

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New OTR Sole Source Bid Waiver Emergency Previous Contract/Project No.:
 Contract
 Re-Bid Other: **Access Florida Sheriffs Association (FSA) Contract No. 14-12-0904**

Requisition No./Project No.: **RQWS1500003** TERM OF CONTRACT: One Time

Requisition /Project Title: **Purchase of Tractor for Miami-Dade Water and Sewer Department (WASD)**

Description: The Water and Sewer Department (WASD) seeks to purchase one (1) tractor by accessing a competitive contract from the Florida Sheriffs Association Contract No. 14-12-0904, Cab & Chassis Trucks & Other Fleet Equipment from Kelly Tractor Company.

Issuing Department: **ISD/PMS for WASD** Contact Person: Lourdes Farley Phone: (305) 375-3045

Estimate Cost: **\$97,022** GENERAL FEDERAL OTHER
 Funding Source: Proprietary Revenue

ANALYSIS

| | | | |
|---|------------------------|-----------------------------------|-----------------------------------|
| Commodity Codes: 070 | | | |
| Contract/Project History of previous purchases three (3) years Check here X if this is a new contract/purchase with no previous history. | | | |
| | <u>EXISTING</u> | <u>2ND YEAR</u> | <u>3RD YEAR</u> |
| Contractor: | | | |
| Small Business Enterprise: | | | |
| Contract Value: | \$ | \$ | \$ |
| Comments: | | | |
| Continued on another page (s): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | | |

RECOMMENDATIONS

| SBE | Set-aside | Sub-contractor goal | Bid preference | Selection factor |
|-----|-----------|---------------------|----------------|------------------|
| | | | | |

Basis of recommendation:

| | |
|-------------------------------|-----------------------------------|
| Signed: <i>Lourdes Farley</i> | Date sent to SBD: 11/19/14 |
| | Date returned to DPM: |

PCHL2100 V5.1
LINK TO:

MIAMI-DADE COUNTY ADPICS 5.1
REQUISITION HEADER ENTRY

11/19/2014
12:43 PM

REQ ID : RQWS1500003 DOC TYPE: CE DUE DATE: 12/23/2014 INTF TYPE: RQ
ACTION IND: A REQ/JT : R EFF DTE : 11/17/2014 WHSE :
DEPARTMENT: WS0540YY WATER & SEWER DEPT PROCUREMENT DIV. CHANGE NO:
CONTACT : C TULLIS STATUS: APPR
TELEPHONE : 786 552-8565 EXT. NOTE PAD: N (Y/N) CREATE: 11/17/14
REQUISITION TOTAL : 97,022.00 UPDATE: 11/17/14
REQ NET TOTAL : 97,022.00 POST :
WORKORDER ID : TRADE TYPE : SPND : N
CONTRACT ID :
REQ TITLE : PURCHASE OF TRACTOR FOR DIVISION 850
RECOMMENDED VENDOR :
BLANKET PO ID/SCHED: / TERMS ATTACHED : N (Y/N)
BUYER ID : 998 SPLIT CAPABILITY : Y (Y/N)
DISTRIBUTION METHOD: S CREDIT INDICATOR : N QUOTES : N (Y/N)
SFX INDEX SUBOBJ USERCODE PROJCT PRJDTL GRANT GRNTDTL PERCENT
01 WSADPICS 43010

F1-HELP F2-SELECT F3-DELETE F4-PRIOR F5-NEXT F6-VIEW DOC
F7-ADDRESS F8-OTHER KEY F9-LINK F10-SAVE F11-VW ACCT F12-QUOTE
G112 - INQUIRY SUCCESSFUL



November , 2014

Mr. Greg Bennett
 Governmental Sales
 Kelly Tractor Company
 8255 N.W. 58th Street
 Miami, FL 33166

Re: Florida Sherriff's Association - Contract No. 14-12-0904, Cab and Chassis Trucks and Other Fleet Equipment

Dear Mr. Bennett:

Miami-Dade County, hereinafter referred to as the County, would like to access the above referenced contract with Kelly Tractor Company (hereinafter referred to as the "Contractor") for the one-time purchase of one (1) 2015 Massey Ferguson 7618 Tractor for the Miami-Dade County Water and Sewer Department (WASD). Prior to issuing a purchase order, the County requires acceptance with regards to the following terms and conditions:

1. The Contractor shall provide one (1) 2015 Massey Ferguson 7618 Tractor with Cab/AC and 4WD to the County and shall be paid in accordance with the pricing below:

| Item No. | Model No. | Order Code | Description | Base Price/ Price per Each | Total Cost |
|----------|-----------|------------|---|-------------------------------|------------|
| 1. | 7618 | 7293649 | One (1) 2015 Massey Ferguson Classic Tractor 130 PTO HP Equipped with the following accessories: | \$135,627 | \$135,627 |
| | | Base | 6x4 Dyna-6 Transmission with 24F/24R Gears | N/C | N/C |
| | | 7293488 | Instructional Seat | \$ 458 | \$ 458 |
| | | 7293489 | Front Weight Carrier | \$ 295 | \$ 295 |
| | | Base | 29 GPM Closed Center Load Sensing Hyd. System | N/C | N/C |
| | | Base | 2 Mechanical Controlled Valves | N/C | N/C |
| | | Base | 3 rd Mechanical Valve Only | N/C | N/C |
| | | 7292864 | 460/85R38 R1 Rear Tires | N/C | N/C |
| | | 7293762B2 | 380/85R28 R1 Front Tires | Included | Included |
| | | 7293430 | Air Suspended Seat - Automatic Adjustment | \$ 335 | \$ 335 |
| | | 7293103 | Dual Roof-Mounted Rotating Beacons w/SMV Sign | \$ 487 | \$ 487 |

| Item No. | Model No. | Order Code | Description | Base Price/ Price per Each | Total Cost |
|----------|-----------|------------|--------------------------------|-------------------------------|------------|
| | | | Subtotal | | \$137,202 |
| | | | Less 15% FSA Contract Discount | | \$ -20,580 |
| | | | Tractor Contract Price | | \$116,622 |
| | | | Less Additional Discount | | \$ -19,600 |
| | | | Grand Total | | \$ 97,022 |

2. TERM OF AGREEMENT: Upon issuance of PO

This contract shall commence upon the date of the purchase order and shall remain in effect until such time as all items purchased in conjunction with this agreement, have been delivered and accepted by the County's authorized representative and upon completion of the expressed and/or implied warranty periods. The prices shall remain firm and fixed for the term of the contract.

3. SHIPPING TERMS, DELIVERY AND PAYMENT

Prices are F.O.B. Destination and the Contractor shall hold title to the goods until such time as item is delivered to and accepted by Miami-Dade County. Deliveries are authorized at the following location:

Miami-Dade County
 South Miami Heights
 Fleet Management Office
 20900 S.W. 117th Avenue
 Miami, Florida 33177
 Contact – Steadford Dalhouse (305) (786)268-5060
 Twenty-four (24) hours prior to delivery, between the hours of 8:00 a.m. to 2:00 p.m. weekdays.

All items delivered shall include all manufacturer's standard equipment and warranties. The 2015 Massey Ferguson 7618 Tractor shall be delivered no later than 180 days of receipt of the purchase order. All deliveries are to be made in accordance with good commercial practice. All equipment shall be delivered in full compliance with the contract requirements, and must be in excellent condition and ready to work. Upon verification of compliance with these requirements, the County will accept the delivered equipment.

The County will issue payment after completion of items (a) and (b) below:

- a) All delivered units are successfully inspected for compliance with all requirements and accepted (including delivery of the required manuals as specified below), by the County.
- b) With the delivery of one tractor, the Contractor shall provide to the County,
 - i. One (1) copy of the associated technical and service manuals, per model; DVD preferred; and other internet based media the County can be provided access to;
 - ii. A copy of the manufacturer's preventative maintenance schedule; and
 - iii. The manufacturer's certificate of origin, title application, and all warranty documents.

The invoice is to be made out to the name of the department as indicated on the Purchase Order and mailed to the same address as show on the Purchase Order.

4. METHOD OF PAYMENT: The Contractor shall submit an invoice to the County as indicated herein:

The date of the invoice shall not exceed thirty (30) calendar days from the delivery of the items. Under no circumstances shall the invoice be submitted in advance of the delivery and acceptance of the items. In addition to the general invoice requirements set forth below, the invoice shall reference the corresponding delivery ticket, unit serial numbers and the packing slip number that was signed by an authorized representative of the County at the time the items were delivered and accepted.

In order for the County to provide payment, the Contractor shall submit a fully documented invoice that provides certain basic information.

All invoices shall contain the following basic information:

I. Contractor Information:

- The name of the business organization as specified on the contract between Miami-Dade County and the Contractor
- Date of invoice
- Invoice number
- The Contractor's Federal Identification Number on file with Miami-Dade County

II. County Information:

- Miami-Dade County Release Purchase Order or Small Purchase Order Number

III. Pricing Information:

- Unit price of the goods provided
- Extended total price of the goods
- Applicable discounts

IV. Goods Provided per Contract:

- Description
- Quantity

V. Delivery Information:

- Delivery terms set forth within the Miami-Dade County Release Purchase Order
- Location and date of delivery of goods

Invoices and associated back-up documentation shall be submitted in duplicate by the Contractor to the County as follows:

Miami-Dade Water and Sewer Department
3071 S.W. 38th Avenue, Room 208-9
Miami, Florida 33146
Attn: Calvin Tullis
E-mail: ctulli@miamidadegov
Phone: (786) 552-8565

- 5. Pursuant to Miami-Dade County Ordinance No. 97-215, the purchase order will include the Independent Private Sector Inspector General requirements. This ordinance requires a ¼ of 1% reduction from the total price of the Contractor's invoice.
- 6. Pursuant to Section 2-481 of the Miami-Dade County Code, the Contractor will grant access to the Commission Auditor to all financial and performance related records, property, and equipment purchased in whole or in part with government funds.

If you have questions please contact Lourdes Farley at (305) 375-3045.

By: _____

Name: _____

Title: _____

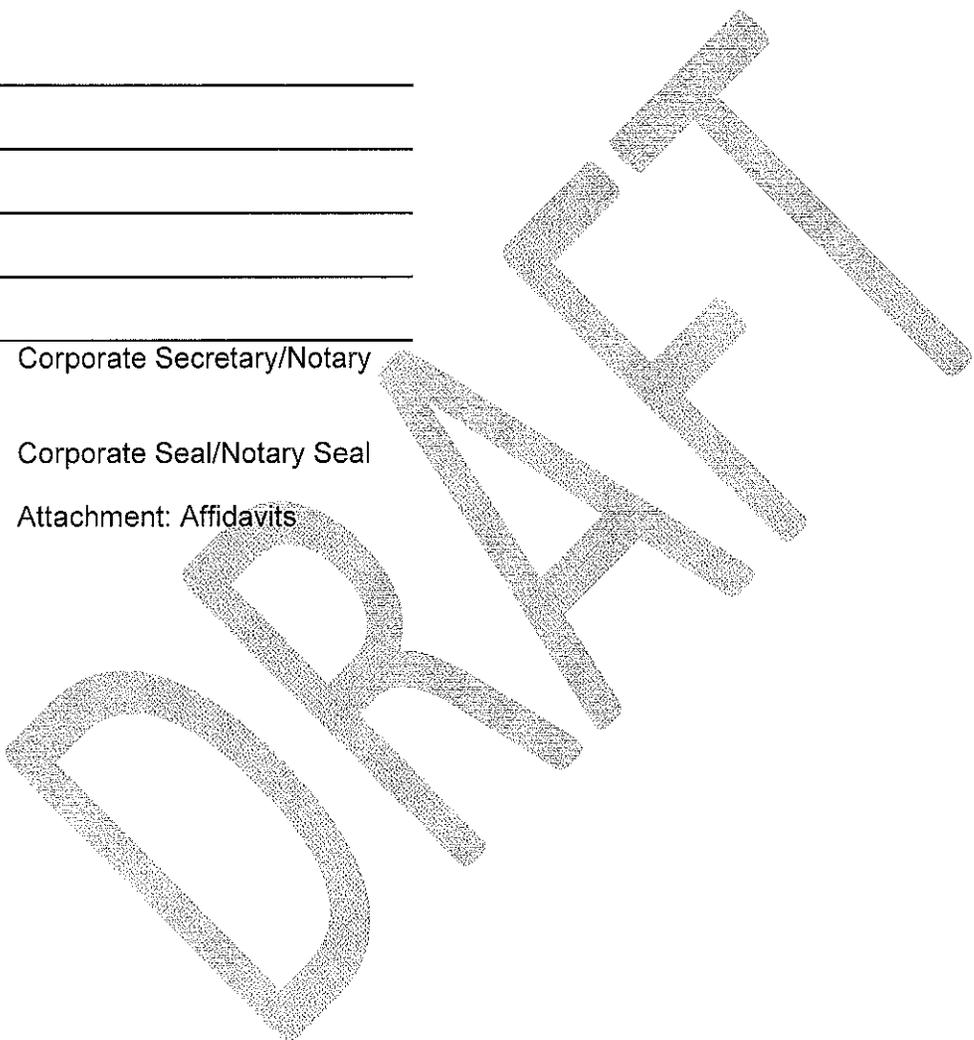
Date: _____

Attest: _____

Corporate Secretary/Notary

Corporate Seal/Notary Seal

Attachment: Affidavits





Miami-Dade County
Department of Procurement Management
Affirmation of Vendor Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No. : _____ **Federal Employer Identification Number (FEIN):** _____

Contract Title: _____

Affidavits and Legislation/ Governing Body

| | |
|---|--|
| 1. Miami-Dade County Ownership Disclosure Sec. 2-8.1 of the County Code | 6. Miami-Dade County Vendor Obligation to County Section 2-8.1 of the County Code |
| 2. Miami-Dade County Employment Disclosure County Ordinance No. 90-133, amending Section 2.8-1(d)(2) of the County Code | 7. Miami-Dade County Code of Business Ethics Article 1, Section 2-8.1(l) and 2-11(b)(1) of the County Code through (6) and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code |
| 3. Miami-Dade County Employment Drug-free Workplace Certification Section 2-8.1.2(b) of the County Code | 8. Miami-Dade County Family Leave Article V of Chapter 11 of the County Code |
| 4. Miami-Dade County Disability Non-Discrimination Article 1, Section 2-8.1.5 Resolution R182-00 amending R-385-95 | 9. Miami-Dade County Living Wage Section 2-8.9 of the County Code |
| 5. Miami-Dade County Debarment Disclosure Section 10.38 of the County Code | 10. Miami-Dade County Domestic Leave and Reporting Article 8, Section 11A-60 11A-67 of the County Code |

Printed Name of Affiant _____ Printed Title of Affiant _____ Signature of Affiant _____

Name of Firm _____ Date _____

Address of Firm _____ State _____ Zip Code _____

Notary Public Information

Notary Public – State of _____ County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of, _____ 20 _____

by _____ He or she is personally known to me or has produced identification

Type of identification produced _____

Signature of Notary Public _____ Serial Number _____

Print or Stamp of Notary Public _____ Expiration Date _____ Notary Public Seal _____

