



March 16, 2015

To: CBE Engineering Firms

Re: Joint Participation Agreement between Miami-Dade County and the City of Miami for Roadway Improvement at NE 2 Avenue from NE 20 Street to NE 36 Street

Project No.: **CMJPA-2015.01**

The above-referenced project is being considered for competition measures among Small Business Enterprise (SBE-A&E) firms. If you are interested in participating as an **SBE-A&E Prime Consultant**, (required to be certified in **Technical Categories 3.02, 3.09, AND 10.01**), or **CBE Sub-Consultant** (in **Technical Categories 3.10, 3.11, 9.02, 9.03, 15.01, and 20.00**) and, to perform work in connection with this project, please complete and return the attached Verification of Availability form and, provide the "Required" examples of work **your firm have completed on similar projects as outlined in the attached project description, by 2:00pm, Wednesday March 18, 2015.**

Please review the attached project description and requirements. These specifications are being reviewed and are subject to change.

The Verification of Availability form may be sent via facsimile transmission (305) 375-3160 or email to kellyd@miamidade.gov. If you have any questions, please contact me at (305) 375-3147.

Sincerely,

A handwritten signature in cursive script that reads "Kelly Duncombe".

Kelly Duncombe

Contract Development Specialist II
Internal Services Department
Small Business Development Division
111 NW 1st Street #19 Floor
Miami, Fl 33128
kellyd@miamidade.gov
Office (305) 375-3147 | Fax (305) 375-3160
"Delivering Excellence Every Day"

Attachments

VERIFICATION OF AVAILABILITY

DEPARTMENT OF SMALL BUSINESS DEVELOPMENT
COMMUNITY BUSINESS ENTERPRISE PROGRAM
111 N.W. 1ST STREET, 19TH FLOOR
MIAMI, FLORIDA 33128

PROGRAM COORDINATOR: MS. KELLY DUNCOMBE

I am herewith submitting this letter of verification of availability and capability to propose at such time as this project is advertised. (NOTE: Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE AND NUMBER: Joint Participation Agreement between Miami-Dade County and the City of Miami for Roadway improvement at NE 2 Avenue from NE 20 Street to NE 36 Street

CMJPA-2015-01

CONTRACT ESTIMATED AMOUNT: \$384,648.08

LEAD DESIGNER MUST BE CERTIFIED IN THE FOLLOWING THREE (3) TCs

(Must be certified in all "Three" (3) Technical Categories)

Are you certified in 3.02, 3.09, & 10.01? YES _____ NO _____

SUB-CONSULTANTS - CHECK THE RELATED CATEGORY

3.10 ___ 3.11 ___ 9.02 ___ 9.03 ___ 15.01 ___ 20.00 ___

NAME OF COMMUNITY BUSINESS ENTERPRISE _____ Certification Expires: _____
DATE

ADDRESS _____ CITY _____ ZIP CODE _____

Telephone: _____ Bonding Capacity: N/A

PRINT NAME AND TITLE _____

SIGNATURE OF COMPANY REPRESENTATIVE _____ DATE _____

DESCRIPTION OF PROJECT

Project Title: Joint Participation Agreement between Miami-Dade County and the City of Miami for Roadway Improvement at NE 2 Avenue from NE 20 Street to NE 36 Street

Project Number: CMJPA-2015.01

Department: Public Works and Waste Management

Estimated Cost: \$384,648.08

Technical Categories:

3.02	Highway Systems – Highway Design	37.28%	
3.09	Highway Systems – Signing, Pavement Marking, and Channelization	5.00%	
10.01	Environmental Engineering – Stormwater Drainage Design Engineering Services	22.00%	
3.10	Highway Systems – Lighting	10.00%	
3.11	Highway Systems – Signalization	8.00%	
9.02	Geotechnical and Materials Engineering Services	1.69%	
9.03	Concrete and Asphalt Testing Services	1.69%	
15.01	Land Surveying	7.78%	
20.00	Landscape Architecture	5.00%	
	Aerial Photography	1.56%	
		100%	\$384,648.08

Overall Project Description

The scope of services for this project includes furnishing all supervision, labor, materials, tools, equipment, and performing all operations required to construct the Work in accordance with the Contract Documents. Work includes design/build for road reconstruction including stormwater system improvements, signalization, pavement markings and signage, landscaping, sidewalks, decorative lighting, curb and gutters.

Design: There are no special and/or minimum requirements the Lead Designer and/or sub-consultants should possess. Technical Certification category 3.02, 3.09, and 10.01 are the only Technical Categories the Lead Designer must hold.

Lead Designers Minimum Qualifications:

Lead Designer Must be certified in 3.02, 3.09, & 10.01

*****Are you certified in all three (3)? YES_____ NO_____**

**Are you able to satisfy the above stated “scopes of services”?
Yes _____ No _____**

**Do you have prior experience satisfying the above stated?
Yes _____ No _____**

Sub-consultants:

**Are you able to satisfy the above stated “scopes of services”?
Yes _____ No _____**

**Do you have prior experience satisfying the above stated?
Yes _____ No _____**

.....

**PLEASE BE SURE TO INCLUDE THE
NAMES & CONTACT INFORMATION MEETING THE STATED REQUIREMENTS
(ON PROJECTS OF A SIMILAR SCOPE)**

**Joint Participation Agreement (JPA) between Miami-Dade County and
the City of Miami, NE 2 Avenue from NE 20 Street to NE 36 Street
CMJPA-2015.01- Verification of Availability**

March 16, 2015

Please complete the following **“Reference Requirements”**:

Project Title:
Client Name
Contact No.:
Scope Description:

Project Title:
Client Name
Contact No.:
Scope Description:

Project Title:
Client Name
Contact No.:
Scope Description:



March 17, 2015

Project No: **CMJPA-2015.01 Joint Participation Agreement between Miami-Dade County and the City of Miami for Roadway Improvements at NE 2 Avenue from NE 20 Street to NE 36 Street**

The above-referenced contract is being considered for small business contract measures. **PLEASE NOTE THAT YOUR PARTICIPATION IN THE AVAILABILITY TO BID PROCESS IS VITAL IN ORDER FOR MEASURES TO BE PLACED ON THIS PROJECT.** If you are interested in participating as a Small Business Enterprise – Construction (SBE/CONS) firm to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to Bid by **5:00 PM, THURSDAY, MARCH 19, 2015.** It is asked that all pages are returned completed in its entirety. Failure to do so will result in this Verification of Availability to Bid Letter not being considered.

Please review the attached project description and requirements. These specifications are being reviewed and are subject to change.

The Verification of Availability form may be sent via facsimile transmission (305) 375-3160 or email to kellyd@miamidade.gov. If you have any questions, please contact me at (305) 375-3147.

Sincerely,

A handwritten signature in cursive script that reads "Kelly Duncombe".

Kelly Duncombe
Contract Development Specialist II
Internal Services Department
Small Business Development Division
111 NW 1st Street #19 Floor
Miami, FL 33128
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<http://www.miamidade.gov/internalservices/small-business.asp>

Please access the Project Review Process at <http://www.miamidade.gov/business/contracting-opportunities.asp>

VERIFICATION OF AVAILABILITY TO BID

INTERNAL SERVICES DEPARTMENT (ISD)
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM
111 N.W. 1ST STREET, 19th FLOOR
MIAMI, FLORIDA 33128
PHONE: 375-3111 FAX: 375-3160

PROGRAM COORDINATOR: **Kelly Duncombe**

I am submitting this letter of verification of availability and capability to bid, provided that my firm can provided the proposed scope of work. (NOTE: Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE AND NUMBER: **Joint Participation Agreement between Miami-Dade County and the City of Miami for Roadway improvement at NE 2 Avenue from NE 20 Street to NE 36 Street**

CONTRACT NUMBER: **CMJPA-2015-01**

CONTRACT ESTIMATED AMOUNT: **\$5,595,492.03**

NAME OF SMALL BUSINESS ENTERPRISE - CONSTRUCTION (SBE/CONS) FIRM

ADDRESS

CITY

ZIP CODE

Certification Expiration Date: _____

Telephone: (_____) _____ - _____ *****Bonding Capacity:** _____

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE

DATE

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

VERIFICATION OF AVAILABILITY TO BID

Project Title: **Joint Participation Agreement between Miami-Dade County and the City of Miami for Roadway improvement at NE 2 Avenue from NE 20 Street to NE 36 Street**

Project Number: **CMJPA-2015.01**

Department: **Public Works and Waste Management (PWWM)**

Estimated Cost: **\$5,595,492.03**

SCOPE OF WORK:

Work under this Contract includes furnishing of all supervision, labor, materials, tools, equipment and performing all operations required to construct the Work in accordance with the Contract Documents. Work includes design/build for road reconstruction including stormwater system improvements, signalization, pavement markings and signage, landscaping, sidewalks, decorative lighting, curb and gutters.

Required Contractor's Certification:

At the time of Bid and pursuant to the requirements of Section 10-3 of the Code of Miami-Dade County, Florida (the County), Florida and these Solicitation and Contract Documents, the Bidder must hold a valid, current, and active Certificate of Competency as a General Engineering Contractor or as a Specialty Engineering Contractor, commensurate to the requirements of the Scope of Work, in engineering crafts to include paving engineering work. The specialty contractor shall subcontract with a qualified contractor any work which is incidental to the specialty but is specified in the aforementioned Code as being the work of other than that of the Engineering specialty for which certified.

Pursuant to Section 255.20, Florida Statutes (F.S.) and in lieu of the above, the County may consider a bid from a Bidder that is a duly licensed contractor in good standing that has been pre-qualified and considered eligible by the Florida Department of Transportation (FDOT) under Section 337.14, F.S. and Chapter 14-2, Florida Administrative Code, to perform the work described in the contract documents. Contractors seeking consideration under this paragraph shall submit along with the bid documents for review and consideration, current copy(ies) of their FDOT Certificate(s) of Qualification, Certification of Work Underway, and status of Contracts on Hand. Acceptable FDOT qualification(s) necessary to perform the work specified in the project's scope of work shall include Flexible Paving and Drainage Work Classes.

Additional Information – Permits, Licenses, Certifications, and General Regulations

Permits that are issued by PWWM for construction within the public right-of-way, as well as additional permits, which may be required by other municipalities or agencies, including those required for tree removal, will be the responsibility of the Contractor.

Contractor Qualifications Questionnaire

This questionnaire will assist SBD in identifying the qualified consultants that “comply” to perform the aforementioned scope(s) of work. Indicate “Y” for yes or “N” for no on the empty line to the left side of the questions below. Once the form has been completed, you can forward it via e-mail (kellyd@miamidade.gov) or via fax (305-375-3160), with attention to Kelly Duncombe.

_____ Prime has experience completing projects of similar size and scope as this project, meets the qualifications and can perform the service(s) as required.

_____ Prime (SUB) DOES NOT have experience completing projects of similar Size and scope as this project and/or DOES NOT meet the qualifications indicated in this contract.

I certify that to the best of my knowledge all the information provided is verifiable and correct.

COMPANY NAME: _____

NAME OF REPRESENTATIVE: _____

TITLE: _____ SIGNATURE: _____

TELEPHONE NUMBER: _____ E-Mail Address: _____

PLEASE ATTACH YOUR FIRM’S RESUME/LIST OF PROJECTS & SUBMIT WITH YOUR FIRM’S VERIFICATION OF AVAILABILITY OR LIST YOUR FIRMS HISTORY OF SIMILAR PROJECTS ON THE NEXT PAGE.

SIMILAR PROJECTS AS PRIME OR SUBCONTRACTOR

Please list your firm's history of **Projects with Similar Scopes of Work:**

Project Title: _____

Client Name: _____

Contact #: (____) _____ - _____ / _____

Contract Amount: \$ _____

Scope of Work:

Project Title: _____

Client Name: _____

Contact #: (____) _____ - _____ / _____

Contract Amount: \$ _____

Scope of Work:

Project Title: _____

Client Name: _____

Contact #: (____) _____ - _____ / _____

Contract Amount: \$ _____

Scope of Work:

PROJECT COST ESTIMATE

B-78508 NE 2 AVENUE STREET IMPROVEMENTS

NE 2 Avenue Segment A (NE 20 Street to NE 36 Street) DESIGN-BUILD

NEW CONSTRUCTION FOR ONE (0.998) MILE OF ROADWAY (70' SECTION WITH 2 TRAVEL LANES + DUAL LEFT TURN LANE + BIKE LANES+ ONSTREET PARKING ON ONE SIDE

Project Length:	5270 LF	0.998 MI	
RAW Width:	70 LF		
Existing Sidewalk:	6 LF	Left Side	
	6 LF	Right Side	
Prop. Sidewalk:	9 LF	Left Side	
	9 LF	Right Side	
Existing Pavt. Width:	28 LF		Asphaltic Concrete Type SP 12.5 (2") 220
Prop. Pavt. Width:	48 LF		Asphaltic Concrete Type FC-5 (1") 110
Prop. Swale:	0 LF	Left Side	
	0 LF	Right Side	
Existing Pipe	100 LF		Spread Rate: 330 LB/SY
			Contract Time: 360 Days

Unit Prices Source: January 2013 - April, 2014 Annual Statewide Averages
 May 2013 to April 2014 FDOT District Averages, Miami-Dade County
 Miami-Dade County PWD Units Prices 2013

Pay Item Number	Description	Units	Quantity	Unit Price	Cost
110-1	Clearing and Grubbing (10% of Budget)	10%	1.00	\$ 559,549.20	\$559,549.20
110-4	Removal of Exist. Conc. Pavmt.	SY	10806.78	\$ 32.00	\$328,784.69
	Maintenance of Traffic	5%	1.00	\$ 279,774.60	\$279,774.60
	Permits	LS	1.00	\$ 10,000.00	\$10,000.00
	Off-Duty Law Enforcement Officer	LS	1.00	\$ 56,000.00	\$56,000.00
	Bluminous Material Adjustment	MI	1.00	\$ 15,000.00	\$14,971.69
General Items:					\$1,250,080.28
120-1	Regular Excavation	CY	10930.37	\$ 6.80	\$74,326.52
160-4	Stabilization Type B	SY	30448.89	\$ 4.00	\$121,795.56
285-709	Optional Base Group 09	SY	28107.00	\$ 11.60	\$323,230.50
334-1-13	Asphaltic Concrete Type SP 12.5 (2")	TN	3091.77	\$ 110.00	\$340,094.70
334-1-13	Asphaltic Concrete Type FC-5 (1")	TN	1546.89	\$ 117.00	\$347,824.15
520-1-10	Concrete Curb & Gutter, Type F	LF	7167.20	\$ 20.00	\$143,344.00
520-3	Valley Gutter	LF	2108.00	\$ 16.00	\$33,728.00
522-1	Concrete Sidewalk (4" Thick)	SY	8432.00	\$ 36.00	\$303,552.00
522-2	Concrete Sidewalk (6" Thick)	SY	2108.00	\$ 42.00	\$88,536.00
Roadway:					\$1,776,431.40
425-1-351	Inlet Curb Type P-5 (<10')	EA	36.00	\$ 4,000.00	\$144,000.00
425-2-41	Manhole P-7 (<10')	EA	18.00	\$ 3,000.00	\$54,000.00
443-70-4	Exfiltration Drain (36" Pipe)	LF	4743.00	\$ 140.00	\$664,020.00
426-1-908	Special Structure with Weir and Baffle (>10')	EA	2	\$ 13,500.00	\$27,000.00
430-171-115	Pipe Culv, Opt Manf, Round, 18" SD	LF	864	\$ 48.00	\$41,472.00
Drainage:					\$930,492.00
715	Lighting	MI	0.998	\$ 600,000.00	\$598,883.64
Lighting:					\$598,883.64
800	Complete Intersection	PI	2	\$ 200,000.00	\$400,000.00
Signalization:					\$400,000.00
570-1-2	Performance Sod	SY	0.00	\$ 3.00	\$0.00
LAND	Landscaping (4%)	LS	1.00	\$ 71,057.26	\$71,057.26
SMP	Signing & Pavement Markings	MI	0.998	\$ 60,000.00	\$59,886.36
Landscaping/Hardscape:					\$130,943.62
Sub-Total					\$5,088,810.94
Misc. Contingency (10%)					\$508,881.09
Sub-Total Construction					\$5,595,492.03
TOTAL CONSTRUCTION					\$5,595,492.03