## **Miami-Dade County**

Capital Budget Training Manual FY 2020-21







#### **Table of Contents**

#### PeopleSoft

Activity PS1: Logging on to the PeopleSoft Capital Application	7
Activity PS2: Searching for a Project in PeopleSoft	12
Activity PS3: Searching for a Project Site in PeopleSoft	20
Activity PS4: PeopleSoft Project Information Overview	24
Activity PS5: PeopleSoft Project Site Information Overview	42
Activity PS6: Creating a New Project in PeopleSoft	52
Activity PS7: Creating a New Project Site in PeopleSoft	75
Activity PS8: Archiving a Project in PeopleSoft	89
Activity PS9: Creating an "Unfunded" Project in PeopleSoft	94
Activity PS10: Moving an Active "Funded" Project to "Unfunded" in PeopleSoft	98
Activity PS11: Deleting a Project Site in PeopleSoft	103
Activity PS12: Deleting a Project in PeopleSoft	109
Activity PS13: Searching for an "Archived" Project in PeopleSoft	115
Activity PS14: Searching for an "Unfunded" Project in PeopleSoft	
Activity PS15: Moving an "Unfunded" Project to "Funded" in PeopleSoft	128
Activity PS16: Moving an "Archived" Project to "Funded" in PeopleSoft	130

#### CBAT (Capital Budgeting Analysis Tool)

Activity CB1: Logging on to CBAT Production	.135
Activity CB2: Setting your Preferences	.139
Activity CB3: Initialize Project Dashboard Activity CB4: Selecting a Project in CBAT	.145 147
Activity CB5: Selecting a Project Site in CBAT	.155
Activity CB6: View Project Details in CBAT	. 161
Activity CB7: Budget An Existing/New Project	. 167
Sub Activity CB7A: Understanding the Rev & Exp form	. 167
Sub Activity CB7B: Add a Revenue (Funding Source) - to an Existing/New Project	.173
Sub Activity CB7C: Add a Milestone (Expenditure Category) - to an Existing/New Project	. 189
Sub Activity CB7D: Input Budget/Verify Calculations to an Existing/New Project	. 205



Sub Activity CB7E: View Revenue and Expense Detail to an Existing/New Project	223
Activity CB8: Map Index Code to Project/Project Site	231
Activity CB9: Forecast Current Year Expenses in CBAT	243
Activity CB10: View Unfunded Project Details in CBAT	259
Activity CB11: Running the CBAT Unfunded Projects Report	269
Activity CB12: Printing Departmental Capital Projects Report	281

Circle of Life for Capital	
Anatomy of an ISD Project Cost Summary (PCS) Form	
Art in Public Places	
Budget Manual	Hand Out
Countywide Infrastructure Investment Program (CIIP)	Hand Out
Sustainability Buildings Program	Hand Out



# **PeopleSoft Capital Application**





#### Activity PS1: Logging on to the PeopleSoft Capital Application

In this activity, the user will learn how to "Log on to the PeopleSoft Capital Application".



To log on to the PeopleSoft capital application, use the same link you use for e-Par when entering your employee hours for payroll.



In order to log on to the PeopleSoft capital application, you need to have security access.

To get security access contact the head of your departmental capital division and/or work with your departmental operating budget division and they will submit a request to OMB to grant you access to the system.



Step	Action	Notes
1.	To sign in, use your employee ID, to include the letter "e".	
	Sign in to access your account	
	User ID	
	Forgot Your Password?	
	Sign In Copyright © 2000, 2014. Oracle and/or its affiliates. All rights reserved.	
2.	For training purposes, your training password will be be given to you at the time of your training".	
	TIP:When you are in production, your password will be the same password you use for e-Par when entering your employee hours for payroll.	
	EMDCHuman ResourcesMatters	
	Password	
	Forgot Your Password?  Enable Accessibility Mode  Sign In	
	Copyright © 2000, 2014, Oracle and/or its affiliates. All rights reserved.	



con.	lick on the Miami-Dad	e Custom	
	ī.		
Favorites Main Menu			
Menu			
<ul> <li>My Favorites</li> <li>Self Service</li> <li>Manager Self Service</li> <li>Recruiting</li> <li>Workforce Administra</li> <li>Organizational Develor</li> <li>Set Up HRMS</li> <li>Enterprise Compone</li> <li>Worklist</li> <li>Tree Manager</li> <li>Reporting Tools</li> <li>PeopleTools</li> <li>Miami-Dade Custom</li> <li>Change My Password</li> </ul>	ion pment ts		



Step	Action	Notes
4.	The next screen that will appear is shown below.	
	Please click on the <b>Projects</b> icon which will take you to the main screen to start your capital budgeting process.	
	avorites Main Menu > Miami-Dade Custom	
	Miami-Dade Custom	
	Miami-Dade Custom	
	Miami-Dade Customizations	
	Capital Improvement	
	Dept Access           Projects	



Step	Action	Notes
5	Below is the main screen which is the starting point for all that you do in the PeopleSoft capital application.	
	MIAMI-DADE COUNTI Favorites Main Menu > Miami-Dade Custom > Capital Improvement	
	MDC_CI_PROJECT Enter any information you have and click Search. Leave fields blank for a lis	
	Find an Existing Value Add a New Value	
	Project Number:       =          Department Id:       begins with +          Project Name:       begins with +	
	Search Clear Basic Search	
	Find an Evicting Value   Add a New Value	
	Now you can begin your capital development process.	

--End Activity--



### Activity PS2: Searching for a Project in PeopleSoft

This activity will describe to users how to "**search for a project**" in the PeopleSoft capital application.



You will only see those projects in the department to which you have security access to and/or those projects that you may manage for another department.



Step	Action
1	First, you need to log on to the PeopleSoft capital application.
	For assistance refer to Activity PS1 "Logging on to the PeopleSoft Capital Application"
2	Once you have followed the log on process you will be brought to the screen below. This is the screen where you will begin your search for an active capital project.
	MIAMI-DADE           COUNT           Favorites           Main Menu           Miami-Dade Custom           Capital Improvement
	MDC_CI_PROJECT Enter any information you have and click Search. Leave fields blank for a lis Find an Existing Value Add a New Value Search Criteria Project Number: = • Department Id: begins with • Project Name: begins with • Case Sensitive Search Clear Basic Search Save Search Criteria Find an Existing Value Add a New Value
3	You will only see those projects in the department to which you have security access to and/or those projects that you may manage for another department.



4.	You can search for a project in one of two ways
	<ol> <li>By entering the project number</li> <li>By entering the project name</li> </ol>
5	To search for a project via the <b>Project Number</b> .
	Just enter your Project number in the empty field box to the right of the <b>"Project Number"</b> icon which is highlighted below.
	Then click on the <b>SEARCH</b> icon.
	<b>CI Projects</b> Enter any information you have and click Search. Leave fields blank for a list of all values.
	Find an Existing Value Add a New Value
	✓ Search Criteria
	Project Number:       =       382600         Department Id:       begins with           Project Name:       begins with           Archived
	Search Clear Basic Search 🖾 Save Search Criteria
	TIP:
	If you do not know the project number, it can be found in either the Proposed and/or Adopted budget books
	Once you have entered the Project Number, you will be immediately taken to the project information screen below.
	Project Sites List Project Sites
	Project Number         382600         *D         I. Id.         [CR] Q. CORRECTIONS & REHABILITATION         Concernation           *Project Name         Frequency Correctional Center Kitchen Air Conditioning Installation         Constant of the second s
	Proj. Desc. Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center
	Address 7000 NW 41 St
	Location Unincorporated Miami-Dade County







	Next click on the dropdown box highlighted below and select "contains".
	By selecting contains, the system will pick-up all <u>ACTIVE</u> projects that contain the words you listed in the description
	Find an Existing Value     Add a New Value       v Search Criteria       Project Number:       and the search Criteria
	Unfunded
	Search         Clear         Basic Search         Save Search Criteria           Search         Results         First < 1-3 or 3         Last           Project Number Department Id         First < 1-3 or 3         Last           Project Number Department Id         Archived Unfunded           332540         CR         EXTERIOR SEALING PHASE I - WOMEN'S DETENTION CENTER, TURNER GUILFORD KNIGHT, AND METRO WEST N           332500         CR         TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION
	3810230     CR     TURNER GUILFORD KNIGHT CORRECTIONAL CENTER ROOF TOP SECURITY MODIFICATION     N       N     N     N
7.	Once you have clicked on the <b>Search</b> icon, the user will see a listing of all <u>ACTIVE</u> projects that contain the words indicated.
	Find an Existing Value Add a New Value
	Project Number: = V Department to: Departs wan V Project Name: contains V Turner Archived Unfunded Case Sensitive
	Search Clear Basic Search Citeria
	Search Results           View All         First II         1-3 or3         Last           Project Number Department Id         Project Name         Archived Unfunded           333540         CR         EXTERIOR SEALING PHASE I - WOMEN'S DETENTION CENTER, TURNER GUILFORD KNIGHT, AND METRO WEST N         N           332600         CR         TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION         N           3810230         CR         TURNER GUILFORD KNIGHT CORRECTIONAL CENTER ROOF TOP SECURITY MODIFICATION         N



	If you are confident and know the exact name of the project, click or the dropdown box which defines the search - in this case it reads <u>"begins with"</u> and then type the project name in the box next to it
	Find an Existing Value       Add a New Value         ✓ Search Criteria         Project Number: =       ✓         Project Name:       Degins with ✓ Turmer         Archived       ✓         Unfunded       ✓         Case Sensitive       ✓         Search       Clear         Basic Search       Save Search Criteria         View All       First ≤ 12 ar 2         View All       First ≤ 12 ar 2         View All       First ≤ 12 ar 2         Station       CR         Station       CR         Station       CR         Station       CR         Station       CR         Station       N         Station       N         Station       CR         TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KOOF TOP SECURITY MODIFICATION       N         Station       CR       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER ROOF TOP SECURITY MODIFICATION
Э.	TIP:         If you are searching for an "Unfunded project" you need to check the "Unfunded" box below.         If you are searching for an "Archived project" you need to check the "Archived" box below.
	and follow the same process above          Find an Existing Value       Add a New Value            ✓ Search Criteria            Project Number:           Department Id:       Degins with         Department Id:       Degins with         Department Id:       Department Id:
	Search         Clear         Basic Search         Save Search Criteria           Search Results         First         1/2 of 2         La           Project Number Department Id         Project Name         Archived Unfundo           352800         CR         TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION N         N           3510230         CR         TURNER GUILFORD KNIGHT CORRECTIONAL CENTER ROOF TOP SECURITY MODIFICATION         N



	View All First 4 1-3 Project Number Department Id Project Name Inrohi
	332600 CB TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION N
	Below is the project screen that will pop up related to the project selected.
<b>ا</b>	Project Project Sites List Project Sites
	Project Number 382600 *Dept. Id. CR Q CORRECTIONS & REHABILITATION
	*Project Name TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION
	Proj. Desc. Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center
	Address 7000 NW 41 St
	Location Unincorporated Miami-Dade County
	Dist Located.
	Dist. Served 01 02 03 04 05 06 07 08 09 10 11 12 13 2 CW 0M TD NA 0
	Community Council District Not-Applicable
	*Strategic Area Public Safety V
	*Strategic Object PS1-4 Q. Provide safe and secure detention
	Function Jail Facility Improvements
	CIE Info Not-Applicable CIE Element Not-Applicable
	Resiliency Comp. Inchew and Strengthen Intrastructure
	Unfunded:  Estimated Total Unfunded Project Cost (Actual Value)
	Federal Stimulus:         PTP:         TIP:         SNP:         QNIP:         BBC GOB:
	FY Impact Catual Value Addtl FTE's Addtl FTE's
	Percent Complete
	Project Schedule
	Projected Start Date B Projected End Date B
	Actual Start Data
	Project Manager Information
	First Name Last Name Tel. No.:
	Proj. Comments
	Delete Project: 🗆
	🛗 Save 🛛 Return to Search 👘 Previous in List 🖉 Next in List 🐼 Refresh
	Project I Project Sites List I Project Sites

--End Activity--





#### Activity PS3: Searching for a Project Site in PeopleSoft

This activity will describe to users how to **"search for a project site**" in the PeopleSoft capital application.



You will only see those projects in the department to which you have security access to and/or those projects that you manage for another department.



Step	Action	
1	First, you need to	log on to the PeopleSoft capital application.
	For assistance ref The PeopleSof	er to Activity PS1 "Logging On To t Capital Application"
2	Second, you need <b>Site</b> " is linked to.	I to find the <b>"Project"</b> that the <b>"Project</b>
	For assistance ref Project in Peo	er to Activity PS2: "Searching for a bleSoft"
	IMPORTANT You will only see th have security access for another departm	cose projects in the department to which you to and/or those projects that you may manage thent.
3	Once you have sele Site List″ tab.	ected a <b>"Project"</b> , click on the " <b>Project</b>
	Favorites Main Menu	Miami-Dade Custom > Capital Improvement >
	CI Projects Proj	ect Sites List
	Project Number	116910 *Dept. Id. D 🔍 INTEF
	*Project Name	BUILD OUT AND PURCHASE OF OVERTOWN TOWER
	Proj. Desc.	Purchase Overtown Transit Village Tower 2; build out i Departments and the Office of the State Attorney
	Address	100 NW 6 St
	Location	City of Miami
	Dist. Located.	01 02 03 04 05 06 07



4.	You will now be taken to a screen which will list <u>ONLY</u> those " <b>Project Sites</b> " associated to the project you selected
	Project Number         116910         BUILD OUT AND PURCHASE OF OVERTOWN TOWER 2           Department         ID         INTERNAL SERVICES
	Details     Site Number     *Site Name     Site Description     Site Location     Site       1     •     Details     75629     W50247- Acquire new     \$I     W50247-     \$I00 NW 6TH     \$I     08/1
	Below is a screen shot of what this project and project site looks like in CBAT
	Task - Capital Project Dashboard-Project Dashboard       Task Instructions
	■ P116910 : P: BUILD OUT AND PUR   There are no valid columns of data for this form.
	S75629 - W50247- Acquire new office space at the Overtown Transit Village
5	If the user is seeking more information on a project site, click on the <b>"Details"</b> icon
	CI Project         Project Sites         Project Sites           Project         Number         116910         BUILD OUT AND PURCHASE OF OVERTOWN TOWER 2
	Department ID INTERNAL SERVICES
	Details         Site name         Site Description         Site Location         Site Location </th

--End Activity--





### Activity PS4: PeopleSoft Project Information Overview

This activity will assist the users in understanding the various categories in PeopleSoft for a more accurate project accounting.

Project Stass List       Project Stass         Project Number       352000         *Project Number       352000         *Project Number       352000         *Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION         *Proj. Desc.       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St         Location       Unincorporated Mami-Dade County         Dist. Located.       01       02       03       04       05       06       100       111       12       13       Ccw       UM       TO       NM         Dist. Located.       01       02       03       04       05       06       100       111       12       13       Ccw       UM       TO       NM         Community Council District       Not-Applicable             Strategic Area       Public Safety            Strategic Object       FS14       Q       Provide safe and secure detention                   <	Project Sites List       Project Sites         Project Number       352000       *Dept. Id.       CR. Q. CORRECTIONS & REHABILITATION       Archive         *Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION       Project Name       Finitial centralized air conditioning in the corresponding dry storage area at the Tumer Guilford Knight Correctional Center         Address       7000 NVV 41 St	Project Sites List       Project Sites         Project Number       352000       *Dept. Id.       CR. Q. CORRECTIONS & REHABILITATION       International content of the corresponding dry storage area at the Turner Guilford Knight Correctional Center         *Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION         Proj. Desc.       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St         Location       Unincorporated Mami-Dade County         Dist. Located.       041 02 03 04 05 05 07 08 09 10 014 0712 013 0CW 0 0 0 00 00 00         Dist. Served       01 02 03 04 05 05 07 08 09 10 014 0712 013 0CW 0 0 0 0 0 0 0 00         Strategic Area       Public Safety         *Strategic Area       Public Safety         *Strategic Area       Public Safety         *Strategic Object       PS1-4         Query Comp.       Renew and Strengthen Infrastructure         V       CIE Element Not-Applicable         Resiliency Comp.       Renew and Strengthen Infrastructure         VInfunded Projects       Unfunded Project Cost         Unfunded       PTP:       TIP:         Strategic Stretule       Projected End Date         Projected Start Date       Projected End Date	Project Sites List       Project Sites         Project Number       35200       "Dept. Id. CR. Q. CORRECTIONS & REHABILITATION       Archiv         "Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION       Project Name       Turner Guilford Knight Correctional Center         Address       T000 NW 41 St	Project Sites List       Project Sites         Project Number       352000       *Dept. Id.       CR. Q. CORRECTIONS & REHABILITATION       Archive         *Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION       Project Sites       Archive         Proj. Desc.       Instail centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       T000 NW 41 St.       Location       Unincorporated Miam-Dade County       V         Dist. Located.       001 02 03 04 05 06 07 08 09 10 011 11 21 05 CW 000 ND 10 NA 0       Dist. Served       001 02 03 04 05 06 07 08 09 10 011 011 02 00 NM 1D 0NA 0         Community Council District       Not-Applicable       V       *       *         *Strategic Area       Public Safety       V       V       Not-Applicable       V         *Strategic Object       PS14 Q. Provide safe and secure detention       Function       Jail Facility Improvements       CIE Element Not-Applicable         CIE Info       Not-Applicable       V       CIE Element Not-Applicable       Project Site Quilty Provements         Unfunded Projects       Unfunded Project Cost       (Actual Value)       Addd JFTE's         Project Schedule       V       Estimated Annual Operating Cost       (Actual Value) Addd JFTE's	Project Sites List       Project Sites         Project Number       382600       *Dept. Id.       CR. Q. CORRECTIONS & REHABILITATION       Archive         *Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION       Project Name       Project Sites List       CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION         *Project Sites List       Turner Guilford Knight Correctional Center       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St       Location       Unincorporated Miam-Dade County       V         Dist Located.       01       02       03       04       08       09       10       11       12       13       CW       UM       TD       NA         Dist Served       01       02       03       04       08       09       10       11       12       13       CW       UM       TD       NA         Community Council District       Mort-Applicable       V       V       V       V       NA       V         Resiliency Comp.       Renew and Strengthen Infrastructure       V       V	Project Sa Project Number *Project Name Proj. Desc.	tes List Project Sites 382000 *Dept. Id. CR Q CORRECTIONS & REHABILITATION Archive
Project Sites List       Project Sites         Project Number       352000       *Dept. Id.       CR_Q. CORRECTIONS & REHABILITATION       And         *Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION       Project Sites List       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St	Project Sites List       Project Sites         Project Number       382000       "Dept. M. OR Q. CORRECTIONS & REHABILITATION       Archive         "Project Name       TURNER GULFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION       Proj. Desc.       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St       Location       Unincorporated Miami-Dade County       V         Dist. Located.       04 1 02       03       04 05 06       07 08       08 10 111       12 13       CW UM       D NA         Dist. Served       01 1 02       03       04 05 06       07 08       08 10 111       12 13       VW UM       D NA         Community Council District       Not-Applicable       V       V       VIII NA       Community Council District       Not-Applicable       V       VIII Not-Applicable       V       VIIII Not-Applicable       V       VIIII Not-Applicable       V       VIIII Not-Applicable       V       VIIII Not-Applicable       V       VIIIII Not-Applicable       V       VIIII Not-Applicable       V       VIIIII Not-Applicable       V       VIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	Project Sites List       Project Sites         Project Number       \$22000       *Dept. Id.       CR. Q. CORRECTIONS & REHABILITATION       Index         *Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION       Index         Proj. Desc.       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County       V         Dist. Located.       01       02       03       04       05       06       07       08       08       10       111       21       13       Ccw       UM       TO       NA         Dist. Located.       01       02       03       04       05       06       07       08       08       10       111       21       13       Ccw       UM       TO       NA         Community Council District       Not-Applicable       V       V       V       Na       TO       NA         Strategic Object       FS1-4       Provide safe and secure detention       V       Estimated Total Unfunded Project Cost       (Actual Value)       Resiliency Comp.       Renew and Strengthen Infrastructure       V       Unfunded Project Cost<	Project Sites List       Project Sites         Project Number       32200       *Dept. Id.       CR. Q. CORRECTIONS & REHABILITATION       Archiv         *Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County       v         Dist. Located.       041       02       03       04       05       06       107       08       09       10       111       21.3       Ccw       UM       TD       NA         Dist. Located.       041       02       03       04       05       06       107       08       109       101       112       13       Ccw       UM       TD       NA         Dist. Served       041       02       03       04       05       06       107       108       109       114       12       13       Ccw       UM       TD       NA         Community Council District       Nort-Applicable       v       v       Vistrategic Object       114       12       13       Creater       100       104       104 <t< th=""><th>Project Sites List       Project Sites         Project Number       36200       "Dept. Id.       CR. Q. CORRECTIONS &amp; REHABILITATION       Archive         *Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County       V         Dist. Located.       01 02       03       04       05       06       07       08       09       10       11       21.2       13       CW       UM       TD       NA         Dist. Located.       01 02       03       04       05       06       07       08       09       10       11       21.2       13       CW       UM       TD       NA         Dist. Located.       01 02       03       04       05       06       07       08       10       11       21.2       13       CW       UM       TD       NA         Community Council District       Not-Applicable       V       V       V       V       Not-Applicable       V       V       Strategic Object       Estimated Total Unfunded Project Cost       (Ac</th><th>Project Sites List       Project Sites         Project Number       382000       *Dept. Id.       CR. Q. CORRECTIONS &amp; REHABILITATION       Archive         *Project Name       TURNER GULFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION       Proj.         Proj. Desc.       Install centralized air conditioning in the corresponding dry storage area at the Turner Guiford Knight Correctional Center         Address       7000 NW 41 St         Location       Unincorporated Mami-Dade County       V         Dist. Located.       01 0 0 0 03 04 05 06 07 06 09 10 011 10 1 01 0 NA 0         Dist. Served       01 0 0 0 03 04 05 06 07 06 09 10 011 12 013 0/00 UM 01D NA 0         Community Council District       Not-Applicable       V         *Strategic Area       Public Safety       V         *Strategic Object       PS1-4 0, Provide safe and secure detention       Project Bite V         Resiliency Comp.       Renew and Strengthen Infrastructure       V         Unfunded Project PTP:       TIP:       SNP:       QNIP:       BBC GOB:         FY Impact       Y       Estimated Annual Operating Cost       (Actual Value) Addtl FTE's       Percent Complete         Projected Start Date       Projected End Date       Projected End Date       Projected End Date       Projected End Date</th><th>Project Mumber *Project Number *Project Name Proj. Desc.</th><th>tes List Project Sites 382000 *Dept. Id. CR Q CORRECTIONS &amp; REHABILITATION Archive</th></t<>	Project Sites List       Project Sites         Project Number       36200       "Dept. Id.       CR. Q. CORRECTIONS & REHABILITATION       Archive         *Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County       V         Dist. Located.       01 02       03       04       05       06       07       08       09       10       11       21.2       13       CW       UM       TD       NA         Dist. Located.       01 02       03       04       05       06       07       08       09       10       11       21.2       13       CW       UM       TD       NA         Dist. Located.       01 02       03       04       05       06       07       08       10       11       21.2       13       CW       UM       TD       NA         Community Council District       Not-Applicable       V       V       V       V       Not-Applicable       V       V       Strategic Object       Estimated Total Unfunded Project Cost       (Ac	Project Sites List       Project Sites         Project Number       382000       *Dept. Id.       CR. Q. CORRECTIONS & REHABILITATION       Archive         *Project Name       TURNER GULFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION       Proj.         Proj. Desc.       Install centralized air conditioning in the corresponding dry storage area at the Turner Guiford Knight Correctional Center         Address       7000 NW 41 St         Location       Unincorporated Mami-Dade County       V         Dist. Located.       01 0 0 0 03 04 05 06 07 06 09 10 011 10 1 01 0 NA 0         Dist. Served       01 0 0 0 03 04 05 06 07 06 09 10 011 12 013 0/00 UM 01D NA 0         Community Council District       Not-Applicable       V         *Strategic Area       Public Safety       V         *Strategic Object       PS1-4 0, Provide safe and secure detention       Project Bite V         Resiliency Comp.       Renew and Strengthen Infrastructure       V         Unfunded Project PTP:       TIP:       SNP:       QNIP:       BBC GOB:         FY Impact       Y       Estimated Annual Operating Cost       (Actual Value) Addtl FTE's       Percent Complete         Projected Start Date       Projected End Date       Projected End Date       Projected End Date       Projected End Date	Project Mumber *Project Number *Project Name Proj. Desc.	tes List Project Sites 382000 *Dept. Id. CR Q CORRECTIONS & REHABILITATION Archive
Project Number       SS2000       *Dept. Id.       CR.       CORRECTIONS & REHABILITATION       Image: Constraint of the corresponding of the correspondite of the corresponding of the correspondite of the c	Project       Project Sites         Project Number       322800       *Dept. Id.       CR. Q. CORRECTIONS & REHABILITATION       Archiva         *Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION       Proj. Desc.       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St	Project States List       Project States         Project Number       352000       *Dept. Id.       CR. Q. CORRECTIONS & REHABILITATION       CArc         *Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       T000 NW 41 St         Location       Unincorporated Miami-Dade County       V         Dist. Located.       04       02       03       04       05       06       07       08       08       10       11       21.2       13       Ccw       UM       TD       NAA         Dist. Located.       04       02       03       04       05       06       07       08       09       10       11       21.2       13       Ccw       UM       TD       NAA         Oist. Located.       04       02       03       04       05       06       07       08       09       10       11       12       13       Ccw       UM       TD       NAA         Community Council District       Not-Applicable       V       Strategic Object       PS1-4       Q       Provide safe and secure detention       Estimated Total U	Project Sites List       Project Sites         Project Number       32200       "Dept. Id. CR. Q. CORRECTIONS & REHABILITATION       Archive         "Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION       Project Name         Project Name       Turner Guilford Knight Correctional Center       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St       Location       Unincorporated Miami-Dade County       V         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       Ccw       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       Ccw       UM       TD       NA         Community Council District       Not-Applicable       V       V       V       V       Na       Community Council District       Not-Applicable       V       Strategic Area       Public Safety       V       CIE Element [Not-Applicable       Resiliency Comp.       Renew and Strengthen Infrastructure       V       Undurded Frojecis	Project Stars List       Project Stars         Project Number       38200       *Dept. Id.       CR. Q. CORRECTIONS & REHABILITATION       Archive         *Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION	Project Stats List       Project Stats         Project Number       382600       *Dept. Id. CR. Q. CORRECTIONS & REHABILITATION       Archive         *Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION       Proj. Desc.         Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center       Address         Address       7000 NW 41 St       Location       Unincorporated Miami-Dade County       V         Dist. Located.       01 02 03 04 05 06 07 08 09 10 111 912 13 CW UM TD NA       Community Council District       Not-Applicable         *Strategic Area       Public Safety       V       V       Not-Applicable         *Strategic Object       P514       Q Provide safe and secure detention       V         Function       Jail Facility Improvements       CIE Element Not-Applicable       V         Unfunded Projects       Unfunded Troject Cost       (Actual Value)       Addti FTE's         Percent Complete       V       Estimated Annual Operating Cost       (Actual Value)       Addti FTE's         Percent Complete       If Projected End Date       If Projected Start Date       If Projected End Date       If Projected End Date	Project Number *Project Name Proj. Desc.	185 List Project Sites 382000 *Dept. Id. CR Q CORRECTIONS & REHABILITATION Archive
Project Number       32200       "Dept. Id.       C.CORRECTIONS & REHABLITATION       DAT         *Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION         Proj. Desc.       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County       ✓         Dist. Located.       001       02       03       04       05       06       07       08       09       10       11       21 a       CW       UM       TD       NU         Dist. Located.       001       02       03       04       05       06       07       08       09       10       11       21 a       CW       UM       TD       NU         Dist. Located.       001       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NU         Community Council District       Not-Applicable       ✓        *       Strategic Area       Public Safety       ✓        *       Strategic Object       FS1-4       Q. Provide safe and secure	Project Number       33200       "Uspt. Id.       CM_CL_CORRECTIONS & REHABILITATION       Extension         Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION         Proj. Desc.       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County         Dist. Located.       001       02       03       04       05       06       07       08       09       10       11       21.2       13       CW       UM       TD       NA         Dist. Located.       001       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Located.       001       02       03       04       05       06       07       08       09       10       11       12       13       Ø/CW       UM       TD       NA         Community Council District       Not-Applicable       V       V       V       V       V       IM       TD       NA       D       Constretin and and and and and and and and and an	Project Name       32200       *Uppt. Id.       CM_Q_CORRECTIONS & REHABILITATION       LANC         *Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION         Proj. Desc.       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County       V         Dist. Located.       041 02 03 04 05 06 07 08 09 10 111 12 13 CW UM TD NA         Community Council District       Not-Applicable       V         *Strategic Area       Public Safety       V         *Strategic Object       PS1:4       Q. Provide safe and secure detention         Function       Jail Facility Improvements       CIE Element Not-Applicable         CIE Info       Not-Applicable       V         Unfunded Projects       Unfunded Project Cost       (Actual Value)         Federal Stimulus:       PTP:       TIP:       SNP:       QNIP:       BBC GG         FY Impact       Estimated Annual Operating Cost       (Actual Value) Addtl FTE's         Projected Start Date       BB       Projected End Date       BB	Project Number       SB2800       "Dept. Id.       CMC_CORRECTIONS & REHABILITATION       Linktime         Project Name       TURNER GUILEORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION       Install centralized air conditioning in the corresponding dry storage area at the Tumer Guilford Knight Correctional Center         Address       [7000 NW 41 St	Project Number       33200       "Ubpt Na.       LA. Q. CORRECTIONS & REHABLITATION       LAtom         Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION       Install centralized air conditioning in the corresponding dry storage area at the Tumer Guilford Knight Correctional Center         Address       T000 NW 41 St       Install centralized air conditioning in the corresponding dry storage area at the Tumer Guilford Knight Correctional Center         Address       T000 NW 41 St       Incorporated Miami-Dade County       V         Dist. Located.       041 02 03 04 05 06 07 08 09 10 0111 12 13 CW UM 17D NA       Interview         Community Council District       Not-Applicable       V         *Strategic Area       Public Satety       V         *Strategic Object       PS14 Q. Provide safe and secure detention       V         Function       Jail Facility Improvements       CIE Element Not-Applicable       V         CIE Info       Not-Applicable       V       V       Unfunded Project Cost       (Actual Value)         Federal Stimulus:       PTP:       TIP:       SNP:       QNIP:       BBC GOB:         FY Impact       V       Estimated Annual Operating Cost       (Actual Value) Addtl FTE's       Percent Complete         Frojected Start Date       If Projected End Date       If Projected End Da	Project Number       322000       "Dept. Id. [CM_C] CORRECTIONS & REHABILITATION       Endemv         Project Name       TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION         Proj. Desc.       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County         Dist. Located.       01       02       03       04       05       06       07       08       09       10       111       21.2       13       CCW       UM       TD       NA         Dist. Located.       01       02       03       04       05       06       07       08       09       10       111       21.2       13       CCW       UM       TD       NA         Community Council District       Not-Applicable       V       *	Project Number *Project Name Proj. Desc.	382600 *Dept. Id. CR Q, CORRECTIONS & REHABILITATION
Proj. Desc.       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County         Dist. Located.       041 02 03 04 05 06 07 08 09 10 111 12 13 CW UM TO NU         Dist. Served       011 02 03 04 05 06 07 08 09 10 111 12 13 CW UM TO NU         Community Council District       Not-Applicable         *Strategic Area       Public Safety         *Strategic Object       PS1-4         Resiliency Comp.       Renew and Strengthen Infrastructure         Virtunded Projects       Unfunded Project         Unfunded:       Estimated Total Unfunded Project Cost         Federal Stimulus:       PTP:         TIP:       SNP:       QNIP:         Project Schedule       Project Schedule	Proj. Desc.       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St         Location       Unincorporated Miam-Dade County         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable	Proj. Desc.       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County         Dist. Located.       001 002 003 004 005 006 007 008 009 010 011 12 013 00W 00M 0TD 0NA         Dist. Located.       001 002 003 004 005 006 007 008 009 010 011 012 013 00W 00M 0TD 0NA         Community Council District       Not-Applicable         * Strategic Area       Public Safety         * Strategic Area       Public Safety         * Strategic Object       PS1-4Q. Provide safe and secure detention         Function       Jail Facility Improvements         CIE Info       Not-Applicable         VInfunded Projects       V         Unfunded:       Estimated Total Unfunded Project Cost         Projected Stimulus:       PTP:       TIP:         Projected Start Date       BB Projected End Date	Proj. Desc.       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       102       03       04       05       06       07       08       09       10       11       12       13       VCW       UM       TD       NA         Community Council District       Not-Applicable </td <td>Proj. Desc.       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County         Dist. Located.       001 002 003 004 005 006 007 008 009 010 011 1212 013 0CW 00M 0TD 0NA 0         Dist. Located.       001 002 003 004 005 006 007 008 009 010 011 012 013 0CW 00M 0TD 0NA 0         Community Council District       Not-Applicable         *Strategic Area       Public Safety         *Strategic Area       Public Safety         *Strategic Object       PS1-4Q. Provide safe and secure detention         Function       Jail Facility Improvements         CIE Info       Not-Applicable         Vultimodel Projects       Unfunded Projectos         Unfunded:       Estimated Total Unfunded Project Cost         Project Schedule       Projected End Date         Projected Start Date       IB         Projected End Date       IB</td> <td>Proj. Desc.       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St         Location       Unimcorporated Miami-Dade County         Dist. Located.       04       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Located.       04       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Located.       04       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       04       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable                  &lt;</td> <td>Proj. Desc.</td> <td>TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION</td>	Proj. Desc.       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County         Dist. Located.       001 002 003 004 005 006 007 008 009 010 011 1212 013 0CW 00M 0TD 0NA 0         Dist. Located.       001 002 003 004 005 006 007 008 009 010 011 012 013 0CW 00M 0TD 0NA 0         Community Council District       Not-Applicable         *Strategic Area       Public Safety         *Strategic Area       Public Safety         *Strategic Object       PS1-4Q. Provide safe and secure detention         Function       Jail Facility Improvements         CIE Info       Not-Applicable         Vultimodel Projects       Unfunded Projectos         Unfunded:       Estimated Total Unfunded Project Cost         Project Schedule       Projected End Date         Projected Start Date       IB         Projected End Date       IB	Proj. Desc.       Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center         Address       7000 NW 41 St         Location       Unimcorporated Miami-Dade County         Dist. Located.       04       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Located.       04       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Located.       04       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       04       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable                  <	Proj. Desc.	TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION
Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County          Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       212       13       Ccw       UM       TD       Nu         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       212       13       Ccw       UM       TD       Nu         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       212       13       Ccw       UM       TD       Nu         Dist. Served       01       02       03       04       05       06       07       08       10       11       212       13       Ccw       UM       TD       Nu         Community Council District       Not-Applicable              10       Nu       40       Nu       40       Nu       10       Nu       10       Nu       10       Nu       Nu       10 <td>Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County      </td> <td>Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County       ✓         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       065       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable       ✓                   Na</td> <td>Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County          Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       213       CW       UM       TD       NA         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       213       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       213       CW       UM       TD       NA         Community Council District       Not-Applicable  &lt;</td> <td>Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County          Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       212       13       CW       UM       TD       NA         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       212       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       212       13       CW       UM       TD       NA         Community Council District       Not-Applicable</td> <td>Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County         Dist Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist Served       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable  &lt;</td> <td></td> <td>Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center</td>	Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County	Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County       ✓         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       065       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable       ✓                   Na	Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County          Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       213       CW       UM       TD       NA         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       213       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       213       CW       UM       TD       NA         Community Council District       Not-Applicable  <	Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County          Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       212       13       CW       UM       TD       NA         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       212       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       212       13       CW       UM       TD       NA         Community Council District       Not-Applicable	Address       7000 NW 41 St         Location       Unincorporated Miami-Dade County         Dist Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist Served       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable  <		Install centralized air conditioning in the corresponding dry storage area at the Turner Guilford Knight Correctional Center
Location       Unincorporated Miami-Dade County       v         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       21       13       CW       UM       TD       NU         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       21       13       CW       UM       TD       NU         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       21       13       CW       UM       TD       NU         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       21       13       CW       UM       TD       NU         Community Council District       Not-Applicable       v	Location       Unincorporated Miami-Dade County       v         Dist. Located.       04       02       03       04       05       06       07       08       08       10       111       121       13       Ccw       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       111       121       13       Ccw       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       111       121       13       Ccw       UM       TD       NA         Community Council District       Not-Applicable       v        *	Location       Unincorporated Miami-Dade County         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Ost. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable	Location       Unincorporated Miami-Dade County         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable	Location       Unincorporated Miami-Dade County       v         Dist. Located.       0+1       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       0+1       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       0+1       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable       v	Location       Unincorporated Miami-Dade County         Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable	Address	7000 NWV 41 St
Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       212       13       Cvw       UM       TD       Nu         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       212       13       Cvw       UM       TD       Nu         Dist. Served       01       02       03       04       05       06       07       08       09       10       111       212       13       Cvw       UM       TD       Nu         Community Council District       Not-Applicable	Dist Located. 01 02 03 04 05 06 07 08 09 10 11 12 13 CW UM TO NA Dist Served 01 02 03 04 05 06 07 08 09 10 11 12 13 CW UM TO NA Dist Served 01 02 03 04 05 06 07 08 09 10 11 12 13 CW UM TO NA Community Council District Not-Applicable *Strategic Area Public Safety *Strategic Object PS14 Q. Provide safe and secure detention Function Jail Facility Improvements CIE Info Not-Applicable V CIE Element Not-Applicable Resiliency Comp. Renew and Strengthen Infrastructure Unfunded Projects Unfunded Projects Unfunded Project Cost (Actual Value) Federal Stimulus: PTP: TIP: SNP: QNIP: BBC GOB: FY Impact V Estimated Annual Operating Cost (Actual Value) Addtl FTE's Percent Complete Projected Start Date 16 Actual End Date 19 Actual Start Date 16 Actual End Date 19	Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       111       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       111       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable                    Na <t< td=""><td>Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       03       10       11       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable  <!--</td--><td>Dist. Located.       04       02       03       04       05       06       07       08       08       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable       V       V       Na       V       V       Na       0         *Strategic Area       Public Safety       V       V       V       V       V       V       V         *Strategic Object       F51-4       Q Provide safe and secure detention       V       V       V       V       V       V       V         Function       Jail Facility Improvements       CIE Element Not-Applicable       V&lt;</td><td>Dist Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       111       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable  <!--</td--><td>Location</td><td>Unincorporated Miami-Dade County</td></td></td></t<>	Dist. Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       03       10       11       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable </td <td>Dist. Located.       04       02       03       04       05       06       07       08       08       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable       V       V       Na       V       V       Na       0         *Strategic Area       Public Safety       V       V       V       V       V       V       V         *Strategic Object       F51-4       Q Provide safe and secure detention       V       V       V       V       V       V       V         Function       Jail Facility Improvements       CIE Element Not-Applicable       V&lt;</td> <td>Dist Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       111       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable  <!--</td--><td>Location</td><td>Unincorporated Miami-Dade County</td></td>	Dist. Located.       04       02       03       04       05       06       07       08       08       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable       V       V       Na       V       V       Na       0         *Strategic Area       Public Safety       V       V       V       V       V       V       V         *Strategic Object       F51-4       Q Provide safe and secure detention       V       V       V       V       V       V       V         Function       Jail Facility Improvements       CIE Element Not-Applicable       V<	Dist Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA         Dist. Served       01       02       03       04       05       06       07       08       09       10       111       12       13       CW       UM       TD       NA         Community Council District       Not-Applicable </td <td>Location</td> <td>Unincorporated Miami-Dade County</td>	Location	Unincorporated Miami-Dade County
Dist. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       VCW       UM       TD       NM         Community Council District       Not-Applicable       ✓	Dist. Served       01       02       03       04       05       06       07       08       09       10       111       12       13       ØCW       UM       TD       NA         Community Council District       Not-Applicable <td>Dist. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       ØCW       UM       TD       NA         Community Council District       Not-Applicable</td> <td>Dist. Served       01       02       03       04       05       06       07       08       09       110       111       12       13       VCW       UM       TD       NA         Community Council District       Not-Applicable  <td>Dist. Served       01       02       03       04       05       06       07       08       09       11       12       13       ØCW       UM       TD       NA         Community Council District       Not-Applicable</td><td>Dist. Served       01       02       03       04       05       06       07       08       09       110       111       12       13       VCW       UM       TD       NA         Community Council District       Not-Applicable       ✓         *Strategic Area       Fublic Safety       ✓         *Strategic Object       PS1-4       Q. Provide safe and secure detention         Function       Jail Facility Improvements       CIE Element Not-Applicable         CliE Info       Not-Applicable       ✓         Unfunded       Projects       ✓         Unfunded       Project Cost       (Actual Value)         Federal Stimulus:       PTP:       TIP:       SNP:       QNIP:       BBC GOB:         FY Impact       ✓       Estimated Annual Operating Cost       (Actual Value)       Addtl FTE's         Percent Complete      </td><td>Dist. Located.</td><td>01 02 03 04 05 06 07 08 09 10 11 212 13 CW UM TD NA 0</td></td>	Dist. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       ØCW       UM       TD       NA         Community Council District       Not-Applicable	Dist. Served       01       02       03       04       05       06       07       08       09       110       111       12       13       VCW       UM       TD       NA         Community Council District       Not-Applicable <td>Dist. Served       01       02       03       04       05       06       07       08       09       11       12       13       ØCW       UM       TD       NA         Community Council District       Not-Applicable</td> <td>Dist. Served       01       02       03       04       05       06       07       08       09       110       111       12       13       VCW       UM       TD       NA         Community Council District       Not-Applicable       ✓         *Strategic Area       Fublic Safety       ✓         *Strategic Object       PS1-4       Q. Provide safe and secure detention         Function       Jail Facility Improvements       CIE Element Not-Applicable         CliE Info       Not-Applicable       ✓         Unfunded       Projects       ✓         Unfunded       Project Cost       (Actual Value)         Federal Stimulus:       PTP:       TIP:       SNP:       QNIP:       BBC GOB:         FY Impact       ✓       Estimated Annual Operating Cost       (Actual Value)       Addtl FTE's         Percent Complete      </td> <td>Dist. Located.</td> <td>01 02 03 04 05 06 07 08 09 10 11 212 13 CW UM TD NA 0</td>	Dist. Served       01       02       03       04       05       06       07       08       09       11       12       13       ØCW       UM       TD       NA         Community Council District       Not-Applicable	Dist. Served       01       02       03       04       05       06       07       08       09       110       111       12       13       VCW       UM       TD       NA         Community Council District       Not-Applicable       ✓         *Strategic Area       Fublic Safety       ✓         *Strategic Object       PS1-4       Q. Provide safe and secure detention         Function       Jail Facility Improvements       CIE Element Not-Applicable         CliE Info       Not-Applicable       ✓         Unfunded       Projects       ✓         Unfunded       Project Cost       (Actual Value)         Federal Stimulus:       PTP:       TIP:       SNP:       QNIP:       BBC GOB:         FY Impact       ✓       Estimated Annual Operating Cost       (Actual Value)       Addtl FTE's         Percent Complete	Dist. Located.	01 02 03 04 05 06 07 08 09 10 11 212 13 CW UM TD NA 0
Community Council District       Not-Applicable         * Strategic Area       Public Safety         * Strategic Object       PS1-4         * Strategic Object       PS1-4         Q. Provide safe and secure detention         Function       Jail Facility Improvements         CIE Info       Not-Applicable         V       CIE Element Not-Applicable         Resiliency Comp.       Renew and Strengthen Infrastructure         Vinfunded Projects       Unfunded Projects         Unfunded:       Estimated Total Unfunded Project Cost         Federal Stimulus:       PTP:         TIP:       SNP:         QNIP:       BBC Co         FY Impact       Estimated Annual Operating Cost         Project Schedule       Project Schedule	Community Council District Not-Applicable    Strategic Area Public Safety  Strategic Object PS1-4 Q, Provide safe and secure detention  Function Jail Facility Improvements  CIE Info Not-Applicable   CIE Element Not-Applicable	Community Council District Not-Applicable   *Strategic Area Public Safety  *Strategic Area Public Safety  *Strategic Object PS1-4 Q. Provide safe and secure detention  Function Jail Facility Improvements CIE Info Not-Applicable  CIE Element Not-Applicabl	Community Council District       Not-Applicable         * Strategic Area       Public Safety         * Strategic Object       PS1-4         * Strategic Object       CIE Element Not-Applicable         CiE Info       Not-Applicable         CiE Info       Not-Applicable         Voltanded Projects       Voltanded Project Cost         Unfunded:       Estimated Total Unfunded Project Cost         Unfunded:       Estimated Total Unfunded Project Cost         Vinfunded:       PTP:         TIP:       SNP:         QNIP:       BBC GOB:         FY Impact       Voltand Value         Percent Complete       Voltand End Date         Projected Start Date       Projected End Date         Projected Start Date       Projected End Date         Projected Start Date       Project Actual End Date	Community Council District       Not-Applicable         *Strategic Area       Public Safety         *Strategic Object       P514         *Strategic Object       P514         Function       Jail Facility Improvements         CIE Info       Not-Applicable         Resiliency Comp.       Renew and Strengthen Infrastructure         Unfunded Projects       Unfunded Projects         Unfunded:       Estimated Total Unfunded Project Cost         Federal Stimulus:       PTP:         TIP:       SNP:         QNIP:       BBC GOB:         FY Impact          Percent Complete          Projected Stant Date       Projected End Date	Community Council District Not-Applicable    Strategic Area Public Safety  Strategic Object PS1-4 Q, Provide safe and secure detention  Function Jail Facility Improvements  CIE Info Not-Applicable   CIE Element Not-Applicable  Resiliency Comp. Renew and Strengthen Infrastructure  Unfunded Projects  Unfunded Projects  Unfunded Ci Estimated Total Unfunded Project Cost (Actual Value)  Federal Stimulus: PTP: TIP: SNP: QNIP: BBC GOB:  FY Impact   Project Schedule  Projected Start Date B  Projected End Date B  Projected End Date B  Projected End Date B  Project Start Date B  Project End Date B  Community Council District   Projected Start Date B  Community Council District   Commu	Dist. Served	01 02 03 04 05 06 07 08 09 10 011 12 13 9cw 0m 0td 0n 0n
*Strategic Area Public Safety  *Strategic Object PS1-4 Q Provide safe and secure detention  Function Jail Facility Improvements CIE Info Not-Applicable CIE Element Not-Applicable Resiliency Comp. Renew and Strengthen Infrastructure V Unfunded Projects Unfunded Project Cost Unfunded Project Cost ONIP: BBC C FY Impact Project Schedule Project Schedule	*Strategic Area Public Safety   *Strategic Object PS14 Q, Provide safe and secure detention Function Jail Facility Improvements CIE Info Not-Applicable  CIE Element Not-Applicable Resiliency Comp. Renew and Strengthen Infrastructure Unfunded Projects Unfunded Projects Unfunded Project Cost (Actual Value) Federal Stimulus: PTP: TIP: SNP: QNIP: BBC GOB: FY Impact  Project Schedule Project Schedule Projected Start Date  F Actual Start Date  Project Manager Information		*Strategic Area Public Safety   *Strategic Object PS1-4   PS1-4 Provide safe and secure detention   Function Jail Facility Improvements   CIE Info Not-Applicable   V CIE Element Not-Applicable   Resiliency Comp. Renew and Strengthen Infrastructure   V Unfunded Projects   Unfunded: Estimated Total Unfunded Project Cost   (Actual Value) Federal Stimulus:   PTP: TIP:   SNP: QNIP:   BBC GOB:   FY Impact Estimated Annual Operating Cost   Project Start Date   BC   Projected Start Date   BC   Actual Start Date		*Strategic Area Public Safety   *Strategic Object PS14 Q. Provide safe and secure detention Function Jail Facility Improvements CIE Info Not-Applicable  CIE Element Not-Applicable Resiliency Comp. Renew and Strengthen Infrastructure Unfunded Projects Unfunded Projects Unfunded Project Cost (Actual Value) Federal Stimulus: PTP: TIP: SNP: QNIP: BBC GOB: FY Impact  Project Schedule Project Schedule Projected Start Date B Projected End Date B	Community Council I	District Not-Applicable V
*Strategic Object  PS1-4 Q. Provide safe and secure detention  Function Jail Facility Improvements  CIE Info Not-Applicable CIE Element Not-Applicable Resiliency Comp. Renew and Strengthen Infrastructure Unfunded Projects Unfunded Projects Unfunded: Estimated Total Unfunded Project Cost (Actual Value) Federal Stimulus: PTP: TIP: SNP: QNIP: BBC C  FY Impact Project Schedule Project Schedule			*Strategic Object PS1-4 Q. Provide safe and secure detention   Function Jail Facility Improvements   CIE Info Not-Applicable   CIE Info Not-Applicable   Resiliency Comp. Renew and Strengthen Infrastructure   Unfunded Projects   Unfunded Projects   Unfunded: Estimated Total Unfunded Project Cost   Federal Stimulus: PTP:   TIP: SNP:   QNIP: BBC GOB:   FY Impact Estimated Annual Operating Cost   Project Start Date If   Actual Start Date If   Actual Start Date If	*Strategic Object PS1-4 Q Provide safe and secure detention Function Jail Facility Improvements CIE Info Not-Applicable  Resiliency Comp. Renew and Strengthen Infrastructure VInhunded Projects Unfunded: Estimated Total Unfunded Project Cost (Actual Value) Federal Stimulus: PTP: TIP: SNP: ONIP: BBC GOB: PY Impact  Project Schedule Project Schedule Projected Start Date  Projected End Date  B		*Strategic Area	Public Safety
Function       Jail Facility Improvements         CIE Info       Not-Applicable         Resiliency Comp.       Renew and Strengthen Infrastructure         Unfunded Projects         Unfunded:       Estimated Total Unfunded Project Cost         Infunded:       Estimated Total Unfunded Project Cost         Vnfunded:       PTP:         TIP:       SNP:         QNIP:       BBC O         FY Impact       V         Estimated Annual Operating Cost       (Actual Value)         Percent Complete       Project Schedule	Function       Jail Facility Improvements         CIE Info       Not-Applicable         CIE Info       Not-Applicable         Resiliency Comp.       Renew and Strengthen Infrastructure         Unfunded Projects       V         Unfunded:       Estimated Total Unfunded Project Cost         Project Stimulus:       PTP:         TIP:       SNP:         QNIP:       BBC GOB:         FY Impact       Estimated Annual Operating Cost         Percent Complete       Project Schedule         Projected Start Date       IB         Projected Start Date       IB         Project Manager Information       Project Information	Function       Jail Facility Improvements         CIE Info       Not-Applicable         Resiliency Comp.       Renew and Strengthen Infrastructure         Unfunded Projects         Unfunded:       Estimated Total Unfunded Project Cost         (Actual Value)         Federal Stimulus:       PTP:         TIP:       SNP:         QNIP:       BBC GC         FY Impact       Estimated Annual Operating Cost         Project Schedule       Projected End Date	Function       Jail Facility Improvements         CIE Info       Not-Applicable         Resiliency Comp.       Renew and Strengthen Infrastructure         Vinfunded Projects       V         Unfunded:       Estimated Total Unfunded Project Cost         Federal Stimulus:       PTP:         TIP:       SNP:         QNIP:       BBC GOB:         FY Impact       V         Estimated Annual Operating Cost       (Actual Value)         Actual Start Date       IF         Projected End Date       IF         Actual Start Date       IF         Actual Start Date       IF	Function       Jail Facility Improvements         CIE Info       Not-Applicable         Resiliency Comp.       Renew and Strengthen Infrastructure         Vinhunded Projects       V         Unfunded:       Estimated Total Unfunded Project Cost         Federal Stimulus:       PTP:         TIP:       SNP:         ONIP:       BBC GOB:         FY Impact       V         Estimated Annual Operating Cost       (Actual Value)         Addtl FTE's       Percent Complete         Project Schedule       Projected End Date	Function       Jail Facility Improvements         CIE Info       Not-Applicable         CIE Info       Not-Applicable         Resiliency Comp.       Renew and Strengthen Infrastructure         Unfunded Projects         Unfunded:       Estimated Total Unfunded Project Cost         Federal Stimulus:       PTP:         TIP:       SNP:         QNIP:       BBC GOB:         FY Impact       Estimated Annual Operating Cost         Percent Complete       Project Schedule         Projected Start Date       IS	*Strategic Object	PS1-4 Q Provide safe and secure detention
CIE Info  CIE Info  CIE Info  CIE Info  CIE Element Not-Applicable  CIE Element Not-Ap	CIE Info       Not-Applicable       V       CIE Element [Not-Applicable         Resiliency Comp.       Renew and Strengthen Infrastructure       V         Unfunded Projects       V       V         Unfunded:       Estimated Total Unfunded Project Cost       (Actual Value)         Federal Stimulus:       PTP:       TIP:       SNP:       QNIP:       BBC GOB:         FY Impact       V       Estimated Annual Operating Cost       (Actual Value)       Addtl FTE's         Percent Complete       V       Estimated Annual Operating Cost       (Actual Value)       Addtl FTE's         Project Schedule       V       Projected End Date       IB       Actual Start Date       IB         Project Manager Information       IB       Actual End Date       IB       IB	CIE Info Not-Applicable  CIE Info CIE Element Not-Applicable  Resiliency Comp. Renew and Strengthen Infrastructure Unfunded Projects Unfunded Projects Unfunded: Estimated Total Unfunded Project Cost (Actual Value)  Federal Stimulus: PTP: TIP: SNP: ONIP: BBC GC FY Impact Estimated Annual Operating Cost (Actual Value) Addtl FTE's Percent Complete  Project Schedule Projected Start Date Projected End Date R	CIE Info Not-Applicable CIE Element Not-Applicable  Resiliency Comp. Renew and Strengthen Infrastructure Unfunded Projects Unfunded Projects Unfunded Project Cost (Actual Value)  Federal Stimulus: PTP: TIP: SNP: QNIP: BBC GOB: FY Impact Estimated Annual Operating Cost (Actual Value) Addtl FTE's Percent Complete  Project Start Date Projected End Date Project Start Date Actual Start Date Project Matual End Date Project Start Date Project Projec	CIE Info Not-Applicable CIE Element Not-Applicable  Resiliency Comp. Renew and Strengthen Infrastructure Unfunded Projects Unfunded: Estimated Total Unfunded Project Cost (Actual Value) Federal Stimulus: PTP: TIP: SNP: ONIP: BBC GOB: FY Impact Project Schedule Project Schedule Projected Start Date Projected End Date B	CIE Info Not-Applicable  CIE Element Not-Applicable  Resiliency Comp. Renew and Strengthen Infrastructure Unfunded Projects Unfunded Projects Unfunded: Estimated Total Unfunded Project Cost (Actual Value)  Federal Stimulus: PTP: TIP: SNP: ONIP: BBC GOB: FY Impact Estimated Annual Operating Cost (Actual Value) Addtl FTE's Percent Complete  Project Schedule Projected Start Date Projected End Date	Function	Jail Facility Improvements
Resiliency Comp.       Renew and Strengthen Infrastructure       V         Unfunded Projects       Unfunded Project Cost       (Actual Value)         Federal Stimulus:       PTP:       TIP:       SNP:       QNIP:       BBC G         FY Impact       V       Estimated Annual Operating Cost       (Actual Value)       Addtl FTE's         Percent Complete       Project Schedule       V       V       V       V	Resiliency Comp.       Renew and Strengthen Infrastructure         Unfunded Projects         Unfunded:       Estimated Total Unfunded Project Cost         Federal Stimulus:       PTP:         TIP:       SNP:         QNIP:       BBC GOB:         FY Impact       V         Estimated Annual Operating Cost       (Actual Value)         Percent Complete       Project Schedule         Projected Start Date       IB         Projected Start Date       IB         Project Manager Information       Project Information	Resiliency Comp.       Renew and Strengthen Infrastructure         Unfunded Projects         Unfunded:       Estimated Total Unfunded Project Cost         (Actual Value)         Federal Stimulus:       PTP:         TIP:       SNP:         QNIP:       BBC GC         FY Impact       Stimated Annual Operating Cost         Percent Complete       Project Schedule         Projected Start Date       Projected End Date	Resiliency Comp.       Renew and Strengthen Infrastructure         Unfunded Projects         Unfunded:       Estimated Total Unfunded Project Cost         Federal Stimulus:       PTP:         TIP:       SNP:         QNIP:       BBC GOB:         FY Impact       Vestimated Annual Operating Cost         Percent Complete       Project Schedule.         Project Start Date       III         Projected End Date       III         Actual Start Date       III         Actual Start Date       III	Resiliency Comp.       Renew and Strengthen Infrastructure         Unfunded Projects         Unfunded Projects         Unfunded:       Estimated Total Unfunded Project Cost         [Actual Value]         Federal Stimulus:       PTP:         TIP:       SNP:         QNIP:       BBC GOB:         FY Impact       V         Estimated Annual Operating Cost       (Actual Value)         Addtl FTE's       Percent Complete         Project Schedule       Projected End Date	Resiliency Comp.       Renew and Strengthen Infrastructure         Unfunded Projects         Unfunded:       Estimated Total Unfunded Project Cost         Federal Stimulus:       PTP:         TIP:       SNP:         QNIP:       BBC GOB:         FY Impact       V         Percent Complete         Project Schedule         Projected Start Date       If         Projected Start Date       If	CIE Info	Not-Applicable V CIE Element Not-Applicable
Unfunded Projects Unfunded Project Schedule Project Schedule Unfunded Project Schedule	Unfunded Projects Unfunded Project Cost Unfunded Project Cost (Actual Value)  Federal Stimulus: PTP: TIP: SNP: QNIP: BBC GOB: FY Impact FY Impact Project Complete Project Schedule Project Schedule Project Schedule Project Start Date FY Actual Start Date FY Actu	Unfunded: Estimated Total Unfunded Project Cost (Actual Value)  Federal Stimulus: PTP: TIP: SNP: QNIP: BBC GC FY Impact Estimated Annual Operating Cost (Actual Value) Addtl FTE's Percent Complete Project Schedule Project ed Start Date Project End Date B	Unfunded Projects Unfunded Projects Unfunded Projects Unfunded Projects Unfunded Projects Estimated Total Unfunded Project Cost Federal Stimulus: PTP: TIP: SNP: QNIP: BBC GOB: FY Impact Estimated Annual Operating Cost (Actual Value) Addtl FTE's Percent Complete Project Schedule Project Start Date File Projected End Date File Actual Start Date File Projected End Date File Projected End Date File Project Start Date File Projected End Date File Project Start Date File Projected End Date File Project Projected End Date File Project Projected End Date File Project Project Projected End Date File Project	Unfunded projects Unfunded Project Cost (Actual Value)  Federal Stimulus: PTP: TIP: SNP: QNIP: BBC GOB: FY Impact  Percent Complete Project Schedule Project d Start Date B Projected End Date B	Unituded Projects Unifunded: Estimated Total Unfunded Project Cost (Actual Value) Federal Stimulus: PTP: TIP: SNP: QNIP: BBC GOB: FY Impact Estimated Annual Operating Cost (Actual Value) Addtl FTE's Percent Complete Project Schedule Projected Start Date Projected End Date	Resiliency Comp.	Renew and Strengthen Infrastructure
Federal Stimulus:       PTP:       TIP:       SNP:       QNIP:       BBC C         FY Impact	Federal Stimulus:       PTP:       TIP:       SNP:       QNIP:       BBC GOB:         FY Impact        Estimated Annual Operating Cost       (Actual Value)       Addtl FTE's         Percent Complete           Addtl FTE's         Project Schedule               Projected Start Date       IB       Projected End Date       IB            Actual Start Date       IB       Actual End Date       IB             Project Manager Information	Federal Stimulus:       PTP:       TIP:       SNP:       QNIP:       BBC GC         FY Impact       Image: Complete       Image:	Federal Stimulus:       PTP:       TIP:       SNP:       QNIP:       BBC GOB:         FY Impact         Estimated Annual Operating Cost       (Actual Value)       Addtl FTE's         Percent Complete <t< td=""><td>Federal Stimulus:       PTP:       TIP:       SNP:       QNIP:       BBC GOB:         FY Impact         Estimated Annual Operating Cost       (Actual Value)       Addtl FTE's         Percent Complete  <t< td=""><td>Federal Stimulus:     PTP:     TIP:     SNP:     QNIP:     BBC GOB:       FY Impact     V     Estimated Annual Operating Cost     (Actual Value)     Addtl FTE's       Percent Complete     Project Schedule       Projected Start Date     Ifs     Projected End Date     Ifs</td><td>Unfunded:</td><td>Estimated Total Unfunded Project Cost (Actual Value)</td></t<></td></t<>	Federal Stimulus:       PTP:       TIP:       SNP:       QNIP:       BBC GOB:         FY Impact         Estimated Annual Operating Cost       (Actual Value)       Addtl FTE's         Percent Complete <t< td=""><td>Federal Stimulus:     PTP:     TIP:     SNP:     QNIP:     BBC GOB:       FY Impact     V     Estimated Annual Operating Cost     (Actual Value)     Addtl FTE's       Percent Complete     Project Schedule       Projected Start Date     Ifs     Projected End Date     Ifs</td><td>Unfunded:</td><td>Estimated Total Unfunded Project Cost (Actual Value)</td></t<>	Federal Stimulus:     PTP:     TIP:     SNP:     QNIP:     BBC GOB:       FY Impact     V     Estimated Annual Operating Cost     (Actual Value)     Addtl FTE's       Percent Complete     Project Schedule       Projected Start Date     Ifs     Projected End Date     Ifs	Unfunded:	Estimated Total Unfunded Project Cost (Actual Value)
FY Impact     V     Estimated Annual Operating Cost     (Actual Value)     Addtl FTE's       Percent Complete     V       Project Schedule	Project Schedule     Projected End Date     Bit       Project Start Date     Bit     Actual End Date	FY Impact     V     Estimated Annual Operating Cost     (Actual Value)     Addtl FTE's       Percent Complete     Project Schedule       Projected Start Date     B	FY Impact     V     Estimated Annual Operating Cost     (Actual Value)     Addtl FTE's       Percent Complete     Impact     V     Impact     Impact     Impact       Project Schedule     Impact     Impact     Impact     Impact     Impact       Project Schedule     Impact     Impact     Impact     Impact     Impact       Project Schedule     Impact     Impact     Impact     Impact     Impact       Actual Start Date     Impact     Impact     Impact     Impact     Impact	FY Impact     V     Estimated Annual Operating Cost     (Actual Value)     Addtl FTE's       Percent Complete     Project Schedule       Projected Start Date     B     Projected End Date	FY Impact     V     Estimated Annual Operating Cost     (Actual Value)     Addtl FTE's       Percent Complete     Project Schedule       Projected Start Date     B	Enderal Stimulus:	
Percent Complete Project Schedule	Percent Complete Project Schedule Project Start Date Project Start Date Project Manager Information Project Manager Information	Percent Complete Project Schedule Projected Start Date Projected Start D	Percent Complete Project Schedule Project d Start Date Project d Start Date Actual Start Date Project d Start Date	Percent Complete Project Sthedule Project d Start Date B Project d S	Percent Complete Project Schedule Projected Start Date Projected Start D	EV Impact	Fetimated Annual Oneration Cost (Achiral Value) Addit ETE's
Project Schedule	Project Schedule Projected Start Date Projected Start Date Projected End Date Project Actual Start Date Project Manager Information	Project Schedule Projected Start Date Projected Sta	Project Schedule. Project Start Date Projected Start Date Actual Start Date	Project Schedule Projected Start Date B Projected End Date B	Projected Start Date B		
	Project Manager Information	Projected Start Date B Projected End Date B	Projected Start Date II Projected End Date II	Projected Start Date	Projected Start Date 13	Project Schedule	
	Projected Start Date Projected End Date Projected End Date Project Manager Information	Projected Start Date (3) Projected End Date (3)	Actual Start Date Projected End Date Projected End Date	Projected Start Date Projected End Date	Projected Start Date Projected End Date Projected End Date	Troject Schedule	
Projecteo start Date	Actual Start Date B Project Manager Information		Actual Start Date a Actual End Date			Projected Start Date	(i) Projected End Date
Actual Start Date	Project Manager Information	Actual Start Date		Actual Start Date	Actual Start Date	Actual Start Date	Actual End Date     B
Project Manager Information		Project Manager Information				Project Manager Info	rmation
First Name	First Name Tal. No.:		Project Manager Information	Project Manager Information	Project Manager Information	First Name	Last Name Tel. No.:
Tel. No.:		First Name Tel. No.:	Project Manager Information First Name Tel. No.:	Project Manager Information First Name Tel. No.:	Project Manager Information First Name Tel. No.:	First Name	
Tel. No.:	FEL IV	First Name Tel. No.:	Project Manager Information First Name Tel. No.:	Project Manager Information First Name Tel. No.:	Project Manager Information First Name Tel. No.:		
Tel. No.:	Tel. No.	First Name Tel. No.:	Project Manager Information First Name Tel. No.:	Project Manager Information First Name Last Name Tel. No.:	Project Manager Information First Name Tel. No.:	First Name	
	Tel No	First Name Last Name	Project Manager Information	Project Manager Information First Name	Project Manager Information	CITST Name	Tel. No.:
Tel. No.:	Tel. No.:	First Name Tel. No.:	Project Manager Information First Name Tel. No.:	Project Manager Information First Name Tel. No.:	Project Manager Information First Name Tel. No.:	First Name	
Actual Start Date	Project Manager Information	Actual Start Date		Actual Start Date	Actual Start Date 🛛 Actual End Date	Actual Start Date	Actual End Date



	202600	*Dont	Id ICP				N			Archived
*Desis at Name	TURNER GUILEORD	KNIGHT CO	BRECTION		KITCHEN AL			LATION		
	Install centralized air	onditioning	in the corres	sponding dry s	torage area a	t the Turner	Guilford Knig	at Correction	nal Center	
Proj. Desc.		onunuoning	in the corres	sponding dry s	lorage area a		Guilloru Kiligi	Il Conection	lai Center	
Address	7000 NW 41 St									
Location	Unincorporated Miam	i-Dade Cour	ity				~			
Project Nui created; it is	<b>mber</b> – The n s the number t	umber hat will	that is be ref	auto as erence	signed d throug	to your Jhout th	project le life of	when the pr	it was oject	first
Departmen the departm	t ID – The de ient they are i	oartme n unles	nt the p s you i	oroject l manage	pelongs e a proje	to; mo ect for a	st users inother	s only h depart	nave ao ment;	ccess to
Archived – the budget b	if the box is c book and will	heckeo nave <u>N</u>	l, the p <u>O</u> expe	oroject is enditure	s inactiv author	e; the j ity	oroject v	will <u>NO</u>	<u>oT</u> be p	rinted in
Project Nar name of the	<b>ne</b> – The nam project that v	ie ente /ill be r	red by eferen	the use	er when oughout	the pro the life	ject wa of the	s first o project	created	l; the
Project Des Construct, F	scription – De Purchase, Rer	escribe iovate;	s the p Install	oroject; / etc.)	ALWAY	S starts	s with a	n actio	n verb	(i.e. Build
Project Add	<b>dress</b> – Phys	ical loc	ation c	of the pr	oject					
Project Loc	cation – Whei	e the r	rniact					Casala	Tovir	na Diatriat
etc; the use	rs chooses fro	om a dr	op dov	vn box	: munic	ipality,	UMSA,	Specia	11 1 4 X II	ig District
etc; the use IMPOI In tying b Example –	RTANT RTANT back on wh Proposed Bu	at you	u ente Book (	resides vn box er in F <i>Volume</i> tchen ar		eSoft	umsa, impac ental na proj	ets the	e buc <u>e)</u> 382600	Iget
etc; the use IMPOI In tying b <u>Example –</u>	RTANT RTANT Pack on wh Proposed Bu DRD KNIGHT CORRE	at you	u ente Book (	resides vn box er in F <u>Volume</u> TCHEN AIR spording dry		eSoft	impac impac ental na PROJ	ets the	e bud e bud <u>e)</u> 382600	Iget
etc; the use IMPOI In tying b <u>Example –</u> TURNER GUILFO INSTALLATION DESCRIPTIO LOCATIO	RTANT RTANT Pack on wh Proposed Bu DRD KNIGHT CORREL N: Install centralized Vinicorporated Miss Unincorporated Miss	tion a dr at you crional c r conditionin mi-Dade Con	u ente Book ( ENTER KI g in the come inty	resides vn box er in F <u>Volume</u> tchen Air <sup>Dist</sup> Dist	People People 2 – De CONDITION storage area a rict Located: rict(s) Served	eSoft	UMSA, impac ental na PROJ Suifod Knigh 12 Countyw	Specia ets the arrativ ECT #: 3 : Correctiona ide	e bud <u>e)</u> 382600 al Center	Iget
etc; the use <b>IMPOI</b> In tying b <u>Example –</u> <u>TURNER GUILFR</u> <u>INTRER GUILFR</u> <u>INTRER GUILFR</u> <u>INTRER GUILFR</u> <u>INTRER GUILFR</u>	RTANT RTANT Pack on wh Proposed Bu DRD KNIGHT CORREI N: Install centralized a N: 7000 NW 41 St Unincorporated Mile S2007 Bord	TIONAL C PRIOR 266	2016-17 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	resides vn box er in F Volume TCHEN AIR Esponding dry Dist 2017-18 0	People People 2 – De condition storage area a ind Located: inic(s) Served 2018-19 0	eSoft	UMSA, impac ental na PROJ Suilford Knigh 12 Countyw 2020-21 0	ets the errativ ECT #: 3 correctiona ide 2021-22 0	e bud e bud 382600 al Center FUTURE 0	Iget
etc; the use <b>IMPOI</b> In tying b <u>Example –</u> TURNER GUILFF INSTALLATION DESCRIPTIO LOCATIO REVENUE SCHEDU Capital Asset Series Proceds Capital Outbay Rese	RTANT RTANT Pack on wh Proposed Bu PRO KNIGHT CORREL N: 7000 NW 41 St Unincorporated Mile 2007 Bond area	TIONAL C PRIOR 1924	2016-17 0 1,203	resides vn box er in F Volume tchen Air Dist 2017-18 0 0	People People 2 – De condition storage area a init Located: init(s) Served 2018-19 0 0	eSoft	UMSA, impac ental na PROJ Suiford Knigh 12 Countyw 2020-21 0 0	ECT #: 3 correctiona ide 2021-22 0	e bud e bud 382600 al Center	Ig District
etc; the use <b>IMPOI</b> In tying b <u>Example –</u> <u>TURNER GUILFG</u> INSTALLATION DESCRIPTIO LOCATIO Capital Asset Serier Proceds Capital Outlay Rese TOTAL REVENUES:	RTANT RTANT Pack on wh Proposed Bu Proposed Bu DRD KNIGHT CORREC N: TOON WY 41 St Unincorporated Mile 2007 Bord stress	CTIONAL C PRIOR 2,190	U ente Book ( 2016-17 0 1,303	resides vn box er in F Volume tchen Air Dist 2017-18 0 0	People People 2 - De conditional storage area a inic Located: inic(s) Served 2018-19 0 0	eSoft	UMSA, impac ental na PROJ Builtod Knigh 12 Countyw 2020-21 0 0 0	ECT #: 3 correctiona ide 2021-22 0 0 0	e bud e bud 382600 al Center FUTURE 0 0 0	Ig District
etc; the use etc; the use INTERCONSTRUCTION INTERCONSTRUCTION Example – TURNER GUILFG INSTALLATION DESCRIPTIO LOCATIO Capital Asset Serier Proceds Capital Outlay Rese TOTAL REVENUES: EXPENDITURE SCHEDU	RTANT RTANT Pack on wh Proposed Bu Proposed Bu Proposed Bu DRD KNIGHT CORREC Nie Install centralized DRD KNIGHT CORREC Nie Install centralized Unincorporated Mile Unincorporated Mile 2007 Bond ave EDULE:	CTIONAL C PRIOR 2,190 PRIOR 2,190 PRIOR	U ente Book ( ENTER KI g in the come inty 2016-17 1,303 2016-17	resides vn box er in F Volume tchen Air sponding dry Disi 2017-18 0 0	2018-19 0 2018-19 0 0 2018-19	2019-20 0 2019-20	UMSA, impac ental na PROJ Builtord Knigh 12 Countyw 2020-21 0 0 2020-21	Specia sts the arrativ ECT #: 3 : Correctiona ide 2021-22 0 0 2021-22 0 0 0	e bud e bud 382600 al Center FUTURE 0 0 FUTURE	Ig DISINCI Iget Iget
etc; the use <b>IMPON</b> In tying b <u>Example –</u> <u>TURNER GUILFC</u> INSTALLATION DESCRIPTIO LOCATIO REVENUE SCHEDU Capital Outlay Rese TOTAL REVENUES: EXPENDITURE SCH Building Acquisit Construction	RTANT RTANT Pack on wh Proposed Bu Proposed Bu Proposed Bu DRD KNIGHT CORREC N: Install centralized N: 7000 NW415 1 Unincorporated Mile 2007 Bord sve s 2007 Bord sve HEDULE: Improvements	CTIONAL C PRIOR 1,924 2,190 PRIOR 1,924 1,732	U ente Book ( ENTER KI 2016-17 0 1,303 2016-17 0 1,303 2016-17 0 1,569	resides vn box er in F Volume tchen Air Dist 2017-18 0 0	2018-19 0 2018-19 0 0 2018-19 0 0	ESOFT	UMSA, impac ental na PROJ Suiford Knigh 12 Countyw 2020-21 0 0 2020-21 0 0	ECT #: 3 : Correctiona ide 2021-22 0 0 2021-22 0 0 0	e bud e bud 382600 al Center future 0 future 0 0 future 0 0	Ig DISINCI Iget Iget Iotal 3,227 3,493 TOTAL 162 3,301
etc; the use etc; the use IMPON In tying b Example – TURNER GUILFC INSTALLATION DESCRIPTIO LOCATIO REVENUE SCHEDU Capital Outlay Rese TOTAL REVENUES: EXPENDITURE SCH Building Acquisiton Construction Permitting TOTAL REVENUES	RTANT RTANT Pack on wh Proposed Bu Proposed Bu DRD KNIGHT CORREC N: Install centralized N: 7000 NW415 to Unincorporated Mile twe teDULE: Improvements	CTIONAL C PRIOR 2,190 PRIOR 2,190 PRIOR 1,924 2,190 PRIOR 2,190 2,190 PRIOR	U ente Book ( ENTER KI 2016-17 0 1,303 2016-17 0 1,303 2016-17 0 1,569 0 1,569 0 1,569	er in F Volume TCHEN AIR 2017-18 0 0 2017-18	2018-19 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	ESOFT	UMSA, impac ental na PROJ Suiford Knigh 12 Countyw 2020-21 0 0 2020-21 0 0	ECT #: 3 : Correctiona ide 2021-22 0 0 2021-22 0 0 0 0 0 0 0 0 0 0 0 0 0	e bud e bud al Center future 0 future 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Ig DISINCI Iget Iget 3,227 3,493 TOTAL 162 3,227 3,493 TOTAL 162 3,247





APPENDIX H: CAPITAL E	XPENDIT	<mark>ure sun</mark>	MMARY I	BY STRA	TEGIC A	REA AN	<mark>D DEPA</mark>	<u>rtmen</u>	T
		(dollars	s in thous	ands)					
Strategic Area / Department	Prior Years	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	Future	Projecteo Total Cos
Public Safety									
Corrections and Rehabilitation	28,461	6,709	15,408	16,138	18,731	30,000	10,000	19,701	145,148
Fire Rescue	10,054	72,388	12,937	6,000	4,100	0	0	0	105,479
Internal Services	3,349	794	0	0	0	0	0	600	4,743
Judicial Administration	55,997	37,088	25,791	11,365	0	0	0	46,464	176,705
Non-Departmental	4,886	6,983	0	152	0	0	0	0	12,021
Police	8,386	18,195	5,910	1,620	0	0	0	0	34,111
Strategic Area Total	111,133	142,157	60,046	35,275	22,831	30,000	10,000	66,765	478,207
Transportation									
Aviation	298,469	243,017	273,400	196,563	191,585	185,196	126,053	107,887	1,622,170
Non-Departmental	14,001	1,060	0	0	0	0	0	0	15,061
	44 000	44 055	0.000	40.000	0.000	E 004	0.000	00.450	00 407



#### APPENDIX I: 2016-17 CAPITAL BUDGET

(dollars in thousands)

				2016-17	7				Projected
									rotar 005t
Public Safety									
Corrections and Rehabilitation									
EXTERIOR SEALING PHASE I - WOMEN'S DETENTION CENTER , TURNER GUILFORD KNIGHT, AND METRO WEST	482	90	0	0	0	0	90	0	572
KITCHEN EQUIPMENT REPLACEMENT	1,403	0	0	0	0	200	200	0	1,603
KROME DETENTION CENTER - BUILDING BETTER COMMUNITIES BOND PROGRAM	7,299	2,500	0	0	0	0	2,500	77,701	87,500
METRO WEST DETENTION CENTER INMATE HOUSING IMPROVEMENT	2,736	0	0	0	0	300	300	814	3,850
METRO WEST DETENTION CENTER REPLACE HOUSING UNIT SECURITY WINDOWS - PHASE II	0	1,000	0	0	0	0	1,000	0	1,000
PRE-TRIAL DETENTION CENTER RENOVATION - BUILDING BETTER COMMUNITIES BOND PROGRAM	14,537	1,000	0	0	0	0	1,000	31,463	47,000
TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION	1,924	96	0	0	0	1,473	1,569	0	3,493
TURNER GUILFORD KNIGHT CORRECTIONAL CENTER ROOF TOP SECURITY MODIFICATION	80	0	0	0	0	50	50	0	130
Department Total	28,461	4,686	0	0	0	2,023	6,709	109,978	145,148
Fire Rescue									
AIR RESCUE HELICOPTER FLEET REPLACEMENT	0	60,000	0	0	0	0	60,000	0	60,000
FIRE - REPLACE COMPUTER-AIDED DISPATCH SYSTEM	0	1,233	0	0	0	0	1,233	2,450	3,683
FIRE RESCUE STATION 18 NORTH MIAMI	250	0	0	0	0	0	500	4,500	5,250
FIRE RESCUE STATION 62 PALMETTO BAY	1,298	0	0	0	0	0	2,141	1,337	4,776
FIRE RESCUE STATION 68 DOLPHIN	500	0	0	0	0	0	1,100	3,400	5,000
FIRE RESCUE STATION RENOVATIONS	200	400	0	0	0	0	400	400	1,000
505 0T (TION 07 NORTH 5 NO. # 1 105	•	•	•	•	^		050	•	







Strateg most suite user to se the Coun departme	ic Objective – t ed for the project, elect from (see be ty's overall strateg nt's business plar	to select the Stra there is a drop o low); the strateg gic plan and shou า	tegic Objective down box for the ic objective ties t Ild tie to the
Look Up Strate	gic Object		
Strategic Object ID:	begins with 🔻	]	
Strategic Objective De	sc: begins with		
Look Up Clear	Cancel Basic Lookup		
View 100			First 🔳 1-91 of 91 🕨
LD11: Natural Industry ED12: Altract Industry ED13: Enhance and ED22: Improve custo ED3: Altract more vi ED3: Support Intern ED4: Encourage cr ED4: Encourage cr ED4: Encourage cr ED5: Develop a cus GG1: Provide aesay: GG1: Develop a cus GG1: Envelop a cus Envelop	e userni princi assing per canning the canning the canning the canning opportunities and educat sitors. meetings and conventions. mer service at airoofts. hotels and other service ease foreign direct investments and internal ational banking and other financial services, ation of new small businesses ation of new small businesses ators of new small businesses to compete for ale public infrastructure that is supportive of corridors (TUAs, CRAs & Enterprise Zones, ccess to information and services inome-oriented organization we image of County government in se between communities and governments in extrastructure that is and services	I potential ion programs to ensure they are aligned wi ice providers that support travel and tourisr ional trade from targeted countries County contracts new and existing businesses NRSAs) as destination centers	ith the needs of emerging and growth indu:
GG2-2 Develop and r GG2-3 Ensure an inc GG2-4 Provide custor GG3-1 Ensure availa GG3-2 Effectively dep	etain excellent employees and leaders usive workforce that reflects diversity ner-friendly human resources services le and reliable systems ov technology solutions		



	APPENDIX W: MIAMI-DADE COUNTY'S STRATEGIC PLAN OBJECTIVES
Miami-I Recrea Develo of a nu be refe	Dade County organizes its strategic plan into seven strategic areas: Public Safety (PS), Transportatio tion and Culture (RC), Neighborhood and Infrastructure (NI), Health and Human Services (HH), Ec pment (ED), and General Government (GG). Each strategic area consists of a number of goals, each of which or mber of objectives. In all, the strategic plan includes nearly 100 objectives. For ease of reference, each object red to by its reference number (e.g. PS2-1, TP3-2, and ED5-1).
These departr both th strategi goals.	objectives play an important role in our Results-Oriented Governing approach by providing the linkage b nent objectives and the goals of the strategic plan. Department narratives contain performance tables that be e reference number and full text of the strategic plan objective the department is seeking to support. This p c context to the efforts of the department and ensures that County activities support achievement of strategic The list below details all objectives in the strategic plan, organized by strategic area.
Strateg	jic Area: Public Safety (PS)
•	PS1-1: Reduce crimes of public concern (Juvenile Services; Police)
•	PS1-2: Solve crimes quickly and accurately (Medical Examiner; Police)
•	PS1-3: Support successful re-entry into the community (Corrections and Rehabilitation; Juvenile Services)
•	PS14: Provide safe and secure detention (Corrections and Rehabilitation; Juvenile Services)
•	PS2-1: Reduce response time (Fire Rescue; Medical Examiner; Police)
•	PS2-2: Improve effectiveness of outreach and response (Fire Rescue; Police)
•	PS3-1: Facilitate short and long-term recovery (Fire Rescue)
•	PS3-2: Increase countywide preparedness (Fire Rescue; Police)
Strateg	ic Area: Transportation (TP)
•	TP1-1: Minimize traffic congestion (Citizen's Independent Transportation Trust; Public Works and Waste Management; Transit)
•	TP1-2: Expand and improve bikeway, greenway and sidewalk system (Parks, Recreation and Open Spaces; Works and Waste Management)
•	TP1-3: Provide reliable transit service (Transit)
•	TP1-4: Expand public transportation (Citizen's Independent Transportation Trust, Transit)
•	TP1-5: Improve mobility of low income individuals, the elderly and disabled (Public Works and Waste Manage Transit)
•	TP1-6: Facilitate connections between transportation modes (Aviation; Port of Miami; Transit)
•	TP2-1: Reduce traffic accidents (Public Works and Waste Management; Police)



CIE Info Sust. Comp. Addl FTE's CIE (C section, select fr correspo 	Future Growth       CIE Element NotApplicable         Energy Emiciency       Image: Cie Element NotApplicable         apital Improvement Element) info – In this the user also has a drop down box from which to om; this identifies which category the project onds to:         a this project addressing future growth?         a this project addressing an existing deficiency?         oth future growth and a deficiency
Strate CIE Info Sust. C Addtl F Unfund	Future Growth Combined/Other Existing Deficiency TE's Future Growth Not-Applicable
IMPO The follow departme Transpor	RTANT: ving sections (7 and 8 ) are <u>VERY important</u> for those nts whose projects are included in the <b>County's Long Range</b> tation Plan (LRTP)
The inform	r is a federal requirement nation captured here is how we categorize LRTP projects to b n the development of the County's LRTP



7	<b>CIE (Capital Improvement Element) info –</b> In this section, the user has a drop down box from which to select from; this identifies which category the capital project sits in:
	<ul> <li>Aviation</li> <li>Coastal Management</li> </ul>
	<ul> <li>Conservation</li> <li>Drainage etc.</li> </ul>
M	
TX	IMPORTANT:
·	This information may not seem important to the user, but when the County is applying for a grant, this information assits the County in identifying capital project that fall under these categories by advising us as to:
	<ul> <li>What projects fall under each of these categories</li> <li>How many projects are there</li> <li>How much has been allocated</li> </ul>
	Strategic Object     I3G5-2     Image: Strategic Object     Istrategic Object       CIE Info     Future Growth     CIE Element     Not-Applicable       Sust. Comp.     Energy Efficiency       Addtl FTE's
	CIE Element Not-Applicable
	Not-Applicable Table 02: Aviation
	Table 03: Coastal Management Table 04: Conservation
	Table 05: Drainage
	SNP: Table 07: Seaport
	Table 08: Sewer Facilities Table 09: Solid Waste Management
	Estimated Operating C s Table 10: Traffic Circulation Table 11: Mass Transit
	Table 12: Water Facilities
$\checkmark$	
	This section is <u>VERY important</u> for those departments whose projects are
	included in the County's Long Range Transportation Plan (LRTP)
	The LRTP is a federal requirement
	The information captured here is how we categorize LRTP projects to be
	included in the development of the County's LRTP







<u>Example – P</u> <u>narrative)</u>	ropose	ed/Add	pted	Ruda	<u>et Boo</u>	ok (Vo	lume	2 – D	epartn	
<u>narrative)</u>	100036		nueu				nume	<u>z - D</u>	epartir	$n \cap i$
			-	Duug						<u>ier</u>
TURNER CUILEORD		RECTIONAL			CONDITIO	JING	PRO	IFCT#· 3	82600	,
INSTALLATION DESCRIPTION:	Install centralize	d air conditioni	ng in the com	espondino drv	storace area	at the Turner (	Guilford Knick	t Correctional	I Center	
LOCATION:	7000 NW 41 St Unincorporated /	Miami-Dade Cr	ounty	Dis Dis	trict Located: trict(s) Served	:	12 Countyv	ide		
		55105	0040 47		2048.40	2040.00	2020.04	0004 00		
Capital Asset Series 2007 Proceeds	' Bond	266	2016-17 0	2017-18 0	2018-19 0	2019-20	2020-21	2021-22	0	
Capital Outlay Reserve TOTAL REVENUES:	=	1,924 2,190	1,303 1,303	0	0	0	0	0	0	
EXPENDITURE SCHEDUL Building Acquisition/Impro	LE:	PRIOR	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	FUTURE	1
Construction Permitting	venene	1,732	1,569	ů 0	ŏ	ŏ	ő	ŏ	ŏ	
TOTAL EXPENDITURES:	=	1,924	1,569	0	0	0	0	0	0	
To classify the user als	the ty so has	pe of a dro	susta op do	ainab wn b	le cor ox fro	mpon om wl	ient y nich t	our p o cho	orojec pose f	t i rc
To classify the user als	the ty so has	pe of	susta op do	ainab wn b	le cor ox frc	mpon om wl	ient y hich t	our p o cho	orojec oose f	t is fro
To classify the user als	the types the types of the types of the type so has	pe of a dro	susta op do	ainab wn b	le cor ox fro	mpon om wl	ient y nich t	our p o cho	orojec oose f	t i: fro
To classify the user als CIE Info Resiliency Comp.	the ty so has Not-Applic Renew ar	pe of a dro	susta op do	ainab wn b vu b	le cor ox frc	mpon om wl	ent y nich t	our p o cho ci	Drojec Dose f	t i: fro
To classify the user als CIE Info Resiliency Comp. Unfunded Projects	the ty so has Not-Applic Renew an	pe of a dro cable	susta op do	ainab wn b vu ructure	le cor ox fro	mpon om wl	ent y nich t	our p o cho ci	Drojec Dose f	t i: ro
To classify the user als CIE Info Resiliency Comp. Unfunded Projects	the types the type so has	pe of a dro	susta op do	ainab wn b ructure	le cor ox frc	mpon om wl	ent y nich t	our p o cho ci	Drojec Dose f	t i: fro
To classify the user als CIE Info Resiliency Comp. Unfunded Projects UIST. Serveo Community Counc	the ty so has Renew an	pe of a dro a dro d Strength	susta op do en Infrast daptation	ainab wn b vu v ructure	le cor ox fro	mpon om wl	ent y nich t	our p co cho	Drojec Dose f	t i: iro
To classify the user als CIE Info Resiliency Comp. Unfunded Projects UIST. Serveo Community Counc *Strategic Area	the types the types of the types of the types of the type of type of the type of type of the type of type	pe of a dro cable d Strength Change A action of E Efficiency	susta p do en Infrast daptation	ainab wn b ructure		mpon om wl	ent y nich t	our p o cho ci	Drojec Dose f	t i: fro
To classify the user als CIE Info Resiliency Comp. Unfunded Projects UIST. Servea Community Counc *Strategic Area *Strategic Object	the ty so has Not-Applic Renew ar	pe of a dro cable nd Strength Change A ration of El Efficiency we Water/N	susta op do en Infrast daptation vironmer sing Vastewat	ainab wn b ructure ntal Asset		mpon om wl	ent y hich t	our p co cho	Drojec Dose f	t i: irc
To classify the user als CIE Info Resiliency Comp. Unfunded Projects UIST. Served Community Counce *Strategic Area *Strategic Object Function	the ty so has Not-Applic Renew an Climate Conserv Health a Innovati LEED oi Livable	cable cable d Strength Change A ration of El Efficiency we Water/A ve Water/A rother Gra	susta op do en Infrast daptation vironmer eing Vastewata een Buildi jes	ainab wn b ructure ntal Assett er Feature ing Certific		mpon om wl	ent y nich t	our p co cho	Drojec Dose f	t is
To classify the user als CIE Info Resiliency Comp. Untunded Projects UIST. Served Community Counce *Strategic Area *Strategic Object Function CIE Info	the ty so has Not-Applic Renew an Climate Conserv Energy I Health a Innovati LEED of Livable Mobility Not App	pe of a dro cable nd Strength Change A ration of Er Efficiency and Well-by we Water/ r Other Gn Communit licable	susta op do en Infrast daptation vironmer eing Vastewat en Buildi es	ainab wn b ructure ntal Asset er Feature ing Certific		mpon om wl	ent y hich t	our p o cho	Drojec Dose f	t is fro
To classify the user als CIE Info Resiliency Comp. Unfunded Projects UIST. Served Community Counce *Strategic Area *Strategic Object Function CIE Info Resiliency Comp.	the ty so has Not-Applic Renew an Climate Conserv Energy I Health	cable cable d Strength Change A ration of Er Efficiency we Water/I r Other Gn Communit dicable ustainabile ustainabile	susta op do en Infrast daptation nvironmer sing Vastewat een Buildi ies y then Infra	ainab wn b wn b ructure ntal Assett ing Certific		mpon om wl	ent y nich t	our p co cho	Drojec Dose f	t i: iro
To classify the user als CIE Info Resiliency Comp. Unfunded Projects UIST. Served Community Counce *Strategic Area *Strategic Object Function CIE Info Resiliency Comp. Unfunded Projects	the typ so has Not-Applic Renew an Climate Conserv Energy i Health Health LEED of Livable ( Mobility Not App Other Sy Renew a	pe of a dro cable d Strength Change A ratificiency ind Well-bi ve Water/I r Other Gn Communiti licable ustainabilit and Strength	susta pdo en Infrast daptation nvironmer eing Vastewat en Buildi es	ainab wn b wn b ructure ntal Asset: ntal Asset: astructure		mpon om wl	ent y nich t	our p o cho	Drojec Dose f	t i



					ROJEC	10		APPENDIX M: RESILIENCE CAPITAL PROJECTS				
		(dollar	rs in tho	usands)								
Climate Change Adaptation	Prior Years	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	Futu				
Parks, Recreation and Open Spaces												
COUNTYWIDE - TREE CANOPY EXPANSION	0	500	0	0	0	0	0					
RICKENBACKER CAUSEWAY - HOBIE NORTH SIDE BARRIER	186	975	2,360	1,000	1,000	0	0					
Water and Sewer	50.440											
OUTFALL LEGISLATION	59,113	38,817	44,789	52,572	63,206	72,848	107,726	3,255,3				
Climate Change Adaptation Total	59,299	40,292	47,149	53,572	64,206	72,848	107,726	3,255,33				
Conservation of Environmental Assets												
	50	705	2 4 4 5	0	0	0	0					
MILLERS POND PARK	50	151	0	ů 0	ů 0	ů 0	0					
RICKENBACKER CAUSEWAY - SHORELINE	200	204	208	212	216	110	0					
SAND RENOURISHMENT												
Regulatory and Economic Resources BEACH EROSION MITIGATION AND RENOUBISHMENT	20,000	11,000	5,000	2,100	0	0	0					
BISCAYNE BAY RESTORATION AND	1,150	1,450	0	0	0	0	0					
ENVIRONMENTALLY ENDANGERED LANDS	102.947	5.407	6.355	500	1.000	1.000	1.000	2.00				



9



**Unfunded** – if a project is <u>NOT</u> funded, the user <u>MUST</u> check the "**Unfunded**" box; this will ensure the project shows up on the Department's "**Unfunded**" project listing and not on the budgeted list

**"Unfunded"** capital needs are just as essential as "funded" capital projects and so it is important for departments to identify those **"unfunded"** capital needs

There may not be enough money to fund every capital project on your departmental wish list – and so those "unfunded" projects should be moved to your **"unfunded"** capital projects list

If a department has **"unfunded**" capital projects, these **"unfunded**" projects will appear in the back of their departmental budget book narrative behind their capital projects

Below is an example of those projects marked as **"unfunded"** in a department and how the information plays a role in the budget book process

FY 2016 - 17 Adopted	Budget and	Multi-Year	Capital Pla	an
----------------------	------------	------------	-------------	----

UNI UNDED CAFITAL PROJECTS			(dollars in thousan
PROJECT NAME	LOCATION		ESTIMATED PROJECT CO
SOUTH MIAMI-DADE CULTURAL ARTS CENTER - CAFE BUILD OUT AND OUTFITTING	10950 SW 211 St		
SOUTH MIAMI-DADE CULTURAL ARTS CENTER - CONSTRUCTION OF A NEW BANDSHELL	10950 SW 211 St		2
SOUTH MIAMI-DADE CULTURAL ARTS CENTER - NEW PARKING GARAGE	10950 SW 211 St		12
AFRICAN HERITAGE CULTURAL ARTS CENTER - MISCELLANEOUS FACILITY RENOVATIONS	6161 NW 22 Ave		1,
MIAMI-DADE COUNTY AUDITORIUM - MISCELLANEOUS FACILITY RENOVATIONS	2901 W Flagler St		4
JOSEPH CALEB AUDITORIUM - MISCELLANEOUS FACILITY RENOVATIONS	5400 NW 22 Ave		2
SOUTH MIAMI-DADE CULTURAL ARTS CENTER - FURNITURE, FIXTURES, EQUIPMENT, AND REMAINING CAPITAL FEATURES	10950 SW 211 St		
		UNFUNDED TOTAL	23


10	<b>Estimated Total Unfunded Project Cost</b> - if you are entering information in this field, the user must make sure that they have check the " <b>"Unfunded"</b> box;" field as well too - as they both go hand in hand; in this section, the user enters the project's total cost; this information will also show up in the <b>"Unfunded Project"</b> report
	Resiliency Comp Renew and Strengthen Infrastructure
	Unfunded Projects
	Unfunded:   Estimated Total Unfunded Project Cost  (Actual Value)  (Actual Value)
	<b>IMPORTANT:</b> If you are entering a value in the "Estimated Total Unfunded Project Cost" section, please remember that the value must be the "Actual Value", <u>NOT</u> in thousands
	<b>Example –</b> if the project cost is \$1,500,000
	Do not enter: \$1,500 (incorrect)
	Enter : \$1,500,000 (correct)
11	For the following boxes, the user must check those which apply:
	Tomonoso Frageos
	Federal Stimulus: U PTP: U TIP: U SNP: U QNIP: U BBC GOB: U
	Contract     Contract
	Federal Stimulus
	Peoples Transportation Plan (PTP)
	<ul> <li>Transportation Improvement Program(TIP)</li> </ul>
	<ul> <li>Safe Neighborhood Parks (SNP)</li> </ul>
	<ul> <li>Quality Neighborhood Improvement Program</li> </ul>
	<ul> <li>Building Better Communities General</li> </ul>
	Obligation Bond program (BBC GOB)
	This is <b>VERY</b> important, as it assists in identifying what type of capital projects they are and their funding mechanism







13	Estimated Annual Operating Cost       This section is only         filled       out when this is an active project and there is a Departmental operating impact; if you are entering information in this field, the user must ensure that they are also entering information in the "FY Impact" field as well too - as they both go hand in hand; when entering information in this field, the user MUST work with the Department's budget section to ensure everyone is on the same page         FY Impact       FY 2017-18         Estimated Annual Operating Cost       500,000 (Actual Value)         Addt FTE's       12         SOUTH DADE PARK - BUILDING BETTER COMMUNITIES BOND PROGRAM       PROJECT #: 931390         DESCRIPTION:       Plan and construct local park improvements including an squale facility         DESCRIPTION:       Plan and construct local park improvements including an squale facility
	Unincorporated Miami-Dade County         District(s) Served:         8           REVENUE SCHEDULE:         PRIOR         2016-17         2017-18         2019-20         2020-21         2021-22         FUTURE         TOTAL           BBC GOB Financing         1,674         2,792         0         0         0         0         0         0         0         4,466           BBC GOB Series 2008B         263         0         0         0         0         0         0         263           BBC GOB Series 2008B         263         0         0         0         0         0         0         263           BBC GOB Series 2008B         263         0         0         0         0         0         0         0         263           BBC GOB Series 2014A         73         0         0         0         0         0         5,000           EXPENDITURE SCHEDULE:         PRIOR 2016-17         2017-18         2018-19         2019-20         2020-21         2021-22         FUTURE         TOTAL           Construction         1,555         2,792         0         0         0         0         2014-20         2021-22         FUTURE         TOTAL           Proneing an
14	Additional FTE's - This section is <u>only filled</u> out when this is an active project and there is a Departmental operating impact with additional positions required; if you are entering information in this field, the user must ensure that they are also entering information in the "FY Impact" and "Estimated Annual Operating Cost" field as well - as they all go hand in hand; when entering information in this filed, the user <u>MUST</u> work with the Department's budget section to ensure everyone is on the same page
	SOUTH DADE PARK - BUILDING BETTER COMMUNITIES BOND PROGRAM         PROJECT #:         931390           DESCRIPTION:         Plan and construct local park improvements including an aquadic facility: LOCATION:         Plan and construct local park improvements including an aquadic facility: District Located:         8           Wincorporated Mami-Dade County         District Located:         8           REVENUE SCHEDULE:         PRIOR         2016-17         2017-18         2018-19         2019-20         2020-21         2021-22         FUTURE         TOTAL 4,465           BEC GOB Financing         1674         2,792         0         0         0         0         2035           BEC GOB Financing         1674         2,792         0         0         0         0         2035           BEC GOB Series 2005A         6         0         0         0         0         0         2035           BEC GOB Series 2005A         75         0         0         0         0         0         75           TOTAL REVENUES:         2,208         2,762         0         0         0         0         0         2014-20           Construction         1,055         2,172         0         0         0         0         0         0         0



15	<b>Percentage complete</b> - in this field, the user inputs the percentage complete for the <u>entire project</u> year-to-date
	FY Impact     FY 2017-18     Estimated Annual Operating C       Percent Complete     Project Schedule
16	Project Schedule
	Projected Start Date 06/01/2007 3 Projected End Date 12/31/2009 3
	Actual Start Date B Actual End Date
	In this section, the user enters in projected start and end date for the overall project as well as the actual start and end date.
	<b>NOTE:</b> There is a calendar box to assist the user in their selection of dates.
17	Project Manager Information
	First Name Tel. No.:
	This section contains information to assist those viewing the project who to contact when seeking information.
18	Project Manager Information
	First Name Tel. No.:
	Proj. Comments
	Delete Project:
	<b>Project Comments</b> – in this field, the user can make comments on the projects status and/or point out any issues

--End Activity--





## Activity PS5: PeopleSoft Project Site Information Overview

This activity will assist the users in understanding the various Project Site categories in PeopleSoft for a more accurate project accounting.

Below is	a screen shot of what an active completed project site I
like in the	PeopleSoft system
The obje	ective of this activity is to provide the user with
backgrou	nd and purpose for each of the categories listed b
required	for a project site so that the user has a better understar
of what i	s being requested for a more accurate presentation c
project	
Project Project Site	is List Project Sites
Project Number	118910 BUILD OUT AND PURCHASE OF OVERTOWN TOWER 2
Department I	D INTERNAL SERVICES
a regest sites	Fild I Assive - size on 1 of 1 or 138.
Site Number	75829 Site Status Unassigned 🗸
*Site Name	W50247- Acquire new office space at the Overtown Transit Village Tower 2, including furnishings and communications
Site Description	Wou24/- Acquire new onice space at the Overtown Transit Village Tower 2, including turnishings and communications
Location Type	Address
Site Location	100 NW 6 St
Commision District	District 3
Community Council E	istrict No District 🗸
Departmental Work O	rder No. Work Order Amt
Original Budget	Actual Cost
Percent Complete	
PTP Scope of Work	<b></b>
B/P	▼ V
QNIP Projects	
QNIP Scope of Work	V Funding Source
Contract No.	118910 Commission District Approval Date
BBC GOB Projects	
Ballot Question No	
BBC GOB Proj. No.	Q
Site Schedule	
Site Actual Start Date	ane 08/11/2008 R Site Projected End Date 09/30/2015 R
Site Manager Inform	ation
First Name	Last Name Tel. Number
	CS 11/21/13 - Contingency Draw No. 1 encompassing RCOs 1 to 4 has been entered in the CIIS, and is being routed for kinnatures CS
Site Comments	11/8/13 - Permit revision for 15th floor has been secured CS 9/19/13 - A Notice to Proceed has been issued. Pre-construction meeting is scheduled for 9/23/13. Construction star date is 9/30/13 CS 9/19/13 - Building permit has been secured for all floors RJ 10/10/13 - Test and balance was performed on 8/20/13. Final meeting is scheduled for 9/17/13 RL 8/2013 IVAC work was completed on 8/14/13, pending BMS connections by Vendor. Test and balance by Vendor pending, followed by final mechanical inspection. DM



CI Projects Proj	ect Sites List Proje	ect Sites					
Project Number	116910	BUILD OUT AND PURCH	SE OF OVERTOWN TOWER 2				
Department	ID INTERNAL S	SERVICES					
Project Sites				Find			
Site Number	75629	Site Status On Sch	edule				
*Site Name	W50247- Acquire	new office space at the Overtow	n Transit Village Tower 2, including fu	rnishings and commun			
Site Description	W50247- Acquire	new office space at the Overtow	n Transit Village Tower 2, including fu	rnishings and commun			
Location Type	Address	-					
Site Location	100 NW 6TH ST,	33136					
Project N	Number -	- the project n	umber associated	l to the			
project site	you are c	urrently viewin	g				
	•		•				
Departm	ent - the	Department th	nat the project bel	ongs to			
•		·	. ,	U			
Site Num	<b>ber</b> - the	e auto generat	ed proiect site nu	mber			
issued whe	en the proi	ect site was cr	reated				
	sin and proj						
Site Nam	ne - The r	name created	by the user when	the			
project site	was first	created					
project cite	project site was first created						
Site Des	crintion	- Describes th	ne nroiect associa	ted			
specifically to the project site							
specifically to the project site							
Location	Type	docoribos the f	type of address p	rovidod: it			
Location	i ype -		type of address p	iovided, it			
is a drop d							
Site Loca	ation - the	e street address	s of the project site				
Location	Type	Address	-				
Location	1360			ĺ			
Site Loca	tion	Address					
		Area					
		Intersection					
Commisio	on District	Land Mark Other					
		Segment					
Communi	ty Council Di	Strict					
			7				
	CI Projects       Project Number         Department         Project Sites         Site Number         Site Description         Location Type         Site Location         Project Sites         Site Numer         Site Location         Site Numr         Site Location         Site Location	CI Project       Project Sites List       Project         Project Number       116910         Department       ID       INTERNAL         Project Sites       Site Name       W50247-Acquire         Site Description       W50247-Acquire         Location Type       Address         Site Location       100 NW 6TH ST,         Project Site you are of         Department - the         Site Number - the         issued when the proj         Site Name - The fissued when the proj         Site Description         Site Description         Site Description         Site Name - The fissued when the proj         Site Description         specifically to the proj         Site Location Type -         is a drop down box         Site Location Type         Site Location Type         Site Location         Commision District         Community Council D	Cl Project Sites List       Project Number       118910       BUILD OUT AND PURCHA         Department       ID       INTERNAL SERVICES         Project Sites       Site Status On Sch         Site Number       75629       Site Status On Sch         Site Name       W50247- Acquire new office space at the Overlow         Site Description       W50247- Acquire new office space at the Overlow         Location Type       Address         Site Location       100 NW 6TH ST, 33136         Project Number       - the Department the         Site Name       - The name created project site was cr         Site Description       - Describes the specifically to the project site         Location Type       - describes the fis a drop down box         Site Location       Address         Area       Intersection         Location Type       Address         Site Location       Address         Area       Intersection         Location Type       Address         Area       Intersection         Location District       Other         Community Counc	Cl Project Number       11910       BULLD OUT AND PURCHASE OF OVERTOWN TOWER 2         Department       ID       INTERNAL SERVICES         Project Sites       Site Number       75529       Site Status On Schedule         *Site Name       VE00247-Acquire new office space at the Overtown Transit Village Tower 2, including fu         Site Description       W50247-Acquire new office space at the Overtown Transit Village Tower 2, including fu         Location Type       Address         Site Location       100 NW 6TH 9T, 33136         Department       - the Department that the project bell         Site Number       - the auto generated project site nu         issued when the project site was created       Site Name - The name created by the user when project site was first created         Site Description       - Describes the project associate specifically to the project site         Location Type       - describes the type of address p is a drop down box         Site Location       Address         Area       Intersection         Location Type       Address         Commision District       Community Council District			



3	
	Commision District District 3
	Community Council District
	Work Order No. Work Order Amt
	Original Budget Actual Cost
	Percent Complete
	<b>Commission District</b> – The district the project physically resides in; can only be in one district <b>Community Council District</b> – The Community Council
	District the project physically resides in; there is a drop down box for the user to select from
	Work Order (WO) Number and Work Order Amount
	Original Budget – the budgeted amount for the project
	Actual Cost – what the project actually cost
	<b>Percent Complete</b> – what is the percent completion year-to-date for the project site
	<b>IMPORTANT:</b> Entering the <b>Work Order</b> information, <b>Original Budget</b> , <b>Actual Cost</b> , <b>and Percent Complete</b> is part of the project manager's responsibility overseeing the project
4	PTP Project Information
	PTP Projects
	B/P



TP Scope of Work		•
3/P		
	least in this field the use	
TP Scope of w	<b>YORK -</b> In this field, the use	er select ned
DTD Scope of Work	-	7
FTP SCOPE OF WORK		1
B/P	Bikeways Bridge Repairs	-
QNIP Projects	Drainage Drainage Swale Blocks	
ONID Scope of Work	Guardrail Illuminated Signs	[
GMF Scope of Work	Landscaping	-
Contract Number	Other	-
BBC GOB Projects	Pavement Markings Pedestrian Flasher/Solar	
Pallet Question No.	Pedestrian Signal/Solar Resurfacing	[
Ballot Question No	Roadway Construction	
BBC GOB Proj. No.	Signage Installation Signage Repair	
Site Schedule	Street Lights Traffic Calming Devices	
Project Start Date	Traffic Signals New	
Cita Wark Start Data	Vehicle Loop Detectors	
PTP Projects		
PTP Scope of Work		•
3/P		-



6	<u>"QNIP" (</u>	Qualit	y Neigh	borhoo	<u>bd</u>		
	<u>Improve</u>	ment	Program	n proje	ect inf	orma	ation
	QNIP Projects	_					
	QNIP Scope of Work			Funding Sou	rce		
	Contract Number	116910					Approval Date
	You should project is a (	only be QNIP pr	entering in oject	formatior	n in this a	area if y	your
7	QNIP Projects						
	QNIP Scope of Work			Funding Sou	rce		
	Contract Number	116910					Approval Date
	<b>QNIP Sco</b> a drop dowr	<b>pe of V</b> box th	<b>Vork</b> - in he type of w	this field, /ork to be	the use done	r selec	ts from
	QNIP Scope of	of Work					
	Contract Nun	nber	Beautificati	on			
	BBC GOB Pr	piects	Parks	a			
	Ballot Questi	on No	Sidewalks				



	QNIP Scope of Work		+ Funding Source	ce	
	Contract Number	116910			Approval Date
	<b>Revenue</b> from a drop o project	<b>(Funding Sou</b> down box QNIP fu	r <b>ce)</b> - in th nding source	is field, the us that is fundinູ	er selects g this
	Funding Source	Ce ONIP 2017 ONIP II UMSA Bond Pro ONIP III Pay As You Go ONIP IV UMSA Bond Pro ONIP Interest ONIP V UMSA Bond Pro	oceeds oceeds oceeds		
)	QNIP Projects		Endine Same		
	QNIP Scope of Work		+ Funding Source	Ce	
	Contract Number	116910			Approval Date
	In this section for this project TIP: This	on, the user ente ect is part of the pro	ers the contra	act being refe er's responsit	erenced
					·
.0	QNIP Projects				-
.0	QNIP Projects QNIP Scope of Work		✓ Funding Source	ce	



11	<u>"BBC GOB" Building Better Communities</u> Bond Program project information
	BBC GOB Projects
	Ballot Question No
	You should only be entering information in this area if your project is a BBC GOB project
12	<b>Ballot Question No</b> - in this field, the user selects from a drop down box for the voter approved "Ballot Question" tied to the project
	BBC GOB Projects
	Ballot Question No
	BBC GOB Proj. No.
	Look Up Ballot Question No
	GOB Ballot Question No:     begins with        GOB Ballot Question:     begins with
	App Search Results
	View 100 First
	Construct And Improve Park And Recreational Facilities     Construct And Improve Bridges, Public Infrastructure, And Neighborhood Improvements     Construct And Improve Public Safety Facilities     Construct And Improve Emergency And Healthcare Facilities     Construct And Improve Public Services Outreach Facilities     Construct And Improve Housing For The Elderly And Families     Construct And Improve Housing For The Elderly And Families
	Sonstruct and Improve Cultural, Library and Multicultural Educational Facilities     Debt Service, Interest Expense And Premium Funds     A Interest Proceeds



13	<b>BBC GOB Ballot Proj No</b> - in this field, the user sele from a drop down box for the BBC GOB project number assigned to the voter approved "Ballot Question" tied to the project	ects ne
	BBC GOB Projects	
	Ballot Question No	
	BBC GOB Proi No	
	Look Up BBC GOB Proj. No.         GOB Proj. No.:       begins with •         GOB Project Name:       begins with •         Look Up       Clear       Cancel         Basic Lookup       Search Results	
	Only the first 300 results can be displayed.	
	View 100	
	GOB Proj. GOB Project Name No.	
	Local Drainage Improvements     Local Drainage Improvements - Municipality Biscavne Park	
	10 Purchase Development Rights (PDR) 100 Unincorporated Municipal Service Area - Local Parks CD# 4	
	101 Unincorporated Municipal Service Area - Southdade Park	
	102         Unincorporated Municipal Service Area - Leisure Lakes Park           103         Unincorporated Municipal Service Area - Medsouth Park	
	104 Unincorporated Municipal Service Area - Continental Park	
	106 West Perrine Park	
	107         Onincorporated Municipal Service Area - Royal Colonial Park           13         108         Sqt Joseph Delancy Park	
	109 Goulds Park 110 Unincomported Municipal Service Area - Narania Park	
	111 Unincorporated Municipal Service Area - Local Park Improvements CD# 10	
	112 Unincorporated Municipal Service Area - Westwind Lakes Park 113 Unincorporated Municipal Service Area - Wild Lime Park	
	114 Unincorporated Municipal Service Area - Eden Lakes Park	
	116 Unincorporated Municipal Service Area - Bird Lakes Park	
	117 Unincorporated Municipal Service Area - Lago Mar Park 118 Unincorporated Municipal Service Area - International Gardens Park	
	119 Unincorporated Municipal Service Area - Local Park Improvements CD# 11	
	120 Unincorporated Municipal Service Area - North Trail Park     121 Unincorporated Municipal Service Area - Country Lake Park	
	all 122 Unincorporated Municipal Service Area - Ferri Property	
	ed 123 Unincorporated Municipal Service Area - Local Park Improvements CD# 13 123.1 Florida Memorial University Multi-Purpose Arena	
	124 Economic Development Fund	
	diti 120 <u>West Dixle Highway Bikeway</u> 126 <u>Miami River Greenway</u>	
	tet 127 Improve and Extend the Commodore Bike Trail	



14	Project Site Schedule Information
	Site Schedule         Project Start Date       Image: Site Work Start Date       09/30/2013       Image: Site Work End Date       09/30/2015       Image: Site Work End Date       09/30/2015
	TIP: This is part of the project manager's responsibility
	In this section, the user enters in projected start and end date for the project site.
	Project Start Date - the projected start date of the project
	Project End Date - the projected end date of the project
	Site Work Start Date - actual start work date of the project
	Site Work End Date - actual end date of the project
	TIP: There is a calendar box to assist you in the selection of dates.





--End Activity--



## Activity PS6: Creating a New Project in PeopleSoft

In this activity, the user will "create a new project" in PeopleSoft capital application.

This activity will provide step-by-step instructions on how to **create a new project**" in the PeopleSoft capital application.

Understanding how to create a new project in the PeopleSoft capital application is important because...

- In order to budget for a project in the CBAT application, a project and project site must first be created in the PeopleSoft capital application
- In order to create a project site, a project needs to be created in the PeopleSoft application
- In order to obtain a project number, a project must first be created in the PeopleSoft application



Step	Action	Notes
1.	First, you need to log on to the PeopleSoft capital application.	
	For assistance refer to Activity PS1 "Logging on to the PeopleSoft Capital Application"	

Step	Action	Notes
2	To create a new project, click on the <b>"Add a New Value</b> " tab.	
	MIAMI         DADE           COUNT         Favorites         Main Menu > Miami-Dade Custom > Capital Improvement	
	MDC_CI_PROJECT	
	Enter any information you have and click Search. Leave fields blank for a lis	
	Find an Existing Value	
	✓ Search Criteria	
	Project Number: = -	
	Project Name: begins with	
	Case Sensitive	
	Search Clear Basic Search	



Step	Action	Notes
3	Below is the blank screen that will pop up when you are about to create a new project in PeopleSoft	
	COUNTY Favorites   Main Menu > Miami-Dade Custom > Capital Improvements > CI Projects	
	Project	
	Project Number *Dept. Id.	
	*Project Name	
	Proj. Desc.	
	Address	
	Location	
	Dist Located. 01 02 03 04 05 06 07 08 09 10 11 12 13 CW UM TD NA SY	
	Dist Served 01 02 03 04 05 06 07 08 09 10 11 12 13 CW UM TD NA SY	
	Community Council District	
	*Strategic Area	
	*Strategic Object	
	CIE Info	
	Sust. Comp.	
	Addtl FTE's	
	Unfunded: Estimated Total Project Cost	
	Federal Stimulus: PTP: TIP: SNP: QNIP: BBC GOB:	
	FY Impact Estimated Annual Operating Cost	
	Percent Complete	



Step	Action	Notes
4	When creating a new project the very first thing you must do is select the Department to which the project will be tied to.	
	If you do not know your <b>two-letter department code</b> , click on the magnifying glass icon for a listing	
	COUNTY Favorites Main Menu > Miami-Dade Custom > Capital Improvements > CI Projects	
	Project Project Number *Dept. Id.	
	*Project Name Proj. Desc.	
5	You can search through the list in two ways noted below	
	Department Id: begins with  Department Name: begins with	
	Look Up Clear Cancel Basic Lookup	
	View 100 First  I-88 of 88 Last	
	Department IdDepartment NameIdCIO - OLDADANIMAL SERVICESAGAGENDA COORDINATIONATCOUNTY ATTORNEYAUAUDIT AND MANAGEMENT SERVICESAVAVIATION	
	BC       BUILDING CODE COMPLIANCE         BD       DEPARTMENT OF BUSINESS DEVELOPMENT         BL       BUILDING         BN       BUILDING & NEIGHBORHOOD COMPLIANCE DEPT         BU       MANAGEMENT AND BUDGET         CA       COMMUNITY ACTION AGENCY         CC       BOARD OF COLUMITY COMMUNICATION FROM	



Step	Action	Notes
6	Once you have selected <b>your two-letter department code</b> , it will bring you back to the screen below where you begin to enter your new project information.	
	HIANI-DADE COUNT Favorites   Main Menu > Mami-Dade Custom > Capital Improvements > CI Projects	
	Project       Project Number       *Dept. Id.       *Dept. Id.	
	Proj. Desc.         Address         Location         Dist. Located.         01       02         03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA       SY         Dist. Served       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA       SY	
7	Enter your <b>Project Name</b> Substitution: <b>Set Project Name</b> should always be all in CAPS; the system is programmed that once a project is saved – the project name will be displayed in ALL CAPS, as presented in the Proposed/Adopted budget books	
	Favorites   Main Menu > Mami-Dade Custom > Capital Improvements > CI Projects Project	
	Project Number Project Name Proj. Desc.	
	Address Location Dist Located. 01 02 03 04 05 06 07 08 09 10 11 12 13 CW UM TD NA SY Dist Served 01 02 03 04 05 06 07 08 09 10 11 12 13 CW UM TD NA SY	



Step	Action	Notes
	TIP: When deciding on a <b>Project Name</b> , it is important to keep in mind that the name chosen - is how the project will be referenced thru the entire lifecycle of the project from start to finish. It should be something that easily identifies the project from all others	
	Project Project Sites List Project Sites	
	Project Name         SPAY/NEUTER CLINIC	
	Address 1220 NW 52 St Location Unincorporated Miami-Dade County Dit Located 01 02 03 04 05 06 07 06 09 10 111 12 13 CW UM TO NA 5Y Dit Served 01 02 03 04 05 06 07 06 09 10 111 12 13 CW UM TO NA 5Y Community Council District	



Step	Action		Notes
	After you I	nave created the <b>Project Name</b> , the next thing the user has	
8	to enter is	the <b>Project Description</b> .	
	Your Pro	ject Description should ALWAYS be in upper and lower	
	case lette	<u>rs.</u>	
	It should	alwaya bagin with an action york	
	it should	always begin with an action verb.	
	Examples	of action verbs	
	• Co	nstruct	
	• Bu	ild nevetion	
	• Re	rchase	
	• De	molish	
	• Ins	stall	
	TIP		
		There are <b>NO</b> periods in sentences	
		Instead of periods use semicolons (;)	
	MIAMIDADE		
	COUNTN Favorites   Main Menu	> Miami-Dade Custom > Capital Improvements > CI Projects	
	Project		
	Project Number	*Dept. Id. ANIMAL SERVICES	
	*Project Name		
	Proj. Desc.		
	Address		
	Location	▼	
	Dist. Located.	01 02 03 04 05 06 07 08 09 10 11 12 13 CW UM TD NA SY	
	Dist. Served	01 02 03 04 05 06 07 08 09 10 11 12 13 CW UM TD NA SY	
	Project Projec	t Sitas List Project Sitas	
	Project Number		
	Project Number	200000349 "Dept. Id. AD A ANIMAL SERVICES	
	Proj. Desc.	Build a 15,000 sq ft spay/neuter clinic; purchase equipment	
L			
	Address	1320 NW 62 St	
	Location	Unincorporated Miami-Dade County	
	Dist. Located.	01 02 Ø03 04 05 06 07 08 09 10 11 12 13 CW UM TD NA	



Step	Action			Notes
9	Next, enter the <b>Project Address</b> .			
		•		
	TIP:			
	$\overline{\mathbf{\bullet}}$			
	Eor street	directions always use caps: do not shall out the word		
	examples			
	• NW	1		
	• SW	1		
	• SE			
	• NE			
		e abbreviations in upper and lower case - examples below		
	• St			
	• Ave			
	• Ter			
	• Rd			
	• Cs\	NY X		
	• vva	y		
	If it a site, e	examples below		
	<ul> <li>Mia</li> </ul>	imi International Airport		
	<ul> <li>Dar</li> </ul>	nte B. Fascell Port of Miami-Dade		
	Example o	f an address		
	Project Project	Sites List Project Sites	1	
	Project Number	2000000349 *Dept. Id. AD 🔍 ANIMAL SERVICES	Archived	
	*Project Name	SPAY/NEUTER CLINIC		
	Proj. Desc.	Build a 15,000 sq ft spay/neuter clinic; purchase equipment		
•				
	Address	1320 NW 62 St		
	Location			
	Dist. Located.			



	Action		Notes
E	Examples of a s	ite address	
	Project Project	Sites List Project Sites	
	Project Number	200000068 *Dept. Id. AV 🔍 AVIATION	
	*Project Name	MIAMI INTERNATIONAL AIRPORT RESERVE MAINTENANCE PROJECTS	
	Proj. Desc.	Routine maintenance; miscellaneous environmental projects; IT equipment repla and upgrade the parking garage revenue system	
ſ	Address	Miami International Airport	
	Location	Unincorporated Miami-Dade County	
F	Example of an	address when there are multiple sites throughout the	
	County	address when there are maniple sites throughout the	
	County	Provide federal allocation decignated for hus and hus facility projects to include the hus par	
	Proj. Desc.	and Dadeland South Intermodal Station passenger amenities and signage	
ſ	· · ·	arious Sites	
I	Address		
Ļ	1	Variaus Oitag	
E	Example of an a	address that is an intersection	
		NW 27 Aug for an NW M Diver Date NW 70 Ot	
	ddress	NW 37 Ave from NW N River Dr to NW 79 St	



Step	Action		Notes
10	Next, enter th	e Location of the project	
	Select from th		
	Project Project	Sites List Project Sites	
	Project Number	2000000349 *Dept. Id. AD ANIMAL SERVICES	
	*Project Name	SPAY/NEUTER CLINIC	
	Proj. Desc.	Build a 15,000 sq ft spay/neuter clinic; purchase equipment	
	Address	1320 NW 62 St	
	Location	Unincorporated Miami-Dade County	
	Location can Project Project	Sites List Project Sites	
	Project Number	2000000349 *Dept.Id. AD ANIMAL SERVICES	
	*Project Name	SPAY/NEUTER CLINIC	
	Proj. Desc.	Build a 15,000 sq ft spay/neuter clinic; purchase equipment	
		1320 NW 62 St	
	Location	Unincorporated Miami-Dade County	
	Or an area/ vic		
	Project Number	671560 *Dept. Id. MT 🔍 TRANSIT	
	*Project Name	BUS AND BUS FACILITIES	
	Proj. Desc.	Provide federal allocation designated for bus and bus fac and Dadeland South Intermodal Station passenger amer	
	Address	Various Sites	
	Location	Various Sites	



Step	Action	Notes
11	Next select the district where the project is located in "Dist Located"	
	When selecting the <b>District Located</b> – you are selecting the Commission District that the project resides in.	
	Depending on the type of project, it is possible to select more than one Commission District; an example could be a sewer line; a transit project etc	
	<b>IMPORTANT:</b> This is very important for when the County is asked for a report on projects by district, this is how we are able to extract that information	
	Address 1320 NW 62 St	
	Dist. Located. 01 02 03 03 04 05 06 07 08 09 10 11	]
	Dist. Served 01 02 03 04 05 06 07 08 09 10 11	



Step	Action	Notes
12	Next select the Commission <b>District</b> the project <b>serves</b>	
	Location         Onincorporated Miami-Dade County         Image: County	1
	Dist. Served 01 02 03 04 05 06 07 08 09 10 11 12 13 VCW	
	Depending on the type of project, it is possible to select more than one Commission District	
	<b>IMPORTANT:</b> This is very important for when the County is asked for a report on projects by district, this is how we are able to extract that information	
13	Next select the Community Council District the project serves	
	If this is not known, then select from the drop down box "Not Applicable"	
	Dist Located.       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA       SY         Dist Served       01       02       03       04       05       06       07       08       09       10       11       12       13       CW       UM       TD       NA       SY	
	Strategic Area     Strategic Object     Function	
	CIE Info	
	Sust. Comp.	
	Unfunded: Estimated Total Project Cost	
	Federal Stimulus:     PTP:     TIP:     SNP:     QNIP:     BBC GOB:       FY Impact            Estimated Annual Operating Cost	
	Percent Complete	



Step	Action	Notes
14	Next select the <b>Strategic Area</b> that the project falls under.	
	There is a dropdown box to select from.	
	*Strategic Area Neighborhood and Infrastructure	<b>▼</b>
	*Strategic Object NI4-2 Romote livable and beautiful neighborhoods	
	Function Animal Services Facilities	
	CIE Les Existing Deficiency  CIE Flement	Not-Ann
15	TIP:         Solution         For more detailed information refer to page 26 of this manual         Next select the Strategic Objective that the project relates to.	
	There is a dropdown box to select from	
	*Strategic Area Neighborhood and Infrastructure	
	*Strategic Object NI4-2 Rromote livable and beautiful neighborhoods	
	Function Animal Services Facilities	
	Err Info	
	<b><u>TIP:</u></b> For more detailed information refer to page 29 of this manual	



Step	Action	Notes
16	Next select the <b>Function</b> that the project relates to.	
	There is a dropdown box to select from	
	*Strategic Area Neighborhood and Infrastructure	
	Function Animal Services Facilities	
17	Next select the <b>CIE information</b> that relates to the project.	
	CIE stands for Capital Improvement Element	
	*Strategic Object Poile Provide sate and secure detention	
	CIE Info Not-Applicable	
	Resiliency Comp. Renew and Strengthen Infrastructure	
	There is a dropdown box to select from.	
	<ul> <li>This information is especially important for projects that are related to:</li> <li>Transit and Public Works</li> <li>Seaport</li> <li>Aviation</li> <li>Water and Sewer</li> </ul>	
	<ul> <li>Parks, Recreation, and Open Spaces</li> <li>Regulatory and Economic Resources</li> </ul>	



Step	Action	Notes
18	Next select the <b>CIE Element</b> that relates to the project.	
	CIE stands for Capital Improvement Element	
	<ul> <li>There is a dropdown box to select from.</li> <li>This information is especially important for projects that are related to: <ul> <li>Transit and Public Works</li> <li>Seaport</li> <li>Aviation</li> <li>Water and Sewer</li> <li>Parks, Recreation, and Open Spaces</li> <li>Regulatory and Economic Resources</li> </ul> </li> </ul>	
	CIE Element Not-Applicable	



Step	Action	Notes
19	Next select the <b>Resiliency Component</b> that relates to the project.	
	There is a dropdown box to select from.	
	CIE Info Not-Applicable CIE Element Not-A	
l	Unrunded Projects	
	NOTE:	
	Sustainable construction, also known as "Green" construction, is concerned with the economic, social, and environmental impact of creating a usable structure. In other words, it requires designers and contractors to use building practices that will not cause harm long-term damage to the environment. Sustainable buildings are designed to be energy efficient, to be healthy for the people who live and work in them, and reduce pollution and waste.	
	This information is important as reports are provided on sustainable projects.	
	TIP:SolutionFor more detailed information on resiliency, what it is to be a resilient community and how being resilient impacts the County's budget, please refer the "Executive Summary" section and the "FY 2017- 18 Proposed Budget" section of the FY 2017-18 Proposed Budget and Multi-Year Capital Plan - Volume 1	



Step	Action	Notes
20	Next select one of the program options listed below only <b>IF</b> it applies to your project.	
	<ul> <li>Federal Stimulus</li> <li>PTP (Peoples Transportation Plan)</li> <li>TIP (Transportation Improvement Plan)</li> <li>SNP (Safe Neighborhood Parks program)</li> <li>QNIP (Quality Neighborhood Improvement Plan)</li> <li>BBC GOB (Building Better Communities General Obligation Bond program)</li> </ul>	
	Unfunded:         Estimated Total Project Cost         5,000,000           Federal Stimulus:         PTP:         TIP:         SNP:         QNIP:         BBC GOB:	
	FY Impact     F1 2010-13     Estimated Annual Operating Cost     1,500,000       Percent Complete     Image: State St	

Step	Action	Notes
21	FY Impact (Fiscal Year Impact)	
	Select a FY Impact	
	IMPORTANT	
	This box should <b>only</b> be completed if there is a fiscal impact to the Department as a result of the project being completed.	
	To determine if there is a fiscal impact you need to work with your Departmental budget division.	
	If it is determined that there is a fiscal impact, the user needs to select the fiscal year in which the fiscal impact will occur.	
	There is a dropdown box to select from.	
•	Federal Stimulus:         PTP:         TIP:         SNP:         QNIP:         BBC GOB:         I	
	FY Impact FY 2017-18   Estimated Annual Operating Cost 500,000 (Actual Value) Addtl FTE's 12	



Step	Action	Notes
22	Entering a value in the Estimated Annual Operating	
	COST section	
	This value is written in whole numbers and is the actual value.	
	Example \$1.5 million should be written as \$1,500,000	
	Federal Stimulus:     D     PTP:     D     TIP:     END:     END:     D     D     END:     D     D     END:     D     END:     D     D     END:     D <thd< th=""> <thd< th=""> <thd< th="">     D     <thd< th=""><th></th></thd<></thd<></thd<></thd<>	
	<b>IMPORTANT</b> This box should only be completed if there is a fiscal impact to the Department as a result of the project being complete. To determine if there is a fiscal impact, please work with your	
	Departmental budget division.	
23	Next , if you have selected " <b>FY Impact"</b> in Step 21, entered an	
	"Estimated Annual Operating Cost" in Step 22, then it	
	is quite possible this project may require <b>"Additional FTEs"</b>	
*	<b>IMPORTANT</b> This box should only be completed if additional FTEs are required to open/operate/maintain facility as a result of the project being complete.	
	Departmental budget division.	
	It is also important to note that you can still have an estimated annual operating cost without the project requiring additional FTEs - however, this is only determined when working with your departmental budget division.	
	Federal Stimulus:     L     PTP:     L     SNP:     L     QNIP:     L     B00000.     L       FY Impact     FY 2017-18     V     Estimated Annual Operating Cost     1,500,000 × (Actual Value)     Addtl FTE's     12	



Step	Action				Notes
24	Projected St	tart Date and I	Projected End	Date	
	Enter both a projec				
	Entering a projecte gives the reader an	o <mark>rtant</mark> as it start and finish.			
	This is just a project been entered.				
	Should the projecte the comments sect	d start or end date ion.	change, that needs to	be noted in	
	Project Schedule				
	Projected Start Date	j.	Projected End Date	31	
	Actual Start Date		Actual End Date	H	
25	Actual Start	Date and Act	ual End Date		
	Enter both an actual start and completion date				
	Entering the actual advises the reader officially completed	start and end date of when the project ac	of a project <u>is import</u> ctually started and who	<b>ant</b> as it en it was	
	<ul> <li>This information should <u>ALWAYS</u> be entered correctly in the system because:</li> <li>Board of County Commissioners, the office of Commission Auditor, and various other individuals have access to this system and can look at any point and time in the database for information on</li> </ul>			e system	
	<ul><li>projects and use that information</li><li>When information is needed on a project and the project manager</li></ul>				
	in not available at that time, the user can use the information posted in the system				
	Project Schedule				
	Projected Start Date	10/01/2013	Projected End Date	05/26/2015	
	Actual Start Date	02/16/2016	Actual End Date	31	



Step	Action	Notes
26	Project Manager Information	
	Enter the project manager's name and phone number	
	The information in this section should <b><u>ALWAYS</u></b> be completed.	
	Should a viewer have a question on project, it directs them as to who to contact.	
	First Name CHARLIE Last Name QUEEN Tel. No.: 305/375-5414	
	Proj. Comments This project is in the remediation stage; remediation is projected to be completed by Feb 15, 2016 (CQ 11/18/15)	
	Enter comments in this section The information in this section should <u>ALWAYS</u> be completed and updated on a monthly basis	
	First Name CHARLIE Last Name QUEEN Tel. No.: 305/375-5414	
	Proj. Comments This project is in the remediation stage; remediation is projected to be completed by Feb 15, 2016 (CQ 11/18/15)	
	TIP: If you date the comments at the end, it helps the viewer how recent the comments were	



Step	Action	Notes
28	Save the information entered	
	Once you have entered all the necessary information for the newly created project, click on the <b>Save</b> icon.	
C	Return to Search     T     Previous in List     Next in List     Refresh	
29	Project Number	Project #
	Once the project has been saved, a project number will be generated.	
	Project Sites List Project Sites	
	Project Number 2000000349 *Dept. Id. AD	
	SPAY/NELITER CLINIC	

## --End Activity--






### Activity PS7: Creating a new Project Site in PeopleSoft

In this activity, the user will **"create a new project site"** in the PeopleSoft capital application.

This activity will provide step-by-step instructions on how to **"create a new project site"** in the PeopleSoft capital application.

Understanding how to **"create a new project site"** in the PeopleSoft capital application is important because...

- All project budgets are budgeted at the project site level
- In order to budget for a project site in the CBAT application, a project site must first be created in PeopleSoft
- Creating project sites allows the project manager to better manage and budget for various components of the project



Step	Action		Notes
1	First, you need to	o log on to the PeopleSoft capital application.	
	For assistance re Capital Applic	efer to Activity PS1 "Logging on to the PeopleSoft cation"	
2	To <b>"create a n</b>	ew project site" click on the "Project Sites" tab.	
	A project site can project number	only be created once a project has been created and issued a	
	Project Project	Sites List Project Sites	
	Project Number	2000000349 SPAY/NEUTER CLINIC	
	Department	AD ANIMAL SERVICES	
3	Enter the name fo	r the <b>project site</b> .	
	This should be wri	tten in upper and lower case.	
	Site names should	be short and sweet.	
	Next, enter the <b>pr</b> format as your pro	<b>oject site description</b> – this should be written in the same ject description.	
	Please refer to:		
	Activity PS6: and 12	Creating a New Project in PeopleSoft Steps 11	
	*Site Name	Equipment/Furniture	
	Site Description	Purchase furniture/equipment for the administrative offices and veterinary equipment	



Step	Action	Notes
4	Next select from the drop down box - the site status.	
	Site Status Unassigned -	
	This information allows the viewer to understand what phase the project is in.	
5	Next enter the project site address and location type	
	When entering a project site address, you should be using the same format applied when entering a project address.	
	When selecting the location type, select from the dropdown box.	
	The location type is important for when we tie this information to Geographical Information System (GIS), this will be needed	
	IMPORTANT:	
	<ul> <li>For street directions - always use caps; do not spell out the word - examples below</li> <li>NW</li> <li>SW</li> <li>SE</li> <li>NE</li> </ul>	
	<ul> <li><u>Always</u> use abbreviations in upper and lower case - examples below</li> <li>St</li> </ul>	
	<ul> <li>Ave</li> <li>Ter</li> <li>Bd</li> </ul>	
	<ul> <li>Ku</li> <li>Cswy</li> <li>Way</li> </ul>	
	<ul> <li>If it a site, examples below</li> <li>Miami International Airport</li> <li>Dante B. Fascell Port of Miami-Dade</li> </ul>	



Step	Action		Notes	
	Example of an addr	ess		
	Location Type Site Location	Address    Address		
	An example of an in	tersection address		
	Location Type	Segment 👻		
	Site Location	NW 37 Ave and NW N River Dr		
	An example of a La	nd Mark address		
	Location Type	Land Mark 👻		
	Site Location	Miami International Airport		



Step	Action	Notes
6		
0	Next select from the drop down box the Commission District	
	When selecting the <b>Commission District</b> – you are selecting the Commission District that the project resides in.	
	This information should <b><u>MATCH</u></b> what was entered for the project as a whole on the previous page	
	Commision District	
	Community Council District	
7	Next select from the drop down box the <b>Community Council District</b> the project serves	
	If this is not known, then select from the drop down box "Not Applicable"	
	Commision District	
	Community Council District	



Step	Action	Notes
8	Departmental Work Order No.	
	Enter a number	
	If you have an internal departmental work order number or received a work order (WO) number from ISD, enter the information here	
	Departmental Work Order No. Wo 678593 Work Order Amt	
	Community Council District Not-Applicable	
	Departmental Work Order No. Work Order Amt	
	Original Budget Actual Cost	
	TIP:	
	manager.	
9	Work Order Amount	
	Enter a value	
	If you have a value tied to the work order, enter that value here.	
	This information should always be written in whole numbers.	
	An example \$1.5 million should be entered as \$1,500,000	
	Departmental Work Order No. Wo 678593 Work Order Amt 1,500,000	



Step	Action	Notes
10	Original Budget	
	Enter a value	
	This is the original value of the project.	
	This information should always be written in whole numbers.	
	An example \$1.5 million should be entered as \$1,500,000	
	Original Budget 2,000,000 Actual Cost	
	Percent Complete 100	
11	Actual Cost	
	Enter a value	
	This is the actual cost of the project	
	This information should always be written in whole numbers.	
	An example \$1.5 million should be entered as \$1,500,000	
	Original Budget 2,000,000 Actual Cost 3,256,000	



Step	Action	Notes
12	Percent Complete	
	Enter a value	
	This is the percentage amount the project has completed.	
	A value of 100 indicates the project is fully completed	
	Original Budget     2,000,000     Actual Cost     3,256,000       Percent Complete     100	
13	<b>PTP Project Information</b> You should only be entering information in this area if your project is a PTP project Select from the drop down box	
	PTP Projects       PTP Scope of Work       B/P	
	<b>TIP:</b> If your project is using PTP revenues, it is a PTP project.	
	<b>NOTE:</b> If you do not know this information, contact your OMB budget analyst for assistance.	



Step	Action	Notes
14	QNIP Project Information	
	You should only be entering information in this area if your project is a QNIP project	
	Select from the drop down box	
	Contract No.     Funding Source	
	<b>TIP:</b> If your project is using QNIP revenues, it is a QNIP project.	
	<b>NOTE:</b> If you do not know this information, contact your OMB budget analyst for assistance.	
15	BBC GOB Project Information	
	You should only be entering information in this area if your project is	
	a BBC GOB project	
	Select from the drop down box	
	BBC GOB Projects Ballot Question No	
	BBC GOB Proj. No.	
	If you project is a BBC GOB project select the "Ballot Question No" and "BCC GOB Proj No" from the drop down box	
	TIP: If your project is using BBC GOB revenues, it is a BBC GOB project.	
	<b>NOTE:</b> If you do not know this information, contact your OMB budget analyst for assistance	



Step	Action	Notes
16	Ducie stad Chant Date and Ducie stad Field Date	
	Projected Start Date and Projected End Date	
	Enter both a projected start and end date.	
	Entering a projected start and end date for a project <b>is important</b> as it gives the viewer an idea of when the project is projected to start and finish.	
	This is just a projection and <b>should not change</b> once that information has been entered.	
	Should the projected start or end date change, that needs to be noted in the comments section.	
	Site Schedule	
	Site Projected Start Date Site Projected End Date	
	Site Actual Start Date Site Actual End Date	
	This is just a projection and <u>should not change</u> once that information has been entered. Should the projected start or end date change, that needs to be noted in the comments section. Site Schedule Site Projected Start Date Site Actual Start Date Site Actual Start Date Site Actual End Date	



Step	Action	Notes
17	Actual Start Date and Actual End Date	
	Enter both an actual start and completion date	
	Entering the actual start and end date of a project <b>is important</b> as it advises the reader when the project actually started and when it was officially completed.	
	<ul> <li>This information should <u>ALWAYS</u> be entered correctly in the system because:</li> <li>Board of County Commissioners, the Office of Commission Auditor, and various other individuals have access to this system and can look at any point and time in the database for information on projects and use that information</li> <li>When information is needed on a project and the project manager cannot be found, the user can use the information in the system to extract information</li> </ul>	
	Site Schedule         Site Projected Start Date         Image: Site Actual Start Date         Image: Site Actual Start Date         Image: Site Actual Start Date	
18	Project Manager Information	
	The information in this section should <u><b>ALWAYS</b></u> be completed.	
	Should a viewer have a question on a particular project and the information provided in the comments section does not provide the information, this will advise the viewer who to contact with questions.	
	Site Manager Information         First Name       Tel. Number	



Step	Action	Notes
19	Project Site Comments	
	Enter comments in this section	
	The information in this section should <u><b>ALWAYS</b></u> be completed and updated on a monthly basis	
	Site Comments	
	TIP: If you date the comments at the end, it helps the viewer how recent the comments were	
20	Save the information entered	
	Once you have entered all the necessary information for the newly created project, click on the Save icon.	
	Refresh	



Step	Action	Notes
21	Project Site Number	Project Site
	Once the project site has been saved, a project site number will be generated. Project Sites	
	Site Number 3000707 *Site Name SPAY/NEUTER CLINIC	





# Activity PS8: Archiving a Project in PeopleSoft

In this activity, the user will learn how to **"Archive a project"** in the PeopleSoft capital application.

Understanding how to **"Archive a project"** in the PeopleSoft capital application is important because...

• When a project is completed it must be archived



.

You will only see those projects in the department to which you have security access to and/or those projects that you may manage for another department.



Action	Notes
First, you need to log on to the PeopleSoft capital application.	
For assistance refer to Activity PS1 "Logging On To The PeopleSoft Capital Application"	
To <b>"Archive a project"</b> in PeopleSoft you must first find the project to be archived.	
To find the project you wish to archive, you have three options	
<ul> <li>Select the two-letter code for the department where the project resides or</li> </ul>	
Find an Existing Value Add a New Value	
✓ Search Criteria	
Project Number: =	
Department Id: begins with 👻 AD	
Archived  Unfunded	
<ul> <li>Enter the project number you wish to archive or</li> </ul>	
✓ Search Criteria	
Project Number: = - 200000349	
Departmentilu: Degins with V	
Project Name: begins with ▼	
	Action         First, you need to log on to the PeopleSoft capital application.         For assistance refer to Activity PS1 "Logging On To The PeopleSoft Capital Application"         To "Archive a project" in PeopleSoft you must first find the project to be archived.         To find the project you wish to archive, you have three options         • Select the two-letter code for the department where the project resides or         Find an Existing Value         Action         Project Number:         • Enter the project number you wish to archive or         • Search Criteria         Project Number:         • Enter the project number you wish to archive or         • Search Criteria



Step	Action	Notes
	Enter part of the project name	
	Project Number: =	
	Department Id: begins with	
	Project Name: begins with - Spay	
	Use the drop down box to assist if you only know part of the project name	
	Project Number: =	
	Department Id: begins with -	
	Project Name begins with - Spay	
	Use all the methods above to search for a project	
	Once you have found your project- on the right-hand side of the project	
3	number you will see a box that says <b>"Archive"</b> – check that box	
	Project Sites List Project Sites Project Number 2000000349 *Dept. Id. AD ANIMAL SERVICES	
	'Project Name SPAY/NEUTER CLINIC	
	Brai Daga	
4	To complete the archiving process you need to <b>Save</b> the information entered.	
	Click on the <b>Save</b> icon.	
	🔚 Save 🔯 Feturn to Search 🕇 Previous in List 🚛 Next in List 📿 Refresh	
	IMPORTANT:	
r	By <b>archiving the project</b> , the project will no longer be displayed in either the Proposed or Adopted budget books and it will no longer be	
	included in your capital narrative financials.	



Step	Action	Notes
5	Unarchiving a project	
	IMPORTANT:	Project
	To <b>"Unarchive"</b> a project just uncheck the archive box	
	Project Number 2000000349 *Dept. Id. AD & ANIMAL SERVICES IV Archived	
	Broi Booo	





### Activity PS9: Creating an Unfunded Project in PeopleSoft

In this activity, the user will learn how to **"create an unfunded project"** in the PeopleSoft capital application.

Understanding how to **"create an unfunded project"** in the PeopleSoft capital application is important because...

• Unfunded projects will be included in your departmental Proposed and Adopted narratives



Step	Action	Notes
1	To create an <b>"Unfunded"</b> capital project in PeopleSoft, refer to	
	Activity PS6 "Creating a New Project in PeopleSoft" and follow steps 1 thru 29	
2	When you come to the " <b>"Unfunded Projects"</b> section in PeopleSoft	
	LEED or Other Green Building Certification	
	Unfunded:  C Estimated Total Unfunded Project Cost 10,000,000 × (Actual Value)	
	Check the " <b>Unfunded"</b> box	
	Resiliency Comp. LEED or Other Green Building Certification	
	Infunded Fro	
3	After checking the <b>"Unfunded"</b> box – the <b>"Estimated Total</b> <b>Unfunded Project Cost"</b> value - must also be entered	
	Unfunded Project	
	Unfunded: 🗹 Estimated Total Unfunded Project Cost 10,000,000 × (Actual Value)	
	The <b>"Estimated Total Unfunded Project Cost"</b> is what the estimated cost is to actually complete the project – what you would have budgeted if this was a funded project	
1	IMPORTANT:	
	When entering a value – use whole numbers.	
	1	



Step	Action	Notes
5	To complete the process of moving a funded project to <b>"Unfunded"</b> , you need to <b>Save</b> the information entered	
	Click on the <b>Save</b> icon	Project
	Refresh	
	IMPORTANT:	
	By marking the project <b>"Unfunded"</b> , the project will no longer show as	
	An active project in the Proposed or Adopted budget books	
	It will no longer be included in your narrative capital financials	
	<ul> <li>It will however, appear in the back of your capital narrative as an unfunded project.</li> </ul>	





### Activity PS10: Moving an "Active" Project to "Unfunded" in PeopleSoft

In this activity, the user will learn how to **move an active project from "funded" to "unfunded"** in the PeopleSoft capital application.

Understanding how to **move an active project from "funded" to "unfunded"** in the PeopleSoft capital application is important because...

- If during the budget process you learn that there are not enough revenues to fund a project, then you must move the project from "funded" (active) to unfunded
- If during the budget process you learn that the project is not a priority for the department and the funding source is being reallocated to another project, then you must move the project from "funded" (active) to unfunded



Step	Action	Notes
1	To move an " <b>funded</b> " "active" project in PeopleSoft to " <b>Unfunded</b> ",	
	you first need to identify the project to be moved	
	Once you have identified the project simply check the <b>"Unfunded"</b>	
2	box below	
	Project Sites List Project Sites	
	Project Number 2000000349 *Dept. Id. AD Q. ANIMAL SERVICES	
	Project Name LIBERTY CITY SPAY/NEUTER CLINIC	
	Proj. Desc. Build new ASD satellite facility for animal clinic services.	
	Address 1312 NW 82 St	
	Location Unincorporated Miami-Dade County	
	Dist. Located. 01 02 203 04 05 06 07 08 09 10 11 12 13 CW 0M TD NA SY	
	Dist. Served 01 02 03 04 05 06 07 08 09 10 011 12 013 2 CW 0M 0TD NA SY	
	Community Council District Not-Applicable	
	*Strategic Area Neighborhood and Infrastructure	
	Function Animal Services Facilities	
	CIE Info Existing Deficiency V CIE Element Not-Applicable V	
	LEED or Other Green Building Certification	
	Unfunded Proje s Unfunded: Estimated Total Unfunded Project Cost (Actual Value)	
	Percent Complete	
	Project Schedule	
2		
5	In addition to checking the "Unfunded" box – the "Estimated	
	Total Unfunded Project Cost" value - must also be entered	
	Dentitioner openen U EED or Other Green Building Certification	
	Infunded Project	
	Unfunded: 🗹 Estimated Total Unfunded Project Cost 10,000,000 × (Actual Value)	
	The <b>"Estimated Total Unfunded Project Cost"</b> is what the	
	estimated cost is to actually complete the project – what you would have	
	budgeted if this was a funded project	
	When entering a value – use whole numbers.	
	An Example \$10 million is 10 000 000	



Step	Action	Notes
4	To complete the process of moving a funded project to <b>"Unfunded</b> ", you need to <b>Save</b> the information entered	
	Click on the Save icon	
	Refresh	







## Activity PS11: Deleting a Project Site in PeopleSoft

In this activity, the user will learn how to **"delete a project site"** in the PeopleSoft capital application.

Understanding how to **"delete a project site"** in the PeopleSoft capital application is important because...

- Projects in CBAT are budgeted at the Project Site level only
- By deleting unnecessary project sites, it reduces errors when budgeting in CBAT, as only active project sites will be listed



You will only see those projects in the department to which you have security access to and/or those projects that you manage for another department

You **<u>DO NOT</u>** want to delete project sites that have funds allocated to it as it will impact your overall total project cost

Remember, All project sites roll -up to your total project cost



Step	Action	Notes
1	First, you need to log on to the PeopleSoft capital application.	
	For assistance refer to Activity PS1 "Logging on to the PeopleSoft Capital Application"	
2	To a delete a " <b>project site"</b> in PeopleSoft you must first find the project tied to the project site your wish to delete	
	To find the project you have three options	
	<ul> <li>Select the two-letter code for the department where the project/project site resides in or</li> </ul>	
	Find an Existing Value Add a New Value	
	▼ Search Criteria	
	Department Id: begins with  AD	
	Archived	
	Unfunded	
	• Enter the project number tied to the project site you are seeking or	
	- Search Criteria	
	Project Number: = - 200000349	
	Department Id: begins with	
	Archived	



Step	Action	Notes
	Enter part of the project name	
	Project Number: =	
	Department Id: begins with -	
	Project Name: begins with - Spay	
	Use the drop down box to assist if you only know part of the project name	
	Project Number: = -	
	Project Name: begins with - Spay	
	Use all the methods above to search for a project	
3	Once you have found the project you need to click on the <b>"Project</b> Sites List" tab	
	Project Sites List Pr ject Sites	
	Project Number 2000000349 *Dept. Id. AD ANIMAL SERVICES	
	*Project Name SPAY/NEUTER CLINIC	
	Once on the <b>"Project Sites List"</b> form, scroll to the right where the delete box is located.	
	Project Siles List Project Siles Project Number 2000000349 SPAVNELITER (LINIC.	
	Department AD ANIMAL SERVICES	
	Details     Site Number     Site Name     Site Description     Site Location     Site Actual Start Date     Site Actual End Date     Site Comments     Delete Site       1        • Details     3000707     SPAY/NEUTER CLINIC \$	



Step	Action	Notes
	Check the project site you wish to delete	
	Personalize   Find   View All   💆   🛗 First 🚺 1 of 1 🖸 Le	
	Site Actual End Date Site Comments Delete Site	
	(1) 「	
Step	Action	Notes
4	To complete the process of deleting the project site, you need to $\ensuremath{\textbf{Save}}$ the information entered	Project
	Click on the <b>Save</b> icon	Project Site
	🔚 Save 🕂 Return to Search 🕇 Previous in List 🚛 Next in List C Refresh	Project
	IMPORTANT:	Project Site
,	By saving this information, the project site will be deleted permanently	
	IMPORTANT: Please make sure that if you delet a project site that no fuinds have been allocate dot that site	






# Activity PS12: Deleting a Project in PeopleSoft

In this activity, the user will learn how to **"delete a project"** in the PeopleSoft capital application.

Understanding how to **delete a project** in the PeopleSoft capital application is important because...

• It reduces project clutter in both PeopleSoft and CBAT



You will only see those projects in the department to which you have security access to and/or those projects that you manage for another department.



Step	Action	Notes
1	First, you need to log on to the PeopleSoft capital application.	
	For assistance refer to Activity PS1 "Logging on to the PeopleSoft Capital Application"	
2	To a delete a <b>"Project "</b> in PeopleSoft you must first find the project you wish to delete	
	To find the project you have three options	
	<ul> <li>Select the two-letter code for the department where the project resides or</li> </ul>	
	Find an Existing Value Add a New Value	
	👻 Search Criteria	
	Department Id: begins with 👻 AD	
	Project Name: Degins with V	
	Unfunded	
	Enter the project number or	
	▼ Search Criteria	
	Project Number: = - 200000349	
	Department Id: begins with -	
	Archived	



Step	Action	Notes
	Enter part of the project name	
	Project Number: =	
	Department Id: begins with -	
	Project Name: begins with - Spay	
	Use the drop down box to assist if you only know part of the project name	
	Project Number: = -	
	Project Name: begins with  Spay	
	Use all the methods above to search for a project	
3	Once you have found the project you wish to delete, click on the "Project Sites List" tab to make sure there are no "Project Sites" listed tied to the Project you want to delete.	
	TIP: Before you can delete a " <b>Project</b> " in the PeopleSoft application, you must first make sure all " <b>Project Sites</b> " linked to the " <b>Project</b> ", have been deleted.	
	Please refer to Activity PS11: Deleting a Project Site in PeopleSoft	
	Project Sites List Pr ject Sites	
	Project Number 2000000349 *Dept. Id. AD Q ANIMAL SERVICES	
	*Project Name SPAY/NEUTER CLINIC	



Step	Action	Notes
4	To delete a <b>"Project "</b> click on the Project tab	
ſ	Project Sites List Project Sites	
L	Project Number 2000000349 *Dept. Id. AD & ANIMAL SERVICES	
	*Project Name SPAY/NEUTER CLINIC	
	Proj. Desc.	
	Address 1320 NW 62 St	
	Location	
	Dist. Served 01 02 03 04 05 06 07 08 09 10 11 12	
5	Scroll down to the bottom of the page	
	Save       Image: Reference of the sector of t	
	And check the delete box	
	Delete Project:	



Step	Action	Notes
6	To complete the process of deleting the project , you need to $\ensuremath{\textbf{Save}}$ the information entered	
	Click on the <b>Save</b> icon	
	Refresh	Project
	<b>IMPORTANT:</b> By saving this information, the project will be permanently deleted	





## Activity PS13: Searching for an "Archived" Project in PeopleSoft

In this activity, the user will learn how to **search for an archived project** in the PeopleSoft capital application.



You will only see those projects in the department to which you have security access to and/or those projects that you manage for another department.



Step	Action	Notes
1	First, you need to log on to the PeopleSoft capital application. For assistance refer to Activity PS1 "Logging on to the PeopleSoft Capital Application"	
2	To find an archived project, click on the "Find an Existing Value" tab	



Step	Action	Notes
	Next, you must check the archived box	
3	If the archived box is not checked, you will never find the archived project	
	CI Projects	
	Enter any information you have and click Search. Leave fields blank for a li	
	Find an Existing Value <u>A</u> dd a New Value	
	✓ Search Criteria	
	Project Number: =	
	Department Id: begins with -	
	Archived	
	Case Sensitive	
	Search Clear Basic Search Criteria	
0	To search for a project you can do it in one of three ways	
3	<ul> <li>Select the two-letter code for the department where the project resides or</li> </ul>	
	Find an Existing Value Add a New Value	
	- Search Criteria	
	Project Number =	
	Department Id: begins with  AD	
	Archived	



Step	Action	Notes
	Enter the project number or	
ſ	Project Number: = - 200000349	
	Project Name: begins with   Arabived	
	Enter part of the project name	
	Project Number: =  Penartment Id: begins with	
	Project Name: begins with - Spay	
	Use the drop down box to assist if you only know part of the project name	
	Project Number: =	
	Department Id: begins with ▼ Project Name begins with ▼ Spay	
	Use all the methods above to search for a project	



Step	Action	Notes
4	Once you have found your archived project- just click on either the project name or project number and	
	CI Projects	
	Enter any information you have and click Search. Leave fields blank for a list of all va	
	Find an Existing Value Add a New Value	
	▼ Search Criteria	
	Project Number: =	
	Department Id: begins with - PD	
	Archived	
	Unfunded	
	Case Sensitive	
	Search Clear Basic Search	
	Search Results	
	Project Department	
	Number         Id           321020         PD         DIRECT LINK SECURE COMMUNICATIONS	
•	321200         PD         AOTOMATED EXTERNAL DEFIDINGLATORS           321230         PD         COMPUTER REPLACEMENT FOR MDPD NON-PATROL	
	321350 PD WARRANTS-PRISONER PROCESSING ARE RECONFIG	



on	Notes
will take you to the project page	
ect Project Sites List Project Sites	
ect Number 321020 *Dept. Id. PD 🧠 POLICE	
ect Name DIRECT LINK SECURE COMMUNICATIONS	
Desc. Purchase of system that will be used for training and available for actual scenarios dealing	
9105 NW 25 Street	
tion Doral	
Located. 01 02 03 04 05 06 07 08 09 10 11 12	
Served 01 02 03 04 05 06 07 08 09 10 11 12	
Arcchived"	
	Desc. Purchase of system that will be used for training and available for actual scenarios dealing to Number 32102 "Dept. Id. Police Ct Name DESC. Purchase of system that will be used for training and available for actual scenarios dealing ass 9105 NW 25 Street toon Doral Located. 01 02 03 04 05 06 07 08 09 10 111 12 Served 01 02 03 04 05 06 07 08 09 10 111 12 CORTANT: Darchive?" a project and make it active, simply uncheck the box ed "Archived"  Police dual regiment of the one we comments Desc. Data the one we





## Activity PS14: Searching for an "Unfunded" Project in PeopleSoft

In this activity, the user will learn how to **search for an "unfunded" project** in the PeopleSoft capital application.



You will only see those projects in the department to which you have security access to and/or those projects that you may manage for another department.



Step	Action	Notes
1	First, you need to log on to the PeopleSoft capital application.	
	For assistance refer to Activity PS1 "Logging on to the PeopleSoft Capital Application"	
2	To find an <b>"Unfunded" project</b> , click on the <b>"Find an Existing</b> Value" tab	
	CI Projects	
	Enter any information you have and click Search. Leave fields blank for a	
	Find an Existing Value <u>A</u> dd a New Value	
	▼ Search Criteria	
	Project Number: =	
	Project Name: begins with	
	Archived  Unfunded  V	
	Case Sensitive	
	Search Clear Basic Search 🔂 Save Search Criteria	



Step	Action	Notes
3	Next, you must check the <b>"Unfunded"</b> box.	
	If the <b>"Unfunded"</b> box is not checked, you will never find the <b>"Unfunded"</b> project.	
	CI Projects	
	Enter any information you have and click Search. Leave fields blank for a	
	Find an Existing Value <u>A</u> dd a New Value	
	▼ Search Criteria	
	Project Number: =   Department Id: begins with    Project Name: begins with	
	Unfunded  Case Sensitive	
	Search Clear Basic Search Criteria	
4	Once you have checked the <b>"Unfunded"</b> box, you can search for your project in one of three ways	
	<ul> <li>Select the two-letter code for the department where the project resides or</li> </ul>	
	Find an Existing Value Add a New Value	
	👻 Search Criteria	
	Drojoct Numbor: -	
	Department Id: begins with 👻 AD	
	Archived  Unfunded	



Step	Action	Notes
	Enter the project number or	
	- Search Criteria	
ſ	Project Number: = - 200000349	
	Project Name: begins with   Archived	
	Enter part of the project name	
	Project Number: = -	
	Project Name: begins with 👻 Spay	
	Use the drop down box to assist if you only know part of the project name	
	Project Number: = - Department Id: begins with -	
	Project Name begins with  Spay	
	All methods above can be used to search for a project in the PeopleSoft application.	



Step	Action	Notes
5	Once you have found your unfunded project- just click on either the project name or project number and	
	CI Projects         Enter any information you have and click Search. Leave fields blank for a list of all values.         Find an Existing Value         @ Search Criteria         Project Number:         @ Joint Comparison         @ Search Criteria         Project Number:         @ Joint Comparison         @ Search Criteria         @ Search Criteria         @ Case Sensitive         @ Search Results         Yeard         @ Do Colling Torks Fund Result Project Mark         1220       PD         Do Colling Torks Fund Result Project Mark         1220       PD         Do Colling Torks Fund Result Project Mark         1220       PD         Do Colling Torks Fund Result Project Mark         1220       PD         Do Colling Torks Fund Result Project Mark         1230       PD         Do Colling Torks Fund Result Project Mark         1230       PD         Colling Torks Fund Result Project Mark	



Step	Action		Notes
6	it will take y		
	avorites Main Men		
	Project Project	Sites List Project Sites	
	Project Number	1020 *Dept. Id. PD 🧠 POLICE	
	*Project Name		
	Proj. Desc.		
	Address	Various Sites	
	Location	Throughout Miami-Dade County	
	Dist. Located.	01 02 03 04 05 06 07 08 09 10 11 12	
	Dist. Served	01 02 03 04 05 06 07 08 09 10 11 12	
	Community Council	I District Not-Applicable -	



## Activity PS15: Moving an "Unfunded" Project to "Funded" in PeopleSoft

In this activity, the user will learn how to **move an unfunded project to funded** in the PeopleSoft capital application.



You will only see those projects in the department to which you have security access to and/or those projects that you may manage for another department.



Step	Action		Notes
1	First, the project in For assis <b>Activity</b>	user will need to understand how to find an "Unfunded" the PeopleSoft application. tance refer to: <b>PS14: Searching for an "Unfunded" Project in</b> <b>PeopleSoft</b>	
2	Once the user must the <b>"Estin</b>	user has found the "Unfunded" project to be moved to funded, the now " <b>uncheck</b> " the unfunded box and delete value entered in <b>nated Total Unfunded Project Cost</b> " section	
	Favorites Main Men	u > Miami-Dage Custom > Capital Improvements > CI Projects	
	Project Project	Sites List Project Sites	
	Project Number	2000000418 *Dept. Id. PD_Q POLICE	
	*Project Name	LAW ENFORCEMENT RECORDS MANAGEMENT SYSTEM (LERMS)	
	Proj. Desc.	Develop and implement a comprehensive records management system for MDPD	
	Address	Various Sites	
	Address	Throughout Miami-Dade County	
	Dist. Located.	□01 □02 □03 □04 □05 □06 □07 □08 □09 □10 □11 □12 □13 ☑cw □um □TD □NA □SY	
	Dist. Served	□01 □02 □03 □04 □05 □06 □07 □08 □09 □10 □11 □12 □13 ☑cw □um □TD □NA □SY	
	Community Counc	il District Countywide	
	*Strategic Area	Public Safety	
	*Strategic Object	PS2-2 Q Improve effectiveness of outreach and response	
	Function	Computer and Systems Automation	
	CIE Info		
	Resiliency Ip. Unfunded ects		
	Unfunded: 🗹	Estimated Total Unfunded Project Cost 11,224,000.00 (Actual Value)	
	Federal Stimulus:	PTP: TIP: SNP: QNIP: BBC GOB:	
	FYIMpact	Esumateu Annual Operatung Cost 824,000.00 (Actual Value) Addtl FTE's	
	Then click	SAVE	
	Save		
3	The projec	ct has now been moved "Funded.	



### Activity PS16: Moving an "Archived" Project to "Funded in PeopleSoft

In this activity, the user will learn how to **move an "archived" project to funded** in the PeopleSoft capital application.



You will only see those projects in the department to which you have security access to and/or those projects that you may manage for another department.



Step	Action	Notes
1	First, the user will need to understand how to find an "Archived" project in the PeopleSoft application.	
	Activity PS13: Searching for an "Archived" Project in PeopleSoft	
2	Once the user has found the <b>"Archived"</b> project to be moved to funded, the user must now <b>"uncheck"</b> the archived box	
	ORACLE	
	Favorites Main Menu > Miami-Dage Custom > Capital Improvements > CI Projects	
	Project Sites List Project Sites	
	Project Number 32210651 *Dept. Id. PD Q POLICE	
	Project Name MUBILE COMPOTING UNITS     Proj. Desc.     Purchase mobile computing units for district stations to assist uniformed police officers in the performance of their duties	
	Address Countywide	
	Location Throughout Miami-Dade County	
	Dist. Located.         O1         O2         O3         O4         O5         O6         O7         O8         O9         I10         I11         I2         I3         CW         UM         TD         NA         SY	
	Dist. Served LO1 LO2 LO3 LO4 LO5 LO6 LO7 LO8 LO9 LO LO1 LO2 LO3 LO4 LO5 SY	
	Then click <b>SAVE</b>	
	Save	
3	The project has now been moved "Funded.	





# **CBAT** (Capital Budgeting Analysis Tool)





# Activity CB1: Logging on to CBAT Production

In this activity you will log into the Virtual BAT Desktop and complete BAT related activities. You will only use these login steps when connecting to the BAT Production application. For training classes, your instructor will provide steps to connect to the training application.

The primary method to access and login to the BAT Virtual Desktop is via the BAT Web Portal. When you login to the Virtual Desktop, you will be connecting your local PC to a centralized BAT computer that contains all of the BAT software. When connected to the Virtual Desktop, you will have all of the access that you have on your local machine – but without the connection problems.

The steps below outline the steps to access the BAT Web Portal – and login to the BAT Virtual Desktop:

Step	Action	Notes
1.	On your local desktop, open Internet Explorer.	
2.	In the URL bar, type: https://epmprd.miamidade.gov/workspace/index.jsp	
3.	Add this URL to your Favorites. Click Favorites > Add to Favorites.	This step is a one-time process. Once complete, you will access the <b>CBAT Production</b> application by clicking the <b>Favorites</b> option.
4.	In the <b>Name Field</b> type the desired description, then click <b>Add</b> .	To access the saved Favorite, simply click <b>Favorites</b> and select the <b>BAT Production</b> <b>Application</b> item.



Step	Action	Notes
	Add a Favorite Add a Favorite Add this webpage as a favorite. To access your favorites, visit the Favorites Center. Rame: BAT Production Application Create in: Favorites Add Cancel The item is now saved in your Favorites list.	
5.	Selecting the URL will take to the <b>BAT Log In</b> page. To log in to BAT, enter your eKey into the cell marked User Name: User Name: Bubgeting Analysis TOOL	
	All BAT passwords default to "Password1". But if you have changed your password, please use your updated password to log in.	



Step	Action	Notes
Step 6.	Action Upon entering BAT, you will see the Home shown below. Please select the MDCCAP to access the CBAT system.	Notes         Page         application         Quick Links         orites         My Personal Page         lications         inning
	BAT Appropriations Report by Fund     BAT BPREP Appropriations Report by Entity     MDCCAP Ordinance Table Report - EA	MDCCAP





# Activity CB 2: Setting your Preferences

This activity describes to the user on how to set-up their preference in CBAT.

Step	Action	Notes
1.	When you have logged into the system, below is what you will see.	
	To log into CBAT please refer to <b>Activity CB1:</b> Logging on to CBAT Production	
	On your right-hand side under <b>Quick Links</b> you will see the <b>MDCCAP</b> application. Click on <b>MDCCAP</b> to start the process.	
	Navigale Elle View Favogites Tools Help Protect Protect Page * Explore HomePage * Explore: /CBAT Reports/Capital Reports BAT Unfunded Projects Report MDCCAP - Task List Status BAT Unfunded Projects Report MDCCAP - Task List Status BAT Unf	
	Recently Opened         Image: BAT Unfunded Projects Report       Counce Links         Image: MDCCAP       Applications         Image: MDCBUD       Planning	
	МОССАР	
	Workspace Pages	



Step	Action	Notes
2.	On the left-hand side of the screen there is This is called the <b>View Pane</b> . In the <b>View Pane f</b> ind the <b>Preferences</b>	a list.
	<u>N</u> avigate <u>F</u> ile <u>E</u> dit <u>V</u> iew Favo <u>r</u> ites <u>T</u> ools	
	For <u>m</u> s	Form and Ad
	🖃 Form Folder 🛛 🖶 💥 🦢	Actions 🗸
		Form Forecast C Forecast F Forecast F Forecast F Forecast F
	□ For <u>m</u> s in Forms	
	Form 01. INITIALIZE PROJECT PROPERTIES 01.2 INITIALIZE SITE PROPERTIES Actuals Form Actuals Form Actuals Form - Forecasting	Index Map MILESTON MILESTON Option 2 in Project Da
	■ Manage Task Lists	PROJECT 1
	🗉 My Task List	m Project/Sit
		Rev & Exp
		Rev and E
	Click on the + sign next to <b>Preferences</b> .	







Step	Action	Notes
4	Please make sure that you set your preference to what you see below.	
	Iser Preferences	
	Application sering Display Options emong options Gen Variagie Options Use Application Default	
	Thousands Separator Decimal Separator Doc	
	Negative Sign Negative Color Black •	
	Page Options Use Application Default	
	Allow Search When Number of Pages Exceeds 100	
	Other Options Use Application Default	
	Partial Grid Fetch Size(Rows,Columns)	
	Use Application Default	
	Comma 💌	
	Dot  Parentheses	
	Black  E	
	Use Application Default	
	Yes	
	Indent level 0 members only	
	Use Application Default	
	Form Setting  25,17	
	Save Reset	
	Use Application Default	
	Form Setting	
	25,17	
	Normal	
	Normal 💌 🗄	
	Automatically Detect 🔽 🔽	



Step	Action	Notes
	Then click on the <b>SAVE</b> icon	
	<u>Save</u> <u>R</u> eset	




### Activity CB 3: Initialize Project Dashboard

In previous years, there was a step required to initialize capital projects prior to starting the budgeting process.

This year, as part of the FY 2018-19 CBAT enhancement, CBAT has eliminated the project initialization step and incorporated the step as part of the sign on process.

HomePage MDCCAP - Task List Status *
🖲 Manage Task <u>L</u> ists
My Task <u>L</u> ist
E Capital
🗉 🞯 Initialize roject Dashboard
🗄 💱 Capix 💦 oard
🗉 🖤 Project Mdex Code Mapping
🕫 💇 Unfunded Project Details
🔃 🞯 Aggregate Project

ALL capital projects will now be initialized, when you sign on to the CBAT system, thus eliminating one step for the user.



**Activity Packet** 



# Activity CB4: Selecting a Project in CBAT

This activity will describe to users how to Select a Project in CBAT.

#### In this activity, you will:

- Open the Capital Project Dashboard
- Select a Project



### IMPORTANT:

It is important for the user to remember that capital **Projects** are created in the PeopleSoft application **NOT** CBAT.

Any informational changes (additions, edits, and/or deletions) to a **Project** <u>MUST</u> be made in PeopleSoft.

The information stored in PeopleSoft about a **Project** is called "Metadata".

The various components of a **Project** are called "Attributes".

The following are various examples of **Project attributes**.

- Project Name
- Project Description
- Project Number
- Site Number
- Project Manager
- Site Location
- Commission District
- Commission District Served
- Project /Site Comments

Projects can be found and viewed in CBAT from the CAPITAL PROJECT DASHBOARD.







3.	You will see the <b>My Task List</b> folder expand.
	Click on the Sign next to the Capital Task List
	\land 🖺 📂 Ag Explore 🔚 ⊘ 🛎 🗍 .
	HomePage MDCCAP - Task List Status ×
	▶ For <u>m</u> s
	Manage Task Lists
	My Task List
	Capital Task List
4.	You will see the <b>Capital Task List</b> folder expand.
	Look for the Capital Project Dashboard folder.
	HomePage MDCCAP - Task List Status ×
	▶ For <u>m</u> s
	▷ Manage Task Lists
	My Task List
	Capital Task List
	Capital Project Dashboard
	▷ Information of the project Details
	Click on the Capital Project Dashboard icon.







7.	Finding a capital project "Using the Project Number".
	To find a project " <b>Using the Project Number</b> " the user can do this in one of two ways:
	1) Typing in the full project number
	Task - Capital Project Dashboard     Task Instructions
	Page Dimension × Member 2000000541 × Member P200000541 : P: SAFETY IMPROVEMENTS - COUNTYWIDE (P2000000541)
	Or 2) By typing in part of the project number if the user knows it Task List Status Task - Capital Project Dashboard Task Instructions
	P2000000541 · P· SAFETY IMPROV V Page Dimension × Member 541
	Member         P5410 : P: FIRE RESCUE - STATION 29 (SWEETWATER)         (P5410)         P305410 : P: MENTAL HEALTH DIVERSION FACILITY -         BUILDING BETTER COMMUNITIES (P305410)         P2000000541 : P: SAFETY IMPROVEMENTS - COUNTYWIDE         (P2000000541)
	P675410 : P: HEAVY EQUIPMENT REPLACEMENT (P675410)



Tit	ling a capital project <b>"Using portions of t</b> l le <b>"</b> .	he Project
To f	ind a project <b>"Using portions of the Pro</b> user must type in a word - used in the project	<b>ject Title″</b> title.
For	example	
Whe proj title	en the word "improvements" is typed in the tects with the word "improvements" included will be displayed.	box below, all in the project
lt is lool	up to the user to determine which project i sing for	t is he/she is
Та	sk List Status	
Т	ask - Capital Project Dashboard Task Instructions	
	Page Dimension	×
	Member Improvements	
	BUILDING BETTER COMMUNITIES BOND PROGR (P2000000384) P2000000533 : P: DRAINAGE IMPROVEMENTS ON	^
	COUNTY MAINTAINED ROADS (P2000000533) P2000000534 : P: COUNTYWIDE BRIDGE REHABILITATION AND IMPROVEMENTS (P2000000534)	
	COUNTYWIDE (P200000535) P2000000536 : P: INTERSECTION IMPROVEMENTS -	-
	TESSOUTH ATTENDED ANT ATTENDED FOR	
	COUNTYWIDE (P2000000536) P2000000539 : P: RESURFACING - COUNTY WIDE	
	COUNTYWIDE (P200000536) P200000539 : P: RESURFACING - COUNTY WIDE IMPROVEMENTS (P200000539) P2000000541 : P: SAFETY IMPROVEMENTS - COUNTYWIDE (P200000541)	~







# Activity CB5: Selecting a Project Site in CBAT

This activity will describe to users how to Select a Project Site in CBAT.

#### In this activity, you will:

- Open the Capital Project Dashboard
- Find a project
- Select a Project Site



It is important for the user to remember that capital **Projects/Project Sites** are all created in the PeopleSoft application **NOT** CBAT.

Any informational changes (additions, edits, and/or deletions) to a **Project/Project Site** <u>MUST</u> be made in the PeopleSoft application.

The information stored in PeopleSoft about a Project/Project Site is called "Metadata".

The various components of a **Project/Project Site** are called "Attributes".

The following are various examples of **Project attributes**.

- Project Name
- Project Description
- Project Number
- Site Number
- Project Manager
- Site Location
- Commission District
- Commission District Served
- Project /Site Comments

Projects can be found and viewed in CBAT from the CAPITAL PROJECT DASHBOARD.



All capital projects are budgeted at the Project Site level



Step	Action	Notes
1.	The user will first need to log on to the CBAT application.	
	For assistance with logging on to the system, please refer to	
	Activity CB1: Logging on to CBAT	
	Next the user will need to identify a capital project.	
	For assistance in selecting a capital project, please refer to <b>Activity CB4: Selecting a Project in CBAT</b>	
2		
	IMPORTANT:	
	You will only see those projects in the department to which you	
	nave security access to and/or those projects that you may	
3	Once the user has clicked on their selected "Project", next the	
	user must click on the <b>arrow</b> icon (which is pointing to the right)-	
	also known as the <b>"GO</b> " button	
	Task List Status	
	Task - Capital Project Dashboard Task Instructions	
	P200000541 : P: SAFETY IMPRC :: •	
	S3000610 - STREETLIGHT RETROFIT	
	S3001178 - PW - EMERGENCY TRANSPORTATION EXPENDITURES	
	S3001327 - SAFE ROUTES TO SCHOOL PROGRAM	
	S3001432 - INSTALLATION OF BIKE PLATES ON BRIDGES WITH OPEN DECK STEEL GRAT	
	S68855 - RAILROAD CROSSING IMPROVEMENTS	
	S08939 - STREET LIGHTING MAINTENANCE	
	500329 - WEST DIXTE HIGHWAY BIKEWAY - BETWEEN IVES DATRY RD & MIAMI GARDE	
	S70620 - BIKEWAYS IN DISTRICT 10- SW 48 ST BETWEEN 87-117 AVENUE	
	S70787 - MIAMI RIVER GREENWAY	
	S71390 - ADA COMPLIANCE PROJECTS VARIOUS LOCATIONS COUNTYWIDE - PARENT SI	
	S75641 - PAVEMENT MARKINGS CONTRACT	
	S76294 - PAVEMENT MARKINGS CREW	
	S76479 - AMERICANS WITH DISABILITIES ACT HOTLINE PROJECTS GAS TAX	
	STUDD - FEURLE S TRANSPORTATION PLAN PAVEMENT MARKINGS	



Step	Action	Notes
4	The "GO" button ensures that the project sites below are	
	associated with the project selected.	
	As a result of clicking on the <b>arrow</b> icon, the <b>"GO</b> " button, the	
	associated to the "Project" selected.	
	TIP:	
	If the user does not click on the <b>arrow</b> icon, the <b>"GO</b> "	
	button, the correct project sites will not appear that are	
	associated to the project siected	
	Task List Status	
	Task - Capital Project Dashboard         Task Instructions	
	P2000000541 : P: SAFETY IMPR( ▼ →	
	53001178 - PW - EMERGENCY TRANSPORTATION EXPENDITURES	
	S3001327 - SAFE ROUTES TO SCHOOL PROGRAM	
	S3001432 - INSTALLATION OF BIKE PLATES ON BRIDGES WITH OPEN DECK STEEL GRA	
	S68855 - RAILROAD CROSSING IMPROVEMENTS	
	S68939 - STREET LIGHTING MAINTENANCE	
	S68994 - GUARDRAIL SAFETY IMPROVEMENTS	
	S70339 - WEST DIXIE HIGHWAY BIKEWAY - BETWEEN IVES DAIRY RD & MIAMI GARDE	
	S70620 - BIKEWAYS IN DISTRICT 10- SW 48 ST BETWEEN 87-117 AVENUE	
	S70787 - MIAMI RIVER GREENWAY	
	S71390 - ADA COMPLIANCE PROJECTS VARIOUS LOCATIONS COUNTYWIDE - PARENT S	
	575041 - PAVEMENT MARKINGS CONTRACT	
	576479 - AMERICANS WITH DISABILITIES ACT HOT INF PROJECTS GAS TAX	
	S77055 - PEOPLE'S TRANSPORTATION PLAN PAVEMENT MARKINGS	
5		
	TIP:	
	ALL capital Projects are budgeted at the Project Site	



Step	Action	Notes
6	To select a "Project Site" and start the budgeting process, just	
	right click on a project site	
	Task List Status	
	Task - Capital Project Dashboard Task Instructions	
	P2000000541 : P: SAFETY IMPR( 🔽 🔿	
	S3000610 - STREETLIGHT RETROFIT	
	S3001178 - PW - EMERGENCY TRANSPORTATION EXPENDITURES	
	S3001327 - SAFE ROUTES TO SCHOOL PROGRAM	
	S3001432 - INSTALLATION OF BIKE PLATES ON BRIDGES WITH OPEN DECK STEEL GRA	
	S68855 - RAILROAD CROSSING IMPROVEMENTS	
	S68939 - STREET LIGHTING MAINTENANCE	
	S70339 - WEST DIXIE HIGHWAY BIKEWAY - BETWEEN IVES DAIRY RD & MIAMI GARDE	
	S70620 - BIKEWAYS IN DISTRICT 10- SW 48 ST BETWEEN 87-117 AVENUE	
	S70787 - MIAMI RIVER GREENWAY	
	STATE ADD. CONDUMNEE PROJECTE MARIOUS LOCATIONS COUNTRINGE - RAPENT S	
	S75641 - PAVEMENT MARKINGS CONTRACT	
	576479 - AMERICANS WITH DISABILITIES ACT HOTLINE PROJECTS GAS TAX	
	S77055 - PEOPLE'S TRANSPORTATION PLAN PAVEMENT MARKINGS	
7	Once you have right clicked on a "Project Site" a hey will appear	
1	(as seen below) to which the user can choose from the various	
	categories to begin their canital hudgeting process	
	ballegenes to begin their subjict badgeting process.	
	P2000000541 : P: SAFETY IMPR(	
	S3000610 - STREETLIGHT RETROFIT	
	S3001277 - PW - EMERGENCY TRANSPORTATION EXPENDITURES	
	S3001432 - SAFE ROUTES TO SCHOOL PROGRAM	
	S68855 - RAILROAD CROSSING IMPROVEMENTS	
	S68939 - STREET LIGHTING MAINTENANCE	
	S68994 - GUARDRAIL SAFETY IMPROVEMENTS	
	S70339 - WEST DIXIE HIGHWAY BIKEWAY - BETWEEN IVES DAIRY RD & MIAMI GARDE	
	S70620 - BIKEWAYS IN DISTRICT 10- SW 48 ST BETWEEN 87-117 AVENUE	
	S70787 - MIAMI RIVER GREENWAY	
	S71390 - ADA COMPLIANCE PROJECTS VARIOUS LOCATIONS COUNTYWIDE - PARENT SI	
	S75641 - PAVEMENT MARKINGS CONTRACT	
	S76294 - PAVEMENT MARKINGS CREW	
	S76479 - AMERICANS WITH DISABILITIES AC	
	S//US5 - PEOPLE'S TRANSPORTATION PLAN	
	Lim Index Expense Mapping	
	Project and Sites Information	







# Activity CB6: View Project Details in CBAT

This activity will describe to users how to view **Project/Project Site** details (Attributes) in CBAT.

#### In this activity, you will:

- View the Project attributes
- View the Project Site attributes



It is important for the user to remember that capital **Projects/Project Sites** are all created in the PeopleSoft application **NOT** CBAT.

Any informational changes (additions, edits, and/or deletions) to a **Project/Project Site** <u>MUST</u> be made in the PeopleSoft application.

The information stored in PeopleSoft about a Project/Project Site is called "Metadata".

The various components of a **Project/Project Site** are called "Attributes".

The following are various examples of **Project attributes**.

- Project Name
- Project Description
- Project Number
- Site Number
- Project Manager
- Site Location
- Commission District
- Commission District Served
- Project /Site Comments



Step	Action	Notes				
1.	The user will first need to log on to the CBAT application.					
	For assistance with logging on to the system, please refer to <b>Activity</b>					
	CB1: Logging on to CBAT					
	Next the user will need to identify a capital project. For assistance in selecting a capital project and project site, please refer to Activity CB4: Selecting a Project in CBAT and Activity CB5: Selecting a Project Site in CBAT					
2	IMPORTANT:					
	You will only see those projects in the department to which you have security access to and/or those projects that you may manage for another department.					
3	Once the user has selected a Project, the user will have to select a project site in order to view both the "Project and Project Site Details" (Attributes). Once you have right clicked on a "Project Site" a box will appear (as seen below) to which the user can choose from the various categories to begin their capital budgeting process.					
	their capital budgeting process					
	Task List Status					
	Task - Capital Project Dashboard         Task Instructions					
	P2000000541 : P: SAFETY IMPROV ▼ →					
	S3000610 - STREETLIGHT RETROFIT					
	S3001178 - PW - EMERGENCY TRANSPORTATION EXPENDITURES					
	S3001327 - SAFE ROUTES TO SCHOOL PROGRAM					
	S3001432 - INSTALLATION OF BIKE PLATES ON BRIDGES WITH OPEN DECK STEEL GRAT					
	S68939 - STREET LIGHTING MAINTENANCE					
	S68994 - GUARDRAIL SAFETY IMPROVEMENTS					
	S70339 - WEST DIXLE HIGHWAY BIREWAY - BETWEEN IVES DAIRY RD & MIAMI GARDE S70620 - BIKEWAYS IN DISTRICT 10- SW 48 ST BETWEEN 87-117 AVENUE					
	S70787 - MIAMI RIVER GREENWAY					
	S71390 - ADA COMPLIANCE PROJECTS VARIOUS LOCATIONS COUNTYWIDE - PARENT SI					
	S75641 - PAVEMENT M. LITINGS CONTRACT					
	S76479 - AMERICANS V T Budget Rev and Exp S GAS TAX					
	S77055 - PEOPLE'S TRA S Forecast Form					
	Index Expense Mapping					
	Project and Sites Information					



For this a	ctivity, the user wi	ll select " <b>Proi</b>					
「ask List Status	<b>,</b>		ect and	Sites Ir	nform	nation"	
Fask List Status		- ,					
IdSK LIST Status							
Tesh Control D	to a Dealland Traintention						
Task - Capital Pr	oject Dasnboard Task Instructio	ns					
P200000541	: P: SAFETY IMPROV 💌 🏓						
S3000610 - ST	REETLIGHT RETROFIT						
S3001178 - PV	V - EMERGENCY TRANSPORTATION E	XPENDITURES					
53001327 - 54	STALLATION OF BIKE PLATES ON BR	IDGES WITH OPEN DECK ST	FEL GRAT				
568855 - RAIL	ROAD CROSSING IMPROVEMENTS						
568939 - STRE	ET LIGHTING MAINTENANCE						
568994 - GUA	RDRAIL SAFETY IMPROVEMENTS						
570339 - WES	T DIXIE HIGHWAY BIKEWAY - BETWE	EEN IVES DAIRY RD & MIAM	I GARDE				
S70620 - BIKE	WAYS IN DISTRICT 10- SW 48 ST BE	TWEEN 87-117 AVENUE					
570787 - MIAN	4I RIVER GREENWAY						
S71390 - ADA	COMPLIANCE PROJECTS VARIOUS LC	CATIONS COUNTYWIDE - P	ARENT SI				
S75641 - PAVE							
576294 - PAVE	MENT MARI	iew					
576479 - AME	RICANS WIT La Budget Rev and Exp	US GAS TAX					
577055 - 1201	- Index Expense Mann	ing					
	C. Participa						
	Lin BOOK VIEW						
	Project and Sites Info	ormation					
	Project and Sites Inf	ormation					
	Project and Sites Inf	ormation					
	Project and Sites Inf	ormation					
	Project and Sites Inf	ormation					
By select	Project and Sites Inf	Sites Informa	tion" the	e followi	ing s	creen w	
By select	ing "Project and Stee 116	ormation Sites Informa	ition" the	e followi	ing so	creen w	ill
By select appear	ing "Project and Sites Inf	ormation Sites Informa	tion" the	e followi	ing so	creen w	ill
By select appear	ing "Project and Sites Inf	ormation Sites Informa	tion" the	e followi	ing so	creen w	i     Sourcha
By select appear	ing "Project and Sites Inf	ormation Sites Informa	tion" the	e followi	ing so	creen w	ill Sant
By select appear	ing "Project and Sites Inf	ormation	tion" the	e followi	ing so	creen w	Seeda _
By select appear	ing "Project and Sites Info	ormation	tion" the	e followi	ing so	creen w	ill Sent
By select appear	ing "Project and Sites Info	ormation	tion" the		ing so	creen w	Search:
By select appear		ormation	tion" the		ing so		See Contest 1999
By select appear		ormation	tion" the		ing so	Creen w	SRe_Context: \$799 NaVematic Madazona Madazona Madazona Unasagnad
By select appear	Ing "Project and Sites Info  Ing "Project and Sites Info  Ing "Project and Sites Info  Ing "Ind Inductore  Ing Star Project and S  Ing "Ind Inductore  Ing Project Content Proceeded  Ing Project Project Content Proceeded  Ing Project Content Proceeded  Ing Project Content Proceeded  Ing Project Project Proceeded  Ing Project Project Proceeded  Ing Project Project Project Proceeded  Ing Project Project Project Proceeded  Ing Project Projec	ormation	tion" the	e followi	ing so	Creen w	Site Context 2000 NAVER TO A Context 2000 NAVER TO A CONTEXT A CON
Task List Status Task - Capital Project Dashbo Project Dashboard > Project/Pr Stotics - Strater Listoria		ormation	tion" the	e followi	ing so	Creen w	SRE, Contect. 1000 BACHENT STREES CONTECT. PACHENT STREES CONTECT. STREES CONTECT. STREES CONTECT. STREES CONTECT. Contect. Contect.
Task List Status Task - Capital Project Dashber Miget Dashbord > Poject/Pr Stotics - NetTock - Middle Stotics - NetTock - Middle Stotics - NetTock - Middle Stotics - NetTock - Middle Stotics - NetTock - Middle		ormation	Lion" the	e followi controls various Sites Countrols Countrols	ing so	Creen w	Search Site, Content, Store Budget Provide Storeg and Unasigned Unasigned Charr Provide Storeg and Charr Provide Storeg and Charr Provide Storeg and Charr Contention
Task List Status Task - Capital Project Dashba Status Task - Capital Project Dashba Status Task - Capital Project Dashba Status - Street List Status - Street List Status Status - Street List Status - Stree		Sites Informa	A a great the second se	e followi r, Cortect: Passeset Seferities: State Controls: Controls: Co	ing so	Creen w	Search: 1000 Bits Context: 1000 Package Package Unasigned Unasigned Contryvals Context: 4
Task List Status Task - Capital Project Daskbe Project Cashoard > Project/In- Stock 1-10-FF R4 Stock 1-10-FF		ormation	الا المحمد المحمد والمحمد المحمد المحمد المحمد المحمد المحم المحمد المحمد المح المحمد المحمد ا	e followi s. Corton: Passocort Martinet SAFETY Various Stats Controls: Various Stats Countywals Surger HEREOLA 305/275-1901	ing so	CICEEN W	See Context Stor Manager Stor Presses Presses Manager Stor Manager Sto
Task List Status  Task List Status  Task Capital Project Daskie  Paget Capital Project Daskie  Social - STREETLISH TARK		Sites Informa	A Second	e followi s. Curter: Maxwoort Martinet: Maxwoort Martinet: Control Con	ing so	CICEEN W	Security Sec
Task Lott Status Task Lott Status Task Capital Project Dashte Project Dashted > Project/Pro- Stotics - Annual Constantion Stotics - New Constantion St		Sites Informa	d wighting the hoses period hoses period	e followi a, Carteric Passwood United State Cardinal Countywale Cautywale	ing so	SR, Norre SR, Dasorption SR, Dasorption SR, Dasorption SR, Dasorption SR, Cashina SR, Cashina SR, Cashina SR, Cashina SR, Cashina SR, Changer Chast SR, Wash Chast Manual	Sec. Context 2009 Records 200
Task List Status Task List Status Task Control		Sites Informa	A Control of the second of the	e followi c curve: Processet Venue Ster Vanue Ster Curved: Processet Vanue Ster Curved: Ster	ing so	Creeen w	Sector Sector Records











### Activity CB7: Budget an Existing/New Project

### Sub Activity 7A – Understanding the Rev & Exp Form

This activity will assit the user in understanding the **Rev & Exp form** within the CBAT system.

#### In this activity, you will:

- Understanding the Rev & Exp form (Sub Activity 7A)
- Add a Revenue (funding source) to an existing/new project (Sub Activity 7B)
- Add a Milestone to an existing/new project (Sub Activity 7C)
- Forecasting (Sub Activity 7D)
- Checking for a balanced budget (Sub Activity 7E)
- View the projects overall Rev & Exp Detail (Sub Activity 7F)



It is important for the user to remember that <u>All</u> budgets for capital projects are budgeted at the **Project Site** level of a **Project.** 

To budget at any **Project Site**, the user <u>MUST</u> always know the Project name or number as well as the Project Site name or number.

The **Capital Project Dashboard** will always display the **Project Sites** associated to the **Project** selected.



Step	Action	Notes
1.	The user will first need to log on to the CBAT application.	
	For assistance with logging on to the system, please refer to <b>Activity CB1: Logging on to CBAT</b>	
	Next the user will need to identify a capital project.	
	For assistance in selecting a capital project and project site, please refer to	
	Activity CB4: Selecting a Project in CBAT Activity CB5: Selecting a Project Site in CBAT	
2	After you have selected your <b>Project Site</b> , keep your cursor on the highlighted <b>Project Site</b> and right click	
	with your mouse.	
	You will see a box appear to the right, click on <b>Budget</b> <b>Rev and Exp</b> icon.	
	Task List Status	
	Task - Capital Project Dashboard         Task Instructions	
	▶           P387680 : P: PRE-TRIAL DETENT	
	S3001169 - Pre-Trial Elvator Improvemente	
	S3001202 - Domestic water pump replea	
	S70311 - MDCR/ISD Z00018 - Pre-Trial Budget Rev and Exp	
	S77707 - MDCR/Pre-Trial Detention Cente Index Expense Mapping	
	Book View	
	Fdit	



3. You w screer	ill see that your view h າ.	as now ch	anged to	a split	
This is	your <b>Rev and Exp</b> 1				
Your you kr	Capital Project Das now what screen you a	s <b>hboard</b> v re in.	will alway	/s let	
	Tack Liet Statue				
	Project Dashboard > Rev & Exp				
		品 Entity:P: PRE-	TRIAL DETENTION	CENTER - RENOV	
<b>1</b>	PRIOR	FY 2017-18	FY 2018-19	FY 2019-20	
	BBC GOB Financing 25,000	375,000			
	Total Revenue 25,000	375,000			
		ब्यु,Entity:P: PRE-	TRIAL DETENTION	CENTER - RENOV	
		PRIOR	FY 2017-18	FY 2018-19	
		buuget	O	buuget	
2	BBC GOB Financing  All_Milestones	0	V		
2	BBC GOB Financing D All_Milestones Expense Total Expense Total	0	0		
2	BBC GOB Financing     > All_Milestones       Expense Total     Expense Total       Rev - Exp     Rev - Exp	0 0 25,000	0 375,000		













### Activity CB7: Budgeting for an Existing/New Project

### Sub Activity 7B: Add a Revenue (Funding Source) – to an Existing/New Project

This activity will describe to the user how to add a **Revenue (Funding Source)** to an existing project in the CBAT system.

In this activity, you will:

- Navigate to the Rev & Exp form
- Add a Revenue (Funding Source)



It is important for the user to always remember that a **Revenue (Funding Source)** can only be added in the **Rev & Exp form –** in the revenue section only.



Step	Action	Notes
1.	The user will first need to log on to the CBAT application.	
	For assistance with logging on to the system, please refer to	
	Activity CB1: Logging on to CBAT	
	Next the user will need to identify a capital project.	
	For assistance in selecting a capital project and project site, please refer to	
	Activity CB4: Selecting a Project in CBAT Activity CB5: Selecting a Project Site in CBAT	
	Next the user will have to know where to find the Rev & Exp form in CBAT.	
	For assistance in accessing the Rev & Exp form in CBAT, please refer to <b>Activity CB7: Budgeting for an Existing/New</b>	
	Project	
	Sub Activity CB7A – Understanding the Rev & Exp Form	



Step	Action		Notes
2.	To add a new <b>Revenu</b> Project, the user must fi	e <b>(Funding Source)</b> t rst be in the <b>Rev &amp; Ex</b>	to a <b>p</b>
	form.		
	Task List Status		
	Task - Canital Project Dashboard	Task Instructions	
	Project Dashboard > Rev & Exp		
			N CENTER _ DI
		PRIOR FY 2017-18	FY 2018-
	BBC GOB Financing	25,000 375,000	
	Total Revenue	25,000 375,000	
		品 Entity:P: PRE-TRIAL DETENTIO	N CENTER - RE
		PRIOR FY 2017-18 Budget Expresset	FY 2018-1 Budget
	BBC GOB Financing > All_Milestone	s 0 0	bruget
	Expense Total Expense Total	0 0	
	Rev - Exp Rev - Exp	25,000 375,000	







5.	After you have clicked in the revenue cell y small box appear to the right, click on <b>Add Source and Milestone</b> icon.	you will see a <b>J Funding</b>
	Task List Status	
	Task - Capital Project Dashboard         Task Instructions	
	Project Dashboard > Rev & Exp	
	Lentity:P: F	PRE-TRIAL DETENTIC
	BBC GOB Financing	FY 2017-18
	Total Revenue	i, OOC
6	After the user has clicked on the <b>Add Fur</b> <b>Source and Milestone</b> icon. The user screen below appear.	nding r will see the
	Runtime Prompts - MDCAddFundingSourceandMilestone	
	Prompt Text Value     Image: Prompt Text   Value     Image: Prompt Text   "BBC     Image: Prompt Text   "BBC	e C GOB Financing"
	"No_	Milestone"



7	To select a new <b>Revenue (Funding Source)</b> the user must				
	click on the "Member Selection" icon to the right of the				
	revenue box				
	Prompt Text Value				
	Va_				
8	After clicking on the "Member Selection" icon, the system will				
	take the user to a new screen.				
	This is where the user selects their new <b>Revenue (Funding</b>				
	Source).				
	Runtime Prompts - MDCAddFundingSource				
	Member Selection				
	Member Name Pend Pend Pend Pend Pend Pend Pend Pen				
	Funding_Source_Categories				
	Add				
	Remove				
	Remove All				
9	The user can find their <b>Revenue (Funding Source)</b> in one of				
-	two ways:				
	<ol> <li>By typing in the partial name of the <b>Revenue (Funding</b></li> </ol>				
	<b>Source)</b> in the cell below (easier method)				
	Runtime Prompts - MDCAddFundingSource				
	Member Selection				
	Dimensions Fund -				
	Member Name Member Name				
	Erund     Erund     Erund     Capital Outlay Reserve"     Frivate Donations (Non-Cash/In-Kind)				
	Add				
	Remove				
	Remove All				



	Or 2) By selecting the <b>Funding Source Categories</b> from a listing of revenues provided Member Selection Dimensions Fund Filtered Search Members Variables Filtered Search Member Name Fund	
	Finale conduits (non cash in idina)	
10	To find a <b>Revenue (Funding Source)</b> using a name, just type in the partial name of the revenue you wish to add in the cell below <b>Example:</b> the word "Capital" was typed in the cell	
	Member Selection	
	Dimensions Fund Variables Filtered Search Capital × • • • • • • • • • • • • • • • • • •	
	And click on the <b>Search</b> icon	
	Member Selection	
	Dimensions Fund Members Variables Filtered Search Capital × Member Name Fund Fund Funding_Source_Categories Private Donations (Non-Cash/In-Kind)	






13	Once the user clicks on the <b>"ADD</b> " button (the <b>arrow</b> icon) to
	add the new Revenue (Funding Source), you will see the
	revenue populate in the box to the right
	Member Selection
	Dimensions Fund
	Capital V V V A Garage Capital
	Member Name Member Name
	Capital Imprecision Gas Tax Capital Improvement Local Option Gas Tax Earned Interest Capital Outlay Reserve
	Peoples Transportation Plan Capital Reserve Fund  Capital Outlay Reserve
	Capital Fund Emergencies - 751
	Non Miami-Dade Capital Budget
	Capital Fund Emergencies 751 Add Capital Fund Program (CFP) - 717
	Capital Funds Program (CFP) - 717 Remove Capital Fund Program (CFP) - 718
	Capital Funds Program (CFP) - 718  Remove All
14.	
	To add the new <b>Devenue (Eunding Source)</b> the user new
	To add the new Revenue (Funding Source), the user now
	needs to click on the <b>OK</b> icon to add it to the project's <b>Rev &amp;</b>
	Exp form
	Member Name
	⊿ Fund
	"Capital Outlay Reserve"
	OK Cancel



15.	Once the new <b>Revenue (Funding Source)</b> has been added, the user will be brought to the screen below.	
	Runtime Prompts - MDCAddFundingSourceandMilestone	
	Prompt Text Value	
	Image: * Funding Source     "Capital Outlay Reserve"       Image: * Milestone     "No_Milestone"	
	However, the process is not completed, as a Milestone needs to	
	be identified and linked to the <b>Revenue (Funding Source)</b> .	
	To add a Milestone (Expenditure Category), please refer to :	
	Activity CB7: Budgeting for an Existing/New Project	
	Sub Activity 7C: Add a Milestone - to an	
	Existing/New Project	
	TIP·	
	When adding a revenue, it <b>MUST</b> always be	
	linked to a Milestone (Expenditure Category)	
16.		
	To find a <b>Revenue (Funding Source)</b> , using the funding	
	categories, provided	
	Member Selection	
	Dimensions Fund	
	Members Variables	
	- 🤍 🌮 🐎 🔜 🖓 🐯	
	Member Name	
	➢ Funding_Source_Categories	
	the user clicks needs to click on the <i>b</i> icon next to	
	r unung source categories.	











20	Once the upper clicks on the the <b>#ADD</b> # button ( the <b>arrow</b> icon)
20.	
	to add the new <b>Revenue (Funding Source)</b> , you will see
	the revenue populate in the box to the right
	Member Selection
	Members Variables
	Member Name
	✓ Funding_Source_Categories
	County Bonds/Debt County Proprietary Operations
	Federal Government  Impact Fees/Exactions
	Non-County Sources     ✓ Other County Sources
	Capital Impr. Local Option Gas Tax Capital Improvement Local Option Gas Tax Earned Interest
	Capital Outlay Reserve Remove Charter County Transit System Surtax
21.	To add the new <b>Revenue (Funding Source)</b> , the user now
	needs to click on the <b>OK</b> icon to add it to the project's <b>Boy 8</b> .
	Exp form
	Member Name
	Fund
	OK Cancel



untime Prompts - MDCAddFundingSource	zandMilestone	
Prompt Text	Value	
* Funding Source	"Capital Outlay Reserve"	
be linked to the <b>Revenu</b>	Je (Funding Source).	
To add a Milestone (Exp	enditure Category), please refer to :	
Activity CB7: Budge	ting for an Existing/New Project	
Sub Activity 7C: Ad	d a Milestone - to an	
Existing/New Projec	;t	

--End Activity--







# Activity CB7: Budgeting for an Existing Project

## Sub Activity 7C: Add a Milestone - to an Existing Project

This activity will describe to the user how to add a **Milestone (Expenditure Category)** to an existing project in the CBAT system.

#### In this activity, you will:

- Navigate to the Rev & Exp form
- Add a Milestone



It is important for the user to always remember that:

- a Milestone can only be added in the Rev & Exp form in the expenditure section only
- Milestones are loaded to a specific Revenue (Funding Source)



Step	Action	Notes
1.	The user will first need to log on to the CBAT application.	
	For assistance with logging on to the system, please refer to	
	Activity CB1: Logging on to CBAT	
	Next - the user will need to identify a capital project.	
	For assistance in selecting a capital project and project site, please refer to	
	Activity CB4: Selecting a Project in CBAT Activity CB5: Selecting a Project Site in CBAT	
	Next - the user will have to know where to find the Rev & Exp form in CBAT.	
	For assistance in accessing the Rev & Exp form in CBAT, please refer to	
	Activity CB7: Budgeting for an Existing/New Project	
	Sub Activity CB7A - Understanding the Rev &	
	Exp Form Sub Activity CB7B - Add a Revenue (Funding	
	Source)- to an Existing/ New Project	







<ul> <li>4 Now that you are in the user can begin the product of the product</li></ul>	the <b>Rev &amp; Ex</b> rocess of addin regory) to yo vays shown at always shown always shown oard Task Instructions	TRIAL DETENTION	screen, the Milestone of/project site. of the screen oottom
user can begin the pro (Expenditure Cate Revenues (1) are alw Expenditures (2) are a Task List Status Task - Capital Project Dashboard > Rev & Exp Project Dashboard > Rev & Exp BBC COB Financing Total Revenue	rocess of addin egory) to yo vays shown at always shown always shown always shown always shown always shown PRIOR PRIOR 25,000 25,000	ng a new ur projec the top c at the be at the be rrial detention ( <u>F7 2017-16</u> 375,000	CENTER - RI
(Expenditure Cate Revenues (1) are alw Expenditures (2) are a Task List Status Task - Capital Project Dashboard > Rev & Exp BBC GOB Financing Total Revenue	egory) to yo vays shown at always shown always shown ard Task Instructions PRIOR 25,000 25,000	TRIAL DETENTION	ct/project site. of the screen ottom
Revenues (1) are alw Expenditures (2) are a Task List Status Task - Capital Project Dashboard > Rev & Exp	vays shown at always shown always shown Task Instructions	TRIAL DETENTION TRIAL DETENTION FY 2017-18 375,000	of the screen
Revenues (1) are alw Expenditures (2) are a Task List Status Task - Capital Project Dashboard > Rev & Exp BBC GOB Financing Total Revenue	vays shown at always shown oard Task Instructions o dflyEntity:P: PRE PRIOR 25,000 25,000	the top of at the but TRIAL DETENTION <b>PY 2017-19</b> 375,000	CENTER - RI
Expenditures (2) are a Task List Status Task - Capital Project Dashboard > Rev & Exp BBC GOB Financing Total Revenue	always shown	TRIAL DETENTION ( FY 2017-16 375,000	CENTER - RI
Task List Status         Task List Status         Task - Capital Project Dashboard > Rev & Exp         BBC GOB Financing         Total Revenue	always shown	TRIAL DETENTION ( FY 2017-18 375,000 375,000	CENTER - RI
Task List Status          Task List Status         Project Dashboard > Rev & Exp         BBC GOB Financing         Total Revenue	oard Task Instructions p afty_Entity:P: PRE PRIOR 25,000 25,000	TRIAL DETENTION 1 FY 2017-19 375,000 375,000	CENTER - Ri
Task List Status Task - Capital Project Dashboar Project Dashboard > Rev & Exp BBC GOB Financing Total Revenue	oard Task Instructions	TRIAL DETENTION FY 2017-19 375,000 375,000	CENTER - RI
Task - Capital Project Dashboard > Rev & Exp	oard Task Instructions	TRIAL DETENTION ( FY 2017-18 375,000 375,000	CENTER - Ri
Project Dashboard > Rev & Exp	25,000	TRIAL DETENTION ( <b>FY 2017-18</b> 375,000 375,000	CENTER - RI FY 2018-
BBC GOB Financing Total Revenue	สัญ Entity:P: PRE PRIOR 25,000 25,000	TRIAL DETENTION ( FY/2017-18 375,000 375,000	CENTER - RI
BBC GOB Financing Total Revenue	dਜ਼ੋv_Entity:P: PRE PRIOR 25,000 25,000	FY 2017-18           375,000           375,000	CENTER - Ri FY 2018-
BBC GOB Financing Total Revenue	PRIOR 25,000 25,000	FY 2017-18 375,000 375,000	FY 2018-
BC GOB Financing Total Revenue	25,000	375,000 375,000	
	25,000	375,000	
BBC GOB Financing D All_Mil Expense Total Expense	해yEntity:P: PRE PRIOR Budget 4ilestones 0 e Total 0	TRIAL DETENTION FY 2017-18 Forecast 0 0	CENTER - Ri FY 2018-1 Budget
Rev - Exp Rev - Exp	xp 25,000	375,000	











9	1 – Revenue (Funding 2 - Milestone (Expend	Source) iture Category)		
	Runtime Prompts - MDCAddMile	estone		
	Prompt Text		Value	
	🐺 * Funding Source		"BBC GOB Financing"	
	🛯 🛒 * Milestone 🎔		"All_Milestones"	
10	It is in this section that <b>Milestone</b> ( <b>Expend</b> (Funding Source).	the user <u>MUST</u> asso iture Category) w	ciate the ith <b>Revenue</b>	
10	To select a <b>Mileston</b>	e (Expenditure Ca	ategory), the user	
	must click on the " <b>Mer</b> milestone box	nber Selection" id	on to the right of the	
	Vuntime Prompts - MDCAddMilestone Prompt Text	Value		
	₩ * Funding Source	"BBC GOB Financing" "All_Milestones"	Jøn,	



E	BC GOB Financing			
Runtime Prompts - MDCAddMilestone				
Prompt Text	Value			
F + Funding Source	"BBC GOB Financ	ing"		
Milestone	All_Milestones			
After eligiting on the "NA	mhor Coloction" ico	- Or	the	
Aller clicking on the Mi	emper Selection Ico	n Un	line	
tuntime Prompts - MDCAddMilestone				
Prompt Text	Value "BBC GOB Financing"			
्रू† * Milestone	"All_Milestones"		W.	
	-			
the box below will a	ppear on the users scree	en.		
This is where the user s	ppear on the users scree elects their <b>Milestone</b>	en. ( <b>Expe</b>	nditure	
the box below will a This is where the user s <b>Category)</b>	ppear on the users scree	en. ( <b>Expe</b>	nditure	
the box below will a This is where the user s <b>Category)</b>	ppear on the users scree	en. ( <b>Expe</b>	nditure	
the box below will a This is where the user s <b>Category)</b>	ppear on the users scree	en. ( <b>Expe</b>	nditure	
the box below will a This is where the user s <b>Category)</b>	ppear on the users scree	en. ( <b>Expe</b>	nditure	
the box below will a This is where the user s <b>Category)</b> Runtime Prompts MDCAddMilestone Member Select Dimensions Milestone	ppear on the users scree	en. ( <b>Expe</b>	nditure	
the box below will a This is where the user s <b>Category)</b> Runtime Prompts MDCAddMilestone Member Select Dimensions Milestone	ppear on the users scree	en. ( <b>Expe</b>	nditure	
the box below will a This is where the user s <b>Category)</b> Runtime Prompts MDCAddMilestone Member Selectors Dimensions Milestone Members Variables	ppear on the users scree selects their <b>Milestone</b>	en. ( <b>Expe</b>	nditure	
the box below will a This is where the user s <b>Category)</b>	ppear on the users scree elects their <b>Milestone</b>	en. (Expe	nditure	
the box below will a This is where the user s <b>Category)</b>	ppear on the users scree selects their <b>Milestone</b>	en. (Expe	nditure	
the box below will a This is where the user s <b>Category)</b>	ppear on the users scree elects their <b>Milestone</b>	en. ( <b>Expe</b>	nditure	
the box below will a This is where the user s <b>Category)</b>	ppear on the users scree elects their <b>Milestone</b>	en. (Expe	nditure	
the box below will a This is where the user s <b>Category</b> ) Runtime Promate MDCAddMilestone Member Select Dimensions Milestone Members Variables Member Name Atlonobiles/Vehicles Books Publicationsand Library Materi	ppear on the users scree elects their <b>Milestone</b>	en. (Expe	nditure	
the box below will a This is where the user s <b>Category</b> ) Runtime Prompts MDCAddMilestone Member Select Dimensions Milestone Members Variables Member Name Att Allowance Att Allowance Att Allowance Books Publicationsand Library Mater Building Acquisition/Improvements	ppear on the users scree selects their <b>Milestone</b>	en. (Expe	nditure	
the box below will a This is where the user s <b>Category</b> ) Runtime Prompts MDCAddMilestone Member Select Dimensions Milestone Members Variables Member Name Milestone Automobiles/Vehicles Books Publicationsand Library Mater Building Acquisition/Improvements Construction	ppear on the users scree selects their <b>Milestone</b>	en. (Expe	nditure	
the box below will a This is where the user s <b>Category</b> ) Runtime Promote MDCAddMilestone Member Select Dimensions Milestone Members Variables Member Name Milestone Automobiles/Vehicles Books Publicationsand Library Mater Building Acquisition/Improvements Construction Debt Service/Bond Issuance Costs	ppear on the users scree elects their <b>Milestone</b>	en. (Expe	nditure	
the box below will a This is where the user s <b>Category</b> ) Runtime Promate MDCAddMilestone Member Select Dimensions Milestone Members Variables Member Name Automobiles/Vehicles Books Publicationsand Library Mater Automobiles/Vehicles Books Publicationsand Library Mater Building Acquisition/Improvements Construction Debt Service/Bond Issuance Costs Furriture Fixtures and Equipment	ppear on the users scree elects their <b>Milestone</b>	en. (Expe	nditure	
the box below will a This is where the user s <b>Category</b> ) Runtime Promote MDCAddMilestone Member Select Dimensions Milestone Members Variables Member Name Milestone Art Allowance Automobiles/Vehicles Books Publicationsand Library Mater Building Acquisition/Improvements Construction Debt Service/Bond Issuance Costs Furniture Fixtures and Equipment Land Acquisition/Improvements	ppear on the users scree selects their <b>Milestone</b>	en. (Expe	nditure	
the box below will a     This is where the user s <b>Category)</b> Runtime Prompts MDCAddMilestone     Member Select      Dimensions Milestone     Members Variables      Member Name     Milestone     Art Allowance     Automobiles/Vehicles     Books Publicationsand Library Mater     Building Acquisition/Improvements     Construction     Debt Service/Bond Issuance Costs     Furniture Fixtures and Equipment     Land Acquisition/Improvements     Major Machinery and Equipment	ppear on the users scree selects their <b>Milestone</b>	en. (Expe	nditure	
the box below will a     This is where the user s <b>Category)</b> Runtime Prompts MDCAddMilestone     Member Select      Dimensions Milestone     Members Variables      Member Name      Milestone     Automobiles/Vehicles     Books Publicationsand Library Materi     Building Acquisition/Improvements     Construction     Debt Service/Bond Issuance Costs     Furniture Fixtures and Equipment     Land Acquisition/Improvements     Major Machinery and Equipment     Other Capital	ppear on the users scree selects their <b>Milestone</b>	en. (Expe	nditure	
the box below will a This is where the user s <b>Category</b> ) Runtime Promote MDCAddMilestone Member Select Dimensions Milestone Members Variables Member Name Milestone Automobiles/Vehicles Books Publicationsand Library Mater Building Acquisition/Improvements Construction Debt Service/Bond Issuance Costs Furniture Fixtures and Equipment Land Acquisition/Improvements Major Machinery and Equipment Other Capital Permitting	ppear on the users scree elects their <b>Milestone</b>	en. (Expe	nditure	
the box below will a     This is where the user s <b>Category)</b> Runtime Promate MDCAddMilestone     Member Selec      Dimensions Milestone     Member Selec      Member Variables      Member Name     Milestone     Art Allowance     Art Allowance     Art Allowance     Art Allowance     Automobiles/Vehicles     Books Publicationsand Library Mater     Building Acquisition/Improvements     Construction     Deb Service/Bod Issuance Costs     Furniture Fixtures and Equipment     Land Acquisition/Improvements     Major Machinery and Equipment     Other Capital     Permitting     Planning and Design	ppear on the users scree selects their <b>Milestone</b>	en. (Expe	nditure	
the box below will a This is where the user second secon	ppear on the users scree selects their <b>Milestone</b>	en. (Expe (Expe	nditure	
the box below will a     This is where the user s <b>Category)</b> Runtime Promote MDCAddMilestone     Member Select      Dimensions Milestone     Members Variables      Member Name     Milestone     Automobiles/Vehicles     Boilding Acquisition/Improvements     Construction     Debt Service/Bond Issuance Costs     Furriture Fixtures and Equipment     Land Acquisition/Improvements     Major Machinery and Equipment     Other Capital     Permitting     Planning and Design     Project Administration     Project Contingency	ppear on the users scree selects their <b>Milestone</b>	en. (Expe (Expe Me entrice Me Me entrice Me Me Me Me Me Me Me Me Me Me Me Me Me	nditure	
the box below will a     This is where the user s <b>Category)</b> Runtime Promote MDCAddMilestone     Member Select      Dimensions Milestone     Member Select      Member Name     Milestone     Attomobiles/Vehicles     Books Publicationsand Library Mater     Building Acquisition/Improvements     Construction     Debt Service/Bond Issuance Costs     Furniture Fixtures and Equipment     Land Acquisition/Improvements     Major Machinery and Equipment     Other Capital     Permitting     Planning and Design     Project Administration     Project Cantingency     Road Bridge Canal and Other Infrest	ppear on the users scree selects their <b>Milestone</b>	en. (Expe (Expe Me dd dd dd dd dd dd dd dd dd dd dd dd dd	nditure	
the box below will a This is where the user s <b>Category</b> ) Runtime Promate MDCAddMilestone Member Select Dimensions Milestone Members Variables Members Variables Member Name Milestone Art Allowance Art Allowance Art Allowance Automobiles/Vehicles Books Publicationsand Library Materi Building Acquisition/Improvements Construction Deb Service/Bond Issuance Costs Furniture Fixtures and Equipment Land Acquisition/Improvements Major Machinery and Equipment Other Capital Permitting Planning and Design Project Administration Project Contingency Road Bridge Canal and Other Infrast Road Bridge Canal and Other Infrast	ppear on the users scree selects their <b>Milestone</b>	en. (Expe (Expe	nditure	







15	When the Milestone (Expenditure Cat added, you will see it displayed. Dimensions Milestone Members Variables Member Name Milestone Automobiles/Vehicles Books Publications and Library Materials Building Acquisition/Improvements Construction	egory) has been	
16	If the Milestone (Expenditure Categor the next step is to SAVE. To SAVE the Milestone (Expenditure the OK icon <u>Member Selection</u> <u>Member Selection</u> <u>Member Name</u> <u>Member Name</u> <u>Membe</u>	ry) selected is correct, Category) click on	
17	Once the user has ADDED and SAVED the (Expenditure Category), a new box will with the name of the Milestone (Expendit the Revenue (Funding Source) it is link Runtime Prompts - MDCAddMilestone Prompt Text * Funding Source * Milestone You are not done yet	e new <b>Milestone</b> appear on the screen <b>iture Category)</b> and ked to.	







k List Status		Instructions				
roject Dashboard > R	ev & Exp	Instructions				
		品 Entity:P: PRE-	TRIAL DETENTION C	ENTER - RENOVA	TION (BUILDING B	ETTER COMMU
BBC GOB Financing	PRIOR 25,000	FY 2016-17 25,000	FY 2017-18 375,000	FY 2012	Information	
Total Revenue	25,000	25,000	375,000	мс	CAddMilestone wa	s successful.
<b>A</b>						
		AT Entity:P: PRE-	TRIAL DETENTION C	EV 2017 18	TION (BUILDING B	ETTER COMMU
		Budget	Forecast	Budget	Budget	Budget
BBC GOB Financing	> All_Milestones	0	25,000	375,000		
Expense Total	Expense Total	25.000	25,000	375,000		



Sk - Capital Project Dashboard         Task Instructions           roject Dashboard > Rev & Exp           Image: Science of the second se	Canital Dust	t Dachbarrd	. To obsumble		
roject Dashboard > Rev & Exp           Image: Prior P	- Capital Projec	t Dashboard Tas	k Instructions		
Image: Prior Prior         PRIOR         FY 2016-17         FY 2017-18           BBC GOB Financing         25,000         25,000         375,000           Total Revenue         25,000         25,000         375,000           Total Revenue         25,000         25,000         375,000           Image: Prior Pri	ect Dashboard > F	Rev & Exp			
Ampendity:PP PRE-TRIAL DETENTION         PRIOR       FY 2016-17       FY 2017-18         BBC GOB Financing       25,000       25,000       375,000         Total Revenue       25,000       25,000       375,000         Total Revenue       25,000       25,000       375,000         Image: Stress of the st					0510
PRIOR         FY 2016-17         FY 2017-18           BBC GOB Financing         25,000         25,000         375,000           Total Revenue         25,000         25,000         375,000           Image: Stress of the st			Entity:P: PRE	-TRIAL DETENTION	CENT
BBC GOB Financing         25,000         25,000         375,000           Total Revenue         25,000         25,000         375,000           Image: Straight of the straig		PRIOR	FY 2016-17	FY 2017-18	F
Initial Revenue       25,000       25,000       375,000         Image: State of the state	BC GOB Financing	25,000	25,000	375,000	
Entity:P: PRE-TRIAL DETENTION     PRIOR FY 2016-17     Budget Forecast BBC GOB Financin A Milestones 0 25,000 Expense Total Expense Total 0 25,000 Rev - Exp Rev - Exp 25,000	otal Revenue	25,000	25,000	375,000	
Bit       PRIOR       FY 2016-17         Budget       Forecast       PRIOR         BBC GOB Financiny       A Milestones       0       25,000         Expense Total       Expense Total       0       25,000         Rev - Exp       Rev - Exp       25,000       1					
PRIOR     FY 2016-17       Budget     Forecast       BBC GOB Financin     A Milestones       Expense Total     Expense Total       Rev - Exp     Rev - Exp			Entity:P: PRE	-TRIAL DETENTION	CENT
BBC GOB Financia A Milestones 0 25,000 Expense Total Expense Total 0 25,000 Rev - Exp 25,000			PRIOR Budget	FY 2016-17 Forecast	FY
Expense TotalExpense Total025,000Rev - ExpRev - Exp25,000	BC GOB Financin	▷ A Milestones	0	25.000	
Rev - Exp Rev - Exp 25,000	pense Total	Expense Total	0	25,000	
	ev - Exp	Rev - Exp	25,000		



sk List Status				
Task - Capital Projec	t Dashboard	Task I	Instructions	
Project Dashboard > F	Rev & Exp			
			品。Entity:P: PRI	E-TRIAL DETENTIO
	PRIOR		FY 2016-17	FY 2017-18
BBC GOB Financing	25	5,000	25,000	375,00
			战,Entity:P: PRI	E-TRIAL DETENTIC
			률,Entity:P: PRI PRIOR	E-TRIAL DETENTIC
BBC GOB Financing	Art Allowand		라,Entity:P: PRI PRIOR Budget	E-TRIAL DETENTIC FY 2016-17 Forecast
BBC GOB Financing	Art Allowand Construction		PRIOR Budget 0	E-TRIAL DETENTIC FY 2016-17 Forecast 0 25,000
BBC GOB Financing	Art Allowand Construction All_Milestor	nes	PRIOR Budget 0 0	E-TRIAL DETENTIC FY 2016-17 Forecast 0 25,000 25,000
BBC GOB Financing Expense Total	Art Allowand Construction All_Milestor Expense Total	n nes	PRIOR Budget 0 0 0	E-TRIAL DETENTIC FY 2016-17 Forecast 0 25,000 25,000 25,000
BBC GOB Financing Expense Total Rev - Exp	Art Allowand Construction All_Milestor Expense Total Rev - Exp		PRIOR PI Budget 0 0 0 0 0 25,000	E-TRIAL DETENTIC FY 2016-17 Forecast 0 25,000 25,000 25,000

--End Activity--







# Activity CB7: Budget an Existing/New Project

### Sub Activity 7D: Input Budget/Verify Calculations – Existing

In this activity the user will learn how to input budget numbers into both the **Rev & Exp form**.

#### In this activity, you will:

- Enter data into the Rev & Exp form
- Save data
- Identify project sites that are not balanced
- Check the overall project presentation

The **Rev & Exp form** contains tools to assist the user in the budgeting process.

- Conditional formatting changes color when the revenues and expenses are out of balance
- Automatic rounding to the nearest thousands for the values that are entered incorrectly



If a cell is **"White"**, the user can enter a value in the cell. If a cell is **"Yellow"**, the information entered has not been saved. If a cell is **"Grey"**the user cannot enter a value in that cell.

Data will only be stored in the database after the user has **SAVED** the information



Step	Action	Notes
1	The user will first need to log on to the CBAT application.	
	For assistance with logging on to the system, please refer to	
	Activity CB1: Logging on to CBAT	
	Next - the user will need to identify a capital project.	
	For assistance in selecting a capital project and project site, please refer to	
	Activity CB4: Selecting a Project in CBAT	
	Activity CB5: Selecting a Project Site in CBAT	
	Next - the user will have to know where to find the Rev & Exp form in CBAT.	
	For assistance in accessing the Rev & Exp form, please refer to	
	Activity CB7: Budgeting for an Existing/New Project	
	Sub Activity CB7A – Understanding the Rev &	
	Exp Form	
2	REVENUES	
	To add a budget in the Revenue (Funding Source) section, the user must first be in the Rev & Exp form.	
	For this example, funds will be added to the "Capital Outlay Reserve" funding source.	
	Task - Capital Project Dashboard     Task Instructions       Project Dashboard > Rev & Exp	
	ച്ച്പ്ലംEntity:P: PRE-TRIAL DETENTION CENTER - RENOVATION (BUILDING BETTER COMMU (P38	
	PRIOR         FY 2017-18         FY 2018-19         FY 2019-20         FY 2020-21         FY 2021-2           BBC GOB Einancing         25 000         375 000<	
	Capital Outlay Reserve 0 Total Reserve 0 Total Reserve 25,000 375,000	
	TIP	
	The user can only enter values in cells that are "White"	
	in color. If a cell is <b>"Grey</b> " the user cannot enter a	
	value in the cell.	



Step	Action	Notes
3	<ul> <li>When the user selects a fiscal year and clicks on the cell to enter a value, the CBAT system will provide the user with:</li> <li>the name of the funding source selected</li> <li>the fiscal year selected</li> </ul> This is to assist the user in ensuring they are budgeting for the	
	Correct revenue and fiscal year.	
	PRIOR     FY 2017-18     FY 2018-19     FY 2018-20     FY 2012-21     FY 2012-21       BBC GOB Financing     25,000     375,00     Row Capital Outlay Reserve. Column FY 2018-19       Capital Outlay Reserve     25,000     375,00	
	In this example the user entered \$1,506 in FY 2018-19. When the user enters a value (amount) into the <b>Revenue form</b> the cell will turn <b>"Yellow".</b>	
	Task List Status         Task - Capital Project Dashboard         Task - Capital Project Dashboard > Rev & Exp         Image: Status - Capital Dashboard > Rev & Exp         Image: Status - Capital Dutlay Reserve         Image: Status - Capital Dutlay Reserve         Capital Outlay Reserve         Image: Capital Outlay Reserve	
ł	<b>IMPORTANT:</b> Values are entered in whole numbers . Example: to enter \$1 million, the user must enter \$1,000,000 <u>NOT</u> \$1,000	
	TIP: The"Yellow" cell alerts the user that the value is not saved.	



Step	Action		Notes
5	Once the user has clicked out o		
	like the following below.		
	Please note, that the value enter Task List Status		
	Task - Capital Project Dashboard Task Instruction	ns	
	Project Dashboard > Rev & Exp		
	ะ	ty:P: PRE-TRIAL DETENTION CENTER - RENOVATION (BUILDIN	
	PRIOR FY	2017-18 FY 2018-19 FY 2019-20 FY 202	
	Capital Outlay Reserve	1,506	
	Total Revenue 25,000	375,00	
	TIP:		
	The" <b>Yellow</b> " cell a	lerts the user that the value is not	
	saved.		
6			
	To ensure that the information of	entered is saved, the user must	
	click on the <b>"SAVE</b> " icon		
	Navigata Fila Edit Viguu Exugritas Toola Ada	sinistration Hole	
	HomePage MDCCAP - Task List Status *		
	Forms	Task List Status	
	Manage Task Lists	Task - Capital Project Dashboard Task Instruction	
	My Task List		
	🖌 芦 Capital Task List	Project Dashboard > Rev & Exp	
	Capital Project Dashboard	a 是 Entit	
	Project Index Code Mapping	PRIOR FY 2	
		BBC GOB Financing 25,000	
		Capital Outlay Reserve	
	T avo <u>r</u> to		



Step	Action						Notes
7							
	To let the user kn following screen	ow that the will pop-up	eir informat	ion has bee	en SAVED	), the	
	Click the <b>OK</b> icor	۱.					
		CTTCD COM	(0007600)		-		
	(i) Information			×			
	The data has be	page are liste on caved	ed below.	-	-		
	Pule was run su	cossfully					
	Wie was full su	ccessiony					
				ОК			
				<u> </u>			
8.							
	As a result of sav	ving the inf	ormation, t	he user will	notice two	)	
	tnings:						
	1 The <b>"Vol</b>		nas now tur	ned <b>"Whit</b>	<b>۵</b> ″		
	2 The \$1.50	16 value ha	s heen rou	nded up to	\$2 000		
	2. Ποψι,ου				Ψ2,000		
	Task List Status						
	Task - Capital Project Das	hboard Task Ins	tructions				
	Pariet Detheed & Dev 0						
	Project Dashboard > Rev &	Exp					
			品 Entity:P: PRE-TR	IAL DETENTION CEN	ITER - RENOVATIO	N (BUILDIN	
		PRIOR	FY 2017-18	FY 2018-19	FY 2019-20	FY 20	
	BBC GOB Financing	25,000	375,000				
	Capital Outlay Reserve		0	2,000			
	Total Revenue	25,000	375,000	2,000			
9	After your data ha	as been en	tered and s	aved, it is i	important f	or the	
	user to check the	totals at th	ne end, to e	nsure there	e are no er	rors.	
	<b>_</b> / .						
	I otals are automa	atically cal	culated for	the user.			
	Task - Capital Project Dashboard-Project Dashboard	sk Instructions					
	voject Deshboard > Rev & Exp	SHMENT (P385480)		Project Charl	76831		
	PRIOR PY 2014 1994 Fire Rescue District Bords	+15 FY 2015-16 FY 2018	-17 FY 2017-18 FY 2018-	19 PY 2019-20 PY 2020-2	1 TOTAL 200000		
	Lapsal Outsy Reserve         1765000         2           Yotal Revenue         1765000         5	100000 1000000 1000000 1000000	0		3465000		
1							



10.	If the user Mllestone, <b>RED</b> .	does not add a they will see a	corresponding e cell in the total c	xpense to a olumn turn	
	]	9	Project_Site:S300116	9	
	FY 2	024-25	TOTAL		
			400,000		
			2,000		
			402,000		
			Project_Site:S300116	9	
	f 2023-24 Budget	FY 2024-25	TOTAL		
	budget	budget	TOTAL		
			25,000		
			25,000		
		_	0	_	
			377,000		
		The <b>RED</b> cell in that the <b>Projec</b> It also advises t	the "Total" colun : <b>t Site</b> is imbala he user by how r	nn indicates nced. nuch.	



<sup>1.</sup> EXPENDITURE	S		
To enter a value on the pick a <b>Revenue (Fur</b> to <b>All Milestones</b> to	e expenditure side, on t nding Source) and th expand the Mileston	the <b>Rev &amp; Exp form</b> , the click on the <b>&gt;</b> next the list.	
TIP: To add funding must budget to	g to a Milestone, the us a specific Milestone.	er	
For this example The user will be adding funding source.	g an expense to the "Ca	apital Outlay Reserve"	
Task - Capital Project Dashboard	ons		
Project Dashboard > Rev & Exp			
ے انگر En	tity:P: PRE-TRIAL DETENTION CENTER - RENOVATION	(1	
PRIOR FY BBC GOB Einancing 25,000	2017-18 FY 2018-19 FY 2019-20 375.000		
Capital Outlay Reserve	0 2,000		
Total Revenue 25,000	375,000 2,000		
	NH-D. DRE TRIAL DETENTION CENTER, DEMONSTRA	-	
PF	NOR FY 2017-18 FY 2018-19	(t	
BBC GOB Financing Construction	dget Forecast Budget 25,000 0		
Canital Outlay Receive All Milectones	25,000 0		
Expense Total Expense Total	25,000 0		
Day Eva	0 375,000 2,000		
	a Entity:P: PRE-TRIAL DETE		
	PRIOR FY 201		
BBC GOB Financing Construction	25,000		
	25,000		
Capital Outlay Reserve Art Allowance			
All_Milestone     Expense Total     Expense Total	s 25,000		
Rev - Exp Rev - Exp	0		



		器。Entity:P: PRE-T	RIAL DETE				
		PRIOR	FY 2013				
PPC COP Einancing		Budget	Foreca				
DDC GOD Financing	Construction	25,000					
Out the star Design	A estones	25,000					
Capital Outlay Reserve	Art Allowance						
	All_Milestones						
Expense Total	Expense Total	25,000					
Rev - Exp	Rev - Exp	0					
er this exampl be user will be ked to the Cap	<b>e</b> adding an ex bital Outlay F	xpense to th Reserve fund	e Art Al ding sou	owance rce	milesto	ne	
		击 Entity:P: PRE-T	RIAL DETE				
		PRIOR	FY 2013				
BBC GOB Financing	Construction	25 000	TORCO				
-	All Milestones	25,000					
Capital Outlay Reserve	Art Allewanes	25,000					
	Art Allowance						
Fundament Tarkal	All_Milestones						
Expense   otal	Expense   otal	25,000					
Rev - Exp	Rev - Exp	0					







16	Once the u	iser has d	licked ou	it of the	cell the	informat	ion will	look like		
10	the followin	na helow			cen, me	morma				
		ig below.								
	Disease not	a that th		ntaradi	- ¢1 EOG					
	Please not	e, that the	e value e	nterea i	S \$1,506					
			Hity:P: PRE-TRI	IAL DETENTION (	ENTER - RENOVATIO	ON (BUILDING BET	TER COMMU			
			PRIOR	FY 2017-18	FY 2018-19	FY 2019-20	FY 202			
	BBC GOB Financing	Construction	25,000	O O	budget	buuget	buug			
		▲ All_Milestones	25,000	0						
	Capital Outla	Art Allowance		0	1,506		1			
		▲ All_Milestones		0						
	Expense Total	Expense Total	25,000	375.000	2.000					
	Kev - Exp	Kev - LXp	0	000,275	2,000					
17	To ensure	that the i	nformatio	n enter	ed is sav	ed the i	iser mu	st click o	n	
11			mormatio					St onor o	••	
	the <b>"SAVE</b>	E″ icon								
		<b>.</b>								
	<u>Navigate File E</u>	dit <u>V</u> iew Fav	orites Tools	Administratio	n <u>H</u> elp					
	🔥 🗈 📂 🐴	Expk e	ය් 📇 🖌	/ 🚚 🤃	иво 🧰 🎽	🖬 🐇	ĥ 🖺 🖥	5 🗯 I		
	HomePage	MDCCAP - Task	List Status 🗡							
	► Forme			Taal	List Status					
		al. I take		Idsi	LIST STUR					
	Manage Ta	isk <u>l</u> ists		Tas	sk - Capital Pro	oject Dashbo	ard Task I	nstruction		
	My Task <u>L</u> ist			Pr	oject Dashboard	> Rev & Evn				
	🔺 뛛 Capital Tas	k List				, nor a cop				
	🞯 Capita	l Project Dashl	board	4	1					
	Project	Index Code Map	pring					🖧 Entit		
	⊳ 🞯 Unfund	ed Project Detail	s				PRIOR	FY 2		
			-		BBC GOB Finan	ring	25.000			
					Constant Outlaw P		20,000			
					Capital Outlay H	eserve				
	TOYOT									
	1 EU									
		G								
		- N.								



To let the u following se Click the <b>O</b>	iser know th creen will po <b>K</b> icon.	at their inform p-up.	nation has be	en SAVEI	), the	
i Informa Messages f i The dat i Rule wa	tion or this page and a has been save s run successful	<b>re listed below.</b> :d. Ily	с) СК	3		
As a result 3. The 4. The	of saving th e <b>"Yellow"</b> e \$1,506 valu	ne informatior cell has now ue has been r	n, the user wi turned <b>"Wh</b> i rounded up to	Il notice two t <b>e″</b> 5 \$2,000	) things:	
<u> </u>						
	46	PRE-TRIAL DETEN	18 EX 2018 10	ON (BUILDING BETTE		
BBC GOB Financing Capital Outlay Reserv	Construction	Budget Forecas 25,000 25,000	Budget	Budget		
	▲ All_Milestones		2,000			
Expanse Total	Expense Total	25,000	0 2,000			
Rev - Exp						



20	After your data has bee to check the totals at the	n entered and saved, it is important for the user e end, to ensure there are no errors.	
	Totals are automatically	calculated for the user.	
	Project_Site:S3001169 -		
	TOTAL		
	400,000		
	2,000		
	402,000		
	Project_Site:S3001169 -		
	25 TOTAL		
	: TOTAL		
	25,000		
	25,000		
	2,000		
	2,000		
	27,000		
	375,000		
	TID.		
		in the "Total" column indicator	
	that the <b>Prov</b>	an the Total Column Indicates	
	It also advises	s the user by how much	


21		
	Notice that a balanced project site will provide the user with a ZERO	
	and there is no <b>PFD</b> cell	
	Project Site:S3001169	
	M. Hojet_Statesborros	
	TOTAL	
	400,000	
	2 000	
	402,000	
	Project_Site:S3001169	
	25 TOTAL	
	TOTAL	
	400,000	
	000,000	
	400,000	
	2,000	
	2,000	
	402,000	
	0	
	Vou are NOT dame wet	
	tou are NUT done yet!	



After making all the ne should always check t balanced.	ecessary budg he project as a	etary changes to a whole to ensu	o a project, the user re the project is	
To do that, the user m				
In doing so, it will take				
sites are listed for the	project.		-	
Task List Status				
Task - Capital Project Da				
Project Dashboard > l ev a				
		击 Entity:P: PRE-1	RI	
	PRIOR	FY 2017-18		
BBC GOB Financing	25,000	375,000		
Capital Outlay Reserve		0	)	
Total Revenue	25,000	) 375,000	1	
		酚 Entity:P: PRE-T PRIOR Budget	RI	
BBC GOB Financing	All_Milestones	25,000		
Capital Outlay Reserve	All_Milestones			
Expense Total	Expense Total	25,000		
Rev - Exp	Rev - Exp	0		



sk List Status			
k - Capital Project Dashboard	Task Instructions		
P387680 : P: PRE-TRIAL DETENTION			
S3001169 - Pre-Trial Elvator Impro	vements		
3001202 - Domestic water pump	repleacement	and Cost	
S76317 - MDCR/Pre-Trial Detention	Center (PTDC), Information Techn	ology I	
S77707 - MDCR/Pre-Trial Detention	Center (PTDC), Construction Work	site Se	
bing so, a small box wi	right click on the projec	t site.	
doing so, a small box wi sk List Status	right click on the projec	t site.	
doing so, a small box wi sk List Status 35k - Capital Project Dashboard	right click on the project Il pop-up on the screen	t site.	
doing so, a small box wi sk List Status ask - Capital Project Dashboard	right click on the project Il pop-up on the screen Task Instructions	t site.	
doing so, a small box wi sk List Status ask - Capital Project Dashboard	right click on the project Il pop-up on the screen Task Instructions	t site.	
doing so, a small box wi sk List Status ask - Capital Project Dashboard	Il pop-up on the screen	t site.	
doing so, a small box wi sk List Status ask - Capital Project Dashboard P387680 : P: PRE-TRIAL DETENT S3001169 - Pre-Trial Elvator Imp	right click on the project Il pop-up on the screen Task Instructions	t site.	
doing so, a small box wi sk List Status ask - Capital Project Dashboard P387680 : P: PRE-TRIAL DETENT S3001169 - Pre-Trial Elvator Impu S3001202 - Domestic water pump S70311 - MDCR/ISD 700018 - Pro	right click on the project Il pop-up on the screen Task Instructions	ense Review	
coing so, a small box wi sk List Status ask - Capital Project Dashboard P387680 : P: PRE-TRIAL DETENT S3001169 - Pre-Trial Elvator Impl S3001202 - Domestic water pumj S70311 - MDCR/ISD Z00018 - Pre S76317 - MDCR/Pre-Trial Detenti	Il pop-up on the screen Task Instructions IC rovements p repleacement e-Trial Detention Center (PTDC) C Budget Rev	ense Review and Exp	
doing so, a small box wi sk List Status ask - Capital Project Dashboard P387680 : P: PRE-TRIAL DETENT S3001169 - Pre-Trial Elvator Impu S3001202 - Domestic water pumy S70311 - MDCR/ISD Z00018 - Pre S76317 - MDCR/Pre-Trial Detenti S77707 - MDCR/Pre-Trial Detenti	Il pop-up on the screen Task Instructions IC  Provements Prepleacement a-Trial Detention Center (PTDC) Can Budget Rev on Center (PTDC) Can Forecast For	ense Review and Exp	
doing so, a small box wi sk List Status ask - Capital Project Dashboard P387680 : P: PRE-TRIAL DETENT S3001169 - Pre-Trial Elvator Impu S3001202 - Domestic water pump S70311 - MDCR/ISD Z00018 - Pre S76317 - MDCR/Pre-Trial Detentio S77707 - MDCR/Pre-Trial Detentio	right click on the project Il pop-up on the screen Task Instructions I( ▼ ) rovements prepleacement a-Trial Detention on Center (PTDC) Gal Budget Rev on Center (PTDC) Gal Forecast For Gal Index Expe	ense Review rand Exp rm nse Mapping	
doing so, a small box wi sk List Status ask - Capital Project Dashboard P387680 : P: PRE-TRIAL DETENT S3001169 - Pre-Trial Elvator Imp S3001202 - Domestic water pump S70311 - MDCR/ISD Z00018 - Pre S76317 - MDCR/Pre-Trial Detenti	Il pop-up on the screen Task Instructions Task I	ense Review and Exp rm nse Mapping	
doing so, a small box wi sk List Status ask - Capital Project Dashboard P387680 : P: PRE-TRIAL DETENT S3001169 - Pre-Trial Elvator Impu S3001202 - Domestic water pump S70311 - MDCR/ISD Z00018 - Pre S76317 - MDCR/Pre-Trial Detentio	Il pop-up on the screen Task Instructions IC  Provements Prepleacement e-Trial Detention on Center (PTDC) On Center (PTDC) Gamerican Forecast For Gamerican Conter (PTDC) Gamerican Conter (PTDC) Camerican Conter	ense Review and Exp rm nse Mapping Sites Information	
doing so, a small box wi <b>k List Status</b> <b>isk - Capital Project Dashboard</b> P387680 : P: PRE-TRIAL DETENT S3001169 - Pre-Trial Elvator Impl S3001202 - Domestic water pumj S70311 - MDCR/ISD Z00018 - Pre S76317 - MDCR/Pre-Trial Detenti	Il pop-up on the screen Task Instructions Task Instructions Task Instructions Train Detention on Center (PTDC) Call Forecast Forecas	ense Review and Exp rm nse Mapping Sites Information	



Task List Sta	tus							
Task - Capita	al Project Da	shboard	Task Instruct	ions				
P387680 :	P: PRE-TRIAL	DETENTIC	▼ →					
\$3001169	- Pre-Trial Elv	ator Improv	ements					
\$3001202	- Domestic w	ater pump re	pleacement		~			
570311 - 1	MDCR/ISD Z00	0018 - Pre-Ti	rial Detention	C 🕞 Actuals	Expense Review	N		
576317 - 1	MDCR/Pre-Tria	al Detention	Center (PTDC)	), 급 Budget I	Rev and Exp			
577707 - 1	MDCR/Pre-Tria	al Detention	Center (PTDC)	Forecast	Form			
577767	noeryn e me			Index E	mense Mannin	a		
				Book Vie	-w			
				Project :	and Sites Infor	mation		
				L Floject a	and blies mion	nauon		
				Edit				
				Edit		*		
				Edit Adjust		*		
By reviewir • to s	ng the pro	ject in <i>"</i> project a	<b>Book Vi</b> Is a whole	Edit Adjust iew", the	user can	) check:		
By reviewir to s if th if th Task List Status Task Capital Project Dashbor Project Dashboard > Rook View	ng the pro see if the ne revenu ne milesto	ject in <i>"</i> project a les are co ones are	Book Vi is a whole orrect correct	Edit Adjust iew", the e is baland	e User can ced	check:	TOTAL	
By reviewir to s if th if th Task List Status Task - Capital Project Dashbor Project Dashbord > Book View BBC COB Financing DUC COU Server 2005A	ng the pro see if the ne revenu ne milesto	ject in " project a les are co ones are duces are	PRE-TRAL DETENTION CEA	Edit Adjust	e User can ced	check:	TOTAL 36,805,000 80,000	
By reviewir to s if th if th Task List Status Task - Capital Project Dashbor Project Dashboard > Book View BC: COB Financing BC: COB Financing BC: COB Financing BC: COB Financing BC: COB Financing BC: COB Financing BC: COB Financing	Price Proving the pro	ject in " project a les are c ones are are pres are	PRE-TRIAL DETENTION CEN	Edit Adjust	NG BETTER COMMU (7307/00)	Check:	T07AL 36,805,000 88,000 568,000 1,474,000	
By reviewir to s if th if th Task List Status Task - Capital Project Dashbo Project Dashboard > Book View BC COG Preserving BC COG Series 2005A BC COG Series 2005A BC COG Series 2005A BC COG Series 2005A	PRIOR PY 201 12790,000 1,174,000 204,000	ject in " project a les are c ones are ates are pres are	Book Vi as a whole orrect correct	Edit Adjust	NG BETTER COMMU (F307/400 23 PT 2023-24	Check:	TOTAL 36,805,000 98,000 568,000 1,474,000 204,000	
By reviewir to so if th if th Task List Status Task - Capital Project Dashbo Project Dashboard > Book View BBC COB Pinancing UCC COD Series 2005A BBC COB Series 2005A BBC COB Series 2005A BBC COB Series 2015A BBC COB Series 2015A	PRIOR FY 201 PRIOR FY 201 PR	ject in " project a les are cones are ones are	Book Vi as a whole orrect correct	Edit Adjust	NG BETTER COMMU (P307400 23 PY 2023-24	check:	TOTAL 36,805,000 88,000 558,000 1,479,000 1,177,000 1,117,000 6,644,000	
By reviewir to so if th if th if th Task List Status Task - Capital Project Dashbe Project Dashbard > Book View BRC COB Financing BRC COB Financing BRC COB Series 2008-1 BRC COB Series 2008-1 BRC COB Series 2014A BRC COB Series 2014A	PRIOR PY 201 PRIOR PY 201 PR	ject in <b>"</b> project a les are cones are mes are <sup>4</sup> / <sub>2</sub> ureor. <sup>2</sup> / <sub>2</sub> <sup>4</sup> / <sub>2</sub> ureor. <sup>2</sup> / <sub>2</sub>	Book Vi is a whole orrect correct	Edit Adjust	vs Better commu (Parvato 23 Pr 2023-24	check:	TOTAL 35,805,000 89,000 5588,000 1,474,000 304,000 1,117,000 6,644,000 2,000	
By reviewir to s if th if th	Price Processor Price Price Price Price Price Price Price Price Price Price Price Price Pric	ject in <b>"</b> project a les are co ones are <sup>41</sup> / <sub>2</sub> 000 <sup>473,000</sup> <sup>2,000</sup> <sup>2,000</sup> <sup>2,000</sup> <sup>8,780,0</sup>	Book Vi is a whole orrect correct	Edit Adjust	NG BETTER COMMU (P307400 23 PY 2023-24	Check:	TOTAL 36,805,000 88,000 568,000 1,177,000 304,000 1,117,000 6,644,000 2,000 47,002,000	
By reviewir to so if th if th if th Task List Status Task List Status Task Capital Project Dashbord Project Dashbord > Rook View Rec COB Financing BBC COB	PRIOR PY 201 12,792,000 10, 0 22,987,000 10, 22,987,000 10, 0 22,987,000 10, 0 22,987,000 10, 0 10,	ject in <b>"</b> project a les are cones are ones are <sup>4</sup> / <sub>2</sub> 000 8,790,0 2,000 8,790,0 2,000 8,790,0	Book Vi           Is a whole           orrect           correct           PRE-TRIAL DETENTION CER           o           4,750,000           0           4,750,000	Edit Adjust	User can ced	entrune	T0TAL 36,805,000 889,000 568,000 1,177,000 204,000 2,010 2,000 47,002,000	
By reviewir to so if th if th Task List Status Task-Capital Project Dashbord Project Dashbord > Book View BC COB Prenering UC COD Series 2005A BC COB Series 2005A BC COB Series 2015A BC C	PRIOR PY 201 PRIOR PY 201 PRIOR PY 201 12,797,000 1,117,700 5,644,000 22,987,000 10,	ject in " project a les are co ones are allo es are du cones are du cones are du cones are du cones are du cones are du cones are es are du cones ar	PBOOK Vi           Is a whole orrect correct           PRE-TRIAL DETENTION CEM 00           PY 2020-21           00           4,750,000           00           4,750,000           00           4,750,000	Edit Adjust	e User can           ced           NG BETTER COMMU (P307/600           23         PY 2023-24           NG BETTER COMMU (P307/600           24           NG BETTER COMMU (P307/600           252-22	Check:	TOTAL 36,805,000 88,000 1,174,000 1,117,000 6,644,000 2,000 47,002,000	
By reviewir • to s • if th • if th Task List Status Task List Status Project Dashboard > Book View Project Dashboard > Book View BBC COB Financing UCC COU Series 2014A BBC COB Series 2014A	PRIOR PY 201 12,790,000 1,474,000 1,117,0	ject in " project a les are co ones are 	PRE-TRAL DETENTION CEM           PRE-TRAL DETENTION CEM           00         4,750,000           00         4,750,000           PRE-TRAL DETENTION CEM           00         4,750,000	Edit Adjust iew", the e is balance eter-renovation (build) erer-renovation (build) erer-renovation (build) erer-renovation (build) erer-renovation (build)	e User can ced           ws BETTER COMMU (P307600 23           PY 2023-24           NG BETTER COMMU (P307600 2022-23		TOTAL 36,805,000 89,000 558,000 1,474,000 1,117,000 6,644,000 2,000 47,002,000 47,002,000	
By reviewir • to s • if th • if th • if th Task List Status Task List Status Project Dashboard > Book View Project Dashboard > Book View Project Dashboard > Book View BBC COD Financing DBC COD Series 2010A BBC COD SERIES BBC	PRIOR         PY 201           1,117,000         10,345,000           1,0,345,000         10,345,000	ject in " project a les are consistent a les are consistent a pres are dupted for a set are are pres are	Book Vi           Is a whole orrect correct           PRE-TRIAL DETENTION CEN           0         4,750,000           00         4,750,000           00         4,750,000           00         4,750,000           00         4,750,000	Edit Adjust	e User can ced           NG BETTER COMMU (P307400 23           PY 2023-24           NG BETTER COMMU (P307400 2022-23	PUTURE	TOTAL 34,805,000 88,000 1,474,000 3/04,000 2,000 47,002,000 47,002,000 TOTAL 2,000 3/0,636,000 5,169,000	



ask List Status Task - Capital Project Dashb	And Task Instructions	
Project Dashboard > Book View		
	$d\bar{d}_{0}$ endity: Pre-trial detention center - renovation (building better commu (P387680)	
BBC GOB Financing	PRIOR FY 2018-19 FY 2019-20 FY 2020-21 FY 2021-22 FY 2022-23 FY 2023-24 FUTURE 12,792.000 10,473.000 8,790.000 4,750.000	TOTAL 36.805.000
BBC GOB Series 2005A	88,000	88,000
BBC GOB Series 2008B	568,000	568,000
BBC GOB Series 2008B-1 BBC GOB Series 2011A	304.000	304,000
BBC GOB Series 2013A	1,117,000	1,117,000
BBC GOB Series 2014A	6,644,000	6,644,000
Capital Outlay Reserve	0 2,000 22.987.000 10.475.000 8.790.000 4.750.000	2,000
- www.roore.com/drg		
Construction Planning and Design Project Administration Technology Hardware/Softw Expense Total Rev - Exp	10,345,000 8,065,000 7,325,000 4,300,000 3,169,000 783,000 884,000 450,000 13,67,000 10,850,000 8,790,000 4,750,000 15,752,000 10,850,000 8,790,000 4,750,000 0 0	30,436,000 5,169,000 3,989,000 437,000
TIP:	ne <b>RED</b> cell in the "Total" column indicates	

--End Activity--





## Activity CB7: Budget an Existing/New Project

### Sub Activity 7E: View Revenue and Expense Detail

In this activity the user will learn how to view the lowest level of detail for specific **Revenue** (Funding Source) within a **Project Site**.

In this activity, you will:

• Check to see if a specific revenue is balanced to expenditures for a Project Site



This will allow the user the ability to view whether a specific revenue source balances with expenditures.

This is a great resource when a project site has multiple funding sources.



Revenues <u>MUST</u> always equal expenditures



Step	Action	Notes
1.	The user will first need to log on to the CBAT application.	
	For assistance with logging on to the system, please refer	
	Activity CB1: Logging on to CBAT	
	Next the user will need to identify a capital project.	
	For assistance in selecting a capital project and project site, please refer to	
	Activity CB4: Selecting a Project in CBAT	
	Activity CB5: Selecting a Project Site in CBAT	
	Next the user will have to know where to find the Rev & Exp form in CBAT.	
	For assistance in accessing the Rev & Exp form in CBAT, please refer to	
	Activity CB7: Budgeting for an Existing/New	
	Project Sub Activity CB7A - Understanding the Boy &	
	Exp Form	
2	The <b>Revenue and Expense Detail</b> form is a great tool to use when budgeting.	
	It prevents the user from getting distracted and making mistakes by budgeting in one <b>Revenue (Funding</b>	
	( <b>Funding Source)</b> at the bottom for your expenditures in the Rev and Exp form.	



3	To budget in the <b>Revenue and Expense Detail</b> form, the user first needs to right-click on a project site	
	Task List Status	
	Task - Capital Project Dashboard         Task Instructions	
	P387680 : P: PRE-TRIAL DETENTIC ▼ →	
	S3001169 - Pre-Trial Elvator Improvements	
	S3001202 - Domestic water pump repleacement	
	S70311 - MDCR/ISD Z00018 - Pre-Trial Detention Center (PTDC) 40 Year Cert	
	S76317 - MDCR/Pre-Trial Detention Center (PTDC), Information Technology I	
	S77707 - MDCR/Pre-Trial Detention Center (PTDC), Construction Worksite Se	
	Next the user, must select the <b>Budget Rev &amp; Exp</b> icon to start the budgeting process	
	Task List Status	
	Task - Capital Project Dashboard Task Instructions	
	P387680 : P: PRE-TRIAL DETENTIC	
	C20011C0 Des Teiel Chabes Internante	
	S3001202 - Domestic water pump repleacement	
	S70311 - MDCR/ISD Z00018 - Pre-Trial Detention Center 📲 Budget Rev and Exp	
	S76317 - MDCR/Pre-Trial Detention Center (PTDC), Inforr Lip Forecast Form	
	Project and Sites Information	
	Edit Adjust	
	All Comments	
	📜 Supporting Detail	
	Change History     Attachments	
	Cock/Unlock Cells	
	Filter	



Task List Status				
Task - Capital Project D	ashboard Task In	structions		
Project Dashboard > Rev	& Exp			
		▲ Entity:P: PRE-TRI	AL DETENTION CE	NTER
	PRIOR	FY 2017-18	FY 2018-19	1
BBC GOB Financing	25,000	375,000		
Capital Outlay Reserve		0	2,000	
Total Revenue	25,000	375,000	2,000	
		M Entity:P: PRE-TRI	AL DETENTION CE	NTER
		PRIOR Budget	FY 2017-18 Forecast	FY
BBC GOB Financing	> All_Milestones	25,000	0	
Capital Outlay Reserve	All_Milestones		0	
Expense Total	Expense Total	25,000	0	
Rev - Exp	Rev - Exp	0	375,000	
11				
Next the user ne	eds right-clic	k on a Reve	nue (Fundi	ng
Next the user ne Source).	eds right-clic	k on a Reve	nue (Fundi	ng
Next the user ne Source).	eds right-clic	k on a Reve	nue (Fundi	ng
Next the user ne Source). In this example,	eds right-clic BBC GOB Fi	k on a Reve nancing was	nue (Fundi sselected	ng
Next the user ne Source). In this example,	eds right-clic BBC GOB Fi	k on a Reve nancing was	nue (Fundii selected	ng
Next the user ne Source). In this example, Project Dashboard > Rev	eds right-clic BBC GOB Fi & Exp	k on a Reve nancing was	nue (Fundii selected	ng
Next the user ne Source). In this example, Project Dashboard > Rev	eds right-clic BBC GOB Fi & Exp	k on a Reve nancing was	nue (Fundi	ng
Next the user ne Source). In this example, Project Dashboard > Rev	eds right-clic BBC GOB Fi & Exp	k on a Reven nancing was	nue (Fundii selected	
Next the user ne Source). In this example, Project Dashboard > Rev	eds right-clic BBC GOB Fi & Exp PRIOR	k on a Reven nancing was 品_Entity:P: PRE- FY 2017-18	nue (Fundi s selected TRIAL DETENTIO	
Next the user ne Source). In this example, Project Dashboard > Rev	eds right-clic BBC GOB Fi & Exp PRIOR	k on a Reven nancing was	TRIAL DETENTIO	ng IN CE
Next the user ne Source). In this example, Project Dashboard > Rev BBC GOB Financing Capital Outlay Reserv	eds right-clic BBC GOB Fi & Exp PRIOR	k on a Rever nancing was Entity:P: PRE- FY 2017-18	nue (Fundi s selected TRIAL DETENTIO FY 2018-1	ng N CE 9
Next the user ne Source). In this example, Project Dashboard > Rev BBC GOB Financing Capital Outlay Reserv Total Revenue	eds right-clic BBC GOB Fi & Exp PRIOR Revenue and Exp	k on a Rever nancing was	TRIAL DETENTIO	ng N CE 9 ,000
Next the user ne Source). In this example, Project Dashboard > Rev BBC GOB Financing Capital Outlay Reserv Total Revenue	eds right-clic BBC GOB Fi & Exp PRIOR Revenue and Exp Add Funding Sou Edit	k on a Rever nancing was Entity:P: PRE- FY 2017-18 FY 2017-18 rce and Milestone	TRIAL DETENTIO	ng N CE 9 ,000
Next the user ne Source). In this example, Project Dashboard > Rev BBC GOB Financing Capital Outlay Reserv Total Revenue	eds right-clic BBC GOB Fi & Exp PRIOR Revenue and Exp Add Funding Sou Edit Adjust	k on a Rever nancing was Entity:P: PRE- FY 2017-18 Pense Detail rce and Milestone	TRIAL DETENTIO	ng N CE 9 ,000



103	N LIST STOLUS				
Та	sk - Capital Project	t Dashboard	Task	Instructions	
P	roject Dashboard > R	lev & Exp > Re	venue	and Expense De	etail
	品。Entity:P: PRE-TRIAI				
		PRIOR		FY 2017-18	FY
	BBC GOB Financing	25	5,000	375,0	000
	Revenue Total	25	5,000	375,0	000
	BBC COB Financing	Construction		라 Entity:P: PRIOR Budget	PRE-TRIAI FY 201 Forec
	BBC GOB Financing	Construction		25,000	
	Expense Total	Expense Tota		25,000	
	Kev - Exp	Rev - Exp		U	
		Evnonso	Deta	il screen th	e user



If the user wishes to to budget for anoth project site, the use <b>Exp</b> on the Project	o go back to t er revenue - r simply need Dashboard	he <b>Rev &amp; Ex</b> for this particu Is to click on <b>R</b>	<b>p form</b> lar R <b>ev &amp;</b>		
I OSK LISL SLOLUS					
Task - Capital Project I	Jachboard Tack	Instructions			
Project Dashboard > Re	/ & Exp > R venue	and Expense Detail			
ask List Status					
Task - Capital Project Das	hboard Task Ins	tructions			
Project Dashboard > Rev &	Ехр				
		品。Entity			
	PRIOR	FY 20			
BBC GOB Financing	25,000				
Capital Outlay Reserve					
Total Revenue	25,000				
		器) Entity			
		PRIC Budg			
BBC GOB Financing Capital Outlay Reserve	> All_Milestones				

--End Activity--







### Activity CB8: Map Index Code to Project/Project Site

In this activity the user will learn how to map an Index Code to a Project/Project Site within the CBAT application.

#### In this activity, you will:

- Open the Project Index Code Mapping Form
- Select a Project/Project Site to map an Index Code
- Enter a Value
- Save to successfully map the Index Code

By mapping an index code to a Project/Project Site creates an association:

- That is used in the downloading of actuals from FAMIS into the CBAT application
- That enables the users to forecast projects/project sites using actuals from FAMIS
- And allows for the mapping of expenses from funding sources to Index Codes so that the budget can be uploaded and exported into FAMIS.

The mapping of index codes to Projects/Project Sites alleviates some of the burden on users doing annual journal entries to load project expenditures in FAMIS.

It is important to note that the mapping of expenditure index codes is a one-time process.

After your first initial mapping please note that only new index codes will have yo be mapped by the user, moving forward.



Step	Action	Notes
1.	After the user has logged on to the CBAT application, they will	
	be brought to this screen.	
	Click on the MDCCAD icon	
	<u>Navigate File View Favorites Iools H</u> elp	
	A 🍃 🏕 Explore	
	/Shared Workspace Pages/HomePage	
	BAT Unfunded Projects Report Favorites	
	MDCCAP     Applications     MDCBUD	
	Planning Planning	
	A MDCCAP	
	Workspace Pages	
2	Next to the left of the screen the user will see a screen appear	
Ζ.	similar to the one below.	
	Click on <b>My Task List</b>	
	Forms in Forms	
	Piy lask List     Dimension	
	▷ Business Rule Security	
	▷ P <u>r</u> eferences	
3		
5.	Next the user will click on the <b>Capital</b>	
	Task List	
	ORACLE' Enterprise Performance Man	
	Navigate <u>F</u> ile <u>E</u> dit <u>V</u> iew Favo <u>r</u> ites <u>T</u> ools <u>A</u> dn	
	🐔 🗈 🧭 🍲 Explore 🔚 🛷 🚐 📝	
	HomePage MDCCAP - Task List Status ×	
	► Forms	
	apital Task List	



Step	Action	Notes
4		
	ORACLE Enterprise Performance Man	
	<u>Navigate File Edit View Favorites Tools Ad</u>	
	🐴 🖺 🚰 🏂 Explore 🔚 🔗 📇 📝	
	HomePage MDCCAP - Task List Status ×	
	For <u>m</u> s	
	> Manage Task Lists	
	My Task List	
	Capital Task List	
	Capital Project Dashboard	
	Project Index Code Mappin	
	Infunded Project Details	
5		
5	Next, click on Project Index Code Mapping	
	······	
	HomePage MDCCAP - Task List Status ×	
	▶ Forms	
	Manage Task Lists	
	My Task <u>L</u> ist	
	🖌 쮇 Capital Task List	
	Capital Project Dashboard	
	Project Index Code Mapping	
	▷ Infunded Project Details	











Step	Action	Notes
9	After selecting the <b>Map Index Code</b> icon, the screen to the right will change. The project dashboard below advises the user what screen they are in.	
	Task List Status	
	Task Instructions         Index Mapping Click Through Site List > PROJECT INDEX CODE CROSSWALK         dbig_Enduty:PSS7680.P: FRE-TRIAL DETENTION CENTER - RENOVATION (BUILDING BETTER COMMU (P387680)         SWEDORRCE190 - RR CELL 19 CON TO THE - RENOVATION (BUILDING BETTER COMMU (P387680)         Budget         F0_Index_Project_Mapping	
10	To view the list of Index Codes from the drop down box - click on the arrow icon (which is pointing down). Task - Project Index Code Mapping-Index Mapping Click Through Site List Index Mapping Click Through Site List > PROJECT INDEX CODE CROSSWALK PA001DE0841 - DRNG NW 67 PO_Index_Project_Mapping Task List Status Task List Status Task List Status Task List Status Task List Status Task List Status Po_Index_Project_Mapping Click Through Site List > PROJECT INDEX CODE CROSS Po_Index_Project_Mapping Task List Status Task List Status Task List Status Task List Status Task Code Mapping-Index Mapping Click Thr Index Mapping Click Through Site List > PROJECT INDEX CODE CROSS Po_Index_Project_Mapping Task List Status Task Concord Status Project_Mapping Click Through Site List > PROJECT INDEX CODE CROSS Po_Index_OUCT Status PROJECT INDEX CODE CROSS PO_INDEX CONC CORECTIONS HIP FROM PROJECT INDEX CODE CROSS PO_INDEX CONCORRECTIONS HIP FROM PROJECT INDEX CODE	



Using the drop down, select the desired <b>Index Cod</b> to map. IMPORTANT The user will see a listing of <u>ALL</u> capital <b>Index</b> <b>Codes</b> Task - Project Index Code Mapping-Index Mapping Cl	le
Index Manning Click Through Site List > PROJECT INDEX COD	
Apentity: P385480:P: ELEVATOR REFURBISH	HMEI
CPE313CRELEV - COR-ELEVATOR	
Page Dimension	×
Member Member CPE313CRELEV - COR-ELEVATOR REFURBISHMENT CPE313CRFENC - COR-SECURITY FENCE ENHANCEM	•
CPE313CRFRES - COR-CORRECTIONS RESERVE FOR CPE313CRFSST - COR-CORRECTIONS FIRE SYSTEM CPE313CRFUEL - COR-CORRECTIONS TGK REPLACE CPE313CRIMPR - COR-CORRECTIONS FACILITY IMP CPE313CRKITE - COR-CORRECTIONS KITCHEN EQUI CPE313CRKREV - COR-KROME ENVIRONMENTAL MIT	
CPE313CRKSCC - COR-SECURITY CAMERAS FOR MW CPE313CRLAUN - COR-LAUNDRY UPGRADES CPE313CRLFRA - COR-WDC HVAC AND FIRE ALARM CPE313CRLOGI - COR-MWDC LOGIC CONTROLLERS	Ŧ







13	Once the <b>Index Code</b> has been selected and to begin mapping, click on the horizontal <b>arrow</b> icon - also called the <b>"GO"</b> button.	
	Task - Project Index Code Mapping-Index M         Index Mapping Click Through Site List > PROJECT II         Index Mapping Click Through Site List > PROJECT II         Index Entity: P385480         CPE313CRELEV - COR-ELEVATO         Budget         F0_Index_Project_Mapping	
*	<b>IMPORTANT</b> You <u>MUST</u> click on the horizontal <b>arrow</b> icon - also called the <b>"GO"</b> button, when you have selected an <b>Index Code</b> to map.	
14	You will now see an empty field (box) displayed under the <b>Budget</b> heading. To map the <b>Index Code</b> , you <u>must</u> enter a value of "1" in the field (box).	
	Task - Project Index Code Mapping-Index Mapping         Index Mapping Click Through Site List       > PROJECT INDE         Index Mapping Click Through Site List       > PROJECT INDE         Image: CPE313CRELEV - COR-ELEVATOR       →         Budget       Budget	
	TIP: If you do not enter in the field a value of "1", your Index Code will <u>NOT</u> be mapped.	







--End Activity--





# **Activity 9: Forecast Current Year Expenses in CBAT**

In this activity, the user will learn how to view Forecast Current Year Expenses in CBAT.

### In this activity, you will:

- Open the Forecast Composite form
- Enter a budget in the forecast form

This task utilizes the **Forecast Composite form** which will display project/project site Actuals, Budget, and Forecasted data.



Step	Action	Notes
1.	To Forecast the user must be in the Rev & Exp form	
	However, the user will first need to log on to the CBAT application.	
	For assistance with logging on to the system, please refer to <b>Activity CB1: Logging on to CBAT</b>	
	Next the user will need to identify a capital project.	
	For assistance in selecting a capital project and project site, please refer to	
	Activity CB4: Selecting a Project in CBAT Activity CB5: Selecting a Project Site in CBAT	
	on the highlighted <b>Project Site</b> and right click with your mouse. You will see a box appear to the right, click on <b>Budget Rev</b> and <b>Exp</b> icon.	
	Task List Status	
	Task - Capital Project Dashboard       Task Instructions         P387680 : P: PRE-TRIAL DETENT <ul> <li>P387680 : P: PRE-TRIAL DETENT</li> <li>S3001169 - Pre-Trial Elvator Improvement</li> <li>S3001202 - Domestic water pump replea</li> <li>Actuals Expanse Daviant</li> <li>S70311 - MDCR/ISD Z00018 - Pre-Trial</li> <li>Budget Rev and Exp</li> <li>S76317 - MDCR/Pre-Trial Detention Cent</li> <li>Forecast Form</li> <li>S77707 - MDCR/Pre-Trial Detention Cent</li> <li>Book View</li> <li>Poject and Sites Information</li> <li>Edit</li> </ul>	







Task - Capital Project Dashboard > Rev & Exp         Image: Construction of the second secon	Tesk - Capital Project Dashboard         Tesk Instructions           Protect Dashboard         > Rev & Exp           Image: Code Privacing Point Code	Tesk - Capital Project Dashbard       Table Instructions         Protect Dashbard > Rev & Exp         Image: Capital Dashbard > Rev & Exp         Image: Capital Revenue       20,00         Protect Dashbard > Rev & Exp         Image: Capital Revenue       20,00         Image: Capital Revenue       20,00         Image: Capital Revenue       20,00         Image: Capital Revenue       20,00         Image: Capital Capital Capital Revenue       20,00         Image: Capital Capital Capital Capital Revenue       20,00         Image: Capital Revenue       20,00         Image: Capital Ca	Tesk:         Capital Project Dashbaral         Tesk Instructions           Protect Lashbard	Task List Status						
Image: Serv & Exp         Image: Serve & Exp	Protect Dashbard > Rev & Exp           Image: Coop Financing         25,00           Image: Coop Financing         Pallor Financing           Image: Coop Financing         Pallo	Postett Dasbard         > Rev & Exp           Image: Second Financing         20,00           PRUCR         Y2 2017-18         2018-19         P 2029-           Image: Second Financing         20,00         375,000         2,000         -           Total Revenue         25,00         375,000         2,000         -         -           Image: Second Financing         20,00         375,000         2,000         -         -           Image: Second Financing         20,00         375,000         2,000         -         -           Image: Second Financing         All_Missions         20,00         -	Protect Darbboard > Rev & Erg           Image: colspan="2">Image: colspan="2">Image: colspan="2">Image: colspan="2">Image: colspan="2">Image: colspan="2">Image: colspan="2">Image: colspan="2"           Image: colspan="2"         Image: colspan="2"         Image: colspan="2"         Image: colspan="2"         Image: colspan="2"         Image: colspan="2"         Image: colspan="2"         Image: colspan="2"         Image: colspa="2"         Image: colspan="2"	Task - Capital Project D	ashboard Task I	Instructions				
Image: Second	All         PRIOR         P201-18         Calls - Cells How Cally L- RENOVATION (BUILDIN P2020           BBC C00B Financing         25,00         375,000         2,000           Total Revenue         25,00         375,000         2,000           Total Revenue         25,00         375,000         2,000           #BC C00B Financing         25,00         375,000         2,000           #BC C00B Financing         P2020         P2020         P2020           #BC C00B Financing         P2020         P2020         P2020           BC C00B Financing         P2020         P2020         P2020           BC C00B Financing         P2020         P2020-18         V2018-19           BC C00B Financing         P2020         P2020-18         V2018-19           BC C00B Financing         P2020         0         375,000           Capital Outlay Reserve         At All/Metornes         25,00         0         377,000           Rev - Exp         Rev - Exp         P200         P200         P200         P200	Image of the function         Construction         C - RENOVATION (BUILDIN)           BBC GOB Financing         PRIOR         7201-13         P2019-13           Operatil Outing Boxevet         0         2,000         0           Total Revenue         25,00         0         2,000           Total Revenue         25,00         0         2,000           Image of the function	d         d)_Coluy-P: R         resource resources         c-ABNOVATION (BUILDIN           BCC GOB Financing         25,00         375,000         2000           Total Revenue         25,00         375,000         2,000           It of a Revenue         25,00         375,000         2,000           It of a Revenue         25,00         375,000         2,000           d         d)_Control Revenue         25,00         90,000         2,000           BCC GOB Financing         AL_Metores         20,00         2,000         2,000           BCC GOB Financing         AL_Metores         20,00         2,000         2,000           BCC GOB Financing         AL_Metores         25,00         0         2,000         2,000           Rev - Exp         Rev - Exp         0         3,7000         2,000         3,7000	Project Dashboard > Rev	& Exp					
All_yEntity:P: PR       PRIOR       P2 2017-18       C 2018-19       PY 2019-         BBC GOB Financing       25,00       375,000       2,000         Total Revenue       25,00       375,000       2,000         Item and the second	July Sector       PRIOR       PY 2017-18       C 2018-19       PY 2019-         BBC CQD6 Financing       25,00       0       2,000       0       2,000         Total Revenue       25,00       375,000       2,000       0       2,000         Total Revenue       25,00       375,000       2,000       0       2,000         Image: Sector Action Action Sector Action	db_chi/rP: PD         PELOR         PY 2017-18         2016-19         PY 2017-18           BBC GOB Financing         25,00         375,000         2,000         2,000           Total Revenue         25,00         375,000         2,000         2,000           Image: Status of the st	Adjustrik-P, PP         PROC.         PY 3027-80         PY 2013-90         PY 2013							
PRIOR         PY 2017-18         r 2018-19         PY 2019-           BBC COB Financing         25,00         375,000         2,000           Total Revenue         25,00         3775,000         2,000           Total Revenue         25,00         375,000         2,000           Image: State S	PRIOR         PY 2017-18         r 2018-19         PY 2019-19           BBC GOB Financing         25,00         0         2,000           Total Revenue         25,00         375,000         2,000           Image: State S	PRIOR         PP 2017-18         2018-19         PP 2019-           BBE GOB Financing         25,00         375,000         2,000         2,000           Total Revenue         25,00         375,000         2,000         2,000           Image: State S	PECOD         PY 2017-18         2208-19         PY 2019-           Georgia During teams         0         2,000         0         2,000           Total Revenue         25,00         375,000         2,000         0           Image: State			品 Entity:P: PR	TRUE DETENTION CENT	R - RENOVATIO	N (BUILDIN	
BBC GOB Financing       225,00       375,000       2,000         Total Revenue       25,00       375,000       2,000         Image: Second Example of the second Example of	BBC GOB Financing         25,00         375,000         2,000           Total Revenue         25,00         375,000         2,000           Image: State	BEC COB Financing         25,00         0         2,000           Total Revenue         25,00         375,000         2,000           I         Image: State	BBC: COB Financing         25,00         375,000         2,000           Total Revenue         25,00         375,000         2,000           Total Revenue         25,00         375,000         2,000			PRIOR	FY 2017-18	2018-19	FY 2019-	
Certical Collisiony Lessance       25,00       375,000       2,000         Total Revenue       25,00       375,000       2,000         Image: Collisiony Lessance       25,00       375,000       2,000         Image: Collisiony Lessance       Collisiony Lessance       25,00       2,000         Image: Collisiony Lessance       Collisiony Lessance       Collisiony Lessance       2,000         Image: Collisiony Lessance       PRIOR       FY 2017-18       Y 2018-19       FY 2019-         Budget       Budget       Budget       Budget       Budget       Budget       Budget         Capital Outlay Reserve       Art Allowance       0       2,000       2,000       2,000         Rev - Exp       Rev - Exp       25,00       0       377,000       27,000       2,000	Control Coultry Science     25,00     375,000     2,000       Total Revenue     25,00     375,000     2,000         Image: Coult of the second	Image: All Molecular Looping     0     2,000       Total Revenue     25,00     375,000     2,000         Image: All Molecular State	Total Revenue     25,00     375,000     2,000       Image: State of the state of t	BBC GOB Financing		25,00	375,000			
Image: Constraint of the second se	I coan Revenue     2,000     2,000       Image: State of the stat	Join Releting     Ljob     Jjob       Image: Strategy of the strategy	I de Refere     I de general     I de general     I de general     I de general       I de Refere     At Allowance     25,00     I de general     I de general       I de Refere     At Allowance     0     2,000     I de general       I de Refere     At Allowance     0     2,000     I de general       I de Refere     At Allowance     0     2,000     I de general       I de Refere     At Allowance     0     2,000     I de general       I de Refere     At Allowance     0     2,000     I de general       I de Refere     At Allowance     0     2,000     I de general       I de Refere     At Allowance     0     2,000     I de general       I de Refere     Rev - Exp     Rev - Exp     I de general     I de general	Capital Outlay Reserve		25.00	375.000	2,000		
Image: Second	Image: Strain	Image: Construction of the second	Image: Coll Financing     PLICKR     FY 2017-18     FV 2015-19     FY 2015-19       BBC Coll Financing     PLILWHetones     25,00     0     3275,000       Capital Outlay Reare     At Allwittenes     25,00     0     3275,000       Expense Total     Expense Total     25,00     0     3277,000       Rev - Exp     Image: Coll Financing     PL     PL	Total Revenue		25,00	373,000	2,000		
Image: state stat	Image: Second	All_Milestones     BC GOB Financing     All_Milestones     Capital Outlay Reserve     Art Allowance     Capital Outlay     Capital     Capital     Capital Outlay     Ca	Image: state stat							
Budget     Forecast     Budget     Budget     Budget       BBC GOB Financing     > All_Milestones     25,00     0     375,000       Capital Outlay Reserve     Art Allowance     0     2,000       Image: A All_Milestones     0     2,000       Expense Total     Expense Total     25,00     0       Rev - Exp     Rev - Exp     1     1	Rev - ExpRev - ExpRev - ExpRev - ExpRev - ExpRev - ExpRev - Exp	Prock     Prock     Prock     Prock     Prock       BBC GOB Financing     > All_Milestones     25,00     0     375,000       Capital Outlay Reserve     Art Allowance     0     2,000       Art Allowance     0     2,000       Auget     Expense Total     Expense Total     25,00       Rev - Exp     Rev - Exp     2000	BRC GOB Financing     > All_Miestones     25,00     0     375,000       Capital Outlay Reserve     Art Allowance     0     2,000       Expense Total     Expense Total     25,00     0       Rev - Exp     Rev - Exp     25200     25200			Entity:P: PR	TRIAL DETENTION CENT	R - RENOVATIO	N (BUILDIN	
BBC GOB Financing     > All_Milestones     25,00     0     375,000       Capital Outlay Reserve     Art Allowance     0     2,000       ▲ All_Milestones     0     2,000       Expense Total     Expense Total     25,00     0       Rev - Exp     Rev - Exp     75,000	BBC GOB Financing     > All_Milestones     25,00     0     375,000       Capital Outlay Reserve     Art Allowance     0     2,000       ✓ All_Milestones     0     2,000       Expense Total     Expense Total     25,00     0       Rev - Exp     Rev - Exp     25,00     377,000	BBC GOB Financing       > All_Milestones       25,00       0       375,000         Capital Outlay Reserve       Art Allowance       0       2,000         Expense Total       Expense Total       25,00       0       3377,000         Rev - Exp       Rev - Exp       200       0       3377,000	BBC GOB Financing       > All_Milestones       25,00       0       375,000         Capital Outlay Reserve       Art Allowance       0       2,000         Expense Total       Expense Total       25,00       0       377,000         Rev - Exp       Rev - Exp       100       100,000       100,000			Budget	Forecast	Budget	Budge	
Art Allowance     0     2,000       All_Milestones     0     2,000       Expense Total     Expense Total     25,00       Rev - Exp     Rev - Exp     375,000	Cepted Outby Read V     Art Allowance     0     2,000       Expense Total     Expense Total     25,00     0     377,000       Rev - Exp     Rev - Exp     10     10     10	Capital Coder Native       Art Allowance       0       2,000         Expense Total       Expense Total       25,00       0       377,000         Rev - Exp       Rev - Exp       0       0       0       0	Oppositive Guider Reserve     Art Allovance     0     2,000       Expense Total     Expense Total     25,00     0     377,000       Rev - Exp     Rev - Exp     0     0     0     0	BBC GOB Financing	All_Milestones	25,00	0	375,000		
Expense Total     Expense Total     25,00       Rev - Exp     Rev - Exp     227,000	Expense Total     Expense Total     25,00       Rev - Exp     Rev - Exp	Image: All_Milestones         0         2,000           Expense Total         Expense Total         25,00         0         377,000           Rev - Exp         Rev - Exp         222,000         1         1	Expense Total     Expense Total     25,00     0     377,000       Rev - Exp     Rev - Exp     0     0     0     0	Capital Outlay Reserve	Art Allowance		0	2,000		
Rev - Exp Rev - Exp 275.000	Rev - Exp Rev - Exp	Explane room         Explane room         Explane room           Rev - Exp         278,000	Rev - Exp Rev - Exp Y Y KON	Expense Total	All_Milestones	25.00	0	2,000		
				Rev - Exp	Rev - Exp	25,00	375.000	377,000		
				Nev - Lxp	Nev - Lxp		0001848			
				Rev - Exp	Rev - Exp		275, 000			



•						
sk List Status						
ask - Capital Project D	ashboard Task I	Instructions				
Project Dashboard > Rev	& Exp					
		류 Entity:P: PD	TRIAL DETENTION CEN			
			EX 2017-18	2018-10	EV 2010-	
BBC GOB Financing		25,00	375,000	2010-15	11 2015	
Capital Outlay Reserve			0	2,000		
Total Revenue		25,00	375,000	2,000		
		虚.Entity:P: PRF-	TRIAL DETENTION CFN	TER - RENOVATIO	N (BUILDIN	
		PRIOR	FY 2017-18	FY 2018-19	FY 2019	
PRO COR First 1	N All Adda. 1	Budget	Forecast	Budget	Budge	
Capital Outlay Reserve	Art Allowance	25,000	0	2,000		
	▲ All_Milestones		0	2,000		
Expense Total	Expense Total	25,000	0	377,000		



Project Dashboard > Rev 8	& Exp	击 Entity:P: PRE-T				
BBC GOB Financing Capital Outlay Reserve Total Revenue		Entity:P: PRE-T				
BBC GOB Financing Capital Outlay Reserve Total Revenue		DDIOD.	RIAL DETENTION CE	ENTER - RENOVATIO	N (BUILDIN	
BBC GOB Financing Capital Outlay Reserve Total Revenue		PRIOR	FY 2017-18	FY 2018-19	FY 2019-	
Capital Outlay Reserve Total Revenue		25,000	375,000			
Total Revenue		25.000	275.000	2,000		
		ன் Entity:P: PRE-T	RIAL DETENTION CE	ENTER - RENOVATIO	N (BUILDIN	
		Budget	Forecast	Budget	Budge	
BBC GOB Financing	> All_Milestones	25,000	0	375,000		
Capital Outlay Reserve	Art Allowance		0	2,000		
Evenena Tatal	All_Milestones	25.000	0	2,000		
Rev - Exp	Rev - Exp	25,000	375,000	577,000		



	ashboard Task In	structions			
Project Dashboard > Rev	& Exp				
		赤 Entity:P: PRE-TR	TAL DETENTION CEN	TER - RENOVATIO	
	PRIOR	EY 2017-18	FY 2018-19	EY 2019-20	
BBC GOB Financing	25,000	375,000	11 2010 15	11 2013 20	
Capital Outlay Reserve		0	2,000		
Total Revenue	25,000	375,000	2,000		
		品。Entity:P: PRE-TR	IAL DETENTION CEN	TER - RENOVATIO	
		PRIOR	FY 2017-18	FY 2018-19	
BBC GOB Financing	Construction	Budget	Forecast	Budget	
	∠ All Milestones	25,000	0	375,000	
Capital Outlay Reserve	All_Milestones	,	0	2,000	
Expense Total	Expense Total	25,000	0	377,000	
Rev - Exp	Rev - Exp	0	375,000		



Rev & Exp 1	o, in the <b>form</b> , are	grey.	ure sectio	in of the	
A grey cell ir cannot budg	ndicates t get direct	o the use y in that	er that the cell.	εγ	
Task - Capital Project Da	ashboard Task In	structions			
Project Dashboard > Rev	& Exp				
4					
		最Entity:P: PRE-TR	RIAL DETENTION CEM	ITER - RENOVATIO	
	PRIOR	FY 2017-18	FY 2018-19	FY 2019-20	
BBC GOB Financing	25,000	375,000			
Capital Outlay Reserve		0	2,000		
Total Revenue	25,000	375,000	2,000		
		品 Entity:P: PRE-TR	RIAL DETENTION CEN	TER - RENOVATIO	
		PRIOR	FY 2017-18	FY 2018-19	
BBC GOB Financing	Construction	Budget	Forecast	Budget	
	4 All Milectones	25,000	0	375,000	
	- An_micstories	23,000	0	2,000	
Capital Outlav Reserve	All Milestones				
Capital Outlay Reserve Expense Total	All_Milestones Expense Total	25,000	0	377,000	
Capital Outlay Reserve Expense Total Rev - Exp	All_Milestones     Expense Total     Rev - Exp	25,000	0 375,000	377,000	



Task - Capital Project Da	ashboard Task In	structions			
Project Dashboard > Rev	& Exp				
4					
		Lentity:P: PRE-TI	RIAL DETENTION CEN	TER - RENOVATIO	
BBC COR Financian	PRIOR	FY 2017-18	FY 2018-19	FY 2019-20	
BBC GOB Financing	25,000	3/5,000	2 000		
Total Revenue	25,000	375,000	2,000		
4					
		Entity:P: PRE-TI	RIAL DETENTION CEN	TER - RENOVATIO	
		Budget	Forecast	Budget	
PPC COP Einspeine	Construction				
BBC GOB Financing	Construction	25,000	0	375,000	
Occited October Private	All_Milestones	25,000 25,000	0	375,000	
Capital Outlay Reserve	All_Milestones     All_Milestones     All_Milestones	25,000	0 0 0	375,000 375,000 2,000 377,000	
Capital Outlay Reserve	All_Milestones All_Milestones Expense Total Rev - Exp	25,000 25,000 25,000 0	0 0 0 025,000	375,000 375,000 2,000 377,000	






12							
	The screen below	/ is the <b>F</b>	orecas	ting for	m.		
				-			
	Section 1: Is wh located had the u project/project sit	ere, YTE ser map e.	is				
	By mapping your user with YTD ex future expenses.	project i penditure	9				
	Task List Status						
	Task - Capital Project D	ashboard Task I	nstructions				
	Project Dashboard > Rev	& Exp > Current Ye	ar Forecast				
	P: PRE-TRIAL DETENT There are no valid rows No data to display	ION CENTER V S	001169 - Pre-Trial El	vator Impro 💌 🌩			
			Entity:P: PRE-	TRIAL DETENTION C	ENTER - RENOVATIO	ON (BUILE	
			PRIOR Budget	FY 2017-18 Budget			
	BBC GOB Financing	Construction	BegBalance	BegBalance	Oct	No	
		✓ All Milestones	25,000	375,000	0		
	Capital Outlay Reserve	> All_Milestones	20,000	0	0		
	Total	Total	25,000	375,000	0		







15	What can change in the <b>Forecasting form</b> are the "White" cells
	m. Entity:P: PRE-TRIAL DETENTION CENTER - RENOVATION (BUILDING BETTER COMMIL (P387680)
	PRIOR     FY 2017-18     PRIOR     FY 2017-18
	Budget
	BBC GOB Financing         Construction         25,000         375,0         0         0           Construction         25,000         375,0         0         0         0
	Carital Outlaw Resource 0.00000000000000000000000000000000000
	Copial oddy Kosi K 7 All ministerikas Total Total 25,000 375,000 0 0
16	The user has two ways to forecast: 1 – Monthly 2 – Quarterly
	بالمعالم المعالم المعالي المعال المعالي المعالي
	PRIOR FY 2017-18
	Budget Budget
	BegBalance BegBalance Oct Nov Dec 4 Q1 BBC GOB Financing Construction 25 000 375 000 0 0
	✓ All Milestones 25,000 375,000 0 0
	Capital Outlay Reserve > All_Milestones 0 0 0 0
	Total Total 25,000 375,000 0 0
17	
	in the Milestone and Month
	ன் <sub>y</sub> Entity:P: PRE-TRIAL DETENTION CENTER - RENOVATION (BUILDING BETTER COMMU (P387680)
	PRIOR FY 2017-18 Budget Budget
	BegBalance BegBalanc Oct Nov Dec 4 Q1
	BBC GOB Financing Construction 25,000 375 00 0 0
	⊿ All_Milestones 25,000 375 00 0 0
	Capital Outlay Reserve > All_Milestones 0 0 0 0



18	For <b>quarte</b> the dollar v expended.	e <b>rly forecasti</b> alue in the quar	<b>ng</b> , the user n er in which it v	eeds to add /ill be	
	Oct	Nov	Dec	□ Q1	
	250,000	250,000	250,000	750,000	
	IMPORTA If you forec in 3 and eq months for	NT ast quarterly, Cl ually distribute t that particular q	BAT will divide he value acros uarter chosen.	that number s the three	
19	This is to re	ng a value, the t OW. emind the user the save	nat the informa	tion stored in	
	Debt Service/Bo Furniture Fixture Land Acquisition TIP: GRA mak WH	AY cells = mea e a change to th ITE cells = Sa	ans that the us at cells value. aved informatic	250,000 er cannot	



20	To SAVE the information stored in the Y cell, the user must click on the SAVE ice the upper right-hand corner of the screen	<b>ELLOW</b> on found in         Administration <b>Mathematical Structure Mathematical Structure</b>	
	⊕ For <u>m</u> s	Task List Status	
		Task - Capital	
	My Task List	Project Dashboard	
21	Once the value has been saved, the user like the one below pop up on their screen Also note, that the values saved now resid cell	will see a box de in a white	
	() Information	×	
	The data has been saved.		
		OK	

--End Activity--





## Activity CB10: View Unfunded Project Details in CBAT

This activity **only** assists the user in viewing **Unfunded Project Details** in CBAT.

## In this activity, you will:

• Learn how to view your unfunded capital projects



It is important for the user to remember that capital Projects/Project Sites are created in the PeopleSoft component **NOT** CBAT.

Any informational changes (additions, edits, and/or deletions) to a Project/Project Site <u>MUST</u> be made in PeopleSoft.

The information stored in PeopleSoft about a Project/Project Site is called "Metadata".

The various components of a project/project site are called **"Attributes"**. The following are various examples of Project/Project Site attributes.

- Project Name
- Project Description
- Project Number
- Site Number
- Project Manager
- Site Location
- Commission District
- Commission District Served
- Project /Site Comments
- Unfunded

It is important to note that to mark a project as "**Unfunded**", the user will have to go into PeopleSoft.



Step	Action	Notes
1.	After the user has logged on to the CBAT application, they will	
	be brought to this screen.	
	Click on the MDCCAP icon	
	Navigate File View Favorites Tools Help	
	A Cupline     HomePane      X Finlore: //RAT Reports/Canital Reports     RAT Linfunded Projects Report     MDCCAP - Tack List Status     RAT Linf	
	/Shared Workspace Pages/HomePage	
	Recently Opened	
	BAT Unfunded Projects Report Favorites	
	MDCCAP     Applications     MDCBUD	
	Planning	
	A MDCCAP	
	Workspace Pages	
2.	North to the left of the company the recencer will each a company on the	
	similar to the one below	
	Click on <b>My Task List</b>	
	▶ Forms in Forms	
	Nanage Lask Lists	
	Dimension	
	▷ <u>B</u> usiness Rule Security	
	▷ P <u>r</u> eferences	







Step	Action	Notes
4	Next, click on Unfunded Project Details	
	ORACLE' Enterprise Performance Man	
	Navigate File Edit View Favorites Tools Ad	
	HomePage MDCCAP - Task List Status ×	
	▶ For <u>m</u> s	
	Manage Task Lists	
	My Task <u>L</u> ist	
	Capital Task List	
	Capital Project Dashboard	
	Project Index Code Mapping	



Step	Action			Notes
5	To the right of your s <b>Unfunded Projec</b>	ce a tab <b>Task -</b>		
	This is your <b>Unfunc</b>			
	⊳ For <u>m</u> s			
	> Manage Task <u>L</u> ists	Task - Unfunded Project Detai	Is Task Instructions	
	My Task List	P200000726 : P: DORAL FACI		
	Capital Task List     S     Gapital Project Dashboard		Budget	
	Project Index Code Mapping	Project_Dept_ID	AD	
	S <sup>4</sup> Unfunded Project Details	Project_Name	DORAL FACILITY - SWALE PARKING	
		Project_Description	Develop parking on the swale around the shelter	
		Project_Est_Cost	65,000	
		Project_Location	3599 NW 79 Ave	
		Project_Location_Code	Doral	
		Project_District_Located	12	
		Project_District_Served	Countywide	
		Project Manager		
		Project Manager Contact Phn		
		Broiset Commont		
	<b>NOTE:</b> You will notice that t similar to that of you form.	he <b>Unfunded Pro</b> r <b>Project and Pr</b>	oject Details form is roject Site Details	



HomePage MDCCAP - Task List Status	×				
➢ For <u>m</u> s	> Forms Task List Status				
> Manage Task <u>L</u> ists	Task - Unfunded Project D	Details Task Instructions			
My Task List	P200000726 : P: DORAL				
Capital Project Dashboard		AD			
Project Index Code Mapping Infunded Project Details	Project_Dept_ID	DORAL FACILITY - SWALE PARKING			
y i onnanaca rioject octano	Project_Name	Develop parking on the swale around the shelt	er		
	Project_Description				
	Project_Est_Cost	3599 NW 79 Ave	65,000		
	Project_Location	Doral			
	Project_Location_Code	12			
	Project_District_Located	Countywide			
	Project_District_Served				
	Project_Manager				
	Project_Manager_Contact_	Phn			
	Broiset Commont				
NOTE: You will only be a projects in your o you manage for a	able to see thos lepartment and another departr	se unfunded capital /or the capital proje nent.	cts		



HomePage MDCCAP - Task List Status ×			
For <u>m</u> s	Task List Status		
Manage Task <u>L</u> ists	Task - Unfunded Project [	etaile Tack Instructions	
ly Task List	02000000726 + D- D-0044		
Capital Task List	P200000726 : P: DORAL	Rudget	
Gapital Project Dashboard	Derivet Dert ID	AD	
Infunded Project Details	Project_Dept_ID	DORAL FACILITY - SWALE PARKING	
	Project_Name	Develop parking on the guale around the shelts	
	Project_Description	Develop parking on the swale around the shelte	r
	Project_Est_Cost		65,000
	Project_Location	3599 NW 79 Ave	
	Project Location Code	Doral	
	inger_couldin_couc	12	
	Project_District_Located	Countywide	
	Project_District_Served		
	Project_Manager		
	Project_Manager_Contact_	Phn	
	Desired Comments		
To select an <b>Unf</b> box, just use your click.	unded Proje r mouse to high	<b>ct</b> from the drop do nlight the project an	wn d
To select an <b>Unf</b> box, just use your click. <b>Task List Status</b>	unded Proje r mouse to hig	<b>ct</b> from the drop do	own d
To select an <b>Unf</b> box, just use your click. <b>Task List Status</b> <b>Task - Unfunded P</b>	r mouse to high	<b>ct</b> from the drop do nlight the project an	own d
To select an <b>Unf</b> box, just use your click. <b>Task List Status</b> <b>Task - Unfunded P</b>	r mouse to high	<b>ct</b> from the drop do nlight the project an Fask Instructions	wn d
To select an <b>Unf</b> box, just use your click. <b>Task List Status</b> <b>Task - Unfunded P</b> P2000000726 • P• <b>Page Dimension</b>	r mouse to high	<b>ct</b> from the drop do nlight the project an Fask Instructions	wn d
To select an Unf box, just use your click. Task List Status Task - Unfunded P P200000726 - P- Page Dimension Member	r mouse to high	ct from the drop do hlight the project an Fask Instructions	wn d
To select an Unf box, just use your click. Task List Status Task - Unfunded P P200000726 • P• Page Dimension Member	rmouse to high	ct from the drop do hlight the project an Fask Instructions	wn d
To select an Unf box, just use your click. Task List Status Task - Unfunded P P200000726 - P- Page Dimension Member	roject Details	ct from the drop do nlight the project and Fask Instructions	wn d
To select an Unf box, just use your click. Task List Status Task - Unfunded P P200000726 - P- Page Dimension Member   P200000726 : (P200000727)	roject Details	Ct from the drop do nlight the project and fask Instructions	wn d
To select an Unf box, just use your click. Task List Status Task - Unfunded P P200000726 - P- Page Dimension Member   House P200000726 : (P200000727) P200000727 : (P200000727) P200000728 : (P200000728)	P: DORAL FACILIT P: DORAL FACILIT P: DORAL FACILIT	Ct from the drop do hlight the project and fask Instructions	wn d
To select an Unf box, just use your click. Task List Status Task - Unfunded P P200000726 - P- Page Dimension Member   P200000726 : (P200000726) P200000726 : (P200000727) P200000727 : (P200000727) P200000728 : (P200000728) P200000728 : (P200000728) P200000728 : (P200000728)	P: DORAL FACILIT P: DORAL FACILIT P: DORAL FACILIT P: DORAL FACILIT P: DORAL FACILIT P: DORAL FACILIT	Ct from the drop do hlight the project and fask Instructions	wn d
To select an Unf box, just use your click. Task List Status Task - Unfunded P P200000725 - P- Page Dimension Member   P200000726 : (P200000726) P200000727 : (P200000727) P200000727 : (P200000727) P200000728 : (P200000728) P200000728 : (P200000728) P200000728 : (P200000728) P200000728 : (P200000728) P200000728 : (P200000728) P200000729 : (P200000728)	P: DORAL FACILIT P: MIA - TERMINA	Ct from the drop do hlight the project and fask Instructions Y - SWALE PARKING Y - LOBBY WALL Y - SAFETY/SECURITY L WIDE RE-ROOFING	wn d
To select an Unf box, just use your click. Task List Status Task - Unfunded P P200000726 - P- Page Dimension Member [ P200000726 : (P200000726) P200000727 : (P200000727) P200000727 : (P200000728) P200000728 : (P200000728) P2000000728 : (P200000728) P2000000728 : (P2000000728) P2000000728 : (P200000097) P200000097 : (P200000097) P200000097 : (P200000097) P2000000098 : PROTECTION SY	P: DORAL FACILIT P: DORAL FACILIT	Ct from the drop do hlight the project and fask Instructions Y - SWALE PARKING Y - LOBBY WALL Y - SAFETY/SECURITY L WIDE RE-ROOFING RSE E-H LIGHTNING 8)	wn d
To select an Unf box, just use your click. Task List Status Task - Unfunded P Page Dimension Member   P200000726 : (P200000726 : (P200000727) P200000727 : (P200000727) P200000728 : (P200000728) P200000728 : (P200000728) P2000000728 : (P2000000728) P2000000728 : (P2000000728) P2000000728 : (P2000000728) P2000000728 : (P2000000728) P2000000728 : (P2000000728) P2000000728 : (P2000000728) P2000000728 : (P2000000728) P2000000728 : (P2000000728) P2000000728 : (P2000000728) P20000000728 : (P2000000728) P2000000728 : (P20000000728) P2000000000000000000000000000000000000	roject Details	Ct from the drop do hlight the project and fask Instructions Y - SWALE PARKING Y - SWALE PARKING Y - LOBBY WALL Y - SAFETY/SECURITY L WIDE RE-ROOFING RSE E-H LIGHTNING 8) ARAGE RENOVATIONS	wn d
o select an Unf ox, just use your ick. ask List Status Task - Unfunded P P200000726 - P- Page Dimension Member   P200000726 : (P200000726) P200000726 : (P200000726) P200000727 : (P200000727) P200000728 : (P200000728) P200000728 : (P200000728) P2000000728 : (P200000728) P2000000728 : (P200000728) P2000000728 : (P2000000728) P2000000728 : (P2000000728) P2000000728 : (P2000000728) P2000000728 : (P2000000728) P2000000728 : (P2000000728) P2000000728 : (P2000000728) P2000000728 : (P2000000728) P2000000728 : (P2000000728) P20000000728 : (P2000000728) P2000000728 : (P20000000728) P2000000728 : (P20000000728) P2000000728 : (P2000000000000000000000000000000000000	P: DORAL FACILIT P: MIA - TERMINA P: MIA - TERMINA P: MIA - PARK 6 G	Ct from the drop do hlight the project and fask Instructions Y - SWALE PARKING Y - SWALE PARKING Y - LOBBY WALL Y - SAFETY/SECURITY L WIDE RE-ROOFING RSE E-H LIGHTNING (8) ARAGE RENOVATIONS	wn d



The <b>Un</b>	funded Project	Details form wi	ll appear.	
Each att user cla	ribute (account) is rity.			
It is impo Project r	ortant to note that a name and number			
P38100 and Tre	00 – Repair Drain atment Center	age System at ti	ne Training	
Task Lis	t Status			
Task -	Unfunded Project D	etails-Unfunded Pi	oject Form	
P38100	00 : P: REPAIR DRAIN	AGE 🗸 🗭		
		FY01 No_Year Budget		
Project_	Actual_End_Date			
Project_	Actual_Start_Date			
Project_	CIE_Element	Not-Applicable		
Project	CIE_Info	Not-Applicable		
Project_	Comm_Council_Dist	Council District 08		
Project_	Comment			
Project_	Contract_Number			
Project	Dept ID	CR		
Project	Description	Repair the		
Project_	District_Located	12		
Project	District_Served	Countywide		
<b>Note:</b> Only " <b>u</b> r	nfunded project	t <b>s″</b> are listed in t	nis form.	



9	<b>Unfunded Projects</b> can be found by either entering the project number or typing part of the project name in the <b>Member</b> field.
	Page Dimension
	Member P3810000 : P: REPAIR DRAINAGE SYSTEM AT THE T  P3810250 : P: ETTNESS CENTER AT TRAINING AND
	P381620 : P: NORTH DADE DETENTION CENTER RE P3820610 : P: REPLACE SECURITY SYSTEM AT WOM P3821050 : P: RESTROOM EXPANSION AT TRAINING
	P382310 : P: RESURFACE ON-SITE ROADWAYS AND P382430 : P: CONSTRUCT CENTRAL INTAKE COURT P3829520 : P: TURNER GUILEORD KNIGHT CORREC
	P383160 : P: PURCHASE MOBILE COMMAND POST (P
	P383620 : P: REPLACE EQUIPMENT AND FURNITURE P384500 : P: NORTH DADE DETENTION CENTER DE P384970 : P: LIGHTING AND SECURITY ENHANCEME
10	To select another <b>unfunded project</b> , simply go back
	to the drop down box and click on the <b>arrow</b> icon
	(which is pointing down) to view the list of unfunded
	projects again.
	Task - Unfunded Project Details-Unfunded Project
	P3810000 : P: REPAIR DRAINAG *
	FY01
	Task List Status
	Task - Unfunded Project Details-Unfunded Project Form
	P3810000 : P: REPAIR DRAINAG
	Page Dimension
	Member
	Member
	P3810000 : P: REPAIR DRAINAGE SYSTEM AT THE T 🔺
	P3810250 : P: FITNESS CENTER AT TRAINING AND
	P381620 : P: NORTH DADE DETENTION CENTER RE P3820610 · P: REPLACE SECURITY SYSTEM AT WOM
	P3821050 : P: RESTROOM EXPANSION AT TRAINING =
	P382310 : P: RESURFACE ON-SITE ROADWAYS AND
	P382430 : P: CONSTRUCT CENTRAL INTAKE COURT
	P3829520 : P: TURNER GUILFORD KNIGHT CORREC
	P383620 : P: REPLACE EQUIPMENT AND FURNITURE
	P384500 : P: NORTH DADE DETENTION CENTER DE

--End Activity—





## Activity CB11: Running the CBAT Unfunded Projects Report

In this activity, you will:

- Navigate the CBAT Reports Structure
- Open the CBAT Unfunded Projects Report
- Respond to Prompts
- Review the report data

This activity will guide the user you through the steps in running the **CBAT Unfunded Projects Report**, and reviewing the data.







3.	Once you have clicked on the <b>Explore</b> icon, the screen will change.
	Navigate File View Favo <u>r</u> ites <u>T</u> ools <u>H</u> elp ♠ ► Explore ← C
	HomePage Explore: / * BAT Unfunded Projects Report MDCCAP - Task List
	Folders / → CRoot ! * Name ▲
	Image: CBAT Reports       Image: CBAT Reports         Image: CBAT Reports       Image: CBAT Reports
4	Under Folders, you will see a grouping of folders. Click on the icon next CBAT Reports.
	Navigate File Edit View Favorites T
	HomePage MDCCAP - Task List Status
	Folders
	Root     BAT Reports     CBAT Reports     Sample Content
	<ul> <li>➢ Shared Workspace Pages</li> <li>➢ ➢ Users</li> </ul>



5	When you click or folder expand.	n CBAT Reports you will see the
	Folders	
	- DROOT	🕴 \star Name 🔺
	🖭 🎁 BAT Reports	BAT Reports
	H 🙆 BAT Training	Reports C RAT Training R
	CBAT Report	s CBAT Reports
	Capital R	eports 🔰 Sample Conten
	Sample Cont	ent Cl Shared Worksn
	Dample Com	
	Shared Work	space Pages 💋 Users
	+ 📔 Users	
6	To the right of the	screen, the user will see a lisitng of
	reports	
	It will contain a lic	ting of available Capital CRAT
		ling of available Capital – CBAT
	reports	
	omePage MDCCAP - Task List Status	Explore: /CBAT Reports/Capital Reports ×
	ders	8 теролоусорная короно
	🕅 Root 🕴	Name
	BAT Reports     CRAT Reports	All Departmental Projects Report Financial Reporting 11/15/17 4:20 Pt
	Capital Reports	BAT Funded Projects by District - Dr Financial Reporting 11/15/17 4:20 Pt
	Sample Content	Capital Budget - Economic Developr Financial Reporting 11/15/17 4:20 Pt
	Shared Workspace Pages	Capital Budget - General Gov Financial Reporting 11/15/17 4:20 Pt
	> Disers	Capital subget - Health and Human Financial Reporting 11/15/17 4:20 Pl
		Capital Budget - Policy Formulation Financial Reporting 11/15/17 4:20 P
		Capital Budget - Public Safety Financial Reporting 11/15/17 4:20 Pt
		Capital Budget - Recreation and Cull Financial Reporting 11/15/17 4:20 Pt
		Capital Bodget - Hansjoradoli - Pinancial Reporting 11/15/17 4:20 Pi
		Capital Revenue Summary By Sourc Financial Reporting 11/15/17 4:20 Pt
		Capital Unfunded Projects by Strate Financial Reporting 11/15/17 4:20 Pt
		GOB Project FAMIS Expense Report Financial Reporting 11/15/17 4:20 P
		GOB Project Revenue and Expense   Financial Reporting 11/15/17 4:20 P
		GOB Project Revenue and Expense   Financial Reporting 11/15/17 4:20 Pt
		Individual Project Capital Keport Financial Reporting 11/15/17 4:20 P
	4	MDCCAP Ordinance Table Report By Financial Reporting 11/15/17 4:20 P
		Resiliency Projects Financial Reporting 11/15/17 4:20 Pt
	1	



	σől					
Statu	s E	Explore: /CBAT Reports/Capital Repo	rts ×			
	/CB4	AT Reports/Capital Reports				
	1 *	Name	Type	Modified	De	
	•	All Departmental Projects Report	Financial Reporting	11/15/17 4:20 PM		
		APPENDIX P QNIP Allocations	Financial Reporting	11/15/17 4:20 PM		
		BAT Funded Projects by District - I	Financial Reporting	11/15/17 4:20 PM	A	
		Capital Budget - Economic Develop	Financial Reporting	11/15/17 4:20 PM		
		Capital Budget - General Gov	Financial Reporting	11/15/17 4:20 PM		
		Capital Budget - Health and Huma	n Financial Reporting	11/15/17 4:20 PM		
		Capital Budget - Neighborhood an	Financial Reporting	11/15/17 4:20 PM		
		Capital Budget - Policy Formulation	Financial Reporting	11/15/17 4:20 PM		
		Capital Budget - Public Safety	Financial Reporting	11/15/17 4:20 PM		
		Capital Budget - Recreation and C	I Financial Reporting	11/15/17 4:20 PM		
		Capital Budget - Transportation	Financial Reporting	11/15/17 4:20 PM		
		Capital Exp Summary by Strategic	A Financial Reporting	11/15/17 4:20 PM		
		Capital Revenue Summary By Sou	· Financial Reporting	11/15/17 4:20 PM		
		Conital Linfundad Draiacte hu Strat	Cinemaial Departies	11/15/12 4:00 004		
		Capital Unfunded Projects Report	Financial Reporting	11/15/17 4:20 PM		
		GOB Project Revenue and Expense	Financial Reporting	11/15/17 4:20 PM		
		GOB Project Revenue and Expense	Financial Reporting	11/15/17 4:20 PM		
		Individual Project Capital Report	Financial Reporting	11/15/17 4:20 PM		
-		MDCCAP Ordinance Table Report	Financial Reporting	11/15/17 4:20 PM		
٩		MDCCAP Ordinance Table Report 8	3y Financial Reporting	11/15/17 4:20 PM		
		Resiliency Projects	Financial Reporting	11/15/17 4:20 PM		







Click on the <b>O</b>	pen In icon				
Open In Icon	i asks the user, in	what forn	nat do you wi	sh to view	
the report in.					
Click on the <b>P</b>	DF Preview ico	'n			
		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
Https://epmprd.mia	midade.gov/workspace/index.jsp	۵ + ۵	🖒 🧧 Oracle Enterprise Performi		
File Edit View Favorites Too	Is Help e - Hyperion Implem 🗿 Web Slice Gallery 🔻				
ORACLE Enterprise Per	ormance Management System Workspace, Fu	sion Edition			
Navigate <u>File</u> Edit <u>V</u> iew Favorite	s <u>T</u> ools <u>H</u> elp				
in a state	a d 🖷 😐 🕫 🚮				
HomePage MDCCAP - Task List S	tatus Explore: /CBAT Reports/Capital Report	ts ×			
Folders	/CBAT Reports/Capital Reports	Type Modifie	d Description		
BAT Reports     GAT Reports	All Departmental Projects Report	Financial Reporting 11/15/ Financial Reporting 11/15/	17 4:20 PM		
Capital Reports	BAT Funded Projects by District - Dr	Financial Reporting 11/15/	17 4:20 PM Anita Req.		
Sample Content	Capital Budget - Economic Developr	Financial Reporting 11/15/ Financial Reporting 11/15/	17 4:20 PM 17 4:20 PM		
D Users	Capital Budget - Health and Human Capital Budget - Neighborhood and	Financial Reporting 11/15/ Financial Reporting 11/15/	17 4:20 PM 17 4:20 PM		
	Capital Budget - Policy Formulation	Financial Reporting 11/15/	17 4:20 PM		
	Capital Budget - Recreation and Cul	Financial Reporting 11/15/ Financial Reporting 11/15/	17 4:20 PM 17 4:20 PM		
	Capital Budget - Transportation Capital Exp Summary by Strategic A	Financial Reporting 11/15/ Financial Reporting 11/15/	17 4:20 PM 17 4:20 PM		
	Capital Revenue Summary By Source	Financial Reporting 11/15/	17 4:20 PM		
	Capital Unfunded Projects Re	Open In	HTML Preview		
	GOB Project FAMIS Expense Dor	ober Ir.	PDF Preview		
	GOB Project Revenue and Expense Individual Project Capital Report	E-mail Link Add to Favorites	Studio Preview		
	MDCCAP Ordinance Table Report	Cut Ctrl+X	17 4:20 PM		
	Resiliency Projects	Copy Ctrl+C	17 4:20 PM		
		Rename			
		Properties Alt+Enter			
		Edit Permissions			



10	After you have click on the <b>PDF Preview</b> icon, the following screen pops up.	
	This is the <b>Respond to Prompts</b> screen	
l	Respond to Prompts         X           Prompt         Selection         Type         Source           Enter Entity:         Image: Control of the provided projects Report         Grad Control of the provided projects Report         Grad Control of the provided projects Report	
	HelpQK [ Cancel ] Beset	
	<b>NOTE:</b> On the right-hand side of the screen there is a notation to let you know what report you are running.	
11	In this screen, you must enter your two letter department code.	
	However, in addition to your two letter department code, you must always type in the letter <b>"E".</b>	
	"E" stands for entity.	
	Respond to Prompts         The following prompt has been defined in the report. You may use the default values shown, or s         Respond to Prompts at Report Level         Prompt         Enter Entity:	
	Respond to Prompts         The following prompt has been defined in the report. You may use the default values shown, or se         Respond to Prompts at Report Level         Prompt         Enter Entity:	



12	After you have entered <b>"F</b> " and	Vour two	n letter	
	department code, click the	OK Icon, I	ocated in the	
	lower right-hand of the screen			
	•			
	Respond to Prompts		×	
	The following prompt has been defined in the report. You may use the default values	shown, or select other members		
	Prompt         Selection         Ty           Enter Entity:         ECR         Re	pe Source port Report:	BAT Unfunded Projects Report	
	*	Grid: G	rid1	
	Help		QK ancel Reset	
	15			
	014			
	OK			
13	The BAT Unfunded Project R	eport disp	lays for the	
	Department selected on the Re	spond to	Prompts	
	screen.			
	Miami-Dade County			
	DMI BAT Onlanded Project Repo	Dri		
	UNFUNDED CAPITAL PROJECTS			
		1001701	(dollars in thousands)	
	PROJECT NAME	LOCATION	ESTIMATE PROJECT COST	
	TURNER GUILFORD KNIGHT CORRECTIONAL CENTER ROOF TOP SECURITY MODIFICATION	7000 NW 41 St	350	
	KROME DETENTION CENTER - BUILDING BETTER COMMUNITIES BOND PROGRAM	18201 SW 12 St		
	UMMMUNICATIONS INFRASTRUCTURE EXPANSION TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR	7000 NW 41 St		
	CONDITIONING INSTALLATION METRO WEST DETENTION CENTER INMATE HOUSING IMPROVEMENT	13850 NW 41 St		
	WOMEN'S DETENTION CENTER EXTERIOR SEALING	1401 NW 7 Ave		
	TURNER GUILFORD KNIGHT CORRECTIONAL CENTER MENTAL HEALTH RENOVATIONS	7000 NW 41 St		
	URIVER GUILFORD KNIGHT CORRECTIONAL CENTER PRESSURE WASH AND SEAL EXTERIOR ELEVATOR DEFINIONENT	Voiou NW 41 St	600	
	URNER GUILFORD KNIGHT CORRECTIONAL CENTER DOMESTIC WATER	7000 NW 41 St	200	
	PUMP FACILITY ROOF REPLACEMENTS	Various Sites		
	METRO WEST DETENTION CENTER REPLACE HOUSING UNIT SECURITY WINDOWS	13850 NW 41 St		
	WOMEN'S DETENTION CENTER AIR CONDITIONING COILS	1401 NW 7 Avenue	480,000	
	TRE-TRIAL DETENTION CENTER RENOVATION - BUILDING BETTER COMMUNITIES BOND PROGRAM ATCHEN FOUIPMENT REPLACEMENT	1321 NW 13 St Various Sites	2 100 000	
		vanous Sites	2,100,000	
		-	2,001,100	



hudget beeks for your deportment	e Proposed	and Adopted	
budget books for your department			
The Unfunded Preject's name			
The Unfunded Project's name			
BAT Unfunded Project Rep	ort		
BUDGETING ANALYSIS TOOL			
MAAN CAR			
UNFUNDED CAPITAL PROJECTS			
PROJECT NAME	LOCATION	(dollars in thousands)	
	LOCATION	ESTIMATET ROJECT COST	
TURNER GUILFORD KNIGHT CORRECTIONAL CENTER ROOF TOP SECURITY MODIFICATION	7000 NW/41 St	350	
PROGRAM	18201 SW 12 St		
TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR	7000 NW/41 St		
CONDITIONING INSTALLATION METRO WEST DETENTION CENTER INMATE HOUSING IMPROVEMENT	13850 NW 41 St		
MOMEN'S DETENTION CENTER EXTERIOR SEALING	1401 NW 7 Ave		
TURNER GUILFORD KNIGHT CORRECTIONAL CENTER MENTAL HEALTH	7000 NW 41 St		
TURNER GUILFORD KNIGHT CORRECTIONAL CENTER PRESSURE WASH AND SEAL EXTERIOR	7000 NW 41 St	600	
ELEVATOR REFURBISHMENT	Various Sites		
TURNER GUILFORD KNIGHT CORRECTIONAL CENTER DOMESTIC WATER	7000 NW 41 St	200	
ACILITY ROOF REPLACEMENTS METRO WEST DETENTION CENTER REPLACE HOUSING UNIT SECURITY	13850 NW 41 St		
WINDOWS WOMEN'S DETENTION CENTER AIR CONDITIONING COILS	1401 NW 7 Avenue	480,000	
PRE-TRIAL DETENTION CENTER RENOVATION - BUILDING BETTER	1321 NW 13 St		
OTCHEN EQUIPMENT REPLACEMENT	Various Sites		
-	v prioda Orica	2,100,000	
		2,100,000	
 The Unfunded Project's location	indus Sites	2,100,000	
 The Unfunded Project's location		2100.000	
 The Unfunded Project's location	ort	2100.000	
 The Unfunded Project's location Miami-Dade County BAT Unfunded Project Report UNFUNDED CAPITAL PROJECTS PROJECT NAME		(dollars in thousands)	
 The Unfunded Project's location           Image: Construct analysis tool	DOT LOCATION	(dollars in thousands) ESTIMATE PROJECT COST	
 The Unfunded Project's location           Image: Constraint of the second	LOCATION 7000 N// 41 St	(dollars in thousands) ESTIMATE PROJECT COST 350	
 The Unfunded Project's location Miami-Dade County BAT Unfunded Project Repu MINING ANALYSISTON WINE ANALYSISTON WIN	LOCATION 7000 NW 41 51 18201 5W 12 51	(dollars in thousands) ESTIMATE PROJECT COST 350	
The Unfunded Project's location Miami-Dade County BAT Unfunded Project Repu Miami-Dade County BAT Unfunded Project Repu UNFUNDED CAPITAL PROJECTS PROJECT NAME TURNER GUILEPOR KNIGHT CORRECTIONAL CENTER NOOF TOP SECURITY NOME DETENTION CENTER- BUILDING BETTER COMMUNITIES BOND COMMUNICATIONS INFRASTICUTURE EXPANSION UNREE GUILEPOR KNIGHT CORRECTIONAL CENTER KITCHEM AIR	LOCATION 7000 N/V 41 St 18201 SI/V 12 St Various Sites 7000 N/V 41 St	2100.000 2.581.150 (dollars in thousands) ESTIMATE PROJECT COST 350	
The Unfunded Project's location Miami-Dade County BAT Unfunded Project Repu Miami-Dade County BAT Unfunded Project Repu DIVELINDED CAPITAL PROJECTS PROJECT NAME TURNER GUILPOR KNIGHT CORRECTIONAL CENTER ROOF TOP SECURITY NOTHING ROUT OPARCENTIONAL CENTER ROOF TOP SECURITY NOTHING ROUT OPARCENTION ROUT OPARCENTIONAL CENTER ROOF TOP SECURITY NOTHING ROUT OPARCENTIONAL CENTER ROOF TOP SECURITY NOTHING ROUT OPARCENTION ROOF ROOT OPARCENTIONAL CENTER ROOF TOP SECURITY NOTHING ROOT OPARCENTION ROOT OPARCENTIONAL CENTER ROOF TOP SECURITY NOTHING ROOT OPARCENTIONAL CENTER ROOT OPARCENTER ROOT OPARCENTIONAL CENTER ROOT OPARCENTER ROOT OPARCENTIONAL CENTER ROOT OPARCENTIONAL CENTER ROOT OPA	LOCATION 7000 N/V 41 Sr 18201 S/V 12 Sr Various Sites 7000 N/V 41 Sr 13850 N/V 41 Sr	(dollars in thousands) ESTIMATE PROJECT COST 350	
The Unfunded Project's location Miami-Dade County BAT Unfunded Project Repu Miami-Dade County BAT Unfunded Project Repu Miami-Dade County Miami-Dade County Mi	LOCATION 1000 N/V 41 St 18201 S/V 12 St Various Sites 7000 N/V 41 St 13850 N/V 41 St 13850 N/V 41 St	(dollars in thousands) ESTIMATE PROJECT COST 350	
The Unfunded Project's location Miami-Dade County BAT Unfunded Project Reputed Miami-Dade County BAT Unfunded Project Reputed Infunded Capital PROJECTS INFUNCED CAPITAL PROJECTS PROJECT NAME TURNER GUILFORD KNIGHT CORRECTIONAL CENTER ROOF TOP SECURITY NOME DETENTION CENTER - BUILDING BETTER COMMUNITIES BOND PROVED DETENTION CENTER - BUILDING BETTER COMMUNICATIONS PROVED DETENTION CENTER - BUILDING BETTER - BUILDING PROVED DETENTION CENTER - BUILDING PROVED DETENTION CENT	LOCATION TOOL 115 18201 SW 12 St Various Stees 7000 NW 41 St 18350 NW 41 St 18350 NW 41 St 18401 NW 7 Ave 7000 NW 41 St	(dollars in thousands) ESTIMATE PROJECT COST 350	
The Unfunded Project's location  Miami-Dade County EAT Unfunded Project Repute  Miami-Dade County	LOCATION           7000 N// 41 Sr           18201 Si// 12 Sr           Various Sites           7000 N// 41 Sr           13850 N// 41 Sr           13850 N// 41 Sr           7000 N// 41 Sr	(dollars in thousands) ESTIMATE PROJECT COST 350 600	
The Unfunded Project's location  Miami-Dade County EAT Unfunded Project s location  Miami-Dade County EAT Unfunded Project Reput  Miami-Dade County	LOCATION           7000 N// 41 Sr           1200 N// 41 Sr           12350 N// 41 Sr           12350 N// 41 Sr           12401 N// 7 Ave           7000 N// 41 Sr           12350 N// 41 Sr           7000 N// 41 Sr	(dollars in thousands) ESTIMATE PROJECT COST 350 600	
The Unfunded Project's location  The Unfunded Project's location  The Unfunded Project's location  The Unfunded Project Representation  The Unfunded Project Representation  The United Carital PROJECTS  The United Carital Project Confectional Center Rooment  To West Detention Center Inmarte Housing Improvement  To West S DETENTION CENTER INMARTE HOUSING Improvement  To West S DETENTION CENTER INMARTE HOUSING Improvement  The Ouling Carital Carital Confectional Center Pressure Washan  ELEVATOR REPUBBISHMENT  Turkler Guill-ORD KNIGHT CORRECTIONAL CENTER PRESSURE WASHAN  ELEVATOR REPUBBISHMENT  Turkler Guill-ORD KNIGHT CORRECTIONAL CENTER DOMESTIC WATER  TURKLER CULLING CARICEL CORRECTIONAL CENTER DOMESTIC WATER  TURKLER CULLING CARICEL CORRECTIONAL CENTER DOMESTIC WATER  TURKLER CULLING KNIGHT CORRECTIONAL CENTER METAL HEALTH  TURKLER CULLING KNIGHT CORRECTIONAL CENTER METAL HEALTH  TURKLER CULLING KNIGHT CORRECTIONAL CENTER METAL HEALTH  TURKLER CULLING KNIGHT CORRECTIONAL CENTER METAL  TURKLER CULLING KNIGHT CORRECTIONAL CENTER DOMESTIC WATER  TURKLER CONCERNING METAL  TURKLER CULLING KNIGHT CORRECTIONAL CENTER DOMESTIC WATER	LOCATION           7000 N// 41 Sr           1201 SW/ 12 Sr           Various Sites           7000 N// 41 Sr           12350 N// 41 Sr           12401 N// 7 Ave           7000 N// 41 Sr	(dollars in thousands) ESTIMATE PROJECT COST 350 600 200	
The Unfunded Project's location  Miami-Dade County of the Unfunded Project's location  Miami-Dade County of the Unfunded Project Report  Miami-Dade County of the Unfunded Project Report  Miami-Dade County of the Unfunded Project Report  Networks of the Unfunded Project Report  Netw	LOCATION           7000 NW 41 5r.           18201 SW 12 Sr.           Various Sites           7000 NW 41 5r.           13850 NW 41 5r.           13850 NW 41 5r.           7000 NW 41 5r.	(dollars in thousands) ESTIMATE PROJECT COST 350 600 200	
The Unfunded Project's location  Miami-Dade County of the Unfunded Project's location  Miami-Dade County of the Unfunded Project Report  Miami-Dade County of the Unfunded Project Report  Miami-Dade County of the Unfunded Project Report  Network of the Project Information  Network of the Unfunded Project Report  Network of the Project Information  Network of the Project Infor	LOCATION LOCATION 7000 NV/41 Sr 18201 Sites 7000 NV/41 Sr 1401 NV/7 Ave 7000 NV/41 Sr 1401 NV/7 Ave 7000 NV/41 Sr 1401 NV/7 Ave 7000 NV/41 Sr Various Sites 7000 NV/41 Sr Various Sites 7000 NV/41 Sr Various Sites 7000 NV/41 Sr	(dollars in thousands) ESTIMATE PROJECT COST 350 600 200 480.000	
TURNER GUILFORD KNIGHT CORRECTIONAL CENTER MONATION EXTENSION TURNER GUILFORD KNIGHT CORRECTIONAL CENTER NORTH HEALTH CONTINUES TO EXTENSION TURNER GUILFORD KNIGHT CORRECTIONAL CENTER NORTH HEALTH CONTINUES INFORMATION CENTER AR EXTENSION TURNER GUILFORD KNIGHT CORRECTIONAL CENTER MENTAL HEALTH CONTINUES INFORMATION CENTER RETERIOR SEALING TURNER GUILFORD KNIGHT CORRECTIONAL CENTER MENTAL HEALTH CONTINUES INFORMATION CENTER RETERIOR SEALING TURNER GUILFORD KNIGHT CORRECTIONAL CENTER MENTAL HEALTH CONTINUES INFORMATION CENTER RETERIOR SEALING TURNER GUILFORD KNIGHT CORRECTIONAL CENTER MENTAL HEALTH CONTINUES INFORMATION CENTER RETERIOR SEALING TURNER GUILFORD KNIGHT CORRECTIONAL CENTER MENTAL HEALTH CONTONS TURNER GUILFORD KNIGHT CORRECTIONAL CENTER MENTAL HEALTH CORRECTIONS TURNER GUILFORD KNIGHT CORRECTIONAL CENTER MENTAL HEALTH CONTONS TURNER GUILFORD KNIGHT CORRECTIONAL CENTER MENTAL HEALTH CONTONS TURNER GUILFORD KNIGHT CORRECTIONAL CENTER MENTAL HEALTH CONTONS TURNER GUILFORD KNIGHT CORRECTIONAL CENTER MENTAL TURNER GUILFORD KNIGHT CORRECTIONAL CENTER MENTAL HEALTH CONTONS TURNER GUILFORD KNIGHT CORRECTIONAL CENTER MENTAL TURNER GUILFORD MENTER TURNER GUILFORD KNIGHT CORRECTIONAL CENTER MENTAL TURNER GUILFORD MENTER TURNER GUILFORD KNIGHT CORRECTIONAL CENTER MENTAL TURNER GUILFORD MENTER TURNER GUILFORD MENTER MENTAL TURNER GUILFORD MENTER TURNER GUILFORD MENTER MENTAL TURNER G	LOCATION LOCATION 7000 N// 41 Sr 18201 SN/12 Sr Various Sites 7000 N// 41 Sr 1401 N// 7 Ave 7000 N// 41 Sr 1401 N// 7 Ave 7000 N// 41 Sr Various Sites 7000 N// 41 Sr Various Sites 7000 N// 41 Sr 12850 N// 41 Sr 12850 N// 41 Sr 12850 N// 41 Sr 12850 N// 41 Sr	(dollars in thousands) ESTIMATE PROJECT COST 350 600 200 480.000	
The Unfunded Project's location  Miami-Dade County  Anti-Dade Cou	LOCATION LOCATION 7000 N// 41 Sr 18201 Si// 12 Sr Various Sites 7000 N// 41 Sr 1350 N// 41 Sr 1401 N// 41 Sr 7000 N//	2100.000 2581.150 (dollars in thousands) ESTIMATE PROJECT COST 350 600 200 480.000 21100.000	



16	And The Unfunded Project's total e	estimated co	ost	
	BUDGETING ANALYSIS TOOL	ort		
	UNFUNDED CAPITAL PROJECTS			
	PROJECT NAME	LOCATION	ESTIMATE PROJECT COST	
	TURNER GUILFORD KNIGHT CORRECTIONAL CENTER ROOF TOP SECURITY	7000 NW 41 St	350	
	MOUFICATION KROME DETENTION CENTER - BUILDING BETTER COMMUNITIES BOND PROGRAM	18201 SW 12 St		
	COMMUNICATIONS INFRASTRUCTURE EXPANSION	Various Sites		
	TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION	7000 NW 41 St		
	METRO WEST DETENTION CENTER INMATE HOUSING IMPROVEMENT	13850 NW 41 St		
	WOMEN'S DETENTION CENTER EXTERIOR SEALING	1401 NW 7 Ave		
	TURNER GUILFORD KNIGHT CORRECTIONAL CENTER MENTAL HEALTH RENOVATIONS	7000 NW 41 St		
	TURNER GUILFORD KNIGHT CORRECTIONAL CENTER PRESSURE WASH AND SEAL EXTERIOR	7000 NW/41 St	600	
	ELEVATOR REFURBISHMENT	Various Sites		
	URNER GUILFORD KNIGHT CORRECTIONAL CENTER DOMESTIC WATER PUMP	7000 NW 41 St	200	
	FACILITY ROOF REPLACEMENTS	Various Sites		
	METRO WEST DETENTION CENTER REPLACE HOUSING UNIT SECURITY WINDOWS	13850 NW 41 St		
	WOMEN'S DETENTION CENTER AIR CONDITIONING COILS	1401 NW 7 Avenue	480,000	
	PRE-I HIAL DETENTION CENTER RENOVATION - BUILDING BETTER COMMUNITIES BOND PROGRAM	1321 NW 13 St		
	KITCHEN EQUIPMENT REPLACEMENT	Various Sites	2,100,000	
	L		2.581.150	
7	To <b>Drint</b> and <b>Savo</b> the report in	ot right click	on the report	
	TO FILL and Save the report ju	si, nghi chc	k on the report	
	screen and do as you would norma	ally would d	o when the	
	Drint icon anno an			
	Finit icon appears.			
	Vey con cove this report			
	rou can save this report as a PDF	•		

--End Activity--





## Activity CB12: Printing Departmental Capital Projects Report

This activity will describe to the user how to print a capital report that will print <u>ALL</u> your departmental capital projects.

This is **<u>NOT</u>** a report to print individual capital projects.







3.	Once you have clicked on the <b>Explore</b> icon, the screen will change.	
	Navigate File View Favo <u>r</u> ites <u>T</u> ools <u>H</u> elp <b>Explore C Explore C C Explore C C C C C C C C C C</b>	
	Folders       /	
4	Under Folders, you will see a grouping of folders. Click on the connext CBAT Reports.	











Dep	Open In	•	Þ	Ĥ			
i Pro	E-mail Link Add to Favort	tes		<u>s</u>			
i Stra	Cu <u>t</u> Copy	Ctrl+X Ctrl+C					
ital f	Delete Re <u>n</u> ame	Delete					
ital B	P <u>r</u> operties <u>E</u> dit Permissk	Alt+Er	iter				
ntal t Ref P	Refresh	F5					
	ooger - Foncy form						
Now	click on the " <b>PD</b>	- Preview"	con.				
Now	v click on the " <b>PDF</b> Open <u>I</u> n	F Preview" i	con.			P	
	Click on the "PDF Open In Subscribe E-mail Link Add to Favorites	F Preview" i	con.	DF Prev	oamea	- P 5 P	
	Click on the "PDF Open In Subscribe E-mail Link Add to Favorites Cut Copy	Ctrl+X Ctrl+C	con. Pl al Repo al Repo	DF Prev orti 2 orti 2	/6/15 2:0	P 5 1 P 2 P	
Now er fr fr hl	Click on the "PDF Open In Subscribe E-mail Link Add to Favorites Cut Copy Delete Rename	Ctrl+X Ctrl+C Delete	con. Pl pl al Repo al Repo al Repo al Repo	DF Prev orti 2 orti 2 orti 2	/6/15 2:0 /6/15 2:0 /6/15 2:0 /6/15 2:0 /9/15 1:5	P 5 1 P 2 P 8 P 5 P	
	v click on the "PDF Open In Subscribe E-mail Link Add to Favorites Cut Copy Delete Rename Properties Edit Permissions	Ctrl+X Ctrl+C Delete Alt+Enter	con. Pl al Repo al Repo al Repo al Repo al Repo	DF Prev orti 2 orti 2 orti 2 orti 2 orti 2 orti 2	/6/15 2:0 /6/15 2:0 /6/15 2:0 /6/15 2:0 /9/15 1:5 /9/15 1:5 /9/15 2:0	P 5 P 1 P 2 P 8 P 5 P 8 P 6 P	
Now er or sr th hl y ic ex sr	V click on the "PDF Open In Subscribe E-mail Link Add to Favorites Cut Copy Delete Rename Properties Edit Permissions	Ctrl+X Ctrl+C Delete Alt+Enter	al Repo al Repo al Repo al Repo al Repo al Repo	DF Prev orti 2 orti 2 orti 2 orti 2 orti 2 orti 2 orti 2	/6/15 2:0 /6/15 2:0 /6/15 2:0 /6/15 2:0 /9/15 1:5 /9/15 1:5 /9/15 2:0 /9/15 2:1 /9/15 2:1	P 5 P 1 P 2 P 8 P 5 P 8 P 5 P 8 P 5 P	
	V click on the "PDF Open In Subscribe E-mail Link Add to Favorites Cut Copy Delete Rename Properties Edit Permissions Refresh	Ctrl+X Ctrl+C Delete Alt+Enter F5	al Repo al Repo al Repo al Repo al Repo al Repo al Repo al Repo	DF Prev DF Prev orti 2 orti 2 orti 2 orti 2 orti 2 orti 2 orti 2 orti 2	/6/15 2:0 /6/15 2:0 /6/15 2:0 /6/15 2:0 /9/15 1:5 /9/15 1:5 /9/15 2:1 /9/15 2:1 /3/15 6:1	- P 5 P 1 P 2 P 8 P 5 P 8 P 5 P	



Next, you will see the screen below appear     Next, you will see the screen below appear		0 11	
	Respond to Prompts The following prompt has been	en defined in the report. You may use the default values shown, or select other members.	
window   Clock on the icon to the right of the box   window   Window   window   Sector   window   Window	Respond to Prompts at Report	of Level	
Image: constant of the point of the box	Prompt Enter Entity:	Selection Type Source Report Report Projects Report Peoport Grid. All	
Image: content in the right of the box			
It is the is			
Click on the icon to the right of the box   Import to Prompts at Report Laws   Provide the screen below appear   Next, you will see the screen below appear     Import to Prompts			
Click on the icon to the right of the box   Image: click on the icon to the right of the box     Image: click on the icon to the right of the box     Image: click on the icon to the right of the box   Next, you will see the screen below appear   Image: click on the rompts     Image: click on the icon to the right of the box     Image: click on the icon to the right of the box     Image: click on the icon to the right of the box     Image: click on the icon to the right of the box     Image: click on the icon to the right of the box     Image: click on the icon to the right of the box     Image: click on the icon to the right of the box     Image: click on the icon to the right of the box     Image: click on the icon to the right of the box     Image: click on the icon to the right of the icon to the box     Image: click on the right of the icon to the box     Image: click on the right of the icon to the icon to the box     Image: click on the right of the icon to the box     Image: click on the right of the icon to the box     Image: click on the right of the icon to the box     Image: click on the right of the icon to the box     Image: click on the right of the icon to the box     Image: click on the right of the box     Image: click on the right of the box     Image: click on the right of the box     Image: click on the box			
Click on the icon to the right of the box	Helb	DK Dancel Beset	
Click on the icon to the right of the box			
Image: second to Prompts at Report Level	Click on the i	icon to the right of the box	
Respond to Prompts   Section   Prompt   Section Sec	Ш		
Next, you will see the screen below appear     Respond to Prompts     Members     Name     Default     Default     Default	Respond to	to Prompts at Report Level	
Next, you will see the screen below appear         Respond to Prompts         Members         Name         Prod:         Name         Default         Default	Prompt Enter Entity	Selection Type	
Next, you will see the screen below appear Respond to Prompts Wembers         Available:       Entity (1-2 of 2)         Find:       Image: 100 Image:			
Next, you will see the screen below appear  Respond to Prompts  Wembers  Variable: Entity (1-2 of 2)  Find: Name  Rows Per Page: 100  Name  Default  Substitution Variables			
Next, you will see the screen below appear  Respond to Prompts  Available: Entity (1-2 of 2)  Name  Entity  Substitution Variables  Substitution Variables			
Next, you will see the screen below appear			
Next, you will see the screen below appear Respond to Prompts Members Available: Entity (1-2 of 2) Find: Corne Name Corne Name Corne Selected: Name Name Corne Substitution Variables			
Next, you will see the screen below appear  Respond to Prompts  Members  Available: Entity (1-2 of 2)  Find: Name  Selected: Name  Default  Substitution Variables			
Next, you will see the screen below appear Respond to Prompts Members Available: Entity (1-2 of 2) Find: Name Per Page: 100 Default Find: Substitution Variables Substitution Variables			
Respond to Prompts          Members         Available:       Entity (1-2 of 2)         Find:       Name         Image: Ima			
Members         Available:       Entity (1-2 of 2)         Find:       Name         Name       Default         Image:       Substitution Variables	Next, you will	I see the screen below appear	
Members   Available:   Find:   Name   Name   Default   Entity   Substitution Variables	Next, you will	ll see the screen below appear	
Available: Entity (1-2 of 2)   Find: Name   Name Default   Entity Substitution Variables	Next, you will Respond to Promp	ll see the screen below appear	
Find: Name   Name Default   Default Image: Substitution Variables	Next, you will Respond to Promp	ll see the screen below appear pts	
Name   Entity   Brain   Substitution Variables	Next, you will Respond to Promp Members Available: Entity	Il see the screen below appear pts (1-2 of 2) Selected:	
Entity     Image: Construction Variables	Next, you will Respond to Promp Members Available: Entity Find: Name	Il see the screen below appear pts (1-2 of 2) Selected: Rows Per Name	Page: 20 💌
Bubstitution Variables	Next, you will Respond to Promp Members Available: Entity Find: Name Name	Il see the screen below appear  pts  (1-2 of 2)  (1-2 of 2)  Rows Per Page: 100  Default	Page: 20 💌
	Next, you will Respond to Promp Members Available: Entity Find: Name Mame E:Entity	Il see the screen below appear	Page: 20 💌
	Next, you will Respond to Promp Members Available: Entity Find: Name Mame Find: Entity Substi	Il see the screen below appear  pts  (1-2 of 2)  *  Rows Per Page: 100  Default  tution Variables	Page: 20
	Next, you will Respond to Promp Available: Entity Find: Name Pine: Entity Entity Entity Entity Entity	Il see the screen below appear  pts  (1-2 of 2)  * Use Wildcards  Bows Per Page: 100  Default  itution Variables	Page: 20
	Next, you will Respond to Promp Members Available: Entity Find: Name Mame E C Entity Entity Entity Substi	Il see the screen below appear pts (1-2 of 2) * Rows Per Page: 100 itution Variables	Page: 20 V
	Next, you will Respond to Promp Available: Entity Find: Name Particular Substi	Il see the screen below appear pts  (1-2 of 2)  (1-2 of 2)  Rows Per Page: 100  Default  itution Variables	Page: 20
	Next, you will Respond to Promp Available: Entity Find: Name Members Available: Entity Find: Canadian Respond to Promp	Il see the screen below appear pts (1-2 of 2) Rows Per Page: 100 Default itution Variables	Page: 20 💌
	Next, you will Respond to Promp Available: Entity Find: Name Part Substi	Il see the screen below appear pts r (1-2 of 2) * * * * Use Wildcards Rows Per Page: 100 * Default jution Variables	Page: 20



13	Click on the + next to "Entity" folder to expand the file	
	Pind:     Name       Image: Name     Image: Name	
	Entity	
	🗄 🖆 🔲 🔲 Substitution Variables	
14	Now you will see the folder expanded.	
4	<b>"Department_Rollup</b> " is <u>ONLY</u> for active capital projects	
	Click on the + next to " <b>Department Rollup</b> " folder to expand the file	
	Name	
	Department Rollup	
	Department Rollup Archived	
	🗄 🛄 🗖 Department_Rollup_Unfunded	
	My_Entity	
	No_Entity	
	🗄 🛅 🔲 Substitution Variables	


15	Now you will see that the folder has expanded again.						
	Scroll down and find your two lett	er code for your department					
	Find:       Name       Image: Second	Use Wildcards  It_Rollup Active MAL SERVICES  ATION RD OF COUNTY COMMISSIONE EC MUNITY ACTION AND HUMAW RECTIONS & REHABILITATION TURAL AFFAIRS TIONS					
16	Once you have found your depar you see a check mark appear	tment's two letter code, click on the box until Department_Rollup Active EAD - ANIMAL SERVICES EAV - AVIATION ECC - BOARD OF COUNTY					
	Entity  All_Entities  All_Entities  Control Co	Department_Rollup Active EAD - ANIMAL SERVICES EAV - AVIATION ECC - BOARD OF COUNTY CO					



Now scroll down until you see two arrows on your right-hand side
Click on the arrow pointing to the right
NITY INFORMATION AND OUTREACH
ESS TRUST
AL SERVICES
ADMINISTRATION
Y
TA AND PHILLIP FROST MUSEUM OF SCIENCE
Members       Available:     Entity (1-35 of 35)       Find:     Name       Image: Selection of the selection
Selected: 1 of 1 Rows Per Page: 20 Name EAD



19	Click on the box until you see a check mark appear
	Selected: 1 of 1 Rows Per Page: 20 EAD
20	Click on the $\mathbf{OK}$ icon located at the bottom right-hand side of the box
	Respond to Prompts     Id       Mendows     Austable firstry (1:55 of 33.)     Mill (**) Use Wildcords       Austable firstry (1:55 of 33.)     Mill (**) Use Wildcords     Image: Austable firstry (1:55 of 33.)       Image: Austable firstry (1:55 of 33.)     Mill (**) Use Wildcords     Image: Austable firstry (1:55 of 33.)       Image: Austable firstry (1:55 of 33.)     Mill (**) Use Wildcords     Image: Austable firstry (1:55 of 33.)       Image: Austable firstry (1:55 of 33.)     Mill (**) Use Wildcords     Image: Austable firstry (1:55 of 33.)       Image: Austable firstry (1:55 of 33.)     Mill (**) Use Wildcords     Image: Austable firstry (1:55 of 33.)       Image: Austable firstry (1:55 of 33.)     Mill (**) Use Wildcords     Image: Austable firstry (1:55 of 33.)       Image: Austable firstry (1:55 of 33.)     Mill (**) Use Wildcords     Image: Austable firstry (1:55 of 33.)       Image: Austable firstry (1:55 of 33.)     Mill (**) Use Wildcords     Image: Austable firstry (1:55 of 33.)       Image: Austable firstry (1:55 of 33.)     Mill (**) Use Wildcords     Image: Austable firstry (1:55 of 33.)       Image: Austable firstry (1:55 of 33.)     Mill (**) Use Wildcords     Image: Austable firstry (1:55 of 33.)       Image: Austable firstry (1:55 of 33.)     Mill (**) Use Wildcords     Image: Austable firstry (1:55 of 33.)       Image: Austable firstry (1:55 of 33.)     Mill (**) Use Wildcords     Image: Austable firstry (1:55 of 33.)
	Image: Protoce         Department, Rulap, Active           Image: Protoce         Exponenter, Rulap, Active
21	
	-
	OK Cancel



Step	Action	Notes							
22	Once you have clicked on the <b>OK</b> icon located at the bottom right-hand side of the box it will bring you back to the box below where you will see your two letter department code								
	<b>Prompts</b> ring prompt has been defined in the report. You may use the default values shown, or select								
	to Prompts at Report Level								
	ty: EAD Type Report								
23	If your two letter department code appears in the box then click on the OK icon located at the bottom right-hand side of the box								



Step	Action	Notes
24	Within a few minutes, you should see your departmental project report for ALL your projects	- 
	BUDGETING ANALYSIS TOOL	
	NEW ANIMAL SHELTER       PROJECT #: P         DESCRIPTION:       Purchase and retrofit facility to serve as the new Animal Shelter         LOCATION:       3651 NW 79 Ave       District Located:       12         Unincorporated Miami-Dade County       District(s) Served:       Countywide	9199
25	To print your report, simply click on the <b>print</b> icon on your screen	





# The Circle of Life for Capital

This section will provide you with the circle of life for your capital project tying it all together from...

- PeopleSoft
- CBAT
- Departmental Narrative
- Ordinance
- Budget Book Appendices
- Mid-Year and EOY memos
- Budget hearing memos

## Project is entered into PeopleSoft

Project Project S	Sites List Project Sites	
Project Number	2000000556 *Dept. Id. CR Q CORRECTIONS & REHABILITATION	Archived
Project Name	METRO WEST DETENTION CENTER REPLACE HOUSING UNIT SECURITY WINDOWS - PHASE II	
Proj. Desc.	Replace existing detention grade security windows	
Address	13850 NW 41 St	
ocation	Unincorporated Miami-Dade County	
Dist. Located.	□01 □02 □03 □04 □05 □06 □07 □08 □09 □10 □11 ☑12 □13 □CW □UM □	
Dist. Served	01 02 03 04 05 06 07 08 09 01 011 12 13 Øcw 04	
Community Council	District Not-Applicable	
Strategic Area	Public Safety	
Strategic Object	PS1-4 Q. Provide safe and secure detention	
Function	Jail Facility Improvements	
CIE Info	Not-Applicable  V CIE Element Not-Applicable	×
Resiliency Comp.	Renew and Strengthen Infrastructure	
Unfunded Projects		
Infunded: 🗆	Estimated Total Unfunded Project Cost (Actual Value)	
ederal Stimulus: [		BBC GOB:
FY Impact	Estimated Annual Operating Cost     (Actual Value)	Addtl FTE's
Percent Complete		
Project Schedule		-
Projected Start Date	Projected End Date	
Actual Start Date	Actual End Date	
Project Manager Inf	ormation	
First Name	Last Name Tel. No.:	
Proj. Comments		
Delete Project:		

🔠 Save 🛛 🕀 Return to Search 📿 Refresh

+ Add



## Project site is created in PeopleSoft in order to budget in CBAT

Project Number	2000000558	METRO WEST DETENTION CENTER REPLACE HOUSING UNIT	T SECURITY WINDOWS - PHASE II
Department	CR CORREC	CTIONS & REHABILITATION	
Project Sites			Find   Maw All First 10 to
Site Number	30011	168 Site Status Unassigned	
and a second at			
Site Name	METRO WEST	DETENTION CENTER REPLACE HOUSING UNIT SECURITY WINDOW	/S - PHASE II

## Project and Project Site is pushed to CBAT for budgeting



# Project is budgeted in CBAT

		🖧 Enti	ty: P: METRO WEST	DETENTION CENTE	R REPLACE HOUSING	UNIT SECURITY WI	ND (P200000556)		
	PRIOR	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FUTURE	TOTAL
apital Asset Series 2007 Bond Proceeds	1,000,000	0							1,000,000
otal Revenue	1,000,000	0							1,000,000
		بي Enti	y: P: METRO WEST	DETENTION CENTE	R REPLACE HOUSING	UNIT SECURITY WI	ND (P200000556)		
	PRIOR	武, Enti FY 2016-17	ty: P: METRO WEST	DETENTION CENTE	R REPLACE HOUSING	UNIT SECURITY WI	ND (P200000556) FY 2021-22	FUTURE	TOTAL
nstruction	PRIOR	គឺ្វ្រEntri FY 2016-17 1,000,000	ty: P: METRO WEST FY 2017-18	DETENTION CENTE FY 2018-19	R REPLACE HOUSING FY 2019-20	UNIT SECURITY WI	ND (P2000000556) FY 2021-22	FUTURE	TOTAL 1,000,000
nstruction pense Total	PRIOR	武,Enti FY 2016-17 1,000,000 1,000,000	ty: P: METRO WEST FY 2017-18	DETENTION CENTE FY 2018-19	R REPLACE HOUSING FY 2019-20	S UNIT SECURITY WI FY 2020-21	ND (P200000556) FY 2021-22	FUTURE	TOTAL 1,000,000 1,000,000
nstruction pense Total v - Exn	PRIOR	라,Enti FY 2016-17 1,000,000 1,000,000	y: P: METRO WEST FY 2017-18	DETENTION CENTE FY 2018-19	R REPLACE HOUSING FY 2019-20	UNIT SECURITY WI FY 2020-21	ND (P200000556) FY 2021-22	FUTURE	TOTAL 1,000,000 1,000,000



# Project is pushed from CBAT to Book Builder where your departmental narrative is compiled for the Proposed/Adopted Budget Book

FY 2016 - 17 Adopted Budget and Multi-Year Capital Plan

### **Corrections and Rehabilitation**

CAPITAL BUDGET SUMMARY									
(dollars in thousands)	PRIOR	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FUTURE	TOTAL
Revenue									
BBC GOB Financing	9,865	3,500	15,001	15,731	18,731	30,000	10,000	19,701	122,530
BBC GOB Berles 2008B	730	· D	· D	. D	. D	· D	D	. D	730
BBC GOB Berles 2014A	7,244	D	D	D	D	D	D	D	7,244
Capital Outlay Reserve	5,590	1,803	407	407	D	D	D	D	8,007
BBC GOB Berles 2011A	307	, D	D	D	D	D	D	D	307
BBC GOB Berles 2013A	1,117	D	D	D	D	D	D	D	1,117
BBC GOB Berles 2005A	1,068	D	D	D	D	D	D	D	1,068
BBC GOB Berles 2006B-1	1,504	D	D	D	D	D	D	D	1,504
Cepital Asset Series 2007 Band Proceeds	2,641	D	D	D	D	D	D	D	2,041
Totel:	30,067	5,103	15,408	16,138	18,731	30,000	10,000	19,701	145,148
Expenditures									
Strategio Area: PS									
Equipment Acquisition	1,403	200	D	D	D	D	D	D	1,603
Jail Facility Improvements	10,750	4,009	10,408	11,138	10,731	D	D	D	50,045
New Jail Facilities	7,290	2,500	5,000	5,000	8,000	30,000	10,000	19,701	87,500
Tatel:	28,461	5,709	15,408	16,138	18,731	30,000	10,000	19,701	145,148

METRO WEST DETENTION CENTER REPLACE HOUSING U PHASE II					RITY WINDO	ws-	PRO.	IECT #: 2	2000000556		
DESCRIPTION:	Replace existing detention grade security windows										
COOM HON.	Unincorporati	ed Mismi-Dade C	District(s) Served:			Countyv	ide				
REVENUE SCHEDULE: Capital Asset Series 2007 Bond Proceeds		PRIOR 1,000	2016-17 0	2017-18 0	2018-19 0	2018-20 0	2020-21 0	2021-22 0	FUTURE 0	<b>TOTAL</b> 1,000	
TOTAL REVENUES:		1,000					9			1,000	
EXPENDITURE SCHED Construction	ULE:	PRIOR	2018-17 1,000	2017-18 0	2018-19 0	2018-20 0	2020-21 0	2021-22 0	FUTURE 0	<b>TOTAL</b> 1,000	
TOTAL EXPENDITURES	1C		1,000	9						1.000	

# As a result of the budget loaded for the project an ordinance is created providing for the expenditure authority

#### CAPITAL ASSET ACQUISITION BOND Series 2007A (Fund CB 360, Subfund 015)

Revenues:	Prior Years	FY 2016-17	Future Years	Total
Bond Proceeds	\$45.284.000	<u>so</u>	<u>\$0</u>	\$45,284,000
Expenditures:				
Build out and Purchase of Overtown Tower 2 Coast Guard Property Correctional and Rehabilitation Projects:	\$37,399,000 848,000	\$5,379,000 17,000	\$0 0	\$42,778,000 865,000
Exterior Sealing Phase I - Various Sites	285,000	90,000	0	375,000
Metro West Detention Center - Replace Housing Unit Security Window	170,000 Q	1.000.000	<u>0</u>	1.000.000
Total	\$38,702,000	\$6,582,000	<u>\$0</u>	\$45,284,000



# The project is captured in various appendices included in the Proposed/Adopted Budget Book

## APPENDIX I: 2016-17 CAPITAL BUDGET

(dollars in thousands)

				2016-17-					Designated
Strategic Area / Department	Prior Years	Bonds	State	Federal	Gas Tax	Other	16-17 Total	Future	Total Cost
Public Safety									
Corrections and Rehabilitation									
EXTERIOR SEALING PHASE I - WOMEN'S DETENTION CENTER , TURNER GUILFORD KNIGHT, AND METRO WEST	482	90	0	0	0	0	90	0	572
KITCHEN EQUIPMENT REPLACEMENT	1,403	0	0	0	0	200	200	0	1,603
KROME DETENTION CENTER - BUILDING BETTER COMMUNITIES BOND PROGRAM	7,299	2,500	0	0	0	0	2,500	77,701	87,500
METRO WEST DETENTION CENTER INMATE HOUSING IMPROVEMENT	2,736	0	0	0	0	300	300	814	3,850
METRO WEST DETENTION CENTER REPLACE HOUSING UNIT SECURITY WINDOWS - PHASE II	0	1,000	0	0	0	0	1,000	0	1,000
PRE-TRIAL DETENTION CENTER RENOVATION - BUILDING BETTER COMMUNITIES BOND PROGRAM	14,537	1,000	0	0	0	0	1,000	31,463	47,000
TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING INSTALLATION	1,924	96	0	0	0	1,473	1,569	0	3,493
TURNER GUILFORD KNIGHT CORRECTIONAL CENTER ROOF TOP SECURITY MODIFICATION	80	0	0	0	0	50	50	0	130
Department Total	28,461	4,686	0	0	0	2,023	6,709	109,978	145,148
Fire Rescue									
AIR RESCUE HELICOPTER FLEET REPLACEMENT	0	60,000	0	0	0	0	60,000	0	60,000
FIRE - REPLACE COMPUTER-AIDED DISPATCH SYSTEM	0	1,233	0	0	0	0	1,233	2,450	3,683



## APPENDIX M: RESILIENCE CAPITAL PROJECTS

(dollars in thousands)

	Prior Years	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	Future	Projected Total Cost
Parks, Recreation and Open Spaces									
UNINCORPORATED MUNICIPAL SERVICE AREA - TREE CANOPY EXPANSION	0	250	0	0	0	0	0	0	250
Police									
LICENSE PLATE READERS	0	1,200	0	0	0	0	0	0	1,200
Solid Waste Management									
CHEMCIAL CONTAINER REPLACEMENT (MOSQUITO CONTROL)	0	300	0	0	0	0	0	0	300
Other Sustainability Total	0	1,900	0	0	0	0	0	0	1,900
new and Strengthen Infrastructure									
Aviation									
MIAMI INTERNATIONAL AIRPORT IMPROVEMENT FUND PROJECTS	3,999	9,866	960	0	0	0	0	0	14,825
MIAMI INTERNATIONAL AIRPORT RESERVE MAINTENANCE PROJECTS	36,347	59,193	64,215	56,507	56,507	56,500	0	0	329,269
MIAMI INTERNATIONAL AIRPORT SOUTH TERMINAL IMPROVEMENTS	4,270	30,636	73,899	50,667	23,763	33,822	80,418	15,930	313,405
Communications									
MISCELLANEOUS PRODUCTION EQUIPMENT FOR MIAMI-DADE TV	1,002	37	0	0	0	0	0	0	1,039
Community Action and Human Services									
FACILITIES - RENOVATIONS AND PREVENTATIVE MAINTENANCE	990	500	0	0	0	0	0	0	1,490
Corrections and Rehabilitation									
EXTERIOR SEALING PHASE I - WOMEN'S DETENTION CENTER, TURNER GUILFORD KNIGHT, AND METRO WEST	482	90	0	0	0	0	0	0	572
KITCHEN EQUIPMENT REPLACEMENT	1,403	200	0	0	0	0	0	0	1,603
METRO WEST DETENTION CENTER INWATE HOUSING IMPROVEMENT	2,736	300	407	407	0	0	0	0	3,850
METRO WEST DETENTION CENTER REPLACE HOUSING UNIT SECURITY WINDOWS - PHASE	0	1,000	0	0	0	0	0	0	1,000
PRE-TRIAL DETENTION CENTER RENOVATION - BUILDING BETTER COMMUNITIES BOND PROGRAM	14,537	1,000	10,001	10,731	10,731	0	0	0	47,000
TURNER GUILFORD KNIGHT CORRECTIONAL CENTER KITCHEN AIR CONDITIONING	1,924	1,569	0	0	0	0	0	0	3,493

INSTALLATION



# Any changes after the Proposed Budget Book is released, is noted in the Budget hearing memos to be included in the Adopted Budget Book

	Memorandum	
Date:	September 3, 2015	
То:	Honorable Chairman Jean Monestime and Members, Board of County Compressioners	
From:	Carlos A. Gimenez Mayor	
Subject:	Information for First Budget Hearing - FN2015-16 Proposed Budget	

This information has been prepared to accompany the FY 2015-16 Budget Ordinances for your consideration at the first budget hearing on September 3, 2015. This document details all adjustments identified since the submittal of the Proposed Budget on July 7, 2015.

The attached ordinances have been adjusted for technical changes, corrections of scriveners' errors, corrections of appropriation posting errors, and current estimates of grants. Cash carryover for proprietary funds has been adjusted where appropriate. Amendments to or waiver of various code

#### CAPITAL BUDGET/CAPITAL IMPROVEMENT PLAN (CIP) UPDATES

#### Fire Rescue

Subsequent to the release of the FY 2015-16 Proposed Budget and Multi-Year Capital Plan, the Department's Sweetwater Station 29 project (Project #P5410, \$1.5 million), originally planned as a temporary relocation project due to the Florida Department of Transportation's (FDOT) widening of SW 107 Avenue, has changed to the construction of a new facility. The street widening project required that the County sell a portion of the land in front of Station 29 and as a result substantial renovations would need to be made to the facility. In lieu of making those renovations to the existing facility, the Department will demolish the 40-year old structure and construct a new two-story facility. It is recommended that \$3 million of the 2006 Sunshine State Financing proceeds be reallocated from the Fire Rescue Station Renovation project (Project #P374900, \$4.5 million) to cover the cost of the new construction. This funding is available due to changes in the plans for the North Bay Village station (Station 27).

#### Building Better Communities General Obligation Bond Program (BBC GOB)

On June 2, 2015, the Board adopted Resolution R-468-15 and R-469-15, approving significant modifications to the Oak Grove Park project, as well as the Haitian Community Center to be built on that site. Project #P117400 - Acquire or Construct Future Multi-Purpose Facilities \$2.6 million was decreased from BBC GOB Financing in future years and reallocated to Project #P935350 - New Haitian Community Center and Project #P93870 Arcola Lakes Park was decreased by \$300,000 in BBC GOB Financing and reallocated to Project #P935510 Oak Grove Park.

#### Public Works and Waste Management

Subsequent to the release of the FY 2015-16 Proposed Budget and Multi-Year Capital Plan, revenue projections were corrected to reflect a \$1.796 million dollar reduction in projected Secondary Gas Tax revenues and an increase of \$452,000 in available Capital Improvement Local Option Gas Tax (CILOGT). Project #P1640 - Improvements to South Miami Avenue from SE 5 Street to SE 15 Road, Project #P606270 - Pavement Markings Contract, Project #P6067680 - Road and Bridge Emergency Repairs/Improvements/Painting, Project #6031831 - Railroad Crossing Improvements, Project #P6050281 - Guardrail Safety Improvements, and Project #P6050231 - Bridge Repair and Painting will all have a portion of activities anticipated for FY 2015-16 deferred to the following fiscal year.

Funding from the general allocations of Road Impact Fee (RIF) projects include Project #P606110 -Traffic Control Devices-Signalization Road Impact Fee District 4, Project #P604610 - Resurfacing Arterial Streets Road Impact Fee District 4, Project #P609310 - Improvements to Intersections in Road Impact Fee District 4 and additional RIF District 4 funding identified subsequent to the release of the Proposed Budget will be used to advance Project #605060 - Improvements on SW 142 Avenue from SW 26 Street to SW 8 Street. Additional RIF funding in Districts 1 and 2 has been allocated to Project #939080 Ludlam Bike Path in FY 2016-17 and FY 2017-18. Similar to RIF funding for the Underline project, in order for this project to access this source, a traffic study will have to be completed indicating the investment improves capacity for the area.



# Any changes to a capital project during the fiscal year is noted in either the Mid-Year and/or End-of-Year budget memo – should expenditure authority for the project be exceeded

CLERK OF THE OF COUNTY COMM IIAMI-DADE COUN	BOARD IISSIONERS TY, FLORIDA	
Date:	June 30, 2015	Amondod
To:	Honorable Chairman Jean Monestime and Members, Board of County Commis	Agenda Item No. 5(F)
From:	Carlos A. Gimenez	ufe
Subject:	FY 2014-15 Mid-Year Budget Suppleme	ant
		Ordinance No. 15-49

### **Recommendation**

It is recommended that the Board of County Commissioners (Board) approve the attached supplemental budgets in accordance with the Home Rule Charter and Section 129.06 of the Florida Statutes. These supplements will align the County's FY 2014-15 Adopted Budget with projected end-of-year expenditures.

## Building Better Communities General Obligation Bond (BBC GOB)

Fund CB 320 requires an amendment to move \$6.5 million Question 1 "Water, Sewer, and Flood Control" and \$2.7 million in Question 6 "Public Service and Outreach Facilities" from future years funding to two projects in FY 2014-15. The first amendment is to provide funding to the Village of Bal Harbour for the improvement to the municipal collection system that will help control peak flows coming to the County's regional system within northeast Miami-Dade County and the Village of Bal Harbour, a key component of the County's regional sanitary sewer system. The second amendment is to advance funding for Little Havana Social Service, Inc., a subsidiary of Little Havana Activities and Nutrition Centers of Dade County Inc., the grantee authorized to receive these BBC GOB funds pursuant to Resolution R-122-15, to secure federal funds to complete the construction of a multi-use facility. This impacts projects numbers 962830, 964350, 969830, 115530, and 9810960 references in Volume 3 pages 118,120,125, 286 and 324, respectively.





# Anatomy of an ISD Project Cost Summary (PCS) Form

This section will describe to the user:

- What a PCS form is
- What information is the department's responsibility to provide
- Where to find the information
- Understanding the information
- The connection between the PCS form and the capital project
- The importance of the PCS sheet
- Approving the PCS sheet

As is standard practice for <u>ALL</u> ISD managed projects – whenever ISD is asked to manage a capital project a "**Project Cost Summary**" form (PCS) is be provided to the Department outlining the various project costs

When a department wishes to begin the process of moving forward for an approved capital project it may or may not reach out to ISD for project management support.

For those departments that do not have their own internal capital division most likely, you will be contacting ISD for project management support.

It is for those departments that use ISD to manage their capital projects that this section is geared towards.



1	<ul> <li>When the department initiates the call to ISD to manage a capital project for them, ISD will always create a "Project Cost Summary" knowns as a PCS form for the project.</li> <li>This form will: <ul> <li>Outline the services being provided</li> <li>The costs associated</li> <li>Indicate the index code to be charged</li> <li>Identify the project – as noted in the Proposed/Adopted Budget book</li> <li>Serve as a contract between ISD and the Department</li> <li>Indicate any changes that occur to the project that may or may not result in increases project costs</li> <li>Identify the departmental contact</li> <li>Provide the ISD work order number to track charges</li> <li>Identify where the project can be found in the Proposed/Adopted</li> </ul> </li> </ul>	
2	<ul> <li>ISD will ask for the following questions</li> <li>What is the capital project's name?</li> <li>What is the capital project's number?</li> <li>What is the project site number?</li> <li>Where can the capital project be found in the Proposed/Adopted budget book?</li> <li>Who is the departmental contact for the project?</li> <li>What index code is the project being charged to?</li> <li>What is the project's budget?</li> </ul>	
	to know this information and provide it to ISD. It is <u>NOT</u> ISD's job to provide the answers for the seven questions listed above. A department should take full responsibility in knowing their capital projects	



Work Order	W130069	C#	0 1								
Index Code	TU207423C	CA		Bro	iaat Nama	. Facand	Domosti	Violone	Chalter		
Date	2016-09-23	3		Gan	Ject Name	t No : 20	/931	violence	Sheller		
Contact	ELIZABETH	REGAL	ADO	Site	No.: N/A						
Department	HOMELES	S TRUST		Bud	lget Book	FY2016-	17 Propos	sed Volun	ne-3 Page	98	
Act. Div. Director	MARRERO	ASAEL	ACE) Pho	ne: (305) 3	375-1115						
Property Address	N/A										
			Pro	ject Desc	ription						
		ONENT			OFNER		E O TIO M				
HI: NEW MD	C EMPOWE	RMENT	JIR. DES	Score	CENTER	FOR DON	ESTIC VI	OLENCE	VICTIMS		
ne departmer	nt shou	ld be	usina	the na	me as	sprese	ented	in the			
oposed/Ado	nted bu	idaet l	book			, bi 000	Sintou				
opooodiiitaoj		agoti	ooon								
							PRO.	IECT #- 1	07024		
SECOND DOMESTIC V	IOLENCE SHE	elter					11101	JEVI#. 1	207931		
SECOND DOMESTIC V	IOLENCE SHE	ELTER	nee snelter	_					207931		
SECOND DOMESTIC VI LOCATION: U	IOLENCE SHE	ELTER	nce anelter	Dis	strict Located:	ŀ	County	vide	207931		
SECOND DOMESTIC VI DECOMPTION: U LOCATION: U N	IOLENCE SHE indisclosed ot Applicable	ELTER	nce anelter	Dis Dis	strict Located: strict(s) Served	Ŀ	Countyv Countyv	vide vide	01931		
SECOND DOMESTIC VI LOCATION: U N	IOLENCE SHE Indisclosed ot Applicable	ELTER	and delter	Dis Dis	strict Located: strict(s) Served	2040.20	Countyv Countyv	vide vide	507951		
SECOND DOMESTIC VI LOCATION: U N REVENUE SCHEDULE: Food and Beverage Tax	IOLENCE SHE Indisclosed Indisclosed Ind Applicable	PRIOR 5,128	2016-17 3,679	Dis Dis <b>2017-18</b> 7,431	strict Located: strict(s) Served 2018-19 0	l: <b>2019-20</b> 0	Countyu Countyu 2020-21	vide vide 2021-22 0	FUTURE	<b>TOTAL</b> 16,238	
SECOND DOMESTIC VI LOCATION: UK N REVENUE SCHEDULE: Food and Beverage Tax TOTAL REVENUES:	IOLENCE SHE	PRIOR 5,128 5,128	2016-17 3,679 3,679	Dis Dis <b>2017-18</b> 7,431 <b>7,431</b>	strict Located: strict(s) Served 2018-19 0 0	i: 2019-20 0 0	Countyv Countyv 2020-21 0 0	vide vide 2021-22 0 0	FUTURE 0	TOTAL 16,238 16,238	
SECOND DOMESTIC VI LOCATION: U N REVENUE SCHEDULE: Food and Beverage Tax TOTAL REVENUES: EXPENDITURE SCHEDULE	IOLENCE SHE Indisclosed of Applicable	PRIOR 5,128 5,128 PRIOR	2016-17 3,679 2016-17	Dis Dis 2017-18 7,431 7,431 2017-18	strict Located: strict(s) Served 2018-19 0 2018-19	2019-20 0 2019-20	Countyu Countyu 2020-21 0 2020-21	vide vide 2021-22 0 2021-22	FUTURE 0 FUTURE	TOTAL 16,238 16,238 TOTAL	
SECOND DOMESTIC VI LOCATION: U N REVENUE SCHEDULE: Food and Beverage Tax TOTAL REVENUES: EXPENDITURE SCHEDULE Art Allowance	IOLENCE SHE indisclosed of Applicable	PRIOR 5,128 5,128 9RIOR 5,128 9RIOR 120 800	2016-17 3,679 3,679 2016-17 120 6 259	Dis Dis 2017-18 7,431 7,431 2017-18 0 6 981	etrict Located: etrict(s) Served 2018-19 0 2018-19 0 0	1: 2019-20 0 2019-20 0	Countyv Countyv 2020-21 0 2020-21 0	vide vide 2021-22 0 2021-22 0 0	FUTURE 0 FUTURE 0 0	TOTAL 16,238 16,238 TOTAL 240 14.040	
SECOND DOMESTIC VI DECOMPTONE OF LOCATION: UI N REVENUE SCHEDULE: Food and Beverage Tax TOTAL REVENUES: EXPENDITURE SCHEDULE Art Allowance Construction Permitting	IOLENCE SHE indisclosed of Applicable	PRIOR 5,128 5,128 9RIOR 120 800 0	2016-17 3,679 3,679 2016-17 120 6,259 213	Dis Dis 2017-18 7,431 7,431 7,431 0017-18 0 6,981 212	trict Located: trict(s) Served 2018-19 0 2018-19 0 0 0 0 0	t: 2019-20 0 2019-20 0 0 0 0 0 0 0 0 0 0 0 0 0	Countyv Countyv 2020-21 0 2020-21 0 0 0 0 0	ide ide 2021-22 0 2021-22 0 0 0 0 0 0	FUTURE 0 FUTURE 0 0 0 0 0 0 0	TOTAL 16,238 16,238 TOTAL 240 14,040 425	
SECOND DOMESTIC VI LOCATION: U N REVENUE SCHEDULE: Food and Beverage Tax TOTAL REVENUES: EXPENDITURE SCHEDULE Art Allowance Construction Permitting Planning and Design Durict diversitations	IOLENCE SHE	PRIOR 5,128 5,128 9RIOR 120 800 0 300 300	2016-17 3,679 3,679 2016-17 120 6,259 213 410 202	Dis Dis 2017-18 7,431 7,431 2017-18 0 6,981 212 138	trict Located: trict(s) Served 2018-19 0 2018-19 0 0 0 0 0 0	2019-20 0 2019-20 0 0 0 0 0 0 0 0	Countyv Countyv 2020-21 0 2020-21 0 0 0 0 0 0 0	ide ide 2021-22 0 2021-22 0 0 0 0 0 0 0 0 0 0	FUTURE 0 FUTURE 0 0 0 0 0 0 0 0	TOTAL 16,238 16,238 TOTAL 240 14,040 425 848 555	
SECOND DOMESTIC VI LOCATION: U N REVENUE SCHEDULE: Food and Beverage Tax TOTAL REVENUES: EXPENDITURE SCHEDULE Art Allowance Construction Permiting Planning and Design Project Administration TOTAL EXPENDITURES:	IOLENCE SHE ndisclosed ot Applicable	PRIOR 5,128 5,128 9RIOR 120 800 0 300 283 1503	2016-17 3,679 3,679 2016-17 120 6,259 213 410 302 7 304	Dis Dis 2017-18 7,431 7,431 2017-18 0 6,981 212 138 100 7,431	trict Located: trict(s) Served 2018-19 0 2018-19 0 0 0 0 0 0 0 0 0 0 0 0 0	2019-20 0 2019-20 0 0 0 0 0 0 0 0 0 0	County County 2020-21 0 2020-21 0 0 0 0 0 0 0 0	ide ide 2021-22 0 2021-22 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	FUTURE 0 FUTURE 0 0 0 0 0 0 0 0 0	TOTAL 16,238 16,238 TOTAL 240 14,040 425 848 685 16,238	
SECOND DOMESTIC VI DECOMINICAL O LOCATION: U N REVENUE SCHEDULE: Food and Beverage Tax TOTAL REVENUES: EXPENDITURE SCHEDULE Art Allowance Construction Permitting Planning and Design Project Administration TOTAL EXPENDITURES: Estimated Annua	IOLENCE SHE indisclosed of Applicable 	PRIOR 5,128 5,128 9,128 9,128 9,128 9,100 1,20 2,83 1,503 act will begin	2016-17 3,679 3,679 2016-17 120 6,259 213 410 302 7,304 in FY 2018-11	Dis Dis 2017-18 7,431 7,431 2017-18 0 6,981 212 138 100 7,431 9 in the amou	trict Located: trict(s) Served 2018-19 0 2018-19 0 0 0 0 0 0 0 0 0 0 0 0 0	i: 2019-20 0 2019-20 0 0 0 0 0 0 0 0 0 0 0 0 0	County County 2020-21 0 2020-21 0 0 0 0 0 0 0 0 0 0	ide ide 2021-22 0 2021-22 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	FUTURE 0 FUTURE 0 FUTURE 0 0 0 0 0 0 0 0 0 0 0 0 0	TOTAL 16,238 16,238 TOTAL 240 14,040 425 848 685 16,238	
SECOND DOMESTIC VI LOCATION: U LOCATION: U N REVENUE SCHEDULE: Food and Beverage Tax TOTAL REVENUES: EXPENDITURE SCHEDULE Art Allowance Construction Permitting Planning and Design Project Administration TOTAL EXPENDITURES: Estimated Annua	IOLENCE SHE indisclosed of Applicable 	PRIOR 5,128 5,128 9RIOR 120 800 0 300 283 1,503 act will begin	2016-17 3,679 2016-17 120 6,259 213 410 302 7,304 in FY 2018-11	Dis Dis 2017-18 7,431 2017-18 0 6,981 212 138 100 7,431 9 in the amou	trict Located: 2018-19 0 2018-19 0 0 0 0 0 0 0 0 0 0 0 0 0	i: 2019-20 0 2019-20 0 0 0 0 0 0 0 0 0 0 0 0 0	Countyv Countyv 2020-21 0 2020-21 0 0 0 0 0 0 0 0 0	ide 2021-22 0 2021-22 0 0 0 0 0 0 0 0 0 0 0 0 0	FUTURE 0 FUTURE 0 0 0 0 0 0 0 0 0	TOTAL 16,238 16,238 TOTAL 240 14,040 425 848 685 16,238	
SECOND DOMESTIC VI DECOMPTONE OF LOCATION: UI N REVENUE SCHEDULE: Food and Beverage Tax TOTAL REVENUES: EXPENDITURE SCHEDULE Art Allowance Construction Permitting Planning and Design Project Administration TOTAL EXPENDITURES: Estimated Annua	IOLENCE SHE Indisclosed of Applicable	PRIOR 5,128 5,128 5,128 PRIOR 120 800 0 300 283 1,503 act will begin	2016-17 3,679 3,679 2016-17 120 6,259 213 410 302 7,304 in FY 2018-1	Dis Dis 2017-18 7,431 7,431 2017-18 0 6,981 212 138 100 7,431 9 in the amou	trict Located: 2018-19 0 2018-19 0 2018-19 0 0 0 0 0 0 0 0 0 0 0 0 0	1: 2019-20 0 2019-20 0 0 0 0 0 0 0 0 0 0 0 0 0	Countyv Countyv 2020-21 0 2020-21 0 0 0 0 0 0 0 0	ide 2021-22 0 2021-22 0 2021-22 0 0 0 0 0 0 0 0 0 0 0 0 0	FUTURE 0 FUTURE 0 0 0 0 0 0 0	TOTAL 16,238 16,238 TOTAL 240 14,040 425 848 685 16,238	
SECOND DOMESTIC VI LOCATION: U N REVENUE SCHEDULE: Food and Beverage Tax TOTAL REVENUES: EXPENDITURE SCHEDULE Art Allowance Construction Permitting Planning and Design Project Administration TOTAL EXPENDITURES: Estimated Annua	IOLENCE SHE Indisclosed of Applicable	PRIOR 5,128 5,128 5,128 PRIOR 120 800 0 300 283 1,503 act will begin	2016-17 3,679 3,679 2016-17 120 6,259 213 410 302 7,304 in FY 2018-11	Dis Dis 2017-18 7,431 7,431 2017-18 0 6,981 212 138 100 7,431 9 in the amou	trict Located: 2018-19 0 2018-19 0 0 0 0 0 0 0 0 0 0 0 0 0	1: 2019-20 0 2019-20 0 0 0 0 0 0 0 0 0 0 0 0 0	Countyv Countyv 2020-21 0 2020-21 0 0 0 0 0 0 0 0	ide 2021-22 0 2021-22 0 0 2021-22 0 0 0 0 0 0 0 0	FUTURE 0 FUTURE 0 0 0 0 0 0 0 0 0	TOTAL 16,238 16,238 TOTAL 240 14,040 425 848 685 16,238	
SECOND DOMESTIC VI LOCATION: U N REVENUE SCHEDULE: Food and Beverage Tax TOTAL REVENUES: EXPENDITURE SCHEDULE Art Allowance Construction Permitting Planning and Design Project Administration TOTAL EXPENDITURES: Estimated Annua	IOLENCE SHE indisclosed of Applicable	PRIOR 5,128 5,128 9RIOR 120 800 0 0 203 203 203 203 203 203 203 203 2	2016-17 3,679 3,679 2016-17 120 6,259 213 410 302 7,304 in FY 2018-1	Dis Dis 2017-18 7,431 7,431 2017-18 0 6,981 212 213 138 100 7,431 9 in the amou	trict Located: 2018-19 0 2018-19 0 0 0 0 0 0 0 0 0 0 0 0 0	i: 2019-20 0 2019-20 0 0 0 0 0 0 0 0 0 0 0 0 0	Countyv Countyv 2020-21 0 2020-21 0 0 0 0 0 0 0 0	ide 2021-22 0 2021-22 0 0 0 0 0 0 0 0 0 0 0 0 0	FUTURE 0 FUTURE 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	TOTAL 16,238 16,238 TOTAL 240 14,040 425 848 685 16,238	
SECOND DOMESTIC VI LOCATION: U N REVENUE SCHEDULE: Food and Beverage Tax TOTAL REVENUES: EXPENDITURE SCHEDULE Art Allowance Construction Permitting Planning and Design Project Administration TOTAL EXPENDITURES: Estimated Annua	IOLENCE SHE indisclosed of Applicable	PRIOR 5,128 5,128 9RIOR 120 800 0 300 283 1,503 act will begin	2016-17 3,679 3,679 2016-17 120 6,259 213 410 302 7,304 in FY 2018-11	Dis Dis 2017-18 7,431 2017-18 0 6,981 212 138 100 7,431 9 in the amou	trict Located: 2018-19 0 2018-19 0 0 0 0 0 0 0 0 0 0 0 0 0	i: 2019-20 0 2019-20 0 0 0 0 0 0 0 0 0 0 0	County County 2020-21 0 2020-21 0 0 0 0 0 0 0 0 0 0	ide 2021-22 0 2021-22 0 0 0 0 0 0 0 0 0 0 0 0 0	FUTURE 0 FUTURE 0 0 0 0 0 0 0 0 0	TOTAL 16,238 16,238 TOTAL 240 14,040 4255 848 685 16,238	
SECOND DOMESTIC VI LOCATION: U LOCATION: U N REVENUE SCHEDULE: Food and Beverage Tax TOTAL REVENUES: EXPENDITURE SCHEDULE Art Allowance Permitting Planning and Design Project Administration TOTAL EXPENDITURES: Estimated Annua	IOLENCE SHE indisclosed of Applicable	PRIOR 5,128 5,128 9RIOR 120 800 0 300 283 1,503 act will begin	2016-17 3,679 3,679 2016-17 120 6,259 213 410 302 7,304 in FY 2018-11	Dis Dis 7,431 7,431 2017-18 7,431 2017-18 0 6,981 212 138 100 7,431 9 in the amou	trict Located: 2018-19 0 2018-19 0 0 0 0 0 0 0 0 0 0 0 0 0	i: 2019-20 0 2019-20 0 0 0 0 0 0 0	Countyv Countyv 2020-21 0 0 2020-21 0 0 0 0 0 0 0 0 0	ide ide 2021-22 0 2021-22 0 0 0 0 0 0 0 0 0 0 0	FUTURE 0 FUTURE 0 0 0 0 0 0 0 0	TOTAL 16,238 16,238 TOTAL 240 14,04 425 848 685 16,238	
SECOND DOMESTIC VI DECOMPTONE OF LOCATION: UI N REVENUE SCHEDULE: Food and Beverage Tax TOTAL REVENUES: EXPENDITURE SCHEDULE Art Allowance Construction Permitting Planning and Design Project Administration TOTAL EXPENDITURES: Estimated Annua	IOLENCE SHE Indisclosed of Applicable	PRIOR 5,128 5,128 9RIOR 120 800 0 300 283 1,503 act will begin	2016-17 3,679 3,679 2016-17 120 6,259 213 410 302 7,304 in FY 2018-1	Dis Dis 7,431 7,431 2017-18 0 6,961 212 138 100 7,431 9 in the amou	trict Located: 2018-19 0 2018-19 0 2018-19 0 0 0 0 0 0 0 0 0 0 0 0 0	i: 2019-20 0 2019-20 0 0 0 0 0 0 0 0 0	Countyv Countyv 2020-21 0 2020-21 0 0 0 0 0 0 0	ide ide 2021-22 0 2021-22 0 0 0 0 0 0 0 0 0 0	FUTURE 0 FUTURE 0 0 0 0 0 0	TOTAL 16,238 16,238 TOTAL 240 14,040 425 848 685 16,238	
SECOND DOMESTIC VI LOCATION: U N REVENUE SCHEDULE: Food and Beverage Tax TOTAL REVENUES: EXPENDITURE SCHEDULE Art Allowance Construction Permitting Planning and Design Project Administration TOTAL EXPENDITURES: Estimated Annua	IOLENCE SHE infisciosed of Applicable	PRIOR 5,128 5,128 9RIOR 120 800 0 0 300 283 1,503 act will begin	2016-17 3,679 3,679 2016-17 120 6,259 213 410 302 7,304 in FY 2018-1	Dis Dis 7,431 7,431 7,431 2017-18 0 6,981 212 138 100 7,431 9 in the amou	trict Located: 2018-19 0 2018-19 0 0 0 0 0 0 0 0 0 0 0 0 0	i: 2019-20 0 2019-20 0 0 0 0 0 0 0 0	Countyv Countyv 2020-21 0 2020-21 0 0 0 0 0 0 0	ide ide 2021-22 0 2021-22 0 0 0 0 0 0 0 0	FUTURE 0 FUTURE 0 0 0 0 0 0 0	TOTAL 16,238 16,238 TOTAL 240 14,040 425 848 685 16,238	
SECOND DOMESTIC VI LOCATION: U N REVENUE SCHEDULE: Food and Beverage Tax TOTAL REVENUES: EXPENDITURE SCHEDULE Art Allowance Construction Permitting Planning and Design Project Administration TOTAL EXPENDITURES: Estimated Annua	IOLENCE SHE indisclosed of Applicable	PRIOR 5,128 5,128 9RIOR 120 800 0 0 283 1,503 act will begin	2016-17 3,679 3,679 2016-17 120 6,259 213 410 302 7,304 in FY 2018-11	Dis Dis 7,431 7,431 2017-18 0 6,981 212 138 100 7,431 9 in the amou	trict Located: 2018-19 0 2018-19 0 0 0 0 0 0 0 0 0 0 0 0 0	i: 2019-20 0 2019-20 0 0 0 0 0 0 0 0 0	Countyv Countyv 2020-21 0 2020-21 0 0 0 0 0 0 0 0	ide ide 2021-22 0 2021-22 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	FUTURE 0 FUTURE 0 0 0 0 0 0 0 0	TOTAL           16,238           16,238           TOTAL           240           14,040           425           848           685           16,238	
SECOND DOMESTIC VI LOCATION: U N REVENUE SCHEDULE: Food and Beverage Tax TOTAL REVENUES: EXPENDITURE SCHEDULE Art Allowance Permitting Planning and Design Project Administration TOTAL EXPENDITURES: Estimated Annua	IOLENCE SHE	PRIOR 5,128 5,128 9RIOR 120 800 0 300 283 1,503 act will begin	2016-17 3,679 3,679 2016-17 120 6,259 213 410 302 7,304 in FY 2018-1	Dis Dis 7,431 7,431 2017-18 0 6,981 212 138 100 7,431 9 in the amou	trict Located: 2018-19 0 2018-19 0 0 0 0 0 0 0 0 0 0 0 0 0	i: 2019-20 0 2019-20 0 0 0 0 0 0 0	County County 2020-21 0 0 2020-21 0 0 0 0 0 0 0 0 0 0 0	ide ide 2021-22 0 2021-22 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	FUTURE 0 FUTURE 0 0 0 0 0 0	TOTAL 16,238 16,238 TOTAL 240 14,040 425 848 685 16,238	
SECOND DOMESTIC VI LOCATION: U N REVENUE SCHEDULE: Food and Beverage Tax TOTAL REVENUES: EXPENDITURE SCHEDULE Art Allowance Permitting Planning and Design Project Administration TOTAL EXPENDITURES: Estimated Annua	IOLENCE SHE	PRIOR 5,128 5,128 9RIOR 120 800 0 300 283 1,503 act will begin	2016-17 3,679 3,679 2016-17 120 6,259 213 410 302 7,304 in FY 2018-1	Dis Dis 7,431 7,431 2017-18 0 6,981 212 138 100 7,431 9 in the amou	trict Located: 2018-19 0 2018-19 0 0 0 0 0 0 0 0 0 0 0 0 0	1: 2019-20 0 2019-20 0 0 0 0 0 0	Countyv Countyv 2020-21 0 0 2020-21 0 0 0 0 0 0 0 0	ide ide 2021-22 0 2021-22 0 0 0 0 0 0 0 0 0 0	FUTURE 0 FUTURE 0 0 0 0 0 0 0	TOTAL 16,238 16,238 TOTAL 240 14,040 425 848 685 16,238	



}	What is the capital project's number?
	ISD - DESIGN and CONSTRUCTION SERVICES DIVISION         Proposed Cost Summary (Change Order)         Work Order:       W130069       c/o       1         Index Code       TU207423C       Project Name: Second Domestic Violence Shelter         Date       2016-09-23       Capital Project No.: 207931         Contact       ELIZABETH REGALADO       Site NO.: N/A         Department       HOMELESS TRUST       Budget Book: FY2016-17 Proposed Volume-3 Page 98         Act. Div. Director       MARRERO, ASAEL(ACE) Phone: (305) 375-1115         Property Address       N/A         HT: NEW MDC EMPOWERMENT CTR. DESIGN NEW CENTER FOR DOMESTIC VIOLENCE VICTIMS
	Scope         SECOND DOMESTIC VIOLENCE SHELTER         DESCRIPTION:       Construct a new domestic violence shelter         LOCATION:       Undisclosed         Not Applicable       District Located:         Countywide
	REVENUE SCHEDULE:         PRIOR         2016-17         2017-18         2018-19         2019-20         2020-21         2021-22         FUTURE         TOTAL           Food and Beverage Tax         5,128         3,679         7,431         0         0         0         0         16,238           TOTAL REVENUES:         5,128         3,679         7,431         0         0         0         0         16,238           EXPENDITURE SCHEDULE:         PRIOR         2016-17         2017-18         2018-20         2020-21         2021-22         FUTURE         TOTAL           Art Allowance         120         120         0         0         0         0         14,040           Permitting         0         213         212         0         0         0         14,040           Permitting         0         213         212         0         0         0         0         425           Planning and Design         300         410         138         0         0         0         0         0         6238           TOTAL EXPENDITURES:         1,503         7,304         7,431         0         0         0         0         0         16,238



	What is the project site number?
	ISD - DESIGN and CONSTRUCTION SERVICES DIVISION Proposed Cost Summary (Change Order)
Work Order: Index Code Date Contact Department Act. Div. Director Property Address	W130069       c/o       1         TU207423C       Project Name: Second Domestic Violence Shelter         2016-09-23       Cuit 100 clit 110 clit
	Project Description
HT: NEW M	DC EMPOWERMENT CTR. DESIGN NEW CENTER FOR DOMESTIC VIOLENCE VICTIMS
The project's People CBAT If a capital pro budget book in	! site number can be found in: eSoft pject has been approved and is in the Proposed/Adopted t has a project site number



	> Miami-Dade Cust	om > Capital Improven	nents > CI Projects	
Project Site	es list Project Si	tes		
Project Number	207021			
	201331	SECOND DOMESTIC V	IOLENGE SHELTEN	
Department HT	HOMELESS	TRUST		
Details	Site Number	ame	Site Description	Site Loca
1 + Details	76199 const	ruct a domestic 🗘 🖓	Construct a	쥐 <b>TBD</b>
P207931 : P: SE S76199 - Constr	ECOND DOMESTIC V Proje ruct a domestic vic	ct_Site ence facility in an underse	er	
P207931 : P: SE S76199 - Const	ECOND DOMESTIC \ Proje ruct a domestic vic	ct_Site ence facility in an underse	21	
P207931 : P: SE S76199 - Const	ECOND DOMESTIC \ Proje	ence facility in an underse	er	
P207931 : P: SE	ECOND DOMESTIC \ Proje ruct a domestic vic	ence facility in an underse	er	
P207931 : P: SE	ECOND DOMESTIC \ Proje ruct a domestic vic	ence facility in an underse		
P207931 : P: SE	ECOND DOMESTIC \ Proje ruct a domestic vic	ence facility in an underse		



5	Where ca	n the capital proje bu	ct be found in the Proposed/Adopted Idget book?
		ISD - DESIGN an Pro	nd CONSTRUCTION SERVICES DIVISION posed Cost Summary (Change Order)
	Work Order:	W130069 C/O 1	
	Index Code	TU207423C	Project Name: Second Domestic Violence Shelter
	Date	2016-09-23	Capital Project No.: 207931
	Contact	ELIZABETH REGALADO	Site No.: N/A
	Department	HOMELESS TRUST	Budget Book: FY2016-17 Proposed Volume-3 Page 98
	Act. Div. Director	MARRERO, ASAEL(ACE)	
	Property Address	N/A	Per man Andreas Andreas Carl La Service
		Pro	ject Description
	HT: NEW M	DC EMPOWERMENT CTR. DES	IGN NEW CENTER FOR DOMESTIC VIOLENCE VICTIMS
			Scope



Revenue Food and Beverage Tax Total: Expenditures Strategic Area: HH Domestic Violence Facilities Total:	5,12 : 5,12 1,50 : 1,50	8 3,67 8 3,67	9 7,43 9 7,43						JRE TO
Expenditures Strategic Area: HH Domestic Violence Facilities Total:	1,50 t	o 3,07	5 igeo	1	0	0	0	0	0 16
Domestic Violence Facilities Total:	1,50 : 1,50							0	0 10
		3 7,30 3 7,30	4 7,43 4 7,43	1	0	0	0	0	0 16 0 16
CAPITAL HIGHLIGHTS AND OPERATION The FY 2016-17 Proposed Bu Domestic Violence Shetter, th dependents (\$16.238 million in 1 FUNDED CAPITAL PROJECTS	NAL IMPA udget and i he shelter i total project	<u>CTS</u> Multi-Year C will provide t cost)	capital Plan a minimum	includes \$7 of 60 eme	.304 millic rgency sh	on for the p better beds	anning and for domesti	constructio c violence	n of the Seco victims and th
(dollars in Bousando)			1						
SECOND DOMESTIC VIOLENCE SHELT DESCRIPTION: Construct a new dome LOCATION: Undisclored Not Applicable	TER estic violence	e shelter	District District	Located: (s) Served:		PROJE Countywid Countywid	CT#: 20 e e	7931	•
REVENUE SCHEDULE:	PRIOR	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	FUTURE	TOTAL
TOTAL REVENUES:	5,128	3,679	7,431	0	0	0	0	0	16,238
EXPENDITURE SCHEDULE:	PRIOR	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	FUTURE	TOTAL
Construction	800	5,400	5,383	ŏ	0	ŏ	ŏ	ő	11,583
Furniture Fixtures and Equipment	0	500	721	0	0	0	0	0	1,221
Permitting Planning and Design	300	106	105	0	0	0	0	0	212
Project Administration	283	810	811	0	0	0	0	0	1,904
TOTAL EXPENDITURES: Estimated Annual Operating Impact	1,503 ct will begin in	7,304 h FY 2018-19	7,431 in the amount	0 of\$2,262,000	)	0	0	0	16,238
UNFUNDED CAPITAL PROJECTS								(dol	lars in thousar
PROJECT NAME			U	DCATION				ESTIMAT	ED PROJECT C
PROVIDE ADVANCED CARE HOUSING			v	arious Sites		UNFUNDED 1	OTAL		175



6	Who is the departmental contact for the project?
	This is the point person in the department to answer all capital questions.
	ISD - DESIGN and CONSTRUCTION SERVICES DIVISION         Proposed Cost Summary (Change Order)         Work Order:       W130069       c/o 1         Index Code       TU207423C       Project Name: Second Domestic Violence Shelter         Date       2016-09-23       Capital Project No.: 207931         Contact       ELIZABETH REGALADO       Site No.: N/A         Department       HOMELESS TROST       Budget Book: FY2016-17 Proposed Volume-3 Page 98         Act. Div. Director       MARRERO, ASAEL(ACE) Phone: (305) 375-1115         Project Description
	HT: NEW MDC EMPOWERMENT CTR. DESIGN NEW CENTER FOR DOMESTIC VIOLENCE VICTIMS
	Scope
	The department should know what index code their project costs are being charged to ? Charged to however, if you do not know, contact your OMB Budget Analyst and/or OMB Capital Coordinator for assistance.
	Proposed Cost Summary (Change Order)
	Work Order:       W130069       C/0       1         Index Code       TU207423C       Project Name: Second Domestic Violence Shelter         Date       2016-09-23       Capital Project No.: 207931         Contact       ELIZABETH REGALADO       Site No.: N/A         Department       HOMELESS TRUST       Budget Book: FY2016-17 Proposed Volume-3 Page 98         Act. Div. Director       MARRERO, ASAEL(ACE) Phone: (305) 375-1115       N/A
	Project Description
	HT: NEW MDC EMPOWERMENT CTR. DESIGN NEW CENTER FOR DOMESTIC VIOLENCE VICTIMS
	Scope



8	What is the project's budget?	
	As a department you need to know what your project's budget is and relay this information to ISD to ensure that your project remains within budget	
	If you find that your capital project is projected to go over budget	
	Before it even goes over budgetit is I <b>MPORTANT</b> that you contact your OMB Budget Analyst and/or OMB Capital Coordinator before that happens to discuss your funding	
	SECOND DOMESTIC VIOLENCE SHELTER     PROJECT #: 207931       DESCRIPTION:     Construct a new domestic violence shelter       LOCATION:     Undisclosed       Not Applicable     District Located:       Countywide	
	REVENUE SCHEDULE:         PRIOR         2016-17         2017-18         2018-19         2019-20         2020-21         2021-22         FUTURE         TOTAL           Food and Beverage Tax         5,128         3,679         7,431         0         0         0         0         0         16,238           TOTAL REVENUES:         5,128         3,679         7,431         0         0         0         0         0         16,238           EXPENDITURE SCHEDULE:         PRIOR         2016-17         2017-18         2018-19         2019-20         2020-21         2021-22         FUTURE         TOTAL           Art Allowance         120         120         0         0         0         0         0         240           Construction         800         6,259         6,981         0         0         0         0         240           Permitting         0         213         212         0         0         0         0         2425           Planning and Design         300         410         138         0         0         0         2425           Project Administration         283         302         100         0         0         0	
	Estimated Annual Operating Impact will begin in FY 2018-19 in the amount of \$2,262,000	
9	Work order Number:         Once ISD has received all the information above, ISD can begin to provide the Department with a cost estimate for the project.	
9	Work order Number:         Once ISD has received all the information above, ISD can begin to provide the Department with a cost estimate for the project.         When that happens, ISD automatically issues a work order number for the project which will follow the project thru the life of the project	
9	Work order Number:         Once ISD has received all the information above, ISD can begin to provide the Department with a cost estimate for the project.         When that happens, ISD automatically issues a work order number for the project which will follow the project thru the life of the project         Image: Street Stre	
9	Work order Number:         Once ISD has received all the information above, ISD can begin to provide the Department with a cost estimate for the project.         When that happens, ISD automatically issues a work order number for the project which will follow the project thru the life of the project         Image: Strategy of the strat	
9	Note of the project of the project of the provide the project of the project.         Work order Number:         Once ISD has received all the information above, ISD can begin to provide the Department with a cost estimate for the project.         When that happens, ISD automatically issues a work order number for the project which will follow the project thru the life of the project         ISD - DESIGN and CONSTRUCTION SERVICES DIVISION Proposed Cost Summary (Change Order)         Work Order:       W130069         Contact         Elizabeth REGALADO         Date 2016-09-23         Capital Project Non: 207931         Contact         Elizabeth REGALADO         Budget Book: FY2016-17 Proposed Volume-3 Page 98         Act. Div. Director         Markero, ASAEL(ACE) Phone: (305) 375-1115         Project Description	
9	Note the project of the project of the provide the Department with a cost estimate for the project.         When that happens, ISD automatically issues a work order number for the project which will follow the project thru the life of the project         ISD - DESIGN and CONSTRUCTION SERVICES DIVISION Proposed Cost Summary (Change Order)         Work Order: W130069         Colspan="2">Colspan="2">Project Name: Second Domestic Violence Shelter         Date 2016-09-23 Colspan="2">Colspan="2"         Colspan="2" <td< td=""><td></td></td<>	



	ISD - DE	ESIGN and	CONSTR sed Cost Su	RUCTION mmary (Cha	SERVIC	ES DIVIS	SION	
Work Order:	W130069	C/O 1						
Index Code	TU207423C		Project N	lame: Secor	d Domestic	Violence St	alter	
Date	2016-09-23		Capital P	roject No.: 2	207931	violence of	letter	
Contact	ELIZABETH REG	ALADO	Site No.:	N/A				
Department	HOMELESS TRUS	зт	Budget E	Book: FY201	6-17 Propos	ed Volume-3	3 Page 98	
Act. Div. Director	MARRERO ASAE	I (ACE) Phone	(305) 375-1	115				
Property Address	N/A	L(ACL) Mone	. (000) 070-1	115				
		Proje	ct Descriptic	an an				
		Projec	et Descriptio	41				
HT: NEW I	MDC EMPOWERMEN	T CTR. DESIG	N NEW CEN	TER FOR DO	DMESTIC VIC	DLENCE VIC	TIMS	
			Scope					
<b>NOTE:</b> The above ir project's nan	nformation is	incorrect	in the d	lescripti	ion as it	just res	states th	ne
NOTE: The above ir project's nan	nformation is ne		in the d	lescripti	on as it	just res	states th	⊐ ne JECT #:
NOTE: The above ir project's nan SECOND DOM	nformation is ne	incorrect	in the d	lescripti	on as it	just res	states th	J ne JECT#:
NOTE: The above ir project's nan	nformation is ne MESTIC VIOLENCE S TION: Construct a ne Not Applicable	incorrect	in the d	lescripti	on as it trict Located: trict(s) Served	just res	states th PRO Countyv Countyv	⊐ ne JECT #: wide
NOTE: The above ir project's nan SECOND DOV DESCRIPT REVENUE SCHEI Food and Bevera	nformation is ne MESTIC VIOLENCE S TION: Construct a ne Not Applicable DULE: age Tax	incorrect	in the d	lescripti Dis 2017-18 7,431	trict Located: trict(s) Served 2018-19 0	just res t: <b>2019-20</b> 0	PRO PRO Countyv Countyv 2020-21 0	JECT #: vide 2021-22
NOTE: The above ir project's nan SECOND DOM DESCRIPT DESCRIPT REVENUE SCHEI Food and Bevera TOTAL REVENUE	Information is ne IESTIC VIOLENCE S TION: Construct a re Not Applicable DULE: age Tax ES:	HELTER w domestic viole <u>PRIOR</u> 5,128 5,128	in the d nce shelter 2016-17 3,679 3,679	lescripti	trict Located: trict(s) Served 2018-19 0 0	just res t: 2019-20 0	PRO Countyv Countyv 2020-21 0 0	JECT #: vide 2021-22 ()
NOTE: The above ir project's nan SECOND DOM DESCRIPT DESCRIPT ESCOND DOM DESCRIPT DE	Information is ne IESTIC VIOLENCE S TION: Construct a ne Not Applicable DULE: age Tax ES: ISCHEDULE:	HEI TER w domestic viole 5,128 5,128 PRIOR	in the d ince shelter 2016-17 3,679 3,679 2016-17	lescripti Dis 2017-18 7,431 7,431 2017-18	ion as it trict Located: trict(s) Served 2018-19 0 0 2018-19	just res 2019-20 0 2019-20	PRO Countyv Countyv 2020-21 0 2020-21	JECT #: vide 2021-22 0 2021-22 0 0 2021-22
NOTE: The above in project's nan SECOND DOM DESCRIPT DESCRIPT COMPANY REVENUE SCHEI Food and Bevera TOTAL REVENUE EXPENDITURE S Art Allowance Construction	Information is ne INITION: Construct a ne Not Applicable DULE: age Tax ES: CCHEDULE:	HEI TER w domestic viole 5,128 5,128 PRIOR 120 son	in the d nce shelter 2016-17 3,679 2016-17 120 6 250	2017-18 7,431 2017-18 7,431 2017-18 0 0 5 981	trict Located: trict(s) Served 2018-19 0 2018-19 0	just res 2019-20 0 2019-20 0	etates th PRO Countyv Countyv 2020-21 0 2020-21 0 0 0 0 0 0 0 0 0 0 0 0 0	JECT #: vide 2021-22 ( 20
NOTE: The above in project's nan SECOND DOW DESCRIPT DESCRIPT COND DOW DESCRIPT EXPENDITURE S Art Allowance Construction Permittina	nformation is ne MESTIC VIOLENCE S TION: Construct a ne Not Applicable DULE: age Tax ES: SCHEDULE:	PRIOR 5,128 PRIOR 120 800 0	in the d nce shelter 2016-17 3,679 2016-17 120 6,259 213	2017-18 7,431 2017-18 7,431 2017-18 0 6,981 212	trict Located: trict(s) Served 2018-19 0 2018-19 0 0 0	just res 2019-20 0 2019-20 0 0 0	etates th PRO Countyv 2020-21 0 2020-21 0 0 0 0 0 0 0 0 0 0 0 0 0	JECT #: vide 2021-22 0 2021-22 0 0 0 0 0 0 0 0 0 0 0 0 0
NOTE: The above in project's nan SECOND DOW DESCRIPT DESCRIPT REVENUE SCHEI Food and Bevera TOTAL REVENUE EXPENDITURE S Art Allowance Construction Permitting Planning and Des	nformation is ne MESTIC VIOLENCE S TION: Construct a ne Not Applicable DULE: age Tax ES: SCHEDULE:	Incorrect WEITER w domestic viole 5,128 5,128 PRIOR 120 800 0 300	in the d ince shelter 2016-17 3,679 2016-17 120 6,259 213 410	escripti	trict Located: trict(s) Served 2018-19 0 2018-19 0 0 0 0 0 0 0	just res 2019-20 0 2019-20 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	etates th PRO. Countyv Countyv 2020-21 0 2020-21 0 0 0 0 0 0 0 0 0 0 0 0 0	JECT #: vide 2021-22 2021-22 0 0 0 0 0 0 0 0 0 0 0 0 0
NOTE: The above in project's nan SECOND DOW DESCRIPT REVENUE SCHEI Food and Bevera TOTAL REVENUE EXPENDITURE S Art Allowance Construction Permitting Planning and Des Project Administr	nformation is ne MESTIC VIOLENCE S TION: Construct a ne Not Applicable DULE: age Tax ES: SCHEDULE: sign ration	Incorrect	in the d ince shelter 2016-17 3,679 2016-17 120 6,259 213 410 302	escripti 2017-18 7,431 7,431 7,431 2017-18 0 6,981 212 138 100	trict Located: trict(s) Served 2018-19 0 2018-19 0 0 0 0 0 0 0 0	just res 2019-20 0 2019-20 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	etates th PRO. Countyv Countyv 2020-21 0 0 2020-21 0 0 0 0 0 0 0 0 0 0 0 0 0	JECT #: vide 2021-22 0 2021-22 0 0 0 0 0 0 0 0 0 0 0 0 0



n this section. IS	D highlights all that is incl	ude the price estimate	below.
A department sho services are being	g included	carefully and understai	nd what
	ISD - DESIGN and Prop	d CONSTRUCTION S	ERVICES [ e Order)
Work Order:	W130069 C/O 1		
Index Code	TU207423C	Project Name: Second D	Domestic Violer
Date	2016-09-23	Capital Project No.: 2079	931
Contact	ELIZABETH REGALADO	Site No.: N/A	
Department	HOMELESS TRUST	Budget Book: FY2016-17	7 Proposed Vol
Act. Div. Director	MARRERO, ASAEL(ACE) Phon	e: (305) 375-1115	
Property Address	N/A		
	Proj	ect Description	
HT: NEW M	DC EMPOWERMENT CTR. DESIG	GN NEW CENTER FOR DOME	STIC VIOLENC
HT: NEW MI		GN NEW CENTER FOR DOME	ESTIC VIOLENC



12

# **Cost/Fees Description:**

Below is the project cost allocation breakdown for the project provided by ISD.

It is important for the Department to understand what is being charged in these sections and ask questions if you do not understand.

By approving the PCS you are approving ALL charges indicated below.

Pre Appr Buuget	Change Order	New Budget
\$5,290,545.00	\$5,336,072.00	\$10,626,617.00
\$264,527.00	\$266,804.00	\$531,331.00
	\$5,290,545.00 \$284,527.00	\$5,290,545.00 \$5,336,072.00 \$264,527.00 \$266,804.00

Estimate\_Vendor\_wo\_change v.2r.7 vs v.1r.5

9/23/2016 9:05:41 AM

MIAMI	DADE
COUNTY	

## ISD - DESIGN and CONSTRUCTION SERVICES DIVISION Proposed Cost Summary (Change Order)

Pre Appr Budget Change Order New Budge	Cost/Fees Description
\$1,136,138.07 \$464,022.59 \$1,600,160.6	PROJECT MANAGEMENT
on Cost \$6,691,210.07 \$6,066,898.59 \$12,758,108.66	Total Construction Cost
	Design Cost
\$634,865.00 \$135,565.00 \$770,430.00	DESIGN SERVICES (INCLUDES IG FEES)
\$63,487.00 <b>\$13,556.00 \$77,043.00</b>	DESIGN CONTINGENCY (10%)
gn Cost \$698,352.00 \$149,121.00 \$847,473.00	Total Design Cost
	Estimate/Evaluation
\$0.00	ESTIMATE/EVALUATION
aluation \$0.00	Total Estimate/Evaluation
	Owner Expenses
\$0.00	FF and E (Furniture and site furniture)
\$0.00	ITD (TEL/DATA)
\$105,811.00 \$106,721.00 \$212,532.00	BUILD PERMIT
\$79,358.00 \$133,174.00 \$212,532.00	
\$6,349.00 \$1,275,556.00 \$1,281,905.00	MATERIAL EXPENSES (1%)
(penses \$191,518.00 \$1,515,451.00 \$1,706,969.00	Total Owner Expenses
	County Fees
\$0.00	IG FEE PERCENT
\$0.00	UAP
\$118,550.00 \$121,423.00 \$239,973.00	APP
\$322,246.00 \$363,375.00 \$685,621.00	ISD ADMINISTRATION
ty Fees \$440,796.00 \$484,798.00 \$925,594.00	Total County Fees
d Total \$8,000,000.00 \$8,238,145.00 \$16,238,145.00	Grand Total
\$118,550.00         \$121,423.00           \$322,246.00         \$363,375.00           ity Fees         \$440,796.00         \$484,798.00           d Total         \$8,000,000.00         \$8,238,145.00	APP ISD ADMINISTRATION Total County Fees Grand Total



shange orders which the de			
Cost/Fees Description	Pre Appr Budget	Change Order	New Budget
Construction Cost			
CONSTRUCTION (INCLUDES IG FEES)	\$5,290,545.00	\$5,336,072.00	\$10,626,617.00
CONSTRUCTION CONTINGENCY(10% or 5%)	\$264,527.00	\$266,804.00	\$531,331.00
Estimale_Vendor_wo_change v.2r.7 vs v.1r.5			9/23/2016 9:05:41 AM
MIAMI-DADE ISD - DESIGI	and CONSTRUCT	ON SERVICES Change Order)	DIVISION
Cost/Fees Description	Pre Appr Budget	Change Order	New Budget
PROJECT MANAGEMENT	\$1,136,138.07	\$464,022.59	\$1,600,160.66
Total Construction Cost	\$6,691,210.07	\$6,066,898.59	\$12,758,108.66
Design Cost			
DESIGN SERVICES (INCLUDES IG FEES)	\$634,865.00	\$135,565.00	\$770,430.00
DESIGN CONTINGENCY (10%)	\$63,487.00	\$13,556.00	\$77,043.00
Total Design Cost	\$698,352.00	\$149,121.00	\$847,473.00
-			
Estimate/Evaluation			\$0.00
Total Estimate/Evaluation			\$0.00
Owner Expenses			
FF and E (Furniture and site furniture)			\$0.00
	8405 044 00	8108 701 00	30.00
SOLD FERMIN	\$105,811.00 \$70,250.00	\$100,721.00	\$212,032.00
MATERIAL EXPENSES (1%)	\$6.349.00	\$1,275.558.00	\$1,281,905.00
Total Owner Expenses	\$191,518.00	\$1,515,451.00	\$1,706,969.00
County Fees			
			\$0.00
	\$119 550 00	\$121,422,00	00.0U
	\$110,000.00	9121,423.00 \$282,275.00	9238,973.00 \$885.831.00
Total County Econ	\$440,796.00	\$484,798.00	\$925 594 00
Total County Fees		\$404,100.00	\$020,004.00
· · · · · · · · · · · · · · · · · · ·			



Change Order:							
Before any <b>Char</b> approved by the	n <b>ge Order</b> Departme	r <b>s</b> can happ ent first.	en for a projec	ct, it <u>MUS</u>	<u>T</u> be		
You, as the Dep	Department, are the owners of the project.						
Should a project <b>C</b> and approved by	Change O / the Depa	<b>rder</b> occur, artment on t	all additional o he <b>PCS</b> form.	costs are	noted		
lf additional fund <u>IMPORTANT</u> yo Coordinator to de	ling is nee ou contact etermine t	ded and no your OMB I he next cou	ne has been io Budget Analys urse of action	dentified, t and/or C	it is Capita		
Cost/Coss Description		Pre Appr Budget	Change Order	New Budget			
Construction Cost		Fre Appr Duuget	change order	new Dudget			
CONSTRUCTION (INCLUDES IG FEES	6)	\$5,290,545.00	\$5,336,072.00	\$10,626,617.00			
CONSTRUCTION CONTINGENCY(10%	6 or 5%)	\$264,527.00	\$266,804.00	\$531,331.00			
Estimate_Vendor_wo_change v.2r.7 vs v.1r.8	5			23/2016 9:05:41 AM			
MIAMI-DADE IS	SD - DESIGN a <u>Pr</u>	and CONSTRU C oposed Cost Sumr a Pre Appr Budget	TION SERVICES DI ny (Change Order) Change Order	'ISION New Budget	•		
County County Roject MANAGEMENT	6D - DESIGN a <u>Pr</u>	and CONSTRU oposed Cost Sumr Pre Appr Budget \$1,136,138.07	CTION SERVICES DI Irv (Change Order) Change Order \$464,022.59	'ISION <u>New Budget</u> \$1,600,160.66	-		
COUNTY COUNTY PROJECT MANAGEMENT Total Con	SD - DESIGN a Pr Instruction Cost	and CONSTRU oposed Cost Sum Pre Appr Budget \$1,138,138.07 \$6,691,210.07	CTION SERVICES DI ny (Change Order) Change Order \$464,022.59 \$6.066,898.59	ISION <u>New Budget</u> \$1,600,160,66 \$12,758,108,66	•		
Cost/Fees Description PROJECT MANAGEMENT Total Con Design Cost	SD - DESIGN a Pr Instruction Cost	and CONSTRU oposed Cost Sum Pre Appr Budget \$1,136,138.07 \$6,691,210.07	Change Order) Change Order Change Order \$464,022,59 \$6,066,898.59	TISION New Budget \$1,600,160.66 \$12,758,108.66	•		
IS Country Cost/Fees Description PROJECT MANAGEMENT Total Con Design Cost DESIGN SERVICES (INCLUDES IG FEE	SD - DESIGN a Pr Instruction Cost	and CONSTRU oposed Cost Summ Pre Appr Budget \$1,136,138.07 \$6,691,210.07 \$634,885.00	Change Order) Change Order Change Order \$464,022.59 \$6,066,898.59 \$135,565.00	TISION New Budget \$1,000,160.66 \$12,758,108.66 \$770,430.00	•		
IS COUNTY COUNTY PROJECT MANAGEMENT Total Con Design Cost DESIGN CONTINGENCY (10%)	SD - DESIGN a Pr Instruction Cost ES)	and CONSTRU oposed Cost Sum Pre Appr Budget \$1,136,138.07 \$6,691,210.07 \$834,865.00 \$834,865.00 \$634,8700	CTION SERVICES DI ry (Change Order) Change Order \$464,022.59 \$6,066,898.59 \$135,565.00 \$135,566.00	ISION <u>New Budget</u> \$1,600,160,66 <b>\$12,758,108,66</b> \$770,430,00 \$77,0430,00			
IS COUNTY PROJECT MANAGEMENT Total Con Design Cost DESIGN CONTINGENCY (10%) Total	SD - DESIGN a Pr Instruction Cost ES) al Design Cost	and CONSTRU oposed Cost Sum a Pre Appr Budget \$1,138,138.07 \$6,691,210.07 \$633,885.00 \$63,487.00 \$63,487.00	Change Order) ry (Change Order) Change Order \$464,022.59 \$6,066,888.59 \$135,565.00 \$13,556.00 \$13,556.00 \$13,556.00	ISION New Budget \$1,600,160.66 \$12,758,108.66 \$770,430.00 \$77,043.00 \$847,473.00			
IS Cost/Fees Description PROJECT MANAGEMENT Total Con Design Cost DESIGN SERVICES (INCLUDES IG FEE DESIGN CONTINGENCY (10%) Tota Estimate/Evaluation	SD - DESIGN a Pr Instruction Cost ES) al Design Cost	and CONSTRU oposed Cost Sum a Pre Appr Budget \$1,136,138.07 \$6,691,210.07 \$834,885.00 \$634,87.00 \$698,352.00	Change Order) Change Order S464,022.59 \$6,066,898.59 \$135,565.00 \$13,556.00 \$13,556.00 \$149,121.00	ISION New Budget \$1,600,160.66 \$12,758,108.66 \$770,430.00 \$77,043.00 \$847,473.00	•		
IS COUNTY COUNTY COST/FEES DESCRIPTION PROJECT MANAGEMENT Total Con Design Cost DESIGN SERVICES (INCLUDES IG FEE DESIGN CONTINGENCY (10%) Total Estimate/Evaluation ESTIMATE/EVALUATION Total Entime	SD - DESIGN a Pr Instruction Cost ES) al Design Cost	and CONSTRU oposed Cost Sum Fre Appr Budget \$1,136,138.07 \$6,691,210.07 \$834,865.00 \$63,467.00 \$698,352.00	Change Order) Change Order S464,022.59 \$6,066,898.59 \$135,565.00 \$13,556.00 \$13,556.00 \$149,121.00	TISION New Budget \$1,800,160.66 \$12,758,108.66 \$770,430.00 \$77,0430.00 \$847,473.00 \$0.00 \$0.00			
IS Cost/Fees Description PROJECT MANAGEMENT Total Con Design Cost DESIGN SERVICES (INCLUDES IG FEE DESIGN CONTINGENCY (10%) Total Estimate/Evaluation ESTIMATE/EVALUATION Total Estim	SD - DESIGN a Pr Instruction Cost ES) al Design Cost hate/Evaluation	and CONSTRU oposed Cost Sum 1 Pre Appr Budget \$1,138,138.07 \$6,691,210.07 \$634,885.00 \$63,487.00 \$6598,352.00	CTION SERVICES DI ry (Change Order) Change Order 3464,022.59 \$6,066,888.59 \$135,565.00 \$13,556.00 \$13,556.00 \$149,121.00	ISION New Budget \$1,600,160,66 \$12,758,108,66 \$770,430,00 \$77,043,00 \$77,043,00 \$77,043,00 \$0,00 \$0,00			
IS COST/Fees Description PROJECT MANAGEMENT Total Con Design Cost DESIGN SERVICES (INCLUDES IG FEE DESIGN CONTINGENCY (10%) Total Estimate/Evaluation ESTIMATE/EVALUATION Total Estim Owner Expenses Estimate (Expenses) Estimate	SD - DESIGN a Pr estruction Cost ES) al Design Cost mate/Evaluation	and CONSTRU oposed Cost Sum Pre Appr Budget \$1,138,138.07 \$6,691,210.07 \$634,865.00 \$634,87.00 \$638,352.00	Change Order) ry (Change Order) Change Order \$464,022.59 \$6,066,898.59 \$135,565.00 \$13,566.00 \$13,566.00 \$149,121.00	ISION New Budget \$1,600,160,66 \$12,758,108,66 \$770,430,00 \$777,043,00 \$847,473,00 \$0,00 \$0,00	-		
IS Cost/Fees Description PROJECT MANAGEMENT Cost Cost Cost/Fees Description PROJECT MANAGEMENT Total Con Design Cost DESIGN SERVICES (INCLUDES IG FEE DESIGN CONTINGENCY (10%) Total Estimate/Evaluation Estim	SD - DESIGN a Pr astruction Cost ES) al Design Cost hate/Evaluation	and CONSTRU oposed Cost Sum Pre Appr Budget \$1,136,138.07 \$6,691,210.07 \$634,865.00 \$634,865.00 \$634,865.00 \$638,352.00	Change Order) ry (Change Order) Change Order \$464,022.59 \$6.066,898.59 \$135,565.00 \$13,556.00 \$13,556.00 \$149,121.00	ISION New Budget \$1,000,100.60 \$12,758,108.66 \$770,430.00 \$777,043.00 \$847,473.00 \$0.00 \$0.00 \$0.00 \$0.00	•		
IS Cost/Fees Description PROJECT MANAGEMENT Cost Cost Cost Cost Cost Cost Cost Cost	SD - DESIGN a Pr Instruction Cost ES) al Design Cost hate/Evaluation	and CONSTRU oposed Cost Sum a Pre Appr Budget \$1,136,138.07 \$6,691,210.07 \$634,865.00 \$634,865.00 \$634,87.00 \$698,352.00	CTION SERVICES DI ry (Change Order) Change Order \$464,022.59 \$6,066,898.59 \$135,565.00 \$13,556.00 \$13,556.00 \$13,556.00 \$149,121.00	ISION New Budget \$1,000,100.00 \$12,758,108.66 \$770,430.00 \$777,0430.00 \$847,473.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	•		
IS COUNTY	SD - DESIGN a Pr Instruction Cost ES) al Design Cost Inter/Evaluation	and CONSTRU oposed Cost Sum \$1,130,138.07 \$6,691,210.07 \$634,865.00 \$634,865.00 \$63,487.00 \$698,352.00 \$698,352.00	Change Order) ry (Change Order) Change Order \$464,022.59 \$6,066,898.59 \$135,565.00 \$13,556.00 \$13,556.00 \$149,121.00 \$106,721.00 \$133,174.00	ISION New Budget \$1,800,160.66 \$12,758,108.66 \$770,430.00 \$77,043.00 \$847,473.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$212,532.00	•		
IS COUNTY	SD - DESIGN a Pr Instruction Cost ES) al Design Cost Inate/Evaluation	And CONSTRU oposed Cost Sum Pre Appr Budget \$1,138,138,07 \$6,691,210.07 \$634,865.00 \$63,487.00 \$63,487.00 \$638,352.00 \$638,352.00 \$6348,00 \$63,487.00 \$6348,00 \$63,487.00 \$63,487.00 \$6,811.00 \$79,358.00 \$6,814.00	Change Order) ry (Change Order) Change Order \$464,022.59 \$6,066,898.59 \$135,565.00 \$13,556.00 \$13,556.00 \$149,121.00 \$108,721.00 \$133,174.00 \$1,275,556.00	ISION New Budget \$1,600,160.66 \$12,758,108.66 \$777,0430.00 \$777,043.00 \$777,043.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$212,532.00 \$212,532.00 \$1,281,905.00	•		
IS Cost/Fees Description PROJECT MANAGEMENT Cost Cost/Fees Description PROJECT MANAGEMENT Total Con Design Cost DESIGN SERVICES (INCLUDES IG FEE DESIGN CONTINGENCY (10%) Total Estimate/Evaluation ESTIMATE/EVALUATION Cost Ff and E (Furniture and site furniture) ITD (TEL/DATA) BUILD PERMIT . MATERIAL EXPENSES (1%) Total Cost	SD - DESIGN a Pr Instruction Cost ES) al Design Cost Inate/Evaluation Inate/Evaluation	and CONSTRU oposed Cost Sum Pre Appr Budget \$1,138,138.07 \$6,691,210.07 \$634,885.00 \$634,487.00 \$634,87.00 \$638,352.00 \$698,352.00 \$698,352.00 \$6,91,518.00 \$105,811.00 \$79,358.00 \$6,349.00 \$191,518.00	Change Order ry (Change Order) Change Order \$464,022.59 \$6,066,898.59 \$135,565.00 \$13,566.00 \$13,566.00 \$149,121.00 \$133,174.00 \$1,275,566.00 \$1,515,451.00	ISION New Budget \$1,600,160,66 \$12,758,108,66 \$7770,430,00 \$777,0430,00 \$777,043,00 \$847,473,00 \$847,473,00 \$0,00 \$0,00 \$0,00 \$0,00 \$212,532,00 \$212,532,00 \$1,281,905,00	•		
IS Cost/Fees Description PROJECT MANAGEMENT Cost Cost/Fees Description PROJECT MANAGEMENT Total Con Design Cost DESIGN SERVICES (INCLUDES IG FEE DESIGN CONTINGENCY (10%) Tota Estimate/Evaluation Estimate/Evaluation Estimate/Evaluation Estimate/Evaluation Commer Expenses FF and E (Furniture and site furniture) ITD (TEL/DATA) BUILD PERMIT . MATERIAL EXPENSES (1%) County Fees	SD - DESIGN a Pr Instruction Cost ES) al Design Cost hate/Evaluation wher Expenses	and CONSTRU oposed Cost Sum Pre Appr Budget \$1,136,138.07 \$6,691,210.07 \$634,865.00 \$634,467.00 \$634,467.00 \$638,352.00 \$698,352.00 \$698,352.00 \$698,352.00 \$698,352.00 \$698,352.00 \$698,352.00 \$105,611.00 \$79,358.00 \$6,349.00 \$191,518.00	Still         Still <th< td=""><td>ISION New Budget \$1,000,100.60 \$12,758,108.66 \$7770,430.00 \$777,043.00 \$777,043.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$212,532.00 \$212,532.00 \$212,532.00 \$1,281,905.00 \$1,281,905.00</td><td></td></th<>	ISION New Budget \$1,000,100.60 \$12,758,108.66 \$7770,430.00 \$777,043.00 \$777,043.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$212,532.00 \$212,532.00 \$212,532.00 \$1,281,905.00 \$1,281,905.00			
IS Cost/Fees Description PROJECT MANAGEMENT PROJECT MANAGEMENT Cost Design Cost DESIGN SERVICES (INCLUDES IG FEE DESIGN CONTINGENCY (10%) Total Estimate/Evaluation ESTIMATE/EVALUATION Cover Expenses FF and E (Furniture and site furniture) ITD (TEL/DATA) BUILD PERMIT . MATERIAL EXPENSES (1%) County Fees IG FEE PERCENT	SD - DESIGN a Pr Instruction Cost ES) al Design Cost Inate/Evaluation wher Expenses	Ind CONSTRU oposed Cost Sum Pre Appr Budget \$1,136,138.07 \$6,691,210.07 \$634,865.00 \$634,87.00 \$634,87.00 \$638,352.00 \$698,352.00 \$698,352.00 \$638,487.00 \$634,40.00 \$634,40.00 \$63,40.00	Stor         Stor <th< td=""><td>ISION New Budget \$1,000,100.00 \$1,000,100.00 \$12,758,108.66 \$770,430.00 \$777,0430.00 \$777,0430.00 \$0,00 \$0,00 \$0,00 \$0,00 \$212,532.00 \$212,532.00 \$212,532.00 \$212,532.00 \$1,281,905.00 \$1,706,969.00</td><td></td></th<>	ISION New Budget \$1,000,100.00 \$1,000,100.00 \$12,758,108.66 \$770,430.00 \$777,0430.00 \$777,0430.00 \$0,00 \$0,00 \$0,00 \$0,00 \$212,532.00 \$212,532.00 \$212,532.00 \$212,532.00 \$1,281,905.00 \$1,706,969.00			
IS Cost/Fees Description PROJECT MANAGEMENT PROJECT MANAGEMENT Cost Design Cost DESIGN SERVICES (INCLUDES IG FEE DESIGN CONTINGENCY (10%) Total Estimate/Evaluation Estimate/EvaluatioN Estimate/EvaluatioN Cover Expenses FF and E (Furniture and site furniture) ITD (TEL/DATA) BUILD PERMIT . MATERIAL EXPENSES (1%) County Fees IG FEE PERCENT UAP	SD - DESIGN a Pr Instruction Cost ES) al Design Cost hate/Evaluation wher Expenses	Ind CONSTRU oposed Cost Sum Pre Appr Budget \$1,136,138.07 \$6,691,210.07 \$634,865.00 \$634,87.00 \$634,87.00 \$638,352.00 \$698,352.00 \$698,352.00 \$6340.00 \$70,358.00 \$6,340.00 \$191,518.00	Stor         Stor <th< td=""><td>ISION New Budget \$1,000,100.00 \$1,2,758,108.65 \$770,430.00 \$777,0430.00 \$777,0430.00 \$777,0430.00 \$212,758,108.65 \$0.00 \$212,532.00 \$212,532.00 \$212,532.00 \$212,532.00 \$212,532.00 \$212,532.00 \$212,532.00 \$3,000 \$0.00 \$0.00</td><td></td></th<>	ISION New Budget \$1,000,100.00 \$1,2,758,108.65 \$770,430.00 \$777,0430.00 \$777,0430.00 \$777,0430.00 \$212,758,108.65 \$0.00 \$212,532.00 \$212,532.00 \$212,532.00 \$212,532.00 \$212,532.00 \$212,532.00 \$212,532.00 \$3,000 \$0.00 \$0.00			
IS Cost/Fees Description PROJECT MANAGEMENT PROJECT MANAGEMENT Total Con Design Cost DESIGN SERVICES (INCLUDES IG FEE DESIGN CONTINGENCY (10%) Total Estimate/Evaluation Estimate/EvaluatioN Estimate/EvaluatioN Total Estim Owner Expenses FF and E (Furniture and site furniture) ITD (TEL/DATA) BUILD PERMIT . MATERIAL EXPENSES (1%) County Fees IG FEE PERCENT UAP APP	SD - DESIGN a Pr Instruction Cost ES) al Design Cost hate/Evaluation wher Expenses	and CONSTRU oposed Cost Sum Pre Appr Budget \$1,136,138.07 \$6,691,210.07 \$6384,865.00 \$634,870.00 \$6384,352.00 \$6384,352.00 \$6384,352.00 \$6384,352.00 \$6384,352.00 \$105,811.00 \$70,358.00 \$6,340.00 \$191,518.00 \$118,550.00	Change Order) ry (Change Order) Change Order \$464,022.59 \$6,066,898.59 \$135,565.00 \$13,556.00 \$13,556.00 \$149,121.00 \$133,174.00 \$133,174.00 \$12,75,556.00 \$1,515,451.00	ISION New Budget \$1,000,100.00 \$12,758,108.66 \$770,430.00 \$77,0430.00 \$77,0430.00 \$77,0430.00 \$0.00 \$847,473.00 \$0.00 \$0.00 \$212,532.00 \$212,532.00 \$212,532.00 \$1,281,905.00 \$1,281,905.00 \$0.00			
IS COUNTY FEES DESCRIPTION PROJECT MANAGEMENT PROJECT MANAGEMENT Total Con Design Cost DESIGN SERVICES (INCLUDES IG FEE DESIGN CONTINGENCY (10%) Total ESTIMATE/EVALUATION ESTIMATE/EVALUATION ESTIMATE/EVALUATION OWNER Expenses FF and E (Furniture and site furniture) ITD (TELDATA) BUILD PERMIT . MATERIAL EXPENSES (1%) COUNTY FEES IG FEE PERCENT UAP APP ISD ADMINISTRATION ISD ADMINISTRATION	SD - DESIGN a Pr Instruction Cost ES) al Design Cost Inate/Evaluation wher Expenses	And CONSTRU oposed Cost Sum Pre Appr Budget \$1,138,138,07 \$6,691,210.07 \$6,691,210.07 \$6,348,085,00 \$63,487,00 \$63,480,00 \$63,480,00 \$63,480,00 \$63,480,00 \$63,480,00 \$63,480,00 \$63,480,00 \$63,480,00 \$63,490,00 \$63,240,000 \$63,240,0000 \$63,240,0000 \$63,240,0000 \$63,240,0000 \$63,240,0000 \$63,240,0000 \$63,240,0000000000000000000000000000000000	Change Order) (Change Order) Change Order \$464,022.59 \$6,066,898.59 \$135,565.00 \$13,556.00 \$13,556.00 \$149,121.00 \$133,174.00 \$133,174.00 \$132,175,556.00 \$1,275,556.00 \$1,275,556.00 \$1,215,451.00	ISION New Budget \$1,000,100.06 \$12,758,108.66 \$770,430.00 \$77,0430.00 \$77,0430.00 \$847,473.00 \$0.00 \$0.00 \$0.00 \$212,532.00 \$212,532.00 \$212,532.00 \$1,281,905.00 \$1,281,905.00 \$1,281,905.00 \$0.00			
IS Cost/Fees Description PROJECT MANAGEMENT  PROJECT MANAGEMENT  Total Con Design Cost DESIGN SERVICES (INCLUDES IG FEE DESIGN CONTINGENCY (10%)  Total Estimate/Evaluation ESTIMATE/EVALUATION  County Fees IG FEE PERCENT UAP APP ISD ADMINISTRATION  ITOTAL	SD - DESIGN a Pr estruction Cost ES) al Design Cost hate/Evaluation wher Expenses al County Fees	and CONSTRU         2           oposed Cost Sum         2           Pre Appr Budges         2           \$6,691,210.07         2           \$6,691,210.07         2           \$6,691,210.07         2           \$6,691,210.07         2           \$6,691,210.07         2           \$6,691,210.07         2           \$6,691,210.07         2           \$6,691,210.07         2           \$6,691,210.07         2           \$6,834,805.00         2           \$6,834,805.00         2           \$105,811.00         3           \$6,340.00         3           \$118,550.00         3           \$118,550.00         3           \$118,550.00         3           \$118,550.00         3	Change Order) Change Order Change Order Change Order S464,022.59 S6,066,898.59 S135,565.00 S13,566.00 S13,566.00 S13,174.00 S133,174.00 S1,275,566.00 S1,215,551.00 S12,175,556.00 S1,215,451.00 S12,142,300 S383,375.00 S484,798.00	ISION New Budget \$1,000,100,00 \$12,758,108,66 \$17,70,430,00 \$777,0,430,00 \$777,0,430,00 \$777,0,430,00 \$272,758,00 \$0,00 \$0,00 \$212,532,00 \$212,532,00 \$1,21,905,909,00 \$1,706,969,00 \$0,00 \$0,00 \$3,000 \$1,21,905,900 \$0,00 \$0,00 \$0,00 \$1,20,900,00 \$1,200,900,00 \$1,200,900,00 \$1,200,900,00 \$1,200,900,00 \$1,200,900,00 \$1,200,00 \$0,000 \$1,200,00 \$0,000 \$1,200,00 \$1,200,0000 \$1,200,000 \$1,200,0000 \$1,200,0000 \$1,200,0000 \$1,	•		



	ISD - DESIGN and CONSTRUCTION SERVICE: Proposed Cost Summary (Change Order)
	rioposed oost ourmary (onange order)
Change order # 1 The original estimate was dev construction cost data that w purposes of 2017-2018 project	veloped approximately four years ago without building programming being defined. The estima as being completed at the time with some adjustments for escalation to 2012. and is considere ctions for construction cost.
Additionally at the time of neg programming, prompted vario	otiations with the A&E in 2014, the project cost increases were discussed and expected to su ous presentations to the DVOB inclining OMB.
It was decided to proceed wit construction cost.	h the project design which has brought us to the revised probable cost of construction today a
The required estimates receiv different value engineering op (Steel vs. Light-gauge system system design options, site-w none of which were accepted	ved during programming and schematic design phases, to have been reviewed by staff. This r tions to lower the projected costs produced options including but not limited to, alternates for is & wooden truss systems), shell construction method analysis, roofing options, Interior and e ork design considerations impacting long and short term construction and operating cost, the and the approval for the additional project funding evident and required.
The approval process culmin having received the funding a HT/DVOB; (food and beverag DVOB for the development a	ated by design presentations resulted in the compromised design now being worked on by the pproval and recommendation of the Domestic Violence Oversight Board is to be obtained fron the sales tax), have been verified and confirmed at the request of the DVOB by OMB and the H and operations of the existing and proposed facility.
Furthermore the funding avai	ability was confirmed by OMB staff and unanimously approved by the DVOB.



hoeo changos should			
incse enanges should	be noted in (	CBAT	
Cost/Fees Description Construction Cost	Pre Appr Budget	Change Order	New Budget
CONSTRUCTION (INCLUDES IG FEES) CONSTRUCTION CONTINGENCY(10% or 5%)	\$5,290,545.00 \$284,527.00	\$5,336,072.00 \$266,804.00	\$10,626,617.00 \$531,331.00
Estimale_Vendor_wo_change v.2r.7 vs v.1r.5			9/23/2016 9:05:41 AM
ISD - DESIGN	and CONSTRUCT	ION SERVICES	DIVISION
COUNTY	Proposed Cost Summary Pre Appr Budget	(Change Order) Change Order	New Budget
PROJECT MANAGEMENT Total Construction Cost	\$1,136,138.07 \$6,691,210.07	\$464,022.59 \$6,066,898.59	\$1,600,160.88 \$12,758,108.66
Design Cost			
DESIGN SERVICES (INCLUDES IG FEES)	\$634,865.00	\$135,565.00	\$770,430.00
DESIGN CONTINGENCY (10%)	\$63,487.00	\$13,556.00	\$77,043.00
Total Design Cost	\$698,352.00	\$149,121.00	\$847,473.00
Estimate/Evaluation			
STIMATE/EVALUATION			\$0.00
Total Estimate/Evaluation			\$0.00
Owner Expenses			
F and E (Furniture and site furniture)			\$0.00
TD (TEL/DATA)			\$0.00
BUILD PERMIT	\$105,811.00	\$106,721.00	\$212,532.00
	\$79,358.00	\$133,174.00	\$212,532.00
MATERIAL EXPENSES (1%)	\$6,349.00	\$1,275,556.00	\$1,281,905.00
Total Owner Expenses	\$191,518.00	\$1,515,451.00	\$1,706,969.00
County Fees			
G FEE PERCENT			\$0.00
JAP			\$0.00
\PP	\$118,550.00	\$121,423.00	\$239,973.00
SD ADMINISTRATION	\$322,246.00	\$363,375.00	\$685,621.00
Total County Fees	\$440,796.00	\$484,798.00	\$925,594.00
		1	



	SECOND DOMESTIC VIOLENCE SHEITER       PROJECT #:       207931         DESCRIPTION:       Construct a new domestic violence shelter       District Located:       Countywide         LOCATION:       Undiscosed       District(s) Served:       Countywide         REVENUE SCHEDULE:       PRIOR       2016-17       2017-18       2018-19       2019-20       2020-21       2021-22       FUTURE       TOTAL         Food and Beverage Tax       5,128       3,679       7,431       0       0       0       0       16,238         TOTAL REVENUES:       5,128       3,679       7,431       0       0       0       0       16,238         EXPENDITURE SCHEDULE:       PRIOR       2016-17       2017-18       2018-19       2019-20       2020-21       2021-22       FUTURE       TOTAL         Art Allowance       120       120       0       0       0       0       14,040         Permitting       0       213       212       0       0       0       240         Construction       800       6,259       6,981       0       0       0       240         Permitting and Design       300       410       138       0       0       0       0	
	In addition, the cost allocation should also be reflective of the new project cost as well too  SECOND DOMESTIC VIOLENCE SHELTER  Description: Construct a new domestic violence shelter  LOCATION: Undisclosed Not Applicable District Located: Countywide	
	REVENUE SCHEDULE: Food and Beverage Tax         PRIOR 5,128         2016-17 3,679         2017-18 7,431         2018-19 0         2019-20 0         2020-21 0         2021-22 0         FUTURE 0         TOTAL 16,238           TOTAL EXPENSES         5,128         3,679         7,431         0         0         0         0         0         16,238           EXPENDITURE SCHEDULE Art Allowance         PRIOR 2016-17         2017-18         2018-19         2019-20         2020-21         2021-22         FUTURE         16,238           Construction         800         6,259         6,981         0         0         0         0         240           Construction         800         6,259         6,981         0         0         0         0         240           Planning and Design         300         410         138         0         0         0         425           Project Administration         1,503         7,304         7,431         0         0         0         0         685           TOTAL EXPENDITURES:         1,503         7,304         7,431         0         0         0         0         0         0         0         0         0         0         0         0	
15	Project Authorization: The Department should print the PCS form and sign it for approval. Generally, approval authorization has been done thru emails – best practices – it should be signed and dated	
	THIS ESTIMATE HAS THE FOLLOWING LIST OF INCLUSIONS OR EXCLUSIONS         Include       Exclude       Include       Exclude       Description         Pre Approval       New       Authorization       Include       Signature         Name       Date       Signature       Include       Signature	



A Guide to Art in Public Places





# New Projects



- Highlights of APP Ordinance 94-12 and APP Requirements
  - <u>What is covered</u>. 1½ % of construction cost of new government buildings, including but not limited to:
    - architectural and engineering fees;
    - specialty consulting fees;
    - construction costs (including all systems and features that make a facility functional);
    - site work; and
    - contingency allowances.
  - <u>What is excluded</u>. The only exclusions are land acquisition and subsequent changes to the construction contract through change orders.
  - <u>When APP Funds are conveyed.</u> Funds shall be conveyed to APP from the moment the Department receives spending authority for the capital project. APP will work with department to determine the best approach and timing for the conveyance of the funds.
  - Use of APP Funds. APP funds are used for commissioning works of art, APP program administrative costs, and repair and maintenance expenses.
  - <u>Development Agreements</u>. Projects done through development agreements (i.e., the County contracts with another party to develop a building that the County will own now or in the future) are subject to the APP requirement.
    - Development agreements must include language provided by APP regarding the requirement to transfer public art funds to Art in Public Places.
  - Other Funds. Municipal, state, federal, private and other non-County funds for a capital project are subject to the 1½% public art requirement.
  - <u>Site Flexibility</u>. APP may use funds generated from a construction project for acquisition
    of art works for other government facilities through out the County. Every effort is made to
    use funds generated by a department's project within that department.
  - <u>Frequently Asked Questions.</u> Questions? Please see the section of this guide that provides answers to a number of issues that can help with implementing your APP project. If you have a question not covered in this guide and its FAQs, please call the APP staff (see the "Who to Contact" section of this guide).

## Tools for Departments

- <u>Contract Language.</u> APP will provide appropriate language to be included under the "General Conditions Section 01042- Art in Public Places Coordination" of the departments' capital projects contracts with architects, engineers, consultants, outside project management services, construction and development agreements.
- <u>APP Web Site</u>. Examples of prior APP projects, the list of members of the APP Trust and other APP background information can be found at <u>www.miamidade.gov/publicart</u>.





## The APP Artists Selection Process

- Planning. APP works collaboratively with departments on developing the artists' selection process:
  - To identify opportunities for public art in a project (with departments' project managers, planners and architects);
  - To understand the unique features of the department's capital project (e.g., community impact, timetable requirements, etc.); and
  - To draft the "Call to Artists" (i.e., the APP request for artists' qualifications and/or proposals).
- <u>Selection</u>. An APP Professional Advisory Committee (PAC) is convened to review artists' submissions and make commission recommendations to the APP Trust. Committee members are arts professionals appointed by the APP Trust.
  - Departments attend and participate in the PAC selection process (especially, project managers/architects/engineers and representatives from the specific users of the building).
  - Community representatives can participate at the departments' and APP's discretion.
  - The size and scope of the project helps determine the opportunities identified for public art and the number of artists that may be selected to work on a project.
- <u>Approval.</u> The PAC's recommendations of artists are approved and finalized by the Art in Public Places Trust (a 15-member board appointed by the Board of County Commissioners).
- <u>Art Project Management</u>. APP staff manages the work of the selected artists and closely coordinates this work with departments' project managers, architects/engineers/specialty consultants and contractors.



**Keys to Successful Public Art Projects** 

## Keys to Successful APP Projects

- <u>Accountability</u>. Calculation of APP project funds must be done in consultation and concurrence with APP staff and based on actual A&E, consultants and contractors contract awards.
- <u>Early Involvement</u>. It is essential to contact APP as soon as capital project planning begins so that the timetable for the artists' selection process can be coordinated with the overall project's early design work.

ARTINPUBLICPL

- <u>Collaboration</u>. Departments' full involvement with APP in identifying opportunities for art works, participating in the selection process and developing the art projects helps ensure that departments' needs can be addressed.
- <u>Contract Integration</u>. Departments must include APP requirements in all capital projects agreements and contracts.
- Point of Contact. Representatives from departments must be identified for clear, consistent and regular communication and coordination with APP staff for each stage of the work - planning, A&E selection, design, construction and commissioning; these representatives must have or have direct access to decision-making authority for APP issues.
- <u>Communication</u>. Departments must keep APP fully informed of capital project developments and especially of changes in order to avoid additional APP costs (e.g., redesign of art works, artists' delay claims, storage costs for art works, etc.); costs associated with failure to communicate with APP are the responsibility of the department.
- <u>Teamwork.</u> The APP project manager must be included on the department's project management team, the artist(s) on the A&E team and the artist's fabricator/installer on the contractor's team; this is essential to ensure that departments' capital projects and the development of art works remain interlocked (e.g., planning, design and construction of the building is coordinated closely with the development and installation of the art work).


Maintenance, Repair and Inventory



Art in Public Places will dedicate 15% of all new public art allocations to a repair and maintenance fund that will be utilized for specialized tasks required to restore and/or repair works of art in its collection. These funds will be replenished on an ongoing basis with proceeds from new commissions.

- Maintenance
  - <u>Call APP First.</u> Contact APP before undertaking maintenance and/or repair of any art work. Works of art may require specialized treatment for upkeep and qualified professionals for maintenance.
  - Integrated Art Works. When a work of art is designed as a regular part of a building, it simply
    may require that the department conduct standard cleaning procedures. For example, an artistdesigned terrazzo floor typically requires the same kind of maintenance as a regular terrazzo floor
    and the department is responsible for doing the maintenance. Please call APP if there is any
    question about the care of a department's integrated art work.
  - <u>Special Materials.</u> Art works fabricated from special materials may require specialized maintenance treatment. For example, a bronze or stone work of art must be cleaned and treated with certain kinds of maintenance products. Please call APP for guidance regarding the maintenance of art works made of special materials.
  - <u>Training of Cleaning Crews.</u> It is the departments' responsibility to train cleaning crews regarding the treatment of public art works to ensure proper care; APP is available to provide guidance for this training.

# Repair

- Stop. Never attempt to repair an art work.
- <u>Call APP First</u>. Contact APP immediately to report any damage to an art work and an APP staff member will be responsible for assessing the damage and determining the repair procedures.

#### Inventory

- Departments' Responsibilities
  - <u>Annual Inventory</u>. Departments are responsible for conducting an annual inventory of their public art works and for reporting the results to APP.
  - Inventory Liaison. Departments must appoint an APP liaison responsible for the annual inventory and annually inform APP regarding contact information for this individual
  - <u>Do Not Move Art Works</u>. Departments cannot move or relocate works of art; APP must be contacted if a department wants to move or relocate a work of art.
- APP's Responsibilities
  - Inventory List. APP annually will provide departments with a list of the art works and locations of the works in the departments to initiate the annual inventory
  - <u>Inventory Liaison</u>. APP will provide departments with contact information for its Collections Manager who is responsible for the inventory results.
  - <u>Movement of Art Works</u>. APP will respond to departments' requests to move or relocate art works.





# Applicable Projects and Costs

-What if we are uncertain about whether the APP requirement applies to a project or components of a project?

 Call the APP staff if you have any questions about the APP requirements. In addition, the FAQs below may provide answers to your questions.

# Contingency Allowances

-Are contingency allowances covered by the APP requirement, even if eventually they are not used or fully used for the project.

 Yes. The APP allocation is calculated and transferred to APP upon the award of the contract.

## Inspector General

-In calculating the APP allocation, should the Inspector General cost be included in the base for the APP calculation?

Yes, the APP calculation is taken against the total contract amount.

## Capital Outlay Reserve Funds (CORF)

-Are construction projects funded by the Capital Outlay Reserve Fund covered by the APP requirement?

Yes. The APP requirement applies to all County construction projects for new buildings.

#### Funding Sources That Disallow Public Art

-Does the APP requirement apply to construction projects that are funded by grants or other sources which disallow public art?

 If a grant or another funding source specifically prohibits the use of funds for compliance with the APP requirement, the Department must use other funds to satisfy the APP requirement.

# General Obligation Bond (GOB) Projects

-Does the APP requirement apply to GOB projects?

 Yes, the APP requirement applies to all County construction projects for new buildings. In addition, the APP requirement applies to GOB projects for new buildings done by municipal governments.



# Capital Work Done by the County

-Does the APP requirement apply to the cost of architectural and engineering services performed by County personnel and to the cost of in-house construction labor, materials, and/or machinery?

 Yes. The APP requirement applies to the construction cost of new government buildings regardless of the source of funds for the project.

## Private Sector-Funded Projects

-Does the APP requirement apply to buildings financed and constructed on County property by private sector investors?

 Yes. The APP requirement applies to the construction cost of new government buildings regardless of the source of funds for the project.

-What happens if the APP funds are not included in the development agreement with the private sector and/or are not collected by the Department from the private sector?

 The Department will need to convey the funds for the APP requirement from another revenue source.

## Conveyance of APP Funds

-When are funds conveyed to APP? Whom do we contact for details about conveying funds?

 Funds are conveyed to APP when the Department receives spending authority for the capital project. For example, when an A&E contract is authorized, 1 ½% of the contract must be conveyed to APP. Please contact Deborah Margol, Deputy Director, Department of Cultural Affairs, for instructions to convey funds (305-375-2577; debo@ miamidade.gov).

# **Demolition**

-Does the APP requirement apply to demolition costs?

 Yes, if demolition is part of a construction project that is covered by the APP requirements.

#### Building Additions

-Are additions to an existing structure covered by the APP requirement?

Yes, additions are considered to be "new government buildings."

#### Equipment

-Are equipment costs subject to the APP requirement?

 Yes. The APP requirement covers all systems and features that make a facility functional, even if the equipment is acquired through a separate contract.

## Parking Garages

-Does the APP requirement apply to a parking garage?

Yes.



## Roadways and Sidewalks

-Does the APP requirement apply to roadways and sidewalks?

 Yes, if the roadways and sidewalks are part of a construction project that is covered by the APP requirement.

## Selection of Art Must Be by APP

-Can a Department satisfy the APP requirement by selecting and purchasing an artwork itself?

 No. Works of art must be selected in compliance with the process required by the APP program and overseen by the APP Trust and staff. Please see the APP Checklist section, "The APP Artists Selection Process."

#### Adherence to the Art in Public Places Requirement

-Can Departments waive the APP requirement?

No. Section 2-11.15 of the Miami-Dade County Code sets forth the requirements for the APP program and provides that only the Board of County Commissioners has the authority to waive the APP requirement. Administrative Order 3-11 prescribes a process involving a Review Committee which can be convened by the Assistant County Manager in charge of the APP program to conduct a hearing of a request for a waiver and states that the Review Committee will evaluate such requests as follows: "If the facility does not conform to the definition of 'new governmental building' a waiver will be recommended to the Board of County Commissioners. Only the BCC is authorized to grant waivers. Waivers must be secured prior to the award of the construction contract."

#### Unsuitable Locations

-Does the APP requirement apply to a new building that may not provide a suitable location for a public artwork and may the APP funds be transferred for expenditure to another site?

 Yes. The APP requirement covers all new government buildings. There is no requirement that artworks be located at the site of the project that funded the artwork. APP will work with Departments to identify suitable alternative locations.

#### Donations of Artwork

-What is the process for Departments to accept donations of art work(s)?

 The process for accepting gifts of art works is covered by Administrative Order No. 1-3. It requires that the APP Trust and its Professional Advisory Committee review and provide the Department with a recommendation for all donations of artwork or commemorative and/or memorial structures of artistic merit, valued in excess of \$1,000.





Miami-Dade County Department of Cultural Affairs Art in Public Places 111 NW 1<sup>st</sup> Street, 6<sup>th</sup> Floor Miami, FL 33128

- Transfer of APP Funds
   Deborah Margol, 305-375-2577, debo@miamidade.gov
- General Information, Tools for Departments, Artists Selection Process
   Amanda Sanfilippo, 305-375-5436, amandas@miamidade.gov
- Project Management
  - Patricia Romeu, 305-375-5920, romeu@miamidade.gov
  - Carolina Alfonso, 305-375-3671, carana@miamidade.gov
  - David Martinez-Delgado, 305-375-1067, DMARTI@miamidade.gov
- · Maintenance, Repair, Inventory
  - David Martinez-Delgado, 305-375-1067, DMARTI@miamidade.gov
- Director
  - Michael Spring, 305-375-5022, ms4@miamidade.gov



For <u>ALL</u> capital projects that fall under the APP ordinance, below is a sample worksheet that is completed to determine the proper cost allocation for APP.

If ISD is managing your project, ISD completes the form below and sends the form to APP for approval.

By doing so, this:

- Alerts APP of new projects
- Alerts APP of any changes to a project
- Provides APP with a budget
- Signals APP to start communications with the Department and ISD
- Ensures that the contract language for APP is included in the RFP for A/E and construction services

# As a Department, you and APP will work together in determining your project options in incorporating APP into your project.

	Capital Project - APP Budg	et Allocation Workshee	t
orm m	ust be submitted by User Department and approved by APP - For	m must be submitted at Estimated P	hase and at Actual Award Phas
	Estimated APP Allocation Phase		
	Actual Award APP Allocation Phase		
APP	Revenue Index code	APP Contact Name	Contact Number
Capital Project Name Project No.		. User Dpt. Contact Name	Contact Number
Department		Project Start Date	Project End Date
Proje	act Description		
			-
Des	ign & Admin Costs		
ltom	Description	Estimated Cost	Actual Award Cost
A.	Professional Basic Fees (A/E Consultants)	s -	\$
~	Specialty Consultants, Reimbursable Allowances, Soil	φ -	•
В.	Boring Testing, Surveying, Inspector General, etc	\$-	\$-
c	Program Wanagement (Project and Construction Management) by County Department and/or Consultant	\$ -	\$-
D.	Other Costs	\$ -	s -
		\$ -	s -
0	CATEGORY TOTAL (A thru D)		
Col	hstruction Costs		
tem	Description	Estimated Cost	Actual Award Cost
Ε.	New Construction	\$ -	\$-
F.	Demolition	\$ -	\$-
G.	Walkways, Elevators Fire & Security Alarm, IT, Back Up	\$-	\$-
	Generators, etc)	¢	0
п.	All Civil Related Work (such as landscape, sidewalks		ə -
I.	surface lot, roadway, pavement, lighting, etc)	\$-	\$ -
J.	Environmental Remediation	\$ -	s -
	Allowance Accounts (e.g. permitting, threshold inspection	ns,	•
К.	reimbursables, alternates)	» -	۶ -
L.	Contingency Account	\$ -	\$ -
м.	Other	\$ -	\$ -
	CATEGORY TOTAL (E thru M)	\$ -	\$ -
		Estimated Cost	Actual Award Cost
	Design & Admin Total	\$ -	\$ -
	Construction Total	\$ -	\$-
	Total Eligible Costs	\$ -	\$-
	Estimated Amount of APP Allocation (1.5%)	\$-	
	Actual Amount of APP Allocation (1.5%)		s -
	REMARKS		MDC-CUA/APP 10/2016
	All capital expenses to the extend provided by the APP Ordinance are not intended to be an all inclusive list of project expenses req common expenses called out in elimible County capital projects.	e are subject to APP applicability. Th quired to contribute to the APP alloca	e above referenced line items tion. These represent the mos
	User Department Signature	Date	-
	APP Signature	Date	