

**DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Rev 1

New contract
 OTR
 CO
 SS
 BW
 Emergency
 Re-Bid
 Other

Previous Contract/Project No:
9160-0/11

LIVING WAGE APPLIES: ___ YES X NO

Requisition/Project No: RQID1300126

TERM OF CONTRACT: 5 years with no Options-to-Renew

Requisition/Project Title: Paper Based Disposable Trays

Description: The purpose of this solicitation is to establish a contract for the purchase of paper-based disposable trays for Miami-Dade County on an as needed basis.

User Department(s): Miami-Dade County on an as needed basis.

Issuing Department: Internal Services, Procurement Mgmt.

Contact Person: Mike Ramos

Phone: 305-375-5215

Estimated Cost: \$ 4,000,000.00

Funding Source: General Funds.

ANALYSIS

Commodity/Service No: 640-60		SIC:	
Trade/Commodity/Service Opportunities			
Contract/Project History of Previous Purchases For Previous Three (3) Years Check Here <input type="checkbox"/> if this is a New Contract/Purchase with no Previous History			
		<u>EXISTING</u>	<u>2ND YEAR</u>
		<u>3RD YEAR</u>	
Contractor:			
Small Business Enterprise:			
Contract Value:			
Comments:			
Continued on another page (s): ___ Yes ___ No			

RECOMMENDATIONS

SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor
		%		
		%		
		%		
		%		

Basis of Recommendation: Maintain SBE Bid Preference as current contract

Signed: *Mike Ramos*

Date to DBD: 5/9/13

Date Returned to DPM: _____



BID NO.:

OPENING: 2:00 P.M.

, 2013

MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

TITLE:

Paper Based Disposable Trays

FOR INFORMATION CONTACT:

MIKE RAMOS, 305-375-5215, ramosmi@miamidade.gov

IMPORTANT NOTICE TO BIDDERS:

- **READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**



MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number:

Bid Title: PAPER BASED DISPOSABLE INSERTS

Procurement Officer: MIKE RAMOS, A&E Consultant Selection Coordinator

Bids will be accepted until 2:00 p.m. on _____, 2013

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable.

All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney's Office, to determine whether the bid will be accepted as timely.

NOTICE TO ALL BIDDERS:

- FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.
- THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.

SECTION 1
GENERAL TERMS AND CONDITIONS

Paper-Based Disposable Trays

All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r13-2.pdf>

Paragraph **1.21 Insurance Requirements** is not applicable to this contract.

SECTION 2
SPECIAL CONDITIONS

Paper-Based Disposable Trays

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for the purchase of paper-based disposable trays for Miami-Dade County on an as needed basis.

2.2 TERM OF CONTRACT: FIVE YEARS

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Procurement Management Division; and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the five year period.

2.3 METHOD OF AWARD: To Multiple Bidders By Group

Award of this contract will be made up to the lowest priced (2) responsive, responsible bidders on a group-by-group basis; Group I Paper-Based, Dual-Ovenable Trays and Group II Fiber Trays. To be considered for award by group, the bidder shall offer prices for all items within a given group. The County will then select the bidders for award for each group by totaling either the unit prices for all of the items within each group, or if so structured, by totaling the extended pricing for each item within each group. If a bidder fails to submit an offer for all items within the group, its offer for that specific group may be rejected.

While the method of award prescribes the method for determining the lowest responsive, responsible bidder, the County will award this contract to the designated lowest bidder as the primary bidder and will award this contract to the designated second lowest bidder as the secondary bidder respectively. If the County exercises this right, the primary bidder shall have the primary responsibility to initially perform the service and/or deliver the goods identified in this contract. If the primary bidder fails to perform it may be terminated for default and the County shall have the option to seek the identified goods and/or services from the secondary bidder.

Award to multiple bidders is made for the convenience of the County and does not exempt the primary bidder from fulfilling its contractual obligations. Failure of any bidder to perform in accordance with the terms and conditions of the contract may result in the bidder(s) being deemed in breach of contract. The County may terminate the contract for default and charge the bidder re-procurement costs, if applicable.

2.4 PRICES SHALL BE FIXED WITH ADJUSTMENTS ALLOWED

The prices proposed by the bidder (s) shall remain fixed and firm for no less than one year from the award of the contract. Annual price adjustments based on changes in the following pricing index: Producer Price Index (PPI) for Converted Paper Products Manufacturing (3222) for all related items, will be considered.

SECTION 2
SPECIAL CONDITIONS

Paper-Based Disposable Trays

Prices shall be inclusive of all costs, charges, and fees involved in producing the specified products and services. It is the vendor's responsibility to request any pricing adjustment under this provision. For any adjustment to commence on the anniversary of the contract term, the vendor's request for adjustment should be submitted 90 days prior to the anniversary of the contract term. The vendor adjustment request should not be in excess of the relevant pricing index change. If no adjustment request is received from the vendor, the County will assume that the vendor has agreed not to request a price adjustment. Any adjustment request received after the anniversary of the contract term may not be considered. The County reserves the right to negotiate lower pricing for the additional term(s) based on market research information or other factors that influence price.

2.5 PURCHASE OF OTHER ITEMS

While the County has listed all major items within this solicitation which are utilized by County departments in conjunction with their operations, there may be similar items that may be purchased by the County during the term of this contract. Under these circumstances, a County representative will contact the primary bidder to obtain a price quote for the similar items. If there are multiple bidders on the contract, the County representative may also obtain price quotes from these bidders. The County reserves the right to award these similar items to the primary contract bidder, another contract bidder based on the lowest price quoted, or to acquire the items through a separate solicitation.

2.6 A - "EQUAL" PRODUCT CAN BE CONSIDERED UPON RECEIPT OF SPECIFIED DATA

The manufacturer's name, brand name and/or model number information contained in this solicitation are being used for the sole purpose of establishing the minimum requirements and level of quality, standard of performance, and design and is in no way intended to prohibit the offer of another manufacturer's items of equal material.

Bidders shall provide the following if an equal product is being offered:

_____ : Product Information Sheets

If an "equal" product may be considered by the County in accordance with the Bid/Proposal Submission Form, the unit shall be equal in quality and standards of performance to the item specified in the solicitation.

The County shall be sole judge of equality, based on the best interests of the County, and its decision in this regard shall be final.

B - SAMPLES MAY BE REQUIRED DURING EVALUATION

After the County opens the Bid Proposals, the bidders may be required to submit a sample for the goods to be supplied for evaluation by, and at no cost to the County. If samples are

SECTION 2
SPECIAL CONDITIONS

Paper-Based Disposable Trays

required, the County will notify the bidder of such in writing and will specify the deadline for submission of the samples. Each individual sample shall be clearly labeled with the bidder's name, bid number, bid title, manufacturer's name and brand name, and style number if applicable. If the bidder fails to submit the samples, properly labeled, within the specified date stipulated in the notice, the County shall not consider the bidder's proposal for that item(s); provided however, that in the event of a group or aggregate award, the bidder's proposal will not be eligible for that group or in the aggregate as applicable. All samples shall become the property of Miami-Dade County.

The County reserves the right to perform its own testing procedures or to send any and all samples any certifiable laboratory for analysis. Any costs for testing shall be borne by bidder. On the basis of this testing and analysis, the County shall be sole judge of the acceptability of the sample in conformance with the bid specifications and its decision shall be final. Any sample submitted shall create an express warranty that the whole of the goods and/or services to be provided by the bidder during the contract period shall conform to the sample submitted. The bidder shall be required to provide adequate restitution to the County, in the manner prescribed by the County, if this warranty is violated during the term of the contract.

2.7 CONTACT PERSON

For any additional information regarding the terms and conditions of this solicitation and resultant contract, contact: Mike Ramos, at (305) 375-5215 or email ramosmi@miamidade.gov.

SECTION 3
TECHNICAL SPECIFICATIONS

Paper-Based Disposable Trays

3.1 SCOPE OF WORK

The purpose of this solicitation is to establish a contract for the purchase of paper-based disposable trays for Miami-Dade County on an as needed basis.

GROUP I - PAPER-BASED, DUAL OVENABLE TRAYS

3 COMPARTMENT TRAY

Paper based, dual-ovenable (serviceable from -40F to +400F) tray with polyester film lining to provide a liquid barrier, 3 compartment, molded pulp, minimum dimensions, 6-3/8" W x 8-1/2" L x 1.875" D, radius corners, 3/8" smooth flange, tray compartments must be one large compartment 17.9 fl. oz and two compartment each 6.7 fl. oz. All tray compartments come to level of tray flange to permit total lidding film seal on all compartments. 97% of tray weight must be produced of sustainable material. Lidding film must remain intact until removed by client. One roll of perforated heat seal lidding film included per 800 each trays purchased. Oliver Part #60906 Deep Trays or approved equal.

2 COMPARTMENT TRAY

Paper based, dual-ovenable (serviceable from -40F to +400F) tray with polyester film lining to provide a liquid barrier, 2 compartment, molded pulp, minimum dimensions, 6-3/8" W x 8-1/2" L x 1.875" D, radius corners, 3/8" smooth flange, tray compartments must be one large compartment 22.1 fl. oz and one compartment of 11.1 fl. oz. All tray compartments come to level of tray flange to permit total lidding film seal on all compartments. 97% of tray weight must be produced of sustainable material. Lidding film must remain intact until removed by client. One roll of perforated heat seal lidding film included per 800 each trays purchased. Oliver Part #60907 Deep Trays or approved equal.

SINGLE COMPARTMENT

Single Compartment, pressed paperboard, dual-ovenable tray with polyester film lining to provide a liquid barrier, 7.59" L x 10" W x 1.5" D, capacity of tray compartment is one large compartment of 47 fl. oz., serviceable from -40F to +400F. Radius corner, smooth flange around entire tray to allow heat-sealed lidding with plastic film. Lidding film must remain intact until removed by client. Oliver Part #7230-6000 (111) or approved equal.

SINGLE COMPARTMENT

Single Compartment, pressed paperboard, dual-ovenable tray with polyester film lining to provide a liquid barrier, 4.156" L x 4.094" W x 1.25" D, capacity of tray compartment is one large compartment of 6.5 fl. oz., serviceable from -40F to +400F. Radius corners, smooth flange around entire tray to allow heat-sealed lidding with plastic film. Lidding film must remain intact until removed by client. Oliver Part #75693-102 or approved equal.

SECTION 3
TECHNICAL SPECIFICATIONS

Paper-Based Disposable Trays

The bidders awarded **GROUP I PAPER-BASED, DUAL OVENABLE TRAYS** must provide the Oliver 1908 Automatic Heat Sealing Machine (Jail/Prison Model) described in Section 3, Paragraph 3.1, at no cost to the County. It is further understood, that the bidder shall be responsible for ensuring that the machine is regularly maintained and serviced by the manufacturer throughout the term of the contract and any subsequent renewals, at no cost to the County.

OLIVER 1908 AUTOMATIC HEAT SEAL LIDDING MACHINE
(jail/prison model) and air compressor (for sealing 2 and 3 compartment molded trays)

An intermittent motion, air operated, packaging machine which receives trays manually at the infeed conveyor and automatically applies measured heat seal lidding to top surface of each tray and seals and cuts the lidding film. The heat lidding machine must seal the film to the individual compartments to prevent contents from contaminating each other. Machine speed is variable between 5ppm to 32ppm. Machine sealing dwell time is infinitely adjustable. Machine heat seal pressure is adjustable.

Tray carriers, film cutting tools and discharge parts are removable for cleaning and to provide for ability to change to other tray sizes with change parts available from the manufacture at extra cost. Includes 4 locking casters. Weight 300 pounds. Dimensions W 23" x L 78" x 47 electrical 120 V AC, 8 AMPS, 60 Hz (USA).

Bidder shall provide one machine for every 500 trays per day purchased. Maximum tray dimension's W 8 1/2 X L 6 1/12 D 3.25 'Air compressor dimensions 115 volt AC USA, 15 amps, 60Hz, 85 psi hose length 70 ft., hose ID interdimension .3/8.

GROUP II - FIBER TRAYS

CAFETERIA FOOD TRAY

Cafeteria food tray, 3 compartment, 8 ¼" x 9 ½", heavyweight molded fiber made from 100% recycled paper fiber, 100% compostable, Chinet Code No. 22023 (code name: Vagrant), or approved equal.

MOLDED FIBER FLAT TRAY

Molded Fiber Flat tray, 6" x 8" x 1" beige tray, made from 100% recycled paper fibers, 100% compostable, Strongholder by Chinet Code No. 20917 (code name: Fader) or approved equal.

SECTION 4
BID SUBMITTAL FORM

Submit Bid To:
CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983

OPENING: 2:00 P.M.

, 2013



**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: ISD/PM Date Issued: This Bid Submittal Consists of
Pages through

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

Title:

A Bid Deposit in the amount of _____ the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of _____ the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

DO NOT WRITE IN THIS SPACE	
ACCEPTED _____	HIGHER THAN LOW _____
NON-RESPONSIVE _____	NON-RESPONSIBLE _____
DATE B.C.C. _____	NO BID _____
ITEM NOS. ACCEPTED _____	
COMMODITY CODE:	
Procurement Contracting Officer:	

FIRM NAME _____

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

SECTION 4
BID SUBMITTAL FOR:

FIRM NAME: _____

In accordance with specifications outlined in Section 3.1 Scope of Work:

Item No.	Yearly Estimated Quantities	Description	Unit Price Per Tray	Please Check Box to Identify Product's Manufacturer
GROUP I - PAPER-BASED, DUAL OVENABLE TRAYS				
1	500,000 each	<u>3 COMPARTMENT TRAY</u>	\$ _____ Per Each Tray	Oliver Part #60906 Deep Trays <input type="checkbox"/> Equal Product <input type="checkbox"/> Manufacturer Name _____ Part Number _____
2	2,000,000 each	<u>2 COMPARTMENT TRAY</u>	\$ _____ Per Each Tray	Oliver Part #60907 Deep Trays <input type="checkbox"/> Equal Product <input type="checkbox"/> Manufacturer Name _____ Part Number _____
3	1,000 each	<u>SINGLE COMPARTMENT (7.59" L x 10" W x 1.5" D)</u>	\$ _____ Per Each Tray	Oliver Part #7230-6000(111) <input type="checkbox"/> Equal Product <input type="checkbox"/> Manufacturer Name _____ Part Number _____
4	50,000 each	<u>SINGLE COMPARTMENT (4.156" L x 4.094" W x 1.25" D)</u>	\$ _____ Per Each Tray	Oliver Part #75693-102 <input type="checkbox"/> Equal Product <input type="checkbox"/> Manufacturer Name _____ Part Number _____

SECTION 4
BID SUBMITTAL FOR:

FIRM NAME: _____

In accordance with specifications outlined in Section 3.1 Scope of Work:

<u>Item No.</u>	<u>Yearly Estimated Quantities</u>	<u>Description</u>	<u>Unit Price Per Tray</u>	<u>Please Check Box to Identify Product's Manufacturer</u>
GROUP II - FIBER TRAYS				
1	450,000 each	<u>CAFETERIA FOOD TRAY</u>	\$ _____ Per Each Tray	Chinet Code No. 22023 (code name: Vagrant) <input type="checkbox"/> Equal Product <input type="checkbox"/> Manufacturer Name _____ Part Number _____
2	1,900,000 each	<u>MOLDED FIBER FLAT TRAY</u>	\$ _____ Per Each Tray	Chinet Code No. 20917 (code name: Fader) <input type="checkbox"/> Equal Product <input type="checkbox"/> Manufacturer Name _____ Part Number _____

SECTION 4
BID SUBMITTAL FOR:

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____

DATE: _____

TITLE OF OFFICER: _____



Bid Title: Paper Based Disposable Trays

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying **regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder.** Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon bidder registration. Failure to register as a bidder within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the bidder ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the bidder ineligible for the LHP. The address of the locally-headquartered office is _____.



LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 1.35 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes _____ No _____

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes _____ No _____

Firm Name: _____

Street Address: _____

Mailing Address (if different): _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ FEIN No. _/_-/_/_/_/_/_/_

Prompt Payment Terms: ___% ___ days net ___ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____ (Signature of authorized agent)

By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.

Print Name: _____ Title: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



APPENDIX

AFFIDAVITS **FORMAL BIDS**

