



**Small Business Development Division**  
*Project Worksheet*

**Project/Contract Title:** GROUNDS MAINTENANCE  
**Project/Contract No:** RQID1300074  
**Department:** INTERNAL SERVICES  
**Estimated Cost of Project/Bid:** \$600,000.00

**Funding Source:** GENERAL & PROPRIETARY

**Received Date:** 02/25/2013

**Resubmittal Date(s):**

**Description of Project/Bid:** To establish a contract to purchase scheduled grounds maintenance for Miami-Dade County; the scope of work will consist of: turf mowing, grass trimming, turf edging, ground cover and hedge trimming; maintenance of potted plants and planters; tree and palm pruning and trimming; weed and vine removal; pest and disease inspection; litter pickup; fertilizing; mulching, and repair of existing irrigation.

Contract Measures Recommendation		
<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Set Aside	SBE	100.00%

**Reasons for Recommendation**

SBE SET-ASIDE

This project meets all the criteria set forth in I.O. # 3-41

There are sixty-five (65) SBE firms certified in the required Commodity Code; a sufficient amount responded to the "Verification of Availability" to support the SBE Set-Aside.

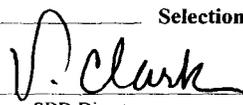
Commodity Code: 98836-Grounds Maintenance: Mowing, Edging, Plant (Not Tree) Trimming, Etc.

Small Business Contract Measure Recommendation				
<u>Subtrade</u>	<u>Cat.</u>	<u>Estimated Value</u>	<u>% of Items to Base Bid</u>	<u>Availability</u>
	SBE	\$600,000.00	100.00%	
<b>Total</b>		\$600,000.00		

**Living Wages:** YES  NO

**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director	3/1/13 Date	