



October 17, 2014

Re: **RPQ 20140167 Culvert Replacement at NW 106 Street & NW South River Drive**

The above-referenced contract is being considered for small business contract measures. **PLEASE NOTE THAT YOUR PARTICIPATION IN THE AVAILABILITY TO BID PROCESS IS VITAL IN ORDER FOR MEASURES/GOALS TO BE PLACED ON THIS PROJECT.** If you are interested in participating as a CSBE to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to Bid **by Wednesday October 22, 2014, at 4:00 P.M.** It is asked that all pages are returned completed in its entirety. Failure to do so will result in this Verification of Availability to Bid Letter not being considered.

Please review the enclosed description of the project.

The letter of availability may be sent via facsimile transmission to (305) 375-3160 or via email to [coralee@miamidade.gov](mailto:coralee@miamidade.gov). If you have any questions, please contact me at (305) 375-3115.

Sincerely,

**Coralee Taylor**  
Internal Services Department  
Small Business Development Division  
111 NW 1<sup>st</sup> Street, 19 fl  
Miami, FL 33128  
☐ (305) 375-3115 | ☐ (305) 375-3160  
[coralee@miamidade.gov](mailto:coralee@miamidade.gov)

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**VERIFICATION OF AVAILABILITY TO BID**

INTERNAL SERVICES DEPARTMENT (ISD)  
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION  
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM  
111 N.W. 1ST STREET, 19<sup>th</sup> FLOOR  
MIAMI, FLORIDA 33128  
PHONE: 375-3111 FAX: 375-3160

**PROGRAM COORDINATOR: Coralee Taylor**

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (**NOTE:** Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

**CONTRACT TITLE:** Culvert Replacement at NW 106 Street & NW South River Drive

**PROJECT NUMBER:** RPQ 20140167

**Estimated Contract Amount:** \$768,818.00

**(Scope of work and minimum requirements for this project is attached.)**

\_\_\_\_\_  
NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY

\_\_\_\_\_  
ZIP CODE

Certification Expires: \_\_\_\_\_  
DATE

Telephone: \_\_\_\_\_ **\*\*\*Bonding Capacity:** \_\_\_\_\_

\_\_\_\_\_  
PRINT NAME AND TITLE

\_\_\_\_\_  
SIGNATURE OF COMPANY REPRESENTATIVE

\_\_\_\_\_  
DATE

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

## VERIFICATION OF AVAILABILITY TO BID

**CONTRACT TITLE:** One Year Countywide Contract for Rehabilitation of Manholes inflow and Infiltration Repair for PSIP Projects

**PROJECT NUMBER:** RPQ 20140167

**ESTIMATED AMOUNT:** \$S768,818.00

### PROJECT DESCRIPTION

Work includes but is not limited to replacing the existing twin 36" culverts from Russian Colony Canal to Miami Canal (C-6) with a 75" X 112" arch pipe culvert; construction of sand-cement headwalls; installation of a fish guard device; earthwork; implementation of erosion and sediment control; maintenance of traffic; fence and guardrail installation and improvements to the intersection including pavement reconstruction, milling and resurfacing, and pavement markings.

The project also includes installation of Weather and Environmental Information Sensor Station (WEISS) consisting of tower, rain gauge, satellite telemetry unit, incidental items to install telemetry equipment and integrate the SCADA equipment into the County network; all wiring, pipes, excavation, Canal Bank Stabilization, and all other items not listed for the installation of a working complete unit as identified on the Technical Specifications.

Due to high volume of truck traffic, the Department will allow the Contractor to work at night if permitted and coordinated by the Town of Medley. There will be no additional compensation for night work under this contract. The Contractor and all subcontractors, under this Contract, are prohibited from performing any work, other than specified in the Contract and/or directed by the Engineer, within the limits of the project site, without prior written notification to the Engineer. This includes any work for private or commercial entities.

### Qualifications

The Bidder, through full time personnel employed by the Bidder, must demonstrate **a minimum of five (5) years of continual experience as the prime contractor** in projects with scopes comparable to the Project Scope of Work.

Demonstrate the experience requirement by:

Providing a detailed description of completed projects, similar to the Project Scope of Work, in which the Bidder is currently engaged or has completed within the past ten (10) years. List and describe those projects performed for government clients, similar size private entities, and any work performed for the County. The description should identify for each project (1) the client, (2) description of work, (3) total dollar value of the contract, (4) contract duration, (5) customer contact person and phone number for reference, (6) statement or notation of whether Bidder is/was the prime contractor or subcontractor, and (7) the results of the project; or

Pursuant to Section 255.20, F.S., the County may consider a bid from a Bidder in good standing, meeting the license requirements above, that has been prequalified and considered eligible by the Florida Department of Transportation (FDOT) under Section 337.14, F.S. and Chapter 14-2, Florida Administrative Code, to perform the work described in the Contract Documents. Contractors seeking consideration under this Paragraph shall submit along with the Bid Documents for review and consideration, current copy (ies) of their FDOT Certificate(s) of Qualification.

**License Requirements:**

At the time of Bid and pursuant to the requirements of Section 10-3 of the Code of Miami- Dade County (the Code), Florida and these Solicitation and Contract Documents, the Bidder must hold a valid, current, and active **Certificate of Competency from the County's Construction Trades Qualifying Board as a General Engineering Contractor or as a Specialty Engineering Contractor**, commensurate to the requirements of the Scope of Work, in one or more engineering crafts to include paving engineering contractor. The specialty contractor shall subcontract with a qualified contractor any work which is incidental to the specialty but is specified in the aforementioned Code as being the work of other than that of the Engineering Specialty for which certified.

Pursuant to Section 255.20, F.S. and in lieu of the above, the County may consider a bid from a Bidder that is a duly licensed Contractor in good standing that has been prequalified and considered eligible by the Florida Department of Transportation (FDOT) under section 337.14, F.S. and Chapter 14-2, Florida Administrative Code, to perform the work described in the Contract Documents. Contractors seeking consideration under this paragraph shall submit along with the Bid Documents for review and consideration, current copy(ies) of their FDOT Certificate(s) of Qualification, Certification of Work Underway, and Status of Contract(s) On Hand. Acceptable FDOT prequalification(s) necessary to perform the Work specified in the Contract Documents include the Flexible Paving and Drainage Work Classes.

## Contractor Qualifications Questionnaire

This questionnaire will assist SBD in identifying the qualified contractors that “comply” to perform the aforementioned scope of work. Indicate yes “Y” or no “N” on the empty line on the left side of this questionnaire and forward it completely filled out to this e-mail address: [coralee@miamidade.gov](mailto:coralee@miamidade.gov) or via fax (305) 375-3160 attention Mrs. Coralee Taylor.

\_\_\_\_\_ Proposer (PRIME) meets the licensing, experience, as well as other requirements as outlined above and is interested in this solicitation.

\_\_\_\_\_ Proposer (PRIME) DOES NOT meet the requirements as outlined above

\_\_\_\_\_ I will not be interested in this project because:

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Similar contracts (Name of Project and Owner)	Project Completion Date	Contract Amount	Project Contact Person & Telephone for Verification

I certify that to the best of my knowledge all the information provided is verifiable and correct.

COMPANY NAME: \_\_\_\_\_

NAME OF REPRESENTATIVE: \_\_\_\_\_

TITLE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_