



**CHECKLIST # G.4 FOR THE VERIFICATION OF:
 RECYCLED CONTENT/BIO-BASED MATERIAL/RAPIDLY RENEWABLE MATERIAL**

Provide the following information.

Recycled Content

- Product Description on the product to be evaluated including:
 1. Name, part or model number
 2. Raw material
- Recycled Content Determination information must include:
 1. Specification on the gross weight of the total product.
 2. Weight of individual raw materials used in the product.
 3. Identification of any recycled raw materials.
 4. Type of recycled raw material. (Pre or Post Consumer)
 5. Weight of each recycled raw material used in the product.
 6. If applicable, provide certificates issued by the collector(s) of the recycled raw materials.
 7. Reports of tests and/or inspections conducted on all recycled raw materials to verify that they are recycled.
- Recycled Content Calculations:
 1. Weight of recycled raw materials used for a finished product.
 2. Weight of total raw materials used for a finished product.

Recycled content % = $\frac{\text{Weight of recycled raw material(s)}}{\text{Weight of total raw material(s)}} \times 100$

Bio-Based Material

- Product Description on the product to be evaluated including:
 1. Name, part or model number
 2. Raw material
- Product compliance with one of the following:
 1. ASTM D6866 (biobased products shall be determined by weight (%) of the total finished product.)
 2. Documentation establishing compliance or Testing results establishing compliance with minimum biobased content of the United States Department of Agriculture (USDA) Designation of Biobased Items for Federal Procurement (7 CFR Part 2902).
 3. Documentation establishing

Rapidly Renewable Material

- Product Description on the product to be evaluated including:
 1. Name, part or model number
 2. Raw material
- Certification of material being used showing that plants that are being used are harvested within a ten-year cycle or shorter.

