



June 18, 2013

Re: Project No. ITB 13-11134-JE
JNMC Utility Center Upgrades

Dear Sir or Madam:

The above-referenced contract is being considered for small business contract measures. Please review the enclosed description of the project and requirements. If you are interested in participating as a CSBE to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to bid **by Friday, June 21, 2013, at 2:00 P.M. It is asked that Pages 2 - 4 are returned completed in their entirety. Failure to complete will result in this Verification of Availability to Bid Letter not being considered.**

The letter of availability may be sent **via facsimile transmission to (305) 375-3160 or via email at kellyd@miamidade.gov**. If you have any questions, please contact me at (305) 375-3136.

Sincerely,

A handwritten signature in cursive script that reads "Kelly Duncombe".

Kelly Duncombe
Department of Regulatory and Economic Resources (RER)
Small Business Development (SBD) Division

Please access the new Project Review Process at <http://www.miamidade.gov/business/contracting-opportunities.asp>

VERIFICATION OF AVAILABILITY TO BID

DEPARTMENT OF REGULATORY AND ECONOMIC RESOURCES (RER)
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM
111 N.W. 1ST STREET, 19th FLOOR
MIAMI, FLORIDA 33128
PHONE: 375-3111 FAX: 375-3160

PROGRAM COORDINATOR: **Kelly Duncombe**

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (**NOTE:** Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE: JNMC Utility Center Upgrades

PROJECT NUMBER: ITB 13-11134-JE

Estimated Contract Amount: \$457,600.00

(Scope of work and minimum requirements for this project is attached.)

NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

ADDRESS CITY ZIP CODE

Certification Expires: _____
DATE

Telephone: _____ *****Bonding Capacity:** _____

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE DATE

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

VERIFICATION OF AVAILABILITY TO BID

**JNMC Utility Center Upgrades
Project No. ITB 13-11134-JE**

SCOPE OF WORK: This project is for the removal and installation of boilers and a chiller located at Jackson North Medical Center (JNMC). The work includes all associated trades including but not limited to electrical, demolition, and proper containment procedures. It requires: 1) remove old and install new boilers, 2) replace piping feeding the boilers and provide new connections to existing distribution system, 3) provide temporary boiler service during the construction, 4) include electrical connections and new boiler controls, 5) connect existing chiller to the piping to the chilled water distribution system, and 6) provide new controls for the chiller.

Estimated Cost: \$457,600.00

(While you are ***not*** submitting a bid at this time, be mindful your response strongly influences SBD’s determination as it relates to a potential **CSBE Measure**). So please be diligent in your review of this information and respond accordingly. Please place a check mark next to the package for which you are potentially interested in submitting a bid.

MINIMUM REQUIREMENTS AND SPECIAL CONDITIONS:

Bidders (Mechanical Contractors) shall at a minimum be in possession of either CA or RA (Registered or State Certified Class A Air Conditioning Contractor) or CM or RM (Registered or State Certified Mechanical Contractor) in the State of Florida. The Mechanical Contractor shall provide evidence of successfully completing a minimum of two (2) projects renovating a central utility plant including boiler and chiller replacements while maintaining service to the facility along with minimum of two (2) successfully completed AHCA (Agency for Healthcare Administration) reviewable projects within the last five (5) years. Should a plumbing subcontractor be required they shall have completed at least two (2) projects including boiler and chiller replacements while maintaining service to the facility and the electrical subcontractor shall have successfully completed a minimum of two (2) completed AHCA reviewable projects within the last five (5) years.

MECHANICAL CONTRACTORS (PRIME)

Has your company completed a minimum of two (2) projects renovating a central utility plant including boiler and chiller replacements while maintaining service to the facility along with minimum of two (2) successfully completed AHCA (Agency for Healthcare Administration) reviewable projects within the last five (5) years.

YES ____ NO ____

PLUMBING SUBCONTRACTORS

Has your company completed at least two (2) projects including boiler and chiller replacements while maintaining service to the facility within the last five (5) years?

YES ____ NO ____

Name of Firm: _____ **CSBE Exp. Date:** _____

Owner’s Name: _____ **Signature:** _____

ELECTRICAL SUBCONTRACTORS

Has your company successfully completed a minimum of two (2) completed AHCA reviewable projects within the last five (5) years.

YES ___ NO ___

Are you able to fulfill the requirements of this scope of work?

YES ___ NO ___

___ I am "NOT" interested in this solicitation.

Similar Completed AHCA Reviewable Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	<u>REFERENCES</u> Contact Name and Phone Number of Reference for Project

Name of Firm: _____ **CSBE Exp. Date:** _____

Owner's Name: _____ **Signature:** _____