

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

X New Contract OTR Sole Source Bid Waiver Emergency Previous Contract/Project No. 6879-4/11/-4
 Re-Bid Other LIVING WAGE APPLIES: YES X NO
 Requisition No./Project No.: RQID1300168 TERM OF CONTRACT 5 YEAR(S) WITH 0 YEAR(S) OTR

Requisition /Project Title: Lawn Equipment, Parts and Repair Services

Description: To purchase lawn equipment, OEM parts and provide repair services.

Issuing Department: ISD Contact Person: Lina Bonilla Phone: 375-2173
Estimate Cost: \$6,528,000.00 Funding Source: GENERAL X FEDERAL X OTHER X

ANALYSIS

Commodity Codes: 515-15			
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.			
	EXISTING	2ND YEAR	3RD YEAR
Contractor:			
Small Business Enterprise:			
Contract Value:	\$	\$	\$
Comments:			
Continued on another page (s): <input type="checkbox"/> YES <input type="checkbox"/> NO			

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
Basis of recommendation:				
<div style="float: left; border: 1px solid black; padding: 5px; transform: rotate(-90deg); transform-origin: left top;"> RECEIVED DEPT. BUSINESS DEV. 13 JUL 22 PM 5:15 </div>				
Signed: Lina Bonilla			Date sent to SBD: July 22, 2013	
			Date returned to DPM:	

Revised April 2005

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DUNOL ENGINEERING CORP.

Filing Information

Registration Number	G11000081452
Status	ACTIVE
Filed Date	08/16/2011
Expiration Date	12/31/2016
Current Owners	1
County	MIAMI-DADE
Total Pages	1
Events Filed	NONE
FEI/EIN Number	NONE

Mailing Address

4995 NW 72 AVE. STE. 307
MIAMI, FL 33166

Owner Information

DUNOL CONSTRUCTION MANAGEMENT, (DCM) LLC
4995 NW 72 AVE., STE.307
MIAMI, FL 33166
FEI/EIN Number: 90-0440350
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BID NO.: 6879

**OPENING: 2:00 P.M.
Wednesday
, 2013**

**MIAMI-DADE COUNTY, FLORIDA
I N V I T A T I O N T O B I D**

**TITLE:
Lawn Equipment, OEM Replacement Parts and Repair
Services**

**FOR INFORMATION CONTACT:
Lina Bonilla, 305-375-2173, lbonill@miamidade.gov**

- READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**



MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number: 6879

Bid Title: Lawn Equipment, OEM Replacement Parts and Repair Services

Procurement Officer: Lina Bonilla, CPPB

Bids will be accepted until 2:00 p.m. on Wednesday, 2013

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable.

All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney's Office, to determine whether the bid will be accepted as timely.

NOTICE TO ALL BIDDERS:

- **FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.**
- **THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**

SECTION 1
GENERAL TERMS AND CONDITIONS

Lawn Equipment, OEM Replacement Parts and Repair Services

All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r13-4.pdf>

SECTION 2
SPECIAL CONDITIONS

Lawn Equipment, OEM Replacement Parts and Repair Services

2.1 PURPOSE

The purpose of this Invitation to Bid is to establish a contract to purchase lawn equipment, Original Equipment Manufacturer (OEM) replacement parts and repair services for Miami-Dade County.

2.2 TERM OF CONTRACT

The pre-qualification pool will begin on the first calendar day of the month succeeding approval by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Department of Internal Services, Procurement Management Services, and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the last month of the **five-year period**.

2.3 METHOD OF AWARD

Group 1: Lawn Equipment and / or OEM Replacements Parts

Bidders who meet the following minimum requirements will be placed on a list for purchase of **lawn equipment and / or OEM replacement parts**. Pre-qualified bidders will be invited to participate in subsequent Request for Quotations (RFQ) on an as needed basis.

Minimum Requirements

1. Bidders shall provide a list of no less than three client references who can confirm that the Bidder has successfully provided lawn equipment and / or OEM replacement parts. The following information shall be provided: company name, contact person, telephone number and e-mail address.
2. Bidders shall submit proof they or their supplier can provide lawn equipment and / or OEM replacement parts to meet the needs of Miami-Dade County. The proof may be in the form of current correspondence from the manufacturer; or a copy of the signed agreement between the manufacturer and the Bidder, a reseller agreement; or a reference on the manufacturer's website, where the manufacturer clearly lists the Bidder as an authorized agent, dealer, representative, distributor or reseller of the manufacturer lines / brands submitted for approval.

Group 2: Repair Services for Equipment Out of Warranty

Bidders who meet the following minimum requirements will be placed on a list for repairs. Pre-qualified bidders will be invited to participate in subsequent RFQ on an as needed basis.

Minimum Requirements

1. Bidders shall provide a list of no less than three client references who can confirm that the Bidder has successfully provided repair services to lawn equipment for no less than 1 year. The following information shall be provided: company name, contact person, telephone number and e-mail address.

SECTION 2
SPECIAL CONDITIONS

Lawn Equipment, OEM Replacement Parts and Repair Services

2. Bidders shall submit proof they or their supplier can supply OEM replacement parts that will be used during the repair service.

It shall be the sole prerogative of the County as to the number of Bidders who will be included under Groups 1 and 2. During the term of this contract, the County reserves the right to add or delete Bidders as it deems necessary and in its best interests. Any Bidders being added to this group must meet the same minimum requirements established herein.

2.4 CONTACT PERSON

For any additional information regarding the terms and conditions of this bid solicitation contact Lina Bonilla at 305-375-2173 or lbonill@miamidade.gov.

2.5 DELIVERY

All deliveries shall be completed in accordance with good commercial practice and shall be adhered to, by the successful bidder(s); except in such cases, where the delivery will be delayed due to acts of nature, strikes, or other causes beyond the control of the Bidder. In these cases, the Successful Bidder(s) shall notify the County of the delays in advance so that a revised schedule can be appropriately considered by the County.

Should the Successful Bidder(s) to whom an order is awarded fail to deliver in the number of days established in the **Request for Quotation / Work Order / Purchase Order** the County reserves the right to cancel the order on a default basis. If the order is so terminated, it is hereby understood and agreed that the County has the authority to purchase the goods and/or services elsewhere and to charge the successful bidder with any re-procurement costs by invoicing the bidder or offsetting the costs associated with re-procurement from amounts due to the bidder by the County.

A. PACKING SLIP / DELIVERY TICKET

The Bidder(s) shall enclose a complete **packing slip / delivery ticket** with new equipment, replacement part and repaired equipment to be delivered. The **packing slip / delivery ticket** shall be attached to the equipment and / or part and shall be made available to the user department during delivery. The **packing slip / delivery ticket** shall include, at a minimum, the following information: **Request for Quotations / Work Order / Purchase Order** number; date of order; a complete listing of items being delivered; and back-order quantities and estimated delivery of back-orders if applicable.

B. AUTHORIZATION TO PICK-UP

Certain authorized Miami-Dade County employees shall be able to pick-up equipment, and/or replacement parts from the Bidder's facility. Such authorization is provided for the County employee through an "Authorization to Pick-up Materials" who shall surrender the form to the Bidder during each pick-up. If the Bidder is in doubt about the authenticity of the person picking up the materials, the Bidder shall contact the County department for assistance.

2.6 NOTIFICATION TO BEGIN REPAIRS

Bidder(s) shall not commence any repairs until a **Work Order** or **Purchase Order** directing the Bidder to proceed with the work assignment has been received from an authorized

SECTION 2
SPECIAL CONDITIONS

Lawn Equipment, OEM Replacement Parts and Repair Services

County representative. All repairs must be completed and returned to the user department within the number of days identified in the **Request for Quotation / Work Order / Purchase Order**.

2.7 WORK ACCEPTANCE

The repaired equipment shall be delivered to the County in the conditions specified in the **Request for Quotation / Work Order / Purchase Order**. An authorized County representative will inspect all work assignments. The inspection shall be performed to determine acceptance of work, appropriate invoicing and warranty conditions. If the work is determined to not meet the specifications and requirements, the item shall be returned, at the Bidder's expense, to the Bidder. At the County's own option, the Bidder shall either provide a direct replacement for the item, or provide a full credit for the returned item. The Bidder shall not assess any additional charge(s) for any conforming action taken by the County under this clause.

2.8 MIAMI-DADE HOUSING (MDHA) EXEMPTION TO CERTAIN CLAUSES

The contract to be awarded under this solicitation will be accessed by the Miami-Dade Housing Authority (MDHA). As a Federally-funded agency, certain clauses within this solicitation do not apply to that Department's allocation:

Section 1 Paragraph 1.10 (Local Preferences), Section 1 Paragraph 1.27 (Office of the Inspector General), Section 1 Paragraph 1.43 (Small Business Contract Measures), and Section 1 Paragraph 1.35 (County User Access Program - UAP).

2.9 INSURANCE REQUIREMENT

The insurance requirement show in Section 1.0, paragraph 1.21 does not apply to Group 1 of this bid solicitation.

2.10 SHANNON MELENDI AFFIDAVIT

Vendors are required to complete this affidavit pursuant to Miami-Dade County Code Chapter 26, Article III; The Shannon Melendi Act. A copy of the Ordinance may be obtained online at: <http://intra.miamidade.gov/gia/legistarfiles/Matters/Y2008/080439.pdf>. A copy of the code may be obtained online at: <http://library.municode.com/index.aspx?clientId=10620>.

SECTION 3
TECHNICAL SPECIFICATIONS

Lawn Equipment, OEM Replacement Parts and Repair Services

3.1 SCOPE OF WORK

The purpose of this Invitation to Bid is to establish a contract to purchase lawn equipment, Original Equipment Manufacturer (OEM) replacement parts and repair services for Miami-Dade County.

3.2 Lawn equipment includes but not limited to the following:

- a. Mowers
- b. Tractors
- c. Edgers
- d. Trimmers
- e. Chain Saws
- f. Weed Eaters
- g. Blowers
- h. Leaf Sweepers

3.3 Repairs to lawn equipment includes but not limited to the following:

- a. Mechanical
- b. Painting
- c. Welding

Services may be rendered at a County Site (field) or at the bidder's facility (in-shop). The County will determine with each order where services will be rendered. It is the Bidders responsibility to pick-up the equipment from the County and deliver it within the timeframe specified in the Purchase order / Work Order.

SECTION 4
BID SUBMITTAL FORM

Submit Bid To:
CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983

OPENING: 2:00 P.M.
Wednesday
, 2013



PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES, DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: **LB** ISD/PM Date Issued: This Bid Submittal Consists of Pages through

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

Title:
Lawn Equipment, OEM Replacement Parts and Repair Services

A Bid Deposit in the amount of **NA** the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of **NA** the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

DO NOT WRITE IN THIS SPACE	
ACCEPTED _____	HIGHER THAN LOW _____
NON-RESPONSIVE _____	NON-RESPONSIBLE _____
DATE B.C.C. _____	NO BID _____
ITEM NOS. ACCEPTED _____	
COMMODITY CODE: 515-15	
Procurement Contracting Officer: Lina Bonilla	

FIRM NAME _____

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

**SECTION 4
 BID SUBMITTAL FOR:
 Lawn Equipment, OEM Replacement Parts and Repair Services**

FIRM NAME: _____

Group 1: Purchase of Lawn Equipment and / or OEM Replacement Parts	
<p>Client Reference No. 1</p>	<p>Company Name: _____</p> <p>Contact Person's Name: _____</p> <p>Company Telephone No.: _____</p> <p>Company Email Address: _____</p>
<p>Client Reference No. 2</p>	<p>Company Name: _____</p> <p>Contact Person's Name: _____</p> <p>Company Telephone No.: _____</p> <p>Company Email Address: _____</p>
<p>Client Reference No. 3</p>	<p>Company Name: _____</p> <p>Contact Person's Name: _____</p> <p>Company Telephone No.: _____</p> <p>Company Email Address: _____</p>

**SECTION 4
 BID SUBMITTAL FOR:
 Lawn Equipment, OEM Replacement Parts and Repair Services**

FIRM NAME: _____

Group 2: Lawn Equipment Repair Services	
Client Reference No. 1	Company Name: _____ Contact Person's Name: _____ Company Telephone No.: _____ Company Email Address: _____
Client Reference No. 2	Company Name: _____ Contact Person's Name: _____ Company Telephone No.: _____ Company Email Address: _____
Client Reference No. 3	Company Name: _____ Contact Person's Name: _____ Company Telephone No.: _____ Company Email Address: _____

Group 1 and 2 Bidders shall submit proof that they or their supplier can provide lawn equipment and / or OEM replacement parts to meet the needs of Miami-Dade County. The proof may be in the form of current correspondence from the manufacturer; or a copy of the signed agreement between the manufacturer and the Bidder, a reseller agreement; or a reference on the manufacturer's website.

Manufacturer Line	Proof provided	New Lawn Equipment	OEM Replacement Parts

**SECTION 4
BID SUBMITTAL FOR:
Lawn Equipment, OEM Replacement Parts and Repair Services**

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____ **DATE:** _____

TITLE OF OFFICER: _____



BID SUBMITTAL FORM

Bid Title: Lawn Equipment, Replacement Parts and Repair Services

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder. Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for the LHP. The address of the locally-headquartered office is _____.



LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 1.35 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes _____ No _____

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes _____ No _____

Firm Name: _____

Street Address: _____

Mailing Address (if different): _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ FEIN No. _/_ - _/ / / / / / /

Prompt Payment Terms: ___% ___ days net ___ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____ (Signature of authorized agent)

By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.

Print Name: _____ Title: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



shall, upon request, provide copies of these documents to Miami-Dade County or to any law enforcement personnel with jurisdiction.

- E. Every child event worker, park vendor, and staff member and volunteer of a Programming Partner or CBO shall wear, in a conspicuous and visible manner, an identification badge that contains his/her photograph and full name while working or volunteering on park property owned or operated by Miami-Dade County, except when in costume and during a performance. The identification badge shall be of a size, design, and format approved by the Miami-Dade Parks, Recreation and Open Spaces Department.
5. I understand that the following Penalties and Enforcement shall take place for a violation of any provision of the ordinance.
a. It shall be unlawful for an employer of child event workers, an employer of park vendors, or a Programming Partner or CBO to knowingly permit or allow any child event worker, park vendor, staff member, or volunteer to work or volunteer on park property owned or operated by Miami-Dade County in violation of Section 26-38.
b. It shall be unlawful for any child event worker, park vendor, or staff member or volunteer of a Programming Partner or CBO to work or volunteer on park property owned or operated by Miami-Dade County in violation of Section 26-38.
c. Any person who shall violate a provision of Section 26-38, or who shall knowingly or willingly provide false or erroneous information to his/her employer, or fail to comply therewith, or with any of the requirements thereof, shall upon conviction thereof in the County Court, be punished by a fine not to exceed five hundred dollars (\$500.00) or by imprisonment in the County Jail for not more than sixty (60) days, or by both such fine and imprisonment.
d. Any person who violates or fails to comply with Section 26-38 may be subject to civil penalties in accordance with Chapter 8CC of this Code. Each day of violation or noncompliance shall constitute a separate offense.
6. I understand that any costs or fees associated with the required background screening will be borne by my organization/agency/firm.
7. I hereby certify that the foregoing statement is true and correct in relation to the company for which I am submitting this affidavit. I further certify that this statement is being given knowingly and voluntarily by me on behalf of the company.

The organization/agency/firm submitting this affidavit recognizes and acknowledges that it's subject to the provisions of Code of Miami-Dade County, Chapter 26, Article III, the Shannon Melendi Act and agrees to comply therewith.

_____(Signature)
Date Title

SUBSCRIBED AND SWORN TO (or affirmed) before me this _____

by _____ He/She is personally known to me or has
presented _____ as identification.
(Type of Identification)

_____(Signature of Notary) _____(Serial Number)
(Print or Stamp Name of Notary) _____(Expiration Date)

Notary Public _____(State) Notary Seal



APPENDIX

AFFIDAVITS FORMAL BIDS

Walters, Vivian (RER)

From: Garcia, Neivy (Aviation) [NGarcia@miami-airport.com]
Sent: Monday, July 22, 2013 4:53 PM
To: Walters, Vivian (RER)
Cc: Betancourt, Lourdes (ISD)
Subject: Contract 5962-0/18

AS per our telephone conversation, the funding source for contract 5962-0/18, Cables and Repair Parts, is Proprietary.

Thank you,
Neivy Garcia, Division Director
Commodities Management
Miami-Dade Aviation Department
P.O. Box 025504
Miami, Florida 33102-5504
Voice: 305-876-8482
Fax: 305-869-4283 or 305-876-0323
ngarcia@miami-airport.com
"Delivering Excellence Every Day"

****IMPORTANT NOTICE****

The Miami-Dade County Aviation Department is a public agency subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and are thus subject to disclosures. All e-mail sent and received is captured by our server and kept as public record.