



Small Business Development Division
Project Worksheet

Project/Contract Title: EMPLOYEE FITNESS & WELLNESS CENTER MANAGEMENT SERVICES
Project/Contract No: RQID1300170
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$1,075,000.00
Received Date: 09/16/2013
Funding Source: MEMBER FEES THROUGH PAYROLL
Resubmittal Date(s):

Description of Project/Bid: The County is soliciting proposals from experienced and qualified firms interested in managing and operating the downtown Employee Fitness Center and Wellness Program. Requirements involve the provision of comprehensive fitness services including, but not limited to, professional staffing and instructional services, fitness evaluations, health and wellness promotions, training and development of physical education programs, and member recruitment and retention services.

Contract Measures Recommendation		
<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
No Measure	SBE	

Reasons for Recommendation

NO MEASURE - EMPLOYEE FUNDED (Via member fees).
 There are three (3) SBE firms certified in the required Commodity Codes.
 Commodity Code: 94873-Physical Fitness Programs; 96208-Athletic Training

Small Business Contract Measure Recommendation				
<u>Subtrade</u>	<u>Cat.</u>	<u>Estimated Value</u>	<u>% of Items to Base Bid</u>	<u>Availability</u>
	SBE			176
Total				

Living Wages: YES NO
Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director	9/17/13 Date	