

**DEPARTMENTAL INPUT**  
**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Rev 1

New contract   
  OTR   
  CO   
  SS   
  BW   
  Emergency   
 Previous Contract/Project No.

Re-Bid   
  Other   
 LIVING WAGE APPLIES:  YES  NO

Requisition/Project No: ROPD1400021      TERM OF CONTRACT: One Time Purchase, 0 OTRs.

Requisition/Project Title: Emergency Purchase for Intrado Sonic Boxes

**Description:**

The Miami-Dade Police Department (MDPD) has issued an emergency award for the purchase of Intrado Sonic Boxes from Intrado System Corp. Due to the time constraints involved, interoperability issues, and safety issues, this was certified by MDPD as an emergency purchase. The attached Non-Competitive Acquisition document signed by the MDPD director provides pertinent background information regarding this award. MDPD is required by ITD to migrate to Windows 7 for security reasons, and the Sonic Boxes are required in order to connect 911 Service to the computers using Windows 7. Without the upgrade, all computers located in the 911 center may become inoperable and uncommunicable with the 911 applications. There is no other hardware that is compatible with the upgraded system, and the equipment, hardware and software all proprietary to Intrado Systems Corp.

User Department(s): Miami-Dade Police Department (MDPD)  
 Issuing Department: ISD      Contact Person: Kimberly Craig      Phone: 305-375-1443  
 Estimated Cost: \$299,501.13      Funding Source: General Funds      REVENUE GENERATING: No

**ANALYSIS**

Commodity/Service No: <u>725-18</u>		SIC: _____	
<b>Trade/Commodity/Service Opportunities</b>			
Contract/Project History of Previous Purchases For Previous Three (3) Years Check Here <input checked="" type="checkbox"/> if this is a New Contract/Purchase with no Previous History			
	<u>EXISTING</u>	<u>2<sup>ND</sup> YEAR</u>	<u>3<sup>RD</sup> YEAR</u>
Contractor:			
Small Business Enterprise:			
Contract Value:			
Comments:			
Continued on another page (s): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

**RECOMMENDATIONS**

SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor
		%		
		%		

Basis of Recommendation:  
No measures – Emergency Purchase

Signed: Kimberly Craig

Date to SBD: 9/17/2014

Date Returned to ISD-PM: \_\_\_\_\_

RECEIVED  
 DEPT. BUSINESS DEV.  
 2014 SEP 18 PM 12:19



INTERNAL SERVICES DEPARTMENT  
PROCUREMENT MANAGEMENT SERVICES

**Justification/Input Document for Non-Competitive Acquisition**

It is the policy of Miami-Dade County to consistently purchase goods and services using full and open competition. The citizens of Miami-Dade County are best served when we make sound business decisions based on competitive bids or proposals. Early acquisition planning that includes consultation with Internal Service Department's procurement staff can help avoid delays and facilitates effective market research. However, there may be instances when other than full and open competition may be justified. When a user department(s) determines that other than full and open competition is necessary or in the best interest of the County, appropriate justification for that course of action must be submitted to ISD for approval and execution in order to waive the competitive bid/proposal process.

*Please provide the information requested below to support the need and feasibility for waiving the competitive bid/proposal process:*

Department:	Miami-Dade Police Department (MDPD)		
Contact Person:	Major Rey Valdes	Phone Number:	305-273-6800
Requisition No.:	RQPD1400021	Estimated Value:	\$299,501.13
Proposed Vendor:	Intrado System Corp.		
Previous Contract Number:	N/A	Previous Contract Value:	N/A

**Purpose of the Purchase**

*Please describe your minimum requirements and the benefits of making the acquisition.*

The Miami-Dade Police Department (MDPD) Communications Bureau utilizes the Intrado Power 911 system to process calls. The vendor of this application is requiring a migration to a newer platform due to the cessation of support of the Windows XP operating system by Microsoft as of March 2014. Since that date, Microsoft has no longer been able to provide support nor security patches for this operating system. This creates security vulnerabilities in the 911 system, which may cause complications to the operations of the call processing center. Any type of jeopardy to incoming emergency 911 calls may become life-threatening and a critical public safety issue and concern to members of the community and law enforcement.

**Best Interest of the County / Uniqueness of Product**

*Please provide a detailed description as to why a waiver of formal bidding is in the County's best interest (e.g., product standardization, compatibility, proprietary access or distributorship, how vendor is uniquely qualified to provide the needed product or service, etc.). Please note that a lack of advance planning is not an acceptable justification for a non-competitive acquisition.*

The Information Technology Department (ITD) requires migrating to Windows 7 for security reasons. As a result, the associated 911 system must be upgraded as well. The vendor now requires an external appliance to be used to connect the 911 service to the computer, known as a Sonic Box. This purchase is of high priority and essential for the 911 system and the Windows 7 upgrade. Without the upgrade, all computers located in the 911 center may become inoperable and uncommunicable with the 911 applications. All equipment purchased through this emergency purchase order will be installed in each of the call-taking workstations, one location at a time, to avoid service interruptions at other workstations.

**Market Research**

*Please describe your market research and the results thereof. This should include a description of other, similar sources or products available in the market if any and why they are not acceptable.*

The Sonic Boxes are required for the update to Windows 7 environment. There is no other hardware that is compatible for the upgraded system. The equipment, hardware and software are proprietary to Intrado System Corp. Intrado offers a fully integrated suite of Positron Call Handling equipment and services that span the entire workflow of public safety - from 911 emergency response and command and control to digital justice and corrections. The installation of the E911 Viper system was purchased in 2009 under the Houston-Galveston Area Council competitive contract EC07-07, for the Lightspeed building, using a State Grant. Additionally, maintenance support was continuous under contract EC07-07-1, however it expired in June 2011.

**Proposed Actions**

*Please describe the actions the department will take to overcome the present barriers to competition prior to any future acquisitions of this product or service.*

Since the new Windows 7 operating system requirements were not foreseeable to the MDPD Communications Bureau, the required additional hardware was unknown. Therefore, this purchase has become an unanticipated emergency expense. It is requested that this emergency request be approved for the purchase of the Sonic Boxes, using General Funds. ITD does not have a contract in place for this request, and will assist MDPD in this endeavor.


  
Department Director's Approval


  
Date Approved

## Walters, Vivian (ISD)

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**From:** Craig, Kimberly (ISD)  
**Sent:** Thursday, September 18, 2014 11:01 AM  
**To:** Walters, Vivian (ISD)  
**Subject:** RQPD1400021 Emergency Purchase for MDPD  
**Attachments:** RQPD1400021 SBD Input Doc.doc; EmergencyMDPD\_DeptJustification.pdf

Hi Vivian,

Please see attached input doc. Please note that this is an emergency purchase for MDPD.

Regards,

**Kimberly Craig**, M.A., M.Ed., CPPB

Procurement Contracting Officer 1

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