

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New Contract OTR Sole Source Bid Waiver Emergency Previous Contract/Project No. **SS1121-AV**
 Re-Bid Other LIVING WAGE APPLIES: YES NO
 Requisition No./Project No.: **RQAV1300016** TERM OF CONTRACT 1 YEAR(S) WITH 5 YEAR(S) OTR

Requisition /Project Title: **Flex Response System**

Description: The purpose of this solicitation is to establish a contract to purchase and install flex response system, for the police station at Miami-Dade Aviation Department.

Issuing Department: ISD - Procurement Contact Person: Ruth Laureano Phone: 305 - 375-5765
 Estimate Cost: \$78,300 Funding Source: GENERAL FEDERAL OTHER Proprietary

ANALYSIS

Commodity Codes:	<u>220-00</u>	Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.	
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>
Contractor:			
Small Business Enterprise:			
Contract Value:			
Comments:			

Continued on another page (s): YES NO

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE				

Basis of recommendation:

Signature: Ruth Laureano Date sent to SBD: 04/16/13
 Date returned to DPM:

RECEIVED
 DEPT. BUSINESS DEV.
 2013 APR 16 PM 2:36

SECTION 4
BID SUBMITTAL FORM

Submit Bid To:
CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983

OPENING: 2:00 P.M.
Friday
May 10, 2013



PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES, DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: **ISD/PM** Date Issued: **This Bid Submittal Consists of Pages 9 through 14 & Affidavits**
Ruth Laureano

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

Title:
Flexible Response System, Maintenance and Support

A Bid Deposit in the amount of **N/A** the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of **N/A** the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

DO NOT WRITE IN THIS SPACE	
ACCEPTED _____	HIGHER THAN LOW _____
NON-RESPONSIVE _____	NON-RESPONSIBLE _____
DATE B.C.C. _____	NO BID _____
ITEM NOS. ACCEPTED _____	
COMMODITY CODE: 220	
Procurement Contracting Associate: Ruth Laueano	

FIRM NAME _____

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.



BID NO.:

**OPENING: 2:00 P.M.
FRIDAY
May 10, 2013**

MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

TITLE:

Flexible Response System, Maintenance and Support

FOR INFORMATION CONTACT:

Ruth Laureano, 305-375-5765, ruthl@miamidade.gov

IMPORTANT NOTICE TO BIDDERS:

- **READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**



MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number:

Bid Title: Flexible Response System, Maintenance and Support

Procurement Associate: Ruth Laureano, CPPB

Bids will be accepted until 2:00 p.m. on Friday, May 10, 2013

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable.

All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney's Office, to determine whether the bid will be accepted as timely.

NOTICE TO ALL BIDDERS:

- **FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.**
- **THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**

SECTION 1
GENERAL TERMS AND CONDITIONS

FLEXIBLE RESPONSE SYSTEM, MIANTENANCE AND SUPPORT

All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r13-2.pdf>

SECTION 2
SPECIAL CONDITIONS

Flexible Response System, Maintenance and Support

2.1 PURPOSE: TO ESTABLISH A CONTRACT FOR THE COUNTY:

The purpose of this solicitation is to establish a contract for the purchase and installation of a flexible response system to include maintenance and support services for, the police station located within Miami International Airport.

2.2 TERM OF CONTRACT: TWELVE (12) MONTHS

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Procurement Management Division, and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the last month of the contract term.

2.3 OPTION TO RENEW FOR FIVE (5) ADDITIONAL YEAR(S): (Maintain Same Prices)

The initial contract prices resultant from this solicitation shall prevail for a one (1) year(s) period from this contract's initial effective date. Prior to, or upon completion, of that initial term, the County shall have the option to renew this contract for an additional five (5) year(s) period on a year-to-year basis. The vendor shall maintain, for the entirety of the stated additional period (s), the same prices, terms, and conditions included within the originally awarded contract. Continuation of the contract beyond the initial period, and any option subsequently exercised, is a County prerogative, and not a right of the vendor. This prerogative may be exercised only when such continuation is clearly in the best interest of the County.

The County reserves the right to negotiate lower pricing for the additional term(s) based on market research information or other factors that influence price. The County reserves the right to apply any reduction in pricing for the additional term(s) based on the downward movement of the applicable index.

Should the vendor decline the County's right to exercise the option period, the County will consider the vendor in default which decision shall effect that vendor's eligibility for future contracts.

NOTE: IF MULTIPLE VENDORS ARE INVOLVED UNDER A GIVEN CONTRACT, ANY OPTIONS TO RENEW WILL BE RESTRICTED TO THE SPECIFIC ITEMS OF WORK INITIALLY AWARDED TO ANY SPECIFIC VENDOR.

2.4 METHOD OF AWARD: To a Single Lowest Priced Vendor In The Aggregate

Award of this contract will be made to the responsive, responsible vendor who submits an offer on all items listed in the solicitation and whose offer represents the lowest price when all items are added in the aggregate. If a vendor fails to submit an offer on all items, its overall offer may be rejected. The County will award the total contract to a single vendor.

SECTION 2
SPECIAL CONDITIONS

Flexible Response System, Maintenance and Support

2.5 PRICES SHALL BE FIXED AND FIRM FOR TERM OF CONTRACT:

If the vendor is awarded a contract under this solicitation, the prices proposed by the vendor shall remain fixed and firm during the term of contract and any renewals or extensions exercised by the County.

2.6 INDEMNIFICATION AND INSURANCE (11) – CONTRACTOR/MAINTENANCE/REPAIR (MDAD)

Provider shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Provider or its employees, agents, servants, partners principals or subcontractors. Provider shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Provider expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by Provider shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The vendor shall furnish to the Vendor Assistance Section, Department of Procurement Management, Bids and contracts Division, 111 NW 1st Street, Suite 1300, Miami, Florida 33128-1989, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A. Worker's Compensation Insurance for all employees of the vendor as required by Florida Statute 440.
- B. Commercial General Liability Insurance in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage.**
- C. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than *\$500,000 combined single limit per occurrence for bodily injury and property damage.

****Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. Vehicles owned by individuals will not be authorized. \$1 million limit applies at all other airports.**

All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:

SECTION 2
SPECIAL CONDITIONS

Flexible Response System, Maintenance and Support

The company must be rated no less than "B" as to management, and no less than "Class V" as to financial strength, by A.M. Best Company, Oldwick, New Jersey, or its equivalent, subject to the approval of the County Risk Management Division.

or

The company must hold a valid Florida Certificate of Authority as shown in the latest "List of All Insurance Companies Authorized or Approved to Do Business in Florida" issued by the State of Florida Department of Financial Services and are members of the Florida Guaranty Fund.

Certificates will indicate no modification or change in insurance shall be made without thirty (30) days in advance notice to the certificate holder.

NOTE CERTIFICATE HOLDER MUST READ: MIAMI-DADE COUNTY
111 NW 1ST STREET
SUITE 2340
MIAMI, FL 33128

Compliance with the foregoing requirements shall not relieve the vendor of his liability and obligation under this section or under any other section of this agreement.

The vendor shall submit a certificate of insurance within ten (10) business days after notification of recommendation to award. If certificate does not include the coverages outlined in the terms and conditions of this solicitation, the vendor shall be given an additional five (5) business days to submit a corrected certificate to the County. Failure of the vendor to provide the required certificate of insurance within fifteen (15) business days, may result in the vendor being deemed non-responsible and the issuance of a new award recommendation.

The vendor shall be responsible for assuring that the insurance certificate required in conjunction with this Section remain in force for the duration of the contractual period; including any and all option years that may be granted to the vendor in accordance with Section 2.5 of the solicitation. If insurance certificates are scheduled to expire during the contractual period, the vendor shall be responsible for submitting new or renewed insurance certificates to the County at a minimum of thirty (30) calendar days in advance of such expiration. In the event that expired certificates are not replaced with new or renewed certificates which cover the contractual period, the County shall suspend the contract until such time as the new or renewed certificates are received by the County in the manner prescribed in the solicitation; provided, however, that this suspended period does not exceed thirty (30) calendar days. If such suspension exceeds thirty (30) calendars days, the County may, at its sole discretion, terminate this contract for cause and seek re-procurement damages from the vendor in accordance with Section 1, Para. 1.25 Terms and Conditions.

2.7 SHIPPING TERMS: F.O.B. DESTINATION

All bidders shall quote prices based on F.O.B. Destination and shall hold title to the goods until such time as they are delivered to, and accepted by, an authorized County representative at Miami-Dade Aviation Department.

SECTION 2
SPECIAL CONDITIONS

Flexible Response System, Maintenance and Support

2.8 DELIVERY SHALL BE THIRTY (30) DAYS AFTER DATE OF ORDER

The vendor shall make deliveries within thirty (30) calendar days after the date of the order. All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the vendor(s); except in such cases where the delivery will be delayed due to acts of nature, strikes, or other causes beyond the control of the vendor. In these cases, the vendor shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County.

Should the vendor(s) to whom the contract(s) is awarded fail to deliver in the number of days stated above, the County reserves the right to cancel the contract on a default basis after any back order period that has been specified in this contract has lapsed. If the contract is so terminated, it is hereby understood and agreed that the County has the authority to purchase the goods elsewhere and to charge the incumbent vendor with any re-procurement costs. If the vendor fails to honor these re-procurement costs, the County may terminate the contract for default.

Certain County employees may be authorized in writing to pick-up materials under this contract. Vendors shall require presentation of this written authorization. The vendor shall maintain a copy of the authorization. If the vendor is in doubt about any aspect of material pick-up, vendor shall contact the appropriate user department to confirm the authorization.

2.9 BACK ORDERS MUST BE FILLED WITHIN TEN (10) CALENDAR DAYS

If the vendor cannot deliver an ordered item in accordance with the scheduled delivery date due to a current existing backorder of that item with the vendor's manufacturer or distributor; the vendor shall insure that such back orders are filled within ten (10) calendar days from the initial scheduled delivery date for the item. The vendor shall not invoice the County for back ordered items until such back orders are delivered and accepted by the County's authorized representative. It is understood and agreed that the County may, at its discretion, verbally cancel back orders after the grace period identified in this paragraph has lapsed, seek the items from another vendor, and charge the incumbent vendor under this contract for any directly associated re-procurement costs. If the vendor fails to honor these re-procurement costs, the County may terminate the contract for default.

2.10 WARRANTY REQUIREMENTS FOR EQUIPMENT

A. Type of Standard Warranty Coverage Required

The bidder shall supply a copy of the manufacturer's and/or supplier's certificates of warranty with its bid. If this written warranty is not provided in the bid proposal, the bidder may be given the opportunity to submit this document to the County during the bid evaluation period in its best interest. The warranty certificates shall provide a comprehensive liability of all components which are covered under the standard warranty. Under no circumstances shall the County accept a standard warranty period of less than twelve (12) months from the date of acceptance of the equipment or; whichever is less. The warranty supplied by the bidder shall remain in force for the full period identified by the bidder; regardless of whether the bidder is under contract with the County at the time of defect. Any payment by the County on behalf of the goods or services received from the bidder does not constitute a waiver of

SECTION 2
SPECIAL CONDITIONS

Flexible Response System, Maintenance and Support

these warranty provisions.

B. Correcting Defects Covered Under the Standard Warranty

If repairs and/or parts covered under the standard warranty become defective and must be repaired and/or replaced by the bidder, the bidder hereby understands and agrees to complete the repair and/or supply the required parts, at no cost to the County, within five (5) work days (Saturdays, Sundays, and Holidays excluded) after the request for such repairs and/or parts is made by a County representative. If the bidder fails to complete the repair and/or supply the parts within this prescribed period, the County may, at its sole option, take any of the following actions: (a) deduct \$200.00 for each work day that the repair remains incomplete and/or the parts are not delivered; (b) obtain the repair and/or parts from another vendor; and/or (c) place the bidder in default of its contract. If, in the course of exercising these options, the County incurs additional costs, the County shall charge the bidder for the costs; either through a credit memorandum or through invoicing.

C. Type of Warranty Coverage Required for Repairs and Parts

In addition to the standard warranty, it is hereby agreed and understood that all repairs and replacements parts supplied by the bidder shall be warranted for a minimum period of ninety (90) calendar days after the repairs and/or parts have been received and

D. Correcting Repeat Failures Covered Under the Warranty for Repairs and Parts.

If any warranty repair experiences a repeat failure within fifteen (15) calendar days following the repair due to faulty workmanship supplied by the bidder, the bidder hereby understands and agrees that it will repair the failure and incur any an all costs associated with the repeat failure within one (1) working day after notification of the failure by a County representative. If the bidder fails to complete the repair and/or supply the parts within this prescribed period, the County may, at its sole discretion, deduct \$200.00 for each work day that the repair remains incomplete and/or the parts are not delivered; either through a credit memorandum, a deduction from an appropriate invoice from the bidder, or through a separate invoice from the County.

2.11 CONTACT PERSONS:

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: Ruth Laureano, at (305) 375-5765 email – ruthl@miamidade.gov.

2.12 ACCEPTANCE OF PRODUCT BY THE COUNTY

The product(s) to be provided hereunder shall be delivered to the County, and maintained if applicable to the contract, in full compliance with the specifications and requirements set forth in this contract. If a vendor-provided product is determined to not meet the specifications and requirements of this contract, either prior to acceptance or upon initial inspection, the item will be returned, at vendor expense, to the vendor. At the County's own option, the vendor shall either provide a direct replacement for the item, or provide a full credit for the returned item. The vendor shall not assess any additional charge(s) for any conforming action taken by the County under this clause.

SECTION 2
SPECIAL CONDITIONS

Flexible Response System, Maintenance and Support

2.13 FURNISH AND SET IN PLACE REQUIREMENTS

The vendor shall be required to furnish and fully install the materials or products identified in the specifications and/or statement of work included in this solicitation and resultant contract at the facility designated by the County. The vendor shall also be required to provide adequate training to County personnel on the appropriate use of the materials or products as and if necessary.

2.14 LABOR, MATERIALS, AND EQUIPMENT SHALL BE SUPPLIED BY THE VENDOR

Unless otherwise provided in Section 3 (entitled "Technical Specifications"), of this solicitation the vendor shall furnish all labor, material and equipment necessary for satisfactory contract performance. When not specifically identified in the technical specifications, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval of the County's Project Manager.

2.15 TRAINING MANUALS TO BE PROVIDED

The successful bidder shall supply the county with a minimum of two (2) comprehensive training manuals which describe the appropriate use of the equipment purchased by the County in conjunction with this bid solicitation. The manuals shall be supplied prior to, or upon, delivery of the equipment. Final payment shall be withheld until such time as these manuals are received by the County.

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SECTION 3
TECHNICAL SPECIFICATIONS

Flexible Response System, Maintenance and Support

3.1 SCOPE OF WORK

The purpose of this solicitation is to establish a contract for the purchase and installation of a flexible response system for the police station located within Miami International Airport. This contract will be managed by the Miami-Dade Aviation Department (MDAD). Bidders are to provide a turn-key solution capable of meeting the specifications further defined below.

3.2 DESIRED SYSTEM FUNCTIONALITY

The proposed Flexible Response System should include the following functionality:

System Software Specifications:

3.2.1 System will provide the following functionality:

- Alarm location display
- Concourse test mode
- Alarm report generation
- Test report generation
- Adjustable alarm priorities

3.2.2 The System will display the location and time of each alarm activation in a scrollable window, listed in order of occurrence. As the operator resets each alarm within the System, it will be removed from the window. The System display will include buttons which allow the operator to acknowledge visual alarms, reset the audible alarm, place a concourse into test mode, and print alarm reports, reset the audible alarm, place a concourse into test mode, and print alarm reports.

The System operator will be able to access windows providing the following functions:

- Selection of report parameters (day, alarm type, etc. to report)
- Define alarm input labels (for example, input "1 = Concourse B Center")
- Set alarm priorities

3.2.3 Systems concourse test mode will allow the operator to place a concourse in test. If all inputs assigned to the concourse within the System are not activated within a preset time interval, the inputs not activated will be labeled as faulty. Entries in the System alarm database will be tagged as test entries.

System operator will be able to generate reports containing lists of alarm activation, test activation, or both combined. The report format will include the time of the input activation and the location of the input.

System operator will be able to adjust alarm priorities to one of 4 levels. Alarms will be processed according to the assigned priority.

System Hardware Specifications:

3.2.4 System will include the following hardware and associated functionality:

SECTION 3
TECHNICAL SPECIFICATIONS

Flexible Response System, Maintenance and Support

- Computer System - rack mount running Windows 7 64 bit and have a configuration similar to Intel i5 processor, 8 GB RAM, a SSD drive, DVD burner and a high channel digital I/O module, all housed in a 4U black rack mount case (approx. 18" deep)
- Hardware interface/redundant display to monitor up to 20 different alarm inputs.

The computer system is in a rack mount chassis configuration unless otherwise requested. The hard drive will be SSD.

The hardware interface/redundant display provides the signal conditioning necessary to convert the signal from an alarm switch to the proper voltage levels for the computer. In addition, this interface contains a front panel display that provides a visual indication of all alarms activated. The user has the ability to reset an alarm from the front panel or via computer control. This interface also includes an audible alarm that will alert the user whenever an alarm is received. The user will have the ability to reset the audible alarm from either the front panel or the computer. The user will be able to reset the audible alarm independently from the visual indicator. The visual indicators used on the front panel will be red light emitting diodes (LEDs). The interface will be capable of operating independent of the computer system, in standalone mode. When operating stand alone, the system will not log alarms in the alarm database.

3.3 ON-SITE INSTALLATION, INTEGRATION, CONFIGURATION AND TESTING

The successful bidder shall be required to install, configure, integrate and test the new system at the Miami International Airport, 2100 NW 42nd Avenue, Miami, Florida 33142. Dolphin Parking Garage, Ground Level, Row "GO."

3.4 TRAINING

The awarded bidder is required to provide software training. The training shall be conducted at the Miami International Airport, 2100 NW 42nd Avenue, Miami, Florida 33142. Dolphin Parking Garage, Ground Level.

3.5 MAINTENANCE AND SUPPORT SERVICES

Software Maintenance and Technical Support Services

- 3.5.1 Unlimited Software telephone and e-mail support shall be provided Monday through Friday, 8:00 a.m. till 5:00 p.m. including but not limited to holidays.
- 3.5.2 Bidders must provide a contact list with phone numbers and emails with bid submission outlining who the County should contact with support inquiries outlined in Section 4 Item 4.2.

SECTION 4
 BID SUBMITTAL FOR:

FLEXIBLE RESPONSE SYSTEM, MAINTENANCE AND SUPPORT

FIRM NAME: _____

4.1 FLEXIBLE RESPONSE SYSTEM, MAINTENANCE AND SUPPORT SERVICES:

ITEM	PRODUCT DESCRIPTION	EST QTY	UNIT PRICE
1	<p>Flexible Response System <i>inclusive of all software and hardware to meet the specifications outlined within Sections 3.2.1, 3.2.2, 3.2.3, 3.2.4, and 3.3, 3.4</i></p> <p>Model # _____</p> <p>Name: _____</p> <p>Manufacturer: _____</p>	2	<p>\$ _____ / Per System</p>
2	<p>Annual Maintenance and Support Services <i>To commence upon expiration of one year warranty period. All maintenance and support service renewals shall be paid on an annual basis for the System. Outlined within Section 3.5.1 and 3.5.2</i></p>	5	<p>\$ _____ / Per Year</p>

4.2 CONTACT INFORMATION

Per Section 3.5.2, please provide contact information for the staff within your Company who will be responsible for providing a response to Miami-Dade County for maintenance and support issues. These services shall typically be required Monday through Friday within the business hours of 8:00 AM and 5:00 P.M. (Eastern Standard Time).

PRIMARY CONTACT

Name:	
Title and/or Job Function:	
Business Address:	
Local or Toll Free Telephone Number:	

SECTION 4
 BID SUBMITTAL FOR:

FLEXIBLE RESPONSE SYSTEM, MAINTENANCE AND SUPPORT

FIRM NAME: _____

Local or Toll Free Fax Number:	
Mobile Telephone Number:	
E-mail Address:	
Website Address (if applicable):	
SECONDARY CONTACT (OPTIONAL)	
Name:	
Title and/or Job Function:	
Business Address:	
Local or Toll Free Telephone Number:	
Local or Toll Free Fax Number:	
Mobile Telephone Number:	
E-mail Address:	
Website Address (if applicable):	

SECTION 4
BID SUBMITTAL FOR:

FLEXIBLE RESPONSE SYSTEM, MAINTENANCE AND SUPPORT
ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____

DATE: _____

TITLE OF OFFICER: _____



Bid Title: Flexible Response System, Maintenance and Support

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying **regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder.** Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for the LHP. The address of the locally-headquartered office is _____.



LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 1.35 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes _____ No _____

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes _____ No _____

Firm Name: _____

Street Address: _____

Mailing Address (if different): _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ FEIN No. ____-____/____/____/____/____

Prompt Payment Terms: ____% ____ days net ____ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____ (Signature of authorized agent)

By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.

Print Name: _____ Title: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



APPENDIX

AFFIDAVITS FORMAL BIDS

