



# **MIAMI-DADE COUNTY FINAL OFFICIAL MINUTES Charter Review Task Force**

Miami-Dade Public Library  
Auditorium  
101 West Flagler Street  
Miami, FL 33128

June 28, 2017  
As Advertised

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Board of County Commissioners

Christopher Agrippa, Director  
Clerk of the Board Division

Alan Eisenberg, Commission Reporter  
(305) 375-2510



MIAMI-DADE CHARTER REVIEW TASK FORCE  
CLERK'S SUMMARY AND OFFICIAL MEETING MINUTES  
JUNE 28, 2017

The Miami-Dade Charter Review Task Force (the Task Force) convened its first meeting on June 28, 2017, at the Miami-Dade Public Library Auditorium, 101 West Flagler Street, Miami, Florida, at 10:00 a.m. Upon roll call, the following Task Force members were present: Mr. Carlos Diaz-Padron, Mr. Maurice Ferre, Mr. Alfredo J. Gonzalez, Mr. Marlon Hill, Mr. William H. Kerdyk Jr., Ms. Maria Lievano-Cruz, Mr. Mike Valdes-Fauli, and Mr. Eric Zichella. Mr. Neisen Kasdin arrived late. Ms. Alice Burch, Mr. George M. Burgess, Mr. Jeff P. H. Cazeau, Mr. Robert Cuevas and Mr. Luis E. Gonzalez were absent. Commission District 10 seat was vacant.

In addition to Task Force members, the following staff members were present: Assistant County Attorneys Oren Rosenthal and Mike Valdez; Ms. Nicole Tallman, Director of Policy and Legislation and Ms. Patricia Flor, Senior Policy Analyst, Office of the Mayor; Mr. Christopher A. Agrippa, Director and Mr. Alan Eisenberg, Deputy Clerk, Office of the Clerk of the Board.

Ms. Nicole Tallman welcomed Task Force members and guests to the first Task Force meeting, followed by a moment of silence and the Pledge of Allegiance.

Ms. Tallman recommended the Task Force followed the agenda distributed for today's (6/28) meeting.

It was moved by Mr. Maurice Ferre that the prepared agenda be followed. This motion was seconded by Mr. William Kerdyk Jr., and upon being put to a vote, passed by a vote of 8-0. Ms. Alice Burch, Mr. George M. Burgess, Mr. Jeff P. H. Cazeau, Mr. Robert Cuevas, Mr. Luis E. Gonzalez and Mr. Neisen Kasdin were absent.

Ms. Tallman announced there would be a reasonable opportunity for the public to be heard later in the meeting and that the meeting was being televised live.

**INTRODUCTON OF TASK FORCE MEMBERS AND STAFF**

Task Force members and staff introduced themselves.

## **OVERVIEW OF FLORIDA'S SUNSHINE LAW, PUBLIC RECORDS LAW AND CONFLICT OF INTEREST LAW**

Mr. Joseph Centorino, Executive Director, Commission on Ethics & Public Trust (COE), presented overview of the Florida Sunshine Law, the Conflict of Interests Law and the Public Records Law as they applied to the Task Force.

Mr. Centorino explained that the Government-In-The-Sunshine Law (Section 286.011, Florida Statutes) required government board meetings open and accessible to the public, with the exception of the State legislature. He commented that no formal action shall be binding unless taken at such meetings; that reasonable notice must be provided to the public; and that meeting minutes were to be recorded promptly and open to inspection. Mr. Centorino said that the Sunshine Law applied to any discussion between two or more board members on which foreseeable action may be taken by the Board of County Commissioners (BCC), noting no private discussions, phone calls, or emails were allowed between Task Force members about Task Force business. Mr. Centorino indicated that meetings must be held at accessible locations; that there were no restrictions impeding public access; and that efforts should be taken to avoid one-on-one private discussions in public view before, during or after public meetings, even if unrelated to public business.

Mr. Centorino commented that an absent Task Force member could not participate or vote by telephone, pursuant to a recommendation of the County Attorney. He said that a quorum of Task Force members must be present in one location to vote and that any absent member may listen to the meeting but could not participate or vote. Mr. Centorino advised Task Force members that one way communications were permissible; however, that information should be provided to the Clerk of the Board and the Clerk would then make that information available to the public. He added that that no other Task Force member could directly respond to that communication. Mr. Centorino pointed out that a Task Force member should not affect communication through a third party and that communicating to the media was not considered a violation. He mentioned that anyone was permitted to record Task Force meetings provided that it did not disrupt the meeting. Mr. Centorino suggested that Task Force members should leave the room when another member was engaged in a discussion about Task Force business when at other events.

Mr. Centorino described the criminal penalties and non-criminal penalties associated with Sunshine Law violations.

Mr. Centorino proceeded to discuss the Public Records Law (Chapter 119, Florida Statute), noting all information (emails, letters, texting, Twitter, Snapchat, etc.) dealing with Task Force business whether sent or received was considered public records and must be maintained. He said that the Clerk of the Board was the custodian of public records and suggested that such records be provided to the Clerk to maintain and respond to requests. Mr. Centorino advised Task Force members that the County Attorney's Office and the COE was available to assist them determine whether something was considered a public record, noting that personal notes and drafts were not public records unless read by someone else. He mentioned that an oral request for public records was as binding as a written request. Mr. Centorino stated that communications that were considered transitory business such as meeting times was not considered a public record.

Mr. Centorino described the criminal penalties for knowingly falsifying or tampering with public records. He said the COE also had jurisdiction to enforce the Statewide Freedom of Information Law through the Citizens' Bill of Rights which was part of the County Charter.

Mr. Centorino proceeded to discuss Voting Conflicts (Section 112.3143, Florida Statutes), noting Task Force members were not regulated under the County's Ethics Code because their term of office was less than one year, but they did fall under the State Ethics Code. He advised Task Force members not to vote on an item if they had an economic interest in a decision that could personally affect them, their family, their business, their families business, or employer. Mr. Centorino explained that Task Force members needed to publically disclose the conflict and to file a report stating the nature of the conflict of interest with the Clerk of the Board within 15 days of a vote. He advised Task Force members that his office was available to assist members if they believed there might be a conflict. Mr. Centorino stated that Task Force members could not abstain from voting, pursuant to State law unless there appeared to be a conflict of interest.

## **OVERVIEW OF HOME RULE AMENDMENT AND MIAMI-DADE COUNTY CHARTER**

Assistant County Attorney Oren Rosenthal provided an overview of the Miami-Dade County Home Rule Charter (Charter). He noted the Charter gave the County the constitutional authority to adopt local laws and regulate local affairs as long as such regulations and adoption were not inconsistent with general State laws. He noted State government was prohibited from enacting special laws dealing with Miami-Dade County. Assistant County Attorney Rosenthal said the County could differ from general law of the State and from public provisions of the Constitution in areas dealing with the structure of County government, the way in which County officials were elected, annexation, incorporation, the relationship between County government and its municipalities, and the ways of amending the Charter.

Assistant County Attorney Rosenthal pointed out that the Charter consisted of a Citizens' Bill of Rights (CBOR) and ten Articles. He indicated that the CBOR set forth general standards for the operation of local government and created the Commission on Ethics and Public Trust (COE), noting both were within the Charter and could be part of the Task Force review. Assistant County Attorney Rosenthal reviewed Articles 1 – 10.

Assistant County Attorney Rosenthal pointed out that the Charter could be amended by an initiatory petition of the citizens or by action of Board resolution. He said the Charter could only be amended by an affirmative vote of Miami-Dade County electors.

### **OVERVIEW OF RESOLUTION NO. R-304-17 CREATING THE CHARTER REVIEW TASK FORCE**

Assistant County Attorney Oren Rosenthal explained that the Task Force was created by the Board of County Commissioners (BCC) to review the County Charter every five years. He said the Task Force did not have the authority to place matters directly on ballot; however, they would submit written recommendations to the BCC on Charter provisions needing to be amended.

Assistant County Attorney Rosenthal said the BCC asked the Task Force to 1) study the Final Report of the last Charter Review Task Force, 2) study all proposed charter amendments submitted to the voters since the last Charter Review Task Force, 3) invite knowledgeable members of the community to appear and make recommendations, 4) conduct public hearings at various stages in the review process, and 5) conduct regional meetings to convey the recommendations of the Task Force, to ask for advice and opinions of meeting participants, and to meet again to consider public comments in the final report to the BCC.

Mr. Eric Zichella mentioned that he believed every meeting should be considered a regional meeting and that meetings should be located throughout the community. He stated that he believed the BCC wanted the Task Force members to be able to telephonically participate in meetings.

Assistant County Attorney Rosenthal reported that the intent was for meetings to be conducted throughout the County as well as for a regional meeting providing electronic access. He said that the intention was to videotape and broadcast meetings as well as to provide the public with the opportunity to speak at meetings. Assistant County Attorney Rosenthal advised Mr. Zichella that it would be a violation of the Sunshine Law for a Task Force member to verbally express an opinion or vote on matters at any meeting where they were not present and watching on television.

Mr. Maurice Ferre indicated that he submitted a memorandum on three procedural areas and would like to discuss this proposal at the appropriate time.

Assistant County Attorney Rosenthal said that the BCC gave a great deal of flexibility to the Task Force to determine how they wanted to conduct meetings. He noted he would advise the Task Force whether they proceeding in a manner that was consistent with the Resolution creating the Task Force and in compliance with the Sunshine Law.

Mr. Zichella said that his intention was to encourage maximum participation for Task Force members and the public. He commented that elected and appointed officials were able to participate in meetings telephonically in other parts of the State and suggested that the Task Force considered this option and defined its own rules for maximum participation.

Assistant County Attorney Rosenthal indicated that a quorum of Task Force members was only needed at meetings when a vote was being taken.

Assistant County Attorney Rosenthal stated that the Task Force was required to elect a Chairperson and suggested that a Vice Chairperson also be elected to serve in the absence of the Chairperson. He noted the Task Force could adopt rules as they deemed appropriate and elect other officers if desired. Assistant County Attorney Rosenthal said the ultimate responsibility of the Task Force was to issue a report and recommend changes to the Charter, noting that report would be placed on a BCC meeting agenda. He indicated that the County Attorney was asked by the Board to prepare any resolutions that were sponsored by Commissioners to effectuate calling elections as deemed appropriate by the BCC for any of the Task Force's recommendations.

Assistant County Attorney Rosenthal reported that the Task Force was created on March 31, 2017 and that it would end on March 28, 2018. He said that a Task Force report must be submitted by March 26, 2018; however, recommended the report be submitted earlier in case the BCC wanted to meet and give the Task Force additional work. Assistant County Attorney Rosenthal indicated that all charter amendments recommended by the Task Force must be on a general election, pursuant to Article 9 of the County Charter, noting a general election is held in November every two years. He said that the next general election is on November 6, 2018.

Assistant County Attorney Rosenthal advised Task Force members that Board Rule 9.3.4 directed County Administration to hold six public meetings at various locations throughout the County in order to receive public comment before a Commissioner sponsored resolution to implement a Task Force recommendation goes to Committee. He pointed out that Board Rule 9.3.5 placed a limit of three charter amendments that could be proposed on a general election without a super majority BCC vote. He said that this limit only applied to Presidential General Elections, noting the 2018 election was a Gubernatorial General Election and did not apply and the Board could place as many charter amendments before the voters. Assistant County

Attorney Rosenthal reported that there would be State Constitutional Amendments on the 2018 ballot and cautioned the Task Force about numerous ballot items and long voting lines.

Assistant County Attorney Rosenthal stated that the County Attorney's Office was available to support the Task Force with any legal advice needed. He pointed out that his expertise was in areas of general government, constitutional issues, election, and the County Charter and he would be joined by Assistant County Attorney Michael Valdez who shared much of his expertise. Assistant County Attorney Rosenthal mentioned his colleagues, Assistant County Attorney Monica Rizo with budget, finance and Save our Parks (Article 7) expertise and Assistant County Attorney Abbie Schwaderer-Raurell with planning, annexation and incorporation expertise would also be supporting these efforts. He mentioned the County Attorney's Office would help Task Force members comply with Sunshine and Public Records laws.

Mr. Maurice Ferre stated that he drafted a memorandum which was distributed on three organizational issues and suggested it should be considered at the next Task Force meeting. He proceeded to indicate that the Task Force should 1) adopt Masons Rules and the Board's Rules of Procedure; 2) establish a Fiscal and Budgetary Committee, a Governance and Public Policy Committee, and a Boundaries and Real Estate Committee; and 3) conduct no less than six area public hearings. Mr. Ferre expressed concern over poor attendance, lack of quorum, lack of time to discuss issues, too many single issue interests participation, and too many items were left until the last meeting in the past two Task Forces. He expressed his support for having six regional area public hearings, noting each Task Force member would serve on two Committees. Mr. Ferre recommended that all meetings be held at public locations where meeting could be easily televised.

### **REASONABLE OPPORTUNITY FOR THE PUBLIC TO BE HEARD**

Ms. Susan Windmiller, 2103 Coral Way, Miami, appeared before the Task Force representing the League of Women Voters of Miami-Dade County. She commented on the Leagues interest in the Task Force's discussion, noting they would be watching and participating in the process. Ms. Windmiller stated that the League would help make Task Force information available to the public and encourage voter participation. She pointed out that an updated Task Force website was needed.

Mr. Juan Cuba, 165 Ponce de Leon Boulevard, Coral Gables, Chair, Miami-Dade Democratic Party, noted he appeared before the Task Force as a concerned citizen. He stressed the need to engage the general public in the discussions and to hear their concerns. Mr. Cuba commented that there were only two women on the Task Force; that there were no black women appointments; and that half its members resided either in Coral Gables or Miami Beach, noting he hoped Commissioner Souto made an appropriate appointment based on diversity.

Ms. Maggie Fernandez, 3620 SW 21 Street, Miami, indicated that she served as a staff member on the 2007-2008 Charter Review Task Force. She commented on increased public participation, noting she would work with the Task Force to help educate the public about the County Charter, to get information out about the process, and to advocate for new ballot items.

Elva Spencer-Belz, 3330 Creekside, Anchorage Alaska, appeared before the Task Force commenting on cameras in the Turner Guilford Knight Correctional Center's showers and violent conditions at that facility.

Ms. Christina Bracken, Key Biscayne, appeared before the Task Force representing local resistance groups, including: Women's March, Indivisible, Galvanize Miami, and Rise Up Florida. She commented on looking forward to interacting with the Task Force and making the Task Force process available to the public.

#### **COMMENTS / DISCUSSION BY TASK FORCE MEMBERS**

- **SELECTION OF CHARTER REVIEW TASK FORCE CHAIR**

Ms. Maria Lievano-Cruz expressed concern that the selection of a Task Force Chair should take place when more members were present. She suggested that individuals wanting to serve should be given the opportunity to express their interest in this position.

Mr. Maurice Ferre noted he concurred with Ms. Lievano-Cruz.

Assistant County Attorney Oren Rosenthal indicated that the decision to elect a Chair could be postponed if that was the Task Force's desire; however, he commented on the importance of having a Chair for the organization of the meeting and suggested a temporary Chair be elected at this time.

Mr. Alfred Gonzalez spoke in opposition to a temporary Chair for one meeting and any discussion about this position and the organization structure should take place at the next meeting.

Ms. Nicole Tillman stated she would continue to lead the meeting until a Chair was selected.

Mr. Eric Zichella questioned whether there were communication resources within the County available to the Task Force that would help engage the public. He encouraged the use of social



media and the creation of a new Task Force web site. Mr. Zichella commented on the use of written online comments from people that could not attend meetings and the inclusion of these comments into meeting minutes. He said that a discussion on how the Task Force conducted business was just as important as when it met.

Mr. Marlon Hill stated that Miami-Dade County was among the leading locations in the nation for start-up, entrepreneurs and technology business. He commented that the website needed to communicate the Task Force's progress; that there needed to be Facebook and Twitter presence; that a hashtag was needed for people to follow the conversation; that there was Livestream coverage; and that meeting times were scheduled when people could attend. Mr. Hill said that technology could be used in ways that were not available for previous Task Forces. He indicated that he looked forward to learning about available resources to support this Task Force, noting the possibility of using infographics to explain the Home Rule Charter and the Task Force process.

Ms. Maria Lievano-Cruz requested that the question about technological resources be submitted as a motion.

It was moved by Mr. Marlon Hill that the Mayor provided Task Force members with an overview of available technological resources for outreach purposes, including Facebook, website access, social media and the ability for the public to present electronic comments to the Task Force. This motion was seconded by Mr. Eric Zichella and upon being put to a vote, passed unanimously by those members present.

- **MEETING SCHEDULE**

Mr. Eric Zichella expressed concern as noted by Mr. Maurice Ferre about too much information presented at the end of the Task Force process resulting in these matters not being thoroughly considered. He said the Board's objective was to prepare a final report or reports, noting the Task Force could discuss whether to send items to the BCC more frequently as items were discussed. Mr. Zichella indicated that it was important for the public to know what was going to be discussed and when.

Mr. Neisen Kasdin concurred over the need to enhance participation. He inquired whether the Task Force had funding available to bring in outside expertise to guide them on best practices being used across the country and how that translated into legal structures. Mr. Kasdin stressed the need to schedule Task Force meetings at times that would accommodate the majority of its

members and promote public access, suggesting early morning, late afternoon or early evening as options.

Mr. Maurice Ferre stated that all 2007 Task Force meetings were held in the evenings. He pointed out that the University of Miami, Florida International University, Florida International University and Barry University and others had specific departments dealing with these issues and believed they would be interested in participating. Mr. Ferre also noted the expertise that could be acquired through the League of Cities and the Mayors Conference.

Mr. Marlon Hill expressed concern about multiple meetings and making each meeting as productive as possible.

Assistant County Attorney Oren Rosenthal indicated that a quorum of members was needed to consider taking action on an item and a majority vote of members present was needed to vote on an item. He said that the Task Force could meet in informational sessions throughout the County where no vote was being taken without having a quorum present. Assistant County Attorney Rosenthal stated that a report of these sessions would be presented to the Task Force for action when a quorum was present. He said that meetings throughout the County would be advertised as Sunshine meetings.

Ms. Nicole Tallman pointed out that the Charter Review website ([www.miamidade.gov\charter\taskforce2017](http://www.miamidade.gov\charter\taskforce2017)) was launched on June 27, 2017 and would be updated throughout the process. She said that there was no specific budget allocated for the Task Force and that she would inquire about available communications resources at the next Task Force meeting.

Mr. Mike Valdes-Fauli mentioned that he was available to provide the Task Force with marketing assistance and suggested a marketing subcommittee be formed.

Mr. Neisen Kasdin said he did not feel compelled to legislate, noting the Charter was already a well written document. He commented on the need to spend time being generalists, figuring out areas needing to be fixed. Mr. Kasdin noted he was reluctant to create committees until the Task Force developed a philosophy.

Mr. Alfredo Gonzalez said he envisioned having regional meetings where action was taken as well as holding public hearings throughout the County for information gathering purposes. He

suggested that public hearings be held throughout the fall months and preliminary reports considered at the beginning of 2018.

Mr. Maurice Ferre stated that people talked better with functioning committees. He said that three subcommittees covered all areas needing review. Mr. Ferrer indicated that there should be discussion on whatever issue the public introduced. He commented on the problems associated with previous Task Force member participation, noting breaking out into committees did not require every Task Force member to attend every meeting throughout the County. Mr. Ferre said that decisions would be made at general meetings in a central public location.

Mr. Alfredo Gonzalez stated that the informational meetings throughout the County did not require a quorum of Task Force members, noting it was up to individual members whether they wanted to attend those meetings.

Ms. Maria Lievano-Cruz recommended that the Task Force focused on the calendar and determined how many times they should meet. She suggested setting a specific day or days each month to meet along with a location and time and subcommittees could be scheduled later.

Mr. Eric Zichella said that there needed to be a discussion on the Task structure and the types of meetings. He said the public would be upset if they came to a meeting only to find out they were discussing something different and suggested that all meetings started with a public hearing before conducting Task Force business.

Mr. Neisen Kasdin said that seven Task Force members were absent from this meeting and suggested that staff polled those members to inquire about their availability for future meetings.

Ms. Maria Lievano-Cruz recommended getting a general consensus of availability from Task Force members present.

Discussion ensued between Task Force members as to an appropriate day and time for future meetings and ways to encourage participation.

It was the consensus of Task Force members present to schedule just the next meeting and to schedule additional meetings later.

Assistant County Oren Rosenthal advised Task Force members that meeting notices should indicate a specific meeting ending time such as "9:00 p.m. or thereafter" to provide adequate

notice for Sunshine requirements, noting that that the Task Force could meet longer if necessary. He indicated that the meeting times could be changed later by Task Force motion and vote.

It was moved by Mr. Mike Valdes-Fauli that the next Task Force meeting was scheduled for July 17, 2017 in the BCC Commission Chambers, pending BCC Chairman Bovo's approval for use of that facility; that Task Force meetings begin at 6:00 p.m. and end at 9:00 p.m. This motion was seconded by Ms. Maria Lievano-Cruz, and upon being put to a vote, passed by a 9-0 vote.

Mr. Mike Valdes-Fauli asked County staff to provide Task Force members with Outlook calendar invites for future meetings.

Mr. Eric Zichella suggested that the Task Force adopted Mason's Rules of Order.

Mr. Maurice Ferre further suggested that the Task Force also adopted the Board of County Commission's (BCC) Rules of Procedure.

Ms. Maria Lievano-Cruz and Mr. Maurice Cruz asked County staff to provide Task Force members with a copy of both sets of rules.

Assistant County Attorney Oren Rosenthal advised that the BCC Rules of Procedure included Mason's Rules of Order.

It was moved by Mr. Eric Zichella to adopt Masons Rules of Order and the County's Rules of Procedure. This motion was seconded by Mr. Alfredo Gonzalez, and upon being put to a vote, passed unanimously by those members present.

Mr. Eric Zichella questioned what made Task Force meetings public hearings, noting he did not want meetings to be taken up by strictly business and extra meetings scheduled for public hearings.

Mr. Maurice Ferre stated that all Task Force meetings should be public hearings and no less than one-third of the meeting time should be allocated to the public hearing.

Mr. Neisen Kasdin indicated that time should be allocated for public input on specific agenda topics when those items were discussed as well as an opportunity for public input at the beginning of meetings.

Assistant County Attorney Oren Rosenthal advised Task Force members that the BCC Rules of Procedure provided for the reasonable opportunity to be heard and the standards allowing individuals with two minutes to be heard prior to the meeting on topics and propositions to be discussed at that meeting. He noted speakers were required to provide their name and address and the Chair could shorten the allotted time allowed to speak based upon the number of speakers present. Assistant County Attorney Rosenthal mentioned that there was a process and a policy for the types of input that might satisfy the Task Force's requirements.

In response to Mr. Eric Zichella's question about video conference capabilities to accept public comments, Ms. Nicole Tillman reported that she would look into this suggestion.

Further discussion ensued among Task Force members about the nature of a public hearing and the amount of time to be allocated to the reasonable opportunity for the public to be heard.

Assistant County Attorney Oren Rosenthal clarified that providing a reasonable opportunity to be heard as long it was broad enough would meet the requirement of the resolution creating the Task Force.

It was moved by Mr. Eric Zichella that every Task Force meeting be a public hearing. This motion was seconded by Mr. Maurice Ferre and upon being put to a vote, passed unanimously by those members present.

It was subsequently moved by Mr. Alfredo Gonzalez that Task Force members provided staff with any items they wanted included on upcoming Task Force meeting agendas and that those agendas be provided to Task Force members and posted to the Task Force website no later than the Thursday prior to the meeting. This motion was seconded by Mr. Marlon Hill and upon being put to a vote, passed unanimously by those members present.

- **AREAS OF STUDY**

It was suggested that the particular areas of study would be considered at the next Task Force meeting when more members were present.

Mr. Zichella recommended that each Task Force member provided details on the areas of study they would like to be considered before the next meeting and for a determination to be made on whether there was any funding available to bring experts to provide guidance to Task Force members.

Ms. Maria Lievano-Cruz mentioned that the National Civic League offered assistance to municipal and county governments who were developing and revising charters. She recommended that this organization be considered to participate in the charter review process.

Mr. Marlon Hill said he wanted to learn about best practices from other municipalities, summarized into a spreadsheet.

Mr. Maurice Ferre pointed out the resources were available through the League of Cities and Counties and the Conference of Mayors to assist the Task Force. He said the areas of study needed to be narrowed down and a discussion about the number of final recommendations that will be presented to the Board of County Commissioners.

Assistant County Attorney Oren Rosenthal suggested that Ms. Nicole Tillman send an email to Task Force members requesting information on areas of study and Task Force members provided this information directly to Ms. Tillman, in order to comply with Sunshine Law requirements.

Mr. Marlon Hill suggested that Ms. Tillman send emails requesting information to Task Force members as blind copies to prevent members from responding to all recipients.

Following discussion, it was moved by Mr. Eric Zichella that Task Force members provided a list of potential areas of study to Ms. Tillman by Wednesday, July 12, 2017 for inclusion on the July 17, 2017 Task Force meeting agenda; that the compiled list of areas of study will be provided to Task Force members; and that County staff provided a report on whether funding was available to bring experts to provide the Task Force with guidance. This motion was seconded by Ms. Maria Lievano-Cruz and upon being put to a vote, passed unanimously by those members present.

It was subsequently moved by Mr. Alfredo Gonzalez that Task Force members provided staff with any item they wanted discussed at Task Force meetings no later than the Thursday prior to the Monday meeting, so that those items could be included on the agenda. This motion was seconded by Ms. Maria Lievano-Cruz and upon being put to a vote, passed by a 9-0 vote.

- **OTHER DISCUSSION ITEMS**

Mr. Marlon Hill inquired when the Task Force meeting minutes and the ability to watch meetings live would be available after each meeting.

Mr. Christopher Agrippa reported that meeting minutes would depend on the intensity of the discussion and the length of the meeting; however, it was the goal to provide meeting minutes in a timely manner.

Ms. Nicole Tillman noted she would inquire when meetings could be viewed and provide this information to Task Force members.

### **ADJOURNMENT**

There being no further business, it was moved by Ms. Maria Lievano-Cruz that the Charter Review Task Force meeting be adjourned at 12:30 p.m. This motion was seconded by Mr. Maurice Ferre.



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Robert Cuevas, Chair

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# Miami-Dade County Charter Review Task Force Meeting

Wednesday, June 28, 2017

Miami-Dade Main Library Auditorium

101 West Flagler Street

10:00 a.m.

## Agenda

- Welcome
- Introduction of Task Force Members and Staff
- Overview of Florida's Sunshine Law, Public Records, and Conflict of Interest
- Overview of Resolution No. R-304-17 creating the Charter Review Task Force
- Overview of Home Rule Amendment and Miami-Dade County Charter
- Reasonable opportunity for the public to be heard
- Comments/Discussion by Task Force Members
  - Selection of Charter Review Task Force Chair
  - Meeting schedule
  - Areas of study
  - Other discussion items
- Adjournment

# Charter Review Task Force Appointments

Member	Appointment
George M. Burgess	District 1 – Barbara J. Jordan
Jeff P. H. Cazeau	District 2 – Jean Monestime
Alice Burch	District 3 – Vice Chairwoman Edmonson
Neisen Kasdin	District 4 – Sally A. Heyman
Alfredo J. Gonzalez	District 5 – Bruno A. Barreiro
Carlos-Diaz Padron	District 6 – Rebeca Sosa
Mike Valdes-Fauli	District 7 – Xavier Suarez
Robert Cuevas	District 8 – Daniella Levine Cava
Marlon Hill	District 9 – Dennis C. Moss
	District 10 – Javier D. Souto
Maurice Ferre	District 11 – Joe A. Martinez
Maria Lievano-Cruz	District 12 – Jose “Pepe” Diaz
Luis E. Gonzalez	District 13 – Chairman Esteban L. Bovo, Jr.
William Kerdyk Jr.	Mayor Carlos A. Gimenez
Eric Zichella	Miami-Dade Delegation Chairman

# Charter Review Task Force Staff

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**Clerk of the Board:**

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# INFORMATION

## Speaker's Card

(For Appearance Before the Board of County Commission)

Today's Date 6/28/17 BCC Mtg. Date \_\_\_\_\_ Agenda Item # \_\_\_\_\_

Subject: Charter Review Task Force

Name: Susan Windmiller

Address: 2103 Coral Way Miami 33145

**Lobbyist Information:** (According to Section 2-11(s) of the Code of Metropolitan Dade County, Florida, a lobbyist is defined as, "all persons, firms or corporations employed or retained by a principle who seeks to encourage the passage, defeat, or modifications of an ordinance, resolution, action, or decision of the County Commission.")

Are you representing any person, group, or organization? Yes: ☒ No: ☐

If yes, please list name: League of Women Voters of Miami-Dade County

Organization	Firm	Client
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Have you registered with the Clerk of the Board? Yes: \_\_\_\_\_ No: \_\_\_\_\_

# INFORMATION

## Speaker's Card

(For Appearance Before the Board of County Commission)

Today's Date 10/28 BCC Mtg. Date \_\_\_\_\_ Agenda Item # \_\_\_\_\_

Subject: Charter Review

Name: JUAN WBA

Address: 165 Ponce de Leon Blvd

**Lobbyist Information:** (According to Section 2-11(s) of the Code of Metropolitan Dade County, Florida, a lobbyist is defined as, "all persons, firms or corporations employed or retained by a principle who seeks to encourage the passage, defeat, or modifications of an ordinance, resolution, action, or decision of the County Commission.")

Are you representing any person, group, or organization? Yes: \_\_\_\_\_ No: \_\_\_\_\_

If yes, please list name: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Organization Firm Client

Have you registered with the Clerk of the Board? Yes: \_\_\_\_\_ No: \_\_\_\_\_

# INFORMATION

## Speaker's Card

(For Appearance Before the Board of County Commission)

Today's Date 6/28/17 BCC Mtg. Date \_\_\_\_\_ Agenda Item # \_\_\_\_\_

Subject: charter

Name: Naggie Fernandez

Address: 3620 SW 21 St, Miami, FL

**Lobbyist Information:** (According to Section 2-11(s) of the Code of Metropolitan Dade County, Florida, a lobbyist is defined as, "all persons, firms or corporations employed or retained by a principle who seeks to encourage the passage, defeat, or modifications of an ordinance, resolution, action, or decision of the County Commission.")

Are you representing any person, group, or organization? Yes: \_\_\_\_\_ No: X

If yes, please list name: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Organization

Firm

Client

Have you registered with the Clerk of the Board? Yes: \_\_\_\_\_ No: \_\_\_\_\_

# INFORMATION

## Speaker's Card

(For Appearance Before the Board of County Commission)

Today's Date 6/28 BCC Mtg. Date \_\_\_\_\_ Agenda Item # Finance

Subject: Tail Cameras (In Truck Shower)  
Foreign Thieves Stolen Social Security

Name: EVA SPENCER-BELZ

Address: 3330 Creekside, Anchorage AK (Lotus House)

**Lobbyist Information:** (According to Section 2-11(s) of the Code of Metropolitan Dade County, Florida, a lobbyist is defined as, "all persons, firms or corporations employed or retained by a principle who seeks to encourage the passage, defeat, or modifications of an ordinance, resolution, action, or decision of the County Commission.")

Are you representing any person, group, or organization? Yes: X No: \_\_\_\_\_

If yes, please list name: Mormons of Color, Forced to pay Whites  
Organization Firm Client

Have your registered with the Clerk of the Board? Yes: \_\_\_\_\_ No: X



# INFORMATION

## Speaker's Card

(For Appearance Before the Board of County Commission)

Today's Date 6/78 BCC Mtg. Date \_\_\_\_\_ Agenda Item # \_\_\_\_\_

Subject: Public Access

Name: CHRISTINA BRACKEN

Address: \_\_\_\_\_

**Lobbyist Information:** (According to Section 2-11(s) of the Code of Metropolitan Dade County, Florida, a lobbyist is defined as, "all persons, firms or corporations employed or retained by a principle who seeks to encourage the passage, defeat, or modifications of an ordinance, resolution, action, or decision of the County Commission.")

Are you representing any person, group, or organization? Yes: \_\_\_\_\_ No: \_\_\_\_\_  
women's march, indivisible, Galiente Miami, Rise up FL

If yes, please list name: \_\_\_\_\_  
Organization Firm Client + more

Have you registered with the Clerk of the Board? Yes: ☒ No: \_\_\_\_\_



June 27, 2017

To: Ms. Nicole Tallman  
Director of Policy and Legislative Affairs  
Office of the Mayor: [tallman@miami.gov](mailto:tallman@miami.gov)

Re: Maurice A. Ferré – member 2017 CRTF  
Memo for distribution to the 2017 MDC Charter Review Task Force for  
June 28, 2017, 8:30 AM meeting

Thank you for meeting with me last June 14 along with Oren Rosenthal, Assistant MDC Attorney. As agreed, I write today with a few organizational suggestions:

1. The 2017 MDC Charter Review Task Force (2017) should adopt at the outset a procedural agreement. In my opinion, this should be based on Masons Rules and the Board of County Commission (MDC) procedural rules, which the County Attorney's office should make available to all the members of the 2017 CRTF.
2. The 2017 CRTF should establish its structure. I believe that besides a Chair, a Vice Chair and a Secretary, we should establish three standing committees: a) Fiscal and Budgetary b) Governance and Public Policy c) Boundaries and Real Estate (UDB, Zoning, New Cities, Old Cities-Annexation). The 2017 CRTF Staff and Attorney, should at our next meeting further define for acceptance the extent of jurisdiction for each committee. Each 2017 CRTF member will serve on two committees. The Chair, Vice Chair and Secretary will be voting members of all three committees. In this way, the 2017 CRTF can be more thorough in our deliberations. This will also avoid the flaws of previous CRTF's by concentrating too much power in the Chair. Further, there will be better attendance in the public area hearings the 2017 CRTF establishes.
3. The 2017 CRTF should have no less than six area public hearings: Homestead/Redlands Area; South Dade Government Center; West Kendall; North West; North East; Downtown/Center. Each of the three committees will combine their structured deliberations with a portion of public hearings for community and individual input. If possible, all six of these public meetings will be held at public halls, open access, with easy public parking and state of the art T.V. transmitting facilities to be appropriately broadcast by the MDC Public Access T.V. channel. All Committee of the Whole meetings will be held at the BOCC chamber in Downtown.

Cc:

1. Mayor Carlos Gimenez
2. Chair Esteban Bovo
3. Commissioner Joe Martinez
4. Oren Rosenthal – [orosent@miamidade.gov](mailto:orosent@miamidade.gov)

# 2017 CALENDAR OF THE MIAMI-DADE COUNTY BOARD OF COUNTY COMMISSIONERS

JANUARY						
SUN	MON	TUE	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 11 CDMP 9:30 AM/ RESCHEDULED TO 1.25.17
- 17 SPAGO 11:00 AM/ RESCHEDULED FROM 1.18.17
- 18 MSC 2:00 PM/ CANCELLED
- 19 TTC 9:30 AM - TMS 12:00 PM - EPC 2:00 PM
- 20 UMSA 9:30 AM/ CANCELLED
- 24 REGULAR 9:30 AM
- 25 CDMP 9:30 AM
- 26 REGULAR CARRY-OVER 9:30 AM (IF NEEDED)
- 26 ZONING 9:30 AM
- 26 TPO FKA MPO 2:00PM

FEBRUARY						
SUN	MON	TUE	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

- 7 REGULAR 9:30 AM
- 9 CPC 9:30 AM
- 9 REGULAR CARRY-OVER 9:30 AM (IF NEEDED)
- 13 HSSC 9:30 AM - BSNSC 1:30 PM
- 14 IUC 9:30 AM - GOC 1:30 PM
- 15 PCAC 9:30 AM - PSHC 1:30 PM
- 16 TPWC 9:30 AM - EDTC 1:30 PM
- 17 SPECIAL MEETING 10:00 AM
- 22 REGULAR 9:30 AM
- 23 REGULAR CARRY-OVER 9:30 AM (IF NEEDED)
- 23 ZONING 9:30 AM
- 23 TPO FKA MPO 2:00PM

MARCH						
SUN	MON	TUE	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 7 REGULAR 9:30 AM
- 7 JOINT BCC & PHT 9:30 AM
- 8 CDMP 9:30 AM
- 9 CPC 11:00 AM/ BSNSC 2:30 PM
- 9 REGULAR CARRY-OVER 9:30 AM (IF NEEDED)
- 13 HSSC 9:30 AM
- 14 IUC 9:30 AM - GOC 1:30 PM
- 15 PCAC 9:30 AM - PSHC 1:30 PM
- 16 TPWC 9:30 AM - EDTC 1:30 PM
- 21 REGULAR 9:30 AM
- 23 REGULAR CARRY-OVER 9:30 AM (IF NEEDED)
- 23 ZONING 9:30 AM
- 23 TPO FKA MPO 2:00PM

APRIL						
SUN	MON	TUE	WED	THUR	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- 4 REGULAR 9:30 AM
- 5-6 DADE DAYS IN TALLAHASSEE
- 6 CPC 9:30 AM/BSNSC WORKSHOP 1:30 PM
- 6 REGULAR CARRY-OVER 9:30 AM (IF NEEDED)
- 10 HSSC 9:30 AM / CANCELLED
- 11 IUC 9:30 AM - GOC 1:30 PM/ CANCELLED
- 12 PCAC 9:30 AM - PSHC 1:30 PM/ CANCELLED
- 13 TPWC 9:30 AM - EDTC 1:30 PM/ CANCELLED
- 18 REGULAR 9:30 AM
- 18 JOINT BCC & YOUTH COMMISISON 3:00 PM
- 20 REGULAR CARRY-OVER 9:30 AM (IF NEEDED)
- 20 ZONING 9:30 AM
- 20 TPO FKA MPO 2:00PM/ CANCELLED
- 26 CDMP 9:30 AM

MAY						
SUN	MON	TUE	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 2 REGULAR 9:30 AM
- 4 CPC 9:30 AM/ BSNSC 1:30 PM/CANCELLED
- 4 REGULAR CARRY-OVER 9:30 AM (IF NEEDED)
- 8 HSSC 9:30 AM /BSNSC WORKSHOP 1:30 PM
- 9 IUC 9:30 AM - GOC 1:30 PM
- 10 PCAC 9:30 AM - PSHC 1:30 PM
- 11 TPWC 9:30 AM - EDTC 1:30 PM
- 16 REGULAR 9:30 AM/ EDTC 9:30 AM
- 18 REGULAR CARRY-OVER 9:30 AM (IF NEEDED)
- 18 ZONING 9:30 AM
- 18 TPO FKA MPO 2:00PM

JUNE						
SUN	MON	TUE	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- 6 REGULAR 9:30 AM
- 8 CPC 9:30 AM /BSNSC 1:30 PM/CANCELLED
- 8 REGULAR CARRY-OVER 9:30 AM (IF NEEDED)
- 12 HSSC 9:30 AM
- 13 IUC 9:30 AM - GOC 1:30 PM
- 14 PCAC 9:30 AM - PSHC 1:30 PM
- 15 TPWC 9:30 AM - EDTC 1:30 PM
- 20 REGULAR 9:30 AM - JOINT BCC & PHT 9:30 AM
- 20 SPECIAL MEETING 9:30 AM
- 21 CDMP 9:30 AM
- 22 REGULAR CARRY-OVER 9:30 AM (IF NEEDED)
- 22 ZONING 9:30 AM
- 22 TPO FKA MPO 2:00PM

JULY						
SUN	MON	TUE	WED	THUR	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 6 REGULAR 9:30 AM
- 10 HSSC 9:30 AM - BSNSC 1:30 PM
- 11 IUC 9:30 AM - GOC 1:30 PM
- 12 PCAC 9:30 AM - PSHC 1:30 PM
- 13 TPWC 9:30 AM - EDTC 1:30 PM
- 18 REGULAR 9:30 AM
- 18 CMTE OF THE WHOLE/PUBLIC HEARING 9:30 AM
- 19 CDMP 9:30 AM
- 20 REGULAR CARRY-OVER 9:30 AM (IF NEEDED)
- 20 ZONING 9:30 AM
- 20 TPO FKA MPO 2:00PM

AUGUST						
SUN	MON	TUE	WED	THUR	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 1 REGULAR 9:30 AM (MILAGE RATE - IF NEEDED)
- 30 GOC/BUDGET 9:30 AM
- 30 BUDGET/CMTE OF THE WHOLE 2:00 PM

REGULAR
ZONING, CDMP & MPO
CMTE /SUBCMTE. (SEE REVERSE SIDE)
RECESS / SUMMER BREAK
SUNSHINE MTGS (SEE REVERSE SIDE)
HOLIDAYS (SEE REVERSE SIDE)
HOLIDAYS OBSERVED (SEE REVERSE SIDE)

SEPTEMBER						
SUN	MON	TUE	WED	THUR	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 5 1ST BUDGET HEARING 5:01 PM
- 7 REGULAR 9:30 AM
- 11 HSSC 9:30 AM - BSNSC 1:30 PM
- 12 IUC 9:30 AM - GOC 1:30 PM
- 13 PCAC 9:30 AM - PSHC 1:30 PM
- 14 ZONING 9:30 AM - CPC 12:00 PM (TENTATIVE)
- 14 EDTC 1:30 PM
- 14 TPO FKA MPO 2:00PM
- 15 TPWC 9:30 AM
- 18 GOC/BUDGET 9:30 AM
- 19 2ND BUDGET HEARING 5:01 PM

OCTOBER						
SUN	MON	TUE	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 3 REGULAR 9:30 AM
- 5 CPC 9:30 AM/ BSNSC 1:30 PM
- 5 REGULAR CARRY-OVER 9:30 AM (IF NEEDED)
- 10 IUC 9:30 AM - GOC 1:30 PM
- 11 PCAC 9:30 AM - PSHC 1:30 PM
- 12 TPWC 9:30 AM - EDTC 1:30 PM
- 13 HSSC 9:30 AM
- 17 REGULAR 9:30 AM
- 18 CDMP 9:30 AM
- 19 REGULAR CARRY-OVER 9:30 AM (IF NEEDED)
- 19 ZONING 9:30 AM
- 19 TPO FKA MPO 2:00PM

NOVEMBER						
SUN	MON	TUE	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 7 REGULAR 9:30 AM
- 8 CDMP 9:30 AM
- 9 REGULAR CARRY-OVER 9:30 AM (IF NEEDED)
- 9 ZONING 9:30 AM
- 9 TPO FKA MPO 2:00PM
- 13 HSSC 9:30 AM
- 14 IUC 9:30 AM - GOC 1:30 PM
- 15 PCAC 9:30 AM - PSHC 1:30 PM
- 16 TPWC 9:30 AM - EDTC 1:30 PM
- 21 REGULAR 9:30 AM
- 22 CPC 9:30 AM/ BSNSC 1:30 PM
- 22 REGULAR CARRY-OVER 9:30 AM (IF NEEDED)

DECEMBER						
SUN	MON	TUE	WED	THUR	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 5 REGULAR 9:30 AM
- 7 REGULAR CARRY-OVER 9:30 AM (IF NEEDED)
- 7 ZONING 9:30 AM
- 7 TPO FKA MPO 2:00PM
- 11 HSSC 9:30 AM
- 12 IUC 9:30 AM - GOC 1:30 PM
- 13 PCAC 9:30 AM - PSHC 1:30 PM
- 14 TPWC 9:30 AM - EDTC 1:30 PM
- 19 REGULAR 9:30 AM
- 21 CPC 9:30 AM/ BSNSC 1:30 PM
- 21 REGULAR CARRY-OVER 9:30 AM (IF NEEDED)

# 2017 CALENDAR OF THE MIAMI-DADE COUNTY BOARD OF COUNTY COMMISSIONERS

## COMMISSION CMTE.S AND SUBCMTE.S

BUILDING SAFER NEIGHBORHOODS SUBCMTE. (BSNSC)  
CHAIRMAN'S POLICY COUNCIL (CPC)  
ECONOMIC DEVELOPMENT AND TOURISM CMTE. (EDTC)  
GOVERNMENT OPERATIONS CMTE. (GOC)  
HOUSING AND SOCIAL SERVICES CMTE. (HSSC)  
INFRASTRUCTURE AND UTILITIES CMTE. (IUC)  
PARKS AND CULTURAL AFFAIRS CMTE. (PCAC)  
PUBLIC SAFETY AND HEALTH CMTE. (PSHC)  
TRANSPORTATION AND PUBLIC WORKS CMTE. (TPWC)

## 2017 HOLIDAYS

Mon, Jan. 2	New Year's Day
Mon, Jan. 16	Martin Luther King Jr's Day
Mon, Feb. 20	President's Day
Wed, Mar. 1	Ash Wednesday
Sun, Apr. 9 - Tues Apr. 18	Passover @ Sundown
Thurs, Apr. 13	Holy Thursday
Fri, Apr. 14	Good Friday
Sun, Apr. 16	Easter Sunday
Mon, May 29	Memorial Day
Tues, Jul. 4	Independence Day
Mon, Sept. 4	Labor Day
Wed, Sept. 20 - Fri, Sept. 22	Rosh Hashana @ Sundown
Thurs, Sept. 28 - Sat, Sept. 30	Yom Kippur @ Sundown
Mon, Oct. 9	Columbus Day
Fri, Nov. 10	Veterans Day
Thurs, Nov. 23	Thanksgiving Day
Fri, Nov. 24	Day after Thanksgiving
Tues, Dec. 12 - Wed Dec 20	Hanukkah @ Sundown
Mon, Dec. 25	Christmas Day
Tues, Dec. 26 - Mon, Jan. 1	Kwanzaa

## LEGISLATIVE SESSION & RELATED DATES/BREAK RECESS

Tues, Mar. 7 - Fri, May 5	State Legislative Session
Wed, Apr. 5 - Thurs, Apr. 6th	Fla. Assn of Counties
Wed, Apr. 5 - Thurs, Apr. 6th	Dade Days in Tallahassee
Mon, Apr. 10 - Fri, Apr. 14	Spring Break
Tues, Jun. 27 - Fri, Jun. 30	Fla. Assn of Counties
Mon, Jul. 24 - Thurs, Aug. 31	BCC Recess
Wed, Sept. 13 - Thurs, Sept. 14	Fla. Assn of Counties
Wed, Nov. 15 - Fri, Nov. 17	Fla. Assn of Counties

## STATE AND MUNICIPAL ELECTION DATES

Tues, Feb. 21	Tues, May 9
Tues, Mar. 7	Tues, May 16
Tues, Mar. 21	Tues, Sept. 12
Tues, Apr. 4	Tues, Oct. 3
Tues, Apr. 11	Tues, Nov. 7
Tues, Apr. 25	Tues, Nov. 14
Tues, May 2	Tues, Nov. 21
Thurs, May 4	

## SUNSHINE MEETINGS

MAY 3RD	HEYMAN AND INTERESTED BCC MEMBERS TO DISCUSS FILM INCENTIVES	1:00 PM
MAY 9TH	LEVINE CAVA STAFF-VARIOUS CRA ATTENDING UNIV. OF MIAMI'S MIAMI AFFORDABILITY PROJECT (MAP)	9:30 AM-12 Noon
MAY 10TH	EDMONSON-HEYMAN TO DISCUSS THE BISCAYNE SHORES INCORPORATION PETITION	10:30 AM
MAY 10TH	BOVO, JR.-DIAZ TO DISCUSS THE NW TRANSPORTATION PLAN	1:00 PM
MAY 11TH	UNITED STATES ATTORNEY'S OFFICE HEROIN AND OPIOID AWARENESS TOWN HALL	2 PM-5 PM
MAY 15TH	NORTH CORRIDOR TRANSIT COALITION MEETING	10:00 AM
MAY 16TH	SUAREZ-BOVO-SOUTO TO DISCUSS EXPANDING WI-FI ACCESS TO ALL COUNTY PARKS	
MAY 18TH	JORDAN-SOUTO TO DISCUSS PROGRAMS AT KENDAL COTTAGES	1:00 PM
MAY 17TH	MAYOR GIMENEZ-EDMONSON RE: POTENTIAL SALE OF CNTY PROP FOR A PROPOSED MLS STADIUM	6:00 PM
MAY 19TH	PUBLIC HEALTH TRUST (PHT) NOMINATING COUNCIL	11:00 AM
MAY 19TH	SOUTO-LEVINE CAVA RE:/ MIAMI-DADE PARKS MP, LOC OF FAMU RESEARCH PRGM AND VIZCAYA MUSEUM	1:15 PM
MAY 24TH	MIAMI-DADE MILLENNIAL TASK FORCE	10:00 AM
MAY 31ST	NEAT STREETS MIAMI	10 AM-12 Noon
JUN. 1ST	CAVA- MCCrackine- SMITH- DR. MONCARZ- DR.PETERSON RE:/ROUNDTABLE AND CMTY LAND TRUST	11:00 AM
JUN. 1ST	COMMUNITY MEETING RE: POTENTIAL SALE OF CNTY PROP FOR A PROPOSED MLS STADIUM	6:00 PM
JUN. 5TH	COMMUNITY MEETING RE: POTENTIAL SALE OF CNTY PROP FOR A PROPOSED MLS STADIUM	6:00 PM
JUN. 5TH	COMMUNITY MEETING RE: POTENTIAL SALE OF CNTY PROP FOR A PROPOSED MLS STADIUM	6:00 PM
JUN. 13TH	PUBLIC HEALTH TRUST (PHT) NOMINATING COUNCIL	11:00 AM
JUN. 13TH	LEVINE CAVA-DIAZ TO DISCUSS ILLEGAL DUMPING & ATVs/CANCELLED	1:00 PM
JUN. 15TH	MIAMI-DADE MILLENNIAL TASK FORCE EXECUTIVE SUPPORT TEAM	10:00 AM
JUN. 21ST	HEYMAN-SOSA TO DISCUSS FILM INCENTIVES	12 Noon
JUN. 21ST	BOVO-EDMONDSON TO DISCUSS DISCUSS PARCEL B AND THE CUBAN EXILE MUSEUM	11:00 PM
JUN. 22ND	JORDAN-SOUTO TO DISCUSS PROGRAMS AT KENDAL COTTAGES	12:30 PM
JUN. 27TH	MILITARY AFFAIRS BOARD (MAB)	6:30 PM
JUN. 28TH	MIAMI-DADE COUNTY CHARTER REVIEW TASK FORCE	10:00 AM
JULY 12TH	CAVA-DIAZ TO DISCUSS ILLEGAL DUMPING AND ATVS	12:30 PM

# July 2017

July 2017							August 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	1	6	7	1	2	3	4	5
9	10	11	12	13	14	8	13	14	8	9	10	11	12
16	17	18	19	20	21	15	20	21	15	16	17	18	19
23	24	25	26	27	28	22	27	28	22	23	24	25	26
30	31					29			29	30	31		

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Jun 25	26	27	28	29	30	Jul 1
6/25 - 30							
7/2 - 7	2	3	4 INDEPENDENCE DAY	5	6 8:30am 5:00pm BCC REGULAR	7 10:00am 11:30am Clerk of the Board Service Pin Ceremony	8
7/9 - 14	9	10 9:00am 12:00pm Housing and Social Services Committee 1:30pm 5:00pm Building Safer Neigh	11 9:00am 12:00pm Infrastructure and Utilities Committee 1:30pm 5:00pm Government Operati	12 9:00am 12:00pm Parks and Cultural Affairs Committee 1:30pm 5:00pm Public and Safety and Healt	13 9:00am 12:00pm Transportation and 1:30pm 5:00pm Economics Develop 6:00pm 8:00pm CITT (C	14	15
7/16 - 21	16	17 4:00pm 5:00pm Planning Advisory Board (PAB) (Contact: Garrett Rowe (305) 375-283	18 8:30am 5:00pm BCC REGULAR/COMMITT EE OF THE WHOLE/PUBLIC HEARING	19 9:30am 12:00pm CDM 1:00pm 4:00pm Pre-Application Meeting for Zoning Items (Contact: Roda	20 9:30am 5:00pm BCC ZONING/BCC Carryover (If Needed)/MPO @2pm	21	22
7/23 - 28	23	24	25	26	27	28	29
			2:00pm 5:00pm PUBLIC HEALTH TRUST (PHT) (Contact: Lourdes Cuevas (305		5:30pm 7:30pm Nuisance Abatement Board (NAB) (Contact Jack	10:30am 12:30pm Homeless Trust (HT) (Contact: Maggie Olano (305) 375-149	
7/30 - 8/4	30 BCC SUMMER RECESS	31	Aug 1	2	3	4	5

# August 2017

August 2017							September 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5	3	4	5	6	7	1	2
13	14	8	9	10	11	12	10	11	12	13	14	15	16
20	21	15	16	17	18	19	17	18	19	20	21	22	23
27	28	22	23	24	25	26	24	25	26	27	28	29	30

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jul 30 - Aug 5	Jul 30	31	Aug 1	2	3	4	5
			9:30am 5:00pm BCC REGULAR (MILAGE RATE-IF NEEDED)	BCC SUMMER RECESS			
Aug 6 - 12	6	7	8	9	10	11	12
	BCC SUMMER RECESS						
Aug 13 - 19	13	14	15	16	17	18	19
	BCC SUMMER RECESS						
Aug 20 - 26	20	21	22	23	24	25	26
	BCC SUMMER RECESS				5:30pm 7:30pm Nuisance Abatement Board (NAB) (Contact Jack Dicarlo (305) 596-38		
Aug 27 - Sep 2	27	28	29	30	31	Sep 1	2
	BCC SUMMER RECESS			9:30am 12:00pm Government Operations Committ 2:00pm 5:00pm Budget/Committee of the Whole			
			2:00pm 5:00pm PUBLIC HEALTH TRUST (PHT) (Contact: Lourdes Cuevas (305)585-6754)				

# September 2017

September 2017							October 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28
							29	30	31				

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Aug 27	28	29	30	31	Sep 1	2
Aug 27 - Sep 2							
	3	4	5	6	7	8	9
Sep 3 - 9		LABOR DAY	5:01pm 11:31pm FIRST BUDGET HEARING	10:00am 5:00pm Planning Advisory Board (PAB) (Contact: Garrett Rowe (305) 375-2835 Ext 8765)	8:30am 5:00pm BCC REGULAR	9:30am 11:30am Procurement Liaison Meeting (Contact: Roslyn Alic-Batson (305) 375-5658 )	
	10	11	12	13	14	15	16
Sep 10 - 16		9:00am 12:00pm Housing and Social Services Committee 1:30pm 5:00pm Building Safer Neighborhoods Sub	9:00am 12:00pm Infrastructure and Utilities Committee 1:30pm 5:00pm Government Operations Committ	9:00am 12:00pm Trade and Tourism Commi 12:00pm 2:00pm Transit and Mobility 2:00pm 5:00pm Economic Prosperity	9:30am 5:00pm BCC ZONING/MPO @2pm 6:00pm 8:00pm CITT (Contact: Nya Lake (305) 375-1326 )		
	17	18	19	20	21	22	23
Sep 17 - 23		9:30am 5:00pm Strategic Planning and Government Committee (SPGOC)/BUDGET	5:01pm 11:31pm SECOND BUDGET HEARING				
	24	25	26	27	28	29	30
Sep 24 - 30			2:00pm 5:00pm PUBLIC HEALTH TRUST (PHT) (Contact: Lourdes Cuevas (305)585-6754)		5:30pm 7:30pm Nuisance Abatement Board (NAB) (Contact Jack Dicarlo (305) 596-3850 x 280)	10:30am 12:30pm Homeless Trust (HT) (Contact: Maggie Olano (305) 375-1490)	

# October 2017

October 2017							November 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Oct 1 - 7	Oct 1	2	3	4	5	6	7
		10:00am 5:00pm Planning Advisory Board (PAB) (Contact: Garrett Rowe (305) 375-2835 Ext 8765)	9:30am 5:00pm BCC REGULAR		9:30am 5:00pm Chairman's Policy Council/BCC Carryo 1:30pm 5:00pm Building Safer Neighborhoods Sub		
Oct 8 - 14	8	9	10	11	12	13	14
		COLUMBUS DAY	9:00am 12:00pm Infrastructure and Utilities Committee 1:30pm 5:00pm Government Operations Committ	9:00am 12:00pm Parks and Cultural Affairs Committee 1:30pm 5:00pm Public and Safety and Health Committee	9:00am 12:00pm Transportation and 1:30pm 5:00pm Economics Develop 6:00pm 8:00pm CITT (Contact: Nya Lake (	9:00am 12:00pm Housing and Social Services Committee	
Oct 15 - 21	15	16	17	18	19	20	21
			8:30am 5:00pm BCC REGULAR	9:30am 5:00pm CDMP	9:30am 5:00pm BCC ZONING/BCC Carryover (If Needed)/MPO @2pm		
Oct 22 - 28	22	23	24	25	26	27	28
				2:00pm 5:00pm PUBLIC HEALTH TRUST (PHT) (Contact: Lourdes Cuevas (305)585-6754)	5:30pm 7:30pm Nuisance Abatement Board (NAB) (Contact Jack Dicarlo (305) 596-3850 x 280)	10:30am 12:30pm Homeless Trust (HT) (Contact: Maggie Olano (305) 375-1490)	
Oct 29 - Nov 4	29	30	31	Nov 1	2	3	4

# November 2017

November 2017							December 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Oct 29 - Nov 4	Oct 29	30	31	Nov 1	2	3	4
Nov 5 - 11	5	6	7	8	9	10	11
		4:00pm 5:00pm Planning Advisory Board (PAB) (Contact: Garrett Rowe (305) 375-2835 Ext 8765)	8:30am 5:00pm BCC REGULAR	9:30am 5:00pm CDMP	9:30am 5:00pm BCC ZONING/BCC Carryover (If Neede 5:30pm 7:30pm Nuisance Abatement Board (N	VETERAN'S DAY	
Nov 12 - 18	12	13	14	15	16	17	18
		9:00am 2:00pm Housing and Social Services Committee	9:00am 12:00pm Infrastructure and Utilities Committee 1:30pm 5:00pm Government Operations Committ	9:00am 12:00pm Parks and Cultural Affairs Committee 1:30pm 5:00pm Public and Safety and Health Committee	9:00am 12:00pm Transportation and 1:30pm 5:00pm Economics Develop 6:00pm 8:00pm CITT (Contact: Nya Lake (	10:30am 12:30pm Homeless Trust (HT) (Contact: Maggie Olano (305) 375-1490)	
Nov 19 - 25	19	20	21	22	23	24	25
			8:30am 5:00pm BCC REGULAR	9:30am 5:00pm Chairman's Policy Council /BCC Carry 1:30pm 4:30pm Building Safer Neighborhoods Sub	THANKSGIVING DAY		
Nov 26 - Dec 2	26	27	28	29	30	Dec 1	2
				2:00pm 5:00pm PUBLIC HEALTH TRUST (PHT) (Contact: Lourdes Cuevas (305)585-6754)			



# December 2017

December 2017							January 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30	31			
31													

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Nov 26	27	28	29	30	Dec 1	2
11/26 - 12/1						9:30am 11:30am Procurement Liaison Meeting (Contact: Roslyn Alic-Batson (305) 375-5658 )	
	3	4	5	6	7	8	9
12/3 - 8		2:00pm 5:00pm Planning Advisory Board (PAB) (Contact: Garrett Rowe (305) 375-283	8:30am 5:00pm BCC REGULAR	6:00pm 8:00pm CITT (Contact: Nya Lake (305) 375-1326)	9:30am 5:00pm BCC ZONING/BCC Carryover (If Needed)/MPO @2pm		
	10	11	12	13	14	15	16
12/10 - 15		9:00am 12:00pm Housing and Social Services Committee	9:00am 12:00pm Infrastructure and Utilities Committee 1:30pm 4:30pm Government Operati	9:00am 12:00pm Parks and Cultural Affairs Committee 1:30pm 5:00pm Public and Safety and Healt	9:00am 12:00pm Transportation and 1:30pm 5:00pm Economics Develop 5:30pm 7:30pm Nuisan		
	17	18	19	20	21	22	23
12/17 - 22			8:30am 5:00pm BCC REGULAR	2:00pm 5:00pm PUBLIC HEALTH TRUST (PHT) (Contact: Lourdes Cuevas (305)585-6754)	9:30am 5:00pm Chairman's Policy Council /BCC Carry 1:30pm 5:00pm Building Safer Neigh	10:30am 12:30pm Homeless Trust (HT) (Contact: Maggie Olano (305) 375-1490)	
	24	25	26	27	28	29	30
12/24 - 29		CHRISTMAS DAY					
	31	Jan 1, 18	2	3	4	5	6
12/31 - 1/5							

MIAMI-DADE CHARTER REVIEW TASK FORCE  
CLERK'S SUMMARY AND OFFICIAL MEETING MINUTES  
JUNE 28, 2017

The Miami-Dade Charter Review Task Force (the Task Force) convened its first meeting on June 28, 2017, at the Miami-Dade Public Library Auditorium, 101 West Flagler Street, Miami, Florida, at 10:00 a.m. Upon roll call, the following Task Force members were present: Mr. Carlos Diaz-Padron, Mr. Maurice Ferre, Mr. Alfredo J. Gonzalez, Mr. Marlon Hill, Mr. William H. Kerdyk Jr., Ms. Maria Lievano-Cruz, Mr. Mike Valdes-Fauli, and Mr. Eric Zichella. Mr. Neisen Kasdin arrived late. Ms. Alice Burch, Mr. George M. Burgess, Mr. Jeff P. H. Cazeau, Mr. Robert Cuevas and Mr. Luis E. Gonzalez were absent. Commission District 10 seat was vacant.

In addition to Task Force members, the following staff members were present: Assistant County Attorneys Oren Rosenthal and Mike Valdez; Ms. Nicole Tallman, Director of Policy and Legislation and Ms. Patricia Flor, Senior Policy Analyst, Office of the Mayor; Mr. Christopher A. Agrippa, Director and Mr. Alan Eisenberg, Deputy Clerk, Office of the Clerk of the Board.

Ms. Nicole Tallman welcomed Task Force members and guests to the first Task Force meeting, followed by a moment of silence and the Pledge of Allegiance.

Ms. Tallman recommended the Task Force followed the agenda distributed for today's (6/28) meeting.

It was moved by Mr. Maurice Ferre that the prepared agenda be followed. This motion was seconded by Mr. William Kerdyk Jr., and upon being put to a vote, passed by a vote of 8-0. Ms. Alice Burch, Mr. George M. Burgess, Mr. Jeff P. H. Cazeau, Mr. Robert Cuevas, Mr. Luis E. Gonzalez and Mr. Neisen Kasdin were absent.

Ms. Tallman announced there would be a reasonable opportunity for the public to be heard later in the meeting and that the meeting was being televised live.

**INTRODUCTON OF TASK FORCE MEMBERS AND STAFF**

Task Force members and staff introduced themselves.

## **OVERVIEW OF FLORIDA'S SUNSHINE LAW, PUBLIC RECORDS LAW AND CONFLICT OF INTEREST LAW**

Mr. Joseph Centorino, Executive Director, Commission on Ethics & Public Trust (COE), presented overview of the Florida Sunshine Law, the Conflict of Interests Law and the Public Records Law as they applied to the Task Force.

Mr. Centorino explained that the Government-In-The-Sunshine Law (Section 286.011, Florida Statutes) required government board meetings open and accessible to the public, with the exception of the State legislature. He commented that no formal action shall be binding unless taken at such meetings; that reasonable notice must be provided to the public; and that meeting minutes were to be recorded promptly and open to inspection. Mr. Centorino said that the Sunshine Law applied to any discussion between two or more board members on which foreseeable action may be taken by the Board of County Commissioners (BCC), noting no private discussions, phone calls, or emails were allowed between Task Force members about Task Force business. Mr. Centorino indicated that meetings must be held at accessible locations; that there were no restrictions impeding public access; and that efforts should be taken to avoid one-on-one private discussions in public view before, during or after public meetings, even if unrelated to public business.

Mr. Centorino commented that an absent Task Force member could not participate or vote by telephone, pursuant to a recommendation of the County Attorney. He said that a quorum of Task Force members must be present in one location to vote and that any absent member may listen to the meeting but could not participate or vote. Mr. Centorino advised Task Force members that one way communications were permissible; however, that information should be provided to the Clerk of the Board and the Clerk would then make that information available to the public. He added that that no other Task Force member could directly respond to that communication. Mr. Centorino pointed out that a Task Force member should not affect communication through a third party and that communicating to the media was not considered a violation. He mentioned that anyone was permitted to record Task Force meetings provided that it did not disrupt the meeting. Mr. Centorino suggested that Task Force members should leave the room when another member was engaged in a discussion about Task Force business when at other events.

Mr. Centorino described the criminal penalties and non-criminal penalties associated with Sunshine Law violations.

Mr. Centorino proceeded to discuss the Public Records Law (Chapter 119, Florida Statute), noting all information (emails, letters, texting, Twitter, Snapchat, etc.) dealing with Task Force

business whether sent or received was considered public records and must be maintained. He said that the Clerk of the Board was the custodian of public records and suggested that such records be provided to the Clerk to maintain and respond to requests. Mr. Centorino advised Task Force members that the County Attorney's Office and the COE was available to assist them determine whether something was considered a public record, noting that personal notes and drafts were not public records unless read by someone else. He mentioned that an oral request for public records was as binding as a written request. Mr. Centorino stated that communications that were considered transitory business such as meeting times was not considered a public record.

Mr. Centorino described the criminal penalties for knowingly falsifying or tampering with public records. He said the COE also had jurisdiction to enforce the Statewide Freedom of Information Law through the Citizens' Bill of Rights which was part of the County Charter.

Mr. Centorino proceeded to discuss Voting Conflicts (Section 112.3143, Florida Statutes), noting Task Force members were not regulated under the County's Ethics Code because their term of office was less than one year, but they did fall under the State Ethics Code. He advised Task Force members not to vote on an item if they had an economic interest in a decision that could personally affect them, their family, their business, their families business, or employer. Mr. Centorino explained that Task Force members needed to publically disclose the conflict and to file a report stating the nature of the conflict of interest with the Clerk of the Board within 15 days of a vote. He advised Task Force members that his office was available to assist members if they believed there might be a conflict. Mr. Centorino stated that Task Force members could not abstain from voting, pursuant to State law unless there appeared to be a conflict of interest.

#### **OVERVIEW OF HOME RULE AMENDMENT AND MIAMI-DADE COUNTY CHARTER**

Assistant County Attorney Oren Rosenthal provided an overview of the Miami-Dade County Home Rule Charter (Charter). He noted the Charter gave the County the constitutional authority to adopt local laws and regulate local affairs as long as such regulations and adoption were not inconsistent with general State laws. He noted State government was prohibited from enacting special laws dealing with Miami-Dade County. Assistant County Attorney Rosenthal said the County could differ from general law of the State and from public provisions of the Constitution in areas dealing with the structure of County government, the way in which County officials were elected, annexation, incorporation, the relationship between County government and its municipalities, and the ways of amending the Charter.

Assistant County Attorney Rosenthal pointed out that the Charter consisted of a Citizens' Bill of Rights (CBOR) and ten Articles. He indicated that the CBOR set forth general standards for the

operation of local government and created the Commission on Ethics and Public Trust (COE), noting both were within the Charter and could be part of the Task Force review. Assistant County Attorney Rosenthal reviewed Articles 1 – 10.

Assistant County Attorney Rosenthal pointed out that the Charter could be amended by an initiatory petition of the citizens or by action of Board resolution. He said the Charter could only be amended by an affirmative vote of Miami-Dade County electors.

#### **OVERVIEW OF RESOLUTION NO. R-304-17 CREATING THE CHARTER REVIEW TASK FORCE**

Assistant County Attorney Oren Rosenthal explained that the Task Force was created by the Board of County Commissioners (BCC) to review the County Charter every five years. He said the Task Force did not have the authority to place matters directly on ballot; however, they would submit written recommendations to the BCC on Charter provisions needing to be amended.

Assistant County Attorney Rosenthal said the BCC asked the Task Force to 1) study the Final Report of the last Charter Review Task Force, 2) study all proposed charter amendments submitted to the voters since the last Charter Review Task Force, 3) invite knowledgeable members of the community to appear and make recommendations, 4) conduct public hearings at various stages in the review process, and 5) conduct regional meetings to convey the recommendations of the Task Force, to ask for advice and opinions of meeting participants, and to meet again to consider public comments in the final report to the BCC.

Mr. Eric Zichella mentioned that he believed every meeting should be considered a regional meeting and that meetings should be located throughout the community. He stated that he believed the BCC wanted the Task Force members to be able to telephonically participate in meetings.

Assistant County Attorney Rosenthal reported that the intent was for meetings to be conducted throughout the County as well as for a regional meeting providing electronic access. He said that the intention was to videotape and broadcast meetings as well as to provide the public with the opportunity to speak at meetings. Assistant County Attorney Rosenthal advised Mr. Zichella that it would be a violation of the Sunshine Law for a Task Force member to verbally express an opinion or vote on matters at any meeting where they were not present and watching on television.

Mr. Maurice Ferre indicated that he submitted a memorandum on three procedural areas and would like to discuss this proposal at the appropriate time.

Assistant County Attorney Rosenthal said that the BCC gave a great deal of flexibility to the Task Force to determine how they wanted to conduct meetings. He noted he would advise the Task Force whether they proceeding in a manner that was consistent with the Resolution creating the Task Force and in compliance with the Sunshine Law.

Mr. Zichella said that his intention was to encourage maximum participation for Task Force members and the public. He commented that elected and appointed officials were able to participate in meetings telephonically in other parts of the State and suggested that the Task Force considered this option and defined its own rules for maximum participation.

Assistant County Attorney Rosenthal indicated that a quorum of Task Force members was only needed at meetings when a vote was being taken.

Assistant County Attorney Rosenthal stated that the Task Force was required to elect a Chairperson and suggested that a Vice Chairperson also be elected to serve in the absence of the Chairperson. He noted the Task Force could adopt rules as they deemed appropriate and elect other officers if desired. Assistant County Attorney Rosenthal said the ultimate responsibility of the Task Force was to issue a report and recommend changes to the Charter, noting that report would be placed on a BCC meeting agenda. He indicated that the County Attorney was asked by the Board to prepare any resolutions that were sponsored by Commissioners to effectuate calling elections as deemed appropriate by the BCC for any of the Task Force's recommendations.

Assistant County Attorney Rosenthal reported that the Task Force was created on March 31, 2017 and that it would end on March 28, 2018. He said that a Task Force report must be submitted by March 26, 2017; however, recommended the report be submitted earlier in case the BCC wanted to meet and give the Task Force additional work. Assistant County Attorney Rosenthal indicated that all charter amendments recommended by the Task Force must be on a general election, pursuant to Article 9 of the County Charter, noting a general election is held in November every two years. He said that the next general election is on November 6, 2018.

Assistant County Attorney Rosenthal advised Task Force members that Board Rule 9.3.4 directed County Administration to hold six public meetings at various locations throughout the County in order to receive public comment before a Commissioner sponsored resolution to implement a Task Force recommendation goes to Committee. He pointed out that Board Rule 9.3.5 placed a limit of three charter amendments that could be proposed on a general election without a super majority BCC vote. He said that this limit only applied to Presidential General Elections, noting the 2018 election was a Gubernatorial General Election and did not apply and the Board could place as many charter amendments before the voters. Assistant County Attorney Rosenthal reported that there would be State Constitutional Amendments on the 2018 ballot and cautioned the Task Force about numerous ballot items and long voting lines.

Assistant County Attorney Rosenthal stated that the County Attorney's Office was available to support the Task Force with any legal advice needed. He pointed out that his expertise was in areas of general government, constitutional issues, election, and the County Charter and he would be joined by Assistant County Attorney Michael Valdez who shared much of his expertise. Assistant County Attorney Rosenthal mentioned his colleagues, Assistant County Attorney Monica Rizo with budget, finance and Save our Parks (Article 7) expertise and Assistant County Attorney Abbie Schwaderer-Raurell with planning, annexation and incorporation expertise would also be supporting these efforts. He mentioned the County Attorney's Office would help Task Force members comply with Sunshine and Public Records laws.

Mr. Maurice Ferre stated that he drafted a memorandum which was distributed on three organizational issues and suggested it should be considered at the next Task Force meeting. He proceeded to indicate that the Task Force should 1) adopt Masons Rules and the Board's Rules of Procedure; 2) establish a Fiscal and Budgetary Committee, a Governance and Public Policy Committee, and a Boundaries and Real Estate Committee; and 3) conduct no less than six area public hearings. Mr. Ferre expressed concern over poor attendance, lack of quorum, lack of time to discuss issues, too many single issue interests participation, and too many items were left until the last meeting in the past two Task Forces. He expressed his support for having six regional area public hearings, noting each Task Force member would serve on two Committees. Mr. Ferre recommended that all meetings be held at public locations where meeting could be easily televised.

#### **REASONABLE OPPORTUNITY FOR THE PUBLIC TO BE HEARD**

Ms. Susan Windmiller, 2103 Coral Way, Miami, appeared before the Task Force representing the League of Women Voters of Miami-Dade County. She commented on the League's interest in the Task Force's discussion, noting they would be watching and participating in the process. Ms. Windmiller stated that the League would help make Task Force information available to the public and encourage voter participation. She pointed out that an updated Task Force website was needed.

Mr. Juan Cuba, 165 Ponce de Leon Boulevard, Coral Gables, Chair, Miami-Dade Democratic Party, noted he appeared before the Task Force as a concerned citizen. He stressed the need to engage the general public in the discussions and to hear their concerns. Mr. Cuba commented that there were only two women on the Task Force; that there were no black women appointments; and that half its members resided either in Coral Gables or Miami Beach, noting he hoped Commissioner Souto made an appropriate appointment based on diversity.

Ms. Maggie Fernandez, 3620 SW 21 Street, Miami, indicated that she served as a staff member on the 2007-2008 Charter Review Task Force. She commented on increased public

participation, noting she would work with the Task Force to help educate the public about the County Charter, to get information out about the process, and to advocate for new ballot items.

Elva Spencer-Belz, 3330 Creekside, Anchorage Alaska, appeared before the Task Force commenting on cameras in the Turner Guilford Knight Correctional Center's showers and violent conditions at that facility.

Ms. Christina Bracken, Key Biscayne, appeared before the Task Force representing local resistance groups, including: Women's March, Indivisible, Galvanize Miami, and Rise Up Florida. She commented on looking forward to interacting with the Task Force and making the Task Force process available to the public.

#### **COMMENTS / DISCUSSION BY TASK FORCE MEMBERS**

- **SELECTION OF CHARTER REVIEW TASK FORCE CHAIR**

Ms. Maria Lievano-Cruz expressed concern that the selection of a Task Force Chair should take place when more members were present. She suggested that individuals wanting to serve should be given the opportunity to express their interest in this position.

Mr. Maurice Ferre noted he concurred with Ms. Lievano-Cruz.

Assistant County Attorney Oren Rosenthal indicated that the decision to elect a Chair could be postponed if that was the Task Force's desire; however, he commented on the importance of having a Chair for the organization of the meeting and suggested a temporary Chair be elected at this time.

Mr. Alfred Gonzalez spoke in opposition to a temporary Chair for one meeting and any discussion about this position and the organization structure should take place at the next meeting.

Ms. Nicole Tillman stated she would continue to lead the meeting until a Chair was selected.

Mr. Eric Zichella questioned whether there were communication resources within the County available to the Task Force that would help engage the public. He encouraged the use of social media and the creation of a new Task Force web site. Mr. Zichella commented on the use of written online comments from people that could not attend meetings and the inclusion of these



comments into meeting minutes. He said that a discussion on how the Task Force conducted business was just as important as when it met.

Mr. Marlon Hill stated that Miami-Dade County was among the leading locations in the nation for start-up, entrepreneurs and technology business. He commented that the website needed to communicate the Task Force's progress; that there needed to be Facebook and Twitter presence; that a hashtag was needed for people to follow the conversation; that there was Livestream coverage; and that meeting times were scheduled when people could attend. Mr. Hill said that technology could be used in ways that were not available for previous Task Forces. He indicated that he looked forward to learning about available resources to support this Task Force, noting the possibility of using infographics to explain the Home Rule Charter and the Task Force process.

Ms. Maria Lievano-Cruz requested that the question about technological resources be submitted as a motion.

It was moved by Mr. Marlon Hill that the Mayor provided Task Force members with an overview of available technological resources for outreach purposes, including Facebook, website access, social media and the ability for the public to present electronic comments to the Task Force. This motion was seconded by Mr. Eric Zichella and upon being put to a vote, passed unanimously by those members present.

- **MEETING SCHEDULE**

Mr. Eric Zichella expressed concern as noted by Mr. Maurice Ferre about too much information presented at the end of the Task Force process resulting in these matters not being thoroughly considered. He said the Board's objective was to prepare a final report or reports, noting the Task Force could discuss whether to send items to the BCC more frequently as items were discussed. Mr. Zichella indicated that it was important for the public to know what was going to be discussed and when.

Mr. Neisen Kasdin concurred over the need to enhance participation. He inquired whether the Task Force had funding available to bring in outside expertise to guide them on best practices being used across the country and how that translated into legal structures. Mr. Kasdin stressed the need to schedule Task Force meetings at times that would accommodate the majority of its members and promote public access, suggesting early morning, late afternoon or early evening as options.

Mr. Maurice Ferre stated that all 2007 Task Force meetings were held in the evenings. He pointed out that the University of Miami, Florida International University, Florida International University and Barry University and others had specific departments dealing with these issues and believed they would be interested in participating. Mr. Ferre also noted the expertise that could be acquired through the League of Cities and the Mayors Conference.

Mr. Marlon Hill expressed concern about multiple meetings and making each meeting as productive as possible.

Assistant County Attorney Oren Rosenthal indicated that a quorum of members was needed to consider taking action on an item and a majority vote of members present was needed to vote on an item. He said that the Task Force could meet in informational sessions throughout the County where no vote was being taken without having a quorum present. Assistant County Attorney Rosenthal stated that a report of these sessions would be presented to the Task Force for action when a quorum was present. He said that meetings throughout the County would be advertised as Sunshine meetings.

Ms. Nicole Tallman pointed out that the Charter Review website ([www.miamidade.gov/charter/taskforce2017](http://www.miamidade.gov/charter/taskforce2017)) was launched on June 27, 2017 and would be updated throughout the process. She said that there was no specific budget allocated for the Task Force and that she would inquire about available communications resources at the next Task Force meeting.

Mr. Mike Valdes-Fauli mentioned that he was available to provide the Task Force with marketing assistance and suggested a marketing subcommittee be formed.

Mr. Neisen Kasdin said he did not feel compelled to legislate, noting the Charter was already a well written document. He commented on the need to spend time being generalists, figuring out areas needing to be fixed. Mr. Kasdin noted he was reluctant to create committees until the Task Force developed a philosophy.

Mr. Alfredo Gonzalez said he envisioned having regional meetings where action was taken as well as holding public hearings throughout the County for information gathering purposes. He suggested that public hearings be held throughout the fall months and preliminary reports considered at the beginning of 2018.

Mr. Maurice Ferre stated that people talked better with functioning committees. He said that three subcommittees covered all areas needing review. Mr. Ferrer indicated that there should be discussion on whatever issue the public introduced. He commented on the problems associated with previous Task Force member participation, noting breaking out into committees did not require every Task Force member to attend every meeting throughout the County. Mr. Ferre said that decisions would be made at general meetings in a central public location.

Mr. Alfredo Gonzalez stated that the informational meetings throughout the County did not require a quorum of Task Force members, noting it was up to individual members whether they wanted to attend those meetings.

Ms. Maria Lievano-Cruz recommended that the Task Force focused on the calendar and determined how many times they should meet. She suggested setting a specific day or days each month to meet along with a location and time and subcommittees could be scheduled later.

Mr. Eric Zichella said that there needed to be a discussion on the Task structure and the types of meetings. He said the public would be upset if they came to a meeting only to find out they were discussing something different and suggested that all meetings started with a public hearing before conducting Task Force business.

Mr. Neisen Kasdin said that seven Task Force members were absent from this meeting and suggested that staff polled those members to inquire about their availability for future meetings.

Ms. Maria Lievano-Cruz recommended getting a general consensus of availability from Task Force members present.

Discussion ensued between Task Force members as to an appropriate day and time for future meetings and ways to encourage participation.

It was the consensus of Task Force members present to schedule just the next meeting and to schedule additional meetings later.

Assistant County Oren Rosenthal advised Task Force members that meeting notices should indicate a specific meeting ending time such as "9:00 p.m. or thereafter" to provide adequate notice for Sunshine requirements, noting that the Task Force could meet longer if necessary. He indicated that the meeting times could be changed later by Task Force motion and vote.

It was moved by Mr. Mike Valdes-Fauli that the next Task Force meeting was scheduled for July 17, 2017 in the BCC Commission Chambers, pending BCC Chairman Bovo's approval for use of that facility; that Task Force meetings begin at 6:00 p.m. and end at 9:00 p.m. This motion was seconded by Ms. Maria Lievano-Cruz, and upon being put to a vote, passed by a 9-0 vote.

Mr. Mike Valdes-Fauli asked County staff to provide Task Force members with Outlook calendar invites for future meetings.

Mr. Eric Zichella suggested that the Task Force adopted Mason's Rules of Order.

Mr. Maurice Ferre further suggested that the Task Force also adopted the Board of County Commission's (BCC) Rules of Procedure.

Ms. Maria Lievano-Cruz and Mr. Maurice Cruz asked County staff to provide Task Force members with a copy of both sets of rules.

Assistant County Attorney Oren Rosenthal advised that the BCC Rules of Procedure included Mason's Rules of Order.

It was moved by Mr. Eric Zichella to adopt Masons Rules of Order and the County's Rules of Procedure. This motion was seconded by Mr. Alfredo Gonzalez, and upon being put to a vote, passed unanimously by those members present.

Mr. Eric Zichella questioned what made Task Force meetings public hearings, noting he did not want meetings to be taken up by strictly business and extra meetings scheduled for public hearings.

Mr. Maurice Ferre stated that all Task Force meetings should be public hearings and no less than one-third of the meeting time should be allocated to the public hearing.

Mr. Neisen Kasdin indicated that time should be allocated for public input on specific agenda topics when those items were discussed as well as an opportunity for public input at the beginning of meetings.

Assistant County Attorney Oren Rosenthal advised Task Force members that the BCC Rules of Procedure provided for the reasonable opportunity to be heard and the standards allowing individuals with two minutes to be heard prior to the meeting on topics and propositions to be discussed at that meeting. He noted speakers were required to provide their name and address

and the Chair could shorten the allotted time allowed to speak based upon the number of speakers present. Assistant County Attorney Rosenthal mentioned that there was a process and a policy for the types of input that might satisfy the Task Force's requirements.

In response to Mr. Eric Zichella's question about video conference capabilities to accept public comments, Ms. Nicole Tillman reported that she would look into this suggestion.

Further discussion ensued among Task Force members about the nature of a public hearing and the amount of time to be allocated to the reasonable opportunity for the public to be heard.

Assistant County Attorney Oren Rosenthal clarified that providing a reasonable opportunity to be heard as long it was broad enough would meet the requirement of the resolution creating the Task Force.

It was moved by Mr. Eric Zichella that every Task Force meeting be a public hearing. This motion was seconded by Mr. Maurice Ferre and upon being put to a vote, passed unanimously by those members present.

It was subsequently moved by Mr. Alfredo Gonzalez that Task Force members provide staff with any items they wanted included on upcoming Task Force meeting agendas and that those agendas be provided to Task Force members and posted to the Task Force website no later than the Thursday prior to the meeting. This motion was seconded by Mr. Marlon Hill and upon being put to a vote, passed unanimously by those members present.

- **AREAS OF STUDY**

It was suggested that the particular areas of study would be considered at the next Task Force meeting when more members were present.

Mr. Zichella recommended that each Task Force member provide details on the areas of study they would like to be considered before the next meeting and for a determination to be made on whether there was any funding available to bring experts to provide guidance to Task Force members.

Ms. Maria Lievano-Cruz mentioned that the National Civic League offered assistance to municipal and county governments who were developing and revising charters. She recommended that this organization be considered to participate in the charter review process.

Mr. Marlon Hill said he wanted to learn about best practices from other municipalities, summarized into a spreadsheet.

Mr. Maurice Ferre pointed out the resources were available through the League of Cities and Counties and the Conference of Mayors to assist the Task Force. He said the areas of study needed to be narrowed down and a discussion about the number of final recommendations that will be presented to the Board of County Commissioners.

Assistant County Attorney Oren Rosenthal suggested that Ms. Nicole Tillman send an email to Task Force members requesting information on areas of study and Task Force members provided this information directly to Ms. Tillman, in order to comply with Sunshine Law requirements.

Mr. Marlon Hill suggested that Ms. Tillman send emails requesting information to Task Force members as blind copies to prevent members from responding to all recipients.

Following discussion, it was moved by Mr. Eric Zichella that Task Force members provided a list of potential areas of study to Ms. Tillman by Wednesday, July 12, 2017 for inclusion on the July 17, 2017 Task Force meeting agenda; that the compiled list of areas of study will be provided to Task Force members; and that County staff provided a report on whether funding was available to bring experts to provide the Task Force with guidance. This motion was seconded by Ms. Maria Lievano-Cruz and upon being put to a vote, passed unanimously by those members present.

It was subsequently moved by Mr. Alfredo Gonzalez that Task Force members provided staff with any item they wanted discussed at Task Force meetings no later than the Thursday prior to the Monday meeting, so that those items could be included on the agenda. This motion was seconded by Ms. Maria Lievano-Cruz and upon being put to a vote, passed by a 9-0 vote.

- **OTHER DISCUSSION ITEMS**

Mr. Marlon Hill inquired when the Task Force meeting minutes and the ability to watch meetings live would be available after each meeting.

Mr. Christopher Agrippa reported that meeting minutes would depend on the intensity of the discussion and the length of the meeting; however, it was the goal to provide meeting minutes in a timely manner.

Ms. Nicole Tillman noted she would inquire when meetings could be viewed and provide this information to Task Force members.

### **ADJOURNMENT**

There being no further business, it was moved by Ms. Maria Lievano-Cruz that the Charter Review Task Force meeting be adjourned at 12:30 p.m. This motion was seconded by Mr. Maurice Ferre.