

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

X New ITB **Previous Contract/Project No.:** ITB # 7313-1/16

LIVING WAGE APPLIES: NO

Requisition No./Project No.: RQID1300127 **TERM OF CONTRACT:** 5 YEAR(S) WITH 0 YEAR(S) OTR

Requisition /Project Title: VIDEO AND MISCELLANEOUS SERVICES FOR LEACHATE PIPE SYSTEMS

Description: Awarded bidder will provide video inspection services of the landfill leachate transmission and under drain piping at various Miami Dade county landfills.

Issuing Department: Internal Services, Procurement Mgmt. Services Division **Contact Person:** Maria Hevia

Phone: (305) 375-5073

Estimate Cost: \$650,000

Funding Source: Proprietary Funds

ANALYSIS

Commodity Codes: 962-92			
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.			
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>
Contractor:			
Small Business Enterprise:			
Contract Value:	\$	\$	\$

Comments: No Current contract in place – the awarded bidder for the previous contract did not have the equipment required to provide the service; therefore, the contract was terminated.

Continued on another page (s): YES NO

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE				

Basis of recommendation:

Signed: <u>Maria Hevia</u>	Date sent to SBD: May 10, 2013
	Date returned to DPM:

RECEIVED
 DEPT. BUSINESS DEV.
 2013 MAY 10 PM 3:08

Revised April 2013



BID NO.:

OPENING: 2:00 P.M.

, 2013

MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

TITLE:

**VIDEO AND MISCELLANOUS SERVICES FOR LEACHATE
PIPE SYSTEMS**

FOR INFORMATION CONTACT:

Maria Hevia, 305-375-5073, Mhevia@miamidade.gov

IMPORTANT NOTICE TO BIDDERS:

- **READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**



MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number:

Bid Title: VIDEO AND MISCELLANOUS SERVICES FOR LEACHATE PIPE SYSTEMS

Procurement Officer: Maria Hevia, CPPB

Bids will be accepted until 2:00 p.m. on _____, 2013

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable.

All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney's Office, to determine whether the bid will be accepted as timely.

NOTICE TO ALL BIDDERS:

- FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.
- THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.

MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION

SECTION 1
GENERAL TERMS AND CONDITIONS

VIDEO AND MISCELLANEOUS SERVICES FOR LEACHATE PIPE SYSTEMS

All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable general terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/general-terms-and-conditions-itb.pdf>

SECTION 2
SPECIAL CONDITIONS

VIDEO AND MISCELLANOUS SERVICES FOR LEACHATE PIPE SYSTEMS

2.1 PURPOSE:

The purpose of this solicitation is to establish a contract for the purchase of video inspection and other related services of leachate pipe systems in conjunction with the County's needs on as needed basis.

2.2 TERM OF CONTRACT:

This contract shall be for sixty (60) months and commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the last month of the sixty (60) months contract term.

2.3 METHOD OF AWARD:

Award of this contract will be made to two (2) responsive, responsible bidders who meet the minimum requirements listed below and submit an offer on all items listed in the solicitation and whose offer represents the lowest price when all items are added in the aggregate. If a bidder fails to submit an offer on all items, its overall offer will be rejected. The primary bidder shall have the initial responsibility of performing the service identified throughout this solicitation. If the primary bidder fails to perform, it may be terminated for default in accordance with paragraph 1.25 of the general terms and conditions of Miami-Dade County Procurement Contracts; the County shall have the option to seek the identified services from the secondary bidder.

Award to multiple bidders is made for the convenience of the County and does not exempt the primary bidder from fulfilling its contractual obligations.

2.3.1 Minimum Requirements:

- a. Bidders must be regularly engaged in the business of providing Video inspection services to leachate pipe systems. Two (2) references shall be listed in the bidder's submittal. The references listed must be from customers that are currently receiving or have received leachate pipe system video inspection services from the bidder in the past two (2) years. The references must include the company's name, and the name, title, address, telephone number and email of the contact person who can verify that the bidder has successfully provided the services that the bidder is offering under this solicitation. Project start date, project end date and work description must be provided. These references shall ascertain to the County's satisfaction that the bidder has sufficient experience and expertise in the industry.
- b. In accordance with Section 3, paragraph 3.3.1 the cameras the vendor utilizes for the jetting and video inspection of leachate lines must be certified by the manufacturer as explosion proof. Manufacturer's documentation of this "explosion proof" must be provided with the bid proposal.

All bidders are required to submit with their bid all the specified information/documents as proof of compliance to the requirement above however, Miami-Dade County may, at its sole discretion, allow the bidders to complete or supplement the qualification requirements

**SECTION 2
SPECIAL CONDITIONS**

VIDEO AND MISCELLANOUS SERVICES FOR LEACHATE PIPE SYSTEMS

information/documents during the bid evaluation period. Failure to provide proof of compliance to the requirement, as specified by the County, may result in the bidder not being recommended for award. The County reserves the right to verify the information submitted by the bidder and to obtain and evaluate additional information, as it deems necessary to ascertain the bidders' conformance to the requirement.

2.4 PRICES

The initial contract prices resultant from this solicitation shall prevail for a one (1) year period from the contract's initial effective date. The County may consider an adjustment after the first year, to be effective each anniversary date of the contract. The pricing adjustment shall not be in excess of the increase reflected on the latest Consumer Price Index (CPI) for All Urban Consumers, All Items, Miami and Ft. Lauderdale Area. It is the successful bidder's responsibility to request any pricing adjustment under this provision. For any adjustment to be effective it must be submitted ninety (90) days prior to the expiration of the then current anniversary date/year. Any adjustment received after ninety (90) days from the expiration of the then current date/year may not be considered. The County reserves the right to reject any price adjustments submitted by the successful bidder. If no adjustment request is received, the County will assume that the successful bidder has agreed that the next year term will be without any price adjustment.

It shall be further understood that the County reserves the right to reject any price adjustments submitted by the bidder, and/or to terminate the contract with the bidder based on such price adjustments.

Should the relevant pricing index report a decline in the inflation rate, the County shall have the right to adjust prices downward to reflect the index change. The downward adjustment shall not be in excess of the relevant pricing index change.

2.5 WALK-THRU TOUR (RECOMMENDED)

Prior to submitting its offer it is advisable that prospective bidders visit the sites of the proposed work and become familiar with any conditions which may in any manner affect the work to be done or affect the equipment, materials and labor required. The bidder is also advised to examine carefully any drawings and specifications and to become thoroughly aware regarding any and all conditions and requirements that may in any manner affect the work to be performed under the contract. No additional allowances will be made because of lack of knowledge of these conditions.

A walk-thru tour will be held on, _____ at, 10:00 AM, address:

2.6 CONTACT PERSON

For any additional information regarding the terms and conditions of this solicitation and resultant contract, contact: Maria Hevia at (305) 375-5073 or via e-mail at Mhevia@miamidade.gov

SECTION 2
SPECIAL CONDITIONS

VIDEO AND MISCELLANEOUS SERVICES FOR LEACHATE PIPE SYSTEMS

2.7 QUESTION DEADLINE

Questions pertaining to this solicitation must be received no later than _____. Questions should specifically reference the section of the solicitation to which the question pertains.

2.8 PENALTIES FOR INCOMPLETE SERVICES

Failure to complete the services in accordance with the specifications and to the satisfaction of the County, including submission of the items specified in Section 3, paragraph 3.4.4 within the time stated, shall cause the awarded bidder to be subject to penalties charged by the County for failure to comply with the Florida Department of Environmental Protection (FDEP) requirements (FAC 62-701.510). As compensation due the County for costs incurred by the County due to such non-completion of the work, the County shall have the right to deduct said penalties from any amount due, or that may become due to the awarded bidder under this agreement, or to invoice the awarded bidder for such penalties if the costs incurred exceed the amount due to the awarded bidder.

2.9 COMPLIANCE WITH FEDERAL STANDARDS

All services to be purchased under this contract shall be in accordance with all governmental standards, to include, but not limited to, those issued by the Occupational Safety and Health Administration (OSHA).

2.10 SERVICES AND FACILITIES MAY BE ADDED OR DELETED

It is hereby agreed and understood that similar or additional services may be added to this contract at the County's option. It is also agreed and understood that the County may add or delete facilities to this contract at the County's option. Bidder(s) under this contract shall be invited to submit price quotes for these additional services and/or facilities. If these quotes are determined to be fair and reasonable, then the additional work will be awarded to the current contract bidder(s) that offers the lowest acceptable pricing. The County may determine to obtain price quotes for the additional services from other bidders in the event that fair and reasonable pricing is not obtained from the current contract bidders, or for other reasons at the County's discretion.

SECTION 3
TECHNICAL SPECIFICATIONS

VIDEO AND MISCELLANOUS SERVICES FOR LEACHATE PIPE SYSTEMS

3.1 SCOPE

The successful bidder shall provide video inspection services of the landfill leachate transmission and under drain piping at various Miami-Dade County landfills: the Resources Recovery Facility (RRF), the North Dade Landfill (NDL), and the South Dade Landfill (SDL).

3.2 DEFINITIONS:

Cells - Specially built areas for the receipt of waste that meet all the environmental and engineering requirements.

Header - An access point for a pipe.

3.3 SITES DESCRIPTION:

3.3.1 Resources Recovery Facility (RRF) located at 6990 N.W. 97 Avenue

This mono-fill landfill covers approximately 80 acres; 26.5 acres have reached their designated elevation and are not actively receiving waste and are situated in the northwest corner of the site. Twenty (20) acres in the southwest corner (Cells 17 & 18) are also closed; cell 19 is operating.

The leachate collection system consist of a variety of pipe types including corrugated metal pipe (CMP), high density polyethylene (HDPE) pipe, ductile iron pipe (DIP), and polyvinylchloride (PVC) pipe. Some piping lines may have undergone replacement form CMP/PVC to HDPE. The eastern transmission laterals are 8" 12" diameter HDPE (MH 8 to MH15) others are either PVC or CMP.

The southern lateral (MH1A7D) is 8" 12" HDPE and PVC. Under drains in Cells 17 and 18 are accessed from the east by manhole and from the west by clean outports. All under drains and headers are not shown on the sketch provided as part of this solicitation.

Estimated Headers (RRF): The longest length line segment is +/-750' with access at both ends. The under drains longest length line segment is +/-1000' with access from both ends.

3.3.2 North Dade Landfill (NDL) located at 21400 N.W. 47 Avenue

The NDL covers approximately 220 acres. Video inspection work will be performed for the east cell only, which is approximately 110 acres. All under drain and transmission piping are 8" – 12" HDPE. The east cell is currently operational. Access is from the east via manholes only

Estimated Headers: The header's longest length line segment is +/-875' with access from both ends. The under drain's longest length line segment is +/-2000' with access one end.

**SECTION 3
TECHNICAL SPECIFICATIONS**

VIDEO AND MISCELLANOUS SERVICES FOR LEACHATE PIPE SYSTEMS

3.3.3 South Dade Landfill (SDL) located at 24100 S.W. 97th Avenue

The developed portion of the SDL covers approximately 160 acres. Roughly one hundred ten (110) acres are closed and occupy the east portion of the site (cells 1, 2 & 3) and fifty (50) acres are currently in operation (Cell 4). In addition +/-50' acres will be constructed and are awaiting operation (Cell 5).

Cell	Pipe Locations	Type	Approx Length	No.	Access
1	East Perimeter	PVC	2000	1	N/S manholes
2	Underdrains	PVC	2000	3	N/S manholes
3	Underdrains	HDPE	1000'	4N	N Manholes
3	Underdrains	HDPE	1000	4S	S Manholes
4	Underdrains	HDPE	1000	4N	N Manholes
4	Underdrains	HDPE	1000	4S	S Manholes
	Headers Berms	PVC	8000'		Manholes
		HDPE			Life Stations

NOTE* There are a number of manholes. No run (length of a line) will exceed 1000 feet. The longest continuous run is 1000 feet.

Estimated Headers (SDL): The longest length line segment is +/-2000' with access both ends. The under drain's longest length line segment is +/-2000' with access from both ends.

3.4 JETTING AND VIDEO INSPECTION

- 3.4.1 The successful bidder shall supply all equipment, supplies (including water) and logistics required to perform the jetting and video inspection of leachate lines services. Camera equipment, camera crawler/carrier and other related equipment which are to be used in the potentially methane rich atmospheres are to be certified by the equipment manufacturer as explosion proof. Documentation of this "explosion proof" manufacturer certification shall be provided with the bid proposal. All Equipment to be used for this application must conform to Occupational Safety & Health Administration (OSHA) regulations.
- 3.4.2 A "Notice to Proceed" will be issued for each facility on as needed basis. Unless otherwise specified, the entire facility will be inspected. The awarded bidder shall clear all televised lines of all obstructions, blockages, or sediments through the use of high pressure water jetting.
- 3.4.3 Following the jetting service, the awarded bidder shall perform video inspection and taping of the interior of all piping systems which shall include but not be limited to joints, bends, valves and manholes. Confined space entry (manholes) and a methane rich atmosphere in the piping systems are anticipated.
- 3.4.4 The successful bidder shall deliver to Public Works Waste Management within thirty (30) days of completing services at any site, four (4) copies of the following items:

SECTION 3
TECHNICAL SPECIFICATIONS

VIDEO AND MISCELLANEOUS SERVICES FOR LEACHATE PIPE SYSTEMS

1. Digital video disk (DVD) of recorded video inspection with index of the location and time on video of pipe damage and other areas of interest.
 2. A written report noting damaged areas of pipe as recorded on the digital video disk. The location and time on digital video disc of damaged areas of pipe shall be stated in the report. Other information such as date, time, and length of pipeline inspected, shall be noted in the report as well.
 3. Schematic drawing identifying the location of noted damage.
- 3.4.5 Since the condition of piping in the landfill's under-drain is unknown, the County makes no guarantee stated or implied as to a minimum amount of feet to be video inspected at each site. In addition, the County shall assume no liability due to obstructions, pipe failure or accumulated water resulting in damage, submerged, lost, or stuck camera(s) or associated equipment. The leachate collection and under drain systems consists of a variety of pipe types and information to be used as a guide and is to be verified by the awarded bidder.

3.5 WATER BLASTING SERVICES:

The successful bidder shall provide high pressure water-blasting services on as needed basis for scale buildup removal per lineal foot. Prices for services shall include all labor, material, equipment and fees necessary for service performance. The estimated amount of linear feet for water blasting purposes per site is as follows:

Site	Linear Feet
Resource Recovery	10,000 l/f
North Dade Landfill	10,000 l/f
South Dade Landfill	30,000 l/f

3.6 VIDEO INSPECTION AND SCANNING:

The successful bidder shall provide video inspections/scanning to verify/confirm scale buildup or blockage removal per linear foot.

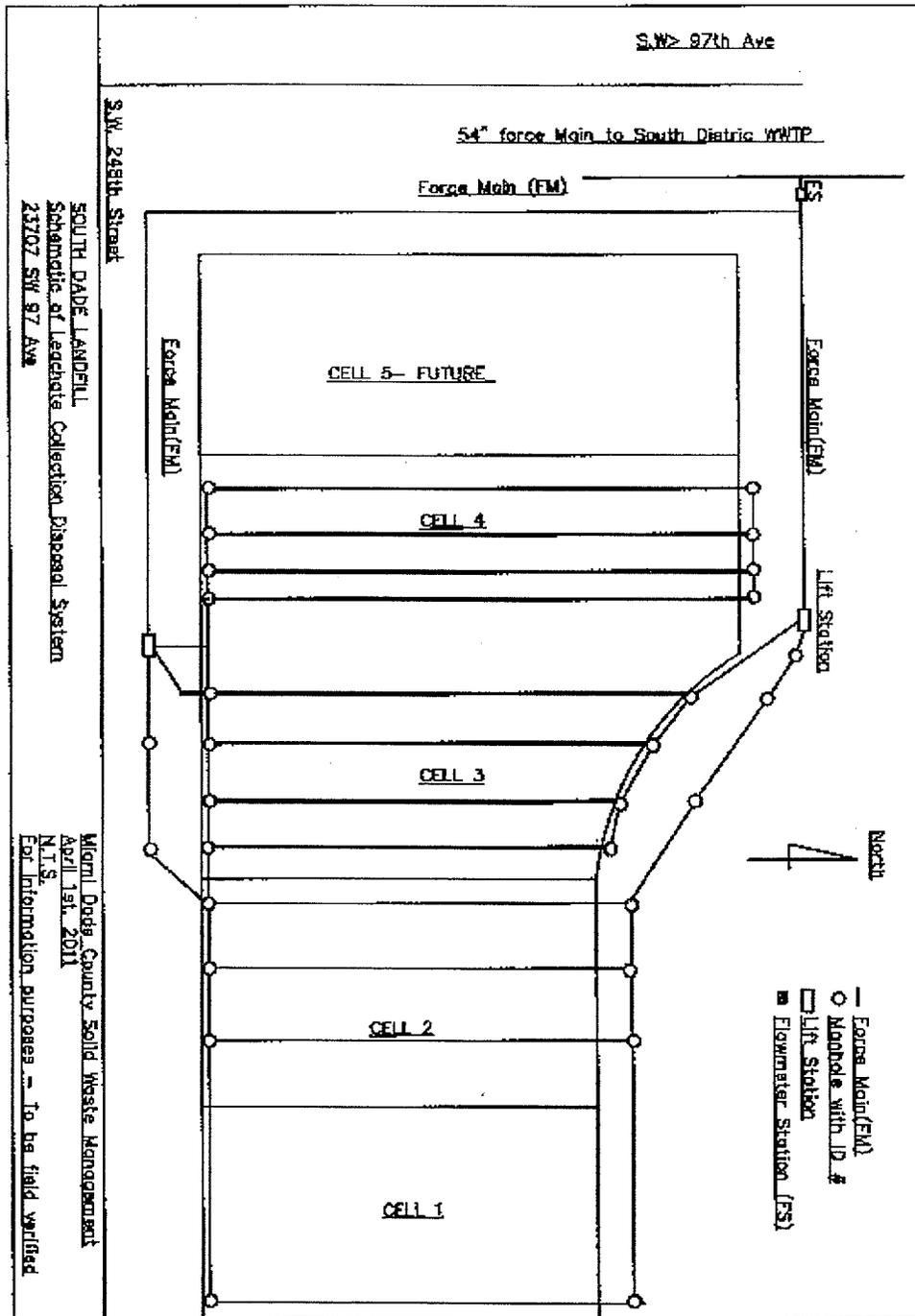
3.7 VECTOR SERVICE:

The successful bidder shall provide vector service for removal of scale/solids from manholes/piping and for water supply per hour. Vector service will be for water supply not associated with typical video inspections.

SECTION 3
TECHNICAL SPECIFICATIONS

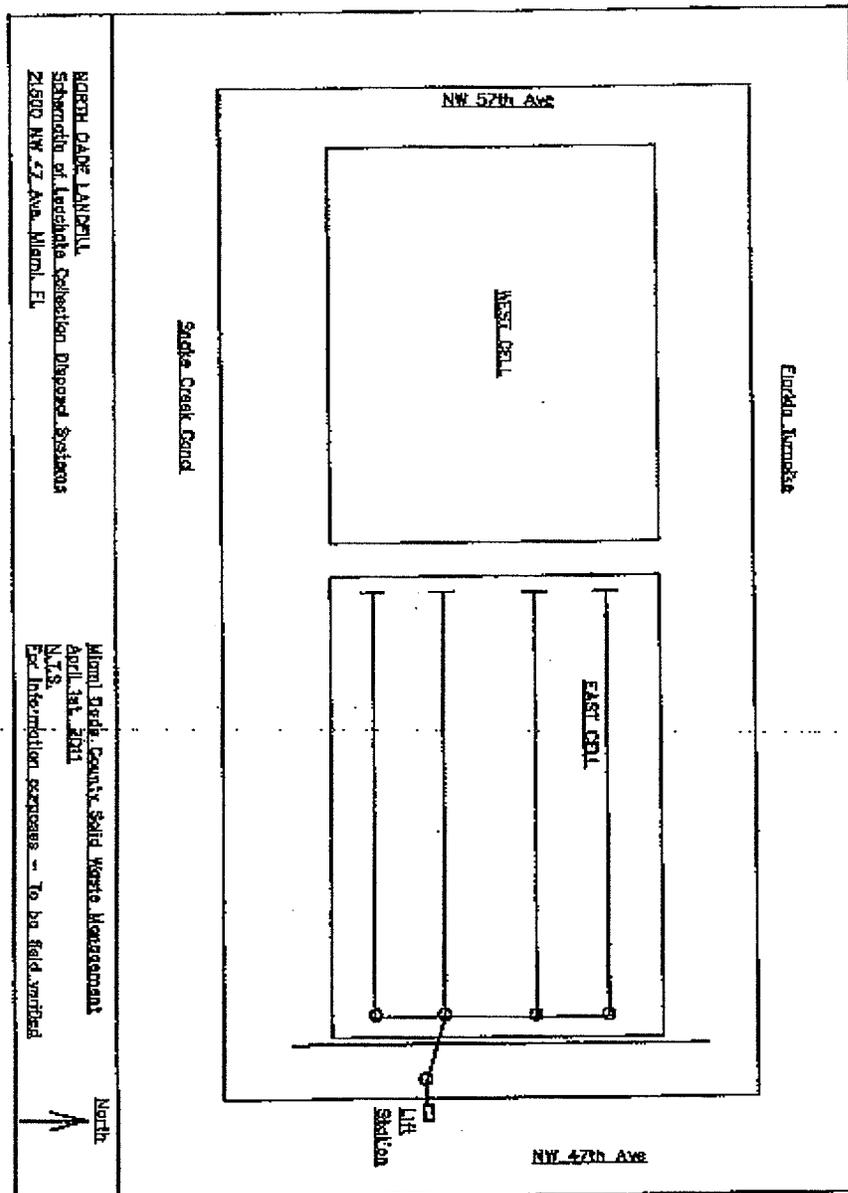
VIDEO AND MISCELLANEOUS SERVICES FOR LEACHATE PIPE SYSTEMS

3.8 SCHEMATIC OF THE LEACHATE COLLECTION DISPOSAL SYSTEMS



SECTION 3
TECHNICAL SPECIFICATIONS

VIDEO AND MISCELLANEOUS SERVICES FOR LEACHATE PIPE SYSTEMS



**SECTION 4
 BID SUBMITTAL FOR:
 VIDEO AND MISCELLANOUS SERVICES FOR LEACHATE PIPE SYSTEMS**

FIRM NAME: _____

Minimum Requirements, Reference Section 2, paragraphs 2.3.1 a:	
	Two (2) references meeting the requirements of this solicitation as listed in Section 2, paragraph 2.3.1.
Reference No. 1	Company Name:
	Contact Person and Title:
	Address:
	Telephone Number
	E-mail:
	Provide the start date of services provided and a description of the services provided: _____ _____ _____ _____ _____
Reference No. 2	Company Name:
	Contact Person and Title:
	Address:
	Telephone Number
	E-mail:
	Provide the start date of services provided and a description of the services provided: _____ _____ _____ _____ _____

Minimum Requirements, Reference Section 2, paragraphs 2.3.1 b:	
Manufacturer's documentation indicating the camera the vendor will utilize for jetting and video inspection of leachate lines is "explosion proof" is attached to the proposal	Initial to Indicate required document is attached: _____

SECTION 4
BID SUBMITTAL FOR:
VIDEO AND MISCELLANOUS SERVICES FOR LEACHATE PIPE SYSTEMS

FIRM NAME: _____

Furnish all labor, materials, tools, equipment, transportation, licenses and incidentals necessary to provide services to leachate pipe systems, all in accordance with bid specifications:

Item No.	Estimated Qty.	Unit	Description	Unit Price
1	70,000	Linear ft.	Jetting & Video Inspection Services - Resource Recovery Facility	\$
2	50,000	Linear ft.	Jetting & Video Inspection Services - North Dade Landfill	\$
3	160,000	Linear ft.	Jetting & Video Inspection Services- South Dade Landfill	\$
4	300,000	Linear ft.	Water Blasting Services	\$
5	300,000	Linear ft.	Video Inspection and Scanning Services	\$
6	500	Hours	Vactor Services	\$

SECTION 4
BID SUBMITTAL FOR:
VIDEO AND MISCELLANOUS SERVICES FOR LEACHATE PIPE SYSTEMS

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____

DATE: _____

TITLE OF OFFICER: _____



Bid Title: VIDEO AND MISCELLANOUS SERVICES FOR LEACHATE PIPE SYSTEMS

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder.

Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.



Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for the LHP. The address of the locally-headquartered office is _____.

LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 1.35 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes _____ No _____

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes _____ No _____

Firm Name: _____

Street Address: _____

Mailing Address (if different): _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ FEIN No. _/_-_/_/_/_/_/

Prompt Payment Terms: ___% ___ days net ___ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____ (Signature of authorized agent)

*"By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract."

Print Name: _____ Title: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



APPENDIX

AFFIDAVITS FORMAL BIDS



Miami-Dade County
Internal Services Department
Procurement Management Division
Affirmation of Vendor Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No. : _____ **Federal Employer Identification Number (FEIN):** _____

Contract Title: _____

Affidavits and Legislation/ Governing Body

<p>1. Miami-Dade County Ownership Disclosure Sec. 2-8.1 of the County Code</p>	<p>6. Miami-Dade County Vendor Obligation to County Section 2-8.1 of the County Code</p>
<p>2. Miami-Dade County Employment Disclosure County Ordinance No. 90-133, amending Section 2-8.1(d)(2) of the County Code</p>	<p>7. Miami-Dade County Code of Business Ethics Article 1, Section 2-8.1(i) and 2-11(b)(1) of the County Code through (6) and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code</p>
<p>3. Miami-Dade County Employment Drug-free Workplace Certification Section 2-8.1.2(b) f the County Code</p>	<p>8. Miami-Dade County Family Leave Article V of Chapter 11 of the County Code</p>
<p>4. Miami-Dade County Disability Non-Discrimination Article 1, Section 2-8.1.5 Resolution R182-00 amending R-385-95</p>	<p>9. Miami-Dade County Living Wage Section 2-8.9 of the County Code</p>
<p>5. Miami-Dade County Debarment Disclosure Section 10.38 of the County Code</p>	<p>10. Miami-Dade County Domestic Leave and Reporting Article 8, Section 11A-60 11A-67 of the County Code</p>

Printed Name of Affiant	Printed Title of Affiant	Signature of Affiant
Name of Firm	Date	
Address of Firm	State	Zip Code

Notary Public Information

Notary Public – State of _____ County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of, _____ 20 _____.

by _____ He or she is personally known to me or has produced identification

Type of identification produced _____

Signature of Notary Public	Serial Number
----------------------------	---------------

Print or Stamp of Notary Public	Expiration Date	Notary Public Seal
---------------------------------	-----------------	--------------------

SECTION 4
BID SUBMITTAL FORM

Submit Bid To:
CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983

OPENING: 2:00 P.M.

, 2013



**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued
by: **MH**

ISD/PM

Date Issued:

This Bid Submittal Consists of
Pages **10** through **15**

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

Title:

VIDEO AND MISCELLANOUS SERVICES FOR LEACHATE PIPE SYSTEMS

A Bid Deposit in the amount of **N/A** the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of **N/A** the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

DO NOT WRITE IN THIS SPACE	
ACCEPTED _____	HIGHER THAN LOW _____
NON-RESPONSIVE _____	NON-RESPONSIBLE _____
DATE B.C.C. _____	NO BID _____
ITEM NOS. ACCEPTED _____	
COMMODITY CODE: 962-92	
Procurement Contracting Officer: Maria Hevia	

FIRM NAME _____

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

Walters, Vivian (RER)

From: Hevia, Maria (ISD)
Sent: Friday, May 10, 2013 12:28 PM
To: Walters, Vivian (RER)
Subject: New Project for Review
Attachments: SBD Input Document.pdf; Draft ITB.pdf

Good afternoon Vivian,

Attached please find a new Project for your review.

Please let me know if additional information is required.

Regards,

*Maria Hevia
Procurement Contracting Officer I
Miami-Dade County
Internal Services Department
111 N.W. First Street, Suite 1300 Miami, FL 33128
Telephone: 305-375-5073; Fax: 305-375-4407
E-mail: Mhevia@MiamiDade.gov
Visit our Website at www.miamidade.gov/dpm*