# Memorandum MIAMI-DADE

Date:

May 10, 2019

To:

Javier A. Betancourt, Executive Director

Office of the Citizens' Independent Transportation Trust

From:

Cathy Jackson, Director

Audit and Management Services Department

Subject:

Final Audit Report – Charter County Transportation System Surtax Review –

City of Hialeah Gardens

We have reviewed the City of Hialeah Gardens' April 3, 2019 Response (Attachment I) to the Audit Report dated February 8, 2019. The positive actions taken or planned to address the audit findings and recommendations are satisfactory, and thus the audit has been closed.

We appreciate the assistance provided to our staff, during the audit process. Should you have any questions, please contact me at 786-469-5900.

#### CJ:ag

c: Honorable Harvey A. Ruvin, Clerk of the Courts
Abigail Price-Williams, County Attorney
Edward Marquez, Deputy Mayor
Alina T. Hudak, Deputy Mayor
Jennifer Moon, Director, Office of Management and Budget
Juan Rivera, Office of Management and Budget Director, City of Hialeah Gardens



### City of Hialeah Gardens

10001 N.W. 87th Avenue, Hialeah Gardens, FL 33016 Phone (305) 558-4114 Fax (305) 819-5315

www.cityofhialeahgardens.com

April 3, 2019

Cathy Jackson, Director Audit and Management Services Department 1 S.E. 3<sup>rd</sup> Avenue, Suite 1100 Miami, FL 33131

Re: Charter County Transit System Surtax Audit Report - Auditee Responses

Dear Ms. Jackson:

The City of Hialeah Gardens has reviewed the audit report for the Charter County Transit System Surtax for fiscal years 2013-2017. Please find below the City's responses to the audit recommendations.

#### Response to finding #1 – Use of Surtax Proceeds

The audit report only accounts for expenses during FY 2013-2017 and the City concurs that funds in a total of \$1.6 million were not spent during the period audited. We will reflect the \$1.6 million of Transportation-related Surtax Proceeds in the updated Five-Year Transportation Plan due within 90 days of the OCITT audit report.

#### Response to finding #2 - Accounting for Surtax funds

The audit report only accounts for expenses during FY 2013-2017 and the City concurs that funds in a total of \$1.6 million were not spent during the period audited. We will reflect the \$1.6 million of Transportation-related Surtax Proceeds as restricted on the audited financial statements, as we use cash pooling for all our expenditures except for Water and Sewer.

# Response to finding #3 – Certification and Reporting Requirements

The City has submitted and will continue to submit all required reports to OCITT in the manner prescribed.

I would like to thank your staff for taking the time to discuss different aspects of the audit process as well as their professionalism during their time at the City. Please contact me if you have any questions or concerns at 305-558-4114 Ext. 213.

Sincerely,

Juan Rivera

Office of Management & Budget

Director

cc:

Yioset De La Cruz - Mayor

File

PTP Projected Start s (4.185)
Less PTP Projected
Expenditures s 660,000
= PTP Projected
Unexpended s (664,185)

PTP Projected Start s 175,815

Less PTP Projected

Expenditures s 660,000

= PTP Projected

Unexpended s (484,185)

Less PTP Projected
Expenditures \$ 968,000
= PTP Projected
Unexpended \$ (304,185)

TOTAL Projected
Expenditure FY 2022-2023

TOTAL Projected Expenditure FY 2021-2022

\$ 1,178,000

TOTAL Projected
Expenditure

TOTAL Projected
Expenditure \$ 1,328,000

TOTAL Projected Expenditure

663,815

PTP Projected Start

# FIVE-YEAR MUNICIPAL TRANSPORTATION IMPROVEMENT PROGRAM & QUARTERLY REPORTING PTP/TRANSPORTATION

<u>Instructions</u>: Please complete un-shaded portions of this spreadsheet. Un-hide rows at the end of spreadsheet as needed.

MUNICIPALITY: CONTACT NAME: TITLE / POSITION: TELEPHONE: E-MAIL: REPORT DATE:	CITY OF HIALEAH GARDENS JUAN RIVERA O.M.B. DIRECTOR 305-558-4114 JRIVERA@CITYOFHIALEAHGARDENS.COM
---	---

					FY 2018-2019			FY 2019-2020			FY 2020-2021		1	FY 2021-2022	Salar and		EV 2022 2023	
				Current P	Current PTP Allocation	\$ 480,000	Current P	Current PTP Allocation	000 007	To second		1					1 4044-4043	
				Prior Yr		7	Drior Vr	orior Vr II Amocation	17. 11	Current	I P Allocation		Current P	Current PTP Allocation \$		Current P	Current PTP Allocation \$	480,000
MOE	69	42.000						naniadvailo	C19,120 6	Prior Tr	Prior ir Unexpended \$		Prior Yr	Prior Yr Unexpended \$		Prior Yr	Prior Yr Unexpended \$	(484,185)
								10tal Start \$ 1,301,815	518,105,1 \$		Total Start	\$ 663,815		Total Start \$	\$ 175,815		Total Start \$	(4,185)
Project Name and Description	Project Location	Estimated Start/End Date	Total Project Cost (1)	Phase (2)	Funding Source	Amount	Phase (2)	Funding Source	Amount	Phase (2)	Funding	Amount	Phase (2)	Funding	Amount	Dhace (2)	Funding	, and a
		Start mm/yy			РТР	308,185		РТР	308,000		РТР	0		PTP	0		PTP	Amount
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Repayment of \$2,058,000 debt	city wide roadway projects		2,058,000	NO NO									1					
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DRAINAGE IMPROVEMENTS	NW 87th CT & 92nd AVE	ě	1,800,000	OTH- Improvements														
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		End mm/vy																
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REPAIR AND		End mm/yy																
MAINTENANCE OF ROADS	HIALEAH GARDENS		2,300,000															
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		End mm/yy																
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(2) PHASE CODES:	L	CST: Construction		TOT				FT 2019-2020	The state of the s		FY 2020-2021	NO. NO. NO.	H	FY 2021-2022	STATE OF THE PERSON NAMED IN	E	FY 2022-2023	

(1) FOR CAPITAL PROJECTS ONLY (2) PHASE CODES:

CST: Construction ROW: Right of Way Acquisition PE: Preliminary Engineering FS: Feasibility Study PP: Procurement Process SP: Service Planning

\$ 2,080,000 \$ 1,258,185

IP: Implementation Process ON: On-Going

18-19 COMPLIANCE TEMPLATE - 5 YEAR PLAN TRANSPORTATON

183,815

821,815

PTP Projected Start s
Less PTP Projected
Expenditures s
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Expenditures s
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Unexpended s

\$ 210,000

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210,000 \$ 210,000 \$ 210,000

TOTAL Projected Expenditure

TOTAL Projected
Expenditure

TOTAL Projected
Expenditure

TOTAL Projected
Expenditure

FY 2016-2017

FY 2017-2018

FY 2018-2019

FY 2019-2020

FIVE-YEAR MUNICIPAL TRANSIT IMPROVEMENT PROGRAM & QUARTERLY REPORTING PTP/TRANSIT

Instructions: Please complete un-shaded portions of this spreadsheet. Unhide rows at end of spreadsheet as needed.

	CITY OF HIALEAH GARDENS
	JUAN RIVERA
	O.M.B. DIRECTOR
	305-558-4114
	RIVERA@CITYOFHIALEAHGARDENS.COM
REPORT DATE: April 3, 2	April 3, 2019

		210,000	210,000		Amount 210 000	00,012			I															
FY 2022-2023		Prior Yr Ilpexpended	Total Start s	Funding	8 6				PTP				PTP			PTP			РТР			РТР		
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FY 2020-2021	Current PTP Allocation \$	Prior Yr Unexpended	Total Start \$	Funding	PTP				PTP				PTP			did			РТР			PTP		
				Phase (2)				•				1												
100	\$ 210,000	7.7	\$ 210,000	Amount	210,000																			
FY 2019-2020	Current PTP Allocation \$	Prior Yr Unexpended \$	Total Start \$	Funding	PTP				РТР				PTP						РТР			PTP		
	Current F	Prior Y		Phase (2)	-																			
6	\$ 210,000	· 69	\$ 210,000	Amount	210,000																			
FY 2018-2019	Current PTP Allocation	Prior Yr Unexpended	Total Start	Funding Source	РТР				PTP				РТР		PTD				РТР			РТР		
	Current F	Prior Y		Phase (2)				NO															,	
				Total Project Cost (1)				210,000																
			r		Start mm/yy		End mm/yy		Start mm/yy	End marker	End mmyy	, ,	Start mm/yy	End mm/yy	Start mm/vv		End mm/vv		Start mm/yy	End mm/yy		Start mm/yy	End mm/yy	
			₩.	Project Location	City of Hialeah Gardens																			
			MOE:	0.75	Marlins Route serving Hialeah Gardens	Residents in collaboration with the City of Hialeah	i dibit Oystelli											9						

(1) FOR CAPITAL PROJECTS ONLY (2) PHASE CODES:

CST: Construction ROW: Right of Way Acquisition

PE: Preliminary Engineering FS: Feasibility Study PP: Procurement Process SP: Service Planning IP: Implementation Process ON: On-Going

OTH: Other

18-19 COMPLIANCE TEMPLATE - 5 YEAR PLAN TRANSIT



# AUDIT AND MANAGEMENT SERVICES DEPARTMENT OVERTOWN TRANSIT VILLAGE

701 NW 1<sup>st</sup> COURT – SUITE 8-175 MIAMI, FLORIDA 33136 TELEPHONE: 786-469-5900

FAX: 786-469-5933

February 8, 2019

Mr. Juan Rivera, Director Office of Management and Budget City of Hialeah Gardens 10001 N.W. 87<sup>th</sup> Avenue Hialeah Gardens, Florida 33016

Re: Charter County Transportation System Surtax Review - City of Hialeah Gardens

Dear Mr. Rivera:

Enclosed is the above-captioned Audit Report that was previously discussed with you. Although the Office of the Citizens' Independent Transportation Trust (OCITT) will be contacting you to resolve the audit findings, a written response is requested within 30 days.

We appreciate the courtesies and assistance provided to our staff during the audit process. Please contact me at 786-469-5900, if you have any questions or require further information.

Sincerely,

Cathy Jackson

Director

CJ:ag

Attachment

c: Arturo Ruiz, Director of Administration, City of Hialeah Gardens Javier A. Betancourt, Executive Director, OCITT

# Memorandum MIAMI-DADE

Date:

February 8, 2019

To:

Javier A. Betancourt, Executive Director

Office of the Citizens' Independent Transportation Trust (OCITT)

From:

Cathy Jackson, Director

Audit and Management Services Department

Subject:

Audit Report - Charter County Transportation System Surtax Review -

City of Hialeah Gardens

#### **PURPOSE AND SCOPE**

We performed a review of the City of Hialeah Gardens' use of Charter County Transportation System Surtax (Surtax) Proceeds remitted by Miami-Dade County (County) for the five years ended September 30, 2017. The primary objective was to ensure Surtax Proceeds were used in compliance with the *Interlocal Agreement for Distribution, Use and Reporting of Charter County Transit System Surtax Proceeds Levied by Miami-Dade County* (Interlocal Agreement) executed on May 1, 2007. Additionally, we assessed resolution of prior audit findings referenced in our Audit Report dated August 26, 2013 (Exhibit I).

#### **BACKGROUND**

County Ordinance No. 02-116, enacted on July 9, 2002, imposed a one-half of one percent Surtax on eligible sales transactions for Transportation-related projects. However, at least 20% of the Surtax Proceeds received by the County must be distributed to municipalities incorporated as of November 5, 2002, on a pro-rata basis using population statistics (Schedule IV). The Surtax Program is administered by the Citizens' Independent Transportation Trust (CITT), a group comprised of 15 members appointed by the Board of County Commissioners, County Mayor, and Miami-Dade League of Cities.

Pursuant to the Interlocal Agreement, the City of Hialeah Gardens (the City) must annually continue the same level of General Fund support for Transportation projects appropriated in its Fiscal Year (FY) 2002 Budget (Maintenance of Effort), which totaled \$42,500 (Table I). Surtax monies may be used to develop, construct, equip, maintain, operate, or expand County-wide bus systems, fixed guideway rapid transit systems, roads and bridges, as well as secure such bonds or pay debt service. Further, the City must apply at least 20% of the Surtax Proceeds to Transit-related projects, such as circulator buses, bus shelters, bus pullout bays, or other related infrastructure. CITT Resolution No. 09-055, adopted July 30, 2009, allows for the rollover of unspent Surtax funds for up to five years, provided the municipality's Five-Year Transportation Plan demonstrates how the funds will be used. Additionally, CITT Resolution No. 15-027, adopted

Audit Report – Charter County Transportation System Surtax Review – City of Hialeah Gardens Page 2

May 20, 2015, allows for carryover credits in the event amounts expended are in excess of annual Surtax allocations. See Schedule I for summary financial information.

#### **SUMMARY RESULTS**

For the five years ended September 30, 2017, the City received \$4.3 million in Surtax Proceeds and claimed Transit and Transportation-related expenditures totaling \$3.4 million. After adjusting claimed expenditures for the Maintenance of Effort (MOE), the City has \$1.6 million in unspent Transportation-related Surtax Proceeds as of September 30, 2017 (Table I).

Table I Surtax Statistics

		Fiscal Y	ear Ended Se	ptember, 30		Beight -
Description	2013	2014	2015	2016	2017	All Years
Maintenance of Effort (MOE)	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 212,500
Revenues:						
Surtax Proceeds (Schedule I)	<u>\$ 780,808</u>	<u>\$ 816,410</u>	\$ 859,976	<u>\$ 904,714</u>	\$ 922,372	\$ 4,284,280
Claimed Expenditures (Schedule II):						
Transit	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 227,500	\$ 1,067,500
Transportation	_574,083	_390,903	469,299	439,275	445,775	2,319,335
	<u>\$ 784,083</u>	<u>\$ 600,903</u>	\$ 679,299	\$ 649,275	\$ 673,275	\$ 3,386,835
Unspent Transportation-Related Surtax Proceeds (Schedule III)	\$ 527,882	<u>\$ 785,889</u>	\$ 1,009,066	\$ 1,307,005	\$ 1,598,602	
Key Account Balances as of September 30th (Schedule I):						
CITT Special Revenue Fund :						
Cash and Cash Equivalents	<u>\$</u>	\$	\$ -	\$ -	\$ -	
Fund Balance	\$ 681,277	\$ 975,913	\$ 1,316,805	\$ 1,645,226	\$ 1,992,409	

Audited Financial Statements as of September 30, 2017 reflect zero available *Cash and Cash Equivalents* in the *CITT Special Revenue Fund* (Schedule I). Within 90 days, the cash deficiency should be resolved. These and other findings are more fully discussed in the remainder of this document. We appreciate the courtesies and assistance extended to our staff during the audit process. A copy of this Report has been submitted to the City, with a written response requested within 30 days. Please contact me at 786-469-5900, if you have any questions.

Audit Report – Charter County Transportation System Surtax Review – City of Hialeah Gardens
Page 3

#### FINDINGS AND RECOMMENDATIONS

#### **Uses of Surtax Proceeds**

As mentioned previously, at least 20% of the Surtax Proceeds (\$856,856) must be used for Transit-related projects. Under an Interlocal Agreement, the City paid \$1.1 million to the City of Hialeah for its share of the ongoing Circulator service (Schedule II).

For the remaining 80% share (\$3.4 million), the City claimed only \$2.3 million that was primarily used to pay debt service associated with Transportation-related bond projects (\$1.6 million) and reimburse road repair and street utility costs (\$699,687). After adjusting claimed expenditures for the MOE, the City had \$1.6 million in unspent Transportation-related funds (Schedule III).

#### Recommendation

Within 90 days, the City should work with OCITT to submit an updated Five-Year Transportation Plan reflecting how the \$1.6 million in unspent Surtax Proceeds will be used, as required by CITT Resolution No. 09-055.

#### **Accounting for Surtax Funds**

Although the City has \$1.6 million in unspent Surtax Proceeds, the CITT Special Revenue Fund reflected no cash as of September 30, 2017, per the Audited Financial Statements (Schedule I). It is also notable that \$1.97 million is reported as Due from Other Funds, which is primarily owed by the General Fund. According to the Interlocal Agreement, Surtax monies are restricted funds and should be segregated in a separate bank account, or accounted for in a Program account. These monies should not be on loan to any of the City's operating funds (i.e., the General Fund). Further, interest earned on unused monies that are invested should be credited to the Program's account at least annually.

#### Recommendation

The \$1.6 million cash deficiency should be resolved within 90 days. Prospectively, Surtax Proceeds should be deposited in a separate bank account or Program account, and used solely to reimburse or pay for eligible Transit or Transportation-related expenditures. At least annually, interest earned on unused funds should be credited to the account, as appropriate.

Audit Report – Charter County Transportation System Surtax Review – City of Hialeah Gardens Page 4

#### **Reporting Requirements**

The City submitted required compliance reports, albeit most were late. Further, expenditures reported in Quarterly Reports did not always agree with the City's General Ledger.

#### Recommendation

The City should endeavor to submit timely and accurate reports.

CJ:ag

#### Attachments

c: Honorable Harvey A. Ruvin, Clerk of the Courts
Abigail Price-Williams, County Attorney
Edward Marquez, Deputy Mayor
Alina T. Hudak, Deputy Mayor
Jennifer Moon, Director, Office of Management and Budget
Juan Rivera, Office of Management and Budget Director, City of Hialeah Gardens

# Charter County Transportation System Surtax Review - City of Hialeah Gardens CITT Special Revenue Fund

		orr r spee		erenue i uni					
		Bala	nce S	Sheets		1997.PE			
				A	s of	September 3	30,		
Description		2013		2014		2015		2016	2017
Assets:									
Cash and Cash Equivalents	\$	-	\$	-	\$		\$	-	\$ -
Due from Other Funds		653,044		950,171		1,291,063		1,619,484	1,966,667
Prepaids		28,233		25,742		25,742		25,742	25,742
	\$	681,277	\$	975,913	\$	1,316,805	\$	1,645,226	\$ 1,992,409
Fund Balance:									
Nonspendable	\$	28,233	\$	25,742	\$	25,742	\$	25,742	\$ 25,742
Restricted		653,044		950,171		1,291,063		1,619,484	1,966,667
Total Fund Balance	\$	681,277	\$	975,913	\$	1,316,805	\$	1,645,226	\$ 1,992,409
Statements of	Rever	ues, Expend	litur	es, and Char	ισes	in Fund Bals	ance		A PART
		aco, Emperio		A DESCRIPTION		r Ended Sep		per 30.	
Description		2013		2014		2015		2016	2017
Revenues:						2010		2010	2017
Intergovernmental	\$	780,808	\$	816,410	\$	859,976	\$	904,714	\$ 922,372
Expenditures:									
Current - General Government		376,376		210,881		210,748		267,966	266,994
Debt Service:		370,370		210,001		210,740		207,500	200,774
Principal Retirement		2,219,552		283,430		283,188		287,867	292,614
Interest and Fiscal Charges		58,005		27,463		25,148		20,460	15,581
Capital Outlay - General Government		225		-		-		-	· -
		2,654,158		521,774		519,084		576,293	 575,189
Excess (Deficiency) of Revenues over									
Expenditures		(1,873,350)		294,636		340,892		328,421	 347,183
Other Financing Sources:									
Debt Proceeds <sup>1</sup>		2,058,000							 
Net Change in Fund Balance		184,650		294,636		340,892		328,421	347,183
Fund Balance, Beginning		496,627		681,277	-	975,913		1,316,805	 1,645,226
Fund Balance, Ending	\$	681,277	\$	975,913	\$	1,316,805	\$	1,645,226	\$ 1,992,409

Source: City of Hialeah Gardens Audited Financial Statements

These Financial Statements are not complete without the accompanying Independent Auditors' Reports and Notes.

<sup>&</sup>lt;sup>1</sup> In Fiscal Year 2013, \$2.058 million in Transportation Tax Refunding Revenue Bonds, Series 2013, were issued to Refund Series 2010 similar Bonds.

#### Charter County Transportation System Surtax Review - City of Hialeah Gardens Claimed Transit and Transportation-Related Expenditures

Claimed Transit and T		F		-	-						-	
	-	2012	_		Fis	cal Year End	led S		0,	2045		m
Description		2013		2014	-	2015		2016		2017		Total
Transit-Related:  CITT Special Revenue Fund:  Circulator Bus Service Charges Paid to the City of Hialeah	\$	210,000	\$	210,000	\$	210,000	\$	210,000	\$	227,500	\$	1,067,500
Transportation-Related:  CITT Special Revenue Fund:  Transportation Tax Refunding Revenue Bonds:  Principal Payments:												
Series 2013 <sup>1</sup> Series 2010	\$	137,278 111,176	\$	283,429	\$	283,188	\$	287,867	\$	292,614	\$	1,284,376 111,176
Interest Payments:  Series 2013 <sup>1</sup> Series 2010	-	248,454 16,954 41,051		283,429	_	283,188	_	287,867	_	15,581	_	1,395,552 105,606 41,051
Series 2013 Bond Issuance Cost	_	58,005 58,669 365,128	_	27,463	_	25,148	_	20,460		15,581	_	146,657 58,669 1,600,878
Repairs and Maintenance for Roadway and Sidewalks: Barreiro Concrete Materials, Inc. General Asphalt Co., Inc. Other		86,613 14,980 6,339 107,932 473,060		882 882 311,774	_	748 748 309,084		47,555 - 10,411 57,966 366,293		22,033 6,158 11,303 39,494 347,689	_	156,201 21,138 29,683 207,022 1,807,900
General Fund: Street Lighting Utilities Administrative Expenses		67,759 3,754 71,513		75,375 3,754 79,129	_	79,270 3,754 83,024	_	65,717 3,754 69,471		74,137 3,754 77,891	_	362,258 18,770 381,028
Street and Roads Fund:  Repairs, Maintenance, and Other:  Overland Carrier  Barreiro Concrete Materials, Inc.  Arrow Asphalt & Engineering, Inc.  Other  Total Transportation Expenditures, As Claimed	\$	7,385 19,688 2,437 29,510 574,083	\$		\$	67,279 9,912 - - - 77,191 469,299	\$	3,511 - - 3,511 439,275	\$	607 18,085 - 1,503 20,195 445,775	\$	67,886 38,893 19,688 3,940 130,407 2,319,335

Source: City of Hialeah Gardens (City) General Ledgers, Vendor Invoices, and other supporting documentation

<sup>1</sup> In Fiscal Year 2013, the City issued \$2.058 million in Transportation Tax Refunding Revenue Bonds, Series 2013, to refund the City's outstanding Series 2010 Bonds.

#### Charter County Transportation System Surtax Review - City of Hialeah Gardens Surtax Proceeds Usage Analysis

	(h-r		12	Fiscal Ye	ear F	Ended Septem	ber :	30,	12			
Description		2013		2014		2015		2016		2017		All Years
Revenues:												
Surtax Proceeds (Schedule I)	\$	780,808	\$	816,410	\$	859,976	\$	904,714	\$	922,372	\$	4,284,280
Surtax Uses:												
Eligible Transit Expenditures (Schedule II)	\$	210,000	<u>\$</u>	210,000	\$	210,000	\$	210,000	\$	227,500	\$_	1,067,500
Eligible Transportation Expenditures (Schedule II)		574,083		390,903		469,299		439,275		445,775	\$	2,319,335
Less Maintenance of Effort (MOE) (Table I)		(42,500)		(42,500)		(42,500)		(42,500)		(42,500)		(212,500)
Expenditures Available for Surtax Use	\$	531,583	\$	348,403	\$	426,799	\$	396,775	\$	403,275	\$	2,106,835
AMS Analysis:												
Transit-Related Expenditures:												
Expenditures Available for Surtax Use	\$	210,000	\$	210,000	\$	210,000	\$	210,000	\$	227,500	\$	1,067,500
Less 20% Minimum Amount <sup>1</sup>	l	(156,162)		(163,282)		(171,995)		(180,943)		(184,474)		(856,856)
Amounts Applied to Transportation-Related Expenditures	<u>\$</u>	53,838	\$	46,718	\$	38,005	\$	29,057	\$	43,026	\$	210,644
Transportation-Related Expenditures:										·		
Expenditures Available for Surtax Use	\$	531,583	\$	348,403	\$	426,799	\$	396,775	\$	403,275	\$	2,106,835
Excess Transit Expenditures Applied		53,838		46,718		. 38,005		29,057		43,026		210,644
Less Remaining 80% Amount <sup>1</sup>		(624,646)		(653,128)		(687,981)		(723,771)		(737,898)		(3,427,424)
Increase In Unspent Amounts	\$	(39,225)	\$	(258,007)	\$	(223,177)	\$	(297,939)	\$	(291,597)	\$	(1,109,945)
Analysis of Unspent Rollover:												
Beginning Balance	\$	488,657	\$	527,882	\$	785,889	\$	1,009,066	\$	1,307,005	\$	488,657
Increase In Unspent Amounts		39,225		258,007		223,177		297,939		291,597		1,109,945
Remaining Unspent Amount	<u>\$</u>	527,882	\$	785,889	\$	1,009,066	\$	1,307,005	\$	1,598,602	\$	1,598,602

<sup>&</sup>lt;sup>1</sup> At least 20% of the Surtax Proceeds must be used on Transit-related projects, such as circulator buses, and the remaining funds (80%) are earmarked for eligible Transportation projects.

# Charter County Transportation System Surtax Review – City of Hialeah Gardens (City) Status of Prior Audit Findings $^{\rm 1}$

Finding	Recommendation	Auditee Response	Current Status
Use of Surtax Proceeds			
The City was unable to spend Transportation-related Surtax Proceeds totaling \$488,657.	An updated Five-Year Transportation Plan should be submitted reflecting how the \$488,657 will be used.	The City will reflect the \$488,657 in the updated Five-Year Transportation Plan.	Partially Resolved As of September 30, 2017, the City has \$1.6 million in unspent Transportation-related Surtax Proceeds. See Page 3 of the Audit Report.
Certification and Reporting Requirement	ents		
The required Fiscal Year 2009 Letter certifying the Maintenance of Effort (MOE) and the 1 <sup>st</sup> Quarterly Report listing Surtax-funded projects were not submitted. Certain other reports were forwarded after the due date.	Required reports should be submitted timely, or the Office of the Citizens' Independent Transportation Trust (OCITT) should consider withholding future Surtax Proceeds to encourage compliance.	The City will meet with the OCITT regarding the missing reports. The City will continue to submit all required reports in the manner prescribed.	Partially Resolved The City submitted required reports, albeit most were late. See Page 4 of the Audit Report.

<sup>&</sup>lt;sup>1</sup> For the full text, see the August 26, 2013 Audit Report, and the September 26, 2013 Final Audit Report for the Auditee Response.

## Charter County Transportation System Surtax Review Summary of Payments to Municipalities

			Fiscal Year End	ed September 30,			
Municipality	2003 to 2012	2013	2014	2015	2016	2017	All Years
City of Miami 1.	\$ 116,849,163	\$ 14,564,114	\$ 15,424,405	\$ 16,414,208	\$ 16,889,133	\$ 16,523,990	\$ 196,665,013
City of Hialeah	68,960,371	8,118,432	8,457,199	8,983,772	9,243,159	9,346,775	113,109,708
City of Miami Beach	27,484,782	3,166,271	3,351,080	3,552,358	3,670,335	3,678,499	44,903,325
City of Miami Gardens 2	10,352,937	3,837,951	3,985,238	4,199,539	4,336,722	4,409,954	31,122,341
City of North Miami	17,943,986	2,107,503	2,212,494	2,328,969	2,454,241	2,473,804	29,520,997
City of Homestead	13,789,737	2,204,159	2,354,015	2,519,902	2,669,792	2,788,854	26,326,459
City of Coral Gables	13,391,235	1,685,507	1,781,041	1,897,394	1,955,854	1,981,236	22,692,267
City of North Miami Beach	12,435,165	1,493,737	1,566,354	1,659,574	1,733,203	1,746,039	20,634,072
City of Aventura	8,891,581	1,280,248	1,385,071	1,436,028	1,494,036	1,502,980	15,989,944
Town of Miami Lakes 1	7,766,182	1,052,533	1,095,293	1,172,205	1,209,319	1,211,635	13,507,167
City of Doral <sup>2</sup>	3,642,653	1,667,049	1,767,800	1,925,900	2,120,606	2,232,433	13,356,441
Town of Cutler Bay 2,3	3,886,873	1,453,608	1,541,361	1,643,660	1,721,858	1,769,140	12,016,500
Village of Palmetto Bay	7,423,535	841,373	879,379	930,008	952,951	956,304	11,983,550
City of Hialeah Gardens	6,178,662	780,808	816,410	859,976	904,714	922,372	10,462,942
City of Sunny Isles Beach	5,376,896	752,852	795,768	834,090	869,990	866,019	9,495,615
Village of Pinecrest 4	5,225,789	1,205,816	686,122	723,235	737,876	738,316	9,317,154
City of Miami Springs	4,113,990	496,146	522,095	550,052	562,418	565,087	6,809,788
City of Opa-locka 6	4,640,264	552,018	580,600	556,122	90,323	195,000	6,614,327
City of South Miami	3,280,419	443,069	504,946	538,750	546,219	547,720	5,861,123
Village of Key Biscayne	3,415,345	443,069	461,282	489,679	502,197	508,734	5,820,306
City of Sweetwater 1	4,077,699	390,842	326,534	275,281	273,778	133,332	5,477,466
Miami Shores Village	3,145,976	368,810	384,663	408,970	419,557	420,697	5,148,673
City of Florida City	2,794,031	419,450	440,752	477,906	498,385	504,443	5,134,967
North Bay Village	1,965,557	263,374	279,848	299,797	314,789	328,007	3,451,372
City of West Miami	1,770,807	214,600	224,057	235,786	241,053	241,373	2,927,676
Town of Surfside	1,666,675	206,033	214,832	226,558	229,428	228,739	2,772,265
Town of Bay Harbor Islands	1,566,561	201,912	214,053	227,105	231,953	222,682	2,664,266
Village of Biscayne Park	994,312	110,094	115,264	122,506	125,900	126,220	1,594,296
Bal Harbour Village	948,405	89,667	110,690	113,983	114,472	111,421	1,488,638
Village of El Portal <sup>5</sup>	751,852	83,900	87,815	88,880	6,467	174,873	1,193,787
Village of Virginia Gardens	704,328	85,654	89,044	94,354	96,229	96,903	1,166,512
Town of Medley	333,660	29,889	31,913	33,823	34,442	33,529	497,256
Town of Golden Beach 1	262,985	33,042	34,366	35,427	36,766	37,221	439,807
Indian Creek Village 7	3,604	-		-			3,604
	\$ 366,036,017	\$ 50,643,530	\$ 52,721,784	\$ 55,855,797	\$ 57,288,165	\$ 57,624,331	\$ 640,169,624

Source: Office of the Citizens' Independent Transportation Trust (OCITT) and the County's Financial Accounting Management Information System

Amounts are net of withholdings of \$76,553 from the Town of Miami Lakes, \$1.4 million from the City of Sweetwater, \$21,058 from the Town of Golden Beach, and \$1.4 million from the City of Miami, due to specific instances of noncompliance.

<sup>&</sup>lt;sup>2</sup> Pursuant to the respective Interlocal and/or Settlement Agreements, these Municipalities, which were incorporated after November 2002, are receiving a share of the County's Surtax Proceeds consistent with the other Municipal distributions.

<sup>&</sup>lt;sup>3</sup> As per OCITT, Municipality received \$3,000 in excess of amounts due for Fiscal Year (FY) 2012, which was corrected in FY 2013.

In FY 2009, \$551,589 was returned by the Village of Pinecrest for their unspent Transit portion of funding as of September 30, 2007. In FY 2013, OCITT returned the monies to the Village.

<sup>5</sup> Amount in FY 2016 is net of \$84,069 withheld due to instances of noncompliance, which was returned in FY 2017 by OCITT.

<sup>&</sup>lt;sup>6</sup> As of September 30, 2017, \$1.2 million was being withheld from the City of Opa-locka due to instances of noncompliance.

 $<sup>^{7}\,</sup>$  A total of \$29,097 has been withheld from Indian Creek Village, at their request, since FY 2007.