

Recording Your Final Order

1) After receiving a copy of your Final Order in the mail, visit the Clerk of Courts Code Enforcement Office to obtain a certified copy of your Final Order.

Clerk of Courts Code Enforcement Office
111 NW First Street, Suite 1750
Miami, Florida 33128
Telephone: 305-375-2333
Hours: Monday thru Friday, 9:00 AM – 4:00 PM

Fees: \$2.00 per page

*The Clerk of Courts Code Enforcement Office accepts cash, credit/debit card, or money order/cashier's check. The Office does not accept personal checks.

2) File the certified copy of your Final Order with the County Recorder's Office.

Online

You can eRecord your document through one of the Clerk of Courts approved vendors. To find a list of approved vendors, visit:

<http://www.miami-dadeclerk.com/eRecording.asp>

In Person

22 NW 1st Street 1st Floor
Miami, FL 33128
Monday – Friday, 9:00 AM – 4:00 PM

By Mail

Miami Dade County Recorder
P.O. Box 011711
Flagler Station
Miami, Florida 33101

Fees

Recording: fees are \$10 for the 1st page and \$8.50 for every page thereafter
Copy \$1.00 per page
Certification \$2.00 per document
Search Fee \$2.00 per name per year

The County Recorder's Office accepts cash, credit/debit card, or money order/cashier's check. The Recorder's Office does not accept personal checks

Documents submitted for recording by mail or in person without a self-addressed stamped envelope will not be processed.

3) Notify Consumer Protection once the Respondent satisfies the judgment, either by paying the amount due the Petitioner per the Final Order or any other amount the Petitioner is willing to accept to satisfy the terms of the Final Order. The Department will issue a Satisfaction of Judgment/Final Order upon receipt of: 1) a notarized affidavit or other sworn document signed by Petitioner attesting the judgment amount has been satisfied; and 2) any and all fees administrative fees due the County from the Respondent in connection with the wage theft hearing conducted in your case.

For more information about the County Recorder's Office, visit:
http://www.miami-dadeclerk.com/library/county_recorder/985-Web.pdf