



April 15, 2014

Re: Project No. **RPQ P0132**
One Year Countywide Contract for Rehabilitation of Manholes

Dear Sir or Madam:

The above-referenced contract is being considered for small business contract measures. If you are interested in participating as a CSBE to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to bid **by Friday April 18, 2014, at 1:00 P.M.** It is asked that all pages are returned completed in its entirety. Failure to complete will result in this Verification of Availability to Bid Letter not being considered.

Please review the enclosed description of the project.

The letter of availability may be sent **via facsimile transmission to (305) 375-3160 or via email to coralee@miamidade.gov.** If you have any questions, please contact me at (305) 375-3115.

Sincerely,

Coralee Taylor, Contract Development Specialist 2
Internal Services Department
Small Business Development (SBD) Division

VERIFICATION OF AVAILABILITY TO BID

CONTRACT TITLE: **One Year Countywide Contract for Rehabilitation of Manholes**

PROJECT NUMBER: **RPQ P0132**

PROJECT DESCRIPTION

The Project consists of furnishing all labor, material and equipment for rehabilitation of approximately 800 manholes anywhere within the limits of Miami-Dade County, Florida, as ordered by the Department during a one year period. The manholes to be rehabilitated are listed in the Appendix Section.

This is a non-exclusive contract, and as such, the Department does not guarantee that the full amount of the Contract will be issued to the Contractor. The actual amount of Work Orders assigned will be the prerogative of the Department in its sole discretion and dependent only upon its needs.

The project shall include, but not be limited to, cleaning of the manhole structures; surface preparation; concrete repair and restoration; furnishing and installing concrete protective coating; sealing exterior voids of leaks with a chemical grout; cleaning and restoring exposed reinforcing; rehabilitation of the manhole bench and flow channels; furnishing and installing plugs, thru plugs and thru pipe as required; bypass pumping of sewage, if necessary; traffic control; legal disposal of debris; furnishing and utilizing all required safety equipment; and all other appurtenant and miscellaneous related items and work necessary for a completed project at various locations throughout Miami-Dade County.

QUALIFICATIONS OF BIDDERS:

The Contractor shall have completed a minimum of (15) fifteen manhole rehabilitations or similar structures within the past 10 years. Two verifiable references are required with Project Name, Organization Name, Contact Person, Phone Number, Date of Work and Work Performed. Submit experience history with a minimum of two references along with the bid. The work shall have been completed with the Contractor's own forces or key personnel.

The experience of key senior personnel with other firms may be counted toward the experience requirement, if acceptable to the Engineer. Should such evidence not be satisfactory to the Engineer, whose decision shall be final, the bid will be considered non-responsive, and the second low bidder will be considered for award.

In the event a firm consists of executives, supervisors and other senior field staff (key employees) that would have met these minimum experience requirements with a prior firm, the Miami-Dade Water and Sewer Department reserves the right to qualify the firm based on WASD's sole determination and evaluation of the knowledge and prior experience of these key employees employed by the new firm.

LICENSES:

One of the following types of licenses required are: State of Florida General Contractor, General Builder or Structural Steel Erection Contractor or any other category as applicable by Chapter 489 of the Florida Statutes or Chapter 10 of Miami-Dade County Code.

Contractor Qualifications Questionnaire

This questionnaire will assist SBD in identifying the qualified contractors that “comply” to perform the aforementioned scope of work. Indicate yes “Y” or no “N” on the empty line on the left side of this questionnaire and forward it completely filled out to this e-mail address: coralee@miamidade.gov or via fax (305) 375-3160 attention Mrs. Coralee Taylor.

_____ Proposer meets the requirements as listed in the Project Description, Qualification of Bidders, and Licenses as outlined above.

_____ Proposer does NOT meet the requirements as outlined above.

Projects Similar in nature & Scope (Name of Project and Owner)	Project Completion Date	Contract Amount	Project Contact Person & Telephone for Verification

I certify that to the best of my knowledge all the information provided is verifiable and correct.

COMPANY NAME: _____

NAME OF REPRESENTATIVE: _____

TITLE: _____ SIGNATURE: _____

TELEPHONE NUMBER: _____ E-Mail Address: _____