY 2006-07 Adopted Budget includes funding for operational support to the PACT for the management of the Carnival Center for the Performing Arts (\$3.754 million); operational support of \$7.3 million is recommended for FY 2007-08 through FY 2009-10
- The Carnival Center for the Performing Arts Project is currently undergoing close-out procedures and the demobilization of construction activities; final close out is anticipated for January 2007 at which time a project summary will be presented to the Board of County Commissioners
- The Carnival Center for the Performing Arts received necessary Temporary Certificates of Occupancy from the City
  of Miami's Building Department and Fire Marshal on August 4, 2006; a final Certificate of Occupancy is anticipated to
  be received by January 2007; the grand opening was October 5-8, 2006

### Library



### **SUMMARY**

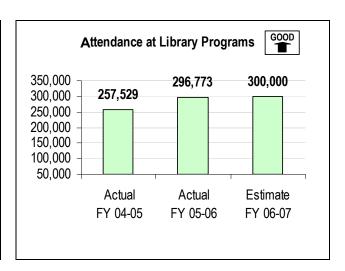
The Miami-Dade County Public Library System (Library or Library System) is responsible for maintaining and expanding public library services reflecting the informational, educational, and recreational needs of our diverse community.

As part of the Recreation and Culture strategic area, the Library System provides library services to one of the largest and most diverse populations in the United States. Almost two million residents of the Miami-Dade County Library District enjoy access to a collection of over four million items in a wide variety of formats and languages and a state-of-the-art computer system and network consisting of approximately 2,050 public computer workstations, including laptops, with full Internet access. The Library System has a main library, 41 branches, and 2 bookmobiles.

The Library System coordinates its many activities and functions with a variety of stakeholders, including homeowner associations, community councils, municipalities, various groups involved in fundraising and development activities for the benefit of the Library System, community-based organizations, and other local and neighborhood focused groups. In addition, the department works with real estate developers, architects, engineers, and construction managers in the implementation of the department's capital plan.

### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
<ul> <li>Number of new Library cards issued</li> <li>Number of new Library facilities opened</li> </ul>	102,160 2	81,451 1	85,00
<ul> <li>Number of students served by S.M.A.R.T. (Tutoring Program)</li> </ul>	29,897	31,452	33,00
<ul> <li>Number of visitors to Library facilities</li> </ul>	6,236,556	6,171,474	6,140,00



#### **TABLE OF ORGANIZATION**

#### OFFICE OF THE DIRECTOR

- Provides direction for Library services and planning for future needs
- Sets goals and objectives for all divisions
- Formulates policy with input from the Library Advisory Board
- Solicits private sector sponsorship for Library events through comprehensive short- and long-term fundraising efforts
- Develops short- and long-term strategic plans

#### **BRANCH AND YOUTH SERVICES**

 Implements departmental policy to provide informational and lending services to users of branch and regional facilities, as well as special youthrelated programs and events to encourage literacy, library usage, and life-long learning

### **OUTREACH AND SPECIAL SERVICES**

- Conducts outreach to community organizations, municipalities, and local, state, and federal government agencies to determine service needs and seek assistance and cooperation to enable the department to attain its goal of improving and enhancing services to the public
- Provides informational and lending services to users with special needs
- Stages educational programs and exhibitions on a systemwide basis
- Provides bookmobile services to the residents of Miami-Dade County who do not live within a reasonable distance of a library
- Provides homework assistance to students in grades K-12 through the S.M.A.R.T. (Science, Math, and Reading Tutoring) programs

# FISCAL OPERATIONS AND CAPITAL DEVELOPMENT

- Develops, coordinates, and monitors departmental budget
- Manages procurement of commodities and services for the department
- Manages the Library's capital expansion plan

# MARKETING, MEDIA RELATIONS, AND SUPPORT SERVICES

- Develops and publishes informational materials promoting library services
- Publicizes and markets all library initiatives, programs, and services to citizens
- Provides administrative support to the Library in the areas of personnel, facilities maintenance and renovations, transportation, and security

# MAIN LIBRARY, COLLECTION DEVELOPMENT, AND AUTOMATION

- Implements departmental policy to provide informational and lending services to users of the Main Library, which functions as a regional resource center, and U.S. government documents and patents depository
- Formulates and administers the Collection
   Development Policy and Materials Budget Plan for
   the Library System
- Provides technical support to Library operations in the areas of acquisition, material processing, bibliographic management, and cataloging
- Coordinates all Library's automation efforts and online services, including short- and long-term technical planning, e-government and web portal initiatives, network infrastructure and security, and all central site and remote computer equipment and applications for staff and public access

### **FINANCIAL SUMMARY**

(Dollars in Thousands)		Actual	Budget FY 05-06	Budget
		FY 04-05	F 1 UO-U0	FY 06-07
Revenue Summary				
Ad Valorem Fees		61,416	72,776	88,973
Carryover		15.990	8.282	16.176
Miscellaneous Revenues		1.866	1.384	1,429
State Grants		2.962	2.000	2.000
State Statie	Total Revenues	82.234	84.442	108.578
	Total Nevertues	02,204	04,442	100,070
Operating Expenditures Su	ımmary			
Salary	•	22,649	25,558	28,107
Fringe Benefits		6.737	7.838	8.142
Other Operating		36.374	49,700	68.271
Capital		406	1.346	4.058
'	iting Expenditures	66.166	84.442	108.578
Total Opera	iting Exponditures	00,100	01,112	100,010

	Total F	unding	<b>Total Positions</b>		
(Dollars in Thousands)	Budget	Budget	Budget	Budget	
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07	
Strategic Area: Recreation and C	ulture				
Administration and Support Services	9,664	13,263	60	76	
New Facilities, Renovations Repair & Maintenance	27,314	38,732	0	2	
Outreach Programming & Special Services	2,513	2,682	24	32	
Public Service	44,951	53,901	456	461	
Total Operating Expenditures	84,442	108,578	540	571	

### STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

Recreation and Culture		
Desired Outcome	Highlights	Performance Impact
RC1-1: Well-maintained, attractive and safe parks, libraries, museums, facilities, and public artwork (priority outcome)	Upgrade and renovate library facilities, including restrooms, air conditioning, roof replacements, and parking lot resurfacing (\$3.8 million)	Decrease the total number of non-ADA compliant facilities from 23 to 20 in FY 2006-07; complete major repairs and maintenance at eight library facilities in FY 2006-07
RC1-3: More cultural, recreational and library programs and services available to address varied community interests (priority outcome)	Continue to provide free tutoring and homework help through the Science, Math, And Reading Tutoring (S.M.A.R.T.) Program at all library branches	Provide free tutoring to 33,000 students in FY 2006-07 from 31,452 in FY 2005-06 as a result of new and expanded facilities
RC1-3: More cultural, recreational and library programs and services available to address varied community interests (priority outcome)	Expand the library operating hours	Increase the hours of operation at the Tamiami, Hialeah Gardens, and Country Walk branch libraries to bring the entire Library System to a minimum of five full days of operations per week to meet the increasing patron demand; add six new staff support positions
RC1-3: More cultural, recreational and library programs and services available to address varied community interests (priority outcome)	Continue to provide Talking Books service to registered users of this program	Increase the total number of registered users of the Talking Books service to 8,500 in FY 2006-07 from 8,195 in FY 2005-06; this service is available to all residents of Miami-Dade and Monroe Counties

RC1-3: More cultural, recreational and library programs and services available to address varied community interests (priority outcome)	Continue to provide preschool story book kits to licensed childcare facilities through the Jump Start Program	Increase the total number of childcare facilities serviced by the Jump Start Program to 700 in FY 2006-07 from 685 in FY 2005-06
RC1-3: More cultural, recreational and library programs and services available to address varied community interests (priority outcome)	Continue to provide free cultural, educational, and recreational library programs at all library facilities	Increase the number of library programs to 8,900 in FY 2006-07 from 8,789 in FY 2005-06; increase the overall attendance to library programs to 300,000 in FY 2006-07 from 296,773 in FY 2005-06
RC1-3: More cultural, recreational and library programs and services available to address varied community interests (priority outcome)	Expand library services to the underserved areas of Miami-Dade County by increasing bookmobile stops	In the summer of 2007 two bookmobiles will be delivered and operational, which will increase the total number of bookmobile stops to 70 from 40 a week; in addition, four new positions will be added in FY 2006-07 to staff and operate the new bookmobiles
RC1-4: Quality customer service at all recreational, cultural and library facilities (priority outcome)	Install small service stations called "Jump Stations" at all new and renovated library facilities; these "Jump Stations" are small computer stations that will enable library staff to easily access information at various strategic locations throughout the library	Enhance customer service to library patrons by installing "Jump Stations" in new and renovated library facilities
RC1-6: Recreational, cultural and library facilities located where needed throughout the County (priority outcome)	Continue the implementation of the Library Capital Expansion Plan (\$30.383 million) and fund various capital projects with the Building Better Communities (BBC) Bond Program proceeds (\$43 million)	Continue to expand library facilities to meet the needs of the community by building new and renovating existing library facilities in accordance with the Library's Capital Expansion Plan program and the BBC Bond Program

#### **CAPITAL BUDGET SUMMARY**

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Building Better Communities GOB Program	5,840	1,030	560	1,215	1,840	2,260	705	29,550	43,000
Florida Department of State	500	0	0	0	0	0	0	0	500
Miami-Dade Library Taxing District	21,263	30,383	24,970	7,314	2,900	2,900	2,900	2,900	95,530
Total:	27,603	31,413	25,530	8,529	4,740	5,160	3,605	32,450	139,030
Expenditures									
Strategic Area: Recreation And Culture									
Library Facilities - New	11,011	23,523	21,171	3,790	0	0	0	23,945	83,440
Library Facilities - Repairs and Renovations	12,437	6,860	7,023	7,005	4,740	5,160	3,860	8,505	55,590
Total:	23,448	30,383	28,194	10,795	4,740	5,160	3,860	32,450	139,030

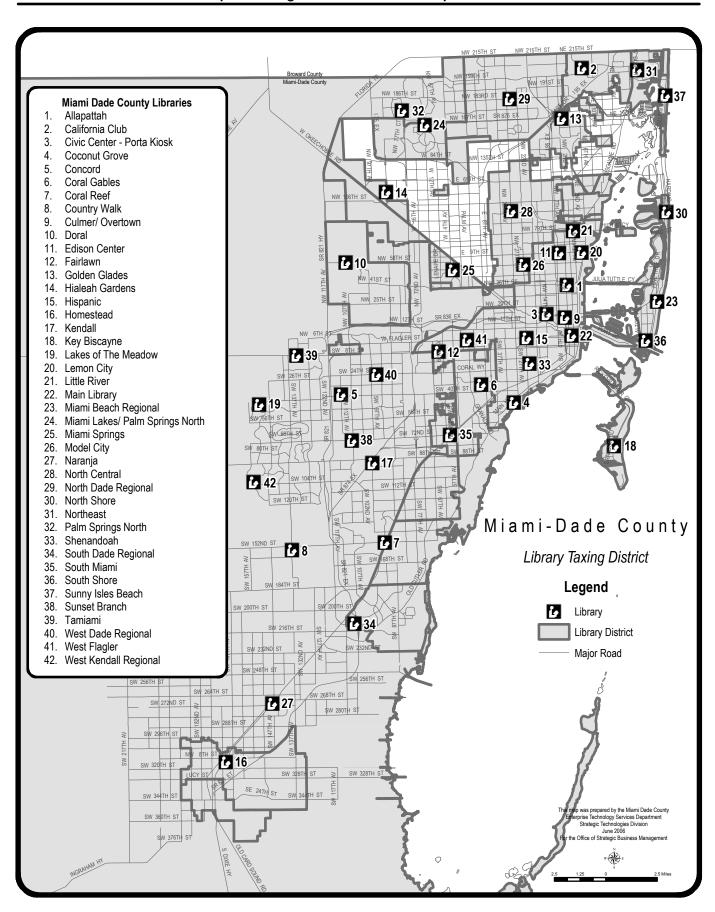
### **SELECTED ITEM HIGHLIGHTS AND DETAILS**

	(Dollars in Thousands)							
Line Item Highlight	Actual	Actual	Budget	Actual	Budget			
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07			
Contract Temporary Employee Costs	12	18	10	8	10			
Rent: County-owned	1,433	1,433	2,474	1,732	3,112			
Rent: Leased store fronts	1,018	970	1,054	1,337	1,284			
Security Service	630	784	850	978	1,251			
Travel Costs	64	44	50	44	65			
Transfers and Reimbursements								
<ul> <li>County Attorney's Office - Legal Services</li> </ul>	50	50	50	50	0			
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	85	85	85	85	85			

#### ADDITIONAL COMMENTS AND HIGHLIGHTS

- The FY 2006-07 property tax roll revenues, at the same millage rate of 0.486 mills as in FY 2005-06, are expected to be \$88.973 million; since FY 2001-02, a portion of the operating millage (0.1 mills in FY 2001-02 which increased to 0.135 in FY 2002-03) has been set aside to develop new libraries, renovate existing facilities, and purchase new books and materials; since the inception of the program, approximately \$99.365 million has been generated toward these activities
- Funding for the purchase of books and materials will increase to \$7 million in FY 2006-07 from \$6.75 million in FY 2005-06, allowing the Library to maintain an updated collection for existing facilities
- The FY 2006-07 funding for the S.M.A.R.T Program will increase to \$747,000, an increase of \$49,000 from the current fiscal year; the additional funding will increase the number of students tutored to 33,000 in FY 2006-07 from 31,452 in FY 2005-06
- In FY 2005-06, 24 positions were added to the department's staffing plan including the conversion of 11 part-time
  positions to full-time to meet the staffing demands of the new and expanded facilities; seven vacant positions were
  deleted from the department's staffing plan associated with library facilities that have not yet opened; in FY 2006-07
  funding is included for five new positions for patron services and administrative support

- In November 2005, the department opened the California Club branch library; in addition in FY 2006-07, the
  department will temporarily close the Miami Springs branch library and temporarily relocate the facility as it
  undergoes major renovations; the Northeast branch will remain closed as a result of damages sustained from
  Hurricane Wilma and a temporary library facility was established; during FY 2006-07, the department is expected to
  open Golden Glades, Sunset, Opa-Locka, and the Latin Quarter branch facilities; thereby increasing the total number
  of library facilities in FY 2006-07 to 44
- In FY 2005-06, all library facilities began offering wireless access to the Internet at all 41 library branches to enhance computer access for library patrons; in addition, the Library purchased 400 laptop computers for public use within the library facilities; the department launched the new Digital Library, where hundreds of digital audio-books and e-books are available for library patrons to download to their home computers; the new Digital Library has a wide array of popular e-books and unabridged audio titles in a variety of genres including mysteries, fiction, business, travel, and children's materials, all of which may be downloaded free of charge
- The Library continues to focus on the development and placement of new neighborhood library facilities; in FY 2006-07, the department will work with a consultant to study and define a criteria for the placement of new library facilities in neighborhoods within the Library Taxing District
- In FY 2005-06, the Library held ground breakings for four new libraries: two 15,000-square foot libraries, one in Pinecrest and one in Kendale Lakes, one 7,500 square-foot library at the International Mall, and one 4,000 square-foot library at Virrick Park, all of which are scheduled to be completed in FY 2007-08; in addition, the Library will begin breaking ground for four new libraries in FY 2006-07: one 15,000 square-foot library in Naranja (summer 2007); two 7,500 square-foot libraries, one in Hialeah Gardens (spring 2007) and one in Arcola Lakes (fall 2007); and one 5,000 square-foot library in Palmetto Bay (fall 2007), all of which are scheduled to be completed in FY 2008-09; the department's proposed capital plan includes funding for the operations and staffing of these new facilities
- In the first quarter of FY 2006-07, the Library will begin implementation of the "Self Check Out" stations at library facilities; the "Self Check Out" stations provide library patrons who do not need assistance additional means for checking out library materials
- The department's FY 2006-07 Adopted Budget includes funding for the acceleration of repairs and maintenance of aging facilities (\$930,000) and the implementation of a systemwide security plan (\$150,000)
- The department's FY 2006-07 Adopted Budget includes funding for an operating reserve of \$4.006 million
- The department added three new capital projects to their FY 2006-07 capital program: Miami Lakes (\$355,000) and the Miami Springs (\$415,000) branch libraries for repairs and renovations funded by reducing the Library Facilities Repair and Maintenance project by like amount; Carrfour/Villa Aurora (\$3.05 million) for the construction of a new 12,000 square-foot branch library funded by Library Taxing District dollars; and Killian branch library land acquisition funding has been increased to purchase the expanded property (\$1.8 million)



### Park and Recreation



### **SUMMARY**

The Park and Recreation Department is responsible for the acquisition, construction, maintenance, and operation of County parks, recreational and cultural facilities, special taxing districts for landscape maintenance, and the operation of recreational programming activities.

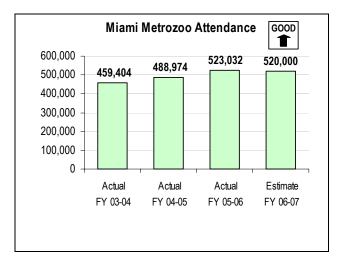
As part of the Recreation and Culture and Neighborhood and Unincorporated Area Municipal Services strategic areas, the department manages 255 parks encompassing 12,520 acres. These parks range from small neighborhood parks to large regional parks, and include facilities such as golf courses, marinas, beaches, sports facilities, nature preserves, historic sites, and the Miami Metrozoo. The department provides a variety of programs targeting all age groups and all abilities. Youth programs include after-school, sports development programs, and summer camps. Summer programs stress fitness, the arts, aquatics, and the natural environment. The department offers cultural arts programming and performances and programs for seniors, the physically challenged, and the developmentally disabled. The department also attracts regional and national events, including equestrian, track and field, and international sporting events such as the professional tennis tournament at the Crandon Park Tennis Center.

The department coordinates its many activities and functions with a variety of stakeholders including residents, homeowner associations, community councils, municipalities, various groups involved in sports and recreational development, environmental groups, community-based organizations, and other local and neighborhood focus groups.

#### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Arts Programs after school registrants	166	258	200
Deering Estate attendance	23,960	27,397	26,000
Eco-Adventure Tour participants*	18,793	36,215	36,00
Learn-to-Swim registrants	11,175	11,273	11,10
Leisure Access Program registrants	755	1,187	1,000
New and expanded facilities completed	39	39	27

<sup>\*</sup> Note: Eco-Adventure Tour Participation was revised to include Summer Program registrants who participate in Eco-Adventure Tour programs



### TABLE OF ORGANIZATION

#### OFFICE OF THE DIRECTOR

- Provides departmental leadership, direction, administration, coordination of operations, construction, and maintenance support and coordinates special projects, intergovernmental affairs, marketing, public information, and communications
- Oversees the operations of the Deering Estate at Cutler and the Miami Metrozoo, including development and maintenance of their collections, education programs, marketing, and facilities
- Coordinates departmental fund-raising efforts and acts as liaison with the Parks Foundation and the Miami-Dade Sports Commission

#### **ADMINISTRATION**

 Provides overall logistical support for the department including budget and finance, grant management, human resources services and employee development, safety administration, procurement of commodities and services including construction and maintenance, contracts management, financial and performance auditing, strategic planning, information technology, and the formulation of standards and practices

#### RECREATION MANAGEMENT

- Manages park operations including tennis centers, swimming pools, campgrounds, and athletic fields
- Provides park security and grounds maintenance throughout the park system
- Provides recreational, educational, and programming services including summer camp, after school, leisure access, learn to swim, county wide fitness program, and senior programs
- Coordinates with community groups, park patrons, school officials, community based organizations, county officials, and other government agencies the use of park resources

### PLANNING AND DEVELOPMENT MANAGEMENT

- Provides architectural and engineering design, development, and construction of capital projects, maintenance and repair services, contract management, project management, surveys, and inspections
- Provides trades services for new construction and park facilities maintenance; maintains departmental heavy equipment and coordinates light fleet maintenance with General Services Administration
- Provides long-range planning and research

#### **OPERATIONS MANAGEMENT**

- Manages operations at marinas, and golf courses including beach maintenance
- Manages operation of the Joseph Caleb Auditorium, Miami Dade County Auditorium, and African Heritage Cultural Arts Center and coordinates performances and activities at these facilities
- Provides natural areas management, landscaping services, and tree maintenance throughout the park system
- Manages landscape maintenance for special tax districts
- Manages the county's eco adventures program

### FINANCIAL SUMMARY

Dollars in Thousands  Budget FY 04-05 FY 05-06 FY 06-07				
Revenue Summary   Carryover   1,803   3,809   1,149     Fees and Charges   16,023   14,333   14,917     General Fund Countywide   43,381   44,012   49,094     General Fund UMSA   21,327   25,643   29,958     Golf Course Fees   8,120   8,799   8,741     Interest Earnings   37   26   0     Marina Fees and Charges   7,263   6,811   6,848     Miami Metrozoo Fees and Charges   3,479   3,952   4,185     Other Revenues   572   424   455     Special Taxing District Carryover   1,536   1,464   1,642     Special Taxing District Revenue   3,015   3,123   3,472     Tourist Development Tax   0   0   150     Transfer From Other Funds   1,002   1,123   1,050     Total Revenues   107,558   113,519   121,661     Operating Expenditures Summary   Salary   50,459   53,357   59,037     Fringe Benefits   13,927   17,308   19,921     Other Operating   33,177   37,917   38,254     Capital   482   940   1,628     Total Operating Expenditures   98,045   109,522   118,840     Non-Operating Expenditures Summary     Debt Service   402   978   1,187     Reserve   0   1,043   680     Transfers   1,042   1,976   954     Other Non-Operating Adjustments   1,053   0   0	(Dollars in Thousands)		•	•
Carryover         1,803         3,809         1,149           Fees and Charges         16,023         14,333         14,917           General Fund Countywide         43,381         44,012         49,094           General Fund UMSA         21,327         25,643         29,958           Golf Course Fees         8,120         8,799         8,741           Interest Earnings         37         26         0           Marina Fees and Charges         7,263         6,811         6,848           Miami Metrozoo Fees and Charges         3,479         3,952         4,185           Other Revenues         572         424         455           Special Taxing District Carryover         1,536         1,464         1,642           Special Taxing District Revenue         3,015         3,123         3,472           Tourist Development Tax         0         0         150           Transfer From Other Funds         1,002         1,123         1,050           Total Revenues         107,558         113,519         121,661           Operating Expenditures Summary           Salary         50,459         53,357         59,037           Fringe Benefits         13,927         17,308<	Pavanua Summany			
Fees and Charges		1 903	3 800	1 1/0
General Fund Countywide         43,381         44,012         49,094           General Fund UMSA         21,327         25,643         29,958           Golf Course Fees         8,120         8,799         8,741           Interest Earnings         37         26         0           Marina Fees and Charges         7,263         6,811         6,848           Miami Metrozoo Fees and Charges         3,479         3,952         4,185           Other Revenues         572         424         455           Special Taxing District Carryover         1,536         1,464         1,642           Special Taxing District Revenue         3,015         3,123         3,472           Tourist Development Tax         0         0         0         150           Transfer From Other Funds         1,002         1,123         1,050           Total Revenues         107,558         113,519         121,661           Operating Expenditures Summary           Salary         50,459         53,357         59,037           Fringe Benefits         13,927         17,308         19,921           Other Operating         33,177         37,917         38,254           Capital         482		,	-,	, -
General Fund UMSA         21,327         25,643         29,958           Golf Course Fees         8,120         8,799         8,741           Interest Earnings         37         26         0           Marina Fees and Charges         7,263         6,811         6,848           Miami Metrozoo Fees and Charges         3,479         3,952         4,185           Other Revenues         572         424         455           Special Taxing District Carryover         1,536         1,464         1,642           Special Taxing District Revenue         3,015         3,123         3,472           Tourist Development Tax         0         0         150           Transfer From Other Funds         1,002         1,123         1,050           Total Revenues         107,558         113,519         121,661           Operating Expenditures Summary           Salary         50,459         53,357         59,037           Fringe Benefits         13,927         17,308         19,921           Other Operating         33,177         37,917         38,254           Capital         482         940         1,628           Total Operating Expenditures         98,045         109,522 </td <td></td> <td>- ,</td> <td>,</td> <td>, -</td>		- ,	,	, -
Golf Course Fees			, -	- ,
Interest Earnings		,	,	,
Marina Fees and Charges         7,263         6,811         6,848           Miami Metrozoo Fees and Charges         3,479         3,952         4,185           Other Revenues         572         424         455           Special Taxing District Carryover         1,536         1,464         1,642           Special Taxing District Revenue         3,015         3,123         3,472           Tourist Development Tax         0         0         150           Transfer From Other Funds         1,002         1,123         1,050           Total Revenues         107,558         113,519         121,661           Operating Expenditures Summary           Salary         50,459         53,357         59,037           Fringe Benefits         13,927         17,308         19,921           Other Operating         33,177         37,917         38,254           Capital         482         940         1,628           Total Operating Expenditures         98,045         109,522         118,840           Non-Operating Expenditures Summary         2         978         1,187           Reserve         0         1,043         680           Transfers         1,042         1,976		-, -	-,	- ,
Miami Metrozoo Fees and Charges         3,479         3,952         4,185           Other Revenues         572         424         455           Special Taxing District Carryover         1,536         1,464         1,642           Special Taxing District Revenue         3,015         3,123         3,472           Tourist Development Tax         0         0         0         150           Transfer From Other Funds         1,002         1,123         1,050           Total Revenues         107,558         113,519         121,661           Operating Expenditures Summary           Salary         50,459         53,357         59,037           Fringe Benefits         13,927         17,308         19,921           Other Operating         33,177         37,917         38,254           Capital         482         940         1,628           Total Operating Expenditures         98,045         109,522         118,840           Non-Operating Expenditures Summary         2         978         1,187           Reserve         0         1,043         680           Transfers         1,042         1,976         954           Other Non-Operating Adjustments         1,053 <td></td> <td></td> <td></td> <td>•</td>				•
Other Revenues         572         424         455           Special Taxing District Carryover         1,536         1,464         1,642           Special Taxing District Revenue         3,015         3,123         3,472           Tourist Development Tax         0         0         150           Transfer From Other Funds         1,002         1,123         1,050           Total Revenues         107,558         113,519         121,661           Operating Expenditures Summary           Salary         50,459         53,357         59,037           Fringe Benefits         13,927         17,308         19,921           Other Operating         33,177         37,917         38,254           Capital         482         940         1,628           Total Operating Expenditures         98,045         109,522         118,840           Non-Operating Expenditures Summary         Debt Service         402         978         1,187           Reserve         0         1,043         680           Transfers         1,042         1,976         954           Other Non-Operating Adjustments         1,053         0         0	- J	,	- , -	-,
Special Taxing District Carryover         1,536         1,464         1,642           Special Taxing District Revenue         3,015         3,123         3,472           Tourist Development Tax         0         0         150           Transfer From Other Funds         1,002         1,123         1,050           Total Revenues         107,558         113,519         121,661           Operating Expenditures Summary           Salary         50,459         53,357         59,037           Fringe Benefits         13,927         17,308         19,921           Other Operating         33,177         37,917         38,254           Capital         482         940         1,628           Total Operating Expenditures         98,045         109,522         118,840           Non-Operating Expenditures Summary         Debt Service         402         978         1,187           Reserve         0         1,043         680           Transfers         1,042         1,976         954           Other Non-Operating Adjustments         1,053         0         0	•	-, -	- ,	,
Special Taxing District Revenue         3,015         3,123         3,472           Tourist Development Tax         0         0         150           Transfer From Other Funds         1,002         1,123         1,050           Total Revenues         107,558         113,519         121,661           Operating Expenditures Summary           Salary         50,459         53,357         59,037           Fringe Benefits         13,927         17,308         19,921           Other Operating         33,177         37,917         38,254           Capital         482         940         1,628           Total Operating Expenditures         98,045         109,522         118,840           Non-Operating Expenditures Summary         Debt Service         402         978         1,187           Reserve         0         1,043         680           Transfers         1,042         1,976         954           Other Non-Operating Adjustments         1,053         0         0				
Tourist Development Tax         0         0         150           Transfer From Other Funds         1,002         1,123         1,050           Total Revenues         107,558         113,519         121,661           Operating Expenditures Summary           Salary         50,459         53,357         59,037           Fringe Benefits         13,927         17,308         19,921           Other Operating         33,177         37,917         38,254           Capital         482         940         1,628           Total Operating Expenditures         98,045         109,522         118,840           Non-Operating Expenditures Summary         Debt Service         402         978         1,187           Reserve         0         1,043         680           Transfers         1,042         1,976         954           Other Non-Operating Adjustments         1,053         0         0	, ,	,	,	
Transfer From Other Funds         1,002         1,123         1,050           Total Revenues         107,558         113,519         121,661           Operating Expenditures Summary           Salary         50,459         53,357         59,037           Fringe Benefits         13,927         17,308         19,921           Other Operating         33,177         37,917         38,254           Capital         482         940         1,628           Total Operating Expenditures         98,045         109,522         118,840           Non-Operating Expenditures Summary         Debt Service         402         978         1,187           Reserve         0         1,043         680           Transfers         1,042         1,976         954           Other Non-Operating Adjustments         1,053         0         0		- ,	-, -	- ,
Total Revenues         107,558         113,519         121,661           Operating Expenditures Summary           Salary         50,459         53,357         59,037           Fringe Benefits         13,927         17,308         19,921           Other Operating         33,177         37,917         38,254           Capital         482         940         1,628           Total Operating Expenditures         98,045         109,522         118,840           Non-Operating Expenditures Summary         Debt Service         402         978         1,187           Reserve         0         1,043         680           Transfers         1,042         1,976         954           Other Non-Operating Adjustments         1,053         0         0		•	•	
Salary   50,459   53,357   59,037   Fringe Benefits   13,927   17,308   19,921   Other Operating   23,177   37,917   38,254   26,2014   482   940   1,628   70tal Operating Expenditures   98,045   109,522   118,840   109,522   109,522   118,840   109,522   109,522   109,522   109,522   109,522   109,522   109,522   109,522   109,522   109,522   109,522   109,522   109,522   109,522   109,522   109,522		,	,	,
Salary         50,459         53,357         59,037           Fringe Benefits         13,927         17,308         19,921           Other Operating         33,177         37,917         38,254           Capital         482         940         1,628           Total Operating Expenditures         98,045         109,522         118,840           Non-Operating Expenditures Summary         Debt Service         402         978         1,187           Reserve         0         1,043         680           Transfers         1,042         1,976         954           Other Non-Operating Adjustments         1,053         0         0	Total Revenue	8 107,556	113,519	121,001
Fringe Benefits         13,927         17,308         19,921           Other Operating         33,177         37,917         38,254           Capital         482         940         1,628           Total Operating Expenditures         98,045         109,522         118,840           Non-Operating Expenditures Summary         Debt Service         402         978         1,187           Reserve         0         1,043         680           Transfers         1,042         1,976         954           Other Non-Operating Adjustments         1,053         0         0	Operating Expenditures Summary			
Other Operating Capital         33,177         37,917         38,254           Non-Operating Expenditures Summary Debt Service         402         978         1,187           Reserve         0         1,043         680           Transfers         1,042         1,976         954           Other Non-Operating Adjustments         1,053         0         0	Salary	50,459	53,357	59,037
Capital         482         940         1,628           Total Operating Expenditures         98,045         109,522         118,840           Non-Operating Expenditures Summary         Debt Service         402         978         1,187           Reserve         0         1,043         680           Transfers         1,042         1,976         954           Other Non-Operating Adjustments         1,053         0         0	Fringe Benefits	13,927	17,308	19,921
Non-Operating Expenditures Summary         98,045         109,522         118,840           Non-Operating Expenditures Summary         402         978         1,187           Reserve         0         1,043         680           Transfers         1,042         1,976         954           Other Non-Operating Adjustments         1,053         0         0	Other Operating	33,177	37,917	38,254
Non-Operating Expenditures Summary           Debt Service         402         978         1,187           Reserve         0         1,043         680           Transfers         1,042         1,976         954           Other Non-Operating Adjustments         1,053         0         0		482		1,628
Debt Service         402         978         1,187           Reserve         0         1,043         680           Transfers         1,042         1,976         954           Other Non-Operating Adjustments         1,053         0         0	•	s 98,045	109,522	,
Debt Service         402         978         1,187           Reserve         0         1,043         680           Transfers         1,042         1,976         954           Other Non-Operating Adjustments         1,053         0         0	Non-Operating Expenditures Summary			
Reserve         0         1,043         680           Transfers         1,042         1,976         954           Other Non-Operating Adjustments         1,053         0         0		402	978	1 187
Transfers         1,042         1,976         954           Other Non-Operating Adjustments         1,053         0         0				
Other Non-Operating Adjustments 1,053 0 0		•	,	
	Transfero	,	,	
10th 11011 Operating Experimitation 2,401 0,001 2,021		,	•	·
	Total 11011 Operating Experiental	2,401	3,001	2,021

	Total Funding		Total Positions	
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Recreation and C	ulture			
Administration	9,758	9,355	84	88
Arts and Culture	4,221	4,875	40	42
CBO and Fairchild Tropical	1,118	685	0	0
Botanic Garden				
Deering Estate	2,314	2,647	24	24
Development and Construction	1,192	1,502	88	88
Facility Maintenance	4,513	5,791	110	110
Golf	8,751	9,076	71	69
Grounds Maintenance	11,921	14,896	246	278
Marinas	3,059	3,659	18	18
Miami Metrozoo	11,867	12,812	120	127
Park Operations	34,514	35,764	344	341
Park Programming	9,342	10,112	55	72
Pools	2,339	2,552	8	8
Strategic Area: Neighborhood an	d Unincorp	orated Area	Municipal Se	ervices
Special Tax District Landscape	4,613	5,114	7	7
Maintenance				
Total Operating Expenditures	109,522	118,840	1,215	1,272

### STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

### Recreation and Culture

<b>Desired Outcome</b>	Highlights	Performance Impact
RC1-1: Well-maintained, attractive and safe parks, libraries, museums, facilities, and public artwork (priority outcome)	Complete renovation and/or acquisition of 27 facilities including the addition of 84 acres of park land (\$1.44 million and 17 positions)	Operate and maintain new park land, basketball courts, soccer fields, bike paths, playgrounds, lighted parking facilities, cabins, public restrooms, boathouse, irrigation systems, and many other improvements to park facilities
RC1-1: Well-maintained, attractive and safe parks, libraries, museums, facilities, and public artwork (priority outcome)	Enhance the lifecycle maintenance and facility beautification program; replace trees lost during the past hurricane season and establish an additional tree trimming crew (\$2.55 million and five positions)	Improve the condition of park facilities through implementation of routine maintenance programs; perform targeted facility maintenance including painting and court resurfacing, and reduce emergency work orders from 600 in FY 2005-06 to 570 in FY 2006-07; plant additional trees increasing the shade areas available and reduce the tree trimming cycle throughout the park facilities to diminish the canopy damage due to wind storms

RC1-1: Well-maintained, attractive and safe parks, libraries, museums, facilities, and public artwork (priority outcome) Provide funding for Areawide Parks 40year building recertification (\$600,000), grant match requirements (\$797,000), light intensity improvements at parking lots (\$50,000), lightning protection systems (\$50,000), outdoor electrical safety repairs (\$650,000), other park improvements (\$1.248 million), renovations (\$911,000), structural safety inspections (\$250,000), and heavy and mobile equipment replacement (\$256,000); provide funding for Local Parks 40-year building recertification (\$300,000). light intensity improvements at parking lots (\$20,000), lightning protection systems (\$70,000) outdoor electrical safety repairs (\$350,000), park improvements (\$235,000), renovations (\$1.078 million), structural safety inspections and repair (\$100,000), and heavy mobile equipment replacement (\$154,000); provide funding for improvements at Crandon Park Tennis Center (\$155,000), Tamiami Park (\$850,000), Trail Glades Range (\$400,000), North Shore Beach Maintenance Facility (\$400,000), Palmetto Mini Golf Course (\$250,000), other environmental and safety improvements (\$850,000), park facilities sewer connections (\$1.2 million), Miami Metrozoo equipment needs (\$100,000), Miami Metrozoo improvements (\$100,000), Dade County Auditorium (\$615,000), Joseph Caleb Center Auditorium (\$360,000), and Cinco de Mayo Park (\$240,000); provide funding for the purchase of a recreation management system (\$450,000); community-based organization grants for park renovation (\$500.000): scoreboard and irrigation system at West Little River Park (\$275,000); development of the Archeological Zone at the Dolphin Center (\$350,000); and the addition of a Tot-Lot and sodding for the Country Club of Miami South Course (\$115,000)

Address departmental needs using Capital Outlay Reserve (COR) funding (\$14.32 million)

RC1-3: More cultural, recreational and library programs and services available to address varied community interests (priority outcome)	Implement an aggressive capital plan at the six County-operated marinas (\$17 million from a combination of operating revenues and financing proceeds); increase marina wet-slip fees by 15 percent to pay for the associated debt service	Increase amenities to improve customer experience by adding dock master complexes, restrooms, showers, laundry facilities, dock security gates, and multipurpose rooms; complete electrical upgrades at Black Point, Crandon, Haulover and Matheson; upgrade lighting, landscape, signage, and furniture at various facilities; and add floating docks at Hoover Marina
RC1-3: More cultural, recreational and library programs and services available to address varied community interests (priority outcome)	Provide additional children's programming through partnering with the Children's Trust and the Community Action Agency (\$1.24 million and eight positions)	Expand recreational programming for children with developmental disabilities at Cinco de Mayo and Naranja Park; establish new programming at Arcola, Leisure Lakes, Martin Luther King, Jr. Tamiami, Goulds, and Coral Estates parks; and expand Leisure Access programming
RC1-3: More cultural, recreational and library programs and services available to address varied community interests (priority outcome)	Continue implementation of over 75 multi- year projects from the Building Better Communities (BBC) Bond Program (\$415.5 million)	Improve and construct new buildings, walkways, athletic fields, landscaping and playgrounds; and purchase land for green space
RC1-4: Quality customer service at all recreational, cultural and library facilities (priority outcome)	Enhance the quality of service delivery through improved ratios of participant to staff at recreational programs (\$630,000 and 40 full-time equivalent part-time positions)	Improve supervision and enhance recreational programming by reducing the ratio of participant to staff to 19:1 from 22:1
RC1-4: Quality customer service at all recreational, cultural and library facilities (priority outcome)	Enhance Miami Metrozoo visitor amenities (\$42,000 and three positions)	Implement various initiatives at the Miami Metrozoo, such as the new bird and giraffe feeding stations, and expansion of the safari cycle, stroller, and wheelchair rentals
RC2-1: Reduction in unmet needs (priority outcomes)	Continue with the design and construction of the soccer field, parking lot, walkways, restroom building, access controls, and shelters at Tamiami Park (\$850,000 from COR, total project \$8.1 million)	Completed the restroom building, access controls, shelters and walkways at Tamiami Park in the second quarter of FY 2005-06 and will complete the parking lot in the second quarter of FY 2006-07
RC3-1: Expanded awareness of and access to cultural, recreational and library programs and services (priority outcome)	Expand the available senior citizen programs and establish a program coordinator (\$329,000 and six positions)	Establish senior programs at five new sites increasing registrant capacity to 390 from 310

## **CAPITAL BUDGET SUMMARY**

Pollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTA
evenue									-
Building Better Communities GOB Program	11,308	15,405	33,287	37,485	38,630	36,967	29,468	212,950	415,50
Capital Outlay Reserve	23,886	15,829	5,725	8,358	0	0	0	0	53,7
Cash Donations - Non County Sources	3,000	0	0	0	0	0	0	0	3,0
Commissioner Donations	970	0	0	0	0	0	0	0	9
Department of Interior of UPRA Grant	500	0	0	0	0	0	0	0	5
FDOT Funds	2,140	318	648	800	1,880	2,645	0	0	8,4
Florida Boating Improvement Fund	4,900	75	50	50	50	50	50	0	5,2
Florida Department of State	431	0	0	0	0	0	0	0	
Florida Inland Navigational District	2,078	0	0	0	0	0	0	0	2,0
Liability Trust Fund	1,125	0	0	0	0	0	0	0	1,
Non-County Contributions	0	300	0	0	0	0	0	0	
Operating Revenue	4.052	1.025	500	500	500	500	0	Ö	7.0
Other - County Bonds/Debt	4,600	0	0	0	0	0	Ö	Ö	4,0
Other - Non County Sources	560	0	0	0	0	0	0	0	.,
PAC Bond Proceeds	1,430	ő	Ö	0	0	0	0	ő	1,
Park Impact Fees	90.814	4.500	Õ	Õ	0	0	Õ	Ő	95,
QNIP Phase I UMSA Bond Proceeds	29,218	4,000	0	0	0	0	Õ	ő	29,
QNIP Phase II UMSA Bond Proceeds	18,451	0	0	0	0	0	0	0	18,4
QNIP Phase III Pay As You Go	1,429	0	0	0	0	0	0	0	1,
QNIP Phase IV UMSA Bond Proceeds	12.020	0	0	0	0	0	0	0	12,0
Road Impact Fees	383	0	0	0	0	0	0	0	12,
Safe Neigh. Parks (SNP) Proceeds	111.682	0	0	0	0	0	0	0	111,0
Sunshine State Financing	5,400	6,700	3,100	0	0	0	0	0	15,
Total:	330,377	44,152	43,310	47,193	41,060	40,162	29,518	212,950	788,
kpenditures	330,377	44,132	43,310	47,193	41,000	40,102	29,510	212,950	700,
Strategic Area: Recreation And Culture									
ADA Accessibility Improvements	970	400	130	0	0	0	0	0	1,
Areawide Parks - New	9.688	2.816	2,300	2,000	1,046	0	0	0	17,
Areawide Parks - Renovation	34,447	17,451	17,711	22,830	20,372	22,357	14.733	103,989	253.
Beach Projects	5,182	2,825	3,830	1,829	0	384	116	0	14,
Departmental Information Technology	625	975	0	0	0	0	0	0	1,0
Projects	020	0.0	ŭ	· ·	ŭ	ŭ	· ·	Ü	','
Equipment Acquisition	450	410	0	0	0	0	0	0	
Golf Improvements	4,934	3,264	0	0	0	0	0	ő	8.
Infrastructure Improvements	16,640	3,751	3,035	1,948	2,282	3,065	1,539	4,877	37,
Local Parks - New	82,857	11,954	12,272	13,154	2,202	2,900	0	7,077	126,0
Local Parks - Renovation	57,858	20,598	18,021	6,477	3,507	7.654	12,497	36.829	163,4
Marina Improvements	4,394	5,873	6,590	5,158	3,561	2,449	542	15,863	44,4
Metrozoo Improvements	6,881	7,360	6,052	13,610	17,423	6,487	384	41,903	100,
Other	0,001	1,500	0,032	13,010	17,423	0,407	0	41,903	1,5
Outo	•		-	-	-	-		-	17,9
Park, Recreation, and Culture Projects	1,436	1,529	750	1,974	1,276	263	442	10,295	

## SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)							
Line Item Highlight	Actual FY 03-04	Actual FY 04-05	Budget FY 05-06	Actual FY 05-06	Budget FY 06-07			
Community-Based Organizations	64	207	307	388	307			
Contract Temporary Employee Costs	800	344	109	395	154			
Water and Sewer Service	2,395	2,012	2,144	2,755	2,147			
Rent	737	730	748	748	833			
Travel Costs	136	134	136	169	145			

Transfers and Reimbursements					
<ul> <li>Communications Department – Promotional Spots Program</li> </ul>	85	85	85	85	85
<ul> <li>Communications Department – Community Periodical Program</li> </ul>	0	10	10	10	10

#### ADOPTED FEE ADJUSTMENTS FOR SERVICES

Fee Adjustments	Current Fee FY 05-06	Adopted Fee FY 06-07	Dollar Impact FY 06-07
Amelia Earhart Park- special summer camp sailing program	85	112.5	5,000
<ul> <li>Amelia Earhart Park- daily parking fee</li> </ul>	4	5	77,500
<ul> <li>A.D. Barnes Park Nature Center and Campground - building rentals and campground fees</li> </ul>	various	various	1,780
<ul> <li>Bill Sadowski Park - special summer camp; winter and spring camps; canoe rentals</li> </ul>	various	various	7,300
<ul> <li>Camp Owaissa Bauer - various campground fee changes resulting from renovations and improvements to amenities</li> </ul>	various	various	29,220
<ul> <li>Crandon Park Tennis Center - various fee changes related to the use of the tennis courts and stadium</li> </ul>	various	various	7,400
<ul> <li>Larry and Penny Thompson Campground - various fee changes related to rentals</li> </ul>	various	various	69,800
<ul> <li>Showmobile and Sound Technician - rental of barricade, risers, and generator</li> </ul>	various	various	25,000
<ul> <li>Trail Glades Range - various fee changes related to range admissions and range rentals</li> </ul>	various	various	70,000
Marina usage fees	various	various	599,200

- The department will continue funding Fairchild Tropical Botanic Garden's education and outreach programs, horticulture and facility operations, and visitor services (\$378,000)
- The fifth year (FY 2004-05) of gainsharing at the six County marinas generated revenues of \$1.215 million above the minimum guarantee; pursuant to the gainsharing guidelines in the Memorandum of Understanding (MOU), \$281,000 of this amount was transferred to Park Administration, \$829,000 to the marinas capital improvement reserves and \$105,000 was shared with 53 employees

- The FY 2006-07 Adopted Budget includes funding for the completion and operation of 27 new and/or expanded facilities including Biscayne Gardens Park (playground, landscaping, walkways, and access control); Bonanza Ranch Estates (basketball court and playground); Camp Owaissa Bauer (renovation and upgrade of dining hall, cabins, restrooms, pathways, water system, etc); Continental Park (sewer connection, new parking lots, and lighting of existing parking lots); Country Lake Park (lighted basketball courts); Crandon Marina (dockmaster complex); Crandon Park (building renovation); Deering Estate (landscaping, driveway, parking, and bike path along C100 Canal); Eureka Park (parking lot, landscaping, and lighting expansion); Larry & Penny Thompson Campground (pool and cabanas); Miami Metrozoo (Tropical Americas exhibit); Olympic Park (lighted basketball courts); Sgt. Joseph Delancy Park (parking lot lights and playground shade structure); San Jacinto Park (security lighting); Sandpiper Park (programming partnership to support use of fields); Southridge Park (playground and shade structure): Spanish Lakes Park (playground, parking lot, walkway, and irrigation system); seven property acquisitions (grounds maintenance and litter pickup); Highland Oaks Park, Little River Park, and North Trail Park (recreational programming at renovated recreation centers) (\$1.44 million)
- The FY 2006-07 Adopted Budget includes \$1 million of Convention Development Tax funds to cover expenses associated with the Crandon Tennis Center and the NASDAQ 100 Tennis Tournament
- The FY 2006-07 Adopted Budget includes a reduction of revenues at the Dade County Auditorium with the departure of the Florida Grand Opera in May 2006 (\$277,000); the department continues to pursue various funding sources and will utilize \$150,000 from Tourist Development Tax to implement a marketing plan and add two positions to support the operation
- The FY 2006-07 Adopted Budget includes six positions that were added in FY 2005-06 to perform maintenance work at the Country Club of Miami South Golf Course and administrative support; and 11 positions to perform landscaping activities at various Special Taxing Districts
- The FY 2006-07 Adopted Budget includes \$200,000 from the Quality Neighborhood Improvements Program bond interest earnings and \$342,000 from Impact Fee Administration funds for various planning and administrative activities including activities related to the Open Space Master Plan
- The department worked with GSA to enter the Fleet Replacement Trust Fund; GSA loaned \$1.8 million to replace
  obsolete heavy equipment using the Fleet Replacement Trust Fund; the loan and replacement cost or the equipment
  will be paid over ten years with new General Fund allocation (\$360,000 annually)
- The FY 2006-07 Adopted Budget includes funding for the implementation of a Golf Marketing Plan (\$150,000)
- The FY 2006-07 Adopted Budget includes the reduction of \$445,000 in General Fund subsidy and one full-time
  position to reflect the impact of conveying local park facilities to the newly incorporated Town of Cutler Bay; the Park
  and Recreation Department continues to operate the facilities at Cutler Bay, the Town is being billed for services
  rendered
- The department will continue operating the Noches Tropicales event at Tropical Park; four events will be scheduled in FY 2006-07 (\$75,000)
- The department will begin construction of improvements, to include a Dog Park, at East Greynolds Park during FY 2006-07 (\$215,000)
- In FY 2006-07, the department will prioritize the construction of a skate park in the West Kendall region, and move forward with the needed renovation of the A.D. Barnes Park Nature Center Reptile Display
- During FY 2006-07, the department will work with various County Departments, including Capital Improvements, Public Works, Environmental Resource Management, and Strategic Business Management to develop a plan for implementation of Phase V of the Quality Neighborhood Improvement Plan bond program
- The Park and Recreation Department worked with the Communications Department to carry out a public information and education campaign to inform County voters as to the plans for developing the vacant land in and around the Miami Metrozoo (\$300,000)

## Safe Neighborhood Parks



#### **SUMMARY**

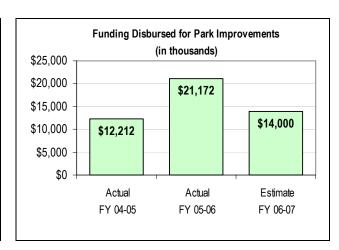
In 1996, the citizens of Miami-Dade County voted and authorized the County to issue up to \$200 million in municipal bonds to fund park and recreational capital improvements throughout the county. The Office of Safe Neighborhood Parks (OSNP) was created in 1997 to administer the Safe Neighborhood Parks (SNP) Bond Program, serve as staff support, and provide administrative services to the SNP Bond Program Citizens' Oversight Committee (Oversight Committee).

As part of the Recreation and Culture strategic area, the OSNP executes policies and procedures established by the Oversight Committee in accordance with the governing ordinance; facilitates the execution and award of contracts; ensures proper disbursement of bond funds and interest earnings; and serves as the liaison and point of contact for grantees and the public.

Much of the work performed by OSNP includes review and approval of multi-million dollar capital expenditures authorized by the Oversight Committee. In doing so, it works with various grantees including the Miami-Dade County Park and Recreation Department, municipalities, and other community-based organizations, including the Virginia Key Beach Park Trust and Fairchild Tropical Botanic Garden.

#### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Park land acres purchased (since initial issuance of bonds)	287	289	290
<ul> <li>Regional park improvements funding (in thousands)</li> </ul>	\$6,757	\$9,952	\$7,500
,			



## **TABLE OF ORGANIZATION**

#### **SAFE NEIGHBORHOOD PARKS**

- Administers the Safe Neighborhood Parks (SNP) Bond Program proceeds and interest earnings
- Provides staff support to the SNP Citizens' Oversight Committee to ensure coordination with capital project management among the County, municipalities, and not-for-profit organizations

#### **FINANCIAL SUMMARY**

(Dollars in Thousands)	Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary			
SNP Bond Interest Revenue	399	466	502
Total Revenues	399	466	502
Operating Expenditures Summary			
Salary	263	290	328
Fringe Benefits	65	69	85
Other Operating	70	103	88
Capital	1	4	1
Total Operating Expenditures	399	466	502

	Total Funding		Total Pos	sitions
(Dollars in Thousands) Expenditure By Program	Budget FY 05-06	Budget FY 06-07	Budget FY 05-06	Budget FY 06-07
Strategic Area: Recreation and C	ulture			
Safe Neighborhood Parks	466	502	4	4
Total Operating Expenditures	466	502	4	4

#### STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

## **Recreation and Culture**

<b>Desired Outcome</b>	Highlights	Performance Impact
RC1-6: Recreational, cultural and library facilities located where needed throughout the County (priority outcome)	Continue to serve as staff support to the SNP Bond Program Citizens' Oversight Committee (Oversight Committee) and administer the bond program consistent with the ordinance and administrative rules	Achieve an overall 5.0 rating (scale of 1-5 for staff support/service to the Oversight Committee
RC2-1: Reduction in unmet needs (priority outcomes)	Provide reimbursements to organizations, municipalities, and other governmental agencies for various park improvements	Complete 23 projects, including improvements to Camp Owaissa Bauer, Fairchild Tropical Phase 2, Continental Park Phase 2, Roberto Clemente Park, and Douglas Park

#### SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)							
Line Item Highlight	Actual FY 03-04	Actual FY 04-05	Budget FY 05-06	Actual FY 05-06	Budget FY 06-07			
Administrative Reimbursement	13	12	14	14	14			
External Special Audit	0	0	13	0	13			
Rent	15	15	27	28	29			

- Completion of the final bond sale and remaining capital projects in the SNP Bond Program will lead to the downsizing
  and eventual phase-out of the department; OSNP will continue to monitor the availability of funds to support the ongoing administrative costs and ensure proper staffing levels to meet the final stages of its strategic goals
- The department will process more than 100 reimbursements and conduct more than 23 site visits in FY 2006-07
- The department projects that all but five large-scale projects will be completed by the end of 2008; the five remaining projects should be completed by 2010

#### STRATEGIC AREA

# Neighborhood and Unincorporated Area Municipal Services

#### Mission:

To provide efficient, accountable, accessible, and courteous neighborhood services that enhance quality of life and involve the community

#### **GOALS**

- Provide efficient, consistent, and appropriate growth management, urban planning, and transportation development services
- Empower the community by increasing communication and coordination with local, state, and federal entities
- Use consistent, fair, and effective means to achieve code compliance
- Enact programs to beautify and improve urban and residential areas
- Promote responsible stewardship of natural resources and unique community environments
- Provide timely and reliable public infrastructure services including road maintenance, storm water, solid waste and wastewater management, and a safe and clean water delivery system consistent with the Comprehensive Development Master Plan (CDMP)

#### **Priority Key Outcomes**

- Increased urban infill development and decreased urban sprawl
- Protection of viable agriculture and environmentally-sensitive land
- Improved community design
- Strengthened bond between the community and Miami-Dade County government
- Improved community access to information and services
- Well-trained, customer-friendly county government workforce
- Resident and business voluntary compliance with county codes
- Timely identification and remediation of nuisances, including unsafe structures
- Neighborhood and rights-of-way aesthetics that foster and enhance quality of life
- Improved neighborhood roadways, sidewalks, drainage, and reduced flooding

## **Building**



#### **SUMMARY**

The Building Department is responsible for the enforcement of codes and regulations established by the State of Florida and Miami-Dade County governing the construction, alteration, and maintenance of buildings and structures for the protection of residents and property.

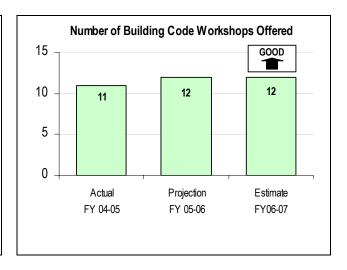
As part of the Neighborhood and Unincorporated Area Municipal Services strategic area, the department is responsible for reviewing applications and issuing building permits for the construction of new buildings and structures and for the alteration of existing ones. The department performs inspections as construction progresses to verify compliance with the applicable construction codes and regulations. The department also investigates complaints, enforces the correction of building code violations related to new and existing buildings, and enforces local regulations related to unsafe buildings and structures.

The Building Department's functions are closely related to and require interaction and coordination with other County departments, including Planning and Zoning, Environmental Resources Management (DERM), Fire Rescue, Public Works, Water and Sewer, and Building Code Compliance. The primary customers of the Building Department are property owners and the building construction industry at large.

#### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Percent of commercial plan reviews complete within 24 days	99.2%	100%	100%
<ul> <li>Percent of inspection carryovers*</li> </ul>	0.3%	0.0%	0.0%
<ul> <li>Percent of residential plan reviews complete within 20 days</li> </ul>	99.9%	100%	100%

<sup>\*</sup> Note: Inspection carryovers are inspections requested one day that are not completed until the next day



#### **TABLE OF ORGANIZATION**

#### OFFICE OF THE DIRECTOR AND DEPUTY DIRECTOR

- Provides overall direction to departmental operations and is responsible for directing the operation of construction inspection, plans processing, and enforcement activities to ensure compliance with the Florida Building Code (FBC) and other applicable regulations
- Serves as the Building Official for Miami-Dade County

#### **BUILDING**

 Ensures compliance with the FBC and other applicable codes and regulations through construction inspections, plans processing, and enforcement activities of structural/building and roofing installations

#### **ELECTRICAL**

 Ensures compliance with the FBC and other applicable codes and regulations through construction inspections, plans processing, and enforcement activities of electrical installations

#### **PLUMBING**

 Ensures compliance with the FBC and other applicable codes and regulations through construction inspections, plans processing, and enforcement activities of plumbing installations

#### **MECHANICAL**

 Ensures compliance with the FBC and other applicable codes and regulations through construction inspections, plans processing, and enforcement activities of mechanical installations

#### **AIRPORT**

 Ensures compliance with the FBC and other applicable codes and regulations at airport properties through construction inspection, plans processing, and enforcement activities

#### **ADMINISTRATION**

 Provides administrative support, including the preparation and monitoring of the operating budget, management of the department revenue collection and disbursement, billing and collection, procurement, consultant contract, and general administration activities

#### **INFORMATION AND PERMIT SUPPORT**

- Receives and processes construction permit applications, inspection requests, and results
- Provides support to the inspection and plans processing functions by maintaining departmental permit records, microfilming plans, coordinating communication and public information, providing general training and records management, and computer services support

#### QUALITY ASSURANCE/BUILDING COMPLIANCE SUPPORT

- Directs internal investigations and quality control activities, serves as advisor on legal and legislative issues, oversees technical training programs, and handles special projects
- Directs personnel/labor management and handles affirmative action activities
- Provides professional direction and support of enforcement activities

#### **UNSAFE STRUCTURES UNIT**

 Issues and processes all FBC violations and unsafe structures regulations according to the County Ordinance

## **FINANCIAL SUMMARY**

(Dollars in Thousands)	Actual	Budget	Budget
(Bollaro III Triododrido)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Building Administrative Fees	399	414	581
Carryover	9,272	8,784	8,522
Interagency Transfers	121	350	0
Interest Income	202	75	200
Permitting Trades Fees	34,884	28,884	30,354
Transfer from Capital Outlay Reserve	1,200	1,150	1,150
Unsafe Structure Collections	1,555	800	1,565
Total Revenues	47,633	40,457	42,372
Operating Expenditures Summary			
Salary	20,152	20,752	23,266
Fringe Benefits	5,547	6,256	6,897
Other Operating	9,756	9,801	8,975
Capital	185	148	424
Total Operating Expenditures	35,640	36,957	39,562
Non-Operating Expenditures Summary			
Reserve	0	3,500	2,810
Total Non-Operating Expenditures	0	3,500	2,810

	Total I	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Neighborhood ar	nd Unincorp	orated Area	Municipal Se	ervices
Administration	5,773	6,493	44	46
Information and Permit Support	5,656	7,534	77	83
Permitting	22,650	22,142	190	192
Unsafe Structures	2,878	3,393	33	35
Total Operating Expenditures	36,957	39,562	344	356

## STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

Neighborhood and Unincor	porated Area Munic	ipal Services
	P	

<b>Desired Outcome</b>	Highlights	Performance Impact
NU4-1: Resident and business voluntary compliance with county codes (priority outcome)	Monitor the implementation of performance improvement initiatives identified by the Land Use and Permitting in Miami-Dade County Study (LUP Study) through the addition of one Administrative Officer 2 positions (\$56,000)	Establish and implement customer satisfaction initiatives to improve the permitting process
NU4-1: Resident and business voluntary compliance with county codes (priority outcome)	Improve the department's ability to maintain fleet vehicles through the addition of one Driver-Messenger position (\$33,100)	Increase the amount of time inspectors spend in the field by eliminating the need to transport vehicles for maintenance
NU4-1: Resident and business voluntary compliance with county codes (priority outcome)	Implement the recommendations from the LUP Study with building and permitting-related departments in the County through the addition of one Development Coordinator position and a Development Communication Coordinator position (\$290,000) in FY 2005-06	Enhance the County's relationship with the development industry
NU4-1: Resident and business voluntary compliance with county codes (priority outcome)	Enhance the customer service to microfilm patrons through the addition of one Micro Records Clerk position (\$42,000)	Improve the response time for customer appointments to retrieve microfilmed plans for roofing and open permit searches

NU4-1: Resident and business voluntary compliance with county codes (priority outcome)	Add two dedicated Aviation Plans Review positions to the Building Department Airport Division (\$180,000)	Improve the ability of the department to respond to Miami-Dade Aviation Department-related plan review requests by providing better continuity of plan reviewers
NU4-1: Resident and business voluntary compliance with county codes (priority outcome)	Add two Collection and Contract Processor positions to improve the ability to pursue unsafe structure cases (\$84,000)	Reduce the backlog of ticketing and unsafe structure cases awaiting demolition
NU4-1: Resident and business voluntary compliance with county codes (priority outcome)	Implement the recommendation of the LUP Study through the addition of three Greeter positions (\$108,000) in FY 2005-06	Provide a welcoming atmosphere at the Permitting Inspection Center (PIC) and provide ready assistance to customers in locating the appropriate information and department needed for their project

## CAPITAL BUDGET SUMMARY

(Dollars in Thousands)		PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue										
Capital Outlay Reserve		0	1,150	0	0	0	0	0	0	1,150
	Total:	0	1,150	0	0	0	0	0	0	1,150
Expenditures										
Strategic Area: Neighborhood	And Unincorpo	rated Area	Municipal Se	rvices						
Nuisance Control		0	1,150	0	0	0	0	0	0	1,150
	Total:	0	1,150	0	0	0	0	0	0	1,150

## SELECTED ITEM HIGHLIGHTS AND DETAILS

		(Dolla	rs in Thousa	ands)	
Line Item Highlight	Actual	Actual	Budget	Actual	Budget
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07
Contract Temporary Employee Costs	294	218	225	125	125
Rent	2,167	2,328	2,400	2,570	2,608
Administrative Reimbursement	935	1,003	1,268	1,268	1,233
Travel Costs	10	5	10	10	10
Transfers and Reimbursements					
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	85	85	85	85	85
<ul> <li>Communications Department - Community Periodical Program</li> </ul>	30	30	30	30	30
<ul> <li>Board of County Commissioners - Office of Commission Auditor</li> </ul>	31	31	31	31	31
<ul> <li>County Attorney's Office - Legal Services</li> </ul>	50	50	50	50	0

- The Office of Strategic Business Management completed the Land Use and Permitting in Miami-Dade County Study with recommended process improvements; the Building Department, as a member of the County's Building and Permitting Consortium, is working to implement the recommendations of this study; the cost of the permit improvement initiatives, including the Concurrent Plan Review system, will be shared among the six departments at a rate commensurate with the number of plans processed by each department
- The department has implemented Saturday roofing inspections to respond to the high demand for this service as a result of recent hurricane damage
- The anticipated reductions in building permit requests due to incorporation and annexation continue to be offset by increased development activity and by increases in activity related to hurricane repairs
- The Building Department will continue to implement necessary procedural and program changes to allow acceptance
  of affidavits under the Professional Certification Program, which is an alternative method of permitting, inspection,
  and plans review
- Unsafe structures inspections and demolition will continue with funding from unsafe structures fines and fees (\$900,000) and the Capital Outlay Reserve (\$1.150 million)
- The three-year project to restore deteriorating microfilm was completed in the first quarter of FY 2004-05; in FY 2006-07, the department will convert the microfilm plans library into digitized records, which will allow customers to access plans in the form of digital files on the Internet and eliminate the need to visit the Permitting Inspection Center to access records
- To assist in addressing the difficulty in retaining and recruiting employees in the Inspector and Plan Processor
  positions, the department is utilizing bumper stickers on its vehicles to assist in advertising career opportunities in
  Miami-Dade County

## **Building Code Compliance**



#### **SUMMARY**

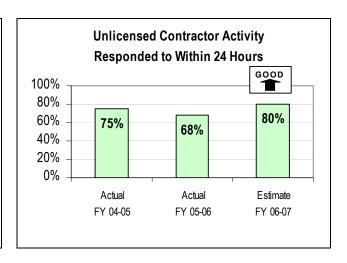
The Building Code Compliance Office (BCCO) provides uniformity and consistency in the interpretation and enforcement of the Florida Building Code (FBC) and Chapters 8 and 10 of the Code of Miami-Dade County regarding contractor licensing; the department also delivers services related to product evaluation, training, certification of code enforcement personnel (building officials, plans examiners, and inspectors for Miami-Dade County and all other municipalities), education, and investigation.

As part of the Neighborhood and Unincorporated Area and Municipal Services strategic area, the BCCO is the regulatory link between the municipal building departments and the manufacturing and construction industries, providing oversight in the maximization of safety benefits in the built environment. The BCCO is the conduit for the dissemination of Code information to the construction industry, municipal building departments, and the general public; additionally, the department provides guidance in the resolution of citizen complaints. The department reviews materials and all products used for the protection of the building envelope and ensures that the highest standards within the manufacturing industry are maintained through a comprehensive quality assurance program. The BCCO also administers the local contractor trade licensing process, promotes the adherence to contractor regulations, and investigates unlicensed contractor activity. The BCCO works throughout the year to provide the finest educational programs and workshops available for code-certified personnel, contractors, and design professionals.

The department coordinates its activities with various community stakeholders including code-certified personnel, product manufacturers, Miami-Dade County contractors, and consumers. Work performed by the BCCO includes oversight and technical support of the following boards: Boards of Rules and Appeals, Construction Trades Qualifying Boards, and Unsafe Structures Board. The department director is appointed by the Florida Governor to the Florida Building Commission and participates in decision making processes directed at maintaining and updating the Florida Building Code.

#### **COMMUNITY BUDGET DOLLARS AT WORK**

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Average number of field observations per Code Specialist	13	14.5	1
Percent of BCCO visits to manufacturers and labs with State of Florida approval based on Miami-Dade's Notice Of Acceptance (NOA) (goal is to audit 80 percent of all manufacturers and labs)*	32%	31%	55%
Percent of unlicensed contractors who become licensed after receiving a citation	37%	38%	50%



#### **TABLE OF ORGANIZATION**

#### **OFFICE OF THE DIRECTOR**

 Provides overall direction to departmental operations and is responsible for enforcement of the Florida Building Code (FBC) and Chapters 8 and 10 of the Code of Miami-Dade County regarding contractor licensing

#### **ADMINISTRATIVE SERVICES**

- Develops and monitors administrative policies and procedures
- Provides personnel, accounting, budgeting, procurement, sales, and customer service support

#### PRODUCT CONTROL

- Reviews and makes recommendations on construction products and components to be used throughout Miami-Dade County
- Implements policies for testing construction materials and assemblies
- Provides information to manufacturers, designers, engineers, and architects on product control procedures and approved products
- Oversees a Quality Assurance Program to ensure approved products perform adequately

#### **CODE COMPLIANCE**

- Provides technical and supervisory assistance to 34 municipal building departments to ensure uniformity in the enforcement and interpretation of the FBC; provides field inspections to monitor and evaluate field procedures in relation to compliance with the FBC and provides field training
- Addresses complaints on building code violations and directs and coordinates investigative activities in cases where the FBC has been violated
- Investigates complaints on all contractors working in Miami-Dade County
- Coordinates continuing education for code-certified personnel, and reviews and makes recommendations on applications for certification
- Investigates and imposes fines for material violations of the FBC
- Processes applications for tradesman and contractor licensing and administers examinations for certificate of competency and eligibility

## **FINANCIAL SUMMARY**

	Actual	Budget	Budget
(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Board Fees and Book Sales	231	393	178
Carryover	8,902	6,529	7,065
Code Compliance Fees	3,611	2,700	3,001
Code Fines / Lien Collections	176	113	145
Contractor's Licensing and Enforcement	1,756	1,775	1,626
Fees			
Fees and Charges	310	485	293
Interest Earnings	148	113	148
Product Control Certification Fees	1,849	1,650	1,798
Total Revenues	16,983	13,758	14,254
Operating Expenditures Summary			
Salary	3,832	4,522	4,987
Fringe Benefits	1,012	1,214	1,368
Other Operating	2,874	4,219	3,882
Capital	51	147	100
Total Operating Expenditures	7,769	10,102	10,337
Non-Operating Expenditures Summary			
Reserve	0	3,656	3,917
Total Non-Operating Expenditures	0	3,656	3,917

_	Total I	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Neighborhood ar	nd Unincorp	orated Area	Municipal Se	ervices
Administration	2,442	2,611	22	23
Code Compliance	2,105	2,240	12	12
Contractor Licensing &	3,203	3,117	24	26
Enforcement, Construction				
Trade Qualifying Board (CTQB)				
Product Control	2,352	2,369	17	18
Total Operating Expenditures	10,102	10,337	75	79

## STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

## Neighborhood and Unincorporated Area Municipal Services

Desired Outcome	Highlights	Performance Impact
NU2-2: Improved community access to information and services (priority outcome)	Meet contractor telephone inquiries and license processing demands through the addition of two Licensing Clerk positions; one in FY 2005-06 and the second in FY 2006-07 (\$79,000)	Establish a direct link between BCCO and the Miami-Dade County Permitting and Inspection Center to address telephone inquiries in support of permitting improvement initiatives
NU4-1: Resident and business voluntary compliance with county codes (priority outcome)	Develop and implement customer survey and feedback tools with the addition of one Customer Service Assistant position (\$50,000)	Implement and maintain six survey and outreach initiatives to improve the department's ability to respond to customer needs in the form of information access and service provision
NU4-1: Resident and business voluntary compliance with county codes (priority outcome)	Increase the number of contractor licensing seminars provided by the department from two to four a year	Increase the percentage of unlicensed contractors who become licensed after citation to 50 percent in FY 2006-07 from 37 percent in FY 2004-05
NU4-3: Consistent interpretation and application of enforcement practices	Increase the number of quality assurance audits of manufacturers and laboratories through the addition of one Product Control Inspector position (\$70,000)	Increase visits to manufacturers and labs with State of Florida approval based on Miami-Dade County Notice of Product Acceptance to achieve the stated goal of 80 percent audited

NU4-3: Consistent interpretation and application of enforcement practices

Explore the establishment of a partnership to build a product testing facility locally with the capability to simulate hurricane conditions

Verify prescriptive requirements of the Building Code resulting in better product protection for consumers

## SELECTED ITEM HIGHLIGHTS AND DETAILS

		(Dolla	rs in Thousa	ands)	
Line Item Highlight	Actual	Actual	Budget	Actual	Budget
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07
Administrative Reimbursement	376	395	428	428	457
Contract Temporary Employee Costs	110	127	125	176	182
Rent	198	303	332	329	328
Travel Costs	70	58	137	123	159
Transfers and Reimbursements					
<ul> <li>County Attorney's Office - Legal Services</li> </ul>	100	100	100	100	0
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	85	85	85	85	85
<ul> <li>Communications Department - Community Periodical Program</li> </ul>	0	30	30	30	30

- BCCO will continue to actively participate in the State Legislative process to prevent the weakening of the FBC
- BCCO will continue to provide training and educational seminars for Miami-Dade County Code certified personnel; a
  minimum of 120 continuing education hours will be given to building code personnel in reaction to the October 2005
  implementation of the second edition of the FBC
- BCCO is expanding product approval services to include Non-High Velocity Hurricane Zone (NHVHZ) product
  applications; as a designated statewide evaluation entity, BCCO will continue to explore the potential expansion of
  product certification services on behalf of the State of Florida
- BCCO will consider the use of the Electronic Document Management System (EDMS) to automate a paper intensive process, reduce storage, and improve the ability to research and access documents
- Preliminary research is being conducted to create an electronic library of standards and references for the FBC
- BCCO will implement expanded laptop use for personnel in the Contractor Enforcement Section to improve field work efficiencies by the second quarter of FY 2006-07
- BCCO will take an active role in municipal coordination efforts related to the land use and permit improvement initiatives outlined by the County Manager
- BCCO will provide the Public Works Department \$104,000 to offset administrative costs associated with operating the Construction Trade Qualifying Board (CTQB)
- BCCO will continue to monitor the level of recovery and restitution of damages incurred by impacted individuals due
  to illegally licensed contractors to ensure there is no negative impact to property owners and will utilize funds
  recovered by fraudulent contractors from the Building Code Compliance Office to supplement any costs ordered to
  the property owner by the Construction Trades Qualify Board that are uncollected

#### **Environmental Resources Management**



#### **SUMMARY**

The Department of Environmental Resources Management (DERM) is responsible for protecting, restoring, enhancing, conserving, and managing the air, water, and land resources of Miami-Dade County for the health, safety, and enjoyment of current and future residents and visitors.

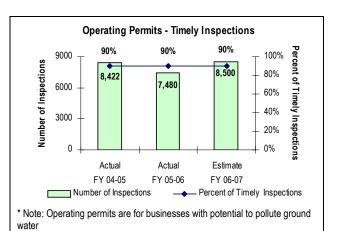
DERM is the local governmental protection, restoration, and environmental management agency for all of Miami-Dade County, using regulatory programs, acquisition of endangered lands and facilities, and construction and educational programs to protect and enhance air, land, and water resources. As part of the Neighborhood and Unincorporated Area Municipal Services strategic area, the department regulates activities countywide through the use of permits, inspections, and enforcement, as necessary, to manage aspects of the environment. Major capital programs include canal dredging, beach renourishment, and acquisition and protection of environmentally endangered lands.

The department works cooperatively with local, state, and federal agencies. DERM offers the public, in most instances, a "one-stop shop" for a variety of environmental permit requirements. DERM also educates the community and provides opportunities for volunteers to make a difference in protection of natural resources.

#### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Number of trees distributed for residents through the Adopt-a-Tree Program*	20,762	16,505	15,000
<ul> <li>Percent of general environmental complaints responded to within 48 hours</li> </ul>	89%	85%	90%
Percent of sanitary nuisance complaints responded to within 24 hours	91%	84%	92%
Plans reviewed on schedule	96%	91%	97%

<sup>\*</sup> Note: Reflects decrease in public demand



#### **TABLE OF ORGANIZATION**

#### OFFICE OF THE DIRECTOR

Provides policy and management direction; acts as an intergovernmental liaison; provides environmental reporting; increases environmental
awareness through community-based organizations; and coordinates submittals to the Board of County Commissioners (BCC) and
recommendations to the Developmental Impact Committee (DIC) and planning and zoning bodies

#### **PLAN REVIEW**

 Reviews building plans, building permit applications, and plans for storage tanks and hazardous facilities and approves sewage treatment plant applications

#### WATER POLLUTION AND MONITORING

- Regulates water and sewer utilities, recommends special taxing districts, performs facility inspections, analyzes samples, and tracks and allocates wastewater treatment and transmission capacity systems
- Approves plans for treatment facilities and distribution

#### **HAZARDOUS MATERIALS**

- Enforces hazardous materials and solid waste standards, identifies and remediates hazardous waste disposal sites, and manages permitting programs
- Oversees all County clean-up activities, including airports, and provides guidance on environmental issues
- Permits and inspects solid waste disposal facilities and liquid waste haulers

#### **AIR QUALITY**

 Reviews plans, issues construction permits, inspects facilities, monitors air quality, and manages and regulates mobile and stationary sources of pollution

#### WATER MANAGEMENT

 Provides protection against storm damage, administers the stormwater utility and flood program and right-of-way activities, performs stormwater evaluations, and prepares water resource maps

#### **ENFORCEMENT**

- Inspects potential pollution sources, investigates complaints, prepares court case presentations and notice of violations, enforces applicable environmental control laws and regulations, and determines code compliance requirements
- Negotiates consent agreements and suggests legislative changes
- Administers tree permitting process

# ADMINISTRATION, COMPUTER SERVICES AND ENVIRONMENTAL EDUCATION

 Administers personnel, vehicle and inventory control, procurement, grant coordination, budget, safety, training, contracts, quality assurance, facility management, and security, and performs systems and network development, maintenance, support, and training

#### RESOURCES REGULATION

 Reviews drainage permits, issues wetland and coastal construction permits, and develops and implements biological mitigation plans

#### **RESTORATION AND ENHANCEMENT**

- Preserves, enhances, restores, and maintains threatened natural forest and wetland communities
- Coordinates work of interagency staff teams; protects tree and forest resources; and coordinates bay restoration, beach renourishment, and artificial reef programs
- Monitors surface and groundwater quality

## **FINANCIAL SUMMARY**

	Actual	Budget	Budget
(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Air Tag Fees	1,823	1,750	1,800
Airport Project Fees	692	855	751
Carryover	5,592	4,199	5,404
Environmentally Endangered Land Fees	726	796	1,128
Federal Grants	1,103	1,480	1,868
Litigation Trust Fund	103	100	100
Operating Permit Fee	6,387	6,450	6,400
Other Revenues	1,000	587	880
Plan Review Fee	8,628	7,640	8,100
State Grants	5,096	6,720	6,432
Stormwater Utility Fees (County)	12,548	13,722	14,637
SWU Fees (Non-Operating)	26,437	15,243	12,502
Utility Service Fee	18,660	18,700	20,400
Total Revenues	88,795	78,242	80,402
Operating Expenditures Summary			
Salary	30,248	31,113	32,860
Fringe Benefits	7,873	9,011	10,065
Other Operating	15,830	18,525	20,327
Capital	1,793	3,782	4,020
Total Operating Expenditures	55,744	62,431	67,272
Non-Operating Expenditures Summary			
Reserve	0	568	628
Transfers	26,437	15,243	12,502
Total Non-Operating Expenditures	26,437	15,811	13,130

	Total F	unding	<b>Total Positions</b>					
(Dollars in Thousands)	Budget	Budget	Budget	Budget				
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07				
Strategic Area: Neighborhood and Unincorporated Area Municipal Services								
Administration	3,274	3,845	28	25				
Air Quality Protection	4,246	4,750	43	43				
Natural Resource Protection	9,497	10,204	76	77				
Stormwater Management	15,196	15,791	98	64				
Water Quality Protection	30,218	32,682	311	310				
Total Operating Expenditures	62,431	67,272	556	519				

## STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

# Economic Development And Neighborhood and Unincorporated Area Municipal Services And Recreation and Culture

<b>Desired Outcome</b>	Highlights	Performance Impact
ED1-4: Increased international commerce	Continue to provide Capital Outlay Reserve (COR) funding for dredging the federal channel of the Miami River (\$317,000) and for dredging beyond the federal channel (bank-to-bank) (\$581,000)	Maintain and improve the Miami River in order to facilitate increased cargo movement through our ports; remove contaminated sediment from river bottom which will reduce pollution
NU1-2: Protection of viable agriculture and environmentally-sensitive lands (priority outcome)	Ensure, through efficient review of plans, that land use and development within Miami-Dade County is in accordance with the Miami-Dade County Environmental Protection Code (EPC)	Review an estimated 48,000 plans, within four days of receipt for residential projects and eight days of receipt for commercial projects, to ensure land use and development is in accordance with the EPC
NU3-1: Continuing supplies of quality drinking water to meet demand	Continue to provide timely inspections of water treatment facilities, regulate businesses with potential to pollute groundwater, and monitor water quality	Inspect a total of 520 water facilities annually, completing 98 percent of the inspections on schedule

NU3-1: Continuing supplies of quality drinking water to meet demand	Provide for general environmental improvement by continually monitoring air quality, reviewing construction and demolition plans that could affect air quality, and inspecting facilities that have the potential to discharge pollutants into the air	Inspect 3,000 facilities that have the potential to emit pollutant air, adhering to schedule for inspections 90 percent of the time
NU3-2: Restoration of county construction project site areas to original conditions in a timely manner	Ensure that neighborhood sites impacted by canal dredging and stormwater construction projects are restored within 45 days with 95 percent reliability	Improve clean-up after County construction projects to reduce pollution
NU5-1: Neighborhood and rights- of-way aesthetics that foster and enhance quality of life (priority outcome)	Continue providing trees annually for residents to plant 15,000 trees in FY 2006-07 through the Adopt-a-Tree program funded by the State Tree Canopy Program (\$874,000)	Improve the quality of life for all Miami- Dade County residents by offering free trees to plant in the community
NU5-1: Neighborhood and rights- of-way aesthetics that foster and enhance quality of life (priority outcome)	Clean beaches and parks with access to Biscayne Bay by soliciting and using the services of 6,500 community volunteers	Improve the quality of life for all Miami- Dade County residents by managing annual "Baynanza" beach and park clean up event
NU3-3: Preservation of wetlands and environmentally valuable uplands	Acquire approximately 500 acres of land in FY 2006-07 through the Environmentally Endangered Lands (EEL) Program (\$5.45 million); manage land within the EEL Program (\$5.865 million); funding will be provided by \$10.260 million from the Building Better Communities (BBC) Bond Program; EEL voted millage, and \$1.055 million from interest earnings	Ensure that environmentally endangered lands are shielded from development and continue to thrive as natural habitats; properties include 1,531 acres of rockridge pineland, 661 acres of tropical hardwood hammock, 15,935 acres of freshwater wetlands, 3,059 acres of coastal wetlands, and 40 acres of scrub habitat
NU6-1: Improved neighborhood roadways, sidewalks, drainage, and reduced flooding (priority outcome)	Completed all FEMA projects related to Hurricane Irene and "No Name" Storm in FY 2005-06 (\$432.3 million), which included dredging the secondary canal system, drainage system cleaning, road restoration, and designing and constructing critical drainage replacement	Implement drainage and stormwater construction improvements to enhance the drainage system

NU6-1: Improved neighborhood roadways, sidewalks, drainage, and reduced flooding (priority outcome)	Complete projects related to Hurricanes Katrina and Wilma by fall 2006 (\$26.3 million), which include repairs, debris removal, bank restoration, and culvert cleaning in the secondary canal system	Improve the ability of the secondary canal system to reduce flooding by improving flows in the canals located in neighborhoods
NU6-1: Improved neighborhood roadways, sidewalks, drainage, and reduced flooding (priority outcome)	Clean 120 drainage structures per month (\$1.9 million) and evaluate 50 flood sites per year	Maintain the capacity of the drainage infrastructure and reduce flooding
RC1-1: Well-maintained, attractive and safe parks, libraries, museums, facilities, and public artwork (priority outcome)	Work with the United States Army Corps of Engineers to complete one beach project (\$6.85 million), including funding from the BBC Bond Program for beach renourishment projects (\$2.15 million)	Maintain and improve beaches which will enhance quality of life and increase tourism

## **CAPITAL BUDGET SUMMARY**

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Army Corps of Engineers	45,825	16,325	13,500	0	12,500	0	0	0	88,15
Biscayne Bay Envir. Trust Fund	1,857	0	0	0	0	0	0	0	1,85
Building Better Communities GOB Program	33,912	14,323	6,767	4,047	5,459	3,424	8,233	76,110	152,27
Capital Outlay Reserve	3,479	898	0	0	0	0	0	0	4,37
City of Miami Contribution	2,845	484	0	0	0	0	0	0	3,32
Endangered Lands Voted Millage	22,365	0	0	0	0	0	0	0	22,36
Federal Highway Administration	5,760	0	0	0	0	0	0	0	5,76
FEMA Reimbursements	146,491	3,894	0	0	0	0	0	0	150,38
Florida Department of Community Affairs	24,414	649	0	0	0	0	0	0	25,06
Florida Department of Environmental	12,652	2,698	0	0	0	0	0	0	15,35
Protection									
Florida Inland Navigational District	1,291	0	0	0	0	0	0	0	1,2
Interest Earnings	38,113	1,055	1,097	1,141	1,187	1,234	1,284	17,230	62,3
Other - Non County Sources	800	0	0	0	0	0	0	0	8
People's Transportation Plan Bond Program	1,648	0	0	0	0	0	0	0	1,6
QNIP Phase I Stormwater Bond Proceeds	7,523	0	0	0	0	0	0	0	7,5
QNIP Phase I Stormwater Pay as You Go	2,621	0	0	0	0	0	0	0	2,6
QNIP Phase I UMSA Bond Proceeds	1,548	0	0	0	0	0	0	0	1,5
QNIP Phase II UMSA Bond Proceeds	686	0	0	0	0	0	0	0	6
S. Fl. Water Mgmt. District Grant	5,315	2,160	0	0	0	0	0	0	7,4
State Beach Erosion Control Funds	1,650	2,150	6,900	125	6,400	275	125	3,425	21,0
Stormwater Utility	48,851	3,313	3,196	1,296	1,650	1,495	1,650	0	61,4
US Department of Agriculture	19,725	0	0	0	0	0	0	0	19,7
Total:	429,371	47,949	31,460	6,609	27,196	6,428	11,292	96,765	657,0
xpenditures									
Strategic Area: Neighborhood And Unincorp									
Beach Projects	3,100	6,850	28,350	250	21,300	550	250	6,850	67,5
Drainage Improvements	24,278	26,367	13,495	5,636	4,238	3,541	8,286	49,549	135,3
Environmental Projects	5,082	4,162	118	0	0	0	0	0	9,3
Environmentally Endangered Lands	0	11,315	11,255	11,203	11,780	11,776	12,560	54,817	124,7
Projects									
Hurricane Repairs	206,400	26,172	0	0	0	0	0	0	232,5
Miami River Dredging	67,475	20,065	0	0	0	0	0	0	87,54
Total:	306,335	94,931	53,218	17,089	37,318	15,867	21,096	111,216	657,07

## SELECTED ITEM HIGHLIGHTS AND DETAILS

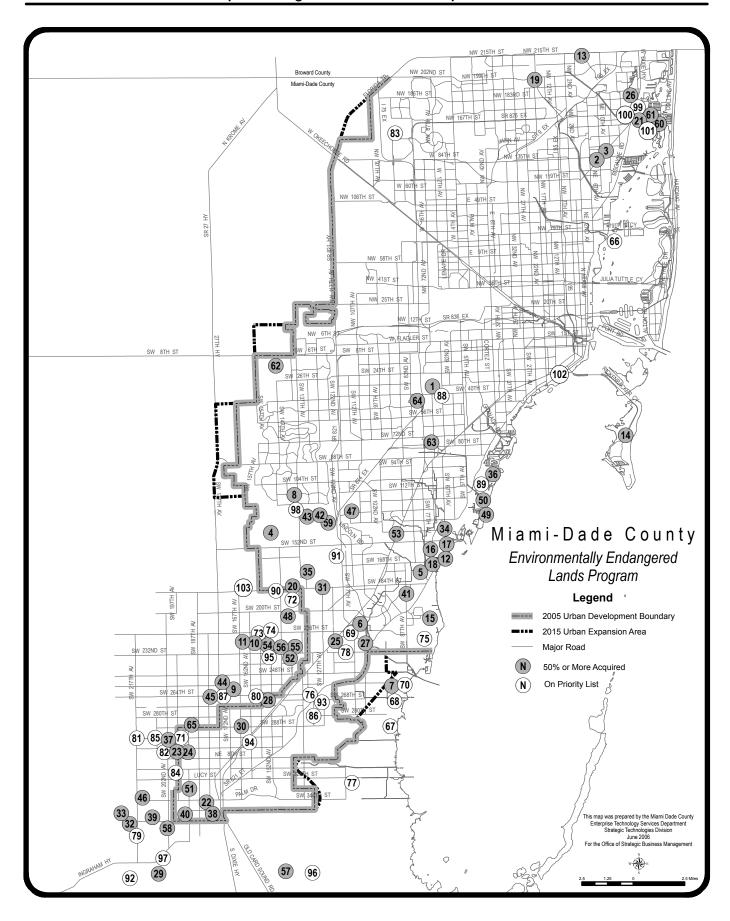
	(Dollars in Thousands)							
Line Item Highlight	Actual	Actual	Budget	Actual	Budget			
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07			
Contract Temporary Employee Costs	93	36	38	22	60			
Rent	2,992	3,198	3,784	5,372	5,810			
Travel Costs	160	111	175	96	150			
Overtime	183	212	210	209	192			
Administrative Reimbursement	1,450	1,502	1,747	1,747	1,803			
County Indirect Cost	163	165	181	181	183			
Transfers and Reimbursements								
Police Department - Environmental Crimes Unit	340	340	340	340	340			
<ul> <li>Consumer Services Department - Environmental Education</li> </ul>	33	60	65	65	65			
<ul> <li>Consumer Services Department - Florida Yards and Neighborhoods Program</li> </ul>	25	25	27	27	27			

FY 2006 - 07 Adopted Budget and Multi-Year Capital Plan

Board of County Commissioners - Office of Intergovernmental Affairs	115	115	115	115	115
<ul> <li>County Manager's Office</li> </ul>	60	0	0	0	0
County Attorney's Office - Legal Services	100	100	100	100	0
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	0	85	85	85	85
<ul> <li>Communications Department - Down to Earth Program</li> </ul>	70	72	80	80	80
<ul> <li>Office of Capital Improvements - Adopt-a-Tree Program</li> </ul>	44	44	38	38	38
Public Works Department - Survey Crews	412	510	672	672	721
<ul> <li>Board of County Commissioners - Office of the Commission Auditor</li> </ul>	17	17	17	17	17
Office of Water Management	203	280	264	0	0
<ul> <li>Community-Based Organizations - Environmental Education</li> </ul>	147	183	175	175	175
<ul> <li>Communications Department - Community Periodical Program</li> </ul>	0	35	35	35	35

- The field staff deployment pilot program initiated in FY 2004-05 successfully increased the efficiency of facility inspections by at least ten percent by utilizing information technology and 24-hour vehicles; as a result, the number of inspectors will increase from 18 in FY 2005-06 to 50 in FY 2006-07, with savings of \$149,000 in FY 2005-06 and estimated savings of \$248,000 in FY 2006-07
- The traveling education program to inform and train municipal officials on processing plans requiring DERM's approval will continue with additional options to ensure compliance with code requirements
- Plan Review Fees are budgeted in the FY 2006-07 Adopted Budget at \$8.1 million, a six percent increase from the FY 2005-06; this estimate considers both the potential increase in revenue from expanding development activities in the Unincorporated Municipal Service Area (UMSA) and the potential loss of revenue due to incorporations; the actual revenue received in FY 2004-05 was \$8.628 million, which is \$988,000 more than the FY 2005-06 budget, and \$528,000 more than the FY 2006-07 budget
- The department executed an agreement with the United States Department of Agriculture to repair canal bank damages and remove debris caused by Hurricanes Katrina and Wilma (\$16.5 million)
- Stormwater Utility Fee revenue in FY 2006-07 will be used to finance the local match for state and federal grants (\$649,000), pay debt service on bonds (\$7.533 million), design and construct critical drainage projects to reduce flooding (\$2.364 million), fund canal maintenance (\$6.602 million), and increase the frequency of drain cleaning (\$1.9 million)
- DERM staff will relocate to new offices in the Overtown Transit Village in FY 2006-07 and consolidate operations from three leased locations; customer access will improve due to the proximity to Metrorail
- Transfer of funds from other County departments is budgeted at \$1.164 million, including Aviation for reimbursement of personnel expenses (\$750,000), and Solid Waste Management (\$164,000) and Water and Sewer (\$250,000) for contributions to community-based organizations

- The department will seek delegation of the environmental permitting process from the South Florida Water Management District and Florida Department of Health to make further progress in the achievement of "one stop" permitting in Miami-Dade County
- The department will transfer \$340,000 to the Miami-Dade Police Department to fund three Environmental Code Enforcement positions and miscellaneous operating expenses in the Environmental Crimes Unit
- During FY 2005-06, two vacant full-time positions were eliminated, including one long-term vacant position
- The Office of Strategic Business Management completed the Land Use and Permitting in Miami-Dade County Study
  with recommended process improvements; DERM, as a member of the County's Building and Permitting Consortium,
  is working to implement the recommendations of this study; the cost of the permit improvement initiatives, including
  the Concurrent Plan Review system, will be shared among the six departments at a rate commensurate with the
  number of plans processed by each department
- Enhanced flood protection planning and identification and mitigation of various local drainage improvement sites in
  flood prone areas have resulted in Miami-Dade County receiving a level five rating by the National Flood Insurance
  Community Rating System (CRS) and ranking in the top two percent of CRS communities in the nation; annual
  savings resulting from reduced insurance rates due to this CRS rating are estimated to be over \$12 million for
  property owners in UMSA (saving the average property owner in the UMSA flood zone \$87 annually and the average
  property owner in UMSA residing outside of the flood zone \$35 annually)
- Incorporating recommendations made during the summer of 2006, all drainage design and construction activities
  formerly housed in DERM are transferred to Public Works Department in FY 2006-07 (35 positions), additionally,
  drainage-related capital updates that were adopted include: QNIP Phase Five, improvements to SW/NW 118 Avenue
  to SW/NW 122 Avenue from NW 6 Street to SW 7 Street (Belen Pump Station) (\$5 million), Reserve for High Priority
  Drainage Projects (\$5.623 million), and the inclusion of the Drainage Cleaning project using Federal Emergency
  Management Agency funding (\$15.66 million)



# Acquisition Projects: Environmentally Endangered Lands Program Approved by Board of County Commissioners on June 1, 2005

No.   Marche   Marche   Marche   March   March   March   Marche   March   Ma			Acquired Projects				No	Site Name	Location	Туре	Acres	Priority
1.   1.   1.   1.   1.   1.   1.   1.	No	Site Name	Location	Туре	Acres	Priority	53	Rockdale & Addition	SW 144 St. & US-1		37.1	•
1.   March Controller   March	1	A. D. Barnes Park	3775 SW 74 Ave	Natural Areas	24	•	54	Ross Hammock	SW 223 St. & SW 157 Ave	Tropical	19.2	•
Months   M	2	Arch Creek Addition	NE 135 St. & US 1	Buffer	1.2	•	55	Silver Palm Groves	SW 232 St. & SW 139 Ave	Rockridge	20.4	•
Part	3	Arch Creek Park	NE 135 St. & US-1	Natural Areas	8.5	•	56	Silver Palm Hammock	SW 228 St. & SW 149 Ave	Tropical	15	•
1.   State State	4	Big George & Little George	SW 150 St. & SW 152 Ave		20.1	•	57	South Dade Wetlands	South Dade County		15,444.2	•
1.   Section   1.	5	Bill Sadowski Park	17555 SW 79 Ave		23	•	58	Sunny Palms (Navy Wells #42)	SW 368 St. & SW 202 Ave		40.8	•
1	6	Black Creek Forest	SW 216 St & SW 112 Ave	Pineland	7	•	59	Tamiami Complex Addition	SW 134 St. & SW 122 Ave	Rockridge	25.6	•
	7	Black Point Wetlands	SW 248 St & SW 112 Ave		78.9	•	60	Terama Tract	In Oleta Preserve		29.7	•
10   Control	8	(Boystown) Camp Matecumbe	SW 112 St. & SW 137 Ave	Rockridge	76.7	•	61	Tract C	NE 163 St. & US-1	Coastal	2.5	•
Cache   Cach	9	Camp Owaissa Bauer	SW 264 St. & SW 170 Ave		80	•	62	Tree Island Park	SW 10 St.& SW 147 Ave	Wetlands	120	•
	10	Castellow Additions	SW 226 St. & SW 157 Ave		34.9	•	63	Trinity	SW 74 St. & SW 74 Ave		10	•
Courty   C	11	Castellow Hammock Park	22301 SW 162 Ave		55	•	64	Tropical Park	7900 Bird Rd		5	•
March   Marc	12	Charles Deering Estate	16701 SW 72 Ave	Natural Areas	332	•	65	West Biscayne	SW 288 St. & SW 190 Ave		15.1	•
	13	-	NE 215 St. & NE 4 Ave			•		•	Unacquired Projects	Pinelands		
Cultur Vinderrich & Auffreit   Comprig Cast-Private   Compris Cast		•				•	No	Site Name		Type	Acres	Priority
Descript Glade Pareal   Siy 198 & B. Cold Carle Fall   Control Contr				Coastal		•						
Process   Proc										Coastal		
Destrip South Addition		-		Coastal		•		•		Coastal		
Depth: Center Addition		-				•		•				
Earling Freehand		-		Xeric Coastal		•				Coastal		
Earl & Earl Ead Corporate Park				Rockridge						Rockridge		
Principal City										Rockridge		
Funds Harmook Addition		•	•	Rockridge						Tropical		
Funds Hammock Addition		•								Tropical		
Presented   Pres						•						
Presented   Park   1753 W Disk Phay   Natural Areas   53												
Proposed								-				
Hattle Bauer Hammook		•	-			·		_				
Part   Heath relation flatimods   SW 400 St. 8 ys W20 Fee   Heath rodge   Part   Heath rodg						•						
Hammock   SW 40 St & SW 40 F Ave   Hammock   SW 20 F Ave   Proleinds   SW 20 St & SW 10 F Ave   Proleinds   SW 20 St & SW 10 F Ave   Proleinds   SW 20 St & SW 10 F Ave   Proleinds   SW 20 St & SW 20 F Ave   Proleinds   SW 20 St & SW 20 F Ave   Hammock   SW 30 St & SW 20 F Ave   Hammock   SW 30 St & SW 20 F Ave   Hammock   SW 30 St & SW 20 F Ave   Hammock   SW 30 St & SW 20 F Ave   Hammock   SW 30 St & SW 20 F Ave   Hammock   SW 30 St & SW 20 F Ave   Hammock   SW 30 St & SW 20 F Ave   Hammock   SW 30 St & SW 20 F Ave   Hammock   SW 30 St & SW 20 F Ave   Hammock   SW 30 St & SW 20 F Ave   Hammock   SW 30 St & SW 20 F Ave   Hammock   SW 30 St & SW 20 F Ave   Hammock   SW 30 St & SW 20 F Ave   Hammock   SW 30 St & SW 20 F Ave   Hammock   SW 30 St & SW 40 F Ave   Hammock   SW 30 St & SW 40 F Ave   Hammock   SW 30 St & SW 40 F Ave   Hammock   SW 30 St & SW 40 F Ave   Hammock   SW 30 St & SW 40 F Ave   Hammock   SW 30 St & SW 40 F Ave   Hammock   SW 30 St & SW 40 F Ave   Hammock   SW 30 St & SW 40 F Ave   Hammock   SW 30 St & SW 40 F Ave   Proleinds   SW 30 St & SW 40 F Av				Hammocks		•				Hammocks		
31   Larry & Perroy Thompson Park   SW 126 St. & SW 127 Ave   Problemids   99   1   6   Hammock   SW 360 St. & SW 202 Ave   Problemids   100   1   6   Pro				Hammocks		•						
15   Leveland Hammock		-		Pinelands		•		Hammock		Hammocks		
1						•						
20   20   20   20   20   20   20   20				Hammocks						Hammocks		
Second Complex   SW 152 St. 8 SW 130 Ave   Pinclands   10.2				Hammocks				•		Pinelands		
Swaper   Pinelands   P				Pinelands		•				Pinelands		
Melisaner Hammook   SW 302 St. & SW 212 Ave   Tropical   Hammook   SW 302 St. & SW 212 Ave   Tropical   Hammook   SW 302 St. & SW 212 Ave   Tropical   Hammook   SW 302 St. & SW 212 Ave   Hammook   SW 302 St. & SW 212 Ave   Pinelands   SW 302 St. & SW 108 Ave   Pinelands   SW 302 St. & SW 201 Ave   Pinelands   SW 302 St. & SW 201 Ave   Pinelands   SW 302 St. & SW 201 Ave   Pinelands   SW 302 St. & SW 108 St. & SW 108 Ave   Pinelands   SW 302 St.				Pinelands		•				Pinelands		
Namy Wells #23						•				Pinelands		
Navy Wells #39   SW 308 St. & SW 210 Ave   Pinelands   13.4   •   90   Railroad Pineland   SW 184 St. & SW 147 Ave   Pinelands   18.2   B	0.	Wolson Criammook		Hammocks		•		1 IIIO 1 IIICiana		Pinelands	0.0	**
Navy Wells Preserve   SW 356 St. & SW 192 Ave   Natural Areas   239   1.4		•		Pinelands		•		Addition		Wetlands		
Ned Glenn Preserve (Whispering Pinelands   SW 188 St. & SW 87 Ave   Pinelands   Pineland				Pinelands		•				Pinelands		
Pines   SW 105 St. 8 SW 107 Ave   Pinelands   Pinelands   SW 128 St. 8 SW 127 Ave   Rockridge   Pinelands   Pinelands   Pinelands   Rockridge   Pinelands   Pinelands   Pinelands   Rockridge   Pinelands   Pinelands   Pinelands   Rockridge   Pinelands   Pinelands   Rockridge   Pinelands   Pin		,				•				Pinelands		
Nixon Smiley Pineland   SW 128 St. & SW 133 Ave   Natural Areas   S9   ↑   94   Seminole Wayside Park Addition   SW 300 St. & US-1   Pinelands   Rockridge   Rockridge   Pinelands   9.4   ↑   95   Silver Palm Addition   SW 232 St. & SW 152 Ave   Pinelands   Rockridge   Rockridge   Pinelands   Pinelands   Pinelands   SW 264 St. & SW 177 Ave   Rockridge   Pinelands   SW 264 St. & SW 177 Ave   Pinelands   SW 264 St. & SW 177 Ave   Pinelands   SW 264 St. & SW 170 Ave   Pinelands   Sw 2		Pines)		Pinelands		•				Hammocks		
44 Ovaissa Bauer Addition #1 SW 264 St. & SW 177 Ave Pinelands 9.4    45 Ovaissa Bauer Addition #3 SW 264 St. & SW 177 Ave Pinelands 1.2    46 Palm Drive SW 344 St. & SW 212 Ave Pinelands 20    47 Pineshore Park SW 128 St. & SW 112 Ave Pinelands 20    48 Quail Roost SW 285 t. & SW 112 Ave Pinelands 20    48 Quail Roost SW 205 t. & SW 112 Ave Pinelands 20    48 Quail Roost SW 205 t. & SW 112 Ave Pinelands 20    48 Quail Roost SW 205 t. & SW 112 Ave Pinelands 20    48 Quail Roost SW 205 t. & SW 112 Ave Pinelands 20    48 Quail Roost SW 205 t. & SW 144 Ave Pinelands 20    48 Quail Roost SW 205 t. & SW 144 Ave Pinelands 20    48 Quail Roost SW 205 t. & SW 144 Ave Pinelands 20    48 Quail Roost SW 205 t. & SW 144 Ave Pinelands 20    48 Quail Roost SW 205 t. & SW 144 Ave Pinelands 20    48 Quail Roost SW 205 t. & SW 144 Ave Pinelands 20    48 Quail Roost SW 205 t. & SW 144 Ave Pinelands 20    48 Quail Roost SW 205 t. & SW 144 Ave Pinelands 20    48 Quail Roost SW 205 t. & SW 144 Ave Pinelands 20    49 R. Hardy Matheson Addition Old Cutler Rd & SW 108 St Wetlands 20    40 Vizcaya Hammock Addition 300 South Miami Ave Pinelands 20    50 R. Hardy Matheson Preserve SW 112 St. & Old Cutler Rd Natural Areas 791    51 Rock Pit #39 SW 336 St. & SW 192 Ave Pinelands 8.7    52 Rock Pit #39 SW 336 St. & SW 192 Ave Pinelands 8.7    53 Rock Pit #39 SW 336 St. & SW 144 Ave Rockridge 8.7    54 Pinelands 8.7    55 Rock Pit #39 SW 336 St. & SW 192 Ave Pinelands 8.7    56 Rockridge 8.7    57 Rock Pit #36 SW 20 St. & SW 144 Ave Rockridge 8.7    58 Rockridge 8.7    59 Silver Palm Addition SW 202 St. & SW 152 Ave Pinelands 8.1    59 Silver Palm Addition SW 202 St. & SW 152 Ave Pinelands 8.1    59 Silver Palm Addition SW 202 St. & SW 152 Ave Pinelands 8.1    59 Silver Palm Addition SW 202 St. & SW 152 Ave Pinelands 8.1    50 Rockridge 8.7    51 Rock Pit #36 SW 202 St. & SW 152 Ave Pinelands 8.7    52 Rock Pit #36 SW 202 St. & SW 152 Ave Pinelands 8.7    53 Rockridge 8.7    54 Rockridge 8.7    55 Rock Pit #36 SW 202 St. & SW 152 Ave Pinela				Pinelands		•				Pinelands		
45		•				•		•		Pinelands		
Hammocks 1.2				Pinelands		•			SW 232 St. & SW 152 Ave	Pinelands		
47 Pineshore Parik SW 344 St. & SW 212 Ave Pinelands 2U				Hammocks		•			-			
48 Quali Roost SW 200 St. & SW 144 Ave Rockridge A8.5 ↑ 99 Tract A NE 171 St. & US-1 Coastal Wellands Wellands 19.9 ↑ 100 Tract B NE 165 St. & US-1 Coastal Wellands 19.9 ↑ 101 Tract D NE 191 St. & NE 24 Ave Wellands 19.1 A Natural Areas 791 ↑ 101 Tract D NE 191 St. & NE 24 Ave Wellands 19.1 A Rockridge Natural Areas 791 ↑ 102 Vizcaya Hammook Addition 3300 South Miami Ave Tropical 19.0 A Natural Areas 19.				Pinelands		•				Hammocks		
49 R. Hardy Matheson Addition Old Cutler Rd & SW 108 St Vetlands 19.9						•				Pinelands		
## R. Hardy Mattheson Preserve SW 112 St. & Old Cutler Rd    **Noticing**  **Noticing**  **Noticing**  **Preserve Noticing**  **Noticing**  *				Pinelands		•				Wetlands		
50 R. Hartoy Mattheson Preserve SW 112 St. & Old Culter Rd Natural Arleas 791   101 Hatcl D NE 191 St. & NE 24 Ave Wellands 7.4 A  8 Wellands 7.4 A  102 Vizcaya Hammock Addition 3300 South Miami Ave Hammocks 2 A  103 Williage Planson SW 148 St. # SW 164 Ave Rockridge 20 A		•		Wetlands		•				Wetlands		
Finelands	50	R. Hardy Matheson Preserve	SW 112 St. & Old Cutler Rd			•		Tract D	NE 191 St. & NE 24 Ave	Wetlands		
52 Rock Pit #46 SW 232 St. & SW 142 Ave rockringe 5 ◆ 103 Wilkins Pierson SW 184 St. & SW 164 Ave Pinelands 20 A Pinelands	51			Pinelands		•		•		Hammocks		
1 mounts	52	Rock Pit #46	SW 232 St. & SW 142 Ave	Pinelands	5	•	103	Wilkins Pierson	SW 184 St. & SW 164 Ave	Pinelands	20	Α

#### **Government Information Center**



#### SUMMARY

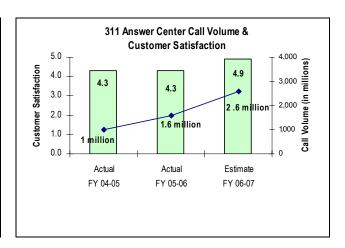
The 311 Answer Center and County web portal provide convenient access to County services and information. As part of the Neighborhood and Unincorporated Area Municipal Services strategic area, the newly established Government Information Center provides access to government service through the main points of contact with local government, including the telephone (3-1-1) and the Internet (miamidade.gov). It is the goal of this office to simplify service regardless of the manner in which the public chooses to access government.

The 311 Answer Center makes delivery of services more efficient and effective by consolidating call centers and streamlining requests for services. By dialing one, easy-to-remember number, the public is able to quickly access a skilled customer service representative to request local government services and information. The 311 Answer Center technology and customer service staff supports service delivery and accountability through real-time, countywide service performance tracking, and reporting.

The County's web portal, miamidade.gov, offers a self service delivery channel that enables the public to obtain information and transact with the County 24 hours a day, seven days a week, at the times and locations that are most convenient for them. Millions of transactions and searches are performed on-line each year, providing a great convenience to the public and an efficiency for government operations. The Government Information Center serves a variety of stakeholders including elected officials, County departments, municipalities, and the public.

#### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Average 311 Answer Center customer queue time (in seconds)	40	35	36
Number of customer service requests processed per year by 311 Answer Center	31,680	80,973	116,160
Number of customers served by 311     Answer Center     (in thousands)	1,231	1,611	2,600
<ul> <li>Number of government services included in 311 Answer Center</li> </ul>	22	32	30
Percent of 311 Answer Center information requests resolved at first contact	77%	81%	80%



#### **TABLE OF ORGANIZATION**

#### **ADMINISTRATION**

- Oversees policy, implementation activities, and strategic direction for 311 Answer Center and miamidade.gov, operations that are designed to evolve as a single point of contact for government service and information
- Provides recruitment, placement, and personnel management administrative support
- Provides fiscal management, budget preparation, analysis and reports

#### **311 ANSWER CENTER**

- Provides simplified access to government information and service through a single, easy to remember phone number, 311
- Provides call center services to the Office of Emergency Management during emergency activations
- Provides real-time countywide service performance tracking, reporting, and analysis to improve line agency service delivery and accountability

#### **ON-LINE SERVICES**

- Provides development of design and content of the County's Web Portal
- Provides development and maintenance of portal architecture, web usability standards, portal and web content management standards, and strategic e-government solutions
- Provides web services and consulting to County departments and other government organizations, including custom web designs, web publishing, interface-level integrations, and e-government solutions

#### FINANCIAL SUMMARY

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary				
Carryover		0	142	1,400
General Fund Countywide		2,891	8,431	7,293
General Fund UMSA		315	277	232
Interagency Transfers		1,463	2,536	3,664
	Total Revenues	4,669	11,386	12,589
Operating Expenditures Su	mmary			
Salary		3,027	5,966	8,528
Fringe Benefits		808	2,039	2,514
Other Operating		663	3,362	1,482
Capital		19	19	65
Total Opera	ting Expenditures	4,517	11,386	12,589

	Total Funding		Total Pos	sitions				
(Dollars in Thousands)	Budget	Budget	Budget	Budget				
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07				
Strategic Area: Neighborhood and Unincorporated Area Municipal Services								
Administration	426	1,634	15	14				
Answer Center	8,722	8,816	100	141				
Chief Information Officer	716	0	4	0				
On-line Services	1,522	2,139	17	17				
Total Operating Expenditures	11,386	12,589	136	172				

## STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

## **Neighborhood and Unincorporated Area Municipal Services**

<b>Desired Outcome</b>	Highlights	Performance Impact
NU2-2: Improved community access to information and services (priority outcome)	Improve quality assurance and content accuracy; improve and expand the operations of the 311 Answer Center through new technology developments via a Service Level Agreement (SLA) with the Enterprise Technology Service Department (ETSD) (\$2.5 million)	Maintain technology to expand service in preparation of call volumes estimated at 2.6 million for FY 2006-07; maintain an average abandoned call rate of less than 10.8 percent; and guarantee that 80 percent of information requests are resolved at first contact
NU2-2: Improved community access to information and services (priority outcome)	Phase in the expansion of weekday and weekend operating hours at the 311 Answer Center to 24 hours per day, 7 days per week, with the integration of Miami-Dade Police Department nonemergency calls into the 311 Answer Center in the fourth quarter of FY 2006-07; initial expansion includes two additional Call Taker positions (\$100,000)	Provide residents with an additional four hours of service per day from Monday through Friday (6 a.m 10 p.m.), and an additional three hours of service per day on Saturday and Sunday (8 a.m 8 p.m.); ultimately the goal is to provide residents with 24/7 access to 311 Answer Center service
NU2-2: Improved community access to information and services (priority outcome)	Continue to integrate County citizen points of contact into 311 Answer Center, consistent with the Three-Year Road Map, with the addition of 37 Call Taker positions transferred from and funded by Miami-Dade Transit (\$2.286 million)	Reduce the phone numbers listed for the County by providing 3-1-1 as the access number for the following County agencies: Transit, Property Appraisal, Tax Collector's Office, Housing Agency's Section 8 Program, Planning and Zoning, and Animal Services
NU2-2: Improved community access to information and services (priority outcome)	Improve customer access to information and services with the transfer of On-line Services to the Government Information Center from the Enterprise Technology Service Department (\$2.1 million)	Standardize the knowledgebase content to ensure that customers receive consistent and helpful information regardless of how they choose to contact the County

## **CAPITAL BUDGET SUMMARY**

(Dollars in Thousands)		PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue										
Capital Asset Acquisition Bond 2004B	}	5,177	0	0	0	0	0	0	0	5,177
Proceeds										
	Total:	5,177	0	0	0	0	0	0	0	5,177
Expenditures Strategic Area: Neighborhood And U	Inincorpo	rated Area I	Municipal Se	rvices						
311 Answer Center Technology		785	4,392	0	0	0	0	0	0	5,177
Improvements										

#### **SELECTED ITEM HIGHLIGHTS AND DETAILS**

		(Dolla	rs in Thousa	ands)			
Line Item Highlight	Actual	Actual	Budget	Actual	Budget		
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07		
Contract Temporary Employee Costs	0	14	20	371	0		
Rent	54	56	57	56	230		
Travel Costs	18	16	16	12	5		

- In the FY 2006-07 Adopted Budget, some of the functions of the Office of the Chief Information Officer have evolved into the "Government Information Center" to include the additional activity of On-line Services; the 311 Answer Center and On-line Services together complement the objective of providing convenient access to information and services for the public; the position of Chief Information Officer and his or her role in County information technology policy formulation and administration is now functioning under the position of Director of the Enterprise Technology Services Department
- The 311 Answer Center continues to provide front line customer contact for the Property Appraisal Department, handling an average of 2,700 calls per week for this office; during the months of October 2005 and April 2006, the 311 Answer Center handled over 25,000 calls related to Truth in Millage (TRIM) notices, an increase of 135 percent over the same period in 2004; enhanced service provided by the 311 Answer Center has been a factor in reducing foot traffic to the Property Appraisal's countywide offices by 50 percent
- During FY 2005-06, the 311 Answer Center assisted the Miami-Dade Housing Agency (MDHA) in support of the Subsidized Housing Waiting List (Waiting List); 311 Answer Center staff handled 18,774 calls from residents, reduced lines and wait times at MDHA and Team Metro facilities, and, in collaboration with MDHA, facilitated the distribution of over 100,000 applications, 35,000 more than last year; in addition to the Waiting List, the 311 Answer Center is now handling calls to schedule applicants, 400 calls per week on average, reminding them of their upcoming appointment and ensuring they bring the required documentation
- The implementation of ServiceStat, a web-based reporting tool designed to enhance both internal performance-based management and public value by tracking information on citizen requests for service and information received through 3-1-1, was completed in FY 2005-06; the creation of service delivery reports through ServiceStat provide department directors and other County leaders with valuable information on results that matter; similar to other GIS applications, performance statistics can be mapped, customizing the output for a Commission District, specific address, or neighborhood
- The 311 Answer Center will spend \$5.177 million of capital acquisition bond revenue funded through the Capital
  Outlay Reserve to provide technological enhancements, including 311 Call Recording, Mobile Customer Service
  Request devices for code enforcement, Reverse 311, additional ServiceStat capabilities, and an integrated
  knowledge management system between the Web Portal and the 311 Answer Center
- The FY 2006-07 Adopted Budget moves 17 positions from On-line Services within the Enterprise Technology Services Department to the Government Information Center; in addition, two positions from the 311 Answer Center are transferred back to Team Metro and one administrative position was transferred from the GIC to ETSD
- Six Customer Service Advocate (CSA) positions were created in FY 2005-06 to serve as the "analytical bridge builders" for the organization; CSAs are responsible for in depth analysis of customer service related data, collected through County customer relationship management (CRM) tools such as the web portal, ServiceStat and 311 technology, survey research, and quality assurance methods; additionally, the CSA is responsible for project management activities associated with the addition of new services to the 311 Answer Center

## **Planning and Zoning**



#### **SUMMARY**

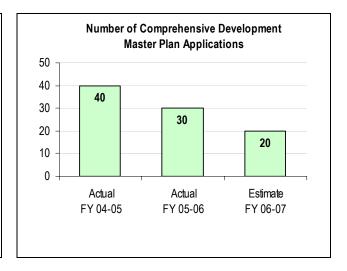
The Department of Planning and Zoning (Planning and Zoning) promotes a high quality of life for current and future residents of Miami-Dade County by administering and enforcing the Comprehensive Development Master Plan (CDMP), the Miami-Dade County Zoning Code, and other development regulations in an efficient, effective, and professional manner.

As part of the Neighborhood and Unincorporated Area Municipal Services strategic area, Planning and Zoning prepares, evaluates, and maintains the CDMP and unincorporated area plans; prepares population projections, demographics, and growth alternatives for Miami-Dade County; conducts collaborative long- and short-range planning programs, administers the zoning regulations for unincorporated Miami-Dade County and those municipalities that have entered into service agreements with the County; and prepares zoning recommendations, coordinates all concurrency management-related activities, reviews development plans for compliance with zoning regulations, issues certificates of use, administers impact fee programs, and provides technical support at zoning meetings of the Board of County Commissioners and Community Councils.

Planning and Zoning deals with the challenges of balancing diverse objectives in response to growth-related pressures and guides the future development of Miami-Dade County while striving to protect water quality, prevent environmental degradation, retain viable agricultural lands, and provide for adequate infrastructure, including schools. In fulfilling its purpose, Planning and Zoning coordinates its activities with various community stakeholders, including Community Councils, homeowner associations, municipalities, land use industry groups, and other local and neighborhood groups and community leaders. In addition, Planning and Zoning partners with state, federal, and municipal governmental agencies to achieve smart growth.

#### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
<ul> <li>Number of employment projections, commercial/industrial land supply/demand analyses, and economic reports completed</li> </ul>	6	6	6
<ul> <li>Percent of Landscape Reviews of Building Permits processed in 2 days for residential and 3 days for commercial projects</li> </ul>	95%	78%*	98%
<ul> <li>Percent of Zoning Public Hearings processed within 40 days</li> </ul>	100%	100%	100%
<ul> <li>Percent of Zoning/Landscape Inspections completed within 24 hours</li> </ul>	100%	100%	100%



#### **TABLE OF ORGANIZATION**

#### OFFICE OF THE DIRECTOR

- Provides overall direction to departmental operations and is responsible for preparing and implementing the Comprehensive Development Master Plan (CDMP) and zoning laws of Miami-Dade County
- Serves as secretary and coordinates efforts for the Planning Advisory Board and the Community Zoning Appeals Boards
- Serves as member of the Developmental Impact Committee (DIC)

#### ZONING

- Directs building permit application review
- Inspects sites for compliance with Miami-Dade County Zoning Code and landscape regulations
- Reviews applications and issues Certificates of Use and Zoning Improvement Permits
- Reviews and evaluates zoning public hearing requests
- Assesses, administers, and collects impact fees
- Provides support to DIC Executive Council, Board of County Commissioners (BCC), Community Zoning Appeals Boards, and other advisory committees

#### **PLANNING**

- Manages the preparation, update, and interpretation of the CDMP
- Performs area and special studies
- Conducts and maintains research on demographic, geographic, and economic data for Miami-Dade County
- Provides support to advisory committees, BCC, and other local agencies and governments
- Reviews and evaluates requests to amend the CDMP

#### ADMINISTRATION / OPERATIONS

- Provides administrative support, including operating and capital budget preparation, finance, management information systems, public information, procurement, safety, capital inventory, and personnel
- Develops administrative policies and procedures
- Maintains official Miami-Dade County zoning maps and corresponding GIS/layer

#### LEGAL COUNSEL

- Manages the preparation, legal review, and certification of documents related to planning, zoning and development, and legislative coordination
- Prepares ordinances, zoning resolutions, and Development of Regional Impact (DRI) development orders
- Provides support to DIC Executive Council and the community zoning appeals boards

## FINANCIAL SUMMARY

(Dellace 's The seconds)	Actual	Budget	Budget
(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Carryover	12,672	11,931	12,155
General Fund Countywide	2,002	1,446	521
General Fund UMSA	643	708	688
Impact Fee Administration	2,303	1,731	2,216
Interagency Transfers	0	0	500
Planning Revenue	3,130	1,473	1,906
Zoning Revenue	8,616	8,830	8,559
Total Revenue	29,366	26,119	26,545
Operating Expenditures Summary			
Salary	8,307	9,211	10,333
Fringe Benefits	2,141	2,628	2,984
Other Operating	4,510	6,249	6,026
Capital	92	160	156
Total Operating Expenditure	s 15,050	18,248	19,499
Non-Operating Expenditures Summary			
Reserve	14,316	7,871	7,046
Total Non-Operating Expenditure	s 14,316	7,871	7,046

Budget	Dudast		
	Budget	Budget	Budget
Y 05-06	FY 06-07	FY 05-06	FY 06-07
Unincorp	orated Area	Municipal Se	ervices
3,944	4,183	40	42
2,779	2,782	7	7
4,372	4,709	53	58
7,153	7,825	71	76
18,248	19,499	171	183
	Unincorpe 3,944 2,779 4,372 7,153	Unincorporated Area 3,944 4,183 2,779 2,782 4,372 4,709 7,153 7,825	Unincorporated Area Municipal Set 3,944 4,183 40 2,779 2,782 7 4,372 4,709 53 7,153 7,825 71

## STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

Enabling Stratogics	And Naighborhood	and Unincorporated	Area Municipal Services
Enabling Strategies	Ana Nelanbornooa	and Unincorporated	Area wunicidal Services

<b>Desired Outcome</b>	Highlights	Performance Impact
ES1-4: Satisfied customers	Establish a credit card collection process with the development of a credit card collection system (\$37,000)	Provide consistent payment options to customers of the County's building and permitting processes
ES2-1: Easily accessible information regarding County services and programs	Maintain the eight percent surcharge on zoning applications for two more years	Ensure the design and development of an interactive zoning historical layer allowing access to the public of planning and zoning actions
NU1-1: Increased urban infill development and decreased urban sprawl (priority outcome)	Increase performance of application review by allowing design and technical professionals to conduct reviews and analyses in their particular areas of expertise with the addition of two Zoning Evaluator positions (\$136,000)	Permit staff to meet recent legal requirements of more in-depth analysis of zoning applications
NU1-1: Increased urban infill development and decreased urban sprawl (priority outcome)	Add one Urban Designer position to conduct charrettes (\$75,000)	Reduce backlog of charrettes
NU1-1: Increased urban infill development and decreased urban sprawl (priority outcome)	Initiate a comprehensive planning process that includes 35 municipalities with the addition of three Senior Planner positions (\$225,000) and one Junior Planner position (\$50,000)	Address the complex issues of growth and how to allocate growth countywide, with input from the 35 municipalities and to ensure the accuracy of land capacity information

NU1-2: Protection of viable agriculture and environmentally-sensitive lands (priority outcome)

Ensure proper processing of permitting requirements with the addition of three Zoning Plan Processor positions (\$153,000)

Increase the number of timely reviews of Administrative Site Plan applications from 21 to 54, of Administrative Variances from 110 to 174 and of Administrative Modifications from 6 to 24

## SELECTED ITEM HIGHLIGHTS AND DETAILS

		(Dolla	rs in Thousa	ands)	
Line Item Highlight	Actual	Actual	Budget	Actual	Budget
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07
Contract Temporary Employee Costs	175	226	172	358	223
Rent	626	644	663	705	696
Travel Costs	4	34	20	44	48
Administrative Reimbursement	230	243	461	461	419
Transfers and Reimbursements					
<ul> <li>Public Works Department - Impact Fee Administrative Reimbursement</li> </ul>	109	148	198	198	130
<ul> <li>Fire Rescue Department - Impact Fee Administrative Reimbursement</li> </ul>	35	35	35	35	35
<ul> <li>Police Department - Impact Fee Administrative Reimbursement</li> </ul>	52	52	58	58	123
<ul> <li>Park and Recreation Department - Impact Fee Administrative Reimbursement</li> </ul>	220	265	265	265	342
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	25	25	25	25	25
<ul> <li>County Attorney's Office - Legal Services</li> </ul>	250	400	400	400	0
<ul> <li>Board of County Commissioners - Office of Commission Auditor</li> </ul>	17	17	17	17	17

- The Office of Strategic Business Management completed the Land Use and Permitting in Miami-Dade County Study with recommended process improvements; Planning and Zoning, as a member department of the County's Building and Permitting Consortium, is working to implement the recommendations of this study; the cost of the permit improvement initiatives, including the Concurrent Plan Review system, will be shared among the six departments at a rate commensurate with the number of plans processed by each department
- All divisions within the department will seek to streamline and improve processes for the benefit of the general public, applicants, staff, and planning and zoning boards
- The Zoning Division will begin to review the Sign Code and develop recommendations to improve the current sign regulations with the goal of reducing sign clutter and producing future signage that enhances the aesthetic quality of Miami-Dade County's streetscapes and community image
- The South Miami-Dade Watershed Plan Study will be completed in 2007 with recommendations; appropriate legislation to enact those recommendations will be submitted to the Board of County Commissioners (BCC) in early FY 2006-07
- The Zoning Division will train its staff and conduct educational seminars for interested development industry
  professionals regarding newly adopted zoning regulations, including but not limited to, inclusionary zoning regulations
  for workforce housing and urban center regulations
- The Planning Division will draft appropriate policies that address recently enacted state growth-management legislation and propose those policies for BCC consideration in early FY 2006-07
- The Planning Division will continue to develop smart-growth alternatives to address Miami-Dade County's continued growth; initiatives may include a countywide comprehensive planning effort, a review of intensified corridor development, and other innovative means of smart land use planning
- The department will continue its technological enhancements for the benefit of the public with the addition of two
  overage Geographic Information System positions; access to land use history records, official maps, and other
  documentation is available on-line
- The Zoning and Impact Fee Divisions of Planning and Zoning are entirely supported by Zoning and Impact Fee
  revenue; the Planning Division receives funding to support its operations from the County General Fund in addition
  to revenue generated from Comprehensive Development Master Plan (CDMP)
- The FY 2006-07 Adopted Budget provides an additional \$200,000 to engaging the services of a consultant and for promotional and outreach efforts to assist with a countywide planning initiative

### **Public Works**



### **SUMMARY**

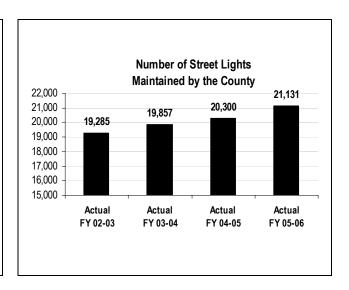
The Public Works Department's (PWD) mission is to provide quality, efficient services that meet and support the infrastructure demands of Miami-Dade County and enhance the quality of life for residents, businesses, and visitors through the construction, operation, and maintenance of a safe, effective, and aesthetically pleasing physical environment.

As part of the Transportation and Neighborhood and Unincorporated Area Municipal Services strategic areas, PWD concentrates its efforts and resources on core services, which include ensuring the maximum possible amount of flood protection in the secondary drainage canal system by providing adequate chemical and mechanical maintenance of these and other drainage facilities; providing effective, environmentally sensitive mosquito control services; administering the planning, construction, and maintenance of a safe and efficient system of roads, bridges, drainage improvements, pathways, traffic signals, signs, and street lights; maintaining the cleanliness and attractiveness of the County's medians and public rights-of-way; protecting the County's investment in its infrastructure by the planning, implementation, and administration of maintenance, inspection, compliance, and improvement programs; implementing all highway and neighborhood improvement projects included in the People's Transportation Plan (PTP); implementing various public works projects in the Building Better Communities (BBC) Bond Program; and effectively administering toll collection on the Rickenbacker and Venetian Causeways.

PWD coordinates its activities with a variety of stakeholders throughout the community, including municipalities, community councils, homeowner associations, and other local and neighborhood groups. PWD also partners with state and federal agencies to ensure necessary regulatory compliance and cooperation on large scale capital and infrastructure initiatives.

### **COMMUNITY BUDGET DOLLARS AT WORK**

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Customer rating of PWD public service offices (on a scale of 1-5)	4.76	4.83	
Percent of citizen requests for drain cleaning responded to within 4 weeks	100%	100%	1009
Percent of County construction sites restored to original condition within 45 days of completion	95%	99%	979
Percent of mosquito complaints responded to within 48 hours of receipt during the rainy season	90%	100%	959
Percent of pothole patching requests responded to within 2 days (within 1 day in FY 2006-07)	98%	100%	1009
Percent of reports responded to for sign installation, repair, or maintenance within 6 months	80%	100%	909



### **TABLE OF ORGANIZATION**

#### **OFFICE OF THE DIRECTOR**

- Formulates departmental policy and directs overall operations
- Plans, organizes, schedules, and directs highway engineering, rights-of-way, traffic control, and street lights; road, bridge, and canal maintenance and construction; mosquito control activities; and causeway operations
- · Directs personnel, finance, computer, and reproduction services
- Coordinates departmental public information/communication efforts
- Coordinates all PTP neighborhood improvement projects

#### **ADMINISTRATION**

- Provides personnel, safety, and central copying services
- Manages operating and capital budget as well as audit functions for the entire department
- Manages and oversees the Special Taxing Districts
- Manages and develops automation services

# FINANCE AND PROCUREMENT ADMINISTRATION

 Administers financial and procurement activities

#### **CONSTRUCTION AND MAINTENANCE**

- Plans, schedules, and directs all construction, roadway, bridge, drainage, and sidewalk projects
- Prepares construction contracts and specifications for bid lettings; provides engineering inspection of special projects such as resurfacing concrete, drainage, and roadway and bridge construction
- Issues permits for construction and administers inspection program
- Reviews processes and approves tentative and final plats for proposed subdivisions and construction improvements to the public rightof-way
- Performs road, bridge, and canal maintenance
- Administers improvement bonds
- Maintains records of underground utilities
- Provides engineering technical support to other divisions/departments

#### TRAFFIC AND HIGHWAY ENGINEERING

- Directs highway and bridge engineering design for major arterial roadway projects, inclusive of planning, right-ofway acquisition, road closures, traffic engineering and concurrency; maintenance of traffic and pedestrian signals, signs, and street lighting; pavement markings countywide; and school zone flashers
- Administers the Construction Trades Qualifying Board for engineering contractors
- Coordinates Team Metro Outreach cases related to Public Works
- Prepares the Transportation Improvement Plan; liaises with MPO; prepares joint participation agreements with the Florida Department of Transportation and municipalities
- Administers consultant design contracts

#### SERVICES

- Manages electronic toll collection, beach maintenance, and causeway maintenance operations at the Venetian and Rickenbacker Causeways
- Administers a countywide mosquito control program
- Manages and coordinates the departmental agenda items
- Provides countywide landscape maintenance of public rights-of-way; manages contracts for roadside and median maintenance, tree fertilization, tree health and structural pruning

## **FINANCIAL SUMMARY**

	Actual	Budget	Budget
(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Carryover	5,354	3,793	5,095
Causeway Toll Revenues	6,164	7,500	8,085
Construction / Plat Fees	5,767	7,350	6,800
FDOT Payment	0	0	1,780
General Fund Countywide	28,264	28,496	35,550
General Fund UMSA	4,565	5,279	8,000
Interagency Transfers	2,499	3,868	3,169
Intradepartmental Transfers	11,214	8,919	10,971
Local Option Gas Tax	1,675	1,829	0
Mosquito State Grant	23	37	37
PTP Sales Tax Revenue	669	3,807	4,095
Secondary Gas Tax	5,670	6,720	7,030
Special Taxing Administration Charges	2,059	2,098	2,489
Special Taxing District Revenue	31,674	28,432	28,757
Stormwater Utility Fees (Municipalities)	12,237	13,451	15,374
Total Revenues	117,834	121,579	137,232
Operating Expenditures Summary			
Salary	34,629	39,142	42,392
Fringe Benefits	9,665	12,602	13,809
Other Operating	64,892	63,288	68,501
Capital	3,676	3,118	5,878
Total Operating Expenditures	112,862	118,150	130,580
Non-Operating Expenditures Summary			
Debt Service	0	502	0
Reserve	4,972	2,627	3,462
Transfers	0	300	3,190
Total Non-Operating Expenditures	4,972	3,429	6,652

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	•	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Transportation				
Administration	2,873	2,396	24	24
Causeways	6,538	5,735	69	69
Construction	7,822	8,822	81	142
Highway Engineering	2,158	2,101	24	22
People's Transportation Plan	3,807	4,095	55	55
Right-of-Way	4,400	4,626	65	65
Traffic Engineering	2,545	3,437	32	38
Traffic Signals and Signs	18,560	22,967	87	106
Strategic Area: Neighborhood ar	d Unincorp	orated Area	Municipal Se	ervices
Administration	3,562	2,970	30	30
BBC Bond Program	728	744	9	9
Land Development	1,492	1,902	17	16
Mosquito Control	3,797	3,652	30	29
Right-of-Way Assets and	9,382	10,117	41	42
Aesthetics Management				
Road and Bridge Maintenance	7,063	11,280	89	112
Special Taxing Districts	28,432	28,757	0	0
Special Taxing Districts	2,455	2,459	24	24
Administration				
Stormwater Utility Canals and	12,536	14,520	115	150
Drains				
Total Operating Expenditures	118,150	130,580	792	933

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

# Neighborhood and Unincorporated Area Municipal Services And Transportation

<b>Desired Outcome</b>	Highlights Performance Impact	
NU5-1: Neighborhood and rights- of-way aesthetics that foster and enhance quality of life (priority outcome)	Continue 36 cycles of litter pick-ups and mowing on 22.6 miles of Metrorail right-of-way and at Metrorail stations, 17 Metromover stations, 13.5 miles of Busway, and on 235 miles of median along arterial and collector roads (\$1.082 million)	Maintain an attractive appearance in all maintained areas
NU5-1: Neighborhood and rights- of-way aesthetics that foster and enhance quality of life (priority outcome)	Continue to inspect Community Image Advisory Board (CIAB) landscaping projects along US-1 and the NW/SW 27 Avenue corridors and at gateways (\$1.5 million from COR)	Continue the replacement of dead or missing plants, re-mulching, granular fertilization, and watering three times a year

NU5-1: Neighborhood and rights- of-way aesthetics that foster and enhance quality of life (priority outcome)	Maintain 55,100 trees (includes 3,000 replacements in FY 2005-06) remaining after the 2005 hurricanes on the annual fertilizing and watering schedule; plant 7,500 trees in FY 2006-07 including 3,000 trees through annual neighborhood beautification improvements (\$3.325 million) and a 4,500 tree enhancement funded using the Capital Outlay Reserve (COR) (\$1.5 million)	Continue to maintain and improve the community's image with the annual fertilizing and watering schedule of all County-owned trees and maintenance of median landscape
NU5-1: Neighborhood and rights- of-way aesthetics that foster and enhance quality of life (priority outcome)	Continue to implement BBC Bond Program projects including district infrastructure improvements (\$5.053 million) and Americans with Disabilities Act (ADA) compliance projects in FY 2006-07 (\$1.5 million)	Implement projects in the BBC Bond Program to provide critical improvements that will benefit neighborhoods throughout Miami-Dade County including infrastructure and ADA compliance projects
NU6-1: Improved neighborhood roadways, sidewalks, drainage, and reduced flooding (priority outcome)	Enhance arterial road storm drain cleaning cycles to eight years (\$400,000) and maintain storm drain cleaning cycles in UMSA, with three drain cleaning crews in the Road, Bridge, and Canal Division in conjunction with contractors monitored by the Department of Environmental Resources Management (DERM) (\$1.95 million)	Achieve arterial and local road drain cleaning cycles an average of one cycle every eight years with a goal to perform an average of one cleaning cycle every five years in accordance with the National Pollution Discharge Environmental Services permit
NU6-1: Improved neighborhood roadways, sidewalks, drainage, and reduced flooding (priority outcome)	Continue to resurface local roads (\$6.321 million) and construct local drainage projects (\$1.2 million)	Provide for resurfacing of approximately 113 lane miles of local roads and constructing approximately 30 local drainage projects
NU6-1: Improved neighborhood roadways, sidewalks, drainage, and reduced flooding (priority outcome)	Complete 13 drainage projects by Fall 2007, which include three stormwater projects (\$8.984 million) and ten BBC Bond Program projects (\$11.54 million); BBC Bond funding for on-going drainage projects will continue through FY 2018-19 (\$96.175 million)	Enhance the drainage system and reduce flooding in areas where flooding has previously occurred
NU6-1: Improved neighborhood roadways, sidewalks, drainage, and reduced flooding (priority outcome)	Complete construction of new access to Country Walk extending SW 143 Terrace from the railroad to SW 138 Street (\$635,000), improvements on South Miami Avenue from 25 Road to 15 Road (\$840,000), reconstruction of SW 72 Avenue from SW 40 Street to SW 20 Street (\$1.137 million), and widening of SW 97 Avenue from SW 72 Street to SW 40 Street (\$11.48 million)	Implement the PTP projects as included in the current ten-year plan to improve major highways and roads

NU6-1: Improved neighborhood roadways, sidewalks, drainage, and reduced flooding (priority outcome)	Construct neighborhood improvements throughout the Unincorporated Municipal Service Area (UMSA) including drainage, guardrails, intersection improvements, road resurfacing, sidewalks, and traffic signals in FY 2006-07 (\$7.24 million)	Implement the PTP projects as included in the ten-year plan to provide neighborhood improvements such as modification of intersections, resurfacing, installation of guardrails, sidewalk repairs or replacements, drainage repair or installation, and landscape beautification related to the development, construction, operation or maintenance of roads and bridges
NU6-1: Improved neighborhood roadways, sidewalks, drainage, and reduced flooding (priority outcome)	Deploy ten Neighborhood Enhancement Action Teams (NEAT) in FY 2006-07 to enhance neighborhood level of service in UMSA (\$1.633 million); NEAT teams will provide a rapid and consistent response to take care of the "little things" that make quality of life differences in neighborhoods including performing minor signage and sidewalk repairs, removing litter concentrations and small illegally dumped piles of trash including downed tree branches, performing minor fence and guardrail repairs, trimming branches that block traffic signs or are in danger of falling, performing storm drain top cleaning, and providing another set of County "eyes and ears" by reporting potholes, pavement drop-offs, larger incidences of illegal dumping and other problems that require a specialized response	Provide enhanced immediate response to UMSA resident calls regarding minor aesthetic, road, intersection, right-of-way and drainage problems
NU6-1: Improved neighborhood roadways, sidewalks, drainage, and reduced flooding (priority outcome)	Complete design on the Old Cutler Bridge (\$180,000), continue upgrade of structural integrity of approximately 95 sonovoid bridge decks (\$3.57 million), renovate the Miami Avenue Bridge over the Miami River (\$1.5 million), and complete refurbishment of the SW 296 Street sonovoid bridge over the C-103 canal (\$400,000 total project cost)	Implement projects as approved in the BBC Bond Program to provide critical improvements that will benefit neighborhoods throughout Miami-Dade County including bridge refurbishing and construction
NU6-3: Improved public infrastructure level-of-service standards and policies	Continue the installation of school crossing flashing signals (\$2.5 million) and the retrofit of street lights for improved safety (\$1.5 million), both funded by the PTP	Complete installation of school crossing signals at 28 of the remaining 100 locations and retrofit 2,000 street lights of 11,518 remaining

NU6-5: Safe, comfortable and convenient pedestrian rights-ofway	Complete construction of Phase Two of the Rickenbacker Causeway bicycle path project as well as Causeway resurfacing and restriping in December 2006 (\$1.7 million) using Causeway revenues; begin design and construction of the Baywalk Bike Path (\$300,000) using BBC Bond proceeds	Continue responding to requests for bicycle and pedestrian rights-of-way projects for safety and accessibility
NU6-5: Safe, comfortable and convenient pedestrian rights-of-way	Increase in-house capability to perform sidewalk repair and replacement on Countywide and UMSA rights-of-way with the addition of an eight person construction crew including materials and equipment (\$1.8 million)	Improve the response and completion time for sidewalk repair and replacement projects on designated arterial and local roadways throughout Miami-Dade County
TP4-2: Improved level-of-service on major roadway corridors (priority outcome)	Enhance traffic safety and capacity with the addition of four positions, including specialized consulting services if required, dedicated to review and redesign intersections experiencing high accident rates throughout Miami-Dade County (\$500,000)	Improve the County's response to requests for improved intersections and implement projects that lower accident rates and increase vehicular safety
TP4-2: Improved level-of-service on major roadway corridors (priority outcome)	Fund ongoing Causeway projects; projects to be completed in FY 2006-07 including structural bridge repairs for the West, William Powell, and Bear Cut bridges on the Rickenbacker Causeway (\$1 million), capital maintenance to the Venetian Bridges (\$300,000), toll booth modifications at the Rickenbacker Toll Plaza (\$400,000), and capital equipment acquisition (\$100,000)	Continue to implement the Causeways capital plan to improve traffic flow and safety on the Rickenbacker and Venetian Causeways
TP4-2: Improved level-of-service on major roadway corridors (priority outcome)	Complete intersection improvements at SW 88 Street and Red Road (\$350,000), Blue Road and Alhambra Circle (\$125,000), and LeJeune Road and Loquat Street (\$200,000), construction of SW 157 Avenue from SW 72 Street to SW 70 Street (\$1.1 million), conversion of Flagler Street from one-way to two-way from NW 2 Avenue to Biscayne Boulevard (\$1.074 million), widening of NE 15 Avenue from NE 163 Street to NE 170 Street (\$1.363 million), and widening of NW 87 Avenue from NW 162 Street to NW 170 Street (\$2.7 million)	Complete construction projects designed to improve traffic flow, reduce congestion, and improve intersections throughout the County with funding from Road Impact Fees

TP4-2: Improved level-of-service on major roadway corridors (priority outcome)	Continue rights-of-way acquisition, design and commence widening from two to six lanes NW 74 Street from the Homestead Extension of Florida's Turnpike (HEFT) to State Road 826; the project is to be completed in FY 2009-10 and will provide a multimodal connection to the Palmetto Metrorail Station; the County will fund the \$58.4 million project using PTP Bond proceeds; \$45 million in project cost reimbursements from the Florida Department of Transportation to the County are projected beginning in FY 2010-11 through FY 2013-14	Implement the PTP projects as included in the current ten-year plan to improve major highways and roads
TP4-2: Improved level-of-service on major roadway corridors (priority outcome)	Implement an \$84.7 million mast arm traffic signal support system program (including illuminated street signs) for 440 major arterial intersections and for 75 school crossing flashing signals with funding from the Federal Emergency Management Agency (FEMA) (\$63.525 million), matched with State of Florida funding (\$10.59 million) and local funding (\$10.59 million of Secondary Gas Tax), over five years	Commence replacement of existing spanwire traffic signal support systems countywide, particularly on evacuation routes, along the Strategic Intermodal System, and along transit corridors within ten miles of the coastline, with a mast arm traffic signal support system
TP4-2: Improved level-of-service on major roadway corridors (priority outcome)	Commence replacement of the existing C-Pass system by providing interoperability with SunPass (\$3.59 million)	Improve traffic flow through causeway toll collection facilities and enhance causeway patron convenience
TP1-5: Optimum signalized traffic flow	Provide a traffic signal maintenance and construction team using Countywide General Fund revenue (\$1.3 million); the 14 member team will perform an enhanced level of direct service to maintain and repair damaged poles, traffic and pedestrian signals, push buttons, electrical controllers, intersection signage, and span wires; the team will also provide in-house capability to construct signalization improvements with an estimated 30 percent savings per intersection over contracting due to the limited number of contractors providing similar service	Enhance in-house capability to provide new and ongoing traffic signalization services to ensure consistent and uninterrupted traffic flow through the use of traffic signals and signs on all County arterial and local roads

TP1-5: Optimum signalized traffic flow	Enhance the frequency of traffic signal retiming adding six positions and equipment with the Countywide General Fund (\$730,000) and continue funding four positions using PTP funding (\$250,000) dedicated to signal retiming projects on critical arterial and local roads; the enhancement will reduce the number of traffic signals per technical staff from 410 to 234	Ensure consistent and uninterrupted traffic flow through the use of traffic signs and signals on all County arterial and local roads
TP2-3: Clear and informative transit and transportation signage	Commence an illuminated street sign program for 2,000 major arterial road intersections; 430 intersections are programmed to be completed in FY 2006-07 with 300 intersections installed using \$1 million of PTP funding and \$2 million of COR funding, 25 will be installed as part of County roadway projects, 90 will be installed in the mast arm program (\$900,000), and 15 are programmed through municipal projects (\$150,000); 91 illuminated street signs were installed in FY 2005-06; the remaining 1,479 intersections will be completed by the end of FY 2008-09	Continue to enhance major arterial intersections with the use of illuminated street-name signage for better visibility
TP2-3: Clear and informative transit and transportation signage	Repair or replace 43,300 traffic control and street signs in FY 2006-07 of which 40,000 are programmed in the department's business plan (approximately \$3.2 million) and 3,300 are programmed as a countywide enhancement (\$500,000 from COR)	Ensure consistent and uninterrupted traffic flow through the use of traffic signs and signals on all County arterial and local roads

# CAPITAL BUDGET SUMMARY

ollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
evenue									
Building Better Communities GOB Program	17,216	7,648	7,963	4,583	10,224	9,981	5,041	31,678	94,334
Capital Impr. Local Option Gas Tax	2,050	2,278	2,278	2,278	2,278	2,278	2,278	2,278	17,996
Capital Outlay Reserve	0	5,536	1,700	1,700	0	0	0	0	8,936
Causeway Toll Revenue	415	3,090	2,950	2,050	0	0	0	0	8,50
FDOT Funds	9,930	1,300	2,550	2,550	1,300	1,495	1,570	1,649	22,34
FEMA Reimbursements	0	12,705	12,705	12,705	12,705	12,705	0	0	63,52
Financing Proceeds	19,555	0	0	0	0	0	0	0	19,55
Florida Department of Community Affairs	0	2,118	2,118	2,118	2,118	2,118	0	0	10,59
Future Financing	0	3,500	0	2,500	0	0	0	0	6,000
Municipal Contribution	0	0	500	500	0	0	0	0	1,00
People's Transportation Plan Bond Program	39,617	101,601	140,881	94,470	36,055	28,074	27,660	35,576	503,93
QNIP Phase IV UMSA Bond Proceeds	2,757	0	0	0	0	0	0	0	2,75
Road Impact Fees	105,681	31,542	22,399	20,787	20,739	20,478	8,716	10,716	241,05
Secondary Gas Tax	7,665	17,627	17,916	19,158	17,217	17,477	13,266	13,383	123,70
Stormwater Utility	0	1,200	1,200	1,200	1,200	1,200	1,200	1,200	8,40
Sunshine State Financing	0	7,000	0	0	0	. 0	. 0	0	7.00
Total:	204,886	197,145	215,160	166,599	103,836	95,806	59,731	96,480	1,139,64
penditures		•	•						
Strategic Area: Neighborhood And Unincorp	orated Area	Municipal Ser	vices						
Departmental Information Technology	0	350	0	0	0	0	0	0	35
Departmental Information Technology Projects	0	350	0	0	0	0	0	0	35
Projects	0	350 1.200				-			
Projects Drainage Improvements	•		0 1,200 0	0 1,200 0	0 1,200 0	0 1,200 0	0 1,200 0	0 1,200 0	8,40
Projects Drainage Improvements Hurricane Repairs	0	1,200 36	1,200 0	1,200	1,200	1,200	1,200	1,200 0	8,40
Projects Drainage Improvements Hurricane Repairs Infrastructure Improvements	0	1,200	1,200	1,200	1,200	1,200	1,200	1,200 0 20,023	8,40 3 71,44
Projects Drainage Improvements Hurricane Repairs Infrastructure Improvements Pedestrian Paths and Bikeways	0 0 10,481	1,200 36 11,849 300	1,200 0 7,913 200	1,200 0 5,428 0	1,200 0 4,569 0	1,200 0 4,831 0	1,200 0 6,346 25	1,200 0 20,023 3,440	8,40 3 71,44 3,96
Projects Drainage Improvements Hurricane Repairs Infrastructure Improvements Pedestrian Paths and Bikeways Road Improvements - Local Roads	0 0 10,481 0	1,200 36 11,849	1,200 0 7,913	1,200 0 5,428	1,200 0 4,569	1,200 0 4,831	1,200 0 6,346	1,200 0 20,023	8,40 3 71,44 3,96
Projects Drainage Improvements Hurricane Repairs Infrastructure Improvements Pedestrian Paths and Bikeways Road Improvements - Local Roads Strategic Area: Transportation	0 0 10,481 0	1,200 36 11,849 300 6,321	1,200 0 7,913 200 1,864	1,200 0 5,428 0 1,864	1,200 0 4,569 0 1,864	1,200 0 4,831 0 1,864	1,200 0 6,346 25 1,864	1,200 0 20,023 3,440 1,864	8,40 3 71,44 3,96 17,50
Projects Drainage Improvements Hurricane Repairs Infrastructure Improvements Pedestrian Paths and Bikeways Road Improvements - Local Roads Strategic Area: Transportation ADA Accessibility Improvements	0 0 10,481 0	1,200 36 11,849 300 6,321	1,200 0 7,913 200 1,864 2,856	1,200 0 5,428 0 1,864	1,200 0 4,569 0	1,200 0 4,831 0	1,200 0 6,346 25	1,200 0 20,023 3,440 1,864 3,164	8,40 3 71,44 3,96 17,50
Projects Drainage Improvements Hurricane Repairs Infrastructure Improvements Pedestrian Paths and Bikeways Road Improvements - Local Roads Strategic Area: Transportation ADA Accessibility Improvements Causeway Improvements	0 0 10,481 0 0	1,200 36 11,849 300 6,321	1,200 0 7,913 200 1,864 2,856 4,150	1,200 0 5,428 0 1,864	1,200 0 4,569 0 1,864	1,200 0 4,831 0 1,864	1,200 0 6,346 25 1,864	1,200 0 20,023 3,440 1,864	8,40 3 71,44 3,96 17,50 19,24
Projects Drainage Improvements Hurricane Repairs Infrastructure Improvements Pedestrian Paths and Bikeways Road Improvements - Local Roads Strategic Area: Transportation ADA Accessibility Improvements Causeway Improvements Drainage Improvements	0 0 10,481 0 0 4,908 415	1,200 36 11,849 300 6,321 1,664 6,590 0	1,200 0 7,913 200 1,864 2,856 4,150 900	1,200 0 5,428 0 1,864 664 4,550 0	1,200 0 4,569 0 1,864 2,664 0	1,200 0 4,831 0 1,864 664 0	1,200 0 6,346 25 1,864 2,664 0	1,200 0 20,023 3,440 1,864 3,164 1,500 0	8,40 3 71,44 3,96 17,50 19,24 17,20
Projects Drainage Improvements Hurricane Repairs Infrastructure Improvements Pedestrian Paths and Bikeways Road Improvements - Local Roads Strategic Area: Transportation ADA Accessibility Improvements Causeway Improvements Drainage Improvements Infrastructure Improvements	0 0 10,481 0 0 4,908 415 0 30,264	1,200 36 11,849 300 6,321 1,664 6,590 0 48,788	1,200 0 7,913 200 1,864 2,856 4,150 900 42,676	1,200 0 5,428 0 1,864 664 4,550	1,200 0 4,569 0 1,864 2,664 0 0 27,529	1,200 0 4,831 0 1,864 664 0 0 31,303	1,200 0 6,346 25 1,864 2,664 0 0	1,200 0 20,023 3,440 1,864 3,164 1,500 0 50,139	8,40 371,44 3,96 17,50 19,24 17,20 90 273,22
Projects Drainage Improvements Hurricane Repairs Infrastructure Improvements Pedestrian Paths and Bikeways Road Improvements - Local Roads Strategic Area: Transportation ADA Accessibility Improvements Causeway Improvements Drainage Improvements Infrastructure Improvements Other	0 0 10,481 0 0 4,908 415 0 30,264 554	1,200 36 11,849 300 6,321 1,664 6,590 0 48,788 554	1,200 0 7,913 200 1,864 2,856 4,150 900 42,676 554	1,200 0 5,428 0 1,864 664 4,550 0 25,411	1,200 0 4,569 0 1,864 2,664 0 0 27,529	1,200 0 4,831 0 1,864 664 0 0 31,303	1,200 0 6,346 25 1,864 2,664 0 0 17,118	1,200 0 20,023 3,440 1,864 3,164 1,500 0 50,139	8,40 3 71,44 3,96 17,50 19,24 17,20 90 273,22
Projects Drainage Improvements Hurricane Repairs Infrastructure Improvements Pedestrian Paths and Bikeways Road Improvements - Local Roads Strategic Area: Transportation ADA Accessibility Improvements Causeway Improvements Drainage Improvements Infrastructure Improvements	0 0 10,481 0 0 4,908 415 0 30,264	1,200 36 11,849 300 6,321 1,664 6,590 0 48,788	1,200 0 7,913 200 1,864 2,856 4,150 900 42,676	1,200 0 5,428 0 1,864 664 4,550 0 25,411	1,200 0 4,569 0 1,864 2,664 0 0 27,529	1,200 0 4,831 0 1,864 664 0 0 31,303	1,200 0 6,346 25 1,864 2,664 0 0	1,200 0 20,023 3,440 1,864 3,164 1,500 0 50,139	35 8,40 3 71,44 3,96 17,50 19,24 17,20 90 273,22 1,66 477,39 248,30

# SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)					
Line Item Highlight	Actual	Actual	Budget	Actual	Budget	
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07	
Contract Temporary Employee Costs	331	412	322	377	383	
Traffic Signal Data Circuit Lines	2,710	2,214	2,240	2,215	2,234	
Traffic Signals and Street Light Electricity Charges	4,176	3,796	4,437	5,396	5,744	
Transfers and Reimbursements						
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	85	85	85	85	85	
<ul> <li>Communications Department - Community Periodical Program</li> </ul>	30	30	30	30	30	

### ADOPTED FEE ADJUSTMENTS FOR SERVICES

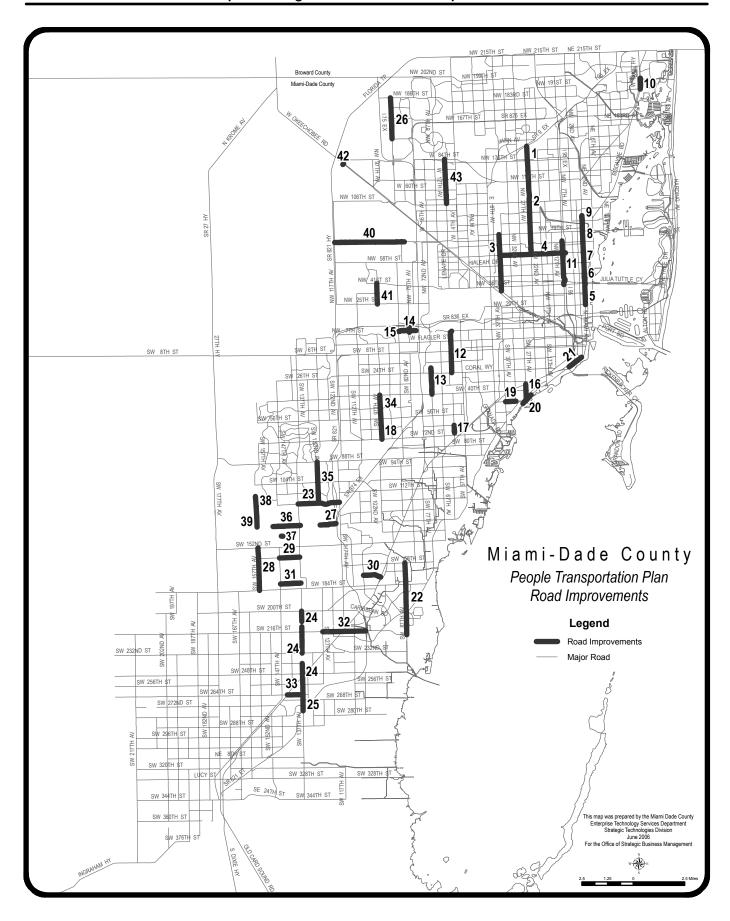
Fee Adjustments	Current Fee	Adopted Fee	Dollar Impact
	FY 05-06	FY 06-07	FY 06-07
<ul> <li>Construction Division - final plat of 201 or more sites, eliminate fee</li> </ul>	\$27,500 plus \$100 per site in excess of 200 sites	\$0	-285,000
<ul> <li>Construction Division - establish maximum fee for final plat of 101 or more sites</li> </ul>	\$15,500 plus \$120 per site in excess of 100 sites	FY 2005-06 fee structure capped at \$25,000	250,000
<ul> <li>Construction Division - tentative plat fee for second resubmission due to non-compliance with Platting Committee recommendations; after the second resubmission, each subsequent resubmission will be incrementally increased by 20% based on the prior resubmission fee</li> </ul>	\$0	\$1,000 plus 20% resubmission penalty	46,000
<ul> <li>Construction Division - waiver of plat fee for second resubmission due to non-compliance with Platting Committee recommendations; after the second resubmission, each subsequent resubmission will be incrementally increased by 20% based on the prior resubmission fee</li> </ul>	\$0	\$1,000 plus 20% resubmission penalty	46,000

### **ADDITIONAL COMMENTS AND HIGHLIGHTS**

- Continue implementation of the Advanced Traffic Management System (ATMS) in FY 2006-07 with completion projected during FY 2008-09; 17 intersections in the Doral area were integrated into this project during FY 2005-06; the ATMS will provide the County more than sufficient capacity to monitor all traffic lights and improve traffic synchronization countywide; approximately 1,300 intersections will be integrated into the ATMS by September 2007; \$41.5 million of PTP funding and \$8.63 million of state funding are programmed for ATMS
- In FY 2005-06, the department provided in-kind street sweeping for the Dr. Martin Luther King, Jr. events in Liberty City and Homestead, which will continue in FY 2006-07
- During FY 2005-06, the department constructed capacity improvements at 25 intersections requested by the Mayor's Office and at 42 intersections requested by the Regional Transportation Committee with Road Impact Fee funding (approximately \$7.47 million)
- As part of the PTP, the reconstruction of NW 8 Street from NW 87 Avenue to NW 79 Avenue was completed in FY 2005-06 (\$2 million); ten school crossing signals were installed with 125 sites remaining; 38 of 44 major roadway projects in the PTP ten-year plan are either in design or under construction as of October 2006
- Projects that will be funded in FY 2006-07 by the Capital Improvement Local Option Gas Tax (CILOGT) include local road resurfacing in UMSA (\$1.864 million) and ADA Hotline sidewalk retrofits in UMSA (\$414,000); projects previously funded with CILOGT to be funded in FY 2006-07 with Countywide General Fund include a traffic control crew (\$600,000) and traffic control devices (\$1.229 million)

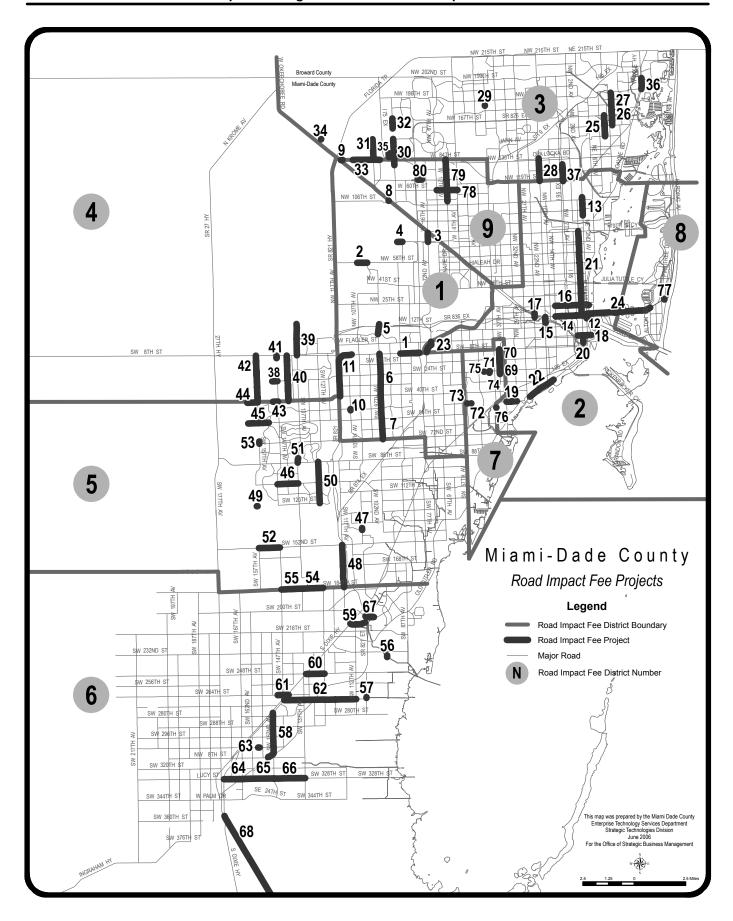
- Projects that will be funded in FY 2006-07 by Secondary Gas Tax revenues include beautification improvements (\$3.325 million), bridge repairs and painting (\$500,000), County road and bridge maintenance (\$500,000), railroad crossing improvements (\$695,000), guardrail safety improvements (\$100,000), reconstruction of NW 62 Street from NW 47 Avenue to NW 37 Avenue (\$1.915 million), traffic signals and signs supervision (\$2 million), traffic signal materials (\$750,000), traffic signal loop repairs (\$250,000), pavement marking contract (\$650,000) and crews (\$600,000), street light maintenance (\$1.7 million), local match for remaining 2005 hurricane repairs (\$385,000), support to the Metropolitan Planning Organization for the Miami Urbanized Area (\$768,000), countywide safety lighting (\$300,000), and the ADA Hotline sidewalk retrofits (\$250,000)
- Illuminated street name signs have been installed at 17 intersections using flourescent lighting and at 24 intersections using Light Emitting Diode (LED) technology as part of a PTP funded pilot program (\$410,000); results of this pilot will be used to install illuminated street name signs at approximately 2,000 intersections by the end of FY 2008-09
- In FY 2006-07, proprietary revenues total \$17.374 million, which include toll revenue generated at the Rickenbacker and Venetian Causeways (\$8.085 million), construction permit and plat fees (\$6.8 million), and charges to administer special taxing districts (\$2.489 million)
- In FY 2006-07, transfers total \$5.001 million, which include intradepartmental transfers from proprietary divisions for administrative and operational support (\$1.832 million) and transfers from the following County departments: Planning and Zoning for impact fee administration (\$130,000); Environmental Resources Management, Water and Sewer, and Seaport for right-of-way survey crews (\$1.012 million); Transit for landscape maintenance services (\$1.082 million); Solid Waste Management for litter pick-up (\$200,000); Seaport for mosquito spraying (\$16,000); General Services Administration (GSA) for risk management support (\$425,000) and estimated property damage insurance reimbursements (\$200,000); and Building Code Compliance for Contractor Trade Qualifying Board administration (\$104,000)
- In FY 2006-07, capital project reimbursements total \$10.971 million, which include reimbursable activities related to the PTP, Road Impact Fee, Secondary Gas Tax, BBC Bond Program, and other capital projects in the Traffic Engineering and Highway Engineering Divisions, PTP Coordination, and Right-of-Way Division
- The FY 2006-07 Adopted Budget includes funding to maintain 171 bridges on arterial roads and 38 bridges on local roads, 1,100 arterial and 3,933 local centerline road miles, 2,641 traffic signals and 495 school flashing warning lights, 2,584 traffic signal controllers, 20,838 streetlights on state and County roads, and approximately 400,000 street and traffic signs
- The FY 2006-07 Adopted Budget includes the elimination of nine long-term vacant positions (\$409,000), and miscellaneous operating expense reductions (\$427,000); one landscape inspector approved as an overage in FY 2005-06 is included in FY 2006-07; 52 positions are included in the enhancements made part of the FY 2006-07 Adopted Budget; based on organizational recommendations made during the summer of 2006, all drainage design and construction activities formerly staffed through DERM are transferred to Public Works in FY 2006-07 (35 positions); additionally, construction inspection positions formerly contracted as consultants for roadway projects are made part of regular staff in Public Works (60 positions); these additional positions for both drainage and roadway construction inspections are funded within capital project costs in the Adopted FY 2006-07 Capital Budget and Multi-Year Capital Plan; finally, the FY 2006-07 Adopted Budget assumes that the CIAB will fund one additional NEAT crew dedicated to CIAB corridor and gateway projects (two positions)
- The FY 2006-07 Adopted Budget includes certain adjustments to land development plat fees including elimination of the former \$27,500 fee plus \$100 for each site in excess of 200 sites for developments with 201 or more sites, and adjusting the fee structure for developments with 101 or more sites to \$15,000 plus \$120 per site in excess of 100 sites with a maximum fee of \$25,000; a \$1,000 fee is included in the adopted budget for second resubmission due to non-compliance with Platting Committee recommendations for either tentative plat or waiver of plat, as well as an additional 20 percent charge based on the prior resubmission fee for each subsequent resubmission thereafter
- Special Taxing Districts, supported through special assessments in each district, total \$28.757 million in the FY 2006-07 Adopted Budget

- The FY 2006-07 Adopted Budget includes \$15.374 million for canal maintenance, street sweeping, and drain cleaning funded by the Stormwater Utility transfer from the Department of Environmental Resources Management (DERM)
- The Public Works Department will complete all QNIP Phase I IV projects by the end of FY 2006-07 including local road resurfacing, drainage, and sidewalks; Public Works will coordinate with the Office of Capital Improvements, DERM, and Park and Recreation on QNIP V; the Capital Outlay Reserve (COR) will fund two local hazard mitigation projects for Public Work's facilities (\$36,000)
- As an enhancement to its construction permitting process, the Public Works Department will equip 15 inspectors with wireless laptop computers and vehicles equipped with geographic information system equipment to increase productive inspection time and response capability in the field (\$112,500)
- Similar to mitigation efforts in other Florida coastal urban counties, the Public Works Department will procure
  equipment including cameras, hardware and software, and a vehicle to commence performing regular visual
  inventories of roadway assets using existing staff; the enhancement will be funded with Secondary Gas Tax revenue
  (\$350,000)
- The Office of Strategic Business Management completed the Land Use and Permitting in Miami-Dade County Study with recommended process improvements; Public Works, as a member of the County's Building and Permitting Consortium, is working to implement the recommendations of this study; the cost of the permit improvement initiatives, including the Concurrent Plan Review system, will be shared among the six departments at a rate commensurate with the number of plans processed by each department



# People's Transportation Plan Site Specific Projects

	Location and Limits	Scope of work
1.	NW 22 Ave from NW 135 St to State Rd 9	Resurfacing/Remarking
2.	NW 22 Ave from NW 62 St to NW 135 St	Resurfacing/Remarking
3.	NW 37 Ave from North River Dr to NW 79 St	Widen from 2 lanes to 5 Lanes
4	NW 62 St from NW 37 Ave to I-95	Resurfacing/Traffic Improvements
5.	NE 2 Ave from NE 20 St to NE 36 St	Street and Traffic Improvements
6.	NE 2 Ave from NE 36 St to NE 43 St	Street and Traffic Improvements
7.	NE 2 Ave from NE 43 St to NE 62 St	Street and Traffic Improvements
8.	NE 2 Ave from NE 62 St to West Little River Canal	Street and Traffic Improvements
9.	NE 2 Ave from West Little River Canal to NE 91 St	Street and Traffic Improvements
10.	Miami Gardens Dr Connector from US-1	offeet and Traine improvements
10.	to William Lehman Cswy	New 4 Lane Road
11.	NW 7 St from NW 72 Ave to NW 37 Ave	Resurfacing/Traffic Improvements
12.	SW 62 Ave from SW 24 St to NW 7 St	
13.	SW 72 Ave from SW 40 St to SW 20 St	Street Improvements Street and Traffic Improvements
13. 14.	NW 82 Ave from NW 7 St to NW 10 St	·
1 <del>4</del> . 15.	NW 8 St from NW 87 Ave to NW 79 Ave	Roadway Reconstruction Roadway Reconstruction
16.		Widen from 2 lanes to 3 Lanes
10. 17.	SW 27 Ave from US-1 to Bayshore Dr	Widen from 5 lanes to 2 Lanes
	SW 62 Ave from SW 70 St to SW 64 St	
18. 10	SW 97 Ave from SW 72 St to SW 56 St	Widen from 2 lanes to 3 Lanes
19.	Grand Ave from SW 37 Ave to SW 32 Ave	Widen from 4 lanes to 3 Lanes
20.	South Bayshore Dr from McFarlane Rd to Aviation Ave	Resurfacing/Median Improvements
21.	South Miami Ave from SW 25 Rd to SW 15 Rd	Traffic Calming, Curbs and Sidewalks
22.	SW 87 Ave from SW 216 St to SW 168 St	Widen from 2 lanes to 4 Lanes
23.	SW 120 St from SW 137 Ave to SW 117 Ave	Widen from 4 lanes to 6 Lanes
24.	SW 137 Ave from US-1 to SW 200 St	Widen from 2 lanes to 4 Lanes/New 4 Lanes
25.	SW 137 Ave from H.E.F.T. to US-1	Widen from 2 lanes to 4 Lanes
26.	NW 87 Ave from NW 154 St to NW 186 St	Widen from 2 lanes to 4 Lanes
27.	SW 136 St from SW 127 Ave to FL Turnpike/SR 874	Widen from 2lanes to 4 Lanes
28.	SW 157 Ave from SW 184 St to SW 152 St	New 4 Lane Road
29.	SW 160 St from SW 147 Ave to SW 137 Ave	New 4 Lane Road
30.	SW 176 St from US-1 to SW 107 Ave	Curbs and Gutters/Traffic Operational Improvements
31.	SW 180 St from SW 147 Ave to SW 137 Ave	Curbs and Gutters/Traffic Operational Improvements
32.	SW 216 St from H.E.F.T. to SW 127 Ave	Curbs and Gutters/Traffic Operational Improvements
33.	SW 264 St from US-1 to SW 137 Ave	Curbs and Gutters/Traffic Operational Improvements
34.	SW 97 Ave from SW 56 St to SW 40 St	Widen from 2 lanes to 3 Lanes
35.	SW 127 Ave from SW 120 St to SW 88 St	Widen from 2 to 4 Lanes with Median Swales/
		Frontage Rd
36.	SW 136 St from SW 149 Ave to SW 139 Court	Widen from 2 lanes to 4 Lanes
37.	SW 143 Terr from SW 145 Place to SW 144 Ave	
	(New Access to Country Walk)	New 2 Lane Road
38.	SW 157 Ave from SW 120 St to SW 112 St	New 4 Lane Road
39.	SW 157 Ave from SW 136 St to SW 120 St	New 4 Lane Road
40.	NW 74 St from H.E.F.T. to NW 82 Ave	Widen from 2 to 6 Lanes
41.	NW 97 Ave from NW 25 St to NW 41 St	Widen from 2 lanes to 4 Lanes
42.	NW 138 St Bridge over Miami River Canal	Bridge Construction
43.	NW 62 Ave from NW 138 St to NW 105 St	Widen from 2 lanes to 3 Lanes



## **Projects Funded with Road Impact Fees**

1.	SW 24 St from SW 87 Ave to SW 77 Ave	41.	SW 147 Ave from SW 8 St to 600 feet south
2.	NW 58 St from NW 107 Ave to NW 102 Ave	42.	SW 157 Ave from SW 42 St to SW 8 St
3.	NW 72 Ave from NW 74 St to Okeechobee Rd	43.	SW 42 St from SW 150 Ave to SW 149 Ave
4.	NW 74 St from NW 87 Ave to NW 84 Ave	44.	SW 42 St from SW 162 Ave to SW 157 Ave
5.	NW 97 Ave Bridge over SR 836	45.	SW 56 St from SW 158 Ave to SW 152 Ave
6.	SW 97 Ave from SW 40 St to SW 8 St	46.	SW 104 St from SW 147 Ave to SW 137 Ave
7.	SW 97 Ave from SW 72 St to SW 40 St	47.	SW 107 Ave Bridge at SW 140 St
8.	NW 106 St and NW South River Dr Culvert	48.	SW 117 Ave from SW 184 St to SW 152 St
9.	NW 112 Ave/138 St Sonovoid Bridge	49.	SW 120 St Bridge over Black Creek Canal
10.	SW 112 Ave over Westwood Lakes Canal	50.	SW 127 Ave from SW 120 St to SW 88 St
11.	SW 117 Ave from SW 40 St to SW 8 St	51.	SW 137 Ave from SW 88 St to SW 84 St
12.	NE 2 Ave from NE 14 St to NE 12 St	52.	SW 152 St from SW 157 Ave to SW 147 Ave
13.	NE 2 Ave from NE 91 St to NE 105 St	53.	SW 157 Ave from SW 72 St to SW 70 St
14.	NW 14 St from Civic Center to Biscayne Blvd.	54.	SW 184 St from SW 137 Ave to SW 127 Ave
15.	NW 17 Ave Bridge over the Miami River	55.	SW 184 St from SW 147 Ave to SW 137 Ave
16.	N 20 St from Civic Center to Biscayne Blvd.	56.	SW 97 Ave Bridge over Black Creek Canal
17.	NW 22 Ave Bridge over the Miami River	57.	SW 107 Ave Bridge over C-102 Canal
18.	Flagler St from NW 2 Ave to Biscayne Blvd	58.	SW 152 Ave from SW 312 St to US-1
19.	Grand Ave from SW 37 Ave to SW 32 Ave	59.	SW 211 St from US-1 to Turnpike
20.	Miami Ave Bridge over the Miami River	60.	SW 248 St from US-1 to SW 127 Ave
21.	North Miami Ave from 14 St to City Limit	61.	SW 264 St from US-1 to SW 149 Ave
22.	South Bayshore Dr from Darwin St to Mercy Way	62.	SW 268 St from US-1 to SW 112 Ave
23.	Tamiami Canal Rd/Tamiami Blvd from SW 8 St to	63.	SW 304 St Bridge from SW 159 Terr to
20.	Flagler St	05.	SW 158 Terr
24.	Venetian Causeway Master Plan	64.	SW 328 St from US-1 to SW 162 Ave
24. 25.	NE 12 Ave from NE 151 St to NE 167 St	65.	SW 328 St from SW 162 Ave to SW 152 Ave
25. 26.		66.	
	NE 15 Ave from NE 163 St to NE 170 St		SW 328 St from SW 152 Ave to SW 137 Ave
27.	NE 15 Ave/NE 159 St to NE 163 St and	67.	Caribbean Boulevard from Turnpike to Anchor Dr
00	NE 170 St to Miami Gardens Dr	68.	Card Sound Road from Miami-Dade/Monroe County
28.	NW 17 Ave from NW 119 St to	00	Line to US-1
00	Opa-Locka Boulevard	69.	Ponce de Leon Blvd from Almeria Ave to Alcazar Ave
29.	NW 42 Ave at NW 178 St Bridge	70.	Ponce de Leon Blvd from Alcazar Ave to SW 8 St
30.	NW 87 Ave from NW 138 St to NW 154 St (Bridge over	71.	Coral Way and Segovia St
0.4	I-75 and approaches)	72.	Blue Road and San Amaro Dr
31.	NW 97 Ave from NW 138 St to NW 154 St	73.	Blue Road and Alhambra Cir
32.	NW 87 Ave from NW 162 St to NW 170 St	74.	Segovia St and Biltmore Way
33.	NW 138 St from NW 107 Ave to I-75	75.	Coral Way and Anderson Road
34.	NW 154 St and NW 122 Ave	76.	LeJeune Road and Loquat St
35.	Barbara Goleman High School Access Road	77.	Dade Boulevard/23 St Bridge replacement over Collins
36.	Miami Gardens Dr Connector from US-1 to William		Canal
	Lehman Causeway	78.	W 60 St from W 12 Ave to W 4 Ave
37.	NW 6 St from NW 132 Ave to NW 118 Ave	79.	NW 62 Ave from NW 105 St to NW 138 St
38.	SW 26 St from SW 149 Ave to SW 147 Ave	80.	W 68 St from W 19 Ct to W 17 Ct
39.	W 137 Ave from SW 8 St to NW 12 St		
40.	SW 142 Ave from SW 42 St to SW 8 St		

### **Solid Waste Management**



### **SUMMARY**

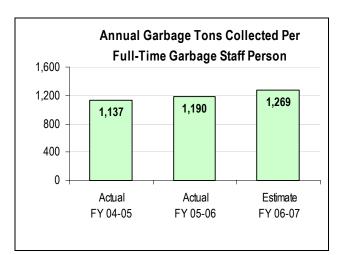
The Department of Solid Waste Management (DSWM) collects garbage and trash in the waste service area and performs a series of waste disposal tasks countywide.

As part of the Neighborhood and Unincorporated Area Municipal Services strategic area, DSWM provides a variety of services, including garbage and trash collection and contracting for curbside collection of recyclable material for residents in the Unincorporated Municipal Service Area (UMSA) and participating municipalities. In addition, the department operates 13 Trash and Recycling (T&R) centers and provides waste transfer and disposal services countywide that are provided to municipalities and private haulers. The department is also responsible for the operation and management of three regional transfer stations and associated fleet, two landfills, and the Resources Recovery facility (a waste to energy operation) and ashfill. Other services provided include litter clean up, residential and commercial code enforcement, debris removal in the waste collection service area and UMSA, and maintenance of vacant County-owned lots. Additionally, DSWM has countywide responsibility for the regulation of waste collection, transportation of waste, and recycling.

In fulfilling its purpose, the department contracts with municipalities and private haulers to provide them with disposal services and manages an agreement for the operation of the Resources Recovery facility. Landscape businesses also obtain permits from the department for use of the T&R centers and landfills. The department coordinates with federal and state regulators, other County departments and municipal boards for the implementation of disposal site mitigation. DSWM also works with community stakeholders such as Community Councils and homeowners associations to maximize customer satisfaction.

### **COMMUNITY BUDGET DOLLARS AT WORK**

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Bulky waste response time (in days)	14	21	10
<ul> <li>Bulky waste trash tons collected (in thousands)</li> </ul>	97	130	98
<ul> <li>Garbage collection complaints per 1,000 customers</li> </ul>	20	26	16
<ul> <li>Number of bulky waste pick-ups (in thousands)</li> </ul>	47	44	64
Number of illegal dumping tons collected (in thousands)	2.0	3.2	2.0
Number of litter tons (in thousands)	1.1	1.2	2.0



### **TABLE OF ORGANIZATION**

### OFFICE OF THE DIRECTOR

• Formulates departmental policy and provides overall direction and coordination of departmental operations and management

# TECHNICAL SERVICES & ENVIRONMENTAL AFFAIRS

- Manages capital improvements and construction; provides advice on technical areas relating to engineering and environmental compliance and policy issues relating to solid waste; manages and monitors operations and performance of the Resources Recovery facility; ensures that all facilities and operations comply with mandated regulatory environmental requirements; and designs/constructs new facilities and renovates existing facilities
- Manages and monitors operations of home chemical collection centers and provides long-term care maintenance of the 58th Street and South Dade landfills
- Provides preventative maintenance, repair services, and signage to all SWM facilities

### ACCOUNTING

 Performs billing, cash collection, accounts payable and receivable, financial reporting, capital inventory, waste collection and disposal accounts, grants cost accounting, debt management, and financial disclosure

#### **ENFORCEMENT**

 Provides code enforcement of waste codes for commercial and residential properties, disposal facilities, and countywide ordinances

#### **OPERATIONS**

- Recommends policy relating to solid waste collection; oversees garbage and trash collection; collects curbside waste for residential units and commercial accounts; manages trash and garbage collection fleet; operates neighborhood Trash and Recycling Centers; provides customized residential bulky waste collection; and removes roadside illegal dumping and litter within the waste collection service area and UMSA
- Recommends policy on solid waste disposal; oversees disposal and transfer operations; operates three regional transfer stations; and manages disposal fleet
- Operates the North Dade and South Dade landfills and the Resource Recovery ashfill
- Coordinates waste deliveries to meet contractual obligations
- Administers countywide lot clearing program

### **ADMINISTRATION**

- Manages procurement, construction contracts administration, contracts and lease management, agenda coordination and records management; performs recycling goal management, service plan implementation, marketing and research, public information, and administrative permitting
- Oversees and manages areas relating to human resources, labor relations, safety, training, payroll, and records management
- Develops and manages departmental budget (revenue/ cost forecast), grants, capital projects, finance, performance, planning, and policies
- Develops and maintains information systems application, and manages systems and communications equipment

# **FINANCIAL SUMMARY**

Budget FY 05-06 66,987 125,241 104 407	Budget FY 06-07 92,827 138.938
66,987 125,241	92,827
125,241	,
125,241	,
- /	138 038
104 407	100,500
104,407	110,990
1,686	2,786
708	2,569
622	1,247
17,162	21,158
7,632	6,837
15,178	17,858
339,623	395,210
50,122	55,580
19,246	21,756
179,533	195,656
8,419	8,122
257,320	281,114
24,855	26,434
51,080	78,756
6,368	8,906
0	0
82,303	114,096
	104,407 1,686 708 622 17,162 7,632 15,178 339,623 50,122 19,246 179,533 8,419 257,320 24,855 51,080 6,368

	Total Funding		Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Neighborhood a	nd Unincorp	orated Area	Municipal Se	ervices
Administration	23,828	26,227	98	92
Compliance Development and	4,624	6,637	15	16
Countywide Recycling				
Disposal Operations	88,544	91,011	96	100
Garbage Collection	61,870	67,171	367	314
Transfer Operations	27,769	33,194	200	198
Trash Collection	33,657	37,800	164	196
UMSA Enforcement Litter &	5,375	6,855	56	74
Illegal Dumping				
UMSA Recycling	11,653	12,219	2	2
Total Operating Expenditures	257,320	281,114	998	992

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

#### Neighborhood and Unincorporated Area Municipal Services

Neighborhood and Unincorporated Area Municipal Services						
Desired Outcome	Highlights	Performance Impact				
NU3-1: Continuing supplies of quality drinking water to meet demand	Finalize construction of the South Miami- Dade Home Chemical Collection Center to provide improved service to residents and to assure safe, convenient disposal of household chemical waste (\$50,000)	Increase the number of patrons participating in the Home Chemical Program from 3,200 in FY 2005-06 to 4,160 in FY 2006-07; continue to educate and inform residents of safe handling and disposal of household chemical products through planned advertising campaign and events				
NU5-1: Neighborhood and rights- of-way aesthetics that foster and enhance quality of life (priority outcome)	Continue to provide curbside garbage collection twice per week (\$67.2 million)	Collect over 472,000 tons of garbage annually with both manual and automated collection methods				

NU5-1: Neighborhood and rights- of-way aesthetics that foster and enhance quality of life (priority outcome)	Proceed with Phase II of automated garbage collection in December 2006; delays experienced in FY 2005-06 due to hurricane debris removal and equipment procurement; Phase III automated garbage collection scheduled to begin in January 2007	Increase the number of households served by automated garbage collection to 280,000 in FY 2006-07 from 144,700 in FY 2005-06; increase the number of automated vehicles in service in FY 2006-07 to 147 from 69 at the end of FY 2005-06; and increase the number of automated routes to 294 in FY 2006-07 from 139 in FY 2005-06
NU5-1: Neighborhood and rights- of-way aesthetics that foster and enhance quality of life (priority outcome)	Continue curbside recycling program including support for Community-Based Organizations (\$12.219 million); will evaluate, procure and contract for a more efficient, long-term replacement for residential recycling in FY 2006-07	Extend existing curbside recycling contract beyond December 2006 on a short-term basis to provide continuity of service until a long-term recycling solution is in place
NU5-1: Neighborhood and rights- of-way aesthetics that foster and enhance quality of life (priority outcome)	Continue residential enforcement programs and illegal dumping clean-up (\$4.069 million), and continue the litter program with UMSA General Fund support for litter crews (\$1.686 million) augmented in FY 2006-07 with UMSA General Fund supported bus stop litter container crews (\$1.1 million)	Respond to 11,800 enforcement-related complaints; pick up a projected 2,000 tons of litter at 5,000 hot spots and on 252 weekly corridor miles serviced by the UMSA funded litter collection program, and at approximately 1,175 bus stops in UMSA serviced by the UMSA funded bus stop litter collection program
NU5-1: Neighborhood and rights- of-way aesthetics that foster and enhance quality of life (priority outcome)	Provide enhanced trash collection services by expanding the number of budgeted crews and associated equipment from 24 to 27 with capability to deploy as many as 30 crews during peak demand (\$1.895 million)	Reduce response time to at least 10 days with a long term goal to respond within seven days or less to requests for bulky waste pick-up; provide two 25 cubic yard annual pick-ups per household; keep thirteen T&R centers open
NU6-3: Improved public infrastructure level-of-service standards and policies	Continue disposal operations (\$91 million) and mowing of County-owned lots (\$1.318 million from Capital Outlay Reserve)	Process over one million tons of garbage and over 725,000 tons of trash; continue ten to twelve mowing cycles annually per County-owned lot
NU6-3: Improved public infrastructure level-of-service standards and policies	Continue capital projects, including cell closures at landfills, environmental improvements, groundwater remediation projects, facility improvements, landfill construction, countywide lot clearing, and construction projects (\$42.109 million)	Ensure adequate, timely disposal capacity for 1.78 million tons of garbage and trash collected annually, while complying with regulations governing water, air and waste management issues

NU6-3: Improved public infrastructure level-of-service standards and policies

Maintain transfer system for trash and garbage (\$33.2 million)

Ensure adequacy of transfer station available capacity on a daily basis; transfer over 470,000 tons of garbage and 170,000 tons of trash from regional transfer stations to landfills and the Resources Recovery facility

NU6-3: Improved public infrastructure level-of-service standards and policies

Continue contract with Montenay Power Corporation to operate and maintain the County's Resource Recovery facility (\$68.5 million) and continue other supplemental contracts and staffing to support resource recovery operation (\$3.3 million)

Generate \$21.2 million of energy revenue from processing 981,000 tons of on-site waste

## **CAPITAL BUDGET SUMMARY**

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Bond Anticipation Notes	457	0	0	0	0	0	0	0	457
Building Better Communities GOB Program	0	0	0	0	0	0	0	11,250	11,250
Capital Outlay Reserve	1,194	1,318	0	0	0	0	0	0	2,512
Future Solid Waste Disp. Notes/Bonds	0	0	0	0	18,721	0	0	54,665	73,386
Industrial Development Revenue Bonds	1,615	0	0	0	0	0	0	0	1,615
Solid Waste System Rev. Bonds 1998	92	0	0	0	0	0	0	0	92
Solid Waste System Rev. Bonds Series	4,443	0	0	0	0	0	0	0	4,443
2001									
Solid Waste System Revenue Bonds,	75,000	0	0	0	0	0	0	0	75,000
Series 2005									
Waste Collection Operating Fund	4,437	532	1,561	509	0	0	0	0	7,039
Waste Disposal Operating Fund	23,259	8,374	7,365	1,710	130	75	1,200	5,974	48,087
Total:	110,497	10,224	8,926	2,219	18,851	75	1,200	71,889	223,881
Expenditures									
Strategic Area: Neighborhood And Unincorp	orated Area	Municipal Se	rvices						
Nuisance Control	1,194	1,318	0	0	0	0	0	0	2,512
Waste Collection	4,437	532	1,561	509	0	0	0	0	7,039
Waste Collection and Disposal	0	200	200	0	0	0	0	0	400
Waste Disposal	6,111	5,294	2,340	840	0	0	1,200	15,565	31,350
Waste Disposal Environmental Projects	62,492	34,765	8,829	1,350	17,645	175	100	57,224	182,580
Total:	74,234	42,109	12,930	2,699	17,645	175	1,300	72,789	223,881

# SELECTED ITEM HIGHLIGHTS AND DETAILS

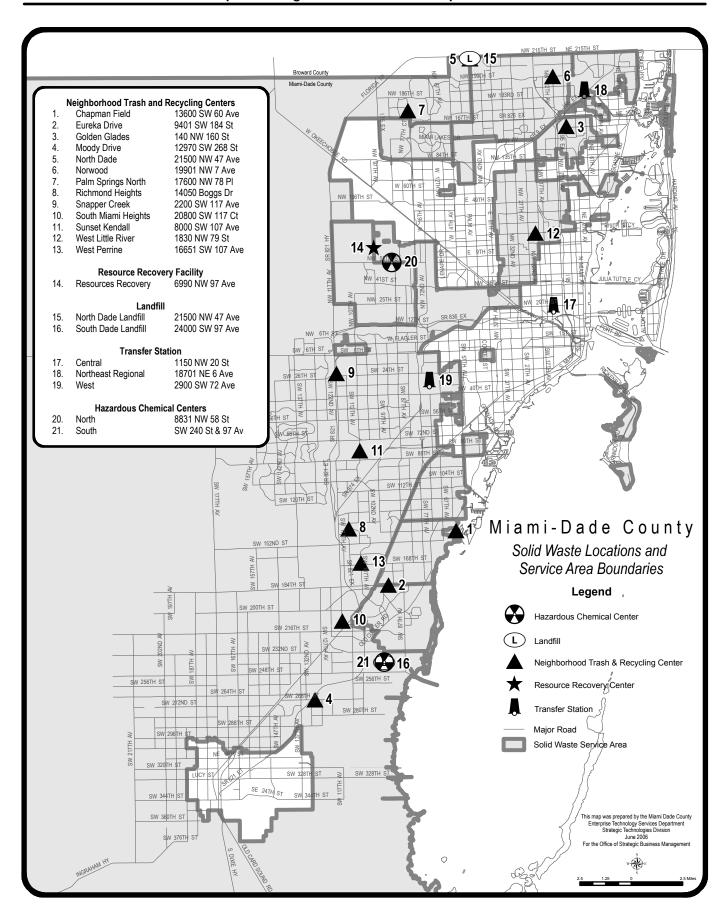
	(Dollars in Thousands)				
Line Item Highlight	Actual	Actual	Budget	Actual	Budget
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07
Curbside Recycling Contract	9,510	10,506	10,957	10,887	11,633
Contract Temporary Employee Costs	2,352	2,422	749	4,153	1,090
Employee Overtime Costs	4,692	7,175	3,547	8,738	4,897
Administrative Reimbursement	3,736	4,008	4,196	4,196	4,347
Transfers and Reimbursements					
<ul> <li>Board of County Commissioners - Office of Commission Auditor</li> </ul>	17	17	17	17	17
<ul> <li>Community-Based Organizations</li> </ul>	132	164	164	172	164
<ul> <li>County Attorney's Office - Legal Services</li> </ul>	200	200	200	200	0
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	85	85	85	85	85
<ul> <li>Consumer Services Department - Florida Yards and Neighborhoods Program</li> </ul>	18	18	18	18	18
<ul> <li>Board of County Commissioners - Office of Intergovernmental Affairs</li> </ul>	81	91	81	81	81
<ul> <li>Police Department - Illegal Dumping Enforcement</li> </ul>	1,178	1,178	1,178	1,178	1,178
<ul> <li>Communications Department - Community Periodical Program</li> </ul>	10	30	30	27	30

# ADOPTED FEE ADJUSTMENTS FOR SERVICES

Fee Adjustments	Current Fee	Adopted Fee	Dollar Impact
•	FY 05-06	FY 06-07	FY 06-07
Clean Yard Trash Disposal by Permitted Landscapers at Neighborhood Trash and Recycling Center per visit: trailer with capacity of six cubic yards or less	19.44	20.31	33,000
<ul> <li>Clean Yard Trash Disposal by Permitted Landscapers at Neighborhood Trash and Recycling Center per visit: trailer with capacity greater than six cubic yards</li> </ul>	64.80	67.70	0
<ul> <li>Disposal Non-Contract Tipping Fee rate per ton</li> </ul>	70.75	73.90	4,201,000
Transfer Fee rate per ton	10.60	11.05	524,000
<ul> <li>Clean Yard Trash Disposal by Permitted Landscaper per cubic yard</li> </ul>	6.48	6.77	88,000
Disposal Contract Tipping Fee rate per ton	53.65	56.05	2,975,000
Waste Tire Tipping Fee for Whole Tires and Shredded Tires	75.00	110.00	258,000
Waste Certification Fee	4.00	55.00	571,000
<ul> <li>Residential Curbside Collection per household</li> </ul>	399.00	439.00	12,994,000
Residential Container Service per household	308.00	339.00	80,000
Multi-family Collection per living unit	160.00	176.00	45,000
City of Miami HUD Single Family Residential	208.00	229.00	2,000
City of Miami HUD Household/Commercial	125.00	138.00	13,000
Commercial Minimum Collection Service per waste unit	409.00	450.00	35,000
Excess Trash - Commercial Waste Units	2.00	2.20	0
<ul> <li>Neighborhood Trash &amp; Recycling Centers Only per household</li> </ul>	102.00	112.00	24,000
<ul> <li>Garbage and Recycling Service Only per household</li> </ul>	149.00	164.00	0
Recycling Service Only per household	35.00	39.00	10,000
Bulky Waste per cubic yard	21.00	23.00	15,000
Violation Waste Removal per cubic yard	42.00	46.00	5,000
Fees for Uncompacted Rollaway Container Accounts	various	various	26,000

### ADDITIONAL COMMENTS AND HIGHLIGHTS

- The FY 2006-07 Adopted Budget includes a residential curbside collection per household fee increase from \$399 to \$439; the \$40 fee increase enables the department to maintain current levels of service (\$31) and to improve bulky waste pickup by expanding the number of regularly deployed bulky waste crews from 24 to 27 and to deploy as many as 30 crews during periods of peak demand (\$6); the remainder of the fee increase (\$3) will be used to offset any increased cost in recycling service during the fiscal year or will be added to carryover into FY 2007-08
- Payments from other County departments include receipt of parking revenues from General Services Administration (\$558,000); rent (\$833,000) and payment for Ojus property purchase (\$160,000) from Park and Recreation; and rent from Juvenile Services (\$549,000)
- FY 2005-06 Hurricane Wilma debris removal and other Wilma-related expenses incurred as of October 2006 total \$96.045 million, with reimbursements pending from the Federal Emergency Management Agency (75 percent of approved expenses) and the State of Florida (12.5 percent of approved expenses)
- The FY 2006-07 Adopted Budget includes 992 positions, a net decrease of six positions from the FY 2005-06 Adopted Budget; eleven long-term vacancies were eliminated from the budget in FY 2005-06; FY 2006-07 includes the addition of three positions for landfill operations and the new scalehouse in South Dade (\$172,000), 15 additional positions for deploying four bus stop litter crews including coverage (\$485,000), 40 additional positions in trash operations to augment existing bulky waste crews and to deploy three additional bulky waste crews (\$1.707 million), and the addition of 28 waste truck driver positions (\$500,201), and programmed attrition of 81 waste collector positions by the end of FY 2006-07 (\$1.297 million) due to the accelerated implementation of automated garbage collection
- The waste certification fee is increased from \$4 in FY 2005-06 to \$55 in the FY 2006-07 Adopted Budget which brings the fee to a level comparable with other local governments; waste disposal fees and the landscaper coupon fee are increased by the June 2005 to June 2006 CPI South, All Urban Consumers (4.5 percent), consistent with disposal contracts and interlocal agreements
- Illegally dumped trash and tire pick-ups, primarily in remote parts of the County outside the collection service area, have been funded for the past ten years with service area revenues; however, due to the regional nature of this waste, the disposal fund made a transfer to the collection fund in FY 2005-06 to equitably mitigate a portion of the unfunded impact (\$3 million); this transfer is consistent with the system's fund structure conditions under the master bond ordinance; it is anticipated that similar transfers will be made in future years to the extent necessary should collection revenues be insufficient to cover this cost
- The FY 2006-07 Adopted Budget includes \$1.1 million of UMSA funding for expanding efforts to clean-up litter with a program that targets the approximately 1,175 bus stops in UMSA currently not part of a bus shelter or bus bench contract with Miami-Dade Transit; \$350,000 will fund the purchase and installation of litter bins at the bus stops and \$750,000 will fund four dedicated collection crews to empty bins and clean up the area surrounding each bus stop litter bin two times per week; the program is projected to be fully deployed by the first week of January 2007; \$240,000 of funding from disposal reserves will support a countywide anti-litter campaign in order to provide enhanced education in an effort to further reduce the incidence of roadside littering throughout the community



## **Team Metro**



### **SUMMARY**

backlog cases

Team Metro's mission is based upon an integrated service delivery model that facilitates residents' access to County services, provides educational and outreach activities, and provides code compliance services.

As part of the Neighborhood and Unincorporated Area Municipal Services strategic area, Team Metro facilitates access and responds to requests for County services. The department's primary functions include outreach, code compliance, and administrative support. Through its eight regional service centers, central office, and two Government on the Go Buses, Team Metro conducts proactive outreach activities including public service projects and educational campaigns and provides decentralized services. The department also provides residential and commercial code enforcement services with an emphasis on resident education and voluntary code compliance, including nuisance abatement, zoning violations, and other neighborhood maintenance regulations, to enhance the safety and aesthetics of the community.

Team Metro fulfills its mission by building creative partnerships with community organizations, property owners, homeowner associations, schools, County departments, and municipalities. The department is also committed to gathering feedback in order to better understand residents' needs and requirements.

### **COMMUNITY BUDGET DOLLARS AT WORK**

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Number of community meetings attended and outreach activities conducted annually	1,711	1861	1590
Number of days elapsed between first Neighborhood Compliance Officer inspection and compliance with warning letter for nuisance enforcement	48	67*	37
Number of days elapsed between first Neighborhood Compliance Officer inspection and compliance with warning letter for zoning enforcement	57	77*	51
<ul> <li>Number of days from opening a Minimum Housing enforcement case to first inspection</li> </ul>	8 days	5 days	6 days
<ul> <li>Regional office wait time (in minutes)</li> </ul>	N/A	11	15

Government on the Go Bus GOOD 20.000 500 425 400 People Reached 15,000 Events Held 300 10.000 16,000 200 8,500 8,294 5,000 100 0 Actual Actual Estimate FY 04-05 FY05-06 FY 06-07 Number of People Reached - Number of Events \* Note: FY 2005-06 anticipated two fully operational buses however, due to delays in the retrofit of the new bus, only one bus was active in the community

### **TABLE OF ORGANIZATION**

#### OFFICE OF THE DIRECTOR

- Formulates departmental policy and provides direction and leadership of overall operations and administration
- Performs departmental marketing, public information, media relations, special events, volunteer coordination, and other special projects and functions
- Coordinates the Government on the Go Bus

#### **ADMINISTRATION & SUPPORT SERVICES**

- Develops the departmental operating and capital budget and administers grant funds
- Performs accounts receivables and payable functions and processes direct sale and lien collection transactions through a centralized cashing unit
- Ensures departmental fiscal control by monitoring revenues and expenditures and performing regional audits
- Provides department-wide procurement functions by administering contracts, equipment, and ordering supplies
- Performs department-wide personnel services, including hiring, disciplinary action, recruitment, payroll, affirmative action, insurance benefits support, monitoring grievances, and other personnel related functions
- Manages department-wide computer network, including computer applications and help desk support
- Oversees county-wide departmental lien and collection operations
- Provides customer service support to departmental regional operations, including the development and facilitation of customer focus groups and surveys
- Develops departmental business plan and performance measures to include data analysis, reporting, and process improvement
- Responsible for facilitating the development of the departmental strategic plan

# OPERATIONS OUTREACH & COMPLIANCE SERVICES

- Establishes a centralized outreach strategic plan based upon assessed community needs
- Coordinates outreach activities carried out by regional office staff, including the expansion of the P.R.I.D.E. Week Program and Citizens' Academy
- Provides customer service training
- Tracks and monitors citizen perception of County services to ensure customer satisfaction
- Administers the lot clearing and property removal programs
- Administers minimum housing program
- Coordinates all civil litigation and criminal prosecution review for code violations
- Coordinates graffiti abatement and zero tolerance program with County departments, local, state, and federal agencies
- Provides code enforcement support to Miami-Dade Police Department Environmental Investigative Unit
- Reviews all requests to void or administratively close civil citations for final disposition
- Provides administrative support to ten Community Councils

#### REGIONAL OFFICES

- Reviews, evaluates, and investigates written and telephone service requests from citizens, County departments, and other agencies and oversees
  implementation of corrective actions
- Provides direct assistance and outreach to countywide residents including passport acceptance, transit passes and tokens, bike/rail passes, dog
  tags, and baby stroller parking permit sales
- Provides information to citizens regarding enforcement of applicable County codes
- Works with Outreach Division to ensure that a variety of outreach activities, including community clean-ups, graffiti removal, and information fairs, are conducted in response to community needs
- Provides neighborhood code enforcement of applicable County codes
- Provides support to non-zoning Community Council meetings
- Provides countywide outreach efforts
- Operates eight regional offices with locations in Kendall, Melrose, Northeast, Northside, Northwest, South Dade, Tamiami, and West

## **FINANCIAL SUMMARY**

(Dollars in Thousands)	Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary			
Carryover	908	579	393
Code Fines / Lien Collections	7,065	6,585	7,081
Direct Sales	862	1,345	845
General Fund Countywide	3,917	3,521	4,389
General Fund UMSA	3,118	4,833	5,588
Interagency Transfers	1,508	1,359	1,359
Total Revenues	17,378	18,222	19,655
Operating Expenditures Summary			
Salary	11,090	11,739	12,803
Fringe Benefits	3,109	3,613	4,002
Other Operating	2,908	2,796	2,790
Capital	61	74	60
Total Operating Expenditures	17,168	18,222	19,655

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Neighborhood ar	nd Unincorp	orated Area	Municipal Se	ervices
Administration	2,155	2,176	20	21
Code Enforcement	11,699	12,798	157	167
Outreach	4,368	4,681	55	59
Total Operating Expenditures	18.222	19.655	232	247

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

# **Neighborhood and Unincorporated Area Municipal Services**

<b>Desired Outcome</b>	Highlights	Performance Impact
NU2-1: Strengthened bond between the community and Miami-Dade County government (priority outcome)	Increase awareness countywide of department's outreach initiatives, code enforcement services, and other department services through implementation of a marketing initiative	Continue to increase awareness through marketing efforts, welcome package, public service announcements, Miami-Dade TV(MDTV) programming, radio interviews, newspaper and magazine articles, and other media outlets
NU2-2: Improved community access to information and services (priority outcome)	Enhance direct outreach services to the public by funding two overage Outreach Specialist positions to staff the first "Government on the Go" bus in FY 2005-06	Staff the first "Government on the Go" bus to reach over 10,000 residents per fiscal year
NU4-1: Resident and business voluntary compliance with county codes (priority outcome)	Add two overage Minimum Housing Inspectors and one Service Representative to work in the City of Opa-Locka (\$155,000)	Improve quality of life by providing minimum housing enforcement for tenant and owner occupied structures within the City of Opa-Locka
NU4-1: Resident and business voluntary compliance with county codes (priority outcome)	One overage position to coordinate the enforcement of Class C signs countywide (\$68,000)	Coordinate and implement enforcement of Chapter 33 Class C sign regulations; including the display of billboards, murals, and building banners

NU4-1: Resident and business voluntary compliance with county codes (priority outcome)	Continue to deploy Code Compliance Officers to make first and follow-up inspections for nuisance, zoning, and various code violations in the Unincorporated Municipal Service Area	Maintain an average of 13 days for nuisance inspections, 12 days for zoning inspections and all other code violations; and maintain an average of 35 days for re-inspection (including the 14 day requirement allowed for warning compliance)
NU4-2: Timely identification and remediation of nuisances, including unsafe structures (priority outcome)	Provide funding to replace failing 800 MHz radios utilized in the field by Neighborhood Compliance Officers (\$158,000 from COR)	Increase the reliability of the communication tools available to enforcement officers in the field; provide consistent communication tools daily and during emergency activations when cellular phone service has proven unreliable
NU4-2: Timely identification and remediation of nuisances, including unsafe structures (priority outcome)	Provide funding to phase in three Service Representatives to maintain an overall ratio of one Service Representative to two Neighborhood Compliance Officers (1:2) at regional offices (\$82,000)	Achieve a reduction in case processing time for code violations from an average of four days to two days in regional offices
NU4-2: Timely identification and remediation of nuisances, including unsafe structures (priority outcome)	Provide funding for one Remediation Officer and one Service Representative for remediation enforcement activities (\$67,000)	Provide countywide coverage of lot clearing contracts and abandoned vehicle contracts which will enable the department to adequately monitor all contracts to ensure that services are performed
NU4-3: Consistent interpretation and application of enforcement practices	Continue to provide Team Metro University and Florida Association of Code Enforcement (FACE) training to new hires within a year	Provide FACE Level 1 certification and continuing education to compliance officers, supervisors, and other compliance support staff to maintain certification as a departmental goal; continue to provide Team Metro University to all new staff to ensure the provisions of quality service
NU4-3: Consistent interpretation and application of enforcement practices	Acquire electronic ticketing hand held devices for Code Enforcement Officers to write e-citations on-site (\$321,000 from the Code Enforcement Trust Fund)	Implement a new electronic citation device to enable the department to write citations on-site to facilitate a paperless case handling process; the device will also interface with the Case Management System allowing the officer the ability to retrieve pertinent data from the field

### **CAPITAL BUDGET SUMMARY**

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Capital Outlay Reserve	0	620	0	0	0	0	0	0	620
Code Enforcement Trust Fund	0	321	0	0	0	0	0	0	321
Tota	l: 0	941	0	0	0	0	0	0	941
Expenditures Strategic Area: Neighborhood And Uninco	orporated Area	Municipal Se	rvices						
	orporated Area		rvices	0	•	•	•	0	204
Departmental Information Technology Projects	U	321	U	0	U	0	0	U	321
Equipment Acquisition	0	158	0	0	0	0	0	0	158
Nuisance Control	0	462	0	0	0	0	0	0	462
Tota	l: 0	941	0	0	0	0	0	0	941

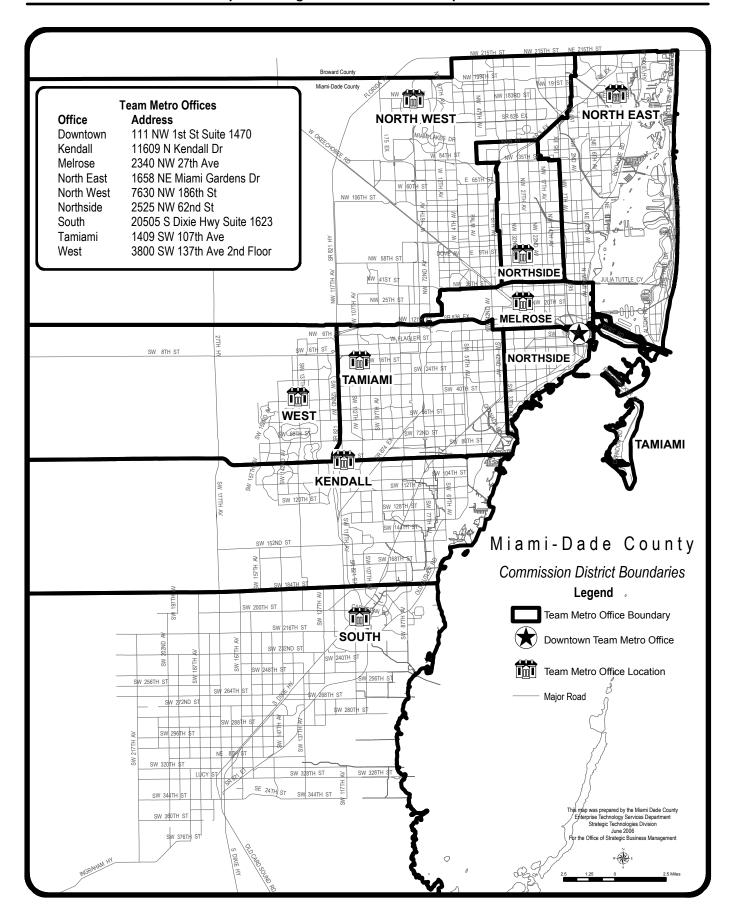
### SELECTED ITEM HIGHLIGHTS AND DETAILS

		(Dolla	rs in Thousands)				
Line Item Highlight	Actual	Actual	Budget	Actual	Budget		
Contract Temporary Employee Costs	<b>FY 03-04</b> 373	<b>FY 04-05</b> 139	<b>FY 05-06</b> 72	<b>FY 05-06</b> 72	<b>FY 06-07</b>		
Rent	631	577	683	644	711		
Travel Costs	11	3	5	5	5		
Transfers and Reimbursements							
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	0	30	30	30	30		

### ADDITIONAL COMMENTS AND HIGHLIGHTS

- Team Metro continues to coordinate and manage the functions of the "Government on the Go" bus, which serves as
  a mobile office for Miami-Dade County; the initiation of the second bus in the last quarter of FY 2005-06 will increase
  contact with the public with an emphasis on providing access to areas that are not close to a Team Metro site;
  services provided include direct sales and computers for public access
- The department will continue to work with the Environmental Investigative Unit (EIU) of the Miami-Dade Police Department on a referral basis only
- FY 2006-07 interagency transfers total \$1.359 million, comprised of funding from the Empowerment Zone for outreach and code enforcement functions at the Melrose Office (\$817,000) and funding from the Office of Community and Economic Development for graffiti abatement (\$113,000) and for other code enforcement activities (\$429,000)
- Code fine revenue has decreased due to legislative changes in Chapters 2 and 19 of the Code of Miami-Dade County, which requires warning prior to the issuance of a code enforcement citation; this legislation has increased voluntary compliance at the warning stage to 87 percent since FY 2003-04
- The department continues to provide lot clearing (\$410,000), abandoned vehicle removal (\$25,000), and unsafe structures board-up and demolition (\$27,000) through contracted service providers in FY 2006-07 with funding provided by the Capital Outlay Reserve
- In FY 2005-06, the department experienced revenue reductions due to staff redeployment to hurricane relief operations

- In FY 2005-06, two positions from the 311 Answer Center were transferred back to Team Metro and one position was
  inadvertently omitted from the count; all three are included in the FY 2006-07 position total; in addition, the FY 200607 Adopted Budget includes funding for the addition of one driver-messenger to provide a greater scope of service,
  timely deliveries, and cost savings to the department through the elimination of vendor contracts
- Team Metro will continue to provide a leadership role by facilitating resident contact with pertinent agencies in response to community needs after events such as trailer park closures; in addition, the department is piloting a fourten work week for Neighborhood Compliance Officers to provide an additional twenty hours of service in the community per week to include evenings and weekends
- Team Metro will continue to emphasize community education and voluntary compliance with the Code of Miami-Dade County instead of issuance of citations through distribution of Welcome Packages to new residents and through outreach events, community meetings, and programs such as the Citizen's Academy



### **Water and Sewer**



### **SUMMARY**

The Miami-Dade Water and Sewer Department (WASD) provides high-quality drinking water and wastewater disposal services, while planning for future growth, implementing water conservation measures, safeguarding public health and the environment, and providing for process improvements and cost efficiencies.

As part of the Neighborhood and Unincorporated Area Municipal Services strategic area, the department's main functions are water transmission, treatment, and distribution, as well as wastewater collection, treatment, and disposal. WASD operates three regional and five smaller water treatment plants, with a total rated capacity of 452 million gallons per day (MGD), and three regional wastewater treatment plants with a total treatment capacity of 368 MGD. Additionally, WASD operates and maintains 94 water supply wells (grouped into 14 wellfields) in the Biscayne Aquifer; five aquifer storage and recovery wells in the Floridian Aquifer; 1,006 sewer pump stations (987 County-owned and 19 maintained for other entities); 7,253 miles of water distribution pipes; and 5,886 miles of sewer collection pipes. The department implements water conservation measures, provides high quality drinking water, and plans and improves infrastructure for future growth.

The department delivers water and sewer services to most residents and businesses within Miami-Dade County, serving approximately 407,000 water and 322,000 wastewater retail customers as of September 30, 2005. Additionally, wholesale water service is provided to 15 municipalities and wholesale sewer service is provided to 12 municipalities within Miami-Dade County. In providing these services, the department interacts with and is regulated by the United States Environmental Protection Agency, the Florida Department of Environmental Protection, the Miami-Dade County Health Department, the South Florida Water Management District and the Department of Environmental Resources Management.

### COMMUNITY BUDGET DOLLARS AT WORK

		Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
with a Cu	time customers wait to speak stomer Service stative (minutes)	6.74	4.80	5
<ul> <li>Number of distributer</li> </ul>	of low-flow showerheads	n/a	5,925	3,500
	of all non-emergency calls dispatched within 3 days	78%	90%	85%
	of responses to water quality to says the says of the says are says of the say	99%	90%	93%

<sup>\*</sup> Note: Percent of responses to water quality complaints within 24 hours has decreased due to shortage of Laboratory Technicians



<sup>\*</sup> Note: Average Residential Customer using 6,750 gallons per month; all rates are current as of FY 2005-06 except for the adopted Miami-Dade rate, which will become effective on January 1, 2007

### **TABLE OF ORGANIZATION**

#### OFFICE OF THE DIRECTOR

Formulates and establishes departmental policy and directs overall operations; coordinates activities with County Manager's Office; directs activities
related to BCC issues; directs state and federal legislative actions; and monitors operating goals and objectives

#### ADMINISTRATION/FINANCE

- Directs department administrative and financial operations
- Directs department support service functions including personnel, information technology, and telecommunication services
- Directs and coordinates management and accounting services for the department
- Directs controller and management information system activities; and directs and manages customer service functions
- Directs permitting and program management for design projects and compliance with state and federal agreements

### **FINANCE**

- Coordinates controller and management information system activities; proposes service fees and develops water and sewer rates; responsible for general ledger, fixed assets, accounts payable, retail, special billings and collection, and financial reporting and inventory control functions
- Oversees customer service functions

### **ADMINISTRATION**

- Directs administrative, general maintenance, and support (personnel and stores) activities; purchases and maintains vehicles; maintains department's grounds and facilities; and coordinates construction of administration facilities
- Coordinates safety compliance and training and oversees communication center

#### PLANNING, INNOVATION AND COMPLIANCE

 Directs activities related to the facilities' plans for water and wastewater transmission and treatment systems, environmental permitting, Power Efficiency Program, and program management for design projects and compliance with state and federal agreements

#### **OPERATIONS**

- Directs department-wide engineering, water, and wastewater operations
- Defines and monitors operating goals and procedures for operations
- Responsible for directing, coordinating, and monitoring department's capital improvements program and construction projects
- Directs and manages contract functions, agreements for wholesale customers, grant and loan applications, professional services agreements, and quality assurance review
- Directs and manages department's security functions

### **ENGINEERING**

 Directs design activities; establishes/enforces design standards; provides survey services and engineering support; collects fees; processes applications for new water services, mains, pump stations, and fire hydrant installations by private contractors; and coordinates construction projects

#### WATER

 Directs installation, repairs, and maintenance of the water system; administers water production; operates water treatment plants and water pumping stations; installs, repairs, relocates, maintains, and replaces all water mains and valves, fire lines, and water meters countywide; implements Cross Connection Control Program; and provides laboratory tasts

#### WASTEWATER

 Directs installation, repairs, and maintenance of the sewer pipeline system; administers wastewater treatment, disposal, and plant maintenance; performs mechanical, electrical, and structural maintenance of treatment plants and lift stations; operates wastewater treatment plants and main pumping stations; and installs, repairs, relocates, maintains, and replaces all gravity sewer lines, force mains, valves, sewer laterals, and manholes countywide

## **FINANCIAL SUMMARY**

	Actual	Budget	Budget
(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Carryover	37,538	43,682	48,812
Delinquency, Billing, and Service Charges	8,844	8,386	8,974
Fire Protection and Fire Hydrant Fees	4,339	4,224	4,404
Maintenance Fees	190	176	193
Miscellaneous Non-Operating Revenue	14,132	11,124	13,491
Miscellaneous Revenues	3,601	3,253	3,655
Septic Tanks and High Strength Sewage	2,599	2,644	2,637
Transfer From Other Funds	27,454	77,742	38,294
Wastewater Revenue	212,128	209,526	233,314
Water Revenue	160,259	174,072	196,279
Total Revenues	471,084	534,829	550,053
Operating Expenditures Summary			
Salary	97,799	97,600	101,149
Fringe Benefits	54,321	54,147	54,591
Other Operating	106,260	141,120	163,707
Capital	26,039	0	58,612
Total Operating Expenditures	284,419	292,867	378,059
Non-Operating Expenditures Summary			
Debt Service	115,282	123,521	118,753
Reserve	0	48,812	53,241
Transfers	0	64,030	0
Other Non-Operating Adjustments	0	5,599	0
Total Non-Operating Expenditures	115,282	241,962	171,994

	Total I	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Neighborhood a	nd Unincorp	orated Area	Municipal Se	ervices
Administration	169,945	178,070	365	382
Engineering and Construction	4,933	4,625	268	289
Finance and Customer Service	25,808	27,656	509	514
Planning, Innovation and	1,956	2,276	53	53
Compliance				
Wastewater Collection and	54,948	97,750	913	934
Treatment				
Water Production and	35,277	67,682	496	530
Distribution				
Total Operating Expenditures	292.867	378.059	2.604	2.702
. 0 1				

## STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

# **Enabling Strategies And Neighborhood and Unincorporated Area Municipal Services**

Desired Outcome	Highlights	Performance Impact
ES8-1: Sound asset management and financial investment strategies	Continue the Partnership Optimizing WASD's Efficiency and Reengineering (POWER) efficiency program	Generate efficiency and financial savings through implementation of the POWER efficiency program projects and provide bonuses to employees upon creation of savings and/or attainment of stretch goals based upon performance measures
NU2-2: Improved community access to information and services (priority outcome)	Maintain high level of responsiveness to customer service requests	Maintain customer service call wait time of five minutes in FY 2006-07; dispatch all emergency requests/calls within one hour of receipt and dispatch all non-emergency requests/calls within three business days

NU3-1: Continuing supplies of	Enhance water conservation initiatives	Provide opportunities for residents to save
quality drinking water to meet demand	through implementation of the Goal Based Water Use Efficiency 5-Year Plan, including landscape and irrigation evaluation, high efficiency washer rebate, showerhead exchange and retrofit kits, and industrial commercial and institutional (ICI) water evaluations (\$600,000); offer educational programs, such as "Wet in the City," in 25 schools and conduct media and public information campaigns (\$340,000); and begin implementation of selected reuse alternatives from the Reuse Feasibility Study	money and conserve water through the implementation of proposed water savings projects; new quantifiable best management practices will produce an approximate water savings of an average of 400,000 gallons per day; and increase the number of valves exercised to 19,000 in FY 2006-07 from 16,599 in FY 2005-06
NU6-2: Reduction in sewage overflows and provision of sewage systems to unconnected commercial corridors. Protection of water quality and improved water pressure	Continue to fully comply with drinking water standards through water treatment and distribution processes and continue upgrading the Supervisory Control and Data Acquisition (SCADA) System at water treatment plants	Monitor water pressure at five primary system points and ensure a minimum of 35 pounds per square inch (PSI) 100 percent of the time
NU6-2: Reduction in sewage overflows and provision of sewage systems to unconnected commercial corridors. Protection of water quality and improved water pressure	Continue implementation of water system capital projects (\$98.871 million in FY 2006-07, \$1.139 billion all years) including Building Better Communities (BBC) Bond Program projects (\$7.689 million in FY 2006-07, \$111.588 million all years); major projects include South Miami Heights Water Treatment Plant and Wellfield (\$10.026 million in FY 2006-07, \$158.724 million all years); Water Distribution System Extension Enhancements (\$12.064 million in FY 2006-07, \$203.157 million all years) and Wellfield Improvements (\$10.3 million in FY 2006-07, \$93.11 million all years)	Proceed with planning and construction phases of water capital projects which include Safe Drinking Water Act modifications, distribution enhancements, wellfield improvements, and water treatment upgrades
NU6-2: Reduction in sewage overflows and provision of sewage systems to unconnected commercial corridors. Protection of water quality and improved water pressure	Complete startup of enhanced softening process to meet Stage One Disinfection and Disinfection By-Products standards; and maintain Florida Department of Health certification for all five laboratories in accordance with National Environmental Laboratory Accreditation Conference standards	Maintain 100 percent compliance with drinking water standards

NU6-2: Reduction in sewage overflows and provision of sewage systems to unconnected commercial corridors. Protection of water quality and improved water pressure Continue implementation of wastewater system capital projects (\$122.104 million in FY 2006-07, \$2.16 billion all years), including BBC Bond Program projects (\$1.383 million in FY 2006-07, \$96.632 million all years); major projects include Wastewater Treatment Plants - Effluent Reuse (\$6.288 million in FY 2006-07, \$23.014 million all years); South District Wastewater Treatment Plant - High Level Disinfection (\$18.515 million in FY 2006-07, \$505.538 million all years); and Peak Flow Management Facilities (\$23.058 million in FY 2006-07, \$515.329 million all years)

Reduce sewage overflows by maintaining 98 percent of pumps in service at pump stations on a daily basis and responding to sewage overflows within one hour

NU6-3: Improved public infrastructure level-of-service standards and policies

Complete implementation of phase two of the Enterprise Resource Planning (ERP) system (\$376,000) Improve management of general ledger and payroll processes

#### **CAPITAL BUDGET SUMMARY**

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Building Better Communities GOB Program	27,820	4,788	4,047	8,757	11,690	2,690	4,425	144,003	208,220
EPA Grant	0	1,000	1,380	1,500	0	0	0	0	3,880
Fire Hydrant Fund	10,331	2,472	2,498	2,523	2,549	2,576	2,602	2,629	28,180
Future WASD Revenue Bonds	0	0	0	497,786	0	0	457,111	379,748	1,334,645
Miscellaneous - Other County Sources	300	0	0	0	0	0	0	0	300
State Revolving Loan Wastewater Program	801	0	0	55,000	45,000	0	0	0	100,801
State Revolving Loan Water Program	52,830	0	0	0	0	0	0	0	52,830
WASD Revenue Bonds Sold	404,113	0	0	0	0	0	0	0	404,113
Wastewater Connection Charges	108,505	25,000	30,000	30,000	34,088	30,000	30,000	20,600	308,193
Wastewater Renewal Fund	87,644	36,000	36,000	54,000	54,000	54,000	54,000	54,000	429,644
Wastewater Special Construction Fund	5,707	0	0	0	0	0	0	0	5,707
Water Connection Charges	51,378	6,019	6,192	6,028	6,015	6,054	4,632	1,190	87,508
Water Renewal and Replacement Fund	102,370	24,000	24,000	36,000	36,000	36,000	36,000	36,000	330,370
Water Special Construction Fund	4,427	0	0	0	0	0	0	0	4,427
Total:	856,226	99,279	104,117	691,594	189,342	131,320	588,770	638,170	3,298,818
Expenditures									
Strategic Area: Neighborhood And Unincorp	orated Area	Municipal Sei	vices						
Wastewater Projects	199,097	122,104	235,833	296,366	292,854	118,800	196,489	698,194	2,159,737
Water Projects	164,553	98,871	137,095	139,595	124,399	93,378	94,941	286,249	1,139,081
Total:	363,650	220,975	372,928	435,961	417,253	212,178	291,430	984,443	3,298,818

# SELECTED ITEM HIGHLIGHTS AND DETAILS

		(Dolla	rs in Thousa	ands)	
Line Item Highlight	Actual	Actual	Budget	Actual	Budget
•	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07
Chemicals and Lime	9,996	12,340	18,667	12,136	20,513
Electricity	21,770	24,801	22,834	27,573	33,404
Insurance Costs	5,069	4,629	8,080	7,395	8,280
Natural Gas	4,566	6,068	6,490	7,449	8,511
Security Service	6,026	6,346	7,053	4,950	7,085
Administrative Reimbursement	11,091	11,052	13,737	13,737	13,790
Community-Based Organizations	204	250	250	250	250
Transfers and Reimbursements					
Equity Return	31,640	27,701	22,868	22,868	0
County Attorney's Office - Legal Services	200	250	250	250	0
<ul> <li>Board of County Commissioners - Office of Intergovernmental Affairs</li> </ul>	115	115	115	115	115
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	125	125	85	85	85
<ul> <li>Employee Relations Department - Payroll Services</li> </ul>	89	62	62	62	62
<ul> <li>Board of County Commissioners - Office of Commissioner Auditor</li> </ul>	17	17	17	17	17
<ul> <li>Building and Permitting Consortium and Cost Sharing</li> </ul>	0	0	0	0	219
Communications Department - Community Periodical Program	0	65	65	65	65

# ADOPTED FEE ADJUSTMENTS FOR SERVICES

Fee Adjustments	Current Fee FY 05-06	Adopted Fee FY 06-07	Dollar Impact FY 06-07
<ul> <li>Pipe Tapping Charge: Tap Size (4 inch, 6 inch, 8 inch, 12 inch, 16 inch, 20 inch: fees vary from \$240 to \$830)</li> </ul>	varies	varies	24,820
Tailpiece Charge: Tailpiece Size 1 inch	30.00	40.00	20,000
Tailpiece Charge: Tailpiece Size 2 inch	50.00	75.00	10,000
<ul> <li>Floating Meters Damaged/Cleaning Fees: Meter Size 2 inch</li> </ul>	105.00	110.00	500
<ul> <li>Water Meter Installation Fees: (Service Size 2 inch, 4 inch, 6 inch turbo, 8 inch by 4 inch turbo, 10 inch turbo, 10 inch by 4 inch turbo, 6 inch by 4 inch turbo: fees vary from \$465 to \$7,575)</li> </ul>	varies	varies	34,990

Return Field Visit to Set Meter after Failed Meter Installation:     Service Size: 2 inch to 10 inch	35.00	40.00	1,425
Pipe Tapping Charge: Fee for Contractor Not Being Prepared for Tap	50.00	150.00	4,000
Water Retail Rates	varies	varies	4,845,000
Wastewater Retail Rates	varies	varies	5,226,000
<ul> <li>Hialeah and Miami Springs Wholesale Water and Wastewater Rates</li> </ul>	varies	varies	26,000
<ul> <li>All Other Wholesale Customers Water and Wastewater Rates</li> </ul>	varies	no change	0

#### ADDITIONAL COMMENTS AND HIGHLIGHTS

- As part of the FY 2006-07 Adpoted Budget, a retail water and wastewater rate adjustment was approved utilizing a
  Maintenance Index of 4.5 percent based on a twenty-year historical average of the United States Department of
  Labor, Bureau of Labor Statistics, Consumer Price Index (CPI), All Urban Consumers, Water and Sewerage
  Maintenance, U.S. City Average; this increase, combined with transfers from other department funds, is required to
  cover the current operating and maintenance costs and the current level of capital expenditures
- The adjustment to the retail rate, based on the Maintenance Index and representing a 4.5 percent increase, will become effective January 1, 2007; the bill for the average retail water and sewer customer (6,750 gallons per month) will increase from \$30.98 in FY 2005-06 to approximately \$32.37 per month in FY 2006-07; the rate increase will not affect retail lifeline and low-use customers; the wholesale water rate will increase for Hialeah and Miami Springs by \$0.0033 per thousand gallons and will remain the same for wholesale sewer rate; all other wholesale water and sewer customer rates will remain the same; the wholesale rates were reviewed by an independent consultant selected by the department and municipalities
- The FY 2005-06 revised water and wastewater rates for wholesale customers were approved by the Board of County Commissioners (BCC) on March 21, 2006 retroactively from January 1, 2006; these rates represent an average of a 10.4 percent decrease from the rates approved at the second BCC Budget Hearing in September 2005; four meetings with wholesale customers were held to review the need for the rate revision and the averaging or "smoothing" mechanism which will be used to calculate and project future rate increases; revenue adjustments for the period of October 1, 2005 through December 31, 2005 due to delayed implementation will be recovered over 36 months beginning October 1, 2006; for the period of January 2006 through September 2006 wholesale customers were billed at the revised rates but will be allowed to continue to pay at the prior year's rates with the remaining balance to be paid by the end of FY 2006-07
- The department will continue assessing water and wastewater rate adjustments annually to accommodate increasing
  operating and maintenance costs, to fund a portion of the department's delayed capital renewal and replacement
  costs, and to address major capital expenditures in the future for projected new demands on the system such as
  High Level Disinfection (HLD) and Alternative Water Supply initiatives including reuse
- The equity return payment to the General Fund has been eliminated effective FY 2006-07; this payment was \$22.868 million in FY 2005-06
- The FY 2006-07 Adopted Budget includes a transfer of \$60 million to Renewal and Replacement (R&R) which does not include funding recommended by the Bond Engineer for repairs at the six major water and wastewater treatment facilities; additionally, the department has identified \$2.156 billion of unfunded planned capital projects including \$504.3 million in R&R needs over ten years; WASD will continue re-evaluating all of the funding requirements and allocations in the capital plan; reuse and alternative water supply projects are presented as \$23.014 million of funded projects and \$1.09 billion of unfunded projects in the Multi-Year Capital Plan; the continuing review and assessment by the department will provide the framework for developing and evaluating changes to the Capital Improvement Plan

- The department ended the FY 2005-06 with \$30.7 million in the Rate Stabilization Fund, \$37.9 million in the General Reserve Fund and \$48.8 million in the Reserve Required by Bond Ordinance, for a total of \$117.4 million; in FY 2005-06, the department realized a one-time financial saving of \$32.231 million from the Series 2005 Refunding transaction; and \$9.3 million through a partial termination of a Merrill Lynch Swap
- The Office of Strategic Business Management completed the Land Use and Permitting in Miami-Dade County Study
  with recommended process improvements; WASD, as a member of the County's Building and Permitting
  Consortium, is working to implement the recommendations of this study; the cost of the permit improvement
  initiatives, including the Concurrent Plan Review system, will be shared among the six departments at a rate
  commensurate with the number of plans processed by each department
- In FY 2006-07, the department will utilize \$30.7 million in the Rate Stabilization Fund and \$7.6 million in the General Reserve Fund to pay for non-operating expenditures including debt service and transfers to R&R; at the end of FY 2006-07, it is expected that the Reserve Required by Bond Ordinance will be \$53.2 million, meeting the bond ordinance requirements; however, the Rate Stabilization Fund will be depleted and the General Reserve Fund will have a balance of \$30.4 million (of which \$2.7 million will be reserved for an FRS contribution rate increase)
- An additional 98 positions are included in the FY 2006-07 Adopted Budget; 12 positions in the Administration section to maintain water and wastewater facilities, structures and water tanks, provide security, and manage emergency planning; 14 positions in the Engineering section to expedite the capital project development and construction process for infrastructure improvements and reduce customer agreement processing time; seven positions in the Finance section to ensure financial internal controls and improve application development for the New Business and Plans Review areas; 26 positions in the Wastewater section to properly operate and maintain the wastewater treatment plants and sewer collection system, including pump stations and equipment; and 39 positions in the Water section to properly maintain the water treatment plants, laboratory, and to improve service to customers after normal working hours (\$5.287 million)
- WASD will continue the implementation of efficiency initiatives in FY 2006-07; since the establishment of the POWER efficiency program in March 1998, WASD has realized over \$23.6 million dollars in efficiency savings; in FY 2005-06 29 new efficiency projects improved productivity and generated savings of \$513,000 and savings of \$421,000 is anticipated in FY 2006-07; new efficiency projects include repairing wells and equipment with in-house forces (\$204,000), utilizing automation and web based tools for document control (\$272,000), and energy conservation (\$159,000)

# STRATEGIC AREA HEALTH AND HUMAN SERVICES

#### Mission:

To improve the quality of life and promote maximum independence through the provision of health care, housing, and social and human services to those in need

#### **GOALS**

- · Eliminate barriers to care
- Improve the future of Miami-Dade County's children and youth
- Promote independent living through early intervention and support services
- Provide adequate, quality, and affordable housing equitably throughout Miami-Dade County
- Ensure high quality standard of care and customer service countywide
- Ensure universal access to timely and accurate service information and community resources
- Develop positive relationships among all groups to promote unity in Miami-Dade County

#### **Priority Key Outcomes**

- · Reduced rate of uninsured countywide
- Improved public transportation to health and human services facilities throughout Miami-Dade County
- Increased access to and quality of child care facilities
- Increased culturally sensitive out reach/ prevention and intervention services for Miami-Dade County children, youth, and their families
- Young adults with basic education, skills, and values
- Healthier community
- Increased availability of affordable and special needs housing
- Improved customer service and care in health and human services
- Reduction of health and human service unmet needs

# **Community Action Agency**



#### **SUMMARY**

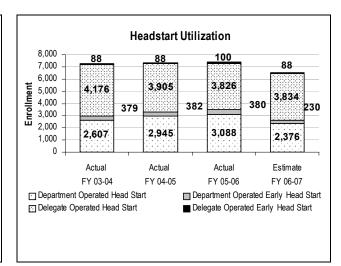
The Community Action Agency's (CAA) mission is to empower economically disadvantaged families and communities through advocacy, education, resource mobilization, and service delivery.

As part of the Health and Human Services strategic area, CAA provides comprehensive social services to low- to moderate-income residents. The department administers the largest Head Start and Early Head Start programs in the southeastern United States and operates a major self-sufficiency and family development program to support low-income persons. In addition, CAA provides senior citizens with nutritious meals and creates the opportunity for structured congregate activities at various neighborhood community centers. The department provides energy conservation initiatives, a hazard mitigation program, and residential home rehabilitation services for low-income homeowners, and offers residents the ability to participate in citizen training services that enable them to assume greater responsibilities in their communities.

As a recipient of federal Community Services Block Grant (CSBG) funding, CAA is required to have a tripartite Community Action Board, with equal representation from three sectors: elected officials, low-income community representatives, and community-based organizations (CBOs). The board addresses policies and issues that influence economically disadvantaged families and communities. Other stakeholders include the United States Department of Health and Human Services (USHHS), Florida Department of Children and Families, Corporation for National Services, National Community Services Agency, Florida Department of Community Affairs, Alliance for Aging, Miami-Dade Housing Agency (MDHA), Miami-Dade Office of Community and Economic Development (OCED), and the Miami-Dade Department of Human Services (DHS).

#### **COMMUNITY BUDGET DOLLARS AT WORK**

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Clients served at community centers	24,863	27,575	22,666
Community meetings conducted	186	207	220
<ul> <li>Elderly clients participating in recreational activities</li> </ul>	750	700	700
Foster Grandparent volunteers (slots)	120	101	101
Head Start and Early Head Start enrollment	7,320	7,394	6,528
Meals for the Elderly (slots)	759	759	759
Meals on Wheels (slots)	215	275	275
Number of Greater Miami Service Corps program participants successfully placed in employment or education upon program completion	102	75	75
Senior Companion volunteers (slots)	112	101	101



#### **TABLE OF ORGANIZATION**

#### OFFICE OF THE DIRECTOR

Formulates policies and provides overall direction and coordination of departmental functions; ensures the maximum involvement of
citizens in the decision-making process; performs all personnel functions; coordinates transportation services and ADA coordination

#### FISCAL MANAGEMENT

 Administers fiscal and budgetary operations, including purchasing, reporting, accounts payable/ receivable, and grant monitoring; provides technical assistance in preparation of grants

#### **GREATER MIAMI SERVICE CORPS**

 Administers and operates the National Urban Corps for Greater Miami which involves young adults (ages 18-23) in the physical and social needs of their community through volunteerism and community service, while providing them with structured meaningful work experience and comprehensive educational opportunities

#### **HEAD START/EARLY HEAD START**

 Provides a comprehensive child development program for over 6,528 children (newborn to five years of age) from low-income families

#### **SELF HELP DIVISION**

Provides services through the CSBG to assist low-income families and communities toward self-sufficiency, including family and community development, Low Income Home Energy Assistance Program (LIHEAP), information referral, computer training, teen parent assistance, emergency assistance, youth intervention, job training, and placement and Fathers Program

#### **ELDERLY PROGRAMS**

 Administers the Meals for the Elderly, Meals on Wheels, Foster Grandparents, and Senior Companions programs

#### RESOURCE MANAGEMENT

 Coordinates agenda items; develops new initiatives including information technology, contracts and leases, safety initiatives, grants, and agenda coordination; works with GSA to provide facilities and warehouse management, and reproduction services; provides staff support to the CAA Foundation.

#### **ENERGY PROGRAMS**

 Provides services and administration of the Energy Program to include Single Family Rehab Program, Weatherization LIHEAP, Solar Program, Residential Shuttering Programs and OCED Funded Home Repair Programs

#### **CITIZEN PARTICIPATION**

 Provides staff support to 21 Community Advisory Committees (CAC); assists low-income neighborhoods in decision-making process on issues and concerns impacting their community; and provides leadership development opportunities and civic forum to help improve the quality of life of the residents

# **FINANCIAL SUMMARY**

(Dellars in Theysende)	Actual	Budget	Budget
(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Carryover	-58	0	376
Donations	0	65	0
Federal Grants	66,459	63,834	64,880
General Fund Countywide	9,075	11,379	11,977
Interagency Transfers	1,001	1,775	1,714
Miscellaneous Revenues	0	20	0
Other Revenues	1,124	669	2,951
State Grant - VPK	0	0	418
State Grants	195	155	707
Total Rever	nues 77,796	77,897	83,023
Operating Expenditures Summary			
Salary	25,581	26,815	28,332
Fringe Benefits	8,292	8,852	9,496
Other Operating	43,643	42,226	45,185
Capital	141	4	10
Total Operating Expenditor	ures 77,657	77,897	83,023

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Health and Huma	n Services			
Administration	1,699	1,701	24	22
Citizen Participation	455	449	6	6
Elderly Programs	3,838	4,341	28	28
Energy Programs	2,240	3,234	19	19
Greater Miami Service Corps	264	1,999	22	16
Head Start	60,371	61,923	525	525
Self Help Programs	8,291	8,627	55	54
Transportation	739	749	13	11
Total Operating Expenditures	77,897	83,023	692	681

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

# Health and Human Services And Neighborhood and Unincorporated Area Municipal Services

<b>Desired Outcome</b>	Highlights	Performance Impact
HH2-1: Improved information accessibility regarding available health and human services  Work with the County Manager's Office (CMO), the Department of Human Services (DHS), the Miami-Dade Homeless Trust (HT), and the Enterpris Technology Services Department (ETS to develop a social services integrated case management system and a web portal funded by the Capital Outlay Reserve (COR) to be used by all Coun agencies delivering social services (\$500,000)		Improve coordination of services provided to clients and provide better information to the community about the availability of social services
HH2-2: Increased utilization of available health and human services across all neighborhood facilities	Continue to provide self-sufficiency services to CSBG eligible residents through the Self-Help Division (\$8.627 million)	Provide critically needed services through community enrichment centers to 22,666 clients who require assistance with employment, emergency assistance, family development support, computer training, home ownership counseling, and informational services

Continue to provide pre-school, early childhood and infant/toddler developmental services to low- to moderate-income families through Head Start and Early Head Start programs (\$61.923 million)	Provide community comprehensive early childhood educational services to 6,210 pre-school children for 175 days per year and 318 infants/toddlers for 235 days per year; increase the salary range of the Head Start Teachers classification in an effort to improve recruitment, to mitigate the high turnover rate, and promote more permanency in the classrooms (\$460,000)
Provide funding from the Building Better Communities (BBC) Bond Program to purchase land and begin construction of a new regional Head Start center (\$5.9 million) and renovate three CAA Head Start centers (\$1.1 million)	Develop a new regional Head Start center and complete renovations and enhancements at three existing Head Start centers to provide for a safer and more comfortable environment for the delivery of comprehensive early childhood educational services
Continue construction of the Miami Gardens Head Start Center funded by COR (\$1.454 million) and Urban Initiative Grant (\$1.573 million); the center is scheduled for completion in FY 2007-08	Construct a comprehensive child care facility adjacent to the Opa-Locka Neighborhood Service Center to accommodate 120 low-income children
Continue construction of the new North Miami-Dade Head Start Center (\$3.597 million) and the new International Mall Head Start Center (\$3.431 million), both funded by COR and Community Development Block Grant (CDBG) (\$1 million); the centers are scheduled for completion in FY 2008-09	Accommodate 200 low-income children at the North Miami-Dade Head Start Center and 200 at the International Mall Head Start Center
Continue providing training and employment opportunities to young adults through the Greater Miami Service Corps (GMSC) (\$1.999 million)	Transition 75 youths to full-time unsubsidized employment after participation in meaningful work experience
Continue providing opportunities for elderly persons to stay active by participating in volunteer programs (\$1.266 million)	Recruit, train, and deploy approximately 101 senior volunteers to provide respite care, companionship, and support services to 290 elderly persons; and 101 senior volunteers to mentor and tutor over 500 at-risk children in the community
Ensure that at-risk and homebound elderly residents receive nutritional meals (\$3.075 million)	Provide over 100,000 meals per year to 275 homebound elderly persons in the community through the Meals on Wheels Program and over 197,000 meals per year to 759 elderly persons at CAA community centers through the Meals for the Elderly Program
	childhood and infant/toddler developmental services to low- to moderate-income families through Head Start and Early Head Start programs (\$61.923 million)  Provide funding from the Building Better Communities (BBC) Bond Program to purchase land and begin construction of a new regional Head Start center (\$5.9 million) and renovate three CAA Head Start centers (\$1.1 million)  Continue construction of the Miami Gardens Head Start Center funded by COR (\$1.454 million) and Urban Initiative Grant (\$1.573 million); the center is scheduled for completion in FY 2007-08  Continue construction of the new North Miami-Dade Head Start Center (\$3.597 million) and the new International Mall Head Start Center (\$3.431 million), both funded by COR and Community Development Block Grant (CDBG) (\$1 million); the centers are scheduled for completion in FY 2008-09  Continue providing training and employment opportunities to young adults through the Greater Miami Service Corps (GMSC) (\$1.999 million)  Continue providing opportunities for elderly persons to stay active by participating in volunteer programs (\$1.266 million)

HH5-1: Increased availability of affordable and special needs housing (priority outcome)	Continue to provide energy conservation services and housing rehabilitation assistance to low- to moderate-income homeowners through the Renovation and Facilities Management Division (Energy Programs) (\$3.234 million)	Provide 134 homes with repairs and renovations to improve the safety and living conditions of the occupants and provide 95 homes with weatherization services that will result in a 15 to 30 percent reduction in the utility costs for these homeowners
NU2-1: Strengthened bond between the community and Miami-Dade County government (priority outcome)	Continue coordinating meetings in low- to moderate-income neighborhoods throughout Miami-Dade County (\$449,000)	Conduct 220 community forums/neighborhood meetings to promote and strengthen the bond between the community and Miami-Dade County government

# CAPITAL BUDGET SUMMARY

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Building Better Communities GOB Program	3,440	110	0	595	2,855	0	0	0	7,000
Capital Outlay Reserve	4,885	1,667	2,718	0	0	0	0	0	9,270
CDBG Reimbursement	1,000	0	0	0	0	0	0	0	1,000
US HUD - Urban Initiatives Grant	1,573	0	0	0	0	0	0	0	1,573
Total:	10,898	1,777	2,718	595	2,855	0	0	0	18,843
Expenditures									
Strategic Area: Health And Human Services									
Facility Improvements	1,399	655	0	0	0	0	0	0	2,054
New Head Start Facilities	4,077	2,908	6,354	595	2,855	0	0	0	16,789
Total:	5,476	3,563	6,354	595	2,855	0	0	0	18,843

# SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)							
Line Item Highlight	Actual	Actual	Budget	Actual	Budget			
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07			
Community-Based Organizations	22,076	22,825	22,106	19,647	22,213			
Contract Temporary Employee Costs	3,670	2,390	2,996	2,735	2,734			
Food	3,734	4,923	4,812	5,109	4,455			
Medical and Dental Services	945	1,028	1,222	1,080	1,436			
Professional Services	1,162	1,334	1,383	1,174	1,216			
Public Assistance Utilities	24,462	3,642	2,962	4,822	3,365			
Rent	390	398	335	408	428			
Security Services	1,700	1,734	1,268	1,827	1,602			
Travel Costs	125	80	132	67	101			

#### ADDITIONAL COMMENTS AND HIGHLIGHTS

- The department completed replacement of 28 Head Start Program trailers located at several locations throughout Miami-Dade County with funding provided from COR since 1999; ten additional trailers scheduled for replacement have not been installed due to limitations in the sites originally identified; the department is evaluating alternatives to provide better facilities to 200 children who would have been served in those facilities
- The department will continue to administer the Surtax Single Family Rehabilitation Program with funding from the Miami Dade Housing Agency (MDHA) and rehabilitate over 120 single-family homes in low- to moderate-income neighborhoods (\$635,000)
- In FY 2006-07, the Office of Community and Economic Development (OCED) will continue funding the Paint Distribution Program (\$188,000) and the Elderly Energy Conservation Program (\$100,000) with CDBG funding
- In FY 2005-06, 36 solar water heaters will be installed in the homes of eligible low-income residents (\$100,000); the FY 2006-07 Adopted Budget provides \$100,000 for installation of 24 additional water heaters
- In FY 2005-06, CAA provided water and sewer payment assistance through the Life Support Initiative Program to 546 eligible residents of North Miami, Florida City, Opa-Locka, Hialeah Gardens, Hialeah, Miami Beach, and Homestead whose water service was in jeopardy of being terminated or had been terminated for non-payment and whose water and sewer utility rates increased 30 percent or more (\$125,000); it is estimated that the program will serve approximately 870 clients in FY 2006-07, funded from unspent funds from the prior fiscal year (\$200,000)
- Greater Miami Service Corp (GMSC) participated in a National Evaluation Study of Service and Conservation Corps in FY 2005-06 and will participate again in FY 2006-07; GMSC will also participate in Gulf Coast Recovery efforts in Mississippi and a Youth Civic Justice Corps demonstration project for youthful offenders in FY 2006-07; the FY 2006-07 Adopted Budget provides \$195,000 from the General Fund to allow the GMSC to provide more competitive pricing when securing service contracts with County departments and other organizations and \$176,000 to replace funding previously provided by CDBG for Youth Employment Training (\$76,000), and Employment and Training (\$100,000); CDBG continues funding for the Graffiti Abatement program (\$170,000); payments from the non-for-profit organization to the County for personnel and other costs previously recorded as a reduction to expenditures will be recorded as revenue in FY 2006-07 to properly represent the value of the program
- In FY 2005-06, the United States Department of Health and Human Services, Administration for Children, Youth and Families, Head Start Bureau recognized the Miami-Dade CAA Head Start/ Early Head Start Program as a program of quality; CAA will continue to provide Head Start and Early Head Start services by contracting 3,922 slots with nine delegate agencies and 2,606 slots through the 48 CAA operated centers; the department expects to have 28 accredited centers by the end of FY 2006-07
- In FY 2005-06, the Elderly Program Division Meals on Wheels Program received the Meals on Wheels Association of America certification for a program of excellence; in FY 2006-07, funding for senior activities (\$400,000) previously recorded as reduction to expenditures is added to the department's General Fund subsidy and recorded as revenue
- In FY 2005-06, CAA received an additional \$2 million from the Department of Community Affairs for the Self-Help Division Low-Income Home Emergency Assistance Program (LIHEAP) to provide utility assistance to an additional 6,395 low-income households, to increase the funding range by \$50 (the minimum payment increasing to \$100 from \$50 and the maximum payment increasing to \$200 from \$150), and to increase funding for crisis assistance by \$100 (to \$400 from \$300)
- The FY 2006-07 Adopted Budget eliminates ten long-term unfunded vacancies that had been held for attrition in prior years; eliminates one vacant position in the Self-Help Division and reduces contracted security services (\$379,000)
- The FY 2006-07 Adopted Budget provides funding from COR for repair and renovation of CAA facilities, including the installation of security systems (\$200,000)
- The FY 2006-07 Adopted Budget includes funding to upgrade or replace outdated computer equipment to increase efficiency and better comply with standards recommended by ETSD (\$60,000)

- CAA has experienced difficulty retaining teachers employed in the Head Start program, the reason most often cited is
  the salary differential between Head Start Teachers and those employed by Miami-Dade County Public Schools
  (MDCPS); the FY 2006-07 Adopted Budget provides funding to increase the salary range for Head Start Teachers to
  a level comparable to the starting salary for a State Certified Teacher employed by MDCPS (\$460,000)
- Since January 2002, CAA has installed 1,418 hurricane shutters for low-income residents; initially, all the installations (1,222) were panel systems, since then, accordion shutters have been used thus avoiding the cost of installation and removal which is typically experienced with the panel system; between 150 and 252 additional shutters will be installed in FY 2006-07; funding includes FEMA (\$513,000), the State of Florida Residential Construction Mitigation Program (\$400,000), the State of Florida "My Safe Florida Home" program (\$200,000 subject to grant approval), and the County General Fund (\$300,000 including \$200,000 match for the "My Safe Florida Home" program)
- Revenues in Head Start increased by \$1.552 million due to an increase in the grant from the Department of Health and Human Services (\$334,000), a decrease in funding from the Department of Children and Families (-\$36,000), new funding from the Children's Trust (\$592,000); funding from the State of Florida Voluntary Pre-Kindergarten program (\$418,000) and a net increase of \$244,000 from the General Fund

# **Community Relations**



#### **SUMMARY**

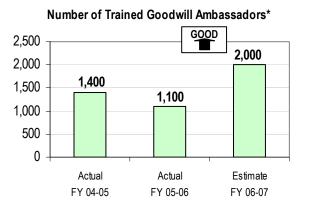
The Office of Community Relations (OCR) represents and advocates for the special concerns of Miami-Dade County's Asian, Black, and Hispanic populations and women within the community. The OCR promotes dialogue and understanding between minority populations and focuses attention on developing economic, educational, and housing opportunities for these constituencies.

As part of the Health and Human Services strategic area, the OCR administers five advisory boards, each of which is comprised of volunteers who contribute to policy formulation in Miami-Dade County. The department has, at the heart of its mission, delivering excellent public service through coordination with agencies and municipalities that encourage and facilitate dialogue, tolerance, mutual respect, and understanding among all groups in our community.

It is the department's firm belief that equity is a commitment to ensure equal access to resources and decision-making and also a commitment to promote citizen advocacy initiatives and governmental policies that secure and maintain these objectives. Therefore, the OCR's stakeholders include all residents of Miami-Dade County.

#### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-0
<ul> <li>Number of annual events organized during designated months to celebrate Women, Asian, Hispanic, and Black heritages</li> </ul>	10	19	1
<ul> <li>Number of trainings conducted for Goodwill Ambassadors to maintain readiness of response to appropriate events</li> </ul>	10	7	1
<ul> <li>Trainings and consultations held with municipal community relations boards</li> </ul>	16	20	2



<sup>\*</sup> Note: The Goodwill Ambassador program is composed of County employee volunteers that assist with crowd control, customer service, and mediation at high-attendance events

#### **TABLE OF ORGANIZATION**

#### **EXECUTIVE DIRECTOR**

- Establishes and directs programs oriented towards improving interethnic relations in Miami-Dade County
- Directs all financial and administrative activities

#### **COMMUNITY RELATIONS BOARD**

- Provides professional support toward the achievement of the mission of the Community Relations Board
- Develops initiatives designed to build community and group pride by showcasing diverse individuals and groups who have made significant contributions to community relations, cultural affairs and the improvement of Miami-Dade County
- Provides a campaign with an overarching positive theme that promotes unity and a stronger sense of community
- Recruits individuals to join and support OCR programs, promote community involvement in the programs and promote
  the expansion and replication of successful OCR initiatives at the municipal level
- Engages in a wide range of educational activities designed to inform both specific constituent groups on important issues and the general public

#### **BLACK AFFAIRS ADVISORY BOARD (BAAB)**

- Provides professional support for the BAAB
- Supports the BAAB in community building, pride enhancing, advocacy, public education, and outreach initiatives

#### **HISPANIC AFFAIRS ADVISORY BOARD (HAAB)**

- Provides professional support for the HAAB
  - Supports the HAAB in community building, pride enhancing, advocacy, public education, and outreach initiatives

#### **ASIAN AFFAIRS ADVISORY BOARD (AAAB)**

- Provides professional support for the AAAB
- Supports the AAAB in community building, pride enhancing, advocacy, public education, and outreach initiatives

#### **COMMISSION FOR WOMEN**

- Provides professional support for the Commission for Women
- Supports the Commission for Women in community building, pride enhancing, advocacy, public education, and outreach initiatives

# **FINANCIAL SUMMARY**

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary				
General Fund Countywide		1,638	1,782	1,893
•	Total Revenues	1,638	1,782	1,893
Operating Expenditures Su	mmary			
Salary	•	1,166	1,326	1,404
Fringe Benefits		261	307	323
Other Operating		200	139	151
Capital		11	10	15
Total Opera	ting Expenditures	1,638	1,782	1,893

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Health and Huma	n Services			
Administration	499	530	4	4
Advocacy Initiatives	239	254	2	2
Community Building/ Pride	367	390	2	2
Enhancement Initiatives				
Outreach	271	288	3	3
Public Education Initiatives	334	355	3	3
Public Safety Initiatives	72	76	2	2
Total Operating Expenditures	1,782	1,893	16	16

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

Health	and Huma	n Services
HUGHILI	ana mana	

ricaltii alla rialliali oei vices		
Desired Outcome	Highlights	Performance Impact
HH6-1: Improved community relations in Miami-Dade County	Continue developing positive relationships among all groups in Miami-Dade County	Organize 10 annual events during designated months to celebrate Women, Asian, Hispanic, and Black heritages
HH6-1: Improved community relations in Miami-Dade County	Provide a positive community image at public events	Conduct 12 trainings each for the Community Response Teams and Goodwill Ambassadors to maintain readiness of response to appropriate events
HH6-1: Improved community relations in Miami-Dade County	Continue to enhance public dialogue amongst Miami-Dade County's diverse population	Conduct 25 forums/workshops on various subjects to facilitate education of the public on issues of community concern

#### SELECTED ITEM HIGHLIGHTS AND DETAILS

		(Dolla	rs in Thousa	ands)	
Line Item Highlight	Actual FY 03-04	Actual FY 04-05	Budget FY 05-06	Actual FY 05-06	Budget FY 06-07
Clothing and Uniforms	1	12	1	0	1
Printing and Reproduction Costs	41	41	35	35	35
Travel Costs	18	6	10	5	10

# **ADDITIONAL COMMENTS AND HIGHLIGHTS**

- The OCR will recruit and train approximately 2,000 Goodwill Ambassadors for assistance with crowd control, customer service, and mediation at Super Bowl XLI events in 2007
- The Miami-Dade County Commission for Women will celebrate its 35th Anniversary in FY 2006-07
- The OCR is participating in the Miami-Dade County Social Services Hurricane/Disaster Preparedness Work Group;
   the OCR will liaise with faith-based organizations to disseminate the County's hurricane preparedness message at the community level

# **Countywide Healthcare Planning**



#### **SUMMARY**

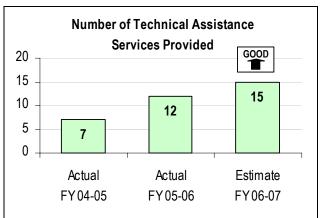
The Office of Countywide Healthcare Planning (OCHP) was created by the Board of County Commissioners (BCC) in FY 2003-04 to provide leadership in countywide health planning. OCHP's mission is to assist County government and health providers in implementing new strategies that increase access to effective health services and improve the health of Miami-Dade County residents.

The duties and responsibilities of OCHP, within the Health and Human Services strategic area, are to provide technical support and analysis to improve the countywide health service system. In this capacity, OCHP informs County government, healthcare leaders, and community stakeholders through researching, analyzing, and adapting best practices and developing new strategies that will enhance access to effective health and health-related services; improves the viability of Miami-Dade County's health care delivery system and financing strategies; improves the health and well-being status indicators for Miami-Dade County residents; and increases individuals' capabilities to effectively manage their own health.

To achieve the departmental mission, OCHP provides the evidence and science-based research and analytical resources needed to inform community stakeholders and support decision-making by the Mayor, BCC, and the County Manager.

#### **COMMUNITY BUDGET DOLLARS AT WORK**

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Number of best practice models researched, collected, analyzed, or adapted for effective health delivery	n/a	12	
Number of plans developed and sites selected for the Primary Health Care Facilities of the Building Better Communities Bond Program	n/a	1	
Number of special projects/reports produced as requested by the Mayor, BCC, and the County Manager	1	4	



\* Note: Technical assistance services provided to the Mayor, BCC, and the County Manager on critical health issues include framing health issues, analyzing the situation, researching evidence-based approaches, adapting models, and providing leadership in planning solutions

#### **TABLE OF ORGANIZATION**

#### **EXECUTIVE DIRECTOR'S OFFICE**

 Responsible for overall leadership of the County's health services research and plan development; represents the County on key health planning initiatives; oversees and provides guidance on the research, analysis, and adaptation of best practice models to enhance Miami-Dade County health systems, improve residents' health status, and improve access to care; analyzes Miami-Dade County's public health functionality, responsibilities, and opportunities for capacity-building; and manages community health planning efforts

# HEALTH FINANCE AND ADMINISTRATION

 Responsible for analysis of Miami-Dade County health finance system efficiencies and the identification of opportunities for enhancement

# HEALTH DATA AND QUANTITATIVE ANALYSIS

 Responsible for data generation, analysis of extant data, preparation of models, and forecasting

# HEALTH SERVICES RESEARCH

 Responsible for the study, identification, and adaptation of evidence-based health delivery and outreach models and strategies

#### FINANCIAL SUMMARY

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary				
General Fund Countywide		315	512	646
Public Health Trust		300	300	300
	Total Revenues	615	812	946
Operating Expenditures Su	mmary			
Salary	-	218	594	701
Fringe Benefits		63	143	159
Other Operating		77	65	77
Capital		16	10	9
Total Opera	ting Expenditures	374	812	946

Total I	Funding	Total Pos	sitions		
Budget FY 05-06	Budget FY 06-07	Budget FY 05-06	Budget FY 06-07		
Strategic Area: Health and Human Services					
812	946	9	8		
s 812	946	9	8		
	Budget FY 05-06 nan Services 812	FY 05-06 FY 06-07 nan Services 812 946	Budget FY 05-06         Budget FY 06-07         Budget FY 05-06           nan Services         812         946         9		

#### STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

Health and Human Services		
Desired Outcome	Highlights	Performance Impact
HH4-1: Healthier community (priority outcome)	Assist the BCC Healthcare Taskforce with developing recommendations that will guide the BCC and the County Manager's Office in establishing budget and program priorities for health initiatives	Organize technical presentations of research findings by national and local experts and produce a report of recommendations
HH4-1: Healthier community (priority outcome)	Develop a proposal for expanding health care coverage to uninsured Miami-Dade County residents	Analyze and present best practice models for coverage expansion by working collaboratively with the Health Foundation of South Florida
HH4-1: Healthier community (priority outcome)	Develop a comprehensive integrated model for community health planning utilizing the Primary Health Care component of the Building Better Communities Bond Program	Develop an initial framework for enhancing integrated primary care services in Miami Beach; identify potential sites for replicating a comprehensive integrated model for other areas in Miami-Dade County
HH4-1: Healthier community (priority outcome)	Manage the contracts of the Health Council of South Florida and Miami-Dade County Health Department	Restructure contracts to demonstrate a direct correlation between funding and products, and streamline contracts to avoid duplication of funding and responsibilities

#### ADDITIONAL COMMENTS AND HIGHLIGHTS

- The department will continue to provide technical assistance to the BCC Healthcare Task Force, which is responsible
  for improving access to primary care and reducing inappropriate use of emergency rooms, expanding healthcare
  coverage and financing for health services, and enhancing healthy lifestyle practices
- In January 2006, the County initiated the Primary Health Care component of the Building Better Communities (BBC)
  Bond Program with the purchase of the Miami Beach Community Health Center; OCHP will lead the development of
  approaches to community planning and a comprehensive primary care center model that can be replicated in other
  areas of Miami-Dade County; a Community Health Planner position was added to the department's table of
  organization in FY 2005-06 to manage the project (\$86,000)
- During FY 2005-06, OCHP established the Public Health Fellow Program, which was to be funded through a 50/50 split between the County and participating universities, in three technical areas: 1) Health Finance and Administration, 2) Health Data and Quantitative Analysis, and 3) Health Services Research; however, due to funding constraints faced by local universities during FY 2005-06 and FY 2006-07, OCHP eliminated the three Fellows positions from the budget; the department will continue to seek funding from local universities to re-establish the program in the future (\$110,000)

 During FY 2005-06, OCHP gained the responsibility of managing the Health Council of South Florida and the Miami-Dade County Health Department contracts; OCHP created a Public Health Manager position to manage the contracts and determine the targets and measures for capturing the successes and outcomes of public health programs and activities and integrating the County's current public health assets and capabilities into overarching health planning initiatives (\$86,000)

# **Homeless Trust**





#### **SUMMARY**

The Miami-Dade County Homeless Trust (Homeless Trust) serves as the coordinating entity for services for homeless individuals and families throughout Miami-Dade County. The Homeless Trust administers a portion of the one percent Food and Beverage Tax proceeds, as well as federal, state, and other resources dedicated to services for the homeless; advises the Board of County Commissioners on issues related to homelessness; serves as the State's Homeless Coalition for Miami-Dade County; implements the Miami-Dade County Community Homeless Plan; and provides administrative, contractual, and policy formulation assistance related to homeless services.

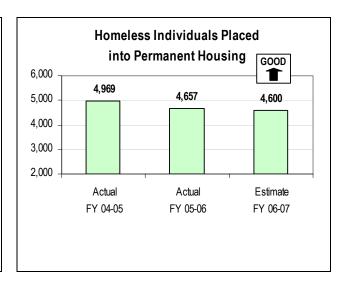
The Homeless Trust, part of the Health and Human Services strategic area, funds and monitors four distinct program areas: emergency, transitional, and permanent housing, and support services. Each area is specifically designed to meet the unique needs of clients when they first enter the system, as well as their needs as they develop and evolve over time. This blend of housing and services comprises what is known as the homeless continuum of care. Over 4,600 emergency, transitional, and permanent housing beds have been developed by or through the Homeless Trust since its inception in 1993.

A Board of Trustees, comprised of 27 members, governs the Homeless Trust. Membership consists of appointed leadership, including the Miami-Dade County Mayor, County and City Commissioners, the Judiciary, the Superintendent of Schools, Florida Department of Children and Families District Administrator, City of Miami Manager, the Miami Coalition for the Homeless, business, civic, and faith-based community representatives, homeless service providers, homeless individuals, and formerly homeless individuals. In order for the Homeless Trust to be successful in its mission of assisting homeless individuals and families, it relies on the services offered by provider agencies within the community, including its private sector partner, Community Partnership for Homeless, Inc.

#### **COMMUNITY BUDGET DOLLARS AT WORK**

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Emergency housing placements *	6,519	7,158	6,080
Homeless outreach team contacts with clients	48,667	53,022	48,000
Placements into transitional housing	1,957	1,782	1,700
Vacancy rate in emergency housing*	3.11%	3.00%	1.50%
Vacancy rate in transitional housing	5.00%	5.00%	2.75%

<sup>\*</sup> Note: Number of placements does not always correlate to vacancy rates; through the implementation of the chronic homeless outreach program, homeless individuals are staying longer thus reducing the vacancy rate



# **TABLE OF ORGANIZATION**

#### **HOMELESS TRUST**

- Implements the policies developed by the Board of the Homeless Trust, including the utilization of the local, state, and federal funds to assist the homeless
- Serves as staff to the Board of the Homeless Trust and liaison to the County Manager's Office and the Board of County Commissioners
- Coordinates Homeless Trust activities and recommends, defines, and monitors operating goals, objectives, and procedures for the Homeless Trust

# **FINANCIAL SUMMARY**

(Dellars in Theysends)	Actual	Budget	Budget
(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Carryover	3,122	2,849	4,823
Federal Grants	13,779	15,720	19,045
Food and Beverage Tax	10,217	9,200	11,512
Interest Earnings	5	2	16
Other Revenues	289	282	250
State Grants	183	511	721
Total Revenues	27,595	28,564	36,367
Operating Expenditures Summary			
Salary	710	823	912
Fringe Benefits	182	217	264
Other Operating	22,862	25,559	29,893
Capital	4	40	95
Total Operating Expenditures	23,758	26,639	31,164
Non-Operating Expenditures Summary			
Reserve	3,837	1,925	5,203
Total Non-Operating Expenditures	3,837	1,925	5,203

	Total F	unding	<b>Total Positions</b>	
Dollars in Thousands) Expenditure By Program	Budget FY 05-06	Budget FY 06-07	Budget FY 05-06	Budget FY 06-07
Strategic Area: Health and Humar	1 Services			
Administration	1,437	1,690	13	14
Emergency Housing	7,054	7,545	0	0
Permanent Housing	4,096	6,614	0	0
Support Services	5,272	4,573	0	0
Transitional Housing	8,780	10,742	0	0
Total Operating Expenditures	26,639	31,164	13	14

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

Health and Human Services		
Desired Outcome	Highlights	Performance Impact
HH4-3: Increased access to full continuum of support services for targeted special populations, including sexual assault and domestic violence, immigrant and new entrant, mental health, homeless, substance abuse and recently-released inmate services	Continue to provide support services, such as outpatient substance abuse treatment and mental health services, employment programs, outreach, and legal services; fund an indoor meals program in collaboration with the City of Miami and the Miami Coalition for the Homeless, Inc. (\$4.573 million)	Provide support services to 3,600 individuals and families and provide over 300,000 indoor meals in FY 2006-07
HH5-1: Increased availability of affordable and special needs housing (priority outcome)	Continue to provide support for 2,072 permanent continuum of care beds for families and individuals, to include specific units for mental health, disabled, HIV/AIDS, and substance abuse clients; pursue the development and funding for 100 new beds to add to the existing continuum inventory (\$6.614 million)	Maintain goal of placing 4,600 homeless men, women, and children into permanent housing in FY 2006-07
HH5-1: Increased availability of affordable and special needs housing (priority outcome)	Continue to provide support for 1,815 transitional continuum of care beds for families and individuals, to include specific units for mental health, disabled, HIV/AIDS, and substance abuse clients, as well as victims of domestic violence (\$10.742 million)	Maintain goal of placing 1,700 homeless men, women, and children into transitional housing in FY 2006-07
HH5-1: Increased availability of affordable and special needs housing (priority outcome)	Continue to provide support for 1,399 emergency continuum of care beds for families and individuals primarily at the Homeless Assistance Centers (HAC), operated by the Community Partnership for Homeless (CPH) (\$7.545 million)	Maintain goal of placing 6,080 homeless men, women, and children into emergency housing in FY 2006-07
HH5-1: Increased availability of affordable and special needs housing (priority outcome)	Develop additional permanent homeless housing with Building Better Communities (BBC) Bond proceeds (\$15 million)	Increase the inventory of affordable and permanent supportive housing, thereby providing additional housing units for homeless and formerly homeless individuals (\$2.143 million in FY 2006-07)

#### **CAPITAL BUDGET SUMMARY**

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Building Better Communities GOB Program	2,143	0	2,143	0	2,143	0	0	8,571	15,000
FEMA Reimbursements	54	69	0	0	0	0	0	0	123
State Hurricane Trust Fund	18	23	0	0	0	0	0	0	41
Stewart B. McKinney Grant	0	400	0	0	0	0	0	0	400
Total:	2,215	492	2,143	0	2,143	0	0	8,571	15,564
Expenditures									
Strategic Area: Health And Human Services									
Homeless Facilities	72	2,635	2,143	0	2,143	0	0	8,571	15,564
Total:	72	2,635	2,143	0	2,143	0	0	8,571	15,564

#### SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)							
Line Item Highlight	Actual	Actual	Budget	Actual	Budget			
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07			
Public Assistance - Community Partnership for Homeless, Inc. Contract	5,905	6,195	6,554	6,562	6,921			
Public Assistance - Housing First Model	0	407	780	525	811			
Public Assistance - Contracted Food Providers	17	30	30	30	30			
Public Assistance - Specialized Outreach	0	200	200	200	206			
Public Assistance - Chronic Homeless Housing	0	0	0	0	150			
Travel Costs	6	7	5	10	9			
Contract Temporary Employee Costs	21	17	21	21	21			
Rent	37	37	57	57	61			
Administrative Reimbursement	41	40	41	43	47			

#### ADDITIONAL COMMENTS AND HIGHLIGHTS

- The Homeless Trust administers 107 individual grant-funded programs with 29 organizations to provide essential homeless services in Miami-Dade County; the FY 2006-07 Adopted Budget includes funding for an additional Contracts Officer position to prepare and execute contracts, conduct site visits, develop and monitor monthly progress reports, provide technical assistance, and process and approve payments (\$56,000)
- The Homeless Trust continues to administer the Homeless Management Information System (HMIS) for client tracking and referrals
- The Homeless Trust continues to fund the Homeless Help Line (1-877-994 HELP), which routes over 16,000 client calls per year to outreach teams for services (\$10,000)
- The Food and Beverage Tax proceeds continue to provide funding for temporary hotel/motel placements for families and special needs individuals until they can be placed into emergency, transitional, or permanent housing

- The Homeless Trust will provide matching funds (\$150,000) from Food and Beverage Tax proceeds for the top selected program in the Homeless Trust's grant application to the United States Department of Housing and Urban Development (U.S. HUD); the program will serve chronically homeless people who are high users of emergency rooms, behavioral health services, and jails
- The Housing First Model Program implemented in FY 2004-05 focuses on placing homeless families and individuals into permanent housing, followed by home-based case management and support services to prevent recurrence of homelessness; since its inception, 405 people have been placed into permanent housing
- As of July 2006, countywide homeless census data indicate that there were 5,015 homeless individuals in Miami-Dade County, comprised of 2,182 individuals on the street and 2,833 in emergency and transitional housing; the January 2006 homeless census indicated that there were a total of 4,709 homeless individuals in Miami-Dade County, comprised of 1,754 individuals on the street and 2,955 in emergency and transitional housing
- In FY 2006–07, the Homeless Trust will conduct two countywide homeless census counts to obtain better resource allocation and information regarding the type and amount of homeless individuals in Miami-Dade County
- The Homeless Trust will continue to maintain a contract with Citrus Health Network for a countywide Chronic
  Homeless Outreach program that coordinates outreach teams, licensed clinical staff, and a psychiatrist for the
  purpose of identifying and serving every chronically homeless person in Miami-Dade County
- The Homeless Trust is collaborating with the Miami Coalition for the Homeless (MCH) and the Community Partnership for Homeless (CPH) to develop educational videos for the target audience of school children grades K through 12 to heighten their awareness about homelessness
- In FY 2005-06, the Homeless Trust contracted with the Human Services Coalition of Miami-Dade County to provide homelessness prevention and eligibility services to individuals with funding provided from the MCH and the Florida Department of Children and Families (DCF); in FY 2006-07, the Homeless Trust will provide funding (\$58,000) from Food and Beverage Tax proceeds to serve an additional 72 homeless families per year (to 372 from 300)
- The Homeless Trust was awarded \$530,000 (an increase of \$210,000 from the prior year) from the State Crisis
  Outplacement Bed program to provide transitional housing beds and support services for homeless individuals with
  mental illness released from jail
- The Homeless Trust FY 2006-07 Adopted Budget includes an additional \$1.212 million of Food and Beverage Tax proceeds; the department is funding additional user licenses for the HMIS (\$25,000); increased data entry efforts for three contracted Outreach Teams (\$37,000); prevention services for an additional 72 homeless families (\$58,000); for the first time, short-term temporary housing for chronically homeless individuals (\$50,000); and a transfer to a Tax Equalization Reserve (\$1.042 million)

### **Housing Agency**



#### SUMMARY

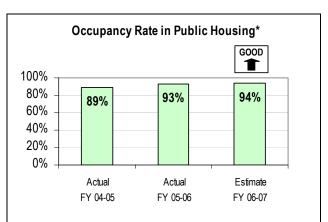
The mission of the Miami-Dade Housing Agency (MDHA or the Agency) is to provide high quality affordable and subsidized housing to qualified residents in both private and public housing markets; to assist low- to moderate-income working families and individuals to buy homes; and to expand the inventory of affordable and workforce housing for renters and homebuyers throughout Miami-Dade County. MDHA provides supportive services to improve the quality of life and general environment of public housing residents, including assisted living facility (ALF) services for low- to moderate-income elderly residents, and tenants in the Section 8 program through such efforts as the Family Self-Sufficiency Program.

As part of the Health and Human Services strategic area, MDHA is one of the largest public housing agencies in the nation, offering a variety of comprehensive and unique housing services. MDHA is responsible for approximately 9,800 units of public housing; provides Section 8 subsidized payments for over 17,000 clients; funds the first public housing ALF in the country, the 100-bed Helen Sawyer facility, and supports the new 101-bed Ward Towers ALF. MDHA is the primary County department responsible for developing affordable housing, administering the Documentary Surtax and State Housing Initiative Partnership programs, and serving as the closing agency and loan servicer for the Office of Community and Economic Development's (OCED) HOME Investment Partnership Program (HOME).

MDHA's stakeholders are the residents of Miami-Dade County, primarily low-income families and elderly residents. MDHA works closely with the Overall Tenants Advisory Council (OTAC), the Section 8 Advisory Board, private landlords, not-for-profit and for-profit developers, and County departments including the Department of Human Services, Community Action Agency, and OCED, to provide funding, services, and guidance to the Agency. A primary partner of MDHA is the United States Department of Housing and Urban Development (U.S. HUD), which provides most of the Agency's funding and oversees MDHA's performance through the Public Housing Assessment System (PHAS) and the Section Eight Management Assessment Program (SEMAP).

#### **COMMUNITY BUDGET DOLLARS AT WORK**

	Actual FY 04-05	Actual FY 05-06	Estim FY 06
Number of single family loans issued	206	305	
Number of single family rehabilitation loans issued	115	106	
Percent of Section 8 lease-up rate	94%	87%	ç



\* Note: The FY 2005-06 Adjusted Occupancy Rate excludes units vacant as a result of modernization, disposition, non-dweling and hazardous/extensive repairs

#### **TABLE OF ORGANIZATION**

#### OFFICE OF THE DIRECTOR

Administers housing programs; provides direction and coordination of federal, state, and local housing programs to assist low- to moderate-income families; interacts with the County Manager's Office, Board of County Commissioners, and other public and private entities to ensure attainment of the Agency's goals and objectives

#### COMPLIANCE

Audits operations for compliance with U.S. HUD and departmental regulations; monitors
 Public Housing Assessment Scores (PHAS) and Section Eight Management Assessment
 Program (SEMAP) measures, monitors Adker settlement and other initiatives; prepares
 five year plan and annual updates; and conducts fraud investigations, grievance hearings,
 and Section 3 compliance

# DEVELOPMENT AND LOAN ADMINISTRATION

- Administers Surtax, State
   Housing Initiative Partnership
   (SHIP), and Home Investment
   Partnership Program (HOME)
   affordable housing programs
- Manages Loan Services unit
- Processes construction loans and draws for affordable housing developments
- Monitors compliance of affordable housing funds/units

#### **PUBLIC HOUSING**

 Provides property management and maintenance services, including occupancy, relocation, leasing, rent, and evictions

#### DEVELOPMENT

- ldentifies and constructs new housing development projects, mixed use development acquisition, and disposition activities for County-owned properties
- Provides architectural/engineering and construction contract administration; and provides oversight of construction and rehabilitation field work

#### PRIVATE RENTAL HOUSING

- Administers Section 8 housing programs
- Conducts housing quality standard (HQS) inspections for all programs administered

#### FINANCE AND ADMINISTRATION

Provides administrative support, including budgeting, accounting, Management Information System (MIS), procurement, employee relations, contract administration, and materials management; ensures that federal and County requirements are met

#### APPLICANT LEASING CENTER

 Accepts applications for public housing and Section 8; determines eligibility, assigns units, and maintains a list of qualified applicants

# FINANCIAL SUMMARY

Thousands				
Revenue Summary   Documentary Stamp Surtax   46,112   42,224   40,000   Family Self Sufficiency-FSS   53   63   73   73   75   75   75   75   75   7		Actual	Budget	Budget
Documentary Stamp Surtax	(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Documentary Stamp Surtax	Revenue Summary			
Fannie Mae Reimbursement         0         3,500         0           Federal Grants         4,718         5,091         4,571           HAP-Section 8 New Construction         3,050         3,100         3,100           Hope VI         1,709         1,978         1,249           Housing Assistance Payments         144,256         139,756         149,858           Interest Income         2,460         1,151         3,200           Lakeside & Park Lakes Revenues         712         831         2,587           Loans Servicing Fees         597         500         500           Miscellaneous Non-Operating Revenue         2,524         1,000         3,000           Miscellaneous Revenues         7,631         1,552         1,480           Other         134         68         1,631           Public Housing Subsidy         27,867         25,591         25,808           Rentals         14,779         16,798         16,790           Sale of Properties-Homeownership         380         3,500         3,187           Section 8 Admin Fee         14,388         13,612         14,715           SHIP Carryover         23,025         15,000         6,000           Surtax Commi		46,112	42,224	40,000
Federal Grants			63	73
HAP-Section 8 New Construction   3,050   3,100   3,100   Hope VI   1,709   1,978   1,249   Housing Assistance Payments   144,256   139,756   149,858   Interest Income   2,460   1,151   3,200   Lakeside & Park Lakes Revenues   712   831   2,587   Loans Servicing Fees   597   500   500   Miscellaneous Non-Operating Revenue   2,524   1,000   3,000   Miscellaneous Revenues   7,631   1,552   1,480   (1,531   1,552   1,480   (1,531   1,552   1,480   (1,531   1,552   1,480   (1,531   1,552   1,480   (1,531   1,552   1,480   (1,531   1,552   1,480   (1,531   1,552   1,480   (1,531   1,552   1,480   (1,531   1,552   1,480   (1,531   1,552   1,480   (1,531   1,552   1,480   (1,531   1,552   1,480   (1,531   1,552   1,480   (1,531   1,552   1,530   (1,531   1,552   1,530   (1,531   1,552   1,531   (1,531   1,531   (1,531   1,552   1,531   (1,531   (1,531   1,531   (1,531	Fannie Mae Reimbursement	0	3,500	0
Hope VI	Federal Grants	4,718	5,091	4,571
Housing Assistance Payments	HAP-Section 8 New Construction	3,050	3,100	3,100
Interest Income	Hope VI	1,709	1,978	1,249
Lakeside & Park Lakes Revenues       712       831       2,587         Loans Servicing Fees       597       500       500         Miscellaneous Non-Operating Revenue       2,524       1,000       3,000         Miscellaneous Revenues       7,631       1,552       1,480         Other       134       68       1,631         Public Housing Subsidy       27,867       25,591       25,808         Rentals       14,779       16,798       16,790         Sale of Properties-Homeownership       380       3,500       3,187         Section 8 Admin Fee       14,388       13,612       14,715         SHIP Carryover       23,025       15,000       6,000         SHIP Operations       9,539       5,200       8,000         Surtax Committed Loan Carryover       0       13,927       63,000         Surtax Loan Payback       0       9,000       11,700         Total Revenues       303,934       303,442       360,449     Operating Expenditures Summary  Total Operating Expenditures  Total Operating Expenditures  Non-Operating Expenditures Summary  Other Non-Operating Adjustments  Total Operating Summary  O	Housing Assistance Payments	144,256	139,756	149,858
Loans Servicing Fees         597         500         500           Miscellaneous Non-Operating Revenue         2,524         1,000         3,000           Miscellaneous Revenues         7,631         1,552         1,480           Other         134         68         1,631           Public Housing Subsidy         27,867         25,591         25,808           Rentals         14,779         16,798         16,798           Sale of Properties-Homeownership         380         3,500         3,187           Section 8 Admin Fee         14,388         13,612         14,715           SHIP Carryover         23,025         15,000         6,000           SHIP Operations         9,539         5,200         8,000           Surtax Committed Loan Carryover         0         13,927         63,000           Surtax Loan Payback         0         9,000         11,700           Total Revenues         303,934         303,442         360,449           Operating Expenditures Summary           Salary         31,091         31,330         33,999           Fringe Benefits         14,293         10,468         12,301           Other Operating         35,276         35,435	Interest Income	2,460	1,151	3,200
Miscellaneous Non-Operating Revenue         2,524         1,000         3,000           Miscellaneous Revenues         7,631         1,552         1,480           Other         134         68         1,631           Public Housing Subsidy         27,867         25,591         25,808           Rentals         14,779         16,798         16,790           Sale of Properties-Homeownership         380         3,500         3,187           Section 8 Admin Fee         14,388         13,612         14,715           SHIP Carryover         23,025         15,000         6,000           SHIP Operations         9,539         5,200         8,000           Surtax Committed Loan Carryover         0         13,927         63,000           Surtax Loan Payback         0         9,000         11,700           Total Revenues         303,934         303,442         360,449           Operating Expenditures Summary           Salary         31,091         31,330         33,999           Fringe Benefits         14,293         10,468         12,301           Other Operating         35,276         35,435         32,853           Capital         1,277         1,233 <t< td=""><td>Lakeside &amp; Park Lakes Revenues</td><td>712</td><td>831</td><td>2,587</td></t<>	Lakeside & Park Lakes Revenues	712	831	2,587
Miscellaneous Revenues         7,631         1,552         1,480           Other         134         68         1,631           Public Housing Subsidy         27,867         25,591         25,808           Rentals         14,779         16,798         16,798           Sale of Properties-Homeownership         380         3,500         3,187           Section 8 Admin Fee         14,388         13,612         14,715           SHIP Carryover         23,025         15,000         6,000           SHIP Operations         9,539         5,200         8,000           Surtax Committed Loan Carryover         0         13,927         63,000           Surtax Loan Payback         0         9,000         11,700           Total Revenues         303,934         303,442         360,449           Operating Expenditures Summary           Salary         31,091         31,330         33,999           Fringe Benefits         14,293         10,468         12,301           Other Operating         35,276         35,435         32,853           Capital         1,277         1,233         792           Total Operating Expenditures         81,937         78,466         79,94	Loans Servicing Fees	597	500	500
Other         134         68         1,631           Public Housing Subsidy         27,867         25,591         25,808           Rentals         14,779         16,798         16,790           Sale of Properties-Homeownership         380         3,500         3,187           Section 8 Admin Fee         14,388         13,612         14,715           SHIP Carryover         23,025         15,000         6,000           SHIP Operations         9,539         5,200         8,000           Surtax Committed Loan Carryover         0         13,927         63,000           Surtax Loan Payback         0         9,000         11,700           Total Revenues         303,934         303,442         360,449           Operating Expenditures Summary           Salary         31,091         31,330         33,999           Fringe Benefits         14,293         10,468         12,301           Other Operating         35,276         35,435         32,853           Capital         1,277         1,233         792           Total Operating Expenditures         81,937         78,466         79,945           Non-Operating Expenditures Summary         35,900         224,976	Miscellaneous Non-Operating Revenue	2,524	1,000	3,000
Public Housing Subsidy         27,867         25,591         25,808           Rentals         14,779         16,798         16,790           Sale of Properties-Homeownership         380         3,500         3,187           Section 8 Admin Fee         14,388         13,612         14,715           SHIP Carryover         23,025         15,000         6,000           SHIP Operations         9,539         5,200         8,000           Surtax Committed Loan Carryover         0         13,927         63,000           Surtax Loan Payback         0         9,000         11,700           Total Revenues         303,934         303,442         360,449           Operating Expenditures Summary           Salary         31,091         31,330         33,999           Fringe Benefits         14,293         10,468         12,301           Other Operating         35,276         35,435         32,853           Capital         1,277         1,233         792           Total Operating Expenditures         81,937         78,466         79,945           Non-Operating Expenditures Summary           Other Non-Operating Adjustments         158,900         224,976         280,504	Miscellaneous Revenues	7,631	1,552	1,480
Rentals         14,779         16,798         16,790           Sale of Properties-Homeownership         380         3,500         3,187           Section 8 Admin Fee         14,388         13,612         14,715           SHIP Carryover         23,025         15,000         6,000           SHIP Operations         9,539         5,200         8,000           Surtax Committed Loan Carryover         0         13,927         63,000           Surtax Loan Payback         0         9,000         11,700           Total Revenues         303,934         303,442         360,449           Operating Expenditures Summary           Salary         31,091         31,330         33,999           Fringe Benefits         14,293         10,468         12,301           Other Operating         35,276         35,435         32,853           Capital         1,277         1,233         792           Total Operating Expenditures         81,937         78,466         79,945           Non-Operating Expenditures Summary           Other Non-Operating Adjustments         158,900         224,976         280,504	Other	134	68	1,631
Rentals         14,779         16,798         16,790           Sale of Properties-Homeownership         380         3,500         3,187           Section 8 Admin Fee         14,388         13,612         14,715           SHIP Carryover         23,025         15,000         6,000           SHIP Operations         9,539         5,200         8,000           Surtax Committed Loan Carryover         0         13,927         63,000           Surtax Loan Payback         0         9,000         11,700           Total Revenues         303,934         303,442         360,449           Operating Expenditures Summary           Salary         31,091         31,330         33,999           Fringe Benefits         14,293         10,468         12,301           Other Operating         35,276         35,435         32,853           Capital         1,277         1,233         792           Total Operating Expenditures         81,937         78,466         79,945           Non-Operating Expenditures Summary           Other Non-Operating Adjustments         158,900         224,976         280,504	Public Housing Subsidy	27,867	25,591	25,808
Section 8 Admin Fee     14,388     13,612     14,715       SHIP Carryover     23,025     15,000     6,000       SHIP Operations     9,539     5,200     8,000       Surtax Committed Loan Carryover     0     13,927     63,000       Surtax Loan Payback     0     9,000     11,700       Total Revenues     303,934     303,442     360,449       Operating Expenditures Summary       Salary     31,091     31,330     33,999       Fringe Benefits     14,293     10,468     12,301       Other Operating     35,276     35,435     32,853       Capital     1,277     1,233     792       Total Operating Expenditures     81,937     78,466     79,945       Non-Operating Expenditures Summary       Other Non-Operating Adjustments     158,900     224,976     280,504		14,779	16,798	16,790
SHIP Carryover     23,025     15,000     6,000       SHIP Operations     9,539     5,200     8,000       Surtax Committed Loan Carryover     0     13,927     63,000       Surtax Loan Payback     0     9,000     11,700       Total Revenues     303,934     303,442     360,449       Operating Expenditures Summary       Salary     31,091     31,330     33,999       Fringe Benefits     14,293     10,468     12,301       Other Operating     35,276     35,435     32,853       Capital     1,277     1,233     792       Total Operating Expenditures     81,937     78,466     79,945       Non-Operating Expenditures Summary       Other Non-Operating Adjustments     158,900     224,976     280,504	Sale of Properties-Homeownership	380	3,500	3,187
SHIP Operations         9,539         5,200         8,000           Surtax Committed Loan Carryover         0         13,927         63,000           Surtax Loan Payback         0         9,000         11,700           Total Revenues         303,934         303,442         360,449           Operating Expenditures Summary           Salary         31,091         31,330         33,999           Fringe Benefits         14,293         10,468         12,301           Other Operating         35,276         35,435         32,853           Capital         1,277         1,233         792           Total Operating Expenditures         81,937         78,466         79,945           Non-Operating Expenditures Summary           Other Non-Operating Adjustments         158,900         224,976         280,504	Section 8 Admin Fee	14,388	13,612	14,715
Surtax Committed Loan Carryover         0         13,927         63,000           Surtax Loan Payback         0         9,000         11,700           Total Revenues         303,934         303,442         360,449           Operating Expenditures Summary           Salary         31,091         31,330         33,999           Fringe Benefits         14,293         10,468         12,301           Other Operating         35,276         35,435         32,853           Capital         1,277         1,233         792           Total Operating Expenditures         81,937         78,466         79,945           Non-Operating Expenditures Summary           Other Non-Operating Adjustments         158,900         224,976         280,504	SHIP Carryover	23,025	15,000	6,000
Surtax Loan Payback         0         9,000         11,700           Total Revenues         303,934         303,442         360,449           Operating Expenditures Summary           Salary         31,091         31,330         33,999           Fringe Benefits         14,293         10,468         12,301           Other Operating         35,276         35,435         32,853           Capital         1,277         1,233         792           Total Operating Expenditures         81,937         78,466         79,945           Non-Operating Expenditures Summary           Other Non-Operating Adjustments         158,900         224,976         280,504		9,539	5,200	8,000
Total Revenues         303,934         303,442         360,449           Operating Expenditures Summary           Salary         31,091         31,330         33,999           Fringe Benefits         14,293         10,468         12,301           Other Operating         35,276         35,435         32,853           Capital         1,277         1,233         792           Total Operating Expenditures         81,937         78,466         79,945           Non-Operating Expenditures Summary         Other Non-Operating Adjustments         158,900         224,976         280,504	Surtax Committed Loan Carryover	0	13,927	63,000
Operating Expenditures Summary           Salary         31,091         31,330         33,999           Fringe Benefits         14,293         10,468         12,301           Other Operating         35,276         35,435         32,853           Capital         1,277         1,233         792           Total Operating Expenditures         81,937         78,466         79,945           Non-Operating Expenditures Summary         Other Non-Operating Adjustments         158,900         224,976         280,504	Surtax Loan Payback	0	9,000	11,700
Salary     31,091     31,330     33,999       Fringe Benefits     14,293     10,468     12,301       Other Operating     35,276     35,435     32,853       Capital     1,277     1,233     792       Total Operating Expenditures     81,937     78,466     79,945       Non-Operating Expenditures Summary       Other Non-Operating Adjustments     158,900     224,976     280,504	Total Revenues	303,934	303,442	360,449
Fringe Benefits         14,293         10,468         12,301           Other Operating         35,276         35,435         32,853           Capital         1,277         1,233         792           Total Operating Expenditures         81,937         78,466         79,945           Non-Operating Expenditures Summary         Other Non-Operating Adjustments         158,900         224,976         280,504	Operating Expenditures Summary			
Other Operating Capital         35,276 1,277 1,233 792         35,435 32,853 792           Total Operating Expenditures         81,937 78,466 79,945           Non-Operating Expenditures Summary Other Non-Operating Adjustments         158,900 224,976 280,504	Salary	31,091	31,330	33,999
Capital         1,277         1,233         792           Total Operating Expenditures         81,937         78,466         79,945           Non-Operating Expenditures Summary         Other Non-Operating Adjustments         158,900         224,976         280,504	Fringe Benefits	14,293	10,468	12,301
Total Operating Expenditures 81,937 78,466 79,945  Non-Operating Expenditures Summary Other Non-Operating Adjustments 158,900 224,976 280,504	Other Operating	35,276	35,435	32,853
Non-Operating Expenditures Summary Other Non-Operating Adjustments 158,900 224,976 280,504	Capital	1,277	1,233	792
Other Non-Operating Adjustments 158,900 224,976 280,504	Total Operating Expenditures	81,937	78,466	79,945
, , ,	Non-Operating Expenditures Summary			
Total Non-Operating Expenditures 158,900 224,976 280,504	Other Non-Operating Adjustments	158,900	224,976	280,504
	Total Non-Operating Expenditures	158,900	224,976	280,504

	Total Funding		<b>Total Positions</b>		
(Dollars in Thousands)	Budget	Budget	Budget	Budget	
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07	
Strategic Area: Health and Huma	n Services				
Administration/Director	1,254	1,360	15	15	
Affordable Housing-Surtax	7,366	7,403	62	61	
Applicant Leasing Center -	2,218	2,384	43	38	
Tenant Selection					
Compliance	1,409	1,548	18	18	
Development	3,171	2,310	33	33	
Finance & Administration	4,287	4,498	62	66	
Private Rental	10,194	11,050	107	117	
Public Housing	48,567	49,392	350	350	
Total Operating Expenditures	78,466	79,945	690	698	

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

<b>Economic Development And He</b>	ealth and Human Services	
Desired Outcome	Highlights	Performance Impact
ED1-3: Increased number of low to moderate income homeowners (priority outcome)	Continue efforts to create additional affordable housing for low- to moderate-income residents (\$128 million)	Close 300 homeownership loans; complete 200 single-family rehabilitation loans; complete 45 window shutter loans; and leverage construction of 3,300 new affordable rental units in FY 2006-07
HH5-1: Increased availability of affordable and special needs housing (priority outcome)	Improve public housing physical conditions by strategic use of available capital funds (\$11 million)	Increase the housing occupancy rate to 94 percent from 93 percent
HH5-1: Increased availability of affordable and special needs housing (priority outcome)	Continue to address the housing needs of low- to moderate-income residents by utilizing all available funding for the Section 8 voucher program (\$144 million)	Increase the Section 8 lease-up rate to 94 percent; the highest rate that can be achieved with the current level of funding
HH5-1: Increased availability of affordable and special needs housing (priority outcome)	Continue to address the housing needs of low- to moderate-income residents with the Section 8 voucher program	Increase Section Eight Management Assessment Program (SEMAP) scores to 75 points from 61 points
HH5-1: Increased availability of affordable and special needs housing (priority outcome)	Continue Section 3 participation of eligible businesses and residents	Award contracts to Section 3 businesses and hire residents to exceed the federal goal of 10 percent
HH5-1: Increased availability of affordable and special needs housing (priority outcome)	Complete the construction and sale of 52 single-family units over the next 18 months during Phase One of the Scott/Carver Homes HOPE VI Revitalization Program for low- to very low-income residents (\$10.3 million); the total project consists of 251 single-family and townhomes for homeownership and 160 public housing units (\$150.2 million all years)	Increase the number of homeownership opportunities for low- to very low-income residents in Miami-Dade County by constructing affordable housing units at the former Scott/Carver public housing site; five homes were constructed in FY 2005-06 and contractors will be hired during FY 2006-07 to begin major construction of Phase Two
HH5-1: Increased availability of affordable and special needs housing (priority outcome)	Preserve affordable housing stock and construct new mixed use and public housing with Building Better Communities (BBC) Bond Program funding (\$15.8 million in FY 2006-07; \$152.5 million all years)	Construct and improve affordable housing for the elderly and families to encourage homeownership through the acquisition, construction, and renovation of residential units

HH5-1: Increased availability of affordable and special needs housing (priority outcome)

Modernize and renovate various public housing developments and convert five percent of public housing dwelling structure units, including public spaces, sites, and non-dwelling units, to Uniform Federal Accessibility Standards (UFAS) compliancy; MDHA will finance public housing improvements and pledge up to \$3 million in future year annual capital funds to make debt service payments for the improvements through U.S. HUD's Capital Funds Financing Program

Improve public housing physical conditions by strategic use of available capital funds (\$12.9 million)

#### **CAPITAL BUDGET SUMMARY**

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Building Better Communities GOB Program	13,228	15,773	3,402	0	6,536	3,586	3,575	106,355	152,455
Capital Funds Financing Program (CFFP)	0	12,934	14,834	12,232	0	0	0	0	40,000
Bond Projects									
Capital Funds Program (CFP) - 714	4,489	3,232	0	0	0	0	0	0	7,721
Capital Funds Program (CFP) - 715	3,095	2,778	2,777	0	0	0	0	0	8,650
Capital Funds Program (CFP) - 716	0	4,967	2,467	2,466	0	0	0	0	9,900
Capital Funds Program (CFP) - Future	0	0	9,900	9,900	9,900	9,900	0	0	39,600
CDBG Reimbursement	0	5,202	0	0	0	0	0	0	5,202
Comm. Dev. Block Grant - 2000	4,508	0	0	0	0	0	0	0	4,508
Documentary Surtax	3,462	2,838	0	0	0	0	0	0	6,300
Financing Proceeds	. 0	23,741	0	0	0	0	0	0	23,741
Home Sale Proceeds	0	0	12,438	18,699	6,186	5,625	0	0	42,948
Hope VI Grant	14,889	6,059	6,011	6,000	1,041	1,000	0	0	35,000
Replacement Housing Factor (RHF)	3,997	1,667	2,000	2,146	555	0	0	0	10,365
State Housing Initiatives Partnership (SHIP)	0	0	1,000	3,500	3,600	0	0	0	8,100
Program			,	,	,				•
Total:	47,668	79,191	54,829	54,943	27,818	20,111	3,575	106,355	394,490
Expenditures	·	-	·	·	· ·	·	· · · · · · · · · · · · · · · · · · ·	·	
Strategic Area: Health And Human Services									
Departmental Information Technology	50	250	0	0	0	0	0	0	300
Projects									
Public Housing Improvements	47,262	62,600	55,005	64,391	31,559	23,443	3,575	106,355	394,190
Total:	47,312	62,850	55,005	64,391	31,559	23,443	3,575	106,355	394,490

#### SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)							
Line Item Highlight	Actual	Actual	Budget	Actual	Budget			
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07			
Administrative Reimbursement	206	162	0	0	0			
Indirect Costs	775	325	0	0	0			
Transfers and Reimbursements								
<ul> <li>County Attorney's Office - Legal Services</li> </ul>	400	400	400	400	0			
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	85	85	85	85	85			
<ul> <li>Board of County Commissioners - Office of Commission Auditor</li> </ul>	11	11	11	11	11			

#### ADDITIONAL COMMENTS AND HIGHLIGHTS

- The County Manager's Office has assembled an MDHA Management Assistance Team (MAT) comprised of County staff from various departments and enlisted assistance from outside entities such as the Tampa Housing Authority, U.S. HUD local office staff, Fannie Mae, and others to assist in filling management voids in MDHA; the MAT Progress Report was released on September 15, 2006; the report includes recommendations for consideration by the BCC regarding MDHA and other affordable housing programs that will correct deficiencies at MDHA and advance the County's affordable housing agenda
- Federal funding levels for public housing during FY 2007, which covers three-fourths of the County's FY 2006-07 budget, have not been determined; during FY 2005-06, U.S. HUD announced a new method of funding the operations of public housing through asset-based management; the change is likely to affect the method, amount, and use of the public housing operating subsidy; in prior years, federal funding for public housing had been allocated on a federal fiscal year basis, not on a calendar year basis
- Federal funding for housing assistance payments (HAP) increased in FY 2005-06 after the budget was approved to \$148 million due to approval of vouchers used for HOPE VI clients; HAP funding is assumed to be the same in FY 2006-07; however, with proposed rent increases next year, the amount of HAP available may not be sufficient enough to increase the lease up rate above 94 percent; U.S. HUD is discussing changing the method of funding operational expenses for Section 8 to a method similar to the proposed site-based budgeting for public housing; the impact on funding levels for FY 2006-07 has not been determined; as with public housing, federal funds are now allocated to the Section 8 program on a calendar year basis
- Due to continuing increases in housing prices, there has been a dampening effect on low- to moderate-income home buying activity; increasing loan subsidies and income requirements, in addition to a slow down in the rising cost of housing, should stimulate home buying under the County's programs
- To comply with the Uniform Federal Accessibility Standards (UFAS) program required under the County's Voluntary Compliance Agreement (VCA) with U.S. HUD, MDHA will renovate selected units in public housing developments to improve the quality of subsidized housing for persons with disabilities

- The FY 2006-07 Adopted Budget includes the addition of fourteen positions: ten positions in the Private Rental Housing Division (Section 8) to improve services, and four positions in the Finance and Administration Division to maintain key support in the budget and accounting areas to assist with the proposed implementation of site-based budgeting (\$570,000); in addition, MDHA eliminated one long-term vacant position in the Development and Loan Administration Division during FY 2006-07; duties and responsibilities will be absorbed among existing staff
- MDHA will be a major partner in implementing the inclusionary zoning ordinance, pending approval by the Board of County Commissioners
- During FY 2005-06, U.S. HUD mandated housing agencies to implement the Enterprise Income Verification (EIV) system to verify household income; the federal program required MDHA to upgrade computers at public housing sites, increase workloads of Section 8/Public Housing staff, and comply with stringent U.S. HUD guidelines, all without additional fiscal resources
- MDHA will request approval from U.S. HUD to bond the Capital Funds Program to raise approximately \$40 million to
  accelerate modernization of public housing projects (\$25 million) and to fund a portion of the project to comply with
  UFAS as part of the VCA (\$15 million)
- MDHA allocates approximately \$40 million annually for the development of affordable housing, with a loan portfolio
  estimated at \$260 million and assets valued at \$800 million; these funds are also supplemented by \$170 million from
  Building Better Communities (BBC) Bond Program proceeds, which will be spent over the next 12 to 14 years
- During FY 2006-07, MDHA will fund the development of one affordable rental apartment complex and completely rebuild the Virrick public housing site (\$3.4 million)
- During FY 2006-07 MDHA, in collaboration with the County Manager's Office, Housing Finance Authority, Metro-Miami Action Plan, Office of Community and Economic Development, and the Miami-Dade Empowerment Trust, Inc., will develop an Affordable Housing Information Clearinghouse web portal; the clearinghouse will function as a one-stop shop portal for renters, potential owners, lenders, developers, employers, and other community groups and organizations to access the broad array of data, programs, and the myriad of opportunities provided by the County to address affordable housing (\$250,000)
- In summer 2006, five positions from the New Markets and Applicant Leasing Division were transferred to the General Services Administration (GSA) Department; GSA will assume the property conveyance and tracking functions of the Infill Housing Program from MDHA (\$400,000)
- The FY 2006-07 Adopted Budget includes \$4.8 million of financing proceeds to implement a safety and security plan at public housing sites throughout the County to provide improvements such as perimeter street lighting (\$93,000), exterior development lighting to illuminate public areas (\$698,000), perimeter fencing surrounding the public housing properties (\$1.437 million), closed circuit video monitors (\$1.970 million), intercom systems (\$252,000), and security gates (\$351,000); to date, 80 new lights have been installed and existing lights have been repaired with bullet proof covers at the Liberty Square public housing development; safety surveys have been completed and cost estimates have been finalized for all public housing properties; debt service for this financing is included in the Capital Outlay Reserve (COR) (\$580,000)
- The FY 2006-07 Adopted Budget includes \$5.2 million in additional funding from Community Development Block Grants to expedite the repair and rehabilitation of approximately 398 public housing units in need of comprehensive modernization
- The lack of sufficient custodial staff has led to poor maintenance conditions at public housing sites; MDHA with the assistance of the Department of Procurement Management established an emergency janitorial contract for custodial maintenance at 17 public housing sites; staff is working on a long-term janitorial contract for all housing sites at a cost of \$500,000; contracting out janitorial support at public housing sites will significantly decrease MDHA's non-emergency work order turn-around time to get units online and MDHA maintenance staff will be able to perform more traditional maintenance related work; in addition, small roof repair contracts have been initiated to address public housing roofs that suffered hurricane damage from the 2005 Hurricane season

- The Ward Towers Assisted Living Facility, currently operating as an elderly housing facility by MDHA, has been allocated up to \$2.6 million of financing proceeds for the close-out of the project which includes \$800,000 for the final construction payment, \$900,000 in disputed change orders, and \$900,000 for the reduction in tax credits due to time delays; debt service for this financing is included in COR (\$245,000)
- During FY 2006-07, MDHA will create a local subsidized housing assistance program for low-income families (household income of 30 percent of median income or below) that will provide payment for housing-related expenses, such as security deposits, deposits for utility hook-ups and moving expenses at a maximum cost of \$2,500 per family; the program is anticipated to assist approximately 3,600 families with a tentative date of implementation on December 1, 2006 with funding from the General Fund (\$5 million) and HOME funds (\$4 million) for a total of \$9 million
- The Development and Loan Administration Division that administers the Surtax program is currently under the purview of the Finance Department
- MDHA is currently looking at developing a second Request for Application process that will allow developers who
  have previously been awarded Surtax or SHIP funds and are in need of gap financing the ability to re-submit their
  proposals to obtain additional funding

# **Housing Finance Authority**



#### **SUMMARY**

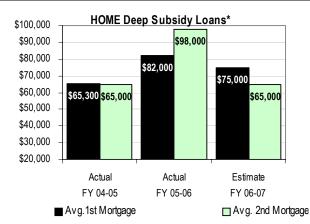
The Housing Finance Authority (HFA) alleviates the shortage of affordable residential housing available for low- to moderate-income families and individuals in Miami-Dade County. HFA issues mortgage revenue bonds to provide capital for investment in single-and multi-family housing. HFA's multi-family rental bond financing also provides affordable rental units throughout the County for eligible families and individuals.

As part of the Health and Human Services strategic area, HFA works to provide adequate, quality, and affordable housing equitably throughout Miami-Dade County. The two primary functions within the department, administration and operations, encompass bond financing for single- and multi-family housing and compliance monitoring.

The services provided by HFA benefit low- to moderate-income Miami-Dade County residents. HFA partners with community-based organizations (CBOs), private developers, and banks.

#### **COMMUNITY BUDGET DOLLARS AT WORK**

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Number of HOME Deep Subsidy loans issued*	14	104	40
<ul> <li>Number of loans issued to first time homebuyers**</li> </ul>	73	129	60



<sup>\*</sup> Note: Additional funding available to clients from other governmental entities significantly reduces the amount of subsidized funding needed from the HFA

<sup>\*</sup> Note: Funding depends on purchase price of home; HFA will request \$4 million in HOME Subsidy loans in FY 2006-07; funding will cover 40 families at \$100,000 per family

<sup>\*\*</sup>Note: In September 2005, the HFA issued \$13 million in mortgage revenue bonds that provided funding for single-family homeownership loans through October 2006; an additional bond issuance of \$18 million has been approved by the HFA Board of Directors

#### **TABLE OF ORGANIZATION**

#### **HOUSING FINANCE AUTHORITY**

- Alleviates the shortage of affordable residential housing available for low- to moderate-income families and individuals
- Issues mortgage revenue bonds to provide capital for investment in affordable multi- and single-family housing

#### FINANCIAL SUMMARY

Revenue Summary   Carryover   0   687   14   14   15   15   16   17   17   17   17   17   17   17					
Revenue Summary   Carryover   0   687   14   14   173   1,25   1,173   1,25   1,173   1,25   1,173   1,25   1,173   1,25   1,173   1,25   1,173   1,25   1,173   1,25	(Dollars in Thousands)			U	Budget
Carryover         0         687         14           Housing Fees and Charges         2,961         1,173         1,28           Interest Income         1,130         932         1,21           Miscellaneous Revenues         129         25         20           Total Revenues         4,220         2,817         2,92           Operating Expenditures Summary         828         886         88           Fringe Benefits         177         200         18           Other Operating         1,318         1,719         1,90           Capital         0         12         3			1 1 04-03	1 1 03-00	1 1 00-07
Housing Fees and Charges   2,961   1,173   1,28     Interest Income   1,130   932   1,22     Miscellaneous Revenues   129   25   26     Total Revenues   4,220   2,817   2,92     Operating Expenditures Summary   828   886   88     Fringe Benefits   177   200   18     Other Operating   1,318   1,719   1,90     Capital   0   12   3	Revenue Summary				
Interest Income	Carryover		0	687	141
Miscellaneous Revenues         129         25         20           Total Revenues         4,220         2,817         2,92           Operating Expenditures Summary         828         886         80           Fringe Benefits         177         200         11           Other Operating         1,318         1,719         1,90           Capital         0         12         3	Housing Fees and Charges		2,961	1,173	1,298
Total Revenues         4,220         2,817         2,92           Operating Expenditures Summary         828         886         80           Fringe Benefits         177         200         18           Other Operating         1,318         1,719         1,90           Capital         0         12         3	Interest Income		1,130	932	1,279
Operating Expenditures Summary           Salary         828         886         80           Fringe Benefits         177         200         18           Other Operating         1,318         1,719         1,90           Capital         0         12         3	Miscellaneous Revenues		129	25	205
Salary         828         886         80           Fringe Benefits         177         200         18           Other Operating         1,318         1,719         1,90           Capital         0         12         3		Total Revenues	4,220	2,817	2,923
Fringe Benefits         177         200         11           Other Operating         1,318         1,719         1,90           Capital         0         12         3	Operating Expenditures Sur	nmary			
Other Operating         1,318         1,719         1,90           Capital         0         12         3	Salary		828	886	800
Capital 0 12	Fringe Benefits		177	200	186
	Other Operating		1,318	1,719	1,905
· ·	Capital		. 0	12	32
	•	ing Expenditures	2,323	2,817	2,923

	Total Funding		Total Positions						
(Dollars in Thousands)	Budget	Budget	Budget	Budget					
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07					
Strategic Area: Health and Human Services									
Housing Finance Authority	2,817	2,923	9	9					
Total Operating Expenditures	2,817	2,923	9	9					

#### STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

#### **Health and Human Services Desired Outcome Highlights Performance Impact** HH5-1: Increased availability of Continue to provide financing for Provide financing for construction or affordable and special needs affordable housing throughout Miamirehabilitation of approximately 100 rental housing (priority outcome) **Dade County** units for low- to moderate-income families and provide financing to approximately 60 new homeowners HH5-1: Increased availability of Continue to educate Miami-Dade County Provide anti-predatory lending education affordable and special needs residents about predatory lending at two outreach sessions to Miami-Dade County residents; sessions will include housing (priority outcome) educational information on how to avoid becoming a victim and how to rescue your home from a predatory loan

#### SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)					
Line Item Highlight	Actual FY 03-04	Actual FY 04-05	Budget FY 05-06	Actual FY 05-06	Budget FY 06-07	
Rent	72	74	75	83	78	
Interest Expense	711	573	500	176	460	
External Special Audit	96	53	100	100	121	

#### **ADDITIONAL COMMENTS AND HIGHLIGHTS**

- HFA will continue to seek funding from the Office of Community and Economic Development for the Home Investment Partnership Program (HOME) Deep Subsidy Homeownership Program (\$4 million) to provide 40 affordable loans to low- to moderate-income residents
- During FY 2005-06, HFA eliminated one Administrative Officer 3 (AO3) position; the AO3's tasks and responsibilities were consolidated and reassigned among existing staff (\$91,000)
- The FY 2006-07 Adopted Budget includes a Clerk 3 position that was added during June 2006; the position will be
  responsible for routine program-based receptionist work and general office duties related to HFA's single-family and
  multi-family rental programs

### **Human Services**



### **SUMMARY**

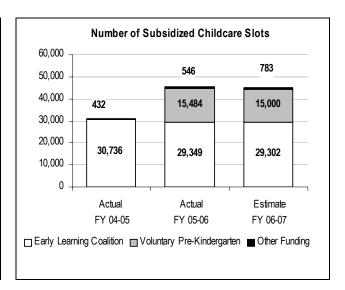
The Department of Human Services (DHS) provides comprehensive social services to assist children, adults, elderly residents, and families to attain self-sufficiency, function independently, and lead productive lives.

As part of the Health and Human Services strategic area, DHS is organized into four direct service components: the Neighborhood Assistance Bureau provides emergency relocation assistance, interim financial assistance, and information and referral services; Child Development Services provides subsidized child care, resource and referral information on child-related services, training and technical assistance for child care teachers and providers, and family assessment; Rehabilitative Services provides comprehensive outpatient substance abuse services for the Eleventh Judicial Circuit Court and outreach services to homeless individuals; and Special Services provides violence intervention and prevention services, refugee and migrant educational and job placement services, and psychological services. As one of two accredited public social service agencies in the State of Florida, and one of 83 public agencies accredited in the nation by the Council on Accreditation (COA), the department works to ensure that services are provided using best practices, as defined by the COA.

The department coordinates its activities with various community stakeholders including advisory councils, other human services providers, the judicial system, and a series of human service coordinating and funding agencies. In addition, DHS collaborates with state, federal, and local agencies to ensure regulatory compliance with grant requirements and human and social services planning as part of the Social Services Master Plan.

### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Number of County residents accessing services at the Neighborhood Service Centers	204,024	196,637	165,000
Number of domestic violence victims provided shelter and advocacy	1,275	1,217	1,385
Number of elders provided in-home support services	451	428	370
Number of elders provided support services at Adult Day Care Centers	326	344	300
Number of elders transported to support service activities	1,574	1,798	1,285
Number of individuals provided community-based residential, substance abuse treatment services	787	597	830
Number of meals provided to elders	626,703	542,529	655,844



### **TABLE OF ORGANIZATION**

#### OFFICE OF THE DIRECTOR

- Formulates policy and provides overall departmental management; provides administrative support to various boards including the Equal
  Opportunity Board, Addiction Services Board, Criminal Justice Council, Youth Crime Task Force Board, and Domestic Violence Oversight
  Board
- Administers contracts with community-based organizations (CBOs) and monitors program compliance

### **EMPLOYMENT SERVICES**

 Administers vocational, employment and support services for refugees, farmworkers, migrants, youth, and families

#### REHABILITATIVE SERVICES

- Administers comprehensive substance abuse treatment system for adult substance abusers in Miami-Dade County; services include prevention, central intake, and residential/outpatient services; provides specialized services for the Eleventh Judicial Circuit including assessment, evaluation, referral, diversion, and in-jail treatment services
- Provides outreach services to homeless individuals and families

### **VIOLENCE PREVENTION AND INTERVENTION SERVICES**

 Administers and coordinates clinical intervention services to families in distress including shelter services for victims of domestic violence and treatment for batterers

### CHILD DEVELOPMENT SERVICES

 Administers child care services at family day care/child care centers throughout Miami-Dade County; provides community outreach services to children from infancy to 13 years of age and their families

### ADMINISTRATION

- Provides administrative support including personnel services, contract and financial management, and procurement
- Develops and maintains information systems
- Coordinates Board of County Commissioners agenda items
- Coordinates all leases for DHS facilities

#### **PSYCHOLOGICAL SERVICES**

 Administers and coordinates day treatment school services for children and adolescents with severe behavior and emotional problems

### NEIGHBORHOOD ASSISTANCE

 Administers network of neighborhood multi-purpose centers that provide social services, direct financial assistance, emergency relocation assistance, and emergency shelter placement

# ELDERLY, DISABILITY, AND VETERAN SERVICES

 Administers programs focusing on the development and care of individuals including a continuum of services for the elderly, veterans, and programs for the disabled (D/SAIL)

# **FINANCIAL SUMMARY**

(5.11	Actual	Budget	Budget
(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Carryover	-5,564	0	0
Federal Grants	5,895	5,542	5,918
Fees for Services	1,099	245	380
Food and Beverage Tax	0	1,708	1,727
General Fund Countywide	53,502	54,465	56,741
Interagency Transfers	3,943	5,712	4,599
Miami-Dade Public Schools	575	535	557
Miscellaneous Revenues	1,368	587	277
Other Revenues	2,056	2,850	2,585
Rental of Office Space	816	725	847
Rentals	84	0	54
State Grant - ELC	119,128	116,544	110,559
State Grant - VPK	9,024	0	60,235
State Grants	9,923	11,220	10,498
Total Revenues	201,849	200,133	254,977
Operating Expenditures Summary			
Salary	47,935	49,955	50,197
Fringe Benefits	13,518	16,009	16,559
Other Operating	147,594	134,080	187,835
Capital	144	89	386
Total Operating Expenditures	209,191	200,133	254,977

	Total F	unding	Total Pos	sitions
Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Health and Huma	n Services			
Administration	7,613	7,552	55	52
Advisory Boards	2,038	2,190	23	24
CBO Contract Management	1,087	1,356	13	17
Child Development Services	127,711	178,812	308	278
Crime Prevention and Intervention	3,418	3,246	0	0
Elderly, Disability & Veterans Services	16,056	17,249	234	228
Emergency Housing Assistance	1,759	1,767	10	8
Employment and Training	7,988	7,277	101	89
Neighborhood Assistance Bureau	8,702	9,226	77	77
Psychological Services	2,404	2,581	23	23
Rehabilitative Services	12,485	13,172	147	145
Violence Intervention and Prevention	8,872	10,549	80	93
Total Operating Expenditures	200,133	254,977	1,071	1,034

### STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

# **Enabling Strategies And Health and Human Services**

Desired Outcome	Highlights	Performance Impact
ES9-3: Achievement of performance targets (priority outcome)	Prepare, execute, monitor, and approve payments for community-based organizations (CBOs) for social services (\$1.356 million)	Increase staffing in the CBO Contract Management Unit to reduce the caseload of staff and allow more time for technical assistance and evaluation, including onsite visits (\$222,000, four positions)
HH2-2: Increased utilization of available health and human services across all neighborhood facilities	Work with County Manager's Office (CMO), Community Action Agency (CAA), the Miami-Dade County Homeless Trust (HT), and the Enterprise Technology Services Department (ETSD) to develop a social services integrated case management system and a web portal funded by the Capital Outlay Reserve (COR) to be used by all County agencies delivering social services (\$500,000)	Improve coordination of services provided to clients and provide better information to the community about the availability of social services

HH2-2: Increased utilization of available health and human services across all neighborhood facilities	Continue to provide services at 11 neighborhood centers including information and referral services, interim financial assistance to medically disabled residents pending Social Security eligibility, and emergency relocation assistance (\$9.226 million), and emergency housing assistance (\$1.767 million)	The neighborhood centers will experience a reduction in the number of residents served to 165,000 estimated in FY 2006-07 from 196,637 served in FY 2005-06, resulting from projected renovations and construction of facilities, movement of several providers from the facilities, and a decrease in requests from residents requiring emergency relocation assistance; the number of residents placed in boarding homes or emergency housing will remain at approximately 170
HH3-1: Increased access to and quality of child care facilities (priority outcome)	Improve the future of Miami-Dade County's children by providing child- related services including subsidized child care, resource and referral information for child-related services, training and technical assistance for child care teachers and providers, and family assessment (\$178.812 million)	Increase the number of children served to over 52,000 as a result of the increase in the number of funded slots from 30,085 in FY 2005-06 to 45,000 in FY 2006-07, including 15,000 slots funded by the Voluntary Pre-Kindergarten (VPK) program
HH4-2: Increased access to full continuum of support services for people with disabilities	Improve the quality of life of persons with a disability by providing training, group therapy, job placement, homecare, and personal care; administer the handicap parking program service (\$973,000)	Improve the quality of life for an additional 44 homebound disabled clients, up to 71 in FY 2006-07 from 27 served in FY 2005-06 (\$92,000, four positions)
HH4-3: Increased access to full continuum of support services for targeted special populations, including sexual assault and domestic violence, immigrant and new entrant, mental health, homeless, substance abuse and recently-released inmate services	Provide crisis intervention and assistance, including counseling, information, and referrals to victims of domestic violence and violent crimes that are in the process of filing injunctions (\$858,000)	Provide funding to annualize the cost of the Domestic Violence Intake Unit transferred to DHS in February 2006 and increase staffing to increase capacity of the Domestic Violence Intake Unit to provide counseling, information and referral to a total of 9,000 clients in FY 2006-07 (\$858,000, 11 positions)
HH4-3: Increased access to full continuum of support services for targeted special populations, including sexual assault and domestic violence, immigrant and new entrant, mental health, homeless, substance abuse and recently-released inmate services	Provide advocacy, safe shelter, transportation, emergency financial assistance, emergency food and clothing to victims of domestic crimes and their families (\$10.549 million)	Increase the number of victims provided shelter to 1,385 in FY 2006-07 from 1,179 in FY 2005-06

HH4-3: Increased access to full continuum of support services for targeted special populations, including sexual assault and domestic violence, immigrant and new entrant, mental health, homeless, substance abuse and recently-released inmate services

Continue to provide comprehensive substance abuse and rehabilitative services, including evaluation and referral; community-based outpatient and residential services; correctional facility-based services; evaluation services to criminal justice-involved adults; substance abuse treatment for sentenced offenders; and outpatient treatment for diverted drug possession offenders and criminal justice involved adults through the Treatment Alternatives to Street Crime (TASC) Program (\$13.172 million)

Maintain the same level of service in FY 2006-07 by providing community-based residential substance abuse treatment to 830 individuals and correctional facility-based services to 800 individuals; provide assessment, referral, and information to 7,000 homeless and treatment to 1,600 court-ordered individuals

HH4-3: Increased access to full continuum of support services for targeted special populations, including sexual assault and domestic violence, immigrant and new entrant, mental health, homeless, substance abuse and recently-released inmate services

Continue to provide job development and placement to newly arrived refugees and farm workers/migrants; provide case management and social services to residents requiring relocation assistance; operate the Summer Youth Employment Program; and provide counseling and mentoring for older youth facing barriers to employment or who are at-risk for illicit behavior (\$7.277 million)

Provide job development and placement to 1,672 newly arrived refugees and farm workers/migrants; case management and social services to 640 residents requiring relocation assistance; employment opportunities to 1,135 youth through the Summer Youth Employment Program; and counseling and mentoring to 600 youth facing barriers to employment

HH4-3: Increased access to full continuum of support services for targeted special populations, including sexual assault and domestic violence, immigrant and new entrant, mental health, homeless, substance abuse and recently-released inmate services

Continue to provide services to severely emotionally disturbed children and their families, including ongoing clinical services, individualized treatment plans, case management services, and clinical training and in-service presentations to staff, parents, and other agencies (\$2.581 million)

Provide services to 175 severely emotionally disturbed children, adolescents, and young adults that receive day treatment and education outside of the Miami-Dade County Public School system

HH4-4: Greater number of elders able to live on their own

Continue to provide services to the elderly including in-home support services (i.e. personal care, home making, chore and respite services), adult day care, meal services, volunteer opportunities, assisted living residential services, and transportation; assist veterans and their families in filing Veteran Affairs disability claims (\$17.249 million)

Provide services to 6,547 elderly residents in FY 2006-07 from 6,439 in FY 2005-06; provide over 655,000 meals to elderly residents in FY 2006-07 up from 543,000 in FY 2005-06, and provide assistance to 2,750 veterans and their families filing Veteran Affairs disability claims in FY 2006-07 up from 2,731 in FY 2005-06

### CAPITAL BUDGET SUMMARY

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Building Better Communities GOB Program	2,066	1,587	5,692	5,590	5,587	5,965	3,513	0	30,000
Capital Outlay Reserve	0	1,400	0	0	0	0	0	0	1,400
Emergency Shelter Grant	0	400	0	0	0	0	0	0	400
Food and Beverage Tax	7,800	0	0	0	0	0	0	0	7,800
Total:	9,866	3,387	5,692	5,590	5,587	5,965	3,513	0	39,600
Expenditures									
Strategic Area: Health And Human Services									
Departmental Information Technology	0	100	0	0	0	0	0	0	100
Projects									
Human Services Facilities	0	1,700	0	0	0	0	0	0	1,700
Neighborhood Service Centers	1,666	1,987	5,692	5,590	2,336	2,566	2,663	0	22,500
Rehabilitative Services Facilities	0	0	0	0	3,251	3,399	850	0	7,500
Victims Services Facilities	0	1,297	6,503	0	0	0	0	0	7,800
Total:	1,666	5,084	12,195	5,590	5,587	5,965	3,513	0	39,600

### **SELECTED ITEM HIGHLIGHTS AND DETAILS**

	(Dollars in Thousands)					
Line Item Highlight	Actual	Actual	Budget	Actual	Budget	
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07	
Payments to Day Care Providers	95,013	119,042	107,938	134,430	161,013	
Travel Costs	72	54	81	94	112	
Contract Temporary Employee Costs	2,097	3,199	204	1,327	429	
Community-Based Organizations	20,856	20,211	6,014	5,926	5,774	
Rent	1,893	2,404	1,959	2,265	2,048	

### ADDITIONAL COMMENTS AND HIGHLIGHTS

- On August 8, 2005, Child Development Services became the Voluntary Pre-Kindergarten (VPK) provider of services for the Early Learning Coalition of Miami-Dade and Monroe, Inc; the FY 2006-07 Adopted Budget assumes continued funding for the VPK program (\$60.235 million, 19 positions)
- In FY 2005-06, the Early Learning Coalition (ELC) of Miami-Dade and Monroe, Inc. reduced funding for program operation and administration in the Child Development Service's grant to \$16.103 million (a \$3.248 million reduction); funding for slots remained at \$94.455 million, for a combined grant total of \$110.559 million in FY 2005-06; this reduction was communicated after the new grant year had been staffed and had been in operation for four months, resulting in the elimination of 49 full-time positions; the FY 2006-07 Adopted Budget assumes the same level of funding
- In FY 2005-06, the Advocates for Victims Division assumed operation of the Court's Domestic Violence Intake Unit
  (DVIU) previously operated by Clerk of the Courts; the unit provides crisis intervention and assistance, including
  counseling, information, and referrals to victims of domestic violence and violent crimes that are in the process of
  filing injunctions; DVIU is a component of the Violence Intervention and Prevention Services to prevent reoccurrence
  of abuse and neglect by empowering families; function will be augmented by four positions in FY 2006-07

- The FY 2006-07 Adopted Budget includes funding from the Community Development Block Grant (CDBG) for the Social Services Master Plan (\$61,000) and the Equal Opportunity Board (EOB) (\$97,000); funding previously provided by CDBG for substance abuse services (\$230,000), Jack Orr Plaza Meals Program (\$98,000), Parenting Skills (\$134,000), Homeless Program (\$42,000), and emergency housing shelters (\$235,000) will be provided by the General Fund in FY 2006-07
- The FY 2006-07 Adopted Budget assumes continued funding from the Miami-Dade Housing Agency for the operation
  of the Martin Fine Assisted Living Facility (\$98,000) and Helen Sawyer Assisted Living Facility (\$2.126 million)
- The Refugee Youth and Family Services Program received recognition as a "Best Practice Program" by the National Council on Youth Crime Prevention due to its high success at serving at-risk youth; the FY 2006-07 Adopted Budget continues funding the At-Risk Youth Program at the Joseph Caleb Center to provide counseling and mentoring for older youth facing barriers to employment or who are at-risk for illicit behavior (\$186,000)
- In FY 2005-06, the department participated in a pilot Preventive Maintenance Program with GSA for seven facilities, the FY 2006-07 Adopted Budget provides funding from the Capital Outlay Reserve to implement Phase II of this program (\$200,000), for routine facility renovation and repair of other DHS facilities (\$1.1 million) and for computer equipment replacement and modernization (\$100,000); additionally, the Office of Community and Economic Development Department (OCED) will appropriate unspent Emergency Shelter Grant funds from prior fiscal years to County-operated emergency shelters in the Department of Human Services for various capital improvements (\$400,000)
- The FY 2006-07 Adopted Budget provides \$1.581 million in General Fund subsidy, up from \$1.4 million in FY 2005-06, and assumes the same level of funding from the Miami-Dade County Public Schools (MDCPS) (\$500,000) to continue providing psychological services to children and adolescents referred by MDCPS with severe behavioral and emotional problems
- In October 2005, the department initiated the Help Us Help You (HUHY) campaign to identify displaced families who
  required assistance as a result of Hurricane Wilma; utilized the County's 311 Answer Center to facilitate connecting
  them with services including housing, ice, water, food, financial assistance, medical assistance, transportation, and
  electricity; and collaborated with a wide spectrum of community-based organizations (CBOs) to address the
  community's post-hurricane needs
- The Delinquency Prevention Services Division and the Juvenile TASC program were transferred to the Juvenile Services Department in FY 2004-05 and the Guardian Ad Litem program was transferred to the Juvenile Services Department in FY 2005-06; the FY 2004-05 actual column in the Financial Summary is adjusted to exclude the revenues and expenditures associated with these programs (\$2.825 million)
- The Child Development Services Division assumed countywide responsibility for subsidized childcare services in FY 2003-04; restricting enrollment of children in the program to meet the exact funding levels was a challenge and as a result DHS incurred unexpected additional cost; DHS anticipated additional revenue from the Early Learning Coalition and recorded a corresponding receivable; during the course of the last three years DHS attempted operational and administrative efficiencies; neither the savings nor the additional revenues materialized creating a fund deficit
- The FY 2006-07 Adopted Budget eliminates 11 positions (six vacant and five filled) in administration, rehabilitative services, and violence intervention; remaining staff will assume additional responsibility and work load (\$917,000); additionally, 13 unfunded vacant positions were eliminated in the Helen Sawyer Assisted Living Facility and in the Employment and Training Bureau
- In FY 2005-06, necessary repairs of the Kendall cottages were completed; construction of three neighborhood service centers at Wynwood, Allapattah, and Culmer/Overtown and full renovation of the Kendall Cottages Complex will be completed with funding from the Building Better Communities (BBC) Bond Program (\$30 million); the Culmer and Wynwood Neighborhood Service Centers are in planning and design, construction of these centers is scheduled for completion by FY 2008-09; the Allapattah Neighborhood Service Center is in initial site selection and planning; construction of this center and renovation of the Kendall Cottages Complex are scheduled for completion by FY 2011-12

- The FY 2006-07 Adopted Budget continues to provide General Fund support (\$1.7 million) to staff five advisory boards in DHS including the Criminal Justice Council, Domestic Violence Oversight Board, Youth Crime Task Force, Addiction Services Board, and the Equal Opportunity Board; the boards are responsible for various regulatory functions and oversight of funding to CBOs (\$2.19 million)
- In FY 2005-06, funding for CBOs for social services previously included in the DHS budget was moved to General Government; remaining funding (\$225,000) will be transferred in FY 2006-07; funding for CBOs providing meals to elders (\$1.671 million) and Youth Crime Task funded CBOs (\$2.489 million) will remain in the DHS budget; this category also includes payment for "The Lodge," for victims of domestic violence, funded from Food and Beverage tax revenues (\$1.599 million)
- The FY 2006-07 Adopted Budget includes \$100,000 to establish the Jail Diversion: Gap Funding Pilot Project by creating a revolving fund to provide emergency financial assistance for psychiatric medications and behavioral health services to the mentally ill individual until benefits are fully restored following suspension due to incarceration

### **Public Health Trust**



### SUMMARY

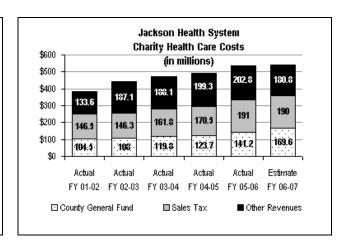
As part of the Health and Human Services strategic area, the Miami-Dade County Public Health Trust (PHT) is responsible for the operation, governance, and maintenance of the Jackson Health System (JHS), which includes Jackson Memorial Hospital (JMH), Jackson South Community Hospital, and various health centers. JHS serves as a public hospital, major teaching hospital, and regional tertiary care referral hospital.

With over 1,500 licensed beds, Jackson Health System (JHS) has a unique role in South Florida's community. It is the only safety net provider in Miami-Dade County and the largest in the State of Florida. JMH is an accredited, non-profit, tertiary care hospital and the major teaching facility for the University of Miami, Miller School of Medicine. JHS, along with its hub, JMH, is a countywide network of healthcare services that includes 12 primary care centers, 11 school-based clinics, two long-term nursing facilities, and one community hospital. JMH is one of the busiest hospitals in the nation, based on the number of admissions to a single facility. In addition, JMH's trauma facilities provide an adult and pediatric Level 1 trauma center. The transplant center is also ranked among the 10 busiest in the nation and is the only Florida hospital to perform every kind of organ transplant. JMH has the only burn center south of the Orlando/Tampa region and serves as the primary designated facility for all of South Florida in a bioterrorist event. It is the major full-service provider for the indigent and uninsured in Miami-Dade County, a regional referral center, and a magnet for medical research and innovation.

Due to Jackson Health System's mission of providing a single standard of care regardless of ability to pay, many in the community have access to healthcare services that would be unavailable otherwise. As a leader in bringing direct services to the community, JHS has taken innovative approaches to providing healthcare to the underserved, uninsured segment of the community. For example, Jackson recently increased its outreach efforts through the implementation of the Jackson Care-A-Van program. The van provides health services to underserved segments of the community, ranging from cancer screenings to laboratory services. In addition, Jackson has partnered with several public schools to provide school-based clinics in poor, underserved areas.

### **COMMUNITY BUDGET DOLLARS AT WORK**

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Emergency department visits	209,346	191,114	194,000
Hospital average length of stay (in days)	6.48	6.64	6.68
Hospital patient census days	437,312	438,843	440,000
Outpatient visits (hospital based)	382,122	379,217	371,000
Outpatient visits (primary care)	193,604	192,000	192,000



### **TABLE OF ORGANIZATION**

### OFFICE OF THE PRESIDENT AND CHIEF EXECUTIVE OFFICER

Formulates policy and provides recommendations to the Public Health Trust (PHT) Board; oversees and manages
Jackson Health System (JHS) and other health care programs; acts as liaison with local, state, and federal agencies;
and coordinates public information and media relations

### FINANCES AND CORPORATE AFFAIRS

 Provides accounting and financial services, including patient billing, internal auditing, and compliance; manages leased properties, Jackson Memorial Hospital Health Plan, and managed care; and directs personnel functions and information services

### **LOGISTICS AND DISTRIBUTION**

 Provides support services including laundry and materials management and provides patient escorts

### **MEDICAL AFFAIRS**

 Oversees physicians and various management functions, including clinical resources, clinical quality, and risk and health information; acts as liaison with clinical services and accreditation and licensure agencies; and directs radiology and rehabilitative services

### **PATIENT CARE SERVICES**

 Administers various centers, including Emergency, Trauma, Medical, Women's, and Children's hospitals; provides services, including environmental, patient relations, chaplaincy, interpreters, volunteers, and nurse recruitment; and directs nutrition and pharmacy services

### **AMBULATORY SERVICES**

 Oversees ambulatory care centers and administers health programs including school, South Florida AIDS Network, Corrections, and Community services

### **SATELLITE OPERATIONS**

 Oversees off-medical campus operations, including Jackson North Community Mental Health Center, Jackson Memorial/Perdue Medical Center, Jackson Memorial Long-Term Care Facility, and the PHT Home Care program

### **PLANT OPERATIONS**

 Plans and manages construction projects and provides maintenance and security of facilities and equipment

### MENTAL HEALTH HOSPITAL

- Plans and manages the Mental Health Center
- Provides detoxification services

### SURGICAL HOSPITAL CENTER

 Operates the Surgical Hospital Center

# **FINANCIAL SUMMARY**

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary General Fund Countywide Interagency Transfers	Total Revenues	118,901 4,900 123,801	136,285 4,900 141,185	164,735 4,900 169,635
Operating Expenditures Su Salary Fringe Benefits Other Operating Capital Total Operating	mmary ting Expenditures	0 0 123,801 0 123,801	0 0 141,185 0 141,185	0 0 169,635 0 169,635

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Health and Huma	n Services			
Decentralized Health Services	601	601	0	0
Detoxification Services	735	735	0	0
Inmate Medical Services	4,900	4,900	0	0
Jackson Memorial Hospital	133,928	162,378	0	0
North Dade Primary Care	1,021	1,021	0	0
Total Operating Expenditures	141,185	169,635	0	0

### STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

<b>Desired Outcome</b>	Highlights	Performance Impact
HH2-2: Increased utilization of available health and human services across all neighborhood facilities	Continue to provide a broad range of inpatient and outpatient medical services at Jackson Memorial Hospital and Jackson South Community Hospital to all residents of Miami-Dade County	In FY 2005-06, inpatient days increased to 438,843, up from 428,000 budgeted and outpatient visits decreased to 379,217 from 391,000 budgeted; no significant change is estimated in either inpatient days or outpatient visits in FY 2006-07 due mostly to capacity constraints
HH2-2: Increased utilization of available health and human services across all neighborhood facilities	Continue to provide direct health services to residents of Miami-Dade County through a network of satellite Primary Care Centers as well as education and health screening services from a traveling medi-van	In FY 2005-06, primary care (including the traveling Care-A-Van) outpatient visits decreased to 196,586 from 198,000 budgeted; in FY 2006-07 outpatient visits are anticipated to remain relatively constant
HH2-2: Increased utilization of available health and human services across all neighborhood facilities	Continue to provide medical services to inmates in the County's correctional facilities' clinics	In FY 2005-06, inmate correctional outpatient visits decreased to 537,111 from 586,000 budgeted; in FY 2006-07 inmate visits are anticipated to remain relatively constant
HH2-2: Increased utilization of available health and human services across all neighborhood facilities	Continue to provide inpatient mental health services throughout the Jackson Memorial Health System to all residents of Miami-Dade County	In FY 2005-06, mental health inpatient days increased to 16,338 from 13,000 budgeted; in FY 2006-07 patient days are anticipated to remain relatively constant
HH2-2: Increased utilization of available health and human services across all neighborhood facilities	Continue to provide skilled nursing facility services at Jackson Memorial Long-Term Care Facility and Jackson Memorial-Perdue Medical Center	In FY 2005-06, skilled nursing facilities inpatient days increased to 117,673 from 115,000 budgeted; in FY 2006-07 patient days are estimated to remain relatively constant

HH2-2: Increased utilization of available health and human services across all neighborhood facilities	Renovate and construct facilities with funding from the Building Better Communities (BBC) Bond Program (\$137.5 million)	The Jackson South expansion program is progressing, the land has been purchased (\$4 million), and a project manager was hired
HH2-2: Increased utilization of available health and human services across all neighborhood facilities	Continue to operate the Ryder Trauma Center as a Level I trauma center	In FY 2005-06 the number of patients served at the Ryder Trauma Center was 5,692; in FY 2006-07 the number of patients served is expected to remain constant.

### **CAPITAL BUDGET SUMMARY**

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Building Better Communities GOB Program	6,000	7,800	23,200	15,000	5,000	4,000	20,000	56,500	137,500
JMH Depreciation Reserve Account	40,000	40,000	40,000	0	0	0	0	0	120,000
JMH Revenue Bonds	145,000	0	0	0	0	0	0	0	145,000
Sunshine State Financing	85,000	0	0	0	0	0	0	0	85,000
Total:	276,000	47,800	63,200	15,000	5,000	4,000	20,000	56,500	487,500
Expenditures									
Strategic Area: Health And Human Services									
Computer and Systems Automation	0	10,000	0	0	0	0	0	0	10,000
Equipment Acquisition	25,000	20,000	0	0	0	0	0	0	45,000
Health Care Facility Improvements	164,568	74,232	88,200	20,000	5,000	4,000	20,000	56,500	432,500
Total:	189,568	104,232	88,200	20,000	5,000	4,000	20,000	56,500	487,500

### **SELECTED ITEM HIGHLIGHTS AND DETAILS**

Line Item Highlight	Actual	Actual	Budget	Actual	Budget
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07
Medicaid Reimbursements	30,000	30,000	30,000	30,000	30,000
Miami-Dade County Health Department - Public Health Programs	1,257	1,257	1,257	1,257	1,257
Transfers and Reimbursements					
<ul> <li>Office of Countywide Healthcare Planning - Healthcare Planning</li> </ul>	300	300	300	300	300
Fire Rescue Department - Helicopter Payment	900	900	900	900	900

### ADDITIONAL COMMENTS AND HIGHLIGHTS

• The Public Health Trust's FY 2006-07 budget for FY 2006-07 is \$1.553 billion; the County's FY 2006-07 Adopted Budget includes \$164.735 million in General Fund support, \$28.45 million higher than FY 2005-06, including \$1.5 million toward the cost of ambulance transportation for PHT patients and an additional contribution of \$4.955 million; revenues from the half-cent Local Option Healthcare Surtax in FY 2005-06 were \$190.995 million, \$20.348 million higher than budgeted, the estimate for FY 2006-07 is \$190 million (at 95 percent), \$19.353 million higher than budgeted in FY 2005-06

- Operating cash reserves continues to be a great challenge; the County continues to provide assistance by staggering various payments due to the County, including payments for insurance, Medicaid reimbursements, and Miami-Dade Fire Rescue Department helicopter costs
- The PHT will participate in the Florida State Disproportionate Share (DSH) Program for the sixteenth year; funding is allocated annually by the State of Florida to institutions that serve a larger than average number of Medicaid patients; as part of the DSH formula, PHT is responsible for payments to the Medicaid Upper Payment Limit (UPL) program; the County makes payments directly to the State of Florida rather than to the Trust on an accelerated schedule established by the Agency for Health Care Administration; the program is dependent on action from the federal government, State of Florida Legislature and other participating counties; the annual intergovernmental agreements between the County and the State of Florida are executed administratively, subject to the appropriation of funds by the Board of County Commissioners (BCC) as part of the annual resource allocation approval process
- JHS is the largest teaching and charity-care hospital in the State of Florida with total costs for charity care estimated
  to reach in excess of \$540.4 million in FY 2006-07, up from \$535 million in FY 2005-06; in FY 2006-07, net DSH/LIP
  (Disproportionate Share / Low Income Pool) payments are budgeted at \$197.4 million
- The County issued debt on behalf of PHT of \$55 million in FY 2004-05 and \$30 million in FY 2005-06 for capital
  projects; the County's FY 2006-07 Adopted Budget recommends an additional \$45 million, thus alleviating demand
  on PHT's operating revenues; debt service payments by the County in FY 2006-07 for financing provided to PHT in
  FY 2004-05 and FY 2005-06 total \$11.425 million
- In FY 2006-07, the annual payment for legal services by PHT to the County of \$350,000 is discontinued; instead, the County will incur the full cost of providing legal services to PHT (\$3.016 million)
- In FY 2006-07, PHT plans to spend \$19 million for inmate health services; the Miami-Dade Corrections and Rehabilitation Department Adopted Budget includes \$4.9 million to be provided to the PHT for inmate medical care; PHT will also continue funding other health-related programs at a level comparable to the current fiscal year: \$1.6 million for community-based organizations; \$900,000 for operating a Miami-Dade Fire Rescue Department Air Rescue helicopter; \$1.257 million for the Miami-Dade County Health Department; and \$30 million to fund a portion of the County's state-mandated Medicaid reimbursement payments; funding for Community Health Incorporation (CHI), including the 24-hour Urgent Care center increased from \$6.9 million in FY 2005-06 to \$7.855 million in FY 2006-07
- In FY 2005-06, labor costs were \$814 million, \$18 million higher than the budget of \$796 million; in FY 2006-07, labor costs are estimated to reach \$855 million, an additional increase of \$41 million; increases are mostly due to newly negotiated labor contracts costs
- In FY 2004-05, PHT assumed responsibility for managing all pharmacy services; better operational controls and
  efficiencies have resulted in approximately \$10 million in savings; in FY 2005-06, increasing costs of pharmaceuticals
  reduced the net savings to \$3.5 million; in FY 2006-07, costs will increase to \$211.2 million or \$14.7 million higher
  than FY 2005-06
- In FY 2006-07, Project ReCreate Phase II will generate an additional \$10 million in cost saving initiatives and \$10 million in revenue enhancement
- PHT had provided the funding to provide health coverage for non-Title XXI enrollees in Miami-Dade County through the Florida Healthy Kids Corporation (FHKC) since 1996; for FY 2005-06, the PHT voted to discontinue payment for this program; the FY 2006-07 Miami-Dade County Adopted Budget includes funding for this program for FY 2005-06 and FY 2006-07 (\$2.545 million)
- Pursuant to Resolution R-461-06, a financial plan is currently being developed; the plan will be submitted to the PHT and the BCC by December 2006

# STRATEGIC AREA ECONOMIC DEVELOPMENT

### Mission:

To expand and further diversify Miami-Dade County's economy and employment opportunities, by promoting, coordinating, and implementing economic revitalization activities that reduce socio-economic disparity and improve the quality of life of all residents

### **GOALS**

- Allocate County government resources in support of activities that increase and diversify jobs and incomes while eliminating socioeconomic disparities in underserved areas
- Lead the coordination of economic development activities throughout Miami-Dade County
- Expand entrepreneurial development opportunities within Miami-Dade County
- Create a more business-friendly environment in Miami-Dade County

### **Priority Key Outcomes**

- Increased number of businesses and employment opportunities in higher-paying, targeted industries
- Increased number of county residents with the job skills to achieve economic selfsufficiency
- Increased number of low to moderate income homeowners
- Coordinated and effective economic and community development programs
- Proactive involvement of communities in economic development efforts
- Organizations empowered with the technical and management capacity to succeed
- Improved infrastructure and redevelopment to attract businesses to underserved and distressed areas
- Customer-friendly environment for regulated businesses and entities doing business with Miami-Dade County

### **Community and Economic Development**



### **SUMMARY**

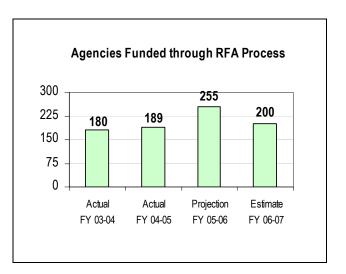
The Office of Community and Economic Development (OCED) administers federal and state funding programs designed to support the development of viable urban neighborhoods in Miami-Dade County.

As part of the Economic Development strategic area, OCED's programs are administered primarily through sub-grantee community-based organizations (CBOs) and various County departments. To promote economic development, the department administers loans, grants, and tax incentives through the State Enterprise Zone (EZ), Qualified Target Industry (QTI), and Targeted Job Incentive Fund (TJIF) Programs. The EZ Program offers both state and County incentives to encourage private sector investment and job creation in economically distressed areas of Miami-Dade County. The QTI and TJIF Programs encourage the relocation of higher paying jobs into Miami-Dade County and the expansion of existing companies within our community. The department also provides infrastructure improvements and relocation assistance to individuals and businesses through the acquisition and disposition of land.

OCED works with community development corporations, CBOs, and the Board of County Commissioners (BCC), and provides services to low- to moderate-income households.

### **COMMUNITY BUDGET DOLLARS AT WORK**

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Number of applications processed for the Qualified Target Industry and the Targeted Job Incentive Fund Programs	15	18	18
Number of businesses receiving loan financial assistance through the Revolving Loan Fund, Micro Business USA, and other micro lenders	80	120	120
<ul> <li>Number of environmental review clearances for OCED funded projects</li> </ul>	345	369	300
Number of incubator businesses' receiving technical assistance services and other small business assistance	12	14	14



### **TABLE OF ORGANIZATION**

### OFFICE OF THE DIRECTOR

 Oversees departmental operations including the planned use of Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Emergency Shelter Grant (ESG), and other federal and state program funds to develop viable urban neighborhoods and communities characterized by decent housing and the expansion of economic opportunities

# COMMUNITY DEVELOPMENT

- Prepares the CDBG
   Consolidated Plan and coordinates community involvement through neighborhood advisory boards
- Manages and monitors CDBG, HOME, and ESG contracts
- Coordinates the HOME program that facilitates the development of affordable housing and provides support for the Tax Increment Financing (TIF) Program for Community Redevelopment Agencies (CRAs)

### COMMUNITY BUILDERS

- Coordinates ongoing neighborhood improvement project activities
- Acquires and transfers parcels for urban development
- Assists in relocation due to code enforcement or community development displacement

### ADMINISTRATIVE SERVICES

 Coordinates the preparation of the budget and single audit; prepares trial balance; maintains financial information in the Financial and Management Information System (FAMIS), Integrated Disbursement and Information System (IDIS), and the Consolidated Annual Performance **Evaluation Report** (CAPER); and manages the personnel, information, and procurement functions

# ECONOMIC DEVELOPMENT

- Promotes business and economic development with the goal of creating and retaining jobs for low- to moderate-income persons
- Administers the State Enterprise Zone Program and the Commercial Revitalization Program
- Administers the Qualified Target Industry Program, Targeted Job Incentive Fund, and State Urban Jobs Tax Credit Program

# FINANCIAL SUMMARY

-			
(Dellars in Theoreman)	Actual	Budget	Budget
(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Abatement Fees	4	25	45
Carryover	7,333	3,232	8,452
CDBG Carryover	23,278	17,240	26,948
CDBG Program Income	748	300	400
Community Development Block Grant	22,410	20,169	17,794
Emergency Shelter Grant	866	866	862
Federal Grants	555	0	0
General Fund Countywide	867	867	867
HOME	7,663	6,730	6,371
HOME Carryover	24,728	20,184	22,964
HOME Program Income	1,173	900	900
Program Income	7,677	0	95
Total Revenues	97,302	70,513	85,698
Operating Expenditures Summary			
Salary	4,543	4,627	4,093
Fringe Benefits	1,235	1,306	1,255
Other Operating	20,609	64,562	80,350
Capital	7	18	0
Total Operating Expenditures	26,394	70,513	85,698

	Total F	unding	Total Pos	sitions
(Dollars in Thousands) Expenditure By Program	Budget FY 05-06	Budget FY 06-07	Budget FY 05-06	Budget FY 06-07
Strategic Area: Economic Develo	pment			
Administration/Director	2,252	2,230	26	24
Community Builders	1,324	1,231	11	10
Community Development	2,515	2,371	23	20
Economic Development	1,511	2,370	13	11
Projects	62,911	77,496	0	0
Total Operating Expenditures	70,513	85,698	73	65

# SELECTED ITEM HIGHLIGHTS AND DETAILS

		(Dolla	rs in Thousa	ands)	
Line Item Highlight	Actual	Actual	Budget	Actual	Budget
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07
Contract Temporary Employee Costs	174	127	0	61	0
Travel Costs	18	9	10	5	10
Indirect Costs	621	369	477	332	363
Legal Advertisements	141	68	122	130	76
Transfers and Reimbursements					
<ul> <li>County Attorney's Office - Legal Services</li> </ul>	160	161	161	161	0
<ul> <li>Communications Department - Community Periodical Program</li> </ul>	0	30	30	30	30
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	35	35	35	35	35
<ul> <li>Board of County Commissioners - Office of Commission Auditor</li> </ul>	0	4	4	4	4

### **ADDITIONAL COMMENTS AND HIGHLIGHTS**

- The FY 2006-07 CDBG entitlement (\$17.794 million) is budgeted at 95 percent of the FY 2005-06 entitlement (\$18.731 million), a reduction of \$937,000; as a result, eight positions have been eliminated consisting of two in the Director's Office, three in the Community Development Division, two in the Economic Development Division, and one in the Community Builders Division
- The department will continue to administer the Mom and Pop Small Business Grant Program, created to provide financial and technical assistance to qualified small businesses (\$1.95 million)
- In an effort to address the affordable housing issue in Miami-Dade County, funding is provided in the current fiscal year to subsidize 941 rental units and construct 494 affordable units for low- to moderate-income households
- The department will appropriate unspent ESG funds from prior fiscal years to County-operated emergency shelters in the Department of Human Services for various capital improvements (\$400,000)
- The Community Builders Division budget consists of funding from CDBG (\$994,000) and HOME carryover (\$237,000); the Economic Development Division budget consists of funding from CDBG (\$1.789 million), General Fund support (\$536,000), and abatement fees (\$45,000)
- To correct the over expenditure in the FY 2005 CDBG Public Service category, a payment will be made to the CDBG Line of Credit (\$2.4 million) which will be adjusted in the FY 2005-06 year-end budget amendment; additionally, to correct the over expenditure in FY 2006 all community-based organizations will be redirected to the Alliance for Human Services Notice of Funding Availability process and CDBG funds to all County departments under the Public Service category will be replaced with Countywide General Fund in FY 2006-07 (\$1.548 million); CDBG funding being replaced and payments to the Line of Credit will be earmarked for housing-related activities in the county

Office of Community and Economic Development
Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) Funding

Programs	Department	Category	Amount
O ODDO			
County Programs - CDBG	Community Action Assess	Haveine	400,000
Paint Distribution Program	Community Action Agency Community Action Agency	Housing Capital Improvement	188,000 100.000
Elderly Energy Conservation Program Graffiti Abatement	Greater Miami Service Corps		/
	Office of Historic Preservation	Capital Improvement Historic Preservation	170,000
Historic Preservation Survey			100,000
School Rehabilitation Graffiti Removal	Office of Historic Preservation	Historic Preservation	50,000
	Team Metro	Capital Improvement	113,000
Code Enforcement	Team Metro	Housing	429,000
Enterprise Zone Program	OCED - Economic Development	Economic Development	183,000
Design of Street Improvements	OCED - Community Builders	Capital Improvement	65,000
Support Services for Parcels	OCED - Community Builders	Economic Development	90,000
Disposal and Environmental Support	OCED - Community Builders	Housing	416,000
Emergency Relocation	OCED - Community Builders	Housing	91,000
Building Maintenance	OCED - Community Builders	Housing	105,000
Countywide Land Acquisition	OCED - Community Builders	Housing	113,000
Support Services for Surtax Parcels	OCED - Community Builders	Housing	91,000
	Total County Programs		2,304,000
Administration - CDBG	+	+	
HOPE Inc.	HOPE Inc.	Administration	100,000
Fair Housing	Human Services	Administration	97,000
Social Services Master Plan	Human Services	Administration	61,000
Historic Preservation Support	Historic Preservation	Administration	179,000
Administration	OCED	Administration	3,202,000
	Total Administration		3,639,000
Other CDBG Programs			12,251,000
	TOTAL CD	DBG	18,194,000
Administration - HOME		+	
Environmental Review	Planning and Zoning	Administration	53,000
Administration	OCED	Administration	666,000
	Total Administration		719,000
Other HOME Programs			6,552,000
	TOTAL HO	DME D	7,271,000

### **Empowerment Trust**



### **SUMMARY**

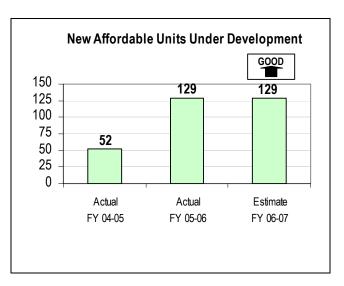
The Miami-Dade Empowerment Trust, Inc. (Trust), a not-for-profit organization, was established in February 1999 and delegated the authority by Miami-Dade County to govern, direct, and implement the Empowerment Zone (EZ) Strategic Plan and to create and expand business opportunities in the EZ. Miami-Dade County's EZ encompasses a 13 square-mile area of some of the most severely economically disadvantaged neighborhoods in the United States.

As part of the Economic Development strategic area, the Trust operates as a public sector financial institution, matching public resources with private funding to stimulate a wide array of investments within the EZ neighborhoods. The Trust brings significant potential funding for investments in business and community development through its Investment Fund, Revolving Loan Fund, Micro Loan Program, tax-exempt bond financing, and a commitment of capital by banks for financing and investing in the EZ through its Banking Empowerment Partnership.

The Trust is lead by a 19-member Board of Directors that is representative of the entire EZ community. The organizational structure of the Trust is designed to facilitate neighborhood resident planning and leadership. Through a legally established local assembly (comprised of 11 individuals), the Trust is structured to promote comprehensive community development in its target communities, including Allapattah/Civic Center, Florida City, Homestead, Liberty City/Model City, East Little Havana, Melrose, Overtown, and Wynwood.

### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Number of infill lots developed*	N/A	N/A	25
Number of students trained in workforce computer classes	50	50	50
	6-07		



### **TABLE OF ORGANIZATION**

### OFFICE OF THE PRESIDENT

- Directs and implements EZ Strategic Plan
- Creates economic opportunities and sustainable community development and community-based partnerships
- Leverages funding commitments and existing initiatives for maximum impact in transforming EZ
- Assists the Trust's Board of Directors in the implementation of policy; formulates the Trust policies; and provides overall
  direction and coordination of the Trust's operations
- Serves as the Trust's liaison to public and private sector interests
- Coordinates EZ residents' input through an advisory neighborhood committee process

# OFFICE OF PROGRAM IMPLEMENTATION AND INVESTMENTS

- Directs and supervises program administration and operation, including developing methods to achieve Trust objectives
- Structures all programmatic contracts, agreements, and documents relating to Trust activities
- Establishes programmatic reporting systems acceptable to federal, state, and County agencies
- Develops the Trust's fiscal year operating and program budgets
- Oversees fiscal operations and directs that coordination and review of construction design, cost estimates, contract documents, and specifications prepared by consultants for development process
- Oversees the construction and inspection phases of all site improvements, the contract completion and final acceptance of projects, and the implementation and management of contracts with community-based organizations

### OFFICE OF FINANCIAL AFFAIRS

- Administers the Trust's Revolving Loan Fund and Peer Lending Micro-Loan Fund
- Manages the Trust's Loan Portfolio
- Administers the Tax Exempt Bond Financing Program
- Promotes business and economic development through financial and technical assistance
- Structures all commercial, industrial, and affordable housing assistance
- Serves as the Trust's primary liaison to the Banking Empowerment Partnership
- Establishes private sector and foundation relationships in order to generate the capital necessary to support revitalization strategies approved by the Trust's Board of Directors

### **ENTERPRISE COMMUNITY CENTER**

- Operates an entrepreneurial training institute that links training and technical assistance directly to financing for micro/small businesses and not-for-profit organizations
- Oversees a mentoring program in partnership with the Greater Miami Chamber of Commerce

# **FINANCIAL SUMMARY**

(Dollars in Thousands)		Actual	Budget	Budget
(Dollars III Triousarius)		FY 04-05	FY 05-06	FY 06-07
Revenue Summary				
Carryover		15,689	14,050	6,762
Donations		105	0	0
Federal Grants		661	2,000	661
General Fund Countywide		235	407	654
General Fund UMSA		817	817	817
Interagency Transfers		451	455	0
Interest Earnings		361	134	0
Program Income		1,848	1,662	0
State Grants		348	470	350
	Total Revenues	20,515	19,995	9,244
Operating Expenditures Su	mmary			
Salary		966	1,024	1,132
Fringe Benefits		220	259	309
Other Operating		12,174	18,712	7,803
Capital		7	0	0
Total Opera	ting Expenditures	13,367	19,995	9,244

	Total F	unding	Total Pos	sitions
[Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Economic Develo	pment			
Administration	1,662	1,737	14	14
Enterprise Community Center	455	417	2	2
EZ Program	17,878	7,090	0	0
Total Operating Expenditures	19,995	9,244	16	16

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

# **Economic Development And Health and Human Services**

Desired Outcome	Highlights	Performance Impact
ED1-1: Increased number of businesses and employment opportunities in higher-paying, targeted industries (priority outcome)	Continue to provide financial and technical assistance to small businesses through the Enterprise Community Center with funding from the General Fund (\$350,000)	Provide financial assistance to ten businesses; and increase technical assistance hours to 6,700 in FY 2006-07 from 6,400 in FY 2005-06 and jobs created to 250 in FY 2006-07 from 180 in FY 2005-06
HH5-1: Increased availability of affordable and special needs housing (priority outcome)	Construct 30 single family homes at the Villas of Twin Lakes; 50 rental units at St. Agnes Place; and 25 infill single family homes, scheduled to be online in FY 2006-07; additionally, the department completed 139 single family affordable units in FY 2005-06, comprised of 25 units at Sandy Pines; 80 units at the Villas of St. Agnes; 32 units at West Haven; and two infill units at Wynwood	Increase the number of affordable units in Miami-Dade County for low to-moderate income families by 105 in FY 2006-07 from 139 in FY 2005-06

### **SELECTED ITEM HIGHLIGHTS AND DETAILS**

	(Dollars in Thousands)					
Line Item Highlight	Actual	Actual	Budget	Actual	Budget	
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07	
Rent	221	256	195	148	208	
Travel Costs	26	31	31	15	31	
Transfers and Reimbursements						
Team Metro - Melrose Office	817	817	817	817	817	
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	35	35	35	35	35	
<ul> <li>Board of County Commissioners - Office of Commission Auditor</li> </ul>	10	10	10	10	10	

### ADDITIONAL COMMENTS AND HIGHLIGHTS

- The FY 2006-07 Adopted Budget includes General Fund support of \$1.471 million as the County's matching funds; the County's allocation to the Trust from FY 1998-99 to FY 2005-06 is \$34.66 million, which reflects \$8.38 million more than the required one-to-one match for the EZ federal grant funding (\$26.28 million to date); the department expects to receive the same level of federal funding of \$661,000 in FY 2006-07 (ninth year) as in the current fiscal year; this represents \$63 million less than the original commitment of \$10 million a year over a ten-year period
- The Workforce Training Program which offers a unique opportunity to gain employment in the computer industry
  through a 15-week training program, will be partially funded with the Countywide General Fund (\$67,000); the
  department will no longer be able to fund the program with the EZ federal grant as in prior years, due to the reduction
  in funding; the department will continue to identify alternative funding sources to fully fund the program
- During FY 2006-07, 129 affordable units will be under development, including the Wynwood Infill Workforce Housing (4 units) and the 7th Avenue Transit Village (125 units)

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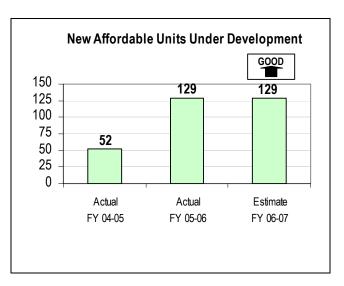
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### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Number of infill lots developed*	N/A	N/A	25
Number of students trained in workforce computer classes	50	50	50
	6-07		



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# **FINANCIAL SUMMARY**

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(Dollars III Triousarius)		FY 04-05	FY 05-06	FY 06-07
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Donations		105	0	0
Federal Grants		661	2,000	661
General Fund Countywide		235	407	654
General Fund UMSA		817	817	817
Interagency Transfers		451	455	0
Interest Earnings		361	134	0
Program Income		1,848	1,662	0
State Grants		348	470	350
	Total Revenues	20,515	19,995	9,244
Operating Expenditures Su	mmary			
Salary		966	1,024	1,132
Fringe Benefits		220	259	309
Other Operating		12,174	18,712	7,803
Capital		7	0	0
Total Opera	ting Expenditures	13,367	19,995	9,244

	Total Funding		Total Pos	sitions
[Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Economic Develo	pment			
Administration	1,662	1,737	14	14
Enterprise Community Center	455	417	2	2
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Total Operating Expenditures	19,995	9,244	16	16

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

# **Economic Development And Health and Human Services**

Desired Outcome	Highlights	Performance Impact
ED1-1: Increased number of businesses and employment opportunities in higher-paying, targeted industries (priority outcome)	Continue to provide financial and technical assistance to small businesses through the Enterprise Community Center with funding from the General Fund (\$350,000)	Provide financial assistance to ten businesses; and increase technical assistance hours to 6,700 in FY 2006-07 from 6,400 in FY 2005-06 and jobs created to 250 in FY 2006-07 from 180 in FY 2005-06
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### **SELECTED ITEM HIGHLIGHTS AND DETAILS**

	(Dollars in Thousands)					
Line Item Highlight	Actual	Actual	Budget	Actual	Budget	
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07	
Rent	221	256	195	148	208	
Travel Costs	26	31	31	15	31	
Transfers and Reimbursements						
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<ul> <li>Board of County Commissioners - Office of Commission Auditor</li> </ul>	10	10	10	10	10	

### ADDITIONAL COMMENTS AND HIGHLIGHTS

- The FY 2006-07 Adopted Budget includes General Fund support of \$1.471 million as the County's matching funds; the County's allocation to the Trust from FY 1998-99 to FY 2005-06 is \$34.66 million, which reflects \$8.38 million more than the required one-to-one match for the EZ federal grant funding (\$26.28 million to date); the department expects to receive the same level of federal funding of \$661,000 in FY 2006-07 (ninth year) as in the current fiscal year; this represents \$63 million less than the original commitment of \$10 million a year over a ten-year period
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- During FY 2006-07, 129 affordable units will be under development, including the Wynwood Infill Workforce Housing (4 units) and the 7th Avenue Transit Village (125 units)

### International Trade Consortium



### **SUMMARY**

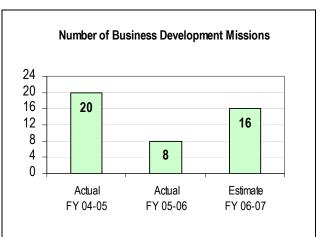
The Jay Malina International Trade Consortium (ITC) is a public/private partnership with a goal of increasing two way merchandise trade between businesses in Miami-Dade County and the rest of the world.

The ITC advocates, promotes, and supports the development of Miami-Dade County as the premiere hemispheric platform for two-way trade. It coordinates trade missions, liaises with trade offices and chambers of commerce, recommends trade policy, and cultivates relations between Miami-Dade County's Sister Cities. The services provided by the ITC address priorities in the Economic Development strategic area.

While promoting international commerce, the department works in conjunction with various stakeholders, such as Beacon Council, the World Trade Center, the Greater Miami Chamber of Commerce, Enterprise Florida, other chambers of commerce, and other trade-related businesses to provide for economic development throughout Miami-Dade County.

### **COMMUNITY BUDGET DOLLARS AT WORK**

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-0
Number of ITC-led business development missions	3	1	
Number of missions to Sister City communities	2	1	
<ul> <li>Number of new Sister Cities established</li> </ul>	1	1	
establistied			



\* Note: Reduction in business development missions in FY 2005-06 is primarily due to the elimination of air route development missions and briefing for the Miami-Dade Aviation Department. Additionally, the department suspended some of its activities including business development missions while an audit was being conducted by the Audit and Management Services Department

### **TABLE OF ORGANIZATION**

### **ADMINISTRATION**

- Represents Miami-Dade County as its official agency for international trade and in its efforts to obtain the permanent seat of the Free Trade Area of the Americas (FTAA)
- Formulates all departmental policy and provides overall direction and coordination of activities related to increasing international trade for the County
- Staffs ITC Board of Directors and Sister Cities Coordinating Council
- Develops and recommends Miami-Dade County trade policy issues
- Disseminates information to the public and the media
- Provides administrative support including budget preparation, billing and collecting, procurement, personnel, and general administration

### MARKETING AND OUTREACH

- Develops marketing campaigns and performs educational outreach by disseminating collateral, verbal, and electronic information regarding Miami-Dade County's unique position as a platform for international trade and as the gateway to the Americas
- Sponsors and conducts trade-related workshops, seminars, and other events
- Utilizes trade-related database for business matchmaking activities
- Acts as a liaison with trade offices, chambers of commerce, and other trade organizations
- Facilitates, educates, and supports existing and start-up businesses
- Provides Protocol services to visiting foreign officials and businessmen who visit Miami-Dade County to explore trade opportunities

### TRADE DEVELOPMENT

- Coordinates incoming and outgoing trade missions
- Conducts ITC-led business development missions, including the African Trade Initiative Program
- Supports third party incoming and outgoing trade missions

### SISTER CITIES

- Acts as a liaison between Miami-Dade County, the Sister Cities, and Consular Corps
- Administers, coordinates, and participates in conferences and events related to the Sister Cities Program
- Develops new Sister Cities relationships and seeks to increase and enhance trade relationships with existing Sister Cities

# **FINANCIAL SUMMARY**

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary				
Carryover		0	105	190
Donations		100	100	100
General Fund Countywide		593	618	1,009
Interagency Transfers		645	645	295
• .	Total Revenues	1,338	1,468	1,594
Operating Expenditures Sun	nmary			
Salary		513	683	803
Fringe Benefits		122	176	243
Other Operating		463	604	542
Capital		2	5	6
Total Operati	ng Expenditures	1,100	1,468	1,594

	Total Funding		Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Economic Develo	pment			
International Trade Consortium	1,378	1,368	8	8
Sister Cities	90	226	1	3
Total Operating Expenditures	1,468	1,594	9	11

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

<b>Economic Development</b>		
Desired Outcome	Highlights	Performance Impact
ED1-4: Increased international commerce	Support and conduct international trade missions	Conduct four ITC-led business development missions
ED1-6: Greater cultural appeal of Miami-Dade County for businesses	Support and create new affiliations with other cities throughout the world	Develop two new Sister Cities partnerships and undertake two missions to a sister city community per year
ED1-8: Enhanced public reporting regarding funded activities	Inform the trade industry of the department and its activities through advertisement, promotion, and maintenance of a functional website and calendar of events	Publish and distribute ITC Annual Report and Annual Trade Statistical Guide; and sponsor and/or participate in trade-related events and conferences

### SELECTED ITEM HIGHLIGHTS AND DETAILS

		(Dolla	rs in Thousa	ands)	
Line Item Highlight	Actual	Actual	Budget	Actual	Budget
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07
Rent	33	53	53	34	33
Travel Costs	47	60	82	21	80
FIU Program	0	150	100	0	100

### **ADDITIONAL COMMENTS AND HIGHLIGHTS**

- The FY 2006-07 Adopted Budget includes reimbursement from the Greater Miami Convention and Visitors Bureau (\$100,000) and funding from the Miami-Dade Seaport Department (\$295,000)
- The FY 2006-07 Adopted Budget includes two additional positions; a special projects administrator for the African Trade Initiative Program that was inadvertently omitted from the FY 2005-06 position count and a secretary for the Sister Cities Unit to provide additional staff support (\$41,000)
- The increase in the General Fund support for FY 2006-07 compensates for the elimination of the Miami-Dade Aviation Department's reimbursement for air route development missions (\$350,000)
- In FY 2006-07, the Florida International University trade program will refocus on providing deliverables to better support Miami-Dade County's trade efforts and the mission of the department

### **Metro-Miami Action Plan**



### **SUMMARY**

The Metro-Miami Action Plan (MMAP) Trust addresses and advocates for the health, economic welfare, and social needs of, primarily, Miami-Dade County's African American community. MMAP encourages and facilitates the coordination of programs providing assistance to the African American community and serves as a catalyst for the elimination of disparities within the community at large. MMAP exists to advocate for systemic change, serve as the conscience of the community, and present a yardstick to measure change.

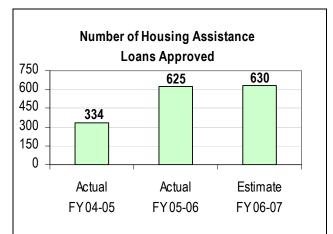
As part of the Economic Development and Health and Human Services strategic areas, MMAP provides homeownership assistance to low- to moderate-income homeowners through second and third mortgages, economic development by offering businesses technical assistance, and juvenile intervention by diverting teens from the juvenile justice system.

MMAP provides these services to small businesses, low- to moderate-income families, youths, and the African American community of Miami-Dade County.

### **COMMUNITY BUDGET DOLLARS AT WORK**

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
<ul> <li>Number of businesses receiving technical assistance*</li> </ul>	460	568	570
<ul> <li>Number of referrals to Teen Court</li> </ul>	266	214	300
Number of students enrolled at Martin Luther King, Jr. Academy**	175	160	200

<sup>\*\*</sup> Note: Reduction in enrollment in FY 2005-06 reflects more transfers back to the regular school system



<sup>\*</sup> Note: As a result of new affordable housing units that came online in FY 2005-06, and expected to be online in FY 2006-07, there was a significant increase in the second and third mortgages for low- to moderate-income residents.

<sup>\*</sup> Note: FY 2005-06 data reflects increased outreach in the third quarter of the fiscal year

### **TABLE OF ORGANIZATION**

#### OFFICE OF THE PRESIDENT / CHIEF EXECUTIVE OFFICER

- Assists the Metro-Miami Action Plan (MMAP) Trust in the implementation of recommended policy; formulates agency policies, and provides
  overall direction and coordination of agency operations
- Serves as the agency liaison to governmental and private corporate interests
- Coordinates resident input through action committee process
- Coordinates all public relations functions; designs brochures and publications

#### **ADMINISTRATION**

- Develops the department's operating and capital budgets; administers grant funds
- Performs accounts receivable and payable functions
- Develops departmental business plans and performance measures
- Provides departmental fiscal controls by monitoring revenues and expenditures
- Performs procurement functions by administering contracts, equipment, and supplies
- · Performs personnel services, including hiring and recruitment, payroll, and other personnel related functions

### **HOUSING ASSISTANCE PROGRAM**

- Provides down payment and closing cost assistance to qualified first time low- to moderate-income home buyers
- Processes mortgage applications for affordable housing units
- Establishes partnerships with public, private sector, and financial institutions to provide housing opportunities for every low- and moderate-income homebuyer
- Provides funding for the development of affordable housing units

### **ECONOMIC DEVELOPMENT**

- Provides business plans and technical assistance to businesses and entrepreneurs
- Promotes economic development in black communities for business expansion, job creation, and business relocations
- Provides community forums to receive public input for economic development in undeserved communities

### TEEN COURT

- Provides an alternative sanctioning program for first-time misdemeanor juvenile offenders
- Provides ethics, anti-theft, substance abuse, crime prevention, and other workshops for juveniles and adults
- Provides an opportunity for students to satisfy community service hours' requirement of Miami-Dade County Schools
- Provides training for youth to work in the capacity of defense attorney, prosecuting attorney, juror, clerk, and bailiff in Teen Court proceedings

#### MARTIN LUTHER KING, Jr. ACADEMY

- Provides an academic program for at-risk middle school students who have difficulties functioning in a traditional classroom setting
- Provides non-violence training, mentoring, tutoring, conflict resolution training, and social development for at-risk students
- Provides counseling for parents and students at MLK Academy

#### **COMMUNITY PROGRAMS**

- Coordinates development and implementation of citizen recommendations into action projects designed to reduce and/or eliminate
  economic and social disparities
- Serves as liaison to MMAP action committees and community forums

# **FINANCIAL SUMMARY**

(5.11)	Actual	Budget	Budget
(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Carryover	6,101	2,132	5,294
Credit and Collections	1,117	0	0
Documentary Stamp Surtax	4,009	3,410	3,652
General Fund Countywide	998	977	970
Interest Earnings	65	6	60
Miami-Dade Public Schools	805	855	954
Occupational License Fees	292	325	355
Overtown Economic Development Grant	518	0	0
Surcharge Revenues	157	950	1,000
Total Revenues	14,062	8,655	12,285
Operating Expenditures Summary			
Salary	1,698	1,878	1,809
Fringe Benefits	457	545	536
Other Operating	4,218	6,218	9,922
Capital	21	14	18
Total Operating Expenditures	6,394	8,655	12,285

	Total Funding		<b>Total Positions</b>		
(Dollars in Thousands) Expenditure By Program	Budget FY 05-06	Budget FY 06-07	Budget FY 05-06	Budget FY 06-07	
Strategic Area: Health and Huma	n Services				
MLK, Jr. Academy	977	954	2	2	
Teen Court	950	1,184	13	13	
Strategic Area: Economic Develo	pment				
Administration	977	970	11	11	
Affordable Housing Assistance	5,123	8,676	3	3	
Economic Development	628	501	3	3	
Total Operating Expenditures	8,655	12,285	32	32	

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

Economic Developmen	t And Health and	<b>Human Services</b>
---------------------	------------------	-----------------------

<b>Desired Outcome</b>	Highlights	Performance Impact
ED1-3: Increased number of low to moderate income homeowners (priority outcome)	Continue to enhance the economic well being of low- to moderate-income households by making the purchase of a home attainable through forgivable loans for eligible clients (\$17.111 million loaned since inception in 1995)	Increase the number of mortgages approved to 630 in FY 2006-07 from 625 in FY 2005-06 for low- to moderate-income first time home buyers
ED2-1: Coordinated and effective economic and community development programs (priority outcome)	Continue to offer new and existing businesses technical assistance, counseling, and seminars; provide technical resources to small businesses	Organize seminars and provide counseling and technical assistance to 570 businesses in FY 2006-07 from 568 in FY 2005-06
HH3-2: Increased access to culturally sensitive outreach/prevention and intervention services for Miami-Dade County children, youth and their families (priority outcome)	Continue to divert first time juvenile offenders from the juvenile justice system by allowing them to be judged by a court of their peers who act as attorneys, jurors, bailiffs, and court room clerks; educate youths on the judicial system	Process 300 first time offender cases referred to Teen Court and continue to promote the participation of youth volunteers in the program, which has served over 2,644 participants since its inception in 1998
HH3-2: Increased access to culturally sensitive outreach/prevention and intervention services for Miami-Dade County children, youth and their families (priority outcome)	Continue to improve the functionality of atrisk students who find it difficult to function in a traditional classroom setting by providing a specialized program in academics, social development, and non-violence methodology	Increase the number of students receiving nonviolence training, mentoring, and social development instruction at the Martin Luther King, Jr. Academy to 200 in FY 2006-07 from 160 in FY 2005-06

### SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)				
Line Item Highlight	Actual	Actual	Budget	Actual	Budget
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07
Consultants Costs	1,273	776	773	757	765
Rent	190	260	244	275	315
Travel Costs	12	15	12	11	14

### **ADDITIONAL COMMENTS AND HIGHLIGHTS**

- In FY 2003-04, the Board of County Commissioners granted development rights on the land surrounding the Northside Metrorail Station to MMAP for construction of residential units; currently, the project is being redesigned to incorporate workforce, low-income, and market rate housing
- In FY 2002-03, the MMAP approved \$750,000 for second and third mortgages for low- to moderate-income households to support the rebuilding of 14 homes for families affected by the No Name storm; four will be completed in FY 2006-07
- In an effort to address the affordable housing issue in Miami-Dade County, MMAP implemented a Lottery Initiative Program in the last quarter of FY 2005-06; additionally, MMAP approved \$1 million of gap financing for the Mirage at Sailboat Cove for the development of seven single family affordable units, to be completed in FY 2006-07

### Task Force on Urban Economic Revitalization



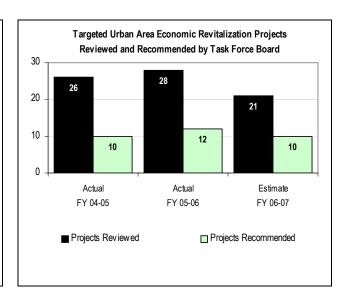
### **SUMMARY**

The Task Force on Urban Economic Revitalization (UERTF) reviews public policy and makes recommendations to the Mayor's Office and the Board of County Commissioners that affects the development of sustainable economies within Miami-Dade County's designated Targeted Urban Area (TUA). These areas are specifically noted for high unemployment, school drop out rates, housing density and poverty levels, and low median income. Recommendations are designed to effectively steer the use of County resources for economic revitalization in the TUAs.

As part of the County's Economic Development strategic area, UERTF tracks the historical and current allocations of public dollars for economic development within the TUAs; monitors and reports on economic development investment projects within the TUAs; and annually updates the Urban Economic Revitalization Strategic Plan.

### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Number of economic development studies conducted	5	6	3
Number of TUA commercial/industrial project site readiness surveys and reports	3	3	3
Тороно			



### **TABLE OF ORGANIZATION**

#### **DIRECTOR'S OFFICE**

- Assists UERTF Board in the formulation of economic development policies and directs the administrative functions
- Serves as an official liaison to governmental entities and private sector stakeholders
- Ensures the Task Force complies with County administrative and legal requirements

### PROGRAMS / GRANTS / LOANS

- Conducts economic development program reviews, and submits funding recommendations to the Board of County Commissioners and the Mayor's Office
- Responds to community information requests relating to economic development and makes referrals to appropriate County departments

### **POLICY PROGRAMS**

- Monitors the County's economic development investments within the TUAs and evaluates local practices in relation to national best practices standards
- Completes the annual review of economic development programs funded by the County
- Completes the annual update of UERTF Strategic Plan
- Conducts selected research projects based on issues affecting the TUAs and economic development
- Manages the UERTF Board and its committees

### **FINANCIAL SUMMARY**

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary				
Carryover		1,042	169	106
General Fund Countywide		30	525	578
Interest Income		10	10	5
Program Income		78	80	20
	Total Revenues	1,160	784	709
Operating Expenditures Su	mmary			
Salary		369	426	336
Fringe Benefits		91	107	119
Other Operating		422	246	250
Capital		1	5	4
Total Opera	ting Expenditures	883	784	709

	Total I	Funding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Economic Develo	pment			
Task Force on Urban Economic Revitalization	784	709	6	5
Total Operating Expenditures	784	709	6	5

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

<b>Economic Development</b>		
Desired Outcome	Highlights	Performance Impact
ED2-2: Proactive involvement of communities in economic development efforts (priority outcome)	Examine community concerns and issues through multiple TUA business roundtables regarding economic development-related activities	Convene business roundtables to discuss the issues raised at the 2006 roundtables; forward the recommendations from UERTF to the Mayor's Office, BCC, the County Manager's Office (CMO), and various County department directors; and present changes in programs and policies to address community issues
ED2-2: Proactive involvement of communities in economic development efforts (priority outcome)	Examine the structure and performance of business incubators located within Miami-Dade County	Determine the number of business incubators within Miami-Dade County and their service areas and design a demonstration model based on research and feedback
ED4-1: Improved infrastructure and redevelopment to attract businesses to underserved and distressed areas (priority outcome)	Analyze County-owned available sites in the TUAs that have the greatest potential for economic development impact	Collect data for all vacant County-owned TUA sites; analyze the data based on level of contamination, location, infrastructure readiness, zoning, and potential economic development impact; make recommendations to local officials including the Mayor's Office, BCC, and CMO

# SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)					
Line Item Highlight	Actual FY 03-04	Actual FY 04-05	Budget FY 05-06	Actual FY 05-06	Budget FY 06-07	
Payment To Lessors	48	50	51	52	57	
Travel	9	5	10	9	16	
Registration	4	1	2	2	5	
Transfers and Reimbursements						
<ul> <li>Communications Department - Community Periodical Program</li> </ul>	10	10	10	10	10	

- The department will continue to identify and enroll four additional youths for various entrepreneurship programs and publish a report on various business incubator best practices
- The Section 108 Loan Program ended in FY 2004-05, as a result, the Program Coordinator position associated with the program has been eliminated from the FY 2006-07 Adopted Budget (\$90,000); presently there is a \$3 million commitment which will be finalized by the Office of Community and Economic Development

# STRATEGIC AREA ENABLING STRATEGIES

### Mission:

To provide expertise and resources to support and facilitate excellent public service delivery

### **GOALS**

- Ensure the timely acquisition of "best value" goods and services while maintaining integrity and inclusion
- Attract, develop and retain an effective, diverse, and dedicated team of employees
- Ensure the financial viability of the County through sound financial management practices
- Deliver on promises and be accountable for performance
- Enable County departments and their service partners to deliver quality customer service
- Enhance community access to reliable information regarding services and County government issues
- Capitalize on technology to improve service, increase efficiency, and provide greater information access and exchange
- Plan, construct, and maintain well-designed County facilities in time to meet the needs of Miami-Dade County
- Provide quality, sufficient, and wellmaintained County vehicles to County departments
- Ensure that elections are open, error free, convenient, and accessible to all eligible voters

### **Priority Key Outcomes**

- Streamlined and responsive procurement process
- "Best-value" goods and services (price, quality, terms, and conditions)
- Motivated dedicated workforce team aligned with organizational priorities
- · Workforce skills to support County priorities
- Sound asset management and financial investment strategies
- Planned necessary resources to meet current and future operating and capital needs
- Cohesive, standardized countywide financial systems and processes
- Alignment of services provided with community's needs and desires
- Achievement of performance targets
- Accountability to the public at every level of the organization
- Continuously improving government
- Clearly-defined performance expectations and standards
- Easily accessible information regarding County services and programs
- User friendly e-government sharing information and providing expanded hours and services
- County processes improved through information technology
- Safe, convenient, and accessible facilities to meet operational needs
- Safe and reliable vehicles sufficient to meet the County's needs
- Opportunities for every registered voter to conveniently cast a vote

# **Agenda Coordination**



### **SUMMARY**

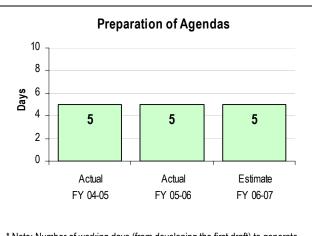
The Office of Agenda Coordination (OAC) generates and distributes agendas for the Board of County Commission (BCC) meetings, including Committee and Subcommittee meetings, and ensures that departmental items are processed in accordance with BCC rules.

As part of the Enabling Strategies strategic area, the OAC develops and distributes the agendas, enters agenda items into the legislative database (Legistar), coordinates the placement of items on the proper agenda, trains departments on how to submit agenda items, and responds to Commission, departmental, and public requests for information.

In fulfilling its purpose, the OAC coordinates its activities with a variety of County agencies, including the Clerk of the Board, BCC, Mayor's Office, County Manager's Office, County Attorney's Office, and County departments.

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Average number of agenda kits delivered per meeting	55	53	54
<ul> <li>BCC agenda items processed*</li> </ul>	2,955	2,425	2,800
<ul> <li>BCC committee agenda items processed*</li> </ul>	1,980	1,997	1,800

<sup>\*</sup> Note: Number of agenda items processed is relative to number of meetings held



<sup>\*</sup> Note: Number of working days (from developing the first draft) to generate and distribute official agendas

### **TABLE OF ORGANIZATION**

### **AGENDA COORDINATION**

- Prepares County Commission, Committee, Subcommittee, and Workshop agendas and coordinates meetings
- Monitors the outcome of Committee meetings
- Reviews and inputs agenda items into Legistar
- Coordinates printing of all agenda documents
- Registers citizens to speak at Committee and Commission meetings
- Provides documents to citizens upon request
- Trains departments on how to prepare and submit agenda items
- Maintains data in Legistar that is available on the County's website

### FINANCIAL SUMMARY

(Dollars in Thousands)	Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary			
General Fund Countywide	760	861	893
General Fund UMSA	357	405	382
Total Revenues	1,117	1,266	1,275
Operating Expenditures Summary			
Salary	734	823	832
Fringe Benefits	168	194	213
Other Operating	212	244	223
Capital	3	5	7
Total Operating Expenditures	1,117	1,266	1,275

(Dollars in Thousands) Expenditure By Program	Total F Budget FY 05-06	Funding Budget FY 06-07	Total Pos Budget FY 05-06	sitions Budget FY 06-07
Strategic Area: Enabling Strateg Agenda Coordination and	ies 1,266	1,275	10	10
Processing Total Operating Expenditures	1,266	1,275	10	10

### STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

#### Enabling Strategies Desired Outcome **Highlights Performance Impact** ES4-1: User friendly e-government Continue to promote the availability of Increase the amount of information sharing information and providing agenda items and agendas on-line and pertaining to County Commission expanded hours and services enhance Legistar to make more meetings that is available on the County's information available on the website website ES9-3: Achievement of Continue to develop and distribute BCC Prepare and distribute agendas within five working days of developing the first draft performance targets (priority agendas utilizing the most advanced outcome) technology agenda

# SELECTED ITEM HIGHLIGHTS AND DETAILS

		(Dolla	rs in Thousa	ands)	
Line Item Highlight	Actual	Actual	Budget	Actual	Budget
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07
Printing and Reproduction Costs	196	187	181	181	200

- The OAC will continue to assist departments in the development of agenda items through training and publishing agenda guidelines
- The OAC will continue to monitor customer satisfaction via surveys
- The OAC will continue working with the Enterprise Technology Services Department to enhance Legistar and increase availability of agenda items on the County's website

### Americans with Disabilities Act Coordination



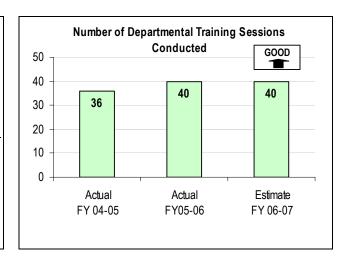
### SUMMARY

The mission of the Office of Americans with Disabilities Act (ADA) Coordination is to bring Miami-Dade County government into compliance with the ADA and to heighten awareness of disability issues within County government and the community.

As part of the Enabling Strategies strategic area, the Office of ADA Coordination helps County departments understand the importance of the Act, their obligations under the Act, the options for meeting those obligations, and how different options will impact people with disabilities.

The Office of ADA Coordination provides technical assistance and advises all County departments, municipalities, the Commission on Disability Issues and the public; the office provides construction management, building plans review, and specialized technical assistance to County departments and training to County departments and the community on ADA design requirements. The Office of ADA Coordination also provides staff and support to the Commission on Disability Issues, maintains a network of County department ADA Coordinators, and administers and distributes disabled permit parking fines revenues to municipalities.

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Number of ADA barrier removal projects completed*	10	2	11
Number of ADA training sessions for County ADA Coordinators	3	4	4
Percent of plans reviewed within five working days for ADA compliance	100%	95%	95%
* Note: ADA barrier removal decreased due to	project revisio	ns and scopes	s of work



### **TABLE OF ORGANIZATION**

### **DIRECTOR'S OFFICE**

 Provides management direction and control of the operations and administration of the Office of ADA Coordination

### **DESIGN AND CONSTRUCTION**

- Develops major construction programs to provide ADA accessibility in County facilities
- Provides barrier prevention by reviewing plans for new construction and alterations in County facilities and conducts inspections
- Provides technical assistance to County departments, municipalities, and the public
- Provides training to departments and the community on ADA design requirements

### **COMPLIANCE / AWARENESS**

- Develops and conducts ADA compliance and disability awareness training
- Provides staff support for the Commission on Disability Issues
- Provides training, technical assistance, and staff support to County departments and municipalities, including a network of departmental ADA coordinators
- Administers and distributes disabled permit parking fines to municipalities
- Oversees the County's ADA grievance process

### **FINANCIAL SUMMARY**

		Actual	Budget	Budget
(Dollars in Thousands)		FY 04-05	FY 05-06	FY 06-07
Revenue Summary				
Carryover		1,686	81	105
General Fund Countywide		263	363	574
General Fund UMSA		124	170	246
Municipal Fines		289	300	270
·	Total Revenues	2,362	914	1,195
Operating Expenditures Su	mmary			
Salary		278	376	537
Fringe Benefits		59	84	122
Other Operating		306	451	533
Capital		1	3	3
Total Opera	ting Expenditures	644	914	1,195
Non-Operating Expenditure	s Summary			
Transfers	•	1,539	0	0
Total Non-Opera	ting Expenditures	1,539	0	0

	Total I	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Enabling Strateg	ies			
ADA Coordination	914	1,195	10	10
Total Operating Expenditures	914	1,195	10	10

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

<b>Enabling Strategies</b>		
Desired Outcome	Highlights	Performance Impact
ES2-1: Easily accessible information regarding County services and programs	Continue to work with County departments to develop policies, procedures, and ordinances	Provide County departments with expert advice as it pertains to ADA compliance; craft policies, procedures, and ordinances that comply with ADA requirements
ES6-1: Safe, convenient and accessible facilities planned and built ready to meet needs	Continue to work with County departments to ensure ADA compliance for future and existing facilities	Provide review of County building plans and conduct site inspections for compliance with ADA requirements, thereby ensuring that facilities are accessible for people with disabilities
ES6-1: Safe, convenient and accessible facilities planned and built ready to meet needs	Continue to provide assistance to municipalities including administering and regulating the distribution among municipalities of disabled permit parking violation fines in compliance with Miami-Dade County Ordinance and Florida law	Continue to administer the appropriate distribution of disabled permit parking violation fines to municipalities
ES6-1: Safe, convenient and accessible facilities planned and built ready to meet needs	Plan and construct renovations to the South Dade Government Center Plaza (\$3.826 million from the Capital Outlay Reserve (COR)); construction began in 2005 and is anticipated to be substantially completed in the first quarter FY 2006-07	Add two external elevators, reconstruct walkways and ramps, and make parking lot and landscaping improvements to meet the needs of the disabled
ES6-1: Safe, convenient and accessible facilities planned and built ready to meet needs	Plan and manage construction of barrier removal projects making County facilities accessible for people with disabilities (\$1.3 million for general County facilities and \$140,000 for Miami-Dade Corrections and Rehabilitation Department facilities from COR)	Two of the three barrier projects were completed by the fourth quarter of FY 2005-06, the third is anticipated to be completed by the end of FY 2006-07; by the fourth quarter of FY 2006-07, the office will substantially complete 11 construction projects already underway and award four new construction projects
ES6-1: Safe, convenient and accessible facilities planned and built ready to meet needs	Continue to expedite the 38 projects in the Building Better Communities Bond Program (\$10 million)	Continue to improve access for people with disabilities by bringing County facilities into compliance with Title II of the Americans with Disabilities Act; in FY 2006-07 it is estimated that four projects will be completed

### CAPITAL BUDGET SUMMARY

(Dollars in Thousands)		PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue										
Building Better Communities GOB Prog	gram	0	293	1,957	1,537	633	1,037	1,167	3,376	10,000
Capital Outlay Reserve		2,492	1,930	1,300	1,300	1,300	1,300	1,300	1,300	12,222
Financing Proceeds		1,150	0	0	0	0	0	0	0	1,150
· ·	Total:	3,642	2,223	3,257	2,837	1,933	2,337	2,467	4,676	23,372
Expenditures										
Strategic Area: Enabling Strategies										
ADA Accessibility Improvements		3,521	2,344	3,257	2,837	1,933	2,337	2,467	4,676	23,372
	Total:	3,521	2,344	3,257	2,837	1,933	2,337	2,467	4,676	23,372

### SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)							
Line Item Highlight	Actual FY 03-04	Actual FY 04-05	Budget FY 05-06	Actual FY 05-06	Budget FY 06-07			
Contract Temporary Employee Costs	2	3	2	0	1			
Sign Language Interpreting Services	3	4	9	5	8			
Travel Costs	1	1	4	1	3			
Transfers and Reimbursements								
<ul> <li>General Services Administration - Administrative Support</li> </ul>	46	15	15	15	15			

- Representatives from the Office of ADA Coordination are working with members of the Commission on Disability Issues to coordinate an annual resource fair that showcases disability-related services offered by the County and community organizations
- The Office of ADA Coordination, in conjunction with the Employee Relations Department and the Commission on Disability Issues, is continuing to fund the County Manager's Outreach Intern Program using parking fines revenue; the Intern Program provides internship opportunities for individuals with disabilities (\$145,000)
- To prepare for the planned retirement of the Director and one Construction Manager in the third quarter of FY 2006-07, the Office of ADA Coordination will be implementing a succession plan to be implemented in FY 2006-07 which includes the reclassification of one vacant position to a Director Designee
- In FY 2006-07, 11 County ADA projects will be completed to provide better access for the disabled; in addition, other County ADA projects will be underway in various stages, such as surveys, program access determination, design, construction document preparation, and bidding
- The Office of ADA Coordination continues to provide a variety of ADA and disability awareness training to County
  departments and others to help ensure that excellent services are provided to people with disabilities
- The Office of ADA Coordination continues to provide training and support for departmental ADA Coordinators as well as municipal ADA Coordinators
- In FY 2006-07, the Capital Outlay Reserve will continue to reimburse the Office of ADA Coordination for five construction manager positions

# **Audit and Management Services**



### **SUMMARY**

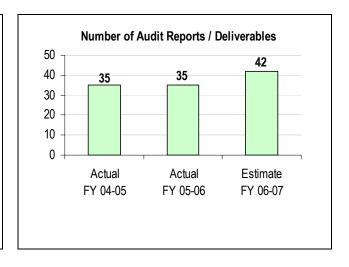
Audit and Management Services (AMS) performs audits to validate compliance with applicable rules and regulations and identifies opportunities to improve performance and foster accountability while promoting a more efficient and effective County government.

As part of the Enabling Strategies strategic area, AMS examines the operation of County government and external companies, contractors, and grantees, to ensure that tax dollars are being spent appropriately and efficiently. AMS regularly performs audits of high-risk functions and activities, as well as responds to special audit requests from the Mayor, Board of County Commissioners, and County Manager's Office. Audits are conducted in accordance with professional internal auditing standards, which require assessing risks, planning and performing work to achieve desired objectives, and communicating results that are accurate, constructive, timely, and adequately supported.

AMS serves the public's interest by providing accurate information, unbiased analyses, and objective recommendations regarding public resources. In addition to audit services, AMS provides management advisory, consulting, and other services to County departments.

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Amount collected from assessments (in thousands)*	\$6,909	\$5,400	\$1,500
Amount identified from assessments (in thousands)*	\$12,820	\$5,700	\$4,000
<ul> <li>Number of audits resulting in financial impact</li> </ul>	11	14	7

<sup>\*</sup> Note: Actual year-to-year data may vary significantly; the assessments consist of uncollected fees and other amounts owed to the County identified during the conduct of audits



### **TABLE OF ORGANIZATION**

#### **AUDIT SERVICES**

- Conducts operational, compliance, performance, information technology, and financial audits of County operations and external companies, contractors, and grantees
- Performs special examinations and reviews at the request of the Mayor's Office, Board of County Commissioners, and County Manager's Office
- Assesses the adequacy of internal controls, appraises resource management, and determines compliance with procedures, contract terms, laws, and regulations
- Provides guidance to operating departments in selecting external auditors, establishing internal controls, and other audit-related matters
- Furnishes staff support to law enforcement agencies and external auditors of the County

### **ADMINISTRATIVE SUPPORT SERVICES**

 Provides departmental support primarily in the areas of budget preparation and fiscal management, procurement, personnel administration, audit report processing, inventory/file management, and information technology assistance

### FINANCIAL SUMMARY

(Dollars in Thousands)		Actual	Budget	Budget
(Dollars III Triousarius)		FY 04-05	FY 05-06	FY 06-07
Revenue Summary				
Carryover		33	0	0
Fees for Services		1,210	1,210	1,458
General Fund Countywide		2,179	2,738	3,383
General Fund UMSA		1,026	1,289	1,450
	Total Revenues	4,448	5,237	6,291
Operating Expenditures Su	mmary			
Salary	-	3,419	3,733	4,470
Fringe Benefits		815	970	1,176
Other Operating		183	494	595
Capital		31	40	50
Total Opera	ting Expenditures	4,448	5,237	6,291

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Enabling Strateg	ies			
Administration	435	496	6	6
Audit Services	4,802	5,795	43	50
Total Operating Expenditures	5,237	6,291	49	56

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

Enabling Strategies		
Desired Outcome	Highlights	Performance Impact
ES1-1: Clearly-defined performance expectations and standards (priority outcome)	Conduct planned audits and follow-up resolutions to assure key audit findings are appropriately and timely addressed; assure timely communication of audit results	Issue at least 40 percent of audit reports within 90 days after fieldwork completion
ES5-2: Retention of excellent employees	Retain existing staff and enhance staff development through on-going professional training	Enhance effectiveness in areas such as oversight, succession planning, and increased audit efficiency; retain sufficiently trained personnel to adequately address significant countywide audit risks; provide at least 40 hours annually of Continuing Professional Education (CPE) training to staff
ES8-1: Sound asset management and financial investment strategies	Conduct audits aimed at operational efficiency and effectiveness in County departments and agencies; produce constructive recommendations that are high-impact, yield dollar savings, foster process improvements, or result in cost avoidance; add two Associate Auditor positions (\$248,000) to provide direct auditing services to Miami-Dade Transit Department (MDT) with funds from MDT, a Deputy Director position (\$122,000) and four additional audit positions (\$300,000) supported by the General Fund to strengthen audit services and to provide greater departmental oversight	Develop an annual work plan focused on cost containment, revenue enhancement, service delivery, statutory and regulatory compliance related reviews; increase the number of issued reports to no less than 42 audit reports in FY 2006-07 from no less than 40 audit reports in FY 2005-06

### **CAPITAL BUDGET SUMMARY**

(Dollars in Thousands)		PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue Capital Outlay Reserve	Total:	0	15 15	0	0	0	0	0	0	15 15
Expenditures Strategic Area: Enabling Strategies Equipment Acquisition	Total:	0	15 15 15	0	0	0	0	0 0	0 0	15 15

### SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)							
Line Item Highlight	Actual	Actual	Budget	Actual	Budget			
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07			
Rent	0	0	217	224	255			
Employee Overtime Costs	2	1	2	0	2			
Contract Temporary Employee Costs	0	12	7	19	5			
Travel Costs	3	11	6	5	11			
In-Service Training	27	38	64	67	80			

- The FY 2006-07 Adopted Budget includes \$1.458 million for direct services from the following County departments: Aviation (\$440,000), Water and Sewer (\$440,000), Housing Agency (\$110,000), Seaport (\$110,000), Solid Waste Management (\$110,000), and Transit (\$248,000)
- In FY 2006-07, the department will sponsor a workshop for County departments designed to improve the effectiveness of programmatic monitoring countywide

# **Business Development**



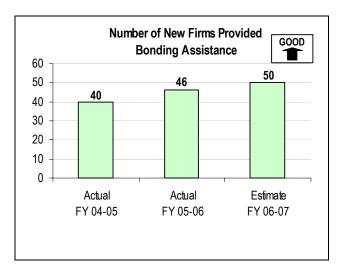
### **SUMMARY**

The Department of Business Development's (DBD) mission is to increase the participation of small businesses in County contracts. DBD coordinates and implements various programs to provide business opportunities and financial, bonding, management, and technical assistance to promote growth in the South Florida economy.

As part of the Enabling Strategies strategic area, DBD is committed to the growth of small businesses through the application of contract measures, goals, and compliance monitoring of County contracts, as well as providing professional and technical assistance. The department collaborates with industry, financial institutions, and governmental agencies to provide services such as mentoring, training, bonding, and financial assistance under the management, technical, and financial programs.

Through the administration of 14 ordinances, DBD fosters competitiveness, growth, and empowerment of businesses in conjunction with other County departments, industry groups, advisory boards, the Living Wage Commission, and the local business community. In addition, DBD also provides an array of services for County departments and small businesses under such initiatives as the Community Small Business Enterprise (CSBE), Community Business Enterprise (CBE), Small Business Enterprise (SBE), Community Workforce Program (CWP), Anti-Discrimination and Debarment, Living Wage, and Responsible Wage and Benefits Programs as mandated by the Board of County Commissioners.

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Number of business days to complete compliance reviews of architectural and engineering contracts	8	4	12
<ul> <li>Number of business days to complete construction pre-award compliance reviews</li> </ul>	7	6	7
Number of business days to complete goods and services pre-award compliance reviews	3	8	6
Number of site visits conducted for construction and procurement projects	4,531	4,433	4,320
Turnaround time to process new certification applications for small businesses	18	18	20



### **TABLE OF ORGANIZATION**

#### OFFICE OF THE DIRECTOR

- Provides departmental policy direction and overall administration
- Provides staff support for the Living Wage Commission and Community Small Business Enterprise (CSBE) Advisory Board
- Monitors County funding for Chambers of Commerce and Community-based Organization (CBO) initiatives
- Coordinates the County's Selection Committee Process

# PROFESSIONAL SUPPORT SERVICES DIVISION

- Administers DBD's appellate enforcement policies and procedures
- Assists with contract measures analysis and directs monitoring of "Construction Manager At Risk" projects
- Administers the County's Anti-Discrimination
   Ordinance to prevent discrimination in contracting,
   procurement, bonding, and financial services industries
   Procurement and the three comprehensive semiliar procurements.
- Reviews and conducts the comprehensive compliance and administrative hearings
- Reviews all proposed ordinances and amendments
- Coordinates and administers the County's debarment process for firms that violate ordinances
- Conducts CSBE certification denial hearings
- Administers Ordinances 98-30, 82-37, and Resolution 1049-93 to ensure compliance with the County's Affirmative Action Plan requirements
- Administers Administrative Order 3-39 to ensure compliance with the Pre-Qualification Certification of architects and engineers

### **BUSINESS ASSISTANCE DIVISION**

- Administers and coordinates the Mentor-Protege Program which pairs experienced construction contractors with certified CSBE firms in a two-year mentoring relationship
- Administers programs that include management and technical assistance and construction management training for CSBE firms
- Conducts site visits to hold Eligibility Review Meetings (ERMs) where firms provide sworn testimony to determine eligibility for certification applicants
- Administers Certification, Management, Technical Assistance, and Mentor-Protege programs for SBE
- Provides forums, workshops, and seminars
- Certifies businesses in accordance with Miami-Dade County applicable ordinances and the Disadvantaged Business Enterprise (DBE) Program
- Promotes marketing and outreach services for small businesses that are interested in doing business with Miami-Dade County

# ADMINISTRATIVE AND FINANCIAL MANAGEMENT

- Coordinates department budget, personnel, procurement, accounting, inventory control, management information services, and telecommunications and data technologies
- Researches, develops, compiles, and disseminates quarterly, annual, and ad hoc reports
- Tracks and monitors all County change orders in accordance with Resolution R-754-97
- Monitors Cone of Silence Ordinance
- Administers the Bonding and Financial Assistance programs for CSBE

#### **BUSINESS AND PROFESSIONAL DEVELOPMENT**

- Reviews and analyzes projects for inclusion of contract measures for CSBE, Small Business Enterprise (SBE), and Community Workforce programs
- Reviews projects with contract measures for pre-award compliance; reviews and analyzes all construction projects for the applicability of a community workforce goal; and reviews and approves workforce plans for all projects in which a workforce goal was established
- Conducts weekly Review Committee meetings to present recommendations for various contract measures on County projects
- Reviews and analyzes all Architectural and Engineering (A&E) projects for inclusion of small business participation
- Provides assistance with bid awards for construction, A&E, and commodities and services
- Reviews change orders for inclusion of CSBE measures

#### **CONTRACT REVIEW AND COMPLIANCE**

- Administers enforcement policies and procedures
- Enforces Responsible Wages and Benefits and Living Wage ordinances
- Enforces compliance of Business Enterprise measures
- Enforces CSBE Ordinance
- Provides assistance with construction bid awards, change orders, bid disputes, and construction dispute resolutions, including prompt payment issues on contracts with measures
- Administers Community Workforce Program (CWP)
- Conducts Comprehensive Compliance Reviews
- Interacts with Trade Unions to update wage schedules
- Interacts with County enforcement agencies for those matters involving fraud and/or criminal issues

# **FINANCIAL SUMMARY**

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary				
Capital Working Fund		7,751	6,990	0
Carryover		628	628	0
Certification Fees		38	63	0
Contract Monitoring Fees		0	0	1,500
General Fund Countywide		911	787	5,095
General Fund UMSA		0	370	2,183
	Total Revenues	9,328	8,838	8,778
Operating Expenditures Su	mmary			
Salary		5,147	5,272	5,776
Fringe Benefits		1,336	1,480	1,675
Other Operating		1,191	2,019	1,257
Capital		31	67	70
Total Opera	ting Expenditures	7,705	8,838	8,778

	Total F	unding	Total Pos	Total Positions	
(Dollars in Thousands)	Budget	Budget	Budget	Budget	
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07	
Strategic Area: Enabling Strateg	ies				
Administration	1,650	1,576	13	13	
Contract Compliance	2,013	2,008	32	32	
Contract Review and Analysis	1,068	1,071	15	15	
Management Information Systems	1,075	1,172	12	12	
Promote the Growth of Small Firms	3,032	2,951	29	29	
Total Operating Expenditures	8,838	8,778	101	101	

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

<b>Economic Deve</b>	lopment And	Enabling	<b>Strategies</b>
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Desired Outcome	Highlights	Performance Impact
ED1-9: Improved access to capital for small and minority businesses linked to meaningful technical assistance	Continue to provide small businesses with management and technical, bonding, and financial assistance through outreach activities that include an annual conference, workshops, seminars, and various training opportunities	Conduct 50 outreach activities to recruit and maintain participation of firms in the County's small business programs, resulting in increased participation in County contracts
ED4-2: Customer-friendly environment for regulated businesses and entities doing business with Miami-Dade County (priority outcome)	Continue to monitor CSBE, CBE, and SBE programs, including site visits, to ensure compliance with all applicable small business ordinances for County contracts with goals and measures; proactively meet with firms awarded County contracts to reduce the number of repeat violations	Conduct comprehensive audits of construction, procurement, and architectural and engineering projects to ensure compliance and perform site visits to verify mandated participation and wage compliance; the quantity of activities performed will be determined upon completion of an in-house process review
ES3-2: Full and open competition	Certify and re-certify small business enterprises desiring to conduct business with the County in an efficient and expedited manner	Achieve an average turnaround time of 20 days for first time certifications and maintain an average of 12 days for all recertifications

ES3-2: Full and open competition	Continue to analyze procurement, architectural and engineering, and construction contracts to apply CSBE, Local Development Business (LDB), CBE, SBE, and CWP goals and measures, as applicable	Maintain an average of seven days to analyze construction contracts for goals and measures, an average of six days to analyze goods and services contracts for goals and measures, and an average of 12 days to analyze architectural and engineering contracts for goals and measures
ES5-4: Workforce skills to support County priorities (e.g. leadership, customer service, fiscal problemsolving technology, etc.)	Continue to develop training opportunities and workshops to provide employees with increased proficiencies in customer service, compliance monitoring, and department unity	Conduct 25 in-house workshops and enhancement training sessions for departmental staff

# SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)					
Line Item Highlight	Actual	Actual	Budget	Actual	Budget	
	FY 03-04	FY 04-05 FY 05-06		FY 05-06	FY 06-07	
Contract Temporary Employee Costs	70	59	50	61	50	
Travel Costs	2	12	12	5	10	
Transfers and Reimbursements						
<ul> <li>County Attorney's Office - Legal Services</li> </ul>	50	60	60	60	0	
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	50	50	50	50	50	

- The department received the final Miami-Dade County Department of Business Development Process Review by MGT Consulting (MGT) in December 2005; the department has evaluated the findings and recommendations as presented by MGT and submitted an action plan to the County Manager's Office in summer 2006; in keeping with the aforementioned action plan, DBD conducted an internal review of its operations and found that while the department continues to fulfill its core mission, further refinement of its organizational structure and operational procedures will provide more value-added services to small business enterprises seeking to do business with Miami-Dade County
- The consultant approved by the Board of County Commissioners and utilized by DBD to provide payment and claims negotiation assistance to CSBE subcontractors of Turner Austin for work at American Airlines North Terminal project has submitted their final recommendations and findings to DBD
- The FY 2006-07 Adopted Budget includes funding from the General Fund (\$7.278 million) and Contract Monitoring Fees from the Miami-Dade Aviation Department and the Public Health Trust (\$1.5 million); the increase in General Fund support is due to the elimination of the Capital Working Fund
- The Contract Compliance Officer currently funded by the Carnival Center for the Performing Arts Center (PAC) will be absorbed by DBD in FY 2006-07 to work on the South Miami-Dade Cultural Arts Center and other construction projects monitored by DBD
- To be consistent with fees charged by other governmental entities in the region and provide an additional incentive for small businesses to certify with the County, the FY 2006-07 Adopted Budget eliminated certification fees (\$45,000)

# **Capital Improvements**



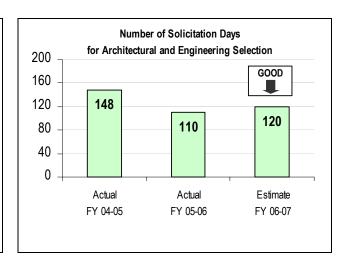
### **SUMMARY**

The Office of Capital Improvements (OCI) provides construction management policy support and analysis, including oversight of the County's capital improvement program.

As part of the Enabling Strategies strategic area, OCI develops and maintains the County's centralized Capital Improvements Information System (CIIS); coordinates and monitors capital improvement projects; processes contracting documents pursuant to the County's Expedite Ordinance; creates standards for the County's construction contract language and construction management practices, policies, and procedures; manages the County's Miscellaneous Construction Contracts (MCC) for construction projects of less than \$1 million; and administers the Business Loan Assistance Program. The office is also responsible for administering the Architectural and Engineering (A&E) selection process, including the management of the Equitable Distribution Program (EDP), which was created to distribute County architectural, engineering, and design work on projects valued at less than \$1 million. Additionally, in FY 2004-05, the office assumed responsibility for implementing the Building Better Communities (BBC) Bond Program that was passed by the voters in November 2004. The BBC Bond Program Division of OCI is responsible for the management of the bond program; providing staff and legislative support for the Citizens' Advisory Committee, municipalities, and not-for-profit organizations; developing and implementing plan schedules while managing project costs; and implementing an effective public information program.

Stakeholders include County departments, the County Manager's Office, Board of County Commissioners, the Mayor's Office, industry consultants and contractors, and Miami-Dade County residents whose infrastructure improvement requests are referred to the appropriate County construction department.

	Actual FY 04-05	Actual FY 05-06	Estimat FY 06-0
<ul> <li>Number of new Equitable Distribution Program work assigned to eligible design consultant firms on a rotational basis</li> </ul>	182	200	2
<ul> <li>Percent of County department Series 2005 GOB funds expended/contracted</li> </ul>	N/A	35%	75
<ul> <li>Value of Miscellaneous Construction Contracts releases/work orders issued to pre-qualified construction contractors</li> </ul>	\$61M	\$135M	\$75



### **TABLE OF ORGANIZATION**

### **DIRECTOR'S OFFICE**

- Provides capital improvement oversight, policy support, and analysis for the County Manager's Office
- Improves effectiveness and efficiency of County capital improvement program
- Coordinates the implementation of the Building Better Communities (BBC) Bond Program
- Supervises and directs the activities of the Contracts and Standards and the Professional Services divisions

# PROFESSIONAL SERVICES DIVISION

- Administers the Architectural and Engineering (A&E) selection process pursuant to F.S.287.055
- Administers the Equitable Distribution Program (EDP)
- Provides training to the A&E industry and County departments on the A&E selection process and legislation updates
- Distributes reports on the County's use of Value Engineering analysis

# BBC BOND PROGRAM DIVISION

- Develops and implements the BBC project schedules and manages program costs
- Provides legislative and staff support for the Citizens' Advisory Committee, municipalities, and non-profit organizations
- Manages public information including the BBC website, media programs, and community relations

# CONTRACTS AND STANDARDS DIVISION

- Manages the Capital Improvement Information System
- Develops Countywide construction management standards, policies, and formats
- Processes eligible contract documents through Expedite Ordinance 00-104
- Administers the Miscellaneous Construction Contracts 7040 & 7360

### FINANCIAL SUMMARY

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary				
Building Better Communities Bor	nd Interest	577	1,494	1,505
Capital Working Fund		3,404	3,801	2,420
Carryover		15	0	0
General Fund Countywide		0	0	618
General Fund UMSA		0	0	264
Tota	al Revenues	3,996	5,295	4,807
Operating Expenditures Summa	ry			
Salary		2,687	3,296	3,279
Fringe Benefits		569	800	864
Other Operating		708	1,167	652
Capital		19	32	12
Total Operating E	xpenditures	3,983	5,295	4,807

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Enabling Strateg	ies			
Administration	681	719	4	4
BBC Bond Program	993	1,124	8	8
Contracts and Standards	2,392	1,983	19	16
Professional Services	1,229	981	11	10
Total Operating Expenditures	5,295	4,807	42	38

### STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

Enabling Strategies					
Desired Outcome	Highlights	Performance Impact			
ES1-1: Clearly-defined performance expectations and standards (priority outcome)	Continue to provide County departments with the web-based CIIS that includes templates of standard construction contract language, documents, and formats; undate database with	Maintain and make available resource with standardized contract language and relate provide an information clear			

le a centralized construction ted documents. ringhouse for contractor and project manager formance, and share project neduling information to maximize struction timing

	departmental capital budget schedules and payment information	performance, and share project scheduling information to maximize construction timing
ES3-1: Streamlined and responsive procurement process	Continue to facilitate the selection of A&E design consultants, increase utilization of A&E industry in the EDP, and continue to process construction contracting documents for non-controversial projects under the County's Expedite Ordinance; consolidate advertising program that will yield operating savings (\$20,000)	Maintain the number of selection days at 120 in FY 2006-07, continue to increase the number of EDP work assignments to 220 in FY 2006-07 from 200 in FY 2005-06 and process more than 300 expedited contract advertisements, awards, change orders, and professional services agreements
ES3-3: "Best-value" goods and services (price, quality, terms and conditions)	Encourage County departments and construction trade vendors to increase utilization of Miscellaneous Construction Contracts (MCC)	Process MCC requests from the date of Request for Price Quotation (RPQ) to MCC Contract Award in 35 days or less

ES8-2: Planned necessary

resources to meet current and

future operating and capital needs

Coordinate the BBC project planning and scheduling and continue to monitor infrastructure capital projects to ensure

adherence to budgets and schedules

Administer BBC program, prepare annual Impact Fee reports, oversee the commitment of all remaining QNIP funding to planned projects during FY 2006-07

### **SELECTED ITEM HIGHLIGHTS AND DETAILS**

	(Dollars in Thousands)				
Line Item Highlight	Actual	Actual	Budget	Actual	Budget
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07
Administrative Reimbursement	99	103	145	145	37
Rent	114	114	214	214	88
Transfers and Reimbursements					
<ul> <li>Communications Department – Promotional Spots Program</li> </ul>	25	25	35	35	35
<ul> <li>Board of County Commissioners – Office of Commission Auditor</li> </ul>	31	31	31	31	31
<ul> <li>Communications Department – Community Periodical Program</li> </ul>	0	30	30	30	30

- The FY 2006-07 Adopted Budget includes funding support from the General Fund (\$882,000) and the Capital Working Fund (\$2.420 million); the BBC Bond Program Division will continue to be funded with interest earned on bond proceeds (\$1.505 million)
- The FY 2006-07 Adopted Budget includes funding from the Capital Outlay Reserve to continue to fund community-based organizations that provide mentoring and job training in the construction trades; this program began in FY 2005-06 and will conclude in FY 2007-08 (\$250,000 per year)
- The OCI has implemented a pool for Construction and Inspection Services (CIS) for projects over \$1 million in FY 2005-06 and tracks CIS service order requests to monitor the use of external technical temporary contract services by County departments
- Per Board of County Commissioners action, in FY 2006-07, OCI will require Vendor Past Performance Evaluations
  from user departments on all Expedite Contract, Miscellaneous Construction Contract awards, and all completed
  Architectural and Engineering consultant assignments
- The FY 2006-07 Adopted Budget includes the elimination of following vacant positions: two Construction Managers, one Capital Improvement Analyst, and one Clerk 3 (\$312,000)

### **Communications**



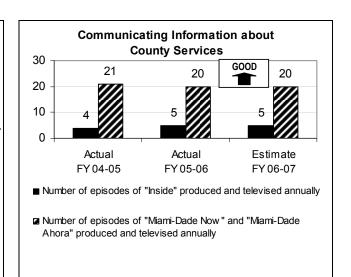
### SUMMARY

The Communications Department is a link between County government and its two million-plus residents; the department brings government closer to residents by providing comprehensive media and marketing services to educate and inform the community on County programs and services.

As part of the Enabling Strategies strategic area, the department is responsible for the County's corporate communications which includes communicating the County's policies and services to the public and the media, promoting and coordinating the County's special events, assisting departments in responding to media inquiries and public records requests, managing crisis communications for the County, and ensuring that all County departments maintain a consistent style guide for all internal and external communications. In addition, the department also acts as the County's advertising agent, publishes and distributes an employee newspaper, provides graphic design, translations, and photography services, provides media training and daily news clippings to County executives, offers comprehensive marketing support, and maintains a coherent County identity that establishes a distinct communications message and reflects the County's unique brand and vision. The department is also responsible for promoting the County's commitment of "Delivering Excellence Every Day," which serves as the cornerstone of the department's public outreach efforts utilizing all media channels including print, multi-lingual radio programming, television, and on-line vehicles linking citizens to county government via the 3-1-1 brand. In addition, the department operates the County's award-winning government access television station.

The Communications Department serves as the communications arm of the County Manager's Office and County departments and provides communications services and support to Miami-Dade County's constitutional officers.

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Number of county newspapers produced for insertion in community newspapers	2	4	4
Number of promotional spots produced and televised	68	40	40
	e nrogram ie a r	esult of a prod	uction



### **TABLE OF ORGANIZATION**

#### **DIRECTOR'S OFFICE**

- Plans and directs all components of the County's communications programs
- Initiates department business and strategic objectives

#### MEDIA RELATIONS SERVICES AND PUBLIC AFFAIRS

- Manages all media inquiries regarding Miami-Dade County government
- Oversees all public information campaigns involving the media
- Provides support and services to departmental media representatives
- Provides crisis and emergency communications management to County government
- Responds to public records requests
- Implements the County branding/image program
- Conceptualizes, plans, and implements marketing activities designed to increase positive exposure of County services, programs, and projects
- Develops materials to support promotional efforts, including trade show displays, advertisements, brochures, and audio-visual presentations
- Implements countywide special events and projects for all levels of County government
- Writes and produces quarterly informational newsletters distributed to county residents and employees
- Provides marketing plans and promotional services to all levels of County government
- Coordinates placement of advertisement, e.g., print, television, radio, for County departments
- Manages the Community Periodical Program and the AM Radio Program
- Coordinates marketing/promotional activities with County departments and agencies in planning and implementing countywide promotional initiatives
- Provides translation services to all levels of County government

### **MIAMI-DADE TV**

- Administers production and programming of government access channel
- Produces original television programming
- Provides gavel-to-gavel television coverage of all Board of County Commissioners plenary and subcommittee meetings
- Administers the Promotional Spots Program

#### **COMMUNICATIONS SUPPORT**

- Administers all budget, fiscal, and personnel functions
- Coordinates all procurement functions
- Provides support to the Board of County Commissioners in media relations, special events, and project coordination
- Administers the Dial-A-Life Program
- Provides photography services to all levels of County government
- Provides full service graphic design services to all levels of County government
- Provides support and coordinates in-kind items submitted to the Board of County Commissioners

# **FINANCIAL SUMMARY**

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
		F1 04-05	F 1 U3-U0	F1 00-07
Revenue Summary				
Carryover		0	0	113
Fees and Charges		47	32	32
General Fund Countywide		2,561	2,649	3,099
General Fund UMSA		1,206	1,247	1,329
Interagency Transfers		1,469	1,540	1,520
Protocol Support		17	0	0
	Total Revenues	5,300	5,468	6,093
Operating Expenditures Su	mmary			
Salary		3,526	3,701	4,139
Fringe Benefits		851	984	1,176
Other Operating		655	765	767
Capital		11	18	11
Total Opera	ting Expenditures	5,043	5,468	6,093

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Enabling Strateg	ies			
Communications Support	1,267	1,327	15	16
Media & Public Affairs	1,608	1,876	18	18
Miami-Dade TV	2,046	2,163	19	20
Office of the Director	547	727	5	5
Total Operating Expenditures	5,468	6,093	57	59

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

Enabling Strategies					
Desired Outcome	Highlights	Performance Impact			
ES2-1: Easily accessible information regarding County services and programs	Implement the Hurricane Preparedness Campaign and Community Newspaper Standard to keep the public informed; strengthen media relationships by visiting print and TV media outlets a minimum of six times annually; and respond to Media Record Requests within 48 hours on average	Enhance community access to information regarding County services and government issues			
ES2-2: Responsive communications services (advertising, marketing, public relations, publications, etc.) for other County departments	Build stronger working relationships with County departmental public information officers (PIOs); strengthen emergency communication skills among County staff; support marketing for the Building Better Communities (BBC) Bond Program; provide communications support to elected officials; expand media training; monitor compliance to branding guidelines; conduct quarterly PIO meetings; and maintain graphic and translation services	Provide responsive communication services to County departments			
ES2-2: Responsive communications services (advertising, marketing, public relations, publications, etc.) for other County departments	Continue to maintain the Miami-Dade TV (MDTV) Studio and equipment (\$400,000)	Continue timely turnarounds for countywide departmental graphic needs			

ES2-3: Positive image of County government

Improve the positive image of Miami-Dade County government by promoting "3-1-1" and "Delivering Excellence" branding; continue to provide gavel-to-gavel coverage of all BCC plenary, committee, and subcommittee meetings; and publish a minimum of four editions annually of the countywide and employee newspapers

Enhance the residents' awareness of Miami-Dade County services through marketing and public relations

### **CAPITAL BUDGET SUMMARY**

(Dollars in Thousands)		PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue										
Capital Outlay Reserve		0	400	0	0	0	0	0	0	400
•	Total:	0	400	0	0	0	0	0	0	400
Expenditures										
Strategic Area: Enabling Strategies										
Equipment Acquisition		0	400	0	0	0	0	0	0	400
	Total:	0	400	0	0	0	0	0	0	400

### SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)					
Line Item Highlight	Actual	Actual	Budget	Actual	Budget	
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07	
Travel Costs	10	3	16	8	16	

- The FY 2006-07 Adopted Budget includes transfers of \$1.52 million from the following County departments for the Miami-Dade TV Promotional Spots Program: Building Code Compliance (BCCO) (\$85,000), Building (\$85,000), Environmental Resources Management (DERM) (\$85,000), Water and Sewer (WASD) (\$85,000), Housing Agency (\$85,000), Library (\$85,000), Police (MDPD) (\$85,000), Fire Rescue (MDFR)(\$85,000), Park and Recreation (\$85,000), Public Works (\$85,000), Seaport (\$85,000), Solid Waste Management (DSWM) (\$85,000), Transit (MDT) (\$85,000), Aviation (\$50,000), Business Development (\$50,000), Elections (\$45,000), Consumer Services (\$40,000), Empowerment Trust (\$35,000), Community and Economic Development (OCED) (\$35,000), Metropolitan Planning Organization (MPO) (\$30,000), Property Appraiser (\$30,000), Team Metro (\$30,000), Capital Improvements (OCI) (\$35,000), Planning and Zoning (\$25,000), and Vizcaya Museum and Gardens(\$10,000)
- The FY 2006-07 Adopted Budget includes transfers of \$440,000 from the following County departments for the Community Periodical Program: Seaport (\$35,000), Finance (\$10,000), Task Force on Urban Economic Revitalization (\$10,000), OCED (\$30,000), BCCO (\$30,000), Building (\$30,000), DERM (\$35,000), Public Works \$30,000), SWM (\$30,000), WASD (\$65,000), OCI (\$30,000), Park and Recreation (\$10,000), MDT (\$65,000), and MPO (\$30,000); the balance required to meet the funding level of \$1.05 million established by the Board of County Commissioners will be funded by the General Fund

- The department allocated \$150,000 in FY 2005-06 as part of the County's community outreach for the following marketing campaigns: "3-1-1, We Answer To You," Hurricane Wilma - "Help Us Help You," and the "Mov'n" transportation campaign
- In FY 2005-06, as part of the department's reorganization, a Senior Assistant to the Director position was transferred
  from the Elections Department; an Assistant Director position was created and several positions were regraded to
  align internal support services under the existing Assistant Director position and to consolidate the marketing and
  public affairs functions
- In FY 2005-06, the 311 Radio Program was launched to highlight the benefits of the 311 Answer Center; the radio spots are broadcast on both English and Spanish language stations in all ethnic markets
- In FY 2006-07, shared services will continue with MDPD for a Broadcast Engineer position (\$47,000); with DERM for a Television Producer position (\$82,000); and with the Elections Department for Haitian/Creole and Spanish Translator positions (\$50,000)
- The department will establish a countywide communications program utilizing a variety of channels to engage County employees in corporate values and outcomes in FY 2006-07
- The department will continue to administer the Dial-a-Life program, which collects used and disconnected digital cellular telephones for reprogramming, so that eligible, at risk Miami-Dade County residents can call 9-1-1 for emergency assistance; administer the AM Radio Program (\$150,000); and the hurricane and emergency community outreach to the Haitian/Creole community (\$50,000)
- The FY 2006-07 Adopted Budget includes funding for the implementation of a training program and the development of a Communications Department website for the County's strategic communicators to strengthen their writing, speaking, marketing, and media skills and to establish a uniformed message for dissemination (\$66,000); in addition, the department received additional funding for the continued production of the County's quarterly internal and external newspapers due to the rising costs in production (\$40,000)

### **Commission on Ethics and Public Trust**



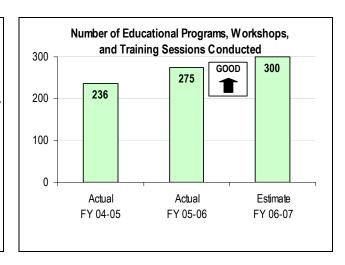
### SUMMARY

The Commission on Ethics and Public Trust (Ethics Commission) is an independent agency with advisory and quasi-judicial powers. The purpose of the Ethics Commission is to promote and enforce high standards of ethical conduct in government and to build and maintain confidence in public servants.

As part of the Enabling Strategies strategic area, the Ethics Commission is dedicated to restoring public trust in the administration of government by informing the public and private sector about the Conflict of Interest and Code of Ethics laws and by seeking strict compliance of these laws. The Ethics Commission is authorized to investigate complaints and render advisory opinions related to the following County or municipal ordinances: Code of Ethics/Conflicts of Interest; Lobbyist Registration and Reporting; Citizens' Bill of Rights; and Ethical Campaign Practices. Community outreach and educational programs are also crucial components of the Ethics Commission. The Ethics Commission hosts a wide array of programs to educate the public on issues concerning ethics, good governance, and accountability through town hall meetings, panel discussions, training workshops, and local and national conferences and forums.

The Ethics Commission has jurisdiction extending to municipalities within Miami-Dade County that are covered by one or more of the ordinances under the Ethics Commission's authority. Its jurisdiction also extends to lobbyists, contractors, and vendors.

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-0
Number of complaints filed     Number of requests for opinions and inquiries filed	32 316	55 253	33
inquiries filed			



### **TABLE OF ORGANIZATION**

### OFFICE OF THE EXECUTIVE DIRECTOR

- Provides administrative support to the Commission on Ethics; adopts personnel and management
  policies; reviews legal opinions and legal sufficiency/probable cause recommendations prepared
  by general counsel; and trains and educates government officials, employees, and the public on
  ethics and the role of the Ethics Commission in Miami-Dade County
- Recommends legislative and policy initiatives that promote ethical governments and accountability
- Serves as community liaison for outreach activities, including speeches, media events, reports, and publications

### **LEGAL UNIT**

- Responds to requests for advisory opinions and handles legal matters that may impact the operations of the Ethics Commission
- Drafts and reviews legislation proposed by others to create more ethical and accountable local governments and appears in court when decisions of the Ethics Commission are contested

### **ENFORCEMENT UNIT**

- Conducts investigations of official/ employee misconduct in County and municipal governments and files complaints with the Ethics Commission or processes complaints that are filed by the general public to be heard by the Ethics Commission
- Tries cases before the Ethics
   Commission and refers cases for
   criminal prosecution or other
   dispositions with other appropriate
   agencies

# EDUCATIONAL AND COMMUNITY OUTREACH

- Provides training for government officials and personnel, candidates for office, and the business community regarding ordinances under the purview of the Ethics Commission
- Conducts workshops, conferences, and seminars in the community and makes presentations and speeches to public/private organizations, associations, and groups on the subject of ethics in government

# **FINANCIAL SUMMARY**

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary				
Carryover		167	0	127
General Fund Countywide		1,550	1,913	2,082
Lobbyist Trust Fund		77	25	25
·	Total Revenues	1,794	1,938	2,234
Operating Expenditures Su	mmary			
Salary	-	960	1,389	1,584
Fringe Benefits		335	317	382
Other Operating		447	221	255
Capital		6	11	13
Total Operat	ting Expenditures	1,748	1,938	2,234

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Enabling Strategi	es			
Commission on Ethics and Public Trust	1,938	2,234	16	17
Total Operating Expenditures	1,938	2,234	16	17

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

Enabling Strategies		
Desired Outcome	Highlights	Performance Impact
ES2-1: Easily accessible information regarding County services and programs	Continue to provide the public with access to register their complaints and concerns via the Commission on Ethics and Public Trust "Ethics Complaint Hotline"	Acknowledge concerns received via the "Ethics Complaint Hotline" and respond to the complaints and provide them with assistance, refer them to another agency, or initiate an investigation
ES2-1: Easily accessible information regarding County services and programs	Continue to increase the public's awareness of the Commission on Ethics and Public Trust and its mission	Continue to increase the public's awareness of the office's mission through educational workshops by adding one Marketing Outreach position (\$66,000) and through the "Report Ethics Complaint" poster campaign posted throughout County and municipal facilities and transit systems
ES2-3: Positive image of County government	Provide ethics training to all Miami-Dade County Advisory Board members per Resolution R-189-05	Continue to provide ethics training to all 1,650 Miami-Dade County Advisory Board members

- In FY 2005-06, the Ethics Commission co-sponsored the first Media Ethics Conference in December, and the fifth
  annual Florida Environmental Ethics Conference, "Living on the Edge," in February, as part of their continuing
  education and community outreach efforts; in FY 2006-07, the Ethics Commission will continue sponsoring and
  participating in various ethics venues from professional conferences to speaking engagements
- The Ethics Commission continues to work with the Employee Relations Department on the on-line ethics refresher training course for County employees
- In accordance with the County's Election Campaign Financing Trust Fund Ordinance, the Ethics Commission completed in August 2006 the remaining post election audits from the 2004 elections
- In FY 2005-06, the Ethics Commission purchased a new database tracking system called "ISYS" which provides the office with the tools it needs to be more efficient in data record-keeping, storage, and retention, and assists the office in research analysis (\$4,000)
- In the first quarter of FY 2006-07, the Ethics Commission is relocating its office in order to consolidate staff in one central location
- In FY 2006-07, the Ethics Commission will continue providing ethics training and community outreach to County
  departments and municipalities; in addition, as part of their educational outreach efforts, a series of monthly "Brown
  Bag Luncheons" on ethics will be organized and sponsored to commence in January 2007
- In FY 2006-07, the Ethics Commission will continue to render advisory opinions and review ethics complaints related to County or Municipal Ordinances: Code of Ethics/Conflicts of Interest; Lobbyists Registration and Reporting; Citizen's Bill of Rights; and Ethical Campaign Practices

### **Elections**



### SUMMARY

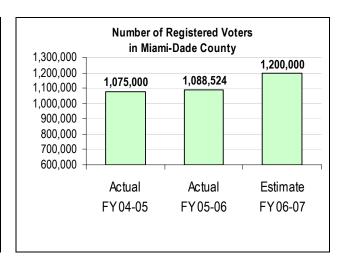
The Elections Department (Elections) establishes administrative and operational procedures and controls to conduct elections that are fair, free, accurate, convenient, and accessible to all eligible voters throughout Miami-Dade County. The department ensures that all federal, state, county, municipal, school district, and special taxing districts elections are conducted and tabulated in a correct, uniform, and impartial manner with adherence to federal, state, and local election laws. Additionally, the department maintains accurate voter registration records.

As part of the Enabling Strategies strategic area, the department provides, in addition to the operational aspects of elections, voter education through a myriad of outreach programs, voter information to candidates, political committees, and residents, as well as serves in the capacity of records custodian for candidate campaign finance reporting.

The Elections Department serves more than one million registered voters in Miami-Dade County and serves all citizens and municipalities in election-related matters. The Elections Department follows policy established by the Board of County Commissioners while operating under state mandates. Elections staff interacts with federal, state, and municipal officials on a regular basis.

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
<ul> <li>Number of community events held per quarter to promote voter education*</li> </ul>	55	274	100
<ul> <li>Number of polling places in compliance with the Americans with Disabilities Act (total polling places: 534)</li> </ul>	235	534	534
<ul> <li>Percent of campaign compliance audits completed within established time frame</li> </ul>	10%	53%	100%

<sup>\*</sup> Note: Number of community events held per quarter in FY 2006-07 is reduced due to fluctuations in the election cycle



### **TABLE OF ORGANIZATION**

#### OFFICE OF THE SUPERVISOR OF ELECTIONS

Formulates and directs overall policy for voter registration, voter education, and conducting elections; oversees
management of the department; reviews the layout of the ballot for all municipal, countywide, state, and national
elections; serves as liaison to municipal clerks for conducting municipal elections; and coordinates legislative issues
relative to elections

### **FINANCE AND ADMINISTRATION**

- Prepares and monitors the budget; processes purchases for goods and services; performs payroll and personnel administration; prepares invoices and collects billed amounts; and monitors and applies for grants available for elections-related expenditures
- Provides information and qualifies candidates for all countywide elections and public offices; receives, reviews, audits, and maintains campaign finance reports and public disclosure statements as public records

#### **ELECTRONIC VOTING**

 Prepares ballot design and layout; creates election definition and programming; coordinates tabulation for municipal, countywide, state, and federal elections; generates statistics for tabulation; verifies maintenance and repair of electronic voting equipment; and secures, tests, and verifies all electronic voting equipment and ballot configurations

#### **VOTER APPLICATIONS**

 Updates all changes in voter registration records; maintains Voter Registration System; assembles precinct registers for all municipal, state, and federal elections; generates statistics for registration purposes; prepares maps for countywide districts and precincts; coordinates overseas voting and services; and supervises on-line voter applications

### **COMMUNITY RELATIONS AND TRAINING**

Recruits, assigns, and trains pollworkers; conducts
voter education programs and support services;
coordinates with community organizations to promote
voter outreach and education through special events;
coordinates Election Central (help desk) during
municipal, countywide, state, and federal elections;
and assists with media development and programs

### **ELECTIONS OPERATIONS**

 Secures and supports polling places; coordinates distribution and collection of voting equipment and materials; coordinates election day field operations; plans, coordinates, and supervises absentee voting and early voting locations; prepares voting equipment for delivery to polling places; and manages warehouse operations

# **FINANCIAL SUMMARY**

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary				
General Fund Countywide		19,249	18,241	17,342
Municipal Reimbursement		0	400	300
State Grants		0	585	300
	Total Revenues	19,249	19,226	17,942
Operating Expenditures Su	mmary			
Salary	-	8,691	9,493	8,373
Fringe Benefits		1,887	2,092	2,390
Other Operating		8,109	7,516	6,674
Capital		562	125	505
Total Opera	ting Expenditures	19,249	19,226	17,942

	Total F	unding	Total Pos	sitions	
(Dollars in Thousands)	Budget	Budget	Budget	Budget	
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07	
Strategic Area: Enabling Strategies					
Elections Operations	3,301	3,104	18	18	
Electronic Voting	2,712	3,113	18	18	
Finance & Administration	3,691	3,196	20	20	
Office of the Director	1,544	1,465	7	5	
Voter Outreach & Training	2,743	2,855	18	18	
Voter Services/Registration	3,381	2,305	24	24	
Warehouse & Logistics	1,854	1,904	16	17	
Total Operating Expenditures	19,226	17,942	121	120	

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

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Fnah	าไเทส	Strategies

<b>Desired Outcome</b>	Highlights	Performance Impact
ES1-2: Conveniently accessed and easy-to-use services	Ensure that all polling places are compliant with the Americans with Disabilities Act (ADA) (\$2 million from Capital Outlay Reserve (COR))	Comply with the federal Help America Vote Act by ensuring all 534 polling places in Miami-Dade County are ADA compliant; all permanent renovations will be completed during FY 2006-07
ES4-6: County processes improved through information technology	Complete the initial roll out of the Electronic Document Management System (EDMS) during FY 2007-08 for the purpose of converting paper documents into electronically stored files (\$575,000 from COR)	Ensure the proper safekeeping of and improve the ease of access to the department's archived paper records
ES5-1: Expeditiously provide Departments with qualified personnel	Recruit and train 7,500 poll workers	Ensure efficient elections throughout Miami-Dade County
ES6-1: Safe, convenient and accessible facilities planned and built ready to meet needs	Renovate Elections Headquarters to withstand a category 5 hurricane (\$2.8 million; department will reapply for federal grant funding in FY 2006-07)	Safeguard over \$30 million in assets and enable Elections to remain operational during hurricane season
ES10-2: Opportunities for every registered voter to conveniently cast a vote (priority outcome)	Continue to provide 20 early voting sites for general countywide elections	Provide additional opportunities for any registered voter to cast a vote in countywide general elections

ES10-3: Votes counted and reported accurately and quickly	Purchase two M650 election tabulators (\$150,000 from COR) by the end of FY 2006-07 and lease the Relia-vote system for paper ballots (\$2.085 million between FY 2005-06 and FY 2009-2010)	Acquire and implement technology to tabulate and report votes more accurately and quickly
ES10-4: Integrity of voter records maintained	Replace existing voter registration system during FY 2006-07 (\$900,000 from COR)	Enhance departmental voter registration management and reporting capabilities; ensure sufficient backup support for the County's voter registration system
ES10-4: Integrity of voter records maintained	Upgrade electrical system at Elections Headquarters by the end of FY 2006-07 (\$750,000 from COR); implement safety plan in the tabulation room (\$100,000 from COR); renovate the warehouse racking system (\$250,000 from COR); and complete other facility upgrades (\$200,000 from COR)	Ensure continued operations, especially during an election; protect critical election equipment; maximize use of space at Elections Headquarters

# CAPITAL BUDGET SUMMARY

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Capital Outlay Reserve	3,275	789	561	0	0	0	0	0	4,625
FEMA Reimbursements	800	2,000	0	0	0	0	0	0	2,800
To	tal: 4,075	2,789	561	0	0	0	0	0	7,425
Expenditures									
Strategic Area: Enabling Strategies									
ADA Accessibility Improvements	1,500	500	0	0	0	0	0	0	2,000
Departmental Information Technology	375	539	561	0	0	0	0	0	1,475
Projects									
Equipment Acquisition	70	80	0	0	0	0	0	0	150
Facility Improvements	1,200	2,600	0	0	0	0	0	0	3,800
, ,	tal: 3,145	3,719	561	0	0	0	0	0	7,425

### SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)						
Line Item Highlight	Actual	Actual	Budget	Actual	Budget		
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07		
Employee Overtime	1,507	1,746	1,403	973	727		
Vacation Relief and Seasonal Staff	3,615	2,092	1,752	1,331	993		
Pollworker and Contract Temporary Employee Costs	1,534	1,637	860	920	805		
Printing Charges	275	419	1,457	1,066	1,090		
Travel Costs	23	29	23	30	49		

### ADDITIONAL COMMENTS AND HIGHLIGHTS

- During FY 2005-06, the Elections Department filled 19 new positions to add supervisory support and enhance day-today departmental operations; the FY 2006-07 Adopted Budget includes funding for annualizing the salary costs associated with the 19 positions (\$560,000)
- The FY 2006-07 Adopted Budget includes funding for the portion of the gubernatorial general election expenses that will be incurred during the fiscal year (\$3 million)
- The department continues to explore the possibility of acquiring optical scanning technology to replace the current touch screen voting machines; a final decision will be dependent upon the fiscal impact and potential improvements of the integrity of the voting process
- In early FY 2005-06, the Elections Department transferred a Senior Assistant to the Director position to the Communications Department, thereby decreasing Election's table of organization and budget by one position (\$100,000); the FY 2006-07 Adopted Budget includes funding to engage an elections-knowledgeable communications expert to assist with media relations during elections (\$50,000)
- During FY 2005-06, the department updated its website to provide candidates and potential candidates with on-line access to relevant laws, qualifying forms, and other documentation required by election-related legislation
- During FY 2005-06, the Elections Department purchased a software application that provides, among other features, on-line training for pollworkers and enhanced election night reporting capabilities
- During FY 2005-06, the Elections Department implemented a statistically valid survey of a random sample of registered voters in Miami-Dade County to gauge voter confidence in the elections services provided by the department; the survey results indicate that, overall, 72 percent of voters are somewhat to completely satisfied with their Elections Department voting experience

## **Employee Relations**



### **SUMMARY**

The Employee Relations Department (ERD) manages and provides human resources services in a fiscally responsible manner and attracts, develops, and retains an effective and dedicated County workforce. ERD functions as an internal service provider and a regulatory entity that ensures the proper administration of a comprehensive human resources system, promotes the equitable treatment of employees, and rewards results-oriented job performance.

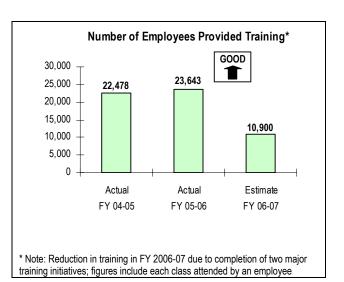
As part of the Enabling Strategies strategic area, ERD provides centralized employee relations services including recruitment, compensation and pay plan administration, and payroll services. ERD also maintains County employee personnel and medical records, negotiates and administers labor contracts, provides and coordinates centralized County employee training through Miami-Dade County University (MDCU), and manages the Employee Suggestion Program (ESP) and Employee Support Services (ESS).

ERD provides services to all County departments and employees. The department is the gateway through which qualified individuals become County employees, who in turn provide government services to the entire community.

### COMMUNITY BUDGET DOLLARS AT WORK

program at the County employee picnic

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Overall Employee Relations     Department satisfaction rating from annual survey (goal is a rating of 4 on a scale of 1 to 5)	4.55	4.66	4.0
<ul> <li>Participants in Émployee Suggestion Program awareness efforts per quarter*</li> </ul>	n/a	1318	500
Percent of accurate paychecks issued	98%	98%	98%
Percent of County employees that rate their Miami-Dade County University classroom experience above satisfactory	97%	99%	95%
Percent of discipline appeals processed within 15 days	100%	100%	100%



### **TABLE OF ORGANIZATION**

### OFFICE OF THE DIRECTOR

 Formulates policy; administers the County's employee relations systems; advises departments on personnel issues and appropriate methods of problem resolution; coordinates all recruitment and personnel issues and actions for Miami-Dade County; and provides general administrative support, including fiscal management, budget preparation, procurement, records management, and management information systems

### PERSONNEL SERVICES

- Assists departments in recruitment and selection of qualified job applicants, including the development, administration, and validation of competitive recruitment methods to include competitive examination and all related functions; processes new hire employees; oversees background checks and criminal history records
- Administers the County classification and pay plan
- Provides career counseling and information on personnel issues; performs departmental personnel officer functions
- Administers layoff procedures; coordinates transfers, reinstatements, and interagency internal placement activities
- Maintains County leave manual

# LABOR MANAGEMENT AND EMPLOYEE APPEALS

- Plans, directs, develops, and coordinates the negotiation and administration of all collective bargaining agreements for County employees in accordance with Florida statutes; processes, coordinates, and conducts discipline appeals, classification appeals, career service grievances, performance evaluation appeals, job abandonment appeals, shortterm disability leave appeals. unemployment compensation appeals, and name clearing hearings; and administers the **Employee Mediation Program**
- Administers the countywide physical examination program and the drug testing program

### **ADMINISTRATIVE SERVICES**

- Processes the payroll and leave/attendance for all County employees; maintains central personnel and medical files; maintains the Employee Master File and the County Table of Organization; and provides employment verification
- Administers the employee tuition reimbursement program

### **CAREER DEVELOPMENT**

- Provides and coordinates training as part of Miami-Dade County University (MDCU) for Miami-Dade County employees
- Coordinates interagency training for the County and coordinates departmental ADA procedures
- Coordinates seasonal employment programs
- Administers the Employee Suggestion Program (ESP) and Employee Support Services (ESS)

# **FINANCIAL SUMMARY**

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary				
General Fund Countywide		5,825	6,266	8,369
General Fund UMSA		2,741	2,950	3,585
Interagency Transfers		2,826	2,503	1,554
• ,	Total Revenues	11,392	11,719	13,508
Operating Expenditures Su	mmary			
Salary	•	8,086	8,375	9,265
Fringe Benefits		2,216	2,334	2,607
Other Operating		917	962	1,503
Capital		173	48	133
Total Operat	ting Expenditures	11,392	11,719	13,508

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Enabling Strategi	ies			
Administration	1,593	1,823	7	7
Career Development &	2,090	2,677	26	26
Employee Assistance				
Labor Management	740	881	8	8
Payroll and Records	3,618	4,138	63	63
Management				
Recruitment and Compensation	3,678	3,989	55	55
Total Operating Expenditures	11,719	13,508	159	159

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

<b>Enabling Strategies</b>		
Desired Outcome	Highlights	Performance Impact
ES4-6: County processes improved through information technology	Continue the audit and backfilling of County employee personnel and medical records into the Electronic Document Management System (EDMS) (\$170,000 from Capital Outlay Reserve (COR) for total project cost)	Maximize the return on previous EDMS investments in the Administrative Services Division; increase efficiencies in the filing, storage, and retrieval of unstructured data (i.e., paper records)
ES4-6: County processes improved through information technology	Implement and support the recruitment module of the Enterprise Resource Planning (ERP) human resources suite; the program is scheduled to go live countywide during the second quarter of FY 2006-07	Simplify the job application and applicant tracking processes; eliminate several manual transactions relating to the recruitment function and enable staff to provide higher value recruitment services to County departments
ES5-1: Expeditiously provide Departments with qualified personnel	Study the best method to conduct background checks on County employees (\$50,000 from COR)	Enhance accountability to the public by conducting a criminal history background check on current County employees using state and national criminal history information
ES5-1: Expeditiously provide Departments with qualified personnel	Hire a Deputy Director (\$141,000)	Support efforts to implement the recruitment module of the Enterprise Resource Planning (ERP) system; design and integrate best practice human resources processes within the department

ES5-3: Motivated, dedicated workforce team aligned with organizational priorities	Continue to recruit individuals with disabilities to participate in one year internships through the Outreach Intern Program (\$145,000)	Recruit and hire disabled individuals to participate in one-year internships with rotational assignments in a variety of County departments
ES5-4: Workforce skills to support County priorities (e.g. leadership, customer service, fiscal problemsolving technology, etc.)	Continue to provide County executive orientation and training regarding the County executive appraisal process; during FY 2006-07, engage an outside consultant to develop and deliver a multiyear executive and mid-manager development program (\$500,000)	Provided executive orientation and training of the executive performance appraisal system to over 190 County management staff during FY 2005-06; the new executive and mid-manager development program will enhance the leadership, customer service, performance management, and management innovation skills of over 2,500 executives and mid-managers countywide

# CAPITAL BUDGET SUMMARY

(Dollars in Thousands)		PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue										
Capital Outlay Reserve		170	50	0	0	0	0	0	0	220
•	Total:	170	50	0	0	0	0	0	0	220
Expenditures										
Strategic Area: Enabling Strategic	es									
Departmental Information Technology		65	155	0	0	0	0	0	0	220
Projects										
-	Total:	65	155	0	0	0	0	0	0	220

# SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)						
Line Item Highlight	Actual FY 03-04	Actual FY 04-05	Budget FY 05-06	Actual FY 05-06	Budget FY 06-07		
Travel Costs	5	5	7	3	43		
Contract Temporary Employee Costs	32	0	11	332	527		

### **ADDITIONAL COMMENTS AND HIGHLIGHTS**

- The FY 2006-07 Adopted Budget eliminates the Non-Departmental General Fund reimbursement for Miami-Dade County University (MDCU) training; the MDCU fee to other County departments for new employee orientation increases from \$100 to \$200; the General Fund subsidy to the unit increases by \$370,000; and one Employee Development Specialist position is eliminated due to completion of two major training initiatives (\$80,000)
- In FY 2006-07, the department will receive \$368,000 from various departments for MDCU training; other reimbursements to ERD from County departments include: \$65,000 from the General Services Administration (GSA) for worker's compensation management support; \$250,000 from GSA and \$62,000 from Water and Sewer for payroll preparation; \$176,000 from Transit, \$134,000 from Police, \$154,000 from Fire Rescue, \$72,000 from Corrections and Rehabilitation, \$73,000 from Aviation, and \$40,000 from the Non-Departmental General Fund for Testing and Validation support; and \$145,000 from the Office of ADA Coordination for the Outreach Intern Program
- ERD's table of organization for FY 2006-07 includes 16 positions funded by Transit; these positions support Transitrelated payroll and other human resources services
- The FY 2006-07 Adopted Budget includes funding for an additional Clinical Support Services Counselor to provide counseling services to, primarily, the Miami-Dade Corrections and Rehabilitation Department (MDCR) staff (\$73,000); the MDCR position count is reduced by one
- The 2006-07 Adopted Budget includes funding for ERD staff to attend human resources industry conferences (\$43,000)
- The FY 2006-07 Adopted Budget includes funding for three Shared Service Analyst positions to support the ERP human resources applications (\$248,000)

## **Enterprise Technology Services**



### **SUMMARY**

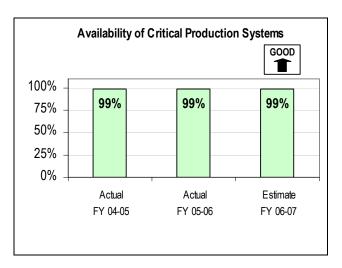
The Enterprise Technology Services Department (ETSD) provides information technology (IT) services that enable and support the operations of all County departments to make information and services easily accessible to citizens and visitors of Miami-Dade County.

As part of the Enabling Strategies strategic area, the department plans, develops, manages, and maintains a reliable and secure IT infrastructure including network and hardware/software "platforms," enabling departmental applications and enterprise services. ETSD actively partners with other County departments and management to implement and maintain applications and common services that enable efficient operations and delivery of County services. ETSD establishes and ensures that IT standards, methodologies, security, and project management practices are implemented and applied.

The department's stakeholders include all County departments, elected officials, Miami-Dade County residents, local businesses, visitors, and anyone who visits the County's website.

### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estima FY 06-0
Percent of personal computers repaired within 48 hours	90%	90%	90
Percent of telephones repaired within 48 hours	90%	90%	90
Percent success rate of production batch jobs	99%	99%	99



### **TABLE OF ORGANIZATION**

### OFFICE OF THE DIRECTOR

- Implements strategic enterprise-wide integration of new technologies into the County's IT infrastructure
- Oversees technical, professional, and management personnel engaged in the provisioning of IT resources and services
- Selects and manages technologies and processes used to deliver on-line County government information and services

### **ENTERPRISE APPLICATION SERVICES**

- Partners with County departments to provide project management, applications acquisition and integration, systems development, and business analysis services
- Supports and maintains Countywide enterprise systems including justice systems, payroll, and financial management applications
- Provides e-Government services to employees, citizens, and businesses through web-based services

# ENTERPRISE COMPUTING AND NETWORK INFRASTRUCTURE

- Partners with County departments to provide infrastructure services including engineering, design, project management, and implementation
- Operates and supports the countywide data center, data and telecommunications network, and radio infrastructure on a 24 hours/7 days per week basis
- Hosts enterprise applications including payroll, employee data, and the countywide financial and accounting management system
- Provides Internet and e-mail access and distribution

### **CUSTOMER SERVICES**

- Coordinates and consults with departments on IT initiatives
- Manages the centralized service desk

### **ENTERPRISE PROGRAMS**

- Delivers consolidated enterprise program services for 311/911, Digital Government, Enterprise Resource Planning (ERP), Geographic Information System (GIS), Enterprise Asset Management System (EAMS), and Electronic Data Management System (EDMS)
- Plans, develops, and directs implementation of program plans and operational support

### **ENTERPRISE CYBERSECURITY**

- Provides security for information and network assets
- Ensures business continuity and disaster recovery
- Provides integrated security discipline and risk management via a defined process

### **ENTERPRISE PLANNING AND POLICY**

- Coordinates Strategic IT Business Planning and Policy
- Provides centralized organization and coordination of project information, project repository, and adherence to established methodologies and milestones
- Provides procurement, budget, and finance support
- Coordinates change management activities to provide policy, process, procedures, and coaching to project and operational staff
- Coordinates IT communication program and public access

### **HUMAN RESOURCES**

Provides personnel and leadership development support

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# FINANCIAL SUMMARY

(Dollars in Thousands)  Revenue Summary  General Fund Countywide	Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
	20.947	22.544	27.796
General Fund UMSA	9,857	10,607	11,849
Interagency Transfers	87,125	79,726	84,858
Proprietary Fees	1,011	934	968
Recording Fee for Court Technology	1,500	4,605	5,006
Total Revenues	120,440	118,416	130,477
perating Expenditures Summary			
Salary	49,232	49,521	53,061
Fringe Benefits	11,158	12,906	13,356
Other Operating	54,231	51,485	58,506
Capital	5,819	4,504	5,554
Total Operating Expenditures	120,440	118,416	130,477

	Total F	- unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Enabling Strateg	ies			
Business Office	4,539	7,614	27	22
Customer Funded Project Pass-	0	7,873	0	0
thru Charges				
Customer Services Division	2,346	2,492	25	22
Data Center Services	16,346	16,231	82	80
Enterprise Applications Division	24,593	28,888	187	195
Enterprise Programs Division	12,705	15,273	86	76
Executive Division	6,412	5,229	37	29
Field Services	12,487	9,448	93	93
Network Consulting	8,736	10,590	60	66
Other Pass-thru Charges	2,330	2,330	0	0
Radio Services Division	11.322	7.908	57	53
Telco Pass-thru-Charges	16,600	16,601	0	0
Total Operating Expenditures	118,416	130,477	654	636
		,		200

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

<b>Enabling Strategies</b>		
Desired Outcome	Highlights	Performance Impact
ES1-1: Clearly-defined performance expectations and standards (priority outcome)	Create the department's Information Technology Strategy and Roadmap to steer the County towards a Portfolio Management process	Provide the ability to accurately align ETSD projects with County strategies and outcomes; catalogue ETSD services and create a web directory; and implement phase one of the project management dashboard system
ES1-1: Clearly-defined performance expectations and standards (priority outcome)	Create and implement various clearly defined metrics for technology services performance measurement in FY 2006-07	Provide management with the information needed to make decisions; enable the department to clearly define performance goals and objectives to achieve its stated goal of \$6 million in savings between FY 2005-06 and FY 2006-07
ES4-1: User friendly e-government sharing information and providing expanded hours and services	Work with the Government Information Center to expand the 311 Answer Center hours of operation (\$651,000)	Increase technical support hours for the 311 Answer Center to 120 hours a week in FY 2006-07 from 96 hours a week in FY 2005-06
ES4-2: Available, reliable systems	Improve core network performance through capital investments for data back-up (\$2.076 million) and network system capacity and reliability enhancements (\$1.106 million) from Capital Outlay Reserve (COR)	Continue to provide data back-up services allowing for ten percent storage capacity growth; increase database systems production capacity; and sustain reliability of production systems at 99.9 percent

ES4-2: Available, reliable systems	Replace aging software and hardware for Geographical Information System (GIS) and Metronet (\$943,000)	Replace the four year old GIS map data with updated information; increase the GIS application capability by adding storage capacity; and replace outdated Metronet servers minimizing the possibility of shutdowns
ES4-2: Available, reliable systems	Perform a comprehensive review of cyber security risk countywide and plan for replacement of aging legacy systems (\$1.5 million operating, \$7 million capital)	Identify cyber security system vulnerability and legacy systems replacement needs; perform immediate security upgrades where needed; and provide cost estimates and course of action for ensuring that the countywide network infrastructure continues to be secure and that a viable plan exists for the replacement of the legacy systems
ES4-3: Responsive service deployment and resolution of technology problems	Implement a Single Customer Service Center that can resolve 80 percent of calls on first contact	Achieve productivity improvements in the second and third tier of technical support staff, which will allow the department to realize six percent increase in output with the same resources
ES4-6: County processes improved through information technology	Continue to support the Enterprise Resource Planning (ERP) system's financial and human resources suites at the Miami-Dade Aviation Department (MDAD) and the Miami-Dade Water and Sewer Department (WASD); and implement the recruitment module of the ERP human resources suite for the Employee Relations Department (ERD) in FY 2006-07 (\$3.239 million)	Enable MDAD and WASD to operate using standardized chart of accounts to interface with the County's financial systems; eliminate 4,000 manually completed Payroll Activity Report forms; and simplify the job application and applicant tracking processes
ES4-6: County processes improved through information technology	Implement an Internet enabled communication tool for Miami-Dade Police Department and other municipal police departments, to electronically deliver subpoenas and notify officers of court dates and schedules (\$1.4 million)	Improve and streamline the process that police officers and their command and support staff use to notify officers of subpoena action; improve tracking of subpoena activity/status and officer response by completing the acquisition and implementation of the Court Notify software package

## **CAPITAL BUDGET SUMMARY**

(Dollars in Thousands)		PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue										
Capital Outlay Reserve		0	3,182	0	0	0	0	0	0	3,182
Future Financing		0	7,000	0	0	0	0	0	0	7,000
Sunshine State Financing		5,000	5,000	0	0	0	0	0	0	10,000
•	Total:	5,000	15,182	0	0	0	0	0	0	20,182
Expenditures										
Strategic Area: Enabling Strategies										
Departmental Information Technology		0	5,000	2,000	0	0	0	0	0	7,000
Projects										
Equipment Acquisition		0	3,182	0	0	0	0	0	0	3,182
Infrastructure Improvements		5,000	5,000	0	0	0	0	0	0	10,000
•	Total:	5,000	13,182	2,000	0	0	0	0	0	20,182

### SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)						
Line Item Highlight	Actual	Actual	Budget	Actual	Budget		
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07		
Contract Temporary Employees Costs	2,375	1,292	1,461	1,851	2,181		
Travel Costs	334	783	475	299	500		
In-Service Training	356	297	474	340	400		
Educational Seminars	378	328	88	262	290		
Computer Training	13	87	106	89	146		

### ADDITIONAL COMMENTS AND HIGHLIGHTS

- The FY 2006-07 Adopted Budget includes the elimination of 20 vacant full-time positions and increased contract temporary employee allotment (\$720,000) to enhance the department's ability to act quickly when a need arises for a temporary service; this change is needed to match the demand for service with a flexible resource base; one Senior Systems Analyst Programmer overage position was approved during FY 2005-06 to support ongoing work at the Office of Strategic Business Management
- In FY 2005-06, the department completed the implementation of the Web-Casting project, which broadcasts all Board of County Commissioners' plenary and committee meetings in the Commission Chambers via the Internet; the system also provides the ability to replay meetings on demand
- In FY 2006-07, ETSD will continue construction and renovation of eleven radio tower facilities for the Miami-Dade Fire Rescue Department and 800 MHz radio systems (\$10 million from financing proceeds)
- In FY 2006-07 the department will complete a computer network security risk assessment and prepare recommendations to diminish the County's risk exposure to computer viruses and other network security risks
- The FY 2006-07 Adopted Budget includes changes in mainframe expense computations to better associate usage with allocated charges; the Miami-Dade Water and Sewer Department, the Department of Solid Waste Management, and the Seaport Department will realize a combined cost avoidance of \$450,000
- The FY 2006-07 Adopted Budget includes the transfer of the On-line Services Section to the Government Information Center (17 positions)

## **Fair Employment Practices**



### **SUMMARY**

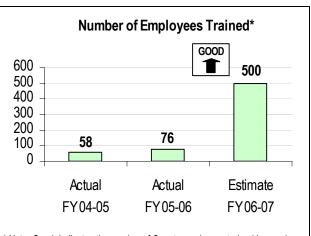
The Office of Fair Employment Practices (OFEP) has the overall responsibility for the development, implementation, and monitoring of the County's Affirmative Action Program and fair employment guidelines to ensure equal employment opportunity to all without regard to race, sex, color, national origin, religion, age, disability, ancestry, marital status, pregnancy, or veteran's status, and to prohibit unlawful discrimination on such basis.

As part of the Enabling Strategies strategic area, OFEP promotes equal employment policies and practices, conducts administrative and field investigations of complaints of discrimination, performs fact-finding conferences, provides mediation to resolve workplace conflicts, and develops and administers training programs with an emphasis toward creating a discrimination-free environment.

The services provided by OFEP are available to every Miami-Dade County employee and prospective applicant. OFEP partners with the Employee Relations Department, the County Attorney's Office, the Equal Employment Opportunity Commission (EEOC), the County Manager's Office, and other County departments.

### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Number of new cases received     Percent of cases reviewed within 60 days	89 72%	127 100%	120 100%



\* Note: Graph indicates the number of County employees trained in equal employment opportunity policies and procedures; large increase in FY 2006-07 due to hiring of training specialist

## **TABLE OF ORGANIZATION**

## **COUNTY MANAGER**

### OFFICE OF FAIR EMPLOYMENT PRACTICES

 Promotes equal employment policies and practices, investigates complaints of discrimination, and facilitates related conflict mediation

## **FINANCIAL SUMMARY**

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary				
General Fund Countywide		492	538	759
General Fund UMSA		232	254	326
	Total Revenues	724	792	1,085
Operating Expenditures Su	mmary			
Salary	•	476	596	811
Fringe Benefits		132	164	202
Other Operating		116	32	70
Capital		0	0	2
Total Opera	ting Expenditures	724	792	1,085

	Total Funding		Total Pos	sitions				
(Dollars in Thousands)	Budget	Budget	Budget	Budget				
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07				
Strategic Area: Enabling Strategies								
Administration	246	294	2	2				
Enforcement	308	426	3	3				
Tracking/Legal	161	257	2	2				
Training	77	108	1	1				
Total Operating Expenditures	792	1,085	8	8				

## STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

<b>Enabling Strategies</b>		
Desired Outcome	Highlights	Performance Impact
ES5-3: Motivated, dedicated workforce team aligned with organizational priorities	Enhance training regarding equal employment policies and practices through the purchase and promotion of a training website (\$100,000 from Capital Outlay Reserve (COR) over two years)	Expand equal employment opportunity training to all County employees with Internet access at a lower cost than traditional in-class programs
ES5-3: Motivated, dedicated workforce team aligned with organizational priorities	Develop a countywide workplace violence (WPV) program by establishing appropriate procedures, incorporating WPV training into OFEP's countywide equal employment training program, and administering a multi-department workplace violence resource team	Minimize employee risk of harm from workplace violence or threat of violence
ES5-4: Workforce skills to support County priorities (e.g. leadership, customer service, fiscal problem- solving technology, etc.)	Coordinate with the Employee Relations Department to create the diversity and fair employment training portion of the County's executive development program	Provide training in equal employment policies and practices to all executives over the next three fiscal years

ES5-5: Workforce that reflects the diversity of Miami-Dade County	Improve the reporting capabilities of the department's equal employment opportunity (EEO) complaint case tracking database (\$50,000 from COR); continue database testing, training, and countywide	Continue to ensure equal employment opportunities for all
	roll-out	

## **CAPITAL BUDGET SUMMARY**

(Dollars in Thousands)		PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue										
Capital Outlay Reserve		0	95	55	0	0	0	0	0	150
,	Total:	0	95	55	0	0	0	0	0	150
Expenditures										
Strategic Area: Enabling Strategies										
Departmental Information Technology		0	95	55	0	0	0	0	0	150
Projects										
•	Total:	0	95	55	0	0	0	0	0	150

## **ADDITIONAL COMMENTS AND HIGHLIGHTS**

The FY 2006-07 Adopted Budget includes additional funding for OFEP to produce flyers, posters, and other media
regarding the County's equal employment opportunity (EEO) policies for distribution at major employee worksites and
employee trainings

### **Finance**



### **SUMMARY**

The Finance Department delivers financial services for sound management decision-making and is responsible for centralized accounting, cash management, financial and debt management services, tax collection and distribution, and the collection of delinquent accounts for various County departments.

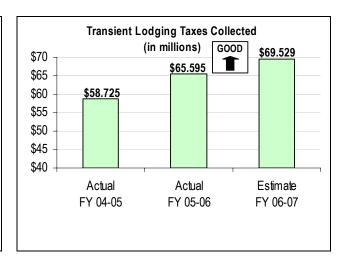
As part of the Enabling Strategies strategic area, the Finance Department provides fiscal and accounting controls over resources. The department collects and distributes current and delinquent real and personal property taxes, non-ad valorem special assessments for all local taxing authorities within Miami-Dade County, occupational licenses, and convention and tourist taxes; acts as an agent on behalf of the State of Florida to issue automobile, boat, hunting and fishing licenses; invests surplus funds and maintains sufficient cash balances in compliance with Florida Statutes and County ordinances; and manages the County's debt financing and debt issuances.

The Finance Department serves all County departments as well as those entities conducting financial transactions with Miami-Dade County. The department works closely with the County Manager's Office, the County Attorney's Office, the Office of the Clerk, the Office of Strategic Business Management, and outside financial consultants.

### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Percent of invoices paid within 45 days of receipt	87%	84%	85%
<ul> <li>Percent of vendor disbursements made via Automated Clearing House (ACH)*</li> </ul>	54%	58%	56%
Percent rate of return on County investments	2.65%	4.40%	4.25%

<sup>\*</sup> Note: ACH is the process to electronically transmit a payment directly to the vendor's bank account



### **TABLE OF ORGANIZATION**

### **OFFICE OF THE DIRECTOR**

- Formulates and directs overall financial policy of the County
- Controls accounting and automated financial systems to provide the fiscal integrity depended upon by the public, private sector, and financial markets
- Provides overall administration to departmental operations

### CONTROLLER

- Performs support functions to County operations through fiscal and accounting control over resources and related appropriations; and records and reports financial activities as they occur
- Assists in satisfying legal and mandated requirements including the Comprehensive Annual Financial Report (CAFR), Annual State Controller's Report, Annual Single Audit Report, Indirect Cost Allocation Plan, and departmental indirect cost rates
- Collects money on delinquent accounts for various County departments and the Public Health Trust

### **TAX COLLECTOR**

 Administers state laws, local ordinances, and policies pertaining to the collection and distribution of current and delinquent County and municipal ad valorem taxes, nonad valorem assessments, improvement liens, occupational license fees, waste fees, excise utility tax, convention and tourist development taxes, and license fees (auto, boat, hunting, and fishing)

### **CASH MANAGEMENT**

 Invests surplus funds in compliance with Florida Statutes, local ordinances, and investment policy; maintains sufficient cash balances to honor obligations of the County; distributes earnings on investments; and handles all banking transactions for the County

### **BOND ADMINISTRATION**

 Manages the County's debt financing; coordinates all debt issuances, including swap transactions and lease-leaseback transactions; provides administrative support to peripheral debt issuing authorities of the County including the Educational Facilities Authority and Health Facilities Authority; and makes payment of bond debt service

### FINANCIAL SUMMARY

	Actual	Budget	Budget
(Dollars in Thousands)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Ad Valorem Fees	10,109	9,552	10,017
Auto Tag Fees	11,585	11,449	12,476
Bond Transaction Fees	1,234	891	645
Carryover	3,162	2,140	5,663
Credit and Collections	2,942	3,576	3,480
Federal Funds	370	420	593
Occupational License Fees	3,080	3,197	3,237
Other Revenues	1,937	2,123	2,296
QNIP Bond Proceeds	100	100	100
Tourist Tax Fees	1,954	2,026	2,441
Total Revenues	36,473	35,474	40,948
Operating Expenditures Summary			
Salary	16,038	17,321	18,431
Fringe Benefits	4,545	5,464	5,943
Other Operating	5,209	8,030	8,416
Capital	173	280	457
Total Operating Expenditures	25,965	31,095	33,247
Non-Operating Expenditures Summary	_		
Reserve	0	184	443
Transfers	4,900	4,195	7,258
Total Non-Operating Expenditures	4,900	4,379	7,701

	Total F	unding	<b>Total Positions</b>	
(Dollars in Thousands) Expenditure By Program	Budget FY 05-06	Budget FY 06-07	Budget FY 05-06	Budget FY 06-07
Strategic Area: Enabling Strategi	ies			
Bond Administration	1,988	2,144	6	7
Cash Management	1,507	1,661	6	6
Controller's Division	9,799	10,366	119	124
Director's Office	701	791	7	7
Tax Collector's Office	17,100	18,285	207	209
Total Operating Expenditures	31,095	33,247	345	353

### STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

#### **Enabling Strategies Desired Outcome Highlights Performance Impact** Monitor the County's portfolio composition ES8-1: Sound asset management Achieve an average rate of return on County funds that is competitive with the and financial investment strategies on a daily basis average rate of return for the County's industry benchmarks (six month average on 180 day Treasury Bills and the State of Florida Board of Administration Pool) ES8-4: Cohesive, standardized Expedite payment of invoices Maintain the percentage of invoices paid within 45 days at 85 percent and the countywide financial systems and usage of Automated Clearing House processes (ACH) payments at 56 percent ES8-4: Cohesive, standardized Enhance collection efforts Increase the number of delinquent countywide financial systems and accounts worked per day per collector to 105 in FY 2006-07 from 95 in FY 2005-06 processes ES8-4: Cohesive, standardized Purchase a data warehouse for the Facilitate reporting and data management countywide financial systems and Controller's Division (\$700,000) of financial information; create dashboard processes reports for management analysis

ES8-5: Effective County tax collection and property appraisal process	Purchase an Electronic Data Management System (EDMS) for the Tax Collector's Office (\$350,000)	Facilitate reporting and data management of tax payment information, thereby reducing staff time required to respond to taxpayer and other customer inquiries
ES8-5: Effective County tax collection and property appraisal process	Install a customer queuing system at Tax Collector service offices (\$40,000); redesign Tax Collector's Office employee office space (\$50,000)	Queuing system will enhance customer service by indicating available windows, allowing for language preference, and improving reporting functionality; office space redesign will improve utilization of limited workspace for employees
ES8-5: Effective County tax collection and property appraisal process	Procure a new interactive on-line occupational license processing system for the Occupational License Section of the Tax Collector's Office (\$200,000)	Enable Miami-Dade County businesses to purchase and renew occupational licenses on-line
ES8-5: Effective County tax collection and property appraisal process	Purchase a new tax system over three years to replace the current legacy system (\$5 million)	Improve connectivity to other County financial systems, enhance reporting capabilities, and reduce staff time required to research tax refunds
ES8-5: Effective County tax collection and property appraisal process	Purchase a high-speed check and stub imaging machine for the Tax Collector's Office to replace the current microfilming process (\$50,000); complete the second phase of automating the mail and payment processing system in the Tax Collector's Office (\$25,000)	Increase processing speed and accuracy, reduce processing costs in terms of staff time and microfilm; enhance the ability of the mail and payment processing machines to manage all types of tax payments handled by the division

# CAPITAL BUDGET SUMMARY

(Dollars in Thousands)		PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue										
Operating Revenue		0	1,915	2,000	2,500	0	0	0	0	6,415
	Total:	0	1,915	2,000	2,500	0	0	0	0	6,415
Expenditures										
Strategic Area: Enabling Strategies										
Computer and Systems Automation		0	1,625	2,000	2,500	0	0	0	0	6,125
Facility Improvements		0	90	0	0	0	0	0	0	90
Improvements to County Processes		0	200	0	0	0	0	0	0	200
	Total:	0	1,915	2,000	2,500	0	0	0	0	6,415

### **SELECTED ITEM HIGHLIGHTS AND DETAILS**

	(Dollars in Thousands)							
Line Item Highlight	Actual	Actual	Budget	Actual	Budget			
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07			
Contract Temporary Employee Costs	336	238	169	437	175			
Rent	137	137	1,184	1,148	1,259			
Travel Costs	64	88	111	79	112			
Transfers and Reimbursements								
<ul> <li>Office of Strategic Business Management - Bond Administration Support</li> </ul>	175	175	175	175	175			
<ul> <li>County Attorney's Office - Legal Services</li> </ul>	450	450	450	450	450			
<ul> <li>Board of County Commissioners - Office of Commission Auditor</li> </ul>	16	16	16	16	16			
County Manager's Office	104	0	0	0	0			
<ul> <li>Capital Outlay Reserve Fund - Pay-as-you-go Capital Projects</li> </ul>	5,500	4,800	4,195	4,195	4,800			

### **ADDITIONAL COMMENTS AND HIGHLIGHTS**

- The Tax Collector's Office will increase efficiencies through organizational streamlining in the division (\$100,000 in savings, two vacant positions deleted, and one position transferred to the Bond Administration Division); the FY 2006-07 Adopted Budget provides funding in the Tax Collector's Office for five additional positions: an information technology administrator (\$93,000), two positions to improve the turn around time for tax refunds and other tax payment-related customer requests (\$74,000), one position to ensure appropriate controls in the tax payment function (\$36,000), and one position to support Occupational License revenue collections (\$34,000)
- The Credit and Collections Section continues operating under a performance Memorandum Of Understanding (MOU) that provides financial incentives to collectors; from April 1, 2005 through March 31, 2006, collectors generated \$3.8 million from qualifying payments resulting in eligible employees receiving bonuses totaling \$77,000
- The FY 2006-07 Adopted Budget includes funding for five additional full-time positions in the Controller's Division: three positions to ensure appropriate controls in the invoice payment function (\$162,000) and two positions to expedite the reimbursement process for County hurricane-related expenses (\$124,000)
- The FY 2006-07 Adopted Budget includes funding for Enterprise Resource Planning (ERP) related consultant support (\$421,000)
- During FY 2005-06, the Tax Collector's Office completed the renovation of its satellite office at the South Dade Government Center (\$120,000) and completed the first phase of automating the existing mail and payment processing system (\$170,000)
- During FY 2006-07, the Department of Human Services will fund two Accountant and five Clerk positions in the Controller's Division to support the vendor payment processing associated with two state-funded subsidized childcare programs (School Readiness and Voluntary Pre-Kindergarten)

- During FY 2006-07, the Finance Department will transfer \$4.8 million to the Capital Outlay Reserve to support capital projects in General Fund supported departments
- During FY 2006-07, the Finance Department will receive the following reimbursements from other County departments and funding sources: Metropolitan Planning Organization (\$38,000), Quality Neighborhood Improvements Program (\$100,000), Federal Emergency Management Agency grant revenue for administrative services (\$593,000), and Tourist Development Tax (\$20,000) for accounting support; and Non-Departmental General Fund (\$30,000) for audit support

# **General Services Administration**



### **SUMMARY**

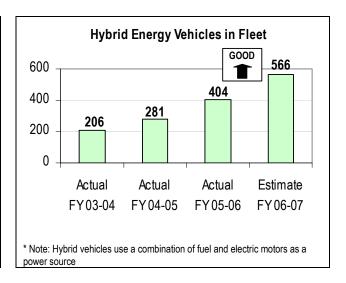
The General Services Administration (GSA) is an internal service department providing a wide range of central support services for the continued operation of County government.

As part of the Enabling Strategies strategic area, GSA provides fleet management, centralized business services, facilities management and maintenance, insurance and risk management, facility design, construction and renovation, parking management, real estate acquisition and disposal, property joint development, and lease negotiation and management.

The department's customers and stakeholders include County departments, certain municipalities, and the public visiting County buildings such as libraries, courthouses, and government center buildings.

### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
<ul> <li>Average number of days to deliver supply requests</li> </ul>	5	4.5	
<ul> <li>Average number of days to process an invoice</li> </ul>	12.8	5.5	
<ul> <li>Number of major projects completed under GSA Enhanced Maintenance &amp; Repair (Sparkle) Program</li> </ul>	7	15	1
<ul> <li>Percent of surveyed customers stating that they are satisfied with parking services</li> </ul>	92	90	9



### **TABLE OF ORGANIZATION**

### OFFICE OF THE DIRECTOR

- Establishes and implements departmental policy; reviews and coordinates agenda submissions; reviews, coordinates, and implements policy enacted by the Board of County Commissioners (BCC) and County Manager's Office
- Coordinates, prepares, and directs the County's master plans for facility development and land acquisition

### **ADMINISTRATIVE SERVICES**

- Provides department-wide computer systems support and Federal Emergency Management Agency reporting and disaster loss recovery
- Provides accounting, personnel, and fiscal monitoring support and coordinates labor relations, training, and employee incentives functions
- Administers parking operations

### **MATERIALS MANAGEMENT**

- Manages printing and graphics services, U.S. and interoffice mail services, and office supplies
- Oversees the County's fixed asset management system and administers surplus property disposal process

#### **RISK MANAGEMENT**

- Administers self-insured workers' compensation program
- Administers self-insured liability program
- Procures insurance coverage for County property
- Monitors County contracts for insurance requirements
- Administers Employee Benefits Program
- Administers Safety and Loss Prevention programs

#### **FACILITIES AND UTILITIES MANAGEMENT**

- Manages and maintains County operated facilities; administers countywide security contracts for the protection of more than 300 locations; and manages and operates the production of chilled water and energy distribution
- Administers the County's Energy Management Program
- Provides countywide planning and management of leased facilities and energy management budgeting
- Manages in-fill housing

### **FLEET MANAGEMENT**

 Maintains more than 9,300 vehicles, including police and sanitation equipment; prepares specifications for purchases and rental of mobile equipment; and provides fuel and maintenance services to municipalities and other governmental bodies

# CONSTRUCTION MANAGEMENT AND RENOVATION SERVICES

- Plans, designs, and manages new facility construction and routine interior renovations of County office space
- Designs, fabricates, and installs facility signage
- Performs minor repairs and maintenance of County operated facilities

# **FINANCIAL SUMMARY**

(Dollars in Thousands)	Actual	Budget	Budget
(Dollars III Tribusarius)	FY 04-05	FY 05-06	FY 06-07
Revenue Summary			
Carryover	15,293	1,878	14,943
External Fees	1,157	992	1,694
Federal Grants	0	0	600
General Fund Countywide	17,915	25,136	25,142
General Fund UMSA	686	2,454	10,766
Interagency Transfers	4,500	0	600
Internal Service Charges	170,492	178,075	210,756
Miscellaneous	0	0	400
Total Revenues	210,043	208,535	264,901
Operating Expenditures Summary			
Salary	41,564	44,960	49,917
Fringe Benefits	11,431	13,882	16,041
Other Operating	105,857	110,461	129,561
Capital	23,834	30,317	47,644
Total Operating Expenditures	182,686	199,620	243,163
Non-Operating Expenditures Summary			
Debt Service	461	4,939	11,437
Reserve	0	671	7,926
Transfers	6,276	3,305	2,375
Total Non-Operating Expenditures	6,737	8,915	21,738

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Enabling Strategi	es			
Administration	6,009	6,907	58	63
Construction Management &	25,261	24,595	122	133
Renovation Services				
Facilities & Utilities	47,198	58,866	181	207
Management				
Fleet Management	90,017	119,633	257	272
Materials Management	14,435	15,787	55	55
Risk Management	16,700	17,375	129	128
Total Operating Expenditures	199,620	243,163	802	858

## STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

### **Enabling Strategies**

Enabling Strategies		
<b>Desired Outcome</b>	Highlights	Performance Impact
ES1-2: Conveniently accessed and easy-to-use services	Expand hours of operation at the Fleet Management Division maintenance shops and increase the amount of technical work done at the shops (twelve positions)	Complete 80 percent of preventive maintenance vehicle inspections within 48 hours of the vehicle drop-off; reduce the use of overtime (\$500,000); and reduce vehicle downtime for equipment needing air conditioning and weld repairs
ES3-3: "Best-value" goods and services (price, quality, terms and conditions)	Provide cost effective security services	Continue to reduce management fee for security contracts to six percent in FY 2006-07 from seven percent in FY 2005-06 and eight percent in FY 2004-05, while maintaining the current level of service
ES3-3: "Best-value" goods and services (price, quality, terms and conditions)	Complete a review of fee structure to ensure that real estate, architectural, design, and construction services to County departments are provided at a competitive price	Reduce real estate lease management fee on all new and renewal leases to four percent from eight percent; implement the revised fee structure for the Construction Management and Renovation Division to properly align costs with activities while equitably distributing overhead expenditures to the proper capital development projects

ES4-2: Available, reliable systems	Implemented a power generator emergency maintenance program in FY 2005-06 that incorporates technical assistance from the GSA Fleet Services Division and expands the Generator Maintenance Team (\$50,000 and one position)	Enhance reliability of 240 back-up power generators to minimize the risk of service interruptions during power blackouts by training vehicle maintenance staff to work on power generators; improve the cycle of maintenance for power generating equipment with the added Generator Mechanic and augment the generator maintenance team with selected Fleet Maintenance Mechanics during periods of extreme need
ES4-6: County processes improved through information technology	Implement an Internet based preventive maintenance scheduling and tracking system for the Fleet Management Division	Provide Fleet Management customers the ability to schedule services on-line and track vehicle repair status; provide Fleet Management system customers with an additional resource management tool
ES4-6: County processes improved through information technology	Design and implement an Internet accessible contractor insurance certificate tracking system	Provide contract management staff throughout the County updated information and customized reports pertaining to contractor insurance status in order to minimize contractor payment delays due to insurance lapses
ES4-6: County processes improved through information technology	Implement the Enterprise Asset Management System application for the Construction Management and Renovation Services (CMRS) and the Facilities and Utilities Management Division (FUMD) (\$550,000)	Provide CMRS and FUMD customers updated information about building renovations, construction, and service tickets; present transparent billing information; and track building repair and condition reports
ES5-4: Workforce skills to support County priorities (e.g. leadership, customer service, fiscal problem- solving technology, etc.)	Provide training to planning and design personnel at the Construction Management and Renovation Services Division to acquire Leadership in Energy and Environmental Design certification	Design and build facilities that meet the United States Green Building Council common standard of measurement for green construction (buildings that make efficient use of resources and are environmentally friendly)
ES6-1: Safe, convenient and accessible facilities planned and built ready to meet needs	Manage construction of 37 scheduled Building Better Communities (BBC) Bond Program projects for several departments over the next 15 years (\$508 million total, \$10.39 million in FY 2006-07 and eight positions)	Deliver new and improved County facilities that provide various services to the community while improving safety, security, accessibility, and efficiency (i.e. North Dade Government Center, Krome and Pre-Trial detention centers, Miami-Dade Police Department Northwest Station, and the Department of Human Services Wynwood and Culmer Neighborhood service centers)

ES6-1: Safe, convenient and accessible facilities planned and built ready to meet needs	Provide architectural, design, and construction services to County departments (three positions funded from projects \$210,000)	Complete plans for three new libraries and begin construction on two; continue to work on the smoke evacuation system at Turner Guilford Knight Detention Center; and continue project management of the Overtown Transit Village and Children's Courthouse facilities
ES6-4: Well-maintained facilities	Expand the Preventive Maintenance Team in the Facilities and Utilities Management Division to increase targeted building preventive maintenance (\$255,000 and four positions)	Improve the appearance of GSA managed and operated facilities through focused maintenance and repair activity; reduce service ticket requests through increased preventive maintenance
ES6-4: Well-maintained facilities	Establish a Work Order and Service Ticket Fund for the maintenance and repair of GSA managed properties	Allocate \$4.5 million in operating expenses to ensure funding for the completion of projects such as roof repairs, carpet replacements, building waterproofing, security upgrades, painting, sidewalks, and other repair and maintenance

# CAPITAL BUDGET SUMMARY

(Dollars in Thousands)	PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue									
Building Better Communities GOB Program	15,700	7,240	6,910	3,940	15,160	13,335	8,885	98,720	169,890
Capital Asset Acquisition Bond 2004B	15,000	0	0	0	0	0	0	0	15,000
Proceeds									
Capital Outlay Reserve	0	100	0	0	0	0	0	0	100
Financing Proceeds	183,607	13,567	0	0	0	0	0	0	197,174
Future Financing	0	19,100	0	0	0	0	0	0	19,100
Operating Revenue	2,778	9,901	4,700	3,800	0	0	0	0	21,179
Sale of Surplus Property	933	0	0	0	0	0	0	0	933
Total:	218,018	49,908	11,610	7,740	15,160	13,335	8,885	98,720	423,376
Expenditures									
Strategic Area: Enabling Strategies									
Court Facilities	0	150	1,350	7,200	6,300	0	0	0	15,000
Departmental Information Technology	507	436	0	0	0	0	0	0	943
Projects									
Environmental Projects	0	750	700	600	0	0	0	0	2,050
Facility Improvements	7,086	16,085	7,955	6,640	11,355	12,220	8,990	40,735	111,066
Infrastructure Improvements	60	60	0	0	0	0	0	0	120
New Facilities	91,975	49,083	77,100	5,671	7,068	5,305	0	57,995	294,197
Total:	99,628	66,564	87,105	20,111	24,723	17,525	8,990	98,730	423,376

# SELECTED ITEM HIGHLIGHTS AND DETAILS

		(Dolla	rs in Thousa	ands)	
Line Item Highlight	Actual	Actual	Budget	Actual	Budget
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07
Fuel & Lubricants	18,348	25,609	21,284	30,940	32,757
Contract Temporary Employee Costs	1,449	1,384	414	1,317	1,041
Travel Costs	43	68	84	74	98
Rent	2,058	2,198	2,241	2,899	2,221
Electricity Costs	6,540	6,611	6,931	8,928	9,869
Security Service	5,732	6,630	6,291	7,008	6,870
Janitorial Services	5,715	5,901	6,757	6,305	7,712
Administrative Reimbursement	400	400	400	400	0
Transfers and Reimbursements					
<ul> <li>County Attorney's Office – Legal Services</li> </ul>	3,900	4,100	4,100	4,100	4,100
<ul> <li>Public Works Department - Safety Improvements</li> </ul>	346	368	390	390	425
<ul> <li>Employee Relations Department - Payroll Support</li> </ul>	257	346	283	327	332
<ul> <li>Capital Outlay Reserve Fund - Pay-as-you-go Capital Projects</li> </ul>	4,500	2,100	1,100	1,100	0

# ADOPTED FEE ADJUSTMENTS FOR SERVICES

Fee Adjustments	Current Fee FY 05-06	Adopted Fee FY 06-07	Dollar Impact FY 06-07
Hourly fee for service tickets and work orders performed by maintenance repair technicians, painters, maintenance mechanics, masons, and clerical support	40	55	444,600
<ul> <li>Hourly fee for service tickets and work orders performed by journeyman, construction specialists, locksmith, and graphic technicians</li> </ul>	50	65	889,200
<ul> <li>Hourly fee for service tickets and work orders performed by construction renovation supervisors, architects, engineers, drafters, shop lead-workers, and interior designers</li> </ul>	60	75	475,800
<ul> <li>Hourly fee for service tickets and work orders performed by construction managers, shop supervisors, senior engineers, senior architects, senior interior designers, and signage supervisors</li> </ul>	70	95	1,521,000

### ADDITIONAL COMMENTS AND HIGHLIGHTS

- The FY 2006-07 Adopted Budget reflects the complete elimination of internal transfers to subsidize the Facilities and Utilities Management Division (FUMD) and transfers to Capital Outlay Reserve and Administrative Reimbursement from the Fleet Replacement Trust Fund; in FY 2003-04 these transfers amounted to \$5.1 million and \$4.9 million, respectively
- The FY 2006-07 Adopted Budget includes eight additional positions for FUMD to operate the Overtown Transit Village building (to be completed and readied for occupancy in the second quarter of FY 2006-07); one Office Support Specialist and one Personnel Specialist for the Administrative Division to expedite employee recruitment, improve retention, and perform timely document filing; two Claims Representatives for the Risk Management Division to meet new State of Florida filing requirements for worker compensation documentation; one Pest Control Technician to meet pest control services demand, one Grant Writer to implement a grant acquisition program targeting security and sustainable buildings grant funding, and one Architect to implement the Sustainable Building and Energy Management Program at FUMD; and three Data Entry Specialists for the Fleet Management Division to provide timely data entry and make better use of supervisory time resources
- The FY 2006-07 Adopted Budget includes funding for three Maintenance Mechanic positions to provide preventive maintenance services to ten targeted Department of Human Services facilities (\$200,000 from COR funding)
- In summer 2006 the department assumed the property conveyance and tracking functions of the Miami-Dade Housing Agency Infill Housing Program; five positions were transferred to GSA (\$400,000)
- The Risk Management Division eliminated three positions by restructuring the liability claims section
- In the fourth quarter of FY 2005-06, the department completed a search for two Real Estate Development professionals; these new staff persons will be funded from fees (\$200,000)
- The FY 2006-07 Adopted Budget includes funding for the demolition of unsafe structures, perimeter clean up, and two Maintenance Mechanics for facility maintenance at the Homestead Air Reserve Base (\$1.282 million); the funding includes \$600,000 from a federal grant, a loan of \$600,000 from the General Liability Trust Fund, and \$82,000 from the General Fund; the loan will be repaid by charging a prorated allocation of the demolition cost to the end user of the cleared land
- GSA completed phase one of the Wellness Center construction at the Stephen P. Clark Center (SPCC) Building and began operations thereof in November 2006; staff for the Wellness Center is being provided by a vendor
- The Fleet Management Division continues the underground fuel storage tanks replacement program to comply with Environmental Protection Agency requirements; in FY 2006-07 the plan calls for the replacement of storage tanks at Shop 1 and at the Larry and Penny Thompson Park fuel stations
- The Fleet Management Division is collaborating with the Office of Strategic Business Management to develop the
  basis for a performance-based bonus agreement that will allow fleet maintenance employees to receive bonus pay
  for meeting industry-based service and quality performance targets; the action plan will be completed in FY 2006-07
- The FY 2006-07 Adopted Budget provides for the re-structuring of the GSA Real Estate Services Section fee for service schedule; the real estate transaction fee for leasing and acquisition of property is being reduced and capped at four percent of the transaction value from eight and ten percent, respectively; property acquisitions that do not end in a closing will be billed for time and materials; the time and materials fee multiplier is being reduced to 2.3 times from 2.6; the fee structure for property sales and conveyance remains unchanged
- GSA will perform a strategic analysis of its parking operations in FY 2006-07 to determine the best practices and use for its parking facilities (\$50,000)
- The FY 2006-07 Adopted Budget includes an allocation of \$35,000 for expenses associated with the County's participation in the Chicago Climate Exchange
- The FY 2006-07 Adopted Budget includes an additional Maintenance Mechanic position in FUMD; this position was transferred from the Animal Services Department to centralize the facility maintenance functions

### **Inspector General**



### **SUMMARY**

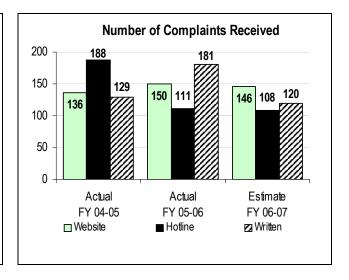
The Office of Inspector General (OIG) serves the residents of Miami-Dade County by rooting out fraud, mismanagement, waste, and abuse of power in County projects, programs, and contracts. In response to the public's demand for better government, the Board of County Commissioners (BCC) created the Office of Inspector General. The BCC determined that oversight of such a large and diverse government required the OIG to be independent and autonomous. To effectively uphold this mandate, the BCC vested the OIG with independent status so that it could carry out its goals without political interference. In March 2005, the BCC amended Section 2-1076 of the Code of Miami-Dade County to clarify and crystallize the process and independence of the OIG. The ordinance sets forth a four-year term and significantly modifies the selection and appointment process for future Inspectors General.

As part of the Enabling Strategies strategic area, the OIG is authorized to detect, investigate, and, where possible, prevent fraud, waste, mismanagement, and abuse of power in County projects, programs, and contracts. Furthermore, the OIG routinely reviews and evaluates proposals, contracts, and programs for such criteria as cost and quality control, time management, program and project management, performance standards, consultant performance, subcontracting assignments, and safety issues. The OIG also investigates a variety of cases, including investigations of contractors doing business and/or receiving funds from the County and cases of employee and official misconduct.

The OIG's jurisdiction encompasses all County departments, agencies, instrumentalities, and the programs thereunder. This jurisdiction extends to all County employees, public officials, elected officials, and vendors and contractors doing business with the County.

### COMMUNITY BUDGET DOLLARS AT WORK

Contracts/Programs audited and 20 27 reviewed Reports issued (audits and other 18 20	reviewed			
		18	20	
public reports)				



## **TABLE OF ORGANIZATION**

### **INSPECTOR GENERAL**

 Leads the office in its investigations of fraud, waste, mismanagement and corruption within Miami-Dade County government

### **OVERSIGHT**

- Providing all professional functions in the office's efforts to investigate, audit and inspect programs, projects, and contracts to detect and prevent fraud, mismanagement, waste, and abuse
- Publicly reports findings and makes civil, administrative, and criminal referrals where necessary
- Communicates the office's accomplishments through report distribution, website communications, and public awareness

### **FINANCIAL SUMMARY**

(Dollars in Thousands)	Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary			
Carryover	611	336	457
Departmental Oversight (MOUs)	505	613	1,067
General Fund Countywide	737	1,393	1,720
Interest Earnings	48	15	40
Proprietary Fees	1,896	1,530	1,790
Total Revenues	3,797	3,887	5,074
Operating Expenditures Summary			
Salary	2,408	2,866	3,649
Fringe Benefits	457	628	884
Other Operating	306	371	505
Capital	13	22	36
Total Operating Expenditures	3,184	3,887	5,074

	Total I	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Enabling Strateg	ies			
Oversight	3,887	5,074	31	38
Total Operating Expenditures	3,887	5,074	31	38

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

<b>Enabling Strategies</b>		
Desired Outcome	Highlights	Performance Impact
ES2-1: Easily accessible information regarding County services and programs	Continue to provide the public with access to register their concerns via the OIG website and "Fraud Hotline" (\$305,000)	Acknowledge concerns received via the "Fraud Hotline" and website; respond to complaints and provide complainants with assistance, such as referrals to another agency or initiating investigations, as warranted
ES2-1: Easily accessible information regarding County services and programs	Increase the public's awareness of the OIG's findings by providing easy access to reports and information distributed by the OIG via the Internet (\$21,000)	Continue to update the OIG website on a monthly basis and post all public final reports when available
ES5-2: Retention of excellent employees	Continue professional education in public oversight functions of investigations, audits, inspections, and reviews; continue professional development towards certification in related fields	Enhance OIG's depth of oversight knowledge and expertise in specific fields; improve communication of oversight results through well documented and soundly prepared reports; and maintain investigative and audit resources to provide countywide oversight coverage
ES8-1: Sound asset management and financial investment strategies	Increase the integrity and compliance of County contracts and programs (\$779,000)	Continue to conduct random audits of at least ten County contracts and/or programs per year

# SELECTED ITEM HIGHLIGHTS AND DETAILS

		(Dolla	rs in Thousa	ands)	
Line Item Highlight	Actual FY 03-04	Actual FY 04-05	Budget FY 05-06	Actual FY 05-06	Budget FY 06-07
Travel Costs	12	16	15	20	20
In-service Training	3	6	4	2	3

### ADDITIONAL COMMENTS AND HIGHLIGHTS

- The FY 2006-07 Adopted Budget includes charges of one quarter of one percent to certain procurement and construction contracts (\$1.79 million), as well as additional reimbursements of \$1.067 million for audit and investigative work that will be performed at the Miami-Dade Aviation Department (MDAD) (\$200,000), Carnival Center for the Performing Arts Center (\$56,000), Miami-Dade Water and Sewer Department (WASD) (\$125,000), Department of Solid Waste Management (DSWM) (\$100,000), Miami-Dade Transit (MDT) (\$200,000), and the Miami-Dade Housing Agency (\$386,000)
- Last year, OIG investigations, audits, and reviews identified over \$26 million in questionable costs and savings and over \$16 million in recoveries, restitutions, and savings for the County
- During FY 2005-06, a total of 442 fraud complaints were received; of which 8 percent led to the initiation of a case, inquiry or audit, 27 percent warranted no action, 53 percent were referred to another agency that could directly address the concerns of the complaint, 2 percent related to a matter currently under investigation, and 10 percent are currently being reviewed
- In FY 2005-06, OIG activities include continued oversight of the Elections Department, oversight of the
  implementation of the People's Transportation Plan (PTP) Program Manager contract and other projects funded
  through the PTP, the Miami International Airport's (MIA) North Terminal Development Project, and the PAC
  construction; in FY 2006-07, the OIG will continue its emphasis on providing independent oversight on MIA's North
  Terminal project and providing oversight and random inspections of individual projects under the Building Better
  Communities Bond Program
- The FY 2006-07 Adopted Budget includes five new investigative positions added in FY 2006-07 and two investigative
  positions added as overages in FY 2005-06 as a result of increasing demands for departmental and project oversight
- In FY 2005-06, the OIG entered into a Memorandum of Understanding (MOU) with MDT; the OIG will develop an
  oversight program for the Universal Transit Fare Collection System and the Metrorail Heavy Rehabilitation Project
- In FY 2005-06, the Office of Inspector General stepped up its oversight of the Seaport Department, particularly of its capital program, and continues to maintain a significant presence at the Public Health Trust/Jackson Memorial Hospital; in addition, the OIG has an established presence at MDAD and WASD
- In May 2005, the office hosted a four-day National Association of Inspectors General conference featuring national, international, and local speakers covering topics such as "Procurement Fraud Initiative," "Using Performance Measures to Manage Investigations," and "Grant Monitoring"
- In FY 2005-06, the OIG received national recognition from Governing Magazine as an independent jurisdictional model of how to build integrity into the Inspector General's position

## **Strategic Business Management**



### **SUMMARY**

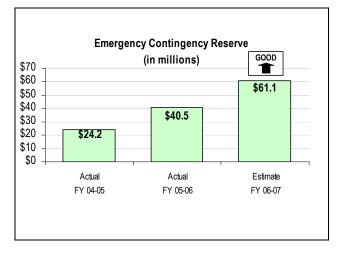
The Office of Strategic Business Management (OSBM) supports the County's results-oriented government activities to maximize the use of the County's limited revenue resources. The department's activities include supporting the strategic planning process, preparing and monitoring the County's resource allocation plan, providing management consulting and other program evaluation services to County departments, facilitating performance reporting mechanisms, administering the distribution of the Ryan White Care Act federal grant, and administering other fiscal management programs. In FY 2005-06, the Community Redevelopment and Economic Policy Analysis Division was created in OSBM, responsible for administering and coordinating the Miami-Dade County Tax Increment Financing (TIF) Program, overseeing the activities of all Community Redevelopment Agencies (CRAs), supporting Unincorporated Municipal Service Area (UMSA) CRAs, and providing assessments and recommendations relative to the socio-economic impact of current and potential projects, programs, and activities, including suggestions for modifications to enhance the effectiveness of the County's resource allocation process.

As part of the Enabling Strategies, Health and Human Services, and Economic Development strategic areas, OSBM provides policy analysis regarding incorporation, annexation, and interlocal service contracting; supports the County's strategic planning and business planning processes; conducts organizational, management, and business process reviews; researches grant and revenue generating opportunities; provides technical assistance to County departments seeking grant funding; manages and administers the federal Ryan White Comprehensive AIDS Resources Emergency (CARE) Act grant (federal grant enacted in 1990 to address the health care and service needs of people living with HIV disease and their families in the United States); promotes efforts to revitalize distressed areas, or areas with impediments to private and public development; analyzes socio-economic impacts of policy implementation; and develops the County's annual resource allocation plan.

Stakeholders include the Mayor, the Board of County Commissioners, all County departments, other governmental entities, residents involved in incorporations or annexations, low-income residents living with HIV, CRA district property owners, private developers, municipalities, UMSA CRA boards, advisory boards, and community-based organizations seeking grant funding.

### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
County TIF Revenues (in millions)	\$23	19.7	28
<ul> <li>Grant dollars received as part of OSBM revenue enhancement activities (in millions)</li> </ul>	\$32.5	\$28.6	\$40.0
<ul> <li>HIV positive people who were connected or reconnected to care as a result of Ryan White Title 1 outreach efforts*</li> </ul>	234	532	550
<ul> <li>Respondents expressing satisfaction with grant writing and technical assistance training (community-based organizations, district and department workshops)</li> </ul>	95%	98%	98%



### **TABLE OF ORGANIZATION**

#### DIRECTOR'S OFFICE

Establishes and implements departmental policy; reviews and coordinates agenda submissions, departmental personnel; and
reviews, coordinates, and implements policy enacted by the Board of County Commissioners (BCC) and County Manager

#### **ANNEXATION AND INCORPORATION**

 Develops and structures incorporation policies and works with communities desiring to incorporate; supports all municipal advisory committees and negotiates agreements with each group; and negotiates annexation petitions and interlocal agreements with municipalities

#### RYAN WHITE GRANT COORDINATION

 Offers health and support services to people with income below 300 percent of the Federal Poverty Level who are infected with HIV; services include outpatient medical care, prescription drugs, dental care, case management, food, transportation, psychosocial counseling, health insurance, home health care, substance abuse treatment, and day-care; with the exception of residential substance abuse treatment, all services are provided in outpatient settings throughout Miami-Dade County

#### PERFORMANCE IMPROVEMENT

- Administers the Management Advisory Consulting Services (MACS) pool
- Conducts and monitors management efficiency projects, including managed competition/targeted savings initiatives, and gainsharing programs
- Conducts management/operational and process reviews with operating department personnel, utilizing best practice research
- Maintains the County Manager's Administrative Orders and Procedures Manual and administers the annual sunset review of County boards

#### REVENUE MAXIMIZATION

- Maximizes grant opportunities and assists County departments and CBOs in the identification and development of grant funding
- Develops and maintains grants web pages to identify and promote grant opportunities; coordinates County grant initiatives; maintains grants inventory and database; monitors state and federal legislation for potential funding opportunities; and provides grant-related technical assistance, training, and support to departments and CROs
- Assists Building Better Communities Bond Program by conducting RFP process for not-for-profit Community Organization Capital Fund

#### MANAGEMENT AND BUDGET

- Prepares and monitors the County's operating and capital budgets; performs capital planning
- Reviews work orders and County-sponsored surveys
- Provides financial and management analyses and reviews
- Prepares Five-Year Financial Plan
- Coordinates and monitors payment to community-based organizations (CBOs) funded from BCC Discretionary Reserve

#### MANAGEMENT PLANNING AND STRATEGY

- Coordinates implementation of a countywide performance management process which focuses on creating and aligning planning, monitoring, and reporting activities; and County departmental performance reporting and business plans
- Develops and facilitates the implementation of the County's strategic plan, business plan, performance measurement, and related management systems
- Responsible for the implementation of the County's results-oriented framework

#### COMMUNITY REDEVELOPMENT AND ECONOMIC POLICY ANALYSIS

- Oversees, reviews, and monitors activities of all municipal and Unincorporated Municipal Service Area (UMSA) Community Redevelopment Agencies (CRAs)
- Evaluates the feasibility of new CRAs or alternative approaches to stimulate redevelopment
- Develops findings of necessity to determine the need for a CRA for consideration by the Board of County Commissioners
- Prepares redevelopment plans for all CRA areas
- Negotiates tax increment financing and interlocal agreements between the County and CRAs
- Provides countywide policy analysis and recommendations
- Staffs the Tax Increment Financing Coordinating Committee
- Coordinates all municipal and UMSA CRA requests to County for approval of CRA creation, CRA boundaries, financing, land acquisition, and annual budgets
- Provides assessments and recommendations relative to socio-economic impacts of policy implementation
- Provides support to the Social Economic Development Council

## **FINANCIAL SUMMARY**

(Dollars in Thousands)	Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary	110100	1 1 00 00	1 1 00 01
Bond Transaction Fees	150	0	0
Carryover	1,265	0	0
CRA Administrative Reimbursement	193	330	524
General Fund Countywide	3,089	3,564	4,490
General Fund UMSA	2,475	2,536	3,057
Interagency Transfers	775	557	255
Ryan White Care Act	25,540	24,551	23,999
Total Revenues	33,487	31,538	32,325
Operating Expenditures Summary			
Salary	5,917	5,554	6,594
Fringe Benefits	1,215	1,437	1,595
Other Operating	25,840	24,509	24,075
Capital	50	38	61
Total Operating Expenditures	33,022	31,538	32,325

	Total Funding		Total Positions			
(Dollars in Thousands)	Budget	Budget	Budget	Budget		
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07		
Strategic Area: Health and Human Services						
Ryan White	24,551	23,999	16	13		
Strategic Area: Economic Development						
Community Redevelopment &	330	564	4	5		
Economic Policy Analysis						
Strategic Area: Enabling Strateg	ies					
Administration	1,223	1,395	10	10		
Annexation and Incorporation	792	997	6	6		
Management and Budget	2,593	2,532	21	21		
Management Planning and	522	954	3	5		
Strategy						
Performance Improvement	949	1,296	9	12		
Revenue Maximization	578	588	5	5		
Total Operating Expenditures	31,538	32,325	74	77		

# STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

# **Economic Development And Enabling Strategies And Health and Human Services**

<b>Desired Outcome</b>	Highlights	Performance Impact
ED4-1: Improved infrastructure and redevelopment to attract businesses to underserved and distressed areas (priority outcome)	Created the Community Redevelopment and Economic Policy Analysis Division	Improve coordination of community redevelopment projects and analysis of social and economic impacts of proposed policies; support an estimated 15 CRAs of which 11 are within municipalities and four are located in UMSA
ES8-2: Planned necessary resources to meet current and future operating and capital needs	Ensure effective budgeting and develop helpful forecasting reports	Produce and distribute the Proposed Resource Allocation and Multi-Year Capital Plan in June and produce and distribute the Final Adopted Business Plan, Budget, and Five-Year Financial Outlook in the first quarter of the fiscal year
ES8-2: Planned necessary resources to meet current and future operating and capital needs	Continue implementing the Board of County Commissioners' incorporation policies	Negotiate conceptual agreements with Municipal Advisory Committees in areas considering incorporation; negotiate annexation agreements with municipalities; negotiate interlocal agreements; and coordinate the transition of services to newly incorporated municipalities

ES8-2: Planned necessary resources to meet current and future operating and capital needs	Continue to ensure adequate revenue streams	Perform weekly updates to the grant resources web page on the County web portal to identify federal, state, local, private, and international grant opportunities for County departments and community-based organizations
ES9-5: Continuously improving government (priority outcome)	Continue performance management efforts throughout County government	Increase the number of active automated performance management system users from 425 to 600 and continue to provide technical and training support
ES9-5: Continuously improving government (priority outcome)	Continue seeking opportunities for operational efficiencies and cost savings	Negotiate and sign two new gain- sharing/performance-based bonus program agreements with County departments
ES9-5: Continuously improving government (priority outcome)	Provide employee incentives for operational efficiencies and cost savings	Close out all gainsharing Memoranda of Understanding prior to the second pay period in December of each year
HH4-1: Healthier community (priority outcome)	Continue promoting independent living through early intervention and support services	Prepare the County's annual Ryan White Grant application, in compliance with all federal requirements, and obligate all direct Ryan White client service grant funds by July

### SELECTED ITEM HIGHLIGHTS AND DETAILS

		(Dolla	rs in Thousa	nds)	
Line Item Highlight	Actual	Actual	Budget	Actual	Budget
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07
Legal Notices	43	97	101	101	81
Travel Costs	58	27	32	32	40
Ryan White Grant (Federal Funding)	25,578	25,983	24,026	24,026	23,999

### ADDITIONAL COMMENTS AND HIGHLIGHTS

- The FY 2006-07 Adopted Budget includes reimbursements for administration from Ryan White grant funds (\$30,000), the Metropolitan Planning Organization (\$50,000), and the Finance Department Bond Administration Division (\$175,000)
- The FY 2006-07 Adopted Budget includes funding to perform the first five-year update of the countywide strategic plan, in addition to an increase of two Management Consultant positions for the Management Planning and Strategy Division and one for the Performance Improvement Division (\$133,000)
- During the first quarter of FY 2005-06, OSBM coordinated implementation of the second countywide resident satisfaction survey which assessed resident satisfaction with the delivery of major County services as well as the County's overall quality of life; a random sample of close to 16,000 residents received the survey, of which, 3,148 responded; complete survey results can be found at: <a href="http://www.miamidade.gov/Portal">http://www.miamidade.gov/Portal</a> Content/News/Government/05-10-07-res-survey.asp
- The FY 2006-07 Adopted Budget reflects a reduction of three positions in OSBM; a vacant Ryan White Contracts
  Officer, a vacant Ryan White Account Clerk, and a vacant Ryan White Senior Auditor; the plan also reflects the
  transfer of one position from the County Manager's Office to the Community Redevelopment and Economic Policy
  Analysis Division
- In response to the demand to promote urban infill, community redevelopment, and economic policy analysis, the
  Community Redevelopment and Economic Policy Analysis Division was created, during FY 2005-06, to be
  responsible for administering and coordinating the Tax Increment Financing (TIF) Program, overseeing Community
  Redevelopment Agencies (CRAs), and providing assessments and recommendations relative to socio-economic
  impacts of policy implementation; in addition to staffing the TIF Coordinating Committee
- The FY 2006-07 Adopted Budget includes funding in the non-departmental management consulting budget (\$100,000) for start-up costs associated with management consulting services related to CRA activities; these costs will be reimbursed upon the creation of a CRA and the collection of the TIF revenues from that respective CRA
- In an effort to streamline the community-based organizations (CBOs) monitoring and performance evaluation
  processes and as part of the FY 2006-07 Adopted Budget, OSBM has been tasked with coordinating the
  implementation of a standardized CBO monitoring application and process that will assist CBOs and County
  departments in assessing information relating to contract awards, performance and financial reports, contract
  documents, and affidavit information (\$100,000)
- The FY 2006-07 Adopted Budget includes two additional positions (\$150,000) in the Performance Improvement division of OSBM that will support performance assessment evaluations of County departments

### **Procurement Management**



### **SUMMARY**

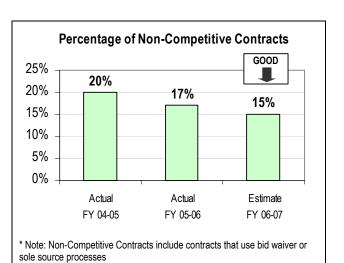
The Department of Procurement Management (DPM) is responsible for the purchase of goods and services for more than 42 departments and 16 offices that serve the residents of our community. Utilizing technology and sound business practices, DPM promotes full and open competition, with integrity and community inclusion, and ensures implementation of fair and transparent procurement practices.

As part of the Enabling Strategies strategic area, DPM provides value added procurement services to all departments and offices within County government. The department manages the purchase of goods and services for over 1,200 active contracts valued at approximately \$3 billion. In addition, the department maintains and manages an active base of nearly 12,000 vendors. DPM performs multiple functions while managing the County's procurement activities, including processing requisitions, finalizing needs assessments and scopes of work with users, advertising solicitations, holding bid openings/closings, and administering contracts. Additionally, DPM performs all the requisite tasks to complete solicitations, including the review of technical responses, market research, vendor selection, negotiations, and award of contracts.

In promoting full and open competition, the department encourages vendor and business community participation through a procurement website, workshops, and other outreach activities.

### COMMUNITY BUDGET DOLLARS AT WORK

	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07
Number of participants in training an professional development events	d 558	687	590
<ul> <li>Processing time in calendar days for Invitations to Bid (ITB) (contracts valued over \$1 M)</li> </ul>	285	271	200
<ul> <li>Processing time in calendar days for Request for Proposals (RFP) (contracts valued over \$1 M)</li> </ul>	257	200	200



### **TABLE OF ORGANIZATION**

### OFFICE OF THE DIRECTOR

Establishes departmental policy; establishes, reviews, and modifies countywide procurement policies and procedures; responsible for agenda
development, review, and coordination; establishes staff competency requirements and training programs; develops and administers
procurement certification training countywide; promotes full and open competition consistent with State law and the County Charter; reviews
and assesses the use of technology to enhance efficiency; educates vendors; determines and monitors contract compliance; implements
policies enacted by the Board of County Commissioners (BCC) and the County Manager; and directs and manages the daily operations of the
department

### PURCHASING DIVISION

- Establishes contracts for commodities through Invitations to Bid (ITB)
- Prepares statistical reports and distributes and tracks all formal bid contracts
- Notifies bidders of status of contract award; performs a competency evaluation of bidders; and conducts pre-bid conferences
- Develops technical bid specifications for new and recurring bids (formal and informal); solicits proposals from prospective vendors; and evaluates proposals for recommendation to the BCC when required
- Establishes countywide standards for contract negotiations; serves as technical advisor in all negotiations; and establishes and maintains
  training programs for negotiations throughout the County
- Maintains responsibility for Request for Proposal (RFP), Request for Qualifications (RFQ) and Request for Information (RFI) processes; provides departments with technical assistance; conducts pre-proposal conferences, selection committee meetings, and the evaluation of proposals; responds to marketplace inquiries on procurement and contractual matters; and conducts negotiations with selected awardees and prepares negotiated contracts
- Conducts continuous audits to ensure compliance with established guidelines, resolutions, policies, and procedures
- Processes requisitions and purchase orders by accessing existing County contracts

### **ADMINISTRATIVE AND FISCAL DIVISION**

- Manages the collection of User Access Program (UAP) revenues including the inter-departmental implementation of UAP collection efforts
- Prepares divisional and departmental annual budget; develops quarterly expenditure and revenue reports; and reviews and processes departmental invoices
- Monitors contracts used by the department
- · Develops and monitors performance and quality measures
- Prepares and processes all personnel actions
- Assists vendors with procedures to conduct business with the County and processes vendor applications
- Advertises solicitations in newspapers
- · Develops and conducts on-going training program for departmental staff
- Conducts bid openings

### **TECHNICAL SERVICES / INFORMATION SYSTEMS DIVISION**

- Develops and processes IT related RFPs, RFQs and RFIs
- Manages DPM's internal Management Information System functions
- Administers Local Area Network
- · Develops and implements e-procurement initiatives
- Edits and maintains departmental web page
- Creates and implements new information technology (IT) procurement methods; and establishes and monitors all IT and telecommunication contracts for the County
- Manages countywide Advanced Purchasing Inventory Control System (ADPICS) operations and training

### FINANCIAL SUMMARY

(Dollars in Thousands)	Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
D	110+00	1 1 00 00	1 1 00 01
Revenue Summary			
Capital Working Fund	125	0	0
Carryover	167	2,253	2,322
General Fund Countywide	3,688	1,014	672
General Fund UMSA	1,736	478	288
Interagency Transfers	208	355	367
Miscellaneous Revenues	15	5	5
Surcharge Revenues	14	30	10
User Access Program Fees	5,295	5,223	6,288
Total Revenues	11,248	9,358	9,952
Operating Expenditures Summary			
Salary	5,473	6,598	7,045
Fringe Benefits	1,424	1,772	2,072
Other Operating	1,041	938	814
Capital	76	50	21
Total Operating Expenditures	8,014	9,358	9,952
Non-Operating Expenditures Summary			
Reserve	0	0	0
Total Non-Operating Expenditures	0	0	0

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Enabling Strategi	ies			
Administration	1,663	1,683	17	16
Bids and Contracts	3,652	3,730	47	48
Competitive Acquisition	418	603	6	7
Information Systems &	870	883	4	5
Technical Services				
IT Procurement	682	832	9	11
Request For Proposal	1,159	1,243	14	13
Transit's Invitation to Bid &	355	367	4	4
Request for Proposal				
Vendor Assistance	559	611	8	9
Total Operating Expenditures	9,358	9,952	109	113

### STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

**Highlights** 

### **Enabling Strategies**

**Desired Outcome** 

ES3-1: Streamlined and responsive	Reduc
procurement process	Invitati

### ce Request for Proposal (RFP) and Invitation to Bid (ITB) processing times through the implementation of business process improvements; processing time will be reduced by the elimination of nonvalue added tasks, parallel versus sequential processing, reduction in duration of individual tasks, and coordination with departments to prepare improved specifications appropriate for immediate competition; further cycle time reduction will be achieved through enabling legislation to support implementation efforts; add one Chief Negotiator/Specification Writer position to negotiate and develop specifications for complex and high value contracts (\$170,000) and three Procurement Contracting Technicians to reduce

procurement processing time (\$114,000)

### **Performance Impact**

Reduce by 30 percent the processing cycle time for contracts valued over \$1 million to 200 days, and reduce the processing cycle time for contracts valued under \$1 million to between 100 and 120 days

ES3-2: Full and open competition	Continue to promote and foster full and open competition by identifying competitive opportunities, reducing bid waiver and sole source contracts, and monitoring the use of Small Purchase Orders	Reduce bid waiver and sole source contracts from 17 percent to 15 percent of total County contracts
ES5-4: Workforce skills to support County priorities (e.g. leadership, customer service, fiscal problemsolving technology, etc.)	Continue previous efforts to build and strengthen competencies among procurement and support staff by continuing to provide training and professional development	Maintain level of professional development participation among DPM staff at 590 training units per year; ensure that 100 percent of staff attend at least one training event

### SELECTED ITEM HIGHLIGHTS AND DETAILS

		(Dolla	rs in Thousa	ands)	
Line Item Highlight	Actual	Actual	Budget	Actual	Budget
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07
Travel Costs	18	26	39	39	35
Employee Overtime Costs	6	17	11	9	14
Contract Temporary Employee Costs	74	131	124	82	60

### ADDITIONAL COMMENTS AND HIGHLIGHTS

- A draft of the Enterprise Resource Planning (ERP) roadmap has been completed; however, the department will
  continue to work with the ERP working group to assess the rollout implementation methodology; in addition, to
  address the immediate need to report and track vendor performance, the award of a contract to a consultant to
  provide these services is anticipated by December 2006 and the implementation of the Vendor Past Performance
  Database system is schedule to begin during FY 2006-07 using Capital Outlay Reserve (COR) funding (\$200,000)
- Microsoft will no longer support the existing web technology utilized by DPM for its website; the conversion of its website technology, which begun in FY 2005-06, will be complete by December 2006 with funds reallocated in FY 2005-06 (\$107,000)
- The FY 2006-07 Adopted Budget includes funding from the UAP revenues (\$6.288 million), carryover (\$2.322 million), and the General Fund (\$960,000)
- The FY 2006-07 Adopted Budget includes four additional positions (\$170,000), added as overages in FY 2005-06, to support departmental process realignments and implement administrative changes designed to streamline operations and reduce procurement cycle times
- The FY 2006-07 Adopted Budget includes four contracting officer and agent positions funded by Miami-Dade Transit (Transit) to work exclusively on Transit-related RFPs and ITBs
- A senior procurement contracting agent position currently funded by the Carnival Center for the Performing Arts will be partially funded (\$28,000) until January 2007 and transferred back to DPM to work on ITBs

- In FY 2006-07, the department will prepare a Procurement Acquisition Plan to improve the procurement process for major countywide purchases
- The FY 2006-07 Adopted Budget includes the reduction of the department's contract temporary employee costs and other miscellaneous line items (\$124,000)

### **Property Appraisal**



### SUMMARY

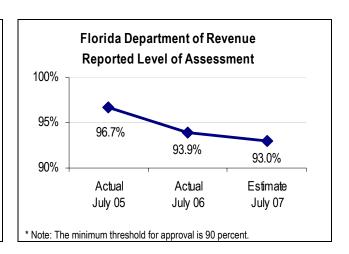
The Property Appraisal Department is responsible for administering the State of Florida ad valorem tax system for Miami-Dade County. The department's primary responsibility is to identify and appraise all real and tangible personal property within the county. Additional responsibilities include the maintenance of all associated property records, the administration of all exemptions, and the annual notification of all property owners in Miami-Dade County of the assessed value of their property.

As part of the Enabling Strategies strategic area, the department performs statutory functions related to the assessment of property for ad valorem taxes, which are vital to the financial health of local tax-supported government services including public schools, water management, fire, police, libraries, and voter-approved debt payments.

To fulfill its responsibilities, the Property Appraisal Department communicates on a routine basis with Miami-Dade County property owners, County Commissioners, the Tax Collector, County Agencies, the Florida Department of Revenue (DOR), and numerous taxing authorities. The department's responsibilities are established by the Florida Constitution and regulated by Florida Statutes and DOR rules and regulations.

### COMMUNITY BUDGET DOLLARS AT WORK

website (in thousands)  Number of exemption applications 91,660 89,458 108,0 received  Number of public service requests 5,187 18,610 30,3 (PSRs)  Number of Value Adjustment Board 34,975 40,966 42,2		Actual FY 04-05	Actual FY 05-06	Estimat FY 06-0
received  Number of public service requests 5,187 18,610 30,3 (PSRs)  Number of Value Adjustment Board 34,975 40,966 42,2	•	1,222	1,577	1,66
(PSRs)  Number of Value Adjustment Board 34,975 40,966 42,2		91,660	89,458	108,00
	·	5,187	18,610	30,38
	<ul> <li>Number of Value Adjustment Board Hearing petitions</li> </ul>	34,975	40,966	42,2



### **TABLE OF ORGANIZATION**

### OFFICE OF THE DIRECTOR

- Directs and manages overall departmental budget, personnel, and office management; oversees the production of an annual assessment roll within Florida Department of Revenue (DOR) parameters
- Acts as liaison with taxing authorities, municipalities, and DOR, relative to Truth-in-millage compliance, assessment certificates, assessment rolls, and recapitulation

### **PUBLIC SERVICE**

 Responsible for dissemination to the public of property assessment information relating to real and tangible personal property using the department's website and office counter assistance, e-mail, and public presentations through various media and the 311 Answer Center

### **INFORMATION SERVICES**

 Responsible for the maintenance of all electronic property record files and monitoring changes made to those files and for the maintenance of various computer hardware devices and software utilized by the department

### **EXEMPTIONS**

- Receives, verifies, qualifies, and disqualifies all applications for statutory exemptions
- Performs investigations on potentially illegal exemptions due to automatic annual exemption renewals

### **PERSONAL PROPERTY**

 Responsible for the data gathering and valuation of all taxable tangible personal property located within Miami-Dade County; conducts field inspections and taxpayers return verifications in the annual valuation process

### **REAL ESTATE**

- Responsible for the data gathering and valuation of all real property located within Miami-Dade County; utilizes recognized appraisal techniques in the annual valuation process
- Responsible for the maintenance of a computerized permit control system; performs all splits and groupings of land parcels; writes legal descriptions; maintains and updates zoning maps; and administers agriculture classifications

### **FINANCIAL SUMMARY**

(Dollars in Thousands)	Actual FY 04-05	Budget FY 05-06	Budget FY 06-07
Revenue Summary			
General Fund Countywide	17,985	21,962	23,145
Reimbursements from Taxing Jurisdictions	1,961	1,626	2,033
Total Revenues	19,946	23,588	25,178
Operating Expenditures Summary			
Salary	14,408	16,221	16,787
Fringe Benefits	3,828	4,757	5,311
Other Operating	1,649	2,593	3,006
Capital	61	17	74
Total Operating Expenditures	19,946	23,588	25,178

	Total F	unding	Total Pos	sitions
(Dollars in Thousands)	Budget	Budget	Budget	Budget
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Enabling Strategi	es			
Administration	3,573	3,904	13	13
Information Systems &	2,934	2,262	28	17
Technical Services				
Operations	17,081	19,012	236	253
Total Operating Expenditures	23,588	25,178	277	283

### STRATEGIC PLANNING PRIORITIES AND BUDGET HIGHLIGHTS

<b>Enabling Strategies</b>		
Desired Outcome	Highlights	Performance Impact
ES8-4: Cohesive, standardized countywide financial systems and processes	The FY 2006-07 Capital Budget includes carryover funding of \$2.19 million from the Capital Outlay Reserve to continue the implementation of the Computer Aided Mass Appraisal (CAMA) system (total project cost \$7.168 million)	Complete all systems acceptance testing in the third quarter of FY 2006-07 and begin production in the fourth quarter of FY 2006-07; complete required training or staff with passing scores of 75 percent or greater in the second quarter of FY 2006-07; the CAMA system will allow the department to perform its statutorily required functions in a more effective and productive manner by integrating the department's existing software applications into one comprehensive system
ES8-5: Effective County tax collection and property appraisal process	Continue to provide exemption process by receiving, verifying, and approving or disapproving applications for statutory exemptions by July 1, thereby meeting the DOR standards for a certified tax roll	Post 65 percent of exemption applications (28,000) and 70 percent of senior exemption renewals (26,600) by the March 1 deadline; remove unwarranted exemptions for control; and complete 8,000 homestead renewal investigations by June 1
ES8-5: Effective County tax collection and property appraisal process	Continue real estate and condominium appraisal process at current level	Meet the Alternate Level of Assessment criteria set by DOR (no less than 90 percent for strata 01 - residential properties, 02 - multi-family properties, and 06 - commercial and industrial properties)

ES8-5: Effective County tax collection and property appraisal process	Continue personal property appraisal process at current level	Complete 85,000 field inspections by February 15; complete assessment of ontime returns by June 15; complete late returns by August 15; complete Value Assessment Board (VAB) appeals by August 31; and comply with DOR 2006-07 audit requirements with current staff
ES8-5: Effective County tax collection and property appraisal process	Continue to provide information services	Process and verify all data changes within two days of data entry; scan, validate, and verify all VAB submissions within one hour of receipt; and address all public service requests within one week

### **CAPITAL BUDGET SUMMARY**

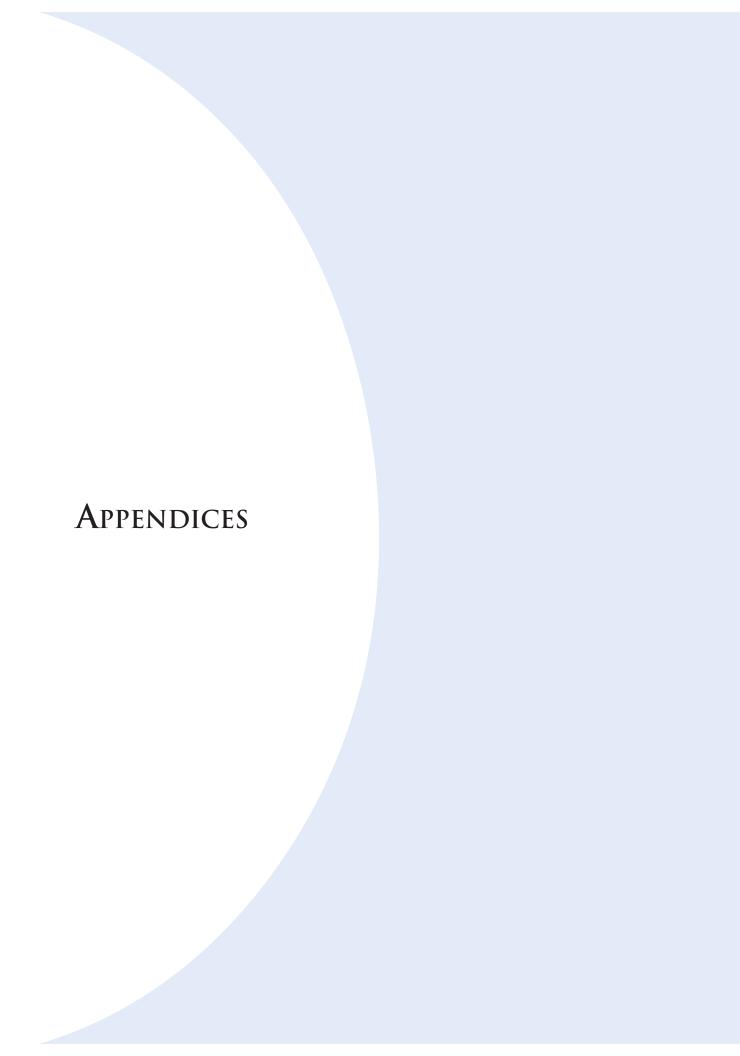
(Dollars in Thousands)		PRIOR	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FUTURE	TOTAL
Revenue										
Capital Outlay Reserve		7,168	0	0	0	0	0	0	0	7,168
,	Total:	7,168	0	0	0	0	0	0	0	7,168
Expenditures Strategic Area: Enabling Strategies Departmental Information Technology Projects		4,978	2,190	0	0	0	0	0	0	7,168
	Total:	4,978	2,190	0	0	0	0	0	0	7,168

### SELECTED ITEM HIGHLIGHTS AND DETAILS

		(Dolla	rs in Thousa	ands)	
Line Item Highlight	Actual	Actual	Budget	Actual	Budget
	FY 03-04	FY 04-05	FY 05-06	FY 05-06	FY 06-07
Contract Temporary Employee Costs	49	44	67	76	69
Travel Costs	10	7	10	3	10
Overtime	271	237	50	8	3
Printing and Reproduction Costs	64	419	140	173	260
Postage Costs	518	197	545	590	618
Transfers and Reimbursements					
<ul> <li>Communications Department - Promotional Spots Program</li> </ul>	30	30	30	30	30

### **ADDITIONAL COMMENTS AND HIGHLIGHTS**

- In FY 2005-06, five additional positions were added as overages in the Public Service Division to respond to the increasing number of public service requests referred from the 311 Answer Center (\$339,000); the department's FY 2006-07 Adopted Budget includes these positions as part of their proposed budget; the department will continue to utilize the 311 Answer Center to the fullest extent possible in order to better assist the residents of Miami-Dade County; in addition, in an effort to streamline the department and utilize staff more efficiently due to the increasing demands in community outreach, the department moved eleven positions in the current fiscal year from the Information Systems and Technical Services Division to Operations
- The department will expand its Citizen Education and Public Outreach Program to educate the residents of Miami-Dade County regarding important property tax issues and exemption opportunities
- Pursuant to State Statute, the Tax Collector's Office will continue to charge a collection fee for the collection of all special district and non-ad valorem assessment revenues collected on the tax bill; the collection fee will be a flat one percent and will cover notification and collection expenses incurred by the Tax Collector's and Property Appraiser's offices
- The FY 2006-07 Adopted Budget includes additional funding for community outreach (\$100,000) and one new Income Specialist for the Agricultural Section (\$84,000)



	APPEND	APPENDIX A: ESTIMATED TAX ROLLS	( ROLLS	
Taxing Unit	Value per Mill of Taxable Property in 2005	Net Change in Value Due to Reassessment	Increased Value  Due to New  Construction	Value per Mill of Taxable Property in 2006
Countywide	\$172,667,905	\$33,508,238	\$6,480,139	\$212,656,282
Miami-Dade Fire Rescue Service District	105,455,408	19,136,657	4,027,568	128,619,633
Miami-Dade Public Library System	155,424,060	30,305,986	6,977,761	192,707,807
Unincorporated Municipal Service Area	58,332,355	10,340,387	(381,810)	68,290,932

### Notes:

- 1. Tax roll figures are the certified preliminary roll values released on July 1, 2006.
- Department of Revenue definition is new construction + additions + rehabilitative improvements increasing assessed value by 2. The "new construction" column is more precisely titled "current year net new taxable value" which according to the Florida at least 100 percent + annexations - deletions.

AP	PENDIX B: MI	APPENDIX B: MILLAGE TABLE	E		
Taxing Unit	FY 2005-06 Actual Millage	FY 2006-07 Estimated Rolled-Back Millage (1)	FY 2006-07 Adopted Millage Rates	Percent Change From Estimated FY 2006-07 Rolled Back Millage	Percent Change From FY 2005-06 Actual Millage
Countywide Operating	5.835	4.887	5.615	14.9%	-3.8%
Miami-Dade Fire Rescue Service District	2.609	2.208	2.609	18.2%	%0.0
Miami-Dade Public Library System	0.486	0.407	0.486	19.4%	%0.0
Total Millage Subject to 10 Mill Cap	8.930	7.502	8.710	16.1%	-2.5%
Unincorporated Municipal Service Area (UMSA)	2.447	2.079	2.447	17.7%	%0.0
Aggregate Millage (2)	8.682	7.280	8.572	17.7%	-1.3%
Sum of Operating Millages	11.377	9.581	11.157	16.4%	-1.9%
Voted Millages (3) Debt Service					
Countywide	0.285	N/A	0.285	N/A	%0.0
Fire Rescue District Special Obligation Bond	0.052	N/A	0.042	N/A	-19.2%
Sum of Operating and Debt Millages	11.714	N/A	11.484	N/A	-2.0%

- (1) "Rolled-back millage" is the State defined rate which allows no increase in property tax revenue except for that from new construction. This rate ignores the impact of inflation on government and market valuation changes on taxable real and personal property.
- its respective estimated tax roll to the estimated countywide roll. (The Fire District millage is weighted by 60 percent, the Library (2) "Aggregate millage" is the State defined weighted sum of the non-voted millages. Each millage is weighted by the proportion of by 91 percent, and UMSA by 32 percent.)
- (3) Rolled-back millage and aggregate millage do not apply to voted millages.

### **APPENDIX C**

		ROLI	ROLLED-BAC	K MILLAGE	E AND AGGREGATE (Dollars in Thousands)	ATE MI ands)	ACK MILLAGE AND AGGREGATE MILLAGE CALCULATION (Dollars in Thousands)	ATION		
Taxing Unit		2005-06 Est. Value 2005-06 of One Mill Millage	2005-06 Millage	2005-06 Levy	2006-07 005-06 Roll without Levy New Construction	Rolled Back Millage	2006-07 Value of One Mill	2006-07 Adopted Millages	2006-07 Levy	Percent Change
Countywide		\$172,667.905	5.835	\$1,007,517	\$206,176,143	4.887	\$212,626.282	5.615	5.615 \$1,193,897	14.9
Fire District		105,455.408	2.609	275,133	124,592,065	2.208	128,619.633	2.609	335,569	18.2
Library District		155,424.060	0.486	75,536	185,730,046	0.407	192,707.807	0.486	93,656	19.4
Millage Total			8.930			7.502		8.710		16.1
Unincorporated Area	d Area	58,332.355	2.447	142,739	68,672,742	2.079	68,290.932	2.447	167,108	17.7
1 Total Levy				\$1,500,925				<del>03</del>	\$1,790,230	
Aggregate Millage	age					7.280		8.420		15.7

Notes: 1. In accordance with State law, property tax revenue is budgeted at 95 percent of the levy.

APPENDIX D: MIAMI-DADE COUNTY POPULATION AND ASSESSMENT ROLLS

		Percent	2006 Assessment	
	2006	of Total	Roll Value	Percent
Jurisdiction	Population *	Population	(in \$1,000)	of Tax Roll
Aventura	29,451	1.21	\$8,160,924	3.84
Bal Harbour	2,973	0.12	2,187,330	1.03
Bay Harbor Islands	5,208	0.21	783,982	0.37
Biscayne Park	3,320	0.14	193,380	0.09
Coral Gables	44,404	1.83	11,943,450	5.62
Cutler Bay	37,103	1.53	2,265,704	1.07
Doral	32,541	1.34	9,119,166	4.29
El Portal	2,552	0.11	123,129	0.06
Florida City	9,195	0.38	584,486	0.27
Golden Beach	942	0.04	620,710	0.29
Hialeah Hialeah Gardens	228,344	9.41 0.84	9,632,851	4.53 0.54
Homestead	20,476 43,149	1.78	1,151,492 2,917,885	1.37
Indian Creek Village	43, 149 59	0.00	330,545	0.16
Islandia	6	0.00	311	0.00
Key Biscayne	11,464	0.47	5,630,046	2.65
Medley	1,288	0.05	1,653,356	0.78
Miami	388,702	16.02	34,090,044	16.03
Miami Beach	92,145	3.80	22,739,948	10.69
Miami Gardens	107,579	4.43	3,908,957	1.84
Miami Lakes	27,292	1.12	3,017,392	1.42
Miami Shores	10,456	0.43	834,853	0.39
Miami Springs	13,723	0.57	1,018,974	0.48
North Bay Village	5,794	0.24	726,026	0.34
North Miami	59,734	2.46	2,789,813	1.31
North Miami Beach	40,688	1.68	2,388,774	1.12
Opa-Locka	15,487	0.64	773,396	0.37
Palmetto Bay	25,142	1.04	2,666,310	1.26
Pinecrest	19,530	0.80	3,499,456	1.65
South Miami	10,528	0.43	1,446,030	0.68
Sunny Isles Beach	18,121	0.75 0.23	4,877,232	2.29
Surfside Sweetwater	5,635 14,281	0.23 0.59	1,370,667 412,893	0.64 0.19
Virginia Gardens	2,371	0.10	212,508	0.19
West Miami	5,744	0.10	367,893	0.10
Subtotal - cities	1,335,427	55.03	\$144,439,913	67.93
Adjustment for Senior Citizer Eastern Shores, and Op	n Exemption,		(74,563)	(0.04)
Unincorporated Area	1,091,421	44.97	68,290,932	32.11
TOTAL - Dade County	2,426,848	100.00	\$212,656,282	100.00

<sup>\*</sup> Official April 1, 2006 Florida Population Estimates by County and Municipality for Revenue Sharing; Posted November 1, 2006

								odildo)									
Department		Countywide General Fund	ide -und	Unincorporated General Fund	orated Fund	Proprietary Fees Bond Funds	y Fees unds	State Funds	spur	Federal Funds	Funds	Interagency Transfers and Reimbursements	ansfers and ements	Total Funding	nding	Total Positions	sitions
Primary Activity		90-50	20-90	90-90	20-90	90-50	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90
Strategic Area: Policy Formulation																	
Office of the Mayor																	
Film and Entertainment		290	732	0	0	125	75	0	0	0	0	0	0	715	807	7	7
Office of the Mayor Public Affairs		1,493	1,939	981	839	0 0	0 0	0 0	0 0	0 0	0 0	0 220	0 220	2,4/4	2,778	7.	7 26
	Department Total	2,083	2,671	981	839	125	75	0	0	0	0	220	550	3,739	4,135	39	40
Board of County Commissioners																	
Board of County Commissioners		10,098	8,785	4,658	3,763	0	0	0	0	0	0	0	0	14,756	12,548	119	128
Intergovernmental Affairs		320	427	151	183	0	0	0	0	0	0	523	523	994	1,133	7	7
Office of Commission Auditor		1,020	1,190	478	510	0	0	0	0	0	0	275	245	1,773	1,945	19	19
Office of the Chair		865	961	407	413	0 0	0 0	0 0	0 0	0 0	0 0	131	131	1,403	1,505	15	15
Support Starr Depar	Department Total	13,113	9/3	6,075	5,286	0	○ <b>0</b>	o <b>o</b>	o <b>o</b>	•	0	1,379	450 <b>1,349</b>	20,567	18,971	171	186
County Attorney's Office																	
Advising Departments		4 907	3616	2 406	1 931	C	C	C	C	C	O	C	C	7.313	5 547	47	33
Community Councils Support		0	0,0	457	504	0	0	0	0	0	0	0	0	457	504	· "	. e
County Boards Support		379	249	181	133	125	250	0	0	0	0	0	0	685	632	9 4	9 6
County Commission Support		1,382	1,644	675	877	0	0	0	0	0	0	0	0	2,057	2,521	13	15
County Manager's Office Support		922	658	450	350	0	0	0	0	0	0	0	0	1,372	1,008	6	9
Litigation		1,626	6,911	631	3,664	0	0	0	0	0	0	8,712	4,550	10,969	15,125	71	88
	Department Total	9,216	13,078	4,800	7,459	125	250	0	0	0	0	8,712	4,550	22,853	25,337	147	147
County Manager's Office																	
Administration		612	691	288	311	0	0	0	0	0	0	0	0	006	1,002	4	4
Executive		3,478	3,977	1,637	1,700	0 0	0 0	0 6	0 0	0 0	0 0	0 8	0 0	5,115	5,677	32	32
	Department Total	4,776	5,691	1,925	2,011	• •	• •	132	•	•	0	264 264	•	7,097	7,702	<b>4</b> 5	<b>45</b>
see a Trickland	late T a citalia	90 400	377 66	707 07	46 606	260	300	25	•	•	•	40.005	0770	24.056	26.445	406	446
Policy Formulation Total	ulation Total	29,188	33,776	13,781	15,595	250	325	132	0	0	0	10,905	6,449	54,256	56,145	405	415
Strategic Area: Public Safety																	
Animal Services																	
Animal Care and Control		1,900	2,141	0	0	6,574	7,011	0	0	0	0	0	0	8,474	9,152	77	120
	Department Total	1,900	2,141	0	0	6,574	7,011	0	0	0	0	0	0	8,474	9,152	77	120
Corrections and Rehabilitation																	
Administration		17,174	21,166	0	0	0	0	0	0	0	0	0	0	17,174	21,166	131	160
Community Control		6,927	8,179	0 0	0 0	200	380	0 0	0 0	0 0	0 0	0 0	0 0	7,427	8,559	95	100
Court Services		11,839	14,032	0 0	0 0	74 0	130	0 0	0 0	0 0	0 0	0 0	0 0	11,839	14,032	146	146
Food Services		12.305	13.986	0 0	0 0	214	1008	0 0	0 0	0 0	0 0	0 0	0 0	12,519	3,000	5 6	2 2
Inmate Custody and Control		162,885	185,925	0	0	1,333	0	0	0	230	308	0	0	164,448	186,233	1,715	1,774
Inmate Intake & Classification		16,246	18,079	0	0	0	0	0	0	0	0	0	0	16,246	18,079	216	216
Inmate Programs		5,739	6,627	0	0	1,728	2,668	0	0	0	0	0	0	7,467	9,295	71	77
Inmate Transportation Services		6,677	7,026	0	0	0	0	0	0	0	0	0	525	6,677	7,551	02	70
Medical Services		5,027	5,080	0 •	0 •	0	0	0 (	0	0	0	0 (	0 !	5,027	5,080	-	2
Depa	Department Total	251,909	289,658	0	0	3,920	4,186	0	0	230	308	0	225	256,059	294,677	2,583	2,695

										İ						
Department	Countywide General Fund	wide Fund	Unincorporated General Fund	orated I Fund	Proprietary Fees Bond Funds	y Fees unds	State Funds	spun	Federal Funds		Interagency Transfers and Reimbursements	insfers and ements	Total Funding	guipur	Total Positions	sitions
Primary Activity	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-50	20-90	90-90	20-90	90-90	20-90
Fire Rescue																
Administration	0	0	0	0	17,882	18,711	0	0	0	0	0	0	17,882	18,711	104	119
Communications	0	0	0	0	7,959	10,236	0	0	0	0	0	0	7,959	10,236	71	92
Emergency Management	2,298	2,144	0	0	432	734	125	126	133	161	0	0	2,988	3,165	24	25
Fire Prevention	0 (	0 0	0	0	12,530	15,802	0 (	0 0	0 (	0 0	0 0	0 0	12,530	15,802	124	151
Support Services	0	0	0	0	36,059	43,156	0	0	0	0	0	0	36,059	43,156	133	155
Suppression and Rescue	13,581	16,779	0 0	0 0	220,985	266,506	1,280	1,200	973	286	0 0	0 0	236,819	285,071	1,828	1,966
raining     Panartmant Total	15 870	18 023	o <b>c</b>	o <b>c</b>	300 275	4,450 250 505	1 405	1 236	1106	0 247	o <b>c</b>	o <b>e</b>	4,428 318 665	4,45U	31 2345	300
	610,01	076,01	>	•	2000	000,000	Onti-	0.00	1,100	Ť	>	>	000,010	160,000	616,2	40,2
Independent Review Panel																
Administration	548	288	0	0 6	0 (	0 6	0 6	0 6	0 6	0 6	0 6	0 0	548	588	S	2
Department Total	548	288	0	0	0	0	0	0	0	0	0	0	548	288	5	2
Judicial Administration																
Administrative Office of the Courts	3,711	5,013	0	0	19,897	20,179	0	0	0	0	0	0	23,608	25,192	238	245
Public Defender	1,534	1,734	0	0	1,371	1,371	0	0	0	0	0	0	2,905	3,105	0	0
State Attorney	1,902	2,782	0	0	2,550	2,546	0	0	0	0	155	175	4,607	5,503	12	23
Department Total	7,147	9,529	0	0	23,818	24,096	0	0	0	0	155	175	31,120	33,800	250	268
Juvenile Services																
Administration and Public Information	417	916	0	0	0	0	0	0	0	0	0	0	417	916	5	9
Analyze Data	207	309	0	0	0	0	0	0	0	0	0	0	207	309	က	4
Guardian Ad Litem	200	884	0	0	0	0	0	0	0	0	0	0	200	884	6	თ
Manage the Process	6,939	7,773	0	0 6	009	425	1,872	1,900	416	819	117	0 6	9,944	10,917	103	101
Department Lotal	8,263	3,882	0	0	009	475	1,872	1,900	416	818	11/	0	11,268	13,026	120	120
Law Library																
Law Library	100	331	0	0	765	645	0	0	0	0	0	0	865	926	4	7
Department Total	100	331	0	0	765	645	0	0	0	0	0	0	865	976	14	7
Legal Aid																
Legal Aid	1,800	2,007	0	0	1,482	1,396	0	0	0	0	0	0	3,282	3,403	42	43
Department Total	1,800	2,007	0	0	1,482	1,396	0	0	0	0	0	0	3,282	3,403	42	43
Medical Examiner																
Administration	1,419	1,835	0	0	0	0	0	0	0	0	0	0	1,419	1,835	1	7
Death Investigation	2,597	6,151	0	0	229	222	0	0	0	0	0	0	6,274	6,708	22	25
Public Interment Program	322	373	0	0	က	က	0	0	0	0	0	0	358	376	2	2
Special Services	7 274	0	0 6	0 6	114	27	0 6	0 6	0 6	0 6	0 6	0 6	114	27	0 6	0 6
	1,76,7	80°0'0	>	>	181	700	>	>	>	>	>	>	0,103	0,940	2	2
Office of the Clerk																
Administration	0	0	0	0	2,995	3,295	0	0	0	0	0	0	2,995	3,295	4	16
Clerk of the Board	0	0	0	0	2,109	2,199	0	0	0	0	0	0	2,109	2,199	23	24
County Clerk	0	0	0	0	3,496	3,829	0	0	0	0	0	0	3,496	3,829	4	42
County Recorder	0	0	0	0	6,655	9,007	0	0	0 (	0	0	0 (	6,655	9,007	83	115
Records Center	0 6	0 6	0 6	0 6	2,453	2,307	0 6	0 6	0 6	o <b>c</b>	0 6	o <b>c</b>	2,453	2,307	9 9g	59
	,	>	>	>	201,11	70,001	•	•	>	>	>	>	20.	100,02	107	777

Attachment E

Department	Countywide General Fund	vide Fund	Unincorporated General Fund	orated Fund	Proprietary Fees Bond Funds	y Fees unds	State Funds	spun.	Federal Funds	Funds	Interagency Transfers and Reimbursements	ansfers and ements	Total Funding	guipur	Total Positions	sitions
Primary Activity	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-50	20-90	90-50	20-90	90-90	20-90
Police																
Administration	5,482	6,023	14,588	15,384	0	0	0	0	0	0	0	0	20,070	21,407	204	206
Emergency 911	0 70	0 0	0 [	0	8,715	10,562	0 0	0 0	0 0	0 0	0 0	0 0	8,715	10,562	£ 8	72
Environmental Crimes	898 848 848	400	7,95/	2,464	0 0	0 0	0 0	0 0	0 0	0 0	340	340	3,191	3,553	8 8	87 87
llegal Dumping	28 096	409	0 47 643	U 47 005	0 0	0 0	0 0	0 0	0 0	0 0	8/1,1	8/1,1	02,500	1,587	11 77	L 622
III vesugative Services Municipalities	006,00	088,14	040,74	080,74	46 464	54 601	0 0	0 0	0 0	0 0	0 0	0 0	03,029 46 464	54 601	333	405
Onerational Support	26 972	25 809	56 741	65 673	1,812	1814	0 0	· c	· c	0 0	0 0	0 0	85.525	93.296	435	435
Police Services	0	0	137,914	144,816	0	0	0	0	1,240	722	11,253	11,582	150,407	157,120	1,500	1,538
School Crossing Guard	0	0	3,500	3,835	2,794	2,900	0	0	0	0	0	0	6,294	6,735	12	13
Sheriff Services	21,917	23,723	0	0	0	0	0	0	0	0	0	0	21,917	23,723	241	241
Specialized Police Services	7,991	9,647	31,435	31,663	0	0	0	0	0	0	0	0	39,426	41,310	362	362
Technical Services	33,184	39,486	22,764	18,485	0	0	0	0	0	0	0	0	55,948	57,971	432	447
Department Total	132,508	147,842	316,542	329,415	59,785	69,877	0	0	1,240	722	12,771	13,100	522,846	560,956	4,399	4,541
Capital Outlay Reserve	10,221	3,431	1,783	1,510	792	15,053	0	09	0	0	5,346	5,058	18,142	25,112	0	0
Non-Departmental					,											
Public Safety  Department Total	11,193 <b>11,193</b>	11,213 <b>11,213</b>	400 <b>400</b>	400 <b>400</b>	250 <b>250</b>	250 <b>250</b>	o <b>o</b>	o <b>e</b>	o <b>o</b>	o <b>o</b>	<b>8</b> 8	<b>50</b>	11,863 <b>11,863</b>	11,883	o <b>o</b>	o <b>e</b>
Public Safety Total	448.839	503,904	318.725	331.325	416.763	503.758	3.277	3.286	2.992	2.596	18.409	18.878	1.209.005	1.363.747	10.079	10.639
			ì				5	5	i	ì						
Strategic Area: Transportation																
Aviation																
Business Administration	0	0	0	0	-196,917	-202,752	0	0	0	0	0	0	-196,917	-202,752	243	232
Capital Improvement Program	0	0	0	0	13,634	11,916	0	0	0	0	0	0	13,634	11,916	92	09
Commercial Operations	0	0	0	0	67,894	70,422	0	0	0	0	0	0	67,894	70,422	0	0
Executive	0	0	0	0	11,381	10,595	0	0	0	0	0	0	11,381	10,595	<b>Z</b> 5	25
Financial	0	0 0	0 0	0	6,136	6,657	0 0	0 0	0 0	0 0	0 0	0 0	6,136	6,657	89 9	
Non-Departmental	0 0	o c	o c	0 0	307,467	320,804	0 0	o c	0 0	0 0	0 0	0 0	307,467	320,804	1 212	1 182
Department Total	0	0	0	0	354,799	369,595	0	0	0	0	0	0	354,799	369,595	1,642	1,593
Citizens' Independent Transportation Trust																
Citizens Independent Transportation Trust	0	0	0	0	0	0	0	0	0	0	2,727	2,427	2,727	2,427	13	10
Department Total	0	0	0	0	0	0	0	0	0	0	2,727	2,427	2,727	2,427	13	10
Consumer Services																
Administration	166	337	0	0	489	459	0	0	0	0	0	0	655	962	9	7
Passenger Transportation Regulatory Division	0	0	0	0	4,307	5,269	0	0	0	0	20	20	4,357	5,319	52	25
Department Total	166	337	0	0	4,796	5,728	0	0	0	0	20	20	5,012	6,115	28	29
Metropolitan Planning Organization																
Metropolitan Planning Organization	0	0	0	0	0	0	174	200	5,016	4,511	675	1,284	5,865	5,995	17	17
Department Total	0	0	0	0	0	0	174	200	5,016	4,511	675	1,284	5,865	5,995	17	11

							,									
Department	Countywide General Fund	/wide I Fund	Unincorporated General Fund	orated Fund	Proprietary Fees Bond Funds	y Fees unds	State Funds	spu	Federal Funds	spun-	Interagency Transfers and Reimbursements	ansfers and ements	Total Funding	guipur	Total Positions	itions
Primary Activity	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90
Public Works																
Administration	1,050	1,525	350	234	1,367	578	0	0	0	0	106	59	2,873	2,396	24	24
Causeways	0	0	0	0	6,538	5,735	0	0	0	0	0	0	6,538	5,735	69	69
Construction	0	0	0	0	7,822	8,822	0	0	0	0	0	0	7,822	8,822	8	142
Highway Engineering	571	929	35	88	1,552	1,303	0	0	0	0	0	104	2,158	2,101	24	22
People's Transportation Plan	0	0 (	0 ;	0	0 [	0 [	0 0	0 (	0	0 (	3,807	4,095	3,807	4,095	S 5	22
Right-of-Way	0	0	9 ,	343	2,327	3,075	0 (	0 (	0 (	0 (	2,033	1,208	4,400	4,626	99	99
Traffic Engineering	1,950	2,209	103	83	492	1,135	0 0	0 9	0 0	0 0	0 7	0 441	2,545	3,437	32	8 (
I raffic Signals and Signs	12,772	16,807	0	0	30 467	605	0 6	1,780	0 6	o <b>e</b>	5,419	3,775	18,560	22,967	8/	106
Department   Otal	16,343	/6L,T2	979	80/	Z0,46 /	21,253	0	1,780	0	0	11,365	9,241	48,703	54,179	43/	126
Seaport																
Administration	0	0	0	0	18,667	21,705	0	0	0	0	0	0	18,667	21,705	72	77
Cargo and Gantry Cranes	0	0	0	0	13,071	13,286	0	0	0	0	0	0	13,071	13,286	26	26
Cruise and Housekeeping	0	0	0	0	4,451	4,812	0	0	0	0	0	0	4,451	4,812	29	29
Maintenance and Engineering	0	0	0	0	10,749	12,342	0	0	0	0	0	0	10,749	12,342	96	26
Security	0	0	0	0	15,970	16,731	0	0	0	0	0	0	15,970	16,731	108	112
Department Total	0	0	0	0	62,908	68,876	0	0	0	0	0	0	62,908	68,876	369	373
Transit																
Administration	921	1.138	0	0	0	0	0	0	0	0	0	0	921	1.138	6	6
Customer Services	6.326	4.082	0	0	0	0	0	0	0	0	0	0	6.326	4.082	26	2
Engineering	11,613	12,799	0	0	0	0	0	0	0	0	0	0	11,613	12,799	192	<u>\$</u>
Metrobus	3,726	0	0	0	122,867	137,352	16,664	16,525	0	0	0	0	143,257	153,877	2,580	2,456
Metromover	0	0	0	0	8,393	8,466	0	0	0	0	0	0	8,393	8,466	100	101
Metrorail	0	0	0	0	41,239	44,581	0	0	0	0	0	0	41,239	44,581	203	491
Operating Grants	0	0	0	0	-3,345	-2,109	16,432	18,472	0	2,250	0	0	13,087	18,613	0	0
Operational Support	85,600	85,507	0	0	2,704	13,449	0	0	0	0	0	0	88,304	98,956	529	230
Paratransit	17,448	24,621	0 (	0 (	12,730	14,257	0	0 (	0 (	0 (	0 (	0 (	30,178	38,878	49	48
PIP Loan Kepayment	1,848	3,797	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	1,848	3,797	0 0	0 0
South Florida Regional Transportation Authority	4,943	0,8/0	o <b>c</b>	o <b>c</b>	184 588	015.006	33 006	0 24 007	o <b>c</b>	2 250	> <b>c</b>	) <b>c</b>	250,40	0,870	7 050	0 2 8 7 6
Department Lotal	132,423	130,014	>	Þ	104,300	066,012	33,030	/88°+5	>	067,2	>	>	900,109	392,037	4,039	3,070
Capital Outlay Reserve	0	2,000	0	0	0	400	0	0	0	0	0	100	0	2,500	0	0
Non-Denartmental																
Transportation	c	000	c	C	C	C	C	c	C	c	C	C	c	200	C	C
Department Total	0	200	0	0	0	0	0	0	0	0	0	0	0	200	0	0
Transportation Total	148,934	162,548	528	708	627,558	681,848	33,270	36,977	5,016	6,761	14,817	13,102	830,123	901,944	6,595	6,449
Strategic Area: Recreation and Culture																
Art in Public Places						-		-								
Art in Public Paces	0	C	C	C	646	722	C	C	C	C	C	C	646	222	ç	ç
Department Total	0	0	0	0	646	722	0	0	0	0	0	0	646	722	9	9
Cultural Affairs																
Administration	0	0	0	0	0	0	23	23	0	0	2,413	2,844	2,436	2,867	22	25
Operations	609'6	11,609	0	0	1,853	4,299	7	7	0	0	209	598	11,978	16,513	0	0
Department Total	609'6	11,609	0	0	1,853	4,299	ၕ	ၕ	0	0	2,922	3,442	14,414	19,380	72	52
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Attachment E

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Department	Cour	Countywide General Fund	Unincorporated General Fund	orated	Proprietary Fees Bond Funds	y Fees unds	State Funds	spun	Federal Funds	Funds	Interagency Transfers and Reimbursements	ansfers and ements	Total Funding	guipur	Total Positions	sitions
Primary Activity	02-06	20-90	90-90	20-90	90-90	20-90	90-50	20-90	90-90	20-90	90-50	20-90	90-90	20-90	90-90	20-90
Historic Preservation																
Office of Historic Preservation  Denartment Total	213	247	o <b>c</b>	o <b>c</b>	o <b>e</b>	o <b>c</b>	o <b>e</b>	o <b>c</b>	o <b>c</b>	o <b>c</b>	179	179	392	426 <b>426</b>	4 4	4 4
Historical Museum of Southern Florida			,	,	•	•	,	•	,	,	:	!		1		•
Historical Museum	302		0	0	917	917	0	0	0	0	0	552	1,219	1,469	0	0
Department Total	302	0	0	0	917	917	0	0	0	0	0	552	1,219	1,469	0	0
Library																
Administration and Support Services	0		0	0	9,664	13,263	0	0	0	0	0	0	9,664	13,263	09	9/
New Facilities, Renovations Repair & Maintenance	0		0	0	27,314	38,732	0	0	0	0	0	0	27,314	38,732	0	2
Outreach Programming & Special Services	0		0	0	2,513	2,682	0	0	0	0	0	0	2,513	2,682	24	32
Public Service  Department Total	• •	o <b>o</b>	o <b>o</b>	o <b>o</b>	42,951 <b>82,442</b>	51,901 <b>106,578</b>	2,000	2,000	o <b>e</b>	o <b>o</b>	o <b>o</b>	o <b>o</b>	44,951 <b>84,442</b>	53,901 <b>108,578</b>	456 <b>540</b>	461 <b>571</b>
Miami Art Museum																
Miami Art Museum	391		0	0	1,351	1,351	0	0	0	0	0	641	1,742	1,992	0	0
Department Total	391	0	0	0	1,351	1,351	0	0	0	0	0	641	1,742	1,992	0	0
Museum of Science and Planetarium																
Museum of Science	277	0	0	0	707	707	0	0	0	0	0	527	984	1,234	0	0
Department Total			0	0	707	707	0	0	0	0	0	527	984	1,234	0	0
Park and Recreation																
Administration	4,651		2,543	3,164	2,564	1,457	0	0	0	0	0	0	9,758	9,355	8	88
Arts and Culture	2,768	3	176	299	1,277	729	0	0	0	0	0	150	4,221	4,875	40	45
CBO and Fairchild Tropical Botanic Garden	485		0	0	633	200	0 0	0 0	0 0	0 0	0	0 0	1,118	685	0 3	0 3
Described to the control of the cont	1,857	2,096	0	0 0	45/	251	0 0	0 0	0 0	0 0	0 0	0 0	2,314	2,647	24	\$ <del>7</del> 8
Development and Construction Facility Maintenance	3.122		302	2.095	0	04 0	0 0	0 0	0 0	0 0	0 0	0 0	1,192	1,502	110	9 17
Golf	452		0	0	8,299	2,609	0	0	0	0	0	0	8,751	9,076	77	69
Grounds Maintenance	5,760		5,649	8,544	462	390	0	0	0	0	20	90	11,921	14,896	246	278
Marinas	0		0	0	3,059	3,659	0	0	0	0	0	0	3,059	3,659	18	18
Miami Metrozoo	7,995		0	0	3,872	4,105	0	0	0	0	0	0	11,867	12,812	120	127
Park Operations	12,969	13,258	10,058	9,773	10,487	11,733	0 0	0 0	0 0	0 0	1,000	1,000	34,514	35,764	¥ 5	341
Park Programming Pools	2,334		1,455	1.464	339	2,042	0 0	0 0	0 0	0 0	2 0	0 0	9,342	2.552	ဂ္ဂ ထ	7/
Department Total	4	49	25,643	29,958	34,131	33,474	0	0	0	0	1,123	1,200	104,909	113,726	1,208	1,265
Performing Arts Center																
Performing Arts Center	0	0	0	0	821	173	0	0	0	0	0	0	821	173	2	က
Department Total			0	0	821	173	0	0	0	0	0	0	821	173	S)	က
Performing Arts Center Trust																
Performing Arts Center Trust	0 6	0 6	0 6	0 6	5,344	3,754	0 6	0 6	0 6	0 6	0 <b>c</b>	0 6	5,344	3,754	0 6	0 6
Sefe Mischadad Baile			>	>	11000	516	>	>	>	,	>	>	1100	5	>	>
Sale Neignbornou Fars																
Safe Neighborhood Parks	0 6	0 6	0 6	0 6	466	502	0 6	0 6	0 6	0 6	0 6	0 6	466	502	4 •	4 -
Department Total			٥	a	400	70c	a	n	o	a	a	a	400	700	4	4

	Countywide	ywide	Unincorporated	orated	Proprietary Fees	y Fees	State Funds	spun	Federal Funds	Funds	Interagency Transfers and	ansfers and	Total Funding	guipur	Total Positions	sitions
Department	Genera	l Fund	Genera	l Fund	Bond F	spun					Reimburs	ements			Ī	
Primary Activity	05-06	20-90	02-06	06-07	02-06	20-90	02-06	20-90	02-06	06-07	02-06	06-07	02-06	20-90	90-90	06-07
Tourist Development Taxes																
Administrative Support	0	0	0	0	643	869	0	0	0	0	0	0	643	869	0	0
Advertising of Promotions	0	0 0	0 0	0 0	12,125	13,730	0 0	0 0	0 0	0	0 0	0 0	12,125	13,730	0 0	0 0
Cultural and Special Events Facilities within the City of Miami	0 0	0 0	0 0	0 0	2,709	3 195	0 0	0 0	0 0	0 0	0 0	0 0	2,709	3,195	0 0	0 0
Tourism Development Grants	0	0	0	0	950	975	0	0	0	0	0	0	950	975	0	0
Department Total	0	0	0	0	19,136	21,793	0	0	0	0	0	0	19,136	21,793	0	0
Vizcaya Museum and Gardens																
Vizcaya Museum and Gardens	250	0	0	0	4,078	4,301	0	0	0	0	150	950	4,478	5,251	46	49
Department Total	250	0	0	0	4,078	4,301	0	0	0	0	150	950	4,478	5,251	46	49
Capital Outlay Reserve	7,946	12,796	1,469	4,927	1,096	460	0	0	0	0	0	387	10,511	18,570	0	0
Non-Departmental																
Recreation and Culture  Department Total	3,398 3,398	3,721 3,721	o <b>o</b>	4 <b>4</b>	0 <b>0</b>	0 <b>0</b>	o <b>o</b>	0 0	0	<b>0</b>	0 <b>0</b>	0	3,398 3,398	3,762 3,762	0 <b>0</b>	<b>0</b>
Recreation and Culture Total	66,398	77,467	27,112	34,926	152,988	179,031	2,030	2,030	0	0	4,374	7,878	252,902	301,332	1,835	1,927
Strategic Area: Neighborhood and Unincorporated Area Municipal Services	unicipal Servic	Se														
Administration	0	0	0	0	5,773	6,493	0	0	0	0	0	0	5,773	6,493	4	46
Information and Permit Support	0	0	0	0	5,656	7,534	0	0	0	0	0	0	5,656	7,534	11	83
Permiting Unsafe Structures	0	0 0	0 0	0 0	22,650	22,142	0 0	0 0	0 0	0 0	1.500	1.150	22,650	3.393	190 33	192 35
Department Total	0	0	0	0	35,457	38,412	0	0	0	0	1,500	1,150	36,957	39,562	344	356
Building Code Compliance																
Administration	0	0	0	0	2,442	2,611	0	0	0	0	0	0	2,442	2,611	22	23
Code Compliance	0	0 0	0 0	0 0	2,105	2,240	0 0	0 0	0 0	0 0	0 0	0 0	2,105	2,240	12	12
Product Control	0	0 0	0 0	0 0	2,203	2,369	0 0	0 0	0	00	0 0	0 0	2,352	2,369	17	18
Department Total	0	0	0	0	10,102	10,337	0	0	0	0	0	0	10,102	10,337	75	79
Environmental Resources Management																
Administration	0	0	0	0	3,274	3,845	0	0	0	0	0	0	3,274	3,845	28	25
Air Quality Protection	0	0 0	0 0	0 0	3,097	3,488	547	246	602	716	0 0	0 0	4,246	4,750	43	43
Stormwater Management	0	00	0 0	0 0	13,722	14,637	1,474	1,154	9 0	20	00	0 0	15,196	15,791	2 86	: 25
Water Quality Protection  Department Total	0	o <b>o</b>	o <b>o</b>	o <b>o</b>	25,694 <b>53,376</b>	28,197 <b>58,221</b>	2,879 6,720	3,033 <b>6,432</b>	790 <b>1,480</b>	701 <b>1,868</b>	855 855	751 <b>751</b>	30,218 <b>62,431</b>	32,682 <b>67,272</b>	311 <b>556</b>	310 <b>519</b>
Government Information Center																
Administration	426	1,634	0	0	0	0	0	0	0	0	0	0	426	1,634	15	4
Answer Center Chief Information Officer	7,133	5,130	138	0 0	142	1,400	0 0	0 0	0 0	0 0	1,447	2,286	8,722	8,816	100	141
On-line Services	294	529	139	232	0 0	0 0	0 0	0 0	0	0 0	1,089	1,378	1,522	2,139	4 4	17
Department Total	8,431	7,293	277	232	142	1,400	0	0	0	0	2,536	3,664	11,386	12,589	136	172

Attachment E

	Joint	abiwa	Hnincorr	orated	Propriets	ny Fage	State Funds	inde	Fadaral Funde	Finds	Interspendy Tr	anefare and	Total Funding	ndina	Total Positions	eitione
Department	General Fund	I Fund	General Fund	Fund	Bond Funds	nnds.	Oraco				Reimbursements	ements		8		
Primary Activity	90-50	20-90	90-50	20-90	90-50	20-90	90-50	20-90	90-90	20-90	90-50	20-90	90-50	20-90	90-50	20-90
Park and Recreation																
Special Tax District Landscape Maintenance	0	0	0	0	4,613	5,114	0	0	0	0	0	0	4,613	5,114	7	7
Department Total	0	0	0	0	4,613	5,114	0	0	0	0	0	0	4,613	5,114	7	7
Planning and Zoning																
Administration	0	0 0	0 0	0 0	3,944	4,183	0 0	0 0	0 0	0 0	0 0	0 0	3,944	4,183	40	42
Planning	1,446	521	708	989	2,218	3,000	0	0 0	0	0	0	200	4,372	4,709	- 23	- 82
Zoning	0	0	0	0	7,153	7,825	0	0	0	0	0	0	7,153	7,825	71	9/
Department Total	1,446	521	708	889	16,094	17,790	0	0	0	0	0	200	18,248	19,499	171	183
Public Works																
Administration	1,301	1,892	435	290	1,696	717	0	0	0	0	130	71	3,562	2,970	30	30
BBC Bond Program	0	0	0	0	728	744	0	0	0	0	0	0	728	744	6	6
Land Development	0	0	0	0	1,492	1,902	0	0	0	0	0	0	1,492	1,902	17	16
Mosquito Control	3,700	3,599	0	0	44	0	37	37	0	0	16	16	3,797	3,652	30	29
Right-of-Way Assets and Aesthetics Management	4,267	4,690	402	461	0	0	0	0	0	0	4,713	4,966	9,382	10,117	41	42
Road and Bridge Maintenance	2,885	4,172	3,914	6,541	264	292	0	0	0	0	0	0	7,063	11,280	88	112
Special Taxing Districts	0	0	0	0	28,432	28,757	0	0	0	0	0	0	28,432	28,757	0	0
Special Taxing Districts Administration	0	0	0	0	2,455	2,459	0	0	0	0	0	0	2,455	2,459	24	24
Stormwater Utility Canals and Drains	0	0	0	0	12,536	14,520	0	0	0	0	0	0	12,536	14,520	115	150
Department Total	12,153	14,353	4,751	7,292	47,647	49,666	37	37	0	0	4,859	5,053	69,447	76,401	355	412
Solid Waste Management																
Administration	0	0	0	0	23,828	26,227	0	0	0	0	0	0	23,828	26,227	86	92
Compliance Development and Countywide Recycling	0	0	0	0	4,624	6,637	0	0	0	0	0	0	4,624	6,637	15	16
Disposal Operations	0	0	0	0	88,544	91,011	0	0	0	0	0	0	88,544	91,011	96	100
Garbage Collection	0	0	0	0	61,870	67,171	0	0	0	0	0	0	61,870	67,171	367	314
Transfer Operations	0	0 (	0 (	0 (	27,769	33,194	0 (	0 (	0 (	0	0	0 (	27,769	33,194	200	198
Trash Collection	0	0 0	0 00	0 100	33,657	37,800	0 0	0 0	0 0	0	0	0 0	33,657	37,800	164	196 1
UMSA Entorcement Litter & Illegal Dumping	0	0 0	089,1	2,786	3,689	4,069	0 0	0 0	<b>&gt;</b> 0	0 0	0 0	0 0	5,3/5	6,855	2 .	4 (
UMSA Recycling	0	o <b>c</b>	0 4 686	0 286	71,653	12,219	o <b>c</b>	o <b>c</b>	o <b>c</b>	) <b>c</b>	o <b>c</b>	) <b>c</b>	71,653	12,219	7.	7 000
	0	>	000,1	7,100	400,004	076'017	>	>	>	0	•	>	026,162	401,114	990	766
Team Metro																
Administration	843	568	0	524	1,262	1,034	0 (	0	0 (	0	20	20	2,155	2,176	28	5 5
Code Enforcement	0 679 0	340	4,833	2,004	5,996	6,524	0 0	0 0	0 0	0 0	8/0	870	11,699	12,798	757	/9L
Department Total	3,521	4,389	4,833	5,588	8,509	8,319	•	• •	•	0	1,359	1,359	18,222	19,655	232	247
Water and Sewer																
Administration	0	0	0	0	169,945	178,070	0	0	0	0	0	0	169,945	178,070	365	382
Engineering and Construction	0	0	0	0	4,933	4,625	0	0	0	0	0	0	4,933	4,625	268	289
Finance and Customer Service	0	0	0	0	25,808	27,656	0	0	0	0	0	0	25,808	27,656	200	514
Planning, Innovation and Compliance	0	0	0	0	1,956	2,276	0	0	0	0	0	0	1,956	2,276	53	53
Wastewater Collection and Treatment	0	0	0	0	54,948	98,286	0	0	0	0	0	0	54,948	98,286	913	934
Water Production and Distribution	0	0	0	0	35,277	67,146	0	0	0	0	0	0	35,277	67,146	496	230
Department Total	0	0	0	0	292,867	378,059	0	0	0	0	0	0	292,867	378,059	2,604	2,702
Capital Outlay Reserve	6,563	4,343	1,810	4,386	1,700	0	0	0	0	0	0	23	10,073	8,752	0	0

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Department	Countywide General Fund	/wide   Fund	Unincorporated General Fund	orated	Proprietary Fees Bond Funds	y Fees unds	State Funds	spun	Federal Funds		Interagency Transfers and Reimbursements	ansfers and ements	Total Funding	guipu	Total Positions	sitions
Primary Activity	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90
Non-Departmental Neighborhood and Unincorporated Area Municipal Servic Department Total	389 <b>389</b>	509	136 <b>136</b>	133 <b>133</b>	o <b>o</b>	0 <b>0</b>	o <b>o</b>	0 <b>0</b>	o <b>o</b>	0 <b>0</b>	0	0 <b>0</b>	525 <b>525</b>	642 <b>642</b>	o <b>o</b>	0
Neighborhood and Unincorporated Area Municipal Services Total	32,503	31,408	14,201	21,105	726,141	845,646	6,757	6,469	1,480	1,868	11,109	12,500	792,191	918,996	5,478	5,669
Strategic Area: Health and Human Services																
Community Action Agency																
Administration	1,699	1,701	0	0	0	0	0	0	0	0	0	0	1,699	1,701	24	22
Citizen Participation	455	449	0	0	0	0	0	0	0	0	0	0	455	449	9	9
Elderly Programs	1,300	1,607	0	0	247	425	119	107	1,870	1,971	302	231	3,838	4,341	78	78
Energy Programs	154	354	0 0	0 0	20	20	0 0	009	773	877	1,293	1,383	2,240	3,234	19	19
Greater Miami Service Corps	281	3/1	0 0	0 0	0 0	1,628	0 96	70 0	0 64 445	0 220	9	0 0	204	1,999	77 25	OL SCR
Self Help Programs	3,090	1.017	0 0	0 0	0 0	257	g 0	0 7	6.746	7.253	0 401	100	8.291	8.627	55	54
Transportation	252	. ¥	0	0	487	405	0	0	0	0	0	0	739	749	13	= =
Department Total	11,379	11,977	0	0	754	3,327	155	1,125	63,834	64,880	1,775	1,714	77,897	83,023	692	681
Community Relations																
Administration	499	530	0	0	0	0	0	0	0	0	0	0	499	530	4	4
Advocacy Initiatives	239	254	0	0	0	0	0	0	0	0	0	0	239	254	2	2
Community Building/ Pride Enhancement Initiatives	367	330	0	0	0	0	0	0	0	0	0	0	367	390	2	2
Outreach	271	288	0	0	0	0	0	0	0	0	0	0	271	288	က	8
Public Education Initiatives	334	355	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	334	355	<b>с</b>	m c
Fublic Safety militatives  Department Total	1,782	1,893	<b>0</b>	<b>0</b>	o <b>o</b>	0	• <b>•</b>	•	<b>0</b>	0	<b>0</b>	0	1,782	1,893	16	16
Countywide Healthcare Planning																
Countywide Healthcare Planning	512	949	0	0	300	300	0	0	0	0	0	0	812	946	6	80
Department Total	512	646	0	0	300	300	0	0	0	0	0	0	812	946	6	8
Homeless Trust																
Administration	0	0	0	0	1,041	1,158	0	0	396	532	0	0	1,437	1,690	13	14
Emergency Housing	0	0	0	0	7,054	7,545	0	0	0	0	0	0	7,054	7,545	0	0
Permanent Housing	0 0	0 0	0 0	0 0	787	961	0 7	0 5	3,309	5,653	0 0	0 0	4,096	6,614	0 0	0 0
Transitional Housing	0 0	0 0	0 0	0 0	1.276	1.328	320	230	7.184	8,884	0 0	0 0	3,272	10.742	0 0	0 0
Department Total	0	0	0	0	10,408	11,398	511	721	15,720	19,045	0	0	26,639	31,164	13	14
Housing Agency																
Administration/Director	0	0	0	0	125	136	48	55	1,081	1,169	0	0	1,254	1,360	15	15
Affordable Housing-Surtax	0	0	0	0	2,275	0	5,091	7,403	0	0	0	0	7,366	7,403	62	61
Applicant Leasing Center - Tenant Selection	0	0	0 (	0 (	724	757	0 (	0 0	1,494	1,627	0	0 (	2,218	2,384	43	88 5
Compliance	0 0	0 0	0 0	0 0	129	116	0 0	0 0	1,280	1,432	0 0	0 0	1,409	1,548	3 28	78
Finance & Administration	0 0	0 0	0 0	0 0	928	818	9	9 99	3.298	3.611	0 0	0 0	4.287	4.498	92	S 99
Private Rental	0	0	0	0	0	0	0	0	10,194	11,050	0	0	10,194	11,050	107	117
Public Housing	0	0	0	0	22,750	24,175	0	0	25,817	25,217	0	0	48,567	49,392	320	350
Department Total	0	0	0	0	26,931	26,002	5,200	7,527	46,335	46,416	0	0	78,466	79,945	069	869

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Department	Countywide General Fund	wide	Unincorporated General Fund	orated Fund	Proprietary Fees Bond Funds	ny Fees Funds	State Funds	spun	Federal Funds	Funds	Interagency Transfers and Reimbursements	ansfers and sements	Total Funding	guipur	Total Positions	itions
Primary Activity	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90
Housing Finance Authority																
Housing Finance Authority	0	0	0	0	2,817	2,923	0	0	0	0	0	0	2,817	2,923	6	6
Department Total	0	0	0	0	2,817	2,923	0	0	0	0	0	0	2,817	2,923	6	6
Human Services																
Administration	7,192	7,457	0	0	374	48	0	0	0	0	47	47	7,613	7,552	22	25
Advisory Boards	1,475	1,700	0	0	109	128	0	0	357	265	26	97	2,038	2,190	23	24
CBO Contract Management	1,087	1,356	0	0	0	0	0	0	0	0	0	0	1,087	1,356	13	17
Child Development Services	7,009	3,875	0	0	0	0	118,790	173,040	1,912	1,897	0	0	127,711	178,812	308	278
Crime Prevention and Intervention	2,506	2,489	0	0	0	0	0	0	912	757	0	0	3,418	3,246	0	0
Elderly, Disability & Veterans Services	10,718	12,147	0	0	1,078	954	988	928	906	982	2,366	2,235	16,056	17,249	234	228
Emergency Housing Assistance	1,524	1,767	0	0	0	0	0	0	0	0	235	0	1,759	1,767	10	∞ ;
Employment and Training	1,583	1,732	0	0	35	25	4,788	4,472	323	365	1,259	651	7,988	7,277	101	88
Neighborhood Assistance Bureau	6,439	6,841	0	0	2,263	2,385	0	0	0	0	0	0	8,702	9,226	11	11
Psychological Services	1,404	1,580	0	0	1,000	1,000	0	0	0 [	0 (	0	0	2,404	2,580	53	53
Rehabilitative Services	8,879	9,665	0 0	0 0	57	82	2,516	2,462	273	273	760	691	12,485	13,173	147	145
Violence intervention and Prevention  Denartment Total	54 465	0,132 56 741	· •	> <b>c</b>	1,734	1,773	127 764	181 292	5.542	1,370	5 7 12	8/8	2,672	10,549	1071	1 034
	Or, P	11,00	•	•	oon'n	i atti	5.	101,202	110,0	200	21.10	CCC't	20,100	10,502	10.1	100°1
Metro-Miami Action Pian																
MLK, Jr. Academy	0	0	0	0	977	954	0	0	0	0	0	0	226	954	2	2
Teen Court	0	0	0	0	950	1,184	0	0	0	0	0	0	950	1,184	13	13
Department Total	0	0	0	0	1,927	2,138	0	0	0	0	0	0	1,927	2,138	15	15
Public Health Trust																
Decentralized Health Services	601	601	0	0	0	0	0	0	0	0	0	0	601	601	0	0
Detoxification Services	735	735	0	0	0	0	0	0	0	0	0	0	735	735	0	0
Inmate Medical Services	0	0	0	0	0	0	0	0	0	0	4,900	4,900	4,900	4,900	0	0
Jackson Memorial Hospital	133,928	162,378	0	0	0	0 (	0 (	0 (	0 (	0 (	0	0	133,928	162,378	0 (	0 (
North Dade Primary Care  Denartment Total	1,021	1,021	o <b>c</b>	o <b>c</b>	o <b>c</b>	o <b>c</b>	o <b>c</b>	o <b>c</b>	o <b>c</b>	o <b>c</b>	0 4 900	0 4 400	1,021	1,021	o <b>c</b>	o <b>c</b>
Strateoic Business Management			•		•		•			,					•	
Rvan White	0	0	0	0	0	0	0	0	24.551	23.999	0	0	24.551	23.999	9	13
Department Total	0	0	0	0	0	0	0	0	24,551	23,999	0	0	24,551	23,999	16	13
1			,	,	,	,	,	,	,	,	,		:	:	,	,
Capital Outlay Reserve	11,017	16,412	0	0	0	0	0	0	0	0	0	0	11,017	16,412	0	0
Non-Departmental																
Health and Human Services	53,131	62,678	48	5,935	0	0	0	0	0	0	0	0	53,179	68,613	0	0
Department Total	53,131	62,678	48	5,935	0	0	0	0	0	0	0	0	53,179	68,613	0	0
Health and Human Services Total	268,571	315,082	48	5,935	49,787	52,515	133,630	190,665	155,982	160,258	12,387	11,213	620,405	735,668	2,531	2,488

Attachment E

	Countywide	ywide	Unincorporated	orated	Proprietary Fees	ry Fees	State Funds	spun <sub>-</sub>	Federal Funds	Funds	Interagency Transfers and	ansfers and	Total Funding	nding	Total Positions	sitions
Department	Genera	I Frund	Genera	Fund	Bond	spun-					Reimburs	ements	Ī		Ī	
Primary Activity	90-90	20-90	02-06	20-90	90-90	20-90	90-90	20-90	02-06	20-90	90-90	20-90	90-50	20-90	90-50	20-90
Strategic Area: Economic Development																
Community and Economic Development																
Administration/Director	236	1,666	0	0	0	257	0	0	2,016	1,708	0	0	2,252	3,631	26	24
Community Builders	0	0	0	0	26	237	0	0	1,227	994	0	0	1,324	1,231	Ξ	10
Community Development	230	99	0	0	0	113	0	0	2,285	2,192	0	0	2,515	2,371	23	50
Economic Development	401	536	0 0	0 0	25	45	0 0	0 0	1,085	1,789	0 0	0 0	1,511	2,370	3	<del>+</del> -
Projects  Department Total	867	2,268	0	<b>0</b>	40,539	58,504	<b>0</b>	o <b>o</b>	28,965	26,327	0	•	70,513	87,099	73	<b>65</b>
Consumer Services																
Administration	241	336	0	0	469	438	0	0	0	0	0	0	710	774	7	7
Consumer Protection - Cable TV Access Programming	414	189	0	0	261	200	0	0	0	0	0	0	675	689	0	0
Consumer Protection Division - General	439	209	0	0	618	638	0	0	0	0 0	0 0	0 0	1,057	1,245	4 (	16
Consumer Protection Division - Regulatory Connerative Extension Division	0 988	1 038	0 0	0 0	1,738	2,213	0 0	0 0	0 0	0 0	110	110	1,738	2,213	73	23 23
Department Total	1,990	2,170	0	0	3,124	3,794	0	0	0	0	110	110	5,224	6,074	83	29
Empowerment Trust																
Administration	0	0	0	0	1,662	1,737	0	0	0	0	0	0	1,662	1,737	41	14
Enterprise Community Center	0	417	0	0	0	0	0	0	0	0	455	0	455	417	2	2
EZ Program  Denartment Total	407	237	817	817	14,184 15,846	5,025	470	350	2,000	661 <b>664</b>	0	o <b>c</b>	17,878	7,090	o <b>4</b>	0 4
	401	±00	110	10	0,040	0,102	0.14	ncc	2,000	00	65	•	13,330	3,244	2	2
International Trade Consortium																
International Trade Consortium	618	1,009	0	0	205	290	0	0 (	0	0	555	69	1,378	1,368	ω ,	<b>®</b>
Sister Cities  Department Total	0 <b>618</b>	0	o <b>o</b>	o <b>o</b>	205	0 <b>230</b>	o <b>o</b>	o <b>o</b>	o <b>o</b>	o <b>o</b>	90 <b>645</b>	226 <b>295</b>	90 <b>1.468</b>	226 1.594	~ თ	<del>د 1</del>
	:						•	•	•	•	;	i	1		•	:
Metro-Miami Action Plan																
Administration	977	970	0 0	0 0	0	0	0 0	0 0	0 0	0 0	0 0	0 0	977	929	Ξ,	Ξ,
Anordable nousing Assistance Economic Development	0	0 0	0 0	0 0	5,123	501	0 0	0 0	0 0	0 0	0 0	0 0	5,123	0,070	0 00	n m
Department Total	977	926	0	0	5,751	9,177	0	0	0	0	0	0	6,728	10,147	17	17
Seaport																
Marketing	0	0	0	0	1,670	1,837	0	0	0	0	0	0	1,670	1,837	15	14
Department Total	0	0	0	0	1,670	1,837	0	0	0	0	0	0	1,670	1,837	15	14
Strategic Business Management																
Community Redevelopment & Economic Policy Analysis  Department Total	0	<b>78</b>	0	12 <b>12</b>	330 330	524 <b>524</b>	0	o <b>o</b>	0 0	0 <b>0</b>	o <b>o</b>	o <b>o</b>	330 330	564 <b>564</b>	4 4	<b>ი</b>
Task Force on Urban Economic Revitalization																
Task Force on Urban Economic Revitalization	525	218	0	0	259	131	0	0	0	0	0	0	784	402	9	2
Department Total	525	578	0	0	259	131	0	0	0	0	0	0	784	709	9	5
Canital Ortlay Becania	0	77	C	C	C	C	C	C	C	C	C	C	C	27	C	C
	>	i		>	)		)	)	•	•	•	)	)	i	•	)
Non-Departmental																
Economic Development	34,394	47,578	225	924	0	0	0	0	0	0	0	0	34,619	48,502	0	0
Department Total	34,394	47,578	225	924	0	0	0	0	0	0	0	0	34,619	48,502	0	0

Attachment E

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Department	Countywide General Fund	ywide il Fund	Unincorporated General Fund	orated I Fund	Proprietary Fees Bond Funds	y Fees unds	State Funds	spur	Federal Funds	spun-	Interagency Transters and Reimbursements	ansters and ements	lotal H	lotal Funding	lotal Positions	itions
Primary Activity	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-50	20-90
Economic Development Total	39,778	55,282	1,042	1,753	67,866	81,019	470	350	30,965	26,988	1,210	405	141,331	165,797	203	200
Strategic Area: Enabling Strategies																
Agenda Coordination																
Agenda Coordination and Processing	861	893	405	382	0	0	0	0	0	0	0	0	1,266	1,275	10	10
Department Total	861	893	405	382	0	0	0	0	0	0	0	0	1,266	1,275	10	10
Americans with Disabilities Act Coordination																
ADA Coordination  Department Total	363 363	574 <b>574</b>	170	246 <b>246</b>	381 381	375 375	o <b>o</b>	o <b>o</b>	o <b>o</b>	o <b>o</b>	o <b>o</b>	o <b>o</b>	914	1,195	0 <b>2</b>	Q <b>Q</b>
Audit and Management Services															!	:
Administration	296	347	139	149	0	0	0	0	0	0	0	0	435	496	9	9
	2,442	3,036	1,150	1,301	0 6	0 6	0 6	0 6	0 6	0 6	1,210	1,458	4,802	5,795	43	50
Department Total	2,738	3,383	1,289	1,450	0	0	0	0	0	0	1,210	1,458	5,237	6,291	49	26
Business Development																
Administration	271	1,214	32	362	1,347	0	0 (	0 0	0 (	0 0	0 (	0 0	1,650	1,576	5 3	13
Contract Compliance Contract Review and Analysis	225	346	106	342	1,682	1,500	0 0	0 0	0 0	0 0	0 0	0 0	2,013	2,008	32	32
Management Information Systems	0	23.	22	374	1,020	0	0	0	0	0	0	0	1,075	1,172	12	2 2
Promote the Growth of Small Firms	114	2,008	98	943	2,824	0	0	0	0	0	0	0	3,032	2,951	29	59
Department Total	787	5,095	370	2,183	7,681	1,500	0	0	0	0	0	0	8,838	8,778	101	101
Capital Improvements																
Administration	0	63	0	27	681	629	0	0	0	0	0	0	681	719	4	4
BBC Bond Program	0	0	0	0	993	1,124	0	0	0	0	0	0	993	1,124	∞ ;	00
Contracts and Standards	0 0	371	0	159	2,392	1,453	0 0	0 0	0 0	0 0	0 0	0 0	2,392	1,983	<del>0</del> 7	16
Professional Services  Department Total	o <b>o</b>	618	o <b>o</b>	78 264	1,229	3,925	o <b>o</b>	o <b>o</b>	o <b>o</b>	) <b>o</b>	o •	○ <b>•</b>	1,229	4,807	- 4	⊇ <b>ജ</b>
Commission on Ethics and Public Trust																
Commission on Ethics and Public Trust	1,913	2,082	0	0	25	152	0	0	0	0	0	0	1,938	2,234	16	17
Department Total	1,913	2,082	0	0	25	152	0	0	0	0	0	0	1,938	2,234	16	17
Communications																
Communications Support	861	928	406	336	0	0	0	0	0	0	0	0	1,267	1,327	15	16
Media & Public Affairs	1,094	1,313	514	563	0	0	0	0	0	0	0	0	1,608	1,876	9	18
Miami-Dade IV	322	428	152	183	0 0	0 0	0 0	0 0	0 0	0 0	1,572	1,552	2,046	2,163	<u>Б</u> п	R 4
Department Total	2,649	3,099	1,247	1,329	•	0	0	• •	0	•	1,572	1,665	5,468	6,093	24	29
Elections																
Elections Operations	3,201	3,029	0	0	100	75	0	0	0	0	0	0	3,301	3,104	18	18
Electronic Voting	2,572	2,998	0	0	100	75	40	40	0	0	0	0	2,712	3,113	18	9
Finance & Administration	3,691	3,196	0 0	0 0	0 0	0 0	0 97	0 6	0 0	0 0	0 0	0 0	3,691	3,196	7 20	50
Office of the Director	7.356	1,405	0 0	0 0	0 0	0 0	158	00 00	o c	o c	<b>O</b> C	0 0	1,544	1,405	- 6	ο ά
Voter Services/Registration	3.281	2,033	0	0 0	100	75	)oc	0 0	0 0	0 0	0 0	0 0	3.381	2,835	24	24
Warehouse & Logistics	1,754	1,829	0	0	100	75	0	0	0	0	0	0	1,854	1,904	16	17
Department Total	18,241	17,342	0	0	400	300	585	300	0	0	0	0	19,226	17,942	121	120

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Department	Countywide General Fund	ywide I Fund	Unincorporated General Fund	orated Fund	Proprietary Fees Bond Funds	r Fees Inds	State Funds	spur	Federal Funds	Funds	Interagency Transfers and Reimbursements	ansfers and ements	Total Funding	guipur	Total Positions	sitions
Primary Activity	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-50	20-90	90-90	20-90	90-90	20-90
Employee Relations																
Administration	1,115	1,276	478	547	0	0	0	0	0	0	0	0	1,593	1,823	7	7
Career Development & Employee Assistance	568	1,494	243	640	0 0	0 0	0 0	0 0	0 0	0 0	1,279	543	2,090	2,677	26	56
Labor Management	473	1/9	707	245	0 0	0 0	0 0	0 0	0 0	0 0	දුරු දුර	g 5	740	881	∞ g	∞ g
Paylol and Records Management	2,200	2,000	001,1	1, 140	> 0	o c	0 0	0 0	0 0	0 0	000	010	3,010	3 080	3 13	3 13
Ned during it and compensation  Department Total	6,266	8,369	2,950	3,585	0	•	<b>0</b>	•	•	•	2,503	1,554	11,719	13,508	159	159
Enterprise Technology Services																
Business Office	0	1,289	0	549	0	4,660	0	0	0	0	4,539	1,116	4,539	7,614	27	22
Customer Funded Project Pass-thru Charges	0	0	0	0	0	0	0	0	0	0	0	7,873	0	7,873	0	0
Customer Services Division	1,253	1,451	591	618	400	64	0	0	0	0	102	359	2,346	2,492	25	22
Data Center Services	5,120	5,355	2,410	2,282	3,564	2,568	0	0	0	0	5,252	6,026	16,346	16,231	82	80
Enterprise Applications Division	7,690	9,158	3,619	3,905	1,041	986-	0	0	0	0	12,243	16,811	24,593	28,888	187	195
Enterprise Programs Division	4,660	6,584	2,192	2,807	0	-946	0	0	0	0	5,853	6,828	12,705	15,273	98	9/
Executive Division	2,230	1,259	1,047	537	0	2,220	0	0	0	0	3,135	1,213	6,412	5,229	37	73
Field Services	0	0	0	0	0	-554	0	0	0	0	12,487	10,002	12,487	9,448	88	83
Network Consulting	1,591	2,700	748	1,151	534	-192	0	0	0 (	0 (	5,863	6,931	8,736	10,590	° 6	99
Other Pass-thru Charges	0	0 0	0 0	0 0	0 0	0	0 0	0 0	0 0	0 0	2,330	2,330	2,330	2,330	o [	0 [
Tadio Services Division	0 0	0 0	0 0	<b>&gt;</b> C	<b>&gt;</b> C	000	o c	o c	<b>O</b>	o c	16,600	8,788	11,322	7,908	)c	3 6
Department Total	22.544	27.796	10.607	11.849	5.539	5.974	• •	• •	• •	0	79.726	84.858	118.416	130.477	654	929
Fair Employment Practices																
Administration	170	300	72	ŏ	c	c	C	c	c	c	c	c	3//6	700	c	c
Fuforement	201	200	+ 6	9 (2)	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	308	426	7 65	7 65
Tracking/Legal	109	181	52	92	0	0	0	0	0	0	0	0	161	257	2	2 0
Training	48	9/	29	32	0	0	0	0	0	0	0	0	77	108	_	_
Department Total	538	759	254	326	0	0	0	0	0	0	0	0	792	1,085	8	80
Finance																
Bond Administration	0	0	0	0	1,988	2,144	0	0	0	0	0	0	1,988	2,144	9	7
Cash Management	0	0	0	0	1,507	1,661	0	0	0	0	0	0	1,507	1,661	9	9
Controller's Division	0	0	0	0	9,379	9,773	0	0	420	593	0	0	9,799	10,366	119	124
Director's Office	0	0	0	0	701	791	0	0	0	0	0	0	701	791	7	7
lax Collectors Utilice  Denartment Total	o <b>c</b>	o <b>c</b>	) <b>c</b>	o <b>c</b>	30.675	18,285 32,654	o <b>c</b>	Э <b>с</b>	420	0 203	o <b>c</b>	○ <b>c</b>	31 095	18,285	207	353
General Services Administration	•	•	,	,			,	•	1	3	,	,			;	3
Administration	C	140	C	G	7.77	808	C	C	C	C	5.458	6,009	6009	6 907	g.	8
Construction Management & Benovation Services	0	2	0 0	3 0	3	954	0 0	0	0 0	0 0	25.261	23.641	25.261	24.595	3 22	133
Facilities & Utilities Management	25,136	25,002	2,454	10,706	1,018	3,566	0	0	0	009	18,590	18,992	47,198	58,866	181	207
Fleet Management	0	0	0	0	1,301	11,819	0	0	0	0	88,716	107,814	90,017	119,633	257	272
Materials Management	0	0	0	0	0	0	0	0	0	0	14,435	15,787	14,435	15,787	55	22
Risk Management	0	0	0	0	0	0 !	0 6	0 0	0 (	0	16,700	17,375	16,700	17,375	129	128
Department Total	25,136	25,142	2,454	10,766	2,870	17,037	0	0	0	009	169,160	189,618	199,620	243,163	802	828
Inspector General																
Oversight	1,393	1,720	0	0	2,494	3,354	0	0 (	0	0 (	0 (	0 (	3,887	5,074	33	88
Department Total	1,393	1,720	0	0	2,494	3,354	0	0	0	0	0	0	3,887	5,074	31	38

Attachment E

Department	Countywide General Fund	vide	Unincorporated General Fund	orated	Proprietary Fees Bond Funds	y Fees unds	State Funds	spun	Federal Funds	Funds	Interagency Transfers and Reimbursements	ansfers and ements	Total Funding	guipur	Total Positions	sitions
Primary Activity	90-90	20-90	90-50	20-90	90-90	20-90	90-90	20-90	90-90	20-90	90-50	20-90	90-90	20-90	90-90	20-90
Procurement Management																
Administration	191	30	06	12	1,382	1,641	0	0	0	0	0	0	1,663	1,683	17	16
Bids and Contracts	400	277	188	248	3,064	2,905	0	0	0	0	0	0	3,652	3,730	47	48
Competitive Acquisition	48	6	23	4	347	290	0	0	0	0	0	0	418	603	9	7
Information Systems & Technical Services	100	8	47	4	723	871	0	0	0	0	0	0	870	883	4	5
IT Procurement	78	15	37	9	292	811	0	0	0	0	0	0	682	832	6	1
Request For Proposal	133	22	63	0	963	1,212	0	0	0	0	0	0	1,159	1,243	14	13
Transit's Invitation to Bid & Request for Proposal	0	0	0	0	0	0	0	0	0	0	355	367	355	367	4	4
Vendor Assistance	22	7	30	5	465	262	0	0	0	0	0	0	229	611	80	6
Department Total	1,014	672	478	288	7,511	8,625	0	0	0	0	355	367	9,358	9,952	109	113
Property Appraisal																
Administration	1,947	1,871	0	0	0	0	0	0	0	0	1,626	2.033	3,573	3,904	13	13
Information Systems & Technical Services	2,934	2,262	0	0	0	0	0	0	0	0	0	0	2,934	2,262	28	17
Operations	17,081	19,012	0	0	0	0	0	0	0	0	0	0	17,081	19,012	236	253
Department Total	21,962	23,145	0	0	0	0	0	0	0	0	1,626	2,033	23,588	25,178	777	283
Strategic Business Management																
Administration	787	Ogo	136	408	c	c	C	c	c	c	c	c	1 203	1 305	5	ç
Administration	101	066	9 6	504	> 0	0 0	> 0	0 0	> 0	> 0	> 0	0 0	522,1	1,393	2 4	2 4
Annexation and incorporation	0 70	0 ,	787	387	0 0	0 (	o 6	0 0	0 0	0 0	) c	0 1	767	766	٥ ٥	٥ ٥
Management and Budget	1,384	1,485	652	792	0	0	0	0	0	0	22/	255	2,593	2,532	21	21
Management Planning and Strategy	355	899	167	286	0	0	0	0	0	0	0	0	522	924	က	2
Performance Improvement	645	206	304	389	0	0	0	0	0	0	0	0	949	1,296	6	12
Revenue Maximization	393	412	185	176	0	0	0	0	0	0	0	0	218	288	2	2
Department Total	3,564	4,462	2,536	3,045	0	0	0	0	0	0	227	255	6,657	7,762	\$	29
Capital Outlay Reserve	11,257	18,051	3,127	6,252	0	0	0	0	0	0	10,034	0	24,418	24,303	0	0
Non-Departmental																
Enabling Strategies	54,549	59,685	25,027	26,518	11,253	11,597	0	0	0	0	0	0	90,829	97,800	2	2
Department Total	54,549	59,685	25,027	26,518	11,253	11,597	0	0	0	0	0	0	90,829	97,800	2	2
Enabling Strategies Total	175,775	202,887	50,914	68,483	74,124	85,493	585	300	420	1,193	266,743	281,808	568,561	640,164	2,847	2,920
Interagency Transfers											339,954	352,233				
Grand Total	1,209,986	1,382,354	426,351	479,830	2,115,477	2,429,635	180,151	240,077	196,855	199,664			4,128,820	4,731,560	29,973	30,707
													1			1

Strategic Area / Department	Actual 04-05	Budget 05-06	Adopted 06-07
Strategic Area: Policy Formulation			
Office of the Mayor			
Salary	2,101	2,449	2,796
Fringe Benefits	516	715	866
Other Operating	445	573	463
Capital	19	2	10
Department Total: Department Position Total:	3,081 34	3,739 39	4,135 40
Board of County Commissioners			
Salary	9,202	12,228	10,913
Fringe Benefits	2,497	3,681	3,412
Other Operating	4,053	4,501	4,485
Capital	70	157	161
Department Total: Department Position Total:	15,822 172	20,567 177	18,971 186
County Attorney's Office			
Salary	18,397	19,006	20,730
Fringe Benefits	2,876	2,946	3,462
Other Operating	712	797	979
Capital	94	104	166
Department Total:	22,079	22,853	25,337
Department Position Total:	147	147	147
County Manager's Office Salary	4,655	5,303	5,695
Fringe Benefits	4,055 963	1,086	1,293
Other Operating	534	672	668
Capital	36	36	46
Department Total:	6,188	7,097	7,702
Department Position Total:	42	42	42
Policy Formulation Total	47,170	54,256	56,145
Strategic Area: Public Safety			
Animal Services			
Salary	4,486	5,101	5,493
Fringe Benefits	1,323	1,706	1,954
Other Operating	1,212	1,667	1,701
Capital	37	0	4
Department Total: Department Position Total:	7,058 67	8,474 77	9,152 120

Strategic Area / Department	Actual 04-05	Budget 05-06	Adopted 06-07
Corrections and Rehabilitation			
Salary	145,365	156,213	174,356
Fringe Benefits	51,685	58,761	71,288
Other Operating	35,252	40,597	46,419
Capital	411	488	2,614
Department Total:	232,713	256,059	294,677
Department Position Total:	2,644	2,583	2,695
Fire Rescue			
Salary	166,857	196,445	226,707
Fringe Benefits	55,155	65,436	71,488
Other Operating	35,538	51,549	64,808
Capital	1,636	5,235	17,588
Department Total: Department Position Total:	259,186 2,065	318,665 2,315	380,591 2,541
Independent Review Panel			
Salary	388	411	433
Fringe Benefits	87	100	114
Other Operating	34	36	40
Capital	1	1	1
Department Total: Department Position Total:	510 5	548 5	588 5
Judicial Administration			
Salary	9,728	10,876	11,647
Fringe Benefits	3,527	4,152	4,569
Other Operating	13,415	16,092	17,584
Capital	0	0	0
Department Total:	26,670	31,120	33,800
Department Position Total:	236	250	268
Juvenile Services			
Salary	5,256	6,035	6,293
Fringe Benefits	1,616	1,794	1,994
Other Operating	3,222	3,356	4,634
Capital	200	83	105
Department Total: Department Position Total:	10,294 119	11,268 120	13,026 120
Law Library	117	120	120
Salary	824	481	452
Fringe Benefits	217	135	149
Other Operating	728	249	375
Capital	0	0	0
Department Total:	1,769	865	976
Department Position Total:	14	14	770

Strategic Area / Department	Actual 04-05	Budget 05-06	Adopted 06-07		
	04-05	05-06	00-07		
Legal Aid					
Salary	2,108	2,167	2,211		
Fringe Benefits	585	706	763		
Other Operating	307	404	423		
Capital	7	5	6		
Department Total:	3,007	3,282	3,403		
Department Position Total:	44	42	43		
Medical Examiner					
Salary	4,516	4,795	5,216		
Fringe Benefits	1,066	1,601	1,900		
Other Operating	1,206	1,661	1,684		
Capital	-55	108	146		
Department Total:	6,733	8,165	8,946		
Department Position Total:	66	70	70		
Office of the Clerk			40.000		
Salary	9,121	9,227	10,308		
Fringe Benefits	2,664	2,978	3,389		
Other Operating	6,500	5,417	6,737		
Capital	41	86	203		
Department Total: Department Position Total:	18,326 208	17,708 204	20,637 229		
Police	200	204	227		
Salary	300,155	314,768	339,896		
Fringe Benefits	101,720	115,215	124,907		
Other Operating	71,420	86,747	89,079		
Capital	4,377	6,116	7,074		
Department Total:	477,672	522,846	560,956		
Department Position Total:	4,818	4,399	4,541		
Capital Outlay Reserve					
Salary	0	0	0		
Fringe Benefits	0	0	0		
Other Operating	0	0	0		
Capital	5,392	18,142	25,112		
Department Total:	5,392	18,142	25,112		
Department Position Total:	0	0	0		
Non-Departmental					
Salary	0	0	0		
Fringe Benefits	0	0	0		
Other Operating	5,155	11,863	11,883		
Capital	0	0	0		
Department Total:	5,155	11,863	11,883		
Department Position Total:	0	0	0		

Strategic Area / Department	Actual 04-05	Budget 05-06	Adopted 06-07
Public Safety Total	1,054,485	1,209,005	1,363,747
Strategic Area : Transportation			
Aviation			
Salary	109,357	96,713	99,495
Fringe Benefits	32,322	30,358	30,678
Other Operating	184,373	227,144	238,617
Capital	2,962	584	805
Department Total:	329,014	354,799	369,595
Department Position Total:	1,875	1,642	1,593
Citizens' Independent Transportation Trust			
Salary	1,149	1,124	920
Fringe Benefits	220	261	213
Other Operating	592	1,342	1,294
Capital	0	0	0
Department Total:	1,961	2,727	2,427
Department Position Total:	14	13	10
Consumer Services	0.007	0.040	0.074
Salary	2,897	3,043	3,374
Fringe Benefits	794	897	1,060
Other Operating	659	1,048	1,666
Capital	15	24	15
Department Total: Department Position Total:	4,365 58	5,012 58	6,115 59
	30	30	39
Metropolitan Planning Organization	1,488	1,672	1,647
Salary Fringe Benefits	327	388	379
Other Operating	3,386	3,777	3,952
Capital	3,300	28	3,932 17
·	_		
Department Total: Department Position Total:	5,204 19	5,865 17	5,995 17
Public Works	.,		
Salary	17,706	22,757	25,022
Fringe Benefits	4,844	6,990	7,858
Other Operating	16,265	17,368	19,382
Capital	2,178	1,588	1,917
Department Total:	40,993	48,703	54,179
Department Position Total:	418	437	521

Strategic Area / Department	Actual 04-05	Budget 05-06	Adopted 06-07
Seaport			
Salary	15,434	16,534	19,251
Fringe Benefits	4,296	5,346	6,439
Other Operating	36,679	40,095	41,148
Capital	529	933	2,038
Department Total: Department Position Total:	56,938 324	62,908 369	68,876 373
Transit			
Salary	195,516	204,089	208,728
Fringe Benefits	56,582	61,174	64,418
Other Operating	80,424	84,846	118,911
Capital	0	0	0
Department Total: Department Position Total:	332,522 3,833	350,109 4,059	392,057 3,876
Capital Outlay Reserve			
Salary	0	0	0
Fringe Benefits	0	0	0
Other Operating	0	0	0
Capital	0	0	2,500
Department Total: Department Position Total:	0 0	0 0	2,500 0
Non-Departmental			
Other Operating	0	0	200
Department Total:	0	0	200
Transportation Total	770,997	830,123	901,944
Strategic Area: Recreation and Culture			
Art in Public Places			
Salary	392	410	468
Fringe Benefits	84	95	115
Other Operating	148	138	136
Capital	3	3	3
Department Total: Department Position Total:	627 6	646 6	722 6
Cultural Affairs			
Salary	1,345	1,492	1,845
Fringe Benefits	292	336	496
Other Operating	10,011	12,553	17,006
Capital	18	33	33
Department Total: Department Position Total:	11,666 22	14,414 22	19,380 25

Strategic Area / Department	Actual 04-05	Budget 05-06	Adopted 06-07
Historic Preservation			
Salary	191	273	297
Fringe Benefits	60	83	94
Other Operating	44	36	35
Capital	0	0	0
Department Total:	295	392	426
Department Position Total:	4	4	4
Historical Museum of Southern Florida			
Salary	0	0	0
Fringe Benefits	0	0	0
Other Operating	1,219	1,219	1,469
Capital	0	0	0
Department Total: Department Position Total:	1,219 0	1,219 0	1,469 0
Library			
Salary	22,649	25,558	28,107
Fringe Benefits	6,737	7,838	8,142
Other Operating	36,374	49,700	68,271
Capital	406	1,346	4,058
Department Total:	66,166	84,442	108,578
Department Position Total:	528	540	571
Miami Art Museum			
Salary	0	0	0
Fringe Benefits	0	0	0
Other Operating	1,742	1,742	1,992
Capital	0	0	0
Department Total:	1,742	1,742	1,992
Department Position Total:	0	0	0
Museum of Science and Planetarium	•	•	•
Salary	0	0	0
Fringe Benefits	0	0	0
Other Operating	984	984	1,234
Capital	0	0	0
Department Total: Department Position Total:	984 0	984 0	1,234 0
Park and Recreation			
Salary	49,938	52,297	57,714
Fringe Benefits	13,731	16,807	19,198
Other Operating	31,170	34,868	35,186
Capital	523	937	1,628
Department Total: Department Position Total:	95,362 1,184	104,909 1,208	113,726 1,265

Strategic Area / Department	Actual 04-05	Budget 05-06	Adopted 06-07
Performing Arts Center			
Salary	642	532	113
Fringe Benefits	152	122	29
Other Operating	154	162	31
Capital	1	5	0
Department Total:	949	821	173
Department Position Total:	7	5	3
Performing Arts Center Trust			
Salary	0	0	0
Fringe Benefits	0	0	0
Other Operating	1,850	5,344	3,754
Capital	0	0	0
Department Total: Department Position Total:	1,850 0	5,344 0	3,754 0
Safe Neighborhood Parks		<del>-</del>	
Salary	263	290	328
Fringe Benefits	65	69	85
Other Operating	70	103	88
Capital	1	4	1
Department Total:	399	466	502
Department Position Total:	4	4	4
Tourist Development Taxes			
Salary	0	0	0
Fringe Benefits	0	0	0
Other Operating	18,649	19,136	21,793
Capital	0	0	0
Department Total: Department Position Total:	18,649 0	19,136 0	21,793 0
Vizcaya Museum and Gardens	•		
Salary	1,891	2,393	2,676
Fringe Benefits	612	807	901
Other Operating	1,306	1,239	1,635
Capital	355	39	39
Department Total:	4,164	4,478	5,251
Department Position Total:	42	46	49
Capital Outlay Reserve			
Salary	0	0	0
Fringe Benefits	0	0	0
Other Operating	0	0	0
Capital	7,357	10,511	18,570
Department Total: Department Position Total:	7,357 0	10,511 0	18,570 0

Strategic Area / Department	Actual	Budget	Adopted
	04-05	05-06	06-07
Non-Departmental			
Salary	0	0	0
Fringe Benefits	0	0	0
Other Operating	507	3,398	3,762
Capital	0	0	0
Department Total:	507	3,398	3,762
Department Position Total:	0	0	0
Recreation and Culture Total	211,936	252,902	301,332
Strategic Area : Neighborhood and Unincorpor	rated Area Munic	cipal Services	
Building			
Salary	20,152	20,752	23,266
Fringe Benefits	5,547	6,256	6,897
Other Operating	9,756	9,801	8,975
Capital	185	148	424
Department Total: Department Position Total:	35,640 347	36,957 344	39,562 356
Building Code Compliance	017	011	
Salary	3,832	4,522	4,987
Fringe Benefits	1,012	1,214	1,368
Other Operating	2,874	4,219	3,882
Capital	51	147	100
Department Total:	7,769	10,102	10,337
Department Position Total:	74	75	79
Environmental Resources Management			
Salary	30,248	31,113	32,860
Fringe Benefits	7,873	9,011	10,065
Other Operating	15,830	18,525	20,327
Capital	1,793	3,782	4,020
Department Total: Department Position Total:	55,744 556	62,431 556	67,272 519
Government Information Center	330	330	317
Salary	3,027	5,966	8,528
Fringe Benefits	808	2,039	2,514
Other Operating	663	3,362	1,482
Capital	19	19	65
Department Total:	4,517	11,386	12,589
Department Position Total:	58	136	172

Strategic Area / Department	Actual 04-05	Budget 05-06	Adopted 06-07
Park and Recreation			
Salary	521	1,060	1,323
Fringe Benefits	196	501	723
Other Operating	2,007	3,049	3,068
Capital	-41	3	0
Department Total:	2,683	4,613	5,114
Department Position Total:	22	7	7
Planning and Zoning	0.207	0.044	40.000
Salary	8,307	9,211	10,333
Fringe Benefits	2,141 4,510	2,628	2,984
Other Operating Capital	4,510 92	6,249 160	6,026 156
Department Total:	15,050	18,248	19,499
Department Position Total:	165	171	183
Public Works			
Salary	16,923	16,385	17,370
Fringe Benefits	4,821	5,612	5,951
Other Operating	48,627	45,920	49,119
Capital	1,498	1,530	3,961
Department Total:	71,869	69,447	76,401
Department Position Total:	384	355	412
Solid Waste Management			
Salary	52,125	50,122	55,580
Fringe Benefits	17,616	19,246	21,756
Other Operating	183,923	179,533	195,656
Capital	671	8,419	8,122
Department Total: Department Position Total:	254,335 1,041	257,320 998	281,114 992
Team Metro	1,041	770	//2
Salary	11,090	11,739	12,803
Fringe Benefits	3,109	3,613	4,002
Other Operating	2,908	2,796	2,790
Capital	61	74	60
Department Total:	17,168	18,222	19,655
Department Position Total:	226	232	247
Water and Sewer			
Salary	97,799	97,600	101,149
Fringe Benefits	54,321	54,147	54,591
Other Operating	106,260	141,120	163,707
Capital	26,039	0	58,612
Department Total: Department Position Total:	284,419 2,749	292,867 2,604	378,059 2,702

Strategic Area / Department	Actual 04-05	Budget 05-06	Adopted 06-07
	04-05	05-00	00-07
Capital Outlay Reserve			
Salary	0	0	0
Fringe Benefits	0	0	0
Other Operating	0	0	0
Capital	10,639	10,073	8,752
Department Total: Department Position Total:	10,639 0	10,073	8,752
Non-Departmental	<u> </u>	0	0
Salary	0	0	0
Fringe Benefits	0	0	0
Other Operating	423	525	642
Capital	0	0	0
Department Total:	423	525	642
Department Position Total:	0	0	0
Neighborhood and Unincorporated Area Muni	760,256	792,191	918,996
Strategic Area: Health and Human Services			
Community Action Agency			
Salary	25,581	26,815	28,332
Fringe Benefits	8,292	8,852	9,496
Other Operating	43,643	42,226	45,185
Capital	141	4	10
Department Total: Department Position Total:	77,657 774	77,897 692	83,023 681
Community Relations	,,,	072	
Salary	1,166	1,326	1,404
Fringe Benefits	261	307	323
Other Operating	200	139	151
Capital	11	10	15
Department Total:	1,638	1,782	1,893
Department Position Total:	16	16	16
Countywide Healthcare Planning	- 1 -		
Salary	218	594	701
Fringe Benefits	63	143	159
Other Operating	77	65	77
Capital	16	10	9
Department Total: Department Position Total:	374 6	812 9	946 8

Strategic Area / Department	Actual 04-05	Budget 05-06	Adopted 06-07
Homeless Trust			
Salary	710	823	912
Fringe Benefits	182	217	264
Other Operating	22,862	25,559	29,893
Capital	4	40	95
Department Total:	23,758	26,639	31,164
Department Position Total:	13	13	14
Housing Agency	04.004	04.000	00.000
Salary	31,091	31,330	33,999
Fringe Benefits	14,293	10,468	12,301
Other Operating	35,276	35,435	32,853
Capital	1,277	1,233	792
Department Total: Department Position Total:	81,937 690	78,466 690	79,945 698
Housing Finance Authority	070	070	070
Salary	828	886	800
Fringe Benefits	177	200	186
Other Operating	1,318	1,719	1,905
Capital	0	12	32
Department Total:	2,323	2,817	2,923
Department Position Total:	10	· 9	, 9
Human Services			
Salary	47,935	49,955	50,197
Fringe Benefits	13,518	16,009	16,559
Other Operating	147,594	134,080	187,835
Capital	144	89	386
Department Total:	209,191	200,133	254,977
Department Position Total:	1,124	1,071	1,034
Metro-Miami Action Plan	607	750	704
Salary	687 192	750 231	784 224
Fringe Benefits	940	943	234
Other Operating Capital	940 5	3	1,113 7
Department Total:	1,824	1,927	2,138
Department Position Total:	15	1,727	15
Public Health Trust			
Salary	0	0	0
Fringe Benefits	0	0	0
Other Operating	123,801	141,185	169,635
Capital	0	0	0
Department Total: Department Position Total:	123,801	141,185 0	169,635 0

Strategic Area / Department	Actual 04-05	Budget 05-06	Adopted 06-07
Strategic Business Management			
Salary	629	626	679
Fringe Benefits	173	247	218
Other Operating	25,531	23,675	23,095
Capital	7	3	7
Department Total: Department Position Total:	26,340 17	24,551 16	23,999 13
Capital Outlay Reserve			
Salary	0	0	0
Fringe Benefits	0	0	0
Other Operating	0	0	0
Capital	1,783	11,017	16,412
Department Total:	1,783	11,017	16,412
Department Position Total:	0	0	0
Non-Departmental			•
Salary	0	0	0
Fringe Benefits	0	0	0
Other Operating	55,777	53,179	68,613
Capital	0	0	0
Department Total: Department Position Total:	55,777 0	53,179 0	68,613 0
Health and Human Services Total	606,403	620,405	735,668
Strategic Area : Economic Development			
Community and Economic Development			
Salary	4,543	4,627	4,093
Fringe Benefits	1,235	1,306	1,255
Other Operating	20,609	64,562	81,751
Capital	7	18	0
Department Total: Department Position Total:	26,394 83	70,513 73	87,099 65
Consumer Services			
Salary	2,856	3,050	3,240
Fringe Benefits	730	791	954
Other Operating	1,014	1,349	1,843
Capital	6	34	37
Department Total: Department Position Total:	4,606 64	5,224 63	6,074 67

Strategic Area / Department	Actual 04-05	Budget 05-06	Adopted 06-07
Empowerment Trust			
Salary	966	1,024	1,132
Fringe Benefits	220	259	309
Other Operating	12,174	18,712	7,803
Capital	7	0	0
Department Total:	13,367	19,995	9,244
Department Position Total:	15	16	16
International Trade Consortium			
Salary	513	683	803
Fringe Benefits	122	176	243
Other Operating	463	604	542
Capital	2	5	6
Department Total:	1,100	1,468	1,594
Department Position Total:	9	9	11
Metro-Miami Action Plan	4.044	4.400	4 005
Salary	1,011	1,128	1,025
Fringe Benefits	265	314	302
Other Operating	3,278	5,275	8,809
Capital	16	11	11
Department Total: Department Position Total:	4,570 18	6,728 17	10,147 17
Seaport Seaport	10	17	17
Salary	1,000	1,062	1,061
Fringe Benefits	237	274	280
Other Operating	977	333	496
Capital	1	1	0
Department Total:	2,215	1,670	1,837
Department Position Total:	14	15	1,037
Strategic Business Management			
Salary	144	252	416
Fringe Benefits	49	55	93
Other Operating	0	23	51
Capital	0	0	4
Department Total:	193	330	564
Department Position Total:	2	4	5
Task Force on Urban Economic Revitalization			
Salary	369	426	336
Fringe Benefits	91	107	119
Other Operating	422	246	250
Capital	1	5	4
Department Total:	883	784	709
Department Position Total:	7	6	5

Strategic Area / Department	Actual 04-05	Budget 05-06	Adopted 06-07
	04-03	03-00	00-07
Capital Outlay Reserve			
Salary	0	0	0
Fringe Benefits	0	0	0
Other Operating	0	0	0
Capital	0	0	27
Department Total:	0	0	27
Department Position Total:	0	0	0
Non-Departmental	0	0	٥
Salary	0	0	0
Fringe Benefits	0	0 34 640	0 49 503
Other Operating Capital	24,644 0	34,619 0	48,502 0
Department Total:	24,644	34,619	48,502
Department Position Total:	24,044	34,019 0	40,302
Economic Development Total	77,972	141,331	165,797
Strategic Area : Enabling Strategies			
Agenda Coordination			
Salary	734	823	832
Fringe Benefits	168	194	213
Other Operating	212	244	223
Capital	3	5	7
Department Total:	1,117	1,266	1,275
Department Position Total:	10	10	10
Americans with Disabilities Act Coordinatio		276	F27
Salary	278	376	537
Fringe Benefits Other Operating	59 306	84 451	122 533
	300 1	3	3
Capital Department Total:	644	ى 914	ა 1,195
Department Position Total:	10	10	1,195
Audit and Management Services			
Salary	3,419	3,733	4,470
Fringe Benefits	815	970	1,176
Other Operating	183	494	595
Capital	31	40	50
Department Total:	4,448	5,237	6,291
Department Position Total:	49	49	56

Strategic Area / Department	Actual 04-05	Budget 05-06	Adopted 06-07
Business Development			
Salary	5,147	5,272	5,776
Fringe Benefits	1,336	1,480	1,675
Other Operating	1,191	2,019	1,257
Capital	31	67	70
Department Total:	7,705	8,838	8,778
Department Position Total:	102	101	101
Capital Improvements			
Salary	2,687	3,296	3,279
Fringe Benefits	569	800	864
Other Operating	708	1,167	652
Capital	19	32	12
Department Total: Department Position Total:	3,983 41	5,295 42	4,807 38
Commission on Ethics and Public Trust			
Salary	960	1,389	1,584
Fringe Benefits	335	317	382
Other Operating	447	221	255
Capital	6	11	13
Department Total:	1,748	1,938	2,234
Department Position Total:	16	16	17
Communications			
Salary	3,526	3,701	4,139
Fringe Benefits	851	984	1,176
Other Operating	655	765	767
Capital	11	18	11
Department Total: Department Position Total:	5,043 58	5,468 57	6,093 59
Elections			37
Salary	8,691	9,493	8,373
Fringe Benefits	1,887	2,092	2,390
Other Operating	8,109	7,516	6,674
Capital	562	125	505
Department Total:	19,249	19,226	17,942
Department Position Total:	102	121	120
Employee Relations			
Salary	8,086	8,375	9,265
Fringe Benefits	2,216	2,334	2,607
Other Operating	917	962	1,503
Capital	173	48	133
Department Total: Department Position Total:	11,392 151	11,719 159	13,508 159

Strategic Area / Department	Actual 04-05	Budget 05-06	Adopted 06-07
Enterprise Technology Services			
Salary	49,232	49,521	53,061
Fringe Benefits	11,158	12,906	13,356
Other Operating	54,231	51,485	58,506
Capital	5,819	4,504	5,554
Department Total:	120,440	118,416	130,477
Department Position Total:	645	654	636
Fair Employment Practices			
Salary	476	596	811
Fringe Benefits	132	164	202
Other Operating	116	32	70
Capital	0	0	2
Department Total: Department Position Total:	724 8	792 8	1,085 8
Finance			
Salary	16,038	17,321	18,431
Fringe Benefits	4,545	5,464	5,943
Other Operating	5,209	8,030	8,416
Capital	173	280	457
Department Total: Department Position Total:	25,965 348	31,095 345	33,247 353
General Services Administration			
Salary	41,564	44,960	49,917
Fringe Benefits	11,431	13,882	16,041
Other Operating	105,857	110,461	129,561
Capital	23,834	30,317	47,644
Department Total: Department Position Total:	182,686 789	199,620 802	243,163 858
Inspector General	707	002	030
Salary	2,408	2,866	3,649
Fringe Benefits	457	628	884
Other Operating	306	371	505
Capital	13	22	36
Department Total:	3,184	3,887	5,074
Department Position Total:	31	31	38
Procurement Management			
Salary	5,473	6,598	7,045
Fringe Benefits	1,424	1,772	2,072
Other Operating	1,041	938	814
Capital	76	50	21
Department Total: Department Position Total:	8,014 96	9,358 109	9,952 113

Strategic Area / Department	Actual 04-05	Budget 05-06	Adopted 06-07
	04-05	05-06	00-07
Property Appraisal			
Salary	14,408	16,221	16,787
Fringe Benefits	3,828	4,757	5,311
Other Operating	1,649	2,593	3,006
Capital	61	17	74
Department Total: Department Position Total:	19,946 278	23,588 277	25,178 283
Strategic Business Management			
Salary	5,144	4,676	5,499
Fringe Benefits	993	1,135	1,284
Other Operating	309	811	929
Capital	43	35	50
Department Total:	6,489	6,657	7,762
Department Position Total:	60	54	59
Capital Outlay Reserve		•	•
Salary	0	0	0
Fringe Benefits	0	0	0
Other Operating	0	0	0
Capital	21,076	24,418	24,303
Department Total: Department Position Total:	21,076 0	24,418 0	24,303 0
Non-Departmental	<u> </u>	0	0
Salary	0	0	200
Fringe Benefits	0	0	47
Other Operating	58,391	90,829	97,553
Capital	0	0	0
Department Total:	58,391	90,829	97,800
Department Position Total:	2	2	2
Enabling Strategies Total	502,244	568,561	640,164
All Strategic Areas			
Salary	1,636,559	1,727,726	1,864,899
Fringe Benefits	527,363	586,769	641,544
Other Operating	1,744,557	2,010,839	2,311,419
Capital	122,984	143,440	265,931
Minus Adjustments for Interagency Transfers	332,950	339,954	352,233
Grand Total:	3,698,513	4,128,820	4,731,560
Department Total:	30,314	29,973	30,707

# **APPENDIX G: Funding Summary**

	FY 2004-05	FY 2005-06	FY 2006-07	FY 2006-07 Proprietary and	Total
	Actual	Budget	General Fund	Other Funds	FY 2006-07
Revenues:					
Property Taxes	\$1,235,250	\$1,456,374	\$1,293,115	\$436,248	\$1,729,363
Sales Taxes	225,673	223,530	128,093	154,626	\$282,719
Misc. State Revenues	79,160	79,160	80,866	1,868	\$82,734
Gas Taxes	71,705	68,399	68,594	ı	\$68,594
Utility and Communications Taxes	116,480	114,300	113,269	ı	\$113,269
Fees and Charges	2,260,231	2,290,519	5,460	2,388,163	2,393,623
Miscellaneous Revenues	117,270	149,017	100,592	77,655	\$178,247
State and Federal Grants	391,258	375,526	I	437,156	\$437,156
Interagency Transfers	332,950	339,954	I	352,233	\$352,233
Fund Balance/Carryover	392,385	345,657	72,195	405,577	477,772
Total Revenues	\$5,222,362	\$5,442,436	\$1,862,184	\$4,253,526	\$6,115,710
Expenditures:					
Policy Formulation	\$47,170	\$54,256	\$49,371	\$6,774	\$56,145
Public Safety	1,054,485	1,209,005	835,229	528,556	1,363,785
Transportation	770,997	830,123	163,256	738,688	901,944
Recreation and Culture	211,936	252,902	112,393	188,939	301,332
Neighborhood and Unincorporated Area Municipal	760 256	792 191	50 <b>5</b> 13	866 483	918 996
Health and Himan Services	606,203	620,405	321 017		735,668
Economic Development	77 972	141 331	57 035	108 762	165 797
Enabling Strategies	502 244	568 567	271 370	368 794	640 164
Non-Operating Expenditures	699,493	973,656		1,031,879	1.031,879
Total Expenditures	\$4,730,956	\$5,442,436	\$1,862,184	\$4,253,526	\$6,115,710

APPENDIX H: CAPITAL EXPENDITURE SUMMARY BY STRATEGIC AREA AND DEPARTMENT

Strategic Area / Department	Prior Years	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	Future	Projected Total Cost
Public Safety									
Animal Services	600	1,400	600	1,200	2,050	1,150	0	0	7,000
Corrections and Rehabilitation	17,225	24,410	17,560	12,530	17,759	33,700	33,000	35,001	191,185
Fire Rescue	30,413	47,983	24,951	9,666	7,260	8,078	6,424	2,500	137,275
Judicial Administration	8,695	30,611	26,769	86,284	55,623	50	0	86,650	294,682
Medical Examiner	0	500	0	0	0	0	0	0	500
Office of the Clerk	0	1,530	0	0	0	0	0	0	1,530
Police	2,560	3,480	544	5,685	4,000	2,450	350	2,265	21,334
Non-Departmental	7,251	8,535	0	0	0	0	0	0	15,786
Strategic Area Total	66,744	118,449	70,424	115,365	86,692	45,428	39,774	126,416	669,292
Transportation									
Aviation	3,287,666	654,375	655,309	405,261	123,959	119,190	53,104	87,932	5,386,796
Public Works	107,037	210,139	239,152	166,914	98,424	89,291	51,291	75,699	1,037,947
Seaport	106,158	49,865	42,500	42,582	55,727	51,350	35,000	165,000	548,182
Transit	283,609	328,650	504,598	713,745	651,001	715,485	588,175	354,410	4,139,673
Non-Departmental	1,970	3,849	0	0	0	0	0	0	5,819
Strategic Area Total	3,786,440	1,246,878	1,441,559	1,328,502	929,111	975,316	727,570	683,041	11,118,417
Recreation and Culture									
Art in Public Places	0	1,819	0	0	0	0	0	0	1,819
Community and Economic Development	2,280	2,448	0	0	0	0	0	0	4,728
Cultural Affairs	55,732	30,912	21,000	6,000	7,000	8,900	9,600	21,150	160,294
Historic Preservation	2,825	825	2,000	4,100	250	0	0	0	10,000
Library	23,448	30,383	28,194	10,795	4,740	5,160	3,860	32,450	139,030
Miami Art Museum	0	0	215	810	3,000	8,600	19,500	67,875	100,000
Miami Museum of Science and Planetarium	0	450	3,300	3,300	11,300	32,500	33,000	91,600	175,450
Park and Recreation	226,362	80,706	70,691	68,980	52,415	45,559	30,253	213,756	788,722
Performing Arts Center	443,642	16,829	0	0	0	0	0	0	460,471
Vizcaya Museum and Gardens	125	6,825	4,000	6,360	5,400	6,500	5,920	15,120	50,250
Non-Departmental	2,687	3,429	0	700	1,450	1,100	1,200	5,200	15,766
Strategic Area Total	757,101	174,626	129,400	101,045	85,555	108,319	103,333	447,151	1,906,530
Neighborhood and Unincorporated Area Munici	pal Services								
Building	0	1,150	0	0	0	0	0	0	1,150
Community and Economic Development	1,276	3,367	0	0	0	0	0	0	4,643
Environmental Resources Management	306,335	94,931	53,218	17,089	37,318	15,867	21,096	111,216	657,070
Government Information Center	785	4,392	0	0	0	0	0	0	5,177
Public Works	10,481	20,056	11,177	8,492	7,633	7,895	9,435	26,527	101,696
Solid Waste Management	74,234	42,109	12,930	2,699	17,645	175	1,300	72,789	223,881
Team Metro	0	941	0	0	0	0	0	0	941
Water and Sewer	363,650	220,975	372,928	435,961	417,253	212,178	291,430	984,443	3,298,818
Non-Departmental	1,340	12,840	11,500	11,500	1,500	2,265	1,500	26,735	69,180
Strategic Area Total	758,101	400,761	461,753	475,741	481,349	238,380	324,761	1,221,710	4,362,556

APPENDIX H: CAPITAL EXPENDITURE SUMMARY BY STRATEGIC AREA AND DEPARTMENT

(dollars in thousands)

Strategic Area / Department	Prior Years	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	Future	Projected Total Cost
Health and Human Services									
Community Action Agency	5,476	3,563	6,354	595	2,855	0	0	0	18,843
Community and Economic Development	618	2,852	0	0	0	0	0	0	3,470
Homeless Trust	72	2,635	2,143	0	2,143	0	0	8,571	15,564
Housing Agency	47,312	62,850	55,005	64,391	31,559	23,443	3,575	106,355	394,490
Human Services	1,666	5,084	12,195	5,590	5,587	5,965	3,513	0	39,600
Public Health Trust	189,568	104,232	88,200	20,000	5,000	4,000	20,000	56,500	487,500
Non-Departmental	14,050	13,895	725	1,000	2,856	2,620	4,561	30,688	70,395
Strategic Area Total	258,762	195,111	164,622	91,576	50,000	36,028	31,649	202,114	1,029,862
<b>Economic Development</b>									
Community and Economic Development	0	500	500	500	500	0	0	0	2,000
Consumer Services	0	27	0	0	0	0	0	0	27
Non-Departmental	1,000	125	0	0	1,000	1,500	4,000	10,975	18,600
Strategic Area Total	1,000	652	500	500	1,500	1,500	4,000	10,975	20,627
Enabling Strategies									
Americans with Disabilities Act Coordination	3,521	2,344	3,257	2,837	1,933	2,337	2,467	4,676	23,372
Audit and Management Services	0	15	0	0	0	0	0	0	15
Communications	0	400	0	0	0	0	0	0	400
Elections	3,145	3,719	561	0	0	0	0	0	7,425
Employee Relations	65	155	0	0	0	0	0	0	220
Enterprise Technology Services Department	5,000	13,182	2,000	0	0	0	0	0	20,182
Fair Employment Practices	0	95	55	0	0	0	0	0	150
Finance	0	1,915	2,000	2,500	0	0	0	0	6,415
General Services Administration	99,628	66,564	87,105	20,111	24,723	17,525	8,990	98,730	423,376
Property Appraisal	4,978	2,190	0	0	0	0	0	0	7,168
Non-Departmental	12,631	18,385	78	902	3,930	0	5,381	63,111	104,418
Strategic Area Total	128,968	108,964	95,056	26,350	30,586	19,862	16,838	166,517	593,141

Grand Total 5,757,116 2,245,441 2,363,314 2,139,079 1,664,793 1,424,833 1,247,925 2,857,924 19,700,425

(i una oro, vanous	oublands)			
Revenues:	Committed Carryover	FY 2006-07	<u>Future Years</u>	<u>Total</u>
Committed Carryover Transfer from Countywide General Fund	\$30,907,000 0	\$0 57,060,000	\$0 46,534,000	\$30,907,000 103,594,000
Transfer from UMSA General Fund Transfer from Guaranteed Entitlement	0	17,075,000 10,977,000	13,925,000	31,000,000 10,977,000
Transfer from Remarketing Proceeds Transfer from Special Assessment Funds	0	4,136,000 713,000	0	4,136,000 713,000
Handicapped Parking Fines	0	65,000	0	65,000
Payment in Lieu of Taxes Seaquarium Lease Payment	0 0	400,000 400,000	0 0	400,000 400,000
State of Florida - State Attorney Records Transfer from Cable Television Revenue Fund	0 0	60,000 210,000	0 0	60,000 210,000
Transfer from Finance Parks Repayments Zoo Carousel Repayment	0 <u>0</u>	4,500,000 80,000	0 0	4,500,000 80,000
Total	\$30,907,000	\$95,676,000	\$60,459,000	\$187,042,000
	<u> </u>	<del>400,0.0,000</del>	<del>400,100,000</del>	<u> </u>
Expenditures:	Committed Carryover	FY 2006-07	Future Years	<u>Total</u>
Public Safety Strategic Area				
Clerk - Clerk of the Board Space Planning Clerk - Richard E. Gerstein Justice Building Remodel the Traffic Section	\$0 892,000	\$57,000 438,000	\$0 0	\$57,000 1,330,000
Clerk - Upgrade Commission Chambers Voting System	0	143,000	0	143,000
Corrections and Rehabilitation - Mainframe Terminal Replacement Corrections and Rehabilitation - Radio Frequency Identification Jail Security Pilot Project	0	250,000 500,000	0	250,000 500,000
Corrections and Rehabilitation - Video Visitation Pilot Project	0	200,000	0	200,000
Corrections and Rehabilitation - Communications Infrastructure Expansion	0	800,000	0	800,000
Corrections and Rehabilitation - Corrections Reserve for Design of Future Projects	0	100,000	0	100,000
Corrections and Rehabilitation - Freezer and Cooler Refurbishment Corrections and Rehabilitation - Metro West Detention Center First Floor	0 0	500,000 500,000	1,800,000 1,500,000	2,300,000 2,000,000
Smoke Exhaust Corrections and Rehabilitation - Metro West Detention Center Inmate	0	500,000	1,710,000	2,210,000
Housing Improvement Corrections and Rehabilitation - Metro West Detention Center Security System Upgrade	200,000	300,000	0	500,000
Corrections and Rehabilitation - Pre-Trial Detention Center Video Surveillance System	0	250,000	0	250,000
Corrections and Rehabilitation - Remove and Replace Retherm Units Corrections and Rehabilitation - Security Fence Enhancements	1,100,000 0	1,100,000 600,000	4,000,000 600,000	6,200,000 1,200,000
Corrections and Rehabilitation - Training and Treatment Center Fence and Razorwire Replacement	0	600,000	0	600,000
Corrections and Rehabilitation - Turner Guilford Knight Correctional Center Generator Transfer Switch Controller	0	250,000	0	250,000
Corrections and Rehabilitation - Turner Guilford Knight Correctional Center Kitchen Flooring	625,000	330,000	0	955,000
Corrections and Rehabilitation - Turner Guilford Knight Correctional Center Recreation Yard Security Upgrade	0	400,000	2,600,000	3,000,000
Corrections and Rehabilitation - Turner Guilford Knight Correctional Center Security Enhancements	0	300,000	3,270,000	3,570,000
Fire Rescue - Air Rescue South Roof Project	0	350,000	0	350,000
Fire Rescue - Air Rescue Helicopter Modifications	0	100,000	0	100,000
Fire Rescue - Ocean Rescue Tower Repairs	0	150,000	0	150,000
Fire Rescue - Ocean Rescue Modular Units Judicial Administration - Coral Gables Courthouse Expansion	0 0	400,000 500,000	0 500,000	400,000 1,000,000
Judicial Administration - Coral Gables Countriouse Expansion  Judicial Administration - Court Facilities Repairs and Renovations	0	1,500,000	0 300,000	1,500,000
Judicial Administration - Richard E. Gerstein Justice Building Second Floor	0	1,000,000	0	1,000,000
Conversion				

235,000

0

2,495,000

2,730,000

Judicial Administration - Joseph Caleb Center Courthouse Renovations

Revenues:	Committed Carryover	FY 2006-07	<u>Future Years</u>	<u>Total</u>
Judicial Administration - State Attorney's Office Electronic Document Management Project	0	240,000	0	240,000
Judicial Administration - Law Library Catalog Conversion and Technology	0	36,000	0	36,000
Upgrade Judicial Administration - Public Defender Building Rewiring	0	500,000	1,123,000	1,623,000
Judicial Administration - State Attorney's Office Joseph Caleb Center	0	95,000	0	95,000
Renovations		,		,
Judicial Administration - State Attorney's Office Reconfiguration and Renovation	0	118,000	0	118,000
Judicial Administration - State Attorney's Office Records Storage	0	620,000	0	620,000
Judicial Administration - New Children's Courthouse	0	0	12,200,000	12,200,000
Medical Examiner - Medical Examiner Equipment and Facility Improvements	0	500,000	•	500,000
Police - Training Bureau	0	350,000	0	350,000
Police - Less-Lethal Weapons	600,000	600,000	0	1,200,000
Police - Crime Scene Investigation Bureau Expansion	0	900,000	44,000	944,000
Police - Property and Evidence Storage Facility	500,000	500,000	0	1,000,000
Non-Departmental - Hialeah Courthouse Annual Equipment and Maintenance	0	500,000	0	500,000
Transportation Strategic Area				
Public Works - Illuminated Street Signs	0	2,000,000	3,400,000	5,400,000
Public Works - Sign Replacement Enhancement	0	500,000	0	500,000
Recreation and Culture Strategic Area Community and Economic Development - Richmond Perrine Optimist Club	500,000	0	0	500,000
Youth Activity Center				
Museum of Science - Miami Museum of Science and Planetarium Facility Renovation	0	450,000	0	450,000
Park and Recreation - Areawide Parks - 40-Year Building Recertifications	0	600,000	0	600,000
Park and Recreation - Areawide Parks - Grant Match Requirements	0	797,000	0	797,000
Park and Recreation - Areawide Parks - Light Intensity at Parking Lots	0	50,000	0	50,000
Park and Recreation - Areawide Parks - Lightning Protection System	0	50,000	157,000	207,000
Park and Recreation - Areawide Parks - Outdoor Electrical Safety Repairs	0	650,000	0	650,000
Park and Recreation - Areawide Parks - Park Improvements	0	1,248,000	0	1,248,000
Park and Recreation - Areawide Parks - Renovations	0	911,000	0	911,000
Park and Recreation - Areawide Parks - Structural Safety Inspections and Repairs	0	250,000	0	250,000
Park and Recreation - Crandon Park Tennis Center Improvements	745,000	155,000	0	900,000
Park and Recreation - Tamiami Park Improvements	0	850,000	800,000	1,650,000
Park and Recreation - Tamiami Park Gymnasium	350,000	100,000	8,000,000	8,350,000
Park and Recreation - Trail Glades Range Improvements Park and Recreation - Tropical Park Improvements	340,000 200,000	400,000	400,000 0	1,140,000 200,000
Park and Recreation - Hopical Park Improvements	566,000	0	0	566,000
Park and Recreation - North Shore Beach Maintenance Facility	600,000	400,000	600,000	1,600,000
Park and Recreation - Country Club of Miami Golf Course Improvements	900,000	0	0	900,000
Dayly and Describer. Three Dridges Creenius, Preject	405.000	0	0	105.000
Park and Recreation - Three Bridges Greenway Project Park and Recreation - Country Village Park Improvements	105,000 200,000	0	0	105,000 200,000
Park and Recreation - Country village Park Improvements  Park and Recreation - Brothers to the Rescue Memorial Park Parking Lot	220,000	0	0	220,000
Park and Recreation - Recreation Management System	0	450,000	0	450,000
Park and Recreation - Areawide Parks - Heavy and Mobile Equipment	0	256,000	0	256,000
Replacement Treation From Treating Trea	· ·		·	,
Park and Recreation - Local Parks - Heavy and Mobile Equipment Replacement	0	154,000	0	154,000
Park and Recreation - Palmetto Mini Golf Course	0	250,000	0	250,000
Park and Recreation - Community-Based Organization Grants for Park Renovations	0	500,000	0	500,000
Park and Recreation - Environmental and Safety Improvements	0	850,000	2,566,000	3,416,000
Park and Recreation - Park Facilities Sewer Connections	0	1,200,000	600,000	1,800,000
Park and Recreation - Cinco de Mayo Park	0	240,000	960,000	1,200,000

Revenues:	Committed Carryover	FY 2006-07	Future Years	<u>Total</u>
Park and Recreation - Local Parks - 40-Year Building Recertifications	0	300,000	0	300,000
Park and Recreation - Local Parks - Light Intensity at Parking Lots	0	20,000	0	20,000
Park and Recreation - Local Parks - Lightning Protection Systems	0	70,000	0	70,000
Park and Recreation - Local Parks - Outdoor Electrical Safety Repairs	0	350,000	0	350,000
Park and Recreation - Local Parks - Park Improvements	0	235,000	0	235,000
Park and Recreation - Local Parks - Renovations	0	1,078,000	0	1,078,000
Park and Recreation - Local Parks - Structural Safety Inspections and Repairs	0	100,000	0	100,000
Park and Recreation - Miami Metrozoo Equipment Needs	0	100,000	0	100,000
Park and Recreation - Miami Metrozoo Improvements	900,000	100,000	0	1,000,000
Park and Recreation - Tree Canopy Replacement in County Parks	0	1,500,000	0	1,500,000
Park and Recreation - Dade County Auditorium Improvements	189,000	615,000	0	804,000
Park and Recreation - Joseph Caleb Center Auditorium Improvements	90,000	360,000	0	450,000
Park and Recreation - Planning of an African Heritage Cultural Center in Commission District 01	50,000	0	0	50,000
Park and Recreation - Archeological Zone at the Dolphin Center	0	350,000	0	350,000
Park and Recreation - West Little River Park	0	275,000	0	275,000
Park and Recreation - Tot Lot at Country Club of Miami	0	115,000	0	115,000
Vizcaya - Facility Improvements and Equipment Acquisition	0	125,000	0	125,000
Neighborhood and Unincorporated Area Municipal Services Strategic  Area				
Building - Unsafe Structures Demolition	0	1,150,000	0	1,150,000
Environmental Resources Management - Miami River Dredging - Bank to Bank	1,663,000	581,000	0	2,244,000
Environmental Resources Management - Miami River Dredging - Federal Channel	1,666,000	317,000	0	1,983,000
Public Works - Hurricane Preparation	0	36,000	0	36,000
Public Works - Community Image Advisory Board Projects	0	1,500,000	0	1,500,000
Public Works - Tree Canopy Replacement in County Rights-of-Way	0	1,500,000	0	1,500,000
Solid Waste Management - Lot Clearing	0	1,318,000	0	1,318,000
Team Metro - Portable 800 MHz Radio	0	158,000	0	158,000
Team Metro - Abandoned Vehicle Removal in the Unincorporated Municipal Service Area	0	25,000	0	25,000
Team Metro - Lot Clearing in the Unincorporated Municipal Service Area	0	410,000	0	410,000
Team Metro - Unsafe Structures Board-Up and Demolition	0	27,000	0	27,000
Non-Departmental - Reserve - Neighborhood Reserve	0	1,000,000	0	1,000,000
Non-Departmental - Solid Waste Lot Clearing Services	0	340,000	0	340,000
Health and Human Services Strategic Area				
Community Action Agency - Head Start Facilities Infrastructure Enhancement Project	0	200,000	0	200,000
Community Action Agency - International Mall Regional Head Start Center	354,000	1,467,000	1,610,000	3,431,000
Community Action Agency - Miami Gardens Neighborhood Service Center and Head Start Facility	1,454,000	0	0	1,454,000
Community Action Agency - North Miami-Dade New Regional Head Start Center	2,323,000	0	1,108,000	3,431,000
Community Action Agency - 40-Year Building Recertification-Perrine Meals for the Elderly	85,000	0	0	85,000
Human Services - Computer Replacement/Modernization Project	0	100,000	0	100,000
Human Services - Facilities Repairs	0	1,100,000	0	1,100,000
Human Services - Preventative Maintenance Program	0	200,000	0	200,000
Non-Departmental - Integrated Health and Human Services Client	0	500,000	0	500,000
Tracking System				
Economic Development Strategic Area		<b>AT 222</b>		<b>07</b> 000
Consumer Services - Vehicle Acquisition	0	27,000	0	27,000
Enabling Strategies Strategic Area  Americans with Disabilities Act Coordination - Americans with Disabilities	0	1,300,000	7,800,000	9,100,000
Act Barrier Removal				
Americans with Disabilities Act Coordination - Americans with Disabilities Act Barrier Removal - Corrections	960,000	140,000	0	1,100,000

Revenues:	Committed Carryover	FY 2006-07	<u>Future Years</u>	<u>Total</u>
Americans with Disabilities Act Coordination - Americans with Disabilities Act Improvements - South-Dade Government Center	1,532,000	490,000	0	2,022,000
Audit and Management Services - Furniture Acquisition	0	15.000	0	15,000
Communications - Video Production Equipment for Miami-Dade TV	0	400,000	0	400,000
Elections - Americans With Disabilities Act Barrier Removal - Polling Locations	2,000,000	0	0	2,000,000
Elections - Electronic Document Management System (EDMS)	375,000	100,000	100,000	575,000
Elections - Acquire Election Tabulators	150,000	0	0	150,000
Elections - Electrical Upgrades To Election Building	750,000	0	0	750,000
Elections - Voter Registration System	0	439,000	461,000	900,000
Elections - Warehouse Racking System and Asset Management	0	250,000	0	250,000
Employee Relations - Fingerprint Retention Program	0	50,000	0	50,000
Employee Relations - Electronic Document Management System (EDMS) Backfiling and Auditing	170,000	0	0	170,000
Enterprise Technology Services Department - Data and System Backup and Protection	0	2,076,000	0	2,076,000
Enterprise Technology Services Department - Network System Capacity and Reliability	0	1,106,000	0	1,106,000
Fair Employment Practices - Fair Employment Case Tracking	0	50,000	0	50,000
Fair Employment Practices - Fair Employment On-Line Training for County Employees	0	45,000	55,000	100,000
Property Appraisal - Computer-Aided Mass Appraisal System	7,168,000	0	0	7,168,000
Non-Departmental - Community-Based Organizations Monitoring Database	0	500,000	0	500,000
Non-Departmental - Lightspeed Building Planning and Design	0	100,000	0	100,000
Non-Departmental - Shared Services Study	0	500,000	0	500,000
Non-Departmental - Building Better Communities Training Program	150,000	375,000	0	525,000
Non-Departmental - Reserve - Repairs and Renovation	0	4,322,000	0	4,322,000
Non-Departmental - Reserve - Capital Reserve for New Elected Officials	0	124,000	0	124,000
Debt Service	_		_	
Non-Departmental - Debt Service - Air Rescue Helicopter (2001)	0	733,000	0	733,000
Non-Departmental - Debt Service - Air Rescue Helicopter (2004)	0	1,240,000	0	1,240,000
Non-Departmental - Debt Service - Air Rescue Helicopter (2006)	0	1,069,000	0	1,069,000
Non-Departmental - Debt Service - Corrections Fire Systems Phase 1	0	1,424,000	0	1,424,000
Non-Departmental - Debt Service - Corrections Fire Systems Phase 2	0	1,651,000	0	1,651,000
Non-Departmental - Debt Service - Corrections Fire Systems Phase 3	0	567,000	0	567,000
Non-Departmental - Debt Service - Coast Guard Property	0	673,000	0	673,000
Non-Departmental - Debt Service - Housing Agency Capital Improvements	0	580,000	0	580,000
Non-Departmental - Debt Service - Housing Agency Ward Towers	0	245,000	0	245,000
Non-Departmental - Debt Service - Dade County Courthouse Facade Inspection and Repair	0	1,351,000	0	1,351,000
Non-Departmental - Debt Service - Carol City Community Center	0	847,000	0	847,000
Non-Departmental - Debt Service - Country Club of Miami	0	411,000	0	411,000
Non-Departmental - Debt Service - Crandon Park Tennis Center Improvements	0	198,000	0	198,000
Non-Departmental - Debt Service - Golf Club of Miami	0	399,000	0	399,000
Non-Departmental - Debt Service - Miami Metrozoo Aviary	0	291,000	0	291,000
Non-Departmental - Debt Service - Retractable Bleachers	0	198,000	0	198,000
Non-Departmental - Debt Service - Tamiami Park	0	212,000	0	212,000
Non-Departmental - Debt Service - Public Health Trust (2005)	0	7,750,000	0	7,750,000
Non-Departmental - Debt Service - Public Health Trust (2006)	0	3,770,000	0	3,770,000
Non-Departmental - Debt Service - 311 Answer Center	0	2,712,000	0	2,712,000
Non-Departmental - Debt Service - Americans with Disabilities Act	0	420,000	0	420,000
Non-Departmental - Debt Service - Elections Facility	0	958,000	0	958,000
Non-Departmental - Debt Service - Elections Voting Equipment	0	2,939,000	0	2,939,000
Non-Departmental - Debt Service - Enterprise Resource Planning Implementation and Hardware	0	1,146,000	0	1,146,000
Non-Departmental - Debt Service - Mainframe Computer System Acquisition	0	929,000	0	929,000

Revenues:	Committed Carryover	FY 2006-07	<u>Future Years</u>	<u>Total</u>
Non-Departmental - Debt Service - Martin Luther King Administrative Facility Build-Out and Improvements	0	1,298,000	0	1,298,000
Non-Departmental - Debt Service - Martin Luther King Administrative Facility Furniture	0	641,000	0	641,000
Non-Departmental - Debt Service - Retrofit Telecommunication Towers	<u>0</u>	705,000	<u>0</u>	705,000
Total	\$30,907,000	\$95,676,000	\$60,459,000	\$187,042,000

## APPENDIX I: COUNTYWIDE GENERAL FUND REVENUE (in thousands of dollars)

		Net	Net
		2005-06	2006-07
REVENUE SOURCE		Budget	Adopted
TAXES			
General Property Tax		\$971,304	\$1,134,362
Local Option Gas Tax		44,161	44,063
Ninth Cent Gas Tax		11,384	11,580
Timer com cae rax	Subtotal	1,026,849	1,190,005
OCCUPATIONAL LICENSES			
Occupational Licenses		3,418	2,868
·	Subtotal	3,418	2,868
INTERGOVERNMENTAL REVENUES			
State Sales Tax		51,127	58,123
State Revenue Sharing		31,012	32,064
Gasoline and Motor Fuels Tax		12,854	12,951
State Crime Lab Reimbursement		935	1,000
Alcoholic Beverage License		755	755
Secondary Roads		500	500
Race Track Revenue		447	447
State Insurance Agent License Fees		519	450
, and the second	Subtotal	98,149	106,290
CHARGES FOR SERVICES			
Sheriff and Police Fees		2,638	2,271
Other		1,290	1,050
	Subtotal	3,928	3,321
INTEREST INCOME			
Interest		3,740	10,389
	Subtotal	3,740	10,389

## APPENDIX I: COUNTYWIDE GENERAL FUND REVENUE

REVENUE SOURCE		Net 2005-06 Budget	Net 2006-07 Adopted
OTHER Administrative Reimbursements Miscellaneous	Subtotal	48,426 1,091 49,517	28,164 946 29,110
CASH CARRYOVER Cash Carryover	Subtotal TOTAL	11,308 11,308 \$1,196,909	40,371 40,371 \$1,382,354

## APPENDIX I: UNINCORPORATED MUNICIPAL SERVICE AREA GENERAL FUND REVENUE

		Net	Net
		2005-06	2006-07
REVENUE SOURCE		Budget	Budget
TAVEC			
TAXES		\$ 137.027	\$ 158.753
General Property Tax		\$ 137,027 70,300	\$ 158,753 68,797
Utility Tax Communications Tax		44,000	44,472
Franchise Tax		33,000	40,800
Fiditionise rax	Subtotal	284,327	312,822
	Subtotal	204,327	312,022
OCCUPATIONAL LICENSES			
Occupational Licenses		4,134	2,834
	Subtotal	4,134	2,834
INTERGOVERNMENTAL REVENUES			
State Sales Tax		65,127	69,970
State Revenue Sharing		42,852	43,000
Alcoholic Beverage License		280	280
Ğ	Subtotal	108,259	113,250
CHARGES FOR SERVICES Sheriff and Police Fees		1 564	1 406
Siletili aliu Police Pees	Subtotal	1,564 1,564	1,496 1,496
	Subtotal	1,304	1,490
INTEREST INCOME			
Interest		1,760	5,115
	Subtotal	1,760	5,115
		,	,
OTHER			
OTHER		44.000	40.000
Administrative Reimbursements		11,336	12,069
Miscellaneous	Subtotal	597	420
	Subloidi	11,933	12,489

## APPENDIX I: UNINCORPORATED MUNICIPAL SERVICE AREA GENERAL FUND REVENUE

REVENUE SOURCE		Net 2005-06 Budget	Net 2006-07 Budget
CASH CARRYOVER Cash Carryover	Subtotal	13,371 13,371	31,824 31,824
	TOTAL _	\$425,348	\$479,830

## APPENDIX J: COUNTYWIDE NON-DEPARTMENTAL EXPENDITURES By Strategic Area (in thousands of dollars)

STRATEGIC AREA	2006- Adopt Budg	ed
PUBLIC SAFETY		
Transfer to State Department of Juvenile Justice	\$10,00	00
Public Safety Reserve	80	00
DUI Toxicology Contract	41	
Su	ıbtotal 11,21	3
TRANSPORTATION		
Community-based Organizations	20	00_
Su	ibtotal 20	00
RECREATION AND CULTURE		
Community-based Organizations	2,39	96
Super Bowl	55	50
Super Bowl Loaned Executive Program	g	95
Sports Commission	25	-
Orange Bowl	13	
Metrozoo Referendum Education Campaign	30	
Su	ıbtotal 3,72	21
NEIGHBORHOOD AND UNINCORPORATED AREA MUNICIF	PAL SERVICES	
Comprehensive Planning Assesment	20	00
South Florida Regional Planning Council	30	)9
Su	ıbtotal 50	)9
HEALTH AND HUMAN SERVICES		
Medicaid	54,00	00
Medicaid Reimbursement from Public Health Trust	(30,00	00)
Alliance for Human Services Community-Based Organization	ons 17,41	2
Community-based Organizations	8,03	39
Housing Rental Program Subsidy	5,00	00
Healthy Kids	2,54	<b>!</b> 5
Public Guardianship	2,02	
Community Development Block Grant Funding Replacement		
Inmate Medical	1,10	
Operating Support for Alliance for Human Services	35	
Medical Transportation	30	
Summer Youth Employment Program	10	
United Way Loaned Executive Program		30
Child Care Center Trust		30
Su	ıbtotal 62,67	ά

## APPENDIX J: COUNTYWIDE NON-DEPARTMENTAL EXPENDITURES By Strategic Area (in thousands of dollars)

	2006-07
	Adopted
STRATEGIC AREA	Budget
ECONOMIC DEVELOPMENT	
Tax Increment Financing	43,974
Mom and Pop Business Grants	1,950
Community-based Organizations	948
Parrot Jungle Debt Service	706
Subtotal	47,578
-	11,010
ENABLING STRATEGIES	
Emergency Contingency Reserve	18,694
Wage Adjustment, FRS, Separation, and Energy Reserve	5,855
Grant Match Reserve	5,515
Tax Equalization Reserve	5,284
Elected Official Discretionary Reserve	4,200
Contingency Reserve	3,400
Property Damage Insurance	3,290
Prior Year Encumbrances	1,400
Management Consulting	1,400
Outside Legal Services	1,260
External Audits	1,200
Quality Neighborhood Improvement Bond Program Debt	1,068
Employee Physicals	910
Long Term Disability Insurance	777
County Services Reserves	774
Advertisements in Community Newspapers	532
Public Campaign Financing	455
Memberships in Local, State, and National Organizations	420
Legal Advertisements	420
Employee Advertisements	420
Management Consulting Reserve	350
Dade Delegation	262
Special District Assessment Payments	250
General Publicity	250
Outside Printing	231
Accidental Death Insurance	184
Employee Background Checks	168
Activation Reserve	150
Radio Public Information Program	105
Employee Awards	105

## APPENDIX J: COUNTYWIDE NON-DEPARTMENTAL EXPENDITURES By Strategic Area (in thousands of dollars)

STRATEGIC AREA		2006-07 Adopted Budget
ENABLING STRATEGIES continued		
"Government on the Go" Bus		100
Miscellaneous Operating		70
County Chronicle		70
Special Audits		53
Promotional Items		42
Interpreter Services		14
Photographic Supplies		7
	Subtotal	59,685
TOTAL		185,584

## APPENDIX J: UNINCORPORATED MUNICIPAL SERVICE AREA NON-DEPARTMENTAL EXPENDITURES

## By Strategic Area

		2006-07	
		Adopted	
STRATEGIC AREA		Budget	
DDOTECTION OF DECDI E AND DDODEDTY			
PROTECTION OF PEOPLE AND PROPERTY		<b>#</b> 400	
Criminal Justice Reserve		\$400	
	Subtotal	400	
RECREATION AND CULTURE			
Super Bowl Loaned Executive Program		41	
· · · · · · · · · · · · · · · · · · ·	Subtotal	41	
NEIGHBORHOOD AND UNINCORPORATED AREA M	IINICIPAL SER	PVICES	
South Florida Regional Planning Council	ONION AL OLI	133	
South Florida Regional Flaming Council	Subtotal —	133	
	Gubiotai	100	
HEALTH AND HUMAN SERVICES			
Community-based Organizations		5,890	
Summer Youth Employment Program	_	45	
	Subtotal	5,935	
ECONOMIC DEVELOPMENT			
Tax Increment Financing		924	
	Subtotal	924	
ENABLING STRATEGIES			
Quality Neighborhood Improvement Bond Program [	)eht	9,046	
Wage Adjustment, FRS, Separation, and Energy Re		5,882	
Tax Equalization Reserve	30170	2,004	
Contingency Reserve		2,000	
Property Damage Insurance		1,410	
Emergency Contingency Reserve		1,000	
Prior Year Encumbrances		700	
Management Consulting		600	
Outside Legal Services		540	
Special District Assessment Payments		500	
County Services Reserves		486	
Employee Physicals		390	
Long Term Disability Insurance		333	
CRA Studies		260	

## APPENDIX J: UNINCORPORATED MUNICIPAL SERVICE AREA NON-DEPARTMENTAL EXPENDITURES

## By Strategic Area

	2006-07 Adopted	
STRATEGIC AREA	Budget	
ENABLING STRATEGIES continued		
Advertisements in Community Newspapers	228	
Legal Advertisements	180	
Employment Advertisements	180	
Memberships in Local, State, and National Organizations	180	
Management Consulting Reserve	150	
Outside Printing	99	
Accidental Death Insurance	79	
Employee Background Checks	72	
Employee Awards	45	
Radio Public Information Program	45	
Miscellaneous Operating/Refunds	30	
County Chronicle	30	
Special Audits	22	
Promotional Items	18	
Interpreter Services	6	
Photographic Supplies	3	
Subtotal	26,518	
TOTAL	\$33,951	

Program Description	Clients or Contacts	To	tal	Ado Genera		Federa Gra		Fees & Reve	
		Budget	Staff	Budget	Staff	Budget	Staff	Budget	Staff
Administration  Director's Office									
2005-2006 2006-2007		1,489 1,212	10 8	1,171 1,165	9			318 47	0
Administration 2005-2006 2006-2007		3,406 3,561	45 44	3,351 3,561	44 44			55	1
<b>Department Wide</b> 2005-2006 2006-2007		2,718 2,779	0 0	2,670 2,731	0 0			48 48	0 0
Total Administration FY 05-06		7,613	55	7,192	53	0	0	421	2
Total Administration FY 06-07		7,552	52	7,457	52	0	0	95	0
Advisory Boards  Addiction Services (Byrne Grant)									
2005-2006 2006-2007		135 205	1 2	0 121	1	135 84	1		
<b>Criminal Justice Council</b> 2005-2006 2006-2007		187 196	2 2	187 196	2 2				
Domestic Violence Oversight 2005-2006 2006-2007		383 412	4 4	274 284	3			109 128	1 1
<b>Equal Opportunity</b> 2005-2006 2006-2007		839 853	10 10	520 575	10 10	222 181	0	97 97	0
Youth Crime Task Force 2005-2006 2006-2007		494 524	6 6	494 524	6 6				
Total Advisory Boards FY 05-06		2,038	23	1,475	21	357	1	206	1
Total Advisory Boards FY 06-07		2,190	24	1,700	22	265	1	225	1
CBO Contract Management									
Contract Management 2005-2006 2006-2007	350 <i>a</i> 390 <i>a</i>	1,087 1,356		1,087 1,356	13 17			0	0
Total CBO Contract Management FY 05-06  Total CBO Contract Management FY 06-07		1,087	13 17	1,087 1,356	13 17	0	0	0	0
		1,356	17	1,350	11	0	U	0	U
Child Development Services  Child Care Services									
2005-2006 2006-2007	29,302 <i>b</i> 29,302 <i>b</i>	123,553 114,434	300 251	7,009 3,875		116,544 110,559	300 251		

Drogram Departmen	Clients or Contacts	To	tal	Ado		Federa Gra		Fees &	
Program Description	Chemis of Contacts	Budget	Staff	Genera Budget	Staff	Budget	Staff	Reve Budget	Staff
Child Development Programs 2005-2006 2006-2007	783 <i>b</i> 783 <i>b</i>	4,158 4,143	8 8	J		4,158 4,143	8		
Voluntary Pre-K 2005-2006 2006-2007	15,000 <i>b</i>	0 60,235	0 19			0 60,235	0 19		
Total Child Development Services FY 05-06		127,711	308	7,009	0	120,702	308	0	0
Total Child Development Services FY 06-07		178,812	278	3,875	0	174,937	278	0	0
Crime Prevention & Intervention  Byrne Grant Payments 2005-2006 2006-2007		912 757	0			912 757	0		
Youth Crime Task Force Payments 2005-2006 2006-2007		2,506 2,489	0	2,506 2,489	0 0				
Total Crime Prevention & Intervention FY 05-06		3,418	0	2,506	0	912	0	0	0
Total Crime Prevention & Intervention FY 06-07		3,246	0	2,489	0	757	0	0	0
Elderly, Disability, and Veterans Services  Elderly, Disability & Veterans Programs 2005-2006 2006-2007		247 327	3 4	247 327	3 4				
Adult Day Care 2005-2006 2006-2007	300 c 300 c	2,423 2,793	28 28	1,484 1,765	22 22	443 486	3	496 542	3
Care Planning 2005-2006 2006-2007	420 c 420 c	904 988	12 12	808 886	11 11	68 81	1	28 21	0 0
Disability Services and Independent Living (D/SAIL) 2005-2006 2006-2007	495 <i>c</i> 539 <i>c</i>	908 973	9 12	639 793	6 10	144 128	2 2	125 52	1 0
Helen Sawyer Assisted Living Facility 2005-2006 2006-2007	100 <i>c</i> 100 <i>c</i>	2,226 2,126	50 41	0	0 0			2,226 2,126	50 41
High Risk Elderly Meals 2005-2006 2006-2007	462,628 <i>d</i> 485,759 <i>d</i>	1,671 1,671	0	1,000 1,000	0	671 671			
Home Care Program 2005-2006 2006-2007	385 c 370 c	4,647 4,910	94 93	4,016 4,388	63 63	208 186	3		28 27

Program Description	Clients or Contacts	To	tal	Ado Genera		Federa	I/State ints	Fees & Reve	
Program Description	Chemia of Comacts	Budget	Staff	Budget	Staff	Budget	Staff	Budget	Staff
Retired Seniors Volunteer Program (RSVP) 2005-2006 2006-2007	1,300 e 1,300 e	194 198	1 1	67 70	0	126 127	1	1	0
Senior Centers 2005-2006 2006-2007	180 <i>c</i> 180 <i>c</i>	576 737	9	436 628	5 7			140 109	4 2
Transportation 2005-2006 2006-2007	1,285 g 1,285 g	1,907 2,151	23 23	1,668 1,915	20 20	234 234	3	5 2	0
Veterans Services 2005-2006 2006-2007	2,731 <i>c</i> 2,750 <i>c</i>	353 375	5 5	353 375	5 5				
Total ED&V Services FY 05-06 Total ED&V Services FY 06-07		16,056	234 228	10,718	135 142	1,894	13 13	3,444	86 73
Emergency Housing Assistance  Boarding Homes & Relocation Payments 2005-2006 2006-2007	90 <i>c</i> 90 <i>c</i>	17,249 800 800	0 0	12,147 800 800	0 0	1,913	13	3,189	13
Emergency Housing 2005-2006 2006-2007	80 <i>c</i> 80 <i>c</i>	959 967	10 8	724 967	8 8			235 0	2
Total Emergency Housing Assistance FY 05-06 Total Emergency Housing Assistance FY 06-07	170 170	1,759 1,767	10 8	1,524 1,767	8	0	0	235 0	0
Employment and Training  At-Risk Youth Programs 2005-2006 2006-2007	600 <i>c</i> 600 <i>c</i>	221 186	1	71 77	0 0	0	U	150 109	1 4
Employment and Training Program 2005-2006 2006-2007		219 214	2 2	219 214	2 2				
Home Ownership for People Everywhere (Hope-6) 2005-2006 2006-2007	651 f 640 f	975 542	19 10	0	0 0			975 542	19 10
Parenting Skills Programs 2005-2006 2006-2007	100 c 100 c	134 134	2 2	134	2			134	2
South Dade Skill Center/Farmworkers 2005-2006 2006-2007	55 g 50 g	456 521	3 4	98 99	1 1	323 365	2 3	35 57	0 0

Program Description	Clients or Contacts	To	otal	Ado Genera		Federa Gra		Fees & Reve	
. 10g 2 3001 piloti		Budget	Staff	Budget	Staff	Budget	Staff	Budget	Staff
Summer Youth Employment 2005-2006 2006-2007	1,135 <i>g</i> 1,135 <i>g</i>	1,195 1,207	0	1,195 1,207	0				
Targeted Refugee Services 2005-2006 2006-2007	2,174 c 1,672 c	4,788 4,472	67			4,788 4,472	74 67		
Total Employment & Training FY 05-06		7,988	101	1,583	3	5,111	76	1,294	22
Total Employment & Training FY 06-07		7,276	89	1,731	5	4,837	70	708	14
Neighborhood Services  Neighborhood Assistance Programs 2005-2006 2006-2007		716 731	7 7	716 731	7 7				
Jail Diversion Financial Assistance 2005-2006 2006-2007		0 100	0	100	0 0				0
Emergency Financial Assistance 2005-2006 2006-2007	1,301 c 1,100 c	2,615 2,615		1,800 1,800	0 0			815 815	0
<b>Allapattah</b> 2005-2006 2006-2007	20,370 h 19,870 h	423 465	6 6	348 390	6 6			75 75	0 0
<b>Caleb</b> 2005-2006 2006-2007	21,661 h 21,661 h	486 528	7 7	349 391	7 7			137 137	0 0
Coconut Grove Center 2005-2006 2006-2007	21,842 h 21,842 h	733 783	10 10	379 434	10 10			354 349	0
<b>Culmer</b> 2005-2006 2006-2007	14,132 h 13,333 h	681 714	8 8	426 331	8			255 383	0 0
<b>Edison</b> 2005-2006 2006-2007	14,449 <i>h</i> 15,049 <i>h</i>	604 653	8	438 487	8			166 166	0
Florida City/Homestead 2005-2006 2006-2007	18,300 <i>h</i> 18,900 <i>h</i>	440 486	5 5	353 396	5 5			87 90	0 0
<b>Hialeah</b> 2005-2006 2006-2007	17,217 h 17,217 h	298 306	4 4	237 245	4 4			61 61	0

Program Description	Clients or Contacts	То	tal	Ado Genera			al/State	Fees & Reve	Other
•		Budget	Staff	Budget	Staff	Budget	Staff	Budget	Staff
<b>Naranja</b> 2005-2006 2006-2007	11,838 <i>h</i> 11,838 <i>h</i>	418 450	5 5	385 417	5 5			33 33	0 0
North County 2005-2006 2006-2007		19 20	0 0	11 12	0 0			8 8	0 0
<b>Opa-locka</b> 2005-2006 2006-2007	12,420 h 12,420 h	665 717	9 9	528 579	9 9			137 138	0
Richmond Heights 2005-2006 2006-2007	2,988 h 2,988 h	119 127	2 2	119 127	2 2				
<b>Wynwood</b> 2005-2006 2006-2007	11,782 h 8,782 h	485 531	6 6	350 401	6 6			135 130	0 0
Total Neighborhood Services FY 05-06	166,999	8,702	77	6,439	77	0	0	2,263	0
Total Neighborhood Services FY 06-07	163,900	9,226	77	6,841	77	0	0	2,385	0
Psychological Services  Psychological Services Programs 2005-2006 2006-2007		346 391	3 3	346 391	3				
Early Intervention Development Center 2005-2006 2006-2007	30 c 35 c	607 601	5 5	312 336	3 3			295 265	2 2
Family & Children's Development Center 2005-2006 2006-2007	40 <i>c</i> 45 <i>c</i>	453 492	5 5	233 276	3 3			220 216	2 2
Specialized Development Center North 2005-2006 2006-2007	35 c 40 c	490 577	5 5	252 287	3			238 290	2 2
Specialized Development Center South 2005-2006 2006-2007	45 c 55 c	508 520	5 5	261 291	3 3			247 229	2 2
Total Psychological Services FY 05-06 Total Psychological Services FY 06-07	150 175	2,404 2,581	23 23	1,404 1,581	15 15	0	0	1,000 1,000	8
Rehabilitative Services  Rehabilitative Services Program 2005-2006 2006-2007	-113	373 387	3 3	373 387	3 3	0	V	1,000	3

(dollars in thousands)

Program Description	Clients or Contacts	То	tal	Ado Genera		Federa Gra		Fees & Reve	
<b> </b>		Budget	Staff	Budget	Staff	Budget	Staff	Budget	Staff
Community Resource ( Outreach and Prevention) 2005-2006 2006-2007	25,000 c 25,500 c	227 238	3 3	157 167	2 2	70 71	1		
Community Services (Intake and Treatment) 2005-2006 2006-2007	800 <i>c</i> 830 <i>c</i>	5,901 6,320	75 75	2,565 3,101	34 35	2,719 2,664	30 30	617 555	11 10
Treatment Alternatives to Street Crimes (TASC) 2005-2006 2006-2007	830 <i>c</i> 800 <i>c</i>	5,984 6,228	66 64	5,784 6,010	64 62			200 218	2 2
Total Rehabilitative Services FY 05-06		12,485	147	8,879	103	2,789	31	817	13
Total Rehabilitative Services FY 06-07		13,173	145	9,665	102	2,735	31	773	12
Violence Prevention and Intervention  Violence Prevention & Intervention Programs 2005-2006 2006-2007		178 204	2 2	178 204	2 2				
Advocates for Victims 2005-2006 2006-2007	1,179 <i>c</i> 1,385 <i>c</i>	5,376 6,020	62 64	2,887 3,322	27 27	1,541 1,766	25 27	948 932	10 10
Domestic Violence Intake Unit 2005-2006 2006-2007	0 9,000	0 858	0 11	0 858	0 11	0	0		0
Domestic Violence Shelter-The Lodge 2005-2006 2006-2007		1,599 1,599	0					1,599 1,599	0
Family and Victim Services 2005-2006 2006-2007	1,312 <i>c</i> 920 <i>c</i>	1,719 1,868	16 16	1,584 1,748	16 16			135 120	0
Total Violence Prevention & Intervention FY 05-06		8,872	80	4,649	45	1,541	25	2,682	10
Total Violence Prevention & Intervention FY 06-07		10,549	93	6,132	56	1,766	27	2,651	10
Grand Total 2005-2006 2006-2007		200,133 254,977	1,071 1,034	54,465 56,741	473 496	133,306 187,210	454 420		144 118

a Number of contracts managed

b Number of subsidized childcare slots

e Volunteers f Intakes and evaluations

c Clients served g Clie

g Client visits

d High Risk Elderly Meals provided to elders

h Clients seeking services at neighborhood facilities

## APPENDIX L: COMMUNITY ACTION AGENCY BUDGET BY PROJECT

(dollars in thousands)

Program Description	Clients or Contacts	To	otal	Ado Genera		Federa Gra	II/State	Fees & Reve	
	Silonia Si Contacta	Budget	Staff	Budget	Staff	Budget	Staff	Budget	Staff
Administration							-		
Administration									
Administration 2005-2006		1,699	24	1,699	24				
2003-2000		1,701	22	1,701	22				
Total Administration FV 05 0C		1.000	04		0.4				
Total Administration FY 05-06 Total Administration FY 06-07		1,699 1,701	24	1,699 1,701	24 22				
Citizen Participation									
Citizen Participation									
2005-2006 2006-2007	4,725 4,400	455 449		455 449	6 6				
	4,400	449	6	449	0				
Total Citizen Participation FY 05-06	4,725	455 449		455 449	6				
Total Citizen Participation FY 06-07	4,400	449	В	449	0				
Elderly Services									
Meals for the Elderly									
2005-2006	759	2,062	16	705	6	990	10	367	
2006-2007	759	2,583	16	1,140	6	1,091	10	352	
	<del> </del>							<del>                                     </del>	
Meals on Wheels									
2005-2006 2006-2007	215 275	473 492		473 347	4 4			0 145	
2000 2001	270	102		011				110	
Footor Cranducrente									
Foster Grandparents 2005-2006	101	593	3	122	1	460	2	11	
2006-2007	101	591	3	120	1	460	2	11	
Senior Companions									
2005-2006	101 101	710 675				528 527	5 5	182 148	
2006-2007	101	675	5			521	5	140	
Total Elderly Services FY 05-06 Total Elderly Services FY 006-07	1,176 1,236	3,838 4,341	28 28	1,300 1,607	11 11	1,978 2,078	17 17	560 656	0
Total Elderly Services F1 000-07	1,230	4,341	20	1,007	- 11	2,070	17	050	U
Energy Programs									
Home Repair and Rehabilitation Programs									
2005-2006	116	1,085						1,085	11
2006-2007	134	1,085	11					1,085	11
	1								
Home Weatherization / Energy Conservation Program 2005-2006	90 a	440	5	54	4	318	4	40	
2005-2006 2006-2007	90 a 95 a	412 448		54 54	1 1	318 364	4	30	
Hurricane Shutters Programs									
2005-2006	95	455				455		0	
2006-2007	252	1,413		200		1,113	0	100	
	1								
Paint Distribution Program	175	400	2					400	,
2005-2006 2006-2007	175 50	188 188						188 188	3
	ļ								
Solar Heaters Program									
2005-2006	36	100		100					
2006-2007	24	100		100					
Total Energy Programs FY 05-06	512	2,240	19	154	1	773	4	1,313	14
Total Energy Programs FY 06-07	555	3,234	19	354	1	1,477	4	1,403	14

## APPENDIX L: COMMUNITY ACTION AGENCY BUDGET BY PROJECT

(dollars in thousands)

Program Description	Clients or Conta	acte	To	tal	Ado <sub>l</sub> Genera		Federa Gra		Fees & Rever	
	2		Budget	Staff	Budget	Staff	Budget	Staff	Budget	Staff
Greater Miami Service Corps  Greater Miami Service Corps 2005-2006	200		264	22	188 371	2 2			76	20
2006-2007	200		1,999	16	3/1	2			1,628	14
Total Greater Miami Service Corps FY 05-06	200		264	22	188	2			76	20
Total Greater Miami Service Corps FY 06-07	200		1,999	16	371	2			1,628	14
Head Start	6,210 6,210	b b	56,052 57,209	444 455	5,708 5,788	39 39	50,344 50,829	405 416	592	
Early Head Start 2005-2006 2006-2007	318 318	ı	4,319 4,714	81 70	182 346	4 4	4,137 4,368	77 66		
Total Head Start FY 05-06	6,528		60,371	525	5,890	43	54,481	482	500	
Total Head Start FY 06-07	6,528		61,923	525	6,134	43	55,197	482	592	
Self Help Institute 2005-2006 2006-2007	22,006 22,666		4,015 4,063	54 53	1,091 1,017	10 9	2,924 2,989	44 44	57	
Emergency Food & Shelter Program 2005-2006 2006-2007	969 969		200 200	0			200 200	0		
Low Income Home Energy Assistance Program (LIHEAP) 2005-2006 2006-2007	20,581 16,015		3,622 4,064	1 1			3,622 4,064	1 1		
Life Support Initiative Assistance Program 2005-2006 2006-2007	1,025 870		350 200	0	350 0	0	0	0	200	
Family and Child Empowerment Project (FACE) 2005-2006 2006-2007	75 75		104 100	0					104 100	
Total Self Help FY 05-06	44,656		8,291	55	1,441	10	6,746	45	104	
Total Self Help FY 06-07	40,595	+	8,627	54	1,017	9	7,253	45	357	
Transportation Transportation 2005-2006 2006-2007	80,700 75,700		739 749		252 344	4 2			487 405	9
Total Transportation FY 05-06 Total Transportation FY 06-07	80,700 75,700		739 749	13 11	252 344	2	0	0	487 405	9
Grand Total 2005-2006	70,700	Ī	77,897	692	11,379	101	63,978	548	2,540	43
2006-2007			83,023	681	11,977	96	66,005	548	5,041	37

a Includes Weatherization Assistance Program (WAP) / LIHEAP

b Number of funded slots

## APPENDIX M: FY 2006-07 ADOPTED FUNDING AVAILABLE FOR COMMUNITY-BASED ORGANIZATIONS

Program Category	Proposed General Revenue Funding		Other Funding	TOTAL FUNDING	
Social Services	\$14,597,000	а		\$14,597,000	
Crime Prevention	\$2,815,000	b		\$2,815,000	
Park and Recreation	\$3,066,000		\$500,000	\$3,566,000	
Library Information Access	\$27,000			\$27,000	
Cultural Activities	\$13,262,250		\$4,300,700	c \$17,562,950	
Chambers of Commerce	\$1,046,000			\$1,046,000	
Airport/Seaport Promotions			\$764,000	d \$764,000	
Environmental Protection and Education			\$589,000	e \$589,000	
Youth Crime Task Force	\$3,000,000			\$3,000,000	
Discretionary Reserve Funds	\$4,200,000	f		\$4,200,000	
Miscellaneous	\$19,814,000	g	\$1,573,000	h \$21,387,000	
Total	\$61,827,250		\$7,726,700	\$69,553,950	

### NOTES:

- a Funding allocated through the Alliance for Human Services including \$13,322,000 for social services, \$1,000,000 for Haitian programs, \$600,000 for elderly programming
- b Funding allocated through the Alliance for Human Services for crime prevention
- c Tourist tax proceeds for Tourist Development Council Grants (\$975,000), and tourist tax proceeds, other grants, and interest for cultural grants (\$3,175,700)
- d Seaport promotional funding (\$555,000) and Aviation promotional funding (\$159,000) allocated to CBOs
- e Proprietary funding for environmental projects: WASD (\$250,000); Solid Waste (\$164,000); and DERM (\$164,000)
- f Equivalent to \$300,000 per office
- g Includes non-competitive general fund allocations to be monitored by Cultural Affairs, Park and Recreation, and DHS
- h Funding allocated through the Public Health Trust (\$1,573,000)

APPENDIX N: TRANSIENT LODGING AND FOOD AND BEVERAGE TAXES
FOR TOURIST DEVELOPMENT, CONVENTION DEVELOPMENT, AND HOMELESS AND DOMESTIC VIOLENCE PROGRAMS AND FACILITIES

Тах	Geographic Area	pesodul	Collected By	Permissible Use	Distributed To	2004-05 Actual*	2005-06 Actual*	2006-07 Estimate*
2% Tourist Development - Transient Lodging  Florida Statutes Section 125.0104	Miami-Dade County except Miami Beach, Bal Harbour and Surfside	1978	Miami-Dade County	Convention centers, arenas, auditoriums; promote and advertise tourism; convention/fourist bureaus; beach maintenance/improvements	60% less \$850,000 to Greater Miami Convention and Visitors Bureau 20% to Dept. of Cultural Affairs; 20% to facilities within the City of Miami; \$875,000 to the Tourist Development Council	\$14,099,870	\$15,935,000	\$16,502,000
2% Tourist Development Surfax Food and Beverages (sold in hotels and motels)  Florida Statutes Section 212.0306	Miami-Dade County except Miami Beach, Bal Harbour and Surfside	1990	Miami-Dade County	Countywide convention/ visitors bureau for promotional activity	100% less \$100,000 to Greater Miami Convention and Visitors Bureau \$100,000 to Tourist Development Council	\$5,165,595	\$5,305,000	\$5,291,000
2% Tourist Development Surtax - Transient Lodging - Food and Beverages (premises of consumption) Florida Statutes Section 125.0104	Miami Beach 0104	1968	Miami Beach	Convention and publicity bureaus, cultural and art centers, enhancement of tourism, publicity and advertising, auditoriums and convention halls	\$5 million plus growth factor to Greater Miami Convention and Visitors Bureau 50% tourism related purposes 5% to Visitors and Convention Authority Residual to Miami Beach	\$28,107,354	\$29,327,000	\$30,500,080
1% Tourist Development Transient Lodging Florida Statutes Section 125.0104	Miami Beach 0104	1997	Miami Beach	Convention and publicity bureaus, cultural and art centers, enhancement of tourism, publicity and advertising, auditoriums and convention halls	50% for City Center Bonds; 50% used for South Beach, Mid Beach, and North Beach Services	\$5,915,386	\$5,957,000	\$6,195,280
Tourist Development - Transient Lodging - 4% - Food and Beverages - 2% (premises of consumption) Florida Statutes Section 125.0104	Bal Harbour 0104	1968**	Bal Harbour	Convention and publicity bureaus, cultural and art centers, enhancement of tourism, publicity and advertising, auditoriums and convention halls	Tourist Department operations and restoration and maintenance of beaches less \$100,000 to Greater Miami Convention and Visitors Bureau	\$2,423,286	\$1,951,782	\$1,928,654
2% Tourist Development - Transient Lodging - Food and Beverages (premises of consumption) Florida Statutes Section 125.0104	Surfside 0104	1968	Surfside	Convention and publicity bureaus, cultural and art centers, enhancement of burism, publicity and advertising, auditoriums and convention halls	45% to Tourist Bureau 50% for operation of Community center facility used by tourist 5% Administration	N/A***	WA***	N/A***

APPENDIX N: TRANSIENT LODGING AND FOOD AND BEVERAGE TAXES FOR TOURIST DEVELOPMENT, CONVENTION DEVELOPMENT, AND HOMELESS AND DOMESTIC VIOLENCE PROGRAMS AND FACILITIES

Тах	Geographic Area	lmposed	Collected By	Permissible Use	Distributed To	2004-05 Actual*	2005-06 Actual*	2006-07 Estimate*
2% Tourist Development - Transient Lodging Florida Statutes Section 125.0104	Surfside 04	1992	Surfside	Convention and publicity bureaus, cultural and art centers, enhancement of tourism, publicity and advertising, auditoriums and convention halls	Operation of Community Center facility used by tourist	N/A***	N/A***	N/A***
3% Convention Development - Transient Lodging	Miami-Dade County except Bal Harbour and Surfside	1983	Miami-Dade County	2/3 to largest public convention center then excess to County for constructing/operating stadiums, arenas, audi- tourism, exhibition halls, light rail systems; 1/3 to new coliseums/ stadiums/convention facilities in most populous city then excess to County for constructing/operating stadiums, arenas, audi- tourism, exhibition halls in most populous city	Approximately 2/3 to Miami-Dade County for bond payments for Performing Arts Center, arena operating and maint- enance expenses and Miami Beach for Convention Center Complex Approximately 1/3 for costs associated with the Miami Arena Residuals to Miami-Dade County	\$37,575,390	\$42,083,000	\$44,777,000
Florida Statute 212.0305 (4)(b)								
1% Professional Sports Franchise - Transient Lodging Florida Statute 125.0104 (3)(I)	Miami-Dade County except Miami Beach, Bal Harbour and Surfside	1990	Miami-Dade County	To pay debt service on bonds issued to finance construction, reconstruction or renovation of a professional sports franchise facility	Miami-Dade County to pay debt service on bonds	\$7,049,935	\$7,968,000	\$8,250,000
1% Food and Beverage Tax for Homeless and Domestic Violence (premises of consumption excluding hotels and motels) Florida Statute 212.0306	Miami-Dade County except Miami Beach, Bal Harbour and Surfside	1993	Miami-Dade County	85% for homeless programs and 15% for the construction and operation of domestic violence centers	Approximately 85% to Homeless Trust Approximately 15% to Miami- Dade County for domestic violence centers	\$12,000,408	\$13,080,000	\$13,544,000

NOTE: FY 2005-2006 projections are gross revenue figures. Pursuant to state statute, FY 2006-2007 estimates are budgeted at 95% of estimated revenues.

<sup>\*</sup> Excluding collection fees
\*\* Originally imposed in 1968; rates were changed in 1996
\*\*\* City of Surfside figures were not available at the time of the printing in May 2006

# APPENDIX O: MIAMI-DADE COUNTY FY 2006-07 PROJECTED GAS TAX REVENUES STATE MOTOR FUEL TAXES DISTRIBUTED TO LOCAL GOVERNMENTS

	Title of Gas Tax	Amount Imposed Per Gallon	Type of Fuel Imposed on	Computation Formula	Allowable Usages	Amount Received per cent FY 2006-07 Budget	County's share for FY 2006-07 Budget	Allocation within the fund
<b>વ</b>	Constitutional Gas Tax Section 9(c), Article XII Revised 1968 Florida Constitution; Sections 206.41 and 206.47, F.S. Also known as the Secondary Gas Tax	2.0 cents	All Fuels	Proceeds allocated to Acquisition, Counties based on weighted construction and formula: 25% ratio of maintenance of County/State population, roads; bondable 25% ratio County area/State the same purpos area, 50% ratio collection in County/collection in all Counties	Acquisition, I construction and maintenance of roads; bondable for the same purposes	\$11,017,000	\$22,034,000	20% - used in County wide General Fund (\$4.407 million); 80% - used in PWD's Construction Funds (\$17.627 million)
(a)	County Gas Tax Sections 206.41(1)(b) and 206.60, F.S.	1.0 cent	All Fuels	Proceeds allocated to Counties based on weighted County formula: 25% ratio of County/State population, 25% ratio County area/State used fo area, 50% ratio collection in and MD County/collection in all Counties	All legitimate I County transportation purposes; can be used for both PWD and MDT needs	\$8,544,000	\$8,544,000	The State is allowed to impose a 7.3% administrative fee
ΰ	Municipal Gas Tax Sections 206.605(1), 206.879(1), and 210.20(2)(a), and Part II of Chapter 218, F.S.	1.0 cent	Gas / Gasohol and Diesel	Gas / Gasohol Proceeds allocated to and Diesel Florida's Revenue Sharing Trust Fund for Municipalities on the basis of 1/3 population, 1/3 sales tax collection, and 1/3 local government revenue raising ability	All legitimate municipal transportation purposes, including public safety related purposes; can only be used for UMSA transporation related purposes	√/Z	Included in the \$42.85 The State is all million of UMSA state impose a 7.3% revenue sharing administrative f gas tax portion	Included in the \$42.85 The State is allowed to million of UMSA state impose a 7.3% revenue sharing administrative fee on gas tax portion
F.S.: PWD: MDT: UMSA:	Florida Statutes Public Works Department Miami-Dade Transit :: Unincorporated Municipal Service Area	ervice Area						

# APPENDIX O: MIAMI-DADE COUNTY FY 2006-07 PROJECTED GAS TAX REVENUES LOCALLY IMPOSED GAS TAXES

	Title of Gas Tax	Amount Imposed Per Gallon	Type of Fuel Imposed on	Computation Formula	Allowable Usages	Amount Received per cent FY 2006-07 Budget	County's share for FY 2006-07 Budget	Allocation within the fund
â	Local Option Gas Tax Section 336.025, F.S.	6.0 cents	Gas / Gasohol and Diesel	Pursuant to Interlocal Agreement, proceeds allocated 70.40% to the County and 29.60% to the Cities (based upon a weighted formula: 75% population and 25% center line miles); proceeds based upon gas tax collected within the County	All legitimate transportation purposes; can be used both for PWD and MDT needs	\$10,432,000 County's share is \$7,344,000	\$44,063,000	The State is allowed to impose a 7.3% administrative fee
Î	Capital Improvement Local Option Gas Tax. Can impose up to 5.0 cents. Section 336.025(1)(B), F.S. as created by Section 40 Chapter 93-206- effective 1/1/94 (originally on 1/1/94 - 5 cents were imposed, was amended in 6/96 and reduced to 3 cents on 9/1/96)	3.0 cents	Gas / Gasohol	Pursuant to Interlocal All County Capital Agreement , proceeds transportation allocated 74.00% to the purposes; can only County and 26.00% to the be used by either Cities (based on a weighted PWD or MDT for formula:75% population, 25% capital improvement center line miles); proceeds needs based upon the gas tax collected within the County	All County Capital transportation purposes; can only be used by either PWD or MDT for 4 capital improvement needs	\$10,172,000 County's share is \$7,527,000	\$22,582,000	The State is allowed to impose a 7.3% administrative fee
Ē	Ninth Cent Gas Tax Section 336.021, F.S. as amended by Section 47, Chapter 93-206- effective 1/1/94	1.0 cent	Gas / Gasohol and Diesel	Proceeds allocated to the County were the tax is collected	All County transportation purposes	\$11,580,000	\$11,580,000	Countywide General Fund transportaion related expenses

### Strategic Area: Public Safety

- PS1-1: Public safety facilities and resources built and maintained to meet needs (priority outcome)
- PS1-2: Reduced response time (priority outcome)
- PS1-3: Reduced response time in agricultural areas (priority outcome)
- PS1-4: Reduction in property loss and destruction (priority outcome)
- PS1-5: Improved Homeland Security Preparedness (priority outcome)
- PS1-6: Expanded ability to shelter the public in response to large scale public emergency events
- PS1-7: Easy and coordinated access to information by Departments and service delivery partners to promote more
  effective programs and results
- PS2-1: Strengthened Juvenile Assessment Center (priority outcome)
- PS2-2: Reduced number of people revolving through the court system/recidivism
- PS2-3: Reduced substance-abuse related incidents
- PS2-4: Quicker deployment of information to recover missing and abducted children and enhanced community awareness for prevention of child abuse and abduction
- PS3-1: Professional and ethical public safety staff: minimal occurrence of public safety corruption incidents
- PS3-2: Reduction in the use of lethal technology where appropriate
- PS4-1: Increased community awareness of information resources and involvement opportunities (priority outcome)
- PS4-2: Increased involvement of individuals who want to give back to the community
- PS4-3: Resident and visitor safety awareness and preparedness for all segments of the community
- PS4-4: Increased awareness of appropriate 911 usage
- PS5-1: Safer communities through planning, design, maintenance, and enforcement
- PS5-2: Eradication of unwanted animals from public streets

### Strategic Area: Transportation

- TP1-1: Minimum wait time for transit passengers (priority outcome)
- TP1-2 Convenient, clean transit passenger facilities and vehicles (priority outcome)

- TP1-3: Improved accessibility to transit facilities and bus stops (priority outcome)
- TP1-4: Safe and reliable transit facilities and transit vehicles (priority outcome)
- TP1-5: Optimum signalized traffic flow
- TP2-1: Increased public knowledge and understanding of public transportation alternatives and benefits
- TP2-2: Improved customer access to transit trip planning information
- TP2-3: Clear and informative transit and transportation signage
- TP3-1: Improved transportation connectivity for inter-county movements
- TP4-1: More integrated land-use development to decrease dependence on automobiles (priority outcome)
- TP4-2: Improved level-of-service on major roadway corridors (priority outcome)
- TP4-3: Increased vehicle occupancy
- TP5-1: Dramatic improvement in the level of bus service (priority outcome)
- TP5-2: Expanded rapid transit service along all major corridors (priority outcome)
- TP5-3: Effective management and oversight of dedicated transit funds (priority outcome)
- TP6-1: Seamless movement of people, baggage, and cargo between Seaport and Airport (priority outcome)
- TP6-2: Enhanced customer service, convenience, and security at every level of contact with the ports (priority outcome)
- TP6-3: Meet existing and future demand levels for passengers and cargo at the ports

### Strategic Area: Recreation and Culture

- RC1-1: Well-maintained, attractive and safe parks, libraries, museums, facilities, and public artwork (priority outcome)
- RC1-2: Available and high quality green space throughout the County (priority outcome)
- RC1-3: More cultural, recreational, and library programs and services available to address varied community interests (priority outcome)
- RC1-4: Quality customer service at all recreational, cultural, and library facilities (priority outcome)
- RC1-5: Coordination of existing cultural, recreational, and library programs and services and comprehensive development of new experiences and opportunities (priority outcome)
- RC1-6: Recreational, cultural, and library facilities located where needed throughout the County (priority outcome)

- RC2-1: Reduction in unmet needs (priority outcomes)
- RC3-1: Expanded awareness of and access to cultural, recreational, and library programs and services (priority outcome)
- RC4-1: Increased availability of and participation in life-long learning programs for artists, program developers and the public

### Strategic Area: Neighborhood and Unincorporated Area Municipal Services

- NU1-1: Increased urban infill development and decreased urban sprawl (priority outcome)
- NU1-2: Protection of viable agriculture and environmentally-sensitive lands (priority outcome)
- NU1-3: Improved community design (priority outcome)
- NU2-1: Strengthened bond between the community and Miami-Dade County government (priority outcome)
- NU2-2: Improved community access to information and services (priority outcome)
- NU2-3: Well-trained, customer-friendly County government workforce (priority outcome)
- NU3-1: Continuing supplies of quality drinking water to meet demand
- NU3-2: Restoration of County construction project site areas to original conditions in a timely manner
- NU3-3: Preservation of wetlands and environmentally valuable uplands
- NU3-4: Reduced noise levels for residents within the vicinity of Miami-Dade Aviation Department airports
- NU4-1: Resident and business voluntary compliance with County codes (priority outcome)
- NU4-2: Timely identification and remediation of nuisances, including unsafe structures (priority outcome)
- NU4-3: Consistent interpretation and application of enforcement practices
- NU5-1: Neighborhood and rights-of-way aesthetics that foster and enhance quality of life (priority outcome)
- NU5-2: Timely repair and replacement of damaged property
- NU6-1: Improved neighborhood roadways, sidewalks, drainage, and reduced flooding (priority outcome)
- NU6-2: Reduction in sewage overflows and provision of sewage systems to unconnected commercial corridors: protection of water quality and improved water pressure
- NU6-3: Improved public infrastructure level-of-service standards and policies
- NU6-4: Integrated traffic calming in neighborhoods

NU6-5: Safe, comfortable, and convenient pedestrian rights-of-way

### Strategic Area: Health and Human Services

- HH1-1: Reduced rate of uninsured Countywide (priority outcome)
- HH1-2: Improved public transportation to health and human services facilities throughout Miami-Dade County (priority outcome)
- HH2-1: Improved information accessibility regarding available health and human services
- HH2-2: Increased utilization of available health and human services across all neighborhood facilities
- HH3-1: Increased access to and quality of child care facilities (priority outcome)
- HH3-2: Increased access to culturally sensitive outreach/prevention and intervention services for Miami-Dade County children, youth, and their families (priority outcome)
- HH3-3: Young adults with basic education, skills, and values (priority outcome)
- HH4-1: Healthier community (priority outcome)
- HH4-2: Increased access to full continuum of support services for people with disabilities
- HH4-3: Increased access to full continuum of support services for targeted special populations, including sexual
  assault, domestic violence, immigrant and new entrant, mental health, homeless, substance abuse, and recentlyreleased inmate services
- HH4-4: Greater number of elders able to live on their own.
- HH5-1: Increased availability of affordable and special needs housing (priority outcome)
- HH5-2: Greater portion of elderly residents able to stay in their homes and maintenance of existing housing units in Miami-Dade County
- HH6-1: Improved community relations in Miami-Dade County
- HH7-1: Improved customer service and care in health and human services (priority outcome)
- HH7-2 Reduction of health and human service unmet needs (priority outcome)

### Strategic Area: Economic Development

 ED1-1: Increased number of businesses and employment opportunities in higher-paying, targeted industries (priority outcome)

- ED1-2: Increased number of county residents with the job skills to achieve economic self-sufficiency (priority outcome)
- ED1-3: Increased number of low- to moderate-income homeowners (priority outcome)
- ED1-4: Increased international commerce
- ED1-5: Identification of emerging targeted industries
- ED1-6: Greater cultural appeal of Miami-Dade County for businesses
- ED1-7: Resource maximization based on leveraging federal, state, and other funds
- ED1-8: Enhanced public reporting regarding funded activities
- ED1-9: Improved access to capital for small and minority businesses linked to meaningful technical assistance
- ED2-1: Coordinated and effective economic and community development programs (priority outcome)
- ED2-2: Proactive involvement of communities in economic development efforts (priority outcome)
- ED2-3: Better informed clients served by various assistance programs
- ED2-4: Maximization of living wage opportunities for all Miami-Dade County residents
- ED3-1: Organizations empowered with the technical and management capacity to succeed (priority outcome)
- ED3-2: Increase in start-ups of new businesses
- ED3-3: Higher leveraging of County programs' financial resources with private sector financing
- ED4-1: Improved infrastructure and redevelopment to attract businesses to underserved and distressed areas (priority outcome)
- ED4-2: Customer-friendly environment for regulated businesses and entities doing business with Miami-Dade County (priority outcome)

### Strategic Area: Enabling Strategies

- ES1-1: Clearly-defined performance expectations and standards (priority outcome)
- ES1-2 Conveniently accessed and easy-to-use services
- ES1-3: Unity of County service delivery
- ES1-4: Satisfied customers
- ES2-1: Easily accessible information regarding County services and programs (priority outcome)

- ES2-2: Responsive communications services (advertising, marketing, public relations, publications, etc.) for other County departments
- ES2-3: Positive image of County government
- ES3-1: Streamlined and responsive procurement process (priority outcome)
- ES3-2: Full and open competition
- ES3-3: "Best-value" goods and services (price, quality, terms and conditions) (priority outcome)
- ES4-1: User friendly e-government sharing information and providing expanded hours and services (priority outcome)
- ES4-2: Available and reliable systems
- ES4-3: Responsive service deployment and resolution of technology problems
- ES4-4: Smart and coordinated IT Investments
- ES4-5: Technology projects completed as planned
- ES4-6: County processes improved through information technology (priority outcome)
- ES5-1: Expeditiously provide Departments with qualified personnel
- ES5-2: Retention of excellent employees
- ES5-3: Motivated and dedicated workforce team aligned with organizational priorities (priority outcome)
- ES5-4: Workforce skills to support County priorities (e.g. leadership, customer service, fiscal problem-solving technology, etc.) (priority outcome)
- ES5-5: Workforce that reflects the diversity of Miami-Dade County
- ES6-1: Safe, convenient, and accessible facilities planned and built ready to meet needs (priority outcome)
- ES6-2: Facilities aesthetically pleasing to the community
- ES6-3: Worker-friendly and worker-functional facilities
- ES6-4: Well-maintained facilities
- ES7-1: Safe and reliable vehicles ready to meet needs (priority outcome)
- ES7-2: Worker-friendly and functional vehicles
- ES7-3: Cost-effective vehicles
- ES7-4: Fuel-efficient/environmentally-friendly vehicles

- ES8-1: Sound asset management and financial investment strategies
- ES8-2: Planned necessary resources to meet current and future operating and capital needs (priority outcome)
- ES8-3: Compliance with financial laws and generally accepted accounting principles
- ES8-4: Cohesive, standardized countywide financial systems, and processes (priority outcome)
- ES8-5: Effective County tax collection and property appraisal process
- ES9-1: Alignment of services provided with community's needs and desires (priority outcome)
- ES9-2: Alignment of priorities throughout the organization
- ES9-3: Achievement of performance targets (priority outcome)
- ES9-4: Accountability to the public at every level of the organization (priority outcome)
- ES9-5: Continuously improving government (priority outcome)
- ES10-1: Educated voters
- ES10-2: Opportunities for every registered voter to conveniently cast a vote (priority outcome)
- ES10-3: Votes counted and reported accurately and quickly
- ES10-4: Integrity of voter records maintained
- ES10-5: Integrity of candidate and public officials public records maintained

Glossary and Index

A&E - Architectural and Engineering

AAAB – Asian American Advisory Board

AAP - Affirmative Action Plan

ABF – American Business Forum

ABFT - American Board of Forensic Toxicologists

ACH – Automated Clearing House

ADA - Americans with Disabilities Act

ADF - Aviation Development Fund

ADPICS - Advanced Purchasing Inventory Control System

AFDC – Aid to Families with Dependent Children

AHCA - State Agency of Health Care Administration

ALF – Assisted Living Facility

ALS - Advanced Life Support

AMR - Automated Meter Reading

AMS - Audit and Management Services

AOC - Administrative Office of the Courts

APP - Art in Public Places

ASD - Animal Services Department

ATIS – Advanced Traveler Information System

ATMS - Advanced Traffic Management System

AVL/AVM – Automated Vehicle Locator and Monitoring System

BAAB - Black Affairs Advisory Board

BBC – Building Better Communities General Obligation Bond Program

BCC – Board of County Commissioners

BCCO - Building Code Compliance Office

BLE - Basic Law Enforcement

BLS – Basic Life Support

BPAC – Bicycle/Pedestrian Advisory Committee

C&SF - Central and Southern Florida Flood Control

CAA – Community Action Agency

Cable TAP - Cable Television Access Project

CAC - Cultural Affairs Council

CAD - Computer Aided Dispatch

CAFR - Comprehensive Annual Financial Report

CALEA - Commission on Accreditation for Law Enforcement Agencies

CAMA - Computer Aided Mass Appraisal System

CAO - County Attorney's Office

CAPER - Consolidated Annual Performance Evaluation Report

CARE - Comprehensive AIDS Resources Emergency Act

CBE – Community Business Enterprise
CBO – Community-based Organization
CBP – United States Customs and Border Control
CDBG – Community Development Block Grant
CDC – Community Development Corporation
CDMP – Comprehensive Development Master Plan
CDS - Child Development Services Division of the Department of Human Services
CDT – Convention Development Tax
CEIS – Construction Engineering and Inspection Services
CEMP – Comprehensive Emergency Management Plan
CERP – Comprehensive Everglades Restoration Project
CERT – Community Emergency Response Team
CFA – Commission for Florida Law Enforcement Accreditation
CFP – Capital Funds Program
CFFP – Capital Funds Financing Program
CGP – Comprehensive Grants Program
CIAB – Community Image Advisory Board
CIGP – County Incentive Grant Program
CIIS – Capital Improvements Information System
CILOGT – Capital Improvement Local Option Gas Tax
CIO – Chief Information Officer
CIP – Capital Improvements Program
CITT – Citizens' Independent Transportation Trust
CJFBP – Criminal Justice Facilities Bond Program
CJIS – Criminal Justice Information System
CME – Coroner and Medical Examiner Database
CMO – County Manager's Office
CMRS – Construction Management and Renovation Services of the General Services Administration
CMS – Case Management System
COA – Council on Accreditation
COC – Clerk of the Courts
CODI – Commission on Disability Issues
COE – Commission on Ethics and Public Trust
COMPTO – Conference of Minority Transportation Officials
COOP – Continuity of Operations Plan

C-Pass – Causeway Pass

COR - Capital Outlay Reserve

CPE – Continuing Professional Education

COT – Correction Officer Training Academy

CORESTAT - Corrections Organization of Responsive and Efficient Systems

ACRON 1 WIS
CPHI – Community Partnership for Homeless, Inc.
CPI – Consumer Price Index
CPP – Community Periodicals Program
CRA – Community Redevelopment Agency
CRB – Community Relations Board
CRM – Customer Relationship Management
CRS – Community Rating System
CSA – Customer Service Advocate
CSBE – Community Small Business Enterprise
CSBG – Community Service Block Grant
CSD – Consumer Services Department
CSR – Customer Service Request
CST – Communication Services Tax
CTAC – Citizens Transportation Advisory Committee
CTQB – Construction Trade Qualifying Board
CTI – Caribbean Trade Initiative
CUTR – Center for Urban Transportation Research
CVIS – Commercial Vehicle Inspection Station
CWEP – Community Work Experience Program
CWF – Capital Working Fund
CWP – Community Workforce Program
DARE – Drug Abuse Resistance Education
DASD – Direct Access Storage Device
DBD – Department of Business Development
DBE – Disadvantaged Business Enterprise
DCF – Department of Children and Families
D-DBP Rule – Disinfectants-Disinfections By-Products Rule
DEG – Drug Elimination Grant
DERM – Department of Environmental Resources Management
DHS – Department of Human Services
DIAL – Center for the Development of Infants and Adolescent Latinas
DIC – Developmental Impact Committee
DJJ – Department of Juvenile Justice
DOCA – Department of Cultural Affairs
DOH – Florida Department of Health
DOR – Department of Revenue
DORM – Division of Recovery and Mitigation of the Department of Environmental Resource Management

DP&Z – Department of Planning and Zoning

DPCC – Data Processing and Communications Center DPM – Department of Procurement Management

DSAIL - Disability Services and Independent Living DSH – Florida State Disproportionate Share Program DSWM - Department of Solid Waste Management DTA – Designated Target Area DUI – Driving Under the Influence DVI - Domestic Violence Intake Unit DWLS - Driving While License Suspended EAMS – Enterprise Asset Management System EDI – Economic Development Initiative EDMS – Electronic Document Management System EDP – Equitable Distribution Program EEI – Enhanced Enforcement Initiatives EEL – Environmentally Endangered Land EEO – Equal Employment Opportunity EEOC - Equal Employment Opportunity Commission EITC - Earned Income Tax Credit EIU – Environmental Investigative Unit EIV – Enterprise Income Verification ELC – Early Learning Coalition EMS – Emergency Medical Services EOB – Equal Opportunity Board EOC – Emergency Operations Center EPA – Environmental Protection Agency EPC – Environmental Protection Code EPP – Employee Participation Program EPS - Executive Policy Support ERD – Employee Relations Department ERM – Eligibility Review Meetings ERP – Enterprise Resource Planning System ERU - Equivalent Residential Unit ESCON – Enterprise Systems Connections ESG – Emergency Shelter Grant ESP – Employee Suggestion Program ESS - Employee Support Services ETSD – Enterprise Technology Services Department EZ – Empowerment Zone F&B – Food and Beverage Tax FAA – Federal Aviation Administration

FACE - Family and Child Enrichment - Department of Human Services

FACE – Florida Association of Code Enforcement - Team Metro

FAMIS – Financial Accounting Management Information System FBC – Florida Building Code FCAT – Florida Comprehensive Assessment Test FCC – Federal Communications Commission FDEP – Florida Department of Environmental Protection FDOT – Florida Department of Transportation FEC - Florida East Coast Railroad FEMA – Federal Emergency Management Agency FF&E – Furniture, Fixtures, and Equipment FIND – Florida Inland Navigational District FIU – Florida International University FHKC – Florida Healthy Kids Corporation FMC – Florida Memorial College FPL – Florida Power and Light FRS – Florida Retirement System FTA – Federal Transit Administration FTAA – Free Trade Area of the Americas FTAC – Freight Transportation Advisory Committee FTE – Full Time Equivalent FTO – Field Training Officer FUMD – Facilities and Utilities Management Division of the General Services Administration FY - Fiscal Year GAA – General Aviation Airports GAAP – Generally Accepted Accounting Principles GAL – Guardian Ad Litem Program GASB – Government Accounting Standards Board GDP - Gross Domestic Product GFOA – Government Financial Officers Association GIC – Government Information Center GIS – Geographic Information System GMCVB - Greater Miami Convention and Visitors Bureau GMSC – Greater Miami Service Corps GOB – General Obligation Bond GREAT – Gang Resistance Education and Training GRT – Gross Registered Tonnage GSA – General Services Administration HAAB – Hispanic Affairs Advisory Board

HAC – Homeless Assistance Center HAP – Housing Assistance Payment

HARRTF – State Hurricane Andrew Recovery and Rebuilding Trust Fund

HASF - Historical Association of South Florida

HEFT – Homestead Extension of the Florida Turnpike

HEX – Homestead Exemption

HFA – Housing Finance Authority

HLD - High Level Disinfection

HMIS – Homeless Management Information System

HODAG - Housing Development Assistance Grant Program

HOME – Home Investment Partnership Program

HOPE VI – Homeownership Opportunities for People Everywhere

HOPWA - Housing Opportunities for Persons with AIDS

HQS - Housing Quality Standard

HS - Homeland Security

HSUS - Humane Society of the United States

HT - Homeless Trust

HUHY - Help Us Help You Campaign

HVAC - Heating, Ventilation, and Air-Conditioning

ICI - Industrial Commercial and Institutional Water Evaluations

ICMA - International City/County Management Association

IDIS - Integrated Disbursement and Information System

INS - Immigration and Naturalization Services

IRP - Independent Review Panel

IT – Information Technology

ITB - Invitation to Bid

ITC - International Trade Consortium

IVR – Interactive Voice Response

JAC – Juvenile Assessment Center

JESCA – James E. Scott Community Association

JHS – Jackson Health System

JMH - Jackson Memorial Hospital

JPA – Joint Participation Agreement

JSD – Juvenile Services Department

LCC – Latin Chamber of Commerce (CAMOCOL)

LDB - Local Development Businesses

LEC Plan – Lower East Coast Regional Water Supply Plan

LED - Light Emitting Diodes

LETF - Law Enforcement Trust Fund

LIHEAP – Low Income Home Energy Assistance Program

LIMP – Land Improvement Permits

LIMS – Laboratory Information Management System

LLEBG – Local Law Enforcement Block Grant

LOS - Level of Service LRTP - Long Range Transportation Plan LUP – Land Use and Permitting MAAC – Miami Airline Affairs Committee MAC - Mobile Animal Clinic - Animal Services MAC – Municipal Advisory Committee – Office of Strategic Business Management MACS – Management Advisory Consulting Services MAI – Minority AIDS Initiative Fund MAM – Miami Art Museum MAT – Management Assistance Team – Housing Agency MCC – Miscellaneous Construction Contracts MCH – Miami Coalition for the Homeless MCU – Mobile Computing Unit MDAD – Miami-Dade Aviation Department MDCR – Miami-Dade Corrections and Rehabilitation MDCHD – Miami-Dade County Health Department MDCPS – Miami-Dade County Public Schools MDCU - Miami-Dade County University MDFR - Miami-Dade Fire Rescue MDHA – Miami-Dade Housing Agency MDPD – Miami-Dade Police Department MDT - Miami-Dade Transit MDTV – Miami-Dade Television MDX – Miami-Dade Expressway Authority ME – Medical Examiner MERT - Motorcycle Emergency Response Team MGD – Millions of gallons per day MHz – Megahertz MIA – Miami International Airport MIC – Miami Intermodal Center MIPS – Millions of instructions per second MIR – Master Image Repository MIS – Management Information System MLK – Martin Luther King, Jr. MMAP – Metro Miami Action Plan MOE - Maintenance of Effort MOU – Memorandum of Understanding

MOVES – Mobile Operations Victim Emergency Services

MPO – Metropolitan Planning Organization

LOGT - Local Option Gas Tax

MUR – Monthly Utilization Report MWDC – Metro-West Detention Center NACOLE - National Association for Civilian Oversight of Law Enforcement NAME - National Association of Medical Examiners NAP – Network Access Point NEAT – Neighborhood Enhancement Action Team NCO - Neighborhood Compliance Officer NCOA – National Council of Older Americans NHVHZ – Non-High Velocity Hurricane Zone NPAP - Non-Port Authority Properties NRSA – Neighborhood Revitalization Strategic Area NSC – Neighborhood Service Centers NTD – North Terminal Development NTP - Notice to Proceed OAC - Office of Agenda Coordination OCA - Office of Commission Auditor OCED – Office of Community Economic Development OCHP – Office of Countywide Healthcare Planning OCI - Office of Capital Improvement OCITT – Office of Citizens' Independent Transportation Trust OCR – Office of Community Relations OEM – Office of Emergency Management OER - Office of Employee Recognition OFEP - Office of Fair Employment Practices OHP - Office of Historic Preservation OIA – Office of Intergovernmental Affairs OIG – Office of the Inspector General ONDCP – Office of National Drug Control Policy ORS – Office of Rehabilitative Service of the Department of Human Services OSBM – Office of Strategic Business Management OSHA – Occupational Safety and Health Administration OSNP – Office of Safe Neighborhood Parks OTAC – Overall Tenants Advisory Council PACT – Performing Arts Center Trust PAD – Post Arrest Diversion Program PAP – Port Authority Properties PBD - Park Benefit District PCA – Project Cooperation Agreement

PDR – Purchase Development Rights

PDO - Public Defender's Office

PFC - Passenger Facility Charges

PHAS – Public Housing Assessment System

PHT – Public Health Trust

PIC – Permitting Inspection Center

PILOT – Payment in Lieu of Taxes

PIO - Public Information Officer

POM – (Dante B. Fascell) Port of Miami-Dade County

POWER - Partnership Optimizing Water and Sewer Department's Efficiency and Reengineering

PRIDE - Partnership, Responsibility, Involvement, Duty, and Enforcement

PS – Pump Station

PSA - Public Service Announcement

PSA – Public Service Aide - Police

PSFF – Professional Sports Franchise Facility Tax

PSN – Palm Springs North

PSP - Promotional Spots Program

PSR – Public Service Requests

PTDC – Pre-trial Detention Center

PTP – People's Transportation Plan

PTRD – Passenger Transportation Regulatory Division

PWD - Public Works Department

QNIP – Quality Neighborhood Improvement Program

QTI – Qualified Target Industry Program

R&R - Renewal and Replacement Fund

RAAM – Rights-of-Way Aesthetics and Assets Management Division of the Public Works Department

REG - Richard E. Gerstein Justice Building

RFI – Request for Information

RFP - Request for Proposals

RFQ – Request for Qualifications

RHF - Replacement Housing Factor

RIF - Road Impact Fee

ROW - Right-of-Way

RPQ - Request for Price Quotation

RSVP - Retired Seniors Volunteer Program

S+C - Shelter Plus Care

SAO - State Attorney's Office

SBE - Small Business Enterprise

SCADA – Supervisory Control and Data Acquisition System

SCBA – Self-Contained Breathing Apparatus

SMDCAC - South Miami-Dade Cultural Arts Center

SDGC – South Dade Government Center

SEMAP – Section Eight Management Assessment Program
SEZP – State Enterprise Zone Program
SFRTA – South Florida Regional Transportation Authority

SFW – South Florida Workforce

SHIP – State Housing Initiatives Partnership Program

SHP – Supportive Housing Program

SLA - Service Level Agreement

S.M.A.R.T. - Science, Math, and Reading Tutoring Program

SMDCAC – South Miami-Dade Cultural Arts Center

SMDGC – South Miami-Dade Government Center

SNAP - Stop Now and Plan Program

SNP - Safe Neighborhood Parks

SOP – Standard Operating Procedures

SPCC – Stephen P. Clark Center

SRE - State Revolving Fund

SSA – Social Security Administration

SSI - Social Security Income

STAR - Stolen Automobile Recovery Units

STD - Special Taxing District

STS – Special Transportation Services

SWU - Stormwater Utility

T&R – Trash and Recycling Center

TANF – Temporary Assistance for Needy Families

TARC -Transportation Aesthetics Review Committee

TASC – Treatment Alternative to Street Crimes

TCAP – Taxi Cab Apprentice Program

TDT – Tourist Development Tax

TEU – Twenty-foot Equivalent Units

TGK – Turner Guilford Knight Correctional Center

TIF - Tax Increment Financing

TIP – Transportation Improvement Program

TJIF – Targeted Jobs Incentive Funds

TMU – Team Metro University

TPC – Transportation Planning Council

TPTAC –Transportation Planning Technical Advisory Committee

TRIM – Truth in Millage

TRT – Technical Rescue Training

TSA – Transportation Security Administration

TTC - Training and Treatment Center

TUA – Targeted Urban Areas

UAP - User Access Program

UASI - Urban Areas Strategic Initiative

UDB - Urban Development Boundary

UDI - Under the Direct Influence

UERTF - Urban Economic Revitalization Task Force

UFAS – Uniform Federal Accessibility Standards

UHF – Ultra High Frequency

UM – University of Miami

UMSA – Unincorporated Municipal Service Area

UPL - Upper Payment Limit

UPWP – United Planning Work Program for Transportation

USACOE – United States Army Corps of Engineers

USAID – United States Agency for International Development

USAR - Urban Search and Rescue

USDA – United States Department of Agriculture

USDOT – United States Department of Transportation

USHHS – United States Department of Health and Human Services

USHUD - United States Department of Housing and Urban Development

VAB - Value Adjustment Board

VCA - Voluntary Compliance Agreement

VIC - Vendor Information Center

VOIP - Voice Over Internet Protocol

VPK – Voluntary Pre-Kindergarten

WAGES - Work and Gain Economic Self-sufficiency

WAP – Weatherization Assistance Program

WASD – Water and Sewer Department

WDC - Women's Detention Center

WPV – Workplace Violence Program

WWR - Wastewater Reuse

<u>311</u> – An abbreviated telephone number (3-1-1) set aside by the Federal Communications Commission for quick access to non-emergency police and other governmental services

<u>Accrual Basis</u> – A method of accounting in which transactions are recognized when they occur, regardless of when cash is actually exchanged

Ad Valorem Taxes – Taxes paid on the fair market value of land, buildings, business inventory, and equipment excluding allowable tax exemptions; pursuant to Amendment 10 of the Florida Constitution, annual growth in taxable value for properties with a homestead exemption is capped at the lower of either three percent or the Consumer Price Index (CPI) (also referred to as Property Taxes)

<u>Administrative Reimbursement</u> – A payment made by proprietary departments to the General Fund to cover a department's share of the County's overhead support

Adopted Budget – A financial plan presented, reviewed, and approved by a governing body for the upcoming or current fiscal year

Advanced Purchasing and Inventory Control System (ADPICS) – An automated central procurement system for entering and monitoring the purchase of goods and services, which became fully operational in July 1999; ADPICS is integrated with the County's Financial Accounting Management Information System (FAMIS), improves controls, allows for more timely order processing, vendor management and support, and reduces paper storage requirements

<u>Affirmative Action Plan</u> – A set of result-oriented procedures based upon statistical data, to which an entity or firm commits itself to achieve genuine equal opportunity employment for all qualified persons

Americans with Disabilities Act (ADA) – A federal act which addresses the problem of discrimination against individuals with disabilities in critical areas such as employment, housing, public accommodations, education, transportation, communication, recreation, institutionalization, health services, voting, and access to public services and places

Annexation – The process by which an existing municipality incorporates additional territory into its jurisdictional boundary

<u>Anti-Discrimination Program</u> – Serves to eliminate and prevent discrimination in activities pertaining to contracting, procurement, bonding, and financial services

<u>Appropriation</u> – A specific amount of funds authorized for expenditure by the Board of County Commissioners (BCC) against which financial obligations and expenditures may be made

Aguifer – A permeable geological formation that carries and stores groundwater

<u>Arbitrage</u> – With respect to the issuance of municipal securities, arbitrage usually refers to the difference between the interest paid on tax-exempt bonds and the interest earned by investing the proceeds of the bonds in higher-yielding taxable securities; Federal income tax laws generally restrict the ability to earn arbitrage in connection with tax-exempt bonds; transactions by which securities are bought and sold in different markets at the same time for the sake of the profit arising from a difference in prices in the two markets

<u>Area Plan</u> – An interactive planning and design process that provides a forum to educate stakeholders, share ideas and incorporate contributions, verify decisions, and plan for the future

<u>Arterial Roads</u> – The main traffic corridors that are within the County; arterial roads are fed by collector roads which pick up the traffic from local roads that provide localized service within specific neighborhoods; also referred to ad collector roads

Ashfill – A specially constructed landfill to be used only for disposal of ash from waste-to-energy plants

<u>Attrition</u> – Savings attributed to the time it takes to hire positions vacated through resignation, reassignment, transfer, retirement, or any other means other than layoffs

<u>Automated Clearing House (ACH)</u> – A process that electronically transmits the result of a payment processing operation directly to the Federal Reserve

<u>Automated Customer Information System (CIS)</u> – A computerized system used by the Miami-Dade Water and Sewer Department to record and maintain customer information such as meter readings, billings, payments, and field activities provided to customers

<u>Automated Garbage Collection</u> – Collection method using garbage trucks with an automated arm that grips and empties special waste disposal carts

<u>Automatic Meter Reading (AMR)</u> – The collection, at a remote location, of data from meters and other devices at customers' premises via telecommunications

Aviation Development Fund (ADF) – A fund created by the Board of County Commissioners with a series of adopted resolutions, creating an internal fund to separately account for all assets, operations, and the related debt service and repairs and maintenance of certain Non-Port Authority Properties, including all facilities financed through the issuance of Aviation Facilities Bonds which are governed by the series of resolutions defined under The Master Resolution

<u>Balanced Budget</u> – A budget in which revenue equal expenditures; in the public sector this is achieved when total receipts equal total outlays for a fiscal year

Bascule Bridge - A bridge spanning short distances that opens to let waterway traffic pass underneath

Base Budget – Cost of continuing the current level of service

<u>Beacon Council</u> – An organization charged with bringing new, job-generating investments to the community, while assisting existing businesses in their efforts to expand; in addition, the Council markets Miami-Dade County worldwide as a viable, attractive business location, and provides a variety of free services to companies interested in relocation

<u>Bond</u> – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate; the County sells bonds as a means of borrowing revenue for costly projects and repays the debt to the lender over an extended period of time, similar to the manner in which a homeowner repays a mortgage; a bond differs from a note in two ways: a bond is issued for a longer period of time than a note and requires greater legal formality; bonds are primarily used to finance capital projects

<u>Bond Funds or Proceeds</u> – Money obtained from the sale of bonds, which may be used for the construction or renovation of capital facilities and acquisition of related equipment

<u>Bondholder</u> – The person or entity having a true and legal ownership interest in a municipal bond; in the case of book-entry only bonds, the beneficial owner will often be treated as the bondholder under the bond contract, although for certain purposes the entity holding the global certificates representing the entire issue will retain the rights of the bondholder under the bond contract

<u>Budget</u> – A fiscal plan of programs, services, and construction projects expected to be carried out, funded within available revenues, and designated within a specific period, usually 12 months; a balanced budget is one in which revenues equal expenditures (also referred to as a Resource Allocation Plan)

<u>Budget Amendment</u> – A method by which an adopted expenditure authorization or limit is increased and could be authorized with a publication, a hearing or a re-certification of the budget which may increase or decrease a department's General Fund appropriation but does not increase the General Fund's total budget; the Board of County Commissioners must approve the change by resolution

<u>Budget Message</u> – A brief written statement presented by the County Manager to explain priority budget issues and to identify policy-related issues to the Board of County Commissioners and Mayor

<u>Budgetary Basis</u> – This refers to the basis of accounting used to estimate financing sources and uses in the budget; budgetary basis takes one of three forms: generally accepted accounting principals (GAAP), cash, or modified accrual

<u>Building Better Communities General Obligation Bond Program (BBC)</u> – A general obligation bond program approved by Miami-Dade County voted in November of 2004 totaling \$2.925 billion of which is expected to leverage an additional \$1 billion of funding for capital improvements in the areas of sewers, flood control, healthcare, service outreach, housing, roads and bridges, and library and multicultural facilities

<u>Building Envelope</u> – The exterior surface of a building's construction which includes the walls, windows, floors, roof, and floor

<u>Bulky Waste</u> – Construction debris, large discarded items, appliances, furniture, and trash; bulky waste does not include tires or solid waste

Busway – Designated lanes for exclusive use by transit vehicles, including buses

<u>Cable Television Access Project (Cable TAP)</u> – Established to provide technical and creative services to Miami-Dade County's non-profit organizations, educational institutions, and governmental agencies on the production of television programming at no charge

<u>Capital Budget</u> – A balanced fiscal plan for a specific period for governmental non-operating projects or purchases, such as construction projects, major equipment purchases, infrastructure improvements, or debt services payments for these types of projects or purchases

<u>Capital Costs</u> – Capital costs are non-recurring expenditures that have a useful life of more than five (5) years and have a total cost that exceeds \$50,000 in total funding; capital cost includes all manpower, implementation costs, and capital outlay required to fully implement each project

<u>Capital Fund Program (CFP)</u> – A United States Department of Housing and Urban Development (HUD) formula grant program for public housing improvements and administrative expenditures; formerly known as the Comprehensive Grant Program (CGP)

<u>Capital Improvement Local Option Gas Tax (CILOGT)</u> – A tax levy of up to five cents on each gallon of motor fuel sold, which may be imposed by counties in accordance with Florida state law, in one-cent increments and which is shared with eligible cities in the County; CILOGT may be used only for transportation expenditures needed to meet the requirements of the capital improvements element of an adopted comprehensive plan; the tax in Miami-Dade County is three cents per gallon

<u>Capital Outlay Reserve (COR)</u> – A fund comprised of appropriations provided for same-year selected or emergency construction projects, major equipment purchases, and debt service payments for General Fund supported departments

<u>Capital Working Fund (CWF)</u> – A reimbursement that is charged to capital projects to fund programs that support countywide capital work

CARE Act – See Ryan White Comprehensive AIDS Resources Emergency Act

<u>Caribbean Trade Initiative (CTI)</u> – A program to establish trade partnerships and alliances that enhance two-way trade and investment between Miami-Dade and the Caribbean, assist small and/or minority owned Miami-Dade businesses in increasing trade with the Caribbean markets, and raise awareness in the Caribbean as to the advantages of using Miami-Dade's airports and seaport as a gateway to America and the world

<u>Carryover</u> – Appropriated funds that remain unspent at the end of a fiscal year and are allowed to be retained in the appropriating budget and expended in subsequent fiscal years for the purpose designated

<u>Case Management System (CMS)</u> – A database system used by Team Metro to record and maintain code compliance liense and fines

Causeway Pass (C-Pass) – A pre-paid transponder used by motorists to pay toll at the Rickenbacker or Venetian Causeways

<u>Central and Southern Florida Flood Control Project (C&SF)</u> – A complete system of canals, storage areas, and water control structures spanning the area from Lake Okeechobee to both the east and west coast and from Orlando south to the Everglades designed and constructed during the 1950s by the United States Army Corps of Engineers (USACE) to provide flood control and improve navigation and recreation

<u>Charity Care</u> – A term used in the United States to refer to health care services rendered to patients unable to pay, in whole or in part

<u>Charter County Transit System Sales Surtax</u> – A one-half percent surtax on countywide sales, use, rentals, and other transactions (up to \$5,000 on sales of tangible property) for transit and neighborhood transportation improvements; the surtax was approved in the November 5, 2002 general election (See People's Transportation Plan (PTP))

Collector Roads - See Arterial Roads

Commission on Accreditation for Law Enforcement Agencies (CALEA) – The CALEA was established as an independent accrediting authority in 1979 by the four major law enforcement membership associations: International Association of Chiefs of Police; National Organization of Black Law Enforcement Executives; National Sheriffs' Association; and Police Executive Research Forum; the Commission has 21 members of which 11 members are law enforcement practitioners and the remaining 10 members are selected from the public- and private-sectors

<u>Communications Tax</u> – This tax also known as the unified or simplified tax became effective October 1, 2001, and is meant to create a "simplified" tax structure for communications services, replacing the utility tax on telephone and other telecommunication services, the cable television franchise fee, the telecommunications franchise fee, and communications permit fees

<u>Community Development Block Grant (CDBG)</u> – A United States Housing and Urban Development (USHUD) funding program established in 1974 to assist local governments in improving the quality of life in low- to moderate-income areas and other areas of metropolitan significance

<u>Community Periodical Program (CPP)</u> – A mandated program by the Board of County Commissioners (BCC) to place public information in various local community periodicals throughout the County to inform impoverished, elderly, and minority communities of the activities of their local government

<u>Community Redevelopment Agency (CRA)</u> – A public entity created by a city or county to implement the community redevelopment activities outlined under the Community Redevelopment Act, which was enacted in 1969 (Chapter 163, Part III, Florida Statutes)

<u>Community Service Block Grant (CSBG)</u> – A program that provides annual grants on a formula basis to various types of grantees through the United States Department of Housing and Urban Development (HUD)

<u>Community Service Center</u> – Direct service centers managed by Community Action Agency (CAA) and located in various areas throughout Miami-Dade County; centers provide services to economically disadvantaged families interested in achieving self-sufficiency through self-help

Community Small Business Enterprise Program (CSBE) – A comprehensive program that affords opportunities to small businesses to participate in the County's construction of public improvements and fosters growth in the economy of Miami-Dade County, by allowing small businesses a chance to gain the experience, knowledge, and resources necessary to compete and survive, both in government and private construction contracting arenas; the CSBE program was derived as a result of a Federal District Court ruling that eliminated Miami-Dade County's Women, Hispanic, and Black business enterprise programs

that relate to construction, resulting in the immediate cancellation of the construction component of these programs; major components of the program are, Mentor-Protégé Program, Management and Technical Assistance Program, and Bonding and Financial Assistance Program

Community Work Experience Program (CWEP) – A program created to serve Work and Gain Economic Self Sufficiency (WAGES) clients with a part-time, non-paid, job training activity and appropriate support services, such as childcare and transportation, to prepare them to transition into permanent, unsubsidized employment; the County has developed 1,000 work slots in various departments to serve 2,000 WAGES participants (See Work and Gain Economic Self Sufficiency (WAGES))

<u>Community Workforce Program (CWP)</u> – A program in which all capital construction contracts equal to or greater than \$1 million and work orders over a specified amount for projects located in Designated Target Areas (DTA) have a required minimum of ten percent of the of the persons performing the construction trades work be residents of DTA's

<u>Community-based Organizations (CBO)</u> – Organizations that have requested and/or received funding from Miami-Dade County, through a competitive or non-competitive process, for services provided to the residents of Miami-Dade County

<u>Comprehensive Annual Financial Report (CAFR)</u> – A detailed report containing financial statements and other required information, by which market analysts, investors, potential investors, creditors and others may assess the attractions of a government's securities compared to other governments or other investments

<u>Comprehensive Development Master Plan (CDMP)</u> - A plan that expresses the County's general objectives and policies addressing where and how development and conservation of land and natural resources will occur in the next 10 to 20 years, and the integration of County services to accomplish these objectives

Comprehensive Everglades Restoration Project (CERP) – A 20 year \$7.8 billion project to restore, protect, and preserve the water resources of central and southern Florida; CERP has been described as the world's largest ecosystem restoration effort, and includes more than 60 major components, and will result in a sustainable South Florida by restoring the ecosystem, ensuring clean and reliable water supplies, and providing flood protection

<u>Comprehensive Needs Assessment Plan</u> – A plan developed by the Miami-Dade Water and Sewer Department (WASD) consisting of initiatives for renewal and replacement of water and sewer infrastructure within the public rights-of-way, to aid in Miami-Dade County is water and wastewater systems' growth; these improvements include upgrading and/or replacement of existing systems

Computer Aided Dispatch (CAD) – A system utilized by the Communications Bureaus of the Miami-Dade Police Department (MDPD) and the Miami-Dade Fire Rescue Department (MDFR), to process and track 911 emergency calls, which are received throughout Miami-Dade County

<u>Computer-Assisted Mass Appraisal System (CAMA)</u> – A system for appraising certain types of real property, which incorporates statistical analyses such as multiple regression analysis and adaptive estimation procedures to assist the appraiser in estimating value

<u>Concurrency</u> – Growth management requirement that public infrastructure improvements necessitated by public or private development are in place at the same time as development

<u>Cone of Silence Ordinance</u> – Prohibits oral communications regarding a particular Request for Proposal (RFP), Request for Qualifications (RFQ), or bid during the period that a project is advertised until the award recommendation is made to the Board of County Commissioners; it is designed to protect the professional integrity of the procurement process by shielding it from undue influences prior to the recommendation of the contract award

Constitutional Gas Tax – A tax levy (originating in the Florida Constitution) of two cents on most motor fuel sold in the state, which is returned to counties pursuant to a formula for the construction, reconstruction, and maintenance of roadways (also know as Secondary Gas Tax)

<u>Consumer Price Index (CPI)</u> – An index that measures the change in the cost of typical wage-earner purchases of goods and services expressed as a percentage of the cost of the same goods and services in some base period (also referred to as cost-of-living)

<u>Contingency</u> – A budgetary reserve amount established for emergencies or unforeseen expenditures not otherwise known at the time the budget is adopted

Convention Development Tax (CDT) – A three percent tax levied on transient lodging accommodations countywide, (except in the Village of Bal Harbour and the Town of Surfside) dedicated to the development and operation of local, major exhibition halls, auditoriums, stadiums, and convention-related facilities

<u>County Incentive Grant Program (CIGP)</u> – Created by the Florida Department of Transportation (FDOT) for the purpose of providing grants to counties to relieve traffic congestion or improve transportation facilities that are part of the State Highway System

<u>Customer Service Request System (CSR)</u> – A system to establish a single point of contact for citizens to request government services and information, routes service requests to the proper department, and tracks those requests until they are resolved

<u>Debarment Program</u> – An administrative process initiated by a County Department or the Office of the Inspector General (OIG) to exclude a contractor, individual officers, shareholders with significant interests, qualifying agent, and/or affiliated businesses from County contracting or subcontracting for a specified period of time, not to exceed five years

<u>Data Traffic Circuits</u> – Data circuits that enable the Traffic Control Center to monitor and control traffic signals in real time; allows for the control of signals to be used for optimal traffic flow throughout the day and identify any malfunctions expeditiously

<u>Debt Service</u> – The amount of money necessary to pay interest on outstanding bonds and the principal of maturing bonds according to a predetermined payment schedule

<u>Decade of Progress Bond Program</u> – A general obligation bond (GOB) program approved by the voters of Miami-Dade County in 1972 totaling \$533.1 million, which leveraged an additional \$1.9 billion of capital improvements in the areas of sewers, solid waste, transit, libraries, health care, parks, zoo, and arterial streets

<u>Deficit</u> – An excess of current-year expenditures over current-year resources

Designated Fund Balance – A fund balance amount that is required to be identified as a reserve fund balance

<u>Designated Target Area</u> – Any geographic area of Miami-Dade County designated as an Empowerment/Enterprise Zone (EZ), or designated by the Board of County Commissioners (BCC) as a Targeted Urban Area (TUA), Community Development Block Grant (CDBG) Eliqible Block Group or Focus Area

<u>Direct Access Storage Devices (DASD)</u> – The medium used to store information for the County's mainframe computer, similar to the hard drive space on a personal computer

<u>Direct Costs</u> – Costs that can be identified specifically with a particular sponsored project or institutional activity and which can be directly assigned to such activities, relatively easily and with a high degree of accuracy

<u>Disadvantage Business Enterprise (DBE)</u> – A business, usually small, that is owned or controlled by a majority of persons who are determined by the jurisdiction to have been deprived of the opportunity to develop and maintain a competitive position in the economy because of specified social disadvantages

<u>Disinfectants and Disinfections Byproducts Rule (D-DBR)</u> – A rule establishes maximum residual disinfectant level goals and maximum residual disinfectant levels for three chemical disinfectants which include chlorine, chloramines, and chlorine dioxide; it also establishes maximum contaminant level goals and maximum contaminant levels for total trihalomethanes, haloacetic

acids, chlorite, and bromate; the rule applies to all community and non-transient non-community water systems that treat their water with a chemical disinfectant for either primary or residual treatment

<u>Dredging</u> –The removal of soil which may include rock, clay, peat, sand, marl, sediment, or other naturally occurring soil material from the surface of submerged or unsubmerged costal or freshwater wetlands, tidal waters, or submerged bay-bottom lands; dredging includes, but is not limited to, the removal of soils by use of clamshells, suction lines, draglines, dredger, or backhoes

<u>Drinking Water State Revolving Fund Program (SRF)</u> – Provides low-interest loans to eligible entities for planning, designing, and constructing public water facilities; federal and state appropriations have funded the SRF; SRF is a "revolving" fund because loan repayments are used to make additional loans; federal law states that the SRF is to be operated in perpetuity

<u>Early Head Start</u> – A national program, founded in 1965, which provides comprehensive developmental services to children of low-income families, from birth to the age of three

<u>e-Government</u> – A government's use of technology as an enabling strategy to improve services to its citizens and businesses; access to government information and services can be provided when and where citizens choose and can include access via the Internet, voice response systems, interactive kiosks, and other emerging technologies

<u>Electronic Document Management System (EDMS)</u> – A set of computer-based technologies that allow users to electronically capture, process, store, retrieve, and use their documents more efficiently than by using paper documents; EDMS also facilitates the electronic movement of correspondence and staff actions among departments and outside agencies

<u>Electronic Permitting</u> – A technology initiative used to allow citizens the ability to apply for building permits and building-related product permits over the Internet

Electronic Procurement – The purchase of goods or services over the Internet or other electronic medium

<u>Employee Suggestion Program (ESP)</u> – Established in 1962 to improve the quality of government services; the program's purpose is to share ideas, recognize employees, stimulate morale, and increase productivity

Empowerment Zone (EZ) – A federal initiative to create economic opportunity and rebuild poverty-stricken communities in America; it is a federal program designed to empower people and communities to create jobs and opportunities; Miami-Dade County approved an EZ in January 1999 which includes the areas of Allapattah/Civic Center, Florida City, Homestead, Liberty City, Little Havana, Melrose, Overtown, Wynwood, Miami International Airport, areas of the Central Business District, and the Seaport; developable sites of the Zone include Florida City, Homestead, Opa-Locka Airpark, and Northside/Poinciana Industrial Center (79th Street Corridor)

<u>Enterprise Funds</u> - Funds used to finance and account for the acquisition, operation, and maintenance of facilities and services that are intended to be entirely or predominantly self-supporting through the collection of charges from external customers (such as the Seaport Department and the Water and Sewer Department)

<u>Enterprise Resource Planning (ERP)</u> – A single integrated financial system with general ledger, accounts receivable, accounts payable, purchasing, project billing, grants management, fixed assets, budget preparation, and time reporting modules; the ERP system utilizes a single database so information will be easily shared

<u>Enterprise Systems Connection (ESCON)</u> – A system used to connect multiple mainframe computers together to increase performance and extend the life of the central processing units

<u>Environmental Protection Agency Superfund</u> – A United States Environmental Protection Agency (EPA) cost sharing program to assist local governments in the clean up and removal of sources of pollution

<u>Environmentally Endangered Lands Trust Fund (EEL)</u> – Funds derived from an extraordinary property tax levy of three-fourths of one mill above the County's ten-mill cap for two years approved by the voters in 1990 for the purchase and preservation of environmentally sensitive lands

<u>Equal Employment Opportunity Commission (EEOC)</u> – A federal agency concerned with enforcement and compliance of fair employment practices in the United States

<u>Equipment Loan Program</u> – A method of financing new and replacement equipment acquisition through issuance of short-term debt

<u>Equitable Distribution Program</u> – The process to streamline solicitations for continuing contracts by distributing architectural, engineering, and landscape architecture professional services to eligible firms on a rotational basis

Expenditure – A decrease in financial resources for procurement of assets or the cost of good and/or services received

<u>Fair Wages and Benefits Ordinance</u> – An ordinance that stipulates that all laborers and mechanics employed or working on a contracted project will be paid the full amount of wages and fringe benefits (or cash equivalent) computed at rates not less than those contained in the wage determination which is attached to said contract, regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics

Federal Emergency Management Agency (FEMA) – A Federal agency responsible for providing disaster relief assistance

<u>Federal Empowerment Zone</u> – A geographic area designated by the United States Secretary of Housing and Urban Development (USHUD) (Urban Zone) or by the United States Secretary of Agriculture (Rural Zone) as meeting criteria for selection and being eligible for tax incentives and credits and for special consideration for programs of federal assistance

<u>Federal Enterprise Community</u> – A United States Housing and Urban Development (HUD) program, authorized by the Omnibus Budget Reconciliation Act of 1993, designed to provide block grants and tax incentives to promote economic development and community empowerment in designated areas characterized by pervasive poverty, unemployment, and general distress

<u>Federal Transit Administration (FTA)</u> – An operating administration under the United States Department of Transportation (USDOT) that assists in developing and improving mass transportation systems for cities and communities countywide

<u>Final Maturity Date</u> – A date on which the principal amount of a note, draft, bond, or other debt instrument becomes due and payable

<u>Financial Accounting and Management Information System (FAMIS)</u> – A financial accounting general ledger system used by Miami-Dade County

<u>Fire Rescue District Special Obligation Bond Program</u> – A bond program approved by the voters of Miami-Dade County in 1994, totaling \$59 million to finance Fire Rescue District (FRD) related capital improvement projects

<u>Fiscal Year (FY)</u> – A yearly accounting period, without regard to its relationship to a calendar year; the fiscal year for Miami-Dade County begins on October 1 and ends on September 30

Fixed Rate – An interest rate on a security that does not change for the remaining life of the security

<u>Florida Ports Trust Fund</u> – Funding from the Florida Department of Transportation (FDOT) for port-related capital improvements includes a bond program and annual appropriations

<u>Florida Yards (Florida Yards and Neighborhoods)</u> – A program of the Cooperative Extension Service that provides environmentally friendly landscaping education

Food and Beverage Tax (F&B) - A one percent tax at restaurants with a liquor license grossing more than \$400,000 a year

<u>Fringe (or Employee) Benefits</u> – Contributions made by an employer to meet commitments or obligations for employees beyond base pay, including the employers' share of costs for Social Security, pension, and medical and life insurance plans

<u>Full-Time Equivalent Position (FTE)</u> – A position converted to the decimal equivalent based on the annual number of hours in the work schedule in relation to 2,080 hours per year

Function – A grouping of related capital projects, which have common activity, in capital accounting

<u>Fund</u> – A set of self-balancing accounts that are segregated for the purpose of carrying on specific activities or attaining certain objectives, as required by special regulations, restrictions, or limitations

Fund Balance – The excess of assets and revenue over liabilities and expenditures of a fund

<u>Funding Model</u> – A method of allocating and distributing costs of an enterprise level function across the organization

<u>Gainsharing</u> – A system of rewarding groups of employees who work together to improve performance through use of labor, capital, materials and energy; in return for meeting established target performance levels, the employees receive shares of the resultant savings from performance gains, usually in the form of a cash bonus

<u>Garbage</u> – Any accumulation of animal, fruit/vegetable matter, or any other matter, of any nature whatsoever, which is subject to decay, putrefaction, and the generation of noxious or offensive gases/odors

<u>Gasoline Tax</u> – A tax on the use, sale, or delivery of all motor vehicle fuels used, sold, or delivered in Miami-Dade County for any purpose whatsoever

<u>General Fund</u> – The government accounting fund supported by ad valorem (property) taxes, licenses and permits, service charges, and other general revenues to provide Countywide and Unincorporated area operating services; also referred to as the Operating Fund

General Obligation Bond (GOB) – A voter-approved debt pledging the unlimited taxing power of a governmental jurisdiction

<u>Geographic Information System (GIS)</u> – A computerized system capable of assembling, storing, manipulating, analyzing, and displaying geographical referenced information; GIS allows the user to associate information with features on a map to create relationships

<u>Golden Passport</u> – A transit pass granted to all Miami-Dade senior citizens 65 years and older and Social Security beneficiaries to ride free on Metrobus and Metrorail

<u>Government Finance Officers Association (GFOA)</u> – The professional association of state/provincial and local finance officers in the United States and Canada since 1906

<u>Governmental Accounting Standards Board (GASB)</u> – Organized in 1984 by the Financial Accounting Foundation to establish standards of financial accounting and reporting for state and local governmental entities

<u>Governmental Funds</u> – A category of funds, which include general, special revenue, capital project, and debt service; these funds account for short-term activities and are often compared to the budget

<u>Greater Miami Service Corps (GMSC)</u> – A program developed for at-risk youth and unemployed young adults to provide preemployment training and develop work ethics through meaningful work projects

<u>Gross Domestic Product (GDP)</u> – A measure of the amount of the economic production of a particular territory in financial capital terms during a specific time period; GDP is one of the measures of national income and output

Growth Management – State requirements related to development and its impact on public infrastructure

<u>Head Start</u> – A national program, founded in 1965, which provides comprehensive developmental services to low-income, preschool children ages three to five

<u>Heart of the City</u> – A celebrity cultural arts series at the Joseph Caleb Auditorium that presents nationally and internationally known performers, to expose the community to the voices and thoughts of outstanding African Americans from many disciplines

<u>Home Chemical Collection Center</u> – Facility that accepts oil-based paints, pesticides, solvents, pool chemicals, and other household items

<u>Home Investment Partnership Program (HOME)</u> – A United States Housing and Urban Development (HUD) formula grant program, established in 1990, for state and local governments to provide affordable housing through acquisition, rehabilitation, and new construction

<u>Homeownership Opportunities for People Everywhere (HOPE VI)</u> – A United States Housing and Urban Development (HUD) competition grant program to establish homeownership of single-family properties through public, private, and non-profit partnerships

<u>Homeless Assistance Center (HAC)</u> – A 350 to 500-bed facility providing immediate short-term housing and basic support services to prepare homeless persons residing in public spaces for transitional housing

<u>Homeownership Assistance Program</u> – A housing assistance program created and administered by the Metro-Miami Action Plan (MMAP) Trust whereby a qualified applicant receives a down payment and closing costs assistance at the time of home purchase in the form of a conditional forgivable loan

Homestead Exemption (HEX) – A \$25,000 property tax exemption applied to the assessed value of a home and granted to every United States citizen or legal resident that has legal or equitable title to real property in the State of Florida and who resides thereon and in good faith makes it their permanent home as of January 1 of each year and applies for it

<u>Housing Assistance Payment (HAP)</u>- Federal Subsidy for rental assistance provided by U.S. HUD for the Section 8 Housing Choice Voucher Program

<u>Housing Quality Standard (HQS)</u> – A set of acceptable conditions for interior living space, building exterior, heating and plumbing systems, and general health and safety; before any rental assistance may be provided, the grantee, or another qualified entity acting on the grantee's behalf (but not the entity providing the housing), must physically inspect each Shelter Plus Care unit to ensure that it meets HQS

<u>Impact Fee</u> – A fee charged on new growth related development to finance infrastructure capital improvements such as roads, parks, schools, fire and police facilities, or capital purchases; to serve the residents or users of such developments

<u>Incorporation</u> – The process by which a new city is formed as a legal entity

<u>Indigent Care</u> – Medical care provided to indigent persons not eligible for the Medical Assistance (Medicaid) or Medicare Programs and to relieve the financial burden of county and local governments for providing medical care to these persons

<u>Indirect Cost</u> – The allocation of overhead costs to grants through an approved cost allocation plan in compliance with federal quidelines

Infrastructure - Public support facilities such as roads, buildings, and water and sewer lines

Interactive Voice Response (IVR) – A software application that accepts a combination of voice telephone input and touch-tone keypad selection and provides appropriate responses in the form of voice, fax, callback, e-mail, and perhaps other media; IVR is usually part of a larger application that includes database access

Interagency Transfer – A transfer of funds from one department to another

Internal Service Funds – Funds that finance and account for the operations of County agencies which provide services to other County agencies, organizations, or other governmental units on a cost-reimbursed basis such as the self insurance trust fund

Interest Rate – A rate of interest charged for the use of money usually expressed at an annual rate

International City/County Management Association (ICMA) – A professional and educational organization for chief appointed managers, administrators, and assistants in cities, towns, counties, and regional entities throughout the world; ICMA assists local governments in the United States through programs such as the Center for Performance Measurement, the Smart Growth Network, and other programs that focus on specific areas of need

<u>Invitation to Bid (ITB)</u> – A solicitation document used for competitive sealed bidding; the customary method used by state and local governments for the purchase of equipment, materials, supplies, and construction

<u>Law Enforcement Block Grant</u> – A United States Department of Justice, Bureau of Justice Assistance, local law enforcement program that makes formula allocations for the purpose of reducing crime and improving public safety

<u>Law Enforcement Trust Fund (LETF)</u> – Funds derived from law enforcement-related seizures of money and property with allowable uses determined by state and federal laws and regulations

<u>Landing Fee</u> – A charge paid by an airline to an airport company for the right to land at a particular airport used to pay for the maintenance or expansion of the airport's buildings, runways, aprons and taxiways

<u>Leachate</u> – Stormwater that has percolated through solid waste

<u>Level of Service (LOS)</u> – A growth management standard for public services that is used to measure the impact of proposed development on public infrastructure (also known as growth management)

<u>Light Emitting Diodes (LED)</u> – A semiconductor device that emits visible light when an electric current passes through it; LED lights have a lower power requirement, higher intensity, and longer life than incandescent and fluorescent illuminating devices

<u>Line Item</u> – The smallest expenditure detail in departmental budgets; the line item also is referred to as an "object," with numerical "object codes" used to identify expenditures in the accounting system; "objects" are further divided into "sub-objects"

Litter - Misplaced solid waste that is tossed or dumped or that is blown by wind and traffic or carried by water

<u>Local Option Gas Tax (Operating) (LOGT)</u> – A tax levy of up to six cents on each gallon of motor and special fuels sold, which has been imposed by Miami-Dade County in accordance with state law and shared with the municipalities in the County; the LOGT may be utilized only for transportation expenditures including public transportation, roadway and traffic operations, and maintenance; the tax for Miami-Dade County is six cents per gallon

Long Term Care Facility – A state licensed facility, which provides skilled nursing services, and intermediate and custodial care

<u>Lot Clearing</u> – The removal of solid waste by means of tractor mowing, chipping, trimming, weed eating, loading, hauling, and light/heavy disposal

<u>Lower East Coast Regional Water Supply Plan (LEC Plan)</u> – Provides a blueprint to help meet the water resource need of rapidly growing South Florida until 2020; implementation of the plan will ensure significant benefits to the people in South Florida and the natural systems by providing guidance, funding, and resources needed to develop regional and local water supplies

<u>Martin Luther King, Jr. Academy</u> – A special school created for at-risk students who cannot function in a traditional classroom setting

Memorandum of Understanding (MOU) – A legal document describing an agreement between parties

<u>Mentor-Protégé Program</u> – A program whose purpose is to build effective working relationships between leaders of mature established companies and emerging small business enterprises in order for the latter to benefit from the knowledge and experience of the established mentor firms

<u>Metrobus</u> – A transit system, which consists of interconnected routes linked by buses; over 1,000 buses in the system serving 106 routes; several bus routes operate 24 hours a day, providing overnight service from 11 p.m. to 6 a.m.

<u>Metromover</u> – A free elevated and automated people-mover system that serves downtown Miami from the Omni station to the Brickell station

<u>Metrorail</u> – An elevated 22.6-mile heavy rail system that runs from Kendall to Northwest Miami-Dade; Metrorail runs from 5 a.m. until midnight, seven days a week

<u>Miami River Dredging Project</u> - Dredging of the Federal Navigational Channel for the entire 5.5-mile length of the Miami River, from the mouth to the salinity dam; the river has not been dredged since the creation of the federal channel in 1933; maintenance dredging will restore the federal channel to its proper depth of 15 feet (at low tide) and between 150 feet wide at the mouth of the river to 90 feet wide in the upper section

<u>Miami-Dade County Community Homeless Plan</u> – A strategic plan of the Miami-Dade County Homeless Trust Board for housing the homeless with funds dedicated and available for this purpose

Miami-Dade Expressway Authority – A state agency, formed January 20, 1995, consisting of 13 members appointed by the Board of County Commissioners and the Governor of the State of Florida, with defined powers including the right to acquire, construct, maintain, operate, own, and lease an expressway system including transportation facilities; the agency has the power to establish, change, and collect tolls, rates, fees, and other charges as well as to finance or refinance acquisitions or construction from surplus revenues as detailed in Chapter 348 of the Florida Statutes

<u>Miami-Dade Water Management Plan</u> – A detailed reference document integrating County planning, goals and projects with those of the Comprehensive Everglades Restoration Plan and the Lower East Coast Water Supply Plan (LEC Plan)

<u>Millage Rate</u> – The rate used in calculating taxes based upon the value of property, expressed in mills; one mill equals \$1.00 of tax for each \$1.000 of property value; the millage rate is the total number of mills of tax assessed

<u>Miscellaneous Construction Contracts</u> – A type of contract established to procure competitive, cost effective, quality construction services for miscellaneous and emergency construction projects through the creation of a pre-qualified pool of contractors as approved by the Board of County Commissioners

Mobile Computing Unit (MCU) – A laptop computer that will be utilized in marked police vehicles by the Miami-Dade Police Department to assist uniform police officers in the performance of their duty

Modified Accrual Basis Accounting – A mixture of the cash and accrual basis; the modified accrual basis should be used for governmental funds; to be recognized as a revenue or expenditure, the actual receipt or disbursal of cash must occur soon enough after a transaction or event has occurred to have an impact on current expendable resources; revenues must be both measurable and available to pay for the current period's liabilities; revenues are considered available when collectible either during the current period or after the end of the current period but in time to pay year-end liabilities; expenditures are recognized when a transaction or event is expected to draw upon current expendable resources rather than future resources

Monthly Utilization Report (MUR) – A report indicating work authorizations, the amount of money received in payment by Miami-Dade County and the amount of monies paid to sub-consultants per project; the MUR report must be submitted monthly by all Architectural and Engineering primary firms and by all primary firms working on County contracts with a small or minority business measure

Multi-Year Capital Plan – A balanced fiscal plan for governmental capital projects which spans six fiscal years

<u>Municipal Advisory Committee (MAC)</u> – A formal body, appointed by the Commissioner within whose district the possible incorporation boundaries fall; charged with studying the possibility of a successful incorporation within the pre-defined boundaries

<u>Neighborhood Service Center</u> – A multi-purpose service center managed by the Department of Human Services (DHS); services include short-term emergency financial assistance, emergency housing, boarding homes placement, and employment-related services for the Work and Gain Economic Self-Sufficiency (WAGES) program; there are eleven centers from Florida City to the Broward County Line

<u>Net Operating Revenue</u> – Revenue from any regular source; revenue from sales is adjusted for discounts and returns when calculating operating revenue

<u>Net Revenues (thru bond transactions)</u> – An amount of money available after subtracting from gross revenues such costs and expenses as may be provided for in the bond contract; costs and expenses most often deducted are operations and maintenance expenses

Nine-Cent Gas Tax – A locally imposed gas tax that is only used by Miami-Dade County, consisting of a one cent per gallon tax on motor and special fuel for expenses related to establishing, operating, and maintaining a transportation system

Non-Port Authority Properties – Consist of certain buildings, structures and other facilities at the Airports, which were constructed or acquired by tenant financing, government grants, and proceeds from Special Revenue and Aviation Facilities Variable Rate Demand Bonds not issued by the County under the Trust Agreement

Notice to Proceed (NTP) – A formal notification by which a municipality tells the construction contractor to start work

Occupational License - A tax imposed for the privilege of doing business in Miami-Dade County; any individual or home based business providing merchandise, entertainment, or service directly or indirectly to the public, must obtain a license to operate

One Percent Food and Beverage Tax for Homeless and Domestic Violence – A one percent tax levied Countywide on food and beverages sold by establishments with gross annual revenues exceeding \$400,000 except in the City of Miami Beach, the Village of Bal Harbour and the Town of Surfside, excluding those in hotels and motels; eighty-five percent of the tax proceeds is dedicated for homeless programs and facility construction and fifteen percent is dedicated for domestic violence programs and facility construction

Operating Budget - A balanced fiscal plan for providing governmental programs and services for a single year

<u>Parity Basis</u> – Equivalence of a commodity price expressed in one currency to its price expressed in another; equality of purchasing power established by law between different kinds of money at a given ratio

<u>Partnership Optimizing WASD Efficiency and Reengineering (POWER)</u> – An efficiency program initiated in the Miami-Dade Water and Sewer Department (WASD) in partnership with American Federation of State, County, and Municipal Employees (AFSCME) Local 121 and the Government Supervisors Association of Florida in May 1998

<u>Partnership</u>, <u>Responsibility</u>, <u>Involvement</u>, <u>Duty</u>, <u>and Enforcement (PRIDE)</u> – A signature program of Team Metro designed to unite the community, businesses, and the County to plan and implement innovative projects that improve the quality of living in our neighborhoods

<u>Passenger Facility Charges (PFC)</u> – A charge of up to \$4.50 per enplaned passenger charged locally with Federal Aviation Administration (FAA) authorization for aviation-related capital improvement projects

<u>Patient Days</u> – A patient day is the unit of measure denoting lodging provided and services rendered to one inpatient between the census-taking hours on two successive days; in computing patient days, the day of admission shall be counted but not the date of discharge; when a patient is admitted and discharged on the same day, this period shall be counted as one patient day

<u>Patriot Passport</u> – Veterans residing in Miami-Dade County earning \$22,000 or less annually ride free on Metrobus and Metrorail with the Patriot Passport

<u>Payment in Lieu of Taxes (PILOT)</u> – Revenue derived from the issuance of a legal permission by the County authorizing certain work to be performed on a particular project

People's Transportation Plan (PTP) – A plan of improvements to the Miami-Dade County transportation system which includes building rapid transit lines, expanding bus service, adding buses, improving traffic signalization, improving major and neighborhood roads and highways, and funding to municipalities for road and transportation projects; the PTP is funded with proceeds of the one-half percent sales charter county transit system surtax which is overseen by the Citizen's Independent Transportation Trust (CITT) (See Charter County Transit System Sales Surtax)

<u>Performance Measurement</u> – A means, usually quantitative, of assessing the efficiency and effectiveness of departmental work programs; these measures can be found within the various department pages in Volume I

Personal Responsibility and Work Opportunity Reconciliation Action of 1996 – A federal law signed on August 22, 1996, which ends entitlement under the Aid to Families with Dependent Children (AFDC) Program; creates a block grant for states to provide Temporary Assistance for Needy Families (TANF), tightens requirements in Supplementary Security Income (SSI) for disabled children, changes food stamps eligibility requirements, and restricts eligibility for non-citizens in the Food Stamp and SSI programs (See Work and Gain Economic Self-Sufficiency (WAGES))

Plat – A map showing planned or actual features of an area (streets, buildings, lots, etc.)

Platting – The action of creating a plat

<u>Port Authority Properties</u> – consist of all land and the facilities at the Airports, which were acquired or constructed with government grants, passenger facility charges, and proceeds of Revenue Bonds issued by the County under the terms of the 1954 Trust Agreement, as amended by supplemental agreements

<u>Port Authority Properties (PAP)</u> – All land and facilities at County-owned and operated airports, which were acquired or constructed with proceeds from Revenue Bonds issued by the County under the terms of the Trust Agreement

<u>Post-Acute Care</u> – A post-acute care program, where the hospital purchases domiciliary nursing services to provide the care on a 'fee for service' basis

<u>Primary Care</u> – Basic or general health care traditionally provided by doctors trained in family practice, pediatrics, internal medicine, and occasionally gynecology

<u>Professional Sports Franchise Facilities Tax</u> – A one percent tax on transient lodging accommodations levied countywide, except in the City of Miami Beach, the Town of Surfside, and the Village of Bal Harbour, dedicated to the development of sports facilities utilized by professional sports franchises

<u>Program Area</u> – A broad function or area of responsibility of government, relating to basic community needs; program areas usually entail a number of organized sets of activities directed towards a general common purpose and may encompass the activities of a number of departments

<u>Projection</u> – An estimation of anticipated revenues, expenditures, or other quantitative data for specific time periods, usually fiscal years

<u>Promotional Spots Program (PSP)</u> – A program that provides County departments with professionally produced public service announcements or short videos to assist in marketing departments and/or their specific services; the PSP provides airtime for public service announcements on Miami-Dade TV at competitive rates, providing exposure to the almost half-million cable subscribers in Miami-Dade County; video segments are utilized in a new, fast-paced magazine show that airs on a regular

schedule on Miami-Dade TV; both the public service announcements (PSAs) and video segments are broadcast quality and provided ready for placement by departments in mainstream (non-governmental) media outlets

Property Taxes – Also known as Ad Valorem Taxes

<u>Proposed Budget</u> – A schedule of revenues and expenditures submitted for reviewed and considered for the upcoming fiscal year

<u>Proprietary Department</u> – A department who pays for all or most of their cost of operations from user fees and generally receives little or no property tax support; commonly called "self-supporting" or "enterprise" departments

<u>Public Hospital Sales Surtax</u> – A one-half percent surtax on countywide sales, use, rentals, admissions, and other transactions (up to \$5,000 on sales of tangible personal property) for the operation, maintenance, and administration of Jackson Memorial Hospital (JMH); the surtax was approved by a special election held on September 3, 1991 and imposed by Ordinance 91-64 effective January 1, 1992; Chapter 212.055 Florida Statutes, which authorizes the surtax, requires a maintenance of effort contribution representing a fixed percentage (11.873 percent) of Countywide General Fund revenue; (also referred to as the JMH surtax or the health care sales surtax)

Qualified Target Industry Program (QTI) – A State-created program that encourages additional high value jobs through tax refunds; businesses, which expand existing operations or relocate to the State, are entitled to a tax refund of up to \$3,000 per job or \$6,000 per job if the business is located in an enterprise zone; the County's contribution is 20 percent of the refund

<u>Quality Neighborhoods Improvement Program (QNIP)</u> – A program called for in the 1998 Budget Message of the Mayor and approved by the Board of County Commissioners; QNIP addresses infrastructure needs in older, urban neighborhoods, and high growth areas; QNIP is a \$143 million capital program, which primarily includes the construction of new sidewalks and repairs to existing sidewalks, including safe route to schools, local and major drainage improvements, road resurfacing, and park facility improvements

Recidivism – Habitual or chronic relapse of criminal or antisocial offenses

<u>Recyclable</u> – Products or materials that can be collected, separated, and processed to be used as raw materials in the manufacturing of new products

Refunding Bond – A bond issued to refund outstanding bonds, which are bonds that have been issued but have not yet matured or been otherwise redeemed

Request for Information (RFI) – A RFI is used to assist in conducting market research, to determine interested providers, and to develop a scope of work; any department seeking to gain industry knowledge concerning a particular product, industry segment or providers of specific goods and services can issue an RFI; RFI's may be issued as a survey, questionnaire, or an invitation to a market workshop

Request for Proposal (RFP) – An RFP is used to secure goods and services when a qualitative as well as a quantitative procurement methodology is necessary; during the RFP process, in addition to a review of proposals for responsive and responsible criteria, a selection process employing the use of an evaluation committee is used; the process is comprised of six phases: preparation, pre-solicitation, solicitation, selection/evaluation, negotiations, and award; the process begins at the time a request is approved

Request for Qualifications (RFQ) – An RFQ is used to pre-qualify providers when a qualitative, as well as, a quantitative procurement methodology is necessary; most commonly used to establish a pool of providers to offer specific services; during the RFQ process, in addition to a review of proposals for responsive and responsible criteria, a selection process employing the use of an evaluation committee is used; the process is comprised of at least five phases; preparation, pre-solicitation, solicitation, selection/evaluation and may include negotiations if price is a consideration; the RFQ process begins at the time a request is approved

Resource Allocation Plan - See Budget

Resource Recovery – A process in which waste is recovered through recycling, waste-to-energy, and composting

<u>Retherm unit</u> – A rethermalization system that offers dual-temperature trays that separate hot and cold sides with a fixed, insulated divider wall; the system can be used for cook-serve or cook-chill meal delivery systems

Revenue – Funds received from external sources such as taxes, fees, charges for services, special assessments, grants, and other funds collected and received by the County in order to support services provided to the public

<u>Revenue Maximization</u> – Processes, policies, and procedures designed to identify, analyze, develop, implement, and support initiatives that expand and enhance revenue sources, reduce operational and development costs, and improve compliance with federal and state requirements

Revenue Mile - A mile of which a transit vehicle travels while in revenue service

<u>Riprap</u> – A loose assemblage of broken stone or rock erected in water or on soft ground to serve as a foundation or barrier against erosion

<u>Road Impact Fees (RIF)</u> – Fees collected from new developments or builders of homes and business to offset the demands of new development makes on County infrastructure, in this case specifically County roads

Ryan White Comprehensive AIDS Resources Emergency (CARE) Act – The federal legislation created to address the health care and service needs of people living with HIV disease and their families in the United States' enacted in 1990, reauthorized in 1996, and amended in 2000 (also known as the CARE act)

<u>Safe Neighborhood Parks Bond Program (SNP)</u> – A general obligation bond (GOB) program approved by the voters of Miami-Dade County on November 5, 1996 totaling \$200 million to finance capital improvements to, and the acquisition of, neighborhood and regional parks, beaches, natural areas, and recreational heritage facilities

Secondary Gas Tax – Also known as Constitutional Gas Tax

<u>Secret Shopper Program</u> – A program designed to evaluate the County service delivery and provide a mechanism for identifying areas of improvement to effectively meet the public's needs and expectations; County employee volunteers "shop" services through three methods: telephone calls to County offices, on-site visits to County facilities posing as citizens requesting services, and exit interviews of citizens obtaining County service

<u>Security</u> – A specific revenue source or asset of an issuer that are pledged for payment of debt service on a series of bonds, as well as the covenants or other legal provisions protecting the bondholders; credit enhancement is considered additional security for bonds

<u>Service Level</u> – Services or products, which compromise actual or expected output of a given project or program; focus is on results, not measures of workload

<u>Sister Cities Program</u> – A program created to develop and strengthen partnerships between Miami-Dade County and the international communities through increased global cooperation and understanding at the municipal level and to further the goals of the Sister Cities International Program, created the Miami-Dade County Sister Cities Program in 1981

Skilled Nursing Facility – A facility which provides nursing care and related medical or other health services for a period of twenty-four (24) hours or more for two (2) or more individuals not in need of hospitalization but who, because of age, illness, or other infirmity, require high-intensity comprehensive planned nursing care, as defined in current state licensure requirements

Sonovoid Bridge – A fixed bridge with a partially hollow concrete deck

<u>South Florida Regional Transportation Authority</u> – Established in June 2003 and tasked with the responsibilities to plan, maintain, and operate a transit system and represents a re-designation of the Tri-County Rail Authority

<u>Special Assessment Bonds</u> – A bond issued to finance improvements in special taxing districts with debt service paid by assessments to district residents

Special Obligation Bond – A bond secured by a limited revenue source or promise to pay

<u>Special Revenue Bonds</u> – A bond issued to finance improvements with debt service paid by designated revenues; the full faith and credit of a governmental jurisdiction are not pledged to repay the debt

<u>Special Taxing District</u> – A geographic area, designated by petition or vote of the residents of that area, in which a particular service is provided exclusively to residents of the area; a special property tax or a special assessment fees pays for these services

<u>Special Transportation Service (STS)</u> – A service that provides transportation for persons with disabilities that do not have access to Metrobus, Metrorail, or Metromover

<u>State Housing Initiatives Partnership Program (SHIP)</u> – A State of Florida housing incentive program providing local funding to implement and/or supplement the following programs: housing development, down payment assistance, housing acquisition and rehabilitation, homeownership assistance, and homebuyers counseling and technical assistance

<u>State Revolving Loan Program</u> – A low interest loan program administered by the State to fund wastewater system improvement projects

<u>Stolen Automobile Recovery System (STAR)</u> – A computer controlled imaging system that uses gamma rays to inspect containers non-intrusively at the Dante B. Fascell Port of Miami-Dade

Stormwater – Surface water generated by a storm

<u>Stormwater Utility Fee</u> – A fee assessed on real property established and imposed to finance design, installation, and maintenance of stormwater management systems

<u>Subordinate Special Obligation Bond</u> – A junior bond, secured by a limited revenue source or promise to pay, that is, repayable only after the other debt (senior bond) with a higher claim has been satisfied

<u>Subrogation</u> – A legal doctrine of substituting one creditor for another

<u>Supportive Housing Program</u> – A program, which provides services and housing to the homeless; provided for in the state McKinney–Vento Act, formerly the Steward B. McKinney Grant Act, which provides numerous services to homeless individuals

<u>Surety Bond</u> – An instrument that provides security against a default in payment; surety bonds are sometimes used in lieu of a cash deposit in a debt service reserve fund

Surplus – An excess of assets over the sum of all liabilities

<u>Targeted Jobs Incentive Fund (TJIF)</u> – An initiative of the Beacon Council and Miami-Dade County that encourages additional job creation and investment through tax refunds; businesses, which expand existing operations or relocate to Miami-Dade County, are entitled to a tax refund of \$3,000 per job, or \$4,500 per job if the business is located in a designated priority area; an alternative capital investment based TJIF award is awarded if the investment, excluding land value, exceeds \$3 million and a minimum number of jobs are created

<u>Targeted Urban Areas (TUA)</u> – Areas which are traditionally the most under-served and underdeveloped neighborhoods in Miami-Dade County; TUA represent portions of Opa–Locka, Florida City, Homestead, Coconut Grove, South Miami, Richmond

Heights, Perrine, Princeton, Goulds, Leisure City, Naranja, Little Haiti, Overtown, Model Cities, Brownsville, Liberty City, Carol City, North Miami, West Little River, 27th Avenue Corridor, and 183rd Street Corridor

<u>Tax Increment Financing (TIF)</u> – A method used to publicly finance needed public improvements and enhanced infrastructure in a defined areas; the purpose is to promote the viability of existing businesses and attract new commercial enterprises

<u>Team Metro Citizen Academy</u> – A twelve-week program designed for residents of Miami-Dade County, which provides residents with the information, resources, and tools to become knowledgeable community members and effective neighborhood leaders

<u>Team Metro University (TMU)</u> – An orientation program designed to educate all Team Metro employees on the duties and functions of the department including customer service skills to code compliance to equipping them with the knowledge needed to provide quality service to the public

<u>Teen Court Program</u> – A State of Florida Department of Juvenile Justice (DJJ) program created in 1996 and administered by the Metro-Miami Action Plan Trust (MMAP) since 1999; the program provides for teenage student volunteers to decide sentences of juveniles who have admitted breaking the law and offers an opportunity for the juvenile offender to avoid having a delinquency record if all sanctions are honored

<u>Tertiary Care</u> – A type of specialized consultative care usually on referral from primary or secondary medical care personnel, by specialists working in a center that has personnel and facilities for special investigation and treatment

<u>Tipping Fee</u> – A fee charged to customers for the right of disposing waste by the operators of waste management facilities

<u>Toll Revenue Credits</u> – A revenue from the Florida Department of Transportation (FDOT), primarily used for the operation and maintenance of state highways, which effective FY 1995-96, may be used as an in-kind local match for federal grant dollars; these credits, while able to leverage federal funds, have no real purchasing power

<u>Transient Lodging (Bed Tax)</u>, <u>Food and Beverage Taxes</u> – A tax either payable by the transient or the aggregate amount of taxes due from an operator during the period for which the operator is required to report collections; the tax constitutes a debt owed by the transient to Miami-Dade County, which is extinguished only by payment by the operator to the County; the transient shall pay the tax to the operator of the motel/hotel at the time the rent is paid; charges levied on transient lodging accommodations and restraints grossing more than \$400,000 a year and have liquor license

<u>Transit Corridor</u> – A broad geographic band that follows a general directional flow of travel connecting major origins and destinations of trips and which may contain a number of streets, highways, and transit routes

<u>Trash</u> – Any accumulation of paper, packing material, rags or wooden or paper boxes or containers, sweepings and all other accumulations of a nature other than garbage, which are usual to housekeeping and to the operation of commercial establishments

<u>Tripartite Board Structure</u> – A board composed of three different types of representatives; 1/3 from elected officials, 1/3 from low-income communities, and 1/3 from private community-based organizations (CBO)

Trunion – A bearing on which a bascule bridge pivots

<u>Trust Funds</u> – Accounts designated such by law or County which record receipts for spending on specified purposes; expenditures from trust funds do not require annual appropriations

<u>Undesignated Fund Balance</u> – Funds which are remaining from the prior fiscal year, which are available for appropriation and expenditure in the current fiscal year

<u>Unincorporated Municipal Service Area (UMSA)</u> – The area of Miami-Dade County which is not incorporated or within the boundaries of any municipality; the County has a full range of municipal powers and responsibilities with respect to the unincorporated area of the County, including the power to tax for such traditional municipal services as local police patrol and

neighborhood parks; services are provided and taxes applied exclusively in the unincorporated area of the County; residents of cities receive similar services directly from their respective city governments

<u>United States Housing and Urban Development (HUD) Section 108 Loan Guarantee Program</u> – A U.S. HUD program that enables states and local governments participating in its Community Development Block Grant (CDBG) program to obtain federally guaranteed loans to fuel large economic development projects and other revitalization activities; all Section 108 funds lent by U.S. HUD to Miami-Dade County are guaranteed by the County's future CDBG annual entitlement allocation

<u>Urban Development Boundary (UDB)</u> – A service line drawn by the County that separates urban service delivery areas from the rural areas; inside the UDB is the urban side and outside the UDB is the rural side; the area outside the UDB in South Miami-Dade County is designated agriculture on the land use map; by County code, once the UDB is moved, no new agriculture can be established on the new properties that are now inside the UDB

<u>Urban Economic Revitalization Task Force</u> – A revocable trust of Miami-Dade County responsible for promoting the rehabilitation and redevelopment of areas that are blighted or have the potential to become blighted in Miami-Dade County

<u>User Access Program</u> – A revenue source for supporting the procurement of goods and services by deducting two percent from each vendor's invoice for goods and services utilized by County departments; the program also applies to other non-County agencies that have an agreement in place to access County established contracts; jurisdictions forward 1.5 percent of the proceeds collected from the 2 percent deduction and keep 0.5 percent

<u>Utility Service Fee</u> – A service fee imposed on water and sewer customers, pursuant to the Code of Miami-Dade County, to cover the cost of environmental services and regulations related to water and sewer services and groundwater quality

<u>Vendor Past Performance</u> – The historical performance data of vendors' performance on County contracts that may include quality and timelines of goods and services provided, integrity matters (on time payment of vendor's employees, functionality of systems (hardware/software, meeting small and minority business requirements, payment of responsible and/or living wages etc.)

<u>Voice Over Internet Protocol (VoIP)</u> – A method by which voice is digitized and transmitted over Internet Protocol in digital packets rather than in the traditional circuit-committed protocols of the public switched telephone network

Voluntary Compliance Agreement (VCA) – A voluntary settlement agreement in lieu of legal action

Waste disposal – Disposal of solid waste through landfill, incineration, composting, or resource recovery

Waste to energy - Production of energy, in the form of electricity, by burning solid waste, gases or chemicals

Waste transfer - Transfer of solid waste after collection or drop-off to a disposal or resource recovery facility or landfill

Wastewater – Used water and/or storm runoff that must be cleaned before being released back into the environment

<u>Water reuse</u> – Involves subjecting domestic wastewater, giving it a high degree of treatment, and using the resulting high-quality reclaimed water for a new, beneficial purpose

<u>Weatherize</u> – An action of preparing a structure to withstand the natural elements

<u>Welfare Reform</u> – See Work and Gain Economic Self-Sufficiency (WAGES) and Personal Responsibility and Work Opportunity Reconciliation Action of 1996 and Community Work Experience Program (CWEP)

<u>Wetlands</u> – Area inundated or saturated by surface water at a rate sufficient enough to support vegetation adapted for life in saturate soil conditions; wetlands include swamps, marshes, bogs, and similar areas

Work and Gain Economic Self-Sufficiency (WAGES) – Law passed by the State of Florida in response to federal welfare reform and signed into law on May 1996 which eliminates entitlement to public assistance, establishes work requirements, sets

time limits, supports child care, strengthens teen pregnancy prevention and teen parent requirements, and toughens fraud prevention (See Personal Responsibility and Work Opportunity Reconciliation Action of 1996 and Community Work Experience Program (CWEP))

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