

# FY 2019 - 20 Proposed Budget and Multi-Year Capital Plan

## County Attorney's Office

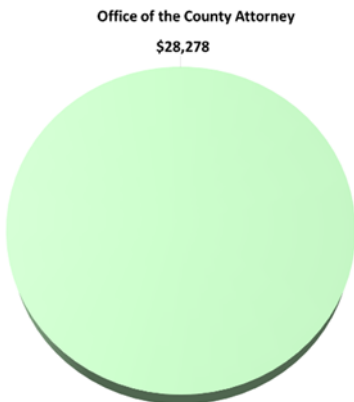
The County Attorney's Office (CAO) is established in the Miami-Dade County Home Rule Charter to "serve as legal counsel to the Board of County Commissioners (BCC) and all County departments, offices, and agencies, and perform such other legal duties as may be assigned." The County Attorney is appointed by and is directly responsible to the BCC. The CAO represents the County in all civil legal matters arising in the discharge of official duties.

As part of the Policy Formulation strategic area, the CAO is responsible for the prosecution and the defense of all lawsuits brought by or against the County; the provision of legal advice to the BCC and its committees and subcommittees, the Mayor, the Property Appraiser, and the Public Health Trust; the representation of the County at administrative hearings; the drafting and review of ordinances and resolutions; the approval of all contracts, bonds or written instruments as to form and legal sufficiency; and the rendering of legal opinions.

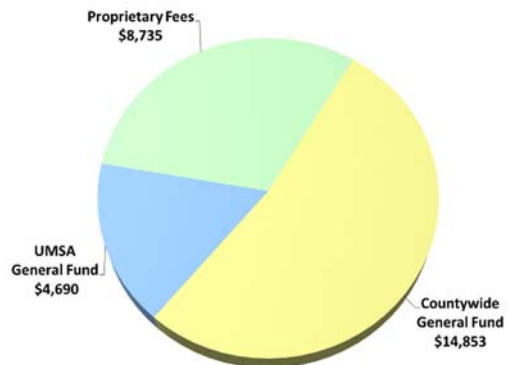
The CAO provides legal representation to the BCC, the Property Appraiser, the Mayor, the Public Health Trust, various County boards, and all County departments and agencies.

## FY 2019-20 Proposed Operating Budget

**Expenditures by Activity**  
(dollars in thousands)

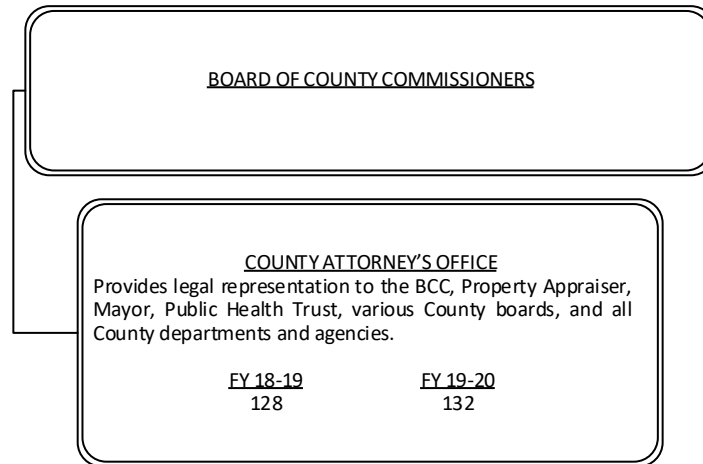


**Revenues by Source**  
(dollars in thousands)



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## TABLE OF ORGANIZATION



The FY 2019-20 Table of Organization includes one part-time position for a total of 132 FTE.

## ADDITIONAL INFORMATION

- The FY 2019-20 Proposed Budget includes one Eminent Domain Administrator position converted from part-time to full-time to assist with processing eminent domain items, the addition of one Assistant County Attorney and one Paralegal to support increasing legal service demand from the Seaport Department, and the transfer of one Paralegal position from the Aviation Department to assist with increased demand associated with administrative workload
- The FY 2019-20 Proposed Budget includes \$9.97 million in reimbursements for legal services provided in excess of typical requirements from the Aviation Department (\$1 million), Finance Department Bond Administration Fund (\$450,000), Internal Services Department Self-Insurance Trust Fund (\$3.8 million), Seaport Department (\$1 million), Public Health Trust (\$2.07 million), Children's Trust (\$250,000), and CareerSource South Florida (\$165,000)
- The County Attorney's Office (CAO) is performing e-filing functions on-behalf of all County Departments; as a result, departments are reimbursing all Clerk of Court Fees to ensure the CAO's budget is not adversely impacted

## FY 2019 - 20 Proposed Budget and Multi-Year Capital Plan

### SELECTED ITEM HIGHLIGHTS AND DETAILS

Line Item Highlights	(dollars in thousands)				
	Actual FY 16-17	Actual FY 17-18	Budget FY 18-19	Projection FY 18-19	Proposed FY 19-20
Advertising	0	0	0	0	0
Fuel	1	3	2	1	1
Overtime	0	0	0	0	0
Rent	0	0	0	0	0
Security Services	1	1	1	1	1
Temporary Services	0	0	0	0	0
Travel and Registration	87	103	61	97	96
Utilities	81	82	78	77	82

### OPERATING FINANCIAL SUMMARY

(dollars in thousands)	Actual FY 16-17	Actual FY 17-18	Budget FY 18-19	Proposed FY 19-20
<b>Revenue Summary</b>				
General Fund Countywide	12,869	13,461	13,828	14,853
General Fund UMSA	4,521	4,487	4,609	4,690
Reimbursements from Departments	0	6,031	0	8,320
Reimbursements from Outside Agencies	338	317	418	415
Reimbursements from Departments	6,421	0	7,942	0
Total Revenues	24,149	24,296	26,797	28,278
<b>Operating Expenditures Summary</b>				
Salary	18,524	18,701	21,829	21,277
Fringe Benefits	4,573	4,702	4,040	5,995
Court Costs	-13	-54	76	55
Contractual Services	12	9	13	22
Other Operating	559	590	531	626
Charges for County Services	387	262	225	236
Grants to Outside Organizations	0	0	0	0
Capital	107	86	83	67
Total Operating Expenditures	24,149	24,296	26,797	28,278
<b>Non-Operating Expenditures Summary</b>				
Transfers	0	0	0	0
Distribution of Funds In Trust	0	0	0	0
Debt Service	0	0	0	0
Depreciation, Amortizations and Depletion	0	0	0	0
Reserve	0	0	0	0
Total Non-Operating Expenditures	0	0	0	0

(dollars in thousands) Expenditure By Program	Total Funding		Total Positions	
	Budget FY 18-19	Proposed FY 19-20	Budget FY 18-19	Proposed FY 19-20
<b>Strategic Area: Policy Formulation</b>				
Office of the County Attorney	26,797	28,278	128	132
Total Operating Expenditures	26,797	28,278	128	132