



Small Business Development Division Project Worksheet

Project/Contract Title: VETERINARY CLEANING CHEMICAL, DISPENSER AND RELATED ITEMS
Project/Contract No: RQAD1300001
Department: ANIMAL SERVICES DEPARTMENT
Estimated Cost of Project/Bid: \$400,000.00
Description of Project/Bid: The purpose of this invitation to bid is for the purchase of veterinary cleaning chemical, dispenser and related items on an as needed when needed basis.

Received Date: 12/13/2012
Funding Source: VARIOUS
Resubmittal Date(s):

Contract Measures Recommendation		
Measure	Program	Goal Percent
Bid Preference	SBE	

Reasons for Recommendation
<p>BID PREFERENCE</p> <p>This project meets all the criteria set forth in I.O. #3-41.</p> <p>The twenty-one (21) SBE firms certified in the required Commodity Codes were polled; two (2) responded in the affirmative and three (3) responded as "NOT" interested.</p> <p>Commodity Code: 485-Janitorial And Cleaning Supplies; 48540-Disinfectants, Spray And Powdered; 50530-Chemicals (Not Otherwise Classified); 82526-Disinfectants (For Animal Pens): Creosote, Etc.</p>

Analysis for Recommendation of a Goal				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Total				

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference <input checked="" type="checkbox"/>	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director		12/20/12 Date



BUSINESS & PROFESSIONAL DEVELOPMENT DIVISION
ASSIGNMENTS/CORRESPONDENCE

FROM: Vivian O. Walters, Jr.

DATE: December 20, 2012

Request for Approval

Signature and Date of Approval

- Laurie Johnson
- Sheri McGriff
- Veronica Clark

[Handwritten signatures and dates]
 _____ 12/20/12
 _____ 12/20/12
 _____ 12/20/12

COMMENTS

Re: SBE Worksheet – Director’s Signature

Logged out by

Date

(PLEASE RETURN TO VIVIAN O. WALTERS, JR.)