

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New
 OTR
 Sole Source
 Bid Waiver
 Emergency
 Previous Contract/Project No. 5504-0/17
 Contract
 Re-Bid
 Other
 LIVING WAGE APPLIES: YES NO
 Requisition No./Project No.: RQID1400090
 TERM OF CONTRACT 5 YEAR(S) WITH 0 YEAR(S) OTR
 Requisition /Project Title: SECURITY GATES SERVICES

Description: The purpose of this solicitation is to establish a contract to purchase service to electrical and mechanical security gates in conjunction with the County's needs.

Issuing Department: ISD - Procurement
 Contact Person: Maria Hevia
 Phone: 305 375-5073
 Estimate Cost: \$ 430,000
 Funding Source: GENERAL
FEDERAL
OTHER
See attached

ANALYSIS

Commodity Codes:	<u>680-02</u>		
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.			
	EXISTING	2ND YEAR	3RD YEAR
Contractor:			
Small Business Enterprise:			
Contract Value:	\$	\$	\$

Comments: Please see attached

Continued on another page (s): YES NO

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE				

Basis of recommendation:

Signed: Maria Hevia
 Date sent to SBD: 4/21/14
 Date returned to DPM:

RECEIVED
 DEPT. BUSINESS DEV.
 2014 APR 21 AM 11:52

Note: The previous contract, bid number 5504-0/17, was terminated for cause. No current contract in place

LIST OF DEPARTMENTS, ESTIMATED ALLOCATION AND FUNDING SOURCE:

Department	Estimated Allocation	Funding Source
Corrections and Rehabilitation	\$ 177,000	General Funds
Community Action and Human Services	\$ 25,000	Federal/General Funds
Miami Dade Police	\$ 32,000	General Funds
Miami Dade Fire Rescue	\$ 138,000	Fire District Funds
Internal Services	\$ 32,000	General Funds
Miami Dade Transit	\$ 26,000	MDT Operating Fund
TOTAL	\$ 430,000	

Approved April 2011

BID NO.:

OPENING: 6:00 PM

, 2014



MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

**TITLE:
Security Gate Services**

**BIDS WILL BE ACCEPTED UNTIL 6:00 PM
ON , 2014**

**FOR INFORMATION CONTACT:
María Hevia, 305-375-5073, Mhevia@miamidade.gov**

IMPORTANT NOTICE TO BIDDERS/PROPOSERS:

- **READ THE ENTIRE SOLICITATION DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **THE SOLICITATION SUBMITTAL FORM CONTAINS IMPORTANT INFORMATION THAT REQUIRES REVIEW AND COMPLETION BY ANY BIDDER/PROPOSER RESPONDING TO THIS SOLICITATION.**
- **FAILURE TO COMPLETE AND SIGN THE SOLICITATION SUBMITTAL FORM WILL RENDER YOUR PROPOSAL NON-RESPONSIVE.**

**GENERAL TERMS AND CONDITIONS:**

All general terms and conditions of Miami-Dade County Procurement Contracts are posted online. Bidders/Proposers that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r14-1.pdf>

NOTICE TO ALL BIDDERS/PROPOSERS:

Electronic bids are to be submitted through a secure mailbox at BidSync (www.bidsync.com) until the date and time as indicated in this Solicitation document. It is the sole responsibility of the Bidder/Proposer to ensure their proposal reaches BidSync before the Solicitation closing date and time. There is no cost to the Bidder/Proposer to submit a proposal in response to a Miami-Dade County solicitation via BidSync. Electronic proposal submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as separate files.

For information concerning technical specifications please utilize the question/answer feature provided by BidSync at www.bidsync.com within the solicitation. Questions of a material nature must be received prior to the cut-off date specified in the solicitation. Material changes, if any, to the solicitation terms, scope of services, or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync site).

Please allow sufficient time to complete the online forms and upload of all proposal documents. Bidders/Proposers should not wait until the last minute to submit a proposal. The deadline for submitting information and documents will end at the closing time indicated in the solicitation. All information and documents must be fully entered, uploaded; acknowledged (Confirm) and recorded into BidSync before the closing time or the system will stop the process and the response will be considered late and will not be accepted.

PLEASE NOTE THE FOLLOWING:

No part of your proposal can be submitted via **HARDCOPY, EMAIL, OR FAX**. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a proposal will be considered evidence that the Bidder/Proposer has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire proposal response must be submitted in accordance with all specifications contained in the solicitation electronically.

SECTION 2 - SPECIAL TERMS AND CONDITIONS

Security Gate Services

2.1 PURPOSE

The purpose of this solicitation is to establish a contract to purchase service for electrical and mechanical security gates in conjunction with the County's needs on an as needed basis.

2.2 TERM OF CONTRACT

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Procurement Management Services Division; and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the sixtieth (60th) month.

2.3 METHOD OF AWARD

The award(s) will be made to the two (2) lowest priced responsive, responsible vendors on a group-by-group basis. To be considered for award the vendors must meet the minimum qualifications set forth in this solicitation and shall offer prices for all items within a given group. If a vendor fails to submit an offer for all items within the group, its offer for that specific group may be rejected.

While the award will be made to multiple vendors by group to assure availability, all awarded vendors have the responsibility to perform in accordance with the contract's terms. The lowest priced vendor for the group shall be the primary vendor and shall have the initial responsibility to perform under this contract. In the event the primary vendor defaults, the secondary vendor shall be responsible for performing the contractual obligations of this contract. Award to multiple vendors is made for the convenience of the County and does not exempt any awarded vendor from fulfilling its contractual obligations. Failure to perform as noted may result in the vendor(s) being deemed in breach of contract. The County may terminate the contract for default and charge the vendor re-procurement costs, as applicable.

Groups are defined by department as follows:

- Group I Miami Dade Corrections and Rehabilitation
- Group II Miami Dade Community Action and Human Services
- Group III Miami Dade Police
- Group IV Miami Dade Fire Rescue
- Group V Internal Services
- Group VI Miami Dade Transit

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The minimum qualifications for all Groups are as follows:

- a. Must hold one of the following Certificate of Competency: General Contractor, Building Contractor, Residential Contractor or Fence Contractor issued by the State or County Examining Board qualifying said person, firm, corporation or joint venture to perform the work proposed. A copy of the license shall be submitted with the bid submittal forms.
- b. Electrical repairs must be performed by an electrical contractor. Bidder must hold an electrical contractor license qualified said person, firm, corporation or joint venture to perform the work proposed or provide the name and copy of the license of the electrical contractor proposing to subcontract to perform the electrical repairs. A copy of the license required for electrical repairs must be submitted with the bid submittal forms.
- c. For Group IV only – Bidder must have on hand inventory and maintain a stock of parts as indicated on Section 3, paragraph 3.6, d. A list of the on hand inventory must be submitted with the bid submittal forms.

All bidders are required to submit with their bid submission all pertinent documents as proof of compliance with the minimum qualification requirements; however, Miami-Dade County may, at its sole discretion, allow the bidder to complete or supplement the qualification requirements information/documents during the bid evaluation period

2.5 PRICES

The initial contract prices resultant from this solicitation shall prevail for a one (1) year period from the contract's initial effective date. The County may consider an adjustment after the first year, to be effective each anniversary date of the contract. The pricing adjustment shall not be in excess of the increase reflected on the latest Consumer Price Index for Miami/Fort Lauderdale Area, Wage Earners & Clerical Workers, All Items. It is the awarded vendor's responsibility to request any pricing adjustment under this provision. For any adjustment to be effective it must be submitted ninety (90) days prior to the expiration of the then current anniversary date/year. Any adjustment received after ninety (90) days from the expiration of the then current date/year may not be considered. The County reserves the right to reject any price adjustments submitted by the vendor. If no adjustment request is received from the awarded vendor, the County will assume that the awarded vendor has agreed that the next year term will be without any price adjustment.

Should the relevant pricing index report a decline in the inflation rate, the County shall have the right to adjust prices downward to reflect the index change. The downward adjustment shall not be in excess of the relevant pricing index change.

2.6 METHOD OF PAYMENT

In addition to the information to be provided with the invoices as listed under paragraph 1.34 of the General Terms and conditions of Miami Dade Procurement contract; the successful vendor(s) must submit a copy of the signed checklist indicating the maintenance services were provided and accepted by a representative of the using department. When submitting an invoice that includes purchase of parts and materials evidence of actual cost must be submitted.

2.7 EXAMINATION OF SITE (RECOMMENDED)

Prior to submitting its offer it is advisable that the vendor visit the site(s) of the proposed work and become familiar with any conditions which may in any manner affect the work to be done or affect the equipment, materials and labor required.

2.8 WARRANTY REQUIREMENTS FOR EQUIPMENT

In addition to the warranty requirement as listed under paragraph 1.7 of the General Terms and conditions of Miami Dade Procurement contracts, the successful vendor(s) shall warrant its products and/or service against faulty labor and/or defective material for a minimum period of one (1) year and ninety (90) days for all replacement parts.

After the date of installation of product this warranty requirement shall remain in force for the full warranty period, regardless of whether the bidder is under contract with the County at the time of defect. Any payment by the County on behalf of the goods or services received from the bidder does not constitute a waiver of these warranty provisions.

Correcting Defects Covered Under the Standard Warranty

The successful bidder shall be responsible for promptly correcting any deficiency, at no cost to the County, after the County notifies the bidder of such deficiency and provides a deadline for correcting the deficiency. If the bidder fails to honor the warranty and/or fails to correct or replace the defective work or items within the period specified, the bidder may be subject to contractual default. If the bidder fails to satisfy the warranty within the period specified in the notice, the County may (a) place the bidder in default of its contract, and/or (b) procure the products or services from another bidder and charge the bidder for any additional costs that are incurred by the County for this work or items, either through a credit memorandum or through invoicing.

2.10 CONTACT PERSONS:

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: Maria Hevia, at (305) 375-5073 email – Mhevia@miamidade.gov.

2.11 MIAMI-DADE COUNTY LIVING WAGES SUPPLEMENTAL GENERAL CONDITION
(Does not apply to federally funded departments)

Bidders providing a covered service are advised that the provisions of Section 2-8.9 of the Code of Miami-Dade County (Code) as amended by Ordinance [Governing Legislation], will apply to any contract(s) awarded pursuant to this bid or issuance of a GASP/Permit or other Service Contract agreement by Miami-Dade County Aviation Department. By submitting a bid pursuant to these specifications, a bidder is hereby agreeing to comply with the provisions of Section 2-8.9, and to acknowledge awareness of the penalties for non-compliance. A copy of this Code Section may be obtained online at www.miamidade.gov.

This Supplemental General Condition is organized with the following sections:

1. Definitions
2. Minimum Wages and Posting of Information.
3. Liability for Unpaid Wages; Liquidated Damages; Withholding
4. Payrolls, Records and Reporting
5. Subcontracts
6. Complaints and Hearings; Contract Termination and Debarment

1. DEFINITIONS

- A. "Administrative hearing officer" means a qualified arbitrator appointed by the County Manager to resolve disputes arising from the enforcement of the Living Wage Ordinance.
- B. "Applicable department" means the County department(s) using the service contract.
- C. "Complaint" means any written charge/allegation presented to the Compliance Officer alleging a practice prohibited by the Ordinance.
- D. "Compliance officer" means the County Manager or his/her designee to review compliance with the Governing Legislation or Living Wage Ordinance and the Administrative Order.
- E. "Contract" means an agreement for services covered by the Living Wage Ordinance involving the County or Public Health Trust, or approved by the County, the Procurement Director or his/her designee, or the Public Health Trust or a Permit or Lease agreement with Miami-Dade County Aviation Department.
- F. "Contracting officer" means the Department of Procurement Management and Public Health Trust staff or any other County personnel responsible for issuing County service contracts.
- G. "County" means the government of Miami-Dade County or the Public Health Trust.
- H. "Covered employee" means anyone employed by any service contractor, as further defined in County Code Section 2-8.9, either full or part time, as an employee with or without benefits that is providing covered services pursuant to the service contractor's contract with the County.

- I. "Covered employer" means any and all service contractors and subcontractors of service contractors providing covered services. Service contractor is any individual, business entity, corporation (whether for profit or not-for-profit), partnership, limited liability company, joint venture, or similar business that is conducting business in Miami-Dade County or any immediately adjoining county and meets the following criteria:
- (1) the service contractor is paid in whole or in part from the County's general fund, capital projects funds, special revenue funds, or any other funds either directly or indirectly, for contracted covered service whether by competitive bid process, informal bids, requests for proposals, some form of solicitation, negotiation, or agreement, or any other decision to enter into a contract; and
 - (2) the service contractor and any subcontractor is engaged in the business to provide covered services either directly or indirectly for the benefit of the County; or the service contractor is a General Aeronautical Service (GASP) Permittee or otherwise provides any of the covered services defined herein at any Miami Dade County Aviation Department facility including Miami International Airport pursuant to a permit, lease agreement or otherwise.
- J. Covered services are services purchased by the County that are subject to the requirements of the Living Wage Ordinance which are one of the following:
- (1) County Service Contracts - Contracts awarded by the County that involve a total contract value of over \$100,000 per year for the following services:
 - (i) food preparation and/or distribution;
 - (ii) security services;
 - (iii) routine maintenance services such as custodial, cleaning, refuse removal, repair, refinishing and recycling;
 - (iv) clerical or other non-supervisory office work, whether temporary or permanent;
 - (v) transportation and parking services including airport and seaport services;
 - (vi) printing and reproduction services; and,
 - (vii) landscaping, lawn and/or agricultural services.
 - (2) Services provided to Miami-Dade County Aviation facilities: Any service that is provided by a GASP Permittee to a Miami-Dade County Aviation Department Facility or any other service contractor that provides any of the following services to a Miami-Dade County Aviation Department facility is a covered service without reference to any contract value.
 - (i) Ramp Service: Guiding aircraft in and out of Airport; aircraft loading and unloading positions, designated by the Aviation Department; placing in position and operating passenger, baggage and cargo loading and unloading devices, as required for the safe and efficient loading and

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- unloading of passengers, baggage and cargo to and from aircraft; performing such loading and unloading; providing aircraft utility services, such as air start and cabin air; fueling; catering; towing aircraft; cleaning of aircraft; delivering cargo, baggage and mail to and from aircraft to and from locations at any Miami-Dade County Aviation Department facility; and providing such other ramp services approved in writing by the Aviation Department;
- (ii) Porter Assistance Services: Handling and transportation through the use of porters, or other means, of baggage and other articles of the passengers of contracting air carriers or aircraft operators, upon request of the passenger, in public access areas of the Airport Terminal Complex. The Living Wage shall not apply to employees performing tip-related porter assistance services, including curbside check-in;
 - (iii) Passenger Services: Preparing such clearance documents for the baggage and cargo of aircraft passengers, as may be required by all governmental agencies; furnishing linguists for the assistance of foreign-speaking passengers; passenger information assistance; arranging in-flight meals for departing aircraft with persons or companies authorized by the Department to provide such meals; and providing assistance to handicapped passengers;
 - (iv) Dispatching and Communications Services: Providing ground to aircraft radio communication service; issuing flight clearances; sending and receiving standard arrival, departure and flight plan messages with appropriate distribution of received messages; providing standby radio flight watch for aircraft in flight; and calculation of fuel loads and take-off and landing weights for aircraft;
 - (v) Meteorological Navigation Services: Providing information based on the analysis and interpretation of weather charts; planning aircraft flights in accordance with the latest accepted techniques; providing appropriate prognostic weather charts; and generally providing information appropriate for en route aerial navigation;
 - (vi) Ticket Counter and Operations Space Service: The operation of ticket counter and airlines' operations space; ticket checking, sales and processing; weighing of baggage; operation of an information, general traffic operations and communications office for air carriers and aircraft operators with whom the Service Contractor has contracted to supply such services;
 - (vii) Janitorial Services;

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- (viii) Delayed Baggage Services;
- (ix) Security Services unless provided by federal government or pursuant to a federal government contract; and,

Any other type of service that a GASP permittee is authorized to perform at any Miami-Dade County Aviation Department Facility will be considered a covered service, regardless of whether the service is performed by a GASP permittee or other service contractor.

In warehouse cargo handlers

- K. "Debar" means to exclude a service contractor, its individual officers, its principal shareholders, its qualifying agent or its affiliated businesses from County contracting and subcontracting for a specific period of time, not to exceed five (5) years, pursuant to section 10-38 of the Code of Miami-Dade County.
- L. "Living wage" means the minimum hourly pay rate with or without a health benefit plan as further described in Section 2-8.9 of the Code of Miami-Dade County and as indexed from year to year.
- M. "Living Wage Commission" means a fifteen person advisory board established by the County Commission for the purpose of reviewing the effectiveness of the Living Wage Ordinance, reviewing certifications submitted by covered employers, reviewing quarterly reports on complaints filed by employees and making recommendations to the County Mayor and Commission.
- N. "Project manager" means the person assigned under a contract, usually a department director of the using agency or his/her designee, who has primary responsibility to manage the contract and enforce contract requirements.

2. **MINIMUM WAGES AND POSTING OF INFORMATION**

- A. All covered employees providing covered services shall be paid a living wage in accordance with the current rate for the given year in the manner provided for herein for the adjustment of the Living Wage rate. When the covered employer seeks to comply with the Code by choosing to pay the wage rate applicable when also providing a qualifying Health Benefit Plan, such health benefit plan shall consist of a per hour contribution towards the provision of a Health Benefit Plan for employees and, if applicable, their dependents in accordance with the current rate for the given year. Proof of the provision of such a health benefit plan must be submitted to the awarding authority to qualify for the wage rate for employees with a health benefit plan.

The minimum amount of payment by a Service Contractor for the provision of a Health Benefit Plan on a per-hour basis will be calculated based on a maximum of a 40-hour work week. Overtime hours will not require additional payments towards the provision of a health benefit plan. If the service contractor pays less than the required amount for provision a health benefit plan provided in this section, then the service contractor may comply with the Living Wage requirements by paying the difference between the premium it pays for the health

benefit plan of the Covered Employee and the minimum amount required by this section for a qualifying health benefit plan. The service contractor may require that all employees enroll in a health benefit plan offered by the service contractor, provided that the employee is not required to pay a premium contribution for employee-only coverage. Health Benefit Plan for purposes of this section shall qualify if it includes the benefits contained in a standard health benefit plan meeting the requirements set forth in §627.6699(12)(a) Florida Statutes.

To the extent a Covered Employer seeks to pay the lower Living Wage rate for employers providing a qualifying Health Benefit Plan during the initial eligibility period applicable to new employees, the Living Wage requirement may be complied with as follows during the eligibility period:

A Covered Employer may only qualify to pay the Living Wage rate applicable to employees with a Health Benefit Plan for a term not to exceed the first ninety (90) days of the new initial employee's eligibility period, said term commencing on the employee's date of hire.

If the Covered Employee is not provided with a qualifying Health Benefit Plan within ninety (90) days of initial hire, then the Covered Employer, commencing on the ninety-first (91) day of the new employee's initial eligibility period, must commence to pay the applicable Living Wage rate for Covered Employees without a Health Benefit Plan and must retroactively pay the Covered Employee the difference between the two Living Wage rates for the term of the eligibility period.

- C. Pursuant to Section C of County Code Section 2-8.9, the Living Wage rate must be annually indexed based on the Consumer Price Index (CPI) calculated by the U.S. Department of Commerce as applied to the County of Miami-Dade.
- D. Covered employees shall be paid by company or cashier's check, not less than bi-weekly, and without subsequent deduction or rebate on any account. The covered employer shall pay wage rates in accordance with federal and all other applicable laws such as overtime and similar wage laws.
- E. Covered employers must post in a visible place on the site where such contract work is being performed, a notice specifying the (1) wages/benefits to be paid; (2) the amount of liquidated damages for any failure to pay such specified combined overall hourly wage rate and benefits; and (3) the name and address of the responsible official in Miami-Dade County to whom written complaints should be sent. Posting requirements will not be required where the employer prints the following statements on the front of the covered employee's paycheck and every six months thereafter: "You are required by Miami-Dade County law to be paid at least [insert applicable rate under this Chapter] dollars an hour. If you are not paid this hourly rate, contact your supervisor or a lawyer." All notices will be printed in English, Spanish and Creole. Any complaints of underpayment must be filed in writing with the Director of the Department of Business Development, 111 Northwest First Street, 19th Floor, Miami, FL, 33128, (305) 375-3134.
- F. Covered employers must refrain from terminating or otherwise retaliating against an employee performing work on the contract even though a complaint of

practices has been filed by the employee or other investigative or enforcement action is being taken regarding such service contractor.

3. **LIABILITY FOR UNPAID WAGES; PENALTIES; WITHHOLDING**

- A. In the event of any underpayment of required wage rates, the contractor may be liable to the underpaid employee for the amount of such underpayment within thirty (30) days of the findings of violation. Covered employers found to be in violation of the requirements of Section 2-8.9 may also be required to pay liquidated damages of up to \$500 to the County for each employee of the covered employer who performs any portion of the contract work for each week, or portion thereof, that is paid less than the specified applicable living wage rate. Request for appeals of violations must be filed in writing with the compliance officer within ten (10) days of receipt of the violation.
- B. Any wages not collected by underpaid employees shall be remitted, by the employer responsible for paying the wage debt, to the Department of Business Development (DBD) for depository into the DBD Trust Fund. Proceeds from the "Trust Fund" shall be held for one (1) year and if not claimed by the underpaid employee, shall be transferred to the State of Florida.
- C. The County may withhold from a service contractor any moneys payable on account of work performed under the contract, such sums as may be determined to be necessary to satisfy any liabilities for unpaid wages and penalties as provided herein. In order to preserve the rights of the affected workers under Section 2-8.9, the project manager may withhold or cause to be withheld from the service contractor under this agreement so much of the accrued payments or advances as may be considered necessary to pay employees of the covered employer the full amount of wages required by the contract. In the event of failure to pay any covered employee, employed or working on the project, all or part of the wages required by the contract, the project manager may, after written notice to the service contractor, take such action as may be necessary to cause the suspension of any further payment, until such violations have ceased. The withheld monies shall be remitted to the covered employee only in accordance with the provisions of Section 6, "Complaints and Hearings; Contract Termination and Debarment".

In addition to the payment of penalties and backwages, repeat offenders may be debarred from doing business with the County for a period of up to five years and/or have their contracts terminated.

- E. A covered employer who fails to respond to a notice of non-compliance, fails to attend a Compliance Meeting, or who does not timely request an administrative hearing from an adverse compliance determination made by DBD after a Compliance Meeting shall be deemed not to have complied with the requirements of this section as stated in the notice or determination of non-compliance. Once the determination is made by DBD, the notice or determination of non-compliance will stand. In the case of underpayment of the Living Wage required, an amount sufficient to pay any underpayment shall be withheld from contract proceeds and remitted to the employee and the covered employer may be fined the applicable penalty for such underpayment as follows. In the case of underpayment of the required Living Wage rate, the amount equal to the amount of such underpayment may be withheld from the covered employer

and remitted to the employee and in addition, the covered employer may also be fined for such non-compliance as follows:

- For the first underpayment, a penalty in an amount equal to 10% of the amount;
For the second underpayment, a penalty in an amount equal to 20% thereof;
- (3) For the third and successive underpayments, a penalty in an amount equal to 30% thereof;
 - (4) A fourth violation shall constitute a default of the subject contract and may be cause for suspension or termination in accordance with the contract's terms and debarment in accordance with the debarment procedures of the County.

Monies received from payment of penalties imposed hereunder shall be deposited in a separate account and shall be utilized solely to defray DBD's costs of administering the Living Wage provisions. If the required payment is not made within a reasonable period of time, the non-complying Covered Employer and the principal owners thereof shall be prohibited from bidding on or otherwise participating in County Living Wage contracts for a period of three (3) years.

4. **PAYROLL; RECORDS; REPORTING**

- A. Each covered employer shall maintain payrolls for all covered employees and records relating thereto and shall preserve them for a period of three (3) years. The records shall contain: the name and address of each covered employee, the job title and classification, the number of hours worked each day, the gross wages earned and deductions made; annual wages paid; a copy of the social security returns and evidence of payment thereof; if applicable, a record of health benefit payments including contributions to approved plans; and any other data or information the Living Wage Commission or compliance officer should require from time to time.
- B. The service contractor shall provide a certificate to the applicable department, with every invoice or requisition for payment, that includes the name, address, and phone number of the covered employer, a local contact person, and the specific project for which the service contract is sought; the amount of the contract and the applicable department the contract will serve; a brief description of the project or service provided; a statement of the wage levels for all employees; and a commitment to pay all employees a living wage as set forth in the contract specifications; and the name and social security number of every employee that provided service for that requisition for payment.
- C. The covered employer shall submit the information required hereunder every six (6) months, to the applicable department a complete payroll showing the employer's payroll records for each covered employee working on the contract for covered services for one payroll period.
- D. The covered employer shall file with the applicable department, every six months, reports of employment activities to be made publicly available, including: race and gender of employees hired and terminated; zip codes of employees hired and terminated; and wage rates of employees hired and terminated.
- E. The covered employer shall make the records required to be kept hereunder available for inspection, copying or transcription by an authorized representative

of the County, and shall permit such representative to interview employees during working hours on the job. Failure to submit the required reports upon request or to make records available may be grounds for debarment. The service contractor is responsible for the submission of the information required hereunder and for the maintenance of records and provision of access to same by all subcontractors.

5. **SUBCONTRACTS**

The service contractor shall insert in any subcontracts the clauses set forth in paragraphs 1 through 6 of this provision and also a clause requiring the subcontractors to include these clauses in any subcontracts. The service contractor shall be responsible for compliance by any subcontractor with the clauses set forth in paragraphs 1 through 6 of this provision.

6. **PROCEDURES FOR APPEAL THROUGH ADMINISTRATIVE HEARING OFFICER PROCESS; CONTRACT TERMINATION AND DEBARMENT**

- A. Appeals of findings of violation and imposition of penalties by the compliance officer shall be heard by an administrative hearing officer. Upon the receipt of a written appeal, the compliance officer shall notify the County Manager in writing and the County Manager shall appoint an administrative hearing officer and set a time for an administrative hearing. Failure to appeal within the specified time shall be considered a waiver of the appeal process provided for in Section 3.A and an admission of the complaint/violation.
- B. Notification of hearing date shall be served by the compliance officer upon the covered employer against whom the complaint is made within ten (10) working days of the appointment of the administrative hearing officer. Such notice shall be by certified mail, return receipt requested. Such notice shall include:
- 1) A copy of the written complaint, including reasons and causes for the proposed administrative hearing outlining alleged prohibited practices upon which it is based;
 - 2) The penalties assessed;
 - 3) That an administrative hearing shall be conducted before an administrative hearing officer on a date and time not to exceed thirty (30) business days after service of the notice. The notice shall also advise the covered employer that they may be represented by an attorney, may present documentary evidence and verbal testimony, and may cross-examine or rebut evidence and testimony presented against them; and,
 - 4) A description of the effect of the issuance of the notice of the proposed administrative hearing and the potential effect(s) of this administrative hearing.

The compliance officer or his/her designee shall, with the assistance of the project manager, present evidence and arguments to the administrative hearing officer.

- C. Hearsay evidence shall be admissible at the administrative hearing, but shall not form the sole basis for finding a violation of Section 2-8.9. The administrative hearing shall be transcribed, taped or otherwise recorded by a court reporter, at the election of the administrative hearing officer and at the expense of the County. Copies of the hearing tape or transcript shall be furnished at the

expense and request of the requesting party. The cost of such transcription may be assessed, by the hearing officer, against a service contractor that has been found to violate Section 2-8.9.

In addition to the payment of penalties and back wages, the County Manager may debar, for a period not to exceed three (3) years, a service contractor or subcontractor and the principal owners and/or qualifying agents thereof found to have violated the requirements of Section 2-8.9 a second time. If the County Manager determines a covered employer failed to comply with these provisions a fourth time, the non-complying covered employer's service contract with the County may be terminated.

The County Manager may order the withheld amount equal to any underpayment remitted to the employee. In addition, the County Manager may order payment of a penalty to the County. If the required payment is not made within a reasonable period of time, the County Manager may order debarment as described above.

A breach of the clauses contained in this Supplemental General Condition shall be deemed a breach of this contract/ Permit or Lease Agreement and may be grounds for termination of the contract, Permit or Lease Agreement and grounds for debarment, and any other remedies available to the County.

2.12 **SERVICES AND FACILITIES MAY BE ADDED OR DELETED**

It is hereby agreed and understood that similar or additional services may be added to this contract at the County's option. It is also agreed and understood that the County may add or delete facilities to this contract at the County's option. Bidder(s) under this contract shall be invited to submit price quotes for these additional services and/or facilities. If these quotes are determined to be fair and reasonable, then the additional work will be awarded to the current contract bidder(s) that offers the lowest acceptable pricing

The County may determine to obtain price quotes for the additional services from other bidders in the event that fair and reasonable pricing is not obtained from the current contract bidders, or for other reasons at the County's discretion.

2.13 **LABOR, MATERIALS, AND EQUIPMENT SHALL BE SUPPLIED BY THE VENDOR**

Unless otherwise provided in Section 3 (entitled "Technical Specifications"), of this solicitation the vendor shall furnish all labor, material and equipment necessary for satisfactory contract performance. When not specifically identified in the technical specifications, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval of the County's Project Manager.

2.14 **LICENSES, PERMITS AND FEES**

The vendor shall obtain and pay for all licenses, permits and inspection fees required for this project; and shall comply with all laws, ordinances, regulations and building code requirements applicable to the work contemplated herein. Damages, penalties and or

finances imposed on the County or the vendor for failure to obtain required licenses, permits or fines shall be borne by the vendor.

2.15 **WORK ACCEPTANCE**

Repairs will be inspected by an authorized representative of the County. This inspection shall be performed to determine acceptance of work and warranty conditions.

2.16 **EMERGENCY AND NON-EMERGENCY REPAIR SERVICE**

a) **Emergency** - The vendor shall provide twenty-four (24) hours, seven (7) days a week emergency repair service. During regular working hours, Monday through Friday, 8:00 AM to 5:00 PM, response time for emergency repair services (defined as the time from acknowledged notification to arrival on-site) shall be no later than one and one-half (1.5) hours after notification by the County. During other than regular working hours, the emergency response time, as defined above, shall be no later than two (2) hours after notification by the County. For repair jobs, a written proposal is required. Unforeseen costs above original proposal will require prior approval.

Group II – Locations # 1 and 2, all repair services shall be handled as an emergency.

b) **Non-Emergency** – Response time for non-emergency services (defined as the time from acknowledged notification to arrival on site) shall be not more than three (3) hours.

2.17 **SUB-CONTRACTORS OF WORK SHALL BE IDENTIFIED**

As part of its Bid Proposal, the Bidder is required to identify any and all Subcontractors that will be used in the performance of the proposed contract, their capabilities and experience, and the portion of the work to be done by the subcontractor. The competency of the Subcontractor(s) with respect to experience, skill, responsibility and business standing shall be considered by the County when making the award in the best interest of the County. If the bidder fails to identify any and all sub-contractors in the Bid Proposal, the bidder may be allowed to submit this documentation to the County during the bid evaluation period if such action is in the best interest of the County.

SECTION 3 – TECHNICAL SPECIFICATIONS**Security Gate Services****3.1 SCOPE**

This Invitation to Bid is intended to cover services, maintenance and repair, of Electrical and Mechanical Security Gates at various Miami Dade County locations.

3.2 MAINTENANCE SERVICE TO INCLUDE THE FOLLOWING:

- a. Lubrication of moving parts to include all rollers.
- b. The inspection and adjustment of drive chains and/or belts.
- c. Inspection and lubrication of gear boxes and/or drive motors.
- d. Inspection and testing of operator loops.
- e. Inspection and cleaning of all electrical contacts.
- f. Test and inspect the security gates for proper and safe operation.
- g. Inspection and adjust track rails.
- h. Cleaning and/or removal of debris which may obstruct the operation of the gate.

All manufacturer parts shall comply with the standard operational and testing required by Ansi/UI 325, Standard for Door, Drapery, Gate, Louver, and Window Operators and Systems.

Upon completion of the above-mentioned maintenance service, the successful vendor(s) must complete the attached checklist. When submitting an invoice, the successful vendor(s) must submit a copy of the checklist indicating the maintenance service has been completed.

3.3 VENDOR PERFORMANCE REQUIREMENTS:

- a. A representative of the awarded vendor shall be available for service calls twenty-four (24) hours a day, seven (7) days per week. During regular work hours of 8 a.m. to 5pm
- b. The awarded vendor must have the ability to obtain spare parts and other materials for all gates.

Note: It will be unacceptable for any security gate to be non-functioning for over twenty-four (24) hour period.

Any incidents, damages resulting from non-compliance to the aforementioned note will be at the vendor's expense.

- 3.4 Unless otherwise requested, all service, maintenance and repair, will be provided during regular working hours whenever possible. Regular working hours will be defined as 8:00AM to 5:00PM, Monday through Friday. Vendors shall provide a contact name and telephone number for service needed after hours.

3.5 REPAIR WORK/EQUIPMENT:

- a. Welding - All welding work must be provided by a certified welder.
- b. V-Track Repairs – Vendor shall repair and/or replace the v-track during repairs, if deemed necessary and approved by a County representative. The name of the County employee that approved the repair must be included on the invoice.
- c. All rollers must be commercial grade roller with lube points.

3.6 SERVICE REQUIRED BY GROUP (DEPARTMENT):**a. GROUP I – MIAMI DADE CORRECTIONS AND REHABILITATION**

A representative of Miami Dade Corrections Department will contact the awarded vendor when repair service is needed. No maintenance service is required.

All work will be done in a high security Correctional environment. As such, all employees participating in this project by entering Facility Compound(s) must pass background check prior to being granted access. Each worker/technician of the Vendor must fill out a Background Application and must go to our headquarters office at MLK Headquarters, 2525 NW 62 Street, Miami, FL 33147 to receive background clearance training and complete photograph. This process takes approximately one hour. All worker/contractors must complete a full application and submit it accordingly in order to gain their background clearance. It is the responsibility of the vendor to insure that his workers clear background. It takes approximately four 4 weeks to receive background approval.

b. GROUP II – MIAMI DADE COMMUNITY ACTION AND HUMAN SERVICES

The gates must be inspected and maintained in accordance with Section 3, Paragraph 3.2 of this solicitation once a month unless instructed differently by the contact person listed for each location or a representative of the County. Awarded vendor will be responsible for arranging a schedule for the monthly inspection by contacting the contact person listed for each location. Repair work will be requested as needed.

c. GROUP III – MIAMI DADE POLICE

The gates must be inspected and maintained in accordance with Section 3, Paragraph 3.2 of this solicitation once a month unless instructed differently by the contact person listed for each location or a representative of the County. Awarded vendor will be responsible for arranging a schedule for the monthly inspection by contacting the contact for each location. Repair work will be requested as needed.

d. GROUP IV - MIAMI DADE FIRE RESCUE

A representative of Miami Dade Fire Department will contact the awarded vendor when maintenance or repair service is needed.

The below-listed parts shall consist of, but not limited to, the following brands:
Chamber Land, Lift Master, Elite and All-Star models.

Vendors bidding for this group must have a warehouse and maintain on stock the following list of parts:

SOLICITATION TITLE:

SOLICITATION NO.:

- Control boards
- Electrical relays and related devices associated with internal operation of systems commercial grade
- High quality replacement motors compatible with existing systems.
- High quality, heavy duty drive chains, gears and roller wheels.

e. **GROUP V – INTERNAL SERVICES**

The awarded bidder shall provide repair and emergency services to security gates on an as needed when needed basis. A representative of Miami Dade Internal Services Department will contact the awarded vendor when service is needed.

f. **GROUP VI – MIAMI DADE TRANSIT**

A representative of Miami Dade Transit will contact the awarded vendor when repair service is needed. No maintenance service is required.

3.7 **LIST OF LOCATIONS PER GROUP**

A. **GROUP I – MIAMI DADE CORRECTIONS AND REHABILITATION**

1.	Pretrial Detention Center (PTDC) 1321 NW 13 Street, Miami, FL
2.	Women's Detention Center (WDC) 1400 NW 7 Avenue, Miami, FL
3.	Ward D. Jackson Memorial Hospital 1611 NW 12 th Avenue, Miami, FL
4.	North Dade Detention Center (NDDC) 15801 North State Road # 9 Miami, FL
5.	Training & Treatment Center (TTC) 6950 NW 41 Street, Miami, FL
6.	Metro West Detention Center (MWDC) 13850 NW 41 Street Miami, FL
7.	Turner Guilford Knight Correction Center (TGKCC) 7000 NW 41 Street, Miami, FL
8.	Facilities Management Bureau, Maintenance Offices (Public Works Area) 3595 NW 72 Avenue Miami, FL 33122

SOLICITATION TITLE:

SOLICITATION NO.:

B. GROUP II – MIAMI DADE COMMUNITY ACTION AND HUMAN SERVICES

1.	Advocate for Victims (North) 7831 NE Miami Court Miami, FL
2.	Advocate for Victims South 49 West Mowry Street Homestead, FL
3.	Homestead Adult Day Care 653 S.W. 4 th Street Homestead, FL
4.	Inn Transition North 13030 NE 6h Avenue, # 2 Miami, FL
5.	Inn Transition South 11930 SW 202 Street
6.	New Opportunity 777 NW 30 th Street
7.	Emergency Housing Center North 825 West Palm Drive

SOLICITATION TITLE:

SOLICITATION NO.:

C. GROUP III – MIAMI DADE POLICE

1.	Northside District Station 2950 NW 83 Street Miami, FL
2.	Kendall District Station 7707 SW 117 Avenue
3.	Hammocks District Station 1000 SW 142 Avenue
4.	Intergovernmental Section 7617 SW 117 Avenue
5.	Aviation (Tamiami) 13930 SW 127 Street
6.	Headquarters 9105 NW 25 th Street
7.	Confiscated Property 18930 SW 216 Street
8.	Professional Compliance Bureau 18805 NW 27 Avenue
9.	Training Bureau 9601 NW 58 Street
10.	Northwest 5975 Miami Lakes Drive
11.	Cutler Ridge 10800 SW 211 Street
12.	Intracoastal 15665 Biscayne Blvd.
13.	Agriculture Patrol 17799 SW 198 Terrace

SOLICITATION TITLE:

SOLICITATION NO.:

D. GROUP IV – MIAMI DADE FIRE RESCUE

1.	USAR (MD Fire Urban Search & Rescue 7900 SW 107 Avenue Avenue & Homestead Air Force Base
2.	Station 1 16699 NW 67 Avenue
3.	Station 2 6460 NW 27 th Avenue
4.	Station 4 9201 SW 152 nd Street
5.	Station 7 9350 NW 22 nd Avenue
6.	Station 11 18705 NW 27 th Avenue
7.	Logistics 6000 SW 87 th Avenue
8.	Old Inventory & Supply Warehouse 8010 NW 60 th Street
9.	Station 33 2601 Point East Drive
10.	Station 43 13390 SW 152 Street
11.	Station 46 10200 NW 1126 th Way
12.	Station 54 15250 NW 27 th Avenue
13.	Station 63 1770 NE 205 Street
14.	Station 65 1350 SE 24 th Street
15.	Station 66 3100 SW 328 Street
16.	MDFR 9300 NW 41 Street

E. NO LIST OF LOCATIONS AVAILABLE FOR GROUP V AND VI.

SOLICITATION TITLE:

SOLICITATION NO.:

CHECKLIST

IN ACCORDANCE WITH SECTION 3, PARAGRAPH 3.2 OF THE SOLICITATION PACKAGE, THIS CHECKLIST IS TO BE COMPLETED WHEN SERVICE IS PROVIDED AND MUST BE SUBMITTED WITH INVOICE.

Item #	Description of Service Provided	Initial as Completed
a.	Lubrication of moving parts to include all rollers	
b.	The inspection and adjustment of drive chains and/or belts	
c.	Inspection and lubrication of gear boxes and/or drive motors	
d.	Inspection and testing of operator loops	
e.	Inspection and cleaning of all electrical contacts	
f.	Test and inspect the security gates for proper and safe operation	
g.	Inspection and adjust track rails	
h.	Cleaning and removal of debris which may obstruct the operation of the gate.	

Miami Dade County representative signature: _____

Print Name: _____ Date: _____

Bid Number:

Bid Proposal Form
SECURITY GATE SERVICES

REFERENCE	SUMMARIZED REQUIREMENT:	INITIAL AS COMPLETED
Section 2, paragraph 2.6, a	A copy of one of the following licenses: Certificate of Competency: General Contractor, Building Contractor, Residential Contractor or Fence Contractor.	
Section 2, paragraph 2.6, b	A copy of an electrical contractor license or a copy of the license of the electrical contractor proposing to subcontract.	
Section 2, paragraph 2.6, c	If bidding on Group IV, attach a list of the on-hand inventory meeting the requirements of the solicitation for Group IV.	
Section 2, paragraph 2.17	Identify any and all Subcontractors that will be used in the performance of the proposed contract, their capabilities and experience, and the portion of the work to be done by the subcontractor: <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	

Bid Number:

Bid Proposal Form

SECURITY GATE SERVICES

GROUP I - CORRECTIONS AND REHABILITATION

REPAIR AND EMERGENCY SERVICES:

ITEM #	ESTIMATED HOURS	LABOR RATE (8:00 a.m. – 5 p.m.)	HOURLY RATE
1	434	Technician	\$
2	326	Helper	\$
		LABOR RATE (after 5:00 p.m and before 8:00 a.m. Monday thru Friday, weekends and County observed holidays)	
3	1,085	Technician	\$
4	543	Helper	\$

PURCHASE OF PARTS AND MATERIALS:

The total cost for this section will be figured by multiplying the proposed percentage % mark-up times the estimated cost and adding the result to the estimated cost. Parts and materials will be at the Contractor cost plus percentage mark-up. Evidence of actual cost must be submitted with invoices, (re: section 2, paragraph 2.6)

ITEM #	ESTIMATED VALUE	PERCENTAGE MARK-UP
5	\$50,000	%

Note: Proposed hourly labor rates apply to all charges for repair; no additional charge will be accepted for using a subcontractor.

Bid Number:

Bid Proposal Form

SECURITY GATE SERVICES

GROUP II – COMMUNITY ACTION AND HUMAN SERVICES

MAINTENANCE SERVICE:

ITEM #	ESTIMATED # MAINTENANCE SERVICES	LOCATION	PRICE
1.	60	Advocate for Victims (North)	\$
2.	60	Advocate for Victims South)	\$
3.	60	Homestead Adult Day Care	\$
4.	60	Inn Transition North	\$
5.	60	Inn Transition South	\$
6.	60	New Opportunity	\$
7.	60	Emergency Housing Center North	\$

REPAIR AND EMERGENCY SERVICES:

ITEM #	ESTIMATED HOURS	LABOR RATE (8:00 a.m. – 5 p.m.)	HOURLY RATE
8	3	Technician	\$
9	3	Helper	\$
		LABOR RATE (after 5:00 p.m and before 8:00 a.m. Monday thru Friday, weekends and County observed holidays)	
10	3	Technician	\$
11	3	Helper	\$

PURCHASE OF PARTS AND MATERIALS:

The total cost for this section will be figured by multiplying the proposed percentage % mark-up times the estimated cost and adding the result to the estimated cost. Parts and materials will be at the Contractor cost plus percentage mark-up. Evidence of actual cost must be submitted with invoices, (re: section 2, paragraph 2.6)

ITEM #	ESTIMATED VALUE	PERCENTAGE MARK-UP
12	\$2,950	%

Note: Proposed hourly labor rates apply to all charges for repair; no additional charge will be accepted for using a subcontractor.

Bid Number:

Bid Proposal Form
SECURITY GATE SERVICES

GROUP III-MIAMI DADE POLICE

MAINTENANCE SERVICE:

ITEM #	ESTIMATED # MAINTENANCE SERVICES	LOCATION	PRICE
1	60	Northside District Station	\$
2	60	Kendall District Station	\$
3	60	Hammocks District Station	\$
4	60	Intergovernmental Section	\$
5	60	Aviation (Tamiami)	\$
6	60	Headquarters	\$
7	60	Confiscated Property	\$
8	60	Intergovernmental Bureau (North)	\$
9	60	Training Bureau	\$
10	60	Northwest	\$
11	60	Cutler Ridge	\$
12	60	Intracoastal	\$
13	60	Agriculture Patrol	\$

REPAIR AND EMERGENCY SERVICES:

ITEM #	ESTIMATED HOURS	LABOR RATE (8:00 a.m. -- 5 p.m.)	HOURLY RATE
14	200	Technician	\$
15	175	Helper	\$
		LABOR RATE (after 5:00 p.m and before 8:00 a.m. Monday thru Friday, weekends and County observed holidays)	
16	50	Technician	\$
17	40	Helper	\$

PURCHASE OF PARTS AND MATERIALS:

The total cost for this section will be figured by multiplying the proposed percentage % mark-up times the estimated cost and adding the result to the estimated cost. Parts and materials will be at the Contractor cost plus percentage mark-up. Evidence of actual cost must be submitted with invoices, (re: section 2, paragraph 2.6)

ITEM #	ESTIMATED VALUE	PERCENTAGE MARK-UP
12	\$3,125	%

Note: Proposed hourly labor rates apply to all charges for repair; no additional charge will be accepted for using a subcontractor.

Bid Proposal Form

Bid Number:

SECURITY GATE SERVICES

GROUP IV – MIAMI DADE FIRE RESCUE:

MAINTENANCE SERVICE:

ITEM #	ESTIMATED # MAINTENANCE SERVICES	LOCATION	PRICE
1	10	USAR (MD Fire Urban Search & Rescue	\$
2	10	Station 1	\$
3	10	Station 2	\$
4	10	Station 4	\$
5	10	Station 7	\$
6	10	Station 11	\$
7	10	Logistics	\$
8	10	Old Inventory & Supply Warehouse	\$
9	10	Station 33	\$
10	10	Station 43	\$
11	10	Station 46	\$
12	10	Station 54	\$
13	10	Station 63	\$
14	10	Station 65	\$
15	10	Station 66	\$
16	10	MDFR Headquarter	\$

REPAIR AND EMERGENCY SERVICES:

ITEM #	ESTIMATED HOURS	LABOR RATE (8:00 a.m. – 5 p.m.)	HOURLY RATE
14	1,500	Technician	\$
15	500	Helper	\$
		LABOR RATE (after 5:00 p.m and before 8:00 a.m. Monday thru Friday, weekends and County observed holidays)	
16	1,000	Technician	\$
17	500	Helper	\$

PURCHASE OF PARTS AND MATERIALS:

The total cost for this section will be figured by multiplying the proposed percentage % mark-up times the estimated cost and adding the result to the estimated cost. Parts and materials will be at the Contractor cost plus percentage mark-up. Evidence of actual cost must be submitted with invoices, (re: section 2, paragraph 2.6)

ITEM #	ESTIMATED VALUE	PERCENTAGE MARK-UP
12	\$21,000	%

Note: Proposed hourly labor rates apply to all charges for repair; no additional charge will be accepted for using a subcontractor.

Bid Number:

Bid Proposal Form

SECURITY GATE SERVICES

GROUP V – INTERNAL SERVICES

REPAIR AND EMERGENCY SERVICES:

ITEM #	ESTIMATED HOURS	LABOR RATE (8:00 a.m. – 5 p.m.)	HOURLY RATE
1	384	Technician	\$
2	384	Helper	\$
		LABOR RATE (after 5:00 p.m and before 8:00 a.m. Monday thru Friday, weekends and County observed holidays)	
3	108	Technician	\$
4	108	Helper	\$

PURCHASE OF PARTS AND MATERIALS:

The total cost for this section will be figured by multiplying the proposed percentage % mark-up times the estimated cost and adding the result to the estimated cost. Parts and materials will be at the Contractor cost plus percentage mark-up. Evidence of actual cost must be submitted with invoices, (re: section 2, paragraph 2.6)

ITEM #	ESTIMATED VALUE	PERCENTAGE MARK-UP
5	\$5,000	%

Note: Proposed hourly labor rates apply to all charges for repair; no additional charge will be accepted for using a subcontractor.

Bid Number:

Bid Proposal Form

SECURITY GATE SERVICES

GROUP VI - MIAMI DADE TRANSIT

REPAIR AND EMERGENCY SERVICES:

ITEM #	ESTIMATED HOURS	LABOR RATE (8:00 a.m. – 5 p.m.)	HOURLY RATE
1	200	Technician	\$
2	200	Helper	\$
		LABOR RATE (after 5:00 p.m and before 8:00 a.m. Monday thru Friday, weekends and County observed holidays)	
3	150	Technician	\$
4	150	Helper	\$

PURCHASE OF PARTS AND MATERIALS:

The total cost for this section will be figured by multiplying the proposed percentage % mark-up times the estimated cost and adding the result to the estimated cost. Parts and materials will be at the Contractor cost plus percentage mark-up. Evidence of actual cost must be submitted with invoices, (re: section 2, paragraph 2.6)

ITEM #	ESTIMATED VALUE	PERCENTAGE MARK-UP
5	\$4,558	%

Note: Proposed hourly labor rates apply to all charges for repair; no additional charge will be accepted for using a subcontractor.