REQUEST FOR APPLICATIONS (RFA) NO. 07-2013
FOR
BOUNDARY MODIFICATION OF MIAMI-DADE COUNTY ENTERPRISE ZONE 1301 AND/OR 1301-A

PRE-APPLICATION CONFERENCE TO BE HELD:

July 23, 2013 at 3:00 pm – 4:30 pm (local time)
111 NW 1st Street, 19th Floor, Conference Room, Miami, Florida

July 24, 2013 at 3:00 pm – 4:30pm (local time)
10710 S.W. 211th St., 1st Floor Conference Room, Miami, Florida

ISSUED BY MIAMI-DADE COUNTY:

Regulatory and Economic Resources' Economic Analysis and Policy Unit

COUNTY CONTACT FOR THIS SOLICITATION:

Name and Title: Lori Weldon, Enterprise Zone Administrator
Address: 111 NW 1st Street, 19th Floor, Miami, Florida 33128
Telephone: (305) 375-3623
E-mail: loriw@miamidade.gov

APPLICATIONS ARE DUE AT THE CLERK OF THE BOARD NO LATER THAN:

August 12, 2013 at 2:00 p.m. (local time)
at
CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street, 17th Floor, Suite 202
Miami, Florida 33128-1983

The Clerk of the Board business hours are 8:00 a.m. to 4:30 p.m., Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County.

All applications received and time stamped by the Clerk of the Board prior to the application submittal deadline shall be accepted as timely submitted. Applications submitted after the application submittal deadline are deemed late and non-responsive. The responsibility for submitting an application on or before the stated time and date is solely and strictly the responsibility of the Applicant. The County will in no way be responsible for delays caused by mail delivery or caused by any other occurrence. All expenses involved with the preparation and submission of applications to the County, or any work performed in connection therewith, is the responsibility of the Applicant(s).

No changes or additions to the application will be accepted once the application has been submitted.

Requests for additional information or inquiries must be made in writing and received by the County's contact person for this Solicitation. The County will issue responses to inquiries and any changes to this Solicitation it deems necessary in written addenda issued prior to the application due date. Applicants who obtain copies of this Solicitation from sources other than the offices of Regulatory and Economic Resources Business Affairs Division (RER) or RER's website at **http://www.miamidade.gov/oedit/business_incentives.asp** risk the possibility of not receiving addenda and are solely responsible for those risks.

The County in its sole and absolute discretion has the right to refuse any and/or all applications submitted under this solicitation.

MIAMI-DADE COUNTY ENTERPRISE ZONE BOUNDARY MODIFICATION

(1) Introduction

Miami-Dade County (the County), through the Department of Regulatory and Economic Resources, Economic Analysis and Policy Unit (RER), as the local Enterprise Zone Coordinating Agency for the State of Florida (the State), as authorized by the Florida Enterprise Zone Act, is soliciting applications for the modification of Enterprise Zone boundaries (EZ) #1301 and/or 1301-A.

Under the provisions of the Florida Enterprise Zone Act, the County can apply once every three years for a modification of its EZ boundaries. This change cannot increase the current size of the EZ. Any modification requires an exchange of areas. Proposed modifications must meet the eligibility criteria of Florida Statutes 290.0055, 290.0058 and 290.0065. Responses to this RFA will be considered as important community input as the County prepares its application to the Florida Department of Economic Opportunity, Division of Community Development, for boundary modifications to the County's designated Enterprise Zone. The State may accept or deny the County's application for an EZ Boundary Modification. Upon acceptance of the application by the State, no further administrative boundary modifications may be considered for at least three (3) years after this modification.

The current composition of the County's EZ area includes parts of several municipalities (i.e., Hialeah, Miami, Opa-Locka, City of Florida City, City of Miami Beach, as well as others). Applicants seeking modifications of EZ boundaries in areas within municipal boundaries are strongly encouraged to secure the affected municipality's support prior to submitting their application to the County.

(2) General Information about the RFA

- All applicants must submit an **Application Cover Letter** as the first page of the application. The cover letter must include the following: legal name of the developer/business; federal employer identification number (EIN); organization type (for-profit, not-for-profit, governmental institution); business address; the name of the contact person, title, telephone number(s) and e-mail address. The cover letter must also include a project title; the general boundaries of the proposed area to be included in the EZ; a brief description of the proposed development and/or redevelopment of the area and the projected socio-economic benefits to the residents of the EZ.

- All applicants must submit one (1) original and seven (7) copies of the application in a three (3) ring binder. All originals and copies of the application(s) must include all required documents. Do not exclude any documents from any copy. All pages in the application should be identified with consecutive page numbers.

- A separate application must be submitted for each non-contiguous/separate area proposed for inclusion in the EZ. Do not submit more than one application per binder.

- Applications not submitted in a three (3) ring binder will not be accepted. No pages are to be stapled or clipped.

- **A non-refundable application fee is required to cover the cost of analyzing each proposal. The fee for businesses seeking ten (10) acres or less is $500 for each application. The fee for businesses seeking more than 10 acres is $500 plus $25 for each acre, or partial acre exceeding 10 acres for each application. Please make checks payable to**: **Board of County Commissioners.**

- **Applications submitted after the deadline will not be accepted.**

- **Applications submitted via fax or email will not be accepted**.

- Proposals must comply with requirements of this RFA and with the Florida Statute 290.0055, Florida Statue 290.0058 subsections 1, 2 (a), (b), (c), and (d), 3, 4, and 5; and Florida Statue 290.0065.

- Proposals that are incomplete, lack required documents, required fee, or have deficiencies and errors will be rejected. No changes or additions to the proposals will be accepted once the application has been submitted.

(3) FS 290.0058 Determination of Pervasive Poverty, Unemployment, and General Distress

The proposed Boundary Modification **must prove and adhere to each of the following state statue provisions:**

Census Data

- In determining whether an area suffers from pervasive poverty, unemployment, and general distress, as stated in FS. 290.0055 and 290.0065, the governing body and the department shall use data from the most current decennial census, and from information published by the Bureau of the Census and the Bureau of Labor Statistics. The data shall be comparable in point or period of time and methodology employed.

Determination of Poverty (as sited in FS 290.0058)

- Pervasive poverty shall be evidenced by a showing that poverty is widespread throughout the nominated area. The poverty rate of the nominated area shall be established using the following criteria:

  a. In each census geographic block group that contains the nominated area, the poverty rate shall be not less than 20 percent. If parts of the nominated area fall in separate block groups, then the poverty rate, total population, and population living in households at or below the poverty level must be provided for each of those block groups.

  b. In at least 50 percent of the census geographic block groups within the nominated area, the poverty rate shall not be less than 30 percent.

  c. Census geographic block groups with no population shall be treated as having a poverty rate which meets the standards of paragraph (a) (less than 20%), but shall be treated as having a zero poverty rate for purposes of applying paragraph (b).

  d. A nominated area may not contain a noncontiguous parcel unless such parcel separately meets the criteria set forth under paragraphs (a) and (b).

Unemployment (as sited in FS 290.0058)

- Unemployment shall be evidenced by data indicating that the average rate of unemployment for the nominated area is not less than the state's average of unemployment, or by evidence of especially severe economic conditions which have brought about significant job dislocation within the nominated area.

Distressed Conditions (as sited in FS 290.0058)

- General distress shall be evidenced by describing adverse conditions within the nominated area other than those of pervasive poverty and unemployment. A high incidence of crime, abandoned structures, and deteriorated infrastructure or substantial population decline are examples of appropriate indicators of general distress.

- In making the calculations required by this section, the local government and the department shall round all fractional percentages of one-half percent or more up to the next highest whole percentage figure.

(4) Schedule

- Applications will be available **July 15, 2013 - August 11, 2013** and will be posted on the RER website at http://www.miamidade.gov/oedit/business_incentives.asp.

- Pre application submittal workshops will be held on:

  July 23, 2013, 3:00 pm – 4:30 pm at RER located at the Stephen P. Clark Government Center, 111 NW 1st St. 19th Floor Conference Room

  and

  July 24, 2013, 3:00 pm – 4:30 pm at the South Dade Government Center, 10710 S.W. 211th St, 1st Floor Conference Room.

- **Questions on this application must be submitted in writing to RER no later than August 1, 2013,** attention:

  Lori Weldon, Enterprise Zone Administrator
  Regulatory and Economic Resources
  Business Affairs Division
  111 NW 1st Street, 19th Floor
  Miami, FL 33128

  Responses will be posted on the web site http://www.miamidade.gov/oedit/business_incentives.asp

- **The application submission deadline is Monday, August 12, 2013- 2:00 pm Applications must be delivered to the Clerk of the Board of County Commissioners on the 17th floor, Stephen P. Clark Center, 111 N.W. 1st Street, Miami, Florida.**

(5) Required Information and Format:

Application must contain each of the following and must follow the order contained herein:

1) **Area Description for the requested Boundary Modification, including census block groups. (Tab #1)**
   - Exact location/address and/or folio numbers of parcel(s)
   - Size of parcel(s)
   - Census block group(s) encompassed

2) **Analysis of Requested Area (Tab #2)**
   - Analysis of *2007-2011 American Community Survey*, or the latest available Census Bureau data of the area/census block group(s) to be added to the Enterprise Zone (EZ) proving compliance with FS 290.0058.
   - Analysis should include the poverty rate(s) for the census block group(s).
   - Number of persons and persons in poverty in the census block group(s).
   - The unemployment rate(s) of the census block group(s).
   - Number of unemployed individuals in the census block group(s).
   - The population and indicators of general distress (pervasive poverty and unemployment. A high incidence of crime, abandoned structures, vacant homes and deteriorated infrastructure and substantial population decline in recent years are examples of appropriate indicators of general distress) for the census geographic block group(s) to be added.
   - Commission District of parcel(s)/area/census block group(s)
   - Existing land use and zoning of parcel(s)
   - Proposed land use and zoning parcel(s) if applicable
   - Municipality of parcel(s)/area/census block group(s)

3) Details of the Boundary Modification / Capital Improvement to Area (Tab #3)

FS 290.0055 requires administrative boundary modifications must state with particularity the reasons for the proposed modification. Detail the justification of the purposed boundary modification requested. Commercial, industrial, office, mixed use, and residential projects planned or in the development phase benefiting from EZ incentives after the modification is approved must be detailed and disclosed in the application. Description should include but is not limited to:

- Project Classification (commercial, retail, industrial, mixed use, manufacturing, office)
- Square footage of development
- Amount of investment and projected tax revenue to all local jurisdictions
- Projected new jobs created as a result of the project.

4) Project Feasibility (Tab #4)

Project feasibility and financial solvency is paramount. Detailed information about the Proposer and its development team members should include but not limited to the criteria listed below. The County reserves the right to request additional substantiating information that is deemed necessary to prove the project(s) can be completed as proposed. Provide the following:

- Proof of site control (title, long term lease (50 year minimum), option)
- Conceptual plans and/or renderings
- Sources of Capital including but not limited to:
  - Cash flow pro forma analysis integrating revenues.
  - Operating expenses.
  - Proof financing is in place
  - A statement by a bank, financial institution or Certified Public Accountant (CPA) certifying that the Proposer(s) has a private net worth or access to private equity in excess of the amount necessary to develop.
  - Project budget
  - Financial statements

- Qualifications of Development Team - Submit a Table of Organization and evidence of the development team members' discipline qualifications to successfully undertake and complete the proposed project. The Proposer and/or its development team members shall, at minimum demonstrate professional expertise in the following disciplines:
  - <u>Architectural:</u> The Development team should have at least one (1) architect licensed and registered in the State of Florida with a minimum of five (5) years' experience
  - <u>General Contracting and/or Construction Management:</u> The Development team should have at a minimum one (1) General Contractor licensed in the State of Florida or authorities having jurisdiction with at least five (5) years' experience
  - Track record of business/developer.
  - Municipal and business support is strongly recommended for a boundary modification affecting EZ areas within a city. Letters of support from elected officials, local chamber of commerce, etc., are to be submitted the application.

5) Job Creation/Economic Development Value (Tab #5)

The goal of the EZ boundary modification is economic development and job creation. "New direct jobs" are employment positions available at the project site after the proposed development /redevelopment that was not on the site prior to the submission of the boundary modification request. Please provide:

- Timeline for completion and new direct job creation
- Number of jobs that will be created (minimum of 5 new jobs is required)
- Types of jobs to be created

- Job descriptions and pay range
- Number of jobs requiring only High School diploma or GED
- Average wages of positions
- Job retention (minimum of 1 year for each position is required)
- Feasibility analysis
- Leasing information

6) Certification (Tab #6)

- An authorized representative from the business/developer must sign as to the accuracy and completeness of the proposal.

(6) Ranking Criteria

All proposals must describe the proposed development in detail and describe how the project will benefit the EZ program and its residents and how the incentives offered will benefit the project. Applications will be evaluated by an Evaluation/Selection Committee which will evaluate and rank applications on criteria listed below. The Evaluation/Selection Committee will be comprised of appropriate County personnel and members of the community, as deemed necessary and determined by the County in its sole and absolute discretion, with the appropriate experience and/or knowledge, striving to ensure that the Evaluation/Selection Committee is balanced with regard to both ethnicity and gender. The criteria are itemized with their respective weights for a maximum total of one hundred (100) points per Evaluation/Selection Committee member.

Proposed value of capital investment to the area	25 Points
Project Feasibility	30 Points
Projected economic development value	20 Points
New Jobs to be created	25 Points

(7) Submission

Applications will not be accepted anywhere else other than as noted below.

Mr. Harvey Ruvin
Clerk of the Board of County Commissioners
Stephen P. Clark Government Center
111 N.W. 1st Street, 17th Floor
Miami, Florida 33128

Attention: Jack Osterholt, Deputy Mayor
Regulatory and Economic Resources
Re: Enterprise Zone Boundary Modification Application

Applications will only be accepted at the Clerk's Office and no later August 12, 2013- 2:00 pm

- Applications received after the deadline will be deemed late and non-responsive

- The Board of County Commissioners (BCC) reserves the right to waive any informality in, or to reject, any and all such applications.

- The County will not consider or approve, and will reject any application filed by an entity where the entity, or any of its principals, have outstanding disallowed costs, defaulted loans, debarment actions, or which have any unpaid monies owed to the County. The County also will not consider or approve, and will reject any application filed by an entity, where the County has filed, or has a basis to file, legal action against the entity, or any of its principals. Applications submitted by these entities will be rejected regardless of the merits of the submitted proposal.

- Questions on this application must be submitted in writing to RER no later than August 1, 2013, attention to: Lori Weldon at loriw@miamidade.gov.

1) Review of Applications for Responsiveness

Each application will be reviewed to determine if the application is responsive to the submission requirements outlined in this RFA. A responsive application is one which follows the requirements of this RFA, includes all documentation, is submitted in the format outlined in this Solicitation, is of timely submission, and has the appropriate signatures as required on each document. Failure to comply with these requirements may result in the application being deemed non-responsive.

a. Public Entity Crimes

Pursuant to Paragraph 2(a) of Section 287.133, Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a application for a contract to provide any goods or services to a public entity; may not submit a application on a contract with a public entity for the construction or repair of a public building or public work; may not submit applications on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and, may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 for Category Two ($10,000) for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

b. Lobbyist Contingency Fees

A) In accordance with Section 2-11.1(s) of the Code of Miami-Dade County, after May, 16, 2003, no person may, in whole or in part, pay, give or agree to pay or give a contingency fee to another person. No person may, in whole or in part, receive or agree to receive a contingency fee.

B) A contingency fee is a fee, bonus, commission or non-monetary benefit as compensation which is dependent on or in any way contingent upon the passage, defeat, or modification of: 1) any ordinance, resolution, action or decision of the County Commission; 2) any action, decision or recommendation of the County Manager or any County board or committee; or 3) any action, decision or recommendation of any County personnel during the time period of the entire decision-making process regarding such action, decision or recommendation which foreseeably will be heard or reviewed by the County Commission or a County board or committee.

c. Collusion

Where two (2) or more related parties, as defined herein, each submit an application for any contract, such applications shall be presumed to be collusive. The foregoing presumption may be rebutted by the presentation of evidence as to the extent of ownership, control and management of such related parties in preparation and submittal of such applications. Related parties shall mean Applicant or the principals thereof which have a direct or indirect ownership interest in another Applicant for the same contract or in which a parent company or the principals thereof of one Applicant have a direct or indirect ownership interest in another Applicant for the same contract. Furthermore, any prior understanding, agreement, or connection between two or more corporations, firms, or persons submitting a application for the same services shall also be presumed to be collusive. Applications found to be collusive shall be rejected. Applicants who have been found to have engaged in collusion may be considered non-responsible, and may be suspended or debarred, and any contract resulting from collusive bidding may be terminated for default.

PERVASIVE POVERTY

In determining the tests of pervasive poverty, applicants must use data from the most current decennial census and from information published by the Bureau of the Census and the Bureau of Labor Statistics. Poverty rate data is available from the Census Bureau's **2011 American Community Survey 5-Year Estimates.**

Officials from the Labor Market Statistics Center at (850/245-7205) or at: info@labormarketinfo.com can retrieve Poverty Rates if they are provided the Census Block Group Numbers.

PERVASIVE POVERTY

If more space is needed, please attach additional pages.

Census Tract Number	Census Block Group Number	Population	Poverty Rate	Size in square miles
	TOTALS			

Please refer to section 290.0058 (2), Florida Statutes, for a description of the poverty requirements:

a) In each census geographic block group within a nominated area, the poverty rate shall be not less than 20 percent.

(b) In at least 50 percent of the census geographic block groups within the nominated area, the poverty rate shall not be less than 30 percent.

(c) Census geographic block groups with no population shall be treated as having a poverty rate which meets the standards of paragraph (a), but shall be treated as having a zero poverty rate for purposes of applying paragraph (b).

(d) A nominated area may not contain a noncontiguous parcel unless such parcel separately meets the criteria set forth under paragraphs (a) and (b).

UNEMPLOYMENT

In determining the tests of unemployment, applicants must use data from the most current decennial census and from information published by the Bureau of the Census and the Bureau of Labor Statistics. Unemployment data is available from the Census Bureau's **2011 American Community Survey 5-Year Estimates.**

Officials from the Labor Market Statistics Center at (850/245-7205) or at: info@labormarketinfo.com can retrieve Unemployment Rates if they are provided the Census Tract Numbers.

UNEMPLOYMENT
If more space is needed, please attach additional pages.

Census Tract Number	Unemployment Rate
AVERAGE UNEMPLOYMENT RATE (Average Must Exceed 8.9%)	

Please refer to section 290.0058 (3), Florida Statutes, for a description of the poverty and unemployment requirements:

(3) Unemployment shall be evidenced by data indicating that the average rate of unemployment for the nominated area is not less than the state's average of unemployment, or by evidence of especially severe economic conditions which have brought about significant job dislocation within the nominated area.

Form A-1

PROPOSER'S NAME (Name of firm, entity or organization):

FEDERAL EMPLOYER IDENTIFICATION NUMBER:

NAME AND TITLE OF PROPOSER'S CONTACT PERSON:

Name: Title:

MAILING ADDRESS:

Street Address: _____

City, State, Zip: _____

TELEPHONE:	***FAX:***	***E-MAIL ADDRESS:***
(_____) _____	(_____) _____	_____

PROPOSER'S ORGANIZATIONAL STRUCTURE:

____ Corporation ____Partnership ____Proprietorship ____Joint Venture

____ Other (Explain): _____

IF CORPORATION:

Date Incorporated/Organized: _____ State Incorporated/Organized: _____

States registered in as foreign corporation: _____

PROPOSER'S SERVICE OR BUSINESS ACTIVITIES OTHER THAN WHAT THIS SOLICITATION REQUESTS FOR:

LIST NAMES OF PROPOSER'S SUBCONTRACTORS OR SUBCONSULTANTS FOR THIS PROJECT:

LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE:

A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and b) prior to proposal submittal is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes. At the time of proposal submission, the Local Certified Service-Disabled Veteran Business Enterprise must affirm in writing its compliance with the certification requirements of Section 295.187 of the Florida Statutes and submit said affirmation and a copy of the actual certification along with the proposal submission.

☐ Place a checkmark here only if affirming Proposer is a certified Local Certified Service-Disabled Veteran Business Enterprise. A copy of the required certification must be submitted with the proposal.

CRIMINAL CONVICTION DISCLOSURE:

Pursuant to Miami-Dade County Ordinance No. 94-34, any individual who has been convicted of a felony during the past ten years and any corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten years shall disclose this information prior to entering into a contract with or receiving funding from the County.

☐ Place a checkmark here **only** if Proposer has such conviction to disclose.

Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List:

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

PROPOSER'S AUTHORIZED SIGNATURE

The undersigned hereby certifies that this proposal is submitted in response to this solicitation.

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED BELOW BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.

Signed By:_____ Date: _____

Print Name: _____ Title: _____

Form A-2
AFFIDAVIT OF MIAMI-DADE COUNTY
LOBBYIST REGISTRATION FOR ORAL PRESENTATION

(1) ProjectTitle:_____Project No.:_____
(2) Department: _____
(3) Proposer's Name: _____
Address: _____Zip: _____
Business Telephone: (_____) _____

(4) **List All Members of the Presentation Team Who Will Be Participating in the Oral Presentation:**

NAME	TITLE	EMPLOYED BY	TEL. NO.

(ATTACH ADDITIONAL SHEET IF NECESSARY)

The individuals named above are Registered and the Registration Fee is <u>not</u> required for the Oral Presentation ONLY.

Any person who appears as a representative for an individual or firm for an oral presentation before a County certification, evaluation, selection, technical review or similar committee must be listed on an affidavit provided by the County. The affidavit shall be filed with the Clerk of the Board at the time the response is submitted. The individual or firm must submit a revised affidavit for additional team members added after submittal of the proposal with the Clerk of the Board prior to the oral presentation. Any person not listed on the affidavit or revised affidavit may not participate in the oral presentation, unless he or she is registered with the Clerk's office and has paid all applicable fees.

Other than for the oral presentation, Proposers who wish to address the county commission, county board or county committee concerning any actions, decisions or recommendations of County personnel regarding this solicitation in accordance with Section 2-11.1(s) of the Code of Miami-Dade County MUST register with the Clerk of the Board and pay all applicable fees.

I do solemnly swear that all the foregoing facts are true and correct and I have read or am familiar with the provisions of Section 2-11.1(s) of the Code of Miami-Dade County as amended.

Signature of Authorized Representative: _____ Title: _____
STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____,
by_____, a _____, who is personally known
(Individual, Officer, Partner or Agent) (Sole Proprietor, Corporation or Partnership)
to me or who has produced _____ as identification and who did/did not take an oath.

_____
(Signature of person taking acknowledgement)

_____
(Name of Acknowledger typed, printed or stamped)

_____ _____
(Title or Rank) (Serial Number, if any)

Form A-3

ACKNOWLEDGEMENT OF ADDENDA

I**nstructions:** Complete Part I or Part II, whichever is applicable.

PART I: Listed below are the dates of issue for each Addendum received in connection with this solicitation.

Addendum #1, Dated _____, 201___

Addendum #2, Dated _____, 201___

Addendum #3, Dated _____, 201___

Addendum #4, Dated _____, 201___

Addendum #5, Dated _____, 201___

Addendum #6, Dated _____, 201___

Addendum #7, Dated _____, 201___

Addendum #8, Dated _____, 201___

Addendum #9, Dated _____, 201___

PART II:

____ No Addendum was received in connection with this solicitation.

Authorized Signature:_____ Date: _____

Print Name: _____ Title: _____

Firm Name: _____

Form A-4

LOCAL BUSINESS PREFERENCE

The evaluation of competitive solicitations is subject to Section 2-8.5 of the Miami-Dade County Code, which, except where contrary to federal or state law, or any other funding source requirements, provides that preference be given to local businesses. A local business, for the purposes of receiving the aforementioned preference above, shall be defined as a Proposer which meets all of the following.

1. Proposer has a valid Local Business Tax Receipt (formerly know as an Occupational License), issued by Miami-Dade County at least one year prior to proposal submission, that is appropriate for the goods, services or construction to be purchased.

   Proposer shall attach a copy of said Miami-Dade County Local Business Tax Receipt hereto. (Note: Current and past year receipts, or occupational licenses, as may be applicable, may need to be submitted as proof that it was issued at least one year prior to the proposal due date.)

2. Proposer has a physical business address located within the limits of Miami-Dade County from which the Proposer operates or performs business. (Post Office Boxes are not verifiable and shall not be used for the purpose of establishing said physical address.)

   Proposer shall state its Miami-Dade County (or Broward County if applicable, see note below) physical business address _____

3. Proposer contributes to the economic development and well-being of Miami-Dade County in a verifiable and measurable way. This may include but not be limited to the retention and expansion of employment opportunities and the support and increase in the County's tax base. To satisfy this requirement, the Proposer shall affirm in writing its compliance with any of the following objective criteria as of the proposal submission date:

   Check box, if applicable:

   ☐ a) Proposer has at least ten (10) permanent full time employees, or part time employees equivalent to 10 FTE ("full-time equivalent" employees working 40 hours per week) that live in Miami-Dade County, or at least 25% of its employees that live in Miami-Dade County.

   ☐ b) Proposer contributes to the County's tax base by paying either real property taxes or tangible personal property taxes to Miami-Dade County.

   ☐ c) Proposer contributes to the economic development and well-being of Miami-Dade County by some other verifiable and measurable contribution by

   _____
   _____
   _____
   _____
   _____
   _____
   _____
   _____

Proposer shall check the box if applicable and, if checking item "c", shall provide a written statement, above, defining how Proposer meets that criteria.

By signing below, Proposer affirms that it meets the above criteria to qualify for Local Preference and has submitted the requested documents.

Federal Employer Identification Number: _____

Firm Name: _____

Address: _____

City/State/Zip:_____

I hereby certify that to the best of my knowledge and belief all the foregoing facts are true and correct.

Signature of Authorized Representative: _____

Print Name: _____ Title: _____

Date: _____

STATE OF _____
COUNTY OF _____

SUBSCRIBED AND SWORN TO (or affirmed) before me on _____,
(Date)
by _____. He/She is personally known to me or has
(Affiant)
presented _____ as identification.
(Type of Identification)

_____ _____
(Signature of Notary) (Serial Number)

_____ _____
(Print or Stamp Name of Notary) (Expiration Date)

Notary Public _____ Notary Seal
(State)

Form A-5

FAIR SUBCONTRACTING POLICIES
(Section 2-8.8 of the Miami-Dade County Code)

FAIR SUBCONTRACTING PRACTICES

In compliance with Section 2-8.8 of the Miami-Dade County Code, the Proposer submits the following detailed statement of its policies and procedures for awarding subcontracts:

_____

I hereby certify that the foregoing information is true, correct and complete.

Signature of Authorized Representative: _____

Title: _____ Date: _____

Firm Name: _____