

SOLICITATION TITLE: _____

SOLICITATION NO. _____

Enter Company's Legal Name→ _____

Enter Company's Federal Tax identification Number→ _____

BID SUBMITTAL FORM

REFERENCE	SUMMARIZED REQUIREMENT:	ENTER A CHECKMARK TO INDICATE YOU HAVE COMPLIED WITH THE REQUIREMENT
Section 2, paragraph 2.3.1, a)	<p>Bidders must provide a list of current projects the bidder, as a company, has accomplished as evidence the bidder meets this requirement. The information provided shall include the customer's company name, and the name, title, address, telephone number, and e-mail address of the contact person who can verify that the bidder has successfully provided dewatering tank cleaning services. These references shall ascertain to the County's satisfaction that the bidder has sufficient expertise in the service required.</p> <p>Company Name: _____ Contact Name and Title: _____ Company Address: _____ Telephone and E-mail Address: _____</p> <p>Company Name: _____ Contact Name and Title: _____ Company Address: _____ Telephone and E-mail Address: _____</p> <p>Company Name: _____ Contact Name and Title: _____ Company Address: _____ Telephone and E-mail Address: _____</p>	<input type="checkbox"/>
Section 2, paragraph 2.3.1, b)	<p>Superintendent's contact information</p> <p>_____ _____ _____</p> <p>Attach superintendent's resume.</p>	<input type="checkbox"/>

SECTION 2 – SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

This Request to Qualify (RTQ) will establish a pool of pre-qualified vendors capable of providing dewatering and tank cleaning services for the Miami Dade Water & Sewer Department (WASD). Entry into the pre-qualification pool is not a contract between Miami Dade County and any member of the pool, but rather is an acknowledgement that the pool member satisfies the pre-qualification criteria set forth below for membership in the pool. Pre-qualified vendors will be invited to participate in future spot market competitions. The pool shall remain open for the term of the RTQ, enabling vendors to qualify at any time after the initial RTQ opening date.

2.2 TERM

The pre-qualification pool will begin on the first calendar day of the month succeeding approval by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Internal Services Department, Procurement Management Services Division, and contingent upon the completion and submittal of all required RTQ documents. The pre-qualification pool shall expire on the last day of the last month of the two (2) year contract term.

2.3 QUALIFICATION CRITERIA

Vendors shall submit all of the qualifying documents with their submittal form. However, the County may, at its sole discretion and in its best interests, allow vendors to supplement submitted documents in order to satisfy the prequalification criteria. It shall be the sole prerogative of the County to determine the number of vendors who will be included under the pre-qualification pool. During the term of the RTQ, the County reserves the right to add and/or delete pre-qualified vendors.

2.3.1 Minimum Qualification Requirements:

- a) Must be regularly engaged in the business of providing dewatering and tank cleaning services and have a minimum of three (3) years' experience, as a company, in dewatering using a portable centrifuge or belt press and disposing of 1,000,000 gallons or larger of controlled and regulated waste. Bidders must provide a list of current projects the bidder, as a company, has accomplished as evidence the bidder meets this requirement. The information provided shall include the customer's company name, and the name, title, address, telephone number, and e-mail address of the contact person who can verify that the bidder has successfully provided dewatering tank cleaning services. These references shall ascertain to the County's satisfaction that the bidder has sufficient expertise in the service required.
- b) Bidder shall employ a superintendent with five (5) years' experience in dewatering and tank cleaning services. Bidders shall list the superintendent's contact information and provide a resume with their bid submittal.

2.4 INDEMNIFICATION AND INSURANCE

The standard insurance requirements listed in the general terms and conditions shall apply with the exception of the following changes to the sections specifically identified:

- 1.21 A, 2 Commercial General Liability Insurance on a comprehensive basis in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage.**
- 1.21 A, 3 Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

2.5 COMPLIANCE WITH GOVERNMENT STANDARDS

2.5.1 All services to be purchased under this contract shall be in accordance with all governmental standards, to include, but not limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA). Special attention is made to OSHA's 29CFR 1910 regulations relating to hazardous atmospheres in confined spaces. Contractor will be responsible for ventilation and Personal Protection Equipment (PPE) per OSHA requirements.

2.5.2 The Bidder shall follow all applicable Federal and State Department of Transportation (DOT) regulations. Use or disposal of this material shall either be in accordance with Chapter 62-640 of the Florida Administrative Code F.A.C. and all other applicable laws, permits, and regulations. All disposal, storage, and/or use shall be in compliance with the operating permits for the Wastewater Treatment Plants.

2.6 LICENSES, PERMITS AND RECORD KEEPING

Bidder shall obtain all permits required by applicable laws, regulations, and rules. Bidder shall prepare and maintain all records required by all applicable laws, regulations, rules and permits. Bidder shall prepare and submit all reports required by all applicable laws, regulations, rules and permits. Bidder shall deliver to W.A.S.D. one copy of all applications, permits, reports, records and correspondence, within 30 calendar days of submission or receipt. Bidder shall also maintain a file of the above items and make this file available for inspection by the County and others authorized by it. Bidder shall maintain these files and make them available for inspection for the duration of the contract, plus five (5) years.

2.7 COMPLETION OF WORK

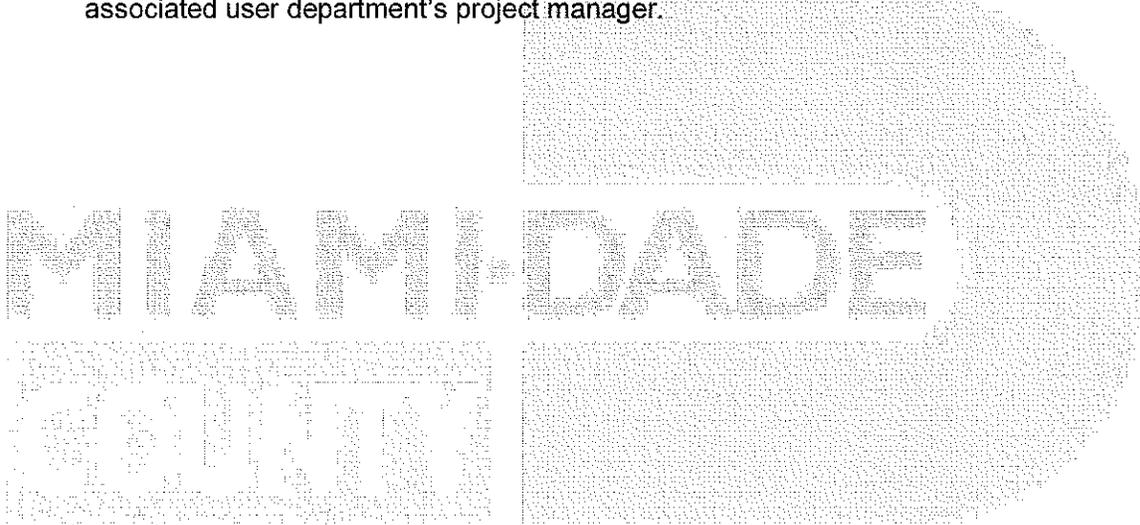
2.7.1 The Request for Price Quotation (RFQ) will list the completion date.

2.7.2 All work shall be performed in accordance with good commercial practice. The work schedule and completion dates shall be adhered to by the successful bidder(s); except in such cases where the completion date will be delayed due to acts of nature, strikes, or other causes beyond the control of the bidder. In these cases, the successful bidder shall notify the County of the delays in advance of the original completion date so that a revised delivery schedule can be appropriately considered by the County.

2.7.3 Should an awarded bidder of a RFQ fail to complete the work within the number of days as stated in its offer, or the timeframe cited in the RFQ, the County may terminate the order, secure the services of another bidder to complete the work, and/or terminate the contract with the bidder.

2.8 CLEAN-UP

All unusable materials and spills shall be removed from the premises immediately, and disposed of in an appropriate manner. Upon final completion, the awarded bidder shall thoroughly clean up all areas where work has been involved as mutually agreed with the associated user department's project manager.



SECTION 3 – TECHNICAL SPECIFICATIONS**3.1 SCOPE**

Provide dewatering and tank cleaning services for Miami Dade County Water & Sewer Department (WASD).

3.2 DESCRIPTION OF SERVICE

Service consists of dewatering and tank cleaning using a portable centrifuge or belt press or other approved suitable method as determined by WASD. WASD shall be the sole judge of the acceptable method and their decision shall be final. Contractor will provide the means and methods of dewatering, removal, and disposal with their bid submission. Size of vessel, access to perform jobs, and cubic yards of material will need to be verified by the bidder.

3.2.1 MATERIAL AND METHOD OF REMOVAL

- a. Material to be removed is composed of sludge, sand and other solid accumulation and is to be dewatered and disposed of offsite in an approved disposal facility. Solids must be transported offsite daily using leak proof trucks to an approved disposal site. No solid material storage will be allowed on site. Material removed must be transported off site daily. Any spills created MUST be cleaned up immediately.
- b. The accumulated solids, which would be deposited at the bottom of vessels, typically consist of sand and gritty material. The amount of accumulated solids can vary by project, it is typically up to a depth of 4' to 6' feet but can accumulate to 9 feet or more. The material is not regulated as a hazardous waste, but it is considered "contaminated" and as such, its disposal is restricted by various regulations.
- c. After removal and disposal of the bulk of the material, the successful bidder may be required to clean the vessel's walls, columns and floor of any remaining material by thoroughly pressure washing those surfaces, using a pressure of at least 3,500 psi, and removing the resultant water mixture. The bidder shall use squeegees or similar devices to rid the tank of any standing water.
- d. When provided by the RFQ, Bidder will be permitted to discharge liquid back into the plant gravity sewer manholes adjacent to the tank being cleaned. An estimated volume of flow must be presented with the RFQ submission and approved by WASD.

3.3 SAFETY

- a. A confined space entry plan must be submitted as part of the RFQ and approved prior to starting work.
- b. The use of warning devices such as traffic cones, barricades and warning lights to warn plant personnel of any potential hazard are considered necessary by the County.

- c. No smoking or open flame shall be permitted in any areas within the tank or on the roof of the tank or any adjacent tanks. The successful bidder shall provide suitable explosion proof blowers, as necessary to make up for any lack of ventilation and to provide comfortable working conditions for its personnel.
- d. Successful bidder's personnel will be in the vicinity of raw sewage. The successful bidder shall check with the Miami Dade County Health Department, and based on their recommendation, have its personnel properly immunized against disease.
- e. The contractor will be required to submit a safety manual; outlining the work sequence for review and approval by WASD.
- f. The successful bidder shall coordinate with the Construction Manager to arrange mandatory Project Safety Management (PSM) training for all his personnel who will be onsite. This training must be completed prior to mobilization or any other work on site. The successful bidder shall also be responsible that all on-site personnel of his subcontractors, at whatever tier, receive this training. Contact information for the Construction Manager will be provided upon award approval.

3.4 PROTECTION OF PROPERTY

All existing structures, utilities, services, road, trees, shrubbery, etc., shall be protected against damage or interrupted services at all times by the bidder during the term of this contract; and the bidder shall be held responsible for repairing or replacing property to the satisfaction of the County which is damaged by reason of the bidder's operation on the property.

3.5 SUPERVISION

The successful bidder shall employ a competent superintendent who shall be in attendance at the project site during the progress of the work. The superintendent shall be the primary representative for the bidder and all communications given to and all decisions made by the superintendent shall be binding to the bidder. Notwithstanding, the superintendent shall be considered to be, at all times, an employee of the bidder under its sole direction and not an employee or agent of Miami-Dade County.

3.6 PRICING AND PERFORMANCE

The Bidder shall supply all labor, materials, equipment and any other incidental item necessary to complete the services. The proposed price of the RFQ shall provide full compensation to the bidder including but not limited to portable belt press or portable centrifuge, trucks and cranes and any other element of cost to perform the work. No additional cost will be paid by the County.

In the event that a bidder fails to complete the services within the times specified in the quote, after receiving the Notice to Proceed, and such failure is not the result of force majeure or acts of God, liquidated damages shall be imposed on the bidder in the amount specified in the RFQ and will be deducted from the original bid.

- 3.7 Any RFQ issued under this contract will include project specific scope of services, technical specifications, site conditions (e.g., access, use of existing utilities such as water/electric/restroom availability), and applicable terms and conditions including but not limited to: pre-bid/site visit, payment requirements such as retainage, time for performance, any submittal requirements including means and methods of dewatering, removal, and disposal, volume of discharge flow, safety manual, confined space entry plan, construction schedules, schedule of values, and product data, bid and/or performance bond requirements, liquidated damage provisions, if the work is to be performed at night or on weekends, type of payment (lump sum vs unit price), as well as any additional requirements.

