



## Small Business Development Division Project Worksheet

**Project/Contract Title:** CISCO EQUIPMENT, SOFTWARE, AND MAINTENANCE SERVICES - REQUEST TO QUALIFY  
**Project/Contract No:** RQLB1400003  
**Department:** INTERNAL SERVICES DEPARTMENT  
**Estimated Cost of Project/Bid:** \$950,000.00  
**Description of Project/Bid:** To establish a contract to pre-qualify bidders for future pricing competition for the Miami-Dade Library System (MDPLS). All bidders meeting or exceeding the established criteria for this solicitation shall be placed on a "Pre-Qualification List" that may be accessed for purchasing Cisco hardware, parts, components, accessories, maintenance, repair services and technical support services.

**Received Date:** 03/13/2014  
**Funding Source:** OTHER/VARIOUS  
**Resubmittal Date(s):**

### Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Bid Preference	SBE	
Set Aside (Up To 100k)	SBE	

### Reasons for Recommendation

This project meets all the criteria set forth in I.O. # 3-41.

SBE Set-Aside: Where there are three (3) or more certified SBE firms available in an established pre-qualification pool, the work order competition must be sheltered among those firms.

Bid Preference: 10% Bid Preference to Micro Enterprise firms for contracts up to \$100K; 10% Bid Preference to SBE firms for contracts over \$100K

There are fifteen (15) SBE & Micro-SBE firms certified in the required Commodity Codes.

20591-Servers, Microcomputer (application, database, file, mail, network, web, etc) 92003-Application Service Provider (asp) (web based hosted)

Commodity Code: 20491-Servers, Microcomputer (Application, Database, File, Mail, Network, Web, Etc); 20554-Software, Application: Preprogrammed Software F; 20687-Servers, Mini/Mainframe Computer (Application, Database, File, Mail, Network, Web, Etc.); 92037-Networking Services (Including Installation, Security, And Maintenance ); 92045-Software Maintenance/Support

### Small Business Contract Measure Recommendation

<u>Subtrade</u>	<u>Cat.</u>	<u>Estimated Value</u>	<u>% of Items to Base Bid</u>	<u>Availability</u>
	SBE			
<b>Total</b>				

**Living Wages:** YES  NO

**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*



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REVIEW RECOMMENDATION

Form with fields: Tier 1 Set Aside, Tier 2 Set Aside, Set Aside (Level 1, 2, 3), Trade Set Aside (MCC), Goal, Bid Preference, No Measure, Deferred, Selection Factor, CWP. Includes signature of SBD Director and date 3/13/14.